

TOWN COUNCIL PROCEEDINGS

MARCH 2, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.

COUNCIL: Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Tyler Sinclair, Lea Colasuonno, Todd Smith, Roger Schultz, Paul Anthony, Darren Brugmann, Floren Poliseo, Johnny Ziem, Brian Lenz, Carl Pelletier, and Sandy Birdyshaw.

Mayor Muldoon introduced new employee Lynsey Lenamond as the Town's new information coordinator.

Public Comment. None

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson to approve the consent calendar including items A-I as presented with the following motions. There was no public comment on the Consent Calendar.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the February 18, 2020 workshop and regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. NCPERS Group Wyoming \$112.00; Ace Hardware \$1,189.37; Advanced Pump & Equipment, Inc \$950.00; Aflac \$2,831.24; Airgas USA, LLC \$591.09; Alex Norton \$1,575.00; Alphagraphics \$684.82; Amerigas \$2,527.97; Bestdrive Idaho Falls \$860.76; Bison Lumber \$10.84; Black Diamond Moving Co. \$260.00; Bliss Cargo \$41.21; BMV LLC \$77.05; Bruce Hayse, MD \$70.00; Buckrail \$375.00; C & A Professional Cleaning Serv LLC \$7,939.25; Carquest Auto Parts Inc. \$164.82; Certified Laboratories \$335.00; Charlier Associates Inc. \$13,494.45; City Of Driggs \$1,324.92; Control System Technology, Inc. \$5,650.50; Creative Energies, LLC \$775.90; Cues \$2,002.35; Day Wireless Systems \$65.00; Dean's Pest Control LLC \$145.00; Delcon Inc \$220.50; Delta Dental Plan Of Wyoming \$592.80; E.R. Office Express \$1,771.72; Electrical Wholesale Supply \$92.44; Energy Laboratories Inc. \$899.00; Eriks North America, Inc \$52.26; Etna Trade Park LLC \$642.34; Finkel, David \$2,000.00; Fire Services Of Idaho \$360.00; Fleetpride \$683.50; Gillig LLC \$4,303.12; High Country Linen \$2,547.29; ICLEI- Local Gov For Sustainability \$600.00; Idaho Falls Peterbilt \$17.90; Idexx Distribution, Inc. \$393.97; Interstate Battery \$383.85; Jack's Tire & Oil, Inc. \$2,690.91; Jackson Hole News & Guide \$7,632.54; Jackson Lumber Inc \$907.00; Jim & Greg The Locksmiths \$40.00; Johnson, Roberts & Associates \$19.50; Jorgensen Associates, Pc \$30,935.00; K.R Swerdfeger Construction, Inc \$14,968.80; Kaufman's Ok Tire \$40.00; Kellerstrass Enterprises, Inc \$22,028.60; Kenworth Sales Company Dept #1 \$424.50; Lawngevity \$4,646.25; Lepco \$1,026.60; Lincoln National Life \$5,900.64; Lower Valley Energy Inc \$33,687.68; McBath, Donnie \$155.00; Michigan.Com \$659.44; Miller Sanitation \$2,646.00; Mountain Electrical \$35,843.48; MSC Industrial Supply Co \$133.83; Mullin, Max \$500.00; Municipal Code Corporation \$2,000.00; Napa Auto Parts Inc. \$576.73; New West Building Company Inc. \$10,000.00; Omni Security Systems Inc \$242.00; One 22, Inc. \$37,500.00; One Call Of Wyoming \$310.50; One Call Of Wyoming \$39.75; O'Ryan Cleaners \$11.05; Platt \$7,651.50; Poco LLC \$731.73; Quadient, Inc Dept 3689 \$139.73; Rendezvous Engineering, P.C. \$360.00; Robert Heiner \$80.00; Safety Supply & Sign Co., Inc. \$4,327.69; Schmillen, Scott \$1,597.50; Silver Creek Supply \$242.60; Simon, Jennifer \$4,500.00; Sluder, Kelly \$646.00; Snake River Roasting \$244.75; Standard Plumbing Supply Co. \$229.79; State Disbursement Unit \$25.05; Stephens, Sam \$346.00; Sunrise Environmental \$2,844.47; Teton County Clerk \$154,595.50; Teton County Integrated Solid Waste/Recy \$8,183.94; Teton County Special Fire Fund \$175,513.46; Teton County Transfer Station \$184.00; Teton County-Fund 10 \$29,947.67; Teton County-Fund 19 \$242,963.68; Thermo King Intermountain, LLC \$1,144.14; Thyssen Krupp Elevator Corp. \$307.62; Title 22 Consultants \$325.00; Tmsc LLC \$24,862.03; Trefonas Law, P.C. \$128.00; Visa \$16,057.55; Vision Service Plan - (WY) \$1,843.55; W.W. Grainger, Inc. \$384.20; Wamco Lab, Inc. \$650.00; West Fork Construction \$17,049.00; Westbank Sanitation \$680.16; White Glove Cleaning, Inc. \$2,261.36; Wrench It Plumbing & Heating Inc \$2,344.64; WY Child Support Enforcement \$146.76; Wyoming Garage Door, LLC \$523.50; Yellow Iron Excavation, LLC \$845.00.
- C. **Special Event: Jackson EcoFair & Spring Clean-Up.** To approve the special event application from the Energy Conservation Works for the Eco Fair, subject to the conditions and restrictions listed in the staff report.

- D. **Special Event: Jackson Hole Children's Museum Touch-A-Truck.** To approve the special event application made by the Jackson Hole Children's Museum for the Annual Jackson Hole Children's Museum Touch-a-Truck special event, subject to the conditions and restrictions listed in the staff report.
- E. **Special Event: 39th Annual Old West Days & 2nd Annual Million Dollar Music Fest.** To approve the special event application and malt beverage permit made by the Chamber of Commerce for 2020 Old Ways Days and Million Dollar Music Fest, subject to the conditions and restrictions listed in the staff report.
- F. **Temporary Sign Permit: Climb WY Training (P20-033).** To approve the temporary banner in conjunction with Climb Wyoming subject to three (3) conditions of approval. 1. The use of the site shall be granted by the property owner. 2. The sign shall not be located on the sidewalks or in the public right of way. 3. The sign for Climb Wyoming Training may be installed at 105 Buffalo Way, Albertsons from March 8, 2020 to March 14, 2020.
- G. **Temporary Sign Permit: Jackson Hole Food & Wine (P20-028).** To approve the temporary banner in conjunction with the Jackson Hole Food and Wine subject to three (3) conditions of approval. 1. The use of the site shall be granted by the property owner. 2. The sign shall not be located on the sidewalks or in the public right of way. 3. The sign for Jackson Hole Food and Wine may be installed at 105 Buffalo Way, Albertsons from March 3, 2020 to March 7, 2020.
- H. **Project 20-11: Contract for Martin & Berger Sewer Lift Station Rebuild.** To approve the contract for the Berger and Martin Lane Lift Station Rebuild Project with Advanced Pump and Equipment of Belgrade, Montana, in the amount of \$91,773.46 and authorize the Mayor to execute all necessary contract Agreements.
- I. **Bid 20-12: Contract for Hansen Avenue and Jackson Street Sidewalk Improvements.** To approve the award of, and authorize the mayor to sign, the contract for the construction of the 2020 Sidewalk Improvements Project in full to Evans Construction Company of Jackson, Wyoming in the amount of \$1,535,291.25 and authorize funding for survey, construction testing, and construction administration for the project.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Contract for Core Services Facility Phase 1. Johnny Ziem made staff comment. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the funding for the Phase 1 Core Services Facility Contract with Jorgensen Associates of Jackson, Wyoming, in the amount of \$520,530.00, and upon legal approval, authorize the Mayor to execute all necessary contract Agreements. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-229: Amendment to the Teton Village Master Plan. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to continue this item to the March 16, 2020 regular Town Council meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-187: Text Amendment to LDR Section 8.10 Duties & Responsibilities Related to Planning Director and Community Development Director. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to continue Item P19-187 to the Town Council's regular meeting on April 6, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-201: Snow King Resort Master Association (SKRMA) Master Plan Amendment. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to continue Item P19-201 an amendment to a Resort Master Plan pursuant to Section 8.7.3 Planned Unit Development and an amendment to an associated Sketch Plan pursuant to Section 8.7.3 Planned Unit Development and Section 8.3.1 Sketch Plan to the Regular Town Council meeting on March 16, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Town Comment Letter to U.S. Forest Service on DEIS for SKRMA. Tyler Sinclair made staff comment. The Council discussed and edited the contents of the comment letter to be sent to the Forest Service on the draft Environmental Impact Statement issued on the Snow King Resort Master Plan Amendment. Mayor Muldoon stated that public comment should be directed to the Forest Service's comment line.

* A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve Councilwoman's Morton Levinson's draft that was edited tonight as presented and send it to the Forest Service before the comment deadline of March 16. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Schechter opposed. The motion carried.

* *SUBSEQUENT NOTE:* In the March 23, 2020 Special Council Meeting, prior to these meeting minutes being approved, the Town Council made a motion, and it was seconded, to reconsider the vote on the Town's Comment Letter. The Council then voted to postpone the vote on the reconsideration to a Special Council Meeting to be held before March 31, 2020.

Item P20-004: Subdivision Plat at 540 Cache Creek Drive. Brendan Conboy made staff comment.

Based upon the findings for a Subdivision Plat as presented in the staff report and by the applicant for Item P20-004 related to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; and 4) Complies with other relevant standards of these LDRs, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-4 as set forth in Section 8.5.3 (Subdivision Plat) of the Land Development Regulations to approve a land division at 540 Cache Creek Drive subject to the departmental reviews as provided in the staff report dated February 27, 2020, and the following two conditions of approval:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities in the Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.
2. Prior to recording the plat the applicant shall pay Park Exactions calculated at \$6,750 and School Exactions calculated at \$4,000 for two 4-bedroom single family units.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-008: Partial Vacation w/out Replat at 660 Cache Creek. Brendan Conboy made staff comment.

Based upon the findings as presented in the staff report and as made by the applicant for Item P20-008, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve a Partial Vacation without Replat for Lot 3 of the Scarlett Addition located at 660 Cache Creek Drive subject to the departmental reviews as provided in the staff report dated February 27, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to read ordinances in the short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance L: An Ordinance Amending and Reenacting Sections 6.10 through 6.90 of the Jackson Municipal Code Related to Liquor Licenses and Permits.

AN ORDINANCE AMENDING AND REENACTING SECTIONS 1 THROUGH 12 OF ORDINANCE NO. 30, SECTIONS 1 AND 2 OF ORDINANCE NO. 89, SECTIONS 1 THROUGH 13 OF ORDINANCE NO. 90, SECTIONS 1 THROUGH 3 OF ORDINANCE NO. 90A, SECTION 1 OF ORDINANCE 106, 172, 375, 388, 389, 456, 503, 504, 516, 569, 577, 605, 714, 823, 828, 960, 1063, 1072, 1076, AND 1185, SECTIONS 1 AND 2 OF ORDINANCE 227, SECTIONS 3 THROUGH 8 OF ORDINANCE 853, SECTIONS 1 AND 2 OF ORDINANCE 969, AND SECTIONS 1 AND 2 OF ORDINANCE 1173; AND SECTIONS 6.10 THROUGH 6.90 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING LIQUOR LICENSES AND PERMITS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance L at third reading and designate it Ordinance 1245. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance N: An Ordinance Granting a Renewed Franchise to Jackson Curbside Inc.

AN ORDINANCE GRANTING JACKSON CURBSIDE, INC., A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF RECYCLABLE REFUSE AND COMPOSTABLE MATERIALS FOR THE PURPOSE OF REDUCING IMPACTS ON WASTE HAULING AND LANDFILL OPERATIONS AND SUPPORTING RECYCLING EFFORTS; PROVIDING THE RIGHTS AND LIABILITIES THEREUNDER; AND ESTABLISHING AN EFFECTIVE DATE.
BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION, DULY ASSEMBLED, THAT:

Kelly French of Jackson Curbside Recycling made public comment.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance N at second reading. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. The Council discussed last week’s WAM conference.

Jim Stanford made comment on the Town’s Continuity of Operations plan and parking tickets issued in the Kmart parking lot. Todd Smith made staff comment.

Arne Jorgensen requested an update on SPET projects approved last November and how a timeline on those projects.

Town Manager’s Report. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to accept the Town Manager’s Report into the record. The Town Manager’s Report contained an update on sales and lodging tax. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 7:12 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
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