

**SPECIAL JOINT INFORMATION PROCEEDINGS
TOWN COUNCIL AND BOARD OF COUNTY COMMISSIONERS MEETING**

NOVEMBER 4, 2019

JACKSON, WYOMING

The Jackson Town Council met in conjunction with the Teton County Commission in a Joint Information Meeting (JIM) located in the County Commissioner's Chambers located at 200 S. Willow St. at 3:04pm. Upon roll call the following were present:

COUNTY COMMISSIONERS: Natalia Macker Chair, Mark Barron, Mark Newcomb, and Luther Propst. Greg Epstein was absent.

TOWN COUNCIL: Mayor Pete Muldoon, Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter. Jim Stanford was absent.

STAFF: Alyssa Watkins, Larry Pardee, Keith Gingery, Lea Colasuonno, John Graham, Roxanne Robinson, Tyler Sinclair, April Norton, Darren Brugmann, Kristen Waters, Brian Schilling, Heather Overholser, and Shelley Fairbanks.

Public Comment.

Public comment was given by Tim Young, Wyoming Pathways, regarding the Transportation Demand Management, Robbi Borjeson regarding a 5G cell tower at Hoback Junction, Anna Hendrickson regarding a 5G cell tower at Hoback Junction, Allen Saunders regarding a 5G cell tower at Hoback Junction, Anna Olson, Chamber of Commerce, regarding funding of the Chamber of Commerce, Skye Schell, Jackson Hole Conservation Alliance, regarding the SPET election, Transportation Demand Management, housing mitigation discussion, and the request for discussion on the scenic helicopter tours.

Consent Calendar. On behalf of the County, a motion was made by Commissioner Barron and seconded by Commissioner Newcomb to approve consent calendar item A. On behalf of the Town, a motion was made by Councilwoman Morton Levinson and seconded by Councilman Schechter to approve consent calendar item A.

A. **Meeting Minutes.** To approve the meeting minutes as presented for the October 7, 2019 regular JIM meeting and the October 24, 2019 special JIM meeting as presented.

The vote showed all in favor and the motion carried for the County. The vote showed all in favor and the motion carried for the Town.

Integrated Transportation Plan.

Tyler Sinclair, Community Development Director, presented to the Council and Board a Technical Update on the Integrated Transportation Plan (ITP) giving them the opportunity for questions and feedback as well as to review and refine the underlying policies, objectives and strategic direction set forth in the ITP. Jim Charlier of Charlier Associates made the presentation and led the discussion on this item.

The existing Integrated Transportation Plan was jointly adopted in September 2015 by the Town of Jackson and Teton County. The Action Plan in Chapter 7 of the ITP calls for a "technical update" of the ITP within five years following adoption. At the September 4, 2019 JIM, the Town Council and Board of County Commissioners approved a Scope of Services with Charlier Associates to complete a Jackson/Teton Integrated Transportation Plan – Technical Update. The approved Scope of Services is consistent with Policy 7.1.a of the Jackson/Teton Comprehensive Plan which states:

Policy 7.1.a: Develop a communitywide integrated transportation plan

The Town and County will develop an integrated transportation plan to achieve our goals for the enhancement of transit opportunities, complete streets and pathways. The plan should evaluate the long-term costs and benefits of various transportation strategies and provide a detailed transportation implementation program. The Plan should identify metrics and baseline numbers, including measurement of both local and visitor traffic. The Town and County will explore the establishment of a joint Transportation Planning Department to lead this joint Transportation Planning

Department effort in cooperation with the existing Transportation Advisory Committee (TAC).

The approved Scope of Services is proposed to be completed over a 12-month period beginning in September 2019. Technical work will be completed by the end of calendar year 2019 with a final document ready for review and adoption early in 2020. The Scope of Services is broken into six key tasks as follows:

- Task 1: Communication and Engagement
- Task 2: Data Development and Research
- Task 3: Action Plan Status Report and Update
- Task 4: Major Capital Project Update
- Task 5: Regional Planning and Coordination Update
- Task 6: Other ITP Technical Updates

The presentation included a brief refresher of the ITP as a whole, review of major trends since 2015, review of the Action Plan progress, and provide discussion topics in relation to the overall direction of the ITP. Provided discussion topics included the Level of Service D highway capacity, WY-22 Bus Rapid Transit, transit funding, and ITP implementation.

The County Clerk's Office, the Town Clerk, and Tyler Sinclair will work together to schedule a follow-up meeting for the ITP.

Strategic Plan for Pathways Taskforce.

This item was postponed to the December 2, 2019 JIM meeting.

Comprehensive Plan / Growth Management Plan Phase 2 Meeting Schedule.

The County Clerk's Office, the Town Clerk, and Tyler Sinclair will work together to schedule the special meetings on the Comprehensive Plan/Growth Management Plan Phase 2.

Adjourn. On behalf of the County, a motion was made by Commissioner Barron and seconded by Commissioner Newcomb to adjourn the meeting. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilwoman Morton Levinson and seconded by Councilman Jorgensen to adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii). Executive session will be held at Town Hall.

The meeting adjourned at 4:58pm. minutes:sdf

TETON COUNTY

ATTEST:

Natalia D. Macker, Chairwoman

Sherry L. Daigle, County Clerk