

Jackson Town Council Regular Meeting

February 4, 2019

6:00 PM

Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. **PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING**

I. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Announcements/Proclamations
 - 1. Employee Introduction: Miriam Kellams-JPD Information Coordinator

II. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item or send an email to Council@jacksonwy.gov.

III. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Minutes
 - 1. January 22, 2019 workshop
 - 2. January 22, 2019 regular meeting
 - 3. January 29, 2019 special meeting
- B. Disbursements
- C. Special Event: Rendezvous Concert on the Town Square

IV. COUNCIL PRIORITIES

- A. Section Kick-off

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Administration
 - 1. Identification Compliance Check Failures at Flat Creek Development Company (Sandy Birdyshaw, Town Clerk)
- B. Engineering
 - 1. Construction Management Plan for 112 Center Street Hotel Project (Brian Lenz, Town Engineer)
- C. Planning
 - 1. **Item P18-208:** Snow King Resort Master Plan Base Area Amendments (Tyler Sinclair, Planning Director)

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

2. Town Council Letter of Comment to U.S. Forest Service on Snow King Resort Master Plan

VI. RESOLUTIONS

- A. **Resolution 19-03:** Budget Amendment (Kelly Thompson, Finance Director)

VII. ORDINANCES

- A. Agenda Documentation for Ordinances A - S
- B. **Ordinance A:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.1.C of Land Development Regulations related to Pedestrian Frontages (Presented for 1st Reading, Paul Anthony, Principal Planner)
- C. **Ordinance B:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.2.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-1 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- D. **Ordinance C:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.3.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-2 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- E. **Ordinance D:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.4.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-3 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- F. **Ordinance E:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.5.B of Land Development Regulations related to Site Development Setbacks, Vehicle Access Standards, and Height in the NL-4 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- G. **Ordinance F:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.6.B, C, and E of Land Development Regulations related to Site Development Setbacks, Height, accessory Residential Units, and Apartments in the NL-5 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- H. **Ordinance G:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.7.B, C, and D of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Floor Area Ratio, Density, and Subdivision in the NM-1 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- I. **Ordinance H:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.8.B and C of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NM-2 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- J. **Ordinance I:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.9.B and E of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NH-1 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)

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- K. **Ordinance J:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.10.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the DC Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- L. **Ordinance K:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.11.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-1 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- M. **Ordinance L:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.12.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-2 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- N. **Ordinance M:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.13.B, C, and E, and Section 6.1.1.F of Land Development Regulations related to Exterior Lighting, Development Thresholds, Drive-In Facility, Affordable Workforce Housing, and Allow Uses in the CR-3 Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- O. **Ordinance N:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.14.B of Land Development Regulations related to Fencing and Exterior Lighting in the OR Zone (Presented for 1st Reading, Paul Anthony, Principal Planner)
- P. **Ordinance O:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 5.7.1.D of Land Development Regulations related to Grading Permits in the Town (Presented for 1st Reading, Paul Anthony, Principal Planner)
- Q. **Ordinance P:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.2.2.A.6.c of Land Development Regulations related to Warrant Period for Subdivision Improvements (Presented for 1st Reading, Paul Anthony, Principal Planner)
- R. **Ordinance Q:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.6.3.G and H of Land Development Regulations related to Private Road Standards in the Town (Presented for 1st Reading, Paul Anthony, Principal Planner)
- S. **Ordinance R:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 8.10.8.D of Land Development Regulations related to Qualifications for a Hearing Officer (Presented for 1st Reading, Paul Anthony, Principal Planner)
- T. **Ordinance S:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 9.4.6.D and 9.4.8.E of Land Development Regulations related to Measurement of Landscape Surface Ratio and Street Setbacks in the Town (Presented for 1st Reading, Paul Anthony, Principal Planner)

VIII. MATTERS FROM MAYOR AND COUNCIL

- A. Board and Commission Reports

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IX. MATTERS FROM THE TOWN MANAGER

A. Town Manager's Report

X. ADJOURN

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TOWN COUNCIL PROCEEDINGS - **UNAPPROVED**

JANUARY 22, 2019

JACKSON, WYOMING

The Jackson Town Council met in regular workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon

COUNCIL: Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Todd Smith, Michelle Weber, Tyler Sinclair, Johnny Ziem, Brian Lenz, and Sandy Birdyshaw.

Mayor Muldoon introduced new Town employees Bill Knight and Pablo Vazquez, START Bus Teton Valley Commuter drivers.

Identification Compliance Check Failures at Flat Creek Development Company. Sandy Birdyshaw and Chief Smith and made staff comment on the non-compliance of Jackson Municipal Code liquor regulations.

Judy Peters, Operations Manager, of the Virginian Tavern made comment. Public comment was given by: Mike Kraft, retired manager of the Virginian; Frank Hess, attorney representing the Virginian; Nick Coca, Virginian guest services manager; Steven McNeill Watson, a member of Shriners; Dillon Robinson, Virginian bartender; and Jason Deshner, Virginian door man.

The Council held discussion on various options and if the ordinance provides any leeway for Council.

A motion was made by Jim Stanford and seconded by X to continue this item to the February 4, 2019 regular meeting. Staff requested Council to specify the information to be brought back, which included if Council has discretion in applying 6.60.020 H.1. and what the differences are between the different types of liquor licenses. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

East Hansen Sidewalk Design. Larry Pardee made introductory remarks. Tyler Sinclair and Brian Lenz made staff comment on options and issues related to adding a sidewalk to Hansen Avenue between Cache Street and Redmond Street.

Public comment was given by Bob Lenz, Anne Cresswell, Steve Harrington, and Tom Fay, all residents on Hansen Street.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to begin public outreach by contacting the neighborhood and the community regarding design of the sidewalk for East Hansen Avenue between Cache Street and Redmond Street, to look at different designs that incorporate different buffer widths and bring it back for subsequent Council discussion about timing and how it fits in the Capital Improvement Plan and the Department of Public Works workload. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded Jonathan Schechter to adjourn. The vote showed all in favor and the motion carried. The meeting adjourned at 5:00 P.M. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

JANUARY 22, 2019

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon
COUNCIL: Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.
STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Todd Smith, Roger Schultz, Phillip Smith, Tyler Sinclair, Paul Anthony, Tyler Valentine, Brendan Conboy, Johnny Ziem, Carl Pelletier, and Sandy Birdyshaw.

Mayor Muldoon announced that the applicant has requested an indefinite continuation on the Zoning Map Amendment for 135 & 175 East Broadway Avenue (P18-267) application (aka Genevieve block) and that it would not be heard tonight.

Mayor Muldoon read a proclamation of commendation for Police Officer Phillip Smith. Police Chief Todd Smith presented the Medal of Merit to Officer Phillip Smith.

PROCLAMATION and MEDAL OF MERIT COMMENDATION for OFFICER PHILLIP SMITH

WHEREAS, Phillip Smith took the Oath of Office on July 31, 2014 to not only support, obey and defend the Constitutions of the United States and the State of Wyoming and discharge the duties of his office as Police Officer but to also uphold the values of our community and the mission of the Jackson Police Department; and

WHEREAS, the Law Enforcement Oath of Honor states that “On my honor, I will never betray my badge, my integrity, my character or the public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the constitution, my community, and the agency I serve;” and

WHEREAS, in January 2017, Jackson Police Officers responded to a medical assist call, which resulted in a heroin overdose and death and while on the scene, Officer Smith recognized persons that were known to be involved in the use and distribution of controlled substances; and

WHEREAS, as a result of that incident, Officer Smith spearheaded an extensive investigation taking over ten months and gathered sufficient evidence to identify a suspect who had delivered the controlled substance to the deceased which resulted in the Wyoming Department of Criminal Investigations issuing a warrant for negligent homicide and the suspect being arrested; and

WHEREAS, Officer Smith held true to his Oath of Honor and his Oath of Office to the Town of Jackson to hold others accountable for their actions and thus removed a suspected narcotic dealer from our community; and

WHEREAS, this is not the first time Officer Smith has been recognized by his peers and supervisors for his values, as previous commendations include being Police Employee of the Quarter and Employee of the Year; and

WHEREAS, Officer Smith continues to present a resolve and devotion to his duties as a Jackson Police Officer including taking lead roles in major investigations encompassing our town, county, and neighboring states; and

WHEREAS, the Medal of Merit is one of the highest commendations bestowed upon a Jackson Police Officer by the Chief of Police and is awarded when an act of outstanding performance or service requiring extreme tenacity of purpose and devotion to duty occurs; and

WHEREAS, Chief Todd Smith has chosen to recognize Officer Phillip Smith by presenting him with the Jackson Police Department Medal of Merit, thereby presenting Officer Smith to others in the Department, the Town of Jackson organization, and the Jackson community as an exceptional example of law enforcement servant leadership and dedication to protection of the health, safety, and welfare and quality of life for all of the residents and guests of our community.

NOW, THEREFORE, I, Pete Muldoon, Mayor of the Town of Jackson, on behalf of the Jackson Town Council, the Jackson Police Department, the Town of Jackson organization, and the entire community do hereby acknowledge and commend Officer Phillip Smith for his significant contributions in keeping our community safe and for being awarded the Jackson Police Department Medal of Merit.

DATED THIS 22ND Day of January, 2019.

Public Comment. Public comment was given by Story Clark regarding a new TravelStorysGPS program created for the differing Chinese tourist culture, Bob Zelnio regarding historic preservation, Mary Wendell Lanton regarding preservation, and Michael Stearn of the Teton County Historic Preservation Board regarding a new Preservation Strategies Clan formed to develop a set of recommendations on addressing critical preservation issues.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the consent calendar including items A-D as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the January 7, 2019 regular meeting and January 14-15, 2019 special meeting / retreat.
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$1045.75, Carquest \$71.07, Advanced Industrial Supply \$673.75, Ace Hardware \$535.38, Thyssen Krupp \$297.86, Airgas \$100.92, High Country Linen \$2527.45, Interstate Battery \$129150, Interwest Supply \$1660.41, Jackson Hole News & Guide \$2110.40, Jorgensen Associates \$2389.01, The Children's Learning Center \$25350.00, LVPL \$30662.05, Teton County Fund 19 \$94166.59, Nelson Engineering \$6968.85, O'Ryan Cleaners \$167.11, Smith Power Products \$843.99, St John's Hospital \$185.00, Napa \$502.17, Thompson Palmer \$2351.25, USPS \$690.00, Weber Drilling \$6421.71, Antler Motel \$164.00, Ace Equipment \$207.00, White Glove Cleaning \$934.45, Electrical Wholesale \$26.25, Wydot \$17.00, Quick Brown Fox \$700.00, Centurylink \$200.76, Westbank Sanitation \$674.83, Teton County Integrated \$294.00, Yellowstone-Teton Clean \$2000.00, Freedom Mailing \$2043.27, Secretary of State \$30.00, Robert Heiner \$100.00, Teton County Special Fire \$22241.89, Sunrise Environmental \$1191.99, Wyoming Department of Health \$240.00, Intoximeters \$1013.50, Jack's Tire \$8127.12, Energy Laboratories \$430.50, Teton County Clerk \$1046109.46, One Call of Wyoming \$290.25, Teton County Fund 10 \$33303.74, AT&T \$672.58, Rafter J \$146.43, Verizon Wireless \$7518.72, Wyoming Taxpayers Assoc \$195.00, Xerox \$704.62, Alphagraphics \$494.60, Kenworth \$6045.37, JH Appliance \$79.00, Benefit Administrators \$18.00, Thermo King \$1849.17, Yellow Iron \$951.00, LDA Inc \$58.63, Teton Trash Removal \$42.50, Meridian Engineering \$280.00, James Bristol \$607.00, ER Office \$887.07, Thomas Quinn \$83.98, UPS \$13.05, Wyoming Title & Escrow \$250.00, Omni \$242.00, Miller Sanitation \$2926.00, Thomson West \$1237.27, Charter \$1674.55, Stinky Prints \$45.06, Mountain X \$1645.00, Gillig \$2302.58, Fire Services of Idaho \$1899.10, Apple \$4143.00, Meyring & Assoc \$362.87, Neofunds \$2000.00, Coban Technologies \$41534.00, Brenda Sherwin \$60.39, C& A Professional Cleaning \$8791.18, MSC Industrial Supply \$715.25, Breakfast Rotary \$175.00, Idexx \$667.30, Snake River Roasting \$434.83, Fleetpride \$150.21, Industrial Technology \$712.50, Silverstar \$2313.61, Advanced Pump \$7093.80, Big R \$386.96, Schaeffer \$1264.45, Control System Technology \$9337.50, Dean's Pest Control \$140.00, Swagit \$1775.00, Carl Pelletier \$9200.00, H&R Enterprises \$329.23, Jackson Hole Security \$1770.00, Jackson Hole Animal Hospital \$1354.47, Jelly Donut \$830.00, ISC \$13687.05, FBINAA \$100.00, Kevin Meagher \$100.00, Kellerstrass \$20871.74, Meridian Trust \$22728.75, Snake River MEP \$3206.50, Transit Talent \$135.00, Innovyze \$2035.00, Lepco \$2221.60, Amazon \$2293.13, Greenway Painting \$1247.58, Curtis Blue Line \$6278.00, Wyoming Garage Door \$385.00, Rich Broadcasting \$1764.00, RUI Inc \$1616.45, Teton Tools \$468.75, Boreal Property \$2342.12, Pethealth \$158.75, Jimmy Corona \$100.00, Snake River Brewing \$997.50, Kimley Horn \$11355.26, David Stubbs \$275.00, Outlaw Brothers Construction \$9398.33, Summit Safety \$64.48, West Coast Code Consulting \$4455.00, Lance Oviatt \$521.25, Day Wireless \$328.96, Glenda Harmon \$1900.00, Dustbusters \$2659.81, Virginian Village \$1080.00, Jackson Towing Partners \$3000.00, Ecoconnect \$2370.00, Mass Transit \$394.00, EVAWI \$990.00, Fort Frame \$429.98, Endeavor Business Media \$295.00, Simon Brewer \$1500.00, Maura Harrington \$12.00, Coolworks \$159.00, Clair Johnson \$1380.00, James Jenkins \$2000.00, William Knight \$145.90
- C. **Special Event: 2019 Special Olympics Winter Games.** To approve the special event application made by Special Olympics Wyoming for the 2019 Special Olympics Winter Games in Wayne May Park, subject to the conditions and restrictions listed in the staff report.
- D. **Temporary Sign Permit: Patriotic Color Run 5K (P19-006).** To approve the temporary banner in conjunction with the Young Life subject to three (3) conditions of approval as listed in the staff report.

Item P18-208: Snow King Planned Resort District Master Plan Amendment.

Town Council Letter of Comment to U.S. Forest Service on Snow King Resort Master Plan. Tyler Sinclair made staff comment.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to continue Item P18-208 and the consideration of a draft letter to the United States Forest Service to a Special Town Council meeting on January 29, 2019 at 6:00 p.m. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P18-274,-323: Conditional Use Permit and Administrative Adjustment for Dusty Acres Apartments at 1024 Gregory Lane. Tyler Valentine and Lea Colasuonno made staff comment. Tamara Shiveley and Shad Rydalch, made comment on behalf of AT&T.

Item A: Based upon the findings as presented in the staff report and as made by the applicant for Item P18-274, a motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals for a Conditional Use Permit to approve a wireless communications facility on the existing building located at 1024 Gregory lane, subject to the department reviews attached hereto and the following conditions of approval:

1. The lessee shall maintain the stealth Wireless Communication Facility as often as necessary and at its sole expense to ensure that the stealth elements remain in their approved condition such that they continue to i) blend in with the surrounding nature and architecture, ii) ensure that the presence, purpose and nature of the Facility are not readily apparent to a reasonable observer, and iii) provide stealth benefits in light of the weathering and aging of the stealthing material and the building to which it is attached.
2. The applicant shall provide a landscape replacement plan with associated costs at the time of Building Permit submittal for the plantings that require removal. The recommended location of new plantings should be to the west adjacent to the equipment area.

Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried.

Item B: Based upon the findings as presented in the staff report and as made by the applicant for Item P18- 323,a motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to make findings 1-5 as set forth in Section 8.8.1.C (Administrative Adjustment) of the Land Development Regulations relating to 1) Applicability; 2) Better Supports Purpose of Zone; 3) Compatibility with Future Character; 4) Impact on Public Safety & Health; and 5) Not Subject to Incremental Administrative Adjustments to approve an 8' side (south) setback where 10' is required for a stealth wireless projection on the existing building located at 1024 Gregory Lane, subject to the department review attached hereto. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried.

Item P18-301: Conditional Use Permit for St. John's Medical Center at 555 E. Broadway Avenue. Brendan Conboy and Paul Anthony made staff comment. Tamara Shiveley and Shad Rydalch made comment on behalf of AT&T.

Based upon the findings as presented in the staff report and as made by the applicant for Item P18-301, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals for a Conditional Use Permit to approve a wireless communications facility on the roof above the east entrance to the Professional Office Building located at the St. John's Medical Center at 555 East Broadway, subject to the department reviews attached hereto and the following condition of approval.

1. The lessee shall maintain the stealth Wireless Communication Facility as often as necessary and at its sole expense to ensure that the stealth elements remain in their approved condition such that they continue to i) blend in with the surrounding nature and architecture, ii) ensure that the presence, purpose and nature of the Facility are not readily apparent to a reasonable observer, and iii) provide stealth benefits in light of the weathering and aging of the stealthing material and the building to which it is attached.

Mayor Muldoon called for the vote. The vote showed 3-2 in favor with Stanford and Schechter opposed. The motion carried.

Item P18-267: Zoning Map Amendment for 135 & 175 East Broadway Avenue. (Genevieve block) A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson that item P18-267 Zoning Map Amendment for 135 & 175 East Broadway Avenue be continued indefinitely. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to read ordinances by short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance S: An Ordinance Amending and Reenacting Section 1 of Town Ordinance 1074 (part) and Division 4.4 Planned Unit Development Zones to Add Section 4.4.2.h.7 of the Town LDRs, for a Neighborhood Medium Density-2 Zone (Glenwood project P17-201).

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) TO ADD SUBSECTION 4.4.2.H.7 TO THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE ADDITION OF A NEW PLANNED UNIT DEVELOPMENT ZONE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance S at third reading and designate it Ordinance 1206. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance T: An Ordinance Amending and Reenacting Section 2 of Town Ordinance 1074 (part) and the Town's Official Zoning District Map to Change the Current Zoning of Land Addressed at 640 & 650 S. Glenwood Street to Planned Unit Development – Neighborhood Medium Density-2 (P17-201).

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) TO AMEND THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE ZONING DESIGNATION OF 0.62 ACRES OF LAND ADDRESSED AS 640 S GLENWOOD STREET AND 650 S GLENWOOD STREET FROM NEIGHBORHOOD MEDIUM DENSITY-2 (NM-2) TO PLANNED UNIT DEVELOPMENT-NEIGHBORHOOD MEDIUM DENSITY-2 (P17-201) (PUD-NM-2 (P17-201)); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinance T at third reading and designate it Ordinance 1207. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance U: An Ordinance Amending and Reenacting Section 12.16.030 of the Jackson Municipal Code Providing Law Enforcement Jurisdiction at the Jackson Hole Airport

AN ORDINANCE AMENDING AND REENACTING SECTION 2(a) OF TOWN OF JACKSON ORDINANCE NO. 175 (PART) AND SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 923 (PART) AND SECTION 12.16.030 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON TO INCLUDE APPLICABILITY OF ALL ORDINANCES OF THE TOWN OF JACKSON FOR LAW ENFORCEMENT JURISDICTION AT THE AIRPORT AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinance U at third reading and designate it Ordinance 1208. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council.

Hailey Morton Levinson provided an update on the search for a WAM Executive Director and interview process.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve travel for any Councilor to attend the WAM Winter Conference in Cheyenne on February 20-22, 2019. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jim Stanford made comment on the number of members on the Board of Health and that the Town could appoint a ninth member.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to advertise for an opening on the Board of Health to be appointed by the Town Council. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Arne Jorgensen made comment on the Lodging Tax Board retreat and the Interagency Breakfast. Discussion took place on waiving late fees on sewer and water bills, a potluck celebrating federal employees.

A motion was made by Arne Jorgensen and seconded by Jim Stanford to direct staff to explore waiving late fee payments on sewer and water bills with a finite number attached to it, and to work with Teton County, or ourselves only, on a shared potluck for federal employees. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to appoint Jim Stanford to the Steering Committee for the new Preservation Strategies Clan (formed to develop a set of recommendations on addressing critical preservation issues, as presented in earlier public comment by Michael Stearn). Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

The Council discussed public comment made by Story Clark and the funding request. Story Clark made additional comment. A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to provide \$2,000 to TravelStorysGPS for the Jackson Hole in Mandarin Pilot Program, looking to staff to be sure that this amount exists in the appropriate budget line item. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jonathan Schechter made comment on Council having to approve temporary sign permits and request to have a discussion about what type of items rise to meeting agendas.

Town Manager’s Report. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to accept the Town Manager’s Report. The Town Manager’s Report contained an update on sales and lodging tax, a request to increase the number of full-time bus drivers will be in the FY20 Budget, and a franchise agreement with Century Link. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 7:59 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

JANUARY 29, 2019

JACKSON, WYOMING

The Jackson Town Council met in special session in the Town Council Chambers located at in Town Hall at 150 East Pearl Avenue at 2:02 P.M. Upon roll call the following were found to be present:

- MAYOR: Pete Muldoon, absent.
- COUNCIL: Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter. Jim Stanford arrived at 2:06 p.m.
- STAFF: Larry Pardee, Audrey Cohen-Davis, Lea Colasuonno, Todd Smith, Brian Morris, Kelly Thompson, and Sandy Birdyshaw.

Executive Session.

At 2:03 p.m., a motion was made by Jonathan Schechter and seconded by Arne Jorgensen recess to executive session to consider or receive any information classified as confidential by law according to Wyoming Statute 16-4-405(a)(ix). Vice-Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

The public meeting resumed at 2:45 p.m.

Appeal of Denied Business License.

BYG, LLC. Elisabeth Trefonas, representing BYG, LLC, made comment on the owner Mr. Gilad Shamir and the company. A motion was made by Arne Jorgensen and seconded by Jim Stanford to uphold staff’s recommendation to deny the renewal of a business license for BYG, LLC. Located at 50 West Broadway. Vice-Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Wyoming Investigation Consultants. This appeal was withdrawn.

Adjourn. A motion was made by Jim Stanford and seconded by Arne Jorgensen to adjourn. Vice-Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 2:56 P.M.

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

minutes: spb
Published JH News & Guide: February 6, 2019

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	JACKSON CURBSIDE INC.	00026448	RECYCLING COLLECTION @ D	01/10/2019	985.00	.00	
Total 2:					985.00	.00	
5	CARQUEST AUTO PARTS INC.	6090-408524	WELDING TIP	10/09/2018	14.37	.00	
Total 5:					14.37	.00	
10	CASH	012919	petty CASH	01/29/2019	137.16	.00	
10	CASH	012919	petty CASH	01/29/2019	39.00	.00	
10	CASH	012919	petty CASH	01/29/2019	2.59	.00	
Total 10:					178.75	.00	
13	SAFETY SUPPLY & SIGN CO., I	167069	RETIREMENT SIGNAGE	12/17/2018	55.94	.00	
Total 13:					55.94	.00	
36	IDAHO STATE TAX COMMISSIO	012319	JANUARY WITHHOLDINGS	01/23/2019	2,196.00	2,196.00	01/25/2019
Total 36:					2,196.00	2,196.00	
51	ACE HARDWARE	637469	GLOVES FLEX TUFF #80 LARG	01/13/2019	4.99	.00	
51	ACE HARDWARE	637901	HOOK SNAP	01/16/2019	29.94	.00	
51	ACE HARDWARE	638020	LIGHT BULBS	01/17/2019	12.98	.00	
51	ACE HARDWARE	638589	ARBOR 3/8" Q/C LARGE, COMP	01/23/2019	40.47	.00	
51	ACE HARDWARE	639091	VELCEO STR BLK, NOZZLE FIR	01/28/2019	43.43	.00	
51	ACE HARDWARE	639240	KES	01/29/2019	33.10	.00	
51	ACE HARDWARE	639396	DUSTPAN AND DUSTER, BROO	01/30/2019	31.98	.00	
Total 51:					196.89	.00	
65	DELCON INC	18853	PROJ: WO1076- TOJ WELL #1-	11/30/2018	248.57	.00	
65	DELCON INC	18964	PROJ: WO1051- TOJ SURGE PR	12/31/2018	341.47	.00	
Total 65:					590.04	.00	
69	COMMUNITY ENTRY SERVICES	011119	3RD QUARTER	01/11/2019	12,500.00	.00	
Total 69:					12,500.00	.00	
81	EVANS CONSTRUCTION INC	5937	JOB NAME: 2018 TOJ SALTED S	01/08/2019	18,000.00	.00	
81	EVANS CONSTRUCTION INC	5939	JOB NAME: 2018 TOJ SALTED S	01/21/2019	1,965.60	.00	
Total 81:					19,965.60	.00	
96	HIGH COUNTRY LINEN	0109491	MATS @ SHELTER	01/16/2019	45.15	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: SEASONAL	01/17/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: ADMIN	01/17/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: SEWER	01/17/2019	19.40	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: WATER	01/17/2019	26.67	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: STREET	01/17/2019	55.78	.00	
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: FLEET	01/17/2019	38.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0109715	UNIFORMS: WWTP	01/17/2019	14.55	.00	
96	HIGH COUNTRY LINEN	0109715	BUILDING MAINT: PUBLIC WOR	01/17/2019	53.05	.00	
96	HIGH COUNTRY LINEN	0110304	BUILDING MAINT: TOJ HOME R	01/21/2019	7.50	.00	
96	HIGH COUNTRY LINEN	0110880	BUILDING MAINT: PUBLIC WOR	01/24/2019	20.00	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: ADMIN	01/24/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: SEWER	01/24/2019	19.40	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: WATER	01/24/2019	26.67	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: STREET	01/24/2019	65.48	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: FLEET	01/24/2019	38.80	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: WWTP	01/24/2019	14.55	.00	
96	HIGH COUNTRY LINEN	0110880	UNIFORMS: SEASONAL	01/24/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0111512	BUILDING MAINT: TOJ HOME R	01/28/2019	25.31	.00	
96	HIGH COUNTRY LINEN	0111677	MATS @ TOWN HALL	01/29/2019	215.50	.00	
96	HIGH COUNTRY LINEN	11703	CUSTOM STAMP	01/29/2019	63.89	.00	
96	HIGH COUNTRY LINEN	S0109609	BUILDING MAINT: TOJ HOME R	01/16/2019	27.60	.00	
96	HIGH COUNTRY LINEN	S0109631	BUILDING MAINT: TOJ REC CE	01/16/2019	111.00	.00	
96	HIGH COUNTRY LINEN	S0110771	BUILDING MAINT: TOJ HOME R	01/23/2019	27.60	.00	
96	HIGH COUNTRY LINEN	S0111554	BUILDING MAINTS: TOJ HOME	01/28/2019	27.60	.00	
Total 96:					983.10	.00	
131	JACKSON HOLE NEWS & GUID	290411	AD#357460	01/02/2019	432.96	.00	
131	JACKSON HOLE NEWS & GUID	290638	AD#358510 P18-338-339	01/09/2019	32.60	.00	
131	JACKSON HOLE NEWS & GUID	290848	AD#358750	01/16/2019	69.28	.00	
131	JACKSON HOLE NEWS & GUID	290849	AD#358749	01/16/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	290850	AD#358748	01/16/2019	1,002.45	.00	
131	JACKSON HOLE NEWS & GUID	291016	AD#358988	01/23/2019	97.80	.00	
131	JACKSON HOLE NEWS & GUID	291017	AD#358987	01/23/2019	93.73	.00	
131	JACKSON HOLE NEWS & GUID	291018	AD#358986	01/23/2019	89.65	.00	
131	JACKSON HOLE NEWS & GUID	291019	AD#358978	01/23/2019	277.10	.00	
131	JACKSON HOLE NEWS & GUID	30095 0119	VICTIM SERVICES AD	01/25/2019	135.30	.00	
131	JACKSON HOLE NEWS & GUID	30095 0119B	VICTIM SERVICES AD	01/25/2019	235.04	.00	
Total 131:					2,527.04	.00	
139	JORGENSEN ASSOCIATES, PC	41979	PROJ: 18047- TOJ GREGORY L	01/04/2019	924.63	.00	
Total 139:					924.63	.00	
156	LOWER VALLEY ENERGY INC	92050-355- 12/	92050-355: S CACHE LIGHTING	01/21/2019	75.44	.00	
156	LOWER VALLEY ENERGY INC	92050-356- 12/	92050-0356: KARNS MEADOW S	01/21/2019	3,972.01	.00	
156	LOWER VALLEY ENERGY INC	92050-360- 12/	92050-360: 1035 W BROADWAY	01/21/2019	39.19	.00	
156	LOWER VALLEY ENERGY INC	92050-362- 12/	92050-362: STELLARIA LN/ S H	01/21/2019	21.36	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-132: PARKING GARAGE	01/21/2019	1,756.76	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-134: PARKING GARAGE	01/21/2019	141.34	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-334: JOSEPHINE LOOP L	01/21/2019	131.23	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-336: HIDDEN RANCH PAT	01/21/2019	30.53	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-341: HOME RANCH REST	01/21/2019	17.62	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-010: ELY SPRING RD FIR	01/21/2019	2,443.31	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-016: HOME RANCH LIGH	01/21/2019	50.63	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-020: PATHWAY TUNNEL	01/21/2019	58.00	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-126: LIFT STATION B SP	01/21/2019	22.24	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-127: LIFT STATION A MAI	01/21/2019	327.14	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-130: 3 CRK STREET LIGH	01/21/2019	26.45	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-005: CACHE KUDAR LIGH	01/21/2019	64.33	.00	
156	LOWER VALLEY ENERGY INC	92050-GRP177	92050-006: CACHE ST N LIGHTI	01/21/2019	35.83	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 156:					9,213.41	.00	
166	TETON COUNTY-FUND 19	012919PR	JANUARY 2019 PARKS & REC	01/29/2019	149,177.23	.00	
Total 166:					149,177.23	.00	
236	SMITH POWER PRODUCTS,INC	3062523	TENSNRASM & OUTGOING FRT	10/25/2018	332.67	332.67	01/21/2019
236	SMITH POWER PRODUCTS,INC	3065461	MODULE, OUTGOING FRT	11/27/2018	100.50	100.50	01/21/2019
236	SMITH POWER PRODUCTS,INC	3066216	FILTER & OUTGOING FREIGHT	12/04/2018	711.74	711.74	01/21/2019
236	SMITH POWER PRODUCTS,INC	3066826	SENSOR ASSEMBLY- SPEED R	12/10/2018	185.55	185.55	01/21/2019
236	SMITH POWER PRODUCTS,INC	3068329	SOLENOID ASSEMBLY, GASKE	12/27/2018	877.49	.00	
236	SMITH POWER PRODUCTS,INC	3068660	KIT SEAL & GASKET- OUTGOIN	12/31/2018	64.55	.00	
236	SMITH POWER PRODUCTS,INC	3069468	4TH GEN HARNESS, 100PIN BR	01/09/2019	1,164.83	.00	
Total 236:					3,437.33	1,330.46	
257	NAPA AUTO PARTS INC.	823095	2.5 DEF	12/26/2018	21.34	.00	
257	NAPA AUTO PARTS INC.	824224	2.5 DEF	01/02/2019	35.96	.00	
257	NAPA AUTO PARTS INC.	825171	NAPAGOLD AIR FILTER	01/08/2019	19.44	.00	
257	NAPA AUTO PARTS INC.	825173	NAPAGOLD AIR FILTER, NAPA	01/08/2019	664.26	.00	
257	NAPA AUTO PARTS INC.	825574	ROSCOR SL 14	01/09/2019	9.29	.00	
257	NAPA AUTO PARTS INC.	825666	ENR ELECT BATTERY	01/10/2019	6.11	.00	
257	NAPA AUTO PARTS INC.	826804	THERMOMETER CLOCK	01/16/2019	18.09	.00	
257	NAPA AUTO PARTS INC.	826806	THERMOMETER CLOCK	01/16/2019	36.18	.00	
257	NAPA AUTO PARTS INC.	829061	12DR 12PT SKT-1516	01/29/2019	3.99	.00	
Total 257:					814.66	.00	
283	JEWISON, SAMUEL LEE	7280256	REIMBURSEMENT- SAFETY BO	12/23/2018	100.00	.00	
Total 283:					100.00	.00	
284	THOMPSON PALMER & ASSOCI	69554	audit	12/31/2018	24,500.00	.00	
Total 284:					24,500.00	.00	
329	WYOMING RETIREMENT SYST	168671	JANUARY CONTRIBUTIONS	01/23/2019	30,548.12	30,548.12	01/25/2019
329	WYOMING RETIREMENT SYST	168672	JANUARY CONTRIBUTIONS	01/23/2019	32,856.57	32,856.57	01/25/2019
329	WYOMING RETIREMENT SYST	168673	JANUARY CONTRIBUTIONS	01/23/2019	37,456.66	37,456.66	01/25/2019
Total 329:					100,861.35	100,861.35	
437	WORT HOTEL	TJ 011619	GOLD PIECE ROOM RECEPTIO	01/16/2019	1,250.50	.00	
Total 437:					1,250.50	.00	
463	ANIMAL CARE CLINIC OF JACK	625939433	MED SUPPLIES	01/23/2019	117.00	.00	
Total 463:					117.00	.00	
472	WHITE GLOVE CLEANING, INC.	119	JANITORIAL SERVICES EXTRA	01/30/2019	931.48	.00	
Total 472:					931.48	.00	
502	ELECTRICAL WHSLE SUPPLY C	S4603964.001	CLM SEOOW	01/15/2019	19.26	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 502:					19.26	.00	
532	QUICK BROWN FOX LLC	3611	CORRECTION NOTICES	01/25/2019	240.00	.00	
Total 532:					240.00	.00	
540	JACKSON HOLE TITLE & ESCR	12514-413805	P18-298 PLAT REVIEW 705086	01/16/2019	250.00	.00	
Total 540:					250.00	.00	
544	CENTURYLINK	1460230263	307-733-3932	01/19/2019	185.13	.00	
544	CENTURYLINK	307-111-5050	307-111-5050	01/07/2019	1,885.16	.00	
544	CENTURYLINK	307-733-3106	307-733-3106	01/13/2019	36.72	.00	
Total 544:					2,107.01	.00	
581	TETON COUNTY INTEGRATED	3746	RRR BUSINESS LEADERS ANN	01/18/2019	25.00	.00	
Total 581:					25.00	.00	
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	30.10	30.10	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	168.39	168.39	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	114.91	114.91	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	69.60	69.60	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	186.86	186.86	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	108.48	108.48	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	44.45	44.45	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	44.45	44.45	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	347.72	347.72	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	87.23	87.23	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	186.46	186.46	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	150.12	150.12	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	91.75	91.75	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	490.30	490.30	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	113.96	113.96	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	1,482.03	1,482.03	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	130.93	130.93	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	88.70	88.70	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	129.53	129.53	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	301.36	301.36	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	245.28	245.28	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	218.30	218.30	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	224.52	224.52	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	168.38	168.38	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	198.63	198.63	01/25/2019
671	LINCOLN NATIONAL LIFE	3811321910	FEBRUARY PREMIUM 107747	01/10/2019	154.97	154.97	01/25/2019
671	LINCOLN NATIONAL LIFE	3818142173	107391 PREMIUM FEBUARY	01/18/2019	1,090.79	1,090.79	01/25/2019
Total 671:					6,668.20	6,668.20	
708	DELTA DENTAL PLAN OF WYO	011519	FEBRUARY PREMIUM	01/15/2019	577.20	577.20	01/25/2019
Total 708:					577.20	577.20	
861	ROTARY CLUB OF JACKSON H	518 0119	QUARTERLY DUES LARRY PAR	01/01/2019	300.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 861:					300.00	.00	
996	TETON COUNTY SPECIAL FIRE	012919	JANUARY 2019	01/29/2019	21,416.62	.00	
Total 996:					21,416.62	.00	
1054	SUNRISE ENVIRONMENTAL	94137	GLIDE	01/04/2019	220.26	.00	
Total 1054:					220.26	.00	
1134	ENERGY LABORATORIES INC.	183045	INFLUENT, EFFLUENT	09/12/2018	106.00	.00	
1134	ENERGY LABORATORIES INC.	185116	INFLUENT, EFFLUENT, CELL 1,	09/20/2018	247.00	.00	
1134	ENERGY LABORATORIES INC.	208751	INFLUENT, EFFLUENT	01/10/2019	126.00	.00	
1134	ENERGY LABORATORIES INC.	209936	INFLUENT, EFFLUENT	01/17/2019	126.00	.00	
1134	ENERGY LABORATORIES INC.	210749	INFLUENT, EFFLUENT	01/22/2019	106.00	.00	
1134	ENERGY LABORATORIES INC.	211671	EFFLUENT	01/28/2019	167.00	.00	
Total 1134:					878.00	.00	
1443	TETON COUNTY CLERK	012919FE	FEBRUARY 2019 FIRE/EMS	01/29/2019	124,045.50	.00	
1443	TETON COUNTY CLERK	012919HA	FEBRUARY 2019 HOUSING AUT	01/29/2019	22,141.75	.00	
1443	TETON COUNTY CLERK	012919K	JANUARY 2019 KOHLHARDT	01/29/2019	3,030.10	.00	
1443	TETON COUNTY CLERK	012919K	JANUARY 2019 KOHLHARDT	01/29/2019	3,030.10-	.00	
1443	TETON COUNTY CLERK	012919PR	FEBRUARY 2019 PARKS & REC	01/29/2019	100,180.94	.00	
1443	TETON COUNTY CLERK	012919PR	FEBRUARY 2019 PARKS & REC	01/29/2019	33,206.16	.00	
1443	TETON COUNTY CLERK	012919PR	FEBRUARY 2019 PARKS & REC	01/29/2019	2.00-	.00	
1443	TETON COUNTY CLERK	012919PR	FEBRUARY 2019 PARKS & REC	01/29/2019	.10-	.00	
Total 1443:					279,572.25	.00	
1614	TETON COUNTY-FUND 10	012919D	JANUARY 2019 DISPATCH	01/29/2019	17,769.60	.00	
1614	TETON COUNTY-FUND 10	012919K	JANUARY 2019 KOHLHARDT	01/29/2019	3,030.10	.00	
1614	TETON COUNTY-FUND 10	012919P	JANUARY 2019 PATHWAYS	01/29/2019	4,717.37	.00	
Total 1614:					25,517.07	.00	
1634	ENTENMANN-ROVIN CO	0141463-IN	BADGES	01/24/2019	178.00	.00	
Total 1634:					178.00	.00	
1640	WESTERN STATES	IN000831179	ALTEMATR GP	11/27/2018	1,209.25	1,209.25	01/21/2019
1640	WESTERN STATES	IN000831179	FREIGHT	11/27/2018	41.93	41.93	01/21/2019
1640	WESTERN STATES	IN000835637	CUTTING EDGE	11/30/2018	1,219.76	1,219.76	01/21/2019
1640	WESTERN STATES	IN000838093	BOLT AND NUT	12/04/2018	367.00	367.00	01/21/2019
1640	WESTERN STATES	IN000870703	HOSE AS	01/14/2019	155.55	.00	
1640	WESTERN STATES	IN000870710	SEAL	01/14/2019	2.18	.00	
Total 1640:					2,995.67	2,837.94	
1783	AT&T	287259163099	MONTHLY CHARGES	01/16/2019	715.41	.00	
1783	AT&T	287272169264	START CELL PHONES	12/20/2018	256.75	.00	
1783	AT&T	287279795460	MONTHLY CHARGES	01/19/2019	251.88	.00	
Total 1783:					1,224.04	.00	
1949	VERIZON WIRELESS	9822344872	690-7868	01/15/2019	36.50	.00	
1949	VERIZON WIRELESS	9822344872	699-2277	01/15/2019	46.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1949:					82.71	.00	
2247	WATKINS, MARK	011719	TRAVEL EXPENSES	01/17/2019	76.30	.00	
Total 2247:					76.30	.00	
2269	AFLAC	235811	ACCOUNT #y9599	01/26/2019	3,481.27	3,481.27	01/25/2019
Total 2269:					3,481.27	3,481.27	
2458	AMERIGAS	200960393	PROPANE FOR WEST TANK: 01	01/23/2019	912.44	.00	
2458	AMERIGAS	200960393	PROPANE FOR WEST TANK: 01	01/23/2019	912.44-	.00	
2458	AMERIGAS	3087807091	PROPANE FOR MIDDLE TANK:	01/23/2019	1,186.04	.00	
2458	AMERIGAS	3087807105	PROPANE FOR WEST TANK: 01	01/23/2019	912.44	.00	
2458	AMERIGAS	3087857629	PROPANE FOR MIDDLE TANK:	01/24/2019	958.44	.00	
2458	AMERIGAS	3087857634	PROPANE FOR EAST TANK: 01/	01/24/2019	410.21	.00	
Total 2458:					3,467.13	.00	
2798	DPC INDUSTRIES, INC.	727000291-18	CHLORINE, 150# CYL, HAZARD	11/29/2018	3,115.91	.00	
Total 2798:					3,115.91	.00	
2876	CAST	1200	CAST DINNER TETON VILLAGE	01/28/2019	495.00	.00	
2876	CAST	1200	CAST DINNER TETON VILLAGE	01/28/2019	275.00	.00	
Total 2876:					770.00	.00	
3001	CREATIVE ENERGIES, LLC	4643	P.O. #: HOME RANCH- MONITO	01/18/2019	116.05	.00	
Total 3001:					116.05	.00	
3027	TETON COUNTY-FUND 13	010219C	DECEMBER 2018 CAPITAL	01/02/2019	16,984.21	.00	
Total 3027:					16,984.21	.00	
3070	VALLEY WEST ENGINEERING,	1386	PROJ: ALLEY GRADING- WORK	12/05/2018	360.00	.00	
Total 3070:					360.00	.00	
3195	FERGUSON ENTERPRISES, IN	CM056638	CREDIT: RETURN 48X20 HP N1	01/10/2019	3,759.00-	.00	
Total 3195:					3,759.00-	.00	
3303	BRISTOL, JAMES	6306	ENVELOPES	01/16/2019	440.00	.00	
Total 3303:					440.00	.00	
3341	MSDS ONLINE, INC	194237	MSDS ONLINE HQ ACCOUNT- R	01/24/2019	2,299.00	.00	
Total 3341:					2,299.00	.00	
3408	E.R. OFFICE EXPRESS	11571	HORIZONTAL ERASABLE WALL	01/17/2019	41.34	.00	
3408	E.R. OFFICE EXPRESS	11607	paPER	01/22/2019	157.98	.00	
3408	E.R. OFFICE EXPRESS	11634	packaging tape	01/24/2019	41.52	.00	
3408	E.R. OFFICE EXPRESS	11706	STICKY NOTES	01/29/2019	26.08	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3408:					266.92	.00	
3420	VISA	1065 0119	MEAD DIRECT RESPONSE	12/24/2018	22.80	22.80	01/18/2019
3420	VISA	1065 0119	GLOBAL INDUSTRIES	12/24/2018	75.93	75.93	01/18/2019
3420	VISA	1065 0119	NATIONAL BUSINESS	12/24/2018	189.00	189.00	01/18/2019
3420	VISA	1065 0119	BEACON LIVE	12/24/2018	30.00	30.00	01/18/2019
3420	VISA	1065 0119	NATIONAL BUSINESS	12/24/2018	378.00	378.00	01/18/2019
3420	VISA	1115 0119	ACE HARDWARE	12/24/2018	39.98	39.98	01/18/2019
3420	VISA	1123 0119	IACP	12/24/2018	190.00	190.00	01/18/2019
3420	VISA	1123 0119	EL ABUELITO	12/24/2018	10.00	10.00	01/18/2019
3420	VISA	1164 0119	MARKETPLACE	12/24/2018	12.50	12.50	01/18/2019
3420	VISA	1164 0119	STAPLES	12/24/2018	123.99	123.99	01/18/2019
3420	VISA	1164 0119	VIRGINIAN	12/24/2018	132.86	132.86	01/18/2019
3420	VISA	1164 0119	VIRGINIAN	12/24/2018	41.96	41.96	01/18/2019
3420	VISA	1214 0119	STAPLES	12/24/2018	137.78	137.78	01/18/2019
3420	VISA	4564 0119	KUM N GO	12/24/2018	14.77	14.77	01/18/2019
3420	VISA	4564 0119	HOLIDAY INN	12/24/2018	109.99	109.99	01/18/2019
3420	VISA	4564 0119	BOARD OF PE	12/24/2018	90.00	90.00	01/18/2019
3420	VISA	4564 0119	CLA-CAL	12/24/2018	325.00	325.00	01/18/2019
3420	VISA	4564 0119	TETON BIKE	12/24/2018	100.00	100.00	01/18/2019
3420	VISA	4564 0119	SHERVINS	12/24/2018	225.00	225.00	01/18/2019
3420	VISA	5207 0119	INTOXIMETERS	12/24/2018	195.25	195.25	01/18/2019
3420	VISA	5207 0119	CREDIT	12/24/2018	960.00-	960.00-	01/18/2019
3420	VISA	5207 0119	STAPLES	12/24/2018	55.08	55.08	01/18/2019
3420	VISA	5207 0119	DOMINOES	12/24/2018	89.42	89.42	01/18/2019
3420	VISA	5207 0119	DOMINOES	12/24/2018	74.12	74.12	01/18/2019
3420	VISA	5207 0119	TRAINING FOOD	12/24/2018	332.07	332.07	01/18/2019
3420	VISA	5207 0119	FBI ACADEMY	12/24/2018	450.00	450.00	01/18/2019
3420	VISA	5207 0119	AMAZON	12/24/2018	56.49	56.49	01/18/2019
3420	VISA	5207 0119	GIFT CERTIFICATES	12/24/2018	600.00	600.00	01/18/2019
3420	VISA	5207 0119	WDH	12/24/2018	246.50	246.50	01/18/2019
3420	VISA	5207 0119	PEARL ST BAGELS	12/24/2018	21.00	21.00	01/18/2019
3420	VISA	5215 0119	SURVEY MONKEY	12/24/2018	288.00	288.00	01/18/2019
3420	VISA	5215 0119	SMITH	12/24/2018	9.98	9.98	01/18/2019
3420	VISA	5215 0119	COCA COLA	12/24/2018	15.05	15.05	01/18/2019
3420	VISA	5215 0119	SMITH	12/24/2018	29.92	29.92	01/18/2019
3420	VISA	5215 0119	HOTELS.COM	12/24/2018	1,336.86	1,336.86	01/18/2019
3420	VISA	5215 0119	HOTELS.COM	12/24/2018	191.32	191.32	01/18/2019
3420	VISA	5215 0119	UTAH DISPUTE	12/24/2018	2,985.00	2,985.00	01/18/2019
3420	VISA	5215 0119	COCA COLA	12/24/2018	10.60	10.60	01/18/2019
3420	VISA	5397 0119	MERRY PUGS	12/24/2018	25.00	25.00	01/18/2019
3420	VISA	5397 0119	COOLWORKS	12/24/2018	139.00	139.00	01/18/2019
3420	VISA	5397 0119	IMAGES OF NATURE	12/24/2018	227.50	227.50	01/18/2019
3420	VISA	5397 0119	SKINNY SKES	12/24/2018	25.00	25.00	01/18/2019
3420	VISA	5397 0119	COOLWORKS	12/24/2018	139.00	139.00	01/18/2019
3420	VISA	5397 0119	MOES BBQ	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	SKINNY SKES	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	TETON MOUNTAINEERING	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	PINKY G	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	MERRY PUGS	12/24/2018	25.00	25.00	01/18/2019
3420	VISA	5397 0119	MERRY PUGS	12/24/2018	25.00	25.00	01/18/2019
3420	VISA	5397 0119	JH HISTORIC	12/24/2018	90.00	90.00	01/18/2019
3420	VISA	5397 0119	COOLWORKS	12/24/2018	139.00	139.00	01/18/2019
3420	VISA	5397 0119	CREDIT	12/24/2018	50.00-	50.00-	01/18/2019
3420	VISA	5397 0119	DQ	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	JACKSON DRUG	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	5397 0119	EDDIE BAUER	12/24/2018	50.00	50.00	01/18/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3420	VISA	5397 0119	NAME BADGES	12/24/2018	39.96	39.96	01/18/2019
3420	VISA	5397 0119	FACEBOOK	12/24/2018	5.43	5.43	01/18/2019
3420	VISA	5397 0119	E. LEAVEN	12/24/2018	748.36	748.36	01/18/2019
3420	VISA	5397 0119	E. LEAVEN	12/24/2018	400.82	400.82	01/18/2019
3420	VISA	5397 0119	E. LEAVEN	12/24/2018	19.88-	19.88-	01/18/2019
3420	VISA	5397 0119	E. LEAVEN	12/24/2018	894.70	894.70	01/18/2019
3420	VISA	5397 0119	NEOGOV	12/24/2018	175.00	175.00	01/18/2019
3420	VISA	5397 0119	INTERNATIONAL INSTITUTE	12/24/2018	1,057.00	1,057.00	01/18/2019
3420	VISA	6098 0119	WOLF GANG PUCK	12/24/2018	14.58	14.58	01/18/2019
3420	VISA	6098 0119	UNITED	12/24/2018	30.00	30.00	01/18/2019
3420	VISA	6098 0119	BISTRO	12/24/2018	14.90	14.90	01/18/2019
3420	VISA	6098 0119	CAFE	12/24/2018	7.78	7.78	01/18/2019
3420	VISA	6098 0119	BANFF AIRPORT	12/24/2018	50.64	50.64	01/18/2019
3420	VISA	6098 0119	MALCOM HOTEL	12/24/2018	547.36	547.36	01/18/2019
3420	VISA	6098 0119	DELTA	12/24/2018	127.76	127.76	01/18/2019
3420	VISA	6098 0119	the wort	12/24/2018	81.84	81.84	01/18/2019
3420	VISA	6098 0119	travel expenses	12/24/2018	102.41	102.41	01/18/2019
3420	VISA	6106 0119	STAPLES	12/24/2018	54.10	54.10	01/18/2019
3420	VISA	6106 0119	CREDIT VOUCHER	12/24/2018	350.00-	350.00-	01/18/2019
3420	VISA	6106 0119	TOOL EXPERTS	12/24/2018	443.81	443.81	01/18/2019
3420	VISA	6106 0119	DQ	12/24/2018	33.91	33.91	01/18/2019
3420	VISA	6106 0119	INTERNATIONAL CODE COUNC	12/24/2018	213.00	213.00	01/18/2019
3420	VISA	6106 0119	WORT HOTEL	12/24/2018	1,356.00	1,356.00	01/18/2019
3420	VISA	6106 0119	ACE HARDWARE	12/24/2018	24.35	24.35	01/18/2019
3420	VISA	6593 0119	CREDIT	12/24/2018	334.50-	334.50-	01/18/2019
3420	VISA	6593 0119	CREDIT	12/24/2018	10.00-	10.00-	01/18/2019
3420	VISA	6593 0119	PINKY G'S	12/24/2018	96.75	96.75	01/18/2019
3420	VISA	6593 0119	MOES	12/24/2018	90.44	90.44	01/18/2019
3420	VISA	6593 0119	JHMR	12/24/2018	7,834.40	7,834.40	01/18/2019
3420	VISA	6825 0119	KMART	12/24/2018	900.00	900.00	01/18/2019
3420	VISA	6908 0119	IT EXPENSES	12/24/2018	3,107.75	3,107.75	01/18/2019
3420	VISA	7294 0119	ANIMAL SHELTER SUPPLIES	12/24/2018	224.85	224.85	01/18/2019
3420	VISA	7294 0119	ANIMAL SHELTER SUPPLIES	12/24/2018	50.00	50.00	01/18/2019
3420	VISA	8144 0119	AMAZON	12/24/2018	103.80	103.80	01/18/2019
3420	VISA	8144 0119	AMAZON	12/24/2018	33.99	33.99	01/18/2019
3420	VISA	8144 0119	FEED STORE	12/24/2018	54.18	54.18	01/18/2019
3420	VISA	8144 0119	HAMPTON INN	12/24/2018	408.00	408.00	01/18/2019
3420	VISA	8144 0119	STAPLES	12/24/2018	99.99	99.99	01/18/2019
3420	VISA	8144 0119	WYO ASSOC OF RURAL	12/24/2018	298.00	298.00	01/18/2019
3420	VISA	8185 0119	STAPLES	12/24/2018	28.79	28.79	01/18/2019
3420	VISA	8185 0119	CREEKSIDE	12/24/2018	56.00	56.00	01/18/2019
3420	VISA	8185 0119	TST ROADHOUSE	12/24/2018	93.44	93.44	01/18/2019
3420	VISA	8185 0119	KMART	12/24/2018	46.16	46.16	01/18/2019
Total 3420:					28,646.59	28,646.59	
3527	UPS	0000129VW40	SHIPPING CHARGE-POLICE	01/12/2019	42.00	.00	
Total 3527:					42.00	.00	
3561	TETON COUNTY DISTRICT COU	012219	FILING FEE	01/22/2019	110.00	110.00	01/22/2019
Total 3561:					110.00	110.00	
3619	WY CHILD SUPPORT ENFORCE	013019	case #209790 GALLEGHER	01/30/2019	146.76	146.76	01/30/2019
Total 3619:					146.76	146.76	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3932	MILLER SANITATION	13286	CITY CANS 74/DAY 9 DAY IN FE	01/19/2019	2,072.00	.00	
3932	MILLER SANITATION	13287	START BUS ROUTE FOR 10 DA	01/19/2019	280.00	.00	
Total 3932:					2,352.00	.00	
3961	CHARTER	030285201171	MONTHLY SERVICES	01/17/2019	60.85	.00	
Total 3961:					60.85	.00	
4139	WY WORKERS' SAFETY & COM	012519	FEBRUARY PREMIUM	01/25/2019	11,045.61	11,045.61	01/25/2019
Total 4139:					11,045.61	11,045.61	
4294	FIRE SERVICES OF IDAHO	43140P-6	ANNUAL FIRE ALARM INSPECTI	01/22/2019	200.00	.00	
Total 4294:					200.00	.00	
4320	WARNER TRUCK CENTER	X101234021:0	ELEMENT- AIR FILTER, FILTER	12/04/2018	711.96	.00	
4320	WARNER TRUCK CENTER	X101239245:0	WATER PUMP, PRESSURE SEN	12/19/2018	342.39	.00	
4320	WARNER TRUCK CENTER	X101239430:0	CREDIT: DOSER PUMP	12/19/2018	305.90-	.00	
4320	WARNER TRUCK CENTER	X101239433:0	CREDIT: ICP TURBO CHARGER	12/19/2018	1,070.65-	.00	
4320	WARNER TRUCK CENTER	X101240024:0	CREDIT: WASTEGATE ACTUAT	12/21/2018	151.41-	.00	
4320	WARNER TRUCK CENTER	X101240459:0	THERMOSTATE	12/26/2018	105.52	.00	
4320	WARNER TRUCK CENTER	X101240563:0	WATER PUMP KIT	12/26/2018	159.95	.00	
4320	WARNER TRUCK CENTER	X101240563:0	WATER PUMP KIT	12/26/2018	159.95-	.00	
4320	WARNER TRUCK CENTER	X101240563:0	WATER PUMP KIT	12/26/2018	149.35	.00	
4320	WARNER TRUCK CENTER	X101240633:0	VG TUR ACT SERVICE KIT, KIT,	12/26/2018	1,076.95	.00	
4320	WARNER TRUCK CENTER	X101240633:0	HE 07 VG MR TURBOCHARGER	12/27/2018	3,695.72	.00	
4320	WARNER TRUCK CENTER	X101241103:0	CELECT INJ, ROCKER LEVER C	12/27/2018	1,063.41	.00	
4320	WARNER TRUCK CENTER	X101241103:0	CELECT INJ, ROCKER LEVER C	12/27/2018	1,138.91-	.00	
4320	WARNER TRUCK CENTER	X101241103:0	CELCT INJ, ROCKER LEVER CO	12/27/2018	1,138.91	.00	
4320	WARNER TRUCK CENTER	X101241725:0	SPEED SENSOR KIT	12/31/2018	175.28	.00	
4320	WARNER TRUCK CENTER	X101243522:0	PRESSURE SENSOR	01/07/2019	157.15	.00	
4320	WARNER TRUCK CENTER	X101243557:0	TEMP SENSOR	01/07/2019	9.72	.00	
4320	WARNER TRUCK CENTER	X101243693:0	CREDIT: CELECT INJ	01/08/2019	573.34-	.00	
4320	WARNER TRUCK CENTER	X101243796:0	ACCUMULATOR, TEMP SENSO	01/08/2019	1,892.37	.00	
4320	WARNER TRUCK CENTER	X101243856:0	TURBOCHARGER ACTUATOR K	01/08/2019	895.09	.00	
4320	WARNER TRUCK CENTER	X101244263:0	CONNECTION GASKET	01/09/2019	25.92	.00	
4320	WARNER TRUCK CENTER	X101246410:0	PRESSURE RELIEF VALVE, PR	01/16/2019	238.30	.00	
Total 4320:					8,437.83	.00	
4380	LONG BUILDING TECHNOLOGI	JC135123	TOJ TOWN HALL- 2ND FLR CO	01/11/2019	4,937.00	.00	
Total 4380:					4,937.00	.00	
4474	FISH CREEK EXCAVATION LLC	1036	PROJ: HIDDEN RANCH STORM	01/21/2019	15,929.26	.00	
Total 4474:					15,929.26	.00	
4550	PORTER'S OFFICE PRODUCTS	718852-0	PAPER	01/29/2019	131.96	.00	
4550	PORTER'S OFFICE PRODUCTS	718852-0	OFFICE SUPPLIES	01/29/2019	104.81	.00	
Total 4550:					236.77	.00	
4699	SNAKE RIVER ROASTING	605735	COFFEE	01/24/2019	48.45	.00	
4699	SNAKE RIVER ROASTING	605763	COFFEE	01/29/2019	53.30	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4699:					101.75	.00	
4709	FLEETPRIDE	18159416	PLUGS, CAP NUT, CAPS	01/11/2019	94.56	.00	
Total 4709:					94.56	.00	
4730	ADVANCED PUMP & EQUIPME	8641	INSTALL NEW USPS POWER S	01/10/2019	923.68	.00	
Total 4730:					923.68	.00	
4774	BIG R RANCH & HOME	1365467	6MM NUT SELF LOCK, SPECIAL	01/25/2019	24.80	.00	
Total 4774:					24.80	.00	
4850	SPRADLEY BARR MOTORS, IN	48849	STK#: 48849- 2007 CHEVY SILV	01/22/2019	27,092.00	.00	
Total 4850:					27,092.00	.00	
4920	BEST BEST & KRIEGER	840968	WIRELESS 51148.00002	01/18/2019	365.00	.00	
Total 4920:					365.00	.00	
4931	SNOW KING HOTEL	204269	CATERING	01/21/2019	4,090.14	.00	
Total 4931:					4,090.14	.00	
4979	WYOMING WATER QUALITY &	2011-2134 A	INDIVIDUAL MEMBERSHIPS- 20	01/16/2019	300.00	.00	
Total 4979:					300.00	.00	
4990	Swagit Productions, LLC	12222	VIDEO STREAMING	12/31/2018	1,775.00	.00	
Total 4990:					1,775.00	.00	
5022	VISION SERVICE PLAN - (WY)	806308499	FEBRUARY PREMIUM	01/17/2019	1,686.16	1,686.16	01/25/2019
Total 5022:					1,686.16	1,686.16	
5055	STOTZ EQUIPMENT	P39482	STARTER MOTOR REMAN, FRT	03/16/2018	469.84	.00	
5055	STOTZ EQUIPMENT	P60761	STARTER MOTOR REMAN, FRT	06/13/2018	527.33	.00	
5055	STOTZ EQUIPMENT	P60984	OIL LINE, FRT OUT	06/19/2018	290.02	.00	
5055	STOTZ EQUIPMENT	P61262	CREDIT: STARTER MOTOR RE	06/26/2018	60.20	.00	
5055	STOTZ EQUIPMENT	P62221	GASKET, THERMOSTAT, SWIT	07/19/2018	76.49	.00	
5055	STOTZ EQUIPMENT	P64545	FUEL SENDER, FRT OUT	10/17/2018	233.04	.00	
Total 5055:					1,656.92	.00	
5085	CORNFORTH CONSULTANTS, I	11427	WEST BROADWAY SLIDE CON	01/04/2019	1,531.00	.00	
Total 5085:					1,531.00	.00	
5111	SCHMILLEN, SCOTT	1764	MENS BATHROOM SINK	12/27/2018	237.50	237.50	01/21/2019
5111	SCHMILLEN, SCOTT	1765	MENS BATHROOM SINK	12/27/2018	237.50	237.50	01/21/2019
5111	SCHMILLEN, SCOTT	1766	MENS BATHROOM	12/27/2018	522.50	522.50	01/21/2019
Total 5111:					997.50	997.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5298	TOOLSON TELEPHONE, INC	7119	PULL FIBER INTO PW MODULE	10/26/2018	3,686.64	.00	
5298	TOOLSON TELEPHONE, INC	7261	145 E PEARL BLDG- CONF ROO	01/23/2019	1,103.78	.00	
Total 5298:					4,790.42	.00	
5378	AMERICAN PUBLIC TRANSPOR	091026	BUS DRIVER AD	12/17/2018	567.72	.00	
Total 5378:					567.72	.00	
5473	KELLERSTRASS ENTERPRISES	D3782	MIDGRADE 87 E-10, DF#2 DYED	01/17/2019	20,057.96	.00	
Total 5473:					20,057.96	.00	
5489	WRENCH IT PLUMBING & HEAT	5252	DHW TANK HEATING ELEMENT	01/19/2019	538.74	.00	
5489	WRENCH IT PLUMBING & HEAT	5271	149 E PEARL BUNK HOUSE- RO	01/19/2019	1,077.60	.00	
Total 5489:					1,616.34	.00	
5615	NEWLEVEL GROUP	128198	TOWN COUNCIL RETREAT	01/22/2019	7,340.55	.00	
Total 5615:					7,340.55	.00	
5618	WEED, ROB	012219	DOT REIMBURSE	01/22/2019	100.00	.00	
Total 5618:					100.00	.00	
5631	PSA WORLDWIDE COPORTATI	22014	DRUG DETECTION COASTER	01/28/2019	2,574.79	.00	
Total 5631:					2,574.79	.00	
5637	TIGHE, JOHN	17321	1.5L FLUID EXT	11/29/2018	85.05	.00	
5637	TIGHE, JOHN	17476	WORK HAND CLEAN, FLEX ZILL	01/17/2019	180.75	.00	
Total 5637:					265.80	.00	
5666	TRANSIT TALENT LLC	1441901	BUS DRIVER AD	01/17/2019	135.00	.00	
Total 5666:					135.00	.00	
5691	LEPCO	30519	WO#: 21151- REPLACE BAD WH	12/24/2018	1,990.46	.00	
Total 5691:					1,990.46	.00	
5707	PERFORM PRINTING INC	P 1001	BUSINESS CARDS	12/12/2018	300.45	.00	
5707	PERFORM PRINTING INC	P 996	PARKING TICKET ROLLS	12/14/2018	1,000.00	.00	
5707	PERFORM PRINTING INC	P 996	PARKING TICKET ROLLS	12/14/2018	822.70	.00	
Total 5707:					2,123.15	.00	
5726	AMAZON	17W4-LRPQ-T	IPAD CASE	01/29/2019	60.63	.00	
Total 5726:					60.63	.00	
5938	SINGH, JOHN	061308	REIMBURSTMENT FOR DOT PH	01/30/2019	155.00	.00	
Total 5938:					155.00	.00	
6041	HOLE FOOD RESCUE	012919	3RD QUARTER	01/29/2019	1,250.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total 6041:				1,250.00	.00	
6092	ENERGY 1	23790	PROJ: TOJ WELL #6- REPLACE	01/21/2019	3,729.28	.00	
	Total 6092:				3,729.28	.00	
6124	DAVID STUBBS	012119	TOWN COUNCIL GROUP SHOT	01/21/2019	250.00	.00	
	Total 6124:				250.00	.00	
6147	OUTLAW BROTHERS CONSTR	83	JOB: 149 E PEARL BUNKHOUS	01/29/2019	5,908.72	.00	
	Total 6147:				5,908.72	.00	
6156	BUCKRAIL, LLC	1629	ADS	01/27/2019	375.00	.00	
	Total 6156:				375.00	.00	
6158	STOLTE, TIFFANY	013019	TUITION REIMBURSEMENT	01/30/2019	429.00	.00	
	Total 6158:				429.00	.00	
6226	WEST COAST CODE CONSULT	UT18-579-010	PLAN REVIEW SERVICES	01/10/2019	2,135.00	.00	
	Total 6226:				2,135.00	.00	
6294	WYOMING PEACE OFFICERS A	2019	MEMBERSHIP DUES	01/30/2019	350.00	.00	
	Total 6294:				350.00	.00	
6333	TIPPETTS, SEAN	44	VOID AND REISSUE CHECK	12/05/2018	1,180.00	1,180.00	01/21/2019
	Total 6333:				1,180.00	1,180.00	
6336	LEO'S CONSTRUCTION	120518	TOWN HALL PROJECT	12/05/2018	9,237.80	9,237.80	01/21/2019
	Total 6336:				9,237.80	9,237.80	
6363	TMSC LLC	011619	Overpayment on License	01/16/2019	130.00	130.00	01/21/2019
	Total 6363:				130.00	130.00	
6364	ACM Wyoming LLC	012519	Refund BOND 545 W Broadway B	01/25/2019	2,000.00	.00	
	Total 6364:				2,000.00	.00	
6365	SIGN IT NOW INC	3013	DESIGN, WIDE PRINT- EPANEL	01/23/2019	117.10	.00	
	Total 6365:				117.10	.00	
6366	SOUTH PARK ELECTRICAL & M	6XR9	CUSTOM ITEMS WELL #3	10/19/2018	3,489.37	.00	
	Total 6366:				3,489.37	.00	
6367	GRIMES, BARBARA	012219	BAIL REFUND 18-09-0147	01/22/2019	740.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6367:					740.00	.00	
6368	TRAVELSTORSGPS, LLC	1770	JH IN MANDARIN SPONSORSHI	01/23/2019	2,000.00	.00	
Total 6368:					2,000.00	.00	
6369	CRYSTAL CREEK CAPIAL	012419	PRE APPLICATION REFUND	01/24/2019	300.00	.00	
Total 6369:					300.00	.00	
6370	DAILEY, JACOB	013119	REFUND BAIL CASE #19-01-043	01/31/2019	150.00	.00	
Total 6370:					150.00	.00	
Grand Totals:					889,741.67	171,132.84	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: January 31, 2019

MEETING DATE: February 4, 2019

SUBMITTING DEPARTMENT: Town Clerk

DEPARTMENT DIRECTOR: Roxanne Devries Robinson

PRESENTER: Carl Pelletier

SUBJECT: Jackson Hole Rendezvous Town Concert 2019

STATEMENT/PURPOSE

The Mayor and Council approve the use of town streets, temporary street closures, temporary signage, use of Town equipment, and services of Town personnel for special events.

BACKGROUND/ALTERNATIVES

The applicants, Highline Sports and Entertainment and the Jackson Hole Chamber of Commerce, request permission to host the Jackson Hole Rendezvous Town Concert on Friday, March 15, 2019 from 5:00 P.M. until 9:45 P.M. This will be a free concert for the public and up to 3,500 spectators are expected to attend this event.

There are no significant material changes to this request from past applications in previous years.

The applicant requests the following from the Town in association with the event:

1. Closure East Broadway from Cache to King Street and Center Street from Deloney to East Broadway from Friday, March 15, 2019 at 5:00 A.M. until Saturday, March 16, 2019 at 2:00 A.M. These streets would be closed to vehicle and pedestrian traffic during this time. Pedestrians would not be allowed access to these streets; however, the following walkways will remain open:
 - a. The boardwalk on the south side of E. Broadway
 - b. The sidewalk on the north side of E. Broadway (from King Street to Center Street)
 - c. The sidewalk on the east side of Center Street
2. Permission from Town Council for amplified sound associated with the Rendezvous Concert.
3. Permission to use Town barricades and road signs.
4. Access to electricity in Town Square if necessary.
5. Catering permit on Friday, March 15th from 5:00 P.M. to 9:30 P.M. for alcohol sales on Broadway Avenue and Center Street.
6. Relief from Town ordinances as follows: Applicant requests the issuance of a catering permit for Broadway Avenue (between Cache and Center) Center Street (between Deloney and Broadway) on Friday, March 15th. Beer, wine and spirits will be served in the roped off area of Center and Broadway as indicated in the site map. Municipal Code 6.40.050 prohibits open containers and the consumption of alcohol on any street, sidewalk or curb or any other public property. Alcohol will not be permitted in the George Washington Memorial Park.
7. An expo application.
8. Permission to display 8 temporary signs to aid in pedestrian flow around the Town Square per the Perimeter Signage Plan contained in this application.
9. Permission to display several on-site promotional banners, signs, inflatables and displays on the

day of the event.

This application has been submitted to all Town departments for review.

After review of the application and speaking with the event organizers the Parks and Recreation Department has concerns about potential damage to the turf on the Town Square due to pedestrian traffic associated with this event in combination with potential wet and muddy conditions of the grounds during this time of year. Parks and Recreation has indicated that they would be satisfied with a \$2,500 damage deposit collected from the organizer prior to the event.

ATTACHMENTS

Special Event Application

FISCAL IMPACT

Direct income includes income from the Exposition Business License (\$200) and catering permit (\$20). The Police Department incurs a fiscal impact of approximately \$1,360 associated with enforcing parking and patrolling the event. The event organizers have indicated that they would be willing to pay staffing expenses incurred by the Police Department.

STAFF IMPACT

The services of numerous police and community service officers for patrol and traffic control, and the services of Parks and Recreation personnel for access to electricity. The possibility of street plowing by Public Works.

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends the approval of the special event application, subject to the following conditions and restrictions:

1. The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by each event. Additional trash receptacles are required at food vending booths. The applicant is required to provide recycling containers and provide for the removal of all recycled material.
2. Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.
3. Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department at least three (3) business days prior to the event.
4. All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.
5. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
6. All walkways and boardwalks must be kept unobstructed at all times.
7. Attaching signage of any kind to the antler arches or fences is prohibited.
8. The applicant shall post a \$2,500 damage/clean up deposit with the Parks and Recreation Department at least three (3) days prior to this event.
9. The applicant shall be responsible for the production, posting and removal of the no parking signage. The applicant will work with the Jackson Hole Police Department who will be responsible for removal or towing vehicles parked in designated no parking spaces.

10. The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during the event.
11. Barricades and Road Closed signs are available from the Public Works Department. The applicant shall coordinate all barricade and signage needs with the Public Works Department at least three (3) business days prior to the event.
12. The applicant must receive permission from the Town Council to display signs within the Town of Jackson before or during their event
13. The applicant shall obtain the necessary food service permits from Teton County Environmental Health.
14. The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. An ID bracelet system shall be utilized and all ID's checked.
15. Only 16oz or small plastic cups are used for beer sales.
16. The applicant shall apply and pay for all licenses and/or permits prior to the events.
17. The applicant shall notify, in advance, all business affected by the street closures and shall provide advance community radio and/or newspaper announcements regarding the event, the street closures, and the promotion of free parking in area public parking lots.
18. The applicant shall not block the store fronts of businesses with service vehicles or trailers for longer than one hour.
19. The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.
20. The applicant shall advise and instruct all participants on the conditions, restrictions, prohibitions and responsibilities imposed on these events and assist in their enforcement.
21. All town ordinances, including noise and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.
22. The applicant and all participants shall conduct all activities in a responsible, professional and timely manner.
23. In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.
24. Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition. [and] e. Acquire and keep on file names, addresses and phone numbers of all participants.
25. All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).
26. Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).
27. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).
28. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
29. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

30. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
31. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
32. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
33. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
34. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
35. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).
36. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
37. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website.

SUGGESTED MOTION

I move to approve the special event application made by the Highline Sports and Entertainment and the Jackson Hole Chamber of Commerce for the Rendezvous Town Concert, subject to the conditions and restrictions listed in the staff report.

Special Event Application

Submit Completed Document To:

Town Hall
Town of Jackson - Special Events
150 East Pearl Street
P.O. Box 1687
Jackson, Wyoming 83001

cpelletier@townofjackson.com
(307) 733-3932 ext. 1112 (phone)
(307) 739-0919 (fax)



**A completed application
must be submitted at least
21 days prior to your event.**

Non-Profit Fee: \$25
For-Profit Fee: \$150

APPLICANT INFORMATION

Name of Event: JACKSON HOLE RENDEZVOUS

Name of Organization: HIGHLINE SPORTS & ENTERTAINMENT/JACKSON HOLE CHAMBER OF COMMERCE

Type of Organization: ☒ Non-Profit ☐ Public Agency ☒ For-Profit Business

Mailing Address: 12 VAIL ROAD, SUITE 500 | PO BOX 550

City: VAIL | JACKSON State: CO | WY Zip Code: 81657 | 83001

Name of Person Completing Application: PEGGY WOLFE

Email Address: PEGGY@GOHIGHLINE.COM | MO@JACKSONHOLECHAMBER.COM

Work Phone: 970.476.6797 | 307.201.2302 Cell Phone: 970.390.4158 | 541.908.5314

EVENT INFORMATION

Type of Event: ☐ Run / Walk ☒ Concert ☐ Filming ☐ Assembly
☐ Parade ☐ Festival ☐ Biking ☐ Education
☐ Other: _____

Description & Purpose of Event *(Attach additional sheets if necessary):* _____

FREE CONCERT DESIGNED TO ATTRACT VISITORS TO THE TOWN OF JACKSON TO CELEBRATE ITS UNIQUE CHARACTER AND ASSIST WITH ECONOMIC SUSTAINABILITY

Location of Event: E. DELONEY AVE. TO E. BROADWAY AVE. FROM KING ST. TO CACHE ST.-THIS DOES NOT INCLUDE THE TOWN SQUARE Alternative Location: NA

Date(s) of Event: FRIDAY, MARCH 15, 2019 Event Operating Hours: 5PM-9:45PM

Event Set Up Begins Date: 03/15/19 Time: 5AM

Event Clean Up Ends Date: 03/16/19 Time: 2AM

Special Event Application

EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 3,500 | 70 Total Event: 3,500 | 70

Special Considerations (check all that apply):

- | | | |
|---|--|---|
| ☒ Alcoholic Beverages | ☒ Cooking/Grilling | ☐ Electricity Requested |
| ☒ Food Sales | ☐ Merchandise Sales | ☒ Recurring Event |
| ☐ Ticketed Admission | ☐ Sound Amplification | ☐ Pets or Animals |
| ☒ Tents | ☒ Street Closure | ☐ Sidewalk Closure |
| ☐ Overnight Parking | ☐ Overnight RV Camping | ☐ Use of Town Square |

Event Co-Sponsor (s): JACKSON HOLE CHAMBER OF COMMERCE | TETON COUNTY SEARCH & RESCUE

All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property. NA-JACKSON HOLE CHAMBER OF COMMERCE

Will you be charging admission or a fee for your event? ☐ Yes ☒ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: SCOTT BLUHM Cell Phone: 970.331.6018

EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- | | |
|---|---|
| ☐ Tents (X) | ☐ Food Vendors (FV) |
| ☐ Beverage Vendors (BV) | ☐ Alcohol Vendors (A) |
| ☐ Portable Toilets (T) | ☐ Hand Washing Sink (HWS) |
| ☐ Stages or Amplified Sound (SO) | ☐ Bleachers (BL) |
| ☐ Garbage Receptacles (G) | ☐ Recycling Receptacles (RR) |
| ☐ Retail Merchants (RM) | ☐ Security (P) |
| ☐ Fire Lane (FL) | ☐ Fire Extinguishers (EX) |
| ☐ First Aid / EMS (FA) | ☐ Barricades (B) |
| ☐ Electricity / Generator (EL) | ☐ Trailers, Vehicles, Storage (TR) |

Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Special Event Application

STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot? ☒ Yes ☐ No

Area of Closure Request	Date(s)	Start Time	End Time
	03/15/19	5AM	
E. DELONEY AVE. TO E. BROADWAY AVE. FROM KING ST. TO CACHE ST.	03/16/19		2AM

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces? ☒ Yes ☐ No

If "Yes", how many parking spaces will be unavailable due to the event: approx 60 parking spaces

Will the event closure requests impact any START Bus routes? ☐ Yes ☒ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: _____ START Bus contacted? ☐ Yes ☐ No

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients? ☒ Yes ☐ No

Special Event Application

TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

X-QTY TBD Large Street Barricades

X-QTY TBD "Road Closed" Street Signs

X-QTY TBD Small Sidewalk Barricades

X-QTY TBD "Local Traffic Only" Street Signs

 28 Inch Street Cones

 "Detour" Street Signs

 Candlestick Cones

 32-Gallon Recycling Bins

☼ The equipment above can be arranged through the Public Works Department (307) 733-3079. A \$500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

☼ The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

☼ If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

☼ Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

POLICE DEPARTMENT

(307) 733-1430

☒ Event Security

☐ Mounted Horse Patrol

☐ Traffic Control

☐ Race Lead Vehicle

☐ Parade Lead Vehicle

☐ General Presence

☐ Towing / Ticketing

☐ Assistance with
Parking Closures

☐ Assistance with
Street Closures

Please describe in detail your request: HIGHLINE REQUESTS FOUR [4] TOWN OF JACKSON POLICE BE ONSITE

DURING THE EVENT FROM 5PM-10PM TO SUPPORT & WORK WITH SECURITY DIRECTOR AND LOCAL SECURITY COMPANY

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping

☒ Snow Removal

☐ Street Marking

Please describe in detail your request: HIGHLINE REQUESTS THAT PUBLIC WORKS ASSISTS WITH SNOW REMOVAL

AS NEEDED

PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☒ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request: HIGHLINE REQUESTS THE USE OF PRE-EXISTING POWER WITHIN THE EVENT

FOOTPRINT

**Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☒ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☐ No

FIRE / EMS DEPARTMENT (307) 733-4732

☒ Foot Patrol

☒ Ambulance

☐ Fire Engine

☐ Rescue Truck

☐ Bicycle Patrol

☐ Event Site Inspection

Please describe in detail your request: HIGHLINE REQUESTS ON SITE EMS/AMBULANCE ASSISTANCE THROUGHOUT

THE EVENT: One [1] ambulance with staff: 5PM-10PM | Two [2] EMTs to be stationed in First Aid tent: 5PM-10PM

Special Event Application

TOWN SERVICES REQUESTS (Continued)

START BUS

(307) 732-8651

☐ Event Specific Shuttle(s)

Please describe in detail your request: _____

VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound? ☒ Yes ☐ No

If "Yes", please indicate times: Start Time: 5PM Finish Time: 9:45PM

Will your event feature any musical entertainment? ☒ Yes ☐ No

If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.

JACKSON HOLE RENDEZVOUS 2019 WILL FEATURE HEADLINER GRACE POTTER PERFORMING AT TOWN SQUARE ON FRIDAY ALONG WITH A TBA OPENING ACT. THE MUSIC SCHEDULE ATTACHED INCLUDING APPROXIMATE TIMES FOR SOUND CHECKS.

SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners? ☒ Yes ☐ No

If "Yes", have you completed a sign permit application? ☒ Yes ☐ No

A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.

INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificate must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. **The additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached: ☒ Yes ☐ No

Special Event Application

PORTABLE RESTROOMS AND SINKS

The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities? ☒ Yes ☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: 28 Number of ADA Accessible Portable Toilets: 3

If "No", please explain: _____

Portable restrooms may not be located within 50 feet of any food vendor.

Restroom Company: MACY'S SERVICES

Restroom Drop off / Pick Up Date for Drop Off: 03/15/19 Time for Drop Off: 12PM

Date for Pick Up: 03/16/19 Time for Pick Up: 7AM

ALCOHOL

Will there be alcoholic beverages at the event? ☒ Yes ☐ No

Will you be offering any alcoholic beverages besides beer? ☒ Yes ☐ No

If "Yes", what will be offered in addition to beer? WINE AND SPIRITS

If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.

Special Event Application

VENDORS / MERCHANTS / SALES

Will anything be sold at your event?

☒ Yes

☐ No

If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.

Please describe any sales activity at your event: LOCAL JACKSON /TETON COUNTY FOOD VENDORS WILL

BE SELLING FOOD ON SITE. IN ADDITION BAND MERCHANDISE MAY BE AVAILABLE FOR SALE.

Will any food or beverages be sold at your event?

☒ Yes

☐ No

If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.

TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan?

☒ Yes

☐ No

If "Yes", which company will you be using? TETON COUNTY RECYCLING CENTER & WEST BANK SANITATION

How many trash receptacles will be supplied for your event? 40 TRASH | 40 RECYCLE

When will the trash receptacles be delivered? 03/15/19: 9AM

When will the trash receptacles be picked up and removed from site? 03/16/19: 7AM

Describe your plan for the collection and removal of trash during your special event: SEE ATTACHED

DOCUMENT FOR DETAILS

Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.

Special Event Application

SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the **Teton County Integrated Solid Waste and Recycling (ISWR)** to offer opportunities to help your special event to be as "green" as possible. Opportunities available:

- ☐ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. **For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.**

Will you be using a company for your recycling plan? ☒ Yes ☐ No

If "Yes" which company will you be using? TETON COUNTY RECYCLING CENTER & WEST BANK SANITATION

How many recycling receptacles will they (or you) supply for your event? 40 TRASH | 40 RECYCLE

When will these recycling receptacles be delivered? 03/15/19: 9AM

When will recycling receptacles be picked up and removed from site? 03/16/19: 7AM

Describe your plan for collection and removal of recyclable materials during your special event: _____

SEE ATTACHED DOCUMENT FOR DETAILS

Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.

Special Event Application

SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☒ Yes

☐ No

If "YES" please indicate any significant changes to the event request since its last approval:

THERE ARE NO CHANGES TO THE PROGRAM FROM YEAR'S PAST

STANDARD CONDITIONS OF APPROVAL

Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.

GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: PW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: PW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a \$500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf.

Initials: PW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks.

Initials: PW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: PW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procurement, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: _____

Signature

APPLICANT: PEGGY WOLFE

Printed Name

DATE: 01.11.19

TITLE: DIRECTOR OF EVENTS



March 15, 2019 | Jackson Hole Rendezvous Town Concert
Jackson, WY
Amplified Music /Entertainment Plan

March 15, 2019*

2PM	Headliner Band Sound Checks
4PM	Opener Band Sound Checks
5PM	Pre-recorded music and live announcements
5:45PM	Live announcements /Opener Set
7PM	Live announcements
7:30PM	Live Announcements/ Headliner Set
9:45PM	Live Announcements

*subject to change



HIGHLINE | WWW.GOHIGHLINE.COM
VAIL OFFICE | 12 VAIL RD | VAIL | CO | 81657 | 970.476.6797
DENVER OFFICE | 3001 BRIGHTON AVE | DENVER | CO | 80216 | 720.456.7338



March 15, 2019 | Jackson Hole Rendezvous Town Concert
Jackson, WY
Special Event Notification

Jackson Hole Rendezvous, a springtime, lifestyle and music festival presented by Jackson Hole Mountain Resort is coming back to the Town of Jackson on Friday, March 15, 2019. As the event production team and Jackson Hole Chamber of Commerce Member, Highline Sports & Entertainment, wants to ensure that local businesses and residents are aware of the schedule and activities taking place in the Town of Jackson.

CONCERT INFORMATION

Friday, March 15, 2019 | Free Concert at the Town Square Venue (intersection of E. Broadway & Center St.)

Talent: OPENER: TBA
HEADLINER: Grace Potter
Schedule: 5PM Venue opens
5:30PM Music starts
9:30M Venue closes/music finishes

VENUE INFORMATION:

- **LOCATION:** The concert venue will be set up on the streets of E. Broadway from Cache to King St. and Center St. from Deloney to E. Broadway.

These streets will be closed to vehicle and pedestrian traffic on Friday, March 15, 2019 from 5AM to 2AM on Saturday, March 16, 2019 with the following exceptions:
 - The boardwalk on the South side of E. Broadway will remain open to the public
 - The sidewalk on the North side of E. Broadway from King St. to Center St. will remain open to the public
 - The sidewalk on the East side of Center St. will remain open to the public
- **VENUE:** Set up/load in will start at 5AM on Friday, March 15, 2019
Tear down/load out will end around 2AM on Saturday, March 16, 2019

The venue will be defined by temporary perimeter barricades that will be placed during set up/load in and removed during the tear down/load out

To ensure public safety, pedestrian and vehicle traffic will not be allowed to move through the venue during the set up and tear down timeframes

Highline will place informational and directional signage around the perimeter to direct pedestrian traffic to merchants and businesses located along the perimeter of the venue

Amplified sound will be played at the concert from 5PM – 9:45PM. Sound checks will occur periodically throughout the day at the venue.
- **FOOD & BEVERAGE:** Non-alcoholic and alcoholic beverages will be available for sale at the concert by Highline and food will be for sale by local vendors

Alcohol consumption will only be allowed within the venue's liquor consumption boundaries

Alcohol consumption will **not** be allowed in George Washington Memorial Park (Town Square Park)

Highline's Security Director, a local Security Company, Town of Jackson Police Department and Highline personnel will monitor the sale and consumption of alcohol to ensure the safety of all those involved

No outside alcohol, food or beverages will be allowed into the venue

Thank you for your time and assistance in making Jackson Hole Rendezvous a safe and enjoyable atmosphere for both locals and visitors alike. Check out www.jacksonhole.com/rendezvous.html for more information.

If you have any questions or concerns, please don't hesitate to contact Highline at 970.476.6797



HIGHLINE | WWW.GOHIGHLINE.COM
VAIL OFFICE | 12 VAIL RD | VAIL | CO | 81657 | 970.476.6797
DENVER OFFICE | 3001 BRIGHTON AVE | DENVER | CO | 80216 | 720.456.7338



March 15, 2019 | Jackson Hole Rendezvous Town Concert
Jackson, WY
Waste Management Plan

It is a specific duty of Highline Sports & Entertainment event staff and management to keep the event venue and surrounding areas as clean as possible during the events. Highline will dedicate staff to maintain trash and recycling containers to the best of their abilities while the event is ongoing. Following the event, a thorough and complete clean up will take place to insure a trash free venue including the George Washington Memorial Park at the Town Square.

An ample amount of trash boxes and recycling containers, provided by Highline and event partners, lined with heavy duty can liners will be placed in high volume areas throughout the event areas including the George Washington Memorial Park at the Town Square. One recycling container will be placed next to each trash box to encourage recycling

Dumpsters will be also onsite at the venue for recycling and trash. Each will be removed following the event.

Highline will work with Teton Recycling Center and West Bank Sanitation to ensure proper waste removal.

SCHEDULE

DELIVER	Friday, March 15, 2019	9:00AM
PICK UP	Saturday, March 16, 2019	7:00AM

EQUIPMENT

Trash Boxes	30-40
Recycle Bins	30-40
Dumpster x 2	



JACKSON HOLE RENEZVOUS

SPRING FESTIVAL



ASTORIA FINE ART

MOUNTAIN TRAILS GALLERY

EAST DELONEY AVENUE

NORTH GATE ENTRANCE



BUFFALO TRAIL GALLERY

LEGEND

- BAR
- FOOD
- RESTROOMS
- AGE VERIFICATION
- VIP VIEWING
- VIP CHECK-IN
- FIRST AID
- AMBULANCE
- ADA VIEWING
- GENERATOR
- LIGHT TOWER

LOCAL RESTAURANT & BAR

MILLION DOLLAR COWBOY BAR

JACKSON TRADING

SOUTH CACHE STREET

JACKSON TOWN SQUARE
NO ALCOHOL PERMITTED

SKATE RENTAL

DRAFT TRAILER

CENTER STREET

WYOMING OUTFITTERS

WEST GATE ENTRANCE

EAST BROADWAY

VIP ENTRANCE

VIP CHECK-IN

VIP

STAGE

GREEN ROOM 1
GREEN ROOM 2

STARBUCKS

Title



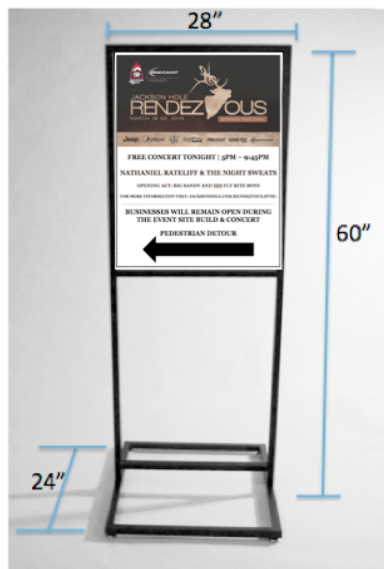
March 15, 2019 | Jackson Hole Rendezvous Town Concert
Jackson, WY
Perimeter Signage Plan

To aid in pedestrian flow around the venue space, Highline Sports & Entertainment will utilize temporary informational and directional signage on sidewalks, intersections and areas around the perimeter to direct pedestrians, merchants and businesses located within the venue.

Sign Locations

- 1) Southeast Corner of Cache St. & E. Broadway
2 way arrows place on barricade face West
- 2) Northeast Corner of Cache St. & E. Broadway
2 way arrow, place on barricade that ends at Antler Arch face Northwest
- 3) Southwest corner of E. Deloney St. & Center St.
2 Way arrow, place on barricade that ends at Antler Arch, face Northwest
- 4) Southeast corner of Deloney & Center St.
2 way arrow place on barricade face North
- 5) Southwest corner of Deloney & Center St
1 way arrow on Stacker frame facing East and West (double sided) and directing to South
- 6) Northwest corner of King St. & E. Broadway (adjacent to alley)
1 way arrow on Stacker frame facing South direct to west
- 7) Southwest corner of King St. & E. Broadway
2 way arrow on panel fence facing East
- 8) South sidewalk of Center St. & E. Broadway intersection (at crosswalk, next to venue stage)
2 Arrow on stacker frame facing South

Sign Rendering



Sign Info

Type:	Informational / Directional
Dimensions:	22" x 28" placed in a 60" x 28" aluminum sign frame with 24" x 28" base
Area:	4.2 sq ft
Height:	60"
Clearance:	N/A
Setback property line:	N/A





HIGH-3

OP ID: S5

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Colorado, Inc 2170 S. Parker Rd Ste 251 Denver, CO 80231 Connor Love	CONTACT NAME: Amy Sell	
	PHONE (A/C, No, Ext): 303-980-6265	FAX (A/C, No): 720-962-5142
	E-MAIL ADDRESS: asell@bbdenver.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Arch Insurance Company	11150
	INSURER B: Pinnacol Assurance Company	41190
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

INSURED Highline Sports & Entertainmen Highline Sports & Entertainmen 12 Vail Road #500 Vail, CO 81657	
---	--

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Event	X		SNCGL0027702	01/21/2019	01/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SNAUTO0019902	01/21/2019	01/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Non-owned/Hired \$ 1,000,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	4015018	11/01/2018	11/01/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			SNLIQ0017902	01/21/2019	01/21/2020	EA Common 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Promoters

CERTIFICATE HOLDER

CANCELLATION

TOWN OF J Town of Jackson Officers, Officials, Employees 150 E. Pearl St Jackson, WY 83001	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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HIGH-3

OP ID: S5

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/15/2019

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PRODUCER Brown & Brown of Colorado, Inc 2170 S. Parker Rd Ste 251 Denver, CO 80231 Connor Love		CONTACT NAME: Amy Sell PHONE (A/C, No, Ext): 303-980-6265 E-MAIL ADDRESS: asell@bbdenver.com FAX (A/C, No): 720-962-5142	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Arch Insurance Company	
		INSURER B: Pinnacol Assurance Company	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED
Highline Sports & Entertainmen
Highline Sports & Entertainmen
12 Vail Road #500
Vail, CO 81657

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Event	X		SNCGL0027702	01/21/2019	01/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SNAUTO0019902	01/21/2019	01/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Non-owned/Hired \$ 1,000,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	4015018	11/01/2018	11/01/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			SNLIQ0017902	01/21/2019	01/21/2020	EA Common 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Promoters

CERTIFICATE HOLDER

CANCELLATION

PINKGAR Pink Garter DBA The Rose 50 W. Broadway Ave Jackson, WY 83001	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Date: 01.11.19

EXPOSITION LICENSE APPLICATION



Town of Jackson
PO Box 1687, Jackson, Wyoming 83001
Phone: (307)733-3932
Fax: (307)739-0919
www.townofjackson.com

Instructions: All information on both sides of this form must be fully completed. Failure to complete any item will delay the processing of your application. All payments shall be made at the time of application and shall be non-refundable, unless an application is denied. If the Town denies a business license application, the entire fee, less a \$37.00 application fee will be refunded. An application for a business license must be submitted and approved by the Town before the business can begin operations.

Business/Organization Name: HIGHLINE SPORTS & ENTERTAINMENT

D/b/a: _____

Nature of Exposition: JACKSON HOLE RENDEZVOUS-TOWN CONCERT

Is the Business/Organization a:

☒ **Corporation** ☐ **Partnership** ☐ **Sole Proprietorship**

☐ **Non-Profit Organization** *(If non-profit, please attach copy of 501(C) (3))*

☐ **Other Please explain:** _____

Physical Address of Expo:

Street: ON E. DELONEY AVE. TO E. BROADWAY AVE FROM **No:** _____
CACHE ST. TO KING ST.

Building: _____ **City:** JACKSON **State:** WY **Zip Code:** 83001

Date of Expo: 03/15/19

Time of Expo: 5PM-9:45PM

Business/Organization Physical Address: 12 VAIL ROAD, SUITE 500

Post Office Box: _____

City: VAIL **State:** CO **Zip Code:** 81657

Business Phone Number: (970) 476.6797

Fax/email address: _____

WY Sales Tax Number: NA

Federal Employers ID Number: 84-13311831

**** List Information for all Owners/Officers/Partners *REQUIRED* *(license will be DENIED if information incomplete)**

NAME AS IT APPEARS ON DRIVER'S LICENCE	Driver License #	State	Date of Birth	Phone
JAMES JOSEPH DEIGHAN	92-055-1015	CO	05/06/69	970.331.5312

If property is rented/leased:

Owner's Name: _____

Owner's Mailing Address: _____

Owner's Phone Number: _____

Have you ever been convicted of a felony? ☐ **Yes** ☐ **No**

The undersigned hereby certifies that the foregoing information is accurate and agrees to comply with all laws and ordinances of the Town of Jackson applicable to the subject matter thereof.

Signed: _____

Date: 01/11/19

Additional Information: FREE CONCERT WITH BEER, WINE, SPIRIT SALES

Exposition license will:

☒ be for my business/organization ONLY.

☐ include _____ number of businesses or organizations. Attach list of ALL vendors

Business is:

☒ a Sales Tax Collecting Business.

☐ a Non-Sales Tax Collecting Business.

Have you obtained all necessary permits/inspections/fees, as required by the Town of Jackson?

☒ Yes ☐ No If not, please explain: HIGHLINE SPORTS & ENTERTAINMENT HAS SUBMITTED EVENT PERMITS TO JACKSON

TOWN COUNCIL AND IS FINALIZING ALL PERMITS, SUPPORTING DOCUMENTS AND FEES

Will a sign or banner be posted? ☒ Yes ☐ No

*** The above questions **MUST** be completed in order for you application to be processed.

I, JAMES DEIGHAN, do hereby swear and affirm the information I have supplied in this application is true and correct to the best of my knowledge. Further, I do hereby consent to the release of all medical, physical, criminal and any other information, including information of a confidential or privileged nature by any person(s) having such records for the purpose of checking my suitability to obtain the permit requested herein. I hereby release said persons, their organizations, and others from any liabilities or damage which may result from furnishing the requested information. A photocopy of this release is considered as valid as an original.

STATE OF ~~WYOMING~~ CO)

COUNTY OF ~~JOHN~~ EAGLE)

SUSCRIBED AND SWORN TO BEFORE ME BY

this 14 day of JAN 20 19

signature of applicant

JAMES DEIGHAN

Printed name of applicant

ALEXANDRIA GRACE LATZ
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20154006551

WITNESS my hand and official seal

Notary Public

MY COMMISSION EXPIRES FEBRUARY 13, 2023

Exposition License Fees

For Profit Businesses

Not For Profit Businesses

\$100.00 per day for any event with 5 or fewer vendors

\$50.00 per day for any event with 5 or fewer vendors

\$200.00 per day for any event with more than 5 vendors

\$100.00 per day for any event with more than 5 vendors

For Official Use Only – Please Do Not Write Below This Line

Zoning: ☐ UC

☐ BC

☐ UC2

☐ NC

☐ NC2

☐ UR

☐ OP

☐ AR

☐ RB

☐ AC

☐ BP

☐ SR

☐ MHP

☐ R

Approving Department	Initials	Date Approved	Comments
Building Department			
Fire Department			
Planning Department			
Police Department			
Administration Department			

☐ Application Approved

☐ Application Denied;

Reason: _____

License Fee	\$
Date Paid	
Receipt Number	
Employee initials	



TOWN OF JACKSON CATERING PERMIT APPLICATION

Date Paid _____

Fee \$ _____

(Note: The fee is \$20 per day (for each 24 hour period). If alcohol service runs past 12:00 midnight, then it will be counted as two days, and the fee is \$40.)

Wyoming State Statute 12-4-502(b): A catering permit authorizing the sale of alcoholic and malt beverages may be issued by the appropriate licensing authority to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at meetings, conventions, private parties and dinners or at other similar gatherings not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Notwithstanding this subsection, closed-container items sold at auction for the benefit of a nonprofit organization may be taken off-premises.

Catering Permits will be processed and issued upon payment to the Town of Jackson.
Submit applications **at least 72 business hours before the date of the event** to:
Jackson Town Hall, 150 East Pearl Avenue, PO Box 1687, Jackson, WY 83001.
For further information, please call (307) 733-3932 ext. 1113.

NAME OF RETAIL/RESORT LIQUOR LICENSEE: PINK GARTER, LLC. D/B/A THE ROSE

Name of Event Sponsor: TETON COUNTY SEARCH & RESCUE C/O HIGHLINE SPORTS & ENTERTAINMENT

Sponsor Contact Name and Phone Number: STEPHANIE THOMAS [TETON COUNTY SEARCH & RESCUE] 307.413.0604 | PEGGY WOLFE [HIGHLINE SPORTS & ENTERTAINMENT] 970.390.4158

Name/Purpose of Event: JACKSON HOLE RENDEZVOUS TOWN CONCERT

Date(s) of Event: 03/15/19

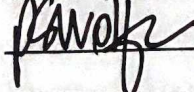
Hours of Alcohol Service and Consumption: 5PM-9:45PM

Event Premises (Business name AND physical address): E. DELONEY AVE. TO E. BROADWAY AVE FROM CACHE ST. TO KING ST.

Current Use of Event Premises: PUBLIC STREETS

Anticipated Number of Attendees at the Event at One Time: 3,500 PEOPLE

Event Sponsor represents that this event is an authorized use of the Event Premises:

 (signature) PEGGY WOLFE [HIGHLINE] (printed name)

AUTHORIZED SIGNATURE OF RETAIL OR RESORT LIQUOR LICENSEE:

As the holder of the retail or resort liquor license, I understand that 1) my business is responsible for compliance with all applicable state and local liquor laws/ordinances at this event, including, for example, no service to any person under 21 years of age or who is obviously intoxicated, not selling or permitting consumption off of the described event premises, and all sales and consumption shall occur within the permitted hours, and 2) MY RETAIL/RESORT LICENSE COULD BE SUSPENDED, REVOKED OR DENIED RENEWAL FOR ANY SUCH VIOLATIONS AT THIS EVENT.

Signature: Dominic Gagliardi

Printed Name of Individual Signing: DOM GAGLIARDI

(Rev. 11/26/2014)



TOWN OF JACKSON

AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Administration

PRESENTER: Larry Pardee

MEETING DATE: February 4, 2019

SUBJECT: Council Priorities

STATEMENT/PURPOSE

The purpose of this item is to allow the Town Council time to discuss their highest priorities and for staff to provide a quick overview of the status for next steps.

BACKGROUND/ALTERNATIVES

At the Town Council retreat in January, the Town Council identified their highest priorities for the next two years. That document is attached to this staff report.

Staff is currently developing a list of next steps in moving forward with those highest priorities and the goal is to provide that outline of steps in draft form at the February 19 Town Council meeting for review and direction.

COMPREHENSIVE PLAN ALIGNMENT

Focusing on the Council's highest priorities and their alignment with the Comprehensive Plan is critical for making progress and accomplishing Council goals and aligning budgets to support those priorities and goals.

STAKEHOLDER ANALYSIS

Stakeholders include the Town Council, Town Staff, the Town organization, the community at large, and guests to our community.

FISCAL IMPACT

There is no fiscal impact in discussing the highest priorities. Fiscal impacts associated with next steps for each priority will be outlined as those issues are brought forward and acted on by Town Council.

STAFF IMPACT

There is no staff impact in Council discussion of their highest priorities. Staff impacts associated with implementing next steps for each priority will be outlined as those issues are brought forward and acted on by Town Council.

LEGAL REVIEW

Not applicable at this time.

ATTACHMENTS

Council's highest priorities identified at the 2019 Town Council Retreat.

RECOMMENDATION

Staff recommends the Council discuss their highest priorities and their intention to make them a focus for continued discussions either at regular meetings, workshop meetings, both, or at additional special meetings.

SUGGESTED MOTION

No motion necessary. Staff will bring forward the outline of next steps for the highest priorities at the February 19 meeting.

2019 Jackson Town Council						
Retreat Ranking Priorities						
Rank		Priority	Higher	Medium	Lower	Pts
1	1	Capacity to strategize and engage	4		1	13
2	7	Preservation of a community of people through housing	3	2		13
3	4	Predictable funding of priorities	3	1	1	12
3	3	Improving the health of the Flat Creek riparian system	2	3		12
3	5	Providing resources to implement the Comp Plan vision	2	3		12
3	2	A strategic approach to implementing safe routes to school; getting families from point A to B	2	3		12
4	9	Comprehensive strategy to update ToJ parking policies	2	2	1	11
5	8	Have a plan in place for Karns Meadow utilization & improveme	1	2	2	9
6	6	Actively harnessing community wisdom and experience	1	1	3	8



TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: January 28, 2019

SUBMITTING DEPARTMENTS: Town Clerk

MEETING DATE: February 4, 2019

PRESENTER: Sandy Birdyshaw

SUBJECT: Identification Compliance Check Failures / Alcohol Sales to a Minor at The Virginian

STATEMENT/PURPOSE

The Town Council is the local licensing authority with the responsibility for the issuance and control of all liquor licenses within the Town of Jackson. This item relates to non-compliance of Jackson Municipal Code liquor regulations, as adopted and authorized by the Town Council.

BACKGROUND/ALTERNATIVES

During the January 22, 2019 Council workshop, staff presented violations of Jackson Municipal Code occurring at the Virginian Tavern related to compliance failures resulting in alcohol sales to a minor.

Council held discussion and continued any action to their February 4th regular meeting. The Council directed staff to bring back information on whether Council has discretion in applying 6.60.020 H.1. (*If a business fails a third consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings*) and what the differences are between the different types of liquor licenses.

A Liquor License Recap is attached which provides differences, criteria, and requirements for each type of liquor license within the Town. The Town Attorney legal review will be provided separately.

Should the Council suspend the full retail license, the establishment has the option of seeking catering permits for specific events on site. Pursuant to Wyoming Statute and Jackson Municipal Code, each retail and resort liquor license holder may issue up to 36 catering permits at one location, per year.

The Town Council has several options available to them including:

1. Suspend 120 days beginning immediately. Suspend the retail liquor license held by Flat Creek Development Company LLC dba Virginian Tavern for a minimum of 120 calendar days, beginning today, February 4, 2019, and going through 11:59 PM on June 4, 2019. Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension.

(This would suspend all liquor sales for the licensed building at 750 W Broadway.)

2. Limit Sales to On-Premises for 120 days beginning immediately. Limit the retail liquor license to only on-premise alcohol sales for a minimum of 120 days beginning today, February 4, 2019, and going through 11:59 PM on June 4, 2019. Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the limitation.

Staff acknowledges that the different types of liquor licenses provide for different business models, which the full suspension may have dire consequences. And at the same time, staff has concerns of how to uniformly and consistently apply the current municipal code.

(Since all three failures occurred in the package store, this would in essence, suspend the package store operation and limit the Virginian Tavern operations to on-premise sales only.)

3. Choose Dates for Option #1 or #2. Suspend or limit sales as stated in Option #1 or #2 for a minimum of 120 days,
 - a. Beginning on a date of Council's choosing and going for 120 consecutive days.
 - b. Dividing the suspension into two 60-day periods, perhaps following the Hill Climb (3/25 to 5/23) and in the fall (10/1 to 11/30).

Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension or limitation.

4. Suspend & Initiate Revocation. Suspend the retail liquor license as stated in Option #1 and simultaneously initiate revocation proceedings as stated in Option #5.
5. Initiate Revocation. Direct staff to initiate revocation proceedings on the retail liquor license held by Flat Creek Development Company LLC dba Virginian Tavern to take place in District Court.
6. Other

ATTACHMENTS

- January 22nd Staff Report
- Liquor License Recap
- Public comment

FISCAL IMPACT

The Town's fiscal impact of a suspension will include the loss of sales tax on liquor sales.

STAFF IMPACT

Nominal. Should the Town Council approve the suggested Motion, the Jackson Police Department will need to perform random compliance checks during this period and the Town Clerk would track the suspension period and notify the State of the suspension. Additionally, the Virginian has the right to appeal a suspension, and, if that right were exercised, staff from the Town Clerk's Office, Legal Department, and Police Department would be involved in the proceedings and this would be a significant staff impact.

LEGAL REVIEW

As set forth, Jackson Municipal Code § 6.60.020 H.1 requires a minimum of a 120-day suspension, with or without initiating revocation proceedings, for a liquor license holder failing three consecutive compliance checks within a 12-month period.

It should be noted that this suspension would carry through the annual liquor license renewal scheduled to be heard on February 19, 2019. Therefore this suspension would affect the Flat Creek Development Company LLC dba Virginian Tavern (2019-2020) Liquor License, pending Council's approval of the renewal.

RECOMMENDATION

The Virginian failed three consecutive compliance checks within a 12-month period. Staff recommends the retail license be suspended for 120 days affecting off premise and on premise sales.

SUGGESTED MOTION

Should the Council be ready to take action, one possible motion would be:

I move to suspend the retail liquor license held by Flat Creek Development Company LLC *dba* Virginian Tavern for a sum of 120 calendar days, beginning today, February 4, 2019 and going through 11:59 PM on June 4, 2019; to direct the Jackson Police Department to perform random compliance checks during this period, and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension. This suspension will carry through the annual renewal which is scheduled to be heard on February 19, 2019.

Liquor License Recap

Governed by: - W.S. Title 12
- JMC Title 6

WLD = Wyoming Liquor Division
LLA = Local Licensing Authority (Town Council)

Application	Applicant:	Location:	Following Submission:
Application form is prepared by Attorney General and submitted under oath. License is limited to 1 person - defined as person, partnership, corp, LLC, or other entity. Considered a personal priviledge (WS 12-4-106).	Must be 18 years old and Wyoming resident. Must disclose 10yr history of felony conviction and any liquor related conviction. Must provide statement of financial condition. Corps, LLCs, Partnerships must provide each member/officer holding 10% stock. Corps, LLCs, Partnerships must be qualified to do business in WY. Excludes: Manufacturer, wholesaler, college fraternity, chamber of commerce.	Must include physical address of building to be licensed. Must include legal descripton and zoning. Must provide lease for license year, if not the property owner. Must be operational within 1 year, may be extended 1 year by LLA.	Town Clerk reviews and provides to WLD for certification. Legal Notice published 2 weeks in newspaper, website, and at premises. Denial by LLA of new or transfer application may not be appealed. Denial by LLA of a renewal application may be appealed to District Ct. RENEWALS: hearing must be at least 30 days before expiration.

Type of License: <i>refer to Wyoming Statute:</i> Jackson Annual Fee W.S. Fee Range	RESTAURANT 12-4-407 \$1,500 \$500 - 3,000	BAR & GRILL 12-4-413 \$1,500 \$1,500 - 10,500	RETAIL 12-4-201 \$1,500 \$300 - 1,500	LIMITED RETAIL (CLUB) 12-4-301 \$500 \$100 - 1,500	RESORT 12-4-401 \$500 \$500 - 3,000	MICROBREWERY 12-4-412 \$500 (\$0 for dual) \$300 - 500	WINERY 12-4-412 \$500 (\$0 for dual) \$300 - 500	SATELLITE WINERY 12-4-412 (d) \$100 \$100
Brief	Allows alcohol and beer service to patrons seated in dining areas of full service restaurants.	Allows sale of alcohol and beer for on premise.	Allows sale of alcohol and beer for on or off premise.	Allows sale of alcohol and beer for on premise.	Allows sale of alcohol and beer for on premise within contiguous boundary of resort.	Allows brewing of beer for sale on and off premise.	Allows fermenting of juices into wine for sale on and off premise.	A winery in WY may be granted up to 3 satellite locations.
Number of licenses Available (certified by WLD)	unlimited	population formula (6)	population formula (20)	must meet criteria	must meet criteria	population formula (20)	population formula (20)	Up to 3
Licensed Area (WS 12-5-201)	Inside the licensed building. Outside adjacent area as approved by LLA.	Inside the licensed building. Outside adjacent area as approved by LLA.	Inside the licensed building. Outside adjacent area as approved by LLA.	Inside the licensed building. Outside adjacent area as approved by LLA.	Within contiguous boundary of resort.	Inside the licensed building. Outside adjacent area as approved by LLA.	Inside the licensed building. Outside adjacent area as approved by LLA.	Inside the licensed building.
Hours of Operation (JMC 6.40.030)	6:00 AM to 2:00 AM	6:00 AM to 2:00 AM	6:00 AM to 2:00 AM	currently exempt	6:00 AM to 2:00 AM	6:00 AM to 2:00 AM	6:00 AM to 2:00 AM	6:00 AM to 2:00 AM
Criteria for this type of license	Primary source of revenue to be derived from food services Must have valid food service permit Must have 1 or 2 Dispensing Rooms to pour liquor	Must have full service restaurant Must have valid food service permit	May include drive-in for sales and delivery with LLA approval Must purchase at least \$2,000 of liquor from WLD or wholesaler	Chartered by U.S. Congress for patriotic, fraternal or benevolent purpose American fraternal organization Golf course and club with 50+ members Non-profit social club with 100+ members paying dues, tax exempt, in operation over 1 year	Resort valuation of \$1 million, excluding land Must include a restaurant Must include 100-seat convention facility Must include 100 sleeping rooms, or be a public ski resort valued at \$10 million			Winery and all satellites must be within Wyoming.
Restrictions on this type of license	60 / 40 gross sales split (annual liquor sales cannot be > 40%) Cannot promote as bar Cannot sell for off premise 1 bottle of wine may be resealed for patron to carry off premise Alcohol sales must stop when food sales stop	60 / 40 gross sales split (annual liquor sales cannot be > 40%) (May have bar or lounge) Cannot sell for off premise 1 bottle of wine may be resealed for patron to carry off premise Alcohol sales must stop when food sales stop	Grocery stores must have a separate age-restricted area for liquor (JMC) May apply for permit for Events for persons under 21 (JMC)	Liquor only for members and accompanied guests at clubs, such as veterans, fraternal organizations, golf or social clubs.	Cannot sell for off premise, except through catering permit	Off premise sales of its product is limited to 2000 oz. per sale LLA may allow sale of other beers for on premise consumption when obtained through wholesaler LLA may approve dual holding with a retail, restaurant, resort, winery or bar & grill permit DUAL w/ Restaurant or Bar & Grill: May serve limited menu after full service restaurant closes and continue beer sales DUAL w/ Restaurant or Bar & Grill: Microbrewery sales shall not be included in restaurant sales figures. Restaurant must meet 60/40 sales split.	Off premise sales of its produce is limited to 2028 oz. per sale LLA may allow sale of other wine for on premise consumption when obtained through WLD LLA may approve dual holding with a retail, restaurant, resort, mircobrewery or bar & grill permit DUAL w/ Restaurant or Bar & Grill: May serve limited menu after full service restaurant closes and continue wine sales DUAL w/ Restaurant or Bar & Grill: Winery sales shall not be included in restaurant sales figures. Restaurant must meet 60/40 sales split.	Sales at satellite are limited to its winery's manufactured product.
Transfer \$100 Fee, to end of current license year.	Ownership can be transferred Location cannot be transferred	Cannot be sold, transferred or assigned by holder, reverts back to Town	Ownership can be transferred Location can be transferred	Ownership can be transferred Location can be transferred	Ownership can be transferred Location cannot be transferred	Ownership can be transferred Location can be transferred	Ownership can be transferred Location can be transferred	



TOWN COUNCIL

WORKSHOP AGENDA DOCUMENTATION

PREPARATION DATE: January 2, 2019

SUBMITTING DEPARTMENTS: Jackson Police Department and
Town Clerk

MEETING DATE: January 22, 2019

PRESENTER: Sandy Birdyshaw and Todd Smith

SUBJECT: Identification Compliance Check Failures / Alcohol Sales to a Minor at The Virginian

STATEMENT/PURPOSE

The Town Council is the local licensing authority with the responsibility for the issuance and control of all liquor licenses within the Town of Jackson.

This item relates to non-compliance of Jackson Municipal Code liquor regulations, as adopted and authorized by the Town Council.

BACKGROUND/ALTERNATIVES

In May 2017, the Town Council adopted Ordinance 1173 which amended Jackson Municipal Code to assess stricter penalties on liquor license holders who fail to check a person's identification before selling alcohol to them, in effort to reduce alcohol sales to minors. This ordinance adoption followed several workshops with Teton County Substance Abuse and Tobacco Prevention Coalition and a representative from local liquor licensees.

The Municipal Code addressing compliance checks reads as follows:

6.60.010 C. 7. Initial, consecutive, and cumulative compliance check failures. Should a business fail an initial, consecutive, or cumulative compliance check as outlined below and conducted by law enforcement for the purposes of checking compliance with Wyoming liquor laws, in addition to constituting a basis for nonrenewal;

- a. On the first compliance check failure, the business shall be required to have the employee failing the compliance check attend a four (4) hours TIPS (Training for Intervention Procedures) or RBST (Responsible Beverage Server Training approved by the Jackson Police Department or the Wyoming Liquor Division) training within thirty (30) days of failing the compliance check.
- b. On the second consecutive compliance check failure or a second compliance check failure within a twelve (12) month period, the business shall be required to have all of its employees who serve alcohol attend a four (4) hours TIPS/RBST (approved by Jackson Police Department or Wyoming Liquor Division) training within forty-five (45) days of failing the compliance check.

6.60.020 H. In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below may be cause for the initiation of suspension and/or revocation procedures.

1. If a business fails a third consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings.
2. If a business fails five (5) compliance checks in a twenty-four (24) month period, the business shall be subject to suspension for a minimum of one hundred fifty (150) days and shall be subject to revocation proceedings.

Previously in 2016, the Town Council increased the budget for the Jackson Police Department, allowing routine compliance check visits to be performed up to four times a year instead of only twice a year. In 2018, the JPD performed compliance check visits on four separate occasions. Flat Creek Development Company LLC *dba* Virginian Tavern failed three of these compliance checks.

Wyoming Statute § 12-6-103 outlines the process for conducting compliance checks and requires the JPD to immediately notify a representative of the business that a compliance visit was performed, and if the visit results in a citation, to provide a written report to the business establishment within two days. The Clerk may provide a courtesy letter in follow-up to the police notification.

The first failure was on August 15th and the package store clerk was issued a citation. The clerk attended 4 hours of TIPS training within thirty days per JMC § 6.60.010 C.7.a. **Correction - training occurred 49 days after citation.**

The second compliance failure was on December 20th and the package store clerk was issued a citation. After two failures, JMC § 6.60.010 C.7.b. requires all employees who serve alcohol to attend 4 hours of TIPS training within forty-five days. The Virginian is currently working with the JPD to schedule required server training.

The third consecutive compliance failure was on December 28th and the same package store clerk received a second citation. As stated in JMC § 6.60.020 H. “In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below may be cause for the initiation of suspension and/or revocation procedures. If a business fails a third consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings.”

The Town Council has several options available to them including:

1. Suspend 120 days beginning immediately. Suspend the retail liquor license held by Flat Creek Development Company LLC *dba* Virginian Tavern for a minimum of 120 calendar days, beginning today, January 22, 2019, and going through 11:59 PM on May 22, 2019. Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension.

(This would suspend all liquor sales for the licensed building at 750 W Broadway.)

2. Limit Sales for 120 days beginning immediately. Limit the retail liquor license to only on-premise alcohol sales for a minimum of 120 days beginning today, January 22, 2019, and going through 11:59 PM on May 22, 2019. Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the limitation.

Staff does have a concern that this option may set precedence in applying municipal codes uniformly and consistently.

(Since all three failures occurred in the package store, this would in essence, suspend the package store operation and limit the Virginian Tavern operations to on-premise sales only.)

3. Choose Dates for Option #1 or #2. Suspend or limit sales as stated in Option #1 or #2 for a minimum of 120 days, beginning on a date of Council’s choosing and going for 120 consecutive days. Direct the Jackson Police Department to perform random compliance checks during this period and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension or limitation.
4. Suspend & Initiate Revocation. Suspend the retail liquor license as stated in Option #1 and simultaneously initiate revocation proceedings as stated in Option #5.

5. Initiate Revocation. Direct staff to initiate revocation proceedings on the retail liquor license held by Flat Creek Development Company LLC *dba* Virginian Tavern to take place in District Court.
6. Continue. Discuss the matter and continue any action to the next regular Town Council meeting, or to a special meeting for this purpose held on or before February 19, 2019. (the hearing date for annual renewals)
7. Other

In February 2018, the Council issued the first suspension of this sort, to a restaurant liquor licensee for 120 days (February to June).

ATTACHMENTS

- Jackson Police Department Reports.
- W.S. § 12-6-103. Compliance checks.
- Letter from Judy Peters, Operations Manager at the Virginian Lodge.

FISCAL IMPACT

The Town's fiscal impact of a suspension will include the loss of sales tax on liquor sales.

STAFF IMPACT

Nominal. Should the Town Council approve the suggested Motion, the Jackson Police Department will need to perform random compliance checks during this period and the Town Clerk would track the suspension period and notify the State of the suspension. Additionally, the Virginian has the right to appeal a suspension, and, if that right were exercised, staff from the Town Clerk's Office, Legal Department, and Police Department would be involved in the proceedings.

LEGAL REVIEW

As set forth above, Jackson Municipal Code § 6.60.020 H.1 requires a minimum of a 120-day suspension, with or without initiating revocation proceedings, for a liquor license holder failing three consecutive compliance checks within a 12-month period.

It should be noted that this suspension would carry through the annual liquor license renewal scheduled to be heard on February 19, 2019. Therefore this suspension would affect Flat Creek Development Company LLC *dba* Virginian Tavern (2019-2020) Liquor License, pending Council's approval of the renewal.

RECOMMENDATION

The Virginian failed three consecutive compliance checks within a 12-month period. Staff recommends adhering to liquor law regulations set forth in JMC § 6.60.020 H.1.

SUGGESTED MOTION

Pursuant to Jackson Municipal Code § 6.60.020 H.1, I move to suspend the retail liquor license held by Flat Creek Development Company LLC *dba* Virginian Tavern for a sum of 120 calendar days, beginning today, January 22, 2019 and going through 11:59 PM on May 22, 2019; to direct the Jackson Police Department to perform random compliance checks during this period, and further direct the Town Clerk to notify the Wyoming Liquor Division of the suspension. This suspension will carry through the annual renewal which is scheduled to be heard on February 19, 2019.

Wyoming Alcohol Compliance Inspection Form

(WS 12-6-101 - 12-6-103)

Please fill this form out completely and return to WASCOP.

739-9891

Sam Carey

JPD

Agency Responsible for Inspection

JACKSON

City

TETON

County

Name of Inspector(s)

R. Osmond

18:55
Inspection Time
(24 hour)

08/15/18
Inspection Date
(mm/dd/yy)

8-15-18

License Holder

License Type

FLAT CREEK DEVELOPMENT
COMPANY

RETAIL LIQUOR LICENSE

VIRGINIAN TAVERN

Combo Bar & Package Store

750 W BROADWAY AVENUE

JACKSON, WY 83001

Dylan Newport
Business Owner/Manager

Young Adult Assistant

Date of Birth (dd/mm/yy): 09/07/98

Age Verified: 20

Yes - ☒ No - ☐

Reviewed WS 12-6-101 - 12-6-103: Yes - ☒ No - ☐

Photographed Prior to Inspection: Yes - ☒ No - ☐

Young Adult Stayed in Line of Sight or Hearing of the Officer During the Compliance Check:

Yes - ☒ No - ☐

Inspection Results

Type of License: Retail - ☒ Restaurant/Resort - ☐ Special Event/Other - ☐

Attempted Alcohol Purchase at a Drive-Up Window: Yes - ☐ No - ☒

ID Requested: Yes - ☒ No - ☐ ID Checked: Yes - ☒ No - ☐ ID Calendar Checked: Yes - ☒ No - ☐

Signs Regarding Underage Alcohol Usage Visible: Yes - ☒ No - ☐

Approximate Age of Clerk: 37 Gender of Clerk: Male - ☒ Female - ☐

Inspection Violations

Violation: (Select Only One) No Infraction (Congratulations) ☐ Warning Only ☐ Citation Given ☒ Business Closed ☐ Other, Explain: ☐

Name of
Person Cited:

Position:

Owner /
Manager: ☐

Clerk /
Cashier: ☒

Other: ☐

WS 12-6-101 Prohibited Sales to Minors: ML 6.40.060 (c) Yes - ☒ No - ☐

Offense Number: 1st ☐ 2nd ☐ 3rd ☐ 4th or more ☐

Item Purchased:

WS 12-5-203 Knowingly Allows Minors in Licensed Building: Yes - ☐ No - ☐

Offense Number: 1st ☐ 2nd ☐ 3rd ☐ 4th or more ☐

Amount of Bond:

Citation Number: 1860058151A

Amount of Bond:

Citation Number:

Wyoming Alcohol Compliance Inspection Form

(WS 12-6-101 - 12-6-103)

Please fill this form out completely and return to WASCOP.

Jackson Police Department
 Agency Responsible for Inspection
 JACKSON
 City

TETON
 County

TRAGLIA
 Name of Inspector(s)

20:07
 Inspection Time
 (24 hour)

12/20/18
 Inspection Date
 (mm/dd/yy)

License Holder
 VIRGINIAN TAVERN
 750 W BROADWAY AVENUE
 JACKSON, WY 83001

License Type
 RETAIL LIQUOR LICENSE

Business Owner/Manager

Young Adult Assistant

Date of Birth (dd/mm/yy): 15-8-2000 Age Verified: Yes - ☒ No - ☐

Reviewed WS 12-6-101 - 12-6-103: Yes - ☒ No - ☐ Photographed Prior to Inspection: Yes - ☒ No - ☐

Young Adult Stayed in Line of Sight or Hearing of the Officer During the Compliance Check: Yes - ☒ No - ☐

Inspection Results

Type of License: Retail - ☐ Restaurant/Resort - ☒ Special Event/Other - ☐

Attempted Alcohol Purchase at a Drive-Up Window: Yes - ☐ No - ☒

ID Requested: Yes - ☐ No - ☒ ID Checked: Yes - ☐ No - ☒ ID Calendar Checked: Yes - ☐ No - ☒

Signs Regarding Underage Alcohol Usage Visible: Yes - ☐ No - ☐

Approximate Age of Clerk: 50 Gender of Clerk: Male - ☒ Female - ☐

Inspection Violations

Violation: (Select Only One)	No Infraction (Congratulations)	Warning Only	Citation Given	Business Closed	Other, Explain:
	☐	☐	☒	☐	☐

Name of Person Cited: [REDACTED] Position: Owner / Manager: ☐ Clerk / Cashier: ☒ Other: ☐

WS 12-6-101 Prohibited Sales to Minors: 6.40.060 (C) Yes - ☒ No - ☐

Amount of Bond: MUST APPEAR

Offense Number: 1st ☐ 2nd ☐ 3rd ☐ 4th or more ☐

Citation Number: 03917L

Item Purchased: Smirnoff ICE 6 Pack

WS 12-5-203 Knowingly Allows Minors in Licensed Building: Yes - ☐ No - ☐

Amount of Bond:

Offense Number: 1st ☐ 2nd ☐ 3rd ☐ 4th or more ☐

Citation Number:

Wyoming Alcohol Compliance Inspection Form

(WS 12-6-101 - 12-6-103)

Please fill this form out completely and return to WASCOP.

1812-2572

Jackson Police Department
Agency Responsible for Inspection

Officer Gerlach
Name of Inspector(s)

Jackson
City
Liquor Store
740 W Broadway
83004

Teton
County

20:15
Inspection Time
(24 hour)

12/28/18
Inspection Date
(mm/dd/yy)

Business Owner/Manager

Young Adult Assistant

Date of Birth (dd/mm/yy): 09/07/98

Age Verified: Yes - ☒ No - ☐

Reviewed WS 12-6-101 - 12-6-103: Yes - ☒ No - ☐

Photographed Prior to Inspection: Yes - ☒ No - ☐

Young Adult Stayed in Line of Sight or Hearing of the Officer During the Compliance Check:

Yes - ☒ No - ☐

Inspection Results

Type of License: Retail - ☒ Restaurant/Resort - ☐ Special Event/Other - ☐

Attempted Alcohol Purchase at a Drive-Up Window: Yes - ☐ No - ☒

ID Requested: Yes - ☒ No - ☐ ID Checked: Yes - ☒ No - ☐ ID Calendar Checked: Yes - ☐ No - ☒

Signs Regarding Underage Alcohol Usage Visible: Yes - ☒ No - ☐

Approximate Age of Clerk: 56 Gender of Clerk: Male - ☒ Female - ☐

Inspection Violations

Violation: (Select Only One)	No Infraction (Congratulations)	Warning Only	Citation Given	Business Closed	Other, Explain:
	☐	☐	☒	☐	☐

Name of Person Cited: [Redacted]

Position: Owner / Manager - ☐ Clerk / Cashier - ☒ Other: ☐

WS 12-6-101 Prohibited Sales to Minors: TMC 690.010 Yes - ☒ No - ☐

Amount of Bond: Must appear

Offense Number: 1st ☐ 2nd ☒ 3rd ☐ 4th or more ☐

Citation Number: 000574

Item Purchased: Beer

WS 12-5-203 Knowingly Allows Minors in Licensed Room: Yes - ☐ No - ☐

Amount of Bond:

Offense Number: 1st ☐ 2nd ☐ 3rd ☐ 4th or more ☐

Citation Number:

12-6-103. Compliance.

(a) The department of health, working with local law enforcement agencies and other local individuals and organizations shall be the lead agency in the administration of this article. Nothing contained in this section shall be construed to limit or otherwise alter the authority granted to the department of revenue under any other provision of title 12.

(b) The department of health shall develop strategies to coordinate and support local law enforcement efforts in the enforcement of all state statutes relating to the prohibition of the sale of alcohol products to minors.

(c) The department of health shall have discretion to work with local agencies and individuals in the coordination of local education, prevention and enforcement efforts that appropriately reflect the needs of the community.

(d) For purposes of this section, the term "compliance check" shall mean an inspection conducted pursuant to the provisions of this section for purposes of education or enforcement of laws prohibiting the sale of alcohol to minors. The use of persons age eighteen (18) to twenty-one (21) during compliance checks is authorized subject to the following:

(i) A person participating in a compliance check shall, if questioned, state his true age and that he is less than twenty-one (21) years of age;

(ii) The person's appearance shall not be altered to make him appear to be twenty-one (21) years of age or older;

(iii) Neither a person age eighteen (18) to twenty-one (21) nor his parents or guardians shall be coerced into participating in such inspections;

(iv) In the event that a citation may result the person conducting the compliance check shall photograph the participant immediately before the compliance check and any photographs taken of the participant shall be retained by the person conducting the compliance check;

(v) Any participant or adult aiding a participant in a compliance check under this section shall be granted immunity from prosecution under W.S. 12-6-101.

(e) The person conducting a compliance check under this section shall:

(i) Remain within sight or sound of the participant attempting to make the purchase;

(ii) Immediately inform in writing a representative or agent of the business establishment that a compliance check has been performed and the results of the compliance check;

(iii) If the compliance check may result in a citation, within two (2) days, prepare a report of the compliance check containing:

(A) The name of the person who supervised the compliance check;

(B) The age and date of birth of the participant who assisted in the compliance check;

(C) The name and position of the person from whom the participant attempted to purchase alcoholic beverages;

(D) The name and address of the establishment checked;

(E) The date and time of the compliance check; and

(F) The results of the compliance check, including whether the compliance check resulted in the sale or distribution of, or offering for sale, alcoholic beverages to the minor.

(iv) Immediately upon completion of the report required under this subsection, provide a copy of the report to a representative or agent of the business establishment that was checked;

(v) Request a law enforcement officer to issue a citation for any illegal acts relating to providing alcoholic beverages to minors during the compliance check.



1/15/19

Mayor Pete Muldoon and Jackson Town Council
P.O. Box 1687
Jackson, WY 83001

Dear Mayor Muldoon, Vice Mayor Hailey Morton Levinson, Councilmen Jim Stanford, Jonathan Schecter, and Arne Jorgensen,

I would like to apologize on behalf of the Virginian Liquor Store for the recent infractions we have received regarding compliance checks. We hope that you will take into consideration the following:

1) our prior compliance history. I believe, in the last ten years, the Virginian has received only a couple violations before 2018. This shows a long-standing history of compliance despite the recent violations. A contributing factor to this increase can be attributed to the high turnover rate of employees in the liquor store. We have had an increasingly difficult time finding quality employees, which many other businesses can empathize with in Jackson; and

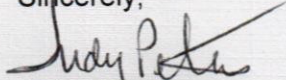
2) delayed notice. Attached is a letter that was sent to us after the 2nd violation. It was mailed on December 26th. I received it yesterday on January 14th. It was sent to the wrong address. I truly wish I had timely received this letter as I would have immediately talked to all employees about the consequences of getting any further violations, maybe possibly avoiding the 3rd violation. I also received the attached letter regarding the 3rd violation on January 14th. It was mailed on Friday, January 11th to the correct address.

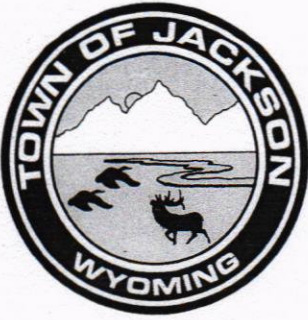
We take underage drinking and selling alcohol to minors very seriously. Prior to these violations, it has always been our policy that all employees in the liquor store and bar complete TIPS training on line before their first shift. We have now instilled new policies to prevent future violations including purchasing ID readers that will be used in the bar and liquor store as well as instituting a zero tolerance policy where future compliance check failures will result in immediate employment termination. Also, every employee of the liquor store and bar will be completing the in-person TIPS training given by the Jackson Police Department within the next couple weeks. In the future, all new hires will still take the on line course before working and will be attending the training offered by the Jackson Police Department at the first opportunity it is offered.

Having our liquor license suspended would be a severe blow to our business. The suspension would fall over our biggest events we host in the winter, 49'er Ball and Hill Climb. We would also likely lose all of our long time employees that work in the Bar, Liquor Store, and our Grill.

I will personally strive to make sure that our current employees and future hires have all the training necessary to make sure we do not receive any more violations.

Sincerely,


Judy Peters
Operations Manager



TOWN CLERK

SANDY BIRDYSHAW
307.733.3932 x1113
sbirdyshaw@jacksonwy.gov

December 26, 2018

Flat Creek Development Company
dba Virginian Tavern
Attention: Judy Peters
PO Box 13040
Jackson, WY 83002

- wrong address

Re: Serving Alcohol to Minors

Dear Ms. Peters,

It has been brought to my attention that your liquor licensed establishment located at 72 S Glenwood, has violated Wyoming Statute (W.S.) 12-6-101(a) and Jackson Municipal Code (JMC) 6.40.060. On Thursday, December 20, 2018, the Jackson Police Department conducted a liquor license compliance check in its efforts to deter underage drinking. A copy of the inspection form is attached.

- wrong address

This letter is in follow-up to the Jackson Police Department's compliance check and emphasizes state and local law related to sales to a minor.

W.S. 12-6-101(a) Sale or possession prohibited; when possession unlawful; public drunkenness; falsification of identification; penalty; prima facie identification as defense. Any person who sells, furnishes, gives or causes to be sold, furnished or given away any alcoholic liquor or malt beverage to any person under the age of twenty one (21) years, who is not his legal ward, medical patient, or member of his own immediate family, is guilty of a misdemeanor.

JMC 6.40.060.C. Minor, Habitual and Common Drunkards and Incompetents: Restrictions. It is unlawful for any person to sell, furnish, give or cause to be sold, furnished or given any alcoholic or malt beverage to any person under the age of twenty-one (21) years, who is not his legal ward, medical patient, or member of his own immediate family.

The Jackson Municipal Code, as amended August 2017, provides the following grounds for the Town Council to deny a liquor license renewal or suspend the license:

JMC 6.60.010 C. The following actions, whether one (1) or more, may constitute a basis for nonrenewal of a license or permit:

1. Failure of the license holder to comply with any provisions of this chapter;
2. Three (3) or more convictions by the license holder and its employees in any calendar year for sale of alcohol to underage persons;
3. Failure of the license holder to comply with building occupancy limits after being advised of excess occupancy by a law enforcement or code compliance officer;

4. A pattern (i.e. three (3) or more in one (1) calendar year) of failing to report incidents of assault and battery, disorderly conduct, sexual assault, discharge of firearms, or any other illegal act upon the premises which results in injury to persons or property, and which the license holder knew or should have known about;
5. Conviction of any nonprocedural violation of state or local liquor laws.
6. Failure to provide education materials to its employees on Wyoming liquor laws and the duties associated with the prevention of service of alcohol to minors. The business shall have the ability to provide this educational information in any format they wish.
7. Initial, consecutive, and cumulative compliance check failures. Should a business fail an initial, consecutive, or cumulative compliance check as outlined below and conducted by law enforcement for the purposes of checking compliance with Wyoming liquor laws, in addition to constituting a basis for nonrenewal;
 - a. On the **first** compliance check failure, the business shall be required to have the employee failing the compliance check attend a four (4) hours TIPS (Training for Intervention Procedures) or RBST (Responsible Beverage Server Training approved by the Jackson Police Department or the Wyoming Liquor Division) training within thirty (30) days of failing the compliance check.
 - b. On the **second** consecutive compliance check failure or a second compliance check failure within a twelve (12) month period, the business shall be required to have all of its employees who serve alcohol attend a four (4) hours TIPS/RBST (approved by Jackson Police Department or Wyoming Liquor Division) training within forty-five (45) days of failing the compliance check.

JMC 6.60.020 H. In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below may be cause for the initiation of suspension and/or revocation procedures.

1. If a business fails a **third** consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings.
2. If a business fails **five** (5) compliance checks in a twenty-four (24) month period, the business shall be subject to suspension for a minimum of one hundred fifty (150) days and shall be subject to revocation proceedings.

Acceptable forms of identification for proof of age are listed in W.S. 12-6-101 (h).

The Jackson Police Department has certified instructors who provide alcohol server training (TIPs) upon request from licensed establishments such as yours. This four-hour training is offered free of charge and can take place either at a designated training facility, or at your establishment. If you would like further information on this training program, please feel free to contact Cynthia in the Jackson Police Department at criedel@jacksonwy.gov.

If you have any further questions regarding Wyoming liquor statutes or Jackson's municipal code, please do not hesitate to contact me at 733-3932 x1113.

Sincerely,



Sandy Birdyshaw

cc: Jackson Police Department
Licensee File

Enclosure: Wyoming Alcohol Compliance Inspection Form



TOWN CLERK

SANDY BIRDYSHAW
307.733.3932 x1113
sbirdyshaw@jacksonwy.gov

January 10, 2019

Flat Creek Development Company
dba Virginian Tavern
Attention: Judy Peters
P. O. Box 1052
Jackson, WY 83001

Re: Serving Alcohol to Minors

*Judy, Thank you for working with us
on the server training so quickly! SB*

Dear Ms. Peters,

It has been brought to my attention that the liquor licensed establishment located at 750 West Broadway Avenue, has violated Wyoming Statute (W.S.) 12-6-101(a) and Jackson Municipal Code (JMC) 6.40.060. On Friday, December 28, 2018, the Jackson Police Department conducted a liquor license compliance check in its efforts to deter underage drinking. A copy of the inspection form is attached.

This letter is in follow-up to the Jackson Police Department's compliance check visit and emphasizes state and local related to sales to a minor.

W.S. 12-6-101.(a) Sale or possession prohibited; when possession unlawful; public drunkenness; falsification of identification; penalty; prima facie identification as defense. Any person who sells, furnishes, gives or causes to be sold, furnished or given away any alcoholic liquor or malt beverage to any person under the age of twenty one (21) years, who is not his legal ward, medical patient, or member of his own immediate family, is guilty of a misdemeanor.

JMC 6.40.060.C. Minor, Habitual and Common Drunkards and Incompetents: Restrictions. It is unlawful for any person to sell, furnish, give or cause to be sold, furnished or given any alcoholic or malt beverage to any person under the age of twenty-one (21) years, who is not his legal ward, medical patient, or member of his own immediate family.

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1. Failure of the license holder to comply with any provisions of this chapter;
2. Three (3) or more convictions by the license holder and its employees in any calendar year for sale of alcohol to underage persons;
3. Failure of the license holder to comply with building occupancy limits after being advised of excess occupancy by a law enforcement or code compliance officer;

4. A pattern (i.e. three (3) or more in one (1) calendar year) of failing to report incidents of assault and battery, disorderly conduct, sexual assault, discharge of firearms, or any other illegal act upon the premises which results in injury to persons or property, and which the license holder knew or should have known about;
5. Conviction of any nonprocedural violation of state or local liquor laws.
6. Failure to provide education materials to its employees on Wyoming liquor laws and the duties associated with the prevention of service of alcohol to minors. The business shall have the ability to provide this educational information in any format they wish.
7. Initial, consecutive, and cumulative compliance check failures. Should a business fail an initial, consecutive, or cumulative compliance check as outlined below and conducted by law enforcement for the purposes of checking compliance with Wyoming liquor laws, in addition to constituting a basis for nonrenewal;
 - a. On the **first** compliance check failure, the business shall be required to have the employee failing the compliance check attend a four (4) hours TIPS (Training for Intervention Procedures) or RBST (Responsible Beverage Server Training approved by the Jackson Police Department or the Wyoming Liquor Division) training within thirty (30) days of failing the compliance check.
 - b. On the **second** consecutive compliance check failure or a second compliance check failure within a twelve (12) month period, the business shall be required to have all of its employees who serve alcohol attend a four (4) hours TIPS/RBST (approved by Jackson Police Department or Wyoming Liquor Division) training within forty-five (45) days of failing the compliance check.

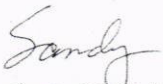
JMC 6.60.020 H. In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below may be cause for the initiation of suspension and/or revocation procedures.

1. If a business fails a **third** consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings.
2. If a business fails **five** (5) compliance checks in a twenty-four (24) month period, the business shall be subject to suspension for a minimum of one hundred fifty (150) days and shall be subject to revocation proceedings.

The Jackson Police Department has certified instructors who provide alcohol server training (TIPs) upon request from licensed establishments such as yours. This four-hour training is offered free of charge and can take place either at a designated training facility, or at your establishment. If you would like further information on this training program, please feel free to contact Cynthia in the Jackson Police Department at criedel@jacksonwy.gov.

If you have any further questions regarding Wyoming liquor statutes or Jackson's municipal code, please do not hesitate to contact me at 733-3932 x1113.

Sincerely,



Sandy Birdyshaw

cc: Jackson Police Department
Licensee File

Enclosure: Wyoming Alcohol Compliance Inspection Form

From: [Chris Hansen](#)
To: [Pete Muldoon](#)
Cc: [Jonathan Schechter](#); [Arne Jorgensen](#); [Jim Stanford](#); [Hailey Morton Levinson](#); [Audrey Cohen-Davis](#)
Subject: Virginian liquor license suspension
Date: Friday, January 25, 2019 5:12:50 PM

Mr. Mayor,

To say I'm disappointed in the performance of the town council at last Tuesday's meeting would be an understatement. The Virginian failed 3 compliance checks in a 12 month period. Two of them by the same person within a week. The ordinance that you helped craft says "If a business fails a third consecutive compliance check or a third compliance check in a twelve (12) month period, the business shall be subject to suspension for a minimum of one hundred twenty (120) days and shall be subject to revocation proceedings."

As you know, I was at last Tuesday's meeting, and I am bewildered why you would have so many questions about the language of this ordinance and the potential consequences of it on the Virginian when you had no such questions when Pizzeria Caldera was subject to this same ordinance just last year. Our hearing was a clear cut "three strikes and you're out" deliberation that quickly resulted in a unanimous decision of the immediate (meaning the night of the town council meeting) suspension of our liquor license for 120 days. But now that the Virginian is facing the same law and circumstances, you want to deliberate the wording of the ordinance because this time around you're not sure what "shall be subject to" means.

The council's suggestions that perhaps it would be better for them to have their liquor license suspended at a more convenient time, such as after the 49er ball and the Hill Climb, is ludicrous. Maybe you'd like to give them 120 days every other day at a time. That would certainly be more convenient for them. The suggestion that their suspension only affect their ability to sell alcohol at their retail location and not in the bar should be a non-starter. There was no such deliberation during our hearing. No question about when we would like to start our suspension or why the council should be deliberating this if we might appeal the decision. Your uncertainty of the task at hand and the discussion of what creative options the council might have in meting out the Virginian's punishment, if there even is any, smacks of favoritism.

Councilman Jorgensen stated, "There is a layer of complexity here that is different than that of a restaurant liquor license." I vehemently disagree. To assume that suspension would be any more or less complex or painful for one business or another should not even be part of the discussion. The bottom line is a liquor license is a license to sell alcohol, regardless of whether you are required to also sell food, the number of points of sale allowed or whatever ridiculous stipulations the state puts on different types of liquor licenses. The town's ordinance doesn't differentiate between licenses types, so why should the council in their deliberation? If a business fails 3 compliance checks in a 12 month period, the law that three fifths of the current sitting town council wrote says that license gets suspended for 120 days. To interpret it any other way than you did with Pizzeria Caldera is capricious and arbitrary.

To be clear, I don't wish suspension on any business with a liquor license. While perhaps well-meaning, this ordinance is poorly written, was not well thought out and ties the hands of the town council in a way that many of you appear to be uncomfortable with when presented with the real-life consequences of it. I encourage you to change it as soon as you get the chance. But it is the ordinance you have to deal with the situation at hand. I hope the

continuance you voted for at Tuesday's meeting gives you the time and space to see this clearly so the entire town council can make the right decision, begin the Virginian's suspension immediately and then let them work through it and get on with business. Anything less would be a dereliction of your duties as Mayor.

Chris Hansen

307-690-6457

chris@pizzeriacaldera.com

From: [Chad Repinski/JH News&Guide](#)
To: [Town Council](#)
Subject: Virginian consideration
Date: Tuesday, January 22, 2019 2:29:18 PM

Esteemed Council, Mr. Mayor,

Im writing for your consideration.

The Virginian Saloon has been an outstanding business partner relative to the Jackson Hole Daily as it pertains to communication, on-time payment, and support of local journalism. While this doesn't at all exempt them from recent errors relating to underage sales, I have a proposal:

The Virginian currently occupies a page 2 spot in the JH Daily, 3x per week. In lieu of the maximum term of license suspension, I suggest you truncate that and require the Virginian to instead invest in anti-underage drinking PSAs in the space that might otherwise be occupied by their promotional messaging.

To be clear, the Virginian has made no indication that they would suspend their advertising, nor have I approached Virginian management with this proposal (nor they me!). Furthermore, the nature of their license, where the infractions occurred, and what might be suspended is unknown to me. Im simply looking for a way to improve the situation for all interested parties. By reaching 14,000 daily readers with a message aimed at servers, bartenders and consumers, real change can occur.

Thanks for your consideration.

Sincerely,

Chad Repinski, Multimedia Sales Manager
p.307.739.9539
Jackson Hole News&Guide | Jackson Hole Daily
jhnewsandguide.com

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From: [Frank Hess](#)
To: [Town Council](#); [Audrey Cohen-Davis](#)
Cc: [Virginian Lodge](#)
Subject: Virginian liquor license
Date: Thursday, January 31, 2019 9:44:31 AM
Attachments: [Ltr. Town Council re. Virginian Tavern Liquor License Suspension Ordinance 1.31.19.pdf](#)

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Collette Caruso

Legal Assistant

January 31, 2019

Mayor Muldoon

Jackson Town Council

Via email only to: council@jacksonwy.gov

Audrey Cohen Davis

Town of Jackson Attorney

Via email only to: acohendavis@jacksonwy.gov

Dear Mayor Muldoon, Jackson Town Council, and Ms. Cohen-Davis:

As you are aware, Hess D'Amours & Krieger, LLC represents the Virginian Tavern. At the Council's January 22, 2019 meeting, the Council discussed allegations that the Virginian Tavern had failed three compliance checks for service to underage minors. During this discussion, the Council reviewed Jackson Municipal Code Chapter 6, Section 6.60.020.H.1 as it relates to consequences for repeated compliance checks. The hearing was continued to February 4, 2019.

One of the central questions at the January 22, 2019 meeting was whether the "shall be subject to" language in the above-referenced regulation is mandatory, thereby requiring suspension, or whether the "shall be subject to" language should be read instead as a grant of authority to the Town Council, giving the Council discretion to suspend licenses in instances of repeated noncompliance, but not requiring it to do so. After reviewing the language of the Jackson Municipal Code in more detail, and listening to the three Town Council Workshops at which Ordinance L (the Ordinance that was codified into the Municipal Code Chapter 6, Section 6.60.020.H.1) was discussed, it is our position that while the Municipal Code grants the Council the discretion to initiate suspension proceedings and impose a minimum suspension following three failed compliance checks, this suspension is permissive and not mandatory.

Jackson Municipal Code Chapter 6, Section 6.60.020.H.1 reads, in pertinent part (emphasis added):

H. In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below **may be** cause for the initiation of suspension and revocation procedures.

1. If a business fails a third consecutive compliance check or a third compliance check in a twelve (12) month period, the business **shall be subject to** suspension for a

minimum of one hundred twenty (120) days and **shall be subject to** revocation proceedings.

At the January 22, 2019 meeting, the first portion of 6.60.020.H. (stating that “cumulative compliance check violations **may be** cause for the initiation of suspension and revocation procedures) appears to have been inadvertently omitted from the dialogue and consideration of the Board. This language is critical because it makes clear that the repeated compliance check failures may, but are not required to be, cause for the initiation of suspension procedures. Had the Council intended the suspension procedures to be mandatory, the language would read: “In addition to the penalty provided by this code or state law, excessive drinking or disorderly conduct, or consecutive and cumulative compliance check failures as outlined below **shall be** cause for the initiation of suspension and revocation procedures.” The fact that the word “may” modifies both Section H.1 and H.2 of Section 6.60.020 prevents the regulation from being interpreted as a mandatory requirement.

This more permissive interpretation of Section 6.60.020.H.1 is likewise consistent with the remainder of Chapter 6, which uses the stand-alone term “shall” (versus “shall be subject to”) on several occasions (emphasis added):

- 6.60.020.A A license or permit **shall not be renewed** or transferred if the governing body find from evidence presented at the hearing...
- 6.60.020.C.7.a. On the first compliance check failure, the business **shall be required** to have the employee failing the compliance check...
- 6.60.020C.7.b On the second consecutive compliance check failure or a second compliance check failure within a twelve (12) month period, the business **shall be required** to have all of its employees who serve alcohol...

The term “shall be subject to” is not the equivalent to the term “shall” by itself. Had the Town Council desired to make the 120-day suspension mandatory, the relevant portions of the Code would read “shall be suspended” or “shall be revoked.” Rather, the “subject to” language must have some meaning other than “shall.” Read in conjunction with the word “may” in the first paragraph of the regulation, it becomes clear that the intent was to provide the Council with the authority to impose extended suspensions of liquor licenses without mandating that they do so in every instance.

This interpretation is consistent with the discussion held by the Council at the April 17, 2016 Town Council Workshop. At that Workshop the Council discussed the question at issue. (See TOJ Workshop, April 17, 2019 beginning at approximately minute 3:00) Council Member Frank specifically inquired as to whether the language “shall be subject to” required the Council to impose the revocation or suspension. In response, Assistant Town Manager Roxanne DeVries stated “no, you can choose not to revoke, its just they’re are subject to initiating the revocation and suspension proceedings.” This statement makes clear that the Council’s intent in promulgating the Ordinance was to provide the revocation/suspension option to the Board in instances of repeat noncompliance, but not to mandate it.

Finally, the Virginian wants to emphasize that it understands the importance of the issue before the Council and is working diligently to address the circumstances which led to the compliance check failures. The Virginian has already undertaken several proactive steps to address the violations that occurred, including terminating the offending employee and purchasing state of the art license scanning equipment to allow for more accurate checking and reading of ID cards. As the Virginian has taken immediate, proactive measures to address its violations, we respectfully requests that this Council impose a shorter suspension period, or a suspension of the liquor store operations only (Option 2 in the January 22, 2019 Staff Report). Such action, which will result in a substantial loss of income to the Virginian, would be commensurate with the violation and is a sufficient deterrent to ensure that there are no issues moving forward. Thank you for your consideration, and please don't hesitate to contact us with any questions.

Sincerely,

/s/ Frank Hess

Frank Hess

/s/ Nicole G. Krieger

Nicole G. Krieger

cc: Judy Peters, Virginian Tavern



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: January 31, 2019
MEETING DATE: February 04, 2019

SUBMITTING DEPARTMENT: Public Works/Engineering
DEPARTMENT DIRECTOR: Floren Poliseo
PRESENTER: Brian Lenz, P.E.

SUBJECT: Construction Management Plan for 112 Center Street Hotel Project (Private Development)

STATEMENT/PURPOSE

The purpose of this item is to discuss the anticipated impacts to the public right-of-way and adjacent properties and businesses associated with demolition of an existing building and construction of a new hotel property proposed by Crystal Creek Capital located on the properties at 112 Center Street and 165 E. Deloney (the existing downtown Wells Fargo and drive thru), between Center Street and North King Street.

BACKGROUND/ALTERNATIVES

Jackson Municipal Code governs use of the public right-of-way within the downtown core as well as the need for an approved construction staging and phasing plan as stated in Title 12, Chapter 12.08, Section 12.08.040 and 045 respectively.

This item was originally discussed at the December 17, 2019 Workshop meeting, at which time the applicant requested that it be continued. There are parts of the Construction Management Plan and Development Agreement that overlap or are interrelated, and they are discussed below. The applicant has resubmitted a slightly modified plan from the original submittal. The staff is seeking direction or approval regarding the following elements of the construction management plan:

1. **ENCROACHMENT FEE:** The applicant is proposing to use approximately fourteen (14) time restricted parking spaces (See Figure 1 for the actual spaces proposed for use) for approximately twenty (20) months during the construction of their hotel for the rate codified in Section 12.08.060 of the Town's municipal code. Currently the fee is \$50/space per day. (14 Spaces at \$50/space/day assuming 30 days/month for 20 months is a fee of \$420,000). The actual fee would be based on the actual number of spaces and number of days used. The duration of use has been reduced by the applicant since the original submittal. Use of fewer spaces for specific tasks prior to and following the main twenty (20) month construction period is also expected.

Staff is seeking approval from the council for the proposed use of spaces and duration applied. If council chooses to not approve the proposed encroachment, staff is seeking direction on how to proceed with the applicant.

2. **CONSTRUCTION PARKING:** The impact of the additional contractors parking and impacts have been discussed with the Developer.

Staff is recommending that council direct the applicant to submit a clear and self-enforcing construction parking plan that does not use/or encumber downtown on street and/or public parking lot parking spaces. The plan should specify that employee or contractor parking within time restricted parking zones, the Home Ranch, East Deloney, Miller Park and/or the Parking Garage lots is not allowed with the exception of construction vehicles required for completion of the work.

3. **BURIED OVERHEAD UTILITIES:** The applicant has currently committed to burying the overhead power lines that run north south along the existing alley alignment between Deloney Street and the Town's parking lots to the

north. Further design work with Lower Valley Energy has presented an opportunity to bury additional power lines running east to west along Deloney as well as possibly remove the utility poles located near 165 E. Deloney (Bank Drive through). This additional work would have a cost associated with it that varies depending on the scope of the work undertaken. The applicant has met with staff to discuss the value to the Town of burying these additional lines. Staff agreed that there is value to the Town and that burying these lines is consistent with Town goals to bury overhead infrastructure within the downtown core and around the Town Square.

To date the Town staff has only discussed the burial of overhead power utilities with Lower Valley and has not met with other service providers, i.e. CenturyLink, Charter, and Silver Star regarding the scope of work that they would require. Ultimately an understanding of all the utilities involved would be considered.

Staff is seeking direction from the council to continue pursuing the options with regards to burying the east-west utilities.

4. **DEVELOPMENT AGREEMENT:** As presented and approved at the December 17, 2018 meeting the Development Agreement contained two options for the location of the buried utilities, on the 174 N. King property as presented by the applicant or the Town's alternative location on the east side of North King St. The location on the east side of North King street was approved by council. There is an additional cost to the applicant for their private utility services by utilizing this location. The applicant is exploring the possibility that they could still install the switch cabinet and their transformer on their property with modifications to their building and site plans. The applicant may request to submit a revised development agreement that includes an option for them to install the utilities on their property.

Staff has included this item for informational purposes.

5. **TEMPORARY CONSTRUCTION STAGING:** Applicant has made arrangements with Wells Fargo to use the west end of the East Deloney Parking Lot that is across North King Street from the project. The staging will take up twenty-four (24) parking spaces. On December 18, 2018 Wells Fargo provided notice to the Town that it is terminating the existing Parking Memorandum of Understanding in accordance with Section 7.J of the Parking MOU, which will be effective ninety (90) days (March 18, 2019) from the notice. The Town has since participated in creating a new agreement for continued use of the parking lot and the proposed parking lease for the staging area for Crystal Creek Capital during their construction project. We have added conditions of approval to the proposed construction management plan to address maintaining drainage, snow removal, and possible damage to the Town owned improvements on the site.

Staff has included this item for informational purposes.

[ALIGNMENT WITH COUNCIL'S STRATEGIC INTENT](#)

The topic being discussed aligns with the Town's vision of "Economic Sustainability", "Town as Heart", and "Unique Character" by promoting economic redevelopment of the downtown core.

Sections of the content that are applicable to this discussion include:

Section 8: Quality Community Service Provision: Timely, efficiently and safely deliver quality services and facilities in a fiscally responsible and coordinated manner.

Policy 8.2.c: Require mitigation of the impacts of growth on service levels: Developers should pay their fair share of the costs of future facilities and services necessitated by new development. Costs for added facilities and services as a result of development should not be passed on to existing residents. New developments create additional demand for existing services and facilities, which impacts service delivery levels. Development will be required to provide exactions and/or impact fees that will cover the proportionate cost of public facilities and infrastructure required as a result of

growth. These exactions and impact fees will be updated and evaluated regularly based on desired level of service and infrastructure and facility needs.

PUBLIC IMPACT - Construction Parking:

[ATTACHMENTS](#)

Crystal Creek Capital and GE Johnson Construction Company's Construction Staging & Site Logistics Plan with narrative, Site Plans, Staging Plan, anticipated Construction Schedule.

[FISCAL IMPACT](#)

Pertaining to encroachments within the Town's right-of-way for purposes of utilizing the Center Street sidewalk and parking spaces and placing the required sidewalk hoarding protection along East Deloney Avenue, Jackson Municipal Code, 12.08.060 documents the fees that are to be charged. There are no set fees for occupying a sidewalk. Fees collected for the occupying of streets, alleys, and parking spaces for construction-related activities shall be placed in the fee-in-lieu-of-parking account.

Actual dates of use, number of spaces used, and fees collected for the encroachments will vary and correspond to the requested encroachments.

Fees associated with road or lane closures, excavation within the right-of-way, sidewalk installation, curb and gutter installation, etc., as defined under TOJ Municipal Code 12.08.060 would be charged according to the applications. The fee totals are subject to change depending on the actual dates of closure and ROW use

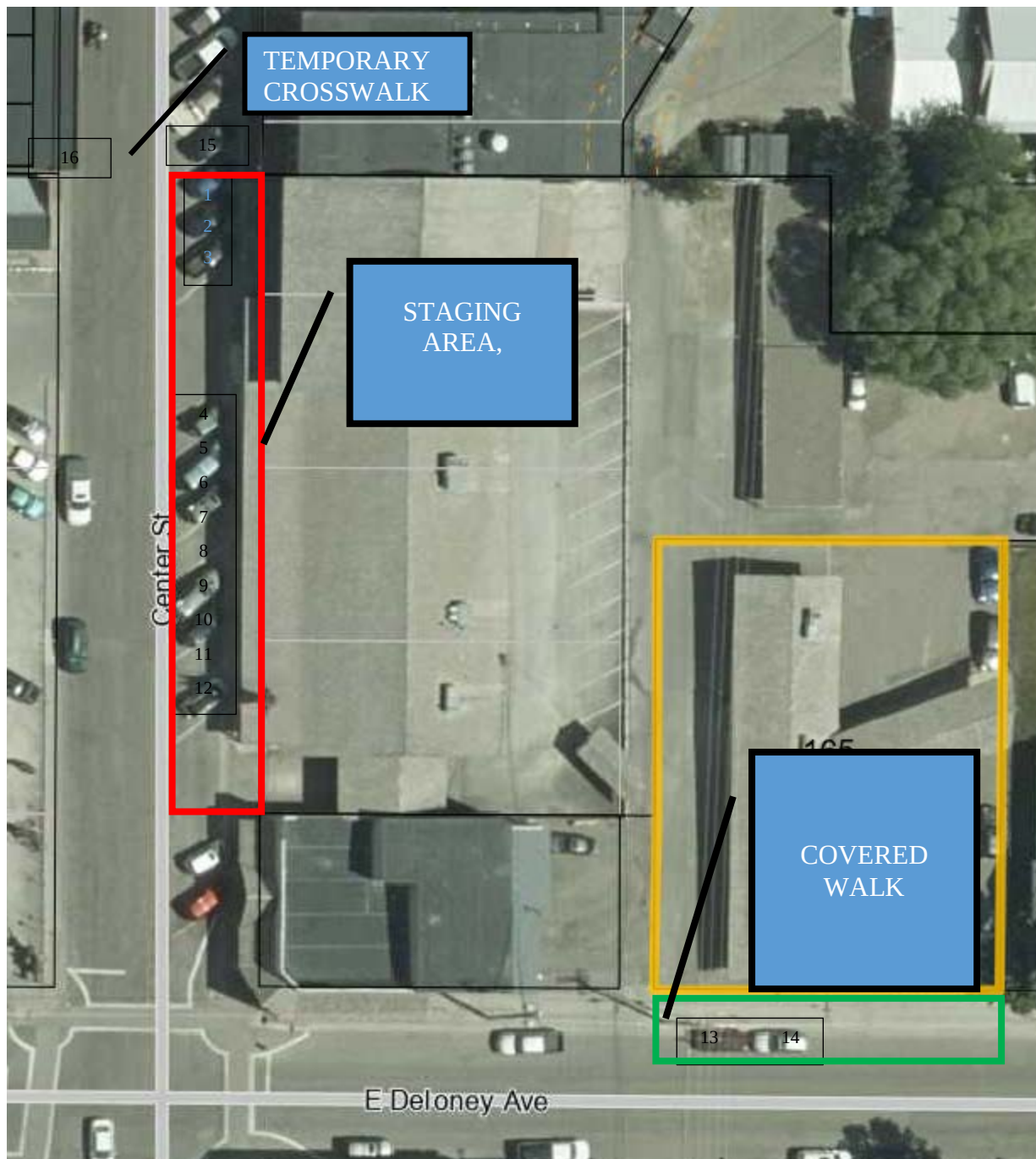


FIGURE 1 – Identified parking spaces to be utilized for construction.

STAFF IMPACT

1-4 hours per week for right-of-way permitting, inspections, and correspondence

LEGAL REVIEW

A Construction Management Plan has been resubmitted by the applicant. Once the Town Attorney receives the Town Council direction on this application, such can be finalized with the applicant's attorney. Additionally, in order to finalize the agreement between the Town and Wells Fargo for the East Deloney Parking Lot, certain items will need to be addressed by the applicant: the drainage of water/snow into the Cache Creek pipe on the NW corner of the Wells Fargo parking area, maintenance, snow plowing/staging area, damage to the surface of the Wells Fargo portion paid for with public funds and snow storage location. This final agreement will also need to be compatible with the Development Agreement, use of 174 N. King for a temporary access road and any other leases or use of the property, easement and agreement reviews, and correspondence with the applicant's lawyer.

RECOMMENDATION

At this time Staff is seeking input from the Council regarding the Construction Management plan, its proposed uses of the public rights of way and properties, and other concerns or inputs. Based on this input Staff will work with the applicant to address any items and finalize the Construction Management Plan in conjunction with the Development Agreement.

Recommended conditions of approval:

CONDITIONS OF APPROVAL

The following conditions shall be addressed or resolved in the actual public right-of-way applications.

Public Impact

1. Alternative access shall be as approved with the grading or building permit. Minimum section of a separation fabric, 12" of pit-run, 4" Base, per Pre-Application for Grading.
2. Confirm or Deny that the road will be chip sealed according to Bland Hoke's email on 1/22/2019 to Brian Lenz and Jim Walter.
3. The number of parking stalls and dates of use will be determined with the actual permit submission.
4. Parking spaces on both sides of Center street will be necessary for the midblock crosswalk. To be considered with the actual PROW permit application.

Temporary Facilities / Staging

1. Revise statement to acknowledge that a public right of way permit is required for lane closures. Picking items from trucks in the drive lane, and not in the staging area, will require two lane closures or traffic control.
2. Include statement that applicant will maintain the drainage of water/snow into the Cache Creek pipe on the NW corner of the Wells Fargo parking area, maintenance, snow plowing/staging area, damage to the surface of the Wells Fargo portion paid for with public funds and snow storage.

Traffic Control

1. Change the reference to a public right of way permit, and not an agreement.

Construction Parking

1. Revise this section to include a clear and self-enforcing construction parking plan that does not use/or encumber downtown on street and/or public parking lot parking spaces. The plan should specify that employee or contractor parking within time restricted parking zones, the Home Ranch, East Deloney, Miller Park and/or the Parking Garage lots is not allowed except for construction vehicles required for completion of the work.

Neighborhood Information

1. Include a statement that owner/applicant will coordinate with the Town to identify the properties most impacted by the construction to create an email contact list, to provide information as to the project schedule and work. Owner/applicant and the Town can use list for future notifications and expected impacts that construction of the 112 Center Street site will have on the alleyway and street/pedestrian frontage prior to the issuance of any demolition or construction permits. This list shall be provided to and include Town of Jackson Engineering division.
2. Include a statement that the owner and contractor are aware that there are several community special events that occur in the area and that they will coordinate with the Town to accommodate the special events.

EXHIBITS

1. The number of parking spaces on the exhibits should be the same as in the application, e.g. 2 vs. 3 spaces on Deloney.

2. Clarify the location of the midblock crosswalk. The midblock crosswalk will need to meet MUTCD standards (e.g. painted crosswalk, yield to pedestrian markings and signs, etc.) and provide adequate site distance for vehicles and pedestrians. It will need to be ADA compliant. Clarify what parking spaces it will require, one on each side of Center Street. May require curb and ramp work. Shall not be located on the hill portion of Center St.
3. SIDEWALK CLOSED AHEAD CROSS HERE sign should be shown at the corner of Center and Deloney.
4. The fencing along Center and King shall be on barriers or designed to not interfere with snow plowing.

SUGGESTED MOTION

A. CONSTRUCTION MANAGEMENT PLAN:

I direct the Owner/Applicant, and TOJ staff to Approve of the construction staging and site logistics plan as presented, and subject to the conditions of approval included herein, regarding anticipated use of the street frontages for construction related activities and to coordinate with the Town of Jackson for use and occupying of the Public Right-of-Way for placement of the sidewalk hoarding / job site protection and all associated construction permits, fees and bonding required for such work on the fee basis as stated within the TOJ Municipal Code under 12.08.060 - Permit Fees and that applications for encroachment (public right-of-way) permits shall satisfy the conditions included.

OR, if council would like to see the revised prior to approval

I direct the Owner/Applicant, to submit a revised construction management plan that addresses all the conditions of approval included herein.

B. BURIED UTILITIES

I direct the Owner/Applicant, and TOJ staff to continue their discussion, scope, and design to determine if there is an opportunity for a cost share on the potential burying of overhead utilities.



Center Street Project

Construction Staging & Site Logistics Plan

Schedule (24 Month Construction Schedule):

- March – April 2019 Demolition
- April – May 2019 Excavation / Shoring / Utilities
- Summer 2019 – Winter 2021 Above Grade Construction
- Spring – Fall 2020 Sitework

Project Overview:

- The Center Street Project “The Project” consists of a 100 room, four-diamond hotel including a restaurant, retail, employee housing and 82 underground parking spaces.

Public Impact:

- The construction logistics plan attached and described below is an attempt to minimize the duration of construction and impact to the Town Square. Crystal Creek Capital (“CCC”) recognizes the importance of minimizing impacts during the summer season. During the first summer season, construction activity primarily involves excavation and completion of the building foundation. Summer two, (2020) involves the completion of the building systems, exterior siding and hardscape. Throughout construction CCC will provide a 12’ public access drive lane within the existing public vehicular and pedestrian access easement from King Street which has yet to be improved¹. A portion of material delivery will occur within the public right of way through the use of up to 12 parking stalls on Center and 2 on Deloney Street. CCC will submit a Public Right of Way application to the Town of Jackson prior to the utilization of the stalls and pay the fees as noted within the Municipal Code. CCC anticipates the utilization of these stalls for up to 20 months starting sometime during the summer of 2019.

A covered walkway will be provided for the majority of the project along Deloney Avenue for public access and safety (see exhibit on page 1 for reference).

¹ See attached exhibits for reference.

Site Logistics:

- **Work Hours:** Standard work hours for project are Monday – Friday 7:00 AM – 5:00 PM with limited work on weekends between 7:00 am – 5:00 PM. Our contractor will also work with the Town officials and their agents in an effort to schedule events that may require special accommodations such as an off-hour request to erect and dismantle a crane, or early morning concrete placements.
- **Temporary Facilities / Staging:** All temporary facilities including construction trailers, trash, recycling, bathrooms, etc will be stored within fenced in areas, on site or on the adjacent parking lot which CCC is in the process of renting from Wells Fargo, (see exhibit). All remaining parking in the TOJ parking lot will be accessible to the public. The Wells Fargo parking lot offers direct access to the site and will mitigate construction traffic on other adjacent roads. The project site and staging area will be fenced with an 8' tall screened fence with jersey barriers adjacent to Center and Deloney Street to limit viewing of construction operations, (see exhibit). A tower crane will be utilized for the project and will follow industry safety standards. At times, the crane boom will extend beyond the project, but all picks and delivery of materials will take place within the construction fence. If material picks are necessary outside of the construction fence the activity will be coordinated with the TOJ and may require a public right of way permit.
- **TOJ Street and Sidewalk Maintenance:** A special truncated dome type tracking pad will be utilized at the site entrance on King Street to minimize tracking of dirt onto neighboring streets. Street sweeping, and cleaning will also be provided when necessary. Snow removal will be coordinated to not impact plowing. Snow removal for the covered walkway along Deloney will be provided and maintained by CCC and contractor.
- **Traffic Control:** The contractor will provide traffic control for the duration of their activities within the public right of way. All utility work in the right of way will require submission of a public right away agreement allowing CCC the ability to coordinate utility installations and minimize their impact. Utility work is scheduled between April and June of 2019, to minimize impact to the town streets during the busy summer months. There will be construction equipment inclusive of forklift travel around the project but will be limited to King and Deloney Streets. Traffic control will be in place when equipment travels in and out of project. Select activities will be coordinated in advance with public right of way permits and a goal of minimizing the time in the right of way.
- **Construction Parking:** Construction workers will be asked to carpool and park in the public parking lots in areas outside of the busy Town Square especially during the summer season.
- **Shoring:** The shoring plan is a delegated design that will be finalized prior to construction start. If shoring nails encroach on Town property CCC proposes to pay \$170 per nail, double the estimated cost to remove the nail which is the fee paid to the Town for the One Town Hill project in May 2017.

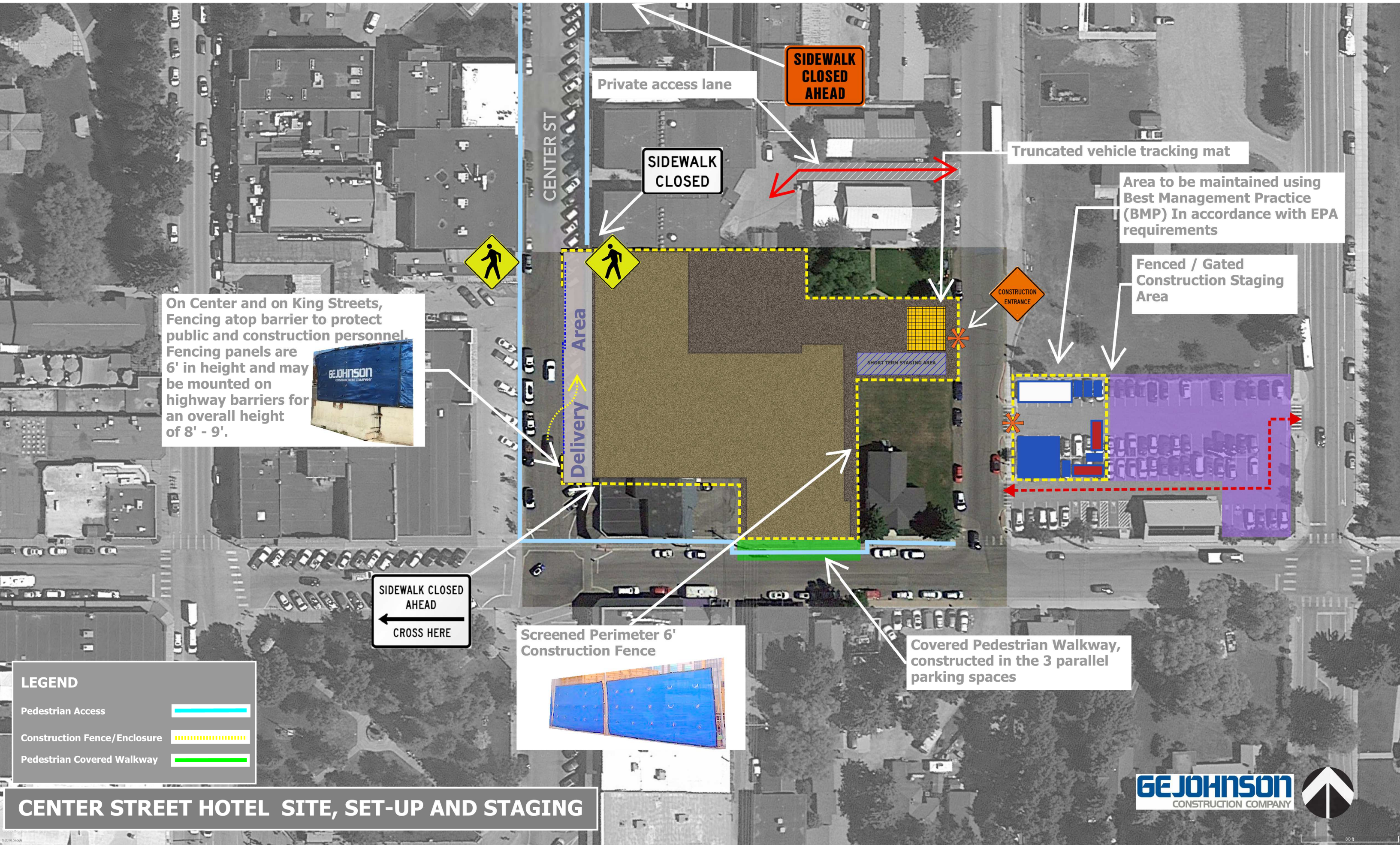
Neighborhood Information:

- CCC will meet with neighbors and have a designated person on the contractor team to inform business owners and neighbors of the project schedule and activities in effort to minimize

impacts. As CCC receives feedback, we will attempt to incorporate suggestions and specific requests when possible.

Storm Water Management:

- CCC will insure that our civil design and contractor develop a storm water management plan that meets project requirements.



On Center and on King Streets, Fencing atop barrier to protect public and construction personnel. Fencing panels are 6' in height and may be mounted on highway barriers for an overall height of 8' - 9'.

SIDEWALK CLOSED AHEAD
← CROSS HERE

Screened Perimeter 6' Construction Fence

Covered Pedestrian Walkway, constructed in the 3 parallel parking spaces

LEGEND

Pedestrian Access	
Construction Fence/Enclosure	
Pedestrian Covered Walkway	

CENTER STREET HOTEL SITE, SET-UP AND STAGING



TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: JANUARY 30, 2019
MEETING DATE: FEBRUARY 4, 2019

SUBMITTING DEPARTMENT: PLANNING
DEPARTMENT DIRECTOR: TYLER SINCLAIR
PRESENTER: TYLER SINCLAIR

SUBJECT: **ITEM P18-208:** A REQUEST FOR AN AMENDMENT TO THE SNOW KING
PLANNED RESORT DISTRICT MASTER PLAN

APPLICANT: SNOW KING RESORT MASTER ASSOCIATION - SKRMA
RYAN STANLEY

This report is supplemental to the complete report for Item P18-208 issued for the Town Council meeting dated November 13, 2018 and the supplemental reports issued for the December 4, 2018, December 20, 2018 and January 29, 2019 Town Council Special Meeting.

REQUESTED ACTION

Snow King Resort Master Association (SKRMA) has applied to the Town of Jackson to amend its Resort Master Plan pursuant to Section 8.7.3 Planned Unit Development of the Town Land Development Regulations. Specifically including the following actions:

- A. Amendment to a Resort Master Plan pursuant to Section 8.7.3 Planned Unit Development
- B. Amendment to an associated Sketch Plan pursuant to Section 8.3.1 Sketch Plan.

BACKGROUND

Town Council reviewed this application at Special Town Council meetings on November 13, 14 and 15, 2018. At these meetings Council received a presentation on the application by staff and the applicant, asked questions of staff and the applicant, received public comment and completed a Chapter by Chapter review. As part of the review Council provided general direction to staff on desired amendments to the application prior to final consideration.

At Special Meetings on December 4, 2018, December 20, 2018 and January 29, 2019 Council reviewed and revised the conditions as had been provided previously and continued the item until January 7, 2019 upon which the item was continued until January 22, 2019 upon which the item was continued to January 29, 2019.

At the January 29, 2019, Special Town Council Meeting Council continued the item until the Regular Town Council Meeting on February 4, 2019. Council continued the item to allow the applicant time to review the proposed changes with members of SKRMA prior to final direction and motions being made by Council. In addition, Council requested the applicant provide more information related to the USFS Boundary expansion and associated road to the summit.

STAFF ANALYSIS

Since the December 20, 2018 meeting staff has modified the proposed amendments to the Master Plan recommended by the Planning Commission and Staff (as conditions of approval) based upon Council direction based upon Council direction at the January 29, 2019 meeting.

As presented at the January 29, 2019 meeting, the discussion has been broken into 4 parts, related to the outstanding topics for discussion. The 4 parts are:

1. Affirm or modify Conditions 1-30 related to the content of Chapters 1-10 of the Master Plan.
2. Finalization of Entity Requirements and Phasing Table
3. Provide comment/recommendation to the USFS on the NEPA review of additional improvements on USFS land.
4. Other Outstanding Issues
 - Housing Chapter
 - Zip Line Location
 - Proposed Lease Terms

In addition, staff has included in this report additional items for consideration as have been provided by the applicant should Council choose to discuss. Based upon Council direction staff would draft additional conditions as necessary.

1. Affirmation/Modification of Conditions 1-30

At the January 29, 2019 meeting Council discussed conditions related to Chapter 9, specifically related to the Transportation Demand Management Plan (TDM) and parking. Council did not make any additional changes to proposed Conditions 1-30.

Staff proposed that once again at the February 4, 2019 meeting the exercise for Council will be to consider affirmation or modification of the conditions. Staff proposes to only discuss those conditions for which a modification is needed. In other words, conditions will be considered affirmed unless discussed. Council may also choose to bring up any additions or subtractions to this draft list.

1. **Chapter 1:** The applicant shall revise the proposed Master Plan to include all language proposed to be deleted and to include amendments to better align with the 2012 Comprehensive Plan vision for Snow King. The defined vision will be used to review future land use changes in the Plan specifically but not limited to Sub-area #2 until such time it is revised in the future.
2. **Chapter 2:** Applicant shall revise Chapter 2 to include compliance with the 2012 Comprehensive Plan and the interrelatedness of the 1994 and 2012 Comprehensive Plans.
3. **Chapter 3:** Applicant shall work with staff to update references to the Land Development Regulations to incorporate the current Land Development Regulations as required.
4. **Chapter 4:** Applicant shall revise Sub-area #1 or #3 to include all of the proposed building currently split between two sub-areas into one.
5. **Chapter 4:** Applicant shall revise the Master Plan to include all properties within current Sub-Area #7 with their assigned square footage and APO's. In addition, the applicant shall revise the Chapter to indicate whether property owners in this area are required to be part of SKRMA or not.
6. **Chapter 5:** Applicant shall revise the proposed land use schedule to require a Conditional Use Permit for all permanent Outdoor Amusement/recreation and Commercial Amusement uses. Specifically, a zip line landing area may be proposed as a Conditional Use Permit in Sub-area #4 only.

7. **Chapter 5:** Applicant shall revise the proposed land use schedule to require a Basic Use Permit for a temporary Outdoor Amusement/recreation and Commercial Amusement uses. Temporary shall be defined as a use occurring for a period of less than 180 days per year. Upon expiration of the temporary use the operation of and all associated improvements shall be completely removed from the property. There shall be a limit of two basic use permits allowed per use thereafter the use shall be considered a permanent use and require a Conditional Use Permit.
8. **Chapter 5:** Temporary Outdoor events shall be required to submit a Basic Use Permit for review and approval of staff if there is amplified sound, and attendance by more than 200 participants. Event locations may be approved for multiple events and seasons through the approval of one Basic Use Permit. For example, an outdoor event tent in a specific location may be approved with amplified music and attendance for 250 participants in the same location for an entire summer season.
9. **Chapter 5:** Applicant shall revise the Chapter to include Day Care/Education as an allowed Basic Use in all Building Envelopes.
10. **Chapter 5:** Applicant shall revise the Example Development chart (in all locations) to reflect the new proposed Sub-areas and associated uses and square footages to reflect what has been built to date and what is anticipated in the future.
11. **Chapter 6:** Applicant shall revise the Chapter to include a requirement that all buildings be reviewed for compliance with the Master Plan Design Guidelines by the Town Design Review Committee.
12. **Chapter 7:** Applicant shall include language in Sub-area #3 for Lots 53 and 58 to ensure compatibility with the neighborhood to the east including but not limited to consideration at time of Development Plan of stepping down the building height, additional landscape screening, etc.
13. **Chapter 7:** Applicant shall include language in Sub-area #3 for Lot 57 to ensure compatibility with the recreational area to the west including but not limited to consideration at time of Development Plan to shifting the building to the east, reducing the footprint of the building, breaking it up into multiple buildings, etc. In addition, the applicant shall include language to address bulk and scale concerns with the proposed structure including stepping down the building height, reducing the building height to 2 stories, etc.
14. **Chapter 7:** Applicant shall revise the Master Plan to include a requirement for alternative transportation mode improvements to connect the Master Plan to Cache Creek Drive including paving, bollards, signage, and other best practices at the time of development of Lots 53, 57 or 58 whichever comes first.
15. **Chapter 7:** The applicant shall include as part of each Development Plan application that all necessary alternative mode connections to all off site locations be identified.
16. **Chapter 7:** Applicant shall revise Sub-area #4 to reduce the proposed building envelope, to remove discussion of parking and to require a thorough review and consideration of the proposed uses through a Conditional Use Permit both onsite and with the surrounding neighborhood. The applicant shall revise the proposed building envelope on Vine Street to allow for a sidewalk and Complete Street cross section connecting the facility to the resort. Applicant shall revise the allowed maximum building height to 39'.
17. **Chapter 7:** The applicant shall revise the use table to allow light industrial uses in Sub-area #4 and #5 as a Conditional Use Permit.
18. **Chapter 7:** Applicant shall provide language in this Chapter to ensure that all development within the Master Plan shall meet the LDR Hillside Development requirements in place at the time of Development Plan.
19. **Chapter 7:** The applicant shall revise Sub-area #5 to include an option for a 2nd sheet of ice to the west of the existing Snow King Ice Center under the proposed Mountain Sports Facility or on its own.
20. **Chapter 7:** The applicant shall revise the language in the plan to require a CUP process to determine a final design of Phil Baux Park. The revised plans would allow the landing of the gondola on Town property in a location that does not divide the park. In addition, site circulation for all modes of transportation shall be addressed including the location of parking, pick up and drop off, locker areas,

START bus stops, etc. Buildings and improvements should be clustered together near existing improvements to obtain as much open space as possible. The detailed plan shall locate improvements generally at the street level to address accessibility and ease of access during all seasons. The plan shall ensure that there is an adequate waiting area for large numbers of gondola users to not impact the other users of the park.

21. **Chapter 8:** The applicant shall revise the Master Plan to state that all future development shall be subject to the Housing Requirements in the Town Land Development Regulations in place at the time of the application.
22. **Chapter 8:** Applicant shall revise the Chapter to remove language regarding banking/credits for housing units.
23. **Chapter 9:** Applicant shall revise the current TDM requirements to include the following additional measures:
 - o Provide free or reduced-level bus passes to all employees
 - o Provide free or reduced-level bus/bike passes to guests
 - o Require off-site parking for employees
 - o Provide START Bikes and promote alternative modes of travel for employee and guests
 - o Promote transit usage in marketing and website promotional materialThe applicant shall be required to implement a minimum of 5 TDM strategies at all times.
24. **Chapter 9:** Applicant shall revise the Chapter to incorporate the most current data and transportation improvements that have been made prior to final approval.
25. **Chapter 9:** Applicant shall be required to pave and maintain the availability of the surface parking lots in Sub-area #2 for use by all public and private patrons to the area. The applicant shall revise the Master Plan to state that all tour bus parking must occur on private property. Specifically, the proposed surface lots on Sub-Area #2 shall accommodate tour bus/oversized vehicle parking and appropriate signage to direct guests to the various amenities within the resort.
26. **Chapter 9:** Applicant shall revise the Master Plan to state that they agree to participate in the development of a TDM program for the entire Snow King Base area including all surrounding property owners and users in the future.
27. **Chapter 9:** Applicant shall revise the Master Plan to require the provision of parking counts for all surface parking lots over 10 spaces as part of the required transportation monitoring requirement.
28. **Chapter 10:** Applicant shall address all conditions in the Town Engineer memorandum dated September 12, 2018 at time of the applicable Development Plan or as part of the revised Master Plan as determined by the Town Engineer. Specifically, the Resort contributions required at certain square footage thresholds shall be included in the Master Plan.
29. **Chapter 11:** The applicant shall work with staff to include a specific bundled phasing plan incorporating the requirements of the Entity Requirements and Phasing table into the amended Master Plan for final review and approval by Council.
30. **All Chapters:** The applicant shall incorporate all amendments outlined in the Entity Requirements and Phasing Table finalized at the meeting into Chapters 11 and 12 and other Chapters if deemed necessary of the Master Plan.

[2. Finalization of Entity Requirements and Phasing](#)

At the January 29, 2019 meeting Council discussed and made changes to the Entity Requirements and Phasing Table as seen in red below. Discussion and conditions were added to address two primary issues.

The first, was to direct staff to work with the applicant to draft legal documents/language/mechanisms assuring all obligations including enforcement of SKRMA under the Master Plan are required of all obligated property owners in perpetuity. It was added that documents may include but are not limited to SKRMA Bylaws, the Master Plan, Affidavits Affecting Title, etc.

The second item discussed and added required staff and the applicant to develop an additional non-Building Permit related assurance/penalty should SKRMA become out of compliance with any requirements of the Master Plan.

Staff has revised the table presented at the January 29, 2019 meeting (see red text) for Council consideration. As in item #1, the exercise in the meeting will be for Council to consider affirmation or modification of the table. Staff proposes to only discuss those items for which a modification is proposed. In other words, the contents of the table will be considered affirmed unless discussed. Council may also choose to bring up any additions or subtractions to this draft list.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Definition of SKRMA membership in Master Plan including shares and what landowners, if any, are not required to participate and contact information for all members. <u>Prior to final approval by Town Council the applicant shall work with the Town to draft specific legal documents/language/mechanisms assuring all obligations including enforcement of SKRMA under the Master Plan are required of all obligated property owners in perpetuity. Documents may include but are not limited to SKRMA Bylaws, the Master Plan, Affidavits Affecting Title, etc.</u>	SKRMA	Master Plan approval	n/a	Council discussed this issue and directed the applicant to continue to clarify the request.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
The applicant shall assess a SKRMA fee of a minimum of 1% on overnight lodging and activity ticket sales within the resort district as a funding mechanism to maintain the minimum resources required for the maintenance of the resort district. This funding mechanism will establish a reserve fund used at the discretion of the board for communal improvements, repairs and maintenance, marketing, events or for other resort district obligations. It is to be noted that these funds are not to be construed solely as a funding mechanism for the ski area only but rather as a reserve to ensure that the district can maintain compliance with all obligations of the master plan. The applicant shall provide an estimate of the annual amount to be collected by the SKRMA fee prior to final approval of the Master Plan.	SKRMA + Town	Master Plan approval	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed, and the condition has been revised to reflect Council direction. Council clarified that all current language in the Master Plan would be retained to ensure all items listed continue to be included. Council discussed whether the applicant should provide an estimate of the amount of funding that is anticipated from the SKRMA fee prior to final Council approval but that this information did not need to be included in the Master Plan amendment.
Maintain minimum resources required to cover SKRMA	SKRMA	Any development the following year included in Annual Report	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements	Council direction was to not require a minimum balance

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
An Annual Report based upon the SKRMA fiscal year to include: 1) phasing plan compliance, 2) SKRMA financial information 3) SKRMA board composition, 4) status of organization, 5) current membership and contact information 6) etc.	SKRMA	Any development the following year	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed and revised to allow some flexibility in timing of the report based upon fiscal year and added membership information and contact information be provided.
TDM Plan	SKRMA		All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed and proposed no changes.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Parking Plan	SKRMA		All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed and proposed no changes.
Define in the Master Plan responsibility for installation, maintenance, and operation of all private infrastructure including water, sewer, stormwater, and roads	SKRMA	Master Plan approval	n/a	Council discussed and proposed no changes.
Insert a table of commitments required to comply with Master Plan into Chapter 11, which shall include for each commitment the responsible party, the phasing of the commitment prior to entitlements in the Master Plan, and the recourse for violation of the commitment after the entitlements are developed	SKRMA	Master Plan approval	n/a	To be completed once final direction is provided by Council.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Hotel and SKM commitments listed in Chapters XI and XII	SKRMA	n/a	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	
The applicant shall maintain winter operations at 49 hours a week barring unforeseen weather conditions, mechanical failures, or operational challenges that may necessitate deviation. The applicant shall maintain a minimum of 49 hours a week of winter operations on average over the season defined as between December 10 and March 31. The hours of operation shall include accommodation of key user groups including but not limited to the Doug Coumbs Foundation and the Jackson Hole Ski and Snow Board Club. Compliance with this requirement shall be included in the annual report.	SKM	Any development	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed, and the condition has been revised to reflect Council direction.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Private shuttle service to downtown and to Teton Village to be reviewed annually as part of the annual report or the applicant shall be required to provide a reasonable and measured contribution to START as determined by the START Board, Town Council and SKRMA based upon a defined metric of ridership by resort guests.	SKRMA	Dec. 31, 2019	If private service is suspended or deemed not sufficient by the Town and/or the contribution cannot be agreed to within one year or is not provided as required all further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements.	Council discussed, and the condition has been revised to reflect Council direction.
Define hours of lift operation in Master Plan	SKM	Master Plan approval	n/a	Council discussed, and the condition has been revised to reflect Council direction above.
Applicant shall notify the Town prior to significant avalanche control and include in the required annual report.	SKM + Town	Dec. 31, 2019	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements	Council discussed, and the condition has been revised to reflect Council direction.
Maintain reasonable ski rates for locals as compared to other ski resorts in the area	SKM	Any development	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements	Council agreed to remove this requirement
Define reasonable ski rates for locals in Master Plan	SKM	Master Plan approval	n/a	Council agreed to remove this requirement

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Maintain access for current user groups	SKM	To be defined prior to Master Plan approval	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements	Council addressed above in condition related to hours of operation.
Applicant shall commit to work with the Town and other partners to provide the land for and construct a second sheet of ice west of the current ice arena, should this location be determined the best location.	SKM + Town	N/A		Council determined this was not a requirement of the Master Plan.
Applicant shall commit to work with the Town and other partners to provide the land for and construct a Mountain Sports Center. Applicant shall show the Mountain Sports Center including a second sheet of ice, as the only use and building envelope in Sub-area #5 other than the mountain operations facility.	SKM	N/A	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council determined this was not a requirement of the Master Plan

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Building the gondola	SKM	Prior to development of Sub-area 2 and a zip line	All further development that has not received a building permit under the Master Plan shall be suspended until agreement by the applicant and the Town to amend the Master Plan and renegotiate Town/SKRMA agreements. <u>Applicant shall work with staff to ensure that compliance issues can be addressed through non-Building Permit remedies in addition to the above.</u>	Council discussed, and the condition has been revised to reflect Council direction.
Phil Baux Park improvements as defined by a CUP	SKM	December 31, 2019 or prior to development of Lots 53, 57 & 58	n/a	Council discussed this item without reaching a conclusion. Council did discuss linking the timing of a contribution by SKRMA for the park to the lease agreements also required to complete improvements in this area.
Enter shared parking agreement for Sub-area 2 and adjacent Town properties that includes responsibility and timing for construction, maintenance and snow removal	SKRMA + Town	December 31, 2019	Agreement enforced per terms of agreement.	Council discussed and proposed no changes.
Revise lease agreements and/or land transfers consistent with the Master Plan.	SKRMA + Town	December 31, 2019	Agreement enforced per terms of agreement.	Council discussed this item without reaching a conclusion. Council did discuss linking the timing of a contribution by SKRMA for the park to the lease agreements also required to complete improvements in this area.

Commitment	Responsible	Required Prior To	If Violated Post Development	Comment
Revise lease agreements and/or land transfers consistent with the Master Plan.	SKM + Town	December 31, 2019	Agreement enforced per terms of agreement.	Council discussed this item without reaching a conclusion. Council did discuss linking the timing of a contribution by SKRMA for the park to the lease agreements also required to complete improvements in this area.

3. Review of Additional Improvements on USFS Land

At the January 29, 2019, meeting Council spent significant time discussing the request by the applicant that the Town provide comment/recommendation to the USFS on the NEPA review currently underway for additional improvements on USFS land subject to any further environmental and socio-economic information coming out after completion of the Town review. Discussion focused on possible revisions to the below table outlining recommendations and comments to the USFS. Council discussion was initiated by the applicant presenting that support by the Council for all proposed USFS improvements is critical to the application moving forward. The applicant presented that they had largely accepted all proposed amendments suggested by Council in the conditions 1-30 and the Entity Requirements and Phasing table and in exchange they needed Council support of their proposed USFS improvements before moving forward with all of Council's proposed conditions. The applicant stated that support by the Town could be provided with a more general statement by Town supporting all proposed improvements by the applicant to USFS subject to the analysis and alternatives in the EIS instead of the more detailed project by project review and comment discussed in the table below. If a more general letter of support was not acceptable to the Town, the applicant would like the Town to recommend "yes" on all the projects listed in the table below acknowledging that the Town will be able to continue to comment on all USFS improvements as a Cooperating Agency as the USFS EIS moves forward.

Specifically, Council asked the applicant to provide more detailed information on the exact location of the proposed new road, and reclamation of existing roads, trails and cuts, an alternative that does not include the proposed road as a beginner route down the mountain, and all previous routes considered for consideration by the public and Council at a future meeting prior to final approval of the Master Plan. Please see that applicant letter dated January 31, 2019, from the applicant addressing this issue.

In addition, there was discussion regarding the contents of a previous letter sent by the Town to the USFS on this same issue. Staff has included the previous Town letter dated October 1, 2018, for review.

Staff has provided below in red text changes that Council discussed at the January 29, 2019 meeting. Staff recommends that Council consider the applicant's request, the table below and come prepared to finalize their position at this time on this issue.

	Recommendation	Comments
Gondola - Landing on Town Property	Yes	Exact location subject to Town CUP approval and revised lease agreement(s)
Zipline - Landing on Town Property	No	
Zipline - Landing in Sub-area #4	Maybe	Exact location <u>and operational characteristics</u> subject to Town CUP approval

Boundary Expansion/Road	No Comment	<u>Require more detailed information on the exact location of the proposed new road, and reclamation of existing roads, trails and cuts, an alternative that does not include the proposed road as a beginner route down the mountain, and all previous routes considered for consideration by the public and Council at a future meeting prior to final approval of the Master Plan.</u> <u>Subject to USFS EIS</u>
Summit Multi-use Building / Observatory	Yes	Pending review of exact location and bulk and scale and mass and Forest Service EIS
Summit beginner terrain	Maybe	<u>Subject to USFS EIS</u>
Back Side of the Mountain Improvements	Maybe	<u>Subject to USFS EIS</u>
All improvements		Subject to USFS EIS

4. Revised Housing Proposal

At the January 29, 2019, meeting Council discussed a revised Housing proposal by the applicant and choose to reject the proposal, finding the original amendment was preferable. Council found that the original amendment requiring all future development within the Resort to meet the 2018 Housing Regulations was preferred to the alternative now being proposed. The key issues and differences between the two proposals centered around the following issues:

- A new requirement to house year around and seasonal employees associated with recreational activities;
- Allow up to some percentage of units generated by future development be provided as dormitory;
- Allow up to some percentage of units generated by future development to be rented to seasonal employees; and
- A requirement to provide some percentage of the total units required to employees in the 0-50 % of AMI income.

Please see the January 29, 2019 staff report for more discussion of this issue.

4. Revised Zip Line Proposal

There were no changes made to this item at the January 29, 2019 meeting. Condition #6 as previously discussed will address the location and approval process for a zip line within the Master Plan which states as follows:

6. **Chapter 5:** Applicant shall revise the proposed land use schedule to require a Conditional Use Permit for all permanent Outdoor Amusement/recreation and Commercial Amusement uses. Specifically, a zip line landing area may be proposed as a Conditional Use Permit in Sub-area #4 only.

5. Proposed Lease Terms

The applicant proposed in their December 18, 2018, letter draft lease terms with the Town to allow the proposed location for a gondola adjacent to the Cougar lift within the area currently leased by the applicant

known as the Pathway and Cougar Lift Tract. The applicant has offered to make both a financial contribution towards the redevelopment of Phil Baux Park and increase lease rents in exchange for landing the gondola on Town property. The applicant prefers a larger upfront contribution in place of burdening the ski area further with the ongoing operational cost of higher lease rates.

A summary of the specific proposal is as follows:

- Increasing the annual rent for the mountain tract, ballpark for tubing, parking area tract, and ski shelter from \$1,200 year to \$12,000 per year and making a one-time bonded contribution of \$100,000 to support the redevelopment of the park area.
- Lease terms for these tracts was planned to be \$12,000 per year starting in 2023 prior to the lease rate being renegotiated by previous ownership of Snow King in 2011.
- Alternative – A larger up-front contribution to the park up to \$200,000 with lower lease rates of \$6,000 per year.
- Lease Term – 25 years

Council discussion of this item at the January 29, 2019, meeting was that the proposed lease amendments seemed reasonable to Council but that additional information including the review of all current lease agreements, options for amendments and consideration of other mechanisms to achieve the desired outcomes including but not limited to a land swap(s) needed to be further discussed by Council. Staff has provided a suggested motion below directing staff to place this specific item on an upcoming Town Council meeting and/or workshop for further consideration. With the expectation that the timing of any lease amendments or other mechanisms could occur concurrently with final approval of the Master Plan or on a separate timeline based upon future Council direction.

Public Comment

Attached is all public comment that has been received since the January 29, 2019, 2018 staff report.

LEGAL REVIEW

Complete, as to procedure and initial review of the application, see Legal Department Review Comments. The Legal Department review is ongoing dependent on direction by Town Council, including working with planning staff and the applicant to provide a specific bundled phasing plan incorporating the requirements of the Entity Requirements and Phasing table into the amended Master Plan for final review and approval by Council.

ATTACHMENTS

Applicant Letter dated, January 31, 2019

Town Council letter to the USFS dated October 1, 2018

Public Comment

(All Town Council Staff Reports are available at: <http://townofjackson.com/491/Agendas-Minutes>)

Town Council Staff Report dated January 29, 2019

Town Council Staff Report dated December 20, 2018

Town Council Staff Report dated December 4, 2018

Town Council Staff Report dated November 13, 2018

RECOMMENDATIONS/ CONDITIONS OF APPROVAL

The following recommendations and associated conditions of approval combine those of the Planning Director, Planning Commission and Town Council.

Item A: The Planning Director and Planning Commission recommend **approval** of a Planned Unit Development to allow amendments to the Snow King Planned Resort District Master Plan subject to the department reviews and the following conditions of approval:

1. **Chapter 1:** The applicant shall revise the proposed Master Plan to include all language proposed to be deleted and to include amendments to better align with the 2012 Comprehensive Plan vision for Snow King. The defined vision will be used to review future land use changes in the Plan specifically but not limited to Sub-area #2 until such time it is revised in the future.
2. **Chapter 2:** Applicant shall revise Chapter 2 to include compliance with the 2012 Comprehensive Plan and the interrelatedness of the 1994 and 2012 Comprehensive Plans.
3. **Chapter 3:** Applicant shall work with staff to update references to the Land Development Regulations to incorporate the current Land Development Regulations as required.
4. **Chapter 4:** Applicant shall revise Sub-area #1 or #3 to include all of the proposed building currently split between two sub-areas into one.
5. **Chapter 4:** Applicant shall revise the Master Plan to include all properties within current Sub-Area #7 with their assigned square footage and APO's. In addition, the applicant shall revise the Chapter to indicate whether property owners in this area are required to be part of SKRMA or not.
6. **Chapter 5:** Applicant shall revise the proposed land use schedule to require a Conditional Use Permit for all permanent Outdoor Amusement/recreation and Commercial Amusement uses. Specifically, a zip line landing area may be proposed as a Conditional Use Permit in Sub-area #4 only.
7. **Chapter 5:** Applicant shall revise the proposed land use schedule to require a Basic Use Permit for a temporary Outdoor Amusement/recreation and Commercial Amusement uses. Temporary shall be defined as a use occurring for a period of less than 180 days per year. Upon expiration of the temporary use the operation of and all associated improvements shall be completely removed from the property. There shall be a limit of two basic use permits allowed per use thereafter the use shall be considered a permanent use and require a Conditional Use Permit.
8. **Chapter 5:** Temporary Outdoor events shall be required to submit a Basic Use Permit for review and approval of staff if there is amplified sound, and attendance by more than 200 participants. Event locations may be approved for multiple events and seasons through the approval of one Basic Use Permit. For example, an outdoor event tent in a specific location may be approved with amplified music and attendance for 250 participants in the same location for an entire summer season.
9. **Chapter 5:** Applicant shall revise the Chapter to include Day Care/Education as an allowed Basic Use in all Building Envelopes.
10. **Chapter 5:** Applicant shall revise the Example Development chart (in all locations) to reflect the new proposed Sub-areas and associated uses and square footages to reflect what has been built to date and what is anticipated in the future.
11. **Chapter 6:** Applicant shall revise the Chapter to include a requirement that all buildings be reviewed for compliance with the Master Plan Design Guidelines by the Town Design Review Committee.
12. **Chapter 7:** Applicant shall include language in Sub-area #3 for Lots 53 and 58 to ensure compatibility with the neighborhood to the east including but not limited to consideration at time of Development Plan of stepping down the building height, additional landscape screening, etc.
13. **Chapter 7:** Applicant shall include language in Sub-area #3 for Lot 57 to ensure compatibility with the recreational area to the west including but not limited to consideration at time of Development Plan to shifting the building to the east, reducing the footprint of the building, breaking it up into multiple buildings, etc. In addition, the applicant shall include language to address bulk and scale

concerns with the proposed structure including stepping down the building height, reducing the building height to 2 stories, etc.

14. **Chapter 7:** Applicant shall revise the Master Plan to include a requirement for alternative transportation mode improvements to connect the Master Plan to Cache Creek Drive including paving, bollards, signage, and other best practices at the time of development of Lots 53, 57 or 58 whichever comes first.
15. **Chapter 7:** The applicant shall include as part of each Development Plan application that all necessary alternative mode connections to all off site locations be identified.
16. **Chapter 7:** Applicant shall revise Sub-area #4 to reduce the proposed building envelope, to remove discussion of parking and to require a thorough review and consideration of the proposed uses through a Conditional Use Permit both onsite and with the surrounding neighborhood. The applicant shall revise the proposed building envelope on Vine Street to allow for a sidewalk and Complete Street cross section connecting the facility to the resort. Applicant shall revise the allowed maximum building height to 39'.
17. **Chapter 7:** The applicant shall revise the use table to allow light industrial uses in Sub-area #4 and #5 as a Conditional Use Permit.
18. **Chapter 7:** Applicant shall provide language in this Chapter to ensure that all development within the Master Plan shall meet the LDR Hillside Development requirements in place at the time of Development Plan.
19. **Chapter 7:** The applicant shall revise Sub-area #5 to include an option for a 2nd sheet of ice to the west of the existing Snow King Ice Center under the proposed Mountain Sports Facility or on its own.
20. **Chapter 7:** The applicant shall revise the language in the plan to require a CUP process to determine a final design of Phil Baux Park. The revised plans would allow the landing of the gondola on Town property in a location that does not divide the park. In addition, site circulation for all modes of transportation shall be addressed including the location of parking, pick up and drop off, locker areas, START bus stops, etc. Buildings and improvements should be clustered together near existing improvements to obtain as much open space as possible. The detailed plan shall locate improvements generally at the street level to address accessibility and ease of access during all seasons. The plan shall ensure that there is an adequate waiting area for large numbers of gondola users to not impact the other users of the park.
21. **Chapter 8:** The applicant shall revise the Master Plan to state that all future development shall be subject to the Housing Requirements in the Town Land Development Regulations in place at the time of the application.
22. **Chapter 8:** Applicant shall revise the Chapter to remove language regarding banking/credits for housing units.
23. **Chapter 9:** Applicant shall revise the current TDM requirements to include the following additional measures:
 - a. Provide free or reduced-level bus passes to all employees
 - b. Provide free or reduced-level bus/bike passes to guests
 - c. Require off-site parking for employees
 - d. Provide START Bikes and promote alternative modes of travel for employee and guests
 - e. Promote transit usage in marketing and website promotional material
 - f. The applicant shall be required to implement a minimum of 5 TDM strategies at all times.
24. **Chapter 9:** Applicant shall revise the Chapter to incorporate the most current data and transportation improvements that have been made prior to final approval.
25. **Chapter 9:** Applicant shall be required to pave and maintain the availability of the surface parking lots in Sub-area #2 for use by all public and private patrons to the area. The applicant shall revise the Master Plan to state that all tour bus parking must occur on private property. Specifically, the proposed surface lots on Sub-Area #2 shall accommodate tour bus/oversized vehicle parking and appropriate signage to direct guests to the various amenities within the resort.

26. **Chapter 9:** Applicant shall revise the Master Plan to state that they agree to participate in the development of a TDM program for the entire Snow King Base area including all surrounding property owners and users in the future.
27. **Chapter 9:** Applicant shall revise the Master Plan to require the provision of parking counts for all surface parking lots over 10 spaces as part of the required transportation monitoring requirement.
28. **Chapter 10:** Applicant shall address all conditions in the Town Engineer memorandum dated September 12, 2018 at time of the applicable Development Plan or as part of the revised Master Plan as determined by the Town Engineer. Specifically, the Resort contributions required at certain square footage thresholds shall be included in the Master Plan.
29. **Chapter 11:** The applicant shall work with staff to include a specific bundled phasing plan incorporating the requirements of the Entity Requirements and Phasing table into the amended Master Plan for final review and approval by Council.
30. **All Chapters:** The applicant shall incorporate all amendments outlined in the Entity Requirements and Phasing Table finalized at the meeting into Chapters 11 and 12 and other Chapters if deemed necessary of the Master Plan.

Item B: The Planning Director and Planning Commission recommend **approval** of a Sketch Plan for the Snow King Planned Resort District Master Plan subject to the department reviews the applicable conditions from the PUD approval and the following condition:

1. Approval of the Sketch Plan does not become effective until third and final reading of the ordinances required for the PUD approval.

Item C: The Planning Director provides no recommendation on this item.

Item D: The Planning Director provides no recommendation on this item.

SUGGESTED MOTIONS

Item A: I move to direct staff to 1) work with the applicant to amend the Snow King Planned Resort District Master Plan subject to the conditions from the February 4, 2019 staff report pursuant to the Town Council direction provided at this meeting, 2) make any other necessary edits to the satisfaction of the Planning Director and Town Attorney, 3) obtain SKRMA's formal position on the revised amended conditions; and 4) once staff has obtained SKRMA's formal position on the amendments, bring this item back for final consideration by Town Council at the March 18, 2019 Regular Town Council meeting.

Item B: I move to continue Item P18-208, a Sketch Plan for the Snow King Planned Resort District Master Plan, to March 18, 2019.

Item C: I move to direct staff to draft a letter to the United States Forest Service outlying comments on the Snow King Mountain Resort On-Mountain Improvements Project Proposal as described in this report and as modified by Council at this meeting for consideration at the March 4, 2019 Town Council meeting.

Item D: I move to direct staff to place on an upcoming Town Council workshop and/or regular meeting discussion of Lease Agreements between the Town and Snow King Mountain and any other entries including the review of current lease agreements, options for amendments and consideration of other mechanisms to achieve the desired outcomes including but not limited to a land swap(s) associated with the implementation of the Snow King Planned Resort District Master Plan and the United States Forest Service Master Plan.



January 31, 2019

Ryan Stanley
Vice President & General Manager
Snow King Mountain Resort

Tyler Sinclair
Town of Jackson Planning Director
PO Box 1687
Jackson, WY 83001

Dear Tyler,

In response to feedback from the Town Council at the January 29th meeting, we would like to submit some additional information for discussion at the upcoming February 4th meeting. The Town has gone through an expensive and lengthy process to engage the community on all facets of the United States Forest Service (USFS) proposed projects for Snow King as well as proposed changes to the base area master plan. For reference, attached are the tallied responses from the January 22, 2018 Snow King Community Workshop Public Meeting, and the final vision scenarios from the Snow King Stakeholder group completed on May 11, 2018. In addition, the Town Council was provided an update from the USFS staff summarizing that of the over 400 public comments received for proposed projects on USFS land, 59% of the comments were supportive, 33% were opposed, and 8% were neutral. Since July of 2015, when Snow King Mountain Resort submitted a letter to Mayor Flitner to initiate the review process for proposed improvements on the mountain, there have been over 30 public meetings discussing the many components of proposed plans. We anticipate that the public will have ample opportunity to continue to weigh in on these proposals over the coming year if this process moves forward and different components of the proposal are finalized.

In the spirit of continuing to compromise, with the hope of moving this process forward, we are willing to accept that the Town will act in good faith to negotiate fair leases for existing land used for operation of the ski resort in conjunction with the ongoing approval process for the master plan amendment. In the same way the Town needs clarity on SKRMA, housing mitigation and the many other areas we have offered to make changes to our base area master plan, in order for us to move forward with this process we need clarity on the Town's position on proposed recreation projects on USFS land. We are seeking conditional support for approval on these USFS proposed projects, but in no way does this mean that the Town will not have a voice on these projects if concerns are raised by the USFS.

Attached to this letter is a map with alternative road alignments as requested by the Town Council for further discussion and a map showing roads to be reclaimed in conjunction with a new road. Follows is an excerpt of text from the accepted Snow King USFS Master Plan describing the summit access road/novice skiway:



In order to make the best use of the gondola and new summit facility, it is critical that a ski route be created that could be used by all skiers. In addition, an access road will need to be constructed to access the summit—both for construction and for ongoing maintenance and operation. In response to both of these needs, it is clear that an access road/skiway should be constructed from the top down. Figure 6 displays the various options for the access road/skiway. This figure shows that the most logical and practical alignment for this access road/skiway is to follow the gentle grades down the ridge to the west from the summit, then bench in a skiway across the upper portion of the ski terrain, and tie into the existing top terminal of the Rafferty lift, then continue down and return to the exiting area where it would tie into the existing road and run network. The alignment works very well, significantly improves on-mountain circulation, and creates minimal impact both in terms of disturbance area and impacts to the existing ski terrain, since it simply crosses the face without any switchbacks.

Other options were considered, including adding switchbacks and attempting to keep the alignment within the current SUP boundary. However, as is clearly shown in Figure 6, these various options for alignments of the access road/skiway end up with significantly larger impacts, both in terms of disturbance area and in terms of impacts to the existing ski terrain. These impacts are significant enough that they preclude those options from further consideration. The steepness of the natural terrain dictates that the only realistic option is to have the single length of skiway cut across.

Additional routes were examined as well that would use some of the existing road network on the mountain. This area is also shown on Figure 6. However, these options were also precluded from further consideration as they do not meet the criteria for the route – to have a skiable route down as well as drivable grades up and down. These other options have sections that are steep enough that the skiway would need to be widened to accommodate the grade – creating significantly more disturbance. Also, these options have sections of the skiway that are too flat for skiing – which would completely negate the benefits of creating a top-to-bottom skiway.

In conjunction with this project, several existing road segments on the mountain will be reclaimed. These are road segments that will no longer be used and can be graded back to natural grade and rehabilitated/revegetated back to a more natural state. Specifically, these are the road segments that are above the top of the Cougar lift, between the Elk and Exhibition runs. While more analysis will be required to determine which segments should be reclaimed, the total length of rehabilitated roads could be up to a mile.

The consultant who prepared the map and USFS Master Plan text above will be available for telephone consultation during the meeting on Monday.

Sincerely,

Ryan Stanley

VISION PACKAGE OPTIONS AND ELEMENTS				
<i>For each row below, please circle which option you think fits best into a package of ideas that is fair and reasonable for all parties involved. You can also circle "Other ideas you have" and write in your own suggestion—you can do this in addition to circling an existing option or instead of circling an existing option.</i>				
Gondola Landing	OPTION A: Gondola landing on Town of Jackson property 124	OPTION B: A new Gondola in the same location as current Summit Lift on Snow King Mountain Property 135		OTHER IDEAS YOU HAVE:
Ice Rink	OPTION A: Move ice rink entirely to somewhere else in Town to create new opportunities for the current space 87	OPTION B: Expand ice rink to the east to allow an additional sheet of ice and other options in the current area 137	OPTION C: Expand to the west to allow for less (but some) expansion 22	OTHER IDEAS YOU HAVE:
Community Mountain Sports Center	OPTION A: If the ice rink moves to another location in town, a community mountain sports center would take the place of the current Snow King Center ice rink. 93	OPTION B: Community mountain sports center included as part of the Snow King Center ice rink dependent upon ice rink expansion options 145		OTHER IDEAS YOU HAVE:
West Portal	OPTION A: Ensure unlimited public access in summer and managed access in winter for uphill access/travel. 143	OPTION B: Ensure unlimited public access summer and winter for uphill access/travel. 125		OTHER IDEAS YOU HAVE:
Parking	- Phil Baux Park should not to be used for surface parking - Town of Jackson property to be used for drop-offs and turnaround with minimal parking for events - Bike lanes on Snow King Avenue - A parking and traffic study should be undertaken collaboratively by Snow King Resort Management Association (SKRMA) and the Town of Jackson to support a new Transportation Demand Management Plan.			OTHER IDEAS YOU HAVE:
Zip Line	OPTION A: Zip line on west side of mountain (West Portal), activity recommended to be built adjacent (on east side) of Gondola. 82 ** 152 are PRO Zip Line compared to 110	OPTION B: Zip line on east side of the mountain adjacent to the Rafferty Lift. 70	OPTION C: No zip line 110	OTHER IDEAS YOU HAVE:

VISION PACKAGE OPTIONS AND ELEMENTS						
<i>For each row below, please circle which option you think fits best into a package of ideas that is fair and reasonable for all parties involved. You can also circle “Other ideas you have” and write in your own suggestion—you can do this in addition to circling an existing option or instead of circling an existing option.</i>						
Boundary Expansion/Road	OPTION A: Expand boundary as proposed by Snow King Mountain; new road as proposed by Snow King Mountain 129	OPTION B: Expand boundary to encompass new road as proposed by Snow King Mountain but without the additional terrain proposed on the front side, this does allow for skiing between switchbacks 24	OPTION C: Expand west boundary; no boundary expansion to the east; road re-engineered or realigned on east side to stay in current boundary 10	OPTION D: No expansion; keep road in existing boundary (with possible realignment within boundary) and use road up back of mountain for access in “driving season;” improve ski terrain to maximize beginner skier experience to the extent feasible 74	OPTION E: Expand east boundary; utilize the road on back of mountain; expand from top of Rafferty Lift to the base for beginners 12	OTHER IDEAS YOU HAVE:
Summit Multi-use Building	Multi-use building that is welcoming to both visitors and locals • Green development • Space for community activities • Allow for community use even when events are going on • Appropriate size to accommodate needs without being too big; maximize flexibility of space while minimizing footprint • No mid-mountain lodge as previously considered in the MDP if there is a building at the summit • Restaurant should be welcoming for all patrons • Picnic tables • Summit Park • Weather forecasting station					OTHER IDEA YOU HAVE:
Summit	OPTION A: West Summit minimal expansion to allow beginner skiing (magic carpet, facilities) 166	OPTION B: No change 88			OTHER IDEAS YOU HAVE:	

VISION PACKAGE OPTIONS AND ELEMENTS				
For each row below, please circle which option you think fits best into a package of ideas that is fair and reasonable for all parties involved. You can also circle “Other ideas you have” and write in your own suggestion—you can do this in addition to circling an existing option or instead of circling an existing option.				
Back Side of the Mountain	OPTION A: No change in boundary with limited development for human-powered activities and yurts (to be accessible to community as a community benefit) 67	OPTION B: No change in boundary, as proposed by Snow King Mountain including a new lift and bike and ski terrain within existing permit boundary, with consideration for wildlife migration and habitat; includes bike park as proposed by Snow King Mountain; plus yurts (to be accessible to community as a community benefit) 147	OPTION C: Reduce existing approved boundary to current operating area 51	OTHER IDEAS YOU HAVE:
Front of Mountain Trails	- Staircase Trail to be realigned/reinforced - Hiking Trail to be realigned to get pedestrians away from the road and construction traffic; allow for summer and winter use - Summit Trail needs to be more obvious and have better wayfinding - Two biking zones from the Snow King Mountain proposal to be included; start at mid-station of Rafferty lift, have one crossing point only - If the road is shared with the Sink or Swim trail, then reroute trail to maintain single-track experience - Maintain and enhance connections to surrounding neighborhoods and area trails - Add bike lane on Snow King Avenue to the resort - Collaborate with Town, County, community groups, and others for trail building			OTHER IDEAS YOU HAVE:
Uphill Access/Travel in Winter	- Uphill access/travel to be provided no matter what option is selected (see below for options) - No matter what option is selected, clear communication needed about prices, what is included, etc.			OTHER IDEAS YOU HAVE:
Uphill Access/Travel in Winter	OPTION A: No charge for uphill access/travel in winter; people would still need to get a pass from Snow King Mountain to indicate that they have signed a waiver 123	OPTION B: Charge for uphill access/travel in winter - Advance purchase discount option - Season pass option - Daily pass option 140		OTHER IDEAS YOU HAVE:
East Portal	East Portal to serve primarily as commercial, lodging, and retail - Resort entry, gateway to “resort activities,” summer focus - Welcoming, accessible area - More intense use expected in this area - Important for winter/skiing aspect as well as summer activities			OTHER IDEAS YOU HAVE:

VISION PACKAGE OPTIONS AND ELEMENTS			
<i>For each row below, please circle which option you think fits best into a package of ideas that is fair and reasonable for all parties involved. You can also circle “Other ideas you have” and write in your own suggestion—you can do this in addition to circling an existing option or instead of circling an existing option.</i>			
Lots 53, 57, and 58	All three lots to be used for employee housing and lodging - Place building envelope locations to maintain experience on ski hill - Maintain/create welcoming feel - Locate building envelopes to minimize impacts on adjacent property owners - Apply housing requirements (see housing section below)		OTHER IDEAS YOU HAVE:
Housing	OPTION A: Town of Jackson and SKRMA negotiate new requirements; new agreement should provide parity with requirements in Land Development Regulations (LDRs) as much as possible address seasonal and full employees 146	OPTION B: Status quo, no change, utilizes affordability formula for seasonal and full time employees 34	OPTION C: Town of Jackson Land Development Regulations (LDRs) apply; whatever LDRs are in place at the time of a permit application are the LDRs that apply; current proposal does not include seasonal employees only full time 64
Snow King Mountain Commitments	- Maintain clear and negotiated hours of lift operations (current hours desired but acknowledgment that needs may change in the future) - Develop procedural agreement with Town of Jackson regarding how/when to allow closures for conditions (summit and ski hill) - Ensure / negotiate affordable rates for locals with Town of Jackson (Details TBD; different definitions of “affordable” and “local” make it tricky.) - Maintain access for current user groups		OTHER IDEAS YOU HAVE:
SKRMA Commitments	Minimum SKRMA Commitments - Ensure SKRMA is a functioning entity as described in the year 2000 Resort Master Plan agreement, which is the current agreement with TOJ. - Present the SKRMA “entity structure” to the TOJ council to agree on “mutual” compliance. - Clearly define SKRMA’s responsibilities and members to avoid future “open to interpretation” issues - Develop an agreement on commitments that functions in perpetuity that is transferable to any/all new owners - Clarify and separate where appropriate SKRMA commitments from Snow King Mountain commitments - Clarify where the SKRMA and Snow King Mountain commitments overlap and are connected. - Require a financial commitment from all SKRMA members consistent with the current SKRMA/TOJ agreement. - Meet housing requirements (see housing section above) - Ensure adequate parking; develop transportation demand management (TDM) plan - Clarify maintenance expectations and requirements, including snow removal - Contribute some percentage of fees/dues to support recreation (community center, ice rink, grant funding, etc.) - Re-visit and confirm funding requirements per the 2000 Resort Master Plan with TOJ. (Or propose a new mechanism to TOJ.)		OTHER IDEAS YOU HAVE:
Town of Jackson Commitments	Leases Clean up/renegeotiate/consolidate existing leases to reflect new uses and improvements that emerge from this process		OTHER IDEAS YOU HAVE:

VISION PACKAGE OPTIONS AND ELEMENTS		
<i>For each row below, please circle which option you think fits best into a package of ideas that is fair and reasonable for all parties involved. You can also circle “Other ideas you have” and write in your own suggestion—you can do this in addition to circling an existing option or instead of circling an existing option.</i>		
	• Write new lease for Gondola landing and SKM 1 land usage with Town of Jackson • Includes ice center, ski lodge, and any new things that emerge from this process Parking • Update the current travel demand management (TDM) plan and parking strategy in collaboration with SKRMA for private and public land Parks • Maintain parks and other Town-owned amenities in the area. • Collaborate with SKRMA to ensure maintenance and integrated access to park, ice rink, and associated amenities • Coordinate with SKRMA on programming and events Housing • Explore options for investing public funding in employee housing for Town of Jackson staff in conjunction/partnership with requirements for employee housing for SKRMA Review • Ensure timely and efficient review of all plans, proposals, and permits related to SKRMA and Snow King	

SNOW KING MOUNTAIN – COMMUNITY INTERESTS Below are the community interests identified by the Stakeholder Group, based on the 88 interests shared at the community meeting on January 22, 2018. Please rate how you think <i>YOUR VISION PACKAGE ABOVE</i> meets each of the interests by putting an “X” in the appropriate box.	1 VERY WELL	2 WELL	3 OK	4 NOT VERY WELL	5 NOT AT ALL	NOT SURE
Conservation of wildlife habitat and wildlands	69	74	67	17	4	
Economic viability of Snow King Mountain recreation and resort area	92	93	31	6	2	
Diversity of year-round recreational opportunities for diverse user groups	101	85	31	6	2	
Community accessibility and affordability	91	85	35	2	1	
Preservation of the cultural, environmental, and historical character of Jackson	71	61	62	19	7	
Prioritization of community safety	78	62	54	7	1	
Availability of high-quality facilities	96	73	39	6	2	
Minimized impacts to the surrounding areas.	60	67	67	20	5	
Consideration of impacts to infrastructure and services, both positive and negative	52	78	68	10	2	
Balanced impacts of development and tourism on the community, both positive and negative, that can serve as a model for others	67	87	49	6	1	
Consideration of community-wide educational opportunities	55	75	49	9	8	
Consideration for holding events	75	67	55	11	2	
Broadened appeal of the offerings and amenities at Snow King Mountain	96	76	39	9	0	
Clear and concise guiding documents to clarify rights, responsibilities, and accountability for all parties involved in the future of Snow King Mountain	65	66	47	18	6	
Maintained and enhanced world-class training and facilities	78	68	53	13	2	
Prioritization of environmental sustainability	68	61	65	12	6	

**Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018**

WHAT'S IN THE TABLE

The following table summarizes four scenarios that the Stakeholder Group agreed represent a reasonable range of alternatives for the future of Snow King. Each scenario should be viewed as a complete package, as each balances the interests in a unique and carefully thought-out way. Some elements discussed in the table are marked with an asterisk (*). The asterisk indicates that the same language for that element occurs in each of the four scenarios. However, this does not necessarily mean that members of the Stakeholder Group support that language or that element no matter what; each scenario includes other components to balance these elements differently. The Stakeholder Group encourages Council and the community not to infer that there is universal agreement about the elements with the asterisks and to review those elements in the broader context of each package.

Note: The Stakeholder Group seriously and carefully considered the interests and vision packages that emerged from the two community meetings. The Stakeholder Group integrated the community's perspectives into their own deeper dive into potential futures that address all the identified interests and considerations. Early in their work together, the Stakeholder Group converged around a vision for the base of the mountain that fundamentally rethinks the base in a way that maximizes the community benefits and meets the greatest number of interests to the largest degree. The Stakeholder Group encourages Council and the community to view the vision for the base and the accompanying scenarios not through a lens of a particular interest, but through a lens of what will be best for the whole community in the long-term. Please read the accompanying summary report to learn about the Stakeholder Group's vision for the base.

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
Gondola Landing	Gondola landing on Town of Jackson property	Gondola landing on Town of Jackson property	Gondola landing on Town of Jackson property	Gondola landing on what is currently Town of Jackson property, but execute a land exchange or purchase such that Town owns all or a portion of KM6 for community purposes and Snow King owns a portion of current ball field to land gondola and other ammenties.
Ice Rink*	Expand ice rink to the east to allow an additional sheet of ice and other options in the current area	Expand ice rink to the east to allow an additional sheet of ice and other options in the current area	Expand ice rink to the east to allow an additional sheet of ice and other options in the current area	Expand ice rink to the east to allow an additional sheet of ice and other options in the current area

* Indicates that the exact same language is present in each scenario. However, this does not necessarily mean that members of the Stakeholder Group support that language or that element no matter what; each scenario includes other components to balance these elements differently.

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ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
Community Mountain Sports Center*	Community mountain sports center included as part of the Snow King Center ice rink, dependent upon ice rink expansion options	Community mountain sports center included as part of the Snow King Center ice rink, dependent upon ice rink expansion options	Community mountain sports center included as part of the Snow King Center ice rink, dependent upon ice rink expansion options	Community mountain sports center included as part of the Snow King Center ice rink dependent upon ice rink expansion options
Parking	- Phil Baux Park should not to be used for surface parking - Move parking from Phil Baux Park to other Snow King property - Reconfiguring and expand current parking at ice rink to increase number of spaces - Reconfigure the existing parking lot and build additional cantilevered parking at ice rink to create additional parking spaces - Consider parking at KM6—surface or underground, depending on development - Town of Jackson property to be used for drop-offs and turnaround with minimal parking for events	- Phil Baux Park should not to be used for surface parking - Recoup lost parking at Phil Baux Park through: - Developing easiest surface parking options in the near term - Reconfigure the existing parking lot and build additional cantilevered parking at ice rink to create additional parking spaces - Creating more on-street parking on South Cache and Snow King Ave., perhaps angled parking - Town of Jackson property to be used for drop-offs and turnaround with minimal parking for events	- Phil Baux Park should not to be used for surface parking - Move parking from Phil Baux Park to other Snow King property - Reconfigure the existing parking lot and build additional cantilevered parking at ice rink to create additional parking spaces - Consider parking at KM6—surface or underground, depending on development - Town of Jackson property to be used for drop-offs and turnaround with minimal parking for events - Bike lanes on Snow King Avenue	- Phil Baux Park should not to be used for surface parking - Recoup lost parking at Phil Baux Park through: - Developing easiest surface parking options in the near term - Reconfiguring and expand current parking at ice rink to increase number of spaces - Creating more on-street parking on South Cache and Snow King Ave., perhaps angled parking - Town of Jackson property to be used for drop-offs and turnaround with minimal parking for events

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ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	• Bike lanes on Snow King Avenue • A parking and traffic study should be undertaken collaboratively by Snow King Resort Management Association (SKRMA) and the Town of Jackson to support a new Transportation Demand Management Plan.	• Bike lanes on Snow King Avenue • A parking and traffic study should be undertaken collaboratively by Snow King Resort Management Association (SKRMA) and the Town of Jackson to support a new Transportation Demand Management Plan.	• A parking and traffic study should be undertaken collaboratively by Snow King Resort Management Association (SKRMA) and the Town of Jackson to support a new Transportation Demand Management Plan.	• Bike lanes on Snow King Avenue • A parking and traffic study should be undertaken collaboratively by Snow King Resort Management Association (SKRMA) and the Town of Jackson to support a new Transportation Demand Management Plan.
Zip Line	No zip line Note: If a zip line is developed, put it adjacent to the Rafferty lift.	No zip line	Zip line on west side of mountain (West Portal), activity recommended to be built adjacent (on east side) of Gondola.	Zip line on east side of the mountain adjacent to the Rafferty Lift.
Boundary Expansion/Road	Expand boundary to encompass new road as proposed by Snow King Mountain but without the additional terrain proposed on the front side; this <u>does</u> allow for skiing between switchbacks.	Expand boundary to encompass new road as proposed by Snow King Mountain but without the additional terrain proposed on the front side; <u>do not</u> allow for skiing between switchbacks.	Expand boundary to encompass new road as proposed by Snow King Mountain but without the additional terrain proposed on the front side; this <u>does</u> allow for skiing between switchbacks.	No boundary expansion; new road within existing boundary, but maintain option for road on backside of mountain instead
Summit Multi-use Building*	Multi-use building that is welcoming to both visitors and locals • Green development • Space for community activities	Multi-use building that is welcoming to both visitors and locals • Green development • Space for community activities	Multi-use building that is welcoming to both visitors and locals • Green development • Space for community activities	Multi-use building that is welcoming to both visitors and locals • Green development • Space for community activities

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ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	• Allow for community use even when events are going on • Appropriate size to accommodate needs without being too big; maximize flexibility of space while minimizing footprint • No mid-mountain lodge as previously considered in the MDP if there is a building at the summit • Restaurant should be welcoming for all patrons • Picnic tables • Summit Park • Weather forecasting station • Telescope and planetarium	• Allow for community use even when events are going on • Appropriate size to accommodate needs without being too big; maximize flexibility of space while minimizing footprint • No mid-mountain lodge as previously considered in the MDP if there is a building at the summit • Restaurant should be welcoming for all patrons • Picnic tables • Summit Park • Weather forecasting station • Telescope and planetarium	• Allow for community use even when events are going on • Appropriate size to accommodate needs without being too big; maximize flexibility of space while minimizing footprint • No mid-mountain lodge as previously considered in the MDP if there is a building at the summit • Restaurant should be welcoming for all patrons • Picnic tables • Summit Park • Weather forecasting station • Telescope and planetarium	• Allow for community use even when events are going on • Appropriate size to accommodate needs without being too big; maximize flexibility of space while minimizing footprint • No mid-mountain lodge as previously considered in the MDP if there is a building at the summit • Restaurant should be welcoming for all patrons • Picnic tables • Summit Park • Weather forecasting station • Telescope and planetarium
Summit	West Summit minimal expansion to allow beginner skiing (magic carpet, facilities)	No Expansion allowed	West Summit minimal expansion to allow beginner skiing (magic carpet, facilities)	West Summit minimal expansion to allow beginner skiing (magic carpet, facilities)

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**Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018**

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
Back Side of the Mountain	No change in boundary, as proposed by Snow King Mountain including a new lift and bike and ski terrain within existing permit boundary, with consideration for wildlife migration and habitat; includes bike park as proposed by Snow King Mountain; plus yurts (to be accessible to community as a community benefit)	No change in boundary with limited development for human-powered activities and yurts (to be accessible to community as a community benefit)	No change in boundary, as proposed by Snow King Mountain including a new lift and bike and ski terrain within existing permit boundary, with consideration for wildlife migration and habitat; includes bike park as proposed by Snow King Mountain; plus yurts (to be accessible to community as a community benefit)	No change in boundary, as proposed by Snow King Mountain including a new lift and bike and ski terrain within existing permit boundary, with consideration for wildlife migration and habitat; includes bike park as proposed by Snow King Mountain; plus yurts (to be accessible to community as a community benefit) Maintain option for road on the back side of the mountain
Front of Mountain Trails*	• Staircase Trail to be realigned/reinforced • Hiking Trail to be realigned to get pedestrians away from the road and construction traffic; allow for summer and winter use • Summit Trail needs to be more obvious and have better wayfinding • Two biking zones from the Snow King Mountain proposal to be included; start at mid-station of	• Staircase Trail to be realigned/reinforced • Hiking Trail to be realigned to get pedestrians away from the road and construction traffic; allow for summer and winter use • Summit Trail needs to be more obvious and have better wayfinding • Two biking zones from the Snow King Mountain proposal to be included;	• Staircase Trail to be realigned/reinforced • Hiking Trail to be realigned to get pedestrians away from the road and construction traffic; allow for summer and winter use • Summit Trail needs to be more obvious and have better wayfinding • Two biking zones from the Snow King Mountain proposal to be included;	• Staircase Trail to be realigned/reinforced • Hiking Trail to be realigned to get pedestrians away from the road and construction traffic; allow for summer and winter use • Summit Trail needs to be more obvious and have better wayfinding • Two biking zones from the Snow King Mountain proposal to be included;

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**Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018**

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	Rafferty lift, have one crossing point only • If the road is shared with the Sink or Swim trail, then reroute trail to maintain single-track experience • Maintain and enhance connections to surrounding neighborhoods and area trails • Add bike lane on Snow King Avenue to the resort • Collaborate with Town, County, community groups, and others for trail building	start at mid-station of Rafferty lift, have one crossing point only • If the road is shared with the Sink or Swim trail, then reroute trail to maintain single-track experience • Maintain and enhance connections to surrounding neighborhoods and area trails • Add bike lane on Snow King Avenue to the resort • Collaborate with Town, County, community groups, and others for trail building	start at mid-station of Rafferty lift, have one crossing point only • If the road is shared with the Sink or Swim trail, then reroute trail to maintain single-track experience • Maintain and enhance connections to surrounding neighborhoods and area trails • Add bike lane on Snow King Avenue to the resort • Collaborate with Town, County, community groups, and others for trail building	start at mid-station of Rafferty lift, have one crossing point only • If the road is shared with the Sink or Swim trail, then reroute trail to maintain single-track experience • Maintain and enhance connections to surrounding neighborhoods and area trails • Add bike lane on Snow King Avenue to the resort • Collaborate with Town, County, community groups, and others for trail building
Uphill Access/Travel in Winter*	Charge for uphill access/travel in winter • Advance purchase discount option • Season pass option • Daily pass option	Charge for uphill access/travel in winter • Advance purchase discount option • Season pass option • Daily pass option	Charge for uphill access/travel in winter • Advance purchase discount option • Season pass option • Daily pass option	Charge for uphill access/travel in winter • Advance purchase discount option • Season pass option • Daily pass option
East Portal *	East Portal to serve primarily as commercial, lodging, and retail	East Portal to serve primarily as commercial, lodging, and retail	East Portal to serve primarily as commercial, lodging, and retail	East Portal to serve primarily as commercial, lodging, and retail

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Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	- Resort entry, gateway to “resort activities,” summer focus - Welcoming, accessible area - More intense use expected in this area - Important for winter/skiing aspect as well as summer activities	- Resort entry, gateway to “resort activities,” summer focus - Welcoming, accessible area - More intense use expected in this area - Important for winter/skiing aspect as well as summer activities	- Resort entry, gateway to “resort activities,” summer focus - Welcoming, accessible area - More intense use expected in this area - Important for winter/skiing aspect as well as summer activities	- Resort entry, gateway to “resort activities,” summer focus - Welcoming, accessible area - More intense use expected in this area - Important for winter/skiing aspect as well as summer activities
Lots 53, 57, and 58	All three lots to be used for employee housing and lodging - Place building envelope locations to maintain experience on ski hill - Maintain/create welcoming feel - Locate building envelopes to minimize impacts on adjacent property owners - Apply housing requirements (see housing section below)	All three lots to be used for employee housing and lodging - Place building envelope locations to maintain experience on ski hill - Maintain/create welcoming feel - Locate building envelopes to minimize impacts on adjacent property owners - Apply housing requirements (see housing section below); housing requirement to be met on-site	All three lots to be used for employee housing and lodging - Place building envelope locations to maintain experience on ski hill - Maintain/create welcoming feel - Locate building envelopes to minimize impacts on adjacent property owners - Apply housing requirements (see housing section below)	All three lots to be used for employee housing and lodging - Place building envelope locations to maintain experience on ski hill - Maintain/create welcoming feel - Locate building envelopes to minimize impacts on adjacent property owners - Apply housing requirements (see housing section below)
Housing	Town of Jackson and SKRMA negotiate new requirements; new agreement should provide parity with requirements in Land	Town of Jackson and SKRMA negotiate new requirements; new agreement should provide parity with requirements in	Town of Jackson and SKRMA negotiate new requirements; new agreement should provide parity with requirements in	Town of Jackson and SKRMA negotiate new requirements; new agreement should provide parity with requirements in

* Indicates that the exact same language is present in each scenario. However, this does not necessarily mean that members of the Stakeholder Group support that language or that element no matter what; each scenario includes other components to balance these elements differently.

Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	Development Regulations (LDRs) as much as possible address seasonal and full employees Ensure that housing requirements are based on usage and number of employees, not only square footage	Land Development Regulations (LDRs) as much as possible address seasonal and full employees	Land Development Regulations (LDRs) as much as possible address seasonal and full employees	Land Development Regulations (LDRs) as much as possible address seasonal and full employees
Snow King Mountain Commitments*	• Maintain clear and negotiated hours of lift operations (current hours desired but acknowledgment that needs may change in the future) • Develop procedural agreement with Town of Jackson regarding how/when to allow closures for conditions (summit and ski hill) • Ensure / negotiate affordable rates for locals with Town of Jackson (Details TBD; different definitions of “affordable” and “local” make it tricky.) • Maintain access for current user groups	• Maintain clear and negotiated hours of lift operations (current hours desired but acknowledgment that needs may change in the future) • Develop procedural agreement with Town of Jackson regarding how/when to allow closures for conditions (summit and ski hill) • Ensure / negotiate affordable rates for locals with Town of Jackson (Details TBD; different definitions of “affordable” and “local” make it tricky.) • Maintain access for current user groups	• Maintain clear and negotiated hours of lift operations (current hours desired but acknowledgment that needs may change in the future) • Develop procedural agreement with Town of Jackson regarding how/when to allow closures for conditions (summit and ski hill) • Ensure / negotiate affordable rates for locals with Town of Jackson (Details TBD; different definitions of “affordable” and “local” make it tricky.) • Maintain access for current user groups	• Maintain clear and negotiated hours of lift operations (current hours desired but acknowledgment that needs may change in the future) • Develop procedural agreement with Town of Jackson regarding how/when to allow closures for conditions (summit and ski hill) • Ensure / negotiate affordable rates for locals with Town of Jackson (Details TBD; different definitions of “affordable” and “local” make it tricky.) • Maintain access for current user groups

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Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
SKRMA Commitments*	• Ensure SKRMA is a functioning entity as described in the year 2000 Resort Master Plan agreement, which is the current agreement with TOJ. • Present the SKRMA “entity structure” to the TOJ council to agree on “mutual” compliance. • Clearly define SKRMA’s responsibilities and members to avoid future “open to interpretation” issues • Develop an agreement on commitments that functions in perpetuity that is transferable to any/all new owners • Clarify and separate where appropriate SKRMA commitments from Snow King Mountain commitments • Clarify where the SKRMA and Snow King Mountain commitments overlap and are connected. • Require a financial commitment from all SKRMA members consistent with the	• Ensure SKRMA is a functioning entity as described in the year 2000 Resort Master Plan agreement, which is the current agreement with TOJ. • Present the SKRMA “entity structure” to the TOJ council to agree on “mutual” compliance. • Clearly define SKRMA’s responsibilities and members to avoid future “open to interpretation” issues • Develop an agreement on commitments that functions in perpetuity that is transferable to any/all new owners • Clarify and separate where appropriate SKRMA commitments from Snow King Mountain commitments • Clarify where the SKRMA and Snow King Mountain commitments overlap and are connected. • Require a financial commitment from all	• Ensure SKRMA is a functioning entity as described in the year 2000 Resort Master Plan agreement, which is the current agreement with TOJ. • Present the SKRMA “entity structure” to the TOJ council to agree on “mutual” compliance. • Clearly define SKRMA’s responsibilities and members to avoid future “open to interpretation” issues • Develop an agreement on commitments that functions in perpetuity that is transferable to any/all new owners • Clarify and separate where appropriate SKRMA commitments from Snow King Mountain commitments • Clarify where the SKRMA and Snow King Mountain commitments overlap and are connected. • Require a financial commitment from all	• Ensure SKRMA is a functioning entity as described in the year 2000 Resort Master Plan agreement, which is the current agreement with TOJ. • Present the SKRMA “entity structure” to the TOJ council to agree on “mutual” compliance. • Clearly define SKRMA’s responsibilities and members to avoid future “open to interpretation” issues • Develop an agreement on commitments that functions in perpetuity that is transferable to any/all new owners • Clarify and separate where appropriate SKRMA commitments from Snow King Mountain commitments • Clarify where the SKRMA and Snow King Mountain commitments overlap and are connected. • Require a financial commitment from all

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Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	current SKRMA/TOJ agreement. • Ensure adequate parking; develop transportation demand management (TDM) plan • Clarify maintenance expectations and requirements, including snow removal • Contribute some percentage of fees/dues to support recreation (community center, ice rink, grant funding, etc.) • Re-visit and confirm funding requirements per the 2000 Resort Master Plan with TOJ. (Or propose a new mechanism to TOJ.)	SKRMA members consistent with the current SKRMA/TOJ agreement. • Ensure adequate parking; develop transportation demand management (TDM) plan • Clarify maintenance expectations and requirements, including snow removal • Contribute some percentage of fees/dues to support recreation (community center, ice rink, grant funding, etc.) • Re-visit and confirm funding requirements per the 2000 Resort Master Plan with TOJ. (Or propose a new mechanism to TOJ.)	SKRMA members consistent with the current SKRMA/TOJ agreement. • Ensure adequate parking; develop transportation demand management (TDM) plan • Clarify maintenance expectations and requirements, including snow removal • Contribute some percentage of fees/dues to support recreation (community center, ice rink, grant funding, etc.) • Re-visit and confirm funding requirements per the 2000 Resort Master Plan with TOJ. (Or propose a new mechanism to TOJ.)	SKRMA members consistent with the current SKRMA/TOJ agreement. • Ensure adequate parking; develop transportation demand management (TDM) plan • Clarify maintenance expectations and requirements, including snow removal • Contribute some percentage of fees/dues to support recreation (community center, ice rink, grant funding, etc.) • Re-visit and confirm funding requirements per the 2000 Resort Master Plan with TOJ. (Or propose a new mechanism to TOJ.)
Town of Jackson Commitments*	Leases • Clean up/renegotiate/consolidate existing leases to reflect new uses and improvements that emerge from this process • Write new lease for Gondola landing and SKM 1 land usage with Town of Jackson	Leases • Clean up/renegotiate/consolidate existing leases to reflect new uses and improvements that emerge from this process • Write new lease for Gondola landing and SKM 1	Leases • Clean up/renegotiate/consolidate existing leases to reflect new uses and improvements that emerge from this process • Write new lease for Gondola landing and SKM 1	Leases • Clean up/renegotiate/consolidate existing leases to reflect new uses and improvements that emerge from this process • Write new lease for Gondola landing and SKM 1

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Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	- Includes ice center, ski lodge, and any new things that emerge from this process Parking - Update the current travel demand management (TDM) plan and parking strategy in collaboration with SKRMA for private and public land Parks - Maintain parks and other Town-owned amenities in the area. - Collaborate with SKRMA to ensure maintenance and integrated access to park, ice rink, and associated amenities - Coordinate with SKRMA on programming and events Housing - Explore options for investing public funding in employee housing for Town of Jackson staff in conjunction/partnership with requirements for employee housing for SKRMA Review - Ensure timely and efficient review of all plans,	land usage with Town of Jackson - Includes ice center, ski lodge, and any new things that emerge from this process Parking - Update the current travel demand management (TDM) plan and parking strategy in collaboration with SKRMA for private and public land Parks - Maintain parks and other Town-owned amenities in the area. - Collaborate with SKRMA to ensure maintenance and integrated access to park, ice rink, and associated amenities - Coordinate with SKRMA on programming and events Housing - Explore options for investing public funding in employee housing for Town of Jackson staff in conjunction/partnership with requirements for	land usage with Town of Jackson - Includes ice center, ski lodge, and any new things that emerge from this process Parking - Update the current travel demand management (TDM) plan and parking strategy in collaboration with SKRMA for private and public land Parks - Maintain parks and other Town-owned amenities in the area. - Collaborate with SKRMA to ensure maintenance and integrated access to park, ice rink, and associated amenities - Coordinate with SKRMA on programming and events Housing - Explore options for investing public funding in employee housing for Town of Jackson staff in conjunction/partnership with requirements for	land usage with Town of Jackson - Includes ice center, ski lodge, and any new things that emerge from this process Parking - Update the current travel demand management (TDM) plan and parking strategy in collaboration with SKRMA for private and public land Parks - Maintain parks and other Town-owned amenities in the area. - Collaborate with SKRMA to ensure maintenance and integrated access to park, ice rink, and associated amenities - Coordinate with SKRMA on programming and events Housing - Explore options for investing public funding in employee housing for Town of Jackson staff in conjunction/partnership with requirements for

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Snow King Vision Stakeholder Group
Final Vision Scenarios
May 11, 2018

ELEMENTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO
	proposals, and permits related to SKRMA and Snow King	employee housing for SKRMA Review Ensure timely and efficient review of all plans, proposals, and permits related to SKRMA and Snow King	employee housing for SKRMA Review Ensure timely and efficient review of all plans, proposals, and permits related to SKRMA and Snow King	employee housing for SKRMA Review Ensure timely and efficient review of all plans, proposals, and permits related to SKRMA and Snow King

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2014 MASTER DEVELOPMENT PLAN
SUPPLEMENTAL INFORMATION
JANUARY 2019

ACCESS ROAD OPTIONS
Fig. 6

LEGEND

- Access Road Existing SUP Only
- Access Road Preferred Option
- Access Road Western Expansion
- Access Road - Segment Alternative Alignment (1% Grade-Not Skiable)
- Access Road - Segment Alternative Alignment
- Access Road Alternative Alignment 2 (30% Grade-Not Drivable)

- Disturbance Area Existing SUP Only
- Disturbance Area Preferred Option
- Disturbance Area Western Expansion
- Disturbance Area Alternative Alignment
- This Segment Utilizes an Existing Work Road to Reduce Disturbance
- Disturbance Area Alternative Alingment 2
- Reclaimed Road

Contour Interval = 25 Feet

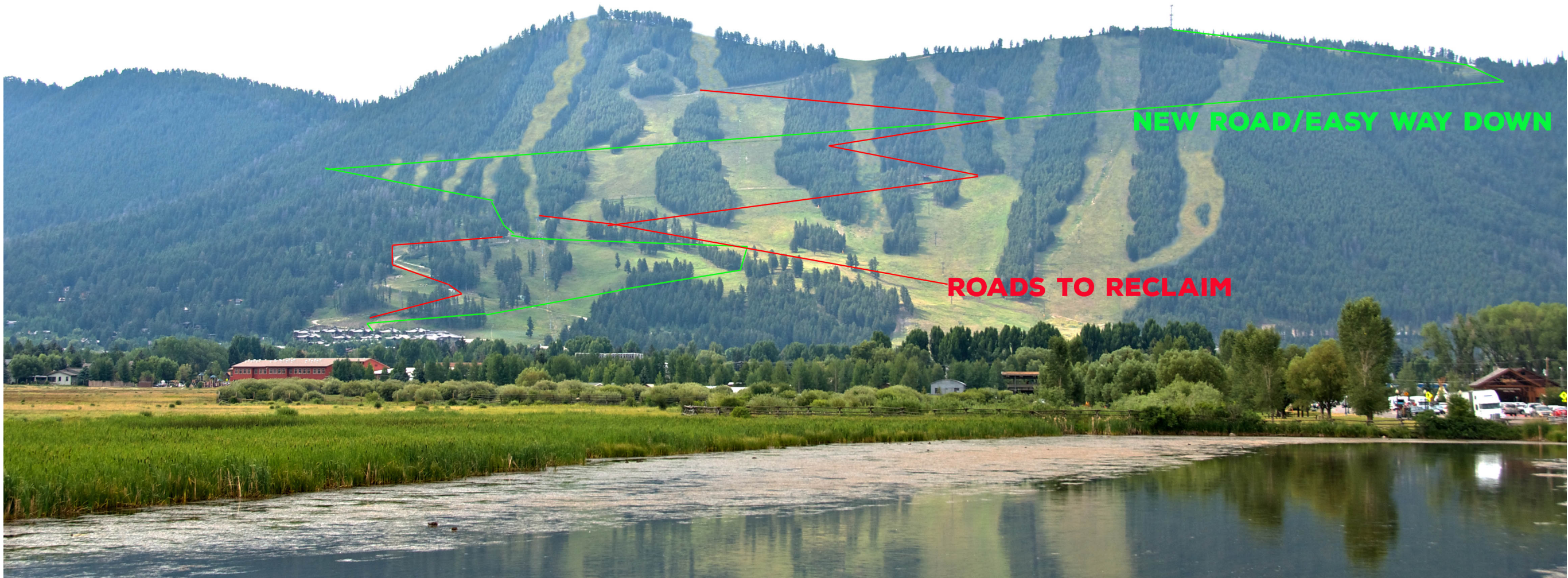
0 300 600 1200 Feet

Prepared by:



Roads/Trails to Reclaim







October 1, 2018

United States Forest Service
Bridger-Teton National Forest
Patricia O'Connor, Forest Supervisor
Mary Moore, District Ranger
PO Box 1888
Jackson, WY 83001

RE: Town of Jackson Scoping Comments - Snow King Mountain Resort
On-Mountain Improvements Project Proposal

Dear Ms. O'Connor and Ms. Moore,

Thank you for the opportunity to comment and for extending the scoping period comment deadline.

As the Forest Service begins its analysis of Snow King's proposed on-mountain improvements, we ask that you consider the Jackson-Teton County Comprehensive Plan, adopted in 2012 to balance development with environmental stewardship and community character. The vision statement is: "Preserve and protect the area's ecosystem in order to ensure a healthy environment, community and economy for current and future generations."

Regarding the proposed action, the Town of Jackson asks that the environmental analysis address impacts of each proposed element on wildlife and habitat and provide alternatives, particularly for the boundary expansions and facilities proposed on the summit. The Town's Comprehensive Plan is centered on providing balance between the three common values of Ecosystem Stewardship, Growth Management and Quality of Life. Specifically, our Comprehensive Plan lays out the following goals for Ecosystem Stewardship: maintain healthy populations of all native species, preserve and enhance water and air quality, maintain the scenic resources of the community, and protect and steward open space. Related to Growth Management and Quality of Life, the analysis of each element of the proposal should also address additional needs for parking and employee housing, as these will have impacts on the Town. The Town recommends that you provide a variety of alternatives that attempt to balance these Common Values as your review process moves forward.

Of further concern are the proposed access road across the north face of the mountain and the proposed gondola and zip line along the Exhibition run from the summit to base. Construction of the access road raises concerns about potential rock slides, landslides and avalanches, as well as visual impacts to the community. The proposed zip line may further erode community character, create parking challenges, impact Phil Baux Park and create noise impacts for neighbors. Furthermore, the town may not approve a landing site on town land at the base. For these proposed features, the Forest Service should include a range of alternatives, including using the existing access road on the south side of the mountain, a no-action alternative and other possible alignments. Also, the range of alternatives for development should include a net-zero increase of current resort boundary acreage. In addition, the Town asks the

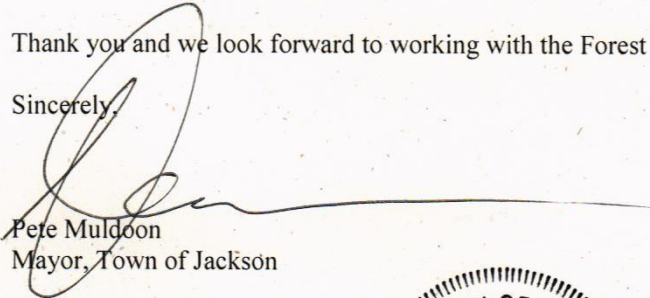
Forest to consider possible impacts and different alternatives for the proposed additional lighting for night skiing as this may impact the Town's dark sky goals and impact surrounding neighbors.

Additionally, the Town-commissioned Snow King Stakeholder's group identified the following list of interests that we think should be considered and balanced during the review of alternatives:

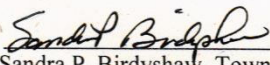
- Conservation of wildlife habitat and wildlands
- Economic viability of Snow King Mountain recreation and resort area
- Diversity of year-round recreational opportunities for diverse user groups
- Community accessibility and affordability
- Preservation of the cultural, environmental, and historical character of Jackson
- Prioritization of community safety
- Availability of high-quality facilities
- Minimized impacts to the surrounding areas.
- Consideration of impacts to infrastructure and services, both positive and negative
- Balanced impacts of development and tourism on the community, both positive and negative, that can serve as a model for others
- Consideration of community-wide educational opportunities
- Consideration for holding events
- Broadened appeal of the offerings and amenities at Snow King Mountain
- Clear and concise guiding documents to clarify rights, responsibilities, and accountability for all parties involved in the future of Snow King Mountain
- Maintained and enhanced world-class training and facilities
- Prioritization of environmental sustainability

Thank you and we look forward to working with the Forest Service on the next steps in the process.

Sincerely,


Pete Muldoon
Mayor, Town of Jackson

Attest:


Sandra P. Birdyshaw, Town Clerk



From: [Geneva Chong](#)
To: [Town Council](#); [Town Council](#); [Town Council](#)
Cc: [Tyler Sinclair](#); [County Commissioners](#)
Subject: Snow King Mountain comments
Date: Tuesday, January 29, 2019 10:35:47 AM

Dear Mayor and Town Council,

I am very sorry I cannot attend tonight's meeting regarding Snow King. I have been involved with the SK discussion for a while but most recently over the past year including as a member of the Stakeholder Group. Thank you for the time and thought you and your staff have dedicated to the process - SK is a priceless part of our community and our place.

Briefly, my opinion is that there should be no substantial decision making until SKRMA or its replacement is codified in detail to, in part, support operations of the ski hill.

Second, I urge you to write to the US Forest Service to ask them to deny the request for expansion, as that violates our Comprehensive Plan, which calls for no resort expansion. In addition to direct harm that expansion and new road building would cause, it would set a dangerous precedent for expansion of other resorts in Teton County.

Again, thank you for your work. Please contact me any time.

Geneva Chong
307-699-0330

From: [Patty Ewing](#)
To: [Town Council](#)
Subject: SK
Date: Tuesday, January 29, 2019 4:46:37 PM

January 28, 2019

Mayor Pete Muldoon and Councilors Jim Stanford, Hailey Mortensen Levinson, Arne Jorgensen and Jonathan Schechter

Thank you, Council members, past and present, for the careful and thorough SK deliberations. We appreciate the complexities of this long arduous process during the past years. I believe the community's interest in the Resort District has been elevated with your oversight and commitment and will result in true community benefits. We have but one chance to get it right. Thank You!

First, we support the discussion of a community effort to purchase Snow King as has been proposed. A good idea which has been swirling around.

Thank you for taking a moment to read my following concerns based on the staff report for the January 29, 2019 special continued meeting.

A major unresolved concern is SKRMA's legal responsibility to collect fees to help maintain the ski hill as clearly described in the 2000 master plan. SKRMA must be required to meet its obligations. The funding mechanism of 1% of revenues is a good start. 1% of all commercial which would include lodging revenue, real estate sales, all things ancillary to tourists, food, etc. The amendment must be clear and legally binding that it is to be used for the ski area. Town needs a projected amount to be collected. Thank you for the request that SKRMA produce an annual estimate of revenue. Don't let SKRMA off the hook.

Item 3, p 11 Review of Additional Improvements on USFS Land.

Zip Line Landing in Sub-area #4. Please change the recommendation from "maybe" to **NO to zip lines.**

Boundary Expansion/Road. Please change the recommendation from "no comment" to **NO BOUNDARY EXPANSION/ROAD.** Over and over the Council has heard the list of reasons which have previously sent to the Council during the past year. But paramount is the Comprehensive Plan which does not allow expansion from a resort's existing footprint and the BCC recent letter calling for no new roads on the B-T in Teton County. The road is a very bad idea.

Summit - Multi-use Building/Observatory: Comments. Include a recommendation for a much smaller building than shown in the SK proposal. Use that as the basis for height, bulk and scale.

Summit beginner terrain. Maybe. Comments: Make sure the beginner's terrain is not dependent on the proposed road. Basically, another bad idea.

Back Side of the Mountain Improvements: Change the recommendation from "maybe" to

NO.

The unauthorized mowing last fall is one more indicator of the SK insensitivity to the surrounding wildlife habitat.

Item 4, p 14 Revised zip line proposal.

The community has consistently said **NO ZIP LINES** on the Mountain, as mentioned above. Saying NO eliminates the need for Condition 6, p 15: What are the standards be for a CUP? Make sure the standards for a CUP are rigorous.

Item 5, p 14 Proposed Lease Terms:

SK proposes to lease for 25 years – 30 acres - the mountain tract (includes Cougar Lift Landing and the new gondola), parking area, ballpark, and ski shelter for \$12,000 per year. **Please, do not accept this outrageous proposal. Lease negotiations need to be as a separate, lengthy, serious in depth discussion. The leases must provide clear community benefits.** How about an appraisal of the property based on current real estate sales?

Chapters:

8. Chapter 5: Temporary Outdoor events....”may be approved for multiple events and seasons” Strike the word “seasons”. Replace “the entire summer season” with specific dates. (May 15 – Sept 15).

20. Chapter 7: Who will be in charge of the “redesign” of Phil Baux Park. Issues are the gondola landing, and the possibility of a 2nd ice sheet. That should be the TOJ and Parks and Rec Board who design the park. What are the proposed “buildings and improvements” which “should be clustered together near existing improvements”?

23. Chapter 9, d. Change “Require” to “Provide” off-street parking for employees. SK must provide for its employee parking rather taking over on street parking in the residential area.

Suggested Motions: Consider continuing all motions.

Item A: allows for further discussion.

Item B: continues

Item C: Vote No. There are far too many unresolved issues. It is premature for the TOJ to draft a letter to the USFS supporting SK proposals.

Again, thank you for your time, efforts and service.

Sincerely,
Patty

From: [Jim LaRoe](#)
To: [Town Council](#); [Snow King Engagement](#)
Subject: RE: Snow King: All-or-Nothing is a Threat ---not a Negotiation.
Date: Tuesday, January 29, 2019 12:45:27 PM

Dear Town Council,

Thank you for your service.

Both as a former Snow King Stakeholder and citizen I have watched as the TC and citizens have invested a tremendous amount of time, resources and money to give the owners of Snow King a “very generous” and fair review of their proposal(s).

In my opinion, if Snow King is now threatening All-or-Nothing they are “turning their back” on all the efforts of the Town Council, Citizen Engagement and the Stakeholders process who all have made an exhaustive “good faith” effort to negotiate a fair and transparent outcome. All-or-Nothing negates all of this sincere and honest effort .

As we all know , All-or-Nothing is a common but threatening tactic and I highly urge the Town Council to ignore it .

I believe the Town Council has done a “fabulous job” to ensure a very fair and balanced process for Snow King and the Citizens.

If Snow King decides to walk from the Towns investment in that process, it will be on their shoulders not the Towns.

If they walk the Mountain and the Town will be just fine.

Best , Jim LaRoe

Jim LaRoe
307-200-6779 (H/O)
301-956-0649 (M)
Jackson, WY
jtlaroe7@gmail.com

Threat

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Jim LaRoe
307-200-6779 (H/O)
301-956-0649 (M)
Jackson, WY
jtlaroe7@gmail.com

Threat

From: [shane_rothman](#)
To: [Town Council](#); [Tyler Sinclair](#)
Subject: SKM Resort District: list of concerns
Date: Tuesday, January 29, 2019 1:39:04 PM

Hello Mayor and Council,

Thank you all for your service to the community! Your insights towards Snow King have helped restore a higher confidence in the public process, and I'm thankful for your commitments to ensure a proper review of their Resort District Master Plan.

This review process has been very complicated, and I still believe there are many topics that should require further review or be backtracked upon. Otherwise, I believe that town staff is on the right track to ensure that these future developments can provide maximum community benefits to the public.

Here are some new concerns as well as reiterated prior comments:

Employee Housing:

SKMR LLC is desperately in need of experienced local workers with community relations. Their current workforce suffers from a high turnover rate, and only a few employees have been there longer than 3 years. On any given day, summer or winter, the majority of employees have never worked at a ski area before. Each year, a fresh batch of seasonal workers will be operating chairlifts and running their food services. Please do not encourage SKMR LLC with the incentives to create a permanent foundation for a temporary workforce. SKMR LLC's business would fare much better if it was full of experienced local employees, and their best route to achieve this is to prioritize housing towards their most dedicated employees.

Zipline on Rafferty:

First of all, this long zipline appears to be impossible to design due to Coaster and Chairlift locations and required clearances. Secondly, I have little faith that this can be done in a respectful manner. The Coaster is still likely scheduled to operate until 9pm daily for all of peak summer, past the 8pm closure time that is listed in their 2014 business application. It has been "out of compliance" for multiple years. Noise is already an unbearable issue, and I totally agree with the statement that "it sounds like 13 year old girls are getting murdered out there". Local residents would appreciate noise mitigation efforts, compliance checks to ensure that all mechanical aspects of the Coaster are under 65 decibels(how many decibels of noise would a long zipline create?), and more respectful operating hours(almost every "world class resort" closes activities between 5 and 6).

If this is somehow approved immediately instead of through a future CUP process, this proposal should definitely include negotiations for future operating hours of all activities, and should even encourage a "trade-off" that would decommission the loud, aging, and accident prone 1978 Alpine Slide(and reduce the "Disneyland" effect).

Base to Base connectivity:

This is vital to create a properly functioning ski area, and the future of KM6 must be discussed. Considering that the new Rafferty Lift takes 9m25sec(even longer than current Summit chair:9m13seconds), it is foreseeable that many users will bypass this lift for Summit laps(I have been using an unofficial route across the base for years, ever since the coaster blocked the existing trail underneath the Cemetery). Also, since there is no "easy way down" to the west portal, novice skiers will likely find themselves migrating from the east portal across parking lots and Phil Baux Park to return to the fastest lift ride.

"Letter of Support to USFS":

Please consider sending a letter of "non-support" for the proposed road and expansion. Both of these issues defy the Teton County Comprehensive Plan and the recent mandate calling for "no new roads" on USFS lands. This road would be a serious liability for the ski area's future, ski patrol would face unnecessary risks and would be forced to increase their avalanche mitigation efforts tenfold, and the deforestation could likely result in landslide danger that could close the hill each Spring while threatening private properties beneath. I have familiarized myself with the proposed road's route for many years, and can honestly say that it would be impossible to construct on the rugged contours of the extremely steep upper west side, will compromise all ski runs inbound, and will be in danger of avalanches on the east side, while permanently impacting wildlife in the surrounding areas.

“Mountain Maintenance Facility”:

A previous letter that I wrote contains many reasons why this location should not be considered. Operational efficiency will not be achieved from this location, vehicle access is poor during summer, and would be impossible during winter. Snow removal will be a nearly impossible task, and all roofs will have no reasonable snow removal plan. This building should be located slopeside on Rafferty, where they currently store their 3 snowcats and diesel tanks. There is not ample space for snowcats or vehicles in the proposed location above the Ice Rink, which would definitely feature single lane access. The current maintenance location on Vine Street, and the “empty lot above Love Ridge that serves as a junkyard” both clearly indicate that ample space is needed for their operations, which would expand significantly if their proposals are approved.

“Deletion” of Mid Mountain building from RDMP:

SKMR LLC definitely needs an alternate location for novice ski areas. The KM6 parcel will be sold or developed at some point in the future. The weather on the Summit is likely to be inhospitable for novices during perhaps 80% of their winter days. Please encourage SK to plan wiser for the future, and plan for a small multi-use building(near the originally proposed site) that can accommodate beginners needs, terrain park users, summer camp kids, small weddings and events, and summer activities which may include downhill biking trails.

SKRMA fee:

Thank you for requesting that SKRMA must provide an estimate of the annual future fee. Please help ensure that this fee will primarily serve the ski area and public recreation, instead of things like gardening and snow removal on private properties, adding more ziplines, paying future lease fees to TOJ, and more. Please advocate for fees that will not tax winter recreation, and instead focus on harnessing revenue from commercial activity, lodging, real estate transfers, food and beverage, tour busses, etc. Please ensure that the wording is not vague. Unless SKRMA desires to make up for 18 years of unpaid dues with a significant immediate contribution, please negotiate for no less than 2%.

Affordability for local citizens:

Council agreed to delete this requirement, but should reconsider. A permanent local discount on SK’s recreational offerings would be a valued community benefit, and would likely help SK’s business too. 20% discounts would not guarantee “affordability(impossible to define appropriately)”, but would remind all residents that their patronage is a high priority for SKM. Perhaps SKMR LLC would be interested in negotiating this future discount as they seek to gain other approvals from TOJ.

Public representation:

A “Snow King Mountain Advisory Board” is long overdue to help represent the ski area as a public/private partnership. This board can help serve as an intermediary between resort ownership and local government, and help provide direction to all parties. This group should be diverse and well connected to the community.

Carrying Capacity of Summit, Base Areas, Ski runs, and Summer activities:

This figure must be determined before providing a final review of the Base Area. The “centerpiece” 8 person gondola can easily transport excessive amounts of people that these areas simply cannot comfortably accommodate.

Phil Baux Park design:

Please encourage the new Summit lift to be placed adjacent to the Town Hill Lofts to ensure that the base area can be as wide open as possible, while minimizing crowding in our town parks, and maximizing green space.

Parking:

It seems as if all of East Snow King Avenue’s developments will be using on-street parking and the TOJ spaces adjacent to the Ballfield and Boulder Park. The new brewery, future “Lift” building, and all vacant lots do not have sufficient parking requirements. Foreseeable construction projects and more large developments throughout the area will make the situation worse.

Ice Rink and Mountain Sports Center:

First of all, the proposed 2nd Ice Rink would be better off on the lower TOJ parking lot adjacent to the Boulder Park. CMI presented excellent plans for this years ago, and I do not understand how SKMR LLC’s proposal for TOJ

land can carry any merit in comparison, especially without a clear plan to fund the construction of it. I highly doubt SKMR LLC would be willing to help undertake the operations of it, especially considering that their lease agreement was terminated at the current Ice Rink.

Summer operations of SKMR LLC's half of the SK Center:

Please look into whether SKM has been in compliance with this lease agreement. I recall a Council discussion that mentioned "usage of the kitchen and dining space was intended for winter only", and was not intended to be "subleased". Summer usage of this town-owned facility caters predominantly to tour busses, with very little value served to local citizens. TOJ should receive a fair amount of revenue as long as our kitchen and dining space is being used as the main location to serve almost all of our tour bus traffic. A "Revenue sharing" program would be a fair addition to lease agreements, and the public would also appreciate the additional revenue for TOJ.

...Thank you all once again for your time and consideration, and please excuse the repetitive nature of my letters! It sure is a challenge to address every issue at once, but the progress has been great!

Sincerely,
Shane Rothman

Sent from my iPhone

From: [Skye Schell](#)
To: [Town Council](#)
Cc: [Tyler Sinclair](#); [Snow King Engagement](#); [County Commissioners](#); [Moore, Mary C -FS](#); [Tricia O'Connor](#)
Subject: Re: Snow King open questions for your meeting
Date: Tuesday, January 29, 2019 12:55:15 PM
Attachments: [image.png](#)

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landscaping, roads, utilities, employee housing, parking, pathways, recreation, district promotion, common signage, transportation, marketing and any other aspects associated with the proper and successful implementation of this Master Plan and its goals and objectives.” [171]

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→ *Please reject this bold attempt to remove the most important obligation of the masterplan.*

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Before approving the new resort district masterplan, and certainly before following up your Forest Service scoping comments with a new letter, please reach a conclusion on all the “hanging chads” including:

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The developers have offered to implement 5 transportation demand management (TDM) strategies instead of the 2 required in the 2000 plan. They present this as a “give” or concession. On December 3, Ryan Stanley wrote, “We are already agreeing to add 3 TDM requirements and add the list of 5 new items discussed in earlier planning staff recommendations. These concessions we hope are viewed as appropriate level of contribution to our TDM plan.”

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Thank you for your dedication to our community, and for working towards a fair deal for our people, land, and wildlife.

Sincerely,

Skye Schell
Jackson Hole Conservation Alliance

TDM strategy list – easy or necessary ones highlighted:

The 13 strategies in the 2000 plan (pg 106)

- Provide free or reduced-rate bus passes to employees and hotel guests (as part of the room package).
Inform guests of the availability of transit and non-motorized modes prior to arrival.
- Continue (and increase frequency of) shuttle to Teton Village and Airport to encourage guests to use transit rather than renting automobiles.
- Provide employee ride-share incentives. Provide free parking for multi-occupancy vehicles and paid parking for single-occupancy vehicles.
- Continue to have groups as a large percentage of the lodging business
- Construct the majority of development in a dense pattern near the shared parking area
- Support and participate in community wide mass transportation invitations
- Promote alternative travel modes through advertising and marketing.
- Provide "town" bikes at a nominal rate for guests.
- Coordinate with Town to provide a frequent and convenient Town Square - MAC Campus - Snow King shuttle system.
- Coordinate with the Town to provide improved sidewalk and pathway systems along Willow, King, and Cache.
- Provide information and reservation services and staging areas for float trips, snowmobile operators, and other tour operations.
- Develop parking district with combination of free and fee parking.
- Provide on-site and nearby employee housing.

The 5 new strategies in the proposed amendment:

- Provide free or reduced-level bus passes to all employees
- Provide free or reduced-level bus/bike passes to guests
- Require off-site parking for employees
- Provide START Bikes and promote alternative modes of travel for employee and guests
- **Promote transit usage in marketing and website promotional material**

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Skye Schell
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Jackson Hole Conservation Alliance

office (307) 733-9417 x1
www.jhalliance.org
fb [JHConservationAlliance](https://www.facebook.com/JHConservationAlliance)

Help Build [Safe Wildlife Crossings for JH!](#)

From: [Skye Schell](#)
To: [Jim Stanford](#)
Subject: FS chart - Summit building
Date: Tuesday, January 29, 2019 7:06:29 PM

Tyler has the summit building as a "yes," but my notes from 12/20 had him reporting it as "maybe". Can you clarify that that should be a "maybe"?

- Summit building
 - Bob: yes
 - Don: absolutely
 - Hailey: generally yes, have heard public comment in the majority saying yes we'd like to see something better than Pano house, or an upgrade to it
 - Jim: maybe. Premature, haven't seen FS analysis
 - Pete: pending EIS
 - Tyler: **maybe**, pending review of the exact location, bulk & scale, uses and the USFS EIS

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From: [Skye Schell](#)
To: [Town Council](#)
Subject: Scoping letters
Date: Tuesday, January 29, 2019 7:24:04 PM

Mayor and Councilors,
FYI here is the TOJ scoping letter:
https://www.fs.usda.gov/nfs/11558/www/nepa/109524_FSPLT3_4467975.pdf

And the Teton County letter:
https://www.fs.usda.gov/nfs/11558/www/nepa/109524_FSPLT3_4467955.pdf

And all other organizations:
<https://www.fs.usda.gov/project/?project=54201>

I hope this helps,
Skye

--
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Thank you for your dedication to our community, and for working towards a fair deal for our people, land, and wildlife.

Sincerely,

Skye Schell
Jackson Hole Conservation Alliance

TDM strategy list – easy or necessary ones highlighted:

The 13 strategies in the 2000 plan (pg 106)

- Provide free or reduced-rate bus passes to employees and hotel guests (as part of the room package).
Inform guests of the availability of transit and non-motorized modes prior to arrival.
- Continue (and increase frequency of) shuttle to Teton Village and Airport to encourage guests to use transit rather than renting automobiles.
- Provide employee ride-share incentives. Provide free parking for multi-occupancy vehicles and paid parking for single-occupancy vehicles.
- Continue to have groups as a large percentage of the lodging business
- Construct the majority of development in a dense pattern near the shared parking area
- Support and participate in community wide mass transportation invitations
- Promote alternative travel modes through advertising and marketing.
- Provide "town" bikes at a nominal rate for guests.
- Coordinate with Town to provide a frequent and convenient Town Square - MAC Campus - Snow King shuttle system.
- Coordinate with the Town to provide improved sidewalk and pathway systems along Willow, King, and Cache.
- Provide information and reservation services and staging areas for float trips, snowmobile operators, and other tour operations.
- Develop parking district with combination of free and fee parking.
- Provide on-site and nearby employee housing.

The 5 new strategies in the proposed amendment:

- Provide free or reduced-level bus passes to all employees
- Provide free or reduced-level bus/bike passes to guests
- Require off-site parking for employees
- Provide START Bikes and promote alternative modes of travel for employee and guests
- Promote transit usage in marketing and website promotional material

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Skye Schell
Executive Director
Jackson Hole Conservation Alliance

office (307) 733-9417 x1
www.jhalliance.org
fb [JHConservationAlliance](https://www.facebook.com/JHConservationAlliance)

Help Build [Safe Wildlife Crossings for JH!](#)

News Release

To: Wyoming Media Outlets
Subject: Legislative Action to Strip Local Government Control of Land Use Planning and Development from All Wyoming Counties (SF 49, HB 51 and HB 196)
From: Citizens for Local Control
Contact: Len Carlman, leonardcarlman@me.com; Sandy Shuptrine, phone 307-733-6371 or email sandyshuptrine@wyom.net.
Date: January 28, 2019

The time-honored Wyoming tradition of keeping government closest to the people is at risk in Cheyenne. The Wyoming legislature is considering substituting its judgment, or really no judgment at all, in place of local government in the field of managing growth and development in every Wyoming county. Three term Teton County Commissioner Sandy Shuptrine notes, “Senate File 49 (SF 49) and House Bills (HB) 51 and 196 take away every county’s ability to make its own decisions regarding siting and use of private schools, implementing wildlife and neighbor-friendly fencing in residential areas, and creating special exemptions from zoning and subdivision laws.” According to Wyoming attorney Len Carlman, “The three bills have one thing in common: in each case, they impose the one-size-fits-all judgment of the 2019 state legislature on the diverse set of twenty-three counties that make Wyoming unique and distinctive. They strip county citizens of due process, local control, and place-based solutions.”

Proponents of the bills have not designated what will take the place of responsible local oversight. The result is obvious. If these bills pass there will be no locally grounded public guidance and infrastructure integration when private schools of whatever character decide to build campuses. In places where scenic protection fences may be needed for property value protection, as in from the neighborhood salvage yard entrepreneur’s necessary mess, screening fences will go unbuilt. Ranches will get turned into 5-acre or smaller ranchettes. All with no local community input, none. Letting singular and sometimes selfish, bad-for-the-rest-of-us interests run rampant at the expense of Wyoming counties and rural communities across the state is a bad idea.

SF 49 exempts private schools from all county land use regulations, while the definition for private schools is written such that a broad array of uses – conferences, concerts and other noisome functions – could be held without county oversight or input. If passed, local authorities would be unable to address the impacts from traffic, sewer, water systems, or rural character imposed on communities by these significant new projects.

Proponents of SF 49 say private schools should be treated the same as public schools and then they give away the farm. Public schools are publicly accountable every step of the way when new facilities are proposed. A specific state statute requires public schools to undergo a rigorous public siting and hearing process. Once built, new public schools are governed by accountable, elected, local school district boards of trustees. SF 49 removes all public oversight provisions for the siting, use, and occupancy of private schools. Attempts at amendments so far are vague and open to misuse, especially in parts of Wyoming that have not yet been pressured by overdevelopment.

If SF 49 is so poorly worded that, if it becomes a state statute, the law of unintended consequences will bite the people of Wyoming. Most private schools benefit communities even if they impact the surrounding neighborhoods. Nefarious causes or organizations as well as good ones, however, could masquerade as private educational institutions under the criteria of SF 49; and if SF49 passes, counties won't have any control either way. Wyoming Attorney Andy Salter noted, "In addition, SF49 is constitutionally impermissible special interest legislation that would make bad law."

SF 49 and HB 196 put Wyoming residents at risk. HB 51 threatens Wyoming's cherished wildlife populations and their migrations and movements. Poorly planned development can harm property owners and neighbors, overwhelm public infrastructure, mess up transportation systems, and imperil lives from unconsidered natural forces such as floods, avalanches, and landslides. The Wyoming County Commissioners Association sees the

enduring value of local control: 85% or more of Wyoming's county commissioners recently voted to oppose each of these bills.

Attorney Carlman, who worked for a non-profit land use planning concern in Jackson Hole from 1983 to 1992, said, "At best, exempting any special class of landowner from community planning regulations is like removing a muffler from a motor vehicle. You can still drive the car, but it is going to be noisy, with bad impacts to others. At worst, human health and welfare can be jeopardized."

Former Teton County Commissioner Leslie Petersen said, "The word 'comprehensive' in county comprehensive land use plans means considering all aspects of land use and development identified through years of public surveys, workshops and hearings. When shortcomings are recognized, local citizens and local governments are best suited to correcting them as they are closest to, and most knowledgeable about, the landscapes and communities covered by the regulations." Former State Representative Pete Jorgensen said, "SF 49, HB 51 and HB 196 violate local control. They undermine comprehensive planning. These three bills need to die. Wyoming State Legislators need to receive that message."

("Citizens for Local Control" is an ad hoc group of thirty Jackson Hole citizens with long histories in land use planning. They include three former county commissioners whose 27 years of service spanned from 1983 to 2014, multiple county planning commissioners, five Wyoming lawyers, many non-profit leaders, and other concerned citizens. You can help protect local control in your community by calling the Legislative Hotline at 866-996-8683, ASAP, and letting your legislators know you oppose SF 49, HB 51, and HB 196.)

From: [Sandy Shuptrine](#)
To: electedofficials@jacksonwy.gov
Cc: [Jonathan Schechter](#)
Subject: Fwd: fyi-press release attached
Date: Tuesday, January 29, 2019 12:30:26 PM
Attachments: [Local Council Fwd: fyi-press release1.28.doc](#)

2nd try. Understand there are technical difficulties. Jonathan will you share if email stays down for town addresses? Thank you.

Begin forwarded message:

From: Sandy Shuptrine <sandyshuptrine@wyom.net>
Subject: fyi-press release attached
Date: January 29, 2019 at 11:19:58 AM MST
To: pmuldoon@jacksonwy.gov, hlevinson@jacksonwy.gov, ajorgensen@jacksonwy.gov
Cc: Jim Stanford <jstanford@jacksonwy.gov>, jschechter@jacksonwy.gov

Dear Mayor and Town Council-

Do not know if this will get thru to you...TOJ website pushback.

We can now add HB 277 to mix, as well. More attempts to dismantle Comprehensive Planning implementation.

Regards,

Sandy Shuptrine

From: [Samuel Singer, PhD](#)
To: [Town Council](#)
Subject: Conflict between comments on Snow King proposed new road and observatory/multi purpose facility
Date: Tuesday, January 29, 2019 7:54:52 PM

Dear Mr. Mayor and Town Council Members,

I just wanted to alert you to a conflict that exists in the current discussion regarding the letter to the USFS to support elements of the proposed improvements to Snow King Mountain.

Without the creation of a new road the proposed observatory and planetarium on the summit of the mountain would almost certainly be cost prohibitive because infrastructure would need to be brought in by helicopter as the current road is unsuitable for several of the large complements needed for those facilities.

Saying "Yes" to the observatory and summit facilities, but "No Comment" to the road seems to be logically inconsistent.

I'd be happy to clarify this if you have any questions.

Warm Regards,

Samuel



TOWN OF JACKSON

TOWN COUNCIL

AGENDA DOCUMENTATION

PREPARATION DATE: January 29, 2019
MEETING DATE: February 4, 2019

SUBMITTING DEPARTMENT: Finance
DEPARTMENT DIRECTOR: Kelly Thompson
PRESENTER: Kelly Thompson, Finance Director

SUBJECT: Amendment #2 to Fiscal Year 2019 Budget

STATEMENT/PURPOSE

A resolution adopting amendments to the Town of Jackson's fiscal year 2019 budget.

BACKGROUND/ALTERNATIVES

The attached resolution proposes modifications to the Town's current FY 2019 budget. The resolution represents the 2019 amended budget divided into budget divisions (Mayor & Council, Municipal Judge, Town Attorney, etc.). Significant items include budget amendment of \$47,543 for Police Department overhire, \$17,750 for Plastic Bag Ordinance outreach and education, \$766,538 for JTCHA 440 West Kelly Ave purchase - 45% Town match, \$60,825 START additional Supervisor FTE, \$60,699 for additional Teton Valley commuter line, \$62,400 lease 3 buses for START, and \$29,155 Karnes Meadow EA study.

ATTACHMENTS

- Resolution 19-03 adopting amendments to the Fiscal Year 2019 Budget.
- Exhibit A – Schedule of Increases/Decreases.

COMPREHENSIVE PLAN ALIGNMENT

The annual adoption of the fiscal year budget, and subsequent amendments, are critical to the Town's ability to accomplish its purpose and mission. The budget is a vehicle for the Council to address Common Values and give staff resources to provide core services.

FISCAL IMPACT

The proposed budget adjustments in the attached resolution include only the updates where current division estimates vary *significantly* from current budget. The proposed budget adjustments do not address small and relatively immaterial variances between expectations and budget.

STAFF IMPACT

The staff impact of the Council's adoption of this amendment is positive, in that it will allow staff to continue with the work programs requested by Council during the formulation of the budget.

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends that the Mayor & Council approve the attached resolution.

SUGGESTED MOTION

I move to approve the resolution adopting amendments to the fiscal year 2019 budget.

Purpose:

To amend the 2019 amended budget.

Background:

The Town Council amends the adopted budget as needed during the fiscal year. The first amendment typically occurs in late September or early October, with the last amendment occurring in June before adoption of the following year's budget.

Fiscal Impact:

Amendments are funded through available fund balances or with adjustments to revenue projections.

RESOLUTION 19-03

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2019 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	305,725	-	305,725
Town Attorney	467,142	-	467,142
Municipal Judge	247,965	-	247,965
Administration	318,382	-	318,382
Town Clerk & Personnel	610,129	-	610,129
Finance	584,425	-	584,425
Information Technology	523,132	-	523,132
Planning	957,579	-	957,579
Town-Wide Services	159,960	17,750	177,710
Town Hall Building	178,116	-	178,116
PD Administration	566,768	-	566,768
PD Investigation	428,639	5,120	433,759
PD Patrol	3,123,588	47,543	3,171,131
PD Community Service	507,291	4,800	512,091
PD Special Operations	26,005	-	26,005
Victim Services	297,928	6,000	303,928
Animal Shelter/Control	264,116	-	264,116
Building Inspections	408,669	-	408,669
Public Works Administration	259,161	-	259,161
Streets	1,802,062	-	1,802,062
Town Engineer	463,988	-	463,988
Public Works Yard Operations	165,239	-	165,239
Public Garage Operations	97,583	-	97,583
Cemetery	19,887	-	19,887
Social Services	699,172	-	699,172
Sports and Events Center	79,203	-	79,203
Public Amenities	76,951	-	76,951
Community Promotions	262,325	3,000	265,325
County-Budgeted Joint Programs	3,308,383	-	3,308,383
Transfers Out	5,042,398	-	5,042,398
Total General Fund	22,251,911	84,213	22,336,124
Affordable Housing	285,701	766,538	1,052,239
Total Affordable Housing Fund	285,701	766,538	1,052,239
Parking Exactions Fund	35,000	-	35,000
Total Parking Exactions Fund	35,000	-	35,000
Parks Exactions	-	-	-
Total Park Exactions	-	-	-
Employee Housing Fund	440,740	6,000	446,740
Total Employee Housing Fund	440,740	6,000	446,740
Animal Care Fund	25,000	5,000	30,000
Transfers Out	35,000	-	35,000
Total Animal Care Fund	60,000	5,000	65,000
Lodging Tax Fund	483,074		483,074
Transfers Out	346,764	84,150	430,914
Total Lodging Tax Fund	829,838	84,150	913,988

	Approved Budget	Increase (Decrease)	Amended Budget
EXPENDITURES AND OTHER USES			
Vertical Harvest Fund	42,500		42,500
Total Vertical Harvest Fund	42,500	-	42,500
Snow King-Snow Making Fund	52,552		52,552
Total Snow King-Snow Making Fund	52,552	-	52,552
START Administration	712,550	-	712,550
START Operations	3,775,984	183,924	3,959,908
START Capital	2,498,350	-	2,498,350
START Transfers	-	19,000	19,000
START Indirect Cost Allocations	54,346	-	54,346
Total START Fund Expenditures	7,041,230	202,924	7,244,154
Capital Outlay	11,365,092	35,000	11,400,092
Transfers Out	-	-	-
Total Capital Projects Fund	11,365,092	35,000	11,400,092
Capital Outlay	150,559	-	150,559
Total 2006 SPET	150,559	-	150,559
Capital Outlay	641,036	1,000	642,036
Total 2010 SPET	641,036	1,000	642,036
Capital Outlay	575,000	10,000	585,000
Total 2014 SPET	575,000	10,000	585,000
Capital Outlay	647,627	-	647,627
Total 2016 SPET	647,627	-	647,627
Water Maintenance & Operation	781,730	-	781,730
Water Wells	286,760	-	286,760
Water Billing & Accounting	168,789	-	168,789
Water Capital Outlay & Improvements	1,341,427	-	1,341,427
Water Loan Expenditures	108,220	-	108,220
Water Transfers Out	491,086	-	491,086
Sewage Plant Operations	874,973	-	874,973
Sewage Maint. & Operations	369,833	-	369,833
Sewage Billing & Accounting	167,982	-	167,982
Sewage Capital Outlay & Improvements	1,854,535	-	1,854,535
Sewage Transfers Out	491,086	-	491,086
Total Enterprise Funds	6,936,421	-	6,936,421
Employee Insurance	2,464,257	-	2,464,257
Total Insurance Fund	2,464,257	-	2,464,257
Fleet Expenditures	2,130,632	-	2,130,632
Total Fleet Management Fund	2,130,632	-	2,130,632
Central Equipment Expenses	514,510	14,000	528,510
Total Central Equipment Fund	514,510	14,000	528,510
IT Services	1,108,852	7,000	1,115,852
Total IT Service Fund	1,108,852	7,000	1,115,852
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	7,659,985	-	7,659,985
Licenses & Permits	1,011,226	-	1,011,226
Intergovernmental Revenue	10,207,406	-	10,207,406
Charges for Services	641,901	5,120	647,021
Fines & Forfeitures	408,226	-	408,226
Miscellaneous Revenue	183,857	-	183,857
Transfers In	1,071,518	-	1,071,518
Total General Fund	21,184,119	5,120	21,189,239
Licenses & Permits	30,000	-	30,000
Miscellaneous Revenue	10,000	-	10,000
Transfers In	285,701	-	285,701
Total Affordable Housing Fund	325,701	-	325,701
Licenses & Permits	1,000	-	1,000
Miscellaneous Revenue	200	-	200
Total Parking Exactions	1,200		1,200
Licenses & Permits	10,000	-	10,000
Miscellaneous Revenue	100	-	100
Total Park Exactions	10,100		10,100

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	280,660	-	280,660
Transfers In	1,250,000	-	1,250,000
Total Employee Housing Fund	1,530,660	-	1,530,660
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	829,638	-	829,638
Miscellaneous Revenue	200	-	200
Total Lodging Tax Fund	829,838	-	829,838
Contributions & Donations	82,200	-	82,200
Total Vertical Harvest Fund	82,200	-	82,200
Contributions & Donations	52,752	-	52,752
Total Snow King Snow Making Fund	52,752	-	52,752
Intergovernmental Revenue	4,960,883	92,070	5,052,953
Charges for Services	1,320,619	-	1,320,619
Miscellaneous Revenue	4,500	-	4,500
Transfers In	346,764	84,150	430,914
Total START Fund Revenues	6,632,766	176,220	6,808,986
Intergovernmental	1,712,712	35,000	1,747,712
Miscellaneous Revenue	142,513	-	142,513
Transfers In	4,506,697	-	4,506,697
Total Capital Projects Fund	6,361,922	35,000	6,396,922
Miscellaneous Revenue	4,000	-	4,000
Total 2006 SPET	4,000	-	4,000
Miscellaneous Revenue	5,000	-	5,000
Total 2010 SPET	5,000	-	5,000
Taxes	-	-	-
Miscellaneous	20,000	-	20,000
Total 2014 SPET	20,000	-	20,000
Taxes	-	-	-
Miscellaneous	1,000	-	1,000
Total 2016 SPET	1,000	-	1,000
Water Intergovernmental	125,000	-	125,000
Water Charges for Services	2,437,476	-	2,437,476
Water Miscellaneous	37,000	-	37,000
Water Transfers In	30,000	-	30,000
Sewage Intergovernmental	125,000	-	125,000
Sewage Charges for Services	2,583,126	-	2,583,126
Sewage Miscellaneous	30,000	-	30,000
Sewage Transfers In	30,000	-	30,000
Total Enterprise Funds	5,397,602	-	5,397,602
Charges for Services	2,550,706	-	2,550,706
Miscellaneous Revenue	10,000	-	10,000
Total Employee Insurance Fund	2,560,706	-	2,560,706
Charges for Services	2,195,107	-	2,195,107
Miscellaneous Revenue	200	-	200
Transfers In	-	-	-
Total Fleet Management Fund	2,195,307	-	2,195,307
Charges for Services	553,700	-	553,700
Miscellaneous Revenue	2,000	-	2,000
Transfers In	120,000	19,000	139,000
Total Central Equipment Fund	675,700	19,000	694,700
Charges for Services	699,806	-	699,806
Miscellaneous Revenue	200	-	200
Transfers In	175,812	-	175,812
Total IT Service Fund	875,818	-	875,818

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(1,067,792)	(79,093)	(1,146,885)
Affordable Housing	40,000	(766,538)	(726,538)
Parking Exactions Fund	(33,800)	-	(33,800)
Park Exactions Fund	10,100	-	10,100
Employee Housing Fund	1,089,920	(6,000)	1,083,920
Vertical Harvest Fund	39,700	-	39,700
Snow Making Fund	200	-	200
Animal Care Fund	200	(5,000)	(4,800)
Lodging Tax Fund	-	(84,150)	(84,150)
Start Fund	(408,464)	(26,704)	(435,168)
Capital Projects	(5,003,170)	-	(5,003,170)
2006 SPET	(146,559)	-	(146,559)
2010 SPET	(636,036)	(1,000)	(637,036)
2014 SPET	(555,000)	(10,000)	(565,000)
2016 SPET	(646,627)	-	(646,627)
Enterprise Funds	(1,538,819)	-	(1,538,819)
Employee Insurance Fund	96,449	-	96,449
Fleet Management Fund	64,675	-	64,675
Central Equipment Fund	161,190	5,000	166,190
IT Services Fund	(233,034)	(7,000)	(240,034)

PASSED, APPROVED, & ADOPTED this 4th day of February , 2019

Town of Jackson

By:

Pete Muldoon
Mayor

ATTEST:

By:

Sandy Birdyshaw
Town Clerk

Exhibit A -Schedule of Increases\Decreases

General Fund Expenditures and Other Uses		
Patrol - Investigations		
Overtime	5,120	Special Events
Police - Patrol		
Salaries and Benefits	47,543	Police Department Overhire approved at December 17, 2018 Council Meeting
Police - Community Service Officer		
Repairs and Maintenance	4,800	Vehicle Buildout approved at July 16, 2018 Council Meeting
Victim Services		
Training, Travel, & Meetings	6,000	Ombudsman Training
Community Promotion		
Promo - Greater Yellowstone Co	1,000	Jackson Hole Energy & Emissions Inventory
Local Promotion	2,000	TravelStory approved at January 22, 2019 Council Meeting
Town-Wide Services		
Public Education	17,750	Plastic Bag Ordinance Outreach and Education
Total General Fund	84,213	
Special Revenue Fund Expenditures and Other Uses		
Affordable Housing Fund		
Housing Supply Plan	766,538	JTCHA 440 West Kelly Ave - 45% Town Match
Employee Housing Fund		
R&M - 145 E Pearl Housing	6,000	Si Ferrin Building Entrance Repair
Animal Care Fund		
Cat Kennels	5,000	Old Bills Donation - Restricted for Cat Kennels
START Operations		
Salaries and Benefits	60,825	Additional START Supervisor approved at December 17, 2018 Council Meeting
Salaries and Benefits	32,775	Additional Teton Valley Line approved at November 5, 2018 Council Meeting
Repairs and Maintenance	19,524	Additional Teton Valley Line approved at November 5, 2018 Council Meeting
Petroleum	8,400	Additional Teton Valley Line approved at November 5, 2018 Council Meeting
Bus Leases	62,400	START Bus Leases approved at December 17, 2018 Council Meeting
START Transfers Out		
Transfer to Central Equip Fund	19,000	Vehicle Transfers from PD to START
Lodging Tax Fund		
Transfer to Start Bus System	84,150	START Bus Leases - 45% Town Match
Total Special Revenue Fund	1,064,612	
Capital Project Fund Expenditures and Other Uses		
Capital Projects Fund		
Karns Meadow	35,000	Karnes Meadow EA Study, approved June 4, 2018 Council Meeting
2010 SPET Fund		
YTCC Emissions Report	1,000	Jackson Hole Energy & Emissions Inventory
2014 SPET Fund		
North Cache Streetscape Phase II	10,000	Capital Project Budget Rollover from FY2018
Total Capital Projects Fund	46,000	
Internal Service Fund Expenditures and Other Uses		
IT Service Fund		
Contract Maintenance	7,000	Caselle Connect Upgrade
Central Equipment Fund		
Vehicle - Patrol	14,000	FY2018 rollover, build-out of patrol vehicle
Total Internal Service Fund	21,000	
Total Expenditures and Other Uses	1,215,825	

General Fund Revenues and Other Sources	
Police Ser-Special Event/Other	5,120
Total General Fund	5,120

Special Events

Special Revenue Fund	
START Fund	
Transfer In - Town Lodging Tax	84,150
Teton County Grant - Start	92,070
Total Special Revenue Fund	176,220

START Bus Leases - 45% Town Match
START Bus Leases - 55% County Match

Capital Project Revenues and Other Sources	
Capital Projects Fund	
Karns Meadow	35,000
Total Capital Projects Fund	35,000

Offsetting Revenue, Jackson Hole Land Trust

Internal Service Fund Revenues and Other Sources	
Central Equipment Fund	
Transfer from START Fund	19,000
Total Internal Service Fund	19,000

Vehicle Transfers from PD to START

Total Revenues and Other Sources	235,340
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TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

PREPARATION DATE: JANUARY 31, 2019
MEETING DATE: FEBRUARY 4, 2019

SUBMITTING DEPARTMENT: PLANNING
DEPARTMENT DIRECTOR: TYLER SINCLAIR
PRESENTER: PAUL ANTHONY

SUBJECT: **FIRST READING OF ORDINANCES A THROUGH S:** ORDINANCES AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND SECTIONS 2.2.1.C, 2.2.2.B.1, 2.2.2.B.3, 2.2.3.B.1, 2.2.B.3, 2.2.4.B.1, 2.2.4.B. 3, 2.2.5.B.1, 2.2.5.B.2, 2.2.5.B.3, 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, 2.2.7.D.1, 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, 2.2.8.C.1, 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, 2.2.9.E.1, 2.2.10.B.5, 2.2.10.C.1, 2.2.11.B.5, 2.2.11.C.1, 2.2.12.B.5, 2.2.12.B.8, 2.2.12.C.1, 2.2.13.B.5, 2.2.13.B.10, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b, 2.2.14.B.1, 2.2.14.B.5, 5.7.1.D.4, 5.7.1.D.5.a, 6.1.1.F, 7.2.2.A.6.c, 7.6.3.G.2, 7.6.3.H.1, 8.10.8.D, 9.4.6.D.1 and 9.4.8.E 4.4 TO CLARIFY AND CORRECT VARIOUS SECTIONS OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS PER APPROVAL OF P18-314 AND PROVIDING FOR AN EFFECTIVE DATE.

APPLICANT: TOWN OF JACKSON

REQUESTED ACTION

1. FIRST READING OF ORDINANCE A TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 2.2.1.C OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE REQUIREMENTS FOR PEDESTRIAN FRONTAGES, AND PROVIDING FOR AN EFFECTIVE DATE.
2. FIRST READING OF ORDINANCE B TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.2.B.1 AND 2.2.2.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 1 (NL-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.
3. FIRST READING OF ORDINANCE C TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS OF THE TOWN OF JACKSON TO AMEND SECTIONS 2.2.3.B.1 AND 2.2.3.B.3 TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 2 (NL-2) ZONE RELATED TO SITE

DEVELOPMENT SETBACKS AND HEIGHT IN THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS, AND PROVIDING FOR AN EFFECTIVE DATE.

4. FIRST READING OF ORDINANCE D TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS OF THE TOWN OF JACKSON TO AMEND SECTIONS 2.2.4.B.1 AND 2.2.4.B.3 TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 3 (NL-3) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT IN THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS, AND PROVIDING FOR AN EFFECTIVE DATE.
5. FIRST READING OF ORDINANCE E TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.5.B.1, 2.2.5.B.2, AND 2.2.5.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONSTO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 4 (NL-4) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS STANDARDS, AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.
6. FIRST READING OF ORDINANCE F TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, AND 2.2.6.E.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 5 (NL-5) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, HEIGHT, ACCESSORY RESIDENTIAL UNITS, AND APARTMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.
7. FIRST READING OF ORDINANCE G TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, AND 2.2.7.D.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 1 (NM-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, FLOOR AREA RATIO, DENSITY, AND SUBDIVISION, AND PROVIDING FOR AN EFFECTIVE DATE.
8. FIRST READING OF ORDINANCE H TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, AND 2.2.8.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 2 (NM-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.
9. FIRST READING OF ORDINANCE I TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, AND 2.2.9.E.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD HIGH DENSITY - 1 (NH-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

10. FIRST READING OF ORDINANCE J TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.10.B.5 AND 2.2.10.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE DOWNTOWN CORE (DC) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.
11. FIRST READING OF ORDINANCE K TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.11.B.5 AND 2.2.11.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 1 (CR-1) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.
12. FIRST READING OF ORDINANCE L TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.12.B.5 AND 2.2.12.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 2 (CR-2) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.
13. FIRST READING OF ORDINANCE M TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b AND 6.1.1.F OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 3 (CR-3) ZONE RELATED TO EXTERIOR LIGHTING, DEVELOPMENT THRESHOLDS, DRIVE-IN FACILITY, AFFORDABLE WORKFORCE HOUSING, AND ALLOWED USES, AND PROVIDING FOR AN EFFECTIVE DATE.
14. FIRST READING OF ORDINANCE N TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.14.B.1 AND 2.2.14.B.5 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE OFFICE RESIDENTIAL (OR) ZONE RELATED TO FENCING AND EXTERIOR LIGHTING, AND PROVIDING FOR AN EFFECTIVE DATE.
15. FIRST READING OF ORDINANCE O TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS OF THE TOWN OF JACKSON TO AMEND SECTIONS 5.7.1.D.4 AND 5.7.1.D.5 TO CLARIFY AND CORRECT REQUIREMENTS FOR GRADING PERMITS IN THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS, AND PROVIDING FOR AN EFFECTIVE DATE.
16. FIRST READING OF ORDINANCE P TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 7.2.2.A.6.c OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE WARRANTY PERIOD FOR SUBDIVISION IMPROVEMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

17. FIRST READING OF ORDINANCE Q TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 7.6.3.G.2 AND 7.6.3.H.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY STANDARDS FOR PRIVATE ROADS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.
18. FIRST READING OF ORDINANCE R TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 8.10.8.D OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE QUALIFICATIONS FOR A HEARING OFFICER, AND PROVIDING FOR AN EFFECTIVE DATE.
19. FIRST READING OF ORDINANCE S TO AMEND AND REENACT SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 9.4.6.D.1 AND 9.4.8.E OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND SECTIONS 9.4.6.D.1, AND 9.4.8.E TO CLARIFY MEASUREMENT OF LANDSCAPE SURFACE RATIO AND STREET SETBACKS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

PRIOR TOWN COUNCIL ACTION

The Town Council approved application P18-314 on January 7, 2019 to amend various sections of the Land Development Regulations (LDRs), pursuant to Sec. 8.7.1, to address a variety of code requirements to clarify and correct provision within the LDRs. Both the Planning Director and Planning Commission recommended approval of the amendments.

LOCATION

The amendments would apply Town-wide.

STAFF ANALYSIS

With the recent adoption of the Districts 3 – 6 LDR update in July, 2018, a large number of new zone districts were adopted and many sections of the LDRs were changed. It is common in such large update efforts that certain new standards or provisions need to be clarified or fixed based on staff's experience in reviewing and applying the new standards to new projects. There are also cases where newly adopted standards are inadvertently inconsistent with existing standards in other parts of the LDRs that should be resolved.

The provisions in this LDR cleanup are intended to be "quick fixes," meaning that they are intended to be simple and straight-forward changes to targeted areas of the LDRs. None of the proposed changes should involve policy-level considerations as they are more technical in nature.

LEGAL REVIEW

Complete.

FINDINGS FOR APPROVAL

Below are the findings approved by the Town Council on January 7, 2019, for the amendments to the text of the LDRs:

Pursuant to Section 8.7.1.C of the Town of Jackson Land Development Regulations, the advisability of amending the text of these LDRs is a matter committed to the legislative discretion of the Town Council and is not controlled by any one factor. In deciding to adopt or deny a proposed LDR text amendment the Town Council shall consider factors including, but not limited to, the extent to which the proposed amendment:

1. *Is consistent with the purposes and organization of the LDRs;*

Complies. The purpose of the LDRs is to predictably implement the Comprehensive Plan. The proposed amendment clarifies and corrects portions of the LDRs in order to allow staff and the public to better understand the development standards and procedures and to increase the efficiency and fairness in the application of the LDRs.

2. *Improves the consistency of the LDRs with other provisions of the LDRs;*

Complies. The proposed amendment clarifies and corrects portions of the LDRs in order to resolve inconsistent text in different parts of the LDRs.

3. *Provides flexibility for landowners within standards that clearly define desired character;*

Complies. The proposed amendment clarifies and corrects portions of the LDRs in order to provide greater flexibility and more development options, in certain cases, for landowners.

4. *Is necessary to address changing conditions, public necessity, and/or state or federal legislation;*

Complies. The proposed amendment clarifies and corrects portions of the LDRs in order respond to the recent adoption of the Districts 3 – 6 LDR update.

5. *Improves implementation of the Comprehensive Plan; and*

Complies. The proposed amendment improves the implementation of the Comprehensive Plan by increasing the predictability and efficiency of the LDRs.

6. *Is consistent with other adopted Town Ordinances.*

Complies. The proposed amendment does not conflict with any other Town Ordinances.

ATTACHMENTS

Ordinances A to S

RECOMMENDATIONS/ CONDITIONS OF APPROVAL

Staff recommends moving to approve the ordinances as presented.

SUGGESTED MOTIONS

I move to approve Ordinance A on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Section 2.2.1.C of The Town of Jackson Land Development Regulations to clarify the requirements for pedestrian frontages.

I move to approve Ordinance B on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 as Amended (Part) and Sections 2.2.2.B.1 and 2.2.2.B.3 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Low Density - 1 (NL-1) Zone related to site development setbacks and height.

I move to approve Ordinance C on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part), and Sections 2.2.3.B.1 and 2.2.3.B.3 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Low Density - 2 (NL-2) Zone related to site development setbacks and height.

I move to approve Ordinance D on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part), and Sections 2.2.4.B.1 and 2.2.4.B.3 of the Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Low Density - 3 (NL-3) Zone related to site development setbacks and height.

I move to approve Ordinance E on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.5.B.1, 2.2.5.B.2, and 2.2.5.B.3 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Low Density - 4 (NL-4) Zone related to site development setbacks, vehicle access standards, and height.

I move to approve Ordinance F on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, and 2.2.6.E.2 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Low Density - 5 (NL-5) Zone related to site development setbacks, height, accessory residential units.

I move to approve Ordinance G on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, and 2.2.7.D.1 of the Town Of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Medium Density - 1 (NM-1) Zone related to site development setbacks, vehicle access, height, floor area ratio, density, and subdivision.

I move to approve Ordinance H on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, and 2.2.8.C.1 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood Medium Density - 2 (NM-2) Zone related to site development setbacks, vehicle access, height, development thresholds, and density.

I move to approve Ordinance I on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, and 2.2.9.E.1 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Neighborhood High Density - 1 (NH-1) Zone related to site development setbacks, vehicle access, height, development thresholds, and density.

I move to approve Ordinance J on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.10.B.5 and 2.2.10.C.1 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Downtown Core (DC) Zone related to exterior lighting and parking standards.

I move to approve Ordinance K on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.11.B.5 and 2.2.11.C.1 of the Town of Jackson Land

Development Regulations to clarify and correct requirements in the Commercial Residential - 1 (CR-1) Zone related to exterior lighting and parking standards.

I move to approve Ordinance L on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.12.B.5 and 2.2.12.C.1 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Commercial Residential - 2 (CR-2) Zone related to exterior lighting and parking standards.

I move to approve Ordinance M on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.A.iii, 2.2.13.E.4.B and 6.1.1.F of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Commercial Residential - 3 (CR-3) Zone related to exterior lighting, development thresholds, drive-in facility, affordable workforce housing, and allowed uses.

I move to approve Ordinance N on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) And Sections 2.2.14.B.1 and 2.2.14.B.5 of the Town of Jackson Land Development Regulations to clarify and correct requirements in the Office Residential (OR) Zone related to fencing and exterior lighting.

I move to approve Ordinance O on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part), and Sections 5.7.1.D.4 and 5.7.1.D.5 of the Jackson Land Development Regulations to clarify and correct requirements for grading permits.

I move to approve Ordinance P on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Section 7.2.2.A.6.C of the Town of Jackson Land Development Regulations to change the warranty period for subdivision improvements.

I move to approve Ordinance Q on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Sections 7.6.3.G.2 and 7.6.3.H.1 of The Town of the Jackson Land Development Regulations to clarify standards for private roads in the Town of Jackson.

I move to approve Ordinance R on first reading to amend and reenact Section II of Town of Jackson Ordinance No. 1074 As Amended (Part) and Section 8.10.8.D of the Town of Jackson Land Development Regulations to clarify the qualifications for a hearing officer.

I move to approve Ordinance S on first reading to amend and reenact Section II of Town of Jackson ordinance No. 1074 As Amended (Part) and Sections 9.4.6.D.1 and 9.4.8.E of the Town of Jackson Land Development Regulations to clarify measurement of landscape surface ratio and street setbacks.

ORDINANCE A

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 2.2.1.C OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE REQUIREMENTS FOR PEDESTRAIN FRONTAGES, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Section 2.2.1.C of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.1. Rules Applicable to All Complete Neighborhood Character Zones (P18-314)

C. Pedestrian Frontages

Pedestrian frontages are the spaces that occur on public or private property between the curb and the building, and are required along all primary and secondary public streets. Good pedestrian frontages are essential for fostering mixed-use, walkable, and pedestrian-oriented development. Specific rules for each pedestrian frontage are listed below.

A pedestrian frontage is composed of three parts:

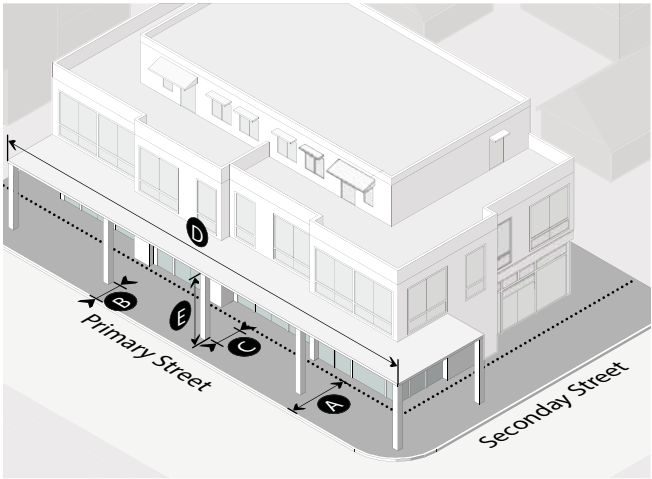
- Furnishing/Planting Area.** The furnishing/planting area is the area between the back of curb and the clear sidewalk. This area provides for columns, required plantings, accessible ramps, signs, fire hydrants, snow storage, parked vehicle overhang or door swing, etc.
- Clear Sidewalk.** The clear sidewalk is the primary pedestrian travelway and shall be clear of any obstacles or protruding objects.
- Building Transition Area.** The remaining space between the clear sidewalk and building facade is a semi-public/private, building transition area that provides room for front door swings, planter boxes, window shopping, outdoor cafe seating, street furniture, public art, etc.

Where private property is used for a furnishing/planting area or a clear sidewalk, an easement may be permanently dedicated to the Town.

See [Sec. 2.2.10.](#) through [Sec. 2.2.14.](#) to determine which pedestrian frontages may be allowed in each zone. The Planning Director will determine the appropriate pedestrian frontage from the options for a zone based on the established pedestrian frontage and desired pedestrian frontage described in the Community Streets Plan.

The Planning Director may establish lesser standards in any pedestrian frontage pursuant to the procedure of [Sec. 8.8.1.](#) in order to achieve consistency between the established pedestrian frontage and the desired pedestrian frontage described in the Community Streets Plan.

1. Covered Walkway



Description

A covered walkway provides visual interest along the street edge, reduces the perceived mass of the building facade, and provides shelter from the rain, snow, and sun throughout the year. A covered walkway also reduces winter maintenance and improves pedestrian safety. A covered walkway is supported by posts or columns, or cantilevered from the building facade.

Pedestrian Frontage Dimensions

Total width from back of curb (min)	13'	A
Furnishing/planting area (min-max)	18" - 3'	B
Clear sidewalk width (min)	8'	C

Additional Specifications

Gallery must be contiguous and extend for at least 75% of the street facade width		D
Clear height above sidewalk (min)	9'	E

The furnishing/planting area shall be hardscape other than slab concrete (e.g. pavers, bricks)

The building transition area shall be hardscape



Covered Walkway

2. Trees in Grates



Description		
Trees in grates provide a moderate amount of landscaping to screen buildings and provide shade, while remaining easy to maintain.		
Pedestrian Frontage Dimensions		
Total width from back of curb (min)	13.5'	A
Furnishing/planting area (min)	5'	B
Clear sidewalk width (min)	6'	C
Additional Specifications		
Planting type	Tree grate	D
Tree spacing (on center)	30' to 40'	E
The furnishing/planting area that is not tree grates shall be hardscape other than slab concrete (e.g. pavers, bricks)		



Trees in Grates

3. Trees in Lawn



Description		
Trees in lawn provide a continuous landscape buffer that separates pedestrians from traffic with planted trees that also screen buildings and provide shade.		
Pedestrian Frontage Dimensions		
Total width from back of curb (min)	13.5'	A
Furnishing/planting area (min)	5'	B
Clear sidewalk width (min)	6'	C
Additional Specifications		
Planting type	Tree lawn	D
Tree spacing (on center)	30' to 40'	E



Trees in Lawn

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE B

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.2.B.1 AND 2.2.2.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 1 (NL-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

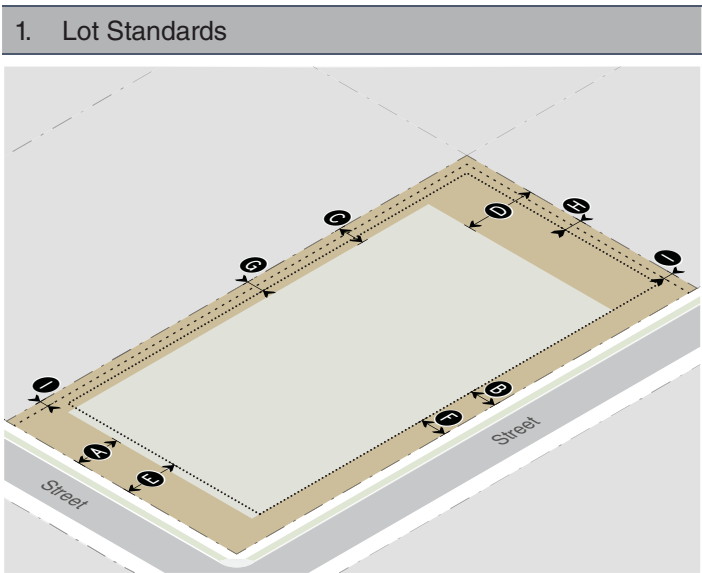
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Sections 2.2.2.B.1 and 2.2.2.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.2. NL-1: Neighborhood Low Density-1 (P18-314)

B. Physical Development



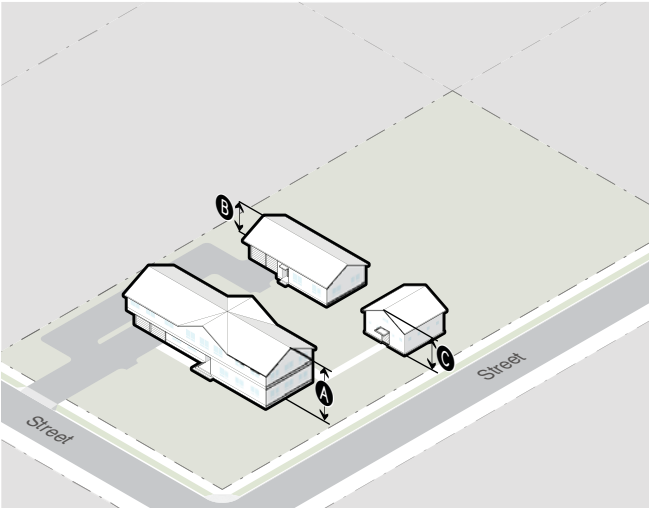
Primary Building Setbacks (Sec. 9.4.8.)		
Primary street (min)	25'	A
Secondary street (min)	15'	B
Side interior (min)	15'	C
Rear (min)	40'	D
Accessory Structure Setbacks (Sec. 9.4.8.)		
Primary street (min)	30'	E
Secondary street (min)	15'	F
Side interior/rear (min)	10'	G
Rear (min)	10'	H

Site Development Setbacks

All site development, excluding driveways, sidewalks, or parking.

Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	1
Landscaping (Div. 5.5.)		
Landscape surface ratio (min)	.60	
Plant units (min)		
Residential	1 per lot	
Nonresidential	1 per 1,000 sf of landscape area	
Parking lot (all uses)	1 per 12 parking spaces	

3. Bulk & Mass Standards



Design Guidelines (Div. 5.8.)

The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.

Primary Building Height (Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26' A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28' A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30' A
Accessory Structure Height (Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26' B
All other accessory structures (max)	14' C
Scale of Development (Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40
Individual building (max gross floor area)	10,000 sf

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE C

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.3.B.1 AND 2.2.3.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 2 (NL-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

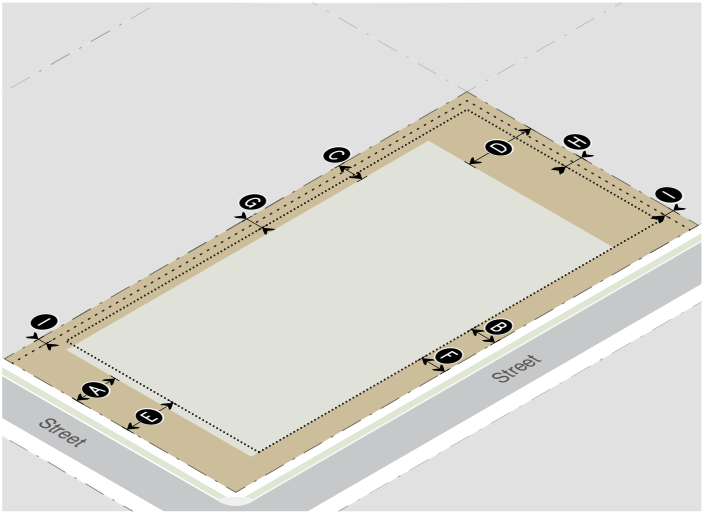
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.3.B.1 AND 2.2.3.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.3. NL-2: Neighborhood Low Density-2 (P18-314)

B. Physical Development

1. Lot Standards

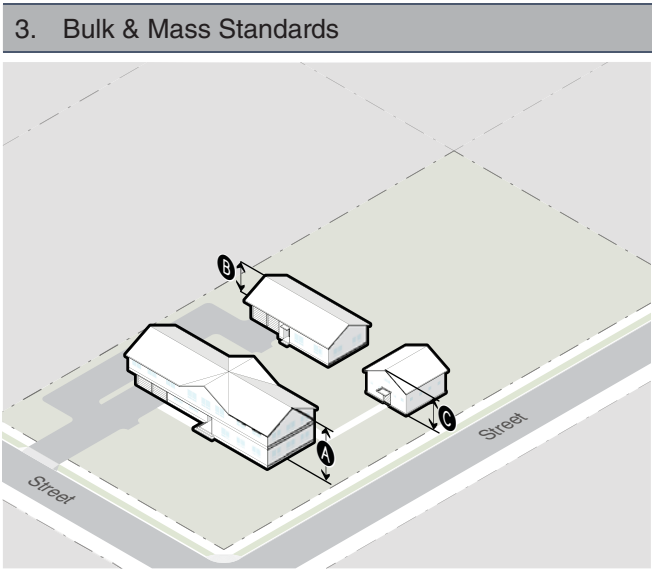


Primary Building Setbacks	(Sec. 9.4.8.)
Primary street (min)	25' A
Secondary street (min)	15' B
Side interior (min)	15' C
Rear (min)	25' D
Accessory Structure Setbacks	(Sec. 9.4.8.)
Primary street (min)	30' E
Secondary street (min)	15' F
Side interior/rear (min)	10' G
Rear (min)	10' H

Site Development Setbacks

All site development, excluding driveways, sidewalks, or parking.

Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	1
Landscaping (Div. 5.5.)		
Landscape surface ratio (min)	.60	
Plant units (min)		
Residential	1 per lot	
Nonresidential	1 per 1,000 sf of landscape area	
Parking lot (all uses)	1 per 12 parking spaces	



Design Guidelines	(Div. 5.8.)
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.	
Primary Building Height	(Sec. 9.4.9.)
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26' A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28' A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30' A
Accessory Structure Height	(Sec. 9.4.9.)
Accessory residential unit (max)	2 stories, not to exceed 26' B
All other accessory structures (max)	14' C
Scale of Development	(Sec. 9.4.13.)
Floor area ratio (FAR max)	.40
Individual Building (max gross floor area)	10,000 sf

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE D

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), AND SECTIONS 2.2.4.B.1 AND 2.2.4.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 3 (NL-3) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT , AND PROVIDING FOR AN EFFECTIVE DATE.

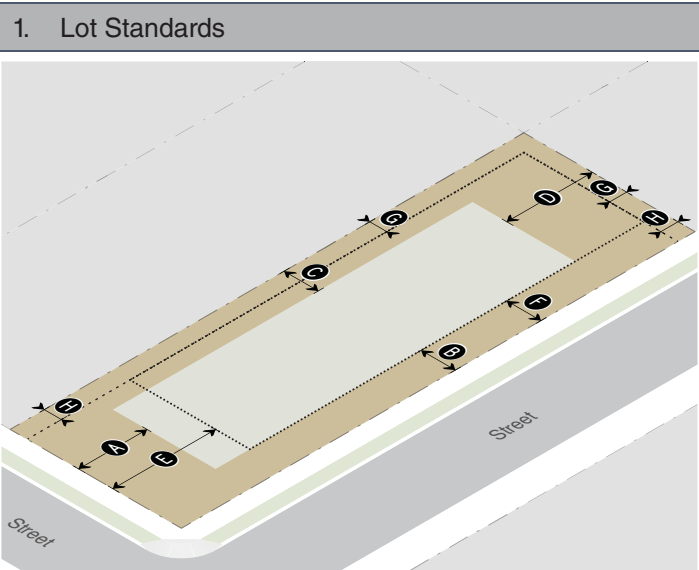
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.4.B.1 AND 2.2.4.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.4. NL-3: Neighborhood Low Density-3 (P18-314)

B. Physical Development



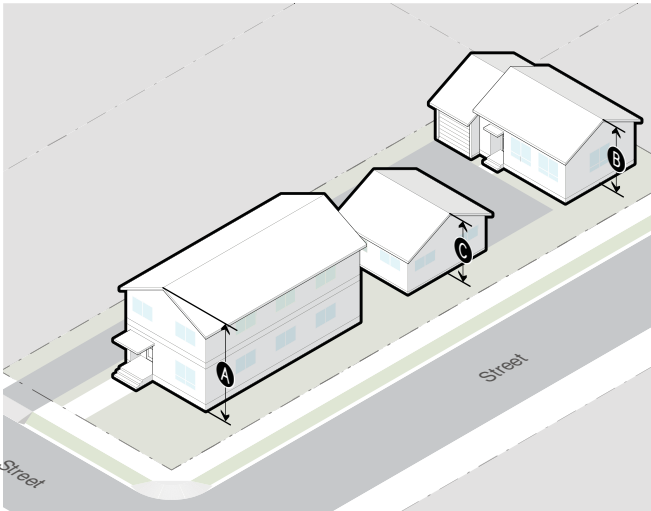
Primary Building Setbacks (Sec. 9.4.8.)		
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	10'	C
Rear (min)	25'	D
Accessory Structure Setbacks (Sec. 9.4.8.)		
Primary street (min)	30'	E
Secondary street (min)	10'	F
Side interior/rear (min)		G
>14 feet in height	10'	
≤14 feet in height	5'	
Second floor deck	10'	

Site Development Setbacks

All site development, excluding driveways, sidewalks, or parking.

Primary/secondary street (min)	Same as primary building
Side interior/rear (min)	5' H
Landscaping (Div. 5.5.)	
Landscape surface ratio (min)	.45
Plant units (min)	1 per lot

3. Bulk & Mass Standards



Design Guidelines(Div. 5.8.)

The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.

Primary Building Height(Sec. 9.4.9.)

Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26'	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28'	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30'	A

Accessory Structure Height(Sec. 9.4.9.)

Accessory residential unit (max)	2 stories, not to exceed 26'	B
All other accessory structures (max)	14'	C

Scale of Development(Sec. 9.4.13.)

Floor area ratio (FAR max)	.40
Individual Building (max gross floor area)	n/a

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE E

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.5.B.1, 2.2.5.B.2, AND 2.2.5.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONSTO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 4 (NL-4) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS STANDARDS, AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

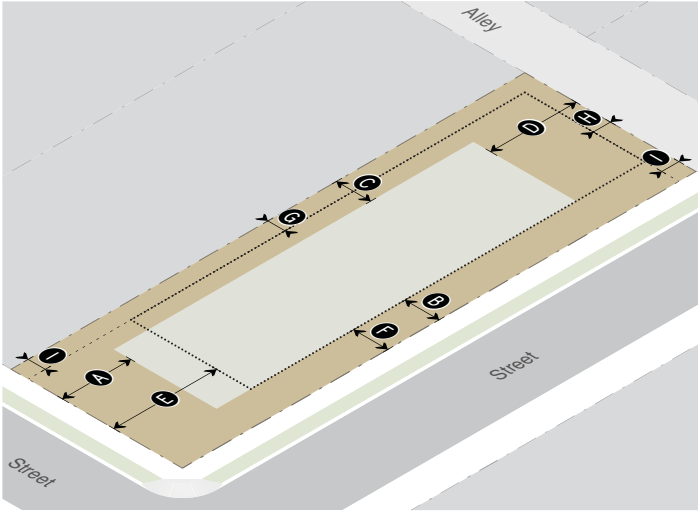
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.5.B.1, 2.2.5.B.2 and 2.2.5.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.5. NL-4: Neighborhood Low Density-4 (P18-314)

B. Physical Development

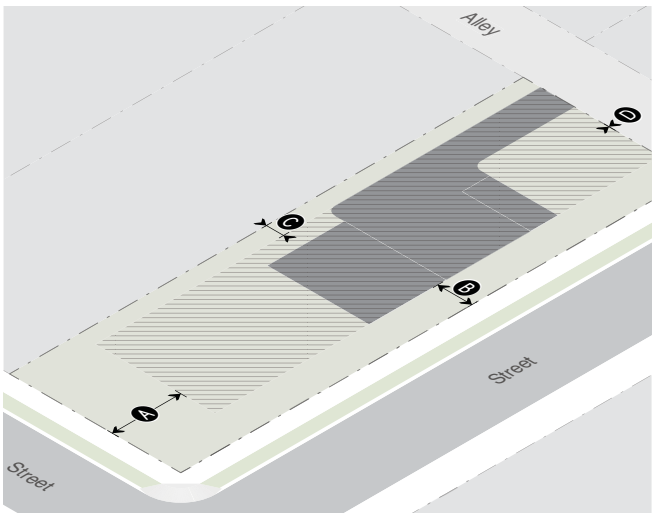
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)
Primary street (min)	20' A
Secondary street (min)	10' B
Side interior (min)	10' C
Rear (min)	25' D
Accessory Structure Setbacks	(Sec. 9.4.8.)
Primary street (min)	30' E
Secondary street (min)	10' F
Side interior/rear (min)	G H
> 14 feet in height	10'
≤ 14 feet in height	5'
Second floor deck	10'

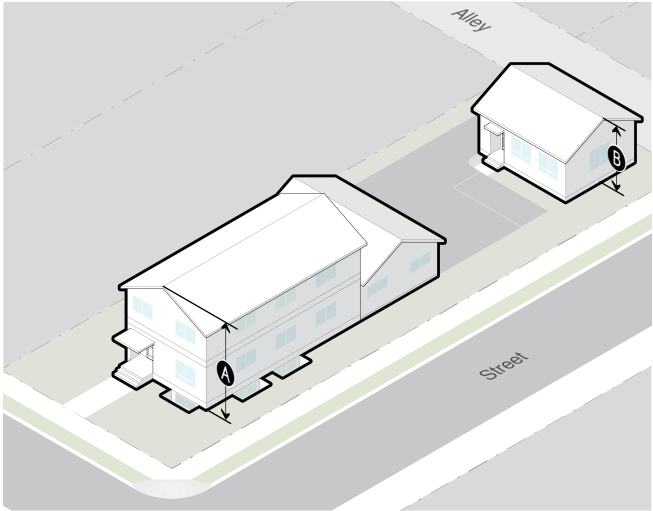
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	1
Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	.45	
Plant units (min)	1 per lot	

2. Vehicle Access Standards



Access		
Primary street	Allowed	
Secondary street	Allowed	
Alley	Allowed	
Curb-cut width (max)	20' or 40% of lot frontage, whichever is less	A
Driveway width in primary/secondary street setback (max)	20'	B
Parking Setbacks		
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	5'	C
Rear (min)	5'	
Rear alley (min)	2'	D
* Excludes 20' max driveway allowed in primary/secondary street setback		

3. Bulk & Mass Standards



Design Guidelines (Div. 5.8.)

The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.

Primary Building Height (Sec. 9.4.9.)	
Height (max): roof pitch $\leq 3/12$	2 stories, not to exceed 26' A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28' A
Height (max): roof pitch $\geq 6/12$	2 stories, not to exceed 30' A
Accessory Structure Height (Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26' B
All other accessory structures (max)	14'
Scale of Development (Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40
Individual Building (max gross floor area)	n/a

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE F

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, AND 2.2.6.E.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 5 (NL-5) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, HEIGHT, ACCESSORY RESIDENTIAL UNITS, AND APARTMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

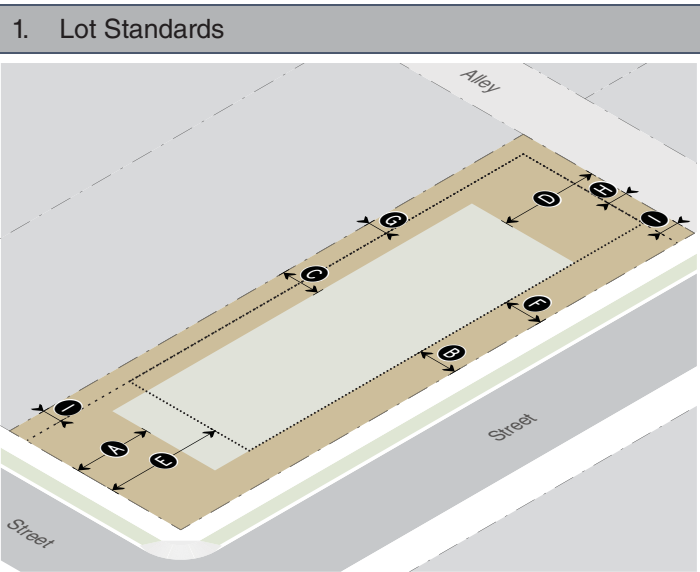
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, and 2.2.6.E.2 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

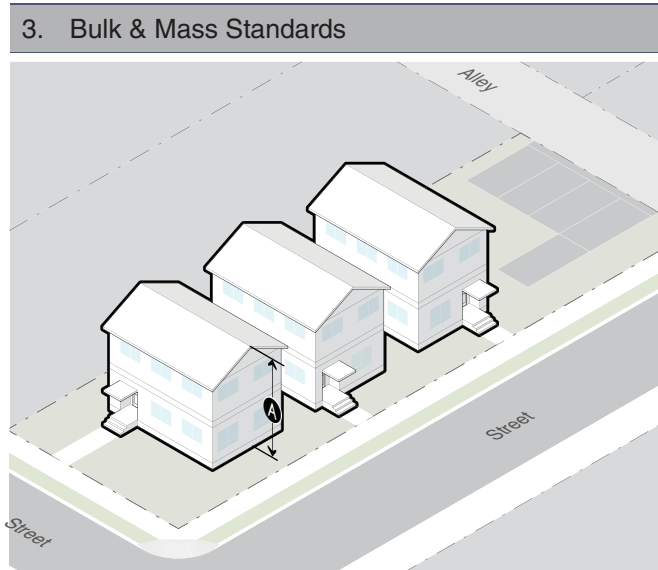
Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.6. NL-5: Neighborhood Low Density-5 (P18-314)

B. Physical Development



Primary Building Setbacks (Sec. 9.4.8.)		
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	10'	B
Rear (min)	10'	D
Accessory Structure Setbacks (Sec. 9.4.8.)		
Primary street (min)	30'	E
Secondary street (min)	10'	F
Side interior (min)	5'	G
Rear (min)	5'	H
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	I

Landscaping (Div. 5.5.)	
Landscape surface ratio (min)	
1 unit	.45
2 units	.35
3 units	.30
All other allowed uses	.45
Plant units (min)	
Residential	1 per lot
Nonresidential	1 per 1,000 sf of landscape area
Parking Lot (all uses)	1 per 12 parking spaces



Design Guidelines (Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.	
Primary Building Height (Sec. 9.4.9.)	
Height (max): roof pitch $\leq 3/12$	2 stories, not to exceed 26' A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28' A
Height (max): roof pitch $\geq 6/12$	2 stories, not to exceed 30' A
Accessory Structure Height (Sec. 9.4.9.)	
All other accessory structures (max)	14'
Scale of Development (Sec. 9.4.13.)	
Floor area ratio (FAR max)	
1 unit	.30
2 units	.35
3 units	.40
All other allowed uses	.40
Individual Building (max gross floor area)	10,000 sf

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Open Space					
Agriculture (6.1.3.B.)	B	n/a	n/a	n/a	exempt
Residential					
Detached Single-Family Unit (6.1.4.B.) (E.1.)	Y	E.	8,000 sf habitable-excluding basement	2/DU	$0.000017(sf) + (Exp(-15.49 + 1.59 \cdot \ln(sf)))/2.176$
Apartment (6.1.4.D.) (E.2.)	B	E.		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Institutional					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	1/employee + 1 per stored vehicle	0.000246 * sf
Accessory Uses					
Accessory Residential Unit (Sec. 6.1.11) (E.1) (E.2)	B	2 units per lot	E.1	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Home Daycare Center (6.1.11.G.)	C	n/a	n/a	1/employee + 2 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.),

E. Additional Zone-specific Standards

The following standards apply in addition to all other standards applicable in the NL-5 zone.

1. **Single-Family Detached, Apartment, or ARU.** No more than 3 units of any combination are permitted on the lot.
2. **Apartment and ARU Occupancy.** Occupancy of an apartment or ARU shall be restricted to persons employed within Teton County, in accordance with the Jackson/Teton County Housing Rules and Regulations or the occupants shall be members of the same family occupying the principal dwelling unit, such as parents or adult children, or intermittent, nonpaying guests

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE G

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, AND 2.2.7.D.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 1 (NM-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, FLOOR AREA RATIO, DENSITY, AND SUBDIVISION, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

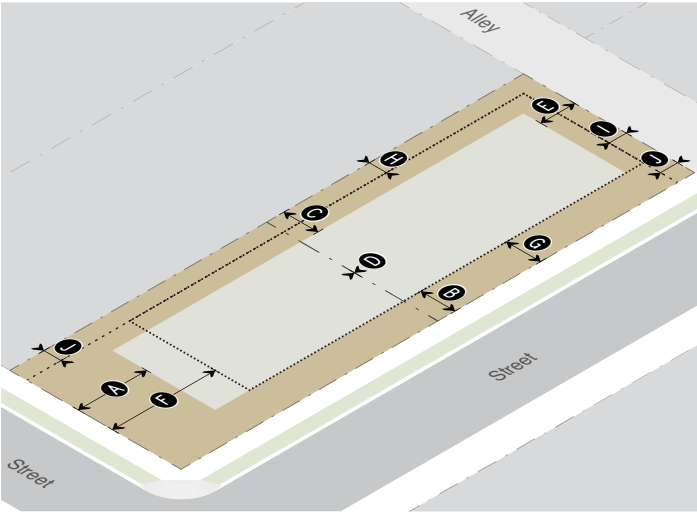
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, and 2.2.7.D.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.7. NM-1: Neighborhood Medium Density-1 (P18-314)

B. Physical Development

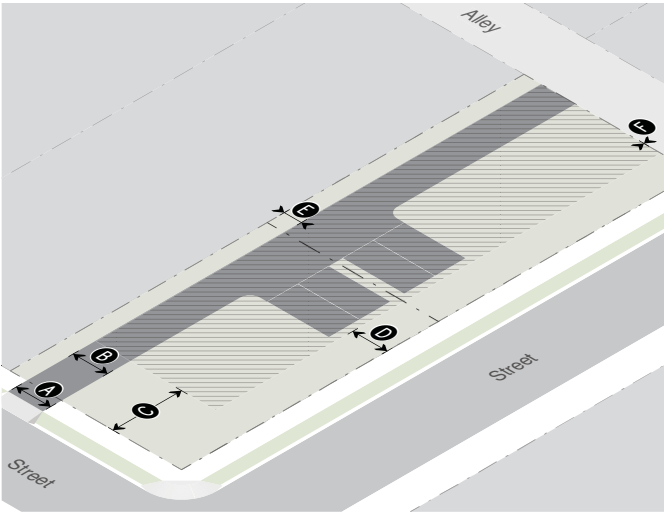
1. Lot Standards



Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	<7,500 sf	≥7,500 sf
Single-family detached	.50	.45
Single-family attached	.50	n/a
Apartment	n/a	.40
LSR decrease for each ARU	.10	.10
All other uses	.50	.45
Plant units (min)	1 per lot	

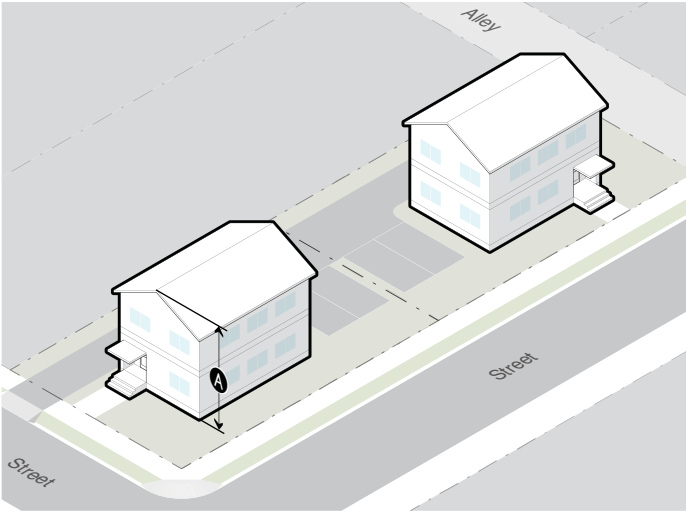
Primary Building Setbacks (Sec. 9.4.8.)		
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	10'	C
Duplex interior (min)	0'	D
Rear (min)	10'	
Rear alley (min)	10'	E
Accessory Structure Setbacks (Sec. 9.4.8.)		
Primary street (min)	30'	F
Secondary street (min)	10'	G
Side interior/rear* (min)		H
>14 feet in height	10'	
≤14 feet in height	5'	
Second floor deck	10'	
Rear alley (min)	10'	I
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	J

2. Vehicle Access Standards



	SFD/SFA Lot width ≤25'	SFD/SFA Lot width >25'	All Other Uses
Access			
Primary street	Allowed	Allowed	Allowed
Secondary street	Allowed	Allowed	Allowed
Alley	Required	Allowed	Allowed
Curb-cut width (max)	Not allowed	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	20' per 100' of lot frontage or 40% of lot frontage, whichever is less A
Driveway width in primary/secondary street setback (max)	Not allowed	20'	20' B
Parking Setbacks			
Primary street (min)	20'*	20'*	20'* C
Secondary street (min)	10'	1	10'* D
Side interior (min)	5'	5'	5' E
Rear (min)	5'	5'	5'
Rear alley (min)	2'	2'	2' F
* Excludes 20' max driveway allowed in primary/secondary street setback			

3. Bulk & Mass Standards



Design Guidelines		(Div. 5.8.)
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height		(Sec. 9.4.9.)
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26'	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28'	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30'	A
Accessory Structure Height		(Sec. 9.4.9.)
Accessory residential unit (max)	2 stories, not to exceed 26'	
All other accessory structures (max)	14'	
Scale of Development		(Sec. 9.4.13.)
Floor area ratio (FAR max)	<7,500 sf ≥7,500 sf	
Single-family detached	.40	.40
Single-family attached	.40	n/a
Townhouse detached	n/a	.40
Apartment		.40
FAR increase for each ARU	.10	.05
All other uses	n/a	.40

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Open Space					
Agriculture (6.1.3.B.)	B	n/a	n/a	n/a	exempt
Residential					
Detached Single-Family Unit (6.1.4.B.)	Y	E.1	8,000 sf habitable-excluding basement	2/DU	$0.000017(sf) + (Exp(-15.49 + 1.59*Ln(sf)))/2.176$
Attached Single-Family Unit (6.1.4.C.)	B	1 unit per lot		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	$0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176$
Apartment (6.1.4.D.) (E.1.)	B	E.1			$0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176$
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	exempt
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	1/employee + 1 per stored vehicle	exempt
Accessory Uses					
Accessory Residential Unit (6.1.11.B.) (E.2.)	B	E.1	(E.2.)	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.)

D. Development Options and Subdivision

1. Development Options and Subdivision		
Option	Lot Size (min)	Standards
Allowed Subdivision Options		
Land Division	3,750 sf	(Sec. 7.2.3.)
Condominium/Townhouse	n/a	(Sec. 7.2.4)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE H

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, AND 2.2.8.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 2 (NM-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

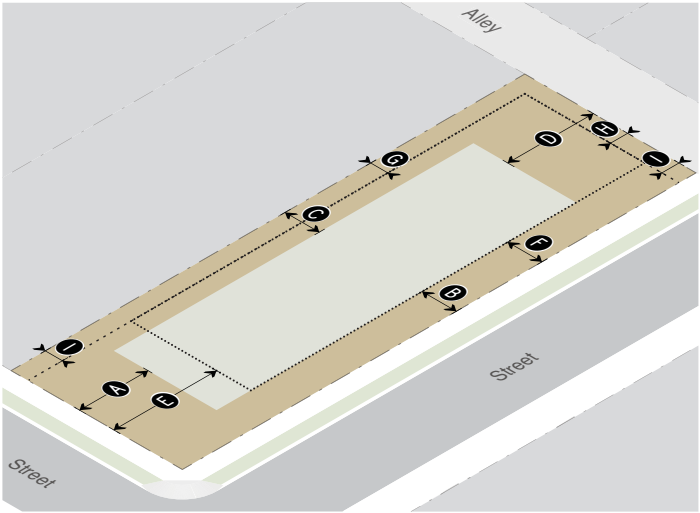
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

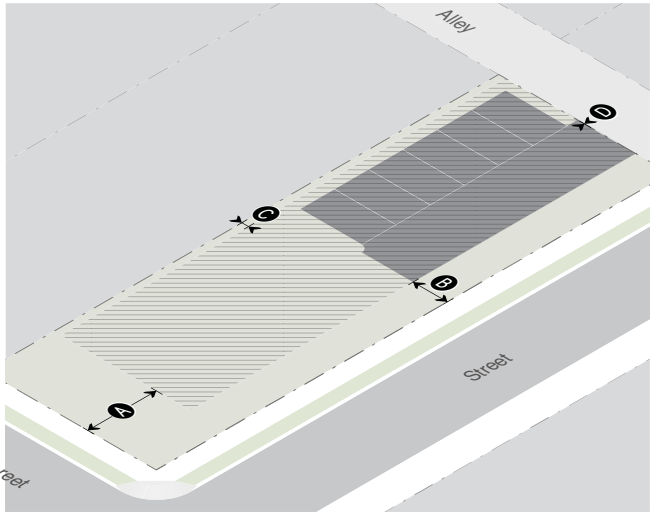
Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, and 2.2.8.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.8. NM-2: Neighborhood Medium Density-2 (P18-314)

B. Physical Development

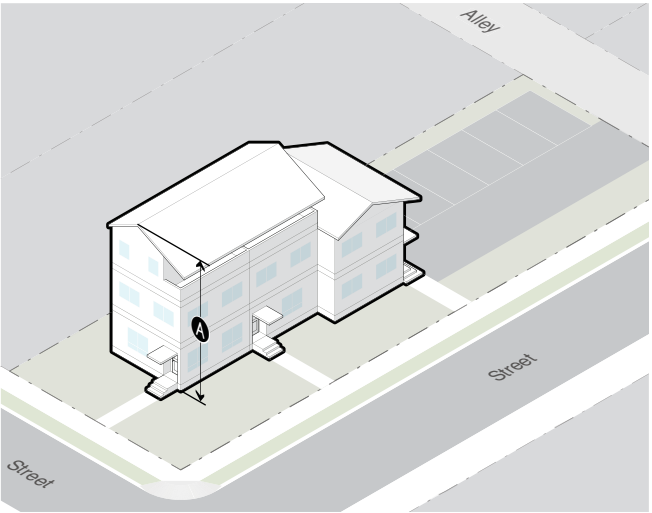
1. Lot Standards			Landscaping	(Div. 5.5.)
			Landscape surface ratio (min)	(9.4.6.D.)
			Single-Family Detached	.45
			Apartments/ Single-Family Attached	.21 & 70% in front 1/3 of lot
			All other allowed uses	.35
			Plant units (min)	
			Single-Family and Duplex	1 per unit
			All other uses	1/1,000 sf of landscape area
			Parking Lot (all uses)	1 per 12 parking spaces
Primary Building Setbacks			(Sec. 9.4.8.)	
Primary street (min)		20'	A	
Secondary street (min)		10'	B	
Side interior (min)		10'	C	
Rear (min)		20'	D	
Accessory Structure Setbacks			(Sec. 9.4.8.)	
Primary street (min)		30'	E	
Secondary street (min)		10'	F	
Side interior (min)		5'	G	
Rear (min)		5'		
Rear alley (min)		10'	H	
Site Development Setbacks				
All site development, excluding driveways, sidewalks, or parking.				
Primary/secondary street (min)		Same as primary building		
Side interior/rear (min)		5'	I	

2. Vehicle Access Standards



Access		
Primary street	Allowed	
Secondary street	Allowed	
Alley	Allowed	
Curb-cut width (max)	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	
Driveway width in primary/secondary street setback (max)	20'	
Parking Setbacks		
Primary street* (min)	20'	A
Secondary street* (min)	20'	B
Side interior (min)	1'	C
Rear (min)	5'	
Rear alley (min)	0'	D
* Excludes 20' max driveway allowed in primary/secondary street setback		

3. Bulk & Mass Standards



Primary Building Height (Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	3 stories, not to exceed 35' A
Height (max): roof pitch 4/12, 5/12	3 stories, not to exceed 37' A
Height (max): roof pitch ≥ 6/12	3 stories, not to exceed 39' A
Accessory Structure Height (Sec. 9.4.9.)	
All accessory structures (max)	14'
Scale of Development (Sec. 9.4.13.)	
Floor area ratio (FAR max)	
Single-Family Detached	.30
All other allowed uses	.40
Deed restricted housing exemption	(Sec. 7.8.3.)
Workforce housing floor area bonus	(Sec. 7.8.4.)
Individual building (max gross floor area)	10,000 sf

10. Required Physical Development Permits						
Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)
Dwelling Unit						
<5 units			X			(Sec. 5.7.1.)
5-15 units		X	X			(Sec. 5.7.1.)
> 15 units	X	X	X			(Sec. 5.7.1.)
Sign					X	(Sec. 5.7.1.)

C. Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential					
Detached Single-Family Unit (6.1.4.B.)	Y	n/a	8,000 sf habitable-excluding basement	2/DU	$0.000017(sf) + (Exp(-15.49 + 1.59*Ln(sf)))/2.176$
Attached Single-Family unit (6.1.4.C.) (E.1.)	B	(E.1.)		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	$0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176$
Apartment (6.1.4.D.) (E.1.)	B	(E.1.)			
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Institutional					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	1/employee + 1 per stored vehicle	0.000246 * sf
Accessory Uses					
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Home Daycare Center (6.1.11.G.)	C	n/a	n/a	1/employee + 2 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE I

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, AND 2.2.9.E.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD HIGH DENSITY - 1 (NH-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

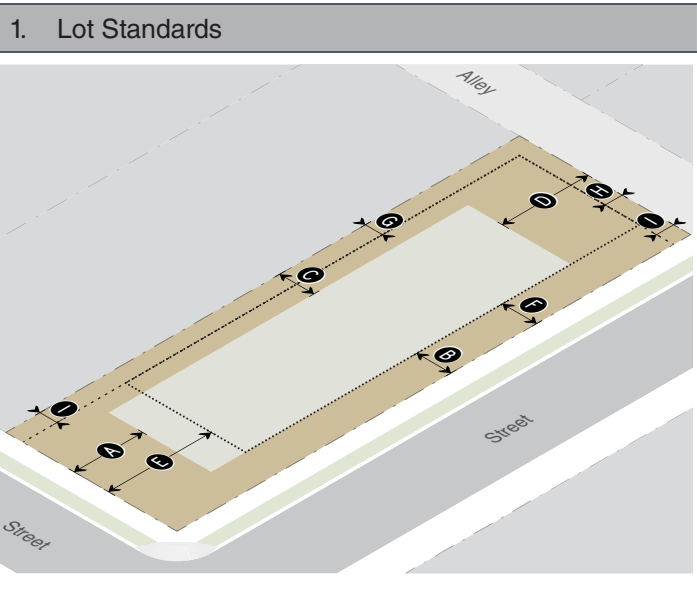
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, and 2.2.9.E.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones
2.2.9. NH-1: Neighborhood High Density 1 (P18-314)

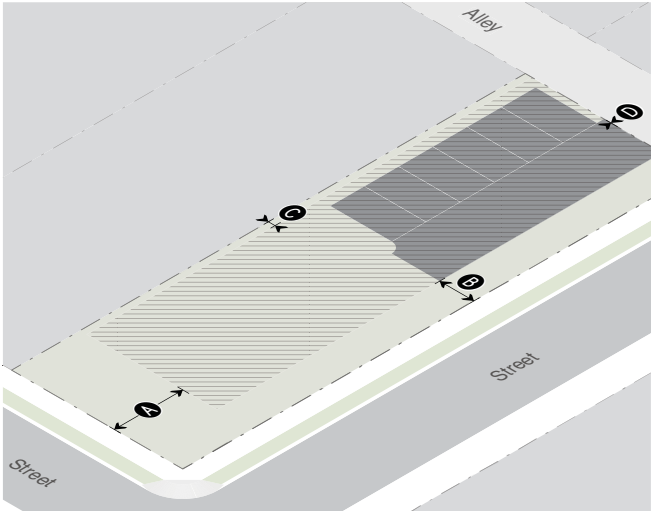
B. Physical Development



Landscaping	(Div. 5.5.)
Landscape surface ratio (min)	(9.4.6.D.)
Apartments/ Single-Family Attached	.21 & 70% in front 1/3 of lot
All other allowed uses	.30
Plant units (min)	
Single-Family and Duplex	1 per unit
All other uses	1/1,000 sf of landscape area
Parking Lot (all uses)	1 per 12 parking spaces

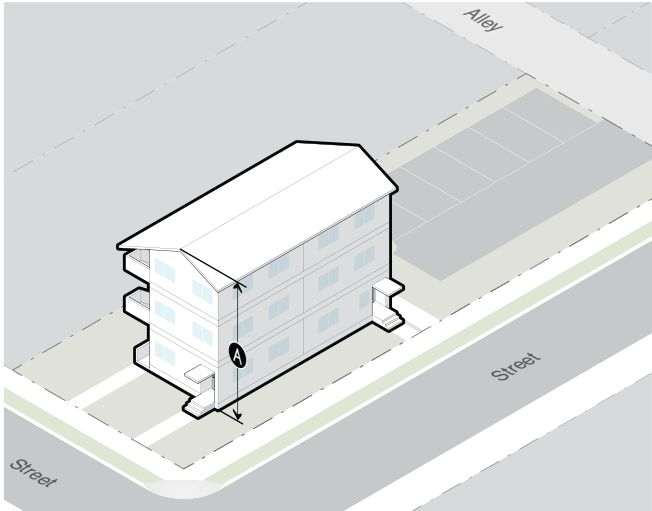
Primary Building Setbacks (Sec. 9.4.8.)		
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	10'	C
Rear (min)	20'	D
Accessory Structure Setbacks (Sec. 9.4.8.)		
Primary street (min)	30'	E
Secondary street (min)	10'	F
Side interior/rear (min)	5'	G
Rear alley (min)	10'	H
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	I

2. Vehicle Access Standards



Access		
Primary street	Allowed	
Secondary street	Allowed	
Alley	Allowed	
Curb-cut width (max)	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	
Driveway width in primary/secondary street setback (max)	20'	
Driveway Setbacks		
Primary street* (min)	20'	A
Secondary street* (min)	10'	B
Side interior (min)	1'	C
Rear (min)	5'	
Rear alley (min)	0'	D
* Excludes 20' max driveway allowed in primary/secondary street setback		

3. Bulk & Mass Standards



Design Guidelines		(Div. 5.8.)
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height		(Sec. 9.4.9.)
Height (max): roof pitch $\leq$ 3/12	3 stories, not to exceed 35'	A
Height (max): roof pitch 4/12, 5/12	3 stories, not to exceed 37'	A
Height (max): roof pitch $\geq$ 6/12	3 stories, not to exceed 39'	A
Accessory Structure Height		(Sec. 9.4.9.)
All accessory structures (max)	14'	
Scale of Development		(Sec. 9.4.13.)
Floor area ratio (FAR max)	.40	
Deed restricted housing exemption	(Sec. 7.8.3.)	
Workforce housing floor area bonus	(Sec. 7.8.4.)	
Individual Building (max gross floor area)	10,000 sf	

10. Required Physical Development Permits						
Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)
Dwelling Unit						
<10 units			X			(Sec. 5.7.1.)
10-20 units		X	X			(Sec. 5.7.1.)
>20 units	X	X	X			(Sec. 5.7.1.)
Sign					X	(Sec. 5.7.1.)

E. Additional Zone-specific Standards

The following standards apply in addition to all other standards applicable in the NH-1 zone.

- Minimum Density.** The minimum density for lots in the NH-1 is 17.425 units per acre NOTE: this requirement is rounded down to the next whole number (e.g., 1.8 units = 1 unit). The following density ranges are provided for general guidance :
 - Lots approximately 5,000 sf or less: One Detached Single-Family Unit;
 - Lots approximately 5,001 - 7,499 sf: Two units (either detached or attached);
 - Lots 7,500 or larger: Three or more units (either detached or attached).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE J

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.10.B.5 AND 2.2.10.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE DOWNTOWN CORE (DC) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.10.B.5 and 2.2.10.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.10. DC: Downtown Core (P18-314)

B. Physical Development

5. Scenic Standards	
Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E. 1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	C	n/a	n/a	0.251/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	1.65/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B	12,500 sf excluding basement storage	n/a	2.25/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	1.5/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/110 sf dining area + 1/60 sf bar area	0.001197*sf
Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/60 sf seating area or independent calculation	0.000431*sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	C	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sf
Utility Facility (6.1.10.C.)		n/a	n/a	0.5/employee + 0.5/stored vehicle	0.000246*sf
Wireless Communications Facilities (6.1.10.D.)				0.5/employee + 0.5/stored vehicle	0.000246*sf
Minor	B	n/a	n/a		
Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.5/employee + 0.5 off-street pick-up/ drop-off	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.5/1,000 sf outdoor display area + 0.5/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	2.5/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.) (LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE K

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.11.B.5 AND 2.2.11.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 1 (CR-1) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.11.B.5 and 2.2.11.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.11. CR-1: Commercial Residential-1 (P18-314)

B. Physical Development

5. Scenic Standards

Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.E.)	C	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	6,000 sf excluding basement storage	n/a	2.47/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B		n/a	3.37/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	2.25/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197*sf

Amusement/Recreation						
Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431*sf	
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation	
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation	
Institutional Uses						
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation	
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation	
Transportation/Infrastructure						
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sf	
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246*sf	
Wireless Communications Facilities (6.1.10.D.)				0.75/employee + 0.75/stored vehicle	0.000246*sf	
Minor	B	n/a	n/a			
Accessory Uses						
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt	
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt	
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off	exempt	
Temporary Uses						
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee	exempt	
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area	exempt	

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)
(LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE L

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.12.B.5 AND 2.2.12.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 2 (CR-2) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.12.B.5 and 2.2.12.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.12. CR-2: Commercial Residential-2 (P18-314)

B. Physical Development

5. Scenic Standards	
Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	C	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	2.47/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B	6,000 sf excluding basement storage	n/a	3.37/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	2.25/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197*sf

Amusement/Recreation

Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431*sف
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sف
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246*sف
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246*sف
Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit ([Sec. 8.4.1.](#)) C = Conditional Use Permit ([Sec. 8.4.2.](#))
(LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE M

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b AND 6.1.1.F OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 3 (CR-3) ZONE RELATED TO EXTERIOR LIGHTING, DEVELOPMENT THRESHOLDS, DRIVE-IN FACILITY, AFFORDABLE WORKFORCE HOUSING, AND ALLOWED USES, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Sections 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b, and 6.1.1.F of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.13. CR-3: Commercial Residential-3 (P18-314)

B. Physical Development

6. Scenic Standards

Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin

9. Physical Development Permits Required							
Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)	Floodplain Permit
Floor Area							
< 9,750 sf			X	X		Sec. 5.7.1.	Sec. 5.4.4.
9,750 sf – 19,500 sf		X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
>19,500 sf	X	X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
> 30,000 sf for onl residential use	optional	X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
Sign					X	Sec. 5.7.1.	Sec. 5.4.4.

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	B	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	2.47/1,000 sf	0.000493 * sf
Retail (6.1.6.C.)	B	50,000 sf excluding basement storage	n/a	3.37/1,000 sf	0.000431 * sf
Service (6.1.6.D.)	B			2.25/1,000 sf	0.000431 * sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197 * sf
Mini-Storage Warehouse (6.1.6.G.)	B	n/a	n/a	1/10 storage units + 1/employee	0.000013 * sf
Heavy Retail/Service (6.1.6.F.)(E.3.)	C	n/a	n/a	1.5/1,000 sf + 2.25 per repair bay + 0.75/wash bay	0.000246 * sf
Nursery (6.1.6.H)	C	n/a	n/a	independent calculation	independent calculation
Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431 * sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Industrial Uses					
Light Industry (6.1.9.B.) (E.3.)	C	n/a	n/a	0.75/1,000sf + 0.75/company vehicle	0.000246 * sf
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246 * sf
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246 * sf

Accessory Uses						
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU		exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a		exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off		exempt
Drive-in Facility (6.1.11.H)	B	n/a	n/a	3 que spaces per service lane		exempt
Temporary Uses						
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee		exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area		exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)

E. Additional Zone-Specific Standards

4. Workforce Housing Incentive for Additional Height. A structure may be 48' in height and four stories provided the following criteria are met.
- a. The following standards apply to the amount of additional floor area achieved through the increase in structure height; however, the actual floor area to which the following standards apply may be distributed throughout the structure.
 - i. It shall be deed restricted workforce, affordable, or employee housing with an occupancy restriction;
 - ii. It may have an employment and/or price restriction.
 - iii. It shall be exempt from the calculation of affordable housing required by Division 6.3 but shall not be used to meet the affordable housing requirement for the project.
 - b. The project shall provide the affordable housing required by Division 6.3 on site.

Article 6. Use Standards Applicable in All Zones | Div. 6.1. Allowed Uses 6.1.1. Use Schedule (P18-314)

F. Use Schedule

The use schedule is established in the following tables.

Use Schedule: Town Character Zones															
USE CATEGORY	Complete Neighborhood Zones													Rural Area Zones	Def/ Stds
Specific Use	NL-1	NL-2	NL-3	NL-4	NL-5	NM-1	NM-2	NH-1	DC	CR-1	CR-2	CR-3	OR	n/a	
Open Space															6.1.2.
Agriculture	B	B					-		--	--	--	--	--	--	6.1.3.B.
Outdoor Recreation	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.3.C.
Residential															6.1.4.
Detached Single-Family Unit	Y	Y			Y ^z	Y	Y	Y	--	--	--	--	--	--	6.1.4.B.
Attached Single-Family Unit	--	--	--	--	--	B	B ^z	B	B					--	6.1.4.C.
Apartment	--	--	--	--	B ^z	B	B ^z	B	B					--	6.1.4.D.
Mobile Home	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.4.E.
Dormitory	--	--	--	--	C	C	B	C	C			B	C	--	6.1.4.F.
Group Home	C ^z	C ^z	--	--	C	C	B	C	C					--	6.1.4.G.
Lodging															6.1.5.
Conventional Lodging	--	--	--	--	--	--	--	--	B(LO)	B(LO)	B(LO)	--	--	--	6.1.5.B.
Short-Term Rental Unit	--	--	--	--	--	--	--	--	B(LO)	B(LO)	B(LO)	--	--	--	6.1.5.C.
Commercial															6.1.6.
Office	--	--	--	--	--	--	--	--	B	B				--	6.1.6.B.
Retail	--	--	--	--	--	--	--	--	B	B			B ^z	--	6.1.6.C.
Service	--	--	--	--	--	--	--	--	B	B			B ^z	--	6.1.6.D.
Restaurant/Bar	--	--	--	--	--	--	--	--	B	B			-	--	6.1.6.E.
Heavy Retail/Service	--	--	--	--	--	--	--	--	--	--	--	CB ^z	--	--	6.1.6.F.
Mini-Storage Ware-house	--	--	--	--	--	--	--	--	--	--	--	B	--	--	6.1.6.G.
Nursery	--	--	--	--	--	--	--	--	--	--	--	C	--	--	6.1.6.H.
Amusement/Recreation															6.1.7.
Amusement	--	--	--	--	--	--	--	--	B	B			-	--	6.1.7.B.
Developed Recreation	--	--	--	--	--	--	--	--	B	B			-	--	6.1.7.D.
Outfitter/Tour Operator	--	--	--	--	--	--	--	--	C	B	B	B	--	--	6.1.7.E.
Adult Entertainment Business	--	--	--	--	--	--	--	--	--	--	--		--	--	6.1.7.F.
Institutional															6.1.8.
Assembly	C	C	--	--	C	--	C	C						--	6.1.8.B.
Daycare/Education	--	--	--	--	--	--	--	--	B	B				--	6.1.8.C.

Y = Use allowed, no use permit required (LO) = Only allowed in Lodging Overlay -- = Use not allowed
B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required
^z = Use subject to zone specific standards

Use Schedule: Town Character Zones															
USE CATEGORY	Complete Neighborhood Zones													Rural Area Zones	Def/ Stds
Specific Use	NL-1	NL-2	NL-3	NL-4	NL-5	NM-1	NM-2	NH-1	DC	CR-1	CR-2	CR-3	OR	n/a	
Industrial															6.1.9.
Light Industry	--	--	--	--	--	--	--	--	--	--	--	B ^z	--	--	6.1.9.B.
Heavy Industry	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.9.C.
Disposal	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.9.D.
Transportation/Infrastructure															6.1.10.
Parking	--	--	--	--	--	--	--	--	C	C			--	--	6.1.10.B.
Utility Facility	C	C												--	6.1.10.C.
Wireless Communication Facilities															
Minor	B	B												--	6.1.10.D.
Major	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
Heliport	--	--	--	--	--	--	--	--	--	--	--	C	--	--	6.1.10.E.
Accessory Uses															6.1.11.
Accessory Residential Unit	B ^z	B ^z	B ^z	B ^z	--	B ^z	--	--	B	B				--	6.1.11.B.
Bed and Breakfast	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.11.C.
Home Occupation	B	B												--	6.1.11.D.
Home Business	C	C							--	--	--	--	--	--	6.1.11.E.
Family Home Daycare	B	B												--	6.1.11.F.
Home Daycare Center	C	C	--	--	C	--	C	C	--	--	--	--	--	--	6.1.11.G.
Drive-In Facility	--	--	--	--	--	--	--	--	--	--	--	B	--	--	6.1.11.H.
Temporary Uses															6.1.12.
Christmas Tree Sales	--	--	--	--	--	--	--	--	Y	Y			--	--	6.1.12.B.
Real Estate Sales Office	--	--	--	--	--	--	--	--	--	--	--		--	--	6.1.12.C.
Temporary Shelter	B	B							-	--	--	--	--	--	6.1.12.D.
Farm Stand	--	--	--	--	--	--	--	--	B	B			-	--	6.1.12.E.
Temp. Gravel Extraction and Processing	B	B							-	--	--	--	--	--	6.1.12.F.

Y = Use allowed, no use permit required (LO) = Only allowed in Lodging Overlay -- = Use not allowed
 B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required
^z = Use subject to zone specific standards

Use Schedule: Town Legacy Zones								
USE CATEGORY	Complete Neighborhood Zones				Rural Area Zones	Civic Zones		Def/ Stds
Specific Use	TS	UC	BP-ToJ	MHP-ToJ	R-ToJ	P/SP-ToJ	P-ToJ	
Open Space								<u>6.1.2.</u>
Agriculture	--	--	--	--	B	Y	Y	<u>6.1.3.B.</u>
Outdoor Recreation	--	--	C	--	C	C	C	<u>6.1.3.C.</u>
Residential								<u>6.1.4.</u>
Detached Single-Family Unit	--	Y	--	--	Y	--	--	<u>6.1.4.B.</u>
Attached Single-Family Unit	--	B ^z	--	--	--	--	--	<u>6.1.4.C.</u>
Apartment	--	B ^z	--	--	--	--	--	<u>6.1.4.D.</u>
Mobile Home	--	--	--	B ^z	--	--	--	<u>6.1.4.E.</u>
Dormitory	--	C	--	--	C	C	--	<u>6.1.4.F.</u>
Group Home	--	C	--	--	C ^z	C	--	<u>6.1.4.G.</u>
Lodging								<u>6.1.5.</u>
Conventional Lodging	C(LO)	B(LO)	--	--	--	--	--	<u>6.1.5.B.</u>
Short-Term Rental Unit	C(LO)	B(LO)	--	--	--	--	--	<u>6.1.5.C.</u>
Commercial								<u>6.1.6.</u>
Office	B	B	--	--	--	C	--	<u>6.1.6.B.</u>
Retail	B	B	--	--	--	--	--	<u>6.1.6.C.</u>
Service	B	B	--	--	--	C	--	<u>6.1.6.D.</u>
Restaurant/Bar	B	B	--	--	--	--	--	<u>6.1.6.E.</u>
Heavy Retail/Service	--	--	B	--	--	C	--	<u>6.1.6.F.</u>
Mini-Storage Warehouse	--	--	B	--	--	C	--	<u>6.1.6.G.</u>
Nursery	--	--	C	--	C	--	--	<u>6.1.6.H.</u>
Amusement/Recreation								<u>6.1.7.</u>
Amusement	C	C	--	--	--	--	--	<u>6.1.7.B.</u>
Developed Recreation	--	B	C	--	--	C	--	<u>6.1.7.D.</u>
Outfitter/Tour Operator	--	C	C	--	--	--	--	<u>6.1.7.E.</u>
Adult Entertainment Business	--	--	C	--	--	--	--	<u>6.1.7.F.</u>
Institutional								<u>6.1.8.</u>
Assembly	--	C	C	--	C	C	--	<u>6.1.8.B.</u>
Daycare/Education	--	B	C	--	--	C	--	<u>6.1.8.C.</u>

Key: Y = Use allowed, no use permit required -- = Use not allowed ^z = Use subject to zone specific standards
 (LO) = Only allowed in Lodging Overlay (OF) = Only allowed in Office Overlay
 B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required

Use Schedule: Town Legacy Zones								
USE CATEGORY	Complete Neighborhood Zones				Rural Area Zones	Civic Zones		Def/ Stds
Specific Use	TS	UC	BP-ToJ	MHP-ToJ	R-ToJ	P/SP-ToJ	P-ToJ	
Industrial								<u>6.1.9.</u>
Light Industry	--	--	B	--	--	C	--	<u>6.1.9.B.</u>
Heavy Industry	--	--	C	--	--	C	--	<u>6.1.9.C.</u>
Disposal	--	--	C	--	--	C	--	<u>6.1.9.D.</u>
Transportation/Infrastructure								<u>6.1.10.</u>
Parking	--	--	--	--	--	C	--	<u>6.1.10.B.</u>
Utility Facility	--	C	C					<u>6.1.10.C.</u>
Wireless Communication Facilities								
Minor	B	B						<u>6.1.10.D.</u>
Major	--	--	C	--	--	C	C	
Heliport	--	--	C	--	--	C	--	<u>6.1.10.E.</u>
Accessory Uses								<u>6.1.11.</u>
Accessory Residential Unit	B	B	C	--	B	B	--	<u>6.1.11.B.</u>
Bed and Breakfast	--	B(LO)	--	--	--	--	--	<u>6.1.11.C.</u>
Home Occupation	B	B					-	<u>6.1.11.D.</u>
Home Business	--	B	--	--	C	--	--	<u>6.1.11.E.</u>
Family Home Daycare	--	B	B	--	B	--	--	<u>6.1.11.F.</u>
Home Daycare Center	--	B	C	--	--	B	--	<u>6.1.11.G.</u>
Drive-In Facility	--	B	--	--	--	--	--	<u>6.1.11.H.</u>
Temporary Uses								<u>6.1.12.</u>
Christmas Tree Sales	--	Y	Y	--	Y	Y	Y	<u>6.1.12.B.</u>
Real Estate Sales Office	--	--	B	--	B	--	--	<u>6.1.12.C.</u>
Temporary Shelter	--	B	--	B	B	--	--	<u>6.1.12.D.</u>
Farm Stand	--	B	--	--	B	B	--	<u>6.1.12.E.</u>
Temp. Gravel Extraction and Processing	--	B	B					<u>6.1.12.F.</u>

Key: Y = Use allowed, no use permit required -- = Use not allowed z = Use subject to zone specific standards
 (LO) = Only allowed in Lodging Overlay (OF) = Only allowed in Office Overlay
 B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE N

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.14.B.1 AND 2.2.14.B.5 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE OFFICE RESIDENTIAL (OR) ZONE RELATED TO FENCING AND EXTERIOR LIGHTING, AND PROVIDING FOR AN EFFECTIVE DATE.

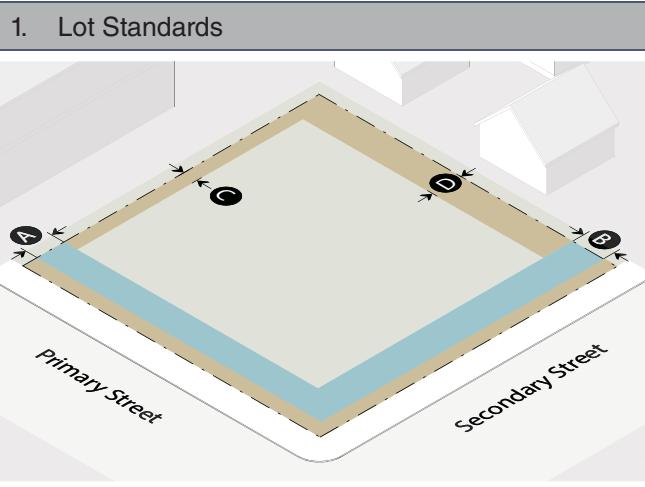
BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.14.B.1 and 2.2.14.B.5 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.14. OR: Office Residential (P18-314)

B. Physical Development



Building Setbacks		Sec. 9.4.8.
Primary street setback range (min-max)	5' - 15'	A
Secondary street setback range (min-max)	5' - 15'	B
Side interior (min)	5'	C
Rear (min)	10'	D
Abutting protected zone (min)	10'	
Landscaping		Div. 5.5.
Landscape surface ratio (min)	20%	
Plant Units		
All uses	1/1,000 sf of landscape area	
Parking lot (all uses)	1/12 parking spaces	
Fencing		
Height in any primary or secondary street yard (max)	4'	
Height in interior side or rear yard (max)	6'	
Setback from pedestrian frontage (min)	1'	
Setback from side or rear lot line (min)	0'	

Parking Setbacks		Sec. 9.4.8.
Primary street, above ground (min)	30'	
Secondary street, surface parking (min)	10'	
Secondary street, tuck-under, enclosed, or structured parking (min)	5'	
Access		
Curb cut width (max)	24'	

5. Scenic Standards	
Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE O

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND SECTIONS 5.7.1.D.4 AND 5.7.1.D.5 TO CLARIFY AND CORRECT REQUIREMENTS FOR GRADING PERMITS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section I of Town of Jackson Ordinance No. 1074 as amended (part) is hereby amended and reenacted to amend Sections 5.7.1.D.4 and 5.7.1.D.5 of the Town of Jackson Land Development Regulations to read as follows:

Article 5. Physical Development Standards Applicable in All Zones | Div. 5.7. Grading, Erosion Control, and Stormwater Management 5.7.1. Purpose and Applicability (P18-314)

D. Grading Permit Required

4. Required Permit. The table below establishes the type of grading permit required for various grading proposals. The required permit shall be the most rigorous requirement that applies to the proposal.

EXAMPLE: A proposal that would result in 41% impervious surface coverage or more requires a Grading Plan regardless of the amount of disturbance or slope.

Required Grading Permit Submittal			
Grading Proposal	Required Grading Permit		
	Exempt	Statement Level	Plan Level
Disturbance location	See below	See below	Within required yards
Total site proposed impervious surface	See below	See below	≥ 41%
Total land disturbance	See below	≥ 600 sf and <3,000 sf	≥ 3,000 sf
Disturbance of slopes ≤ 5%	< 600 sf	≥ 600 sf and < 3,000 sf	≥ 3,000 sf
Disturbance of slopes > 5% & ≤ 15%	< 400 sf	≥ 400 sf and < 1,000 sf	≥ 1,000 sf
Disturbance of slopes > 15%	n/a	≤ 800sf	> 800 s
For Plan Level Grading proposals submitted as a grading permit or consolidated with a building permit, a preapplication meeting is required prior to application for a permit.			

5. **Permit Exemptions.** Grading proposals exempt below or in Sec. 5.7.1. shall be exempt from the requirements to obtain a Grading Permit; however, all activities shall comply with the standards of this Division regardless of whether or not a permit is required. In addition to the exemptions established in Sec. 5.7.1. the following activities shall be exempt from the requirement to obtain a Grading Permit:
- a. **Agricultural Activities.** Earthmoving operations occurring on natural slopes that are less than 25%, which are commonly associated with agricultural use, construction and maintenance of field access improvements, and construction and maintenance of irrigation systems.
 - b. **Emergency Flood Control Work.** A grading permit is not required prior to earthmoving operations occurring as emergency flood control measures; however, an after-the-fact grading permit is required to document the grading completed.
 - c. **Gardening and landscaping that does not alter the grade or increase impervious areas.**

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE P

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 7.2.2.A.6.c OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE WARRANTY PERIOD FOR SUBDIVISION IMPROVEMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and section 7.2.2.A.6.c of the Town of Jackson Land Development Regulations are hereby amended and reenacted as follows:

Article 7. Development Option and Subdivision Standards Applicable in all Zones | Div. 7.2 Subdivision Standards

Section 7.2.2. Standards Applicable to all Subdivision (P18-314)

A. Subdivision Improvements

6. Acceptance by Town

- c. Responsibility to Maintain.** Upon acceptance by the Town, all responsibility for the improvements shall be assumed by the Town, except that the developer shall be subject to a two year warranty on the construction of the improvements from the time of acceptance by the Town.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE Q

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 7.6.3.G.2 AND 7.6.3.H.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY STANDARDS FOR PRIVATE ROADS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 7.6.3.G.2 and 7.6.3.H.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 7. Development Option and Subdivision Standards Applicable in All Zones | Division 7.6 Transportation Facility Standards

Section 7.6.3. Streets, Alleys, and Easements (P18-314)

G. Right of Way

2. Minimum Widths. In accordance with the street standards for all public ways hereafter dedicated and accepted, the minimum right-of-way widths for streets, alleys or pedestrian ways included in any subdivision shall not be less than the minimum dimensions for each classification listed in the table below, and shall be in accordance with the Comprehensive Plan

Right-of-Way Widths			
	Design Speed (mph)	Capacity Average Daily Traffic (ADT)	R.O.W.
Major Arterial ⁵⁵ (limited access)		8,000 and up	100'
Minor arterial	45	3,500 - 8,000	80'
Collector	35	1,500 - 3,500	66'
Collector - Hillside	30	1,500 - 3,500	60'
Local	25	up to 1,500	60'
Local - Hillside	20	up to 1,500	50'
Cul-de-sac	25	up to 1,500	65' radius
Alley	15		25'
Private Road	15		30'
Pathway			20'
Pedestrian way			6'

3. Drainage Easement. A drainage easement, in addition to the provided street right-of-way width, may be required where streets parallel streams or drainage areas.
4. Drainage Easement Width. The widths of such drainage easements shall be determined by the Town Engineer subject to an approved drainage plan.

H. Pavement Widths and Thickness

1. Widths. Street widths shall be in accordance with the table below.
- a. Alleys. Alleys shall have a minimum pavement width of 20 feet.
- b. Off-Street Pedestrian Ways. Off-street pedestrian ways shall have minimum pavement width of 5 feet.

- c. Turning, Acceleration, and Deceleration Lanes. Street turn-lanes provided at intersections and acceleration/deceleration lanes shall be 10 feet wide.
- d. Pathways. Bicycle ways shall have a minimum pavement width of 8 feet. Where bicycles and pedestrian paths are combined, the minimum width is 10 feet.
- e. Variations. Variations in paving widths are given to provide flexibility, reduce costs and reduce pavement areas. However, consistency within a continuous right-of-way is required.

Street Widths (feet)				
	Paved Travel Way	Paved Parking Lane	Paved Shoulder (no pkg)	Graded Shoulder (no curb)
Major Arterial (limited access)	24	n/a	8	2
Minor arterial	24	n/a	6	2
Collector	24	10	6	2
Collector - Hillside	22	9	4	2
Local	20	9	2	2
Local - Hillside	20	9	2	2
Private Road	20'	0'	0'	0'
Cul-de-sac	50 radius	n/a	n/a	n/a

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE R

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 8.10.8.D OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE QUALIFICATIONS FOR A HEARING OFFICER, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and section 8.10.8.D of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 8. Administrative Procedures | Division 8.10 Duties and Responsibilities

Section 8.10.8 Hearing Officer (P18-314)

D) Minimum Qualifications

A Hearing Officer shall have the following minimum qualifications:

- 1) Hold an active license to practice law in the State of Wyoming;
- 2) Knowledge of administrative, environmental, and land use planning law and procedures;
- 3) Familiarity with these LDRs; and
- 4) Hold no other appointive or elective public office or position in the Town government during the period of appointment, except that of Municipal Judge or Alternative Municipal Judge.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

ORDINANCE S

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 9.4.6.D.1 AND 9.4.8.E OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND SECTIONS 9.4.6.D.1, AND 9.4.8.E TO CLARIFY MEASUREMENT OF LANDSCAPE SURFACE RATIO AND STREET SETBACKS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 9.4.6.D.1 and 9.4.8.E of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 9. Definitions | Div. 9.4. Rules of Measurement

9.4.6. Density/Intensity (P18-314)

D. Landscape Surface Ratio (LSR)/Minimum Landscape Surface Area

1. The landscape surface ratio (LSR) is calculated by dividing the landscape surface area by the base site area, or gross site area in Character Zones (Div. 2.2. & Div. 3.2.). However, for properties that include private or public road easements, the LSR calculation shall be based on the area of the property excluding the road easement and no hardscape within the road easement shall count against the required LSR.

EXAMPLE: A property that has 6,000 square feet of landscape surface area and a base site area of 24,000 square feet has an LSR of .25 ($6,000/24,000 = .25$). Unless otherwise defined in these LDRs, the minimum required amount of landscape surface area is calculated by multiplying the required LSR by the base site area (see Sec. 9.5.L. for definition of Landscape Surface Area).

9.4.8. Setback (P18-314)

E. Street Setback

1. Point of Measurement

- a. **Character Zones.** In a Character Zone (Div. 2.2. & Div. 3.2.) a street setback shall be measured to the back of the pedestrian frontage, with the following exceptions:
 - i. Where no pedestrian frontage is required along a public ROW, the street setback shall be measured from the front property line.
 - ii. Where properties have no pedestrian frontage required and front a private or public road access easement, the street setback shall be measured from the edge of pavement, property line, or edge of the access easement, to be determined by the Planning Director based on consideration that include, but are not limited to, vehicular and pedestrian access, utility placement, street character, and reasonable use of the property.
- b. **Legacy Zones.** In a Legacy Zone (Div. 2.3. & Div. 3.3.) a street setback shall be measured to any road right-of-way, roadway, vehicular access easement, additional width required for right-of-way purpose as established in the Master Plan for Street Improvements, or property line from which access is taken, except that a street setback shall not be measured to a driveway easement.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2019.
PASSED 2ND READING THE ____ DAY OF _____, 2019.
PASSED AND APPROVED THE ____ DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Sandy Birdyshaw, Town Clerk

MEMORANDUM

TO: Mayor and Town Council

FR: Larry Pardee, Town Manager

DT: February 4, 2019

RE: Town Manager's Report

Joining ICLEI

Town staff is recommending the Town of Jackson join ICLEI (International Council for Local Environmental Initiatives). ICLEI was founded in 1990 and is a global network of cities, towns and regions committed to building a sustainable future. By committing to their vision, local and regional governments are leading the way towards a fossil fuel free era, stimulating the green economy through sustainable public procurement, developing urban low emission, climate-resilient, mobility friendly development strategies. By becoming a member, the Town of Jackson would gain access to more than 1,500 local and regional governments and technical experts of a diverse community of partners, from business to financial institutions. The annual cost for membership is \$600 for a municipality of our size. The application calls for a staff liaison and an elected liaison. With acceptance of the Town Manager's Report into the record, staff will proceed to join this organization, name Johnny Ziem, Assistant Public Works Director as our staff liaison and place an item on the agenda for the February 19 for the Council to name a liaison. In the interim, staff would gather information about the time commitment involved with the Council liaison and logistics for any local or regional meetings.