Jackson Town Council Regular Meeting

March 4, 2019
6:00 PM
Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

I. OPENING

A. Call to Order and Roll Call

B. Pledge of Allegiance

C. Announcements/Proclamations

1. Employee Introduction: Kristi Malone, Senior Long Range Planner

II. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item or send an email to *Council@jacksonwy.gov*.

III. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

A. Minutes

1. February 19, 2019 workshop
2. February 19, 2019 regular meeting

B. Disbursements

C. Special Event: Old West Days

D. Special Event: TBD MusicFest

E. Temporary Sign Permit: CoombsFest 2019 (P19-045)

F. Bid 19-16: Public Works South Sewer Main Replacement Project

G. Shared Parking Agreement and Memorandum of Understanding with Wells Fargo

H. Water Supply and Wastewater Connection Agreements for 490 S Hwy 89 (Brushbuck)

IV. COUNCIL PRIORITIES

A. Council Priorities Discussion

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

A. Administration

1. Malt Beverage Permit Application by Jackson Hole Juggernauts (Sandy Birdyshaw, Town Clerk)

B. Planning

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

1. **Item P18-338 -339**: Zoning Map Amendments at 460 and 660 E Broadway Avenue (Tyler Sinclair, Planning Director) *This item will be continued to April 15.*
2. **Item P19-007**: Boundary Adjustment at 270 Spruce Drive (Tyler Valentine, Senior Planner)

VI. RESOLUTIONS

VII. ORDINANCES

A. Agenda Documentation for Ordinances A - S

1. **Ordinance A**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.1.C of Land Development Regulations related to Pedestrian Frontages (Presented for 3RD Reading and Designated 1209)
2. **Ordinance B**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.2.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-1 Zone (Presented for 3RD Reading and Designated 1210)
3. **Ordinance C**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.3.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-2 Zone (Presented for 3RD Reading and Designated 1211)
4. **Ordinance D**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.4.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-3 Zone (Presented for 3RD Reading and Designated 1212)
5. **Ordinance E**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.5.B of Land Development Regulations related to Site Development Setbacks, Vehicle Access Standards, and Height in the NL-4 Zone (Presented for 3RD Reading and Designated 1213)
6. **Ordinance F**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.6.B, C, and E of Land Development Regulations related to Site Development Setbacks, Height, accessory Residential Units, and Apartments in the NL-5 Zone (Presented for 3RD Reading and Designated 1214)
7. **Ordinance G**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.7.B, C, and D of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Floor Area Ratio, Density, and Subdivision in the NM-1 Zone (Presented for 3RD Reading and Designated 1215)
8. **Ordinance H**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.8.B and C of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NM-2 Zone (Presented for 3RD Reading and Designated 1216)

9. **Ordinance I**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.9.B and E of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NH-1 Zone (Presented for 3RD Reading and Designated 1217)
10. **Ordinance J**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.10.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the DC Zone (Presented for 3RD Reading and Designated 1218)
11. **Ordinance K**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.11.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-1 Zone (Presented for 3RD Reading and Designated 1219)
12. **Ordinance L**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.12.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-2 Zone (Presented for 3RD Reading and Designated 1220)
13. **Ordinance M**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.13.B, C, and E, and Section 6.1.1.F of Land Development Regulations related to Exterior Lighting, Development Thresholds, Drive-In Facility, Affordable Workforce Housing, and Allow Uses in the CR-3 Zone (Presented for 3RD Reading and Designated 1221)
14. **Ordinance N**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.14.B of Land Development Regulations related to Fencing and Exterior Lighting in the OR Zone (Presented for 3RD Reading and Designated 1222)
15. **Ordinance O**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 5.7.1.D of Land Development Regulations related to Grading Permits in the Town (Presented for 3RD Reading and Designated 1223)
16. **Ordinance P**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.2.2.A.6.c of Land Development Regulations related to Warrant Period for Subdivision Improvements (Presented for 3RD Reading and Designated 1224)
17. **Ordinance Q**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.6.3.G and H of Land Development Regulations related to Private Road Standards in the Town (Presented for 3RD Reading and Designated 1225)
18. **Ordinance R**: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 8.10.8.D of Land Development Regulations related to Qualifications for a Hearing Officer (Presented for 3RD Reading and Designated 1226)
19. **Ordinance S:** An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 9.4.6.D and 9.4.8.E of Land Development Regulations related to Measurement of Landscape Surface Ration and Street Setbacks in the Town (Presented for 3RD Reading and Designated 1227)

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VIII. MATTERS FROM MAYOR AND COUNCIL

A. April 1st Regular Town Council Meeting

B. Board and Commission Reports

IX. MATTERS FROM THE TOWN MANAGER

A. Town Manager's Report

X. ADJOURN

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TOWN COUNCIL PROCEEDINGS - UNAPPROVED

FEBRUARY 19, 2019 **JACKSON, WYOMING**

The Jackson Town Council met in regular workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.
COUNCIL: Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.
STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Floren Poliseo, Brian Lenz, Paul Anthony, and Sandy Birdyshaw.

Mayor Muldoon introduced new Town employee Miriam Kellams as information coordinator for the Police Department.

Stormwater Overview. Floren Poliseo made staff comment on Jackson's existing stormwater management recommendations and planning documents, work done so far through master and management plans, and issues and opportunities available for updating stormwater programming. Public comment was given by Len Carlman, Jared Becker of Snake River Fund, and Max Ludington.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to continue to work with Council as needed to provide more information upon request, progress toward a scope or outline for a Town of Jackson Stormwater Management Plan and determine a course of action at a date yet to be determined, as the plan takes shape and funding is identified. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Small Cell Wireless Discussion. Paul Anthony and Lea Colasuonno made staff comment on how new federal regulations will impact local wireless facilities within the Town and proposed proceeding with ordinances and standards for managing the development of these facilities. The Council held discussion on regulations, technology, and moving forward with local regulations.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to direct staff to draft regulations and ordinances to manage small cell wireless applications and the associated development in the Town and present them at a future Council meeting. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded Hailey Morton Levinson to adjourn to executive session to consider matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party in accordance with Wyoming Statute 16-4-405(a)(iii). The vote showed all in favor and the motion carried. The meeting adjourned at 4:48 P.M. minutes:spb

TOWN OF JACKSON

_____
Pete Muldoon, Mayor

ATTEST:

_____
Sandra P. Birdyshaw, Town Clerk

Published JH News & Guide: February 27, 2019

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

FEBRUARY 19, 2019 **JACKSON, WYOMING**

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:01 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.
COUNCIL: Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.
STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Roger Schultz, Michelle Weber, Kelly Thompson, April Norton, Tyler Sinclair, Paul Anthony, Floren Poliseo, Johnny Ziem, Brian Lenz, Carl Pelletier, and Sandy Birdyshaw.

Public Comment. None.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the consent calendar including items A-J as presented with the following motions.

A. **Meeting Minutes**. To approve the meeting minutes as presented for the January 29, 2019 (6:00pm) special meeting and February 4, 2019 regular meeting.

B. **Disbursements.** To approve the disbursements as presented. Carquest $206.23, Ace Hardware $422.20, Teton County Sheriff $1152.00, Delcon $2000.60, Thyssen Krupp Elevator $297.86, High Country Linen $2313.59, Interstate Battery $489.75, Jackson Lumber $20.66, Jackson Paint & Glass $1088.80, Jackson Hole News & Guide $9807.52, Jorgensen Associates $9188.89, LVPL $22777.58, Nelson Engineering $16408.25, Senior Center of JH $21750.00, O'Ryan Cleaners $154.45, St John's Hospital $335.00, Standard Plumbing $80.37, Napa $1224.51, Community Safety Network $297.00, Teton Motors $160.51, Bearing & Industrial Sales $108.51, Teton Literacy $4087.50, Wyoming Law Enforcement $120.00, Bruce Hayse $180.00, White Glove Cleaning $769.86,WYdot $2.00, On Sight Land Surveyors $6378.57, Rendezvous Engineering $8237.64, Westbank Sanitation $674.83, Gemplers $296.96, Teton County Integrated $16333.20, Freedom Mailing $1804.56, Kustom Signals $7458.00, Rotary Club $5000.00, Galls $225.74, Sunrise Environmental $2027.49, Energy Laboratories $442.00, One Call of Wyoming $47.50, Spring Creek Animal Hospital $966.03, Blue Spruce Cleaners $339.23, Core & main $14068.30, AT&T $256.79, Division of Victim Services $100.00, Kenworth $4044.89, ThermoKing $2258.27, Ranch Inn $200.00, Dpc Industries $865.54, Yellow Iron Excavation $1067.00, LDA $75.12, Creative Energies $1823.12, Neopost $1000.00, Teton Trash Removal $42.50, The Aftermarket Parts $4757.56, ER Office Express $2387.19, Auto Detail of JH $195.00, Architectural Building Supply $1140.00, UPS $11.72, Advanced Glass Trim $800.00, Falls Cabinet $925.00, Audrey Cohen-Davis $428.00, Tracey Trefren $434.66, Interest Safety Supply $2080.80, Thomson West $1195.21, Utah Safety Council $225.00, Mountain X $3750.00, Respond First Aid $262.66, Gilig $3623.31, Commercial Tire $$1947.64, Fire Services of Idaho $45.00, Eleaven Food $497.50, Warner Truck Center $2318.74, Office of State Lands $10109.78, Long Building Technologies $26368.20, Meyring & Associates $9197.03, Bliss Cargo $25.75, Silver Creek Supply $102.68, Porter's Office Products $32.22, C&A Professional Cleaning $9527.43, Snake River Roasting $290.70, Garrett Kellams $18.10, Advanced Pump & Equipment $877.50, Big R $58.49, Platt $669.67, Dean's Pest Control $145.00, Nataly Espinoza $420.00, Cornforth Consultants $121.00, Jackson Animal Hospital $167.54, Partsmaster $172.37, Kellerstrass $23023.57, Wrench It Plumbing $1560.57, Casper Star Tribune $614.00, Rich Broadcasting $2898.00, RUI Inc $2415.00, Teton Tools $258.94, City of Driggs $1846.67, Carpets Plus $7445.00, Outlaw Brothers Construction $196.85, Angie Gemmel $420.00, Day Wireless $69.25, Glenda Harmon $1900.00, Shuttle Bus Leasing $65700.00, Jackson Towing Partners $1275.00, Claire Johnson $1380.00, Sign it Now $183.23, South Park Electrical $27900.00, Justin Hendrix $90.00, SB Equipment $8500.00, LK Goodwin $7914.79, Kelly Sluder $466.00, Charlotte Carlton $397.19, Logan Zuck $183.11, Dr Dara Rampersad $923.70, Jeff Deal $750.00, Robert Osmond $107.71, Baker Ballistics $19826.00, Blake Patterson $685.00, Lori Halverson $1240.00.

C. **January 2019 Municipal Court Report**. To accept the Municipal Court report as presented.

D. **Special Event: World Championship Snowmobile Hill Climb.** To approve the special event application made by the Jackson Hole Snow Devils for the World Championship Snowmobile Hill Climb 2019, subject to the conditions and restrictions listed in the staff report.

E. **Special Event: Ultimate Towner**. To approve the special event application made by Grand Dynamics International for the Ultimate Towner Special Event, subject to the conditions and restrictions listed in the staff report.

F. **Temporary Sign Permit: Bras 4 A Cause**. To approve the temporary banner in conjunction with the Bras 4 a Cause subject to three (3) conditions of approval as listed in the staff report.

G. **Children's Museum Lease Extension**. To approve the 3rd Amendment to the lease agreement with the Jackson Hole Children's Museum which extends the lease to June 30, 2019 as presented and authorize the Mayor to execute the amendment.

H. **Sewer Concrete Rehabilitation Project Contract**. To approve the Sewer Concrete Rehabilitation Project and award the contract to K.R. Swerdfeger Construction, Inc. in the amount of $149,688.00 and upon approval authorize the Mayor to execute all necessary contract agreements.

I. **Bid 19-13 and 19-14: Award for 2019 Spring Road Striping and Marking Project**. To approve the construction contract for the 2019 Spring Road Marking Project with American Striping Company of Englewood, Colorado in the amount of $59,005, and the 2019 Spring Road Striping Project with Idaho Traffic Safety of Idaho Falls, Idaho in the amount of $24,891.22 and upon legal approval authorize the mayor to execute all necessary contract agreements

J. **Bid 19-15: Award for 2019 Spring Road Patching and Overlay Project**. To approve the construction contract with Evans Construction Company of Jackson, Wyoming in the amount of $178,290.00 and upon legal approval authorize the mayor to execute all necessary contract Agreements.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Council Priorities. No discussion or action was taken on this item.

Application to Transfer the Ownership and Location of a Retail Liquor License from Tastebuds, LLC to ShopCoo, LLC. Staff comment was given by Sandy Birdyshaw and Roxanne Robinson. Mayor Muldoon opened a public hearing to hear protests against the issuance, renewal, or transfer of this liquor license. No protests were given. Mayor Muldoon closed the public hearing.

The Council held discussion on statutory guidelines for issuing liquor licenses, including the number, type, and location of existing licenses, and the desires of the residents of the town would not be met or satisfied by the transfer.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the application to transfer the ownership and location of the retail liquor license held by Tastebuds LLC to ShopCoo LLC doing business as Pearl Street Market at 40 West Pearl Street for the remaining license year ending 3/31/2019, subject to the conditions listed in the staff report and further direct the Town Clerk to issue the license upon confirmation that the conditions of approval have been met. Mayor Muldoon called for the vote. The vote showed all opposed and the motion failed.

Renewal of ShopCoo, LLC Retail Liquor License.
This item was withdrawn from the agenda.

Renewal of ShopCoo, LLC Restaurant Liquor License. Staff comment was given by Sandy Birdyshaw. Mayor Muldoon opened a public hearing to hear protests against the issuance, renewal, or transfer of this liquor license. No protests were given. Mayor Muldoon closed the public hearing.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the ShopCoo LLC restaurant liquor license renewal application for the 2019-2020 License Year, subject to one condition listed in the staff report.
1. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.
Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Renewal of Tastebuds, LLC Retail Liquor License. Staff comment was given by Sandy Birdyshaw. Mayor Muldoon opened a public hearing to hear protests against the issuance, renewal, or transfer of this liquor license. No protests were given. Mayor Muldoon closed the public hearing.

Council discussion included statutory reasons against renewing the license including the number, type, and location of existing licenses meet the needs of the vicinity and desires of the residents of the town will not be met or satisfied by the renewal.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve the Tastebuds LLC retail liquor license renewal application for the 2019-2020 License Year, subject to one condition listed in the staff report.
1. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

Jerry Lundquist made comment as the prior owner of the retail liquor license.

Mayor Muldoon called for the vote. The vote showed 1-4, with Jorgensen in favor and Muldoon, Levinson, Stanford, and Schechter opposed. The motion failed.

Annual Renewal of Town Liquor Licenses and Permits. Staff comment was given by Sandy Birdyshaw. Mayor Muldoon opened a public hearing to hear protests against the issuance, renewal, or transfer of these liquor licenses. No protests were given. Mayor Muldoon closed the public hearing.

Applicant	DBA	Address

Bar & Grill Liquor License (6):

HAND FIRE PIZZA JH LLC	HAND FIRE PIZZA	120 N CACHE ST
HOLE BOWL LLC	HOLE BOWL	980 W BROADWAY
LOCAL RESTAURANT LLC (THE)	LOCAL RESTAURANT & BAR	55 N CACHE
MERRY PIGLETS MEXICAN CANTINA & BBQ INC	MERRY PIGLETS (THE)	160 N CACHE ST- SOUTH
MOB JACKSON HOLE LLC	MOES ORIGINAL BBQ	140 N CACHE ST SUITES C & D
BISTRO MRG LLC	RENDEZVOUS BISTRO	380 S BROADWAY

Limited Retail (Club) Liquor License (3):

BPO ELKS 1713	BPO ELKS 1713	270 W BROADWAY
AMERICAN LEGION POST #43	JACKSON HOLE POST #43	190 N CACHE ST
COMMUNITY CENTER FOR THE ARTS INC	CENTER FOR THE ARTS	265 S CACHE

Microbrewery Permit (5):

JH BREWERY LLC	JH BREWERY	75 E PEARL AVE
GET LOOSE LLC	ROADHOUSE BREWING CO PUB & EATERY	20 E BROADWAY
TETON BREWING COMPANY LLC	STILLWEST BREWERY AND GRILL	45 E SNOW KING AVE
SRB OPERATIONS LLC	JACKSON HOLE PUB & BREWERY SNAKE RIVER BREWING	265 S MILLWARD
GET FUNKY LLC	ROADHOUSE BREWING COMPANY	1225 GREGORY LN

Resort Liquor License (4):

SNOW KING MOUNTAIN RESORT LLC	KINGS GRILL	402 E SNOW KING AVE
ALL SUITE DEVELOPMENT	LODGE AT JACKSON HOLE (THE)	80 S SCOTT LN
JOHNSON RESORT PROPERTIES	RUSTIC INN	425 N CACHE
BENCHMARK HOSPITALITY OF WYOMING LLC	SNOW KING RESORT	400 E SNOW KING

Restaurant Liquor License (43):

KIMS CORNER LLC	BAPP	340 W BROADWAY
BIG HOLE BBQ JACKSON LLC	BIG HOLE BBQ	325 W PEARL AVE
BLUE LION INC (THE)	BLUE LION (THE)	160 N MILLWARD
FLAT CREEK BBQ LLC	BUBBAS	100 FLAT CREEK
MADE IN JACKSON HOLE INC	BUNNERY (THE)	130 N CACHE ST
135 E BROADWAY LLC	CAFÉ GENEVIEVE	135 E BROADWAY
CHINATOWN LEE INC	CHINATOWN RESTAURANT	850 W BROADWAY SUITE A
EFC WY LLC	E LEAVEN FOOD COMPANY	175 CENTER ST
SALSA GROUP INC (THE)	EL ABUELITO FAMILY RESTAURANT	385 W BROADWAY
EVEREST MOMO SHACK LLC	EVEREST MOMO SHACK	245 W PEARL AVE
FIESTA JACKSON LLC Note: Fiesta is working with Secretary of State's office to bring their account back to current filing status.	FIESTA	975 ALPINE LN #3
YOR RESTAURANT GROUP CORP	GATHER	72 S GLENWOOD
GUN BARREL STEAKHOUSE LLC (THE)	GUN BARREL (THE)	862 W BROADWAY
CALIENTE TAQUERIA LLC	HATCH TAQUERIA & TEQUILAS	120 W BROADWAY
PEKING BEST INC	HONG KONG BUFFET	826 W BROADWAY
JACKSON DRUG LLC	JACKSON DRUG	15 E DELONEY AVE

SRB OPERATIONS LLC	JACKSON HOLE PUB & BREWERY SNAKE RIVER BREWING	265 S MILLWARD
JACKSON HOLE ROASTERS INC	JACKSON HOLE ROASTERS	50 W BROADWAY UNIT 109
SHOGUN LLC	KAZUMI	265 W BROADWAY
KING SUSHI COMPANY LLC	KING STREET SUSHI	75 KING ST
KITCHEN LLC (THE)	KITCHEN (THE)	155 N GLENWOOD
LBJH LLC	LIBERTY BURGER	160 N CACHE- NORTH
J & J FOOD COMPANY LLC	MIAZGA'S	399 W BROADWAY
DJ FLAMBE LLC	MILLION DOLLAR COWBOY STEAKHOUSE	25 N CACHE ST BASEMENT
IL FERRAIO LLC	ORSETTO	161 CENTER ST
PERSEPHONE BAKERY LLC	PERSEPHONE BAKERY	145 E BROADWAY
SELKIRK INC	PICAS	1160 ALPINE LN
PICNIC LLC	PICNIC	1110 MAPLE WAY STE B
ILLAMAR LLC	PINKY GS PIZZERIA	50 W BROADWAY UNIT 105
PIZZERIA CALDERA LLC	PIZZERIA CALDERA	20 W BROADWAY
GET LOOSE LLC	ROADHOUSE BREWING CO PUB & EATERY	20 EAST BROADWAY
RUSTY PARROT LODGE & SPA LLC	RUSTY PARROT LODGE	175 N JACKSON
SAN JUAN RESTAURANT MEXICAN FOOD LLC	SAN JUAN RESTAURANT	65 S GLENWOOD ST
TETON BREWING COMPANY LLC	STILLWEST BREWERY AND GRILL	45 E SNOW KING AVE
SCARFISH LLC	SUDA	140 N CACHE ST SUITE B
NICOLAS SOSA	TACOS Y TORTILLAS EL METATE	850 WEST BROADWAY SUITE H
INDIAN ROOM LLC (THE)	TETON TIGER	165 N CENTER ST
JEREMY TOFTE	THAI ME UP	75 E PEARL AVE
ALBA'S FINE FOODS LLC	THE PHOENIX AND THE DRAGON	145 N GLENWOOD
TIJUANA MEXICAN RESTAURANT LLC	TIJUANA AUTHENTIC MEXICAN RESTAURANT	520 HWY 89 #4 & 5
WLB LLC	TRIO	45 S GLENWOOD
WHITE BUFFALO CLUB LLC	WHITE BUFFALO CLUB (THE)	160 W GILL AVE
WYOMING INN HOLDINGS LLC	WYOMING INN OF JACKSON HOLE	930 WEST BROADWAY

Retail Liquor License (19):

CRU LLC	BIN 22	200 W BROADWAY
BUD'S EASTSIDE LLC	BUDS EASTSIDE LIQUOR	582 E BROADWAY
BOCHICCHIO INC	CREEKSIDE MARKET & DELI	545 N CACHE ST #8
CUTTYS BAR & GRILL LLC	CUTTYS	1140 W HWY 22
ANVIL HOTEL PARTNERS LLC	GLORIETTA	242 N GLENWOOD ST
HOTEL JH LLC	HOTEL JACKSON	120 N GLENWOOD
WYOMING GROCER LLC	JACKSON WHOLE GROCER	1155 S HWY 89
JACKSON LIQUORS LLC	KJS PHILLIPS 66	1055 W BROADWAY
LIQUOR STORE OF JACKSON HOLE INC	LIQUOR STORE (THE)	115 BUFFALO WAY
LFM JACKSON LLC	LUCKYS MARKET	974 W BROADWAY
COWBOY LIQUOR LLC	MILLION DOLLAR COWBOY BAR (THE)	25 N CACHE ST
PLAZA LIQUOR LLC	PLAZA LIQUOR	832 W BROADWAY
PINK GARTER LLC	ROSE (THE)	50 W BROADWAY UNIT 201
NEB LLC	SIDEWINDERS	945 W BROADWAY
SILVER DOLLAR INC (THE)	SILVER DOLLAR BAR	50 N GLENWOOD
SMITHS FOOD & DRUG CENTERS INC	SMITHS FOOD & DRUG #184	1425 S HWY 89
SNAKE RIVER CORPORATION	SNAKE RIVER GRILL	84 E BROADWAY
VFJH LLC	SPIRITS & SPICE	80 W BROADWAY UNIT 101
FLAT CREEK DEVELOPMENT COMPANY	VIRGINIAN TAVERN	750 W BROADWAY AVE

Satellite Winery Permit (1):

JACKSON HOLE WINERY LLC	JACKSON HOLE WINERY SATELLITE	45 W BROADWAY

A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson to approve the renewal applications listed in the Renewal Chart for the 2019 – 2020 liquor year with the following three conditions:

1. Any additional minor corrections made by staff and the Wyoming Liquor Division.
2. The Town Clerk will issue the Fiesta LLC renewed license after the Secretary of State status is brought back to current.
3. All renewed liquor licenses are subject to the same conditions and restrictions of the initial license approval, unless those conditions were later amended or added to by the Town Council.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Special Restrictions for Affordable Condominium Rentals. Audrey Cohen-Davis made staff comment.

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the attached revised deed restriction for Affordable Condominium Rental Units in the Town of Jackson, including for use by the Pine Lodge Amended Addition without any additional changes. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Resolution 19-04: A Resolution Agreeing to participate in the Teton Health District and Department. Roxanne Robinson made staff comment on this resolution that would allow the Town to participate in the Teton Health District. Wyoming Statute §35-1-301(b) authorizes the Teton County Board of County Commissioners to create through a resolution a district health department and Wyoming Statute §35-1-301(d) allows for the Town of Jackson, by resolution, to participate and be part of the district health department.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to adopt Resolution 19-04 as presented.

> **RESOLUTION 19-04: AGREEING TO PARTICIPATE IN THE TETON HEALTH DISTRICT AND DEPARTMENT**
>
> **WHEREAS**, Wyoming Statute §35-1-301 et seq. governs the establishment of a district health department; and
>
> **WHEREAS**, Wyoming Statute §35-1-301(b) authorizes the Teton County Board of County Commissioners to create through a resolution a district health department and Wyoming Statute §35-1-301(d) allows for the Town of Jackson, by resolution, to participate and be part of the district health department; and
>
> **WHEREAS**, the Jackson Town Council has determined that a board of health is warranted in order to promulgate rules and regulations pertaining to the prevention of disease and the promotion of public health within the full jurisdictional area of Teton County, Wyoming including the municipality of the City of Jackson. The Jackson Town Council specifically recognizes the authority of the Teton Health District to regulate and enforce within the City of Jackson the following including but not limited to: Teton Health District Rules and Regulations of Body Art; Teton Health District Rules for Food Safety; and the Teton Health District Rules for Public Pools and Spas.
>
> **NOW THEREFORE, BE IT RESOLVED** that the Jackson City Council agrees pursuant to Wyoming Statute §35-1-301(d) to participate in the Teton District Health Department created by the Teton County Board of County Commissioners.
>
> Dated this 19th day of February 2019.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to read ordinances by short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Ordinances A to S relate to Land Development Regulation 'clean-up'.

Ordinance A: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.1.C of Land Development Regulations related to Pedestrian Frontages.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 2.2.1.C OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE REQUIREMENTS FOR PEDESTRIAN FRONTAGES AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance B: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.2.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-1 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.2.B.1 AND 2.2.2.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 1 (NL-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance C: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.3.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-2 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.3.B.1 AND 2.2.3.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 2 (NL-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance D: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.4.B of Land Development Regulations related to Site Development Setbacks and Height in the NL-3 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), AND SECTIONS 2.2.4.B.1 AND 2.2.4.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 3 (NL-3) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance E: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.5.B of Land Development Regulations related to Site Development Setbacks, Vehicle Access Standards, and Height in the NL-4 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.5.B.1, 2.2.5.B.2, AND 2.2.5.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 4 (NL-4) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS STANDARDS, AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance F: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.6.B, C, and E of Land Development Regulations related to Site Development Setbacks, Height, accessory Residential Units, and Apartments in the NL-5 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, AND 2.2.6.E.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 5 (NL-5) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, HEIGHT, ACCESSORY RESIDENTIAL UNITS, AND APARTMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT

Ordinance G: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.7.B, C, and D of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Floor Area Ratio, Density, and Subdivision in the NM-1 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, AND 2.2.7.D.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 1 (NM-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, FLOOR AREA RATIO, DENSITY, AND SUBDIVISION, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance H: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.8.B and C of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NM-2 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, AND 2.2.8.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 2 (NM-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance I: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.9.B and E of Land Development Regulations related to Site Development Setbacks, Vehicle Access, Height, Development Thresholds, and Density in the NH-1 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, AND 2.2.9.E.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD HIGH DENSITY - 1 (NH-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance J: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.10.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the DC Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.10.B.5 AND 2.2.10.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE DOWNTOWN CORE (DC) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance K: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.11.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-1 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.11.B.5 AND 2.2.11.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 1 (CR-1) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance L: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.12.B and C of Land Development Regulations related to Exterior Lighting and Parking Standards in the CR-2 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.12.B.5 AND 2.2.12.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 2 (CR-2) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance M: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.13.B, C, and E, and Section 6.1.1.F of Land Development Regulations related to Exterior Lighting, Development Thresholds, Drive-In Facility, Affordable Workforce Housing, and Allow Uses in the CR-3 Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b AND 6.1.1.F OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 3 (CR-3) ZONE RELATED TO EXTERIOR LIGHTING, DEVELOPMENT THRESHOLDS, DRIVE-IN FACILITY, AFFORDABLE WORKFORCE HOUSING, AND ALLOWED USES, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance N: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 2.2.14.B of Land Development Regulations related to Fencing and Exterior Lighting in the OR Zone.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.14.B.1 AND 2.2.14.B.5 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE OFFICE RESIDENTIAL (OR) ZONE RELATED TO FENCING AND EXTERIOR LIGHTING, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance O: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 5.7.1.D of Land Development Regulations related to Grading Permits in the Town.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), AND SECTIONS 5.7.1.D.4 AND 5.7.1.D.5 OF TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS FOR GRADING PERMITS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance P: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.2.2.A.6.c of Land Development Regulations related to Warrant Period for Subdivision Improvements.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 7.2.2.A.6.c OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE WARRANTY PERIOD FOR SUBDIVISION IMPROVEMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance Q: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 7.6.3.G and H of Land Development Regulations related to Private Road Standards in the Town.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 7.6.3.G.2 AND 7.6.3.H.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY STANDARDS FOR PRIVATE ROADS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance R: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 8.10.8.D of Land Development Regulations related to Qualifications for a Hearing Officer.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 8.10.8.D OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE QUALIFICATIONS FOR A HEARING OFFICER, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance S: An Ordinance Amending and Reenacting Section II of Ordinance 1074 as amended (part) and Section 9.4.6.D and 9.4.8.E of Land Development Regulations related to Measurement of Landscape Surface Ration and Street Setbacks in the Town.

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 9.4.6.D.1 AND 9.4.8.E OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY MEASUREMENT OF LANDSCAPE SURFACE RATIO AND STREET SETBACKS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approved Ordinances A through S on second reading. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. Jim Stanford commented on the Travel & Tourism Board meeting and the public meeting held by WYDOT on the Snake River Bridge replacement. Arne Jorgensen made comment on online-viewers of Council meetings.

Town Manager's Report. A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to accept the Town Manager's Report. The Town Manager's Report contained an update on sales tax collections, additional ADA parking spaces in downtown, and Human Services planning. Larry Pardee presented a Road to Zero Waste bag that has been proposed as the handout bag. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 7:43 p.m. minutes:spb

TOWN OF JACKSON

_____

ATTEST: Hailey Morton Levinson, Vice-Mayor

_____

Sandra P. Birdyshaw, Town Clerk

Published JH News & Guide: March 6, 2019

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	JACKSON CURBSIDE INC.	00026478	RECYCLING COLLECTION @ H	02/10/2019	645.00	.00	
2	JACKSON CURBSIDE INC	00026491	RECYCLING COLLECTION @ P	02/10/2019	180.00	.00	
2	JACKSON CURBSIDE INC	00026506	RECYCLING COLLECTION @ D	02/10/2019	985.00	.00	
Total 2:					1,810.00	.00	
5	CARQUEST AUTO PARTS INC	6090-422457	TPMS TRANSMITTER	02/10/2019	58.78	.00	
5	CARQUEST AUTO PARTS INC	6090-422469	TPMS TRANSMITTER	02/10/2019	58.78	.00	
5	CARQUEST AUTO PARTS INC	6090-422569	JIMMY BAR	02/11/2019	36.78	.00	
5	CARQUEST AUTO PARTS INC	6090-423673	BED LINER, SHIPPING	02/21/2019	126.59	.00	
5	CARQUEST AUTO PARTS INC	6090-423732	V-RIBBED BELT	02/21/2019	46.05	.00	
Total 5:					326.98	.00	
36	IDAHO STATE TAX COMMISSIO	022219	FEBRUARY WITHHOLDINGS	02/22/2019	2,357.00	2,357.00	02/22/2019
Total 36:					2,357.00	2,357.00	
51	ACE HARDWARE	638287	TUBE ROUND 16GA	01/21/2019	33.98	.00	
51	ACE HARDWARE	640039	TUBE REFRIG CORP	02/05/2019	5.98	.00	
51	ACE HARDWARE	640040	COMP UNION BR LL	02/05/2019	10.98	.00	
51	ACE HARDWARE	640152	KEYKRAFTER #24 BRASS	02/08/2019	3.39	.00	
51	ACE HARDWARE	641077	GREASE GUN HOSE 12" FLEX,	02/15/2019	34.98	.00	
51	ACE HARDWARE	641132	FLUID STARTING PRES10OZ	02/15/2019	5.49	.00	
51	ACE HARDWARE	641369	OSCIL CERAMIC HTR W/HNDL	02/19/2019	89.98	.00	
51	ACE HARDWARE	641376	FUSE PLG MED DTY 15A CD3	02/19/2019	8.99	.00	
51	ACE HARDWARE	641528	CM WRENCH COMB 7/16	02/20/2019	9.99	.00	
51	ACE HARDWARE	642198	MAP PRO GAS 14.1OZ ACE, BA	02/26/2019	31.98	.00	
Total 51:					235.74	.00	
67	JACKSON HOLE HISTORICAL S	010119	QUARTERLY CONTRACT	01/01/2019	1,875.00	.00	
Total 67:					1,875.00	.00	
81	EVANS CONSTRUCTION INC	193614	JOB NAME: 2018/2019 TOJ SAL	02/13/2019	962.97	.00	
81	EVANS CONSTRUCTION INC	193627	JOB NAME: 2018/2019 TOJ SAL	02/15/2019	1,408.87	.00	
81	EVANS CONSTRUCTION INC	5933	2018 GARAMAN TRAI FLOOD P	12/18/2018	10,696.17	.00	
Total 81:					13,068.01	.00	
88	AIRGAS INTERMOUNTAIN INC	9959569252	RENT CYL IND LARGE ACETYL	01/31/2019	100.92	.00	
Total 88:					100.92	.00	
96	HIGH COUNTRY LINEN	0114188	MATS	02/13/2019	61.93	.00	
96	HIGH COUNTRY LINEN	0114403	BUILDING MAINT @ PUBLIC W	02/14/2019	53.05	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: ADMIN	02/14/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: SEWER	02/14/2019	19.40	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: WATER	02/14/2019	26.67	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: STREET	02/14/2019	55.78	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: FLEET	02/14/2019	38.80	.00	
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: WWTP	02/14/2019	14.55	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0114403	UNIFORMS: SEASONAL	02/14/2019	9.70	.00	
96	HIGH COUNTRY LINEN	011443	BUILDING MAINT @ PUBLIC W	01/31/2019	73.85	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: ADMIN	01/31/2019	9.70	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: SEWER	01/31/2019	19.40	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: WATER	01/31/2019	26.67	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: STREET	01/31/2019	55.78	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: FLEET	01/31/2019	38.80	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: WWTP	01/31/2019	14.55	.00	
96	HIGH COUNTRY LINEN	011443	UNIFORMS: SEASONAL	01/31/2019	9.70	.00	
96	HIGH COUNTRY LINEN	0115012	BUILDING MAINT @ HOME RAN	02/18/2019	750.00	.00	
96	HIGH COUNTRY LINEN	0115012	BUILDING MAINT @ HOME RAN	02/18/2019	750.00-	.00	
96	HIGH COUNTRY LINEN	0115012	BUILDING MAINT @ HOME RAN	02/18/2019	7.50	.00	
Total 96:					545.53	.00	
102	CASELLE INC.	93028	CONTRACT SUPPORT	02/01/2019	1,198.67	.00	
Total 102:					1,198.67	.00	
106	INTERSTATE BATTERY	22242798	(1) MTP-48/H6	02/11/2019	121.95	.00	
106	INTERSTATE BATTERY	22242865	(1) MT-78, (2) SRM-24	02/18/2019	288.85	.00	
106	INTERSTATE BATTERY	22242942	(2) 8D-MHD, (1) SLA1116	02/25/2019	456.85	.00	
Total 106:					867.65	.00	
110	INTERWEST SUPPLY COMPAN	08614158296	STEEL BLADES	01/30/2019	220.49	.00	
110	INTERWEST SUPPLY COMPAN	IN0074458	3/4X6X48 CARBIDE SNOW PLO	01/24/2019	2,080.80	.00	
110	INTERWEST SUPPLY COMPAN	IN0074838	CURVED GRADED BLADE, PLO	02/12/2019	3,499.20	.00	
Total 110:					5,800.49	.00	
114	JACKSON LUMBER INC	00423922-001	MILW M18- RED LITHIUM EXT C	02/01/2019	178.69	.00	
Total 114:					178.69	.00	
131	JACKSON HOLE NEWS & GUID	291725	AD# 359495	02/06/2019	24.45	.00	
131	JACKSON HOLE NEWS & GUID	291726	AD#359494	02/06/2019	24.45	.00	
131	JACKSON HOLE NEWS & GUID	291727	AD#359493	02/06/2019	28.53	.00	
131	JACKSON HOLE NEWS & GUID	291790	AD# 359803	02/13/2019	537.60	.00	
131	JACKSON HOLE NEWS & GUID	291791	AD# 359703	02/13/2019	364.80	.00	
131	JACKSON HOLE NEWS & GUID	291869	AD#359894	02/13/2019	1,246.95	.00	
131	JACKSON HOLE NEWS & GUID	291870	AD#359893	02/13/2019	211.90	.00	
131	JACKSON HOLE NEWS & GUID	291871	AD#3595000	02/13/2019	105.96	.00	
131	JACKSON HOLE NEWS & GUID	291949	AD#359208- SOUTH SEWER MA	02/13/2019	550.14	.00	
131	JACKSON HOLE NEWS & GUID	292120	AD#360087	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292121	AD#360086	02/20/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	292122	AD#360085	02/20/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	292123	AD#360084	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292124	AD#360083	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292125	AD#360082	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292126	AD#360078	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292127	AD#360080	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292128	AD#360079	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292130	AD# 360077	02/20/2019	65.20	.00	
131	JACKSON HOLE NEWS & GUID	292131	AD#36006	02/20/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	292132	AD#360075	02/20/2019	57.05	.00	
131	JACKSON HOLE NEWS & GUID	292133	START BUS DRIVERS	02/20/2019	108.24	.00	
131	JACKSON HOLE NEWS & GUID	292134	AD#360088	02/20/2019	61.13	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
131	JACKSON HOLE NEWS & GUID	292135	AD#360089	02/20/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	292136	AD#360093	02/20/2019	61.13	.00	
131	JACKSON HOLE NEWS & GUID	292137	AD#360092	02/20/2019	57.05	.00	
131	JACKSON HOLE NEWS & GUID	292138	AD#360091	02/20/2019	57.05	.00	
131	JACKSON HOLE NEWS & GUID	292139	AD#360090	02/20/2019	57.05	.00	
131	JACKSON HOLE NEWS & GUID	292408	AD#360414	02/27/2019	101.88	.00	
131	JACKSON HOLE NEWS & GUID	292410	AD#360415	02/27/2019	1,365.13	.00	
Total 131:					5,786.61	.00	
139	JORGENSEN ASSOCIATES, PC	41943	PROJ: 18063- TOJ/CACHE CRE	11/15/2018	517.90	.00	
139	JORGENSEN ASSOCIATES, PC	41943	PROJ: 18063- TOJ/CACHE CRE	11/15/2018	647.50	.00	
139	JORGENSEN ASSOCIATES, PC	41943	PROJ: 18063- TOJ/CACHE CRE	11/15/2018	1,964.70	.00	
139	JORGENSEN ASSOCIATES, PC	41943	PROJ: 18063- TOJ/CACHE CRE	11/15/2018	17,584.70	.00	
Total 139:					20,714.80	.00	
236	SMITH POWER PRODUCTS,INC	3070419	OUT FRT, SENSOR ASSEMBLY	01/18/2019	98.76	.00	
236	SMITH POWER PRODUCTS,INC	3072454	OUT FRT, WALVE ASSEMBLY S	02/07/2019	286.04	.00	
236	SMITH POWER PRODUCTS,INC	3072520	FRT, SELECTOR ASSY	02/08/2019	391.61	.00	
Total 236:					776.41	.00	
257	NAPA AUTO PARTS INC.	829381	TRTU EXTLIFE GAL	01/31/2019	32.28	.00	
257	NAPA AUTO PARTS INC.	829391	LAMP	01/31/2019	72.63	.00	
257	NAPA AUTO PARTS INC.	829424	BOXED MINITURES	01/31/2019	3.72	.00	
257	NAPA AUTO PARTS INC.	829567	NAPAGOLD OIL FILTER	01/31/2019	92.20	.00	
257	NAPA AUTO PARTS INC.	829642	LAMP	02/01/2019	57.96	.00	
257	NAPA AUTO PARTS INC.	829734	AUTO NOZZLE UL	02/01/2019	278.60	.00	
257	NAPA AUTO PARTS INC.	829748	MASKING TAPE	02/01/2019	27.96	.00	
257	NAPA AUTO PARTS INC.	830145	TOUGH AND WIDE	02/05/2019	11.49	.00	
257	NAPA AUTO PARTS INC.	830425	CB212-15 CIRBRKR	02/06/2019	10.68	.00	
257	NAPA AUTO PARTS INC.	830489	CARTRIDGE AD9, CORE DEPO	02/06/2019	59.59	.00	
257	NAPA AUTO PARTS INC.	830885	NAPAGOLD FUEL FILTER	02/08/2019	9.24	.00	
257	NAPA AUTO PARTS INC.	830886	NPAGOLD FUEL FILTER	02/08/2019	36.96	.00	
257	NAPA AUTO PARTS INC.	831346	THROTTLE BODY INJECTION	02/11/2019	178.52	.00	
257	NAPA AUTO PARTS INC.	831455	SPRAY ENG DEGR 15	02/12/2019	6.98	.00	
257	NAPA AUTO PARTS INC.	831459	NAPAGOLD FUEL FILTER	02/12/2019	15.57	.00	
257	NAPA AUTO PARTS INC.	831507	BLOWER MOTOR RISISTO	02/12/2019	35.26	.00	
257	NAPA AUTO PARTS INC.	831927	CREDIT: CORE DEPOSIT	02/14/2019	37.00-	.00	
257	NAPA AUTO PARTS INC.	831938	NAPAGOLD OILF FILTER, NAPA	02/14/2019	626.82	.00	
257	NAPA AUTO PARTS INC.	831949	NAPAGOLD OIL FILTER, NAPAG	02/14/2019	55.24	.00	
257	NAPA AUTO PARTS INC.	831980	BUTANE FUEL	02/14/2019	23.18	.00	
257	NAPA AUTO PARTS INC.	832455	BLOWERE MOTOR RESISTOR	02/18/2019	18.34	.00	
257	NAPA AUTO PARTS INC.	832456	MOLDING TAPE	02/18/2019	11.33	.00	
257	NAPA AUTO PARTS INC.	832630	WIPER BLADES	02/18/2019	11.89	.00	
257	NAPA AUTO PARTS INC.	832906	2-3/4 INN WINDOW KIT	02/20/2019	8.80	.00	
257	NAPA AUTO PARTS INC.	833174	NAPAGOLD AIR FILTER	02/21/2019	85.22	.00	
257	NAPA AUTO PARTS INC.	833175	NAPAGOLD AIR FILTER	02/21/2019	170.44	.00	
257	NAPA AUTO PARTS INC.	833204	SERPENTINE BELT	02/21/2019	33.31	.00	
257	NAPA AUTO PARTS INC.	833254	V-RIBBED BELT	02/21/2019	40.44	.00	
257	NAPA AUTO PARTS INC.	833273	NAPAGOLD OIL FILTER	02/21/2019	8.24	.00	
257	NAPA AUTO PARTS INC.	833666	CREDIT: SERPENTINE BELT, V-	02/23/2019	46.86-	.00	
257	NAPA AUTO PARTS INC.	833770	LAMP	02/25/2019	77.28	.00	
257	NAPA AUTO PARTS INC.	834062	NAPAGOLD OIL FILTER, NAPAG	02/26/2019	317.30	.00	
Total 257:					2,333.61	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
258	JACKSON HOLE COMMUNITY C	010119	2ND QUARTER	02/22/2019	25,000.00	.00	
Total 258:					25,000.00	.00	
262	PRAZMA PAINT & AUTO BODY	17543	DOOR FRAME OPENING, ROCK	02/04/2019	2,877.35	.00	
Total 262:					2,877.35	.00	
268	TETON MOTORS INC	5088630	GASKET KIT, SEAL KIT, INJECT	12/19/2018	70.99	.00	
268	TETON MOTORS INC	5088639	SEAL KIT, INJECTORS	12/20/2018	510.94	.00	
268	TETON MOTORS INC	5088896	CREDIT	01/10/2019	44.10-	.00	
268	TETON MOTORS INC	5089183	TANK	02/01/2019	692.92	.00	
268	TETON MOTORS INC	5089221	HOSE	02/05/2019	57.59	.00	
268	TETON MOTORS INC	5089233	CREDIT: RETURN TANK- RE-ST	02/05/2019	450.40-	.00	
268	TETON MOTORS INC	5089291	LEVER	02/11/2019	33.53	.00	
268	TETON MOTORS INC	5089298	BODY	02/11/2019	236.34	.00	
268	TETON MOTORS INC	5089308	WATHERSTRIP	02/12/2019	177.45	.00	
268	TETON MOTORS INC	50893484	CREDIT: RETURN BODY	02/18/2019	236.34-	.00	
268	TETON MOTORS INC	5089354	CREDIT: RETURN SEAL KIT, INJ	02/14/2019	360.94-	.00	
268	TETON MOTORS INC	5089355	CREDIT GASKET KIT, SEAL KIT	02/14/2019	70.99-	.00	
268	TETON MOTORS INC	5089420	GOURD PKG	02/20/2019	42.50	.00	
268	TETON MOTORS INC	5089444	SENSOR	02/21/2019	58.79	.00	
Total 268:					718.28	.00	
329	WYOMING RETIREMENT SYST	169968	FEBRUARY CONTRIBUTIONS	02/22/2019	30,345.29	30,345.29	02/22/2019
329	WYOMING RETIREMENT SYST	169969	FEBRUARY CONTRIBUTIONS	02/22/2019	33,226.25	33,226.25	02/22/2019
329	WYOMING RETIREMENT SYST	169970	FEBRUARY CONTRIBUTIONS	02/22/2019	38,791.17	38,791.17	02/22/2019
Total 329:					102,362.71	102,362.71	
406	WYOMING LAW ENFORCEMEN	S-10917	FIELD TRAINING LANCASTER A	01/31/2019	650.00	.00	
Total 406:					650.00	.00	
544	CENTURYLINK	733-3106 742B	307-733-3106 742B	02/13/2019	36.69	.00	
Total 544:					36.69	.00	
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	18.52	18.52	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	168.39	168.39	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	114.91	114.91	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	69.60	69.60	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	186.86	186.86	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	245.28	245.28	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	216.30	216.30	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	224.52	224.52	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	168.38	168.38	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	198.63	198.63	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	154.97	154.97	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	113.96	113.96	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	1,546.86	1,546.86	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	130.93	130.93	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	88.70	88.70	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	129.53	129.53	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	301.36	301.36	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	275.60	275.60	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	87.23	87.23	02/22/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	186.46	186.46	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	150.12	150.12	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	91.75	91.75	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	587.98	587.98	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	108.48	108.48	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	44.45	44.45	02/22/2019
671	LINCOLN NATIONAL LIFE	3829495496	MARCH PRMIUM 107747	02/21/2019	44.45	44.45	02/22/2019
671	LINCOLN NATIONAL LIFE	3837435051	MARCH PREMIUM 107391	02/21/2019	1,090.79	1,090.79	02/22/2019
Total 671:					6,747.01	6,747.01	
708	DELTA DENTAL PLAN OF WYO	021519	MARCH PREMIUM	02/15/2019	577.20	577.20	02/22/2019
Total 708:					577.20	577.20	
1022	GALLS INC	011224901	Is teaclite pdu	11/12/2018	340.50	.00	
1022	GALLS INC	011660033	Is tACLITE PDU SHIRT AND ME	01/07/2019	156.25	.00	
1022	GALLS INC	011727097	STRYKE TDU PANT,MENS LON	01/15/2019	114.50	.00	
1022	GALLS INC	011738779	MENS SS TACLITE PDU SHIRT	01/16/2019	49.75	.00	
1022	GALLS INC	011794956	TACTICAL FLEECE	01/23/2019	295.50	.00	
Total 1022:					956.50	.00	
1054	SUNRISE ENVIRONMENTAL	94938	KRYSTAL ICE, GLIDE, EXETER	01/31/2019	207.42	.00	
Total 1054:					207.42	.00	
1081	JACK'S TIRE & OIL	694745-37	12R22.5/16 MICHELIN XZE, 275/	02/19/2019	3,714.21	.00	
Total 1081:					3,714.21	.00	
1134	ENERGY LABORATORIES INC	215548	WELL #2 CRABTREE LN, WELL	02/19/2019	43.00	.00	
Total 1134:					43.00	.00	
1443	TETON COUNTY CLERK	022719	4307 SOUTH SAGE MEADOWS	02/27/2019	258,903.01	.00	
Total 1443:					258,903.01	.00	
1634	ENTENMANN-ROVIN CO	0141911-IN	Dome BadE	02/12/2019	99.00	.00	
Total 1634:					99.00	.00	
1640	WESTERN STATES	IN000887345	LAMP GP FLOOR- REPLACES	02/01/2019	124.30	.00	
1640	WESTERN STATES	IN000889746	STRAINER- REPLACES 5D7927	02/05/2019	294.48	.00	
1640	WESTERN STATES	IN000889752	CAP GASKET	02/05/2019	44.58	.00	
1640	WESTERN STATES	IN000892053	0W-20 ARTIC OIL 55G	02/07/2019	2,237.60	.00	
1640	WESTERN STATES	IN000892055	SEAL O-RING	02/07/2019	47.28	.00	
1640	WESTERN STATES	IN000892060	STRAINER A	02/07/2019	80.16	.00	
1640	WESTERN STATES	IN000894187	TUBE KIT	02/11/2019	162.62	.00	
1640	WESTERN STATES	IN000897481	BOLT, NUT	02/14/2019	1,853.34	.00	
1640	WESTERN STATES	IN000897493	BOLT, NUT	02/14/2019	414.54	.00	
1640	WESTERN STATES	IN000898521	LEVER A	02/15/2019	287.34	.00	
1640	WESTERN STATES	IN000898527	CUTTING EDGE	02/15/2019	3,484.60	.00	
1640	WESTERN STATES	IN000899705	SWITCH	02/18/2019	252.33	.00	
1640	WESTERN STATES	IN000899720	BOLT, NUT, CUTTING EDGE	02/18/2019	963.56	.00	
1640	WESTERN STATES	IN000899722	GLASS-DOOR	02/18/2019	727.79	.00	
1640	WESTERN STATES	IN000900058	CYLINDER GP	02/19/2019	2,989.93	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1640	WESTERN STATES	IN000903208	LAMP GP-HEAD	02/21/2019	169.12	.00	
1640	WESTERN STATES	IN000905489	FENDER-REAR	02/25/2019	340.76	.00	
Total 1640:					14,474.33	.00	
1783	AT&T	278725916309	WIRELESS	02/28/2019	1,507.37	.00	
1783	AT&T	287272169264	WIRELESS	02/12/2019	256.79	.00	
1783	AT&T	287279795460	WIRELESS	02/19/2019	251.88	.00	
Total 1783:					2,016.04	.00	
1949	VERIZON WIRELESS	9823354973	MONTHLY SERVICES	02/01/2019	5,571.27	.00	
1949	VERIZON WIRELESS	9823354974	MONTHLY SERVICES	02/21/2019	1,946.90	.00	
1949	VERIZON WIRELESS	982493749	MONTHLY SERVICES	02/15/2019	82.71	.00	
Total 1949:					7,600.88	.00	
2213	ALPHAGRAPHICS BOZEMAN	14810011	GRID PADS- 50 SHEETS PER P	02/15/2019	702.83	.00	
Total 2213:					702.83	.00	
2224	LOCAL GOV'T LIABILITY POOL	11794	AA-20191024 Rebecca Zulucta	02/15/2019	1,000.00	.00	
2224	LOCAL GOV'T LIABILITY POOL	11797	settlement aa20191026 Losa Sna	02/20/2019	666.79	.00	
Total 2224:					1,666.79	.00	
2269	AFLAC	600565	ACCOUNT #y9599	02/22/2019	3,481.27	3,481.27	02/22/2019
Total 2269:					3,481.27	3,481.27	
2327	TETON COUNTY SHERIFF-DISP	022519	OCT-DEC DISPATCH	02/25/2019	4,772.12	.00	
Total 2327:					4,772.12	.00	
2485	KENWORTH SALES COMPANY	IDFIN3174877-	KIT-INLET CHECK VALVE	02/04/2019	243.32	.00	
2485	KENWORTH SALES COMPANY	IDFIN3188786	R14 VALVE	01/22/2019	67.91	.00	
2485	KENWORTH SALES COMPANY	IDFIN3227190	GOVERNOR D2, SAE CLASS 1	02/18/2019	29.00	.00	
2485	KENWORTH SALES COMPANY	IDFIN3227190-	SAE CLASS 1 SURFACE MOUN	02/21/2019	827.10	.00	
Total 2485:					1,167.33	.00	
2547	BENEFIT ADMINISTRATORS, IN	2018-1095S	aca 1095/1095 forms	02/22/2019	1,552.50	.00	
2547	BENEFIT ADMINISTRATORS, IN	JAN2 2019	ELIGIBILITY NOTICES	02/11/2019	54.00	.00	
Total 2547:					1,606.50	.00	
2601	JACK'S TRUCK & EQUIPMENT	X302014347 0	HENKE PLOW PARTS	02/14/2019	1,730.57	.00	
Total 2601:					1,730.57	.00	
2850	LDA INC	3032	SHIPPING: WATER SAMPLES	02/19/2019	59.40	.00	
2850	LDA INC	9772	SHIPPING- FLEET	02/21/2019	50.28	.00	
Total 2850:					109.68	.00	
3187	MERIDIAN ENGINEERING P.C.	ME-1351	PATHWAYS-GARMAN TRAIL FL	10/13/2018	2,771.74	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3187:					2,771.74	.00	
3286	CHARTURE	021519	FY 2019 CONTRACT	02/15/2019	8,000.00	.00	
Total 3286:					8,000.00	.00	
3332	KILMER'S BG DISTRIBUTING	17165	DFC+ HP	02/11/2019	3,600.00	.00	
Total 3332:					3,600.00	.00	
3408	E.R. OFFICE EXPRESS	11897	CALCULATOR	02/18/2019	86.79	.00	
3408	E.R. OFFICE EXPRESS	11952	COPY PAPER	02/22/2019	157.98	.00	
Total 3408:					244.77	.00	
3420	VISA	1065 0219	USPS	01/24/2019	1.21	1.21	02/19/2019
3420	VISA	1065 0219	IMLA ROCKVILLE MD	01/24/2019	1,145.00	1,145.00	02/19/2019
3420	VISA	1065 0219	HALFMOON EDUCATION	01/24/2019	289.00	289.00	02/19/2019
3420	VISA	1123 0219	LASER TECHNOLOGY INC	01/24/2019	3,015.00	3,015.00	02/19/2019
3420	VISA	1123 0219	PET PALACE PLUS	01/24/2019	181.25	181.25	02/19/2019
3420	VISA	1123 0219	THE HICKORY REXBURG	01/24/2019	63.67	63.67	02/19/2019
3420	VISA	1164 0219	CREEKSIDE	01/24/2019	25.71	25.71	02/19/2019
3420	VISA	1255 0219	USPS	01/24/2019	54.05	54.05	02/19/2019
3420	VISA	2030 0219	SHOW ME CABLES-MALE CRIM	01/24/2019	36.51	36.51	02/19/2019
3420	VISA	4564 0219	SMITHS	01/24/2019	25.68	25.68	02/19/2019
3420	VISA	4564 0219	1000BUBLS	01/24/2019	1,627.54	1,627.54	02/19/2019
3420	VISA	5207 0219	INTL CODE COUNCIL	01/24/2019	262.95	262.95	02/19/2019
3420	VISA	5207 0219	AMERICAN ASSOC OF CODE	01/24/2019	100.00	100.00	02/19/2019
3420	VISA	5207 0219	CHINATOWN	01/24/2019	76.95	76.95	02/19/2019
3420	VISA	5207 0219	INTL CODE COUNCIL INC	01/24/2019	79.00	79.00	02/19/2019
3420	VISA	5207 0219	DELTA	01/24/2019	470.00	470.00	02/19/2019
3420	VISA	5207 0219	FBI NATIONAL ACADEMY	01/24/2019	100.00	100.00	02/19/2019
3420	VISA	5207 0219	PEARL STREET BAGELS	01/24/2019	25.00	25.00	02/19/2019
3420	VISA	5207 0219	IACP	01/24/2019	190.00	190.00	02/19/2019
3420	VISA	5215 0219	COCA COLA BOTTLING	01/24/2019	45.30	45.30	02/19/2019
3420	VISA	5215 0219	ANTLER INN	01/24/2019	76.00	76.00	02/19/2019
3420	VISA	5397 0219	SNOW KING	01/24/2019	1,000.00	1,000.00	02/19/2019
3420	VISA	5397 0219	FACEBK EPY6KATE	01/24/2019	34.57	34.57	02/19/2019
3420	VISA	5397 0219	ALBERTSONS	01/24/2019	15.32	15.32	02/19/2019
3420	VISA	5397 0219	PIZZA HUT	01/24/2019	95.28	95.28	02/19/2019
3420	VISA	5397 0219	AMAZON	01/24/2019	14.95	14.95	02/19/2019
3420	VISA	5397 0219	COOLWORKS	01/24/2019	139.00	139.00	02/19/2019
3420	VISA	5397 0219	KMART	01/24/2019	64.97	64.97	02/19/2019
3420	VISA	5397 0219	HOLEBOWL LLC	01/24/2019	999.00	999.00	02/19/2019
3420	VISA	5397 0219	FORT FRAME AND ART	01/24/2019	289.18	289.18	02/19/2019
3420	VISA	5397 0219	WYOMING CAMERA	01/24/2019	29.95	29.95	02/19/2019
3420	VISA	5397 0219	DBC BLICK ART	01/24/2019	90.21	90.21	02/19/2019
3420	VISA	5397 0219	SMITHS	01/24/2019	750.00	750.00	02/19/2019
3420	VISA	6106 0219	AMERICAN PLANNING	01/24/2019	682.00	682.00	02/19/2019
3420	VISA	6106 0219	THE UPS STORE	01/24/2019	48.74	48.74	02/19/2019
3420	VISA	6106 0219	STAPLES	01/24/2019	38.13	38.13	02/19/2019
3420	VISA	6106 0219	STAPLES	01/24/2019	45.57	45.57	02/19/2019
3420	VISA	6593 0219	TOWN COUNCIL 3 VISA	01/24/2019	925.89	925.89	02/19/2019
3420	VISA	6684 0219	ADMINISTRATOR VISA	01/24/2019	919.26	919.26	02/19/2019
3420	VISA	6908 0219	IT VISA	01/24/2019	6,627.66	6,627.66	02/19/2019
3420	VISA	7294 0219	AMAZON	01/24/2019	25.00	25.00	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	70.68	70.68	02/19/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3420	VISA	7294 0219	AMAZON	01/24/2019	21.86	21.86	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	32.78	32.78	02/19/2019
3420	VISA	7294 0219	AMAZON	01/24/2019	57.87	57.87	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	57.08	57.08	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	.50	.50	02/19/2019
3420	VISA	7294 0219	STAPLES	01/24/2019	63.72	63.72	02/19/2019
3420	VISA	7294 0219	DELTA	01/24/2019	322.00	322.00	02/19/2019
3420	VISA	7294 0219	DELTA TRAVEL INSURANCE	01/24/2019	23.63	23.63	02/19/2019
3420	VISA	7294 0219	DOLLAR TREE	01/24/2019	5.00	5.00	02/19/2019
3420	VISA	7294 0219	REVIVAL ANIMAL HEALTH	01/24/2019	126.78	126.78	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	46.34	46.34	02/19/2019
3420	VISA	7294 0219	SMITHS	01/24/2019	35.59	35.59	02/19/2019
3420	VISA	8144 0219	AMAZON EASYPAG 6 TIER MES	01/24/2019	43.98	43.98	02/19/2019
3420	VISA	8144 0219	SILVER DOLLAR	01/24/2019	185.00	185.00	02/19/2019
3420	VISA	8144 0219	PICA NEW EMPLOYEE HIRE	01/24/2019	176.51	176.51	02/19/2019
3420	VISA	8144 0219	AMAZON APC UPS BATTERY R	01/24/2019	50.09	50.09	02/19/2019
3420	VISA	8144 0219	1000BULBS	01/24/2019	1,153.59	1,153.59	02/19/2019
3420	VISA	8185 0219	KMART	01/24/2019	36.02	36.02	02/19/2019
3420	VISA	8185 0219	CREEKSIDE MARKET	01/24/2019	48.00	48.00	02/19/2019
3420	VISA	8185 0219	DOLLAR TREE	01/24/2019	38.16	38.16	02/19/2019
Total 3420:					23,319.68	23,319.68	
3527	UPS	0000129VW40	SHIPPING CHARGE-POLICE	02/09/2019	10.14	.00	
3527	UPS	0000129VW40	SHIPPING CHARGE-POLICE	02/16/2019	45.38	.00	
Total 3527:					55.52	.00	
3580	WILSON, JOSH	072118	void check and re issue	07/21/2018	49.83	.00	
Total 3580:					49.83	.00	
3619	WY CHILD SUPPORT ENFORCE	030119	case #209790 GALLEGHER	03/01/2019	146.76	146.76	02/26/2019
Total 3619:					146.76	146.76	
3932	MILLER SANITATION	13290	CITY CANS 74/DAY 9 DAY IN M	02/09/2019	2,331.00	.00	
3932	MILLER SANITATION	13291	START BUS ROUTE FOR 10 DA	02/09/2019	315.00	.00	
Total 3932:					2,646.00	.00	
3961	CHARTER	002091801281	150 E PEALR jan19	01/28/2019	1,617.03	.00	
3961	CHARTER	030285202171	150 E PEALR feb19	02/17/2019	59.99	.00	
3961	CHARTER	307-111-5050	MONTHLY SERVICES	02/28/2018	1,887.35	.00	
Total 3961:					3,564.37	.00	
3989	STINKY PRINTS, INC	51470	PROJ: POWDERHORN LANE ST	02/19/2019	20.16	.00	
Total 3989:					20.16	.00	
4044	IDAHO FALLS PETERBILT	500730	XL ORANGE	02/18/2019	30.56	.00	
Total 4044:					30.56	.00	
4139	WY WORKERS' SAFETY & COM	022219	MARCH PREMIUM	02/22/2019	11,420.12	11,420.12	02/22/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4139:					11,420.12	11,420.12	
4212	GILLIG LLC	40545664	AIR FILTER ASM	02/07/2019	610.32	.00	
4212	GILLIG LLC	40545665	V-BELT 97.5	02/07/2019	481.50	.00	
4212	GILLIG LLC	40548543	REAR SSLF & BRT ASSEMBLY	02/15/2019	1,488.36	.00	
4212	GILLIG LLC	40548544	TOP PLATE, SPRING NO HOLE	02/15/2019	375.56	.00	
4212	GILLIG LLC	500730	XL ORG NITRILE	02/18/2019	30.56	.00	
Total 4212:					2,986.30	.00	
4292	Commercial Tire-ID Falls	113732	265/70R17 DISC AT3, LT265/70R	10/10/2018	2,201.48	.00	
Total 4292:					2,201.48	.00	
4311	ELEAVEN FOOD COMPANY	12942	MEETING	02/14/2019	497.50	.00	
Total 4311:					497.50	.00	
4320	WARNER TRUCK CENTER	X101247946.0	CREIDT: ACCUMULATOR	01/22/2019	737.15-	.00	
4320	WARNER TRUCK CENTER	X101247948.0	CREDIT: TURBOCHARGE KIT	01/22/2019	191.19-	.00	
4320	WARNER TRUCK CENTER	X101247949.0	CREDIT: FUEL CAP PUMP	01/22/2019	535.33-	.00	
4320	WARNER TRUCK CENTER	X101251055.0	CREDIT: RETURN AIR BAG	01/31/2019	384.94-	.00	
4320	WARNER TRUCK CENTER	X101251056.0	AIR BAG	01/31/2019	359.42	.00	
4320	WARNER TRUCK CENTER	X101252191.0	CREDIT: ICP TURBOCHARGER	02/05/2019	764.75-	.00	
4320	WARNER TRUCK CENTER	X101253717.0	AIR FILTER PRIMARY ELEMENT	02/11/2019	791.04	.00	
4320	WARNER TRUCK CENTER	X101255345.0	DISCHARGE HOSE ASSY	02/14/2019	67.63	.00	
4320	WARNER TRUCK CENTER	X101257593.0	TURBO CHARGER KIT	02/22/2019	191.19-	.00	
Total 4320:					1,586.46-	.00	
4371	PROFORCE LAW ENFORCEME	368505	STD MAGAZINE RELEASE	02/12/2019	469.99	.00	
Total 4371:					469.99	.00	
4485	BLISS CARGO	12602	DELIVERY OF PACKAGE FROM	01/28/2019	27.75	.00	
4485	BLISS CARGO	12626	DELIVERY OF PACKAGE FROM	02/04/2019	25.75	.00	
Total 4485:					53.50	.00	
4614	C & A PROFESSIONAL CLEANI	GYM- FEB 201	CLEANING SERVICE FEBRUAR	02/28/2019	861.44	.00	
4614	C & A PROFESSIONAL CLEANI	P.P.G- FEB 20	CLEANING SERVICE FEBRUAR	02/28/2019	303.94	.00	
4614	C & A PROFESSIONAL CLEANI	P.W.- FEB 201	CLEANING SERVICE FEBRUAR	02/28/2019	1,909.68	.00	
4614	C & A PROFESSIONAL CLEANI	START- FEB 2	CLEANING SERVICE FEBRUAR	02/28/2019	1,442.08	.00	
4614	C & A PROFESSIONAL CLEANI	TOWN HALL-	CLEANING SERVICE FEBRUAR	02/28/2019	4,345.68	.00	
Total 4614:					8,862.82	.00	
4623	MSC INDUSTRIAL SUPPLY CO	2733972001	ATO FUSE ATO, L-F CRIMP, TE	01/28/2019	289.06	.00	
4623	MSC INDUSTRIAL SUPPLY CO	2757378001	BOWMALLY FLT WSHRS, HX C	02/06/2019	135.39	.00	
Total 4623:					424.45	.00	
4646	CORSI, JIM	926548	VOID #21988 AND RE- ISSUE C	12/01/2018	85.00	.00	
Total 4646:					85.00	.00	
4699	SNAKE RIVER ROASTING	606185	COFFEE	02/14/2019	48.45	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4699	SNAKE RIVER ROASTING	606240	COFFEE	02/18/2019	48.45	.00	
4699	SNAKE RIVER ROASTING	606337	COFFEE	02/20/2019	101.75	.00	
Total 4699:					198.65	.00	
4709	FLEETPRIDE	19505974	HUBODOMETER MECHANICAL,	01/30/2019	71.01	.00	
Total 4709:					71.01	.00	
4730	ADVANCED PUMP & EQUIPME	8729	REPLACEMENT FLOAT W/30' C	02/19/2019	141.00	.00	
Total 4730:					141.00	.00	
4732	ERIKS NORTH AMERICA, INC	IF111993	MJIC TO MNPT 45, FRT	11/07/2018	72.68	.00	
Total 4732:					72.68	.00	
4922	PREMIER VEHICLE INSTALLATI	28116	PARTITION B-PILLAR PLATE W	10/11/2018	78.78	.00	
4922	PREMIER VEHICLE INSTALLATI	28543	MIRROR LED RED/BLUE	12/03/2018	998.76	.00	
4922	PREMIER VEHICLE INSTALLATI	29025	RECESSED PANEL INSERT, FR	01/28/2019	116.40	.00	
4922	PREMIER VEHICLE INSTALLATI	29079	NFORCE EXTERIOR LIGHTBAR	02/01/2019	105.44	.00	
4922	PREMIER VEHICLE INSTALLATI	29214	interior lightbar dual, enfor traffic,	02/18/2019	2,395.78	.00	
Total 4922:					3,695.16	.00	
5022	VISION SERVICE PLAN - (WY)	806463879	MARCH PREMIUM	02/17/2019	1,721.81	1,721.81	02/22/2019
Total 5022:					1,721.81	1,721.81	
5037	OLDCASTLE PRECAST INC	230200150	RODEO DRIVE LID	12/12/2018	750.00	.00	
Total 5037:					750.00	.00	
5038	TREFONAS LAW, P.C.	021919	THROUGH FEBRUARY 18 2019	02/19/2019	284.40	.00	
Total 5038:					284.40	.00	
5378	AMERICAN PUBLIC TRANSPOR	091069	HELP WANTED ADS	01/14/2019	319.77	.00	
Total 5378:					319.77	.00	
5473	KELLERSTRASS ENTERPRISES	1033038	DRUM DEPOSIT, DRUM RETUR	02/08/2019	1,579.75	.00	
5473	KELLERSTRASS ENTERPRISES	D4304	MIDGRADE 87 E-10, DF#2 DYED	02/01/2019	20,580.29	.00	
5473	KELLERSTRASS ENTERPRISES	D4555	MIDGRADE 87 E-10, DF#2 DYED	02/09/2019	20,765.55	.00	
5473	KELLERSTRASS ENTERPRISES	D4797	MIDGRADE 87, DF #2 DYED UL	02/17/2019	20,466.46	.00	
5473	KELLERSTRASS ENTERPRISES	D5091	MIDGRADE 87 E-10, DF#2 DYED	02/25/2019	20,798.37	.00	
Total 5473:					84,190.42	.00	
5543	RUSH TRUCK CENTER, IDAHO	3013929238	KIT WATER PUMP ASSY	02/20/2019	265.00	.00	
Total 5543:					265.00	.00	
5691	LEPCO	30945	LUSTRASHIELD, GRANULAR B	02/07/2019	760.00	.00	
Total 5691:					760.00	.00	
5694	LEIGH, CHRISTOPHER S.	16-TOJ	PROFESSIONAL SERVICES	02/13/2019	505.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5694:					505.00	.00	
5788	WYOMING GARAGE DOOR, LLC	2028	PROJ: PUBLIC WORKS- SERVIC	02/05/2019	694.00	.00	
Total 5788:					694.00	.00	
5926	DASH MEDICAL GLOVES	INV1141258	BLACK MASS GLOVES	02/15/2019	133.80	.00	
Total 5926:					133.80	.00	
5977	TETON EXCAVATION LLC	0000083	DUMP TRUCK TO HAUL SNOW	02/10/2019	1,615.00	.00	
Total 5977:					1,615.00	.00	
6086	WATER WERKS, INC	2276	PROJ: HOME RANCH- LABOR C	02/25/2019	142.50	.00	
6086	WATER WERKS, INC	2277	PROJ: DELONEY PUBLIC REST	02/25/2019	95.00	.00	
6086	WATER WERKS, INC	2278	PROJ: ICE RINK 2019- LABOR &	02/25/2019	173.75	.00	
Total 6086:					411.25	.00	
6092	ENERGY 1	24346	PROJ: TOJ WELL #6- LABOR CH	02/14/2019	577.50	.00	
Total 6092:					577.50	.00	
6105	INFINITE HYDRAULICS LLC	1282	REPAIR OF CYLINDER 4"	02/06/2019	268.69	.00	
Total 6105:					268.69	.00	
6120	Global Ties Wyoming	022019	Annual Contract	02/20/2019	4,000.00	.00	
Total 6120:					4,000.00	.00	
6147	OUTLAW BROTHERS CONSTR	85	JOB: 149 E PEARL BUNKHOUS	02/11/2019	21,469.57	.00	
6147	OUTLAW BROTHERS CONSTR	88	JOB: 149 E PEARL BUNK HOUS	02/25/2019	9,797.47	.00	
Total 6147:					31,267.04	.00	
6156	BUCKRAIL, LLC	1685	MEMBERSHIP	03/01/2019	375.00	.00	
Total 6156:					375.00	.00	
6188	MINUTEMAN SECURITY TECHN	29701	REMOTE SUPPORT LABOR	01/31/2019	480.00	.00	
Total 6188:					480.00	.00	
6189	SPRINGHILL SUITES	090418	VOID AND RE ISSUE CHECK	09/04/2018	308.42	.00	
Total 6189:					308.42	.00	
6208	RHOADES, STEPHEN	092718	voided check and re-issue	09/27/2018	100.00	.00	
Total 6208:					100.00	.00	
6226	WEST COAST CODE CONSULT	UT19-579-001	JH FIRE EMS STATION EXPANS	02/21/2019	840.00	.00	
Total 6226:					840.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6286	HENDERSON, REMY E.	102918	VOID AND REISSUE CHECK	10/29/2018	1,500.00	.00	
Total 6286:					1,500.00	.00	
6326	SCHREIBER, RICK	112718	VOID AND RE ISSUE CHECK	11/27/2018	100.00	.00	
Total 6326:					100.00	.00	
6329	WINDHAM WEAPONRY	111853	BBBL,GAS TUBE AND SPRING,	02/05/2019	966.48	.00	
Total 6329:					966.48	.00	
6334	JACKSON MATTRESS SHOP	24540	TWIN BOXES AND MATTRESS	02/15/2019	1,726.87	.00	
Total 6334:					1,726.87	.00	
6363	TMSC LLC	2019-005-01	PO # PARKING GARAGE HEAT	02/25/2019	4,500.00	.00	
Total 6363:					4,500.00	.00	
6365	SIGN IT NOW INC	3066	INSTALLATION OF NON-ELECT	02/22/2019	118.37	.00	
Total 6365:					118.37	.00	
6383	MELVIN, JASON	022019	BAIL REFUND CASE #18-10-041	02/20/2019	690.00	.00	
Total 6383:					690.00	.00	
6384	O'HERA, ANDREA	022019	BAIL REFUND CASE #19-01-029	02/20/2019	2,000.00	.00	
Total 6384:					2,000.00	.00	
6385	OBSIDIAN CLIFF, LLC	022519	DENIED LICENSE #7483	02/25/2019	130.00	130.00	02/26/2019
Total 6385:					130.00	130.00	
6386	ALENTADO TRAINING CONSUL	1115	TRAINING	02/23/2019	300.00	.00	
Total 6386:					300.00	.00	
6387	RAFTELIS	11274	3 CREEK RATE STUDY	02/08/2019	2,952.50	.00	
6387	RAFTELIS	11274	3 CREEK RATE STUDY	02/08/2019	2,952.50	.00	
Total 6387:					5,905.00	.00	
6388	BOTACH INC.	92148014	BLUEGUNS	11/01/2018	235.79	.00	
Total 6388:					235.79	.00	
6389	POLLARD, DESTRY	022019	REIMBURSE TRAVEL	02/20/2019	645.60	.00	
Total 6389:					645.60	.00	
6390	MARTIN, RICHARD	021919	REFUND P18-156 AND P18-160	02/19/2019	200.00	.00	
Total 6390:					200.00	.00	
6391	KINDER HVAC, LLC	688	PROJ: WELL PUMP HOUSES- IN	01/04/2019	669.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6391:					669.50	.00	
6392	MORA, BRUNO	022819	REIMB DOT	02/28/2019	100.00	.00	
Total 6392:					100.00	.00	
Grand Totals:					723,894.13	152,263.56	

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

City Treasurer: _____

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

TOWN OF JACKSON
TOWN COUNCIL
AGENDA DOCUMENTATION

PREPARATION DATE: February 28, 2019
MEETING DATE: March 4, 2019

SUBMITTING DEPARTMENT: Town Clerk
DEPARTMENT DIRECTOR: Roxanne Devries Robinson
PRESENTER: Carl Pelletier

SUBJECT: 38th Annual Old West Days Celebration

STATEMENT/PURPOSE

The Mayor and Council approve the use of town streets, the use of George Washington Memorial Park, temporary no parking signage, use of Town equipment, and services of Town personnel for special events.

BACKGROUND/ALTERNATIVES

The applicant, the Jackson Hole Chamber of Commerce, requests permission to host the 38th Annual Old West Days celebration from Thursday, May 23, 2019, through Sunday, May 26, 2019. Up to 3000 spectators are expected to attend Old West Days events including a parade, Shootout Gang performance, Shootout Gang street dance, BrewFest, Cowboy Church, the Mountain Man Rendezvous at the fairgrounds, a Million Dollar Cowboy Bar toast, art demonstration and other cultural entertainment such as music, poetry, dancers, and demonstrations.

There are two significant changes from what was approved in last year's application:

1. The Chamber of Commerce will not be requesting any considerations for Thursday, May 23rd this year. This is a reduction in request for services from last year.
2. The Chamber of Commerce will request Council's consideration of a free concert on the Town Square on Sunday night (May 26). This request will be present in a separate application/staff report also on tonight's agenda.

The applicant requests the following from the Town in association with the event:

1. Closure of Deloney Street from Cache to Center per the attached event plan from Friday, May 24 at noon until Sunday, May 26 at 7:00 P.M.
2. Closure of Center Street from Broadway to Deloney per the attached event plan from 6:00 A.M. until approximately 7:00 P.M. on Saturday, May 25.
3. Closure of Broadway from Cache to Center Street on Saturday, May 25 from 7:00 A.M. to approximately 11:30 A.M. for the Old West Days parade.
4. Street closures and the use of streets for the Old West Days parade from 9:30 A.M. to 11:30 A.M. on Saturday, May 25: Snow King Avenue from the Rodeo Grounds to Glenwood, north on Glenwood to Broadway, east on Broadway to Willow, where entrants will disband to four areas (Jackson Elementary parking on Jean Street, public parking lot on East Deloney, Snow King Center parking lot, and Rodeo Grounds parking). Note: WYDOT has been contacted for a parade permit for portions of Broadway under its jurisdiction.

5. Closure of the intersection of Center and Deloney Streets from 6:00 P.M. to 7:00 P.M. Monday through Saturday evenings beginning Saturday, May 25 through Monday, September 2 for Shootout Gang performances. The Shootout Gang will also hold a practice performance on Friday, May 24, 2019 from approximately 6:00 P.M. to 7:00 P.M. The Jackson Hole Playhouse will be submitting a separate application.
6. Use of George Washington Memorial Park on Saturday, May 25 from 7:00 A.M. to 9:00 P.M. for entertainment and demonstrations.
7. Use of George Washington Memorial Park on Monday, May 27 at 10:00 A.M. for a brief American Legion Memorial Day ceremony.
8. Permission from Town Council for amplified sound associated with the Old West Days activities.
9. Assistance from Public works personnel with regard to barricades, road closed signs and hanging light post banners.
10. Assistance from Police Department personnel for parade traffic control, overnight patrol of the tent on Deloney (the Chamber of Commerce is hiring JH security for primary overnight security), crowd control, safety and for posting of signage.
11. Assistance from Parks and Recreation staff to access electricity, irrigation locates, and bleachers for parade spectators.
12. Sixteen (16) JHCC parking permits to be issued by the Chamber of Commerce to allow volunteers to park longer than three hours in and around Town Square
13. Permission for overnight camping at the Teton County Fairgrounds for the Mountain Man Rendezvous from Thursday, May 16 until Tuesday, May 28.
14. A malt beverage permit on Saturday, May 25 from 11:00 A.M. to 5:00 P.M. for Old West Days. (Specifically on Deloney Street for BrewFest and the Street Dance).
15. Permission to display A-Frame signs at the fairgrounds and Bubbas as well as a 3 x 8 foot banner on the Old West Days tent and signs on the 10 x 10 tents within the event site per the attached sign permit application. The applicant will also display onsite banners within the tent on Deloney Street.
16. An expo application that has been submitted to Town staff for the Mountain Man Rendezvous.
17. Permission to have food vendors to Center Street on Saturday, May 25. Food vendors would be limited to Jackson-based food vendors (with brick and mortar shops) who would provide food from food trucks or food tents
18. Permission for individuals to travel outside of the tented area with beer on Saturday, May 25. Individuals with beer would not be permitted in George Washington Memorial Park. Individuals with beer would not be allowed to exceed the limits beyond the lines of port-o-pots or the corner of Broadway & Center or Cache & Deloney. There will be hired JH Security personnel stationed at each potential exit.
19. Permission to have food and wine vendors on Deloney Street on Sunday, May 26. Food vendors would be limited to Jackson-based food vendors (with brick and mortar shops) who would provide food from a food tent. The wine vendor would be Jackson Hole Winery.
20. Permission for open alcohol on Deloney Street on Sunday, May 26 between the hours of 12:30pm and 3:30pm. Individuals with alcohol would not be permitted to leave the tent on Deloney Street and they would not be permitted in George Washington Memorial Park. Ordinance 6.40.050 (B) prohibits open containers and the consumption of alcohol on any street, sidewalk or curb or any other public property.
21. Permission to place a mechanical bull ride attraction on Center Street for Saturday, May 25. The operator would require participants to sign release waivers. The operator would carry their own insurance for the activity.

COMPREHENSIVE PLAN ALIGNMENT

This marks the 38th year that the Jackson Hole Chamber of Commerce has hosted the Old West Days special event. This event aligns with our Quality of Life which is important to our community. We have

always been a diverse community that supports a variety of lifestyles and employment opportunities, and we welcome others to share in the enjoyment of our ecosystem and western mountain lifestyle. Residents and visitors have become accustomed to high-quality social, cultural, and recreational services. Continuing to provide these services in a manner that better achieves our Vision will enhance the livability and appeal of our community.

STAKEHOLDER ANALYSIS

The application has been submitted for review and comment to all Town departments. The applicant will personally meet with Town staff prior to the event as in years past.

FISCAL IMPACT

Direct income includes income from the Exposition Business License ($2000), catering permit and malt beverage permit ($100). The Police Department incurs a fiscal impact of approximately $1,360 associated with posting and removing signage and patrolling the event. The Citizens Mounted Unit handles most of the event and saves the Town a significant dollar amount. Public Works incurs a fiscal impact of approximately $640 for the delivery and removal of barricades and road closed signs, and street sweeping.

STAFF IMPACT

The services of numerous police and community service officers for patrol, traffic control and posting of signage, and the services of Public Works personnel for barricade drop off and delivery.

LEGAL REVIEW

N/A

ATTACHMENTS

Special Event Application

RECOMMENDATION

Staff recommends the approval of the special event application, subject to the following conditions and restrictions:

1. The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by each event. Additional trash receptacles are required at food vending booths. The applicant is required to provide recycling containers and provide for the removal of all recycled material.
2. Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.
3. The applicant shall be responsible for providing and adequate number of volunteers to assist the Police Department in manning intersections during the parade.
4. Electrical power is available from Town Square. Utility and irrigation locates are required before any tents may be erected or stakes or any other items are placed in Town Square. The applicant shall coordinate all power needs and water locates with the Parks & Recreation Department park manager (732-5793) at least three (3) business days prior to the event.
5. The applicant shall coordinate the use of the Town Square, including paperwork and applicable fees, with the Parks and Recreation Department.
6. The applicant is required to provide turf protection in front of and behind any table or other exhibit on Town Square where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.
7. All power and sound cords that cross walkways shall be taped and secured to avoid a tripping

hazard.

8. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
9. All walkways and boardwalks must be kept unobstructed at all times unless permission is otherwise granted.
10. The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.
11. The applicant shall obtain the necessary food service permits from Teton County Environmental Health.
12. The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. An ID bracelet system shall be utilized and all ID's checked.
13. Only 16oz or small plastic cups are used for beer sales.
14. The applicant shall apply and pay for all licenses and/or permits prior to the events.
15. The applicant shall notify, in advance, all business affected by the street closures and shall provide advance community radio and/or newspaper announcements regarding the event, the street closures, and the promotion of free parking in area public parking lots.
16. The applicant shall not block the store fronts of businesses with service vehicles or trailers for longer than one hour.
17. The applicant and all participating organizations are required to maintain liability insurance in the amount of $1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.
18. Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.
19. The applicant shall advise and instruct all participants on the conditions, restrictions, prohibitions and responsibilities imposed on these events and assist in their enforcement.
20. The use of the Parks & Recreation Department bleachers shall be coordinated through that department (732-5793).
21. All town ordinances, including noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.
22. The Nightly Shootout Gang is prohibited from entering any bars while in possession of a gun used for the performance.
23. All guns used for the Shootout shall be turned in within fifteen minutes of the end of the performance.
24. All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Board.
25. Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.
26. Anyone camping at the Rodeo Grounds shall not campfires or open fires during the event.
27. The applicant and all participants shall conduct all activities in a responsible, professional and timely manner.
28. In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

29. Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition. [and] e. Acquire and keep on file names, addresses and phone numbers of all participants.
30. All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).
31. Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).
32. Any tents larger than 400 square feet will require approval through the Fire Department. A Temporary Tent Permit Form will need to be completed and approved prior to the start of the event. This Temporary Tent Permit can be found on the Jackson Hole Fire / EMS website.
33. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).
34. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
35. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).
36. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
37. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
38. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
39. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
40. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
41. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).
42. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
43. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website.

SUGGESTED MOTION

I move to approve the special event application and malt beverage permit made by the Chamber of Commerce for 2019 Old Ways Days, subject to the conditions and restrictions listed in the staff report.

OLD WEST DAYS

Jackson Hole, Wyoming

February 15, 2019

To the Honorable Mayor Muldoon and Town Council,

The Old West Days Steering Committee is requesting permits for the use of the following areas during the 38th Annual Old West Days Celebration, May 23 through 27 and Mountain Man Rendezvous, May 18 through 27, 2019.

There are two significant changes to this year's proposal. We will not be requesting anything from the Council for the evening of Thursday May 23, 2019. The other is an additional concert on Sunday night, which will be in a separate application.

Street Closures:

Friday, May 24th:

12:00pm	OWD Tent set up on Deloney St (see Town Square map).

Saturday, May 25th:

7:00 am – 7:00 pm	OWD events on Center St. and Deloney St. – side of the Town Square will host events (see Town Square map).
7:00 am – Noon	Broadway between Cache and Center St. closed for Parade will reopen as soon as Parade ends (see Town Square map).
11:00 am – 3:00 pm	OWD Entertainment at the corner of Center and Deloney.
9:30 am – 11:30 am	Parade – Snow King Avenue from the TC rodeo grounds to Glenwood, north on Glenwood to Broadway, east on Broadway to Willow. At Willow, the parade entrants will head to four disbanding areas, see parade map: o Jackson Elementary parking on Jean Street o Public parking lot on East Deloney o Snow King Center parking o TC rodeo grounds parking
6 pm – 7 pm	Shootout Gang Performance - Broadway between Cache St. & Center St.

Sunday, May 26th:

10:00 am – 4:00pm	OWD events on Deloney St. – site of Wyoming Cowboy Church Service (see Town Square map pre-parade). Art Demonstration Event in the tent on Deloney St.

Handicap Parking: Spaces will be allotted on E. Broadway alongside Wyoming Outfitters per the Town of Jackson's discretion.

Trash Receptacles: The JH Chamber of Commerce will provide additional trash receptacles (8) as well as a dumpster located in the alley behind Wells Fargo. The JH Chamber will also utilize dumpsters behind the former Chamber offices. Temporary staffing will be hired to remove trash on a regular basis on Saturday.

Toilets: Port-a-pots will be provided at the corner of Deloney and Center St. (see Town Square map pre-parade)

OLD WEST DAYS

Jackson Hole, Wyoming

No Parking Signs: Signs will be needed for all road closures throughout the weekend around the town square.

Fire Lanes: Provided through road closures and No Parking Signs.

Fire Extinguishers: Fire Extinguishers will be provided by food vendors and inside the beer tent.

TC Health Permits: Food Vendors will be provided the forms to fill out and return with their checks directly to the Department.

Barricade Detail:

Friday, May 24th:

Noon – on	BrewFest Tent setup in day light Blocking Deloney St. at Cache Blocking Deloney St. at Center St.

Saturday, May 25th:

7:00 am – 6:00 pm	Old West Days Events on Town Square: Blocking Broadway at Cache St. Blocking Broadway at Center St. Blocking Center St. at Deloney St. diagonally Blocking Deloney St. at Cache St.
9:30 am – 11:30 am	Parade Route (see parade map)
6 pm – 9 pm	Shootout Gang Performance & Street Dance - Blocking Broadway at Cache St. Blocking Broadway at Center St.

Sunday, May 26th:

8:00 am – 3:00 pm	Old West Days Events on Town Square: Blocking Deloney St. at Center St.

Brief Event Details:

- Jackson Hole Shootout Gang kicks off their 63rd season on Friday May 24th (with a dress rehearsal).
- We request the Shootout Gang closure continue Monday through Saturday evenings through Monday, September 2nd. The Shootout Gang performances will take place between 6:00 – 7:00 p.m.
- Overnight Police patrol of Tent on Deloney St.– private security will also be provided by JH Security from 8pm on Friday till 6am on Saturday and again from 8pm on Saturday till 8am on Sunday.
- The use of Town Square and surrounding streets, except Cache, on Saturday, May 25th from 7:00 a.m. to 7 p.m. for:
    - Entertainment – Country Western music, cowboy poetry, dancers, demonstrations
    - 1-2 Food Trucks & tents for food and beverage sales on Center Street.
    - FREE children's activities and crafts presented by the JH Chamber and JH Historical Society and Musuem (and a potential partnership with JH Children's Museum).
    - BrewFest tent on Deloney St., I.D. bracelet/stamp required, enclosed beer garden on Cache, and four private security guards will be provided by JH Security. Serving from 11 am to 5 pm.
    - BrewFest tent on Center St, ID bracelet/stamp required.

OLD WEST DAYS

Jackson Hole, Wyoming

- The use of Deloney Street on Sunday, May 26th from 8:00am to 4:00pm
  - 10am – Wyoming Cowboy Church Service
  - 12:00pm – 3:00pm – Artist Demonstration in the tent on Deloney Street.
- Mountain Men demonstrating their craft on the Town Square in hourly intervals Saturday.
- Mountain Man Rendezvous reservation is in place at TC Fair Grounds.
- Use of Town Square Monday, May 27th at 10am for brief Memorial Day ceremony by the Jackson American Legion Post.
- Extended temporary exemption of the camping restriction at the Teton County Fair Grounds for the Mountain Man Rendezvous beginning on Thursday May 16th – Tuesday May 28th.

Attached is a 2019 schedule of events, the parade route map, and Town Square maps indicating areas listed above.

On behalf of the Old West Days Steering Committee, thank you for time and consideration of our requests. I plan on attending the Town Council meeting should there be any questions.

Sincerely,

Maureen Murphy, IOM
Director of Special Events & Community Affairs

Special Event Application

Submit Completed Document To:

Town Hall
Town of Jackson - Special Events
150 East Pearl Street
P.O. Box 1687
Jackson, Wyoming 83001

cpelletier@townofjackson.com
(307) 733-3932 ext. 1112 (phone)
(307) 739-0919 (fax)

A completed application must be submitted at least 21 days prior to your event.

Non-Profit Fee:	$25
For-Profit Fee:	$150

APPLICANT INFORMATION

Name of Event: 38th Old West Days Celebration

Name of Organization: Jackson Hole Chamber of Commerce

Type of Organization: ● Non-Profit ☐ Public Agency ☐ For-Profit Business

Mailing Address: PO Box 550

City: Jackson State: WY Zip Code: 83001

Name of Person Completing Application: Maureen Murphy

Email Address: mo@jacksonholechamber.com

Work Phone: (307) 201-2302 Cell Phone: (541) 908-5314

EVENT INFORMATION

Type of Event: ☐ Run / Walk ☐ Concert ☐ Filming ☐ Assembly ☐ Parade ● Festival ☐ Biking ☐ Education ☐ Other:

Description & Purpose of Event *(Attach additional sheets if necessary)*:

Kickoff to the summer season in Jackson Hole. Increase visitation in the shoulder season.

Location of Event: Town Square Streets/Variety Alternative Location: N/A

Date(s) of Event: Friday 5/24 - Sunday 5/26 Event Operating Hours: 8am - 6pm

Event Set Up Begins Date: May 24, 2019 Time: 10am

Event Clean Up Ends Date: May 27, 2019 Time: 10am

Special Event Application

EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 100+/1500 Total Event: 2500-3000

Special Considerations (check all that apply):

- ☑ Alcoholic Beverages
- ☐ Cooking/Grilling
- ☑ Electricity Requested
- ☑ Food Sales
- ☐ Merchandise Sales
- ☑ Recurring Event
- ☑ Ticketed Admission
- ☑ Sound Amplification
- ☐ Pets or Animals
- ☑ Tents
- ☑ Street Closure
- ☑ Sidewalk Closure
- ☑ Overnight Parking
- ☐ Overnight RV Camping
- ☑ Use of Town Square

Event Co-Sponsor (s): _____

All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.

Will you be charging admission or a fee for your event? ☐ Yes ☐ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: Caitlin Colby Cell Phone: (585) 880-5701

EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- ☐ Tents (X)
- ☐ Beverage Vendors (BV)
- ☐ Portable Toilets (T)
- ☐ Stages or Amplified Sound (SO)
- ☐ Garbage Receptacles (G)
- ☐ Retail Merchants (RM)
- ☐ Fire Lane (FL)
- ☐ First Aid / EMS (FA)
- ☐ Electricity / Generator (EL)
- ☐ Food Vendors (FV)
- ☐ Alcohol Vendors (A)
- ☐ Hand Washing Sink (HWS)
- ☐ Bleachers (BL)
- ☐ Recycling Receptacles (RR)
- ☐ Security (P)
- ☐ Fire Extinguishers (EX)
- ☐ Barricades (B)
- ☐ Trailers, Vehicles, Storage (TR)

Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Special Event Application

STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot? ☐ Yes ☐ No

Area of Closure Request	Date(s)	Start Time	End Time
See attached			

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces? ☐ Yes ☐ No

If "Yes", how many parking spaces will be unavailable due to the event: Deloney parking spaces

Will the event closure requests impact any START Bus routes? ☐ Yes ☐ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: _____ START Bus contacted? ☐ Yes ☐ No

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients?

☐ Yes ☐ No

Special Event Application

TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

10	Large Street Barricades	1	"Road Closed" Street Signs
	Small Sidewalk Barricades		"Local Traffic Only" Street Signs
	28 Inch Street Cones		"Detour" Street Signs
	Candlestick Cones		32-Gallon Recycling Bins

- The equipment above can be arranged through the Public Works Department (307) 733-3079. A $500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

- The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

- If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

- Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

POLICE DEPARTMENT (307) 733-1430

☐ Event Security	☐ Mounted Horse Patrol	☑ Traffic Control
☐ Race Lead Vehicle	☑ Parade Lead Vehicle	☐ General Presence
☐ Towing / Ticketing	☑ Assistance with Parking Closures	☐ Assistance with Street Closures

Please describe in detail your request: _____

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping ☐ Snow Removal ☐ Street Marking

Please describe in detail your request

PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☑ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request:

**Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☐ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☐ No

FIRE / EMS DEPARTMENT (307) 733-4732

☐ Foot Patrol ☐ Ambulance ☐ Fire Engine

☐ Rescue Truck ☐ Bicycle Patrol ☐ Event Site Inspection

Please describe in detail your request:

Special Event Application

TOWN SERVICES REQUESTS (Continued)

START BUS **(307) 732-8651**

☐ Event Specific Shuttle(s)

Please describe in detail your request:_____

_____

VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound? ☐ Yes ☐ No

If "Yes", please indicate times: Start Time: Saturday 10am Finish Time: Saturday 6pm

Will your event feature any musical entertainment? ☐ Yes ☐ No

If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.

SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners? ☐ Yes ☐ No

If "Yes", have you completed a sign permit application? ☐ Yes ☐ No

A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.

INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificat must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least $1,000,000/occurrence and $1,000,000 aggregate. **The additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached: ☐ Yes ☐ No

Special Event Application

PORTABLE RESTROOMS AND SINKS

The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities? ☒ Yes ☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 1

If "No", please explain: _____

Portable restrooms may not be located within 50 feet of any food vendor.

Restroom Company: Macy's

Restroom Drop off / Pick Up Date for Drop Off: 5/25 Time for Drop Off: 7am

Date for Pick Up: 5/26 Time for Pick Up: 7pm

ALCOHOL

Will there be alcoholic beverages at the event? ☒ Yes ☐ No

Will you be offering any alcoholic beverages besides beer? ☐ Yes ☒ No

If "Yes", what will be offered in addition to beer? _____

If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.

Special Event Application

VENDORS / MERCHANTS / SALES

Will anything be sold at your event? ☒ Yes ☐ No

If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.

Please describe any sales activity at your event:

Mountain Man Rendezvous at the Teton County Fairgrounds

Will any food or beverages be sold at your event? ☒ Yes ☐ No

If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.

TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan? ☒ Yes ☐ No

If "Yes", which company will you be using? Westbank Sanitation

How many trash receptacles will be supplied for your event? 1 Dumpster (located behind WF);

When will the trash receptacles be delivered? Friday May 24

When will the trash receptacles be picked up and removed from site? Monday May 27

Describe your plan for the collection and removal of trash during your special event:

Hired two temporary workers to pick up trash and dump throughout the event.

Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.

Special Event Application

SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the ***Teton County Integrated Solid Waste and Recycling (ISWR)*** *to offer opportunities to help your special event to be as "green" as possible. Opportunities available:*

- ☐ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. ***For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.***

Will you be using a company for your recycling plan? ☐ Yes ● No

If "Yes" which company will you be using? _____

How many recycling receptacles will they (or you) supply for your event? 3-4

When will these recycling receptacles be delivered? JH Chamber will supply

When will recycling receptacles be picked up and removed from site? During/Immediately after

Describe your plan for collection and removal of recyclable materials during your special event:
Same as trash removal

Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.

Special Event Application

SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☒ Yes ☐ No

If "YES" please indicate any significant changes to the event request since its last approval:

No Thursday event for 2019.

STANDARD CONDITIONS OF APPROVAL

Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.

GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: MM

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: MM

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a $500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of $1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf. Initials: MM

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks. Initials: MM

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: MM

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procument, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.

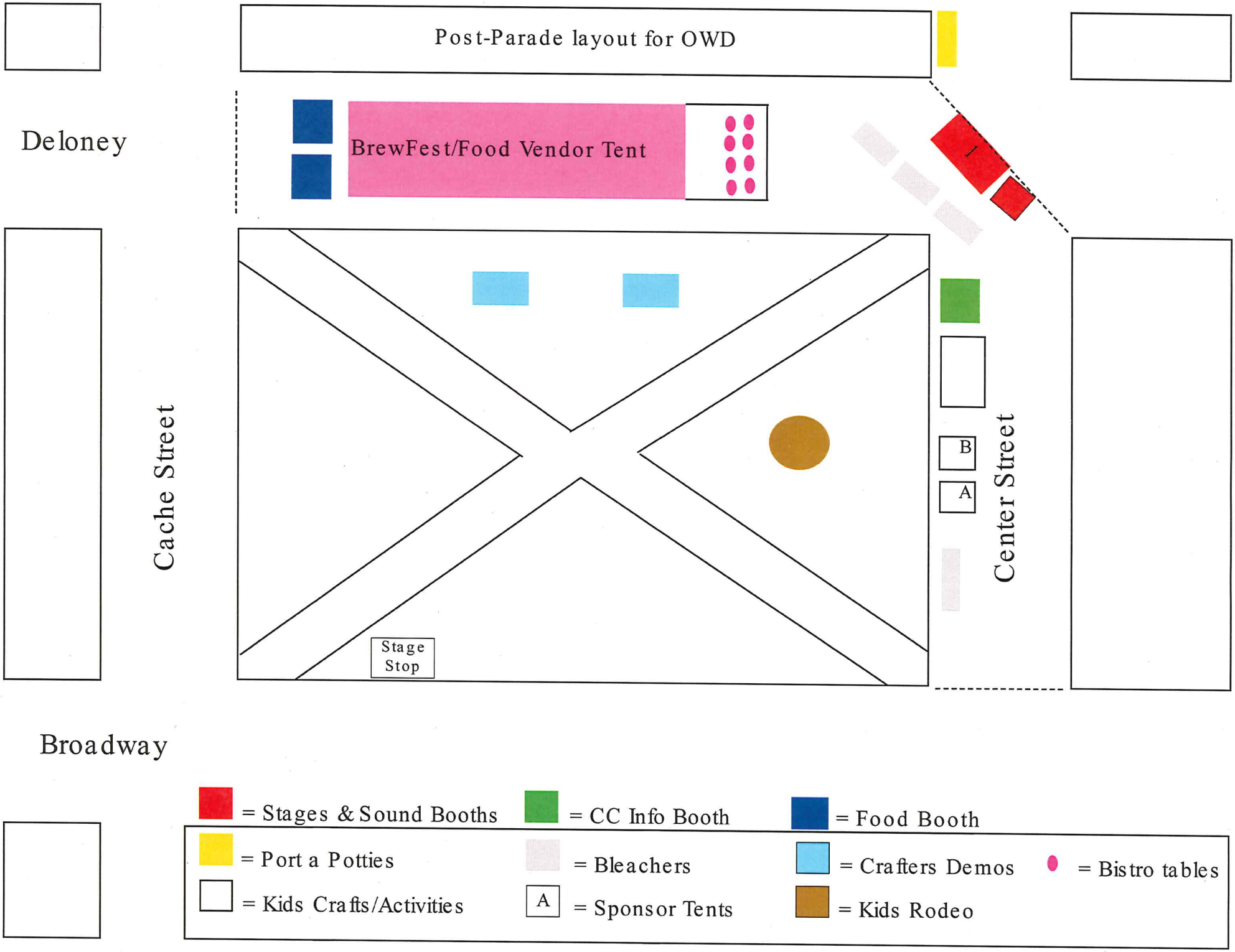
I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: eSigned via SeamlessDocs.com Maureen Murphy Key: d006bb9c9987956c6be92b86b94d9294
Signature

APPLICANT: Maureen Murphy
Printed Name

DATE: 02/15/2019

TITLE: Director of Special Events &


Post-Parade layout for OWD
Deloney
BrewFest/Food Vendor Tent
I
Cache Street
Center Street
B
A
Stage
Stop
Broadway
= Stages & Sound Booths
= CC Info Booth
= Food Booth
= Port a Potties
= Bleachers
= Crafters Demos
= Bistro tables
= Kids Crafts/Activities
A
= Sponsor Tents
= Kids Rodeo

OLD WEST DAYS

Jackson Hole, Wyoming

May 10th, 2019

Dear Town Square Merchant,

The annual Old West Day's celebration will require the closing of Center Street from the corner building (Dahli) to Wyoming Outfitters, Deloney from Jackson Hole Drug to the intersection of Center & Deloney. The closure will begin at noon on Friday, May 24th on Deloney only for the construction of a very large tent. At 6am on Saturday, May 25th Center and Deloney will be closed. Center Street will re-open at approximately 7pm on Saturday and Deloney Street will re-open around 7pm on Sunday.

Locals and visitors will enjoy a variety of activities, live music, and food on and around the Town Square including a BrewFest, Kids Activities in the Square, and Mountain Man Craft Demonstations from noon till 5pm.

We apologize for any inconvenience this may cause. If you have any questions, please feel free to call me at 733-3316 x 102 or via email mo@jacksonholechamber.com.

Hope to see you out and about during the celebration,

Maureen Murphy, IOM
Director of Special Events
Jackson Hole Chamber of Commerce
260 W. Broadway, Suite A
PO Box 550
Jackson, WY 83001

OLD WEST DAYS

Jackson Hole, Wyoming

February 15, 2019

In the event of an emergency, visitors are instructed to calmly exit the public park by its four corners or the closed street areas in the direction of their personal vehicles if not toward source of disaster or disturbance. I will make loudspeaker announcements to facilitate such evacuation by providing directions to the public. If a disaster or disturbance lies between visitors and their intended direction of travel, they will be instructed to detour in another direction.

With the Old West Days celebration being an outdoor event enjoyed chiefly on foot, does not appear to present any unusual evacuation challenges.

Sincerely,

Maureen Murphy, IOM
Director of Special Events & Community Affairs
307-733-3316, ext 102
mo@jacksonholechamber.com

MALT BEVERAGE PERMIT APPLICATION

Fee $_____

Date Paid _____

The fee is $100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a $200 fee.

W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

JMC 6.50.020. Malt Beverage Permits.

B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.

C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.

D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars ($100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.
Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit: Jackson Hole Chamber of Commerce

Event Contact Person and Phone Number: Maureen Murphy

Date(s) of Permit: Saturday May 25, 2019

Hours of Permitted Service and Consumption: 12-5p

Description of Premises where malt beverages are to be served (physical address):

40 x 100 BrewFest tent on Deloney

Purpose of Event: Old West Days

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here) Maureen Murphy

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.
Submit application to Town Hall or fax to 739-0919.

Date: 2/15/2019

EXPOSITION LICENSE APPLICATION

Town of Jackson
PO Box 1687, Jackson, Wyoming 83001
Phone: (307)733-3932
Fax: (307)739-0919
www.townofjackson.com

Instructions: All information on both sides of this form must be fully completed. Failure to complete any item will delay the processing of your application. All payments shall be made at the time of application and shall be non-refundable, unless an application is denied. If the Town denies a business license application, the entire fee, less a $37.00 application fee will be refunded. An application for a business license must be submitted and approved by the Town before the business can begin operations.

Business/Organization Name: Jackson Hole Chamber of Commerce
D/b/a:
Nature of Exposition: Old West Days - mountain Man Rendezvous

Is the Business/Organization a:

- ☐ **Corporation** ☐ **Partnership** ☐**Sole Proprietorship**
- ☑ **Non-Profit Organization** *(If non-profit, please attach copy of 501(C) (3))*
- ☐ **Other Please explain:**

Physical Address of Expo:

Street: Teton County Fairgrounds **No:** grassy Arena
Building: **City:** Jackson **State:** WY **Zip Code:** 83001
Date of Expo: Sat May 18, 2019 - mon May 24, 2019
Time of Expo: 9am - 6pm

Business/Organization Physical Address: 260 W. Broadway, Suite A
Post Office Box: 550
City: Jackson **State:** WY **Zip Code:** 83001
Business Phone Number: (307) 733-3316
Fax/email address: mo@jacksonholechamber.com
WY Sales Tax Number: 22-001732
Federal Employers ID Number:

** *List Information for all Owners/Officers/Partners* ***REQUIRED*** ****(license will be DENIED if information incomplete)***

NAME AS IT APPEARS ON DRIVER'S LICENCE	Driver License #	State	Date of Birth	Phone
I have not been convicted of a felony				
Maura E Murphy	2/15/19			

Additional Information: _____

_____

_____

Exposition license will:

☐ **be for my business/organization ONLY.**

☒ **include** 10+ **number of businesses or organizations. Attach list of ALL venders**

Business is:

☐ **a Sales Tax Collecting Business.**

☒ **a Non-Sales Tax Collecting Business.**

Have you obtained all necessary permits/inspections/fees, as required by the Town of Jackson?

☒ **Yes** ☐ **No If not, please explain:** In Process

Will a sign or banner be posted? ☒ **Yes** ☐ **No**

**** The above questions **MUST** be completed in order for you application to be processed.*

I, MG _____, do hereby swear and affirm the information I have supplied in this application is true and correct to the best of my knowledge. Further, I do hereby consent to the release of all medical, physical, criminal and any other information, including information of a confidential or privileged nature by any person(s) having such records for the purpose of checking my suitability to obtain the permit requested herein. I hereby release said persons, their organizations, and others from any liabilities or damage which may result from furnishing the requested information. A photocopy of this release is considered as valid as an original.

STATE OF WYOMING)
) §
COUNTY OF TETON)

SUSCRIBED AND SWORN TO BEFORE ME BY

this _____day of _____ 20____

_____
signature of applicant

_____
Printed name of applicant

WITNESS my hand and official seal

_____
Notary Public

Exposition License Fees

For Profit Businesses	Not For Profit Businesses
$100.00 *per day for any event with 5 or fewer vendors*	***$50.00*** *per day for any event with 5 or fewer vendors*
$200.00 *per day for any event with more than 5 vendors*	***$100.00*** *per day for any event with more than 5 vendors*

For Official Use Only – Please Do Not Write Below This Line

Zoning: ☐ **UC** ☐**UC2** ☐**UR** ☐**AR** ☐**AC** ☐**SR** ☐**R**
☐**BC** ☐**NC** ☐**NC2** ☐**OP** ☐**RB** ☐**BP** ☐**MHP**

Approving Department	Initials	Date Approved	Comments
Building Department			
Fire Department			
Planning Department			
Police Department			
Administration Department			

☐ **Application Approved**

TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department
Planning Division

150 East Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

ph: (307) 733-0520 or
(307) 733-0440
fax: (307) 734-3563
www.townofjackson.com

EVENT NAME:

Event Name: Old West Days Physical Address of Event: Center & Deloney

Description of Event: Celebrate Memorial Day Weekend

EVENT SPONSOR/APPLICANT:

Name: Jackson Hole Chamber Phone: (307) 201 . 2302

Mailing Address: PO Box 550 ; 83001 ZIP: 83001

E-mail: mo@jacksonholechamber.com Non-Pofit: X For Profit: ____

TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

Business/Description: On tent @ OWD
Physical Address: Deloney St
Dates of Display: Sat May ~~26~~ 25
Consent from Owner Obtained? Yes X No____

Business/Description: Signs on 10x10s
Physical Address: Center St
Dates of Display: Sat May ~~26~~ 25
Consent from Owner Obtained? Yes____ No____

Business/Description: Mtn Man Rendezvous
Physical Address: Bubba's 5way
Dates of Display: 5/19 - 5/27
Consent from Owner Obtained? Yes X No____

Business/Description: OWD A Frame
Physical Address: Fairgrounds
Dates of Display: 5/19 - 5/27
Consent from Owner Obtained? Yes X No____

SUBMITTAL REQUIREMENTS. *Attach the following:*

_____ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
3x8 Banners / Wood A Frames

_____ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Maureen Murphy
Signature of Authorized Event Applicant

2/15/19
Date

Maureen Murphy
Applicant Name Printed

Director of Special Events
Title

TOWN OF JACKSON
TOWN COUNCIL
AGENDA DOCUMENTATION

PREPARATION DATE: February 28, 2019
MEETING DATE: March 4, 2019

SUBMITTING DEPARTMENT: Town Clerk
DEPARTMENT DIRECTOR: Roxanne Devries Robinson
PRESENTER: Carl Pelletier

SUBJECT: TBD MusicFest

STATEMENT/PURPOSE

The Mayor and Council approve the use of town streets, temporary street closures, temporary signage, use of Town equipment, and services of Town personnel for special events.

BACKGROUND/ALTERNATIVES

The applicants, The Silver Dollar Inc., LogiCom, and the Jackson Hole Chamber of Commerce, request permission to host the TBD MusicFest concert on the Town Square on Sunday, May 26, 2019 from 4:00 P.M. until 10:00 P.M. This will be a free concert for the public and up to 3,500 spectators are expected to attend this event.

This request is new. It is a concert designed to increase tourism around Old West Days and to celebrate Cowboy culture. The technical aspects of this request are similar to the Rendezvous Concert on the Town Square.

The applicant requests the following from the Town in association with the event:

1. Closure East Broadway from Cache to King Street and Center Street from Deloney to East Broadway from Sunday, May 26, 2019 at 4:00 A.M. until Monday, May 27, 2019 at 4:00 A.M. These streets would be closed to vehicle and pedestrian traffic during this time. Pedestrians would not be allowed access to these streets; however, the following walkways will remain open:
   a. The boardwalk on the south side of E. Broadway
   b. The sidewalk on the north side of E. Broadway (from King Street to Center Street)
   c. The sidewalk on the east side of Center Street
2. Permission from Town Council for amplified sound associated with the concert including sound checks.
3. Permission to use Town barricades and road signs.
4. Access to electricity in Town Square if necessary.
5. Catering permit on Sunday, May 26th from 2:00 P.M. to 9:30 P.M. for alcohol sales on Broadway Avenue and Center Street.
6. Relief from Town ordinances as follows: Applicant requests the issuance of a catering permit for Broadway Avenue and adjacent boardwalks (between Cache and Center) Center Street and adjacent boardwalks (between Deloney and Broadway) on Sunday, May 26th. Beer, wine and spirits will be served in the roped off area of Center, Broadway and their respective boardwalks as indicated in the site map. Municipal Code 6.40.050 prohibits open containers and the consumption of alcohol on any street, sidewalk or curb or any other public property. Alcohol will not be permitted in the George Washington Memorial Park.

7. An expo application.
8. Permission to display temporary signs to aid in pedestrian flow around the Town Square.
9. Permission to display several on-site promotional banners, signs, and displays on the day of the event per the attached sign permit.

After review of the application and speaking with the event organizers the Parks and Recreation Department has concerns about potential damage to the turf on the Town Square due to pedestrian traffic associated with this event in combination with potential wet and muddy conditions of the grounds during this time of year. Parks and Recreation has indicated that they would be satisfied with a $2,500 damage deposit collected from the organizer prior to the event.

COMPREHENSIVE PLAN ALIGNMENT

This marks the 38th year that the Jackson Hole Chamber of Commerce has hosted the Old West Days special event. This new event is intended to provide a finale experience for Old West Days. This event aligns with our Quality of Life which is important to our community. We have always been a diverse community that supports a variety of lifestyles and employment opportunities, and we welcome others to share in the enjoyment of our ecosystem and western mountain lifestyle. Residents and visitors have become accustomed to high-quality social, cultural, and recreational services. Continuing to provide these services in a manner that better achieves our Vision will enhance the livability and appeal of our community.

STAKEHOLDER ANALYSIS

The application has been submitted for review and comment to all Town departments. The applicant would personally meet with Town staff prior to the event.

FISCAL IMPACT

Direct income includes income from the Exposition Business License ($200) and catering permit ($20). The Police Department incurs a fiscal impact of approximately $1,360 associated with enforcing parking and patrolling the event. The event organizers have indicated that they would be willing to pay staffing expenses incurred by the Police Department.

STAFF IMPACT

The services of numerous police and community service officers for patrol and traffic control, and the services of Parks and Recreation personnel for access to electricity. The possibility of street plowing by Public Works.

LEGAL REVIEW

N/A

ATTACHMENTS

Special Event Application

RECOMMENDATION

Staff recommends the approval of the special event application, subject to the following conditions and restrictions:

1. The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by each event. Additional trash receptacles are required at food vending booths. The applicant is required to provide recycling containers and provide for the removal of all recycled material.
2. Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency

vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

3. Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department at least three (3) business days prior to the event.
4. Utility and irrigation locates are required before any tents may be erected or stakes or any other items are placed in Town Square. The applicant shall coordinate all power needs and water locates with the Parks & Recreation Department at least three (3) business days prior to the event.
5. The applicant shall coordinate the use of the Town Square, including paperwork and applicable fees, with the Parks and Recreation Department.
6. The applicant is required to provide turf protection in front of and behind any table or other exhibit on Town Square where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.
7. All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.
8. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
9. All walkways and boardwalks must be kept unobstructed at all times.
10. Attaching signage of any kind to the antler arches or fences is prohibited.
11. The applicant shall post a $2,500 damage/clean up deposit with the Parks and Recreation Department at least three (3) days prior to this event.
12. The applicant shall be responsible for the production, posting and removal of the no parking signage. The applicant will work with the Jackson Hole Police Department who will be responsible for removal or towing vehicles parked in designated no parking spaces.
13. The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during the event.
14. Barricades and Road Closed signs are available from the Public Works Department. The applicant shall coordinate all barricade and signage needs with the Public Works Department at least three (3) business days prior to the event.
15. The applicant must receive permission from the Town Council to display signs within the Town of Jackson before or during their event
16. The applicant shall obtain the necessary food service permits from Teton County Environmental Health.
17. The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. An ID bracelet system shall be utilized and all ID's checked.
18. Only 16oz or small plastic cups are used for beer sales.
19. The applicant shall apply and pay for all licenses and/or permits prior to the events.
20. The applicant shall notify, in advance, all business affected by the street closures and shall provide advance community radio and/or newspaper announcements regarding the event, the street closures, and the promotion of free parking in area public parking lots.
21. The applicant shall not block the store fronts of businesses with service vehicles or trailers for longer than one hour.
22. The applicant and all participating organizations are required to maintain liability insurance in the amount of $1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.
23. The applicant shall advise and instruct all participants on the conditions, restrictions, prohibitions and responsibilities imposed on these events and assist in their enforcement.
24. All town ordinances, including noise and animals (including the prohibition of dogs in any town

park) shall apply to all events except where specifically granted relief by the Town Council.

25. The applicant and all participants shall conduct all activities in a responsible, professional and timely manner.
26. In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.
27. Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition. [and] e. Acquire and keep on file names, addresses and phone numbers of all participants.
28. All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).
29. Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).
30. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).
31. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
32. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).
33. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
34. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
35. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
36. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
37. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
38. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).
39. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
40. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website.

SUGGESTED MOTION

I move to approve the special event application made by The Silver Dollar Inc., LogiCom, and the Jackson Hole Chamber of Commerce, to host the TBD MusicFest, subject to the conditions and restrictions listed in the staff report.

TBD MusicFest

Background

This proposed TBD MusicFest is designed to energize Old West Days by adding a big-stage country music concert that celebrates our western heritage. We believe this will broaden the reach of Old West Days, increase tourism and signal a kick-off for the summer season. Silver Dollar, Inc. (The Million Dollar Cowboy Bar and The Wort Hotel) is utilizing LogiCom (a for-profit LLC based in Nashville, TN) to produce the event and partnering with The Jackson Hole Chamber of Commerce.

Since founded in 1997, LogiCom has produced events in all 50 states and 13 foreign countries. These events have been for clients as varied as gubernatorial or presidential inaugurals, Fortune 100 companies, town festivals, and the world's largest 5K race. LogiCom has produced concerts of all types featuring entertainment as varied as Tony Bennett, Amy Grant, Bono, The Beach Boys, Luke Bryan, Gladys Knight, Kenny Chesney, Toby Keith, Wayne Newton, Jason Isbell, Hootie and the Blowfish, Wynonna and Glen Campbell.

LogiCom's history with Bill Baxter, owner of Silver Dollar, Inc., dates back to 1998 when we first began producing concerts in support of his work at the time. We are proud that twenty-plus years later, our personal and professional relationships are stronger than ever. The work we are doing together to further enhance the music scene in Jackson Hole has been both exciting and rewarding. We look forward to spending more and more time in the region as these projects unfold.

Concert Information

Date:	Sunday, May 26, 2019
Type	Free show with ticketed VIP area
Artists:	Headliner: Midland; Support Acts: TBD
Venue:	Town Square (E. Broadway from Cache to King, and Center from Deloney to Broadway. Stage will be constructed on Broadway between King and Center
Closures:	We propose that the above streets would be closed to vehicular and pedestrian traffic from approx. 4:00 a.m. on Sunday 5/26 until 4:00 a.m. on Monday 5/27. Barricades will be erected not only around the stage and VIP area, but also around the entire site, while not impeding access to retail shops.

As shown on the site layout map, barricades will run across Center St (at Deloney) from the retail shops to the edge of the park, continuing South to Broadway, and along the park on the North side of Broadway, crossing Broadway at Cache and ending at the retail shops at the corner of Broadway and Cache.

It is our intent to make every effort to ensure customer access to all businesses around the Square. (see attached layout).

F&B: TBD food vendors will be present during the event. Silver Dollar, Inc. will serve as the vendor for alcoholic beverages (beer, wine and liquor). Alcoholic beverages will only be allowed within the perimeter of the event. Alcohol will not be allowed in the Park on Town Square, and will no one with alcohol will be allowed to carry it outside the event site. No outside food or beverages (neither alcoholic and non-alcoholic) will be allowed to be brought into the event perimeter.

Security: We will work with the Jackson Hole Police Department as well as local security personnel to establish and implement a security protocol designed to ensure the safety and enjoyment of all attendees, as well as anyone in the proximity.

Conclusion & Contacts

Thank you for your consideration of this proposed event. If we may provide any additional information or answer any questions, please don't hesitate to contact any of us:

LogiCom:	Steven Robinson	615.414.6763	robinson@logicomonline.com
Silver Dollar, Inc.:	Jim Waldrop	307.690.5154	jwaldrop@worthotel.com
JacksonHole Chamber:	Mo Murphy	541.908.5314	mo@jacksonholechamber.com
The Cowboy Bar:	Justin Smith	307.413.4563	justin.smith@cowboybarjh.com

Special Event Application

Submit Completed Document To:

Town Hall
Town of Jackson - Special Events
150 East Pearl Street
P.O. Box 1687
Jackson, Wyoming 83001

cpelletier@townofjackson.com
(307) 733-3932 ext. 1112 (phone)
(307) 739-0919 (fax)

A completed application must be submitted at least 21 days prior to your event.

Non-Profit Fee: $25
For-Profit Fee: $150

APPLICANT INFORMATION

Name of Event: TBD MusicFest

Name of Organization: Silver Dollar Inc./LogiCom, LLC/Jackson Hole Chamber of Commerce

Type of Organization: ☐ Non-Profit ☐ Public Agency ■ For-Profit Business

Mailing Address: PO Box 69 / 20 Kerlind Court / PO Box 550

City: Jackson Hole/Franklin/JH State: WY / TN / WY Zip Code: 83001 / 37067 /

Name of Person Completing Application: Steven Robinson/Mo Murphy

Email Address: robinson@logicomonline.com/jwaldrop@worthotel.com/mo@jacksonholechar

Work Phone: 615.414.6763 Cell Phone: 615.414.6763

EVENT INFORMATION

Type of Event: ☐ Run / Walk ■ Concert ☐ Filming ☐ Assembly
☐ Parade ☐ Festival ☐ Biking ☐ Education
☐ Other:

Description & Purpose of Event *(Attach additional sheets if necessary)*:

A concert designed to increase tourism around Old West Days and to celebrate the

Location of Event: E. Broadway between Cache and Alternative Location: Equestrian Ctr (in

Date(s) of Event: May 26, 2019 Event Operating Hours: 4pm - 10pm

Event Set Up Begins Date: May 26, 2019 Time: 4:00 a.m.

Event Clean Up Ends Date: May 27, 2019 Time: 4:00 a.m.

Special Event Application

EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 3,500 / 50 Total Event: 3,500 / 50

Special Considerations (check all that apply):

- [x] Alcoholic Beverages
- [x] Cooking/Grilling
- [ ] Electricity Requested
- [x] Food Sales
- [x] Merchandise Sales
- [x] Recurring Event
- [ ] Ticketed Admission
- [x] Sound Amplification
- [ ] Pets or Animals
- [x] Tents
- [x] Street Closure
- [ ] Sidewalk Closure
- [ ] Overnight Parking
- [ ] Overnight RV Camping
- [ ] Use of Town Square

Event Co-Sponsor (s): Jackson Hole Chamber of Commerce

All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.

Will you be charging admission or a fee for your event? ☐ Yes ● No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):
Name: Justin Smith Cell Phone: 307.413.4563

EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- [ ] Tents (X)
- [ ] Beverage Vendors (BV)
- [ ] Portable Toilets (T)
- [ ] Stages or Amplified Sound (SO)
- [ ] Garbage Receptacles (G)
- [ ] Retail Merchants (RM)
- [ ] Fire Lane (FL)
- [ ] First Aid / EMS (FA)
- [ ] Electricity / Generator (EL)
- [ ] Food Vendors (FV)
- [ ] Alcohol Vendors (A)
- [ ] Hand Washing Sink (HWS)
- [ ] Bleachers (BL)
- [ ] Recycling Receptacles (RR)
- [ ] Security (P)
- [ ] Fire Extinguishers (EX)
- [ ] Barricades (B)
- [ ] Trailers, Vehicles, Storage (TR)

Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Special Event Application

STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot? ☒ Yes ☐ No

Area of Closure Request	Date(s)	Start Time	End Time
E. Broadway between Cache and King &	5/26/19	4:00a.m.	
Center St from Deloney to Broadway	5/27/19	4:00a.m.	

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces? ☒ Yes ☐ No

If "Yes", how many parking spaces will be unavailable due to the event: approx parking spaces

Will the event closure requests impact any START Bus routes? ☐ Yes ☒ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: _____ START Bus contacted? ☐ Yes ☐ No

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients?

☐ Yes ☐ No

Special Event Application

TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

# TBD	Large Street Barricades	# TBD	"Road Closed" Street Signs
# TBD	Small Sidewalk Barricades	# TBD	"Local Traffic Only" Street Signs
_____	28 Inch Street Cones	_____	"Detour" Street Signs
_____	Candlestick Cones	_____	32-Gallon Recycling Bins

- The equipment above can be arranged through the Public Works Department (307) 733-3079. A $500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.
- The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.
- If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.
- Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

POLICE DEPARTMENT (307) 733-1430

☑ Event Security	☐ Mounted Horse Patrol	☐ Traffic Control
☐ Race Lead Vehicle	☐ Parade Lead Vehicle	☑ General Presence
☐ Towing / Ticketing	☐ Assistance with Parking Closures	☐ Assistance with Street Closures

Please describe in detail your request:

We would be interested in hiring 4 JH Police Officers as part of our overall security plan

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping ☐ Snow Removal ☐ Street Marking

Please describe in detail your request

PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☑ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request:

**Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☒ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☒ No

FIRE / EMS DEPARTMENT (307) 733-4732

☑ Foot Patrol ☑ Ambulance ☐ Fire Engine

☐ Rescue Truck ☐ Bicycle Patrol ☐ Event Site Inspection

Please describe in detail your request: We request EMS/Ambulance presence throughout the portion of event (4pm - 10pm). While we would request 1 staffed ambulance + 2 EMTS,

Special Event Application

TOWN SERVICES REQUESTS (Continued)

START BUS **(307) 732-8651**

☐ Event Specific Shuttle(s)

Please describe in detail your request:_____

VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound? ☒ Yes ☐ No

If "Yes", please indicate times: Start Time: 4:00p.m. Finish Time: 10:00p.m.

Will your event feature any musical entertainment? ☒ Yes ☐ No

If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.

SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners? ☒ Yes ☐ No

If "Yes", have you completed a sign permit application? ☐ Yes ☐ No

A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.

INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificat must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least $1,000,000/occurrence and $1,000,000 aggregate. **The additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached: ☐ Yes ☐ No

Special Event Application

PORTABLE RESTROOMS AND SINKS

The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities? ☒ Yes ☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: 28 Number of ADA Accessible Portable Toilets: 3

If "No", please explain: _____

Portable restrooms may not be located within 50 feet of any food vendor.

Restroom Company: _____

Restroom Drop off / Pick Up Date for Drop Off: 5/26/19 Time for Drop Off: approx noon

Date for Pick Up: 5/27/19 Time for Pick Up: approx 7am

ALCOHOL

Will there be alcoholic beverages at the event? ☒ Yes ☐ No

Will you be offering any alcoholic beverages besides beer? ☐ Yes ☐ No

If "Yes", what will be offered in addition to beer? _____

If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.

Special Event Application

VENDORS / MERCHANTS / SALES

Will anything be sold at your event? ☒ Yes ☐ No

If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.

Please describe any sales activity at your event:

Food vendors will sell food, additional merch vendors (including the bands) will likely see merch

Will any food or beverages be sold at your event? ☒ Yes ☐ No

If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.

TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan? ☒ Yes ☐ No

If "Yes", which company will you be using? Teton Co Recycling Ctr and West Bank Sanitation

How many trash receptacles will be supplied for your event? 40 Trash/40 Recycle Bins

When will the trash receptacles be delivered? 5/26/19 approx 10:00a.m.

When will the trash receptacles be picked up and removed from site? 5/27/19 approx 7:00a.m.

Describe your plan for the collection and removal of trash during your special event:

Overall trash and recycling plan on attached document.

Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.

Special Event Application

SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the ***Teton County Integrated Solid Waste and Recycling (ISWR)*** *to offer opportunities to help your special event to be as "green" as possible. Opportunities available:*

- ☐ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. ***For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.***

Will you be using a company for your recycling plan? ☒ Yes ☐ No

If "Yes" which company will you be using? Teton Co. Recycling Ctr and West Bank Sanitation

How many recycling receptacles will they (or you) supply for your event? 40 Trash/40 Recycling

When will these recycling receptacles be delivered? 5/26/19 approx 10:00a.m.

When will recycling receptacles be picked up and removed from site? 5/27/19 approx 7:00a.m.

Describe your plan for collection and removal of recyclable materials during your special event:
Overall trash and recycling plan on attached document.

Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.

Special Event Application

SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☐ Yes ☒ No

If "YES" please indicate any significant changes to the event request since its last approval:

While Old West Days is a long-standing annual event, 2019 will mark the first time for this closing-day concert.

STANDARD CONDITIONS OF APPROVAL

Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.

GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: SMR

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: SMR

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a $500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of $1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf. Initials: SMR

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks. Initials: SMR

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: SMR

Special Event Application

STANDARD CONDITONS FOR ALL EVENTS (continued)

ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procument, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: _____ (Signature) APPLICANT: Jim Waldrop (Printed Name)

DATE: 2/15/19 TITLE: Pres. SDI, For Logs Com

SIGN PERMIT (SGN) APPLICATION
Planning & Building Department
Planning Division

150 East Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

ph: (307) 733-0520 or
(307) 733-0440
fax: (307) 734-3563
www.townofjackson.com

For Office Use Only

Fees Paid_____	Date_____		Sign District:
Check # _____	Application # _____	Amount of Signage Allowed _____	Town Sq Sign District ____
Credit Card_____	Approved By_____	Amount of Signage Proposed _____	General Sign District ____
Cash_____	Public Works Review____	Amount of Signage Remaining _____	Master Sign Plan _____
	Structural Review _____		

PROJECT.

Name/Business/Description: Old West Days Sunday Night Concert presented by The Cowboy Bar

Physical Address: _____

Lot, Subdivision: _____ PIDN: _____

OWNER.

Name: Baxter Properties WY Phone: 307.732-3920

Mailing Address: PO Box 69 Jackson, WY 83001 ZIP: 83001

E-mail: jwaldrop@worthotel.com

APPLICANT/AGENT.

Name, Agency: Silver Dollar, Inc Phone: 307-732-3920

Mailing Address: PO Box 69 Jackson, WY ZIP: 83001

E-mail: jwaldrop@worthotel.com

DESIGNATED PRIMARY CONTACT.

_____Owner ✓ Applicant/Agent

GENERAL INFORMATION.

_____Is this a multi-tenant building? Name of Building:_____

_____Number of Tenants.

_____Length of building frontage in linear feet (1st frontage)

_____Length of building frontage in linear feet (2nd frontage if applicable)

_____How many signs are you planning to install/erect?

✓ Is the sign associated with a temporary use or grand opening event? Dates of Display (2 weeks max) : May 26, 2019

All signage to be with confines of approved event space

SUBMITTAL REQUIREMENTS. *Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Provide one electronic copy (via email or thumb drive), and one hard copy of the submittal packet.* *Have you attached the following?*

_____**Application Fees.** See the currently adopted Fee Schedule in the Administrative Manual for more information.

_____**Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. If the owner is a partnership or corporation, proof that the owner can sign on behalf of the partnership or corporation is also required. Please see the Letter of Authorization template in the Administrative Manual for a sample.

_____**Proposed Signs.** Please provide the information requested for each sign.

_____**Required Drawings.** Please provide the following drawings as part of your application.

- _____A site plan, drawn to a recognized engineering scale, which depicts the property boundaries, building footprints, access and circulation, and the location of each proposed sign and any existing signs that will remain.
- _____Description of the dimensions, colors, materials and types of any existing signs that will remain.
- _____Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
- _____Installation specifications, and any structural details or specifications required for freestanding signs.
- _____Specifications for proposed lighting.

PROPOSED SIGNS. *Please fill out the following information for each sign as applicable. If you are proposing more than two signs, you may provide this information on an additional sheet. Refer to* ***Section 5.6.1.C, Allowable Signage****, for an explanation of the sign requirements below.*

	SIGN 1		SIGN 2
Type:	Sponsor & Event signage	Type:	Free standing
Dimensions:	3' x ~30' (surrounding stage)	Dimensions:	2' x 6'
Area (square feet):	90	Area (square feet):	12' (4-6 ea)
Height:	3'	Height:	6'
Clearance:	NA	Clearance:	N/A
Setback property line:	NA	Setback property line:	N/A
Sign color:	multi	Sign color:	multi
Sign material	vinyl	Sign material	vinyl
Lighting proposed:	stage lighting	Lighting proposed:	none

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Owner or Authorized Applicant/Agent — Date: 2/15/19

Name Printed: Jim Waldrop — Title: President & GM, SDI

TOWN OF JACKSON
CATERING PERMIT APPLICATION

Date Paid _____ Fee $_____

(Note: The fee is $20 per day (for each 24 hour period). If alcohol service runs past 12-midnight, then it will be counted as two days, and the fee is $40.)

A catering permit authorizes a retail or resort liquor license holder to sale alcoholic and malt beverages away from their licensed premises at special events and public gatherings.

Catering Permits will be reviewed by the Town Clerk and may be issued upon payment to the Town of Jackson. Please submit applications **at least 3 business days before the date of the event** to: Jackson Town Hall, 150 East Pearl Avenue, PO Box 1687, Jackson, WY 83001. Fax to 307-739-0919. For further information, please call (307) 733-3932 ext. 1113.

Name of Event Sponsor: Chamber of Commerce - Old West Days / The Cowboy Bar
Who is promoting the event?

Name & Purpose of Event: Old West Days Sunday Night Concert presented by The Cowboy Bar

Date(s) of Event: Sunday, May 26, 2019

Hours of Alcohol Service & Consumption: 2pm - 10pm

Event Premises (Business name and physical address): Area to include portions of Broadway & Center Street (pending Council approval). Area to be completely fenced

Current Use of Event Premises: public street

Anticipated Number of Attendees at Any Given Time: 3,000 - 5,000

By signing below, the Catering Permit Holder represents that this event is an authorized use of the event premises and understands State and Local law (printed on the reverse side) **regarding Catering Permits.**

Printed Name of Permit Holder: Jim Waldrop
Name of person responsible for this permit

Signature: _____ Phone Number: 307-732-3920

Name of Retail or Resort Liquor License Holder: Cowboy Liquor, Inc.

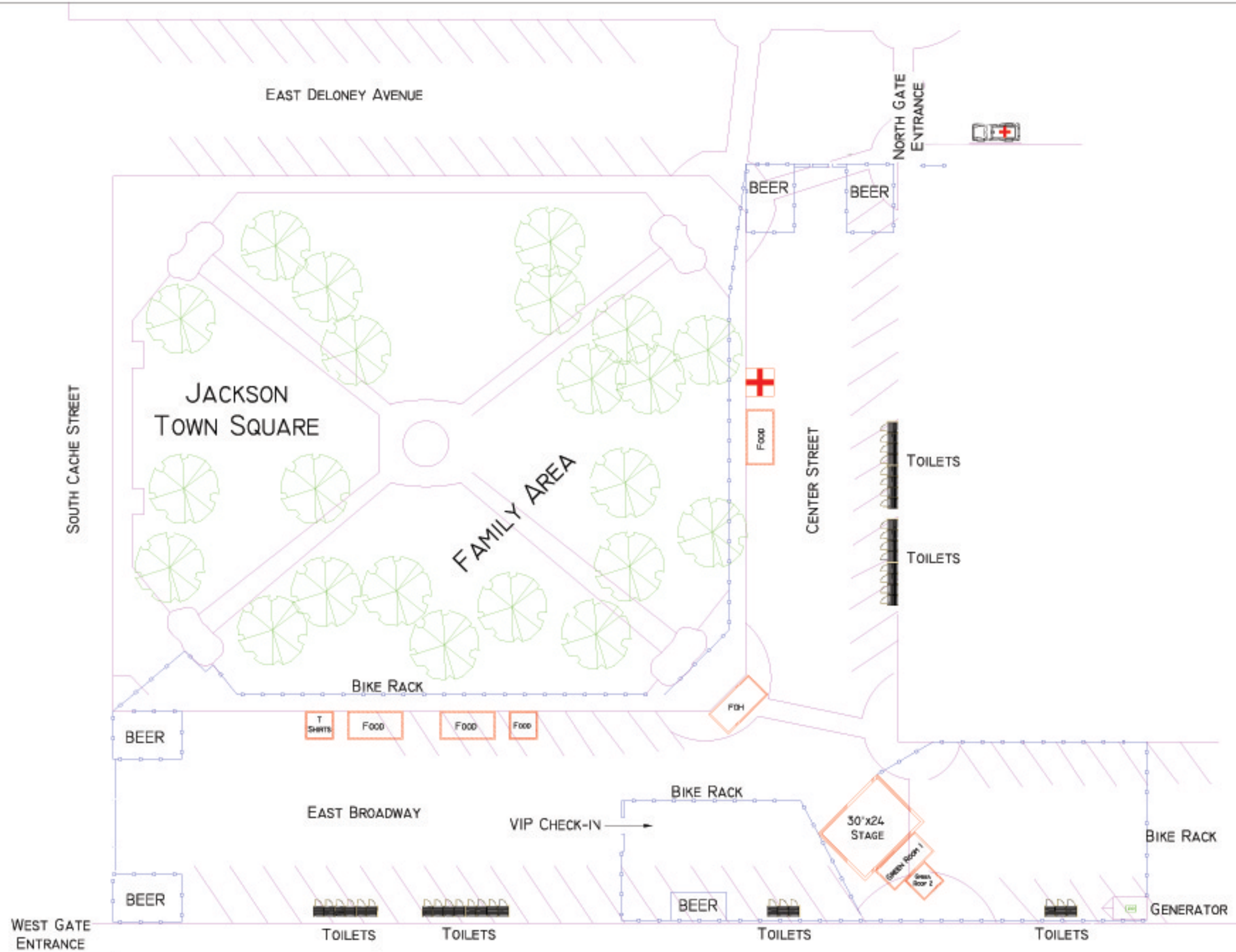
As the holder of the retail or resort liquor license, I understand that:

1) My business is also responsible for compliance with all applicable state and local liquor laws and ordinances at this event, including, for example, no service to any person under 21 years of age or who is obviously intoxicated, not selling or permitting consumption off of the described event premises, and all sales and consumption shall occur within the permitted hours, and
2) My Retail/Resort License could be penalized or denied renewal for any liquor violations at this event.

Authorized signature of retail or resort liquor license holder:

Signature: _____ Print Name: Jim Waldrop

(Rev. 11/2017)



Client:	Client	Event Date:	May 26, 2019
Venue:	Venue	Event Time:	
	Address	Version: v1.3 Option #	
	City, State	Date: 2/15/19	By: TAC

LogiCom
www.logicomonline.com
Entertainment & Event Production

Music Schedule
TBD MusicFest

Sunday, May 26, 2019

1:00 p.m.	Headliner Sound Check
2:00 p.m.	Support acts Sound Checks
4:00 p.m.	Sound Checks Concluded
5:00 p.m.	Gates Open; Pre-recorded music and Live Announcements
6:00 p.m.	Live announcements/Opening Act Performance
6:30 p.m.	Opening Act Concludes
6:45 p.m.	Live announcements/Support Act 1 Performance
7:15 p.m.	Support Act 1 Concludes
7:30 p.m.	Live announcements/Support Act 2 Performance
8:10 p.m.	Support Act 2 Concludes
8:30 p.m.	Live announcements/Headliner performance
9:45 p.m.	Headliner concludes

Trash and Recycling Plan
TBD MusicFest 5/26/19

The event staff for this May 26 MusicFest will have in place a plan to keep the event site (E. Broadway from Cache to King, and Center from Deloney to Broadway including Town Square) clean throughout the load-in, duration of the event and load-out.

Working with Teton County Recycling Center & West Bank Sanitation, we will develop a plan utilizing the recommended number of trash boxes and recycling containers—lined with heavy duty can-liners—as well as dumpsters on-site. Throughout the time we occupy the site, dedicated staffers will maintain all receptacles to keep them controlled

Upon conclusion, all trash, as well as containers and dumpsters will be removed from the site by Teton County Recycling Center & West Bank Sanitation. We will endeavor to leave the entire site exactly as we found it.

Tentative scheduled delivery of containers (tentative expectation: 40 trash and 40 recycle) and dumpsters (expected: 2): May 26, 2019 approx. 12:00 noon

Tentative scheduled pick-up: May 27, 2019 approx. 7:00 a.m.

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: PLANNING & BUILDING **PRESENTER**: TYLER SINCLAIR

MEETING DATE: MARCH 4, 2019

SUBJECT: TEMPORARY SIGN PERMIT – CoombsFest 2019

STATEMENT/PURPOSE

To approve or deny relief from the Town's sign ordinance for the use of temporary signage not requiring a special event or exposition license.

BACKGROUND/ALTERNATIVES

The applicant has requested temporary a banner to be located at 105 Buffalo Way, Albertsons and the Snow King Ball Field, during:

March 3, 2019 to March 18, 2019

Section 4670.I of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

COMPREHENSIVE PLAN ALIGNMENT

Staff finds that the proposal is consistent with Comprehensive Plan.

STAKEHOLDER ANALYSIS

None

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

N/A

ATTACHMENTS

Applicant Submittal

RECOMMENDATION

The Planning Director makes no recommendation for the banners to be located at 105 Buffalo Way, Albertsons and Snow King Ball Field, subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The sign for CoombsFest 2019 may be installed at 105 Buffalo Way, Albertsons and Snow King Ball Field during: March 3, 2019 to March 18, 2019

SUGGESTED MOTION

I move to **approve** the temporary banner in conjunction with the Coombs Foundation subject to three (3) conditions of approval.

(Although Staff is not making a recommendation of the application, the motion is made in the affirmative.)

TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department
Planning Division

150 East Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

ph: (307) 733-0520 or
(307) 733-0440
fax: (307) 734-3563
www.townofjackson.com

EVENT NAME:

Event Name: CoombsFest 2019 Physical Address of Event: 402 E. Snow King Ave.

Description of Event: CoombsFest is an annual community celebration and fundraiser, benefitting the Coombs Foundation

EVENT SPONSOR/APPLICANT:

Name: Coombs Foundation Phone: 307-413-0174

Mailing Address: PO Box 7665 Jackson, WY ZIP: 83002

E-mail: virginia@vibranteventsjh.com Non-Pofit: X For Profit: ____

TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

Business/Description: Albertson's
Physical Address: 105 Buffalo Way
Dates of Display: March 3-18, 2019
Consent from Owner Obtained? Yes X No____

Business/Description: Snow King Ball Field fence
Physical Address: Snow King Ave. at Cache St.
Dates of Display: March 3-18, 2019
Consent from Owner Obtained? Yes X No____

Business/Description: _____
Physical Address: _____
Dates of Display: _____
Consent from Owner Obtained? Yes____ No____

Business/Description: _____
Physical Address: _____
Dates of Display: _____
Consent from Owner Obtained? Yes____ No____

SUBMITTAL REQUIREMENTS. *Attach the following:*

_____ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
**attached graphic is from a past year, updated signs have patches for info changes.
_____ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Authorized Event Applicant — Date: Feb. 18, 2019

Virginia Powell Symons — Applicant Name Printed

Event Planner — Title

COOMBS FEST

A Benefit for the Doug Coombs Foundation

SATURDAY JAN 28 | 6pm

Lodge Room @ The Snow King Center

DougCoombsFoundation.org

DOUG COOMBS FOUNDATION

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Public Works **PRESENTER**: Brian Lenz, Town Engineer

MEETING DATE: March 4, 2019

SUBJECT: **Request Council Approval for the construction of the Public Works South Sewer Main Replacement Project**

STATEMENT/PURPOSE

The purpose of this item is for direction regarding the construction of the Public Works South Sewer Main Replacement Project.

BACKGROUND/ALTERNATIVES

The Town of Jackson Sewer Replacement Projects have been in place for many years to address locations within the Town of Jackson's sewer network that are deteriorating. Generally, every year the Town identifies a deteriorating section of the sewer system and replace it with new materials, higher capacity (if necessary), and a more planned approach to serving the Town of Jackson with sewer service. The Public Works South Sewer Main Replacement Project is intended to improve a difficult to maintain length of clay sewer pipe that has been has been PVC lined, is not located on public property or easements, and does not currently meet Town standards. This line is problematic, difficult to access and clean, unable to be inspected by camera.

The Public Works South Sewer Main Replacement Project includes replacement of approximately 600 linear feet of 8-inch PVC pipe, 2 manholes, sewer service lines, sewer service connections, abandonment of existing pipes and manholes, and miscellaneous associated work. Weather permitting, the project is scheduled to be completed between April 8, 2019 and June 7, 2019.

The project was advertised in the JH News & Guide Weekly for two weeks beginning January 30th, 2019.

The Town received construction Bids for the project on February 19th, 2019. Four bids were received.

1. **Westwood Curtis Construction, Inc. of Jackson, WY** **$ 194,465**
2. **MD Landscaping & Excavation Inc. of Driggs, ID** **$ 199,098**
3. **Ridgeline Excavation Inc. of Jackson, WY** **$ 252,678**
4. **DePatco Inc. of St. Anthony, ID** **$ 355,465**

The Public Works South Sewer Replacement project was identified as an alternative project to the Flat Creek Drive New Sewer Main Phase – I project for its length, scope of work, and criticality. The Flat Creek sewer project will be planned for in a future fiscal year.

Options for the council to consider are:

- Approve the contract of the Public Works South Sewer Main Replacement Project as presented and authorize funding for the project.
- Reject all bids for the Public Works South Sewer Main Replacement Project and rebid at a later date as a standalone project or with another project.
- Other

COMPREHENSIVE PLAN ALIGNMENT

The overall project supports Town Comprehensive Plan and helps to fulfill the goal to provide municipal services necessary to support the residential, business, environmental, and historical interests that define our

community. Our services enhance the quality of life for those who live here and enhance the experience for our guests.

STAKEHOLDER ANALYSIS

Public Works South Sewer Main Replacement Project stakeholders include property owners and residents along the project route during construction and Public Works Sewer Maintenance Staff who maintain and clean the sewer system. Notification letters have been sent to property owners to provide open communication regarding the project and construction phase impacts. The project will benefit the community and Town sewer maintenance staff by installation of a sewer collection main that will function properly, is relocated to public property , and is maintainable by Town staff.

FISCAL IMPACT

The project will be funded with the FY2019 Capital Sewer Funds. The current budget appropriates funding for the Flat Creek Drive Sewer Main Phase I in the amount of $210,000. This project has been identified as an alternative to the Flat Creek sewer and would utilize the Flat Creek Funds while the Flat Creek Project is incorporated into a future budget.

STAFF IMPACT

Some coordination between the Contractor and Engineering Staff will be necessary. It is estimated that 10 hours/week of PW staff time shall be required if the contract is awarded and staff is directed to proceed with construction as scheduled.

LEGAL REVIEW

The Town Attorney shall provide a final approval of the construction contract prior to execution by the Mayor.

ATTACHMENTS

None

RECOMMENDATION

That the Town Council approve the contract for the Public Works South Sewer Main Replacement Project with Westwood Curtis Construction of Jackson, Wyoming in the amount of $194,465 and authorize funding of the project in lieu of the Flat Creek Sewer Project – Phase I.

SUGGESTED MOTION

I move that the Town Council approve funding for the Public Works South Sewer Main Replacement in the amount of $210,000 for survey, design, construction, and construction administration.

I move to approve the contract for the Public Works South Sewer Main Replacement Project with Westwood Curtis Construction of Jackson, Wyoming in the amount of $194,465 and upon legal approval authorize the Mayor to execute all necessary contract Agreements.

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Legal **PRESENTER**: Audrey Cohen-Davis

MEETING DATE: March 4, 2019

SUBJECT: **Wells Fargo Bank and Town of Jackson Replacement Shared Parking Agreement and MOU**

STATEMENT/PURPOSE

To approve of the Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Wells Fargo Bank, which replaces a prior MOU from May, 2007.

BACKGROUND/ALTERNATIVES

In May, 2007, the Town entered into an Agreement and Memorandum of Understanding Regarding Shared Parking with Jackson State Bank and Trust at what is generally known as the Deloney Street Parking lot ("2007 MOU"). The Deloney Street Parking lot has 87 parking spaces and is partly owned in fee simple title by the Town and by Wells Fargo Bank as successor in interest to Jackson State Bank.

Pursuant to the terms of the 2007 MOU, Wells Fargo Bank sent the Town the required 90 day notice of termination because it had entered into a certain Parking Lot Lease ("Parking Lease") with CCC's Center Street, LLC, a Wyoming limited liability company ("CCC"). The Parking Lease between Wells Fargo Bank and CCC is for the purpose of permitting CCC to exclusively use and occupy a portion of the Wells Fargo Bank Lots consisting of the north approximately 87 feet thereof, for the term of the Parking Lease in association with CCC's construction activities on property owned by CCC nearby the Wells Fargo Bank parking lots.

The attached Agreement and Memorandum of Understanding incorporates the temporary agreement by Wells Fargo Bank to allow CCC's utilization of the Wells Fargo Bank Lots for its construction staging, but allows Wells Fargo to retain exclusive use of the (5) ADA parking stalls located on its lots during its business hours, and allows the public use of such outside of Wells Fargo business hours. Upon expiration of the Parking Lease, Wells Fargo shall regain exclusive use of its 20 parking spots located on its lots for use of its customers during working hours, and the public shall regain use of the additional 20 parking spots outside of Wells Fargo business hours.

The attached MOU will remain in effect for a term of 5 years after the expiration date of the Parking Lease.

COMPREHENSIVE PLAN ALIGNMENT

This agreement is related to the Comprehensive Plan Policy 8.1.a. the delivery of quality levels of service to the community and the decisions related to the health, safety, and welfare of the community. The Council's continued ability to offer public parking is vital to the public and its local business community.

STAKEHOLDER ANALYSIS

Stakeholders include the Town Council as the final decision maker, Wells Fargo Bank which is located on the Jackson Town Square; Crystal Creek Capital who has been approved for construction staging at this location pursuant to an agreement with Wells Fargo; the business community who relies on customer public parking and brings in local tax dollars to the Town, and the general public who relies on public parking.

FISCAL IMPACT

There is no additional fiscal impact to the Town as a result of this Replacement MOU.

STAFF IMPACT

Staff impact associated with this agreement renewal involved the Town Attorney working with the attorney for Wells Fargo to formalize the terms of this agreement and MOU. Engineering, Planning and administrative departments were also consulted regarding the elements of the construction plan approved to incorporate in the attached.

LEGAL REVIEW

Complete - ACD.

ATTACHMENTS

Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Wells Fargo Bank

RECOMMENDATION

To approve of the attached Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Wells Fargo Bank

SUGGESTED MOTION

I move to approve the Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Wells Fargo Bank, subject to any minor changes deemed necessary by the Town Attorney.

AGREEMENT AND MEMORANDUM OF UNDERSTANDING REGARDING SHARED PARKING FOR THE TOWN OF JACKSON AND WELLS FARGO BANK, N.A.

This Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Wells Fargo Bank, N.A. ("Memorandum of Understanding") is entered into effective this____ day of ____, 2019, by and among Town of Jackson, a municipal corporation of P.O. Box 1687, Jackson, Wyoming, 83001 ("Town") and Wells Fargo Bank, N.A., a national banking association of Attn: Lease Admin (BE# 105872), MAC D1116-l10, 1525 West W.T. Harris Blvd., Charlotte, NC 28262 ("WFB") with regard to shared access and use of the parking lots at 195 Deloney Avenue, lots 1, 2, 3, Block 1, Van Vleck 2nd addition ("Town Lots") and 185 Deloney Avenue lots 4, 5, Block l, Van Vleck 2nd addition ("WFB Lots"), including all common use for shared parking spaces. Town and WFB may be individually referred to herein as a "Party" and collectively referred to herein as the "Parties."

RECITALS

WHEREAS, the Town and WFB, as successor in interest to Jackson State Bank and Trust, are the parties to that certain Agreement and Memorandum of Understanding Regarding Shared Parking for the Town of Jackson and Jackson State Bank and Trust Project dated as of May, 2007 ("Prior MOU") regarding the shared parking arrangement for the Town Lots and WFB Lots.

WHEREAS, WFB has entered into a certain Parking Lot Lease ("Parking Lease") with CCC's Center Street, LLC, a Wyoming limited liability company ("CCC"), for the purpose of permitting CCC to exclusively use and occupy a portion of the WFB Lots consisting of the north approximately 87 feet thereof, as such portion is depicted by blue, red and green shading on Exhibit "B" attached hereto and incorporated herein by reference (the "CCC Premises") for the term of the Parking Lease in association with CCC's construction activities on property owned by CCC nearby the WFB Lots.

WHEREAS, for so long as the Parking Lease remains in effect, CCC is subject to a Construction Plan approved by the Jackson Town Council for the CCC Premises which includes (a) maintenance of stormwater drainage to the storm inlets located in the northwest corner of the Parking Lease area; (b) providing inlet protection to prevent sediment entering the storm drains; (c) taking responsibility for snow removal and storage within the Parking Lease area, and requiring that no storage of snow will be allowed in the remaining portion of the parking lot for public use; (d) meeting with Town of Jackson staff to review the condition of the parking lot prior to staging; (e) providing existing conditions photos and/or videos of the Parking Lease area prior to staging; and (f) taking responsibility for the cost to repair or restore the Parking Lease area and its street access, including but not limited to pavement, striping, and concrete, to its existing condition, or better, at the time of use.

WHEREAS, WFB desires to modify the terms of the shared parking arrangement for the Town Lots and WFB Lots as set forth in this Memorandum of Understanding, and previously sent a notice to terminate the Prior MOU.

WHEREAS, WFB has requested that this Memorandum of Understanding be entered into regarding the shared parking arrangement by and among the Parties for the Town Lots and WFB Lots.

WHEREAS, each Party hereto is familiar with the facts stated in the Recitals and with the documents above referenced.

NOW THEREFORE, in consideration of their mutual promises and conditions of this Memorandum of Understanding, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

AGREEMENT AND MEMORANDUM OF UNDERSTANDING

1. The Parties, each of them and for their successors and assigns, hereby acknowledge and state that they have read and completely understand this Memorandum of Understanding.

2. The Parties, each of them and any for their successors and assigns, hereby consent to the Memorandum of Understanding, which will be submitted to the Jackson Town Council on or about March 4, 2019.

3. The Parties, each of them and for their successors and assigns, completely and fully understand that Town Lots and WFB Lots, including all common use for shared parking spaces, have a total of 86 parking spaces as set forth in Exhibit "A" attached hereto and incorporated herein by reference for each party to make available for common shared use subject to the terms of this Memorandum of Understanding.

4. Effective as of the commencement date of the term of the Parking Lease, which date is expected to be April 1, 2019, the Prior MOU is terminated and is of no further force or effect between the Parties.

5. Wells Fargo acknowledges and agrees that the CCC Premises shall be exclusively used and occupied by CCC in accordance with the Parking Lease for the duration of the term thereof.

6. For so long as the Parking Lease remains in effect: (a) WFB and its agents, employees, contractors, customers and invitees shall have the exclusive use of the five (5) non-ADA parking stalls located on the WFB Lots and identified on Exhibit "A" as the Parking Lease Term WFB Stalls at all times the Wells Fargo bank branch located nearby the WFB Lots at 110 Center Street, Jackson, Wyoming is open for business to the public (the "WFB Business Hours"); and (b) outside of the WFB Business Hours, the Parking Lease Term WFB Stalls shall be available in common with all of the parking spaces on the Town Lots for use by the public.

7. Upon expiration of the Parking Lease and surrender and restoration of the CCC Premises by CCC in accordance with the Parking Lease: (a) WFB and its agents, employees, contractors, customers and invitees shall have the exclusive use of the twenty (20) parking stalls located on the WFB Lots and identified on Exhibit "A" as the Long Term WFB Stalls at all times during the WFB Business Hours; and (b) outside of the WFB Business Hours, the Long Term WFB Stalls shall be available in common with all of the parking spaces on the Town Lots for use by the public.

8. The WFB Business Hours are subject to change by WFB at any time and from time to time in the sole discretion of WFB, and the Town shall be provided at least 48 hour written notice of a change in WFB Business Hours as such will affect public use of the twenty (20) parking stalls located on the WSB Lots after WFB Business Hours. WFB shall be permitted to install such signage and/or markings on the WFB Lots identifying the parking stalls therein as being subject to exclusive use as provided herein as

WFB may elect in its sole and absolute discretion, subject only to laws, codes and ordinances generally applicable to signage in the Town of Jackson.

9. The Parties agree between themselves, and for their successors and assigns that they will work with one another in good faith pursuant to this Memorandum of Understanding. In the future, if the need for change of use occurs, both Parties agree to work in good faith to make all needed changes to this Memorandum of Understanding.

10. In the case of a dispute arising from this Memorandum of Understanding, the Parties agree to submit the dispute to non-binding mediation or to non-binding arbitration. Each Party shall be entitled to appoint one (1) nominee who will then collectively meet and by unanimous agreement shall appoint one (1) mediator or arbitrator as the case may be, who shall be an attorney at law licensed in the State of Wyoming. The mediator or arbitrator, when duly appointed, shall have access to all necessary information of the Parties, may hear evidence of the Parties, testimony of witnesses, and may do all things necessary to enable the mediator or arbitrator to attempt to make a fair and full settlement of the dispute. Any arbitration shall proceed under the rules of the Wyoming Uniform Arbitration Act, as set out in Wyo. Stat. §1-36-101 through 119. The Parties specifically agree that in the event that non-binding mediation or non-binding arbitration does not resolve the dispute or disputes, the Parties shall submit the dispute or disputes to the Ninth Judicial District, Teton County, Wyoming, for resolution in the court. The Parties further specifically agree that in the event of any dispute arising from the Memorandum of Understanding, none of the Parties, nor their successors or assigns shall implicate, interplead, or sue the Town of Jackson in regard to the Town's acceptance and recommendation of the Memorandum of Understanding.

11. This Memorandum of Understanding shall remain in effect for a term expiring on the date that is five (5) years after the expiration date of the Parking Lease, and upon such expiration shall have no further force or effect. Upon the written request of either Party, the Parties shall execute a memorandum or other written instrument confirming the expiration date of the Parking Lease and of this Memorandum of Understanding.

12. MISCELLANEOUS

A. Binding Effect. The covenants and agreements herein contained shall inure to the benefit of and be binding upon the Parties hereto and their respective executors, administrators, heirs, successors and assigns.

B. Governing Law. This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of Wyoming.

C. Entire Agreement. This Memorandum of Understanding contains the entire agreement and understanding of the Parties with respect to the entire subject matter hereof. This Memorandum of Understanding cannot be modified, except by an instrument in writing signed by the Party against whom enforcement of the modification may he sought.

D. Headings and Sub-headings. The headings and sub-headings contained in this Memorandum of Understanding are for convenience only and shall not control or affect the meaning, construction or interpretation of any provision of this Memorandum of Understanding.

E. Severability. Any provision of this Memorandum of Understanding, which is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable for any reason shall be ineffective only to the extent of such invalidity, illegality or non-enforceability, without affecting in any way the remaining provisions hereof which shall remain in full force and effect.

F. Waiver. Any waiver of any terms, covenants and conditions hereof shall not be effective unless made expressly in writing and signed by the Parties hereto. The waiver of any of the terms and conditions of this Memorandum of Understanding shall not be construed as a waiver of any other terms and conditions hereof. The failure or delay in and foreseeing any provision, term, condition or covenant of this Memorandum of Understanding shall not be construed as a waiver or a relinquishment of any rights granted hereunder where the future performance of any such term, provision, condition or covenant, but the obligations of the Parties with respect thereto shall continue in full force and effect to enforce such provisions.

G. Representations and Warranties. Each Party hereto represents and warrants that it has the right, power and authority to enter into, and perform their respective obligations under this Memorandum of Understanding. The execution and delivery of this Memorandum of Understanding by each Party has been duly authorized by the respective authorized individual.

H. Counterparts. This Memorandum of Understanding may be executed in several counterparts and all so executed shall constitute one Memorandum of Understanding, binding on all the Parties hereto even though all the Parties are not signatories to the original or the same counterpart.

I. Notices. All notices, requests, demands, and other communications under this Memorandum of Understanding shall be in writing and shall be deemed duly and properly given on the date of service, if delivered personally, or sent by facsimile with written confirmation, or if mailed, on the second day after such notice is deposited in a receptacle of the United States Postal Service, registered or certified mail, first class postage prepaid, return receipt requested, or on the first day following deposit with a nationally recognized overnight courier postage prepaid. All notices shall be sent to the addresses list above in the first paragraph, unless otherwise notified in writing.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused this Memorandum of Understanding to be executed by themselves or their respective officers thereunto duly authorized as of the date first above written.

Town of Jackson, Wyoming

By:_____
Its:_____

Attest: _____
Sandra P. Birdyshaw, Town Clerk

Wells Fargo Bank, N.A.,
a national banking association

By:_____
Name:_____
Title:_____

By:_____
Name:_____
Title:_____

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify and acknowledge that _____ personally appeared before me a Notary Public for the State and County aforesaid, and made oath and acknowledged in due form of law that he is the Mayor of Town of Jackson, and duly authorized to execute any and all corporate documents. In witness whereof, I set my hand and notarial seal this___ day of _____, 2019.

Witness my hand and official seal.

Notary Public

My Commission Expires:

STATE OF WYOMING)
)ss.
COUNTY OF TETON)

I hereby certify and acknowledge that _____personally appeared before me a Notary Public for the State and County aforesaid, and made oath and acknowledged in due form of law that she is the Town Clerk of Town of Jackson, and duty authorized to attest to the Mayor's signature on any and all corporate documents. In witness whereof, I set my hand and notarial seal this ____ day of _____, 2019.

Witness my hand and official seal.

Notary Public

My Commission Expires:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss
COUNTY OF_____)

On _____, 201___, before me, _____, Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss
COUNTY OF_____)

On _____, 201___, before me, _____, Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____(Seal)

EXHIBIT "A"

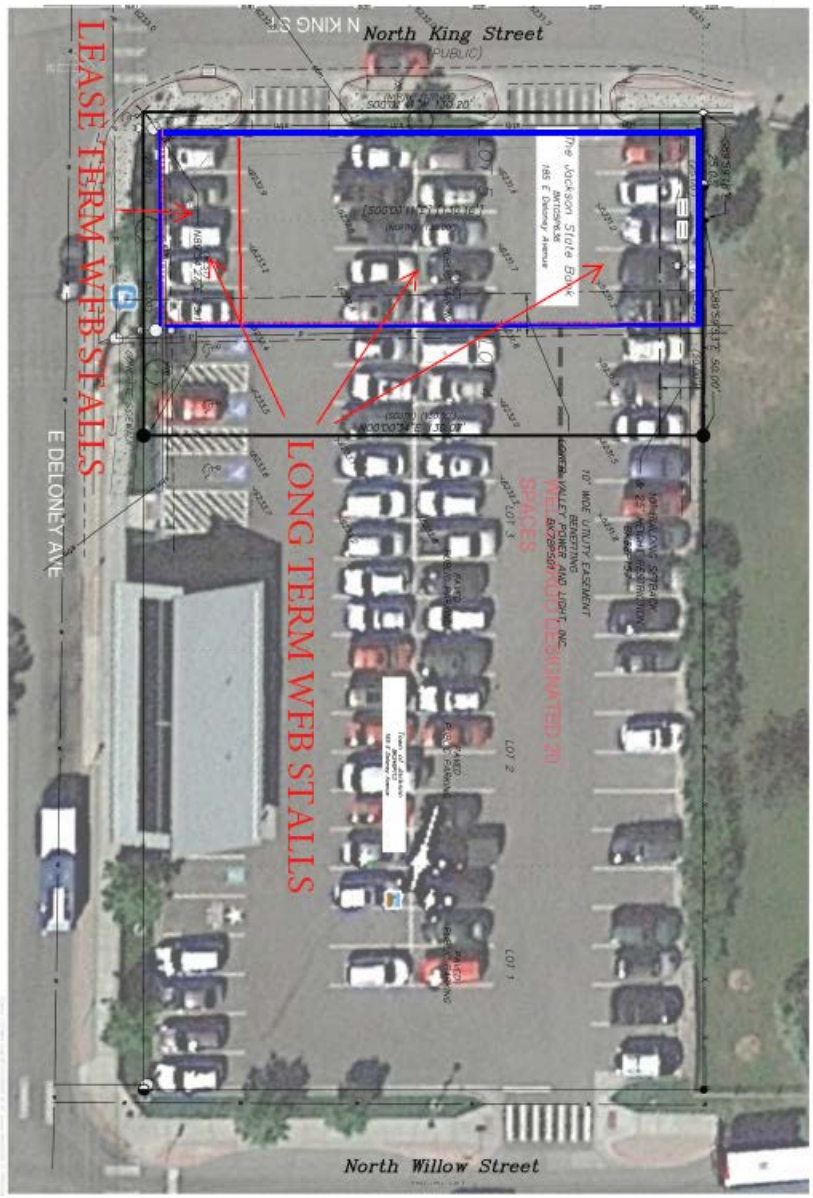
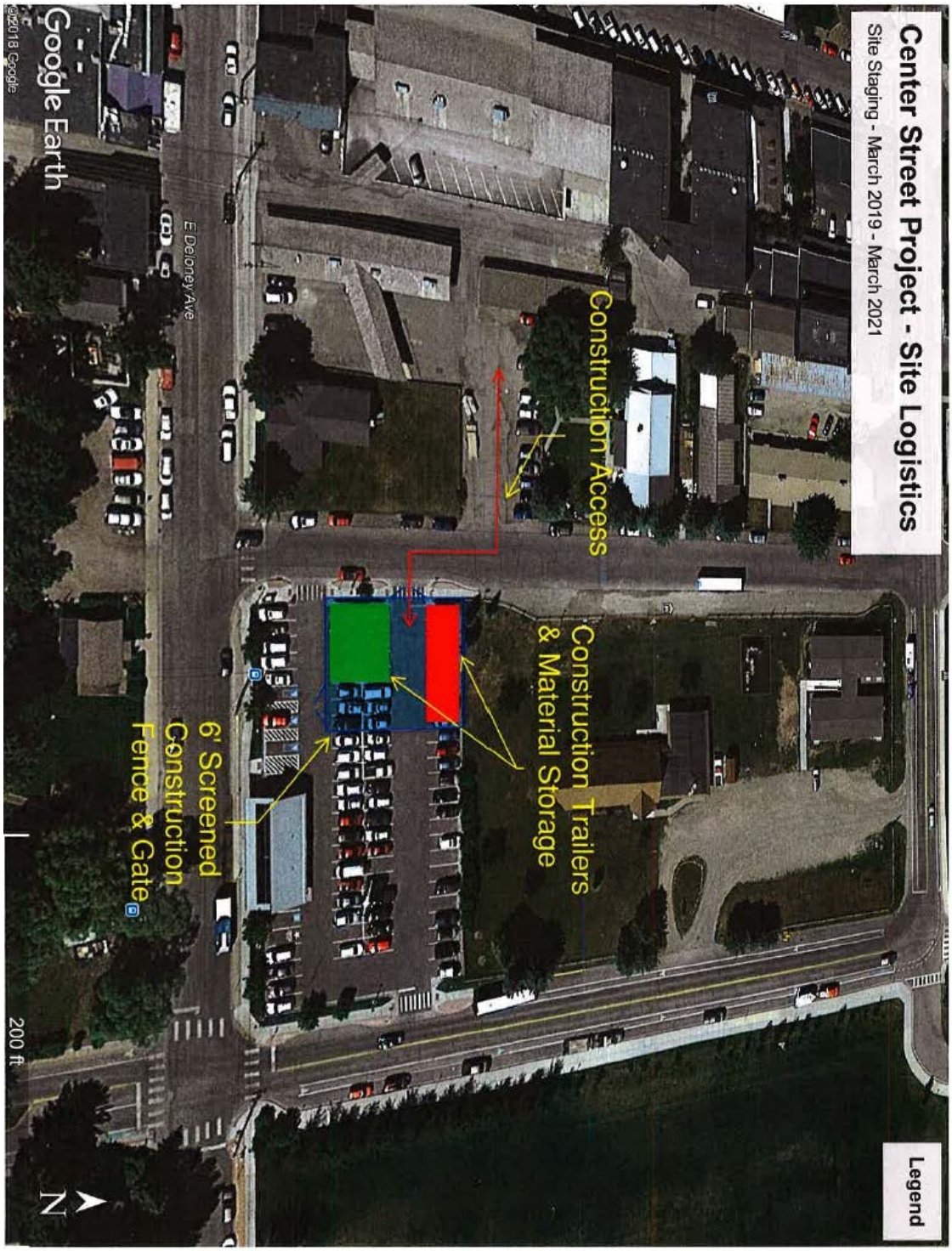

North King Street
(PUBLIC)
N KING ST
LEASE TERM WEB STALLS
E DELONEY AVE
LONG TERM WEB STALLS
LEASE TERM WEB STALLS DESIGNATED 20 SPACES
10' WIDE UTILITY EASEMENT
BENEFITING
LOT 1
LOT 2
LOT 3
North Willow Street

EXHIBIT "B"


Center Street Project - Site Logistics
Site Staging - March 2019 - March 2021
Construction Access
Construction Trailers
& Material Storage
6' Screened
Construction
Fence & Gate
E Delaney Ave
Google Earth
©2018 Google
200 ft
N
Legend

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Legal **PRESENTER**: Audrey Cohen-Davis

MEETING DATE: March 4, 2019

SUBJECT: **Brushbuck Wildlife Tours Water Supply and Wastewater Connection Agreements**

STATEMENT/PURPOSE

To approve the attached Water Supply and Wastewater Connection Agreements with the Town in connection with the Brushbuck Wildlife Tours' ("Brushbuck") building located at 490 S. Hwy 89 -- the northern side of S. Highway 89 just west of the Y-intersection.

BACKGROUND/ALTERNATIVES

Brushbuck received an approved Conditional Use Permit on August 28, 2017 in order to operate within the AC zoning district.

On February 7, 2000, the Jackson Town Council approved Old West Self Storage, LLC's ("Old West") connection to the Town's water system and sewer collection system. No connection and use agreements were recorded at the time of approval in 2000 for water or sewer. Old West has agreed to permit Brushbuck to connect its property to the Town's wastewater collection and treatment facilities by and through Old West's property.

Regarding the Water Connection and Use Agreement, Old West has agreed to permit Brushbuck to connect the Brushbuck Property to the Town's public water supply and associated facilities by and through Old West's water supply system (as illustrated on the Map as Exhibit A attached to the Water Supply Agreement). The Brushbuck Property is served by an existing onsite private well that Brushbuck may continue to use for washing and irrigation uses, but shall not connect to the well auxiliary supply to the approved potable water supply, shall post permanent signs on any exposed auxiliary well supply plumbing stating "DO NOT CONNECT TO POTABLE WATER SUPPLY", and will abandon in accordance with Wyoming state regulations at such time the well is no longer in use. The Town's public water supply has adequate capacity to serve the current needs of Old West and Brushbuck.

Regarding the Wastewater Connection and Use Agreement, Old West has agreed to permit Brushbuck to connect its property to the Town's wastewater collection and treatment facilities by and through Old West's wastewater system (as illustrated on the Map as Exhibit A attached to the Wastewater Connection and Use Agreement). The Brushbuck property is served by an onsite small wastewater facility that Brushbuck will abandon in accordance with county and state regulation. The Town's wastewater collection and treatment systems have adequate capacity to serve the current needs of Old West and Brushbuck.

There will also be recorded a separate Water and Sewer Utility Easement Agreement recorded between Old West and Brushbuck, which is necessary for the above to occur.

COMPREHENSIVE PLAN ALIGNMENT

This agreement is related to the Comprehensive Plan Policy 8.1.a. the delivery of quality levels of service to the community and the decisions related to the health, safety, and welfare of the community. The Council's continued ability to offer public parking is vital to the public and its local business community.

STAKEHOLDER ANALYSIS

Stakeholders include the Town Council as the final decision maker, Brushbuck Wildlife Tours, Old West Self Storage that has the current wastewater connection directly with the Town and the public.

FISCAL IMPACT

There is no additional fiscal impact to the Town as a result of these agreements. The costs incurred to the public are utilized to offset costs to the Town.

STAFF IMPACT

Staff impact associated with these agreements involved Town Attorney and Town Engineer working with Brushbuck and Old West Cabins, and their attorneys to formalize the terms of these agreements.

LEGAL REVIEW

Complete - ACD.

ATTACHMENTS

1) Water Supply Agreement between the Town of Jackson, Old West Storage and Brushbuck Guide Services.
2) Wastewater Treatment Facilities Connection and Use Agreement between Town of Jackson, Old West Storage and Brushbuck Guide Services.

RECOMMENDATION

To approve of the attached Water Supply Agreement and Wastewater Sewer Connection and Use Agreement.

SUGGESTED MOTION

I move to approve the attached Water Supply Agreement and Wastewater Sewer Connection and Use Agreement between the Town, Old West Storage, and Brushbuck Guide Services, subject to any minor changes deemed necessary by the Town Attorney.

WATER SUPPLY AGREEMENT
TOWN OF JACKSON,
OLD WEST STORAGE, LLC, AND
BRUSHBUCK GUIDE SERVICES INCORPORATED

This Agreement is made and entered into to be effective as of the _____ day of _____, 2019 (the "Effective Date"), by, between, and among the **TOWN OF JACKSON**, a municipal corporation of the State of Wyoming, of P.O. Box 1687, Jackson, WY 83001 (the "UTILITY"),**OLD WEST SELF STORAGE, LLC**, a Wyoming limited liability company, of P.O. Box 7302, Jackson, WY 83002 (the "OLD WEST") and of **BRUSHBUCK GUIDE SERVICES INCORPORATED**, a Wyoming corporation, of P.O. Box 7631, Jackson, WY 83002 ("BRUSHBUCK").

WITNESSETH:

WHEREAS, the UTILITY is the owner and operator of a public water supply and associated facilities, including supply wells, storage tanks, and distribution mains, and by means of these facilities makes potable water supply services available to residents of the Town of Jackson and, in some instances, to adjacent or nearby areas of Teton County, Wyoming; and,

WHEREAS, on February 7, 2000, the Jackson Town Council voted to approve OLD WEST's (then known as Old West Ministorage) connection to the UTILITY's public water supply system; and,

WHEREAS, no connection and use agreement was recorded at the time of approval in 2000;

WHEREAS, BRUSHBUCK owns that certain property located in the Town of Jackson and described as **490 S. Hwy. 89; part of SW1/4NE1/4, Section 32, Township 41, Range 116; PIDN: 22-41-16-32-1-00-030**, (the "BRUSHBUCK PROPERTY");

WHEREAS, OLD WEST has agreed to permit BRUSHBUCK to connect the BRUSHBUCK PROPERTY to the UTILITY's public water supply and associated facilities by and through OLD WEST's water supply system (as illustrated on the Map attached hereto as Exhibit A); and,

WHEREAS, on August 28, 2017 the Jackson Town Council approved BRUSHBUCK's Conditional Use Permit for a new Tour Operator on the BRUSHBUCK PROPERTY, subject to departmental review and ten (10) conditions of approval one of which requires a deed restricted housing unit; and,

WHEREAS, BRUSHBUCK applied for a building permit to provide the deed restricted housing unit on the BRUSHBUCK PROPERTY; and

WHEREAS, Town of Jackson Municipal Code section 13.04.250 states that, "No person shall be allowed to convey water from any ditch or place to supply water for domestic use or for fountains, mechanical or other purposes, within the Town unless he first obtains permission from the Town"; and,

WHEREAS, the BRUSHBUCK PROPERTY is served by an existing onsite private well that BRUSHBUCK may continue to use for washing and irrigation uses, but shall not connect to the well auxiliary supply to the approved potable water supply, shall post permanent signs on any exposed auxiliary well supply plumbing stating "DO NOT CONNECT TO POTABLE WATER SUPPLY", and will abandon in accordance with Wyoming state regulations at such time the well is no longer in use; and,

WHEREAS, BRUSHBUCK designed and bid a water service through an existing easement across the property to the north, 1140 West Highway 22, and found the costs of said system to be prohibitive and excessive relative to the scale of proposed redevelopment; and,

WHEREAS, BRUSHBUCK requested formal authority and permission to connect to and utilize OLD WEST's private water supply system for the benefit of BRUSHBUCK and the BRUSHBUCK PROPERTY in order to provide their proposed development a potable water supply; and,

WHEREAS, the UTILITY does not intend to extend, nor is it required to extend, water service to the BRUSHBUCK PROPERTY eliminating conflict with Town of Jackson Municipal Code section 13.04.020 pertaining to Water Supplier -- Franchising; and,

WHEREAS, Town of Jackson Municipal Code section 13.04.060 pertaining to Granting of Applications states that "All expenses related to any extension of the water main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative"; and,

WHEREAS, the UTILITY's public water supply has adequate capacity to serve the current needs of OLD WEST and BRUSHBUCK; and,

WHEREAS, with this new connection proposed to OLD WEST's water supply system, the current UTILITY's practice requires a connection and use agreement be executed; and,

WHEREAS, OLD WEST is a private landowner outside the Town of Jackson and the parties have agreed to enter into this agreement to address the terms and conditions whereby the UTILTY shall continue to provide domestic water for **1150 West Highway 22; part of SW1/4NE1/4, Section 32, Township 41, Range 116; PIDN: 22-41-16-32-1-00-047** through its private water supply system; and,

WHEREAS, the parties wish to set forth the details of the public water supply to OLD WEST and to BRUSHBUCK via the OLD WEST private water supply system as more particularly hereinafter set forth.

NOW THEREFORE, it is hereby agreed that for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, paid by each of the said parties, OLD WEST and BRUSHBUCK, on their own behalf or any successor and interest or assign, and the UTILITY do mutually covenant and agree as follows:

1. Permission to Connect to the UTILITY's Public Water Supply System.

   The UTILITY hereby ratifies, confirms, and approves OLD WEST'S connection in 2000 to the UTILITY's public water supply system and for continued use by OLD WEST, and authorizes BRUSHBUCK's connection to the UTILITY's public water supply system, by and through OLD WEST, subject to the terms and conditions set forth hereinafter and as shown on Exhibit A. It is expressly understood by the parties, that neither OLD WEST nor BRUSHBUCK are authorized to connect any other services without prior approval from the Town of Jackson.

2. Agreement to Supply Potable water.

   The UTILITY hereby agrees to continue to supply potable water for use by OLD WEST. The UTILITY further hereby agrees to supply potable water for use by BRUSHBUCK via OLD WEST's private water system and connection to the UTILITY's public water supply, subject to the provisions set forth hereafter and any ordinances set by the Town of Jackson in accordance with Wyoming State Statutes.

   The water supply shall be for the volumes and uses included with the applications. The typical peak water demand required by BRUSHBUCK is expected to be 20 gallons per minute and a 60 gallons per minute fire sprinkler demand. A water supply for fire suppression and domestic supply as determined necessary by Teton County Fire Marshall and the Wyoming Department of Environmental Quality respectively, shall at all times be made available by the UTILITY to OLD WEST and BRUSHBUCK.

   The UTILITY shall provide water conforming to the same water quality standards as that provided to other similar customers at the location of the water system supply tap. OLD WEST shall provide any additional water treatment needed to provide sufficient quality water from OLD WEST's water system.

   OLD WEST and BRUSHBUCK agree that water supply provided under this Agreement is for the uses defined herein. This agreement only entitles OLD WEST one water supply tap which BRUSHBUCK may connect to by and through OLD WEST. Under this Agreement OLD WEST has no right to additional water supply

taps or to increase the tap size. The UTILITY may, at its sole discretion, grant additional taps or authorize an increased water service line sizes, provided such increases in use do not unreasonably impair the ability of the UTILITY to provide the agreed water supply rate to OLD WEST and BRUSHBUCK.

3. Rates and Charges.

Water rates and charges shall be in accordance with the standard service policies and user rates established by the UTILITY via ordinance and in accordance with state statute. The property will be subject to water connection and use fees consistent with the adopted fee schedules of the Town of Jackson. In the event of a water shortage, OLD WEST and BRUSHBUCK shall each have the same water use rights as mixed use users located within the Town of Jackson.

OLD WEST and BRUSHBUCK agree to make regular and normal payment for the supply of water. Water usage shall be measured at each Property through a water meter having a town issued readout, or such other meter as the UTILITY may prescribe, in the locations shown on Exhibit A.

(a) BRUSHBUCK agrees to pay a one-time water capacity fee prior to connecting to the UTILITY's water main.
(b) BRUSHBUCK agrees to pay the UTILITY for furnishing a water meter.
(c) The UTILITY will prepare separate invoices to OLD WEST and to BRUSHBUCK for water supply services and use.
(d) The UTILITY shall have the absolute right to shut off the supply of water to OLD WEST in the event OLD WEST fails to pay any valid fee submitted in accordance with standard service policies of the UTILITY and the Town of Jackson Municipal Code. However, water to BRUSHBUCK, so long as BRUSHBUCK has paid all its valid fees, shall not be shut off or impacted to the extent that shutoff valving allows.
(e) The UTILITY shall have the absolute right to shut off the supply of water to BRUSHBUCK in the event the BRUSHBUCK fails to pay any valid fee submitted in accordance with standard service policies of the UTILITY and the Town of Jackson Municipal Code. However, water to OLD WEST, so long as OLD WEST has paid all its valid fees, shall not be shut off or impacted to the extent that shutoff valving allows.

OLD WEST and BRUSHBUCK shall be solely responsible for paying all costs associated with the construction, use, operation and maintenance of their respective water supply and metering systems, as well as the cost of connecting their water supply systems to the UTILITY's water supply system.

4. Water System.

Beginning at the point of connection to the UTILITY owned system, the OLD WEST water system shall be solely owned, operated, maintained, repaired, and replaced by OLD WEST and beginning at the point of connection to the OLD WEST water system the BRUSHBUCK water system shall be solely owned, operated, maintained, repaired, and replaced by BRUSHBUCK, each of whom shall be responsible for all related expenses.

BRUSHBUCK shall be required to obtain UTILITY approval prior to connecting to any part of the UTILITY or the OLD WEST systems.

5. Design and Construction.

For new facilities, BRUSHBUCK shall employ a Wyoming licensed professional engineer for the design and permitting of the system. Prior to construction BRUSHBUCK shall submit engineer stamped reports, plans, specifications, and calculations related to the system design for the UTILITY review and approval.

The construction and quality control testing shall be monitored by a Wyoming licensed professional engineer responsible for verifying that construction conforms to the project plans and specifications. Test results shall be submitted to the UTILITY upon completion of construction.

Record drawings shall be submitted electronically in Portable Document Format (PDF) with a corresponding AutoCAD compatible file depicting the improvements and property boundaries, GIS Shape files with metadata as required by the Town Engineer, and in any other format deemed suitable by the Town Engineer.

OLD WEST and/or BRUSHBUCK as the case may be, shall be solely responsible for construction of all of its service lines, collection mains, interceptors, lift stations, measuring devices, force mains, and other appurtenances to the point of connection with the UTILITY's water system.

OLD WEST and BRUSHBUCK shall follow the more stringent of International Plumbing Code, Wyoming DEQ, or the UTILITY standards that apply to applicable construction, or as directed by the Town Engineer. The UTILITY shall be contacted and given an opportunity to complete an inspection of the new system installation.

6. Maintenance and Repairs.

OLD WEST and BRUSHBUCK shall each maintain their respective water supply systems consistent with the UTILITY's maintenance program and shall, upon written notification from the UTILITY, repair system infrastructure that is deemed substandard, or in non-compliance with current and future UTILITY standards and/or the Wyoming Department of Environmental Quality.

In the event of any damage to or water leakage from OLD WEST's or BRUSHBUCK's water system, the appropriate owner shall promptly notify the UTILITY and advise the UTILITY of measures to remedy the problems. OLD WEST or BRUSHBUCK, as the case may be, shall complete all repairs in a timely manner.

Written notification that repairs have been completed is required from OLD WEST or BRUSHBUCK to the UTILITY within thirty (30) days of the original notification, or in ten (10) days after completion if the repairs take longer than thirty (30) days.

7. Inspection / Notification.

The UTILITY shall have access to OLD WEST and BRUSHBUCK water facilities for the purpose of inspecting and testing of the facilities, and for the purpose of monitoring for water quality and leaks.

OLD WEST shall notify the UTILITY prior to any connections to OLD WEST's water system, or modifications of existing connections. UTILITY shall have not less than forty-eight (48) hours notice in which to inspect all new connections or modifications to existing connections. The UTILITY's inspections shall be conducted solely to verify the size, capacity, and workmanship of the connection, and the UTILITY, by such inspection, shall not be responsible for any aspect of the new or modified line, without limitation.

8. Miscellaneous.

   A. BRUSHBUCK's water system shall incorporate a backflow prevention system to protect the UTILITY's public water supply system. The backflow systems shall be installed and maintained in compliance with the current the UTILITY's municipal code and the Wyoming Department of Environmental Quality regulations.

   B. OLD WEST and BRUSHBUCK shall provide the Water and Sewer Utility Easement Agreement between them for review and approval by the Town.

9. Liability / Indemnification.

UTILITY shall not have any responsibility or liability for construction, maintenance, or repair of any portion of OLD WEST or BRUSHBUCK system.

OLD WEST shall, and does hereby agree, to indemnify and hold harmless the UTILITY from and against any and all cost, liability, expense, and cause of action resulting from OLD WEST operations or failure to maintain or repair any portion of its system, which indemnification shall include indemnification for any and all costs of defense including reasonable attorney's fees for any action or proceedings

in which the UTILITY becomes a party as a result of actions brought against it by any person arising from the provision or failure to adequately provide utility services by OLD WEST.

OLD WEST agrees to indemnify the UTILITY for any violation by OLD WEST of any regulatory agency's rules and regulations, and for the imposition of fines and/or legal costs associated with such violation, related to pretreatment requirements, improper discharge into the UTILITY's water system by any of OLD WEST users, or other activity of OLD WEST in violation of such rule or law

BRUSHBUCK shall, and does hereby agree, to indemnify and hold harmless the UTILITY from and against any and all cost, liability, expense, and cause of action resulting from BRUSHBUCK operations or failure to maintain or repair any portion of its system, which indemnification shall include indemnification for any and all costs of defense including reasonable attorney's fees for any action or proceedings in which the UTILITY becomes a party as a result of actions brought against it by any person arising from the provision or failure to adequately provide utility services by BRUSHBUCK.

BRUSHBUCK agrees to indemnify the UTILITY for any violation by BRUSHBUCK of any regulatory agency's rules and regulations, and for the imposition of fines and/or legal costs associated with such violation, related to pretreatment requirements, improper discharge into the UTILITY's water system by any of the BRUSHBUCK users, or other activity of the BRUSHBUCK in violation of such rule or law.

In the event that performance of this Agreement is prevented, or interrupted, or water service is discontinued to OLD WEST or BRUSHBUCK for any reason beyond control of the UTILITY, OLD WEST and BRUSHBUCK agree that there shall be no responsibility, liability on the part of the UTILITY for failure to perform or provide such service.

10. Enforcement.

This agreement may be enforced by either party by an action at law or in equity, specifically including extraordinary remedies of specific performance and injunctive relief. In the event any party shall be required to bring an action to enforce its rights pursuant to this agreement, the substantially prevailing party in such controversy shall be entitled to recover, in addition to any and all other relief, all costs, including a reasonable sum for attorney's fees, incurred.

11. Entire Agreement – Amendment.

The parties agree that this agreement and the documents attached hereto as Exhibit A- reflect the entire agreement between the parties as to the subject matter hereof,

and no amendment of such agreement shall be effective unless in writing and signed by both parties.

No previous agreements are known at this time. In the event that a previously executed agreement exists, this agreement supersedes and governs except where any previous agreement is found to be more stringent in the UTILITY's favor or covers issues not set forth herein, and are not in conflict with the provisions set forth herein.

12. Notice.

Any notice required or authorized to be given hereunder shall be deemed to have been given when either personally delivered or when delivered by facsimile or three (3) business days after deposit in the United States mail, certified mail, postage pre-paid, and addressed as follows:

UTILITY:	Town of Jackson Attn: Town Engineer P.O. Box 1687 Jackson, Wyoming 83001
OLD WEST:	Old West Self Storage LLC ATTN: Marilyn Hoffman Taylor P.O. Box 7302 Jackson, WY 83002
BRUSHBUCK:	Brushbuck Guide Services Incorporated ATTN: Adam Lackner P.O. Box 7631 Jackson, WY 83002

13. Waivers.

A waiver by the either party regarding the breach of any of the provisions of this Agreement shall not bar the right of the parties to enforce the terms of this Agreement.

14. Binding Effect / Severability.

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, legal representatives, successors, and permitted assigns unless voluntarily terminated upon agreement by all parties or their heirs, legal representatives, successors, and permitted assigns..

If a Court finds any provision of this Agreement to be invalid or unenforceable, such finding shall not render the entire agreement void or unenforceable. If

feasible, the offending provision shall be deemed modified within the limits of enforceability or validity. If the offending provision cannot be modified, it shall be stricken and all other provision of this Agreement in all other respects shall remain valid and enforceable.

15. Additional Document and Acts.

Each party agrees to execute and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate, carry out and perform all of the terms, provisions, and conditions of this agreement and the transactions contemplated hereby.

16. Counterpart Signatures.

This Agreement may be executed in one or more counterparts and shall become a binding Agreement when one counterpart has been signed by each of the parties. Facsimile signatures shall be binding herein.

17. Governing Law, Jurisdiction, Construction:

This Agreement shall be construed, performed and enforced in accordance with, and governed by, the laws of the State of Wyoming, without giving effect to the principles of conflict of laws thereof. The parties hereto irrevocably elect as the sole judicial forum for the adjudication of any matters arising under or in connection with this Agreement, and consent to the jurisdiction of, the courts of the County of Teton, State of Wyoming, or the United States of America for the District of Wyoming. This Agreement was negotiated by both parties hereto. As such, this Agreement shall not be construed against or in favor of any party by virtue of which party drafted the Agreement or any portion thereof.

18. Sovereign Immunity.

The Town does not waive its sovereign immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Agreement.

DATED as of the Effective Date.

UTILITY

TOWN OF JACKSON, a municipal corporation of the State of Wyoming

_____
BY: Pete Muldoon, Mayor

_____
ATTEST: Sandra P. Birdyshaw, Town Clerk

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

The foregoing instrument was acknowledged before me by _____ as Mayor of the Town of Jackson this ___ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

OLD WEST

Old West Self Storage LLC

By: _____

Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____, as the _____ of Old West Storage LLC, as its _____, this ____ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

BRUSHBUCK

Brushbuck Guide Services Incorporated

By: _____

Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____, as the _____ of Brushbuck Guide Services Incorporated, as its _____, this ____ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

WASTEWATER TREATMENT FACILITIES CONNECTION AND USE AGREEMENT TOWN OF JACKSON, OLD WEST SELF STORAGE, LLC, AND BRUSHBUCK GUIDE SERVICES INCORPORATED

This Agreement is made and entered into to be effective as of the _____ day of _____, 2019 (the "Effective Date"), by, between, and among the **TOWN OF JACKSON**, a municipal corporation of the State of Wyoming, of P.O. Box 1687, Jackson, WY 83001 (the "UTILITY"),**OLD WEST SELF STORAGE, LLC**, of P.O. Box 7302, Jackson, WY 83002 ("OLD WEST") and **BRUSHBUCK GUIDE SERVICES INCORPORATED**, a Wyoming corporation of P.O. Box 7631, Jackson WY 83002 ("BRUSHBUCK").

WITNESSETH:

WHEREAS, the UTILITY is the owner and operator of a wastewater treatment plant and associated facilities, including wastewater collection and interceptor mains, and by means of these facilities makes wastewater collection and treatment services available to residents of the Town of Jackson and, in some instances, to adjacent or nearby areas of Teton County, Wyoming; and,

WHEREAS, on February 7, 2000, the Jackson Town Council voted to approve OLD WEST's (then known as Old West Ministorage) connection to the UTILITY's collection system, subject to seven conditions of approval, and,

WHEREAS, no connection and use agreement was recorded at the time of approval in 2000; and,

WHEREAS, BRUSHBUCK owns that certain property located in the Town of Jackson and described as located on **490 S. Hwy. 89; part of SW1/4NE1/4, Section 32, Township 41, Range 116; PIDN: 22-41-16-32-1-00-030** (the "BRUSHBUCK PROPERTY"), and,

WHEREAS, bnd,

WHEREAS, BRUSHBUCK applied for a building permit to provide the deed restricted housing unit on the BRUSHBUCK PROPERTY; and

WHEREAS, Town of Jackson Municipal Code section 13.08.030 requires "as nearly as practicable every occupied property in the Town of Jackson, which is capable of being served by the sewerage system shall be connected with the system"; and,

WHEREAS, the BRUSHBUCK PROPERTY is served by an onsite small wastewater facility that BRUSHBUCK will abandon in accordance with county and state regulations; and,

WHEREAS, BRUSHBUCK designed and bid a wastewater collection and conveyance system through an existing easement across the property to the north, 1140 West Highway 22, and found the costs of said system to be prohibitive and excessive relative to the scale of proposed redevelopment; and,

WHEREAS, BRUSHBUCK requested formal authority and permission to connect to and utilize OLD WEST's wastewater collection system for the benefit of BRUSHBUCK in order to provide their proposed development wastewater collection systems that connect to the UTILITY's systems; and,

WHEREAS, the UTILITY does not intend to extend, nor is it required to extend, sewer mains to the BRUSHBUCK property eliminating conflict with Town of Jackson Municipal Code section 13.08.002 pertaining to Sewer Service -- Franchising; and,

WHEREAS, Town of Jackson Municipal Code section 13.08.020 pertaining to Wastewater Capacity Fees states that, "All expenses related to any extension from the sewer main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative."; and,

WHEREAS, the UTILITY's wastewater collection and treatment systems have adequate capacity to serve the current needs of OLD WEST and BRUSHBUCK; and,

WHEREAS, OLD WEST, BRUSHBUCK, and the UTILITY wish to set forth the details of the collection and treatment of wastewater via OLD WEST wastewater collection system as more particularly hereinafter set forth; and,

WHEREAS, no connection and use agreement was recorded at the time of approval and a new connection is proposed to OLD WEST's wastewater system and the current UTILITY's practice requires a connection and use agreement be executed; and,

WHEREAS, OLD WEST is a private landowner outside the Town of Jackson. The parties have executed this agreement to address the terms and conditions whereby the UTILITY shall collect and treat wastewater for **1150 West Highway 22; part of SW1/4NE1/4, Section 32, Township 41, Range 116; PIDN: 22-41-16-32-1-00-047** from its wastewater collection system.

NOW THEREFORE, it is hereby agreed that for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, paid by each of the said parties, OLD WEST and BRUSHBUCK, on their own behalf or any successor in interest or assign, and the UTILITY, do mutually covenant and agree as follows:

1. Permission to Connect to the UTILITY's Wastewater Collection System.

   The UTILITY hereby ratifies, confirms, and approves OLD WEST'S connection in 2000 to the UTILITY's wastewater treatment facility via the UTILITY's wastewater collection system, and further authorizes BRUSHBUCK to connect to the UTILITY's wastewater treatment facility via OLD WEST's wastewater collection system and agrees to receive and properly treat wastewater generated by OLD WEST and BRUSHBUCK, subject to the terms and conditions set forth hereinafter. It is expressly understood by the parties, that OLD WEST is not authorized to connect any other sewer services without prior approval from the UTILITY, other than BRUSHBUCK as set forth herein.

2. Agreement to Treat Wastewater.

   The UTILITY hereby agrees to treat wastewater generated by OLD WEST and BRUSHBUCK, collected and transmitted via OLD WEST's wastewater collection system to the UTILITY's collection system and treatment facility, subject to the provisions set forth hereafter and any ordinances set by the Town of Jackson in accordance with Wyoming State Statutes.

   Wastewater collection and treatment shall be for the volumes and uses included with the application. The average daily wastewater volume produced by OLD WEST and BRUSHBUCK is expected to be 3,100 gallons per day.

3. Rates and Charges.

   Wastewater rates and charges shall be in accordance with the standard service policies and user rates established by the UTILITY via ordinance and in accordance with state statute. The BRUSHBUCK PROPERTY will be subject to and BRUSHBUCK will pay sanitary sewer connection and use fees for the connection of the BRUSHBUCK PROPERTY consistent with the adopted fee schedules of the Town of Jackson.

   OLD WEST and BRUSHBUCK agree to make regular and normal payment for the collection and treatment of wastewater. Wastewater volume for each property shall be measured through a water meter having a town issued readout, or such other meter as the UTILITY shall prescribe, in the locations shown on Exhibit A in accordance with the Town of Jackson Municipal Code.

   (a) BRUSHBUCK CUSTOMER agrees to pay a one-time wastewater capacity fee prior to connecting to the UTILITY's collection system.
   (b) BRUSHBUCK agrees to pay the UTILITY for furnishing a water meter.
   (c) The UTILITY will prepare separate invoices to OLD WEST and BRUSHBUCK for wastewater supply services and use.

(d) The UTILITY shall have the absolute right to shut off the supply of water to OLD WEST in the event OLD WEST fails to pay any valid fee submitted in accordance with standard service policies of the UTILITY and the Town of Jackson Municipal Code. However, water to BRUSHBUCK, so long as BRUSHBUCK has paid all its valid fees, shall not be shut off or impacted.

(e) The UTILITY shall have the absolute right to shut off the supply of water to BRUSHBUCK in the event the BRUSHBUCK fails to pay any valid fee submitted in accordance with standard service policies of the UTILITY and the Town of Jackson Municipal Code. However, water to OLD WEST, so long as OLD WEST has paid all its valid fees, shall not be shut off or impacted.

UTILITY's billing may include surcharges for extraordinary strength wastes in accordance with the then-applicable Town of Jackson ordinances, resolutions, and regulations for such wastewater rates. Billing for user charges for BRUSHBUCK will commence at such time as BRUSHBUCK's water meter is installed.

OLD WEST and BRUSHBUCK shall be solely responsible for paying all costs associated with the construction, use, operation and maintenance of its collection, transmission, and metering system, respectively, as well as the cost of connecting its collection system to the UTILITY's wastewater collection system.

4. Wastewater System.

Beginning at the point of connection to the UTILITY owned system, the OLD WEST wastewater system shall be solely owned, operated, maintained, repaired, and replaced by OLD WEST, and beginning at the point of connection to the OLD WEST owned system the BRUSHBUCK wastewater system shall be solely owned, operated, maintained, repaired, and replaced by BRUSHBUCK, each of whom shall be responsible for all related expenses.

BRUSHBUCK shall be required to obtain UTILITY approval prior to connecting to any part of the UTILITY or the OLD WEST systems.

5. Design and Construction.

For new facilities, BRUSHBUCK shall employ a Wyoming licensed professional engineer for the design and permitting of the system. Prior to construction BRUSHBUCK shall submit engineer stamped reports, plans, specifications, and calculations related to the system design for the UTILITY review and approval.

The construction and quality control testing shall be monitored by a Wyoming licensed professional engineer responsible for verifying that construction conforms

to the project plans and specifications. Test results shall be submitted to the UTILITY upon completion of construction.

Record drawings shall be submitted electronically in Portable Document Format (PDF) with a corresponding AutoCAD compatible file depicting the improvements and property boundaries, GIS Shape files with metadata as required by the Town Engineer, and in any other format deemed suitable by the Town Engineer.

OLD WEST and/or BRUSHBUCK, as the case may be shall be solely responsible for construction of all of its service lines, collection mains, interceptors, lift stations, measuring devices, force mains, and other appurtenances to the point of connection with the UTILITY's wastewater collection system.

OLD WEST and BRUSHBUCK shall follow the more stringent of OLD WEST, International Plumbing Code, Wyoming DEQ, or the UTILITY standards that apply to applicable construction, or as directed by the Town Engineer. The UTILITY shall be contacted and given an opportunity to complete an inspection of the new system installation.

6. Maintenance and Repairs.

OLD WEST and BRUSHBUCK shall maintain each of their wastewater systems consistent with the UTILITY's maintenance program and shall, upon written notification from the UTILITY, repair system infrastructure that is deemed substandard, or in non-compliance with current and future UTILITY standards and/or the Wyoming Department of Environmental Quality.

In the event of any damage infiltration, or intrusion to OLD WEST's or BRUSHBUCK's wastewater system, the appropriate owner shall promptly notify the UTILITY and advise the UTILITY of measures to remedy the problems. OLD WEST or BRUSHBUCK shall complete all repairs in a timely manner.

Written notification that repairs have been completed is required from OLD WEST or BRUSHBUCK to the UTILITY within thirty (30) days of the original notification, or in ten (10) days after completion if the repairs take longer than thirty (30) days.

7. Inspections and Notifications.

The UTILITY shall have access to the OLD WEST and BRUSHBUCK wastewater facilities for the purpose of inspecting and testing of the facilities, and for the purpose of monitoring the wastewater flow and strength.

OLD WEST or BRUSHBUCK shall notify the UTILITY prior to any connections to OLD WEST's wastewater system, or modifications of existing connections.

UTILITY shall have not less than forty-eight (48) hours' notice in which to inspect all new connections or modifications to existing connections. The UTILITY's inspections shall be conducted solely to verify the size, capacity, and workmanship of the connection, and the UTILITY, by such inspection, shall not be responsible for any aspect of the new or modified line, without limitation.

8. Miscellaneous.

   A. Septic waste, hazardous materials, or other unapproved substances shall not be introduced into the County or UTILITY systems without prior written approval from the Town Engineer.

   B. OLD WEST and BRUSHBUCK shall provide the Water And Sewer Utility Easement Agreement between them for review and approval by the Town.

   C. Pursuant to the original approval on February 7, 2000 for OLD WEST to connect to the Town's sanitary sewer collection system, condition number 5 requires that "Prior to connection to the Town's sanitary sewer collection system, the property owner shall be required to sign a recordable agreement to the effect that he will not object to annexation should the Town of Jackson at some time in the future seek such." Accordingly, OLD WEST hereby agrees that it will not object to a proposed annexation of its property in the event the Town of Jackson wishes to do so at some point in the future.

9. Liability / Indemnification.

   UTILITY shall not have any responsibility or liability for construction, maintenance, or repair of any portion of OLD WEST or BRUSHBUCK system.

   OLD WEST shall, and does hereby agree, to indemnify and hold harmless the UTILITY from and against any and all cost, liability, expense, and cause of action resulting from OLD WEST operations or failure to maintain or repair any portion of its system, which indemnification shall include indemnification for any and all costs of defense including reasonable attorney's fees for any action or proceedings in which the UTILITY becomes a party as a result of actions brought against it by any person arising from the provision or failure to adequately provide utility services by OLD WEST.

   OLD WEST agrees to indemnify the UTILITY for any violation by OLD WEST of any regulatory agency's rules and regulations, and for the imposition of fines and/or legal costs associated with such violation, related to pretreatment requirements, improper discharge into the UTILITY's wastewater system by any of OLD WEST users, or other activity of OLD WEST in violation of such rule or law.

BRUSHBUCK shall, and does hereby agree, to indemnify and hold harmless the UTILITY from and against any and all cost, liability, expense, and cause of action resulting from BRUSHBUCK operations or failure to maintain or repair any portion of its system, which indemnification shall include indemnification for any and all costs of defense including reasonable attorney's fees for any action or proceedings in which the UTILITY becomes a party as a result of actions brought against it by any person arising from the provision or failure to adequately provide utility services by BRUSHBUCK.

BRUSHBUCK agrees to indemnify the UTILITY for any violation by BRUSHBUCK of any regulatory agency's rules and regulations, and for the imposition of fines and/or legal costs associated with such violation, related to pretreatment requirements, improper discharge into the UTILITY's wastewater system by any of the BRUSHBUCK users, or other activity of the BRUSHBUCK in violation of such rule or law.

In the event that performance of this Agreement is prevented, or interrupted, or water service is discontinued to OLD WEST for any reason beyond control of the UTILITY, OLD WEST agrees that there shall be no responsibility, liability on the part of the UTILITY for failure to perform or provide such service.

10. Enforcement.

This agreement may be enforced by any party by an action at law or in equity, specifically including extraordinary remedies of specific performance and injunctive relief. In the event a party shall be required to bring an action to enforce its rights pursuant to this agreement, the substantially prevailing party in such controversy shall be entitled to recover, in addition to any and all other relief, all costs, including a reasonable sum for attorney's fees, incurred.

11. Entire Agreement - Amendment.

The parties agree that this agreement and the documents attached hereto as Exhibit A- reflect the entire agreement between the parties as to the subject matter hereof, and no amendment of such agreement shall be effective unless in writing and signed by both parties.

No previous agreements are known at this time. In the event that a previously executed agreement exists, this agreement supersedes and governs except where any previous agreement is found to be more stringent in the UTILITY's favor or covers issues not set forth herein, and are not in conflict with the provisions set forth herein.

12. Notice.

Any notice required or authorized to be given hereunder shall be deemed to have been given when either personally delivered or when delivered by facsimile or three (3) business days after deposit in the United States mail, certified mail, postage pre-paid, and addressed as follows:

Utility:	Town of Jackson P.O. Box 1687 Jackson, Wyoming 83001
OLD WEST:	Old West Self Storage LLC ATTN: Marilyn Hoffman Taylor P.O. Box 7302 Jackson, WY 83002
BRUSHBUCK:	Brushbuck Guide Services Incorporated ATTN: Adam Lackner P.O. Box 7631 Jackson, WY 83002

13. Waivers

A waiver by the either party regarding the breach of any of the provisions of this Agreement shall not bar the right of the parties to enforce the terms of this Agreement.

14. Binding/Severability.

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, legal representatives, successors, and permitted assigns unless voluntarily terminated upon written agreement by all parties, or their heirs, legal representatives, successors, and permitted assigns.

If a Court finds any provision of this Agreement to be invalid or unenforceable, such finding shall not render the entire agreement void or unenforceable. If feasible, the offending provision shall be deemed modified within the limits of enforceability or validity. If the offending provision cannot be modified, it shall be stricken and all other provision of this Agreement in all other respects shall remain valid and enforceable.

15. Additional Documents and Acts

Each party agrees to execute and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate, carry out and perform all of the terms, provisions, and conditions of this agreement and the transactions contemplated hereby.

16. Counterpart Signatures.

This Agreement may be executed in one or more counterparts and shall become a binding Agreement when one counterpart has been signed by each of the parties. Facsimile signatures shall be binding herein.

17. Governing Law, Jurisdiction, Construction.

This Agreement shall be construed, performed and enforced in accordance with, and governed by, the laws of the State of Wyoming, without giving effect to the principles of conflict of laws thereof. The parties hereto irrevocably elect as the sole judicial forum for the adjudication of any matters arising under or in connection with this Agreement, and consent to the jurisdiction of, the courts of the County of Teton, State of Wyoming, or the United States of America for the District of Wyoming. This Agreement was negotiated by both parties hereto. As such, this Agreement shall not be construed against or in favor of any party by virtue of which party drafted the Agreement or any portion thereof.

18. Sovereign Immunity.

The Town of Jackson does not waive its sovereign immunity by entering into this agreement, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Agreement.

DATED as of the Effective Date.

TOWN OF JACKSON,
a municipal corporation
of the State of Wyoming

_____
BY: Pete Muldoon, Mayor

_____
ATTEST: Sandra P. Birdyshaw, Town Clerk

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

The foregoing instrument was acknowledged before me by _____ as Mayor of the Town of Jackson this ___ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

OLD WEST

Old West Self Storage LLC

By: _____

Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____, as the _____ of Old West Storage LLC, as its _____, this ____ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

BRUSHBUCK

Brushbuck Guide Services Incorporated

By: _____

Name: _____

Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____, as the _____ of Brushbuck Guide Services Incorporated, as its _____, this ____ day of _____, 2019.

Witness my hand and official seal.

_____
Notary Public

My commission Expires:

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Administration **PRESENTERS**: Larry Pardee, Roxanne Robinson, Tyler Sinclair

MEETING DATE: March 4, 2019

SUBJECT: **Council Priorities**

STATEMENT/PURPOSE

The purpose of this item is to present staff's work on identifying actions and implementation steps for each of the Council's highest priorities identified at the 2019 Council Retreat, provide time for an initial discussion, and receive direction from the Council to place the document for discussion at the March 18 workshop.

BACKGROUND/ALTERNATIVES

At the Town Council retreat in January of this year, the Council worked with our facilitator John Heymann to identify their highest priorities. The sheet summarizing the ranked priorities is attached to this staff report. At that meeting the Council discussed the need to keep their priorities at the top of their mind when addressing and deciding how best to move forward with requests for increased service, requests to focus on issues outside of their priorities, and to plan strategically for the future. The Council discussed the desire to change from a reactive culture to one of proactive focus on the highest priorities for the community. The Council also discussed the importance of viewing issues and workload through the lens of the adopted Comprehensive Plan and the priorities they have identified. There certainly may be some issues that can be addressed more quickly than others but they may also be a lower priority and the Council may want to be more disciplined with how they choose to spend their meeting time (their highest resource) and where their energy is directed.

Staff was given direction at the retreat to bring back information regarding the realistic implementation of the highest priorities, the capacity needed for that implementation, and a realistic timeframe for tackling these issues. The document outlining the highest priorities implementation steps and a time frame is attached to this staff report. Time frames have only been identified for the three highest priorities at this point. However, there will be individual segments of priorities that may naturally rise to a higher level such as sidewalks that are already identified and included in the Capital Improvement Plan (CIP). Staff also drafted a goal statement for each of the priorities and we are looking for Council's approval of those goal statements to provide further clarity in terms of why each issue is being identified.

It is imperative the Council understand that, realistically, the current workload and capacity of staff to address complex, long ranging issues is finite and implementing more than one or two of these priorities at one time is likely unrealistic. Should the Council direct staff to increase capacity as identified, the ability to address more than one issue at a time is increased but it will be a ramping up of capacity and will not be a light switch as new positions learn their roles and receive direction to move forward strategically. For this reason, for each of the priorities beyond the three priorities that received a majority of Council votes, staff has identified implementation steps but not an identified timeline. Prior to Council approving any specific action, staff would also need to provide the Council with detailed information regarding the staff and fiscal impacts and the potential funding that might be available to move forward.

The Council's desire is to be more strategic in their thinking and actions. One critical component of being strategic is to consider actions that have fiscal and staff impacts in concert with the upcoming FY20 priority based budget currently being developed. Early discussions and submittals indicate that many Departments have

been feeling overwhelmed for the past several years with the workload for their staff and they are requesting additional staff capacity to assist with meeting the current workload for their teams.

As Council is aware, with the purchase of the Geitman, Larson and Swift property on Pearl Street, the Town is now carrying a $650,000 per year debt service with $120,000 in offsetting revenue for the next 7 years. This is a new budgetary impact that will need to be considered when adding recurring expenditures associated with increased capacity.

Part of staff's role is to help manage Council expectations. It would be unrealistic to move forward with an option for each of the priorities all at once. It would be challenging for the Council to be strategic and fast at the same time. Even if the Town adds all the capacity discussed in the implementation steps for each priority, the Council's bandwidth for dealing with all of these issues at once is likely not sufficient to make good decisions. The community's bandwidth for dealing with multiple complex issues at once is also finite and needs to be taken into consideration. Even if the consultant path is chosen for each priority, staff would still need additional capacity to manage more than one consultant at one time. Staff's recommendation is for the Council to hold an initial discussion of the document prepared by staff and then direct staff to place the document for discussion at the March 18 workshop for further discussion and potential direction on specific priorities and options.

The Council has many options available to them including:

1. Discuss the implementation document and direct staff to place it on the March 18 Town Council Workshop for discussion, approval of goal statements, and potential direction for staff to bring back fiscal and staff impacts on specific priorities and options.
2. Discuss the implementation document and place the implementation document on the March 18 Town Council Workshop for discussion, approval of goal statements, and also direct staff to bring back detailed information about the staff and fiscal impacts of implementing Priority #1, Option 1 to add capacity.
3. Direct staff to bring back any additional information on a priority, a goal, or an option for further discussion at the March 18 meeting.
4. Take no action.
5. Other.

Staff will certainly execute any direction provided by the Council to the best of our ability.

COMPREHENSIVE PLAN ALIGNMENT

In order to successfully follow through with the Comprehensive Plan, the Council needs to set priorities, be strategic and be disciplined. Each of the priorities on the list are in alignment with the Comprehensive Plan. When Council provides direction for staff to fully flesh out and bring back an option for potential Council action, staff will have fully vetted the issue and presented the alignment with individual sections and goals of the Comprehensive Plan.

STAKEHOLDER ANALYSIS

The stakeholders involved in this issue include the Town Council in wanting to pursue their highest priorities, Town of Jackson staff in their purpose of carrying out the will of the Council to the best of their abilities, and the residents and guests of our community that will benefit from actions taken that moves our community forward in a positive way for the future.

FISCAL IMPACT

There is no fiscal impact of discussing the implementation document. Each option under each priority has a specific fiscal impact that will need to be fully identified in order to facilitate a good decision of the Town Council.

STAFF IMPACT

Senior Staff members have spent approximately 90 hours combined developing the implementation document and understanding what the structure might look like to be successful. Each option under each priority has a specific staff impact that will need to be fully identified in order to facilitate a good decision of the Town Council.

LEGAL REVIEW

Not applicable at this time.

ATTACHMENTS

2019 Highest Priorities Steps and Implementation Timeline, Retreat Ranking Priorities.

RECOMMENDATION

Staff recommends the Council discuss the implementation document and direct staff to place it on the March 18 Town Council Workshop for discussion, approval of goal statements, and potential direction for staff to bring back fiscal and staff impacts on specific priorities and options. Staff would recommend against Council approval of any of the options without the opportunity for staff to present the fiscal and staff impacts of those options.

SUGGESTED MOTION

Should the Council be ready to take action, one possible motion would be:

I move to direct staff to place the implementation document on the March 18 Town Council Workshop for discussion, approval of goal statements, and potential direction for staff to bring back fiscal and staff impacts on specific priorities and options.

Jackson Town Council
2019 Highest Priorities
Steps and Implementation Timeline

(updated 2/28/19)

The first three priorities listed had at least a majority of Council indicating they were the highest priorities at the Retreat.

Highest Priorities (Those receiving at least 3 highest priority votes)

Priority #1: Strategic Implementation and Engagement Capacity

Goal: To be more strategic, proactive, outcome driven, coordinated, and implementation focused on the Community's Highest Priorities

Option 1: Hire a Strategic Development Director and Public Engagement Officer
Option 2: Incorporate Strategic Development Director duties into Town Manager and Planning Director's duties, contract out some of the strategic planning work, and Contract out or Hire Public Engagement Officer, Backfill Planner and Administrative Duties
Option 3: Issue RFP(s) for firm(s) to provide services
Option 4: Combination of Staff and/or private consultants.

Capacity Option 1 Timeline and Steps – Hire New Positions

- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval (March - April 2019)
- Create Job Descriptions For Strategic Development Director and Public Engagement Officer (March – May 2019)
- Adjust Town Manager Focus to Provide Time for Strategic Planning (May – June 2019)
- Assess/Reassign/Define Job Description to Allow Asst TM to do more Supervision for Internal Departments and Overall Town Operations Administration (April 2019)
- Post Strategic Development and Engagement Positions (June 2019)
- Backfill Administrative Position (Advertise (April 2019), Interview (May 2019), Hire (June 2019)
- Convert Space at 145 East Pearl (Main Floor Ferrin Building) to Office Space Use and Relocate Internal Service Team To Be Identified (June 2019)
- Conduct Interviews and Select Candidates (August 2019)
- Begin employment (October 2019)
- Begin Strategic Meetings to Identify Initiatives (October 2019) and Create Deliverables/Workplan (November 2019)

Capacity Option 2 Timeline and Steps – Hybrid Model Incorporating Existing Staff, New Positions and Potential Contract

- Town Manager and Planning Director Assume Strategic Planning Duties. (April 2019)
- Assess/Reassign/Define Job Descriptions to Allow Town Manager and Planning Director to Spend Time on Strategic Planning Duties (April 2019)

- Assess/Reassign/Define Job Description to Allow Asst TM to do more Supervision for Internal Departments and Overall Town Operations Administration (April 2019)
- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval for Backfill and New Positions or Contracted Services(April 2019)
- Backfill Planning Position (Advertise (April 2019), Interview (May 2019), Hire (June 2019)
- Backfill Administrative Position (Advertise (April 2019), Interview (May 2019), Hire (June 2019)
- Add Public Engagement Officer or Contract Services (Advertise (April 2019), Interview (May 2019), Hire (June 2019)
- Convert Space at 145 East Pearl to Office Space Use and Relocate Internal Service Team To Be Identified (June 2019)
- Begin Strategic Meetings to Identify Initiatives (July 2019) and Create Deliverables/Workplan (August)

Capacity Option 3 Timeline and Steps – Issue RFP

- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval (April 2019)
- Develop RFP(s) for Specific Projects and Present to Council for Approval (July 2019)
- Issue RFP(s) and Collect Responses (August 2019)
- Select Firm(s) (September 2019)
- Begin Strategic Meetings to Identify Initiatives and Create Deliverables/Workplan (October 2019)

Capacity Option 4 Timeline and Steps – Combination of Consultants/Staff

- Consider Combination of Options 2 and 3

Priority #2: Housing

Goal: To preserve a diverse community population through the provision of housing opportunities.

Option 1: Increase Current Staffing Levels and Priorities in Housing to Add Staff to Increase Action Plan and Workplan Implementation

Option 2: RFP for Consultant Services for Specific Projects and Identified Initiatives to Increase Project Potential

Option 3: Identify Funds to Implement Joint Supply Plan and Purchase Land for Town and/or Joint Future Housing Projects

Housing Option 1 Timeline and Steps – Increase Staffing

- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval (May 2019)
- Create Job Description to Increase Capacity for Action Plan and Workplan Implementation (June 2019)
- Receive Budget Approval in FY20 Budget (June 2019)
- Post Position, Conduct Interviews and Select Candidate (July August 2019)
- Begin employment (September 2019)

Housing Option 2 Timeline and Steps – RFP for Consultant Services

- Identify Projects from the Housing Department Workplan and Housing Action Plan and Create a Scope(s) of Work (April 2019)
- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval (May 2019)
- Develop RFP(s) and Present to Council for Approval (June 2019)
- Issue RFP(s) and Collect Responses (July 2019)
- Select Firm(s) (August 2019)

Housing Option 3 Timeline and Steps – Identify Funds for Supply Plan and Land Purchases

- Review Current Budget and Future Budgets to estimate reserves available for implementation of the supply plan and land purchases (May 2019)
- Present Proposed Budget and adopt FY20 Budget (June 2019)
- Identify New/Potential/Optional Funding Sources (See Priority on Funding Local Government)

Priority #3: Predictable Funding of Local Government

Goal: To diversify, increase, and develop sustainable funding for the Town of Jackson.

Option 1: Staff Led Initiative on Exploring Funding of Local Government
Option 2: Consultant Led Initiative on Exploring Funding of Local Government

Funding Option 1 Timeline and Steps – Staff Led Funding of Local Government

- Town Manager develops a work plan that analyzes pros/cons/opportunities including local sources (sales tax, lodging, town fees, property tax, etc.), state sources (pursue local taxing options/exactions, etc.), grant opportunities (transit, etc.). (April – July 2019)
- Take Preliminary discussions to a Blue Ribbon Committee for Engagement (August – Oct 2019)
- Findings Reported to Town of Jackson (November 2019)
- Action Plan with Realistic Steps and Timeline Implemented (December 2019)

Funding Option 2 Timeline and Steps - Consultant Led Funding of Local Government

- Create Budget Estimate for FY19 and FY20 Budget and Present to Council for Approval (May 2019)
- RFP Developed and Issued (July 2019)
- Staff compiles Data for Consultant (July – August 2019)
- Consultant develops a work plan that analyzes pros/cons/opportunities including local sources (sales tax, lodging, town fees, property tax, etc.), state sources (pursue local taxing options/exactions, etc.), grant opportunities (transit, etc.). includes action plan (July- Oct)
- Take Preliminary discussions to a Blue Ribbon Committee for Engagement (Nov – January 2020)
- Findings Reported to Town of Jackson (January 2020)
- Action Plan with Realistic Steps and Timeline Implemented (February 2020)

Medium Priorities (Those receiving the next highest priority votes but no majority)

Priority #4: Improving/Protecting Flat Creek Riparian System

Goal: To preserve and protect the Flat Creek ecosystem.

Option 1: Incorporate into the Planning and Public Works Department Workplans and Staff Create, Develop, and Implement (Stormwater programming, Surface Drainage, Zoning Incentives, Blue Way Initiative)
Option 2: Incorporate into the Planning and Public Works Department Workplans and Issue RFP for Creation, Development, Implementation (Stormwater, Zoning Incentives, Blue Way Initiative)
Option 3: Combination of Staff and Consultants

Flat Creek Option 1 Timeline and Steps – Staff Implementation

- Staff Collaborates with Community to Develop a Workplan for Stormwater Regulations and Source Controls, Zoning Incentives/Overlay Zone for Flat Creek (Date TBD)
- Prepare LDR Amendments and Work through Staff, Planning Commission, Town Council review and ordinance adoption (Date TBD)
- Develop Stormwater regulations Collaborating with the Conservation District and other local groups (Date TBD)
- Prepare Municipal Code Amendments to Create Stormwater utility to establish funding for program and place on workshop for discussion. (waiting for legislative session to conclude and will know more on how to proceed) Date TBD)
- Work through Staff, Planning Commission, Town Council review and ordinance adoption (Date TBD)
- Obtain financial module, set up billing, implementation, fund creation, educational campaign (Date TBD)

Flat Creek Option 2 Timeline and Steps – Utilize Outside Consultants

- Budget for Consultant Services (Date TBD)
- Define Deliverables and Draft RFP for Consultant (Date TBD)
- Consultant Collaborates with Community to Develop a Workplan for Stormwater Regulations, Zoning Incentives/Overlay Zone for Flat Creek (Date TBD)
- Prepare LDR Amendments and Work through Staff, Planning Commission, Town Council review and ordinance adoption (Date TBD)
- Consultant Develops Stormwater regulations (conservation district take the lead and we partner) (Date TBD)
- Consultant Prepares Municipal Code Amendments to Create Stormwater utility to establish funding for program and place on workshop for discussion. (waiting for legislative session to conclude and will know more on how to proceed) Date TBD)
- Work through Staff, Planning Commission, Town Council review and ordinance adoption (Date TBD)
- Obtain financial module, set up billing, implementation, fund creation, educational campaign (Date TBD)

Flat Creek Option 3 Timeline and Steps – Combination of Staff and Consultants

- Combination of Options 1 & 2

Priority #5: Ecosystem Action Plan and Alignment

Goal: To assess the health of the Town ecosystem and view all decisions through the lens of the Comp Plan Vision

Option 1: Staff Identifies in the Growth Management Plan, a Future Effort to Evaluate Ecosystem Health and Determine Indicators for Its Sustainability and Rate Ecosystem Health

Option 2: Consultant Leads Effort to Identify in the Growth Management Plan, a Future Effort to Evaluate Ecosystem Health and Determine Indicators for Its Sustainability and Rate Ecosystem Health

Option 3: Combination of Staff and Consultants

Ecosystem Option 1 Timeline and Steps – Staff Led Ecosystem Health Evaluation

- Create Budget Estimate for FY20 Budget and Present to Council for Approval (Date TBD)
- Staff Develop RFP for Consultant to Study and Rate Ecosystem Health in Town of Jackson, Study will Include Predictions Associated with Buildout/Carrying Capacity as Part of the Growth Management Plan (Date TBD)

- Issue RFP (Date TBD)
- Evaluate Submittals, Select Firm, Obtain Council Approval, Begin Study (Date TBD)
- Complete Study, Develop/Accept Action Plan, Budget for Biennial Updates (Date TBD)
- Update Staff report Templates to Ensure all items are filtered through vision of comp plan (Complete)

Ecosystem Option 2 Timeline and Steps – Consultant Led Ecosystem Health Evaluation

- Create Budget Estimate for FY20 Budget and Present to Council for Approval (Date TBD)
- Engage Consultant to Lead the Town of Jackson through Decision Making Process to Result in an RFP for Consultant to Study and Rate Ecosystem Health in Town of Jackson, Study will Include Predictions Associated with Buildout/Carrying Capacity (Date TBD)
- Issue RFP (Date TBD)
- Evaluate Submittals, Select Firm, Obtain Council Approval, Begin Study (Date TBD)
- Complete Study, Develop/Accept Action Plan, Budget for Biennial Updates (Date TBD)
- Update Staff report Templates to Ensure all items are filtered through vision of comp plan (Complete)

Ecosystem Option 3 Timeline and Steps – Combination of Staff Led and Consultant Led Effort

- Combination of Options 1 and 2

Priority #6: Mobility Enhancements/Safe Routes to Schools

Goal: To increase Town-wide mobility through increased provision of alternative modes with a priority of sidewalks, bicycle facilities, and other mobility enhancements.

Option 1: Prioritize Mobility Enhancements into the 2, 5, 10yr Capital Improvement Plan (CIP) and Explore Stabilized or New Funding Sources
Option 2: Staff Led Creation of Community Wide Mobility Overlay Project
Option 3: Consultant Led Creation of Community Wide Mobility Overlay Project

Mobility Option 1 Timeline and Steps – Incorporate Priority of Mobility Enhancements into CIP

- Staff Update 10yr CIP to Prioritize Mobility Enhancements Including Sidewalks for Safe Routes to Schools, Bicycle Facilities, etc. (Date TBD)
- Council Adoption of FY20 Budget and 10yr (Date TBD)
- Project Implementation (Date TBD)
- Local Government Funding will Be Researched through Priority #3 (include options for special assessment district for sidewalks or sidewalk exactions or enterprise fund)

Mobility Option 2 Timeline and Steps – Staff Led Creation of Community Wide Mobility Overlay Project

- Create Budget Estimate for FY20 Budget and Present to Council for Approval (Date TBD)
- Staff Engage Community, Analyze, and Report on Community Wide Mobility Overlay Project (Date TBD)
- Present to Council, Obtain Council Approval (Date TBD)
- Develop/Accept Action Plan, Budget for in CIP (Date TBD)

Mobility Option 3 Timeline and Steps – Consultant Led Creation of Community Wide Mobility Overlay Project

- Create Budget Estimate for FY20 Budget and Present to Council for Approval (Date TBD)
- Develop RFP/Scope of Work/Define Deliverables (Date TBD)

- Review Proposals and Issue RFP (Date TBD)
- Consultant and Staff Engage Community, Analyze, and Report on Community Wide Mobility Overlay Project (Date TBD)
- Present to Council, Obtain Council Approval (Date TBD)
- Develop/Accept Action Plan, Budget for in CIP (Date TBD)

Priority #7: Updating Parking Policies

Goal: To better align our parking policies with our Comp Plan goals focusing on environment, housing, and transportation.

Option 1: Staff Led Initiative on Establishing Goals of Townwide Parking Management Strategy Including Future of On Street Residential Parking as it Relates to Housing Initiatives

Option 2: Consultant Led Initiative on Establishing Goals of Downtown Parking Management Strategy Including Future of On Street Residential Parking as it Relates to Housing Initiatives

Parking Option 1 Timeline and Steps – Staff Led Parking Management Strategy Effort

- Fill Joint Transportation Planner Position (Date TBD)
- Receive Results of Current Parking Study (Date TBD)
- Create Budget Estimate for FY20 Budget and Present to Council for Approval (Date TBD)
- Staff Engage Community, Analyze, and Report on Goals of Parking Management and Residential Parking Including Cost of On Street Residential Parking, Staff and Fiscal Impact, and Increased Capacity for Community Housing (Date TBD)
- Present Options to Council Based on Community Engagement Process and SWOT Analysis (Date TBD)
- Draft Ordinances, Develop Parking Management Internal Structure, Develop Budget for Hard Costs (Kiosks, Equipment, Staffing Reorg and Increase) and Soft Costs (Software, Community Education), Present Fiscal and Staff Impact of Implementation (Date TBD)
- Complete Ordinance Adoption, Installation, Implementation (Date TBD)

Parking Option 2 Timeline and Steps - Consultant Led Parking Management Effort

- Receive Results of Current Parking Study (Date TBD)
- Draft RFP for Consultant, Receive Council Approval, Select Consultant, Enter Contract for Services (Date TBD)
- Create Budget Estimate for FY21 Budget and Present to Council for Approval (Date TBD)
- Consultant Engage Community, Analyze, and Report on Goals of Parking Management and Residential Parking Including Cost of On Street Residential Parking, Staff and Fiscal Impact, and Increased Capacity for Community Housing (Date TBD)
- Present Options to Council Based on Community Engagement Process and SWOT Analysis (Date TBD)
- Draft Ordinances, Develop Parking Management Internal Structure, Develop Budget for Hard Costs (Kiosks, Equipment, Staffing Reorg and Increase) and Soft Costs (Software, Community Education), Present Fiscal and Staff Impact of Implementation (Date TBD)
- Complete Ordinance Adoption, Installation, Implementation (Date TBD)

Lowest Priorities (Those receiving the least priority votes, not a majority)

Priority #8: Karns Meadow

Goal: To develop a comprehensive and coordinated vision and implementation strategy for Karns Meadow.

Option 1: Staff Led Master Planning Process that Engages All Stakeholders in Development of a Master Plan for Karns Meadow (that may include Rodeo Grounds) that includes Funding, Timeline, Staff and Fiscal Impacts

Option 2: Staff Develop RFP for Consultant to Engage All Stakeholders in Development of a Master Plan for Karns Meadow (that may include Rodeo Grounds) that includes Funding, Timeline, Staff and Fiscal Impacts

Karns Meadow Option 1 Timeline and Next Steps – Staff Led Process

- Create Budget Estimate for FY21 Budget and Present to Council for Approval (Date TBD)
- Engage Community in Master Planning Process (Date TBD)
- Engage Blue Ribbon Committee to Assist in Identifying Funding for Master Plan Completion (Date TBD)
- Compile Findings from Community Engagement Process and Blue Ribbon Findings, Conduct SWOT Analysis, and Present to Council for Consideration and Direction (Date TBD)
- Incorporate Action Steps from Master Plan Completion into Appropriate Departmental Workplans (Date TBD)
- Implement Master Plan (Date TBD)

Karns Meadow Option 2 Timeline and Next Steps – Consultant Led Process

- Create Budget Estimate for FY21 Budget and Present to Council for Approval (Date TBD)
- Issue RFP for Consultant to Lead Process and Collect Responses (Date TBD)
- Select Firm(s) (Date TBD)
- Begin Strategic Meetings to Identify Initiatives and Create Deliverables/Workplan (Date TBD)
- Engage Community in Master Planning Process (Date TBD)
- Engage Blue Ribbon Committee to Assist in Identifying Funding for Master Plan Completion (Date TBD)
- Compile Findings from Community Engagement Process and Blue Ribbon Findings, Conduct SWOT Analysis, and Present to Council for Consideration and Direction (Date TBD)
- Incorporate Action Steps from Master Plan Completion into Appropriate Departmental Workplans (Date TBD)
- Implement Master Plan (Date TBD)

Priority #9: Actively Harnessing Community Wisdom and Experience

Goal: To utilize local intellectual capital to assist with Town issues.

Option 1: Establish A Blue Ribbon Committee to Explore, Analyze and Recommend on Local Government Finance that Includes Property Tax and Lodging Tax, and a Second Blue Ribbon Committee to Explore, Analyze and Recommend on Supporting the Arts in Jackson

Option 2: Establish Blue Ribbon Committees on Issues as They Rise to the Highest Priority

Blue Ribbon Option 1 Timeline and Next Steps – Establish Current Committee(s)

- Staff Lead Council Through Exercise to Determine Topics and Identify Deliverables (Date TBD)
- Present Staff Report to Council Outlining Staff and Fiscal Impacts of Establishing Committee and Providing Support to Committee (Date TBD)
- Council Reach Out to Known Community Members and Request Letters of Interest and Appoint Committee (Date TBD)
- Committee Explores, Analyzes and Prepares Recommendation (Date TBD)
- Findings Presented to Town (Date TBD)

Blue Ribbon Option 2 Timeline and Next Steps – As Needs Arise

- Follow Steps in Option 1 as Needs Are Identified

2019 Jackson Town Council						
Retreat Ranking Priorities						
Rank		**Priority**	Higher	Medium	Lower	Pts
1	*1*	Capacity to strategize and engage	4		1	13
2	*7*	Preservation of a community of people through housing	3	2		13
3	*4*	Predictable funding of priorities	3	1	1	12
3	*3*	Improving the health of the Flat Creek riparian system	2	3		12
3	*5*	Providing resources to implement the Comp Plan vision	2	3		12
3	*2*	A strategic approach to implementing safe routes to school; getting families from point A to B	2	3		12
4	*9*	Comprehensive strategy to update ToJ parking policies	2	2	1	11
5	*8*	Have a plan in place for Karns Meadow utilization & improveme	1	2	2	9
6	*6*	Actively harnessing community wisdom and experience	1	1	3	8

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: Town Clerk **PRESENTER**: Sandy Birdyshaw

MEETING DATE: March 4, 2019

SUBJECT: **Malt Beverage Permit Request – Jackson Hole Juggernauts**

STATEMENT/PURPOSE
The Town Council, as the local liquor licensing authority, approves the issuance of all malt beverage permits.

BACKGROUND/ALTERNATIVES
The Jackson Hole Juggernauts Roller Derby has applied for four (4) malt beverage permits for roller derby bouts to be held at the Snow King Sports & Events Center on Saturdays, April 6, April 20, May 4, and June 15, from 6:00 P.M. to 11:00 P.M. Melvin Brewing will be donating their product for the roller derby bouts and these permits will allow the Juggernauts to sell the beer according to state and local liquor laws.

Section 12-4-502(a) of Wyoming Statutes provides for the issuance of temporary liquor permits:

> A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

The applications have been reviewed by the Police Department and Town Clerk.

COMPREHENSIVE PLAN ALIGNMENT
This application was processed according to Title 12 of the state statutes, and as related to the Comprehensive Plan Policy 8.1.a. the delivery of quality levels of service to the community and the decisions related to temporary liquor permits also have a direct correlation to the health, safety, and welfare of the community as discussed in Section 8.

STAKEHOLDER ANALYSIS
Stakeholders include the Town Council as the local licensing authority regulating alcohol and malt beverages, Melvin Brewing as the company contributing beer product, the Juggernauts who will be responsible for the service of beer and raise funds for their team, and the roller derby audience who may or may not enjoy the spirituous beverage and its effects.

FISCAL IMPACT
Malt beverage permit fees of $400.00 will be deposited to the general fund.

STAFF IMPACT
Staff impact includes reviewing the applications, communicating with applicant and obtaining information to provide in the staff report, presenting to Council, and if approved, printing permits and issuing them.

LEGAL REVIEW
N/A

ATTACHMENTS

Malt Beverage Permit Applications

RECOMMENDATION

Staff recommends approval of the requested malt beverage permit, subject to the following conditions and restrictions:

1. The applicant shall take all measures necessary to comply with all applicable alcohol dispensing laws and regulations, including the prevention of sales to minors and the prohibition of consumption off of the authorized premises.
2. Every sale will include an age verification by checking IDs.
3. No more than 2 beers may be sold to any one person in a transaction.
4. There will be no serving of alcohol to obviously intoxicated people.
5. Permit holder shall be responsible to be alert and report any instances of underage drinking to the Jackson Police by calling 733-2331.
6. Beer sales will cease within thirty (30) minutes of the end of roller derby bouts, or at 11:00 p.m., whichever occurs first.

SUGGESTED MOTION

I move to approve the issuance of four (4) malt beverage permits to the Jackson Hole Juggernauts for roller derby bouts on April 6, April 20, May 4, and June 15, 2019 from 6:00 P.M. to 11:00 P.M., subject to the conditions and restrictions listed in the staff report.

MALT BEVERAGE PERMIT APPLICATION

Fee $ 100

Date Paid 2·13·19

The fee is $100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a $200 fee.

W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

JMC 6.50.020. Malt Beverage Permits.

B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.

C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.

D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars ($100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.
Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit: Jackson Hole Juggernauts Roller Derby

Event Contact Person and Phone Number: Marisa Watsabaugh 307-277-4393

Date(s) of Permit: April 6, 2019 SAT

Hours of Permitted Service and Consumption: 6:00 pm - 11:00 pm

Description of Premises where malt beverages are to be served (physical address):

Snow King Sports and Events Center, 100 E. Snow King Avenue

Purpose of Event: Roller Derby Bout

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here) Marisa N. Watsabaugh

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.
Submit application to Town Hall or fax to 739-0919.

MALT BEVERAGE PERMIT APPLICATION

Fee $ 100

Date Paid 2-13-2019

The fee is $100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a $200 fee.

W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

JMC 6.50.020. Malt Beverage Permits.

B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.

C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.

D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars ($100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.
Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit: Jackson Hole Juggernauts Roller Derby

Event Contact Person and Phone Number: Marisa Watsabaugh 307 277 4393

Date(s) of Permit: April 20, 2019 SAT

Hours of Permitted Service and Consumption: 6:00 pm - 11:00 pm

Description of Premises where malt beverages are to be served (physical address):

Snow King Sports and Event Center, 100 E. Snow King Avenue

Purpose of Event: Roller Derby Bout

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here)_____

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.
Submit application to Town Hall or fax to 739-0919.

MALT BEVERAGE PERMIT APPLICATION

Fee $ 100

Date Paid 2·13·2019

The fee is $100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a $200 fee.

W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

JMC 6.50.020. Malt Beverage Permits.

B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.

C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.

D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars ($100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.
Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit: Jackson Hole Juggernauts Roller Derby

Event Contact Person and Phone Number: Marisa Watsabaugh 307 277 4393

Date(s) of Permit: May 4, 2019 SAT

Hours of Permitted Service and Consumption: 6:00 pm - 11:00 pm

Description of Premises where malt beverages are to be served (physical address):
Snow King Sports and Event Center, 100 E. Snow King Avenue

Purpose of Event: Roller Derby Bout

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here) Marisa W. Watsabaugh

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.
Submit application to Town Hall or fax to 739-0919.

MALT BEVERAGE PERMIT APPLICATION

Fee $ 100

Date Paid 2·13·19

The fee is $100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a $200 fee.

W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

JMC 6.50.020. Malt Beverage Permits.

B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.

C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.

D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars ($100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.
Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit: Jackson Hole Juggernauts Roller Derby

Event Contact Person and Phone Number: Marisa Watsabaugh 307 277 4393

Date(s) of Permit: June 15, 2019 SAT

Hours of Permitted Service and Consumption: 6:00 pm - 11:00 pm

Description of Premises where malt beverages are to be served (physical address):
Snow King Sports and Event Center, 100 E. Snow King Avenue

Purpose of Event: Roller Derby Bout

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here): Marisa N. Watsabaugh

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.
Submit application to Town Hall or fax to 739-0919.

TOWN OF JACKSON
AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: PLANNING **PRESENTER**: TYLER SINCLAIR

MEETING DATE: MARCH 4, 2019

SUBJECT: **ITEMS P18-338 & 339:** A REQUEST FOR APPROVAL OF ZONING MAP AMENDMENTS TO CHANGE ZONING TO PUBLIC/SEMI PUBLIC FOR THE PROPERTIES LOCATED AT 460 AND 660 EAST BROADWAY

STATEMENT/PURPOSE

The applicant is requesting approval for Zoning Map Amendments to change zoning to Public/Semi Public for the properties located at 460 and 660 East Broadway Avenue.

The Planning Director is requesting to continue these items to the Town Council meeting scheduled for April 1, 2019.

SUGGESTED MOTION

I move to **continue** these items to the Town Council meeting scheduled for April 1, 2019.

TOWN OF JACKSON
TOWN COUNCIL
AGENDA DOCUMENTATION

PREPARATION DATE: FEBRUARY 28, 2019
MEETING DATE: MARCH 4, 2019

SUBMITTING DEPARTMENT: PLANNING
DEPARTMENT DIRECTOR: TYLER SINCLAIR
PRESENTER: TYLERVALENTINE, SENIOR PLANNER

SUBJECT: **ITEM P19-007:** A REQUEST FOR A PARTIAL VACATION WITH NO RE-PLAT FOR 270 SPRUCE DRIVE TO VACATE A WATER UTILITY EASEMENT

APPLICANT: LONG REIMER WINEGAR BEPPLER – ERIKA NASH

OWNER: RODGER & CORINNE YOUNG

STATEMENT/PURPOSE

The applicant is requesting a Partial Vacation Without Re-plat, pursuant to LDR Section 8.2.13.C.5., to vacate a 20'wide water line easement which runs along the western property line at 270 Spruce Drive.

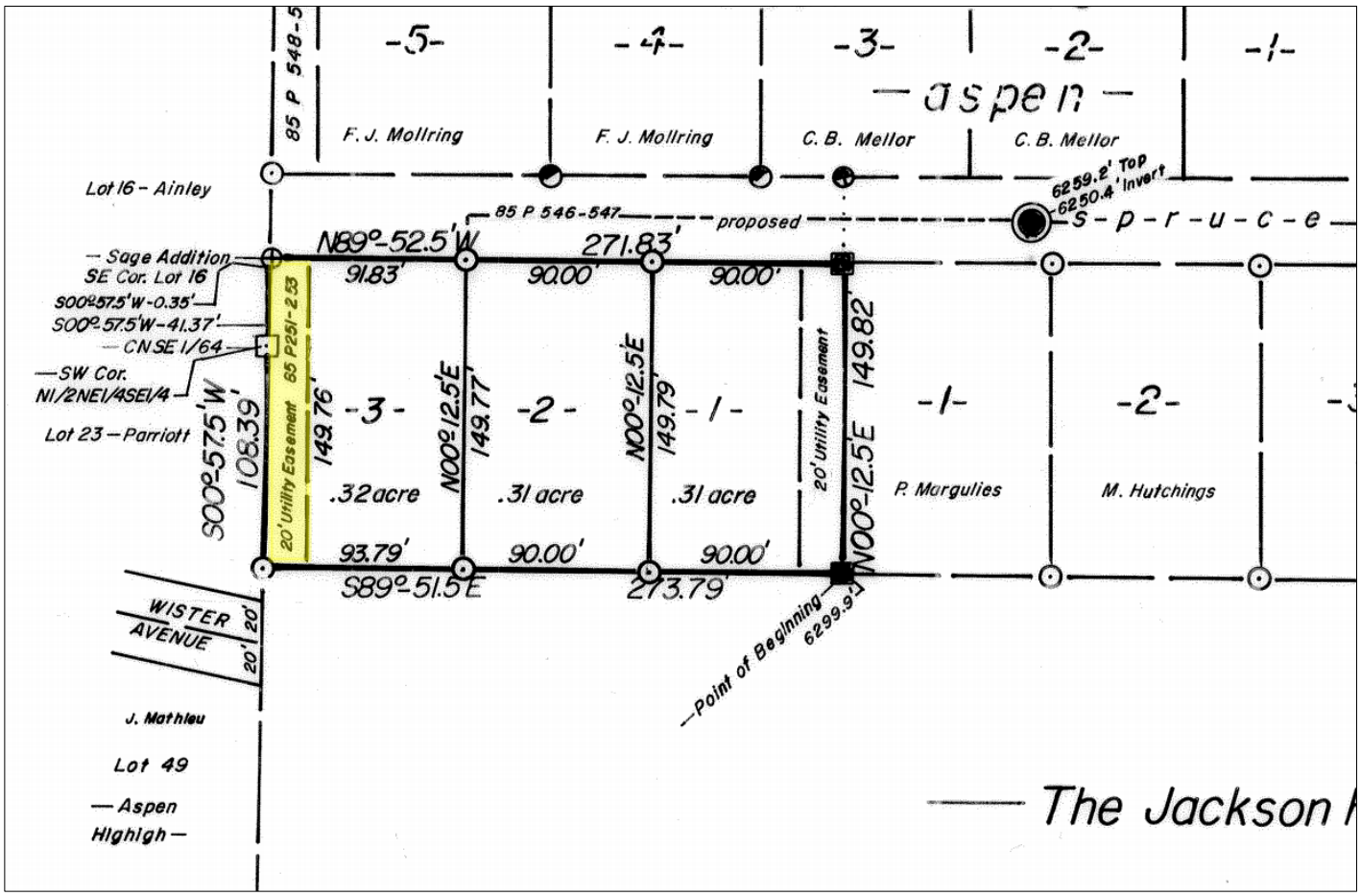
APPLICABLE REGULATIONS

LDR Section 8.2.13.C. Subdivision Plat Amendment

LOCATION

The property is located at 270 Spruce Drive and legally described as Lot 3, Pines Addition to the Town of Jackson. An aerial photo of the parcel and immediate neighborhood is shown below:

Pine Dr
S Millward St
Spruce Dr
270
Wister Ave
Jessica Ln


-5-
-4-
-3-
-2-
-1-
— aspen —
85 P 548-5
F. J. Mollring
F. J. Mollring
C. B. Mellor
C. B. Mellor
Lot 16 - Ainley
6259.2' Top
6250.4' Invert
85 P 546-547
proposed
s-p-r-u-c-e
— Sage Addition
SE Cor. Lot 16
S00°57.5'W-0.35'
S00°57.5'W-41.37'
— CNSE 1/64
—SW Cor.
N1/2NE1/4SE1/4
Lot 23 — Parriott
N89°-52.5'W
271.83'
91.83'
90.00'
90.00'
S00°-57.5'W
108.39'
85 P251-2.53
20' Utility Easement
149.76'
-3-
N00°12.5'E
149.77'
-2-
N00°-12.5'E
149.79'
-1-
20' Utility Easement
149.82'
-1-
-2-
.32 acre
.31 acre
.31 acre
P. Margulies
M. Hutchings
93.79'
90.00'
90.00'
S89°-51.5'E
273.79'
N00°-12.5'E
WISTER AVENUE
20'
20'
—Point of Beginning
6299.9'
J. Mathieu
Lot 49
— Aspen Highigh —
The Jackson

BACKGROUND / PROJECT DESCRIPTION

A 20' wide right-of-way utility easement currently runs north and south along the western property line of 270 Spruce Drive (Lot 3). The easement was recorded in 1980 on Plat 423 (attached) and against the property through a separate right-of-way easement document (attached). The utility easement was for a water line that originally served as a water main between Spruce Drive and Pine Drive (south up the hill). In 2016, the Town abandoned the water line on 270 Spruce Drive as part of the Wister Avenue project and the water main was repurposed as a conduit to provide new water service to the existing single-family home at 270 Spruce.

The property owner is seeking to abandon the utility easement as it no longer serves any other lot than 270 Spruce Drive. By vacating the easement the property owner will no longer be encumbered by the 20' wide easement which is 5' wider than the site's 15' side yard development setback. Ultimately this provides slightly more room for future development / improvements.

STAFF ANALYSIS

The Pines Addition is a recorded plat that may be amended through the vacation process as authorized by the Town's Land Development Regulations. Any vacation or amendment to this recorded plat is also subject to the standards of LDR Section 8.2.13.C. Subdivision Plat Amendment. Since the applicant is requesting a partial vacation of certain plat notes, or in this case vacation of a utility easement, the request must meet the following standards:

Section 8.2.13.C.5. Partial Vacation Without Replat. Vacation of one or more building envelopes, notes, a lot line for the purpose of combining one or more lots, or a private road or utility easement does not require a new plat provided the following additional standards are met:

a) *an instrument shall be filed with the County Clerk stating that the proposed partial vacation does not abridge or destroy any rights and privileges of other proprietors in the plat, and it shall include an acknowledgement by all parties affected by the vacation and an acknowledgement by Town Council;*

   Complies. The applicant has provided an affidavit to be recorded with the County Clerk stating that no rights or privileges will be destroyed or abridged as a result of the partial vacation. The Town of Jackson is the only entity that has a significant and direct right that would be affected by the vacation. As stated in the department review, the Town Engineer and Town Water Division Manager have no objection to the vacation. The proposed vacation will be acknowledged by the Town Council on March 4, 2019.

b) *if approved, the County Clerk shall make the appropriate annotation on the plat referencing the vacated notations and shall also include on said plat, the volume and page in which the instrument of partial vacation is recorded;*

   Complies. The applicant will be required to record all instruments with the County Clerk subsequent to Town Council acknowledgment.

c) *building envelope vacation does not apply; and*

   Complies. Not applicable.

d) *lot combination is not applicable.*

   Complies. Not applicable.

Staff confirms that the Applicant's request for a partial vacation without replat meets the required standards and findings as outlined above. The required instrument for the Partial Vacation of Plat, Removal of Town of Jackson 20' Utility Easement on Lot 3 of the plat for the Pines Addition to the Town of Jackson is attached.

The Town Engineer and Town Water Division Manager have reviewed this request and do not object to vacating the easement. Please see the Public Works Department's review comments which support their stance.

ATTACHMENTS

Applicant Submittal with Affidavit
Original Plat 423
Original Recorded Right-of-Way Easement
Department Reviews

FISCAL IMPACT

No fiscal impact has been identified at this time.

STAFF IMPACT

This request required a typical amount of staff time including meetings to determine the necessary process to vacate the easement.

LEGAL REVIEW

Complete.

STAFF RECOMMENDATION/ CONDITIONS OF APPROVAL

The Planning Director recommends that Town Council approve the Partial Vacation Without Replat to remove the Town of Jackson 20' Utility Easement on Lot 3 of Pines Addition to the Town of Jackson and remove the recorded Right-Of-Way Easement as proposed pending any questions and/or concerns by members of Council.

SUGGESTED MOTION

Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation without Replat, I move to **approve** the Partial Vacation Without Replat to remove the Town of Jackson 20' Utility Easement on Lot 3 of Pines Addition to the Town of Jackson and remove the recorded Right-Of-Way Easement, subject to the Land Development Regulations and departmental reviews attached hereto.

Project Plan Review History

PLANNING

Project Number	P19-007	**Applied**	1/10/2019	STOL
Project Name	Boundary Adjustement	**Approved**		
Type	MINOR BOUNDARY ADJUS	**Closed**		
Subtype	NO PLAT	**Expired**		
Status	STAFF REVIEW	**Status**		

Applicant Long Reimer Winegar Beppler **Owner** YOUNG, ROGER B. & CORINNE C.

Site Address	City	State	Zip
270 SPRUCE DRIVE	JACKSON	WY	83001

Subdivision	Parcel No	General Plan
PINES ADDITION	22411633412003	

Type of Review / Contact / Notes	Status	Dates: Sent	Due	Received	Remarks
Legal A Cohen-Davis (1/30/2019 4:27 PM AC)	APPROVED W/CONDITI	1/10/2019	1/31/2019	1/30/2019	see comments

The Partial Vacation Without Replat and Vacation of Right of Way Easement submitted with the application is approved as a matter of form. But, I cannot approve it as to its contents until Town Planning and Engineer opines to the Town Council and it approves vacating the Town's Right of Way Easement.

Planning Tyler Valentine (2/12/2019 9:48 AM TV)	APPROVED	1/10/2019	1/31/2019	2/12/2019	

Please see staff report for full analysis

Public Works Brian Lenz (2/1/2019 11:32 AM BTL)	APPROVED	1/10/2019	1/31/2019	2/1/2019	

Boundary Adjustment – APPROVED

P19-007
270 Spruce Drive
APPLICANT: Long Reimer Winegar Beppler
OWNER: Rodger and Corinne Young

2/1/2019
Brian Lenz, 307 733-3079

The Town of Jackson Public Works Department has reviewed your application for a boundary adjustment pertaining to a Utility Easement located along the west twenty feet of Lot 3 Pines Addition to the Town of Jackson.

This easement was originally utilized for a water main between Pine and Spruce Drives.
The Town Water Division has been removing these lines from private properties as they replace mains in the roadways. This easement is particularly steep and difficult to access. In 2016 the Town's water main in this easement was abandoned as part of the Wister Water project. The old main was repurposed as a conduit to provide a new water service to the property at 270 Spruce.

The Town Public Works department does not object to vacating this easement.

The Town Water Division manager was consulted in this review.

270 West Pearl, Suite 103
P. O. Box 3070
Jackson, WY 83001
307.734.1908
307.733.3752 (fax)
WWW.LRW-LAW.COM

LONG REIMER WINEGAR

LONG | REIMER | WINEGAR | BEPPLER LLP

ERIKA M. NASH
PARTNER

ADMITTED IN WY
enash@lrw-law.com

WITH ATTORNEYS ADMITTED IN
WY CO UT ID MT NE ND AZ & CA

January 9, 2019

Ms. Tiffany Stolte
Town of Jackson
150 East Pearl Avenue
Jackson, WY 83001

Via Email and Hand Delivery:
tstolte@jacksonwy.gov

Re: Planning Permit Application – Right-of-Way Easement Vacation

Dear Ms. Stolte,

On behalf of Roger and Corinne Young, owners of 270 Spruce Drive, please find the following items enclosed with this letter:

1. Planning Permit Application – Boundary Adjustment (no plat);
2. Check for the Application Fee of $450;
3. Executed Letter of Authorization;
4. Proof of Ownership – Warranty Deed;
5. Title Report – ALTA Commitment for Title Insurance;
6. Copy of Right-of-Way Easement recorded on title;
7. Brief Narrative of Request;
8. Copies of Final Plat and ATLA/NSPS Land Title Survey (showing highlighted right-of-way easement to be vacated); and
9. Draft Vacation of Right-of-Way Easement "instrument" prepared in accordance with LDR Section 8.2.13.C.5.a.

Very truly yours,

LONG REIMER WINEGAR BEPPLER LLP

BY: ERIKA M. NASH

EMN:jsc

CC: Tyler Valentine (via email at tvalentine@jacksonwy.gov)
Christopher M. Reimer (via email at CReimer@lrw-law.com)
Roger Young (via email at Ryoung2222@aol.com)
Corinne Young (via email at csiyoung)

PLANNING PERMIT APPLICATION

Planning & Building Department
Planning Division

150 E Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

ph: (307) 733-0440
fax: (307) 734-3563
www.townofjackson.com

For Office Use Only

Fees Paid_____

Check # _____ Credit Card_____ Cash_____

Application #s _____ _____ _____

PROJECT.

Name/Description: 270 Spruce Dr. TOJ Right-of-Way Easement Vacation

Physical Address: 270 Spruce Dr., Jackson, WY 83001

Lot, Subdivision: Lot 3, Pines Addition PIDN: 22-41-16-33-4-12-003

OWNER.

Name: Roger B. and Corinne C. Young Phone: 801-301-9630

Mailing Address: 3321 E. Twin Peaks Dr., Layton, UT ZIP: 84040

E-mail: Ryoung2222@aol.com;csiyoung@aol.com

APPLICANT/AGENT.

Name: Long Reimer Winegar Beppler LLP Phone: 307-734-1908

Mailing Address: P.O. Box 3070, Jackson, WY ZIP: 83001

E-mail: enash@lrw-law.com; jchandler@lrw-law.com

DESIGNATED PRIMARY CONTACT.

_____Owner X Applicant/Agent

TYPE OF APPLICATION. *Please check all that apply; see Fee Schedule for applicable fees.*

Use Permit

_____Basic Use

_____Conditional Use

_____Special Use

Relief from the LDRs

_____Administrative Adjustment

_____Variance

_____Beneficial Use Determination

_____Appeal of an Admin. Decision

Physical Development

_____Sketch Plan

_____Development Plan

Development Option/Subdivision

_____Development Option Plan

_____Subdivision Plat

_____Boundary Adjustment (replat)

X Boundary Adjustment (no plat)

Interpretations

_____Formal Interpretation

_____Zoning Compliance Verification

Amendments to the LDRs

_____LDR Text Amendment

_____Zoning Map Amendment

_____Planned Unit Development

PRE-SUBMITTAL STEPS. *Pre-submittal steps, such as a pre-application conference, environmental analysis, or neighborhood meeting, are required before application submittal for some application types. See Section 8.1.5, Summary of Procedures, for requirements applicable to your application package. If a pre-submittal step is required, please provide the information below. If you need assistance locating the project number or other information related to a pre-submittal step, contact the Planning Department.* ***If this application is amending a previous approval, indicate the original permit number.***

Pre-application Conference #: n/a Environmental Analysis #: _____

Original Permit #: n/a Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. *Twelve (12) hard copies and one (1) digital copy of the application package (this form, plus all applicable attachments) should be submitted to the Planning Department.. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant.*

Have you attached the following?

X **Application Fee.** Fees are cumulative. Applications for multiple types of permits, or for multiple permits of the same type, require multiple fees. See the currently adopted Fee Schedule in the Administrative Manual for more information.

X **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. If the owner is a partnership or corporation, proof that the owner can sign on behalf of the partnership or corporation is also required. Please see the Letter of Authorization template in the Administrative Manual for a sample.

X **Response to Submittal Checklist.** All applications require response to applicable review standards. These standards are outlined on the Submittal Checklists for each application type. If a pre-application conference is held, the Submittal Checklists will be provided at the conference. If no pre-application conference is required, please see the Administrative Manual for the applicable Checklists. The checklist is intended as a reference to assist you in submitting a sufficient application; submitting a copy of the checklist itself is not required.

FORMAT.

The main component of any application is demonstration of compliance with all applicable Land Development Regulations (LDRs) and Resolutions. The submittal checklists are intended to identify applicable LDR standards and to outline the information that must be submitted to sufficiently address compliance with those standards.

For some submittal components, minimum standards and formatting requirements have been established. Those are referenced on the checklists where applicable. For all other submittal components, the applicant may choose to make use of narrative statements, maps, drawings, plans and specifications, tables and/or calculations to best demonstrate compliance with a particular standard.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Owner or Authorized Applicant/Agent — Date: 1/9/19

ERIKA M NASH — Agent

Name Printed — Title

LETTER OF AUTHORIZATION

Roger B. Young and Corinne C. Young ,"Owner" whose address is: _____

3321 East Twin Peaks Drive, Layton, UT 84040

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

Roger B. Young and Corinne C. Young, husband and wife , as the owner of property more specifically legally described as: _____

Lot 3 of Pines Addition to the Town of Jackson, Teton County, Wyoming, according to that plat recorded September 10, 1980 as Plat No. 423

Pin # 22-41-16-33-4-12-003

(If too lengthy, attach description)

HEREBY AUTHORIZES Erika M. Nash or Jordan S. Chandler, both of Long Reimer Winegar Beppler LLP **as agent to represent and act for Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Town of Jackson, or the Town of Jackson Planning, Building, Engineering and/or Environmental Health Departments relating to the modification, development, planning or replatting, improvement, use or occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application or any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platting or replatting, improvement, occupancy or use of any structure or land involved in the application shall take place until approved by the appropriate official of the Town of Jackson, in accordance with applicable codes and regulations. Owner agrees to pay any fines and be liable for any other penalties arising out of the failure to comply with the terms of any permit or arising out of any violation of the applicable laws, codes or regulations applicable to the action sought to be permitted by the application authorized herein.**

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

OWNER: _____ _____

(SIGNATURE) (SIGNATURE OF CO-OWNER)

***Title*:** _____

(if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner)

STATE OF Utah)
)SS.
COUNTY OF Davis)

The foregoing instrument was acknowledged before me by Roger B. Young and Corinne C. Young this 21st day of December, 2018

WITNESS my hand and official seal.

_____

(Notary Public)

My commission expires:

(Seal)

Notary Public - State of Utah
TRICIA KELLOGG
Commission #698724
My Commission Expires
January 29, 2022

WARRANTY DEED

First American Insurance Co.

Pitchfork Investments Company, a Wyoming corporation, GRANTOR, of Teton County, Wyoming, for and in consideration of TEN DOLLARS ($10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEYS AND WARRANTS to Roger B. Young and Corinne C. Young, husband and wife as tenants by the entireties, GRANTEES, whose address is 3321 East Twin Peaks Drive, Layton, UT 84040, the following described real estate, situate in the County of Teton, State of Wyoming, hereby waiving and releasing all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

> Lot 3 of Pines Addition to the Town of Jackson, Teton County, Wyoming, according to that plat recorded September 10, 1980 as Plat No. 423.
>
> Pin # 22-41-16-33-4-12-003
>
> Together with and including all improvements thereon and all appurtenances and hereditaments thereunto belonging. Subject to all covenants, conditions, restrictions, easements, reservations, and rights-of-way of sight and/or record.

WITNESS our hands this 26th day of September, 2005.

RELEASED	
INDEXED	
ABSTRACTED	
SCANNED	

Grantor: PITCHFORK INVESTMENTS COMPANY
Grantee: YOUNG, ROGER B ET UX
Doc 0660285 bk 603 pg 523-523 Filed at 4:09 on 09/26/05
Sherry L Daigle, Teton County Clerk fees: 8.00
By MARY SMITH Deputy

Pitchfork Investments Company,
a Wyoming corporation:

Margot Belden, President

Margot Belden, President

Sean O'Brien, Secretary

Sean O'Brien, Secretary

STATE OF Wyoming)
)
COUNTY OF Teton)

The foregoing instrument was acknowledged before me this 26th day of September, 2005 by Margot Belden as President, and Sean O'Brien as Secretary of Pitchfork Investments Company, a Wyoming corporation.

WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

HALLIE LANE - NOTARY PUBLIC
County of Teton State of Wyoming
My Commission Expires May 24, 2008

Law Office of
Hess Carlman & D'Amours, LLC
Post Office Box 449
30 East Simpson Avenue
Jackson, Wyoming 83001
307-733-7881

First American Commitment	ALTA Commitment for Title Insurance ISSUED BY **First American Title Insurance Company** File No: 4551-3144213

COMMITMENT FOR TITLE INSURANCE

Issued By

FIRST AMERICAN TITLE INSURANCE COMPANY

NOTICE

IMPORTANT-READ CAREFULLY: THIS COMMITMENT IS AN OFFER TO ISSUE ONE OR MORE TITLE INSURANCE POLICIES. ALL CLAIMS OR REMEDIES SOUGHT AGAINST THE COMPANY INVOLVING THE CONTENT OF THIS COMMITMENT OR THE POLICY MUST BE BASED SOLELY IN CONTRACT.

THIS COMMITMENT IS NOT AN ABSTRACT OF TITLE, REPORT OF THE CONDITION OF TITLE, LEGAL OPINION, OPINION OF TITLE, OR OTHER REPRESENTATION OF THE STATUS OF TITLE. THE PROCEDURES USED BY THE COMPANY TO DETERMINE INSURABILITY OF THE TITLE, INCLUDING ANY SEARCH AND EXAMINATION, ARE PROPRIETARY TO THE COMPANY, WERE PERFORMED SOLELY FOR THE BENEFIT OF THE COMPANY, AND CREATE NO EXTRACONTRACTUAL LIABILITY TO ANY PERSON, INCLUDING A PROPOSED INSURED.

THE COMPANY'S OBLIGATION UNDER THIS COMMITMENT IS TO ISSUE A POLICY TO A PROPOSED INSURED IDENTIFIED IN SCHEDULE A IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THIS COMMITMENT. THE COMPANY HAS NO LIABILITY OR OBLIGATION INVOLVING THE CONTENT OF THIS COMMITMENT TO ANY OTHER PERSON.

COMMITMENT TO ISSUE POLICY

Subject to the Notice; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and the Commitment Conditions, ***First American Title Insurance Company***, a Nebraska Corporation (the "Company"), commits to issue the Policy according to the terms and provisions of this Commitment. This Commitment is effective as of the Commitment Date shown in Schedule A for each Policy described in Schedule A, only when the Company has entered in Schedule A both the specified dollar amount as the Proposed Policy Amount and the name of the Proposed Insured.

If all of the Schedule B, Part I-Requirements have not been met within six months after the Commitment Date, this Commitment terminates and the Company's liability and obligation end.

First American Title Insurance Company

Dennis J. Gilmore
President

Jeffrey S. Robinson
Secretary

If this jacket was created electronically, it constitutes an original document.

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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COMMITMENT CONDITIONS

1. DEFINITIONS

(a) "Knowledge" or "Known": Actual or imputed knowledge, but not constructive notice imparted by the Public Records.
(b) "Land": The land described in Schedule A and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is to be insured by the Policy.
(c) "Mortgage": A mortgage, deed of trust, or other security instrument, including one evidenced by electronic means authorized by law.
(d) "Policy": Each contract of title insurance, in a form adopted by the American Land Title Association, issued or to be issued by the Company pursuant to this Commitment.
(e) "Proposed Insured": Each person identified in Schedule A as the Proposed Insured of each Policy to be issued pursuant to this Commitment.
(f) "Proposed Policy Amount": Each dollar amount specified in Schedule A as the Proposed Policy Amount of each Policy to be issued pursuant to this Commitment.
(g) "Public Records": Records established under state statutes at the Commitment Date for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge.
(h) "Title": The estate or interest described in Schedule A.

2. If all of the Schedule B, Part I—Requirements have not been met within the time period specified in the Commitment to Issue Policy, this Commitment terminates and the Company's liability and obligation end.

3. The Company's liability and obligation is limited by and this Commitment is not valid without:

(a) the Notice;
(b) the Commitment to Issue Policy;
(c) the Commitment Conditions;
(d) Schedule A;
(e) Schedule B, Part I—Requirements;
(f) Schedule B, Part II—Exceptions; and
(g) a counter-signature by the Company or its issuing agent that may be in electronic form.

4. COMPANY'S RIGHT TO AMEND

The Company may amend this Commitment at any time. If the Company amends this Commitment to add a defect, lien, encumbrance, adverse claim, or other matter recorded in the Public Records prior to the Commitment Date, any liability of the Company is limited by Commitment Condition 5. The Company shall not be liable for any other amendment to this Commitment.

5. LIMITATIONS OF LIABILITY

(a) The Company's liability under Commitment Condition 4 is limited to the Proposed Insured's actual expense incurred in the interval between the Company's delivery to the Proposed Insured of the Commitment and the delivery of the amended Commitment, resulting from the Proposed Insured's good faith reliance to:
  (i) comply with the Schedule B, Part I—Requirements;
  (ii) eliminate, with the Company's written consent, any Schedule B, Part II—Exceptions; or
  (iii) acquire the Title or create the Mortgage covered by this Commitment.
(b) The Company shall not be liable under Commitment Condition 5(a) if the Proposed Insured requested the amendment or had Knowledge of the matter and did not notify the Company about it in writing.
(c) The Company will only have liability under Commitment Condition 4 if the Proposed Insured would not have incurred the expense had the Commitment included the added matter when the Commitment was first delivered to the Proposed Insured.
(d) The Company's liability shall not exceed the lesser of the Proposed Insured's actual expense incurred in good faith and described in Commitment Conditions 5(a)(i) through 5(a)(iii) or the Proposed Policy Amount.
(e) The Company shall not be liable for the content of the Transaction Identification Data, if any.
(f) In no event shall the Company be obligated to issue the Policy referred to in this Commitment unless all of the Schedule B, Part I—Requirements have been met to the satisfaction of the Company.
(g) In any event, the Company's liability is limited by the terms and provisions of the Policy.

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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6. LIABILITY OF THE COMPANY MUST BE BASED ON THIS COMMITMENT

(a) Only a Proposed Insured identified in Schedule A, and no other person, may make a claim under this Commitment.
(b) Any claim must be based in contract and must be restricted solely to the terms and provisions of this Commitment.
(c) Until the Policy is issued, this Commitment, as last revised, is the exclusive and entire agreement between the parties with respect to the subject matter of this Commitment and supersedes all prior commitment negotiations, representations, and proposals of any kind, whether written or oral, express or implied, relating to the subject matter of this Commitment.
(d) The deletion or modification of any Schedule B, Part II—Exception does not constitute an agreement or obligation to provide coverage beyond the terms and provisions of this Commitment or the Policy.
(e) Any amendment or endorsement to this Commitment must be in writing and authenticated by a person authorized by the Company.
(f) When the Policy is issued, all liability and obligation under this Commitment will end and the Company's only liability will be under the Policy.

7. IF THIS COMMITMENT HAS BEEN ISSUED BY AN ISSUING AGENT

The issuing agent is the Company's agent only for the limited purpose of issuing title insurance commitments and policies. The issuing agent is not the Company's agent for the purpose of providing closing or settlement services.

8. PRO-FORMA POLICY

The Company may provide, at the request of a Proposed Insured, a pro-forma policy illustrating the coverage that the Company may provide. A pro-forma policy neither reflects the status of Title at the time that the pro-forma policy is delivered to a Proposed Insured, nor is it a commitment to insure.

9. ARBITRATION

The Policy contains an arbitration clause. All arbitrable matters when the Proposed Policy Amount is $2,000,000 or less shall be arbitrated at the option of either the Company or the Proposed Insured as the exclusive remedy of the parties. A Proposed Insured may review a copy of the arbitration rules at http://www.alta.org/arbitration.

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Transaction Identification Data for reference only:

Issuing Agent: First American Title Insurance Company
Issuing Office: PO Box 3609 / 175 South King St
Jackson, WY 83001
Issuing Office's ALTA® Registry ID: 1123763
Commitment No.: 4551-3144213
Property Address: 270 Spruce Drive, Jackson, WY 83001
Revision No.:

Inquiries Should Be Directed To:

Phone:
Email:
Issuing Office File No.: 4551-3144213

SCHEDULE A

1. Commitment Date: October 04, 2018 at 5:00 PM

2. Policies to be issued:

   (a) 2006 ALTA® Owner's Policy
   Proposed Insured:Ryan J. Fowler and Nicole S. Fowler, husband and wife
   Proposed Policy Amount: $1,625,000.00

3. The estate or interest in the Land described or referred to in this Commitment is

   FEE

4. The Title is, at the Commitment Date, vested in:

   Roger B. Young and Corinne C. Young, husband and wife as tenants by the entireties

5. The Land is described as follows:

   See Exhibit "A" attached hereto and made a part hereof

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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SCHEDULE B, PART I

Requirements

All of the following Requirements must be met:

A. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.

B. Pay the agreed amount for the estate or interest to be insured.

C. Pay the premiums, fees, and charges for the Policy to the Company.

D. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.

E. Release of the Mortgage:

Mortgagor:	Roger B Young and Corinne C Young, husband and wife
Mortgagee:	Mortgage Electronic Registration Systems, Inc., acting solely as a nominee for Zions First National Bank
Amount:	$500,000.00
Recorded:	December 23, 2015
Recording Information:	Book 911 of Photo, Page 577-589

F. Release of Line of Credit Mortgage:

Mortgagor:	Roger B. Young and Corinne C. Young, husband and wife as tenants by the entireties
Mortgagee:	Zions First National Bank
Amount:	$367,500.00
Recorded:	August 18, 2015
Recording Information:	Book 902 of Photo, Page 716-725

G. Warranty Deed from Roger B. Young and Corinne C. Young, husband and wife to Ryan J. Fowler and Nicole S. Fowler, husband and wife.

NOTE: A Statement of Consideration is required with each transfer of title in the State of Wyoming.

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SCHEDULE B, PART II

Exceptions

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Any facts, rights, interests, or claims that are not shown in the Public Records but that could be ascertained by an inspection of the Land or by making inquiry of the persons in possession of the Land.

2. Easements, claims of easements or encumbrances that are not shown in the Public Records.

3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title including discrepancies, conflicts in boundary lines, shortage in area, or any other facts that would be disclosed by an accurate and complete land survey of the Land, and that are not shown in the Public Records.

4. Any lien, or right to a lien, for services, labor or material theretofore or hereafter furnished, imposed by law and not shown in the Public Records.

5. (a) Unpatented mining claims; (b) Reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) Water rights, claims or title to water, whether or not the matters excepted under (a), (b) or (c) are shown by the Public Records.

6. Any right, Title or interest including any claim thereto, to minerals, including but not limited to ores, metals, coal, lignite, oil, gas, uranium, clay, rock, sand, gravel or other common variety materials, whether or not shown by the Public Records.

7. The lien of real estate taxes or assessments imposed on the Title by a governmental authority that are not shown as existing liens in the records of the County Treasurer or in the Public Records.

   Taxes for the year 2019.

   NOTE: Taxes for the year 2018 appear to be in the amount of $7,286.14, Account No. OJ-3408 according to the County Treasurer. The first installment is due and payable September 1, delinquent November 10. The second installment is due and payable March 1 of the following year, delinquent May 10. The first installment is $3,643.07, and PAID, and the second installment is $3,643.07, and PAID.

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NOTE: Personal Property Taxes for the year 2018 appear to be in the amount of $18.16, Account No. OJ-7714, according to the County Treasurer. The first installment is due and payable September 1, delinquent November 10. The second installment is due and payable March 1 of the following year, delinquent May 10. The first installment is $9.08, and PAID, and the second installment is $9.08 and PAID.

Taxes upon Personal Property are a lien upon all real property owned by the person against whom the tax was assessed, per Wyoming Statute 39-13-108.

8. Any defect, lien, encumbrance, adverse claim, or other matter that appears for the first time in the Public Records or is created, attaches, or is disclosed between the Commitment Date and the date on which all of the Schedule B, Part I-Requirements are met.

9. Covenants, conditions, restrictions, easements, including the terms and conditions thereof, rules, regulations and other matters as shown on the subdivision plat ofPines Addition, Recorded September 10, 1980 as Plat No. 423.

10. Easement, including the terms and conditions contained therein:

Granted To:	Mountain States Telephone and Telegraph
For:	Construction, operation and maintenance of communication facilities.
Recorded:	October 27, 1993
Recording Information:	Book 278 of Photo, page 974

11. A Contract for Purchase of Power, including the terms and conditions contained therein:

Between:	Lower Valley Power and Light, Inc.
And:	Aaron Pruzan, a single man
Recorded:	October 27, 1993
Recording Information:	Book 278 of Photo, page 975-976

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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File No.: 4551-3144213

The Land referred to herein below is situated in the County of Teton, State of Wyoming, and is described as follows:

Lot 3 of Pines Addition to the Town of Jackson, Teton County, Wyoming, according to that plat recorded September 10, 1980 as Plat No. 423.

This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I-Requirements; Schedule B, Part II-Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.

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RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS that for ONE DOLLAR ($1.00) and other good and valuable consideration, receipt whereof is hereby acknowledged, The Jackson Hole Corporation, Inc., a Wyoming corporation, hereinafter called "GRANTOR", hereby grants to the Town of Jackson, an incorporated town in the State of Wyoming, its successors or assigns, hereinafter called the "GRANTEE", the right to lay out, construct, inspect, operate, maintain and repair an underground pipe line, main or water line, together with the right to excavate and refill ditches and trenches for the location of said pipe line and mains, and the further right to remove trees of less than 6" DBH only, bushes, undergrowth and other obstructions interfering with the location, construction and maintenance of said pipe lines, pump stations, mains and water lines for the use of the Grantee over and across the described strip of land situate in Teton County, Wyoming and more particularly described on Exhibit "A" attached hereto and by this reference made a part hereof.

The grant herein contained is an easement and shall be perpetual so long as the same is used for the aforementioned purposes. The Grantor will not use or permit to be used the conveyed property for any purpose whatsoever which would interfere with the use hereby granted to the Grantee, provided, however, that the Grantor may use the conveyed property for parking, storage, road or agricultural purposes, and may place anything which is movable upon the property. Grantee shall repair or replace any items which it shall move from the conveyed property and shall repair any damage by reason of the Grantee's use of the property as contemplated by this easement.

Grantor does hereby waive and release all rights under and by virtue of the Homestead Exemption laws of the State of Wyoming, insofar as affected by this conveyance.

Recorded 5-11 19 78at 8:05 o'cl M AM
in Book 85 of Photo Pages 251 to 253
No. 107508 8.00 pd
County Clerk

RECORDED
COMPARED
INDEXED ✓
ABSTRACTED ✓

IN WITNESS WHEREOF, the party has hereunto set its hands this 16th day of April, 1979.

THE JACKSON HOLE CORPORATION, INC.,
a Wyoming corporation

By: [signature]
its President

[signature]
Secretary-Treasurer

STATE OF WYOMING)
SUBLETTE) ss.
COUNTY OF ~~TETON~~)

The foregoing instrument was acknowleged by Paul N. Scherbel and Rachel A. Scherbel before me and to me known and known to be the persons described in and who executed the foregoing instrument as President and Secretary-Treas respectively of The Jackson Hole Corporation, Inc., a Wyoming corporation, and severally acknowledged before me that they executed the same as such officers in the name of and for and on behalf of the said corporation.

Witness my hand and official seal.

JO ANN MAHONEY - Notary Public
County of Sublette State of Wyoming
My Commission Expires 27 Sept. 1980

[signature]
Notary Public

My Commission Expires: 27 September 1980

Description for

TOWN OF JACKSON

from

THE JACKSON HOLE CORPORATION, INC.

(Utility Easement — West Side)

To-wit:—

A strip of land twenty feet in width being part of the NE¼SE¼ of Section 33, T41N, R116W within the incorporated limits of the Town of Jackson, Teton County, Wyoming and part of that tract of record in the Office of the Clerk of Teton County in Book 12 of Deeds on page 550, with the west line described as follows:

BEGINNING at the northeast corner of Lot 60 of the Aspen Highlands Addition to the Town of Jackson of record as Plat No. 175 in said Office;

thence N00°-57.5'E, 493.16 feet, more or less, to an intersection with the north line of the said tract of record;

EXCEPTING an area of 0.229 acre, more or less.

8 March 1979

J. Scherbel
CYON SCHERBEL, LTD.
Land Surveyor No. 164
Jackson, Wyoming 83113

"Modification in any way of the foregoing description terminates liability of the surveyor"

Brief Narrative of Request

We, Roger B. Young and Corinne C. Young, as the owners of 270 Spruce Drive, submit to the Town of Jackson Council for consideration this Planning Permit Application ("Application") for a boundary adjustment without replat, pursuant to Section 8.2.13.C.5.a of the Town of Jackson Land Development Regulations ("LDR").

Section 8.2.13.C.5 of the LDR provides that, "[v]acation of . . . utility easement does not require a new plat provided" that certain standards within this section of the LDR are met. Section 8.2.13.C.5, Paragraphs a and b, provide those standards. Paragraph a of that section requires filing an instrument with the County Clerk stating that "the partial vacation does not abridge or destroy any rights and privileges of other proprietors in the plat," and includes an "[a]cknowledgment by all parties affected by the vacation; and [a]cknowledgement by the Town Council." Paragraph b of this same section instructs the County Clerk to make certain annotations on the plat.

Our Application specifically requests the vacation of that certain right-of-way easement recorded in the Office of the Teton County Clerk on May 11, 1979, in Book 85 of Photo on page 251 to 253 (the "Easement"), as shown on the subdivision plat of the Pines Addition recorded in the Office of the Teton County Clerk on September 10, 1980 as Plat No. 423 (the "Plat"). Based on previous correspondence with the Town of Jackson Engineering Department regarding the Easement, our understanding is that the water main within the Easement was abandoned a few years ago by the Town of Jackson, and that the Easement is no longer necessary. The Easement, which we have highlighted on the copy of the Plat enclosed with our Application, creates a cloud on title that we would now like to cleanup.

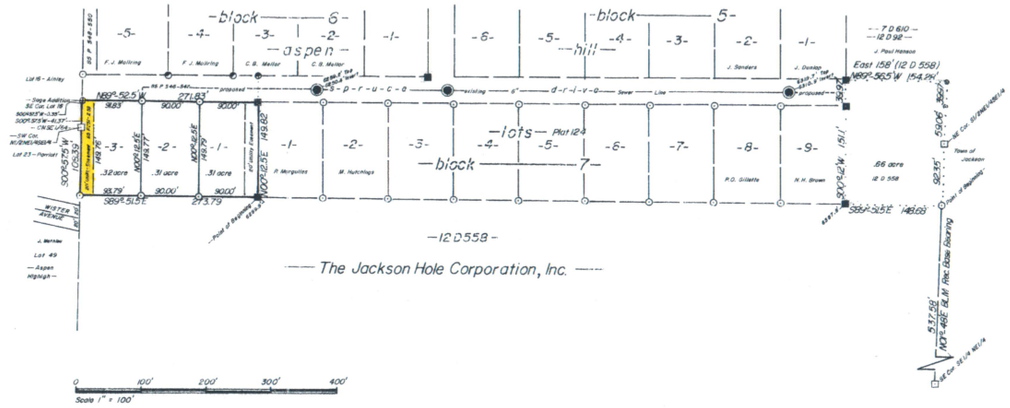
We have enclosed a draft Partial Vacation Without Replat and Vacation of Right-of-Way Easement instrument (the "Draft Instrument"), which includes the statement and acknowledgements required by Section 8.2.13.5.a. Additionally, the Draft Instrument also includes instructions to the County Clerk regarding the necessary annotations to the Plat once the Easement is vacated.

We welcome any questions or comments you may have regarding our Application.

Thank you for your consideration,

Roger B. Young and Corinne C. Young

PINES ADDITION to the TOWN OF JACKSON



BENCH MARK --- Based upon USC&GS Bench Mark V40 1934 = 6234.42'.

LEGEND

- □ indicates a Certified Land Corner Recordation Certificate filed.
- ■ indicates a 2" galvanized steel pipe with brass cap appropriately inscribed.
- ⊙ indicates a steel T-shaped stake 24" long with metal cap inscribed "SURVEY POINT DO NOT DISTURB RLS 164" set.
- indicates the above inscribed "SURVEY POINT DO NOT DISTURB RLS 376".
- ⊕ indicates the above inscribed "PROPERTY CORNER DO NOT DISTURB RLS 576".
- indicates a 5/8" steel reinforcing rod with metal cap inscribed "A.F.W. LS 325".
- ◦ indicates no monument found or set.

Lots serviced by Town of Jackson Water and Sewer.

SUBDIVIDER — The Jackson Hole Corporation, Inc.
Jackson, Wyoming 83001

SURVEYOR — Paul N. Scherbel, RLS 164
Jackson and Big Piney, Wyoming 83113

DATED — December 1979

ZONING DISTRICT — R-1

CERTIFICATE OF SURVEYOR

State of Wyoming)
County of Sublette) ss . . .

I, Paul N. Scherbel of Big Piney, Wyoming hereby certify that this map was made from notes taken during an actual survey made by me during 1979;

that it correctly represent the PINES ADDITION TO THE TOWN OF JACKSON;

Being part of the NE1/4SE1/4 of Section 33, T41N, R116W, within the incorporated limits of the Town of Jackson, Teton County, Wyoming described as follows;

Lots 1, 2, and 3 -

That part of the NE1/4SE1/4 of Section 33, T41N, R116W, within the incorporated limits of the Town of Jackson, Teton County, Wyoming, being part of that tract of record in the Office of Teton County in Book 12 of Deeds on page 558 as follows:

BEGINNING at the southwest corner of Lot 1, of Block 7 of the Aspens Hills Lots Addition to the Town of Jackson of record in the Office of the Clerk of Teton County as plat No. 124;

thence N00°-12.5'E, 149.82 feet along the west line of said Block 7 to the northwest corner of said Lot 1;

thence N89°-52.5'W, 271.83 feet to the intersection of the west line of the said NE1/4SE1/4;

thence S00°-57.5'W, 0.35 feet to the southeast point of Lot 16 of the Sage Addition - Revised to the Town of Jackson of record in the said Office as Plat No. 156 on the west line of the said NE1/4SE1/4;

thence continuing S00°-57.5'W, 41.37 feet along the said west line to the southwest corner of the N1/2NE1/4SE1/4;

thence continuing S00°-57.5'W, 108.39 feet along the said west line to a point;

thence S89°-51.5'E, 273.79 feet to the CORNER OF BEGINNING;

ENCOMPASSING an area of .94 acre, more or less.

Paul N. Scherbel

Land Surveyor --- Registration No. 164 — 11 June 1980

The foregoing instrument was acknowledged before me by Paul N. Scherbel this 17th day of June 1980.

Witness my hand and official seal.

JoAnn Mahoney
Notary Public

My Commission Expires: 29 September 1980

CERTIFICATE OF OWNER

State of Wyoming)
County of Sublette) ss . . .

The Jackson Hole Corporation, Inc., acting through its president, Paul N. Scherbel, does hereby certify that the foregoing subdivision of part of the NE1/4SE1/4 of Section 33, T41N, R116W, within the incorporated limits of the Town of Jackson, Teton County, Wyoming, as shown on this map and more particularly described under the Certificate of Surveyor is with the free consent and in accordance with the desires of the undersigned owner and proprietor of the said lands;

that the subdivision is subject to all easements of record in said Office including that utility easement of record in said Office in Book 85 of Photo on page 251-253 and 546-547.

Attest: THE JACKSON HOLE CORPORATION, INC.

Rachel A. Scherbel, Secretary — Paul N. Scherbel, President

The foregoing instrument was acknowledged before me by Paul N. Scherbel and Rachel A. Scherbel this 26th day of December 1979.

Witness my hand and official seal.

JoAnn Mahoney
Notary Public

My Commission Expires: 29 September 1980.

CERTIFICATE OF ACCEPTANCE

State of Wyoming)
County of Teton) ss . . .
Town of Jackson)

The foregoing PINES ADDITION TO THE TOWN OF JACKSON was approved at the regular meeting of the Town Council on the 19th day of August 1980 in accordance with Section 15-1-516, Wyoming Statutes, 1977, as amended. The said Addition was approved at the regular meeting of the Planning Commission on the 13th day of August 1980.

Attest: TOWN OF JACKSON

De Ann L. Sutton, Clerk — Ralph L. Gill, Mayor

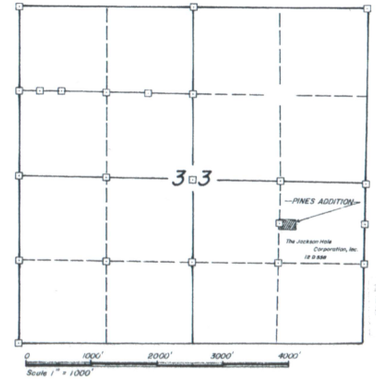
Melvin Webb, Administrator

Attest: PLANNING COMMISSION

Secretary — Gerald F. Winn, Chairman

LOCATION MAP

T 41 N
R 116 W

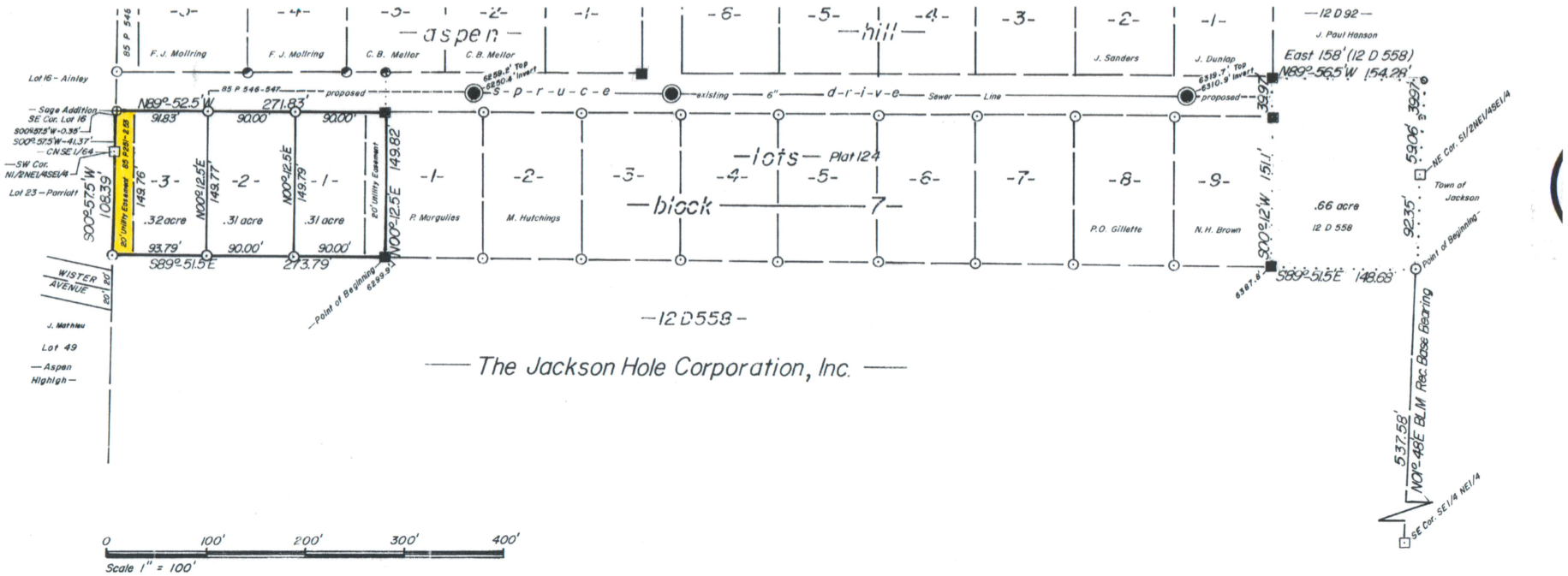


PINES ADDITION
TO THE
TOWN OF JACKSON
BEING PART OF THE
NE1/4SE1/4 SECTION 33
T41N R116W
TETON COUNTY, WYOMING

Reference: JHS 52-53, ZC-44, JY2 31-39

SURVEYOR SCHERBEL, LTD. — Big Piney, Wyoming 83113 — Box 96 By F.R.S.

Revised 25 April 1980, 11 June 1980, 13 August 1980



BENCH MARK — Based upon USC&GS Bench Mark V40 1934 = 6234.42'.

LEGEND

- ⊡ indicates a Certified Land Corner Recordation Certificate filed.
- ■ indicates a 2" galvanized steel pipe with brass cap appropriately inscribed.
- ⊙ indicates a steel T-shaped stake 24" long with metal cap inscribed "SURVEY POINT DO NOT DISTURB RLS 164" set.
- indicates the above inscribed "SURVEY POINT DO NOT DISTURB RLS 376".
- ⊕ indicates the above inscribed "PROPERTY CORNER DO NOT DISTURB RLS 578".
- indicates a 5/8" steel reinforcing rod with metal cap inscribed "A.F.W. LS 325".

Lots serviced by Town of Jackson Water and Sewer.

SUBDIVIDER — The Jackson Hole Corporation, Inc.
Jackson, Wyoming 83001

SURVEYOR — Paul N. Scherbel, RLS 164
Jackson and Big Piney, Wyoming 83113

DATED — December 1979

ZONING DISTRICT — R-1

ALTA/NSPS LAND TITLE SURVEY

Utility Notes:

THE LOCATIONS OF UTILITIES SHOWN HEREON ARE FROM OBSERVED EVIDENCE OR ABOVE GROUND APPURTENANCES ONLY. THE SURVEYOR WAS NOT PROVIDED WITH UNDERGROUND PLANS OR SURFACE GROUND MARKINGS TO DETERMINE THE LOCATION OF ANY SUBTERRANEAN USES.

BEFORE DIGGING IN THIS AREA, CALL "NOT CALL" 811 FOR FIELD LOCATIONS BELOW DIG FOR GROUND MARKINGS OF UNDERGROUND UTILITY LINES.

Miscellaneous Notes:

SOME FEATURES SHOWN ON THIS PLAT MAY BE SHOWN OUT OF SCALE FOR CLARITY.

DIMENSIONS ON THIS PLAT ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF UNLESS OTHERWISE NOTED. MONUMENTS WERE FOUND AT POINTS WHERE INDICATED.

AT THE TIME OF THE ALTA SURVEY THERE WERE NO OBSERVABLE EVIDENCE OF EARTH WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS WITHIN RECENT MONTHS.

AT THE TIME OF THE ALTA SURVEY THERE WERE NO CHANGES IN STREET RIGHT-OF-WAY LINES EITHER COMPLETED OR PROPOSED, AND AVAILABLE FROM THE CONTROLLING JURISDICTION OR OBSERVABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION REPAIRS.

AT THE TIME OF THE ALTA SURVEY THERE WAS NO OBSERVABLE EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SUMP, OR SANITARY LANDFILL.

TOTAL NUMBER OF PARKING SPACES IS 0, WHICH INCLUDES 0 DESIGNATED HANDICAPPED SPACES.

THERE IS EVIDENCE OF ENCROACHMENTS.

FIELD WORK WAS COMPLETED ON OCTOBER 26, 2016.

THE BASIS OF BEARING IS THE SOUTHERLY LINE OF THE SUBJECT PROPERTY WHICH BEARS S 89°26'15" E PER WYOMING STATE PLANE COORDINATE SYSTEM NAD 83.

NO PORTION OF THIS PROPERTY IS LOCATED WITHIN FLOOD ZONE "A" OR "AE" AS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP FOR TETON COUNTY, WYOMING, CITIES PANEL #56039C0670D DATED 09/16/2010.

THE SUBJECT PROPERTY HAS DIRECT PHYSICAL ACCESS TO SPRUCE DRIVE, BEING A PUBLICLY DEDICATED STREET / HIGHWAY.

THE NEAREST INTERSECTION IS THAT OF SPRUCE DRIVE AND SOUTH MILLWARD STREET BEING APPROX. 4861 FEET FROM THE NORTHEAST CORNER OF THE SUBJECT PROPERTY.

Survey Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF TETON, STATE OF WYOMING, AND IS DESCRIBED AS FOLLOWS:

LOT 3 OF PINES ADDITION, TO THE TOWN OF JACKSON, TETON COUNTY, WYOMING, ACCORDING TO THAT PLAT RECORDED IN SUBTITLE III, PAGE 48, PLAT NO. 423.

Schedule A Description

FIRST AMERICAN TITLE INSURANCE COMPANY
TITLE COMMITMENT 1045014-4423
EFFECTIVE DATE: 10/06/2016

Schedule B - Section II

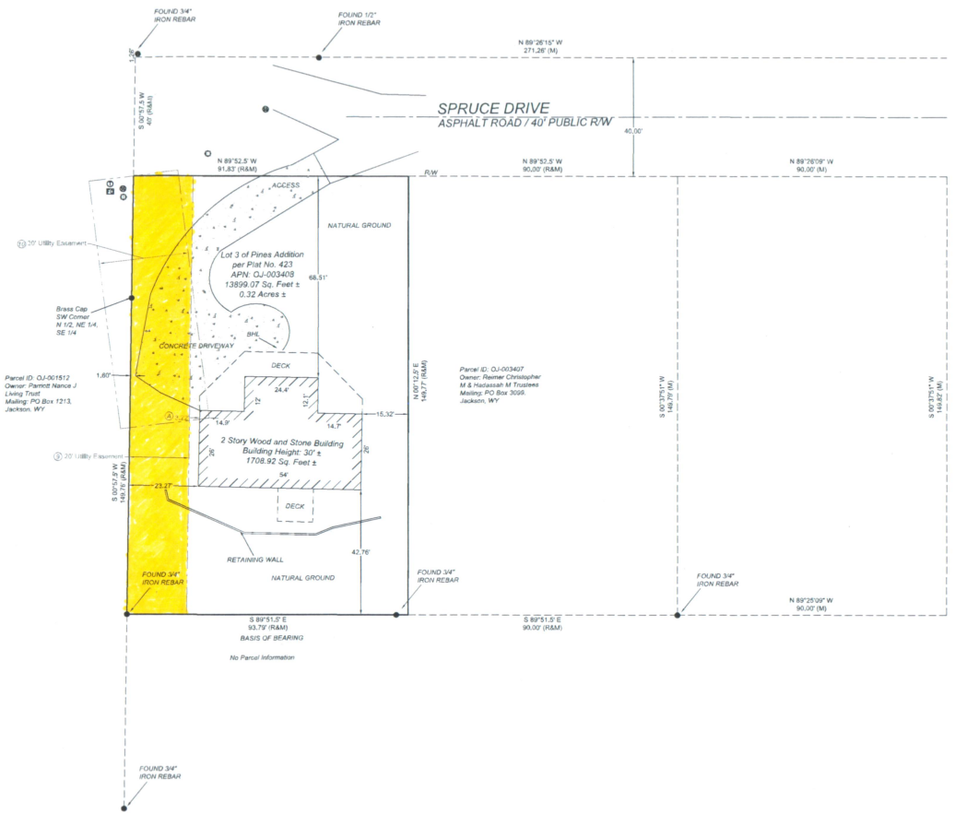
(7) 7. COVENANTS, CONDITIONS, RESTRICTIONS, EASEMENTS, INCLUDING THE TERMS AND CONDITIONS THEREOF, BUILDING LIMITS, REGULATIONS AND OTHER MATTERS AS SHOWN ON THE SUBDIVISION PLAT OF PINES ADDITION, RECORDED SEPTEMBER 16, 1980 AS PLAT NO. 423. AFFECTS, PLOTTED AND SHOWN.

(8) 8. EASEMENT, INCLUDING THE TERMS AND CONDITIONS CONTAINED THEREIN: GRANTED TO: MOUNTAIN STATES TELEPHONE AND TELEGRAPH CO. FOR: CONSTRUCTION, OPERATION AND MAINTENANCE OF COMMUNICATION FACILITIES. RECORDED: OCTOBER 27, 1971 RECORDING INFORMATION: BOOK 274 OF PHOTO, PAGE 974. AFFECTS, PLOTTED AND SHOWN.

11. A CONTRACT FOR PURCHASE OR PURCHASE, INCLUDING THE TERMS AND CONDITIONS CONTAINED THEREIN:
(9) BETWEEN: LONE EAGLE VALLEY POWER AND LIGHT, INC.
AND: VARON CHRISTIAN A. SNEED SUSAN
RECORDED: OCTOBER 27, 1995
RECORDING INFORMATION: BOOK 274 OF PHOTO, PAGE 975.
AFFECTS, PLOTTED AND SHOWN.

Encroachments

(A) BUILDING APPEARS TO POTENTIALLY ENCROACH UPON A 20' UTILITY EASEMENT BY AS MUCH AS 5.22'.



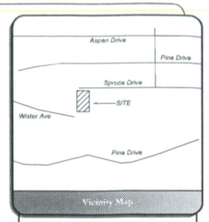
Current Zoning Information

AWAITING ZONING REPORT

NORTH

1 INCH = 20 FEET

0 20 40 80



Vicinity Map

Legend of Symbols & Abbreviations

TO: FIRST AMERICAN TITLE INSURANCE COMPANY;

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 2, 3, 4, 6A, 7A, 8, 9, 13, 16, 17, & 18 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON 10/23/2016.

DATE OF PLAT OR MAP:10/31/2018

LEROY W. FARLEY P.L.S. #10387 10/31/2018 DATE

Professional Land Surveyor
LEROY W. FARLEY
10387
DATE
WYOMING

Surveyor's Certification

REV.

BLEW & ASSOCIATES, PA
CIVIL ENGINEERS & LAND SURVEYORS
3825 N. SHILOH DRIVE
FAYETTEVILLE, ARKANSAS 72703
OFFICE: 479.443.4506
FAX: 479.582.1883
www.BLEWINC.com
Certificate of Authorization № 1534

DRAWN BY	APPROVED BY	REVIEWED BY
L.Q.	T.W.P.	L.W.F.
COUNTY & STATE	JOB NUMBER	
Teton County, Wyoming		18-4214

LOCATION:
270 Spruce Drive, Jackson

PREPARED FOR:
John Davidson

DATE	REVISION

PARTIAL VACATION WITHOUT REPLAT
AND
VACATION OF RIGHT-OF-WAY EASEMENT

WHEREAS, the Town of Jackson Council, at a regular public meeting on _____ ____, 2019, considered a request by Roger B. Young and Corinne C. Young to partially vacate certain notes on that certain subdivision plat of the Pines Addition recorded in the Office of the Teton County Clerk on September 10, 1980, as Plat No. 423 (the "Plat"), and to vacate that certain Right-of-Way Easement recorded in the Office of the Teton County Clerk on May 11, 1979, in Book 85 of Photo Page 251-253 (the "Easement"); and

WHEREAS, having determined that the proposed partial vacation of the Plat does not abridge or destroy any rights and privileges of other proprietors in said plat; and

WHEREAS, the partial vacation without replat was acknowledged by all affected parties and approved by the Town Council.

NOW, THEREFORE, BE IT ACKNOWLEDGED, that the Town of Jackson Council hereby requests the Teton County Clerk to make the appropriate annotations on the Plat referencing this vacated Easement, as outlined below, and include in such annotations on the Plat reference to the document number of this recorded Partial Vacation Without Replat and Vacation of Right-of-Way Easement instrument:

1. On Sheet 1 of 1, where the 20' Utility Easement appears within Lot 3, a note shall be added to read: "20' Utility Easement 85 P251-253 Vacated"; and
2. On Sheet 1 of 1, where the Certificate of Owner includes reference to "utility easement of record in said Office in Book 85 of Photo on page 251-253," a note shall be added to read: "Utility Easement of Record in the Office of the Teton County Clerk in 85 P251-253 Vacated."

FURTHER, all of the above is in accordance with the Town of Jackson Land Development Regulations, Section 8.2.13, Amendments of Permits or Approvals, paragraph C.5 Subdivision Plat Amendment/Partial Vacation Without Replat, and it is expressly permitted by said regulations.

[*signature page follows*]

OWNER ACKNOWLEDGEMENT:

_____ _____

Roger B. Young, Owner 270 Spruce Drive Corinne C. Young, Owner 270 Spruce Drive

State of _____)
) ss.
County of _____)

The foregoing instrument was acknowledged before me by Roger B. Young and Corinne C. Young, husband and wife, on this ____ day of _____, 2019. Witness my hand and official seal.

_____ My commission expires: _____

Notary Public

TOWN ACKNOWLEDGEMENT:

_____

Pete Muldoon, Mayor
Town of Jackson

State of _____)
) ss.
County of _____)

The foregoing instrument was acknowledged before me by Pete Muldoon, as Mayor of the Town Council, on this ____ day of _____, 2019. Witness my hand and official seal.

_____ My commission expires: _____

Notary Public

ORDINANCE A

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 2.2.1.C OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE REQUIREMENTS FOR PEDESTRAIN FRONTAGES, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Section 2.2.1.C of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.1. Rules Applicable to All Complete Neighborhood Character Zones (P18-314)

C. Pedestrian Frontages

Pedestrian frontages are the spaces that occur on public or private property between the curb and the building, and are required along all primary and secondary public streets. Good pedestrian frontages are essential for fostering mixed-use, walkable, and pedestrian-oriented development. Specific rules for each pedestrian frontage are listed below.

A pedestrian frontage is composed of three parts:

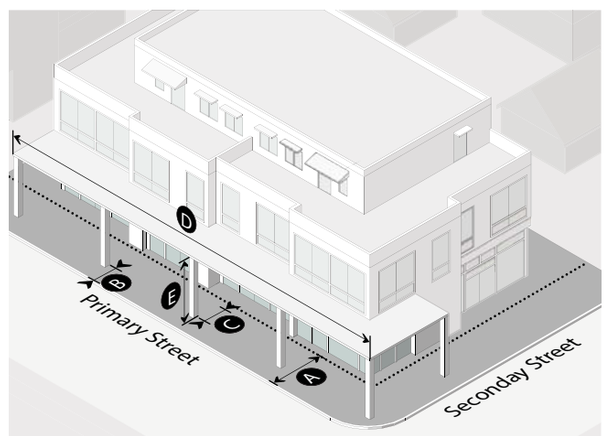
- Furnishing/Planting Area. The furnishing/planting area is the area between the back of curb and the clear sidewalk. This area provides for columns, required plantings, accessible ramps, signs, fire hydrants, snow storage, parked vehicle overhang or door swing, etc.
- Clear Sidewalk. The clear sidewalk is the primary pedestrian travelway and shall be clear of any obstacles or protruding objects.
- Building Transition Area. The remaining space between the clear sidewalk and building facade is a semi-public/private, building transition area that provides room for front door swings, planter boxes, window shopping, outdoor cafe seating, street furniture, public art, etc.

Where private property is used for a furnishing/planting area or a clear sidewalk, an easement may be permanently dedicated to the Town.

See Sec. 2.2.10. through Sec. 2.2.14. to determine which pedestrian frontages may be allowed in each zone. The Planning Director will determine the appropriate pedestrian frontage from the options for a zone based on the established pedestrian frontage and desired pedestrian frontage described in the Community Streets Plan.

The Planning Director may establish lesser standards in any pedestrian frontage pursuant to the procedure of Sec. 8.8.1.. in order to achieve consistency between the established pedestrian frontage and the desired pedestrian frontage described in the Community Streets Plan.

1. Covered Walkway



Description

A covered walkway provides visual interest along the street edge, reduces the perceived mass of the building facade, and provides shelter from the rain, snow, and sun throughout the year. A covered walkway also reduces winter maintenance and improves pedestrian safety. A covered walkway is supported by posts or columns, or cantilevered from the building facade.

Pedestrian Frontage Dimensions		
Total width from back of curb (min)	13’	A
Furnishing/planting area (min-max)	18” - 3’	B
Clear sidewalk width (min)	8’	C

Additional Specifications		
Gallery must be contiguous and extend for at least 75% of the street facade width		D
Clear height above sidewalk (min)	9’	E
The furnishing/planting area shall be hardscape other than slab concrete (e.g. pavers, bricks)		
The building transition area shall be hardscape		

Covered Walkway

2. Trees in Grates

Description

Trees in grates provide a moderate amount of landscaping to screen buildings and provide shade, while remaining easy to maintain.

Pedestrian Frontage Dimensions		
Total width from back of curb (min)	13.5’	A
Furnishing/planting area (min)	5’	B
Clear sidewalk width (min)	6’	C

Additional Specifications		
Planting type	Tree grate	D
Tree spacing (on center)	30’ to 40’	E

The furnishing/planting area that is not tree grates shall be hardscape other than slab concrete (e.g. pavers, bricks)

Trees in Grates

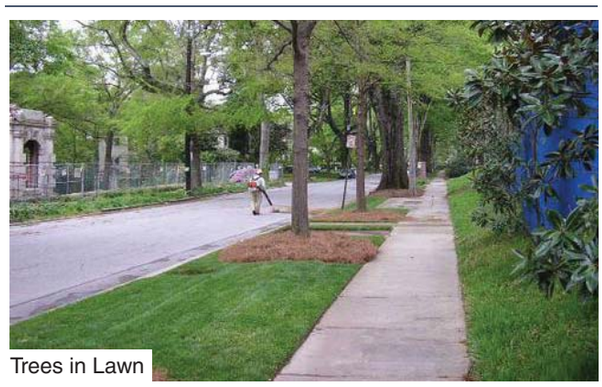
3. Trees in Lawn

Description

Trees in lawn provide a continuous landscape buffer that separates pedestrians from traffic with planted trees that also screen buildings and provide shade.

Pedestrian Frontage Dimensions		
Total width from back of curb (min)	13.5’	A
Furnishing/planting area (min)	5’	B
Clear sidewalk width (min)	6’	C

Additional Specifications		
Planting type	Tree lawn	D
Tree spacing (on center)	30’ to 40’	E



Trees in Lawn

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE B

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.2.B.1 AND 2.2.2.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 1 (NL-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

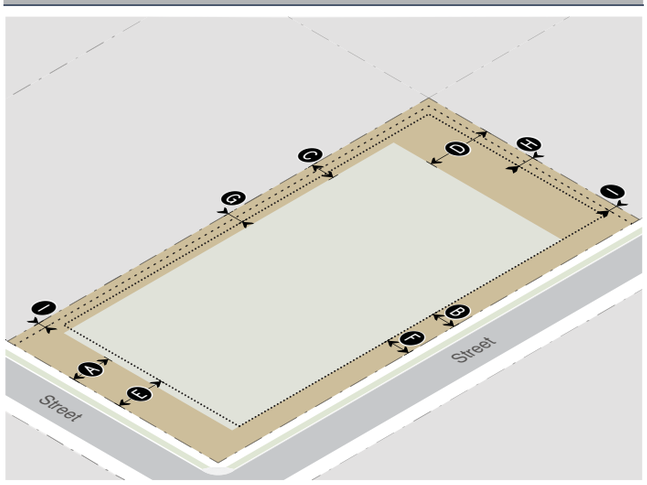
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Sections 2.2.2.B.1 and 2.2.2.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.2. NL-1: Neighborhood Low Density-1 (P18-314)

B. Physical Development

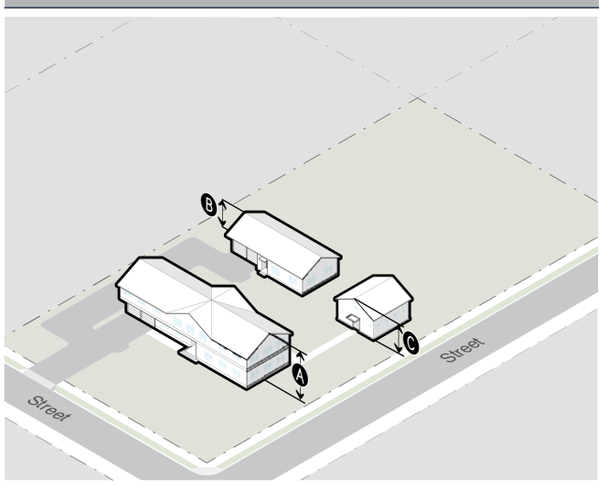
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	25’	A
Secondary street (min)	15’	B
Side interior (min)	15’	C
Rear (min)	40’	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	E
Secondary street (min)	15’	F
Side interior/rear (min)	10’	G
Rear (min)	10’	H

Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	I
Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	.60	
Plant units (min)		
Residential	1 per lot	
Nonresidential	1 per 1,000 sf of landscape area	
Parking lot (all uses)	1 per 12 parking spaces	

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26’	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28’	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30’	A
Accessory Structure Height	(Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26’	B
All other accessory structures (max)	14’	C
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40	
Individual building (max gross floor area)	10,000 sf	

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE C

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.3.B.1 AND 2.2.3.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 2 (NL-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

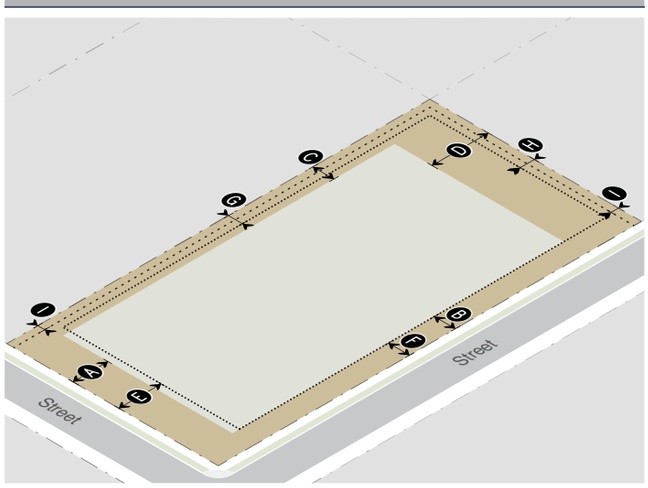
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.3.B.1 AND 2.2.3.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.3. NL-2: Neighborhood Low Density-2 (P18-314)

B. Physical Development

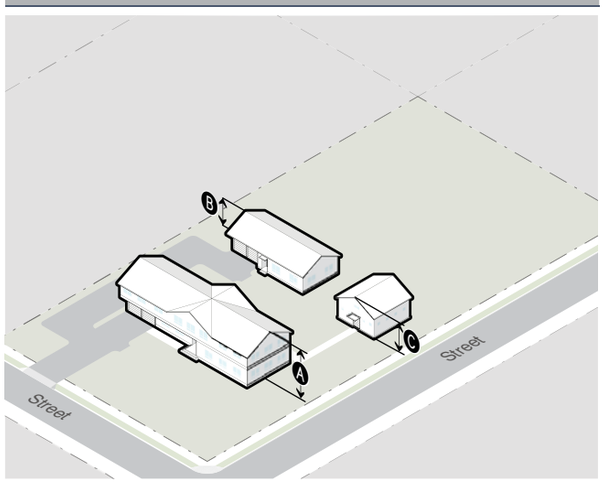
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	25'	A
Secondary street (min)	15'	B
Side interior (min)	15'	C
Rear (min)	25'	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30'	E
Secondary street (min)	15'	F
Side interior/rear (min)	10'	G
Rear (min)	10'	H

Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	I
Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	.60	
Plant units (min)		
Residential	1 per lot	
Nonresidential	1 per 1,000 sf of landscape area	
Parking lot (all uses)	1 per 12 parking spaces	

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26’	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28’	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30’	A
Accessory Structure Height	(Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26’	B
All other accessory structures (max)	14’	C
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40	
Individual Building (max gross floor area)	10,000 sf	

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE D

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), AND SECTIONS 2.2.4.B.1 AND 2.2.4.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 3 (NL-3) ZONE RELATED TO SITE DEVELOPMENT SETBACKS AND HEIGHT , AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

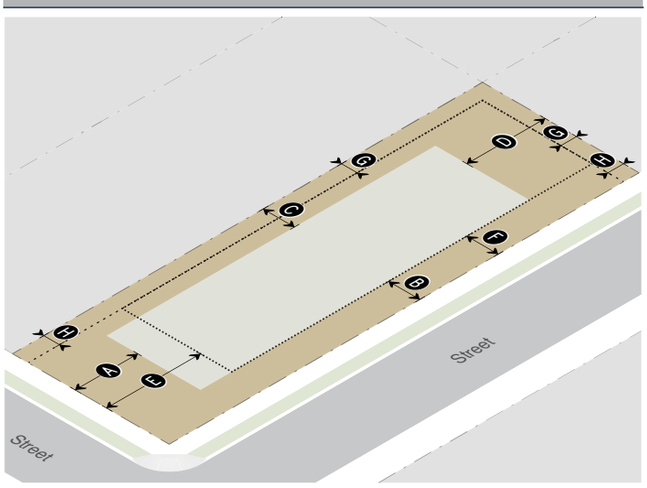
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.4.B.1 AND 2.2.4.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.4. NL-3: Neighborhood Low Density-3 (P18-314)

B. Physical Development

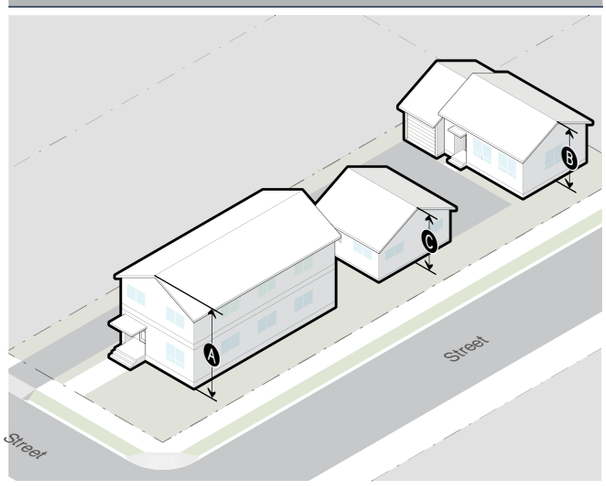
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	10’	C
Rear (min)	25’	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	E
Secondary street (min)	10’	F
Side interior/rear (min)		G
>14 feet in height	10’	
≤14 feet in height	5’	
Second floor deck	10’	

Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	H
Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	.45	
Plant units (min)	1 per lot	

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Heigh (max): roof pitch ≤ 3/12	2 stories, not to exceed 26’	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28’	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30’	A
Accessory Structure Height	(Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26’	B
All other accessory structures (max)	14’	C
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40	
Individual Building (max gross floor area)	n/a	

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE E

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.5.B.1, 2.2.5.B.2, AND 2.2.5.B.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONSTO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 4 (NL-4) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS STANDARDS, AND HEIGHT, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

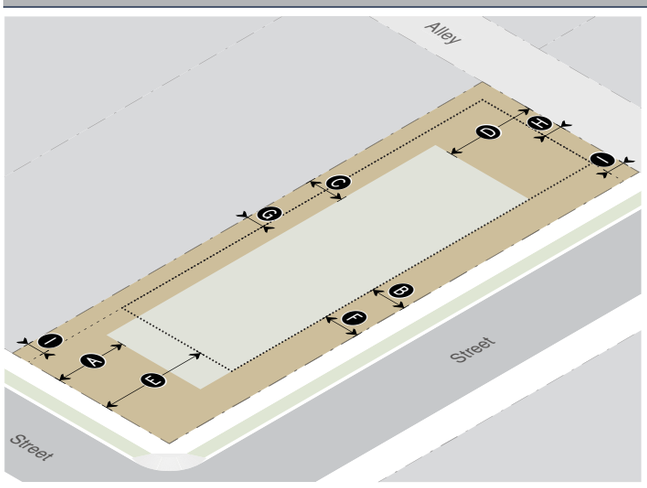
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.5.B.1, 2.2.5.B.2 and 2.2.5.B.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.5. NL-4: Neighborhood Low Density-4 (P18-314)

B. Physical Development

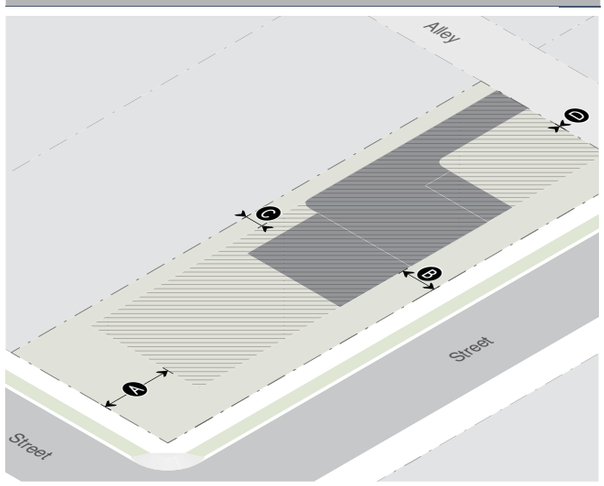
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	10’	C
Rear (min)	25’	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	E
Secondary street (min)	10’	F
Side interior/rear (min)		G H
>14 feet in height	10’	
≤14 feet in height	5’	
Second floor deck	10’	

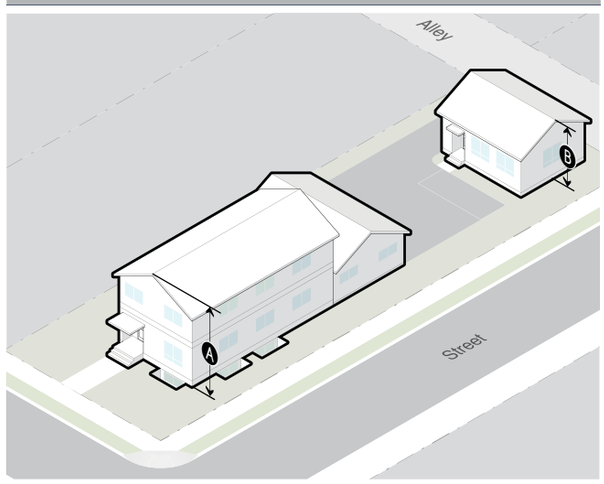
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	I
Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	.45	
Plant units (min)	1 per lot	

2. Vehicle Access Standards



Access		
Primary street	Allowed	
Secondary street	Allowed	
Alley	Allowed	
Curb-cut width (max)	20’ or 40% of lot frontage, whichever is less	A
Driveway width in primary/ secondary street setback (max)	20’	B
Parking Setbacks		
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	5’	C
Rear (min)	5’	
Rear alley (min)	2’	D
* Excludes 20’ max driveway allowed in primary/ secondary street setback		

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26'	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28'	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30'	A
Accessory Structure Height	(Sec. 9.4.9.)	
Accessory residential unit (max)	2 stories, not to exceed 26'	B
All other accessory structures (max)	14'	
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40	
Individual Building (max gross floor area)	n/a	

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE F

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, AND 2.2.6.E.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD LOW DENSITY - 5 (NL-5) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, HEIGHT, ACCESSORY RESIDENTIAL UNITS, AND APARTMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

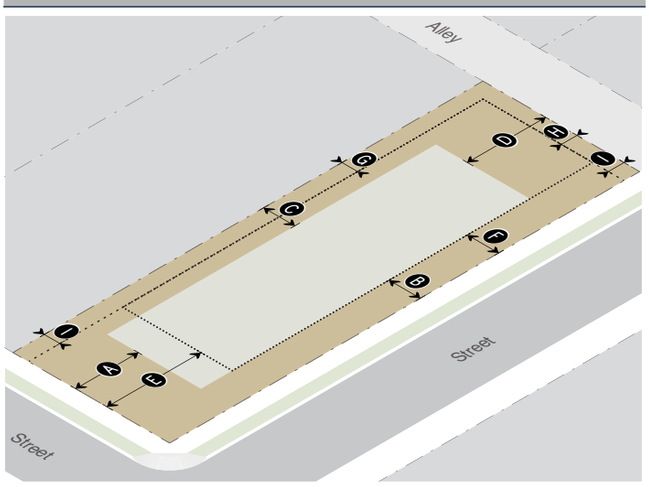
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.6.B.1, 2.2.6.B.3, 2.2.6.C.1, 2.2.6.E.1, and 2.2.6.E.2 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.6. NL-5: Neighborhood Low Density-5 (P18-314)

B. Physical Development

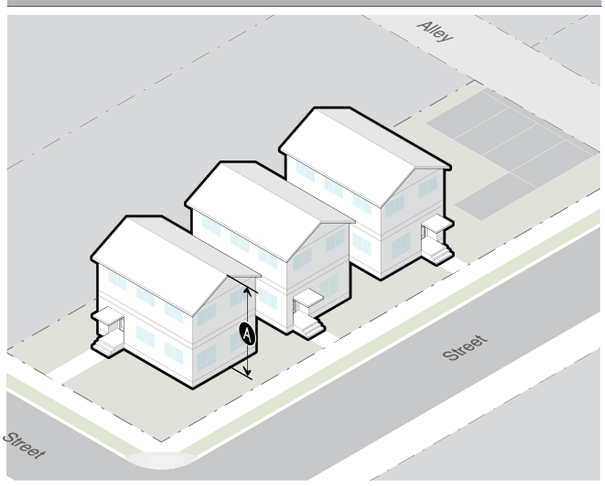
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	10’	B
Rear (min)	10’	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	E
Secondary street (min)	10’	F
Side interior (min)	5’	G
Rear (min)	5’	H
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	I

Landscaping	(Div. 5.5.)
Landscape surface ratio (min)	
1 unit	.45
2 units	.35
3 units	.30
All other allowed uses	.45
Plant units (min)	
Residential	1 per lot
Nonresidential	1 per 1,000 sf of landscape area
Parking Lot (all uses)	1 per 12 parking spaces

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26'	A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28'	A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30'	A
Accessory Structure Height	(Sec. 9.4.9.)	
All other accessory structures (max)	14'	
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)		
1 unit	.30	
2 units	.35	
3 units	.40	
All other allowed uses	.40	
Individual Building (max gross floor area)	10,000 sf	

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Open Space					
Agriculture (6.1.3.B.)	B	n/a	n/a	n/a	exempt
Residential					
Detached Single-Family Unit (6.1.4.B.) (E.1.)	Y	E.	8,000 sf habitable-excluding basement	2/DU	0.000017(sf) + (Exp(-15.49 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.) (E.2.)	B	E.		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Institutional					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)					
Minor	B	n/a	n/a	1/employee + 1 per stored vehicle	0.000246 * sf
Accessory Uses					
Accessory Residential Unit (Sec. 6.1.11) (E.1) (E.2)	B	2 units per lot	E.1	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Home Daycare Center (6.1.11.G.)	C	n/a	n/a	1/employee + 2 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.),

E. Additional Zone-specific Standards

The following standards apply in addition to all other standards applicable in the NL-5 zone.

1. **Single-Family Detached, Apartment, or ARU.** No more than 3 units of any combination are permitted on the lot.

2. **Apartment and ARU Occupancy.** Occupancy of an apartment or ARU shall be restricted to persons employed within Teton County, in accordance with the Jackson/Teton County Housing Rules and Regulations or the occupants shall be members of the same family occupying the principal dwelling unit, such as parents or adult children, or intermittent, nonpaying guests

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE G

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, AND 2.2.7.D.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 1 (NM-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, FLOOR AREA RATIO, DENSITY, AND SUBDIVISION, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

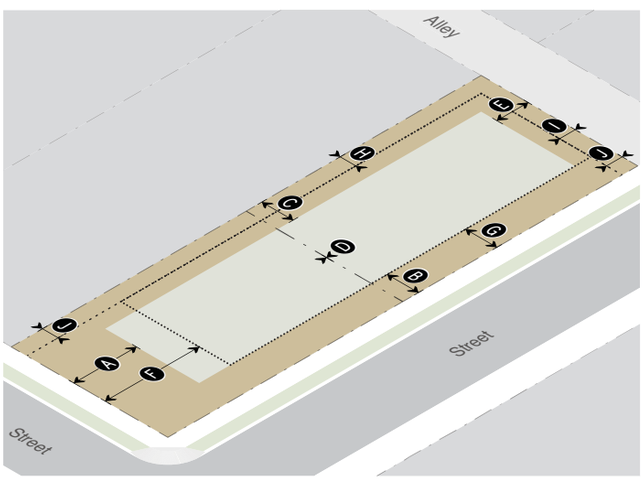
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.7.B.1, 2.2.7.B.2, 2.2.7.B.3, 2.2.7.C.1, and 2.2.7.D.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.7. NM-1: Neighborhood Medium Density-1 (P18-314)

B. Physical Development

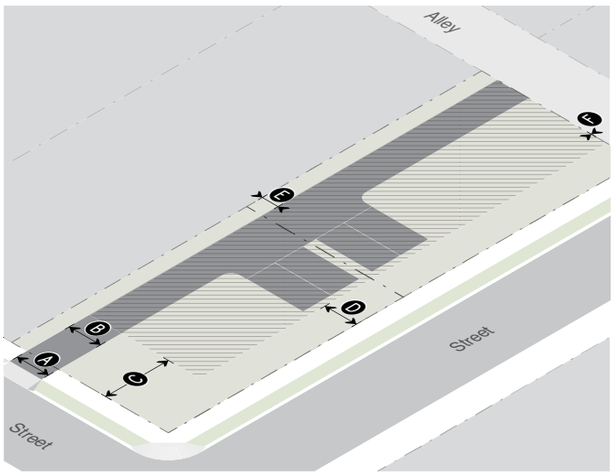
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	10’	C
Duplex interior (min)	0’	D
Rear (min)	10’	
Rear alley (min)	10’	E
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	F
Secondary street (min)	10’	G
Side interior/rear* (min)		H
>14 feet in height	10’	
≤14 feet in height	5’	
Second floor deck	10’	
Rear alley (min)	10'	I
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	J

Landscaping	(Div. 5.5.)	
Landscape surface ratio (min)	<7,500 sf	≥7,500 sf
Single-family detached	.50	.45
Single-family attached	.50	n/a
Apartment	n/a	.40
LSR decrease for each ARU	.10	.10
All other uses	.50	.45
Plant units (min)	1 per lot	

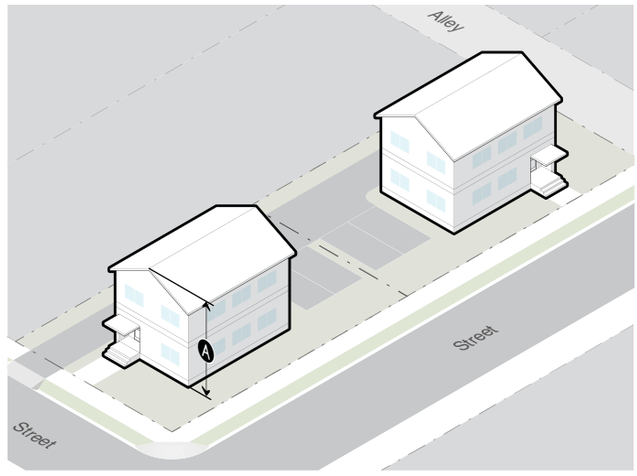
2. Vehicle Access Standards



	SFD/SFA Lot width ≤25'	SFD/SFA Lot width >25'	All Other Uses	
Access				
Primary street	Allowed	Allowed	Allowed	
Secondary street	Allowed	Allowed	Allowed	
Alley	Required	Allowed	Allowed	
Curb-cut width (max)	Not allowed	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	A
Driveway width in primary/secondary street setback (max)	Not allowed	20'	20'	B
Parking Setbacks				
Primary street (min)	20'*	20'*	20'*	C
Secondary street (min)	10'	1	10'*	D
Side interior (min)	5'	5'	5'	E
Rear (min)	5'	5'	5'	
Rear alley (min)	2'	2'	2'	F

* Excludes 20' max driveway allowed in prima y/secondary street setback

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)		
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.			
Primary Building Height	(Sec. 9.4.9.)		
Height (max): roof pitch ≤ 3/12	2 stories, not to exceed 26'		A
Height (max): roof pitch 4/12, 5/12	2 stories, not to exceed 28'		A
Height (max): roof pitch ≥ 6/12	2 stories, not to exceed 30'		A
Accessory Structure Height	(Sec. 9.4.9.)		
Accessory residential unit (max)	2 stories, not to exceed 26'		
All other accessory structures (max)	14'		
Scale of Development	(Sec. 9.4.13.)		
Floor area ratio (FAR max)	<7,500 sf	≥7,500 sf	
Single-family detached	.40	.40	
Single-family attached	.40	n/a	
Townhouse detached	n/a	.40	
Apartment		.40	
FAR increase for each ARU	.10	.05	
All other uses	n/a	.40	

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Open Space					
Agriculture (6.1.3.B.)	B	n/a	n/a	n/a	exempt
Residential					
Detached Single-Family Unit (6.1.4.B.)	Y	E.1	8,000 sf habitable-excluding basement	2/DU	0.000017(sf) + (Exp(-15.49 + 1.59*Ln(sf)))/2.176
Attached Single-Family Unit (6.1.4.C.)	B	1 unit per lot		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.) (E.1.)	B	E.1			0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	exempt
Wireless Communications Facilities (6.1.10.D.)				1/employee + 1 per stored vehicle	exempt
Minor	B	n/a	n/a		
Accessory Uses					
Accessory Residential Unit (6.1.11.B.) (E.2.)	B	E.1	(E.2.)	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.)

D. Development Options and Subdivision

1. Development Options and Subdivision		
Option	Lot Size (min)	Standards
Allowed Subdivision Options		
Land Division	3,750 sf	(Sec. 7.2.3.)
Condominium/Townhouse	n/a	(Sec. 7.2.4)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE H

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, AND 2.2.8.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD MEDIUM DENSITY - 2 (NM-2) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

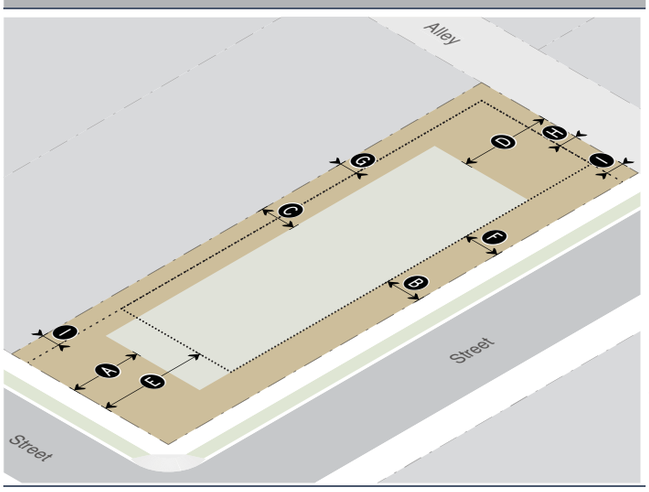
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.8.B.1, 2.2.8.B.2, 2.2.8.B.3, 2.2.8.B.10, and 2.2.8.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.8. NM-2: Neighborhood Medium Density-2 (P18-314)

B. Physical Development

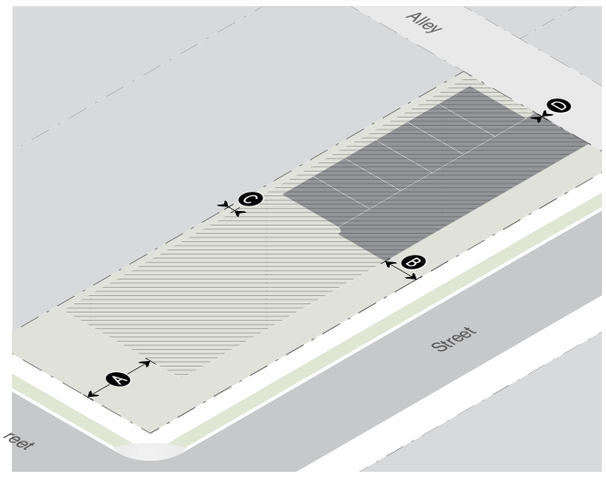
1. Lot Standards



Primary Building Setbacks	(Sec. 9.4.8.)	
Primary street (min)	20’	A
Secondary street (min)	10’	B
Side interior (min)	10’	C
Rear (min)	20’	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30’	E
Secondary street (min)	10’	F
Side interior (min)	5’	G
Rear (min)	5’	
Rear alley (min)	10'	H
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5’	I

Landscaping	(Div. 5.5.)
Landscape surface ratio (min)	(9.4.6.D.)
Single-Family Detached	.45
Apartments/ Single-Family Attached	.21 & 70% in front 1/3 of lot
All other allowed uses	.35
Plant units (min)	
Single-Family and Duplex	1 per unit
All other uses	1/1,000 sf of landscape area
Parking Lot (all uses)	1 per 12 parking spaces

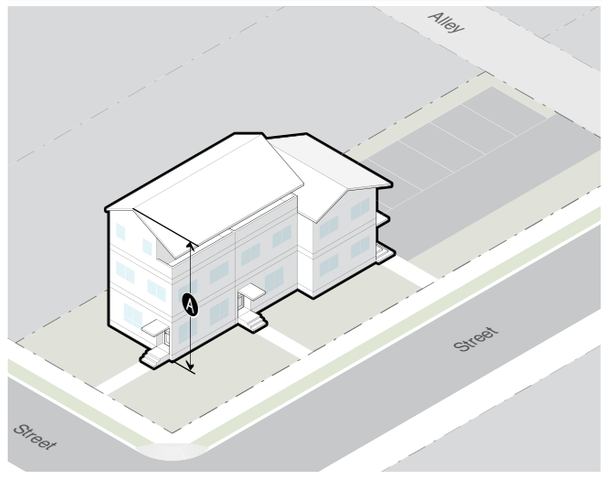
2. Vehicle Access Standards



Access		
Primary street	Allowed	
Secondary street	Allowed	
Alley	Allowed	
Curb-cut width (max)	20' per 100' of lot frontage or 40% of lot frontage, whichever is less	
Driveway width in primary/secondary street setback (max)	20'	
Parking Setbacks		
Primary street* (min)	20'	A
Secondary street* (min)	20'	B
Side interior (min)	1'	C
Rear (min)	5'	
Rear alley (min)	0'	D

* Excludes 20' max driveway allowed in prima y/secondary street setback

3. Bulk & Mass Standards



Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	3 stories, not to exceed 35'	A
Height (max): roof pitch 4/12, 5/12	3 stories, not to exceed 37'	A
Height (max): roof pitch ≥ 6/12	3 stories, not to exceed 39'	A
Accessory Structure Height	(Sec. 9.4.9.)	
All accessory structures (max)	14'	
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)		
Single-Family Detached	.30	
All other allowed uses	.40	
Deed restricted housing exemption	(Sec. 7.8.3.)	
Workforce housing floor area bonus	(Sec. 7.8.4.)	
Individual building (max gross floor area)	10,000 sf	

10. Required Physical Development Permits

Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)
Dwelling Unit						
<5 units			X			(Sec. 5.7.1.)
5-15 units		X	X			(Sec. 5.7.1.)
>15 units	X	X	X			(Sec. 5.7.1.)
Sign					X	(Sec. 5.7.1.)

C. Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Density (max)	Individual Use (max)	Parking (min) (Div. 6.2.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential					
Detached Single-Family Unit (6.1.4.B..)	Y	n/a	8,000 sf habitable-excluding basement	2/DU	0.000017(sf) + (Exp(-15.49 + 1.59*Ln(sf)))/2.176
Attached Single-Family unit (6.1.4.C.) (E.1.)	B	(E.1.)		1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.) (E.1.)	B	(E.1.)			
Dormitory (6.1.4.F.)	C	n/a	n/a	1/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Institutional					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Utility Facility (6.1.10.C.)	C	n/a	n/a	1/employee + 1/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)				1/employee + 1 per stored vehicle	0.000246 * sf
Minor	B	n/a	n/a		
Accessory Uses					
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Home Business (6.1.11.E.)	C	n/a	n/a	1/employee	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	1/employee + 1 off-street pick-up/drop-off	exempt
Home Daycare Center (6.1.11.G.)	C	n/a	n/a	1/employee + 2 off-street pick-up/drop-off	exempt
Temporary Uses					
Temporary Shelter (6.1.12.D.)	B	1 unit per lot	n/a	2/DU	exempt
Temp. Gravel Extraction and Processing (6.1.12.F.)	B	n/a	n/a	1/employee	exempt

Y=Use allowed, no use permit required, B=Basic Use Permit (Sec. 8.4.1.), C=Conditional Use Permit (Sec. 8.4.2.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE I

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, AND 2.2.9.E.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE NEIGHBORHOOD HIGH DENSITY - 1 (NH-1) ZONE RELATED TO SITE DEVELOPMENT SETBACKS, VEHICLE ACCESS, HEIGHT, DEVELOPMENT THRESHOLDS, AND DENSITY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

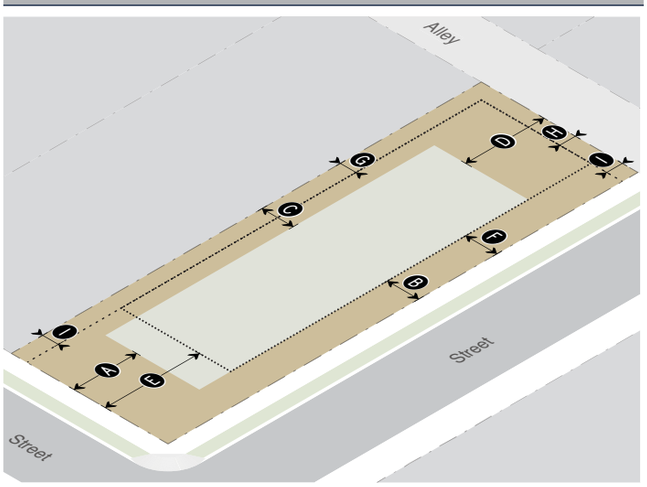
Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.9.B.1, 2.2.9.B.2, 2.2.9.B.3, 2.2.9.B.10, and 2.2.9.E.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones

2.2.9. NH-1: Neighborhood High Density 1 (P18-314)

B. Physical Development

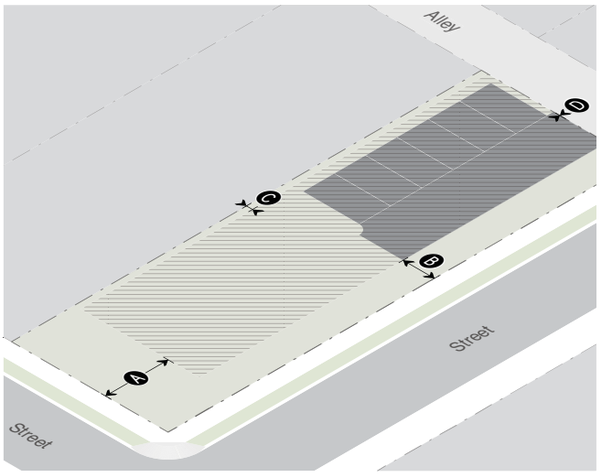
1. Lot Standards	



Primary Building Setbacks	(Sec. 9.4.8.	
Primary street (min)	20'	A
Secondary street (min)	10'	B
Side interior (min)	10'	C
Rear (min)	20'	D
Accessory Structure Setbacks	(Sec. 9.4.8.)	
Primary street (min)	30'	E
Secondary street (min)	10'	F
Side interior/rear (min)	5'	G
Rear alley (min)	10'	H
Site Development Setbacks		
All site development, excluding driveways, sidewalks, or parking.		
Primary/secondary street (min)	Same as primary building	
Side interior/rear (min)	5'	I

Landscaping	(Div. 5.5.)
Landscape surface ratio (min)	(9.4.6.D.)
Apartments/ Single-Family Attached	.21 & 70% in front 1/3 of lot
All other allowed uses	.30
Plant units (min)	
Single-Family and Duplex	1 per unit
All other uses	1/1,000 sf of landscape area
Parking Lot (all uses)	1 per 12 parking spaces

2. Vehicle Access Standards

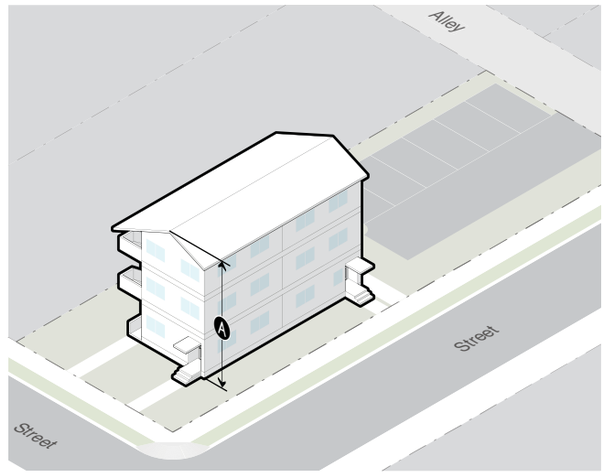


Access	
Primary street	Allowed
Secondary street	Allowed
Alley	Allowed
Curb-cut width (max)	20' per 100' of lot frontage or 40% of lot frontage, whichever is less
Driveway width in primary/secondary street setback (max)	20'

Driveway Setbacks		
Primary street* (min)	20'	A
Secondary street* (min)	10'	B
Side interior (min)	1'	C
Rear (min)	5'	
Rear alley (min)	0'	D

* Excludes 20' max driveway allowed in prima y/secondary street setback

3. Bulk & Mass Standards



Design Guidelines	(Div. 5.8.)	
The Design Guidelines apply to all residential and nonresidential development of three attached units or greater, except where exempted by Planning Director for additions of 20% or less that are consistent with existing architecture.		
Primary Building Height	(Sec. 9.4.9.)	
Height (max): roof pitch ≤ 3/12	3 stories, not to exceed 35'	A
Height (max): roof pitch 4/12, 5/12	3 stories, not to exceed 37'	A
Height (max): roof pitch ≥ 6/12	3 stories, not to exceed 39'	A
Accessory Structure Height	(Sec. 9.4.9.)	
All accessory structures (max)	14'	
Scale of Development	(Sec. 9.4.13.)	
Floor area ratio (FAR max)	.40	
Deed restricted housing exemption	(Sec. 7.8.3.)	
Workforce housing floor area bonus	(Sec. 7.8.4.)	
Individual Building (max gross floor area)	10,000 sf	

10. Required Physical Development Permits

Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)
Dwelling Unit						
<10 units			X			(Sec. 5.7.1.)
10-20 units		X	X			(Sec. 5.7.1.)
>20 units	X	X	X			(Sec. 5.7.1.)
Sign					X	(Sec. 5.7.1.)

E. Additional Zone-specific Standards

The following standards apply in addition to all other standards applicable in the NH-1 zone.

1. **Minimum Density.** The minimum density for lots in the NH-1 is 17.425 units per acre NOTE: this requirement is rounded down to the next whole number (e.g., 1.8 units = 1 unit). The following density ranges are provided for general guidance :

   a. Lots approximately 5,000 sf or less: One Detached Single-Family Unit;

   b. Lots approximately 5,001 - 7,499 sf: Two units (either detached or attached);

   c. Lots 7,500 or larger: Three or more units (either detached or attached).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE J

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.10.B.5 AND 2.2.10.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE DOWNTOWN CORE (DC) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.10.B.5 and 2.2.10.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.10. DC: Downtown Core (P18-314)

B. Physical Development

5. Scenic Standards

Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	C	n/a	n/a	0.251/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	1.65/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B	12,500 sf excluding basement storage	n/a	2.25/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	1.5/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/110 sf dining area + 1/60 sf bar area	0.001197*sf
Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/60 sf seating area or independent calculation	0.000431*sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	C	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sf
Utility Facility (6.1.10.C.		n/a	n/a	0.5/employee + 0.5/stored vehicle	0.000246*sf
Wireless Communications Facilities (6.1.10.D.)				0.5/employee + 0.5/stored vehicle	0.000246*sf
Minor	B	n/a	n/a		
Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.5/employee + 0.5 off-street pick-up/ drop-off	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.5/1,000 sf outdoor display area + 0.5/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	2.5/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)
(LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE K

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.11.B.5 AND 2.2.11.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 1 (CR-1) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.11.B.5 and 2.2.11.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.11. CR-1: Commercial Residential-1 (P18-314)

B. Physical Development

5. Scenic Standards	
Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	C	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	2.47/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B	6,000 sf excluding basement storage	n/a	3.37/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	2.25/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197*sf

Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431*sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sf
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246*sf
Wireless Communications Facilities (6.1.10.D.)				0.75/employee + 0.75/stored vehicle	0.000246*sf
Minor	B	n/a	n/a		
Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)
(LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE L

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.12.B.5 AND 2.2.12.C.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 2 (CR-2) ZONE RELATED TO EXTERIOR LIGHTING AND PARKING STANDARDS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.12.B.5 and 2.2.12.C.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.12. CR-2: Commercial Residential-2 (P18-314)

B. Physical Development

5. Scenic Standards	
Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017*sf + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	C	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Lodging					
Conventional Lodging (6.1.5.B.)	B (LO)	n/a	n/a	0.75/room	0.204*bedrooms
Short-term Rental Unit (6.1.5.C.)	B (LO)	n/a	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.204*bedrooms
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	2.47/1,000 sf	0.000493*sf
Retail (6.1.6.C.)	B	6,000 sf excluding basement storage	n/a	3.37/1,000 sf	0.000431*sf
Service (6.1.6.D.)	B		n/a	2.25/1,000 sf	0.000431*sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197*sf

Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431*sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246*sf
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246*sf
Wireless Communications Facilities (6.1.10.D.)				0.75/employee + 0.75/stored vehicle	0.000246*sf
Minor	B	n/a	n/a		
Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)
(LO) = Lodging Overlay Only

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE M

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b AND 6.1.1.F OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE COMMERCIAL RESIDENTIAL - 3 (CR-3) ZONE RELATED TO EXTERIOR LIGHTING, DEVELOPMENT THRESHOLDS, DRIVE-IN FACILITY, AFFORDABLE WORKFORCE HOUSING, AND ALLOWED USES, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and Sections 2.2.13.B.6, 2.2.13.B.9, 2.2.13.C.1, 2.2.13.E.4.a.iii, 2.2.13.E.4.b, and 6.1.1.F of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.13. CR-3: Commercial Residential-3 (P18-314)

B. Physical Development

6. Scenic Standards

Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin

9. Physical Development Permits Required

Physical Development	Sketch Plan (Sec. 8.3.1.)	Development Plan (Sec. 8.3.2.)	Building Permit (Sec. 8.3.3.)	DRC Review (Sec. 8.2.6.)	Sign Permit (Sec. 8.3.5.)	Grading Permit (Sec. 8.3.4.)	Floodplain Permit
Floor Area							
< 9,750 sf			X	X		Sec. 5.7.1.	Sec. 5.4.4.
9,750 sf – 19,500 sf sf		X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
>19,500 sf s	X	X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
> 30,000 sf for onl residential use	optional	X	X	X		Sec. 5.7.1.	Sec. 5.4.4.
Sign					X	Sec. 5.7.1.	Sec. 5.4.4.

C. Allowed Uses and Use Standards

1. Allowed Uses				2. Use Requirements	
Use	Permit	Individual Use (max)	Density (max)	Parking (min) (Div. 6.2.) (E.1.)	Affordable Workforce Housing Units (min) (Div. 6.3.)
Residential Uses					
Attached Single-Family Unit (6.1.4.B.)	B	8,000 sf habitable excluding basement	n/a	1/DU if < 2 bedrooms and < 500 sf; otherwise, 1.5/DU	0.000017(sf) + (Exp(-14.17 + 1.59*Ln(sf)))/2.176
Apartment (6.1.4.D.)	B				
Dormitory (6.1.4.F.)	B	n/a	n/a	0.25/bed	exempt
Group Home (6.1.4.G.)	C	n/a	n/a	0.5/bed	exempt
Commercial Uses					
Office (6.1.6.B.)	B	n/a	n/a	2.47/1,000 sf	0.000493 * sf
Retail (6.1.6.C.)	B	50,000 sf excluding basement storage	n/a	3.37/1,000 sf	0.000431 * sf
Service (6.1.6.D.)	B		n/a	2.25/1,000 sf	0.000431 * sf
Restaurant/Bar (6.1.6.E.)	B		n/a	1/73 sf dining area + 1/40 sf bar area	0.001197 * sf
Mini-Storage Warehouse (6.1.6.G.)	B	n/a	n/a	1/10 storage units + 1/employee	0.000013 * sf
Heavy Retail/Service (6.1.6.F.)(E.3.)	C	n/a	n/a	1.5/1,000 sf + 2.25 per repair bay + 0.75/wash bay	0.000246 * sf
Nursery (6.1.6.H)	C	n/a	n/a	independent calculation	independent calculation
Amusement/Recreation					
Amusement (6.1.7.B.)	B	n/a	n/a	1/40 sf seating area or independent calculation	0.000431 * sf
Developed Recreation (6.1.7.D.)	B	n/a	n/a	3.37/1,000 sf	independent calculation
Outfitter/Tour Operator (6.1.7.E.)	B	n/a	n/a	independent calculation	independent calculation
Institutional Uses					
Assembly (6.1.8.B.)	C	n/a	n/a	independent calculation	independent calculation
Day Care/Education (6.1.8.C.)	B	n/a	n/a	independent calculation	independent calculation
Industrial Uses					
Light Industry (6.1.9.B.) (E.3.)	C	n/a	n/a	0.75/1,000sf + 0.75/company vehicle	0.000246 * sf
Transportation/Infrastructure					
Parking (6.1.10.B.)	C	n/a	n/a	n/a	0.000246 * sf
Utility Facility (6.1.10.C.)	C	n/a	n/a	0.75/employee + 0.75/stored vehicle	0.000246 * sf
Wireless Communications Facilities (6.1.10.D.)				0.75/employee + 0.75/stored vehicle	0.000246 * sf
Minor	B	n/a	n/a		

Accessory Uses					
Accessory Residential Unit (6.1.11.B.)	B	n/a	n/a	1/DU	exempt
Home Occupation (6.1.11.D.)	B	n/a	n/a	n/a	exempt
Family Home Daycare (6.1.11.F.)	B	n/a	n/a	0.75/employee + 0.75 off-street pick-up/ drop-off	exempt
Drive-in Facility (6.1.11.H)	B	n/a	n/a	3 que spaces per service lane	exempt
Temporary Uses					
Christmas Tree Sales (6.1.12.B.)	Y	n/a	n/a	0.75/1,000 sf outdoor display area + 0.75/ employee	exempt
Farm Stand (6.1.12.E.)	B	n/a	n/a	3.75/1,000 sf display area	exempt

Y = Use allowed, no use permit required B = Basic Use Permit (Sec. 8.4.1.) C = Conditional Use Permit (Sec. 8.4.2.)

E. Additional Zone-Specific Standards

4. Workforce Housing Incentive for Additional Height. A structure may be 48' in height and four stories provided the following criteria are met.

a. The following standards apply to the amount of additional floor area achieved through the increase in structure height; however, the actual floor area to which the following standards apply may be distributed throughout the structure.

i. It shall be deed restricted workforce, affordable, or employee housing with an occupancy restriction;

ii. It may have an employment and/or price restriction.

iii. It shall be exempt from the calculation of affordable housing required by Division 6.3 but shall not be used to meet the affordable housing requirement for the project.

b. The project shall provide the affordable housing required by Division 6.3 on site.

F. Use Schedule

The use schedule is established in the following tables.

Use Schedule: Town Character Zones															
USE CATEGORY	Complete Neighborhood Zones													Rural Area Zones	Def/ Stds
Specific Use	NL-1	NL-2	NL-3	NL-4	NL-5	NM-1	NM-2	NH-1	DC	CR-1	CR-2	CR-3	OR	n/a	
Open Space															6.1.2.
Agriculture	B	B					-		--	--	--	--	--	--	6.1.3.B.
Outdoor Recreation	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.3.C.
Residential															6.1.4.
Detached Single-Family Unit	Y	Y			Y[Z]	Y	Y	Y	--	--	--	--	--	--	6.1.4.B.
Attached Single-Family Unit	--	--	--	--	--	B	B[Z]	B	B					--	6.1.4.C.
Apartment	--	--	--	--	B[Z]	B	B[Z]	B	B					--	6.1.4.D.
Mobile Home	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.4.E.
Dormitory	--	--	--	--	C	C	B	C	C			B	C	--	6.1.4.F.
Group Home	C[Z]	C[Z]	--	--	C	C	B	C	C					--	6.1.4.G.
Lodging															6.1.5.
Conventional Lodging	--	--	--	--	--	--	--	--	B(LO)	B(LO)	B(LO)	--	--	--	6.1.5.B.
Short-Term Rental Unit	--	--	--	--	--	--	--	--	B(LO)	B(LO)	B(LO)	--	--	--	6.1.5.C.
Commercial															6.1.6.
Office	--	--	--	--	--	--	--	--	B	B				--	6.1.6.B.
Retail	--	--	--	--	--	--	--	--	B	B			B[Z]	--	6.1.6.C.
Service	--	--	--	--	--	--	--	--	B	B			B[Z]	--	6.1.6.D.
Restaurant/Bar	--	--	--	--	--	--	--	--	B	B			-	--	6.1.6.E.
Heavy Retail/Service	--	--	--	--	--	--	--	--	--	--	--	CB[Z]	--	--	6.1.6.F.
Mini-Storage Warehouse	--	--	--	--	--	--	--	--	--	--	--	B	--	--	6.1.6.G.
Nursery	--	--	--	--	--	--	--	--	--	--	--	C	--	--	6.1.6.H.
Amusement/Recreation															6.1.7.
Amusement	--	--	--	--	--	--	--	--	B	B			-	--	6.1.7.B.
Developed Recreation	--	--	--	--	--	--	--	--	B	B			-	--	6.1.7.D.
Outfitter/Tour Operator	--	--	--	--	--	--	--	--	C	B	B	B	--	--	6.1.7.E.
Adult Entertainment Business	--	--	--	--	--	--	--	--	--	--	--		--	--	6.1.7.F.
Institutional															6.1.8.
Assembly	C	C	--	--	C	--	C	C						--	6.1.8.B.
Daycare/Education	--	--	--	--	--	--	--	--	B	B				--	6.1.8.C.

Y = Use allowed, no use permit required (LO) = Only allowed in Lodging Overlay -- = Use not allowed
B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required
[Z] = Use subject to zone specific standards

Use Schedule: Town Character Zones															
USE CATEGORY	Complete Neighborhood Zones													Rural Area Zones	Def/ Stds
Specific Use	NL-1	NL-2	NL-3	NL-4	NL-5	NM-1	NM-2	NH-1	DC	CR-1	CR-2	CR-3	OR	n/a	
Industrial															6.1.9.
Light Industry	--	--	--	--	--	--	--	--	--	--	--	B[z]	--	--	6.1.9.B.
Heavy Industry	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.9.C.
Disposal	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.9.D.
Transportation/Infrastructure															6.1.10.
Parking	--	--	--	--	--	--	--	--	C	C			--	--	6.1.10.B.
Utility Facility	C	C												--	6.1.10.C.
Wireless Communication Facilities															
Minor	B	B												--	6.1.10.D.
Major	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
Heliport	--	--	--	--	--	--	--	--	--	--	--	C	--	--	6.1.10.E.
Accessory Uses															6.1.11.
Accessory Residential Unit	B[z]	B[z]	B[z]	B[z]	--	B[z]	--	--	B	B				--	6.1.11.B.
Bed and Breakfast	--	--	--	--	--	--	--	--	--	--	--	--	--	--	6.1.11.C.
Home Occupation	B	B												--	6.1.11.D.
Home Business	C	C							--	--	--	--	--	--	6.1.11.E.
Family Home Daycare	B	B												--	6.1.11.F.
Home Daycare Center	C	C	--	--	C	--	C	C	--	--	--	--	--	--	6.1.11.G.
Drive-In Facility	--	--	--	--	--	--	--	--	--	--	--	B	--	--	6.1.11.H.
Temporary Uses															6.1.12.
Christmas Tree Sales	--	--	--	--	--	--	--	--	Y	Y			--	--	6.1.12.B.
Real Estate Sales Office	--	--	--	--	--	--	--	--	--	--	--		--	--	6.1.12.C.
Temporary Shelter	B	B							-	--	--	--	--	--	6.1.12.D.
Farm Stand	--	--	--	--	--	--	--	--	B	B			-	--	6.1.12.E.
Temp. Gravel Extraction and Processing	B	B							-	--	--	--	--	--	6.1.12.F.

Y = Use allowed, no use permit required (LO) = Only allowed in Lodging Overlay -- = Use not allowed
B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required
[z] = Use subject to zone specific standards

Use Schedule: Town Legacy Zones								
USE CATEGORY	Complete Neighborhood Zones				Rural Area Zones	Civic Zones		Def/ Stds
Specific Use	TS	UC	BP-ToJ	MHP-ToJ	R-ToJ	P/SP-ToJ	P-ToJ	
Open Space								6.1.2.
Agriculture	--	--	--	--	B	Y	Y	6.1.3.B.
Outdoor Recreation	--	--	C	--	C	C	C	6.1.3.C.
Residential								6.1.4.
Detached Single-Family Unit	--	Y	--	--	Y	--	--	6.1.4.B.
Attached Single-Family Unit	--	B [Z]	--	--	--	--	--	6.1.4.C.
Apartment	--	B [Z]	--	--	--	--	--	6.1.4.D.
Mobile Home	--	--	--	B [Z]	--	--	--	6.1.4.E.
Dormitory	--	C	--	--	C	C	--	6.1.4.F.
Group Home	--	C	--	--	C [Z]	C	--	6.1.4.G.
Lodging								6.1.5.
Conventional Lodging	C(LO)	B(LO)	--	--	--	--	--	6.1.5.B.
Short-Term Rental Unit	C(LO)	B(LO)	--	--	--	--	--	6.1.5.C.
Commercial								6.1.6.
Office	B	B	--	--	--	C	--	6.1.6.B.
Retail	B	B	--	--	--	--	--	6.1.6.C.
Service	B	B	--	--	--	C	--	6.1.6.D.
Restaurant/Bar	B	B	--	--	--	--	--	6.1.6.E.
Heavy Retail/Service	--	--	B	--	--	C	--	6.1.6.F.
Mini-Storage Warehouse	--	--	B	--	--	C	--	6.1.6.G.
Nursery	--	--	C	--	C	--	--	6.1.6.H.
Amusement/Recreation								6.1.7.
Amusement	C	C	--	--	--	--	--	6.1.7.B.
Developed Recreation	--	B	C	--	--	C	--	6.1.7.D.
Outfitter/Tour Operator	--	C	C	--	--	--	--	6.1.7.E.
Adult Entertainment Business	--	--	C	--	--	--	--	6.1.7.F.
Institutional								6.1.8.
Assembly	--	C	C	--	C	C	--	6.1.8.B.
Daycare/Education	--	B	C	--	--	C	--	6.1.8.C.

Key: Y = Use allowed, no use permit required -- = Use not allowed [Z] = Use subject to zone specific standards
(LO) = Only allowed in Lodging Overlay (OF) = Only allowed in Office Overlay
B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required

Use Schedule: Town Legacy Zones								
USE CATEGORY	Complete Neighborhood Zones				Rural Area Zones	Civic Zones		Def/ Stds
Specific Use	TS	UC	BP-ToJ	MHP-ToJ	R-ToJ	P/SP-ToJ	P-ToJ	
Industrial								6.1.9.
Light Industry	--	--	B	--	--	C	--	6.1.9.B.
Heavy Industry	--	--	C	--	--	C	--	6.1.9.C.
Disposal	--	--	C	--	--	C	--	6.1.9.D.
Transportation/Infrastructure								6.1.10.
Parking	--	--	--	--	--	C	--	6.1.10.B.
Utility Facility	--	C	C					6.1.10.C.
Wireless Communication Facilities								
Minor	B	B						6.1.10.D.
Major	--	--	C	--	--	C	C	
Heliport	--	--	C	--	--	C	--	6.1.10.E.
Accessory Uses								6.1.11.
Accessory Residential Unit	B	B	C	--	B	B	--	6.1.11.B.
Bed and Breakfast	--	B(LO)	--	--	--	--	--	6.1.11.C.
Home Occupation	B	B					-	6.1.11.D.
Home Business	--	B	--	--	C	--	--	6.1.11.E.
Family Home Daycare	--	B	B	--	B	--	--	6.1.11.F.
Home Daycare Center	--	B	C	--	--	B	--	6.1.11.G.
Drive-In Facility	--	B	--	--	--	--	--	6.1.11.H.
Temporary Uses								6.1.12.
Christmas Tree Sales	--	Y	Y	--	Y	Y	Y	6.1.12.B.
Real Estate Sales Office	--	--	B	--	B	--	--	6.1.12.C.
Temporary Shelter	--	B	--	B	B	--	--	6.1.12.D.
Farm Stand	--	B	--	--	B	B	--	6.1.12.E.
Temp. Gravel Extraction and Processing	--	B	B					6.1.12.F.

Key: Y = Use allowed, no use permit required -- = Use not allowed [Z] = Use subject to zone specific standards
(LO) = Only allowed in Lodging Overlay (OF) = Only allowed in Office Overlay
B = Basic Use Permit required C = Conditional Use Permit required S = Special Use Permit required

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE N

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 2.2.14.B.1 AND 2.2.14.B.5 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS IN THE OFFICE RESIDENTIAL (OR) ZONE RELATED TO FENCING AND EXTERIOR LIGHTING, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

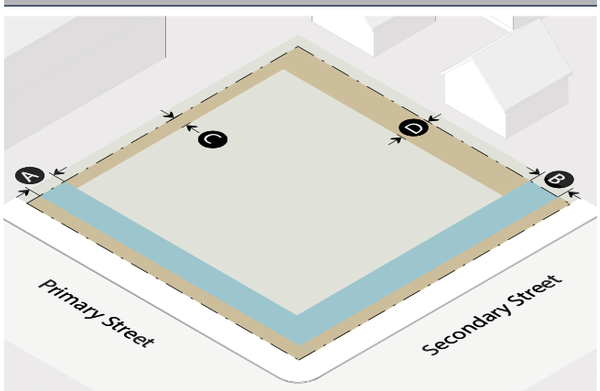
SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 2.2.14.B.1 and 2.2.14.B.5 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 2. Complete Neighborhood Zones | Div. 2.2. Complete Neighborhood Character Zones 2.2.14. OR: Office Residential (P18-314)

B. Physical Development

1. Lot Standards



Building Setbacks	Sec. 9.4.8.	
Primary street setback range (min-max)	5' - 15'	A
Secondary street setback range (min-max)	5' - 15'	B
Side interior (min)	5'	C
Rear (min)	10'	D
Abutting protected zone (min)	10'	
Landscaping	Div. 5.5.	
Landscape surface ratio (min)	20%	
Plant Units		
All uses	1/1,000 sf of landscape area	
Parking lot (all uses)	1/12 parking spaces	
Fencing		
Height in any primary or secondary street yard (max)	4'	
Height in interior side or rear yard (max)	6'	
Setback from pedestrian frontage (min)	1'	
Setback from side or rear lot line (min)	0'	

Parking Setbacks	Sec. 9.4.8.
Primary street, above ground (min)	30'
Secondary street, surface parking (min)	10'
Secondary street, tuck-under, enclosed, or structured parking (min)	5'
Access	
Curb cut width (max)	24'

5. Scenic Standards

Exterior Lighting	(Sec. 5.3.1.)
Light trespass is prohibited.	
All lights over 600 lumens shall be fully shielded.	
Max lumens per sf of site development	3
Lumens per site (max)	
All fixtures	100,000
Unshielded fixtures	5,500
Light Color	≤3000 Kelvin
Scenic Resource Overlay (SRO)	(Sec. 5.3.2.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE O

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART), AND SECTIONS 5.7.1.D.4 AND 5.7.1.D.5 OF TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY AND CORRECT REQUIREMENTS FOR GRADING PERMITS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section I of Town of Jackson Ordinance No. 1074 as amended (part) is hereby amended and reenacted to amend Sections 5.7.1.D.4 and 5.7.1.D.5 of the Town of Jackson Land Development Regulations to read as follows:

Article 5. Physical Development Standards Applicable in All Zones | Div. 5.7. Grading, Erosion Control, and Stormwater Management 5.7.1. Purpose and Applicability (P18-314)

D. Grading Permit Required

4. Required Permit. The table below establishes the type of grading permit required for various grading proposals. The required permit shall be the most rigorous requirement that applies to the proposal.

EXAMPLE: A proposal that would result in 41% impervious surface coverage or more requires a Grading Plan regardless of the amount of disturbance or slope.

Required Grading Permit Submittal			
	Required Grading Permit		
Grading Proposal	Exempt	Statement Level	Plan Level
Disturbance location	See below	See below	Within required yards
Total site proposed impervious surface	See below	See below	≥ 41%
Total land disturbance	See below	≥ 600 sf and <3,000 sf	≥ 3,000 sf
Disturbance of slopes ≤ 5%	< 600 sf	≥ 600 sf and < 3,000 sf	≥ 3,000 sf
Disturbance of slopes > 5% & ≤ 15%	< 400 sf	≥ 400 sf and < 1,000 sf	≥ 1,000 sf
Disturbance of slopes > 15%	n/a	≤ 800sf	> 800 s
For Plan Level Grading proposals submitted as a grading permit or consolidated with a building permit, a preapplication meeting is required prior to application for a permit.			

5. Permit Exemptions. Grading proposals exempt below or in Sec. 5.7.1. shall be exempt from the requirements to obtain a Grading Permit; however, all activities shall comply with the standards of this Division regardless of whether or not a permit is required. In addition to the exemptions established in Sec. 5.7.1. the following activities shall be exempt from the requirement to obtain a Grading Permit:

   a. Agricultural Activities. Earthmoving operations occurring on natural slopes that are less than 25%, which are commonly associated with agricultural use, construction and maintenance of field access improvements, and construction and maintenance of irrigation systems.

   b. Emergency Flood Control Work. A grading permit is not required prior to earthmoving operations occurring as emergency flood control measures; however, an after-the-fact grading permit is required to document the grading completed.

   c. Gardening and landscaping that does not alter the grade or increase impervious areas.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE P

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 7.2.2.A.6.c OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE WARRANTY PERIOD FOR SUBDIVISION IMPROVEMENTS, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and section 7.2.2.A.6.c of the Town of Jackson Land Development Regulations are hereby amended and reenacted as follows:

Article 7. Development Option and Subdivision Standards Applicable in all Zones | Div. 7.2 Subdivision Standards

Section 7.2.2. Standards Applicable to all Subdivision (P18-314)

A. Subdivision Improvements
    6. Acceptance by Town
        c. Responsibility to Maintain. Upon acceptance by the Town, all responsibility for the improvements shall be assumed by the Town, except that the developer shall be subject to a two year warranty on the construction of the improvements from the time of acceptance by the Town.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE Q

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 7.6.3.G.2 AND 7.6.3.H.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY STANDARDS FOR PRIVATE ROADS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 7.6.3.G.2 and 7.6.3.H.1 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 7. Development Option and Subdivision Standards Applicable in All Zones | Division 7.6 Transportation Facility Standards

Section 7.6.3. Streets, Alleys, and Easements (P18-314)

G. Right of Way

2. Minimum Widths. In accordance with the street standards for all public ways hereafter dedicated and accepted, the minimum right-of-way widths for streets, alleys or pedestrian ways included in any subdivision shall not be less than the minimum dimensions for each classification listed in the table below, and shall be in accordance with the Comprehensive Plan

Right-of-Way Widths			
	Design Speed (mph)	Capacity Average Daily Traffic (ADT)	R.O.W.
Major Arterial (limited access)	55	8,000 and up	100’
Minor arterial	45	3,500 - 8,000	80’
Collector	35	1,500 - 3,500	66’
Collector - Hillside	30	1,500 - 3,500	60’
Local	25	up to 1,500	60’
Local - Hillside	20	up to 1,500	50’
Cul-de-sac	25	up to 1,500	65’ radius
Alley	15		25’
Private Road	15		30’
Pathway			20’
Pedestrian way			6’

3. Drainage Easement. A drainage easement, in addition to the provided street right-of-way width, may be required where streets parallel streams or drainage areas.
4. Drainage Easement Width. The widths of such drainage easements shall be determined by the Town Engineer subject to an approved drainage plan.

H. Pavement Widths and Thickness

1. Widths. Street widths shall be in accordance with the table below.
    a. Alleys. Alleys shall have a minimum pavement width of 20 feet.
    b. Off-Street Pedestrian Ways. Off-street pedestrian ways shall have minimum pavement width of 5 feet.

c. Turning, Acceleration, and Deceleration Lanes. Street turn-lanes provided at intersections and acceleration/deceleration lanes shall be 10 feet wide.
d. Pathways. Bicycle ways shall have a minimum pavement width of 8 feet. Where bicycles and pedestrian paths are combined, the minimum width is 10 feet.
e. Variations. Variations in paving widths are given to provide flexibility, reduce costs and reduce pavement areas. However, consistency within a continuous right-of-way is required.

Street Widths (feet)				
	Paved Travel Way	Paved Parking Lane	Paved Shoulder (no pkg)	Graded Shoulder (no curb)
Major Arterial (limited access)	24	n/a	8	2
Minor arterial	24	n/a	6	2
Collector	24	10	6	2
Collector - Hillside	22	9	4	2
Local	20	9	2	2
Local - Hillside	20	9	2	2
Private Road	20’	0’	0’	0’
Cul-de-sac	50 radius	n/a	n/a	n/a

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE R

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTION 8.10.8.D OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY THE QUALIFICATIONS FOR A HEARING OFFICER, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and section 8.10.8.D of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 8. Administrative Procedures | Division 8.10 Duties and Responsibilities

Section 8.10.8 Hearing Officer (P18-314)

D) Minimum Qualifications

A Hearing Officer shall have the following minimum qualifications:

1) Hold an active license to practice law in the State of Wyoming;
2) Knowledge of administrative, environmental, and land use planning law and procedures;
3) Familiarity with these LDRs; and
4) Hold no other appointive or elective public office or position in the Town government during the period of appointment, except that of Municipal Judge or Alternative Municipal Judge.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

ORDINANCE S

AN ORDINANCE AMENDING AND REENACTING SECTION II OF TOWN OF JACKSON ORDINANCE NO. 1074 AS AMENDED (PART) AND SECTIONS 9.4.6.D.1 AND 9.4.8.E OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO CLARIFY MEASUREMENT OF LANDSCAPE SURFACE RATIO AND STREET SETBACKS IN THE TOWN OF JACKSON, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section II of Town of Jackson Ordinance No. 1074 as amended (part) and sections 9.4.6.D.1 and 9.4.8.E of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

Article 9. Definitions | Div. 9.4. Rules of Measurement

9.4.6. Density/Intensity (P18-314)

D. Landscape Surface Ratio (LSR)/Minimum Landscape Surface Area

1. The landscape surface ratio (LSR) is calculated by dividing the landscape surface area by the base site area, or gross site area in Character Zones (Div. 2.2.. & Div. 3.2.). However, for properties that include private or public road easements, the LSR calculation shall be based on the area of the property excluding the road easement and no hardscape within the road easement shall count against the required LSR.

> **EXAMPLE:** A property that has 6,000 square feet of landscape surface area and a base site area of 24,000 square feet has an LSR of .25 (6,000/24,000 = .25). Unless otherwise defined in these LDRs, the minimum required amount of landscape surface area is calculated by multiplying the required LSR by the base site area (see Sec. 9.5.L. for definition of Landscape Surface Area).

9.4.8. Setback (P18-314)

E. Street Setback

1. Point of Measurement

a. Character Zones. In a Character Zone (Div. 2.2. & Div. 3.2.) a street setback shall be measured to the back of the pedestrian frontage, with the following exceptions:

i. Where no pedestrian frontage is required along a public ROW, the street setback shall be measured from the front property line.

ii. Where properties have no pedestrian frontage required and front a private or public road access easement, the street setback shall be measured from the edge of pavement, property line, or edge of the access easement, to be determined by the Planning Director based on consideration that include, but are not limited to, vehicular and pedestrian access, utility placement, street character, and reasonable use of the property.

b. Legacy Zones. In a Legacy Zone (Div. 2.3. & Div. 3.3.) a street setback shall be measured to any road right-of-way, roadway, vehicular access easement, additional width required for right-of-way purpose as established in the Master Plan for Street Improvements, or property line from which access is taken, except that a street setback shall not be measured to a driveway easement.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2019.
PASSED 2ND READING THE _____DAY OF _____, 2019.
PASSED AND APPROVED THE _____DAY OF _____, 2019.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2019.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

_____
Sandy Birdyshaw, Town Clerk

MEMORANDUM

TO: Mayor and Town Council

FR: Larry Pardee, Town Manager

DT: March 4, 2019

RE: Town Manager's Report

Character District 1 and Historic Preservation

The Town of Jackson intends to enter into a contract with a consultant to assist in the update of the Town of Jackson's Land Development Regulations (LDRs) for Character District 1: Town Square and to consider new zoning tools for historic preservation throughout the Town. An RFP has been drafted by Planning staff and they would like to get Council's approval to move forward with this LDR Update. This project is approved in the Planning Department's workplan for 2019/2020 and has an anticipated completion date of June, 2020 and a budget of $75,000. The Town will also need to decide if and how it will coordinate with the Teton County Historic Preservation Board's study on historic preservation tools for which they have requested approximately $28,000. This zoning code update is the next installment in the Town's effort to update the entire LDRs to be consistent with the 2012 adoption of the Jackson/Teton County Comprehensive Plan (Comprehensive Plan). With the acceptance of the Town Manager's report into the record, staff will proceed with this RFP and processing this LDR update.

Lodging Tax

The Town budgeted a total of $1,106,184 in lodging tax revenues for FY19 from the 30% visitor impact portion combined with the 10% general fund portion. We have collected $895,010 to date which is 80.9% of total projected collections. February 2019 revenue represents collections from December 2018. These amounts are tracked through the Special Revenue Fund for the Lodging Tax.

Retail Liquor License Applications

Wyoming Statutes require the Town Clerk to immediately process an application for a liquor license once submitted. Staff is requesting Council's direction to NOT accept applications for retail liquor licenses until further notice. Without that notice, applications may be received every week from someone wishing to be awarded the retail license recently denied for renewal and the Town Clerk would need to process those. Staff is recommending the Council wait until a later date to determine how they would like to proceed and should they open it up for applications, that those be accepted all at once with an established process for decision making. With the acceptance of the Town Manager's report, staff will inform potential applicants that the Town Council has directed staff to NOT accept retail liquor license applications until further notice.

Cemetery Success Story

The Town of Jackson Public Works team conducted a successful burial under very adverse conditions at the Aspen Hills Cemetery on Snow King. Public Works crews had to go in and dig the hole this past Friday, February 22. It is on a steep slope and under several feet of snow, so it was a dangerous and difficult operation. The open grave froze over the weekend, including some of the excavated dirt/pile. Conditions were too slippery Monday to use equipment to backfill the grave following the funeral, so the guys had to hand shovel the dirt in. A lengthy effort that also required them to break up a lot of frozen dirt. The family was very appreciative and it was truly a team effort – water, sewer collections, treatment plant, and streets crews were there in addition to their regular duties on Monday February 25. The Town also sincerely appreciates the efforts of staff during this event.

Law Enforcement Success Story

During the month of January two Jackson Police officers responded to an unresponsive male subject in his home that was determined to have succumbed to a heroin overdose and did not have a pulse. The officers administered Naxalone, an analgesic that helps to revive some opioid overdose victims and administered CPR to the victim. Upon arrival of the EMS crew, who administered a second doze of Naxalone, the victim was resuscitated and regained a pulse, surviving the near fatal incident. Thanks to the quick thinking of the police officers and the EMS crew, a valuable human life was saved.

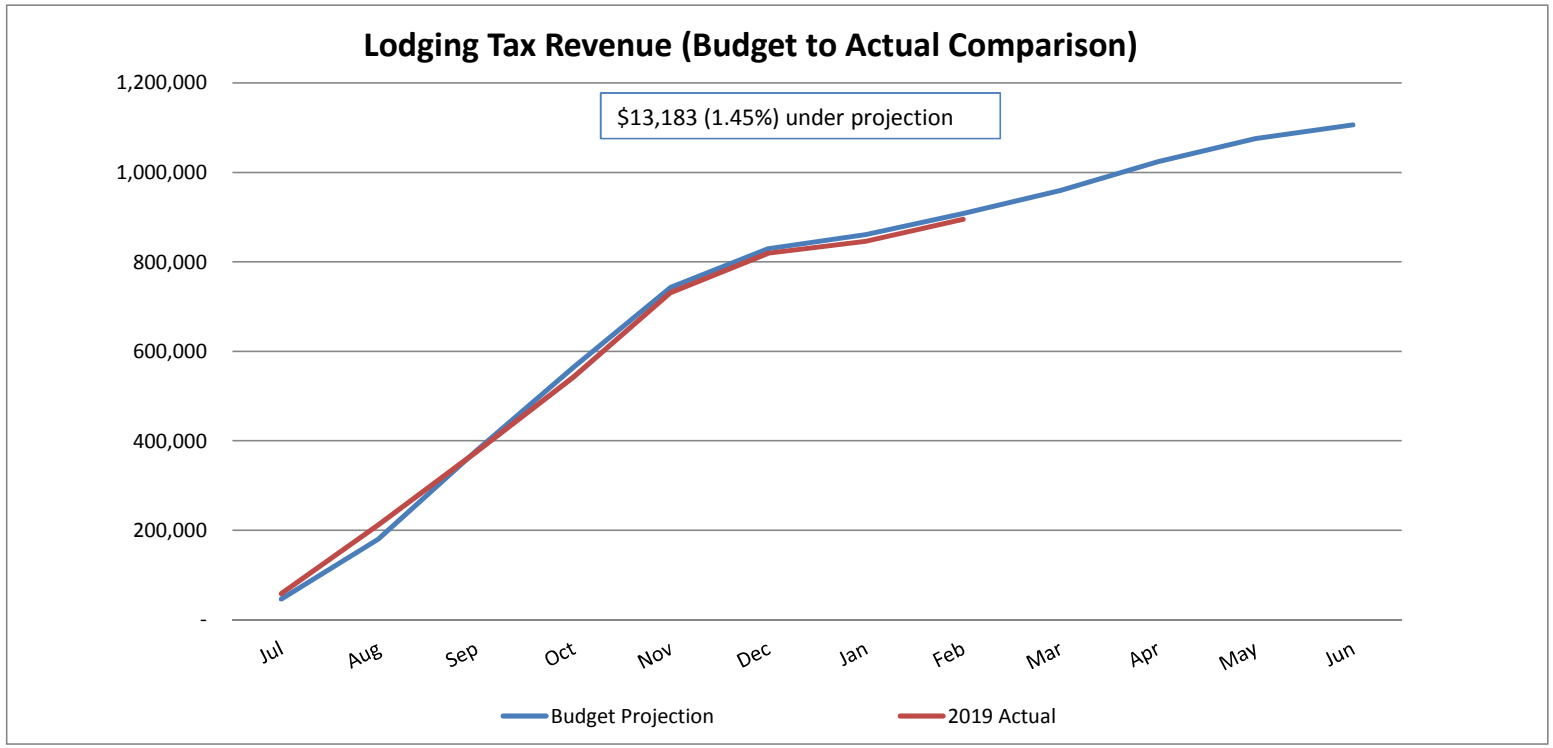
Guiding and Promoting Sustainability (GPS) Initiative

Staff has finalized the snapshot for the Town of Jackson's Energy Efficiency program (G.P.S) for fiscal year 2018. These results have been distributed to Council in your mailboxes for your review. If you would like a presentation on these results, please let us know.

TOWN OF JACKSON, WYOMING
LODGING TAX REPORT
February-19

Month Received (2 mos. lag)	Lodging Tax - Total				Town				County			
	Total	Promotion T&T Board	Visitor Impact	General Fund	Visitor Impact	General Fund	Total	T/C Split Percent	Visitor Impact	General Fund	Total	T/C Split Percent
FY2019:												
July	$ 323,950	$ 194,370	$ 97,185	$ 32,395	$ 43,597	$ 14,532	$ 58,130	44.9%	$ 53,588	$ 17,863	$ 71,450	55.1%
August	1,096,755	658,053	329,027	109,676	115,982	38,661	154,642	35.3%	213,045	71,015	284,060	64.7%
September	1,194,277	716,566	358,283	119,428	121,243	40,414	161,657	33.8%	237,040	79,013	316,054	66.2%
October	1,158,899	695,340	347,670	115,890	126,204	42,068	168,272	36.3%	221,466	73,822	295,288	63.7%
November	1,137,494	682,496	341,248	113,749	141,481	47,160	188,642	41.5%	199,767	66,589	266,356	58.5%
December	535,742	321,445	160,723	53,574	66,089	22,030	88,119	41.1%	94,633	31,544	126,178	58.9%
January	149,841	89,905	44,952	14,984	20,062	6,687	26,750	44.6%	24,890	8,297	33,187	55.4%
February	340,674	204,405	102,202	34,067	36,599	12,200	48,798	35.8%	65,604	21,868	87,472	64.2%
March	-			-			-	---			-	---
April	-		-	-			-	---			-	---
May	-		-	-			-	---			-	---
June	-		-	-			-	---			-	---
Totals	$ 5,937,633	$ 3,562,580	$ 1,781,290	$ 593,763	$ 671,258	$ 223,753	$ 895,010	37.7%	$ 1,110,032	$ 370,011	$ 1,480,043	62.3%

	Visitor Impact	General Fund	Total
TOJ Budget	$ 829,638	$ 276,546	$ 1,106,184
Budget Remain	$ 158,380	$ 52,793	$ 211,174
Earned			80.9%
Remaining			19.1%

12 Month Rolling Avg
7.1%

	FY2018 Year-to-Date	FY2019 Year-to-Date	Increase (Decrease)	
T&T 60%:	$ 3,450,128	$ 3,562,580	$ 112,452	3.3%
TOJ 30% Visitor:	649,686	671,258	21,571	3.3%
TOJ 10% General:	216,562	223,753	7,190