

**MINUTES
SPECIAL MEETING
PLANNING AND ZONING COMMISSION
TOWN OF JACKSON, WYOMING
APRIL 1, 2020**

The meeting of the Planning and Zoning Commission was called to order at 5:30 p.m. on 4/1/20, in the Town Hall Council Chambers.

ROLL CALL:

☒ Anne Schuler, ☒ David Vandenberg, ☒ Katie Wilson, ☒ Abby Petri,
☐ William Gale, ☒ Thomas Smit

STAFF:

MATTERS FROM THE PUBLIC:

APPROVAL OF MINUTES:

January 15, 2020

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 5 to 0 vote

February 5, 2020

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 5 to 0 vote

February 19, 2020

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 5 to 0 vote

March 4, 2020

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 5 to 0 vote

March 23, 2020

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 5 to 0 vote

OLD BUSINESS:

PLANNING COMMISSION

1. **ITEMS P20-009 & P20-010:** DEVELOPMENT PLAN & HILLSIDE CONDITIONAL USE PERMIT (CUP) FOR A FUTURE 5-LOT SUBDIVISION AT 984 BUDGE DRIVE.

STAFF PRESENTATION: Tyler Valentine

APPLICANT PRESENTATION:

PUBLIC COMMENT:

PC DISCUSSION:

MOTION:

I move to **continue** these items to the Planning Commission meeting scheduled for April 15, 2020.

A motion was made by: Anne Schuler seconded by: Katie Wilson

Motion approved by a 5 to 0 vote

2. **ITEM P20-025:** DEVELOPMENT PLAN TO DEVELOP AN 8-UNIT APARTMENT BUILDING AT 445 VINE STREET

STAFF PRESENTATION: Brendan Conboy

APPLICANT PRESENTATION: Ken Rizzoti

PUBLIC COMMENT: N/A

PC DISCUSSION:

- Should there be a reduction in parking? No because this project is following all the rules. Also, parking per unit is very important.
- Could the town improve the ally now that there will be increased density?
- Where is the bike rack?
- Where will dogs go?
- Is snow shedding off the roof onto the parking a possible problem? No

MOTION:

Based upon the findings as presented in the staff report and made by the applicant for a Development Plan (Item P20-025), I move to make findings 1-6 in Section 8.3.2.C of the Land Development Regulations related to 1) Consistency with the Comprehensive Plan; 2) Achieves purpose of NRO & SRO overlays; 3) Impact of public facilities & services; 4) Complies with Town Design Guidelines; 5) Compliance with relevant LDRs & Town Ordinances; 6) Conformance with past permits & approvals, and to recommend approval to the Town Council of a Development Plan for an 8-unit residential building for the property located at 445 Vine Street, legally known as LOT 1, BLK. 3, MEADOWLAND, subject to the departmental reviews as provided in the staff report dated March 13, 2020, and the following condition of approval:

1. The applicant shall provide a bond in the amount to be determined by the town engineer for the cost of sidewalk improvements on the property. held for a time not to exceed 5 years.

A motion was made by: Katie Wilson seconded by: Ann Schuler
Motion approved by a 5 to 0 vote

NEW BUSINESS: N/A

MATTERS FROM COMMISSION: N/A

AGENDA FOLLOWUP: N/A

MATTERS FROM STAFF: The planning department is following council orders that business should continue as normal as possible.

ADJOURN: 6:20pm

A motion was made by: Anne Schuler seconded by: Abby Petri
Motion approved by a _5_ to _0_ vote