

TOWN COUNCIL PROCEEDINGS

DECEMBER 16, 2019

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.
COUNCIL: Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.
STAFF: Larry Pardee, Roxanne Robinson, Tyler Sinclair, Lea Colasuonno, Todd Smith, Roger Schultz, Heidi Schmidl, Roy Mann, Steve Ashworth, Paul Anthony, Tyler Valentine, Johnny Ziem, Carl Pelletier, Susan Scarlata, and Sandy Birdyshaw.

Vice-Mayor Morton Levinson read a Proclamation recognizing Wyoming Women's Suffrage Day.

Mayor Muldoon introduced new employees; Police Officers Heidi Schmidl and Roy Mann.

Mayor Muldoon made a change to tonight's agenda by moving Planning Item P19-261 to be before Planning Item P19-201.

Public Comment. Akop Manoukian made public comment and a lighting request related to the Winter Wonderland in the Town Square.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the consent calendar including items A-G as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the December 2, 2019 regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. Ace Hardware \$671.84; Advanced Glass Trim, LLC \$285.00; Advanced Pump & Equipment, Inc \$29,501.87; Airgas USA, LLC \$105.70; Alan's Welding Inc. \$37.95; Alphagraphics \$1,027.23; Antler Motel, Inc. \$10,160.00; Architectural Building Supply \$1,269.22; B-Cycle LLC \$373.24; Best Best & Krieger \$2,850.57; Big R Ranch & Home \$499.42; Bison Lumber \$32.16; Bliss Cargo \$39.25; Blue Sky Services \$1,885.11; Blue Spruce Cleaners, Inc \$304.38; Blue360 Media, LLC \$75.75; BMV LLC \$134.13; Boston, Caroline \$25.00; Bradley Engineering/Chartered \$1,259.00; Buckrail, LLC \$375.00; C & A Professional Cleaning Serv LLC \$7,715.30; Carpets Plus Colortile \$12,365.75; Carquest Auto Parts Inc. \$790.90; Certified Laboratories \$4,034.80; City Of Driggs \$1,908.61; Clayton, Durwin \$155.00; Clouse, Jim \$1,181.75; Commercial Tire-ID Falls \$7,581.12; Conboy, Brendan \$70.00; Control System Technology, Inc. \$750.00; Creative Energies, LLC \$645.25; Cummins Rocky Mountain LLC \$6,859.89; Day Wireless Systems \$1,601.41; Dean's Pest Control LLC \$145.00; Dude Solutions, Inc \$747.24; E.R. Office Express \$417.80; Energy Laboratories Inc. \$114.00; Etna Trade Park LLC \$19,380.00; Evans Construction Inc \$967.81; Fleetpride \$2,474.83; Freedom Mailing Service Inc. \$3,618.81; Gallagher, Tim \$100.00; Galls Inc. \$23.90; Gillig Llc \$18,007.20; Guheen, Bill \$100.00; Harrington, Steve \$216.96; Hd Fowler Company \$25.00; High Country Linen \$5,671.12; Hirst Applegate, Llp \$8,834.41; Holland, John \$27,000.00; Howell, Vickie \$427.10; Idaho Falls Peterbilt \$2,202.42; Industrial Technology Group, Llc \$500.00; Infinite Hydraulics LLC \$2,315.60; Interstate Battery \$228.75; Interwest Supply Company \$625.96; Jack's Tire & Oil, Inc. \$22,014.84; Jackson Curbside Inc. \$840.00; Jackson Hole Childrens Museum \$3,750.00; Jackson Hole Law, Pc \$1,501.70; Jackson Hole News & Guide \$7,557.49; Jackson Hole Security, LLC \$150.00; Jackson Lumber Inc \$1,110.69; Jackson Moore Lighting \$730.48; Jackson Paint And Glass, Inc. \$2,705.36; Jackson Towing Partners \$1,050.00; Jh Appliance \$254.00; Jim & Greg The Locksmiths \$81.00; Kellerstrass Enterprises, Inc \$78,777.44; Kenworth Sales Company Dept #1 \$856.42; Kois Brothers Equipment Company \$766.54; Leadership Jackson Hole \$1,500.00; Lepco \$657.60; Lexisnexis Matthew Bender \$534.36; Logansimpson \$16,685.98; Lower Valley Energy Inc \$28,515.67; Lsc Transportation Consultants \$10,526.25; Mallory Safety & Supply \$319.00; Matthews, Lani \$11,455.00; Mike's Welding Inc \$402.74; Miller Sanitation \$2,646.00; Movie Machine Productions \$525.00; Msc Industrial Supply Co \$765.00; Muldoon, Peter \$745.80; Napa Auto Parts Inc. \$3,481.63; National Trade Supply, Llc \$210.00; Neofunds \$1,000.00; Oldcastle Precast Inc \$805.00; One Call Of Wyoming \$839.25; Ops Strategies \$765.00; Pacific Steel \$1,958.75; Parrot, Dave \$100.00; Partsmaster \$146.04; Platt \$6,999.00; Portis Group, LLC \$3,252.50; Premier Truck- Salt Lake City \$1,925.91; Ramirez, Caesar \$250.00; Ranch Inn \$200.00; Red's Auto Glass, Inc. \$655.00; Ron's Towing \$1,550.00; Rorke, Chris \$1,825.00; Routematch Software, Inc. \$3,534.96; RUI Inc. DbA Village Gardner \$1,496.86; Safety Supply & Sign Co., Inc. \$334.68; Safety-Kleen Systems, Inc. \$486.98; Schechter, Jonathan \$360.37; Schmidl, Heidi \$592.00; Schmillen, Scott \$1,667.50; Schwartz, Courtney \$29.75; Sign It Now Inc

\$180.43; Silver Creek Supply \$150.95; Snake River Brewing \$97.90; Snake River MEP Complete, Inc \$873.00; Snake River Roasting \$190.90; Stotz Equipment \$867.20; Teton County Clerk \$154,595.50; Teton County Integrated Solid Waste/Recy \$22,149.52; Teton County Special Fire Fund \$220,415.86; Teton County-Fund 10 \$46,753.34; Teton County-Fund 13 \$893.83; Teton County-Fund 19 \$135,795.01; Teton Motors Inc \$624.65; Teton Mountain Ranch \$1,600.00; Teton Tools Llc \$156.25; Teton Trash Removal, Inc. \$45.50; The Aftermarket Parts Company, LLC \$1,216.34; Themadjaja, Jamie Lynn \$500.00; Thermo King Intermountain, LLC \$531.43; Thompson Palmer & Associates \$30,000.00; Thomson West \$893.85; Thyssen Krupp Elevator Corp. \$2,055.22; TMSC LLC \$6,612.00; Upper Case Printing Ink \$158.93; Usa Blue Book \$1,872.19; Valentine, B. Tyler \$70.00; VFC Controls \$5,476.50; Water Werks, Inc \$1,663.76; Watts Steam Store Rocky Mt. Inc \$565.50; West Fork Construction \$66,119.40; Westbank Sanitation \$1,501.72; Western States Equip Company \$3,643.58; White Glove Cleaning, Inc. \$3,048.13; Wilkinson-Montesano Builders \$1,914.00; Wrench It Plumbing & Heating Inc \$220.40; WY Dept Of Environmental Quality \$400.00; WYDOT \$18.00; Wyoming Assoc Of Rural Water S \$450.00; Wyoming Garage Door, LLC \$6,595.50; Yellow Iron Excavation, LLC \$1,359.00.

- C. **Temporary Sign Permit: Feathered Friday (P19-277).** To approve the temporary banner in conjunction with US Fish & Wildlife Service/National Elk Refuge subject to three (3) conditions of approval. 1. The use of the site shall be granted by the property owner. 2. The sign shall not be located on the sidewalks or in the public right of way. 3. The sign for the Feathered Fridays may be installed at 532 N. Cache Street, US Fish & Wildlife Service/National Elk Refuge from December 20, 2019 to March 27, 2020.
- D. **DOT FTA Drug and Alcohol Testing Policy Update.** To approve the updated Department of Transportation Federal Transit Administration Drug and Alcohol Policy as presented.
- E. **DOT FMCSA Drug and Alcohol Testing Policy Update.** To approve the updated Department of Transportation Federal Motor Carrier Safety Administration Drug and Alcohol Policy as presented.
- F. **Drug Free Workplace Testing Policy Update.** To approve the updated Drug Free Workplace and Employee Assistance Policy as presented.
- G. **Mutual Aid Assistance Memorandum of Understanding with Sublette County.** To approve the Temporary Law Enforcement Mutual Aid Assistance Agreement Memorandum of Understanding with the Sublette County Sheriff's Office for airport assistance as presented.

There was no public comment on the Consent Calendar. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Jackson Hole Rodeo End-of-Season Report and 2020 Rodeo Dates. Roxanne Robinson made staff comment. Public comment was given by Fairgrounds Manager Rachel Grimes and Fair Board member Matt Hall. Bode Wilson and Phillip Wilson of the Jackson Hole Rodeo made comment.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the rodeo schedule for 2020 as requested by the Administrative Authority that excludes the June 27, 2020 date to allow for the World Series of Roping, approve September 4, 2020 as an alternate approved rodeo date, accept the 2019 Rodeo Season Report, and approve Amendment No. One to the Rodeo Concession Agreement as presented. 2020 Rodeo Dates: May 23, 27, 30. June 3, 6, 10, 13, 17, 20, 24. July 1, 3, 4, 8, 10, 11, 15, 17, 18, 29, 31. August 1, 5, 7, 8, 12, 14, 15, 19, 21, 22, 26, 28, 29. September 2, 4, 5. World Series of Roping Dates: June 27, 28, 29. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Annual Renewal of Jackson Elk's Club Gaming License. Sandy Birdyshaw made staff comment. Mayor Muldoon opened a public hearing to hear protests against the issuance or renewal of this license. There were none and the public hearing was closed.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve the Bingo Gaming License Renewal Application for the Benevolent & Protective Order of Elk of the USA Jackson Lodge #1713 for the 2020 calendar year and direct the Town Clerk to issue the license. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-241: Plat Vacation at 675 East Kelly Avenue. Tyler Valentine made staff comment.

Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation without Replat, a motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve the Partial Vacation of Plat,

removing the FAR information related to Lots 1 & 2 of the Enright Townhomes Addition to the Town of Jackson, subject to the Land Development Regulations and departmental reviews attached to this corresponding staff report. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-261: Boundary Adjustment without a Replat at 990 West Broadway. Paul Anthony made staff comment.

Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation Without Replat, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the Partial Vacation Without Replat to vacate the lots line between Lots 8a, 8b, and 9 and combine the lots into one lot (Lot 9a) in the Horn Addition to the Town of Jackson, subject to the Land Development Regulations, departmental reviews attached to this corresponding staff report, and one condition of approval. 1. The applicant shall address the comments from the County Clerk's office within 30 days of approval of this Partial Vacation without Replat application. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-201: Snow King Resort Master Association (SKRMA) Master Plan Amendment. Tyler Sinclair made staff comment and reviewed the proposed amendments by chapter and held discussion with the Town Council. Ryan Stanley of SKRMA made comment. Todd Smith made staff comment on noise disturbance enforcement. Jeff Golightly of SKRMA made comment. Susan Mick of the START Board made comment.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to continue the Amendment and Sketch Plan to the regular Council meeting on January 6, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-229: Amendment to the Teton Village Master Plan. A motion was made by Jim Stanford and seconded by Arne Jorgensen to continue P19-229 to the regular Town Council meeting on February 3, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-187: Text Amendment to LDR Section 8.10 Duties & Responsibilities Related to Planning Director and Community Development Director. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to continue P19-187 to the regular Town Council meeting on February 18, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Pete Muldoon to read ordinances in the short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Ordinance K: An Ordinance Granting a Telecommunication Franchise
to Qwest Corporation dba CenturyLink QC.**

AN ORDINANCE GRANTING A FRANCHISE TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM FOR THE PURPOSE OF SUPPLYING SERVICE TO THE TOWN OF JACKSON AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve Ordinance K on third reading and designate it Ordinance 1243. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Ordinance L: An Ordinance Amending and Reenacting Sections 6.10 through 6.90 of the
Jackson Municipal Code Related to Liquor Licenses and Permits.**

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to continue Ordinance L to the next regular Town Council meeting (January 6, 2020). Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance M: An Ordinance Annexing 1150 Highway 22 into the Corporate Limits of the Town of Jackson, Amending the Zoning District Map, and Amending the Corporate Limits of the Town of Jackson.

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY INTO THE CORPORATE LIMITS OF THE TOWN OF JACKSON; AMENDING THE ZONING DISTRICT MAP TO INCLUDE THE ANNEXED PROPERTY AND CLASSIFY IT AS A PART OF THE COMMERCIAL RESIDENTIAL (CR-3) ZONING DISTRICT WITHIN THE SCENIC RESOURCES (SRO) AND NATURAL RESOURCES OVERLAY (NRO) DISTRICTS; AMENDING THE CORPORATE LIMITS OF THE TOWN OF JACKSON; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinance M on second reading. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council.

Design Review Committee Appointments. Mayor Muldoon appointed Danny Wicke, Mary McCarthy, and Mary Beth Coyne to two-year terms on the Design Review Committee expiring October 31, 2021 and requested a motion from the Town Council to consent to these appointments.

A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson that the Town Council consents to the Mayor’s appointments to the Design Review Committee. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Fees for Charging Electric Vehicles. This item was not discussed and continued to a future council meeting.

Board and Commission Reports.

The Council discussed Akop’s request for a lighted entrance to the ice skating rink in Town Square. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the lighted archway for the season. Hailey Morton Levinson withdrew her motion. This item was continued to the December 18 Special Council Workshop for discussion.

Town Manager’s Report. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to accept the Town Manager’s Report into the record. The Town Manager’s Report contained an update on sales and lodging tax, START Bus staffing, and Police Department training at Town Hall. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

The meeting adjourned at 10:19 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk