

**SPECIAL JOINT INFORMATION PROCEEDINGS  
TOWN COUNCIL AND BOARD OF COUNTY COMMISSIONERS MEETING**

**JANUARY 28, 2020**

**JACKSON, WYOMING**

The Jackson Town Council met in conjunction with the Teton County Commission in a special joint information meeting (JIM) located in the Town Council Chambers located at 150 East Pearl Avenue at 1:02 P.M. Upon roll call the following were present:

TOWN COUNCIL: Mayor Pete Muldoon, Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.

COUNTY COMMISSIONERS: Chair Natalia Macker, Mark Newcomb, Luther Propst, and Greg Epstein. Mark Barron arrived at 1:09 p.m.

STAFF: Larry Pardee, Tyler Sinclair, Lea Colasuonno, Susan Scarlata, Paul Anthony, April Norton, Alyssa Watkins, John Graham, Kristen Waters, Steve Ashworth, and Sandy Birdyshaw.

**Consideration of a Request for Qualifications (RFQ) for an Employee Generation by Land Use Study.** April Norton presented a draft Request for Qualifications (“RFQ”) for the Council and Commission’s consideration to update the Employee Generation by Land Use Study, or Housing Nexus Study. The following timeline was presented for the release, initiation, and completion of the study:

- January 28, 2020: RFQ is approved by the Board and Council
- January 29, 2020: RFQ is released
- February 27, 2020: RFQ responses are due
- February 28, 2020: Public opening at 8:00 am at the Housing Department Office
- March 16, 2020: Board and Council award contract
- April 6, 2020: Project initiation
- November 30, 2020: study complete
- December 2020: study presentation to Board and Council
- February-December: technical stakeholder group meets to discuss study and provide consultation to inform staff

Discussion included that a budget amendment would likely be needed for this fiscal year as work on this project begins in April 2020, the project would be managed by the Housing Director, the stakeholder group would provide recommendations, and the use types that would be included in the employee generation numbers.

On behalf of the Town, a motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to direct staff to release the Request for Qualifications for the Employee Generation by Land Use Study.

Mark Newcomb suggested adding the Clarion Study to the resource documents listed in the RFQ.

The vote showed all in favor and the motion carried for the Town.

On behalf of the County, a motion was made by Luther Propst and seconded by Greg Epstein to direct staff to release the Request for Qualifications for the Employee Generation by Land Use Study. The vote showed all in favor and the motion carried for the County.

**Executive Session.** At 1:13 p.m., a motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson to recess to executive session to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price in accordance with Wyoming Statute 16-4-405(a)(vii). The vote showed all in favor and the motion carried for the Town.

On behalf of the County, a motion was made by Mark Newcomb and seconded by Greg Epstein to recess to executive session to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price in accordance with Wyoming Statute 16-4-405(a)(vii). The vote showed all in favor and the motion carried for the County.

On behalf of the County, a motion was made by Mark Newcomb and seconded by Greg Epstein to exit executive session. Chair Macker called for the vote. The vote showed all in favor and the motion carried for the County.

Mayor Muldoon reconvened the public meeting at 2:28 p.m.

**Possible Action Item related to Executive Session Discussion on Real Estate.** No action was taken.

**Adjourn.** On behalf of the County, a motion was made by Mark Barron and seconded by Greg Epstein to adjourn. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Hailey Morton Levinson and seconded by Jim Stanford to adjourn the meeting. The vote showed all in favor and the motion carried for the Town. The meeting adjourned at 2:33 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

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Pete Muldoon, Mayor

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Sandra P. Birdyshaw, Town Clerk

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