

**MINUTES
PLANNING AND ZONING COMMISSION
TOWN OF JACKSON, WYOMING
MAY 1, 2019**

The meeting of the Planning and Zoning Commission was called to order at 5:30 p.m. on 5/1/19, in the Town Hall Council Chambers.

ROLL CALL:

☐ Anne Schuler, ☒ David Vandenberg, ☒ Katie Wilson, ☒ Abby Petri, ☐ Chris Beaulieu, ☒ William Gale, ☒ Thomas Smits

STAFF: Brendan Conboy, Paul Anthony, Floren Poliseo

MATTERS FROM THE PUBLIC: None

APPROVAL OF MINUTES:

April 17, 2019 Joint Meeting

A motion was made by: Katie Wilson seconded by: William Gale

Motion **denied** by a 4 to 0 vote –

continued to the next PC meeting because the minutes were not included in the packet.

March 20, 2019

A motion was made by: Katie Wilson seconded by: Abby Petri

Motion **approved** by a 4 to 0 vote

OLD BUSINESS: None

PLANNING COMMISSION

1. **ITEM P18-365:** REQUEST FOR APPROVAL OF A CONDITIONAL USE PERMIT FOR A SURFACE PARKING LOT CONTAINING 24 SPACES AT 630 EAST BROADWAY FOR THE TETON COUNTY HOSPITAL DISTRICT.

STAFF PRESENTATION: Brendan Conboy

APPLICANT PRESENTATION: Brett Bennett

PUBLIC COMMENT: None

PC DISCUSSION: Question about how people will cross Broadway to get to hospital? Will there be a mid-block crosswalk? The Planning Commission is generally OK with people walking to the corner of Redmond Street to cross the street.

MOTION:

Based upon the findings as presented in the staff report and as made by the applicant for item P18-356, I move to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals and recommend **approval** to Town Council of a Conditional Use Permit for a surface parking lot for the property addressed at 630 East Broadway subject to the departmental reviews attached hereto and the following four conditions of approval:

1. Prior to issuance of a Grading Permit, the applicant shall provide a bond in the amount of 125% of the cost of all landscaping.
2. The applicant shall replace the existing and now abandoned curb cut to Town standards to match the grade of existing sidewalk.
3. The applicant shall submit lighting plans with Grading Permit submittal that demonstrate compliance with Sec. 5.3.1 Exterior Lighting of the LDRs that demonstrates compliance with light trespass, controls, total allowable lighting on site, and required lighting reduction times.
4. The applicant shall develop a comprehensive Parking Management and Alternative Mobility Plan to be reviewed and approved by Planning Staff and to be submitted in conjunction with any future applications related to the Senior Living Center or additional surface parking.

A motion was made by: Abby Petri seconded by: Katie Wilson
Motion **approved** by a 4 to 0 vote

2. ITEM P19-041: REQUEST FOR APPROVAL OF A CONDITIONAL USE PERMIT FOR A ROOF MOUNTED WIRELESS COMMUNICATIONS FACILITY AT THE TOWN PARKING GARAGE LOCATED AT 160 SOUTH MILLWARD STREET.

STAFF PRESENTATION: Brendan Conboy

APPLICANT PRESENTATION: Tamara Shiveley

PUBLIC COMMENT: None

PC DISCUSSION: None

MOTION:

Based upon the findings as presented in the staff report and as made by the applicant for Item P19-041, I move to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals for a Conditional Use Permit to recommend **approval** to Town Council of locating a wireless communications facility within an existing stealth structure on the roof of the Town Parking Garage and associated equipment as described in the lease to be executed with the Town within the Town Parking Garage located at 160 South Millward Street, subject to the department reviews attached hereto and the following condition of approval:

1. The applicant shall sign a lease with the Town prior to approval of a Building Permit for the facility.

A motion was made by: William Gale seconded by: Abby Petri
Motion **approved** by a 4 to 0 vote

NEW BUSINESS: None

MATTERS FROM COMMISSION: None

AGENDA FOLLOWUP: None

MATTERS FROM STAFF:

- District 1 / Historic Preservation Update
- Growth Management Plan
- Downtown Parking Study

ADJOURN: 6:13 PM

A motion was made by: Thomas Smits seconded by: William Gale
Motion **approved** by a 4 to 0 vote