

# Jackson Town Council Regular Meeting

May 6, 2019

6:00 PM

Town Council Chambers

**NOTICE:** THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. **PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING**

## I. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Announcements/Proclamations:
  - 1. New Employee Introduction: Courtney Schwartz, START Administrative Assistant
  - 2. Proclamation for Kids to Parks Day

## II. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item or send an email to [Council@jacksonwy.gov](mailto:Council@jacksonwy.gov).

## III. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes:
  - 1. April 15, 2019 workshop
  - 2. April 15, 2019 regular meeting
  - 3. April 22, 2019 special workshop
  - 4. April 29, 2019 special workshop
- B. Disbursements
- C. Special Event: Old Bill's Fun Run
- D. Special Event: Teton County Search And Rescue Foundation Helicopter Demo
- E. Temporary Sign Permit: White Horse Social (P19-076)
- F. Malt Beverage Permits to Jackson Hole Rodeo for the 2019 Rodeo Season
- G. Malt Beverage Permit to Snake River Brewing for their Rebrand Event

## IV. COUNCIL PRIORITIES

## V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Public Works:
  - 1. Transfer of Public Works Water Truck to Teton County (Floren Poliseo, Public Works Director)
- B. Planning:
  - 1. 2019 Public Art Plan (Tyler Sinclair, Planning Director)

*Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.*

2. **Item P19-065, P19-102:** Amendment to Housing Rental Deed Restriction and Transfer of Flat Creek Floodway Parcel at 550 W Broadway Avenue for Sagebrush Apartments (Paul Anthony, Principle Planner)
3. **Item P18-089, -090:** Encroachment Agreement at 112 Center Street and 165 East Deloney Avenue with CCC's Center Street LLC (Paul Anthony, Principle Planner)
4. **Item P17-095:** Professional Services Contract for Updates to Character District One and Historic Preservation Tools (Tyler Sinclair, Planning Director)

## **VI. RESOLUTIONS**

- A. **Resolution 19-10:** Amendment #3 to FY 2019 Budget (Kelly Thompson, Finance Director)
- B. **Resolution 19-11:** Week of the Young Child Resolution (Roxanne Robinson, Assistant Town Manager)

## **VII. ORDINANCES**

- A. Building and Fire Code Updates (Ord U - Z):
  1. **Ordinance U:** An Ordinance Amending and Reenacting Section 15.04.020 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Building Code with certain Amendments (Presented for 2nd Reading)
  2. **Ordinance V:** An Ordinance Amending and Reenacting Section 15.17.010 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Residential Code with certain Amendments (Presented for 2nd Reading)
  3. **Ordinance W:** An Ordinance Amending and Reenacting Section 15.27.010 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Fuel Gas Code with certain Amendments (Presented for 2nd Reading)
  4. **Ordinance X:** An Ordinance Amending and Reenacting Section 15.12.010 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Mechanical Code with certain Amendments (Presented for 2nd Reading)
  5. **Ordinance Y:** An Ordinance Amending and Reenacting Section 15.24.010 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Plumbing Code with certain Amendments (Presented for 2nd Reading)
  6. **Ordinance Z:** An Ordinance Amending Section 15.080.10 of the Jackson Municipal Code regarding the Adoption of the 2018 International Fire Code and International Wildland-Urban Interface Code with Certain Amendments and Appendices (Presented for 2nd Reading)
- B. **Ordinance A:** An Ordinance Amending the Zoning District Map at 460 East Broadway to Public/Semi-Public (P/SP) (Presented for 1st Reading, Tyler Sinclair, Planning Director)
- C. **Ordinance B:** An Ordinance Amending the Zoning District Map at 660 East Broadway to Public/Semi-Public (P/SP) (Presented for 1st Reading, Tyler Sinclair, Planning Director)

## **VIII. MATTERS FROM MAYOR AND COUNCIL**

- A. Board and Commission Reports
- B. Appointment to the Teton District Board of Health

## **IX. MATTERS FROM THE TOWN MANAGER**

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A. Town Manager's Report

**X. ADJOURN**

A. Adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii).

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# Proclamation

## Recognizing May 18, 2019 as Kids to Parks Day

**WHEREAS**, May 18, 2019 is the seventh Kids to Parks Day organized and launched by the National Park Trust; held annually on the third Saturday of May; and

**WHEREAS**, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

**WHEREAS**, it is important to introduce a new generation to our nation's parks; and

**WHEREAS**, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

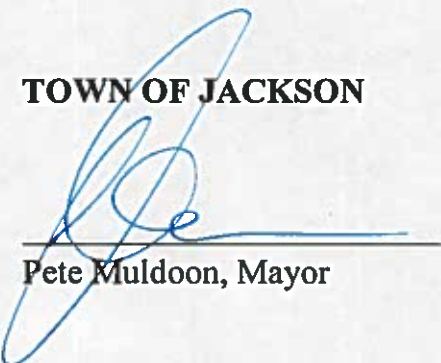
**WHEREAS**, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

**WHEREAS**, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

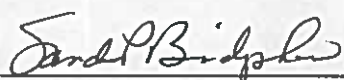
**NOW THEREFORE**, I, Pete Muldoon, Mayor of the Town of Jackson do hereby proclaim **May 18, 2019 as Kids to Parks Day** and urge residents of Jackson to make time on May 18<sup>th</sup> to take the children in their lives to a neighborhood, state, or national park.

**DATED THIS 6<sup>TH</sup> DAY OF MAY, 2019.**

**TOWN OF JACKSON**

  
Pete Muldoon, Mayor

**ATTEST:**

  
Sandra P. Birdyshaw, Town Clerk



**TOWN COUNCIL PROCEEDINGS – UNAPPROVED**

**APRIL 15, 2019**

**JACKSON, WYOMING**

The Jackson Town Council met in regular workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:08 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.

COUNCIL: Jim Stanford, Arne Jorgensen, and Jonathan Schechter. Hailey Morton Levinson was absent.

STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Todd Smith, Brian Schilling, Floren Poliseo, Tyler Sinclair, April Norton, Darren Brugmann, Jeff Deal, and Sandy Birdyshaw.

**Snow King Bike Path Extension.** Brian Schilling made staff comment on the 2018 Snow King Bike Lane and lessons learned from the pilot project and the proposal to extend the bike path to Cache Street for 2019.

Public comment was given by: Bill Schwartz, Molly Breslin, Dave Samuels, Jesse Reilly and Sandra Brewers (made by Dave Samuels), Clint Troxel, Nena Lenz, Darlene Trujillo, Christine Simpson, Matt Leddick, Amberley Baker, Katherine Dowson, and Julie Klomparins.

A motion was made by Jim Stanford and seconded by Arne Jorgensen to approve the extension of the Snow King Avenue protected bike lanes from Millward St. to Cache St. and to direct staff to coordinate with Town of Jackson departments as needed to implement the project. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Liquor Code Updates.** This item was not heard. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to continue Liquor Code Updates to the regular meeting tonight after the Consent Calendar. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Matters Related to Sagebrush Apartment Project. Floodway Areas.** Tyler Sinclair made staff comment. Christine Walker made comment on behalf of the applicant.

A motion was made by Pete Muldoon and seconded by Arne Jorgensen to direct staff to work with the applicant to proceed and submit an application to transfer a 0.23 parcel to the Town subject to final review and approval at the May 6, 2019 regular Town Council meeting. Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor, with Stanford opposed and Morton Levinson absent. The motion carried.

**Affordable Housing Deed Restriction.** A motion was made by Jonathan Schechter and seconded by Jim Stanford to continue this to May 6, 2019. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Adjourn.** A motion was made by Jonathan Schechter and seconded Arne Jorgensen to adjourn to executive session to consider matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party in accordance with Wyoming Statute 16-4-405(a)(iii), and to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii). The vote showed 4-0 in favor and the motion carried. The meeting adjourned at 5:17 P.M. minutes:spb

TOWN OF JACKSON

ATTEST:

\_\_\_\_\_  
Pete Muldoon, Mayor

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

Published JH News & Guide: April 24, 2019

## TOWN COUNCIL PROCEEDINGS - UNAPPROVED

APRIL 15, 2019

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:03 P.M. Upon roll call the following were found to be present:

MAYOR: Pete Muldoon.

COUNCIL: Jim Stanford, Arne Jorgensen, and Jonathan Schechter. Hailey Morton Levinson was absent.

STAFF: Larry Pardee, Roxanne Robinson, Audrey Cohen-Davis, Lea Colasuonno, Todd Smith, Roger Schultz, Tyler Sinclair, Paul Anthony, Tyler Valentine, Floren Poliseo, Johnny Ziem, Kelly Thompson, Darren Brugmann, Carl Pelletier, and Sandy Birdyshaw.

**Public Comment.** Chrissy Stratton and Mona Konet made comment on the Teton County Wildlife Crossings Master Plan. Scott Pierson made comment on the Munger Mountain Comprehensive Plan Amendment meeting schedule. April Corwin made comment on the Cowboy Challenge.

**Consent Calendar.** A motion was made by Jonathan Schechter and seconded by Jim Stanford to approve the consent calendar including items A-K as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the April 8, 2019 regular meeting and April 10, 2019 special workshop.
- B. **Disbursements.** To approve the disbursements as presented. Jackson Curbside \$375.00, Safety Supply \$1196.65, Ace Hardware \$656.62, Delcon \$2232.55, Thyssen Krupp Elevator \$9116.62, High Country Linen \$663.92, Environmental Resource \$820.29, Interstate Battery \$143.95, Jackson Lumber \$160.03, Jackson Paint & Glass \$457.74, Jim & Greg Locksmiths \$15.00, Jackson Hole News & Guide \$5026.03, Jackson Signs \$95.00, LVPL \$10967.99, Teton County Fund 19 \$22857.19, Nelson Engineering \$1602.50, O’Ryan Cleaners \$288.86, Smith Power Products \$2315.05, St John’s Hospital \$390.00, Standard Plumbing \$25.60, Napa \$542.46, Community Safety Network \$10000.00, Mike’s Bodyshop \$2253.40, Flat Creek Saddle \$ 32.00, Wyoming Law Enforcement \$85.00, White Glove Cleaning \$756.85, Centurylink \$1886.95, Westbank Sanitation \$834.75, Teton County Integrated \$294.00, Freedom Mailing \$1826.64, Teton County Special Fire \$234769.29, JJ Keller \$1377.79, Wyoming Department of Health \$240.00, Energy Laboratories \$128.00, Teton County Transfer Station \$613.00, Roxanne Robinson \$29.00, Teton County Clerk \$155526.81, Teton County Fund 10 \$27314.26, Western States \$12019.13, AT&T \$256.79, Trans-Alarm \$233.75, Division of Victim Services \$400.00, Alphagraphics \$1528.31, Benefit Administrators \$36.00, Yellow Iron Excavation \$532.00, LDA Inc \$10.55, Larry Pardee \$29.00, Teton Trash Removal \$42.50, ER Office Express \$346.97, Old Dominion Freight \$297.62, Auto Detail of JH \$195.00, Parkson Corp \$10285.00, Pine Needle Embroidery \$216.00, Advanced Glass Trim \$260.00, Gillig \$110.70, Warner Truck Center \$430.91, Long Building Technology \$7219.08, Neofunds \$1000.00, Westy’s \$337.50, Silver Creek Supply \$31.40, Automotive Equipment \$11654.52, MSC Industrial \$161.77, Snake River Roasting \$96.90, Specialty Construction \$805.84, Big R \$699.00, Hailey Levinson \$29.00, Kois Brothers \$2563.07, Dean’s Pest Control \$145.00, Best Best & Kreiger \$730.00, Bill Knight \$155.00, Flat Creek WID \$7845.00, Kellerstrass \$1665.80, Superior Tire \$275.00, Lepco \$448.50, Greenway Painting \$3343.22, Rich Broadcasting \$9380.00, RUI Inc \$163.90, Hansen & Hansen \$25444.02, Climb Wyoming \$1250.00, QA Balance \$430.00, Outlaw Brothers \$5553.27, Water Technology \$57870.00, Katherine Newcomb \$308.85, Robert Osmond \$100.00, Lewis Roca Rothgerber \$531.00, Michael Scherer \$611.00, Malachi Artice \$2000.00.
- C. **March 2019 Municipal Court Report.** To accept the March 2019 Municipal Court Report into the record.
- D. **Special Event: JH Live Concert Series.** To approve the special event application made by Center Management Inc. for the Jackson Hole Live 2019 Concert Series, subject to the conditions and restrictions listed in the staff report.
- E. **Special Event: Touch a Truck.** To approve the special event application made by the Jackson Hole Children’s Museum for the Annual Jackson Hole Children’s Museum Touch-a-Truck special event, subject to the conditions and restrictions listed in the staff report.
- F. **Special Event: Teton County Fair.** To approve the special event application made by the Teton County Fair Board for the 2019 Teton County Fair including the issuance of a Malt Beverage Permit from July 24 – July 28 subject to the conditions and restrictions listed in the staff report.
- G. **Special Event: Eagle Rock Indian Motorcycle Riders Group.** To approve the special event application submitted by Eagle Rock Indian Motorcycle Riders Group for permission to reserve

parking for approximately 85 motorcycles on Saturday, June 8, 2019 from noon until approximately 3:00 P.M. subject to the conditions and restrictions contained in the staff report.

- H. **Temporary Sign Permit: Local Love with The Liquor Store (P19-070).** To approve the temporary banner in conjunction with The Liquor Store (Local Love) subject to three (3) conditions of approval.
- I. **Temporary Sign Permit: Travel Storys + JHHSM (P19-074).** To approve the temporary banner in conjunction with Travel Storys GPS + Jackson Hole Historical Society and Museum subject to three (3) conditions of approval.
- J. **Temporary Sign Permit: Shervin's Tire Sale (P19-075).** To approve the temporary banner in conjunction with Shervin's Tire Sale subject to three (3) conditions of approval.
- K. **Lower Valley Energy Easements along North King Street and Home Ranch Parking Lot.** To grant Lower Valley Energy easements for the layout, construction, and maintenance of buried utilities and above ground appurtenances at the Home Ranch Parking Lot and North King Charter Bus pull-out in accordance with the recommended condition.

Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Liquor Code Updates.** This item was continued from the April 15 workshop to this regular meeting agenda. Sandy Birdyshaw, Roxanne Robinson, Audrey Cohen Davis, and Todd Smith made staff comment on proposed revisions to Title 6 dealing with Liquor Licenses and Permits in the Jackson Municipal Code. Proposed revisions were related to application fees, responsible beverage server training, events for persons under twenty-one at a retail liquor licensed establishment, open container sales, and grounds for nonrenewal, suspension and/or revocation.

Public comment was given by Stephan Abrams.

A motion was made by Jonathan Schechter and seconded by Jim Stanford to continue Liquor Code Updates to the May 7, 2019 special workshop. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Council Priorities.** Discussion was not held.

**Item P18-338 & -339: Zoning Map Amendment for St. Johns at 460 and 660 East Broadway Avenue.** Tyler Sinclair made staff comment. Brett Bennett of Hoyt/CTA Architects made comment on behalf of the applicant.

**Item A:** Based upon the findings for a Zoning Map Amendment as presented in the staff report for P18-338 and by the applicant related to 1) The proposed project is consistent with the purposes and organization of the LDRs.; 2) Consistency with the Comprehensive Plan; 3) Public necessity; 4) Consistency with other adopted Town Ordinances a motion was made by Arne Jorgensen and seconded by Pete Muldoon to approve a Zoning Map Amendment for the property located at 460 East Broadway Avenue from Neighborhood Medium Density-2 (NM-2) to Public-Semi-Public (P/SP-ToJ), subject to the department reviews attached hereto and hereby direct staff to prepare ordinances for Council consideration at a future meeting. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Item B:** Based upon the findings for a Zoning Map Amendment as presented in the staff report for P18-339 and by the applicant related to 1) The proposed project is consistent with the purposes and organization of the LDRs.; 2) Consistency with the Comprehensive Plan; 3) Public necessity; 4) Consistency with other adopted Town Ordinances a motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve a Zoning Map Amendment for the property located at 660 East Broadway Avenue from Office Residential (OR) to Public-Semi-Public (P/SP-ToJ), subject to the department reviews attached hereto and hereby direct staff to prepare ordinances for Council consideration at a future meeting. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Item P19-018: Development Plan Amendment for Pine Glades PUD.** Tyler Sinclair made staff comment.



A motion was made by Arne Jorgensen and seconded by Pete Muldoon to continue this item to an unknown date but no further out than 180 days from April 15, 2019. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Resolution 19-05: A Resolution adopting Design Standards for Wireless Telecommunication Facility Development.** Lea Colasuonno made staff comment.

Public comment was given by Lorna Miller.

A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve Resolution 19-15 adopting Small Cell Infrastructure Design Standards, including signs in English and Spanish.

**RESOLUTION 19-05: TOWN OF JACKSON WIRELESS TELECOMMUNICATION FACILITY DESIGN STANDARDS**

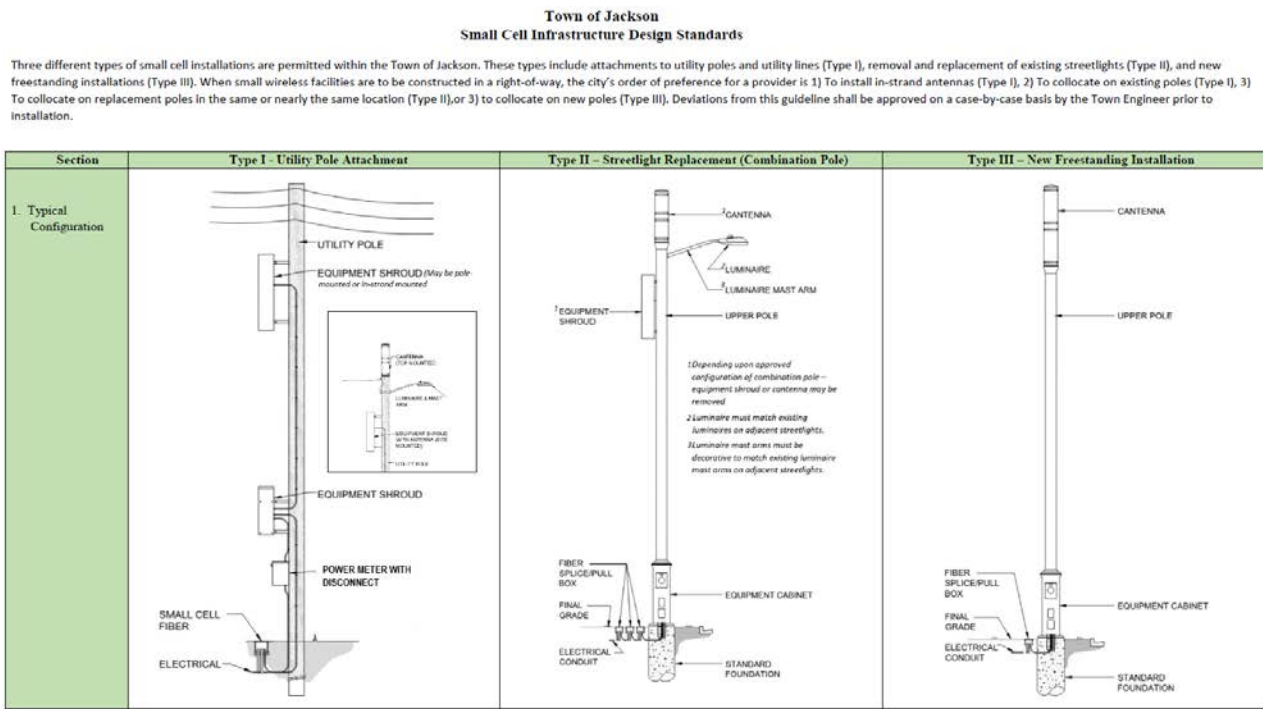
WHEREAS, on September 27, 2018, the Federal Communication Commission issued the Third Declaratory Ruling and Third Report and Order regarding wireless telecommunication facilities; and,

WHEREAS, this law affects the Town of Jackson and, specifically, the placement of wireless telecommunication facilities in the Town of Jackson Right-of-Way; and,

WHEREAS, the Town desires to set policy guidance governing the design standards for any and all wireless telecommunication facilities in its Right-of-Way as set forth by certain ordinances of the Town and to govern administrative decisions and interpretations.

NOW, THEREFORE be it hereby resolved by the Mayor and Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that:

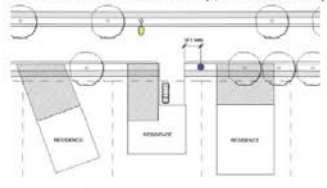
**The Town of Jackson Wireless Telecommunication Facility Design Standards as set forth in Exhibit A attached hereto are hereby adopted effective April 15, 2019.**



| Town of Jackson<br>Small Cell Infrastructure Design Standards |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        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| Section                                                       | Type I - Utility Pole Attachment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Type II - Streetlight Replacement (Combination Pole)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Type III - New Freestanding Installation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2. General Requirements                                       | <ul style="list-style-type: none"><li>All attachments to existing utility poles within Town of Jackson right-of-way require an encroachment permit, prior to installation.</li><li>A maximum of three enclosures including the disconnect and antenna shall be installed at each utility pole location. No ground-mounted enclosures, including backup power supply, shall be allowed.</li><li>All carrier equipment shall be removed and relocated at no cost to the Town, if the Town or Lower Valley Energy (LVE) decides to underground the utility lines in the future.</li><li>No strand-mounted small cell devices shall be installed on poles with mounted streetlights.</li><li>Carrier shall submit evidence that the existing poles are appropriately sized and have sufficient strength to accommodate the additional small cell equipment loads. Carrier shall also submit a letter of approval from the pole owner for the small cell equipment to be installed on the specific pole.</li><li>Carrier shall provide a report prepared by a qualified engineer with training in RF impact analysis that certifies that radiation is at safe levels Report shall be submitted to the pole owner and the Town. It shall specify minimum approach distances and signage requirements to the general public as well as occupational workers that are not trained for working in an RF environment (uncontrolled) when accessing the pole by climbing or bucket.</li><li>Carrier shall provide a disconnect so pole owners have the ability to easily shut off radio signals and power while working on the pole.</li></ul> | <ul style="list-style-type: none"><li>Combination small cell and streetlight applications and aesthetics shall be approved by the Town of Jackson prior to installation. All equipment shall meet the Town's construction standards and specifications and comply with the Town's Encroachment Permit Requirements.</li><li>Three variations of Type II streetlight replacements will be considered for installation:<ul style="list-style-type: none"><li>Type Iia: Streetlight with a single antenna (*)</li><li>Type Iib: Streetlight with a single equipment shroud (*)</li><li>Type Iic: Streetlight with a cantenna and single exterior equipment shroud</li></ul></li><li>Type Iic installation will be allowed when multiple technologies offered by the same carrier are installed on a single pole and to qualify, the Network Provider must demonstrate that the additional technology cannot be integrated into the equipment cabinet or the cantenna.</li><li>Replacement streetlight poles shall match existing poles on the block, or nearby vicinity, to the greatest extent practicable and as approved by the Town. The Carrier shall submit a visual analysis (online street images are acceptable) with an application to justify selected pole design.</li><li>All small cell Carrier equipment shall be housed internal to the pole or hidden behind an exterior shroud.</li><li>All small cell components shall be sized to be architecturally compatible with the existing pole to create a cohesive aesthetic. This means, for example, that the transition between the proposed equipment cabinet and upper pole shall be as seamless and visually unobtrusive as possible. A decorative transition shall be installed over the equipment cabinet upper bolts, or decorative base cover shall be installed to match the equipment cabinet size.</li><li>All pole mounted enclosures shall be securely attached with hardware (not strapped).</li><li>Carrier shall provide a report prepared by an independent qualified engineer with training in RF impact analysis that certifies that radiation is at safe levels Report shall be submitted to the pole owner and the Town. It shall specify minimum approach distances and signage requirements to the general public as well as occupational workers that are not trained for working in an RF environment (uncontrolled) when accessing the pole by climbing or bucket.</li><li>Carrier shall provide a disconnect so pole owners have the ability to easily shut off radio signals and power while working on the pole.</li></ul> | <ul style="list-style-type: none"><li>All freestanding small cell poles within Town right of way require an encroachment permit prior to installation.</li><li>The pole design shall match the aesthetics of existing streetlights installed adjacent to the pole. The Carrier shall submit a visual analysis (online street images are acceptable) with an application to justify selected pole design.</li><li>All small cell carrier equipment shall be housed internal to the pole or hidden behind an exterior shroud.</li><li>All small cell components shall be sized to be architecturally compatible with the existing pole to create a cohesive aesthetic. This means, for example, that the transition between the proposed equipment cabinet and upper pole shall be as seamless and visually unobtrusive as possible. A decorative transition shall be installed over the equipment cabinet upper bolts, or decorative base cover shall be installed to match the equipment cabinet size.</li><li>Carrier shall provide a report prepared by an independent qualified engineer with training in RF impact analysis that certifies that radiation is at safe levels Report shall be submitted to the Town and it shall specify minimum approach distances and signage requirements to the general public.</li><li>Town reserves the right to attach any sign (such as a no parking sign) on a freestanding installation within the right-of-way.</li></ul> |

RESOLUTION 19-05    EXHIBIT A  
Town of Jackson  
Small Cell Infrastructure Design Standards

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| Section                   | Type I - Utility Pole Attachment                                                                                                                                                                                                                                                                                                      | Type II - Streetlight Replacement (Combination Pole)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Type III - New Freestanding Installation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| 3. Placement Requirements | <ul style="list-style-type: none"><li>Equipment shall be attached to existing pole.</li><li>Equipment shall not impede, obstruct, or hinder ADA access, or pedestrian or vehicular travel.</li><li>A cantenna may be located on top of the utility pole provided it complies with the standards in these Design Guidelines.</li></ul> | <ul style="list-style-type: none"><li>Poles can either be owned by the Town, LVE, private owner, or the applicant (as approved via Encroachment Permit)</li><li>No pole or equipment shall impede, obstruct or hinder ADA access, pedestrian or vehicular travel</li><li>Poles and equipment shall be located in the landscape/furnishing strip (if possible) and in alignment with existing trees, utility poles and streetlights.</li><li>Poles shall be located equal distance between trees when possible, with a minimum of 15 feet separation from a tree.</li><li>Poles and equipment shall provide required clearances from any existing utilities.</li><li>Locate outside of 30 foot clear vision triangle at intersections.</li><li>Poles and equipment shall not obstruct sight distance at driveways or other accesses on to roadway.</li></ul> | <ul style="list-style-type: none"><li>Freestanding poles shall be spaced at intervals no less than 300 feet, radially, from another freestanding small cell pole. However, the Town Engineer may approve a lesser separation distance if, based on consideration of topography, adjacent uses, visual impacts, or other similar considerations, a lesser distance would reduce negative impacts to the public from the small cell facility.</li><li>Freestanding poles shall not be located along the frontage of a building deemed historic on a federal, state, or local level.</li><li>Freestanding poles shall not significantly obstruct property sight lines and shall be located between property lines as much as possible. For commercial areas - care should be taken to locate the small cell such that it does not negatively impact a business. Small cells shall not be located in-front of store front windows, primary walkways, primary entrances or exits, or in such a way that would impede deliveries.</li><li>Freestanding poles shall not impede, obstruct or hinder ADA access, pedestrian or vehicular travel</li><li>Poles and equipment shall be located in the landscape/furnishing strip (if possible) and in alignment with existing trees, utility poles and streetlights.</li><li>Poles shall be located equal distance between trees when possible, with a minimum of 15 feet separation from a tree.</li><li>Poles and equipment shall provide required clearances from any utilities.</li><li>Poles shall be located outside of 30 foot clear vision triangle at intersections.</li><li>Poles shall not obstruct sight distance at driveways or other accesses on to roadway.</li><li>Poles shall not be located within 100 feet of the apron of a fire station or other adjacent emergency service facility.</li><li>For residential areas - do not locate the pole within the perpendicular extension of the primary street-facing wall plane, as shown below. Do not locate a small cell in front of driveways, entrances or walkways.</li></ul> <div></div> |

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| Section                       | Type I - Utility Pole Attachment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Type II - Streetlight Replacement (Combination Pole)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Type III - New Freestanding Installation                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. Equipment Color            | <ul style="list-style-type: none"><li>Visible attachments and hardware shall be colored to match pole regardless of pole material, or, if matching color is not feasible, then colored gray (7047).</li></ul>                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"><li>Equipment cabinet and pole shall be galvanized in accordance with AASHTO M 111.</li><li>The pole shall be painted to match existing streetlight aesthetics and paint shall be powder coated over zinc paint (Pole and equipment cabinet shall still be galvanized).</li></ul>                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"><li>Equipment cabinet and pole shall be galvanized in accordance with AASHTO M 111.</li><li>The pole shall be painted to match existing streetlight aesthetics, paint shall be powder coated over zinc paint (Pole and equipment cabinet shall still be galvanized).</li></ul>                                                                                                 |
| 5. Equipment Shroud / Cabinet | <ul style="list-style-type: none"><li>38"H x 16"W x 12"D maximum for pole-mounted equipment shroud. Strand-mounted equipment enclosures may not exceed 5.5 cubic feet.</li><li>All hardware attachments shall be hidden to the maximum extent possible.</li></ul>                                                                                                                                                                                                                                                                                                           | <ul style="list-style-type: none"><li>Maximum diameter is 16 inches (preferred) or 20 inches.</li><li>Maximum height of cabinet is 5'-8". Cabinet shall be round and installed below the pole.</li><li>If an antenna is located on the side of the pole, the antenna, radio equipment, brackets, and all other hardware required for a complete installation shall fit behind a 38"H x 16"W x 12"D maximum shroud, securely mounted (not strapped) to the pole.</li><li>Equipment cabinet and/or equipment cabinet cover shall not have a flat, horizontal surface larger than 1.5 inches.</li><li>All hardware attachments shall be hidden to the maximum extent possible.</li></ul> | <ul style="list-style-type: none"><li>Maximum diameter is 16 inches (preferred) or 20 inches.</li><li>Maximum height of cabinet is 5'-8". Cabinet shall be round and installed below the pole.</li><li>Equipment cabinet and/or equipment cabinet cover shall not have a flat, horizontal surface larger than 1.5 inches.</li><li>Hardware attachments shall be hidden to the maximum extent possible.</li></ul> |
| 6. Cantenna                   | <ul style="list-style-type: none"><li>If a cantenna is located on top of the pole the outer diameter shall be 14" maximum and the cantenna shall be no more than 5 feet tall, including antenna, radio head, mounting bracket, and all other hardware necessary for a complete installation.</li><li>If the cantenna is mounted to the side of the pole it shall be located inside a shroud of 5.5 cubic feet maximum. The width, depth, or diameter of the shroud size shall not be greater than 18" (maximum).</li></ul>                                                  | <ul style="list-style-type: none"><li>The antenna and antenna pole attachment shall be shrouded to meet the Town's aesthetics. A tapered transition between the upper pole and cantenna shall be included.</li><li>The maximum outer diameter is 14-inch and the maximum length is 5' 8". The antenna shroud shall be colored and designed to match pole.</li></ul>                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7. Required Equipment         | <ul style="list-style-type: none"><li>Only one equipment shroud, containing all required small cell equipment, shall be installed per pole. Except, one additional equipment shroud shall be allowed per pole if the antenna is located within the second equipment shroud. Equipment shall be located such that it meets the Americans with Disabilities Act of 1990 and does not obstruct, impede, or hinder the usual pedestrian or vehicular travel way.</li><li>If applicable, only one strand-mount equipment shroud shall be installed per permit location</li></ul> | <ul style="list-style-type: none"><li>All equipment shall be located internal to the equipment cabinet or recessed in the equipment cabinet to meet Utility requirements or hidden behind the cantenna. All equipment shall be mounted per the owner's requirements. Pole bases shall be sized to handle the listed equipment and all other equipment required by the owner.</li></ul>                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8. Notification Labels        | Attached to each pole with a small cell wireless facility shall be a 4-inch by 6-inch (maximum) plate that displays the label shown below and that states:<br><br>"This pole contains an FCC-licensed wireless telecommunications facility that emits radio frequency radiation.<br>Este poste contiene una instalación de telecomunicaciones inalámbricas con licencia de la FCC que emite radiación de radiofrecuencia."                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                             |
| 9. Owner Identification       | A 4-inch by 6-inch (maximum) plate with the Carrier's name, location identifying information, and emergency telephone number shall be permanently fixed to the equipment shroud.                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                  |



Town of Jackson  
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| Section                          | Type I - Utility Pole Attachment                                                                                                                                                                                                                                                                                                                                      | Type II – Streetlight Replacement (Combination Pole)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Type III – New Freestanding Installation                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10. Luminaire                    | No lighting of facility is allowed.                                                                                                                                                                                                                                                                                                                                   | Luminaire shall meet the Town's construction standards and specifications and shall match existing adjacent luminaires.                                                                                                                                                                                                                                                                                                                                                                                                                                               | No lighting of facility is allowed.                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 11. Luminaire Mast Arm           | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | Mast arms shall match those on adjacent streetlights or match aesthetics of adjacent streetlights. In any case, mast arms will be decorative.                                                                                                                                                                                                                                                                                                                                                                                                                         | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 12. Pole Size & Type             | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"><li>□ Pole shall be round, straight, galvanized steel. Pole shall be architecturally compatible with the equipment cabinet. At least 15% of the pole design structural capacity shall be reserved for future Town IOT installations.</li><li>□ The upper pole shall be scaled to 0.5 to 0.75 times the size of the equipment cabinet with 10" minimum outer diameter. The pole diameter shall be scaled such that no flat, horizontal surface larger than 1.5 inches exists between the equipment cabinet and upper pole.</li></ul> | <ul style="list-style-type: none"><li>□ Pole shall be round, straight, galvanized steel. Pole shall be architecturally compatible with the equipment cabinet.</li><li>□ The upper pole shall be scaled to 0.5 to 0.75 times the size of the equipment cabinet with 10" minimum outer diameter. The pole diameter shall be scaled such that no flat, horizontal surface larger than 1.5 inches exists between the equipment cabinet and upper pole.</li></ul> |
| 13. Small Cell Height            | <ul style="list-style-type: none"><li>□ If a antenna is located on top of the utility pole, the antenna shall be no more than 5 feet tall, including antenna, radio head, mounting bracket, and all other hardware necessary for a complete installation.</li><li>□ Applicants are encouraged to use existing utility poles that are 30' or less in height.</li></ul> | <ul style="list-style-type: none"><li>□ Pole height shall be measured from the top of the foundation to the top of the highest point on the structure (antenna or luminaire).</li><li>□ The height of the combination pole shall not exceed 30 feet. If the adjacent light poles are less than 30' in height, the combination pole shall be as close as possible to the same height as the adjacent light poles.</li></ul>                                                                                                                                            | <ul style="list-style-type: none"><li>□ Pole height shall not exceed 30 feet. Pole height shall be measured from the top of the foundation to the top of the antenna.</li></ul>                                                                                                                                                                                                                                                                              |
| 14. Electrical Separation        | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | Separate conduits shall be provided to separate wiring by owner. An internal divider inside the structure shall separate electrical wiring and fiber, per Owner.                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 15. Conduit Sweeps in Foundation | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | Conduit shall accommodate all equipment and include (4) spare 2" PVC sweeps for future service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 16. Design Wind Velocity         | Withstand minimum wind speed of 115mph (3 second gust) – or as required by the Town's currently adopted International Building Code.                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 17. Foundation                   | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | Precast concrete or cast-in-place pole foundations shall be designed per the Town standard to meet ACI 318. While the Town accepts cast-in-place foundations, precast concrete foundations are preferred and should be installed whenever possible.                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 18. Bolt Circle                  | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | 19.5-inch bolt circle when installing a 16-inch equipment cabinet. 23.5-inch bolt circle when installing a 20-inch equipment cabinet. Anchor bolts shall be hidden from view.                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 19. Access Doors                 | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"><li>□ Lockable doors to be provided as needed in the equipment cabinet to maintain equipment.</li><li>□ A hand hole shall be provided at the top and bottom of the pole to maintain electrical service for streetlights and future IOT attachments.</li></ul>                                                                                                                                                                                                                                                                       | Lockable doors to be provided as needed in the equipment cabinet to maintain equipment.                                                                                                                                                                                                                                                                                                                                                                      |
| 20. Ventilation                  | Not Applicable                                                                                                                                                                                                                                                                                                                                                        | Passive louvers and/or other passive ventilation systems shall be provided as the primary means of temperature control. If required, fan(s) shall not emit noise greater than 30dba at one meter (3.28 feet).                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

RESOLUTION 19-05 EXHIBIT A  
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| Section                                    | Type I - Utility Pole Attachment                                                    | Type II – Streetlight Replacement (Combination Pole)                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Type III – New Freestanding Installation                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21. Examples of Unacceptable Installations |  |  <div>Conduit, mounting bracket, and other hardware must be hidden from view</div> <div>Antenna must include a smooth transition between upper pole and antenna attachment</div> <div>Upper pole shall be smooth and straight, with 1.5-inch (max.) of flat surface where mounted to the equipment cabinet</div> <div>Equipment cabinet shall be round. 16-inch diameter is preferred, 20-inch diameter max.</div> |  <div>Antenna must include a smooth transition between upper pole and antenna</div> <div>Conduit, mounting bracket, and other hardware must be hidden behind a antenna or in a shield</div> <div>All conduit, wires, and other hardware shall be located internal to the upper pole</div> |
| 22. Examples of Acceptable Installations   | [ Intentionally blank ]                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                           |

RESOLUTION 19-05 EXHIBIT A

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Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor, with Stanford opposed and Morton-Levinson absent. The motion carried.

**Resolution 19-09: A Resolution in Support of Protecting Local Control over Public Streets and Public Assets and a Call on Congress to Reaffirm such Local Control by Reversing Recent FCC Actions Related to Wireless Facilities by Enacting H.R. 530.** Audrey Cohen-Davis made staff comment.

A motion was made by Jim Stanford and seconded by Arne Jorgensen to approve the Resolution 19-09 and sending a letter in support of H.R. 530 to our Congressional Delegation.

**RESOLUTION 19-09: SUPPORTING PROTECTING LOCAL CONTROL OVER PUBLIC STREETS AND PUBLIC ASSETS AND A CALL ON CONGRESS TO REAFFIRM SUCH LOCAL CONTROL BY REVERSING RECENT FCC ACTIONS RELATED TO WIRELESS FACILITIES BY ENACTING H.R. 530**

**WHEREAS**, local governments have long been the stewards of local public streets and public assets (such as street lighting) vital to ensure the free flow people and goods and to maintain vibrant communities; and

**WHEREAS**, local governments have long advocated for universal access to reliable, high-speed broadband services, as these services are critical for the delivery of education, economic development, employment, and a variety of essential services necessary for success and progress in the 21st century; and

**WHEREAS**, local governments have been leaders in developing innovative solutions for ensuring reliable, high-speed broadband wireline and wireless services are widely available in their communities through their management of public streets and of other public assets in a manner that balances the competing interests and needs of various constituents; and

**WHEREAS**, by means of orders issued on August 2, 2018 and September 26, 2018, the Federal Communications Commission took unprecedented, sweeping action to prevent local governments from effectively managing public assets and to severely compromise their ability to manage the public streets effectively and equitably, taking into account considerations for public safety, public utility services such as water, sewer, and electricity, the travelling public, environmental concerns, and economic development; and further effectively requires local taxpayers to subsidize use of public streets and other public assets by the wireless industry; and

**WHEREAS**, Representative Anna Eshoo has introduced H.R. 530, legislation to overturn the FCC’s actions of August 2 and September 26, 2018.

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Jackson Town Council thanks Congresswoman Eshoo for her leadership and calls on Congress to enact, and President Trump to sign H.R. 530, or similar legislation to invalidate the recent actions taken by the Federal Communications Commission.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to U.S. Representative Liz Cheney and U.S. Senators Mike Enzi and John Barrasso with a request on behalf of the citizens of the Town of Jackson, Teton County Wyoming that they support H.R. 530 or similar legislation.

Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor with Muldoon opposed and Morton Levinson absent. The motion carried.

**Ordinances.** A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to read ordinances by short title. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Ordinance T: An Ordinance Amending and Reenacting Chapters 12.04 and 12.08 of the Town of Jackson Municipal Code related to Right-of-Way Wireless Communication Facility Development.**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NOS. 571 AND 971 OF THE TOWN OF JACKSON MUNICIPAL CODE, SECTIONS 12.04 AND 12.08 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING RIGHT-OF-WAY WIRELESS COMMUNICATION FACILITY DEVELOPMENT; AND PROVIDING FOR AN EFFECTIVE DATE.  
NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Ordinance T on third reading and designate it Ordinance 1228. Mayor Muldoon called for the vote. The vote showed 3-1-0 in favor, with Stanford opposed and Morton-Levinson absent. The motion carried.

**Ordinance U: An Ordinance Amending and Reenacting Section 15.04.020 of the Town of Jackson Municipal Code related to the Adoption of 2018 International Building Code with certain Amendments**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE Nos 1141 AND 1020, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 854, SECTION 4 OF TOWN OF JACKSON ORDINANCE NO. 760, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 601, 493, 483, 450, 430, 406 AND 320, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 271 AND SECTION 15.04.020 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL BUILDING CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.  
BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

**Ordinance V: An Ordinance Amending and Reenacting Section 15.17.010  
of the Town of Jackson Municipal Code related to the Adoption of  
2018 International Residential Code with certain Amendments**

ORDINANCE NOS. 1147 AND 1024, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 856, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 764 AND SECTION 15.17.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

**Ordinance W: An Ordinance Amending and Reenacting Section 15.27.010  
of the Town of Jackson Municipal Code related to the Adoption of  
2018 International Fuel Gas Code with certain Amendments**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1024, SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 1144 AND 858, SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 766 AND SECTION 15.27.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL FUEL GAS CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

**Ordinance X: An Ordinance Amending and Reenacting Section 15.12.010  
of the Town of Jackson Municipal Code related to the Adoption of  
2018 International Mechanical Code with certain Amendments**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1145 AND 1023; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 855, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 762, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 603, 494, 447, 412 AND 322, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 273 AND SECTION 15.12.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL MECHANICAL CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

**Ordinance Y: An Ordinance Amending and Reenacting Section 15.24.010  
of the Town of Jackson Municipal Code related to the Adoption of  
2018 International Plumbing Code with certain Amendments**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1146 AND 1025, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 857, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 765, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 602, 495, 448, 407, 323, 274 AND 64, AND SECTION 15.24.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL PLUMBING CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

**Ordinance Z: An Ordinance Amending Section 15.080.10  
of the Jackson Municipal Code regarding the Adoption of the 2018 International  
Fire Code and International Wildland-Urban Interface Code  
with Certain Amendments and Appendices**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1143, 1022 AND 885, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 761, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 591, 497, 446, 408, 372 AND 321, C-1, SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 277 AND 272, AND SECTION 15.08.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL FIRE CODE, 2018 EDITION, AND THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS AND APPENDICES INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

A motion was made by Jim Stanford and seconded by Jonathan Schechter to approve Ordinances U through Z on first reading. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Matters from Mayor and Council.**

**Appointment to Board of Health.** No decision had been made for this appointment.

**Historical Buildings from Mercill Site.** Larry Pardee commented that staff is working to identify areas and would bring back to the Council.

**Summer START Bus Service to Teton Village.** A motion was made by Arne Jorgensen and seconded by Jim Stanford to approve a County-funded expansion of START service from Jackson through Stilson to Teton Village at 30-minute intervals for the May 25 – June 30 timeframe, and in no way committing TOJ funding in the FY20 budget. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Travel Approval to WAM Summer Conference.** A motion was made by Jim Stanford and seconded by Arne Jorgensen to approve travel for any council member wishing to attend the summer conference in Sheridan on June 12-14. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**SPET Process.** Pete Muldoon made comment on a proposed timeline for election cycles. The Town’s next step would be to reach out to County partners on the process.

The Council held discussion on holding a special joint meeting to hear the Munger Mountain Comprehensive Plan Amendment on April 23. Tyler Sinclair requested that the two items related to the comprehensive plan be kept together and noticed together for the meeting. (Comprehensive Plan Amendment to Add Subarea 7.3 Munger Mountain Residential AMD2019-0001/P19-043 and Annual Indicator Report and Implementation Work Plan MSC2019-0010/P19-020). It was also suggested to begin the May 6 Joint Information Meeting at 2:00 p.m. given the length of the draft agenda.

Jim Stanford made comment on the Parks and Recreation Board meeting and the heroic act of Officer Garrett Kellams of getting a sleeping man out of a burning home.

**Town Manager’s Report.** A motion was made by Jim Stanford and seconded by Arne Jorgensen to accept the Town Manager’s Report. The Town Manager’s Report contained an update on sales and lodging tax and the schedule for reviewing the FY2020 budget. Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried.

**Adjourn.** A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to adjourn the meeting to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii). Mayor Muldoon called for the vote. The vote showed 4-0 in favor and the motion carried. The meeting adjourned at 9:38 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

\_\_\_\_\_  
Pete Muldoon, Mayor

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

APRIL 22, 2019

JACKSON, WYOMING

The Jackson Town Council met in special workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 10:04 A.M. Upon roll call the following were found to be present:

- MAYOR: Pete Muldoon.
- COUNCIL: Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter. Absent – Jim Stanford.
- STAFF: Larry Pardee, Roxanne Robinson, Kelly Thompson, Tyler Sinclair, Audrey Cohen-Davis, Darren Brugmann, Johnny Ziem, April Norton, Roger Schultz, Michelle Weber, and Brady Hansen.

**Town of Jackson Budget.** Larry Pardee gave an overview of priority-driven budgeting. Council discussed priority-based budgeting, the upcoming schedule, ranking of programs with a higher number of chapters versus those with fewer chapters, viewing the scoring as eight stand-alone chapters, showing mean, median and range as well as the average score, reviewing the policies in the comprehensive plan to ensure relevance, the lack of performance metrics, the annual work plan as a reflection of the comprehensive plan policies, different perspectives of different elected. Tyler Sinclair discussed the comprehensive plan. Larry Pardee discussed how this year’s budget process will differ from future years, and the need to include community members. Council discussed their area of engagement and staff’s area of expertise, presenting level of service, governance, priorities, faith in staff for execution, determining the best use of funds, being visionary and strategic. Larry Pardee thanked Kelly Thompson for his assistance as well as all staff in developing two budgets, the priority based budget, and traditional line item budget. Council discussed the need to explain the scoring so that it can be shared with the elected group and thanked Larry Pardee for his work. Larry Pardee discussed the upcoming steps in the budget process, the 10-year Capital Improvement Plan, and a recommended budget would be given to the elected officials by or on May 15, 2019. Council discussed the county managed joint programs, dates for upcoming meetings, and target funding for county joint departments.

**Adjourn.** A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to adjourn. The vote showed all in favor and the motion carried. The meeting adjourned at 11:50 A.M. minutes:rdr

TOWN OF JACKSON

ATTEST:

\_\_\_\_\_  
Pete Muldoon, Mayor

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk



TOWN COUNCIL PROCEEDINGS - UNAPPROVED

APRIL 29, 2019

JACKSON, WYOMING

The Jackson Town Council met in workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 2:00 P.M. Upon roll call the following were found to be present:

- MAYOR: Pete Muldoon.
- COUNCIL: Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter. Jim Stanford was absent.
- STAFF: Larry Pardee, Roxanne Robinson, Kelly Thompson, Roger Schultz, Michelle Weber, Steve Ashworth, Darren Brugmann, Johnny Ziem, Audrey Cohen Davis, Floren Poliseo, Zolo, and Sandy Birdyshaw

**Town of Jackson Budget.** Larry Pardee provided a brief overview of a priority-driven budget and presented the average, mode and median score from the Council’s individual rating on thirty-nine External Program Services. The next budget session will have dollars included now that the priority ranking is established and be on May 13, 2019.

**Specific Purpose Excise Tax (SPET) Process and Discussion.** The Council discussed a two-year cyclical process for SPET elections, including drafting language, engaging the public, deciding on ballot items, community outreach, the election, and collection periods; creating and maintaining a common list of projects, similar to a joint capital improvements plan, to keep up with proposed projects from election to election; and bundling or keeping individual items.

The April 30, 2019 budget workshop was cancelled.

**Adjourn.** A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to adjourn. The vote showed all in favor and the motion carried. The meeting adjourned at 4:57 P.M. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

| Vendor    | Vendor Name               | Invoice Number | Description                  | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-----------|---------------------------|----------------|------------------------------|--------------|--------------------|-------------|------------|
| 2         | JACKSON CURBSIDE INC.     | 00026711       | RECYCLING COLLECTION @ D     | 04/10/2019   | 985.00             | 985.00      | 05/02/2019 |
| Total 2:  |                           |                |                              |              | 985.00             | 985.00      |            |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-422484    | WIPER BLADE 20' WINTER       | 02/10/2019   | 12.38              | 12.38       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-423748    | ROAD BLAZER LIGHT TRUCK V    | 02/21/2019   | 175.54             | 175.54      | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-424127    | ROAD BLAZER LIGHT TRUCK V    | 02/25/2019   | 175.54             | 175.54      | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-426676    | 10PC TORX BIT SET, HEX BALL  | 03/20/2019   | 57.43              | 57.43       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-428186    | BRK PAD SET CERAMIC          | 04/03/2019   | 99.48              | 99.48       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-428912    | MINI BULB                    | 04/09/2019   | 80.97              | 80.97       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-429160    | BRK PAD SET CERAMIC          | 04/11/2019   | 95.98              | 95.98       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-429171    | CREDIT: SERPENTINE BELTS     | 04/11/2019   | 87.58              | 87.58       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-429272    | GATORBACK POLY V-BELT        | 04/12/2019   | 109.12             | 109.12      | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-430240    | UPHL CLNR POWEROUT, VINYL    | 04/21/2019   | 23.07              | 23.07       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-430574    | FUEL                         | 04/24/2019   | 36.51              | 36.51       | 05/02/2019 |
| 5         | CARQUEST AUTO PARTS INC.  | 6090-430612    | CQ OIL ABSORBENT             | 04/24/2019   | 52.72              | 52.72       | 05/02/2019 |
| Total 5:  |                           |                |                              |              | 831.16             | 831.16      |            |
| 36        | IDAHO STATE TAX COMMISSIO | 043019         | APRIL WITHHOLDINGS           | 04/30/2019   | 2,526.00           | 2,526.00    | 04/30/2019 |
| Total 36: |                           |                |                              |              | 2,526.00           | 2,526.00    |            |
| 51        | ACE HARDWARE              | 646676         | LED 5W G25E26 CLEAR          | 04/08/2019   | 8.99               | 8.99        | 05/02/2019 |
| 51        | ACE HARDWARE              | 646921         | KEY TAGS SLIPT RING          | 04/10/2019   | 32.25              | 32.25       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647066         | KNIFE UTYL HVYDTY, SLDRING   | 04/11/2019   | 84.97              | 84.97       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647099         | KEY SCHLAGE ORIGAL, SCKT     | 04/11/2019   | 27.90              | 27.90       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647205         | BRUSH GRILL 9", NYLON BRUS   | 04/12/2019   | 18.56              | 18.56       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647231         | DURO BAG L&G 30GAL           | 04/12/2019   | 1,758.40           | 1,758.40    | 05/02/2019 |
| 51        | ACE HARDWARE              | 647250         | CM TATCHET 1/2 DR, CM EXT B  | 04/12/2019   | 81.97              | 81.97       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647303         | SPRY MARKING GRN, BAG TRA    | 04/12/2019   | 54.93              | 54.93       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647492         | BIT DRILL TURBOMAX 3/16"     | 04/15/2019   | 3.99               | 3.99        | 05/02/2019 |
| 51        | ACE HARDWARE              | 647790         | HEX TAMPER RESISTANT, ADA    | 04/17/2019   | 16.65              | 16.65       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647794         | TAPE BARCADE CAUTION 1000    | 04/17/2019   | 11.99              | 11.99       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647906         | BRUSH DECK WITH HANDLES      | 04/17/2019   | 8.99               | 8.99        | 05/02/2019 |
| 51        | ACE HARDWARE              | 647940         | SCREW EYE, CORD BUNGEE 2     | 04/17/2019   | 27.96              | 27.96       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647955         | HOOK SNAL GALV 5/8X4"        | 04/18/2019   | 39.92              | 39.92       | 05/02/2019 |
| 51        | ACE HARDWARE              | 647980         | KEY SCHLAGE ORIGNAL          | 04/18/2019   | 8.98               | 8.98        | 05/02/2019 |
| 51        | ACE HARDWARE              | 647994         | KEY SCHLAGE ORIGNAL          | 04/18/2019   | 8.98               | 8.98        | 05/02/2019 |
| 51        | ACE HARDWARE              | 648098         | CM PREM GARDN HOSE 100'      | 04/18/2019   | 64.99              | 64.99       | 05/02/2019 |
| 51        | ACE HARDWARE              | 648153         | TAPE ELECTRIC 3/4"X66'3M, VE | 04/19/2019   | 22.48              | 22.48       | 05/02/2019 |
| 51        | ACE HARDWARE              | 648188         | HAMMER ENGINEER 4# COLLI,    | 04/19/2019   | 73.97              | 73.97       | 05/02/2019 |
| 51        | ACE HARDWARE              | 648347         | CARR SCREW Z 3/8X3           | 04/22/2019   | 6.00               | 6.00        | 05/02/2019 |
| 51        | ACE HARDWARE              | 648726         | BATTERY ALKLINE D 8PK, BAT   | 04/24/2019   | 35.97              | 35.97       | 05/02/2019 |
| 51        | ACE HARDWARE              | 648883         | MARKING PAINT WB GREEN       | 04/24/2019   | 161.78             | 161.78      | 05/02/2019 |
| 51        | ACE HARDWARE              | 648883         | MARKING PAINT WB BLU         | 04/24/2019   | 202.23             | 202.23      | 05/02/2019 |
| 51        | ACE HARDWARE              | 649099         | SQUEEGE FLOORS 24" BENT A    | 04/26/2019   | 29.99              | 29.99       | 05/02/2019 |
| 51        | ACE HARDWARE              | 649111         | BLINDS, LABOR FOR INSTALLI   | 04/26/2019   | 177.55             | 177.55      | 05/02/2019 |
| 51        | ACE HARDWARE              | 649150         | CLEANR SIMPLE GREEN GAL,     | 04/26/2019   | 32.06              | 32.06       | 05/02/2019 |
| 51        | ACE HARDWARE              | 649609         | BATTERY-LITHIUM              | 04/30/2019   | 5.49               | 5.49        | 05/02/2019 |
| Total 51: |                           |                |                              |              | 3,007.94           | 3,007.94    |            |

| Vendor     | Vendor Name               | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|------------|---------------------------|----------------|-----------------------------|--------------|--------------------|-------------|------------|
| 69         | COMMUNITY ENTRY SERVICES  | 041519         | 4th QUARTER                 | 04/15/2019   | 12,500.00          | 12,500.00   | 05/02/2019 |
| Total 69:  |                           |                |                             |              | 12,500.00          | 12,500.00   |            |
| 79         | WYOMING DEPARTMENT OF E   | 033119         | 3RD QTR SUTA                | 04/23/2019   | 13,570.29          | 13,570.29   | 04/23/2019 |
| Total 79:  |                           |                |                             |              | 13,570.29          | 13,570.29   |            |
| 88         | AIRGAS INTERMOUNTAIN INC. | 9087180342     | 1/2" ADJBL CU TWECO, INSLTR | 04/01/2019   | 14.03              | 14.03       | 05/02/2019 |
| 88         | AIRGAS INTERMOUNTAIN INC. | 9961015423     | RENT CYL IND LARGE ACETYL   | 03/31/2019   | 100.92             | 100.92      | 05/02/2019 |
| Total 88:  |                           |                |                             |              | 114.95             | 114.95      |            |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: WWTP               | 04/04/2019   | 14.55              | 14.55       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: SEASONAL           | 04/04/2019   | 9.70               | 9.70        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | BUILDING MAINTENANCE: TOJ   | 04/04/2019   | 20.00              | 20.00       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: ADMIN              | 04/04/2019   | 9.70               | 9.70        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: SEWER              | 04/04/2019   | 19.40              | 19.40       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: WATER              | 04/04/2019   | 26.67              | 26.67       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: STREET             | 04/04/2019   | 55.78              | 55.78       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0122577        | UNIFORM: FLEET              | 04/04/2019   | 38.80              | 38.80       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123375        | MATS                        | 04/10/2019   | 61.93              | 61.93       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: STREET             | 04/11/2018   | 55.78              | 55.78       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: FLEET              | 04/11/2018   | 38.80              | 38.80       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: WWTP               | 04/11/2018   | 14.55              | 14.55       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: SEASONAL           | 04/11/2018   | 9.70               | 9.70        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | BUILDING MAINTENANCE: TOJ   | 04/11/2018   | 53.05              | 53.05       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: ADMIN              | 04/11/2018   | 9.70               | 9.70        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: SEWER              | 04/11/2018   | 9.70               | 9.70        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123555        | UNIFORM: WATER              | 04/11/2018   | 26.67              | 26.67       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0123991        | BUILDING MAINTENANCE: TOJ   | 04/15/2019   | 7.50               | 7.50        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0124923        | BUILDING MAINTENANCE: TOJ   | 04/22/2019   | 25.31              | 25.31       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0125206        | BUILDING MAINT: WWTP- MATS  | 04/24/2019   | 86.57              | 86.57       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0125295        | BUILDING MAINT: START- MAT  | 04/24/2019   | 241.80             | 241.80      | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | 0125896        | BUILDING MAINT: TOJ HOME R  | 04/29/2019   | 7.50               | 7.50        | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0111293       | BUILDING MAINTENANCE: TOJ   | 01/25/2019   | 27.60              | 27.60       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0112013       | BUILDING MAINT: TOJ HOME R  | 01/30/2019   | 27.60              | 27.60       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0123670       | BUILDING MAINT: TOJ RESTRO  | 04/11/2019   | 435.00             | 435.00      | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0123850       | BUILDING MAINTENANCE: TOJ   | 04/12/2019   | 49.56              | 49.56       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0124079       | CLEANING SUPPLIES           | 04/15/2019   | 359.33             | 359.33      | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0124619       | ENVIROX CON                 | 04/18/2019   | 39.85              | 39.85       | 05/02/2019 |
| 96         | HIGH COUNTRY LINEN        | S0124800       | BUILDING MAINT: PW YARD- W  | 04/19/2019   | 44.44              | 44.44       | 05/02/2019 |
| Total 96:  |                           |                |                             |              | 1,826.54           | 1,826.54    |            |
| 102        | CASELLE INC.              | 92428          | CONTRACT SUPPORT            | 01/01/2019   | 1,198.67           | 1,198.67    | 05/02/2019 |
| 102        | CASELLE INC.              | 93636          | CONTRACT SUPPORT            | 03/01/2019   | 1,800.00           | 1,800.00    | 05/02/2019 |
| 102        | CASELLE INC.              | 94225          | CONTRACT SUPPORT            | 04/01/2019   | 1,800.00           | 1,800.00    | 05/02/2019 |
| Total 102: |                           |                |                             |              | 4,798.67           | 4,798.67    |            |
| 131        | JACKSON HOLE NEWS & GUID  | 292970         | AD#360772                   | 03/06/2019   | 32.60              | 32.60       | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 293434         | AD#361279                   | 03/20/2019   | 32.60              | 32.60       | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 293435         | AD#361280                   | 03/20/2019   | 32.60              | 32.60       | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 293650         | AD#361546                   | 03/27/2019   | 24.45              | 24.45       | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 294078         | AD#361844                   | 04/03/2019   | 20.38              | 20.38       | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 294352         | AD#361872                   | 04/10/2019   | 162.36             | 162.36      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID  | 294354         | AD#361843- RFB: CACHE CREE  | 04/10/2019   | 293.40             | 293.40      | 05/02/2019 |

| Vendor     | Vendor Name              | Invoice Number | Description                          | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|------------|--------------------------|----------------|--------------------------------------|--------------|--------------------|-------------|------------|
| 131        | JACKSON HOLE NEWS & GUID | 294419         | AD#362398                            | 04/17/2019   | 364.80             | 364.80      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294420         | AD#362399                            | 04/17/2019   | 537.60             | 537.60      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294421         | AD#362400                            | 04/17/2019   | 537.60             | 537.60      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294532         | AD#362384                            | 04/17/2019   | 317.85             | 317.85      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294533         | AD#361962- WATER QUALITY             | 04/17/2019   | 162.36             | 162.36      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294534         | ad@#362383                           | 04/17/2019   | 179.30             | 179.30      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294535         | ad@362382                            | 04/17/2019   | 517.53             | 517.53      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294536         | AD#362381                            | 04/17/2019   | 264.88             | 264.88      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294764         | AD#362675                            | 04/24/2019   | 114.10             | 114.10      | 05/02/2019 |
| 131        | JACKSON HOLE NEWS & GUID | 294765         | AD#362677                            | 04/24/2019   | 1,116.55           | 1,116.55    | 05/02/2019 |
| Total 131: |                          |                |                                      |              | 4,710.96           | 4,710.96    |            |
| 139        | JORGENSEN ASSOCIATES, PC | 42363          | PROJ: 18047- TOJ/GREGORY L           | 04/19/2019   | 7,252.50           | 7,252.50    | 05/02/2019 |
| 139        | JORGENSEN ASSOCIATES, PC | 42364          | PROJ: 16101- TOJ/WY 22 WATE          | 04/22/2019   | 693.75             | 693.75      | 05/02/2019 |
| 139        | JORGENSEN ASSOCIATES, PC | 42364          | PROJ: 16101- TOJ/WY 22 WATE          | 04/22/2019   | 693.75             | 693.75      | 05/02/2019 |
| 139        | JORGENSEN ASSOCIATES, PC | 42364          | PROJ: 16101- TOJ/WY 22 WATE          | 04/22/2019   | 487.50             | 487.50      | 05/02/2019 |
| Total 139: |                          |                |                                      |              | 9,127.50           | 9,127.50    |            |
| 148        | DELL                     | 10304307994    | DELL 43 ULTRA AND PRECISIO           | 04/17/2019   | 2,349.37           | 2,349.37    | 05/02/2019 |
| Total 148: |                          |                |                                      |              | 2,349.37           | 2,349.37    |            |
| 155        | LEONARD PETROLEUM EQUIP  | 27065          | reverse credit - belongs to differen | 12/22/2017   | 679.10             | 679.10      | 04/30/2019 |
| 155        | LEONARD PETROLEUM EQUIP  | 27065          | CREDIT for Boise store               | 12/22/2017   | 679.10-            | .00         |            |
| 155        | LEONARD PETROLEUM EQUIP  | 27065          | CREDIT: OVER PAY INVOICE 26          | 12/22/2017   | 679.10             | .00         |            |
| 155        | LEONARD PETROLEUM EQUIP  | 27065          | CREDIT: OVER PAY INVOICE 26          | 12/22/2017   | 679.10-            | 679.10-     | 04/16/2019 |
| 155        | LEONARD PETROLEUM EQUIP  | IFIN16539      | WORK ORDER: 53629- INSTALL           | 11/20/2018   | 1,926.47           | 1,926.47    | 04/16/2019 |
| Total 155: |                          |                |                                      |              | 1,926.47           | 1,926.47    |            |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-134: PARKING GARAGE            | 03/29/2019   | 98.97              | 98.97       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-341: HOME RANCH REST           | 03/29/2019   | 18.06              | 18.06       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-356: KARNs MEADOW ST           | 03/29/2019   | 2,515.92           | 2,515.92    | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-357: KARNs MEADOW ST           | 03/29/2019   | 1,436.83           | 1,436.83    | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-359: MILLER PARK PARKI         | 03/29/2019   | 63.88              | 63.88       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-375: 155 E PEARL AVE           | 03/29/2019   | 25.63              | 25.63       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-060: SOUTH GARAGE              | 03/29/2019   | 1,043.40           | 1,043.40    | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-092: 3150 ADAMS CANYO          | 03/29/2019   | 539.14             | 539.14      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-094: SNOW KING AVE W           | 03/29/2019   | 6.34               | 6.34        | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-132: PARKING GARAGE            | 03/29/2019   | 1,670.39           | 1,670.39    | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-082: EAST STORAGE BL           | 03/29/2019   | 310.85             | 310.85      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-002: ANIMAL SHELTER            | 03/29/2019   | 316.57             | 316.57      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-008: CEMETARY                  | 03/29/2019   | 92.39              | 92.39       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-014: HEAT TAPE                 | 03/29/2019   | 64.40              | 64.40       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-026: 450 SNOW KING AV          | 03/29/2019   | 241.17             | 241.17      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-059: POLICE GARAGE             | 03/29/2019   | 216.09             | 216.09      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-376: 149 E PEARL AVE           | 03/29/2019   | 219.83             | 219.83      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-377: 145 E PEARL AVE           | 03/29/2019   | 37.00              | 37.00       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-378: 145 E PEARL AVE           | 03/29/2019   | 17.75              | 17.75       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-379: 145 E PEARL AVE           | 03/29/2019   | 40.76              | 40.76       | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-380: 145 E PEARL AVE           | 03/29/2019   | 230.04             | 230.04      | 05/02/2019 |
| 156        | LOWER VALLEY ENERGY INC  | GRP:20594- 03  | 92050-061: PUBLIC WORKS              | 03/29/2019   | 1,297.87           | 1,297.87    | 05/02/2019 |
| Total 156: |                          |                |                                      |              | 10,503.28          | 10,503.28   |            |
| 215        | RED'S AUTO GLASS, INC.   | I035939        | LABOR INSTALL SIDE GLASS B           | 04/04/2019   | 120.00             | 120.00      | 05/02/2019 |

| Vendor     | Vendor Name                | Invoice Number | Description                | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|------------|----------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|
| Total 215: |                            |                |                            |              | 120.00             | 120.00      |            |
| 236        | SMITH POWER PRODUCTS,INC   | 459957         | TRANSMISSION CONTROL MO    | 04/16/2019   | 729.74             | 729.74      | 05/02/2019 |
| Total 236: |                            |                |                            |              | 729.74             | 729.74      |            |
| 239        | JH20 WATER CONDITIONING &  | 19048          | BOTTLE DELONIZED WATER &   | 03/18/2019   | 44.00              | 44.00       | 05/02/2019 |
| 239        | JH20 WATER CONDITIONING &  | 19062          | BOTTLE DELONIZED WATER &   | 03/18/2019   | 319.00             | 319.00      | 05/02/2019 |
| Total 239: |                            |                |                            |              | 363.00             | 363.00      |            |
| 244        | WATTS STEAM STORE ROCKY    | 72543          | CARBONATE SUPER CONCENT    | 04/30/2019   | 158.00             | 158.00      | 05/02/2019 |
| Total 244: |                            |                |                            |              | 158.00             | 158.00      |            |
| 257        | NAPA AUTO PARTS INC.       | 840413         | STARTER                    | 04/02/2019   | 183.63             | 183.63      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 840744         | AIR PRESSURE GUAGE         | 04/04/2019   | 101.69             | 101.69      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 840803         | SPARK PLUG WIRE SET        | 04/04/2019   | 48.58              | 48.58       | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 840830         | CREDIT: CORE DEPOSIT       | 04/04/2019   | 145.00-            | 145.00-     | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 841161         | BULB, LAMP                 | 04/06/2019   | 106.83             | 106.83      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 842243         | BRAKE PADS                 | 04/12/2019   | 92.09              | 92.09       | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 842666         | BREAKAWAY HOSE             | 04/15/2019   | 165.73             | 165.73      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 842667         | 20' HOSE, BREAKAWAY        | 04/15/2019   | 326.37             | 326.37      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 843272         | NAPAGOLD FULE FILTER       | 04/18/2019   | 71.60              | 71.60       | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 843584         | 13P 12 6P DKS ST           | 04/19/2019   | 104.71             | 104.71      | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 844154         | AIR FILTDER                | 04/23/2019   | 27.56              | 27.56       | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 844422         | NAPAGOLD AIR FILTERS       | 04/24/2019   | 31.50              | 31.50       | 05/02/2019 |
| 257        | NAPA AUTO PARTS INC.       | 844735         | ADAPTER COUPLER            | 04/25/2019   | 14.67              | 14.67       | 05/02/2019 |
| Total 257: |                            |                |                            |              | 1,129.96           | 1,129.96    |            |
| 258        | JACKSON HOLE COMMUNITY C   | 040119         | 2ND QUARTER                | 04/01/2019   | 25,000.00          | 25,000.00   | 05/02/2019 |
| Total 258: |                            |                |                            |              | 25,000.00          | 25,000.00   |            |
| 268        | TETON MOTORS INC           | 5089945        | FUSE                       | 04/04/2019   | 39.95              | 39.95       | 05/02/2019 |
| 268        | TETON MOTORS INC           | 5090039        | VALVE                      | 04/12/2019   | 32.12              | 32.12       | 05/02/2019 |
| 268        | TETON MOTORS INC           | 5090065        | CAP                        | 04/15/2019   | 32.85              | 32.85       | 05/02/2019 |
| Total 268: |                            |                |                            |              | 104.92             | 104.92      |            |
| 328        | 842-NCPERS GROUP WYOMIN    | 842052019      | PAYROLL DEDUCTIONS         | 04/17/2019   | 112.00             | 112.00      | 04/30/2019 |
| Total 328: |                            |                |                            |              | 112.00             | 112.00      |            |
| 392        | TETON LITERACY CENTER      | 1819-10        | CONTRACT                   | 04/18/2019   | 4,087.50           | 4,087.50    | 05/02/2019 |
| Total 392: |                            |                |                            |              | 4,087.50           | 4,087.50    |            |
| 447        | CDW-GOVERNMENT             | RRQ0704        | GOV MS MPSA Office 365 USR | 04/01/2019   | 31,280.20          | 31,280.20   | 05/02/2019 |
| 447        | CDW-GOVERNMENT             | RVW3750        | GOV MS MPSA Office 365 USR | 04/12/2019   | 4,426.50           | 4,426.50    | 05/02/2019 |
| Total 447: |                            |                |                            |              | 35,706.70          | 35,706.70   |            |
| 472        | WHITE GLOVE CLEANING, INC. | 11076          | MOVE OUT CLEAN, CARPET CL  | 04/15/2019   | 1,253.16           | 1,253.16    | 05/02/2019 |



| Vendor      | Vendor Name              | Invoice Number | Description                   | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|--------------------------|----------------|-------------------------------|--------------|--------------------|-------------|------------|
| Total 472:  |                          |                |                               |              | 1,253.16           | 1,253.16    |            |
| 473         | GREENWOOD MAPPING INC.   | 040219         | GIS PARCEL MAPPING NOV18-     | 04/02/2019   | 990.00             | 990.00      | 05/02/2019 |
| Total 473:  |                          |                |                               |              | 990.00             | 990.00      |            |
| 544         | CENTURYLINK              | 1464698723     | ACCT 75912352                 | 03/19/2019   | 249.61             | 249.61      | 05/02/2019 |
| 544         | CENTURYLINK              | 1466782659     | 307-733-3932                  | 04/19/2019   | 247.31             | 247.31      | 05/02/2019 |
| 544         | CENTURYLINK              | 307-111-5050   | 307-111-5050                  | 04/17/2019   | 1,871.30           | 1,871.30    | 05/02/2019 |
| 544         | CENTURYLINK              | 307-733-3106   | 307-733-3106                  | 04/13/2019   | 36.54              | 36.54       | 05/02/2019 |
| 544         | CENTURYLINK              | 7333106 03131  | 307-733-3106 742B             | 03/13/2019   | 36.75              | 36.75       | 05/02/2019 |
| Total 544:  |                          |                |                               |              | 2,441.51           | 2,441.51    |            |
| 611         | CUMMINS ROCKY MOUNTAIN L | 60-25272       | REF #: 229361- WORK AT ELY S  | 04/15/2019   | 1,190.81           | 1,190.81    | 05/02/2019 |
| Total 611:  |                          |                |                               |              | 1,190.81           | 1,190.81    |            |
| 671         | LINCOLN NATIONAL LIFE    | 050119         | MAY PREMIUM                   | 04/30/2019   | 5,566.83           | 5,566.83    | 04/30/2019 |
| 671         | LINCOLN NATIONAL LIFE    | 3873813255     | 107391 PREMIUM                | 04/19/2019   | 1,215.69           | 1,215.69    | 04/30/2019 |
| Total 671:  |                          |                |                               |              | 6,782.52           | 6,782.52    |            |
| 706         | USA BLUE BOOK            | 865625         | ADJ WRENCH, 15', 18', 24'     | 04/11/2019   | 382.42             | 382.42      | 05/02/2019 |
| Total 706:  |                          |                |                               |              | 382.42             | 382.42      |            |
| 708         | DELTA DENTAL PLAN OF WYO | 050119         | MAY PREMIUM                   | 04/30/2019   | 582.40             | 582.40      | 04/30/2019 |
| Total 708:  |                          |                |                               |              | 582.40             | 582.40      |            |
| 773         | KUSTOM SIGNALS INC.      | 560711         | RAPTOR RP1                    | 01/31/2019   | 7,458.00           | 7,458.00    | 04/15/2019 |
| Total 773:  |                          |                |                               |              | 7,458.00           | 7,458.00    |            |
| 858         | JACKSON HOLE COMMUNITY H | 040119         | CONTRACT PAYMENT              | 04/01/2019   | 3,750.00           | 3,750.00    | 05/02/2019 |
| Total 858:  |                          |                |                               |              | 3,750.00           | 3,750.00    |            |
| 861         | ROTARY CLUB OF JACKSON H | 518 040119     | LARRY PARDEE                  | 04/25/2019   | 300.00             | 300.00      | 05/02/2019 |
| Total 861:  |                          |                |                               |              | 300.00             | 300.00      |            |
| 1054        | SUNRISE ENVIRONMENTAL    | 96814          | DERMI-GEL 4 OUNCER & FRT      | 04/10/2019   | 67.85              | 67.85       | 05/02/2019 |
| Total 1054: |                          |                |                               |              | 67.85              | 67.85       |            |
| 1134        | ENERGY LABORATORIES INC. | 225299         | INFLUENT, CELL 1, 3A, 3B2, EF | 04/10/2019   | 277.00             | 277.00      | 05/02/2019 |
| Total 1134: |                          |                |                               |              | 277.00             | 277.00      |            |
| 1355        | TETON COUNTY TRANSFER ST | 02-00407944    | TRASH @ 2022 WILD FLOWER      | 04/25/2019   | 12.00              | 12.00       | 05/02/2019 |
| 1355        | TETON COUNTY TRANSFER ST | 407060         | CONST/DEMO                    | 04/19/2019   | 87.00              | 87.00       | 05/02/2019 |
| Total 1355: |                          |                |                               |              | 99.00              | 99.00       |            |
| 1430        | ROBINSON, ROXANNE DEVRIE | 042919         | REIMBURSE FOR mattress cover  | 04/29/2019   | 98.96              | 98.96       | 05/02/2019 |

| Vendor      | Vendor Name                | Invoice Number | Description                    | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|----------------------------|----------------|--------------------------------|--------------|--------------------|-------------|------------|
| Total 1430: |                            |                |                                |              | 98.96              | 98.96       |            |
| 1443        | TETON COUNTY CLERK         | 149            | HALF COST OF JOINT PC MEET     | 04/09/2019   | 73.36              | 73.36       | 05/02/2019 |
| Total 1443: |                            |                |                                |              | 73.36              | 73.36       |            |
| 1505        | SPRING CREEK ANIMAL HOSPI  | 624961314      | CYCLOSPORINE MIX               | 04/12/2019   | 37.76              | 37.76       | 05/02/2019 |
| Total 1505: |                            |                |                                |              | 37.76              | 37.76       |            |
| 1691        | CORE & MAIN LP             | K423971        | 3" TRU/FLO METER GAL EXTER     | 04/19/2019   | 3,111.25           | 3,111.25    | 05/02/2019 |
| Total 1691: |                            |                |                                |              | 3,111.25           | 3,111.25    |            |
| 1764        | WYOMING.COM INC            | 1865406        | DOMAIN HOSTING                 | 03/05/2019   | 5.00               | 5.00        | 05/02/2019 |
| 1764        | WYOMING.COM INC            | 1870969        | DOMAIN HOSTING                 | 04/05/2019   | 5.00               | 5.00        | 05/02/2019 |
| Total 1764: |                            |                |                                |              | 10.00              | 10.00       |            |
| 1783        | AT&T                       | 04162019       | 287259163099                   | 04/16/2019   | 874.46             | 874.46      | 05/02/2019 |
| 1783        | AT&T                       | 04192019       | WIRELESS                       | 04/11/2019   | 251.88             | 251.88      | 05/02/2019 |
| 1783        | AT&T                       | 04202019       | WIRELESS                       | 04/12/2019   | 256.00             | 256.00      | 05/02/2019 |
| Total 1783: |                            |                |                                |              | 1,382.34           | 1,382.34    |            |
| 1830        | GLOCK INC                  | TRP/10001238   | ARMORER'S COURSE               | 03/26/2019   | 250.00             | 250.00      | 05/02/2019 |
| Total 1830: |                            |                |                                |              | 250.00             | 250.00      |            |
| 1839        | RAFTER J IMPROV/SERV DIST  | 4554           | QUARTERLY BILLING              | 04/01/2019   | 146.43             | 146.43      | 05/02/2019 |
| Total 1839: |                            |                |                                |              | 146.43             | 146.43      |            |
| 1949        | VERIZON WIRELESS           | 9827313678     | MONTHLY SERVICES               | 04/23/2019   | 5,570.32           | 5,570.32    | 05/02/2019 |
| 1949        | VERIZON WIRELESS           | 9827313679     | MONTHLY SERVICES               | 04/23/2019   | 1,187.60           | 1,187.60    | 05/02/2019 |
| 1949        | VERIZON WIRELESS           | 9828266230     | MONTHLY SERVICES               | 04/15/2019   | 82.59              | 82.59       | 05/02/2019 |
| Total 1949: |                            |                |                                |              | 6,840.51           | 6,840.51    |            |
| 2179        | XEROX CORPORATION          | 096520676      | CONTRACT COPIER                | 04/01/2019   | 82.23              | 82.23       | 05/02/2019 |
| 2179        | XEROX CORPORATION          | 096520677      | CONTRACT COPIER                | 04/01/2019   | 182.31             | 182.31      | 05/02/2019 |
| 2179        | XEROX CORPORATION          | 096520678      | CONTRACT COPIER                | 04/01/2019   | 341.69             | 341.69      | 05/02/2019 |
| 2179        | XEROX CORPORATION          | 096520679      | CONTRACT COPIER                | 04/01/2019   | 40.22              | 40.22       | 05/02/2019 |
| 2179        | XEROX CORPORATION          | 096520697      | CONTRACT COPIER                | 04/01/2019   | 30.29              | 30.29       | 05/02/2019 |
| Total 2179: |                            |                |                                |              | 676.74             | 676.74      |            |
| 2213        | ALPHAGRAPHICS BOZEMAN      | 15694011       | Executive Transporation Decals | 04/22/2019   | 380.00             | 380.00      | 05/02/2019 |
| Total 2213: |                            |                |                                |              | 380.00             | 380.00      |            |
| 2224        | LOCAL GOV'T LIABILITY POOL | 12075          | AA-20191032 GREGORY A O'G      | 04/09/2019   | 1,000.00           | 1,000.00    | 05/02/2019 |
| 2224        | LOCAL GOV'T LIABILITY POOL | 12132          | AA-20191029 TROY HANSON        | 04/15/2019   | 1,000.00           | 1,000.00    | 05/02/2019 |
| 2224        | LOCAL GOV'T LIABILITY POOL | 12178          | AA20191039 GORDON BRETT J      | 04/18/2019   | 1,000.00           | 1,000.00    | 05/02/2019 |
| Total 2224: |                            |                |                                |              | 3,000.00           | 3,000.00    |            |

| Vendor      | Vendor Name                 | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|-----------------------------|----------------|-----------------------------|--------------|--------------------|-------------|------------|
| 2269        | AFLAC                       | 443705         | ACCOUNT #y9599              | 04/30/2019   | 3,481.27           | 3,481.27    | 04/30/2019 |
| 2269        | AFLAC                       | 443705         | ACCOUNT #y9599              | 04/30/2019   | 181.87-            | 181.87-     | 04/30/2019 |
| Total 2269: |                             |                |                             |              | 3,299.40           | 3,299.40    |            |
| 2327        | TETON COUNTY SHERIFF-DISP   | 041219         | jan-mar 2019                | 04/12/2019   | 13,202.06          | 13,202.06   | 05/02/2019 |
| Total 2327: |                             |                |                             |              | 13,202.06          | 13,202.06   |            |
| 2362        | TETON COUNTY PUBLIC HEAL    | 19-2379        | J. SIGHN- HEP B VACCINE, AD | 04/10/2019   | 131.00             | 131.00      | 05/02/2019 |
| Total 2362: |                             |                |                             |              | 131.00             | 131.00      |            |
| 2453        | ALPINE VETERINARY CLINIC, P | A2-94038       | RABIES                      | 03/25/2019   | 15.00              | 15.00       | 05/02/2019 |
| 2453        | ALPINE VETERINARY CLINIC, P | A2-94038       | NEUTER                      | 03/25/2019   | 120.00             | 120.00      | 05/02/2019 |
| Total 2453: |                             |                |                             |              | 135.00             | 135.00      |            |
| 2473        | GUHEEN, TOM                 | 042919         | REIMBURSE DOT               | 04/29/2019   | 151.00             | 151.00      | 05/02/2019 |
| Total 2473: |                             |                |                             |              | 151.00             | 151.00      |            |
| 2485        | KENWORTH SALES COMPANY      | IDFIN3302901   | 55 GAL IXL W/ANTI GEL       | 04/15/2019   | 3,385.00           | 3,385.00    | 05/02/2019 |
| Total 2485: |                             |                |                             |              | 3,385.00           | 3,385.00    |            |
| 2709        | INTERNATIONAL CODE COUNC    | 1001034575     | IBC SOFT 18                 | 04/16/2019   | 308.50             | 308.50      | 05/02/2019 |
| Total 2709: |                             |                |                             |              | 308.50             | 308.50      |            |
| 2758        | RANCH INN                   | F118582        | DUI IMPACT/MARK'S ROOM      | 04/18/2019   | 200.00             | 200.00      | 05/02/2019 |
| Total 2758: |                             |                |                             |              | 200.00             | 200.00      |            |
| 2842        | YELLOW IRON EXCAVATION, L   | 35574          | TRASH REMOVAL MARCH 2019    | 03/31/2019   | 160.00             | 160.00      | 05/02/2019 |
| 2842        | YELLOW IRON EXCAVATION, L   | 35575          | TRASH REMOVAL MARCH 2019    | 03/31/2019   | 260.00             | 260.00      | 05/02/2019 |
| Total 2842: |                             |                |                             |              | 420.00             | 420.00      |            |
| 2995        | WHEELER TANK TESTING, INC.  | 1546           | OPERATORS ANNUAL INSPECT    | 04/14/2019   | 930.00             | 930.00      | 05/02/2019 |
| Total 2995: |                             |                |                             |              | 930.00             | 930.00      |            |
| 3001        | CREATIVE ENERGIES, LLC      | 18-09 #4 FINA  | PROJ: GOVERMENT AGENCY S    | 04/26/2019   | 120,192.68         | 120,192.68  | 05/02/2019 |
| Total 3001: |                             |                |                             |              | 120,192.68         | 120,192.68  |            |
| 3183        | NATIONAL ANIMAL CONTROL A   | 200006018      | NACHO MODULE A              | 05/01/2019   | 595.00             | 595.00      | 05/02/2019 |
| Total 3183: |                             |                |                             |              | 595.00             | 595.00      |            |
| 3237        | THE AFTERMARKET PARTS CO    | 81676470       | PRESSURE TRANSDUCER         | 04/22/2019   | 64.65              | 64.65       | 05/02/2019 |
| Total 3237: |                             |                |                             |              | 64.65              | 64.65       |            |
| 3303        | BRISTOL, JAMES              | 6329           | BUSINESS CARD - AUDREY      | 04/16/2019   | 45.00              | 45.00       | 05/02/2019 |

| Vendor      | Vendor Name              | Invoice Number | Description              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|--------------------------|----------------|--------------------------|--------------|--------------------|-------------|------------|
| Total 3303: |                          |                |                          |              | 45.00              | 45.00       |            |
| 3332        | KILMER'S BG DISTRIBUTING | 17213          | DFC- SUMMER              | 04/17/2019   | 4,800.00           | 4,800.00    | 05/02/2019 |
| Total 3332: |                          |                |                          |              | 4,800.00           | 4,800.00    |            |
| 3408        | E.R. OFFICE EXPRESS      | 12343          | CUSTOM STAMP             | 04/08/2019   | 26.39              | 26.39       | 05/02/2019 |
| 3408        | E.R. OFFICE EXPRESS      | 12367          | COPY PAPER @ PUBLIC WORK | 04/15/2019   | 47.00              | 47.00       | 05/02/2019 |
| 3408        | E.R. OFFICE EXPRESS      | 12443          | PAPER GROCERY BAG        | 04/17/2019   | 45.99              | 45.99       | 05/02/2019 |
| Total 3408: |                          |                |                          |              | 119.38             | 119.38      |            |
| 3420        | VISA                     | 1016 0419      | USPS                     | 03/24/2019   | 20.05              | 20.05       | 04/18/2019 |
| 3420        | VISA                     | 1065 0419      | USPS                     | 03/24/2019   | 20.40              | 20.40       | 04/18/2019 |
| 3420        | VISA                     | 1065 0419      | JH FLOWER BOUTIQUE       | 03/24/2019   | 60.00              | 60.00       | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | TOJ                      | 03/24/2019   | .01                | .01         | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | EXXON                    | 03/24/2019   | 19.21              | 19.21       | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | SAFEWAY FUEL             | 03/24/2019   | 18.37              | 18.37       | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | EXXON                    | 03/24/2019   | 16.08              | 16.08       | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | COCA COLA                | 03/24/2019   | 35.20              | 35.20       | 04/18/2019 |
| 3420        | VISA                     | 1073 0419      | DELTA                    | 03/24/2019   | 752.00             | 752.00      | 04/18/2019 |
| 3420        | VISA                     | 1115 0419      | JIM'S TROPHY ROOM        | 03/24/2019   | 73.91              | 73.91       | 04/18/2019 |
| 3420        | VISA                     | 1214 0419      | HOTELS.COM               | 03/24/2019   | 567.52             | 567.52      | 04/18/2019 |
| 3420        | VISA                     | 1214 0419      | CREEKSIDE                | 03/24/2019   | 72.00              | 72.00       | 04/18/2019 |
| 3420        | VISA                     | 1214 0419      | ALBERTSONS               | 03/24/2019   | 9.80               | 9.80        | 04/18/2019 |
| 3420        | VISA                     | 1214 0419      | KMART                    | 03/24/2019   | 21.80              | 21.80       | 04/18/2019 |
| 3420        | VISA                     | 1255 0419      | EVIDENT                  | 03/24/2019   | 350.79             | 350.79      | 04/18/2019 |
| 3420        | VISA                     | 2030 0419      | DIY LETTERING            | 03/24/2019   | 39.04              | 39.04       | 04/18/2019 |
| 3420        | VISA                     | 2030 0419      | HOTELS.COM               | 03/24/2019   | 557.24             | 557.24      | 04/18/2019 |
| 3420        | VISA                     | 2030 0419      | DIY LETTERING            | 03/24/2019   | 32.46              | 32.46       | 04/18/2019 |
| 3420        | VISA                     | 2030 0419      | EXPEDIA                  | 03/24/2019   | 259.42             | 259.42      | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | PINKY G'S                | 03/24/2019   | 285.20             | 285.20      | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | CREDIT                   | 03/24/2019   | 147.34-            | 147.34-     | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | AMAZON RELIEF VALVE      | 03/24/2019   | 109.99             | 109.99      | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | NAT SOC OF PROF ENGINEER | 03/24/2019   | 2,430.00           | 2,430.00    | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | AMAZON                   | 03/24/2019   | 59.99              | 59.99       | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | SUMMIT SIGN              | 03/24/2019   | 96.94              | 96.94       | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | HOME DEPOT               | 03/24/2019   | 321.17             | 321.17      | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | PINKY G'S                | 03/24/2019   | 115.00             | 115.00      | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | ALBERTSONS               | 03/24/2019   | 26.46              | 26.46       | 04/18/2019 |
| 3420        | VISA                     | 4564 0419      | AWWA.ORG                 | 03/24/2019   | 324.00             | 324.00      | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | CREDIT                   | 03/24/2019   | .01-               | .01-        | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | AMAZON                   | 03/24/2019   | 21.09              | 21.09       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | MPCA                     | 03/24/2019   | 520.00             | 520.00      | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | KMART                    | 03/24/2019   | 87.49              | 87.49       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | RIDLEY'S                 | 03/24/2019   | 15.54              | 15.54       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | BUBBA'S                  | 03/24/2019   | 22.06              | 22.06       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | OLD STONES SMOKEHOUSE    | 03/24/2019   | 28.39              | 28.39       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | PINEDALE SUPER CENTER    | 03/24/2019   | 12.94              | 12.94       | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | HAMPTON INN              | 03/24/2019   | 198.72             | 198.72      | 04/18/2019 |
| 3420        | VISA                     | 5207 0419      | ALBERTSONS               | 03/24/2019   | 76.66              | 76.66       | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | CREDIT                   | 03/24/2019   | 85.50-             | 85.50-      | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | SMITHS                   | 03/24/2019   | 16.77              | 16.77       | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | PINKY G'S                | 03/24/2019   | 131.00             | 131.00      | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | SOUNDCLOUD               | 03/24/2019   | 72.00              | 72.00       | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | SOUNDCLOUD               | 03/24/2019   | .04-               | .04-        | 04/18/2019 |
| 3420        | VISA                     | 5397 0419      | LITTLE AMERICA           | 03/24/2019   | 279.00             | 279.00      | 04/18/2019 |

| Vendor    | Vendor Name | Invoice Number | Description              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-----------|-------------|----------------|--------------------------|--------------|--------------------|-------------|------------|
| 3420 VISA |             | 5397 0419      | LITTLE AMERICA           | 03/24/2019   | 18.60-             | 18.60-      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | THE WORT                 | 03/24/2019   | 148.20             | 148.20      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | SNOW KING RESORT         | 03/24/2019   | 3,220.90           | 3,220.90    | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | DOMINOS                  | 03/24/2019   | 165.89             | 165.89      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | DOODLE.COM               | 03/24/2019   | 49.00              | 49.00       | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | LITTLE AMERICA           | 03/24/2019   | 186.00             | 186.00      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | LITTLE AMERICA           | 03/24/2019   | 186.00             | 186.00      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | LITTLE AMERICA           | 03/24/2019   | 204.60             | 204.60      | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | PILOT                    | 03/24/2019   | 40.75              | 40.75       | 04/18/2019 |
| 3420 VISA |             | 5397 0419      | PILOT                    | 03/24/2019   | 8.97               | 8.97        | 04/18/2019 |
| 3420 VISA |             | 6098 0419      | THE WORT                 | 03/24/2019   | 270.45             | 270.45      | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | DELTA                    | 03/24/2019   | 352.00             | 352.00      | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | E. LEAVEN                | 03/24/2019   | 920.00             | 920.00      | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | UNITED                   | 03/24/2019   | 430.60             | 430.60      | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | FISH HOSTEL              | 03/24/2019   | 18.20              | 18.20       | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | STURM COLLEGE OF LAW     | 03/24/2019   | 575.00             | 575.00      | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | FISH HOSTEL              | 03/24/2019   | 86.22              | 86.22       | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | TD DENVER                | 03/24/2019   | 10.50              | 10.50       | 04/18/2019 |
| 3420 VISA |             | 6106 0419      | FISH HOSTEL              | 03/24/2019   | 57.38              | 57.38       | 04/18/2019 |
| 3420 VISA |             | 6593 0419      | PINKY G'S                | 03/24/2019   | 89.38              | 89.38       | 04/18/2019 |
| 3420 VISA |             | 6593 0419      | USPS                     | 03/24/2019   | 710.00             | 710.00      | 04/18/2019 |
| 3420 VISA |             | 6593 0419      | USPS                     | 03/24/2019   | 235.00             | 235.00      | 04/18/2019 |
| 3420 VISA |             | 6593 0419      | PINKY G'S                | 03/24/2019   | 92.56              | 92.56       | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | USA GASOLINE             | 03/24/2019   | 34.95              | 34.95       | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | CHEYENNE RIB & CHOP HOUS | 03/24/2019   | 726.54             | 726.54      | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | LITTLE AMERICA           | 03/24/2019   | 223.20             | 223.20      | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | PILOT                    | 03/24/2019   | 33.48              | 33.48       | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | BROADWAY BURGER          | 03/24/2019   | 45.85              | 45.85       | 04/18/2019 |
| 3420 VISA |             | 6684 0419      | LITTLE AMERICA           | 03/24/2019   | 37.20-             | 37.20-      | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | PET PLACE PLUS           | 03/24/2019   | 82.47              | 82.47       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | JIMMY JOHNS              | 03/24/2019   | 9.01               | 9.01        | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | DICKES                   | 03/24/2019   | 10.49              | 10.49       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | MCDONALDS                | 03/24/2019   | 7.44               | 7.44        | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | EXXON                    | 03/24/2019   | 34.40              | 34.40       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | BEST WESTERN             | 03/24/2019   | 356.40             | 356.40      | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | MI CASTA                 | 03/24/2019   | 17.08              | 17.08       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | CONOCO                   | 03/24/2019   | 26.59              | 26.59       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | OPEN RANGE               | 03/24/2019   | 17.12              | 17.12       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | OPEN RANGE               | 03/24/2019   | 40.22              | 40.22       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | EXXON                    | 03/24/2019   | 11.69              | 11.69       | 04/18/2019 |
| 3420 VISA |             | 6825 0419      | EXXON                    | 03/24/2019   | 19.31              | 19.31       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | TIMBUK2                  | 03/24/2019   | 228.00             | 228.00      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | IPONE PAYMENT            | 03/24/2019   | 64.50              | 64.50       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | IPONE PAYMENT            | 03/24/2019   | 64.50              | 64.50       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | DISH NETWORK             | 03/24/2019   | 123.67             | 123.67      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | COREL                    | 03/24/2019   | 187.60             | 187.60      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | METROFAX                 | 03/24/2019   | 7.95               | 7.95        | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | CONCRETE 5               | 03/24/2019   | 90.00              | 90.00       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | AMAZON WEB SERVICES      | 03/24/2019   | 78.99              | 78.99       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | EVERKI                   | 03/24/2019   | 295.00             | 295.00      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | ARCHIVE SOCIAL           | 03/24/2019   | 1,941.80           | 1,941.80    | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | GHOSTRY PLUS             | 03/24/2019   | 2.00               | 2.00        | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | IPHONE PAYMENT           | 03/24/2019   | 64.50              | 64.50       | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | DISH NETWORK             | 03/24/2019   | 123.67             | 123.67      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | TECHSMITH                | 03/24/2019   | 537.44             | 537.44      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | TECHSMITH                | 03/24/2019   | 107.38             | 107.38      | 04/18/2019 |
| 3420 VISA |             | 6908 0419      | HARVARD BUSINE REVIEW    | 03/24/2019   | 99.00              | 99.00       | 04/18/2019 |
| 3420 VISA |             | 7294 0419      | ANIMAL SHELTER SUPPLIES  | 03/24/2019   | 127.00             | 127.00      | 04/18/2019 |

| Vendor      | Vendor Name                | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|----------------------------|----------------|-----------------------------|--------------|--------------------|-------------|------------|
| 3420        | VISA                       | 8144 0419      | SKINNY SKIS                 | 03/24/2019   | 399.90             | 399.90      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | LOAF N JUG                  | 03/24/2019   | 2.39               | 2.39        | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | USPS                        | 03/24/2019   | 201.20             | 201.20      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | WEF MAIN                    | 03/24/2019   | 888.07             | 888.07      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | GEMPLERS                    | 03/24/2019   | 100.69             | 100.69      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | HEAT TRAK PATERSON          | 03/24/2019   | 1,411.20           | 1,411.20    | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | CENTRO INC                  | 03/24/2019   | 36.96              | 36.96       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | ICLEI                       | 03/24/2019   | 600.00             | 600.00      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | DAVEY COACH SALES           | 03/24/2019   | 51.29              | 51.29       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | WEF MAIN                    | 03/24/2019   | 212.00             | 212.00      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | 1000 BULBS                  | 03/24/2019   | 1,442.38           | 1,442.38    | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | AMAZON BRAKE PADS           | 03/24/2019   | 109.95             | 109.95      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | AMAZON CRIMP CONNECTOR      | 03/24/2019   | 94.47              | 94.47       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | gEMPLERS                    | 03/24/2019   | 411.26             | 411.26      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | gEMPLERS                    | 03/24/2019   | 411.26             | 411.26      | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | JH 20 WATER                 | 03/24/2019   | 33.00              | 33.00       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | TETON THAI PLATE            | 03/24/2019   | 64.00              | 64.00       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | FED EX                      | 03/24/2019   | 41.23              | 41.23       | 04/18/2019 |
| 3420        | VISA                       | 8144 0419      | USPS                        | 03/24/2019   | 69.40              | 69.40       | 04/18/2019 |
| 3420        | VISA                       | 8185 0419      | STAPLES                     | 03/24/2019   | 34.96              | 34.96       | 04/18/2019 |
| 3420        | VISA                       | 8185 0419      | DOMINOS                     | 03/24/2019   | 65.62              | 65.62       | 04/18/2019 |
| 3420        | VISA                       | 8185 0419      | ALBERTSONS                  | 03/24/2019   | 33.43              | 33.43       | 04/18/2019 |
| 3420        | VISA                       | 8581 0419      | BEAVONLIVE                  | 03/24/2019   | 15.00              | 15.00       | 04/18/2019 |
| Total 3420: |                            |                |                             |              | 28,513.52          | 28,513.52   |            |
| 3462        | QUINN, THOMAS              | 042919         | TRAVEL REIMBURSEMENT        | 04/29/2019   | 21.82              | 21.82       | 05/02/2019 |
| Total 3462: |                            |                |                             |              | 21.82              | 21.82       |            |
| 3527        | UPS                        | 0000129VW41    | SHIPPING CHARGE-POLICE      | 04/20/2019   | 10.61              | 10.61       | 05/02/2019 |
| Total 3527: |                            |                |                             |              | 10.61              | 10.61       |            |
| 3574        | CUES                       | 531916         | CONSULTING, GNET DATA CO    | 04/19/2019   | 1,600.00           | 1,600.00    | 05/02/2019 |
| 3574        | CUES                       | 531995         | 6" RUBBER RELINES TIRE, HAN | 04/22/2019   | 313.72             | 313.72      | 05/02/2019 |
| Total 3574: |                            |                |                             |              | 1,913.72           | 1,913.72    |            |
| 3596        | ADVANCED GLASS TRIM, LLC   | 24632          | WINDSHIELD #604- 2012 CHEV  | 04/10/2019   | 240.00             | 240.00      | 05/02/2019 |
| 3596        | ADVANCED GLASS TRIM, LLC   | 24692          | WINDSHIELD #1443- 2014 FOR  | 04/18/2019   | 300.00             | 300.00      | 05/02/2019 |
| Total 3596: |                            |                |                             |              | 540.00             | 540.00      |            |
| 3608        | FALLS CABINET & MILLWORK I | 67682          | UPPER CABINET               | 03/20/2019   | 924.00             | 924.00      | 05/02/2019 |
| Total 3608: |                            |                |                             |              | 924.00             | 924.00      |            |
| 3619        | WY CHILD SUPPORT ENFORCE   | 042419         | case#230073 CORONA          | 04/24/2019   | 745.50             | 745.50      | 04/24/2019 |
| 3619        | WY CHILD SUPPORT ENFORCE   | 042419         | case#209790 gALLEGHER       | 04/24/2019   | 146.76             | 146.76      | 04/24/2019 |
| Total 3619: |                            |                |                             |              | 892.26             | 892.26      |            |
| 3704        | WYOMING TITLE & ESCROW     | 116010         | 310 320 aspen drive         | 04/30/2019   | 300.00             | 300.00      | 05/02/2019 |
| Total 3704: |                            |                |                             |              | 300.00             | 300.00      |            |
| 3713        | COHEN-DAVIS, AUDREY        | 042919         | MIED-YEAR CONFERENCE        | 04/29/2019   | 473.33             | 473.33      | 05/02/2019 |



| Vendor      | Vendor Name                       | Invoice Number | Description                  | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|-----------------------------------|----------------|------------------------------|--------------|--------------------|-------------|------------|
| Total 3713: |                                   |                |                              |              | 473.33             | 473.33      |            |
| 3727        | TREFREN, TRACEY                   | 042419         | TRAVEL REIMBURSEMENT         | 04/24/2019   | 248.50             | 248.50      | 05/02/2019 |
| Total 3727: |                                   |                |                              |              | 248.50             | 248.50      |            |
| 3841        | MIKE'S OILFIELD SERVICES IN       | 26300          | HYDROVAC/OPERTOR/SWAMP       | 04/11/2019   | 4,207.50           | 4,207.50    | 05/02/2019 |
| Total 3841: |                                   |                |                              |              | 4,207.50           | 4,207.50    |            |
| 3932        | MILLER SANITATION                 | 13804          | START BUS ROUTE FOR 10 DA    | 04/18/2019   | 490.00             | 490.00      | 05/02/2019 |
| 3932        | MILLER SANITATION                 | 13805          | CITY CANS 74 IN MAY 2019 @ P | 04/18/2019   | 8,029.00           | 8,029.00    | 05/02/2019 |
| Total 3932: |                                   |                |                              |              | 8,519.00           | 8,519.00    |            |
| 3955        | THOMSON WEST                      | 840028093      | MONTHLY CHARGES              | 04/01/2019   | 796.81             | 796.81      | 05/02/2019 |
| 3955        | THOMSON WEST                      | 840028093      | MONTHLY CHARGES              | 04/01/2019   | 423.40             | 423.40      | 05/02/2019 |
| 3955        | THOMSON WEST                      | 840108018      | LIBRARY PLAN CHANGES         | 04/29/2019   | 45.00              | 45.00       | 05/02/2019 |
| Total 3955: |                                   |                |                              |              | 1,265.21           | 1,265.21    |            |
| 3961        | CHARTER                           | 002091803281   | 150 E PEARL                  | 03/28/2019   | 1,617.03           | 1,617.03    | 05/02/2019 |
| 3961        | CHARTER                           | 03192019       | WIRELESS                     | 03/11/2019   | 251.88             | 251.88      | 05/02/2019 |
| Total 3961: |                                   |                |                              |              | 1,868.91           | 1,868.91    |            |
| 4102        | LACAL EQUIPMENT, INC              | 0299448-IN     | 3YD ELEVATOR CHAIN, BEARIN   | 04/25/2019   | 1,627.92           | 1,627.92    | 05/02/2019 |
| Total 4102: |                                   |                |                              |              | 1,627.92           | 1,627.92    |            |
| 4129        | MOUNTAIN X, LLC                   | 6483-A         | PROJ: MARCH SNOW REMOVA      | 03/31/2019   | 29,347.50          | 29,347.50   | 05/02/2019 |
| Total 4129: |                                   |                |                              |              | 29,347.50          | 29,347.50   |            |
| 4139        | WY WORKERS' SAFETY & COM          | 043019         | APRIL PREMIUM                | 04/30/2019   | 10,277.14          | 10,277.14   | 05/02/2019 |
| Total 4139: |                                   |                |                              |              | 10,277.14          | 10,277.14   |            |
| 4194        | FREEDOM SERVICES                  | 602            | 170 jean street repairs      | 04/30/2019   | 575.00             | 575.00      | 05/02/2019 |
| Total 4194: |                                   |                |                              |              | 575.00             | 575.00      |            |
| 4198        | RESPOND FIRST AID SYSTEMS         | 137577         | FIRST AID KIT SUPPLIES @ PU  | 04/16/2019   | 250.96             | 250.96      | 05/02/2019 |
| 4198        | RESPOND FIRST AID SYSTEMS         | 137583         | FIRST AID KIT SUPPLIES       | 04/19/2019   | 136.72             | 136.72      | 05/02/2019 |
| Total 4198: |                                   |                |                              |              | 387.68             | 387.68      |            |
| 4212        | GILLIG LLC                        | 40484459       | HOSE ASM, ABSORBER SHOCK     | 08/03/2018   | 1,178.28           | 1,178.28    | 05/02/2019 |
| 4212        | GILLIG LLC                        | 40568803       | SLIDERS                      | 04/12/2019   | 117.16             | 117.16      | 05/02/2019 |
| 4212        | GILLIG LLC                        | 40569348       | DRUM 16.5X7 RR               | 04/15/2019   | 336.90             | 336.90      | 05/02/2019 |
| 4212        | GILLIG LLC                        | 40573234       | HOSE ASM                     | 04/25/2019   | 165.48             | 165.48      | 05/02/2019 |
| Total 4212: |                                   |                |                              |              | 1,797.82           | 1,797.82    |            |
| 4230        | American Diversity Business Solut | 00-704603      | CTBK PARKING CITATION BOO    | 04/25/2019   | 2,118.89           | 2,118.89    | 05/02/2019 |

| Vendor      | Vendor Name               | Invoice Number | Description                | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|---------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|
| Total 4230: |                           |                |                            |              | 2,118.89           | 2,118.89    |            |
| 4275        | JORGENSEN, ARNE OLAUS     | 022819         | TRAVEL REIMBURSEMENT FO    | 02/28/2019   | 118.00             | 118.00      | 05/02/2019 |
| Total 4275: |                           |                |                            |              | 118.00             | 118.00      |            |
| 4292        | Commercial Tire-ID Falls  | 117139         | 265/70R17 DISC AT3         | 04/10/2019   | 663.96             | 663.96      | 05/02/2019 |
| Total 4292: |                           |                |                            |              | 663.96             | 663.96      |            |
| 4294        | FIRE SERVICES OF IDAHO    | 46591P         | PROJ: TOWN OF JACKSON PA   | 04/30/2019   | 1,067.00           | 1,067.00    | 05/02/2019 |
| Total 4294: |                           |                |                            |              | 1,067.00           | 1,067.00    |            |
| 4320        | WARNER TRUCK CENTER       | X101266404.0   | INJ FUEL SUPPLY CONNECTO   | 03/22/2019   | 248.10             | 248.10      | 05/02/2019 |
| 4320        | WARNER TRUCK CENTER       | X101272525.0   | ELC REPARI CONNECTOR       | 04/11/2019   | 15.05              | 15.05       | 05/02/2019 |
| Total 4320: |                           |                |                            |              | 263.15             | 263.15      |            |
| 4371        | PROFORCE LAW ENFORCEME    | 368505         | VOID CHECK #5567 AND RE-IS | 02/12/2019   | 469.99             | 469.99      | 04/25/2019 |
| Total 4371: |                           |                |                            |              | 469.99             | 469.99      |            |
| 4398        | PALAZZOLO, MICHAEL        | 042919         | TRAVEL REIMB TO LOGAN UT   | 04/29/2019   | 215.06             | 215.06      | 05/02/2019 |
| Total 4398: |                           |                |                            |              | 215.06             | 215.06      |            |
| 4474        | FISH CREEK EXCAVATION LLC | 14807          | PROJ: HIDDEN RANCH STORM-  | 05/01/2019   | 4,654.03           | 4,654.03    | 05/02/2019 |
| Total 4474: |                           |                |                            |              | 4,654.03           | 4,654.03    |            |
| 4475        | RORKE, CHRIS              | 021319         | FEB 2019 PARKING           | 02/13/2019   | 862.50             | 862.50      | 05/02/2019 |
| Total 4475: |                           |                |                            |              | 862.50             | 862.50      |            |
| 4485        | BLISS CARGO               | 12773          | DELIVERY PACKAGE FROM SC   | 04/02/2019   | 39.25              | 39.25       | 05/02/2019 |
| Total 4485: |                           |                |                            |              | 39.25              | 39.25       |            |
| 4490        | COBAN TECHNOLOGIES, INC   | 20698          | SCPKB-DRA-0100             | 02/22/2019   | 1,875.00           | 1,875.00    | 05/02/2019 |
| 4490        | COBAN TECHNOLOGIES, INC   | 21075          | CLOUD COURIER              | 03/18/2019   | 708.75             | 708.75      | 05/02/2019 |
| 4490        | COBAN TECHNOLOGIES, INC   | 21075          | CLOUD COURIER              | 03/18/2019   | .00                | .00         |            |
| Total 4490: |                           |                |                            |              | 2,583.75           | 2,583.75    |            |
| 4514        | TEAM LABORATORY CHEMICA   | INV0015444     | FINE ROAD PARCH- 100BAGS   | 04/10/2019   | 1,750.00           | 1,750.00    | 05/02/2019 |
| Total 4514: |                           |                |                            |              | 1,750.00           | 1,750.00    |            |
| 4550        | PORTER'S OFFICE PRODUCTS  | 724955-0       | PAPER                      | 04/09/2019   | 106.75             | 106.75      | 05/02/2019 |
| Total 4550: |                           |                |                            |              | 106.75             | 106.75      |            |
| 4573        | KOREM CORPORTATION        | 8483           | MAPINFO PROFESSIONAL MAT   | 04/10/2019   | 12,630.00          | 12,630.00   | 05/02/2019 |
| Total 4573: |                           |                |                            |              | 12,630.00          | 12,630.00   |            |

| Vendor      | Vendor Name               | Invoice Number | Description                   | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|---------------------------|----------------|-------------------------------|--------------|--------------------|-------------|------------|
| 4614        | C & A PROFESSIONAL CLEANI | APRIL 2019- G  | CLEANING SERVICE APRIL 201    | 04/25/2019   | 951.62             | 951.62      | 05/02/2019 |
| 4614        | C & A PROFESSIONAL CLEANI | APRIL 2019- P  | CLEANING SERVICE APRIL 201    | 04/25/2019   | 286.44             | 286.44      | 05/02/2019 |
| 4614        | C & A PROFESSIONAL CLEANI | APRIL 2019- P  | CLEANING SERVICE APRIL 201    | 04/25/2019   | 2,103.82           | 2,103.82    | 05/02/2019 |
| 4614        | C & A PROFESSIONAL CLEANI | APRIL 2019- S  | CLEANING SERVICE APRIL 201    | 04/25/2019   | 1,622.34           | 1,622.34    | 05/02/2019 |
| 4614        | C & A PROFESSIONAL CLEANI | APRIL 2019- T  | CLEANING SERVICE APRIL 201    | 04/25/2019   | 3,968.56           | 3,968.56    | 05/02/2019 |
| Total 4614: |                           |                |                               |              | 8,932.78           | 8,932.78    |            |
| 4634        | BREAKFAST ROTARY OF JH    | 041519         | Michelle Weber dues           | 04/15/2019   | 350.00             | 350.00      | 05/02/2019 |
| Total 4634: |                           |                |                               |              | 350.00             | 350.00      |            |
| 4669        | GERACI, CARRIE            | 013119         | MONUMENT AND MEMORIAL P       | 01/31/2019   | 2,100.00           | 2,100.00    | 05/02/2019 |
| Total 4669: |                           |                |                               |              | 2,100.00           | 2,100.00    |            |
| 4692        | PRO EQUIPMENT SALES LLC   | 21-1002502     | WIPER, BLADE WIPER WINDO      | 02/05/2019   | 92.50              | 92.50       | 05/02/2019 |
| Total 4692: |                           |                |                               |              | 92.50              | 92.50       |            |
| 4699        | SNAKE RIVER ROASTING      | 607902         | COFFEE @ PW MAIN SHOP         | 04/11/2019   | 48.45              | 48.45       | 05/02/2019 |
| 4699        | SNAKE RIVER ROASTING      | 608032         | COFFEE                        | 04/18/2019   | 48.45              | 48.45       | 05/02/2019 |
| 4699        | SNAKE RIVER ROASTING      | 608149         | COFFEE- 5LB BAGS @ PUBLIC     | 04/22/2019   | 48.45              | 48.45       | 05/02/2019 |
| 4699        | SNAKE RIVER ROASTING      | 608168         | COFFEE                        | 04/25/2019   | 101.75             | 101.75      | 05/02/2019 |
| 4699        | SNAKE RIVER ROASTING      | 608200         | COFFEE                        | 04/25/2019   | 48.45              | 48.45       | 05/02/2019 |
| 4699        | SNAKE RIVER ROASTING      | 687606         | COFFEE                        | 04/04/2019   | 48.45              | 48.45       | 05/02/2019 |
| Total 4699: |                           |                |                               |              | 344.00             | 344.00      |            |
| 4720        | SILVERSTAR                | 2172297        | WIRELESS                      | 04/01/2019   | 31.84              | 31.84       | 05/02/2019 |
| 4720        | SILVERSTAR                | 2172297        | WIRELESS                      | 04/01/2019   | 2,018.16           | 2,018.16    | 05/02/2019 |
| 4720        | SILVERSTAR                | 2172297        | WIRELESS                      | 04/01/2019   | 260.00             | 260.00      | 05/02/2019 |
| 4720        | SILVERSTAR                | 2172297        | WIRELESS                      | 04/01/2019   | .10                | .10         | 05/02/2019 |
| Total 4720: |                           |                |                               |              | 2,310.10           | 2,310.10    |            |
| 4730        | ADVANCED PUMP & EQUIPME   | 8885           | DIAGNOSE, INSTALL, MATERIA    | 04/23/2019   | 1,406.42           | 1,406.42    | 05/02/2019 |
| Total 4730: |                           |                |                               |              | 1,406.42           | 1,406.42    |            |
| 4774        | BIG R RANCH & HOME        | 1374385        | MUCK CHORE HI STELL TOW       | 04/09/2019   | 112.46             | 112.46      | 05/02/2019 |
| 4774        | BIG R RANCH & HOME        | 1374410        | MENS DRY PANTS, JACKET SH     | 04/09/2019   | 189.98             | 189.98      | 05/02/2019 |
| 4774        | BIG R RANCH & HOME        | 1376257        | HOLE SAW 4", DRILL BIT PILOT, | 04/23/2019   | 535.87             | 535.87      | 05/02/2019 |
| 4774        | BIG R RANCH & HOME        | 1377194        | GARDEN HOSE, PRESSURE W       | 04/29/2019   | 779.98             | 779.98      | 05/02/2019 |
| Total 4774: |                           |                |                               |              | 1,618.29           | 1,618.29    |            |
| 4776        | MOUNTAIN STATES LIGHTING  | 9379           | JOB: JACKSON POST TOP STO     | 04/15/2019   | 4,522.07           | 4,522.07    | 05/02/2019 |
| Total 4776: |                           |                |                               |              | 4,522.07           | 4,522.07    |            |
| 4801        | PHILLIPS, JAMES           | 040919         | GLOCK ARMORER RECERTIFIC      | 04/09/2019   | 102.36             | 102.36      | 05/02/2019 |
| Total 4801: |                           |                |                               |              | 102.36             | 102.36      |            |
| 4817        | MOUNTAIN ELECTRICAL       | 101            | JOB#:101- REPLACE SMOKE D     | 04/09/2019   | 570.33             | 570.33      | 05/02/2019 |
| 4817        | MOUNTAIN ELECTRICAL       | 102            | JOB#: 102- REPLACE FIXTURE-   | 04/09/2019   | 183.36             | 183.36      | 05/02/2019 |
| 4817        | MOUNTAIN ELECTRICAL       | 47             | MATERILAS, LABOR WORD PE      | 03/26/2019   | 866.45             | 866.45      | 05/02/2019 |

| Vendor      | Vendor Name                | Invoice Number | Description                | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|----------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|
| Total 4817: |                            |                |                            |              | 1,620.14           | 1,620.14    |            |
| 4902        | KOIS BROTHERS EQUIPMENT    | 116114         | CONVEYOR RIBBON            | 04/18/2019   | 8,212.06           | 8,212.06    | 05/02/2019 |
| Total 4902: |                            |                |                            |              | 8,212.06           | 8,212.06    |            |
| 4918        | DEAN'S PEST CONTROLL LLC   | 41549          | SMALL RODENT CONTROL @ P   | 04/15/2019   | 45.00              | 45.00       | 05/02/2019 |
| 4918        | DEAN'S PEST CONTROLL LLC   | 41605          | SMALL RODENT CONTROL @ S   | 04/08/2019   | 100.00             | 100.00      | 05/02/2019 |
| Total 4918: |                            |                |                            |              | 145.00             | 145.00      |            |
| 4920        | BEST BEST & KRIEGER        | 847317         | March 2019 Services        | 04/15/2019   | 584.00             | 584.00      | 05/02/2019 |
| 4920        | BEST BEST & KRIEGER        | 847318         | March 2019 Services        | 04/15/2019   | 1,679.00           | 1,679.00    | 05/02/2019 |
| Total 4920: |                            |                |                            |              | 2,263.00           | 2,263.00    |            |
| 4990        | Swagit Productions, LLC    | 12754          | VIDEO STREAMING MARCH 201  | 03/31/2019   | 1,775.00           | 1,775.00    | 05/02/2019 |
| Total 4990: |                            |                |                            |              | 1,775.00           | 1,775.00    |            |
| 4999        | TREES, INC.                | 12258          | GENERAL LABOR- CLEAN UP &  | 01/02/2019   | 629.34             | 629.34      | 05/02/2019 |
| Total 4999: |                            |                |                            |              | 629.34             | 629.34      |            |
| 5002        | CUSTOM ELECTRONIC CONSU    | 04383          | VIDEO SYSTEM               | 03/27/2019   | 6,938.40           | 6,938.40    | 05/02/2019 |
| 5002        | CUSTOM ELECTRONIC CONSU    | 04384          | AUDIO SYSTEM MONTHLY MAI   | 03/27/2019   | 4,562.88           | 4,562.88    | 05/02/2019 |
| 5002        | CUSTOM ELECTRONIC CONSU    | 04392          | INSTALL AND PROGRAM NEW    | 04/04/2019   | 1,550.00           | 1,550.00    | 05/02/2019 |
| Total 5002: |                            |                |                            |              | 13,051.28          | 13,051.28   |            |
| 5022        | VISION SERVICE PLAN - (WY) | 806600534      | April 2019                 | 03/17/2019   | 1,633.81           | 1,633.81    | 04/30/2019 |
| 5022        | VISION SERVICE PLAN - (WY) | 806732622      | May2019                    | 04/17/2019   | 1,652.20           | 1,652.20    | 04/30/2019 |
| Total 5022: |                            |                |                            |              | 3,286.01           | 3,286.01    |            |
| 5045        | ESPINOZA, NATALY           | 042419         | travel reimbursement       | 04/29/2019   | 248.50             | 248.50      | 05/02/2019 |
| Total 5045: |                            |                |                            |              | 248.50             | 248.50      |            |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22370          | ANIMAL CARE                | 03/06/2019   | 20.00              | 20.00       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22652          | ANIMAL CARE                | 03/20/2019   | 33.61              | 33.61       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22656          | ANIMAL CARE                | 03/20/2019   | 34.00              | 34.00       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22657          | ANIMAL CARE                | 03/20/2019   | 20.00              | 20.00       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22756          | ANIMAL CARE                | 03/25/2019   | 116.50             | 116.50      | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22756          | ANIMAL CARE                | 03/25/2019   | 16.00              | 16.00       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22832          | ANIMAL CARE                | 03/27/2019   | 75.82              | 75.82       | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22857          | ANIMAL CARE                | 03/28/2019   | 447.75             | 447.75      | 05/02/2019 |
| 5098        | JACKSON ANIMAL HOSPITAL    | 22876          | ANIMAL CARE                | 03/29/2019   | 608.90             | 608.90      | 05/02/2019 |
| Total 5098: |                            |                |                            |              | 1,372.58           | 1,372.58    |            |
| 5244        | ISC, INC                   | SIN029570      | VT CLOUD RUBRIK MIRRORING  | 04/01/2019   | 5,668.25           | 5,668.25    | 05/02/2019 |
| Total 5244: |                            |                |                            |              | 5,668.25           | 5,668.25    |            |
| 5298        | TOOLSON TELEPHONE, INC     | 7262           | ANIMAL SHELTER FIBER AND R | 01/23/2019   | 1,164.25           | 1,164.25    | 05/02/2019 |

| Vendor      | Vendor Name               | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|---------------------------|----------------|-----------------------------|--------------|--------------------|-------------|------------|
| Total 5298: |                           |                |                             |              | 1,164.25           | 1,164.25    |            |
| 5302        | PARTSMASTER               | 23401310       | PIPE SEALANT                | 03/28/2019   | 33.28              | 33.28       | 05/02/2019 |
| Total 5302: |                           |                |                             |              | 33.28              | 33.28       |            |
| 5332        | MOBILE WIRELESS, LLC      | 3124           | NETMORION MOBILE            | 03/14/2019   | 970.00             | 970.00      | 05/02/2019 |
| 5332        | MOBILE WIRELESS, LLC      | 3124           | NETMOTION MOBILITY          | 03/14/2019   | 2,910.00           | 2,910.00    | 05/02/2019 |
| Total 5332: |                           |                |                             |              | 3,880.00           | 3,880.00    |            |
| 5337        | FLAT CREEK WID            | 1191           | FCE EXCAVATION AND SITE W   | 02/11/2019   | 3,922.50           | 3,922.50    | 04/23/2019 |
| Total 5337: |                           |                |                             |              | 3,922.50           | 3,922.50    |            |
| 5411        | GALLAGHER, TIM            | 296432         | SAFETY BOOT REIMBURSTME     | 04/29/2019   | 100.00             | 100.00      | 05/02/2019 |
| Total 5411: |                           |                |                             |              | 100.00             | 100.00      |            |
| 5473        | KELLERSTRASS ENTERPRISES  | 1049547        | JAX WM 100 OIL/5 GAL        | 04/26/2019   | 338.08             | 338.08      | 05/02/2019 |
| 5473        | KELLERSTRASS ENTERPRISES  | 280374         | DF#2 DYED ULTRA LOW SULFU   | 04/08/2019   | 22,756.70          | 22,756.70   | 05/02/2019 |
| 5473        | KELLERSTRASS ENTERPRISES  | D7145          | MIDGRADE 87 E-10, DF#2 DYED | 04/22/2019   | 25,474.49          | 25,474.49   | 05/02/2019 |
| Total 5473: |                           |                |                             |              | 48,569.27          | 48,569.27   |            |
| 5489        | WRENCH IT PLUMBING & HEAT | 5487           | LOWER LEVEL PROJ @ 149 E P  | 03/26/2019   | 2,636.73           | 2,636.73    | 05/02/2019 |
| 5489        | WRENCH IT PLUMBING & HEAT | 5492           | REPAIR LEAKY RESTROOM SIN   | 04/05/2019   | 172.11             | 172.11      | 05/02/2019 |
| 5489        | WRENCH IT PLUMBING & HEAT | 5494           | REPAIR LEAKING DISCHARGE    | 04/05/2019   | 223.97             | 223.97      | 05/02/2019 |
| 5489        | WRENCH IT PLUMBING & HEAT | 5496           | INSTALL NEW GARBAGE DISP    | 04/05/2019   | 258.65             | 258.65      | 05/02/2019 |
| Total 5489: |                           |                |                             |              | 3,291.46           | 3,291.46    |            |
| 5615        | NEWLEVEL GROUP            | 128209         | JAM FACILITATION            | 03/11/2019   | 4,820.15           | 4,820.15    | 05/02/2019 |
| Total 5615: |                           |                |                             |              | 4,820.15           | 4,820.15    |            |
| 5637        | TIGHE, JOHN               | 17927          | MICRO BLOW                  | 03/14/2019   | 30.50              | 30.50       | 05/02/2019 |
| 5637        | TIGHE, JOHN               | 18246          | TURBINE GREY                | 04/11/2019   | 30.50              | 30.50       | 05/02/2019 |
| 5637        | TIGHE, JOHN               | 18247          | BRAKE ADJ                   | 04/11/2019   | 15.95              | 15.95       | 05/02/2019 |
| 5637        | TIGHE, JOHN               | 18342          | 4PC MINI TIRE               | 04/18/2019   | 57.95              | 57.95       | 05/02/2019 |
| 5637        | TIGHE, JOHN               | 18428          | DIGITAL TIRE                | 04/25/2019   | 145.95             | 145.95      | 05/02/2019 |
| Total 5637: |                           |                |                             |              | 280.85             | 280.85      |            |
| 5691        | LEPCO                     | 31526          | SERVICE: BENT SHAFT ON PAS  | 04/22/2019   | 951.55             | 951.55      | 05/02/2019 |
| Total 5691: |                           |                |                             |              | 951.55             | 951.55      |            |
| 5694        | LEIGH, CHRISTOPHER S.     | 042919         | PROFESSIONAL SERVICES       | 04/29/2019   | 950.00             | 950.00      | 05/02/2019 |
| Total 5694: |                           |                |                             |              | 950.00             | 950.00      |            |
| 5719        | Renova, Amy               | 041119         | REIMBURSTMENT FOR WINTE     | 04/11/2019   | 45.32              | 45.32       | 05/02/2019 |
| Total 5719: |                           |                |                             |              | 45.32              | 45.32       |            |
| 5726        | AMAZON                    | 14PW-DNVW-     | APPLE IPAD                  | 03/06/2019   | 634.72             | 634.72      | 05/02/2019 |

| Vendor      | Vendor Name              | Invoice Number | Description                      | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|--------------------------|----------------|----------------------------------|--------------|--------------------|-------------|------------|
| 5726        | AMAZON                   | 16CT-FFQM-D    | APPLE SMART KEYBOARD             | 04/25/2019   | 189.99             | 189.99      | 05/02/2019 |
| 5726        | AMAZON                   | 17MK-XJTQ-7T   | UNIVERSAL ANDROID WINDOW         | 04/03/2019   | 262.89             | 262.89      | 05/02/2019 |
| 5726        | AMAZON                   | 1FJX-7CGM-4J   | AMAZONBASIC USB POWERED          | 04/24/2019   | 467.54             | 467.54      | 05/02/2019 |
| 5726        | AMAZON                   | 1GLQ-V3LF-4L   | ONME FBA CABLE CHIP              | 05/01/2019   | 29.07              | 29.07       | 05/02/2019 |
| 5726        | AMAZON                   | 1KQY-JRQX-4    | LOGITECH SPOTLIGHT PRESE         | 04/08/2019   | 209.93             | 209.93      | 05/02/2019 |
| 5726        | AMAZON                   | 1LCM-3KMN-K    | HP CG064A PRINTER MAINTEN        | 04/27/2019   | 343.95             | 343.95      | 05/02/2019 |
| 5726        | AMAZON                   | 1TVL-H9Q1-1L   | AUKEY CAR CHARGER                | 03/05/2019   | 324.86             | 324.86      | 05/02/2019 |
| 5726        | AMAZON                   | 1VHX-CX9Y-G    | 24 INCH PRIVACY SCREENS          | 04/12/2019   | 190.95             | 190.95      | 05/02/2019 |
| 5726        | AMAZON                   | 1VYG-KK4F-F    | AMAZON BASIC DISPLAY             | 03/20/2019   | 3,448.20           | 3,448.20    | 05/02/2019 |
| 5726        | AMAZON                   | 1XRN-NX1N-C    | CORSAIR ONE PRO                  | 04/23/2019   | 7,997.44           | 7,997.44    | 05/02/2019 |
| 5726        | AMAZON                   | 1YDK-KHVT-W    | SAMSUNG 128GB                    | 03/11/2019   | 20.99              | 20.99       | 05/02/2019 |
| Total 5726: |                          |                |                                  |              | 14,120.53          | 14,120.53   |            |
| 5846        | TETON TOOLS LLC          | 04231917022    | TORQ WR 1/4" ELEC                | 04/23/2019   | 420.00             | 420.00      | 05/02/2019 |
| Total 5846: |                          |                |                                  |              | 420.00             | 420.00      |            |
| 5965        | KIMLEY HORN              | 12854002       | PROFESSIONAL SERVICES            | 12/31/2018   | 817.50             | 817.50      | 05/02/2019 |
| 5965        | KIMLEY HORN              | 13246746       | PROFESSIONAL SERVICES            | 02/28/2019   | 7,767.50           | 7,767.50    | 05/02/2019 |
| 5965        | KIMLEY HORN              | 13466202       | JACKSON PHASE 2 PARKING          | 03/31/2019   | 9,527.50           | 9,527.50    | 05/02/2019 |
| Total 5965: |                          |                |                                  |              | 18,112.50          | 18,112.50   |            |
| 5978        | SOUTHERLAND TOOL MFG, IN | 31512          | 24 STEEL REINFORCE FIBERG        | 04/22/2019   | 1,359.00           | 1,359.00    | 05/02/2019 |
| Total 5978: |                          |                |                                  |              | 1,359.00           | 1,359.00    |            |
| 6065        | CLERK OF DISTRICT COURT  | 042619         | APPEAL FILING FEE TO DISTRI      | 04/26/2019   | 110.00             | 110.00      | 05/02/2019 |
| Total 6065: |                          |                |                                  |              | 110.00             | 110.00      |            |
| 6069        | RAFTELIS                 | 11759          | Professional Services March 2019 | 04/09/2019   | 200.00             | 200.00      | 05/02/2019 |
| 6069        | RAFTELIS                 | 11759          | professional servics march 2019  | 04/09/2019   | 200.00             | 200.00      | 05/02/2019 |
| Total 6069: |                          |                |                                  |              | 400.00             | 400.00      |            |
| 6078        | OFFICIAL COURT RECORD    | 20191100       | HEARING ON 04/17/19              | 04/17/2019   | 6,864.00           | 6,864.00    | 05/02/2019 |
| Total 6078: |                          |                |                                  |              | 6,864.00           | 6,864.00    |            |
| 6086        | WATER WERKS, INC         | 2300           | PROJ: HOME RANCH- INSPECT        | 04/16/2019   | 95.00              | 95.00       | 05/02/2019 |
| 6086        | WATER WERKS, INC         | 2301           | PROJ: BELONEY BUS STOP- W        | 04/16/2019   | 95.00              | 95.00       | 05/02/2019 |
| 6086        | WATER WERKS, INC         | 2302           | PROJ: MAINTANENCE BLDG- W        | 04/16/2019   | 95.00              | 95.00       | 05/02/2019 |
| 6086        | WATER WERKS, INC         | 2303           | PROJ: ICE RINK- TROUBLE SH       | 04/16/2019   | 558.70             | 558.70      | 05/02/2019 |
| Total 6086: |                          |                |                                  |              | 843.70             | 843.70      |            |
| 6126        | GARMIN USA               | DL12357682     | PROFESSIONAL FLEX                | 03/27/2019   | 65.95              | 65.95       | 05/02/2019 |
| 6126        | GARMIN USA               | DL12514215     | PROFESSIONAL FLEX                | 04/27/2019   | 64.95              | 64.95       | 05/02/2019 |
| Total 6126: |                          |                |                                  |              | 130.90             | 130.90      |            |
| 6147        | OUTLAW BROTHERS CONSTR   | 103            | JOB: MAINTENANCE- LABOR T        | 04/26/2019   | 95.19              | 95.19       | 05/02/2019 |
| 6147        | OUTLAW BROTHERS CONSTR   | 103            | JOB: MAINTENANCE- LABOR T        | 04/26/2019   | 70.00              | 70.00       | 05/02/2019 |
| 6147        | OUTLAW BROTHERS CONSTR   | 103            | JOB: MAINTENANCE- LABOR T        | 04/26/2019   | 280.00             | 280.00      | 05/02/2019 |
| 6147        | OUTLAW BROTHERS CONSTR   | 104            | JOB: 149 E PEARL BUNKHOUS        | 04/26/2019   | 569.93             | 569.93      | 05/02/2019 |
| 6147        | OUTLAW BROTHERS CONSTR   | 105            | JOB: 915 SIMON STREET- MAT       | 04/26/2019   | 2,709.19           | 2,709.19    | 05/02/2019 |

| Vendor      | Vendor Name               | Invoice Number | Description                        | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|---------------------------|----------------|------------------------------------|--------------|--------------------|-------------|------------|
| Total 6147: |                           |                |                                    |              | 3,724.31           | 3,724.31    |            |
| 6156        | BUCKRAIL, LLC             | 1819           | subscription                       | 04/29/2019   | 375.00             | 375.00      | 05/02/2019 |
| Total 6156: |                           |                |                                    |              | 375.00             | 375.00      |            |
| 6199        | GEMMEL, ANGIE             | 030819         | TRAVEL REIMBURSEMENT               | 03/08/2019   | 82.50              | 82.50       | 05/02/2019 |
| Total 6199: |                           |                |                                    |              | 82.50              | 82.50       |            |
| 6226        | WEST COAST CODE CONSULT   | UT19-579-003   | MARCH CONSULTING SERVICE           | 04/10/2019   | 6,995.00           | 6,995.00    | 05/02/2019 |
| Total 6226: |                           |                |                                    |              | 6,995.00           | 6,995.00    |            |
| 6276        | SUPOWIT, DEBORAH          | 042919         | TRAVEL REIMBURSEMENT               | 04/29/2019   | 92.25              | 92.25       | 05/02/2019 |
| Total 6276: |                           |                |                                    |              | 92.25              | 92.25       |            |
| 6305        | MOSER, PATRICK            | 043019         | RETURN DEPOSIT LESS CLEA           | 04/30/2019   | 430.00             | 430.00      | 05/02/2019 |
| Total 6305: |                           |                |                                    |              | 430.00             | 430.00      |            |
| 6306        | MCGIBBON, ERIN            | 043019         | RETURN DEPOSIT                     | 04/30/2019   | 330.00             | 330.00      | 05/02/2019 |
| 6306        | MCGIBBON, ERIN            | 043019         | Roxann agreed to return half of th | 04/30/2019   | 170.00             | 170.00      | 05/02/2019 |
| Total 6306: |                           |                |                                    |              | 500.00             | 500.00      |            |
| 6319        | VIRGINIAN VILLAGE CONDO H | 81             | Q2 2019 DUES                       | 04/12/2019   | 540.00             | 540.00      | 05/02/2019 |
| 6319        | VIRGINIAN VILLAGE CONDO H | 81             | Q2 2019 DUES                       | 04/12/2019   | 540.00             | 540.00      | 05/02/2019 |
| Total 6319: |                           |                |                                    |              | 1,080.00           | 1,080.00    |            |
| 6322        | PIATT, GERALD             | 043019         | RETURN DEPOSIT                     | 04/30/2019   | 600.00             | 600.00      | 05/02/2019 |
| Total 6322: |                           |                |                                    |              | 600.00             | 600.00      |            |
| 6331        | JACKSON TOWING PARTNERS   | 204            | 2009 GILLIG BUS PORT TO POR        | 04/17/2019   | 1,000.00           | 1,000.00    | 05/02/2019 |
| Total 6331: |                           |                |                                    |              | 1,000.00           | 1,000.00    |            |
| 6397        | ECOCONNECT CONSULTING,L   | 155            | KARNS MEADOW ENVIRONME             | 04/11/2019   | 6,180.00           | .00         |            |
| Total 6397: |                           |                |                                    |              | 6,180.00           | .00         |            |
| 6399        | C & C TRUCKING, INC       | 1139           | void check #5609                   | 02/28/2019   | 1,600.00           | 1,600.00    | 04/23/2019 |
| Total 6399: |                           |                |                                    |              | 1,600.00           | 1,600.00    |            |
| 6411        | LEWIS ROCA ROTHGERBER C   | 1304568        | April services                     | 04/09/2019   | 4,026.00           | 4,026.00    | 05/02/2019 |
| Total 6411: |                           |                |                                    |              | 4,026.00           | 4,026.00    |            |
| 6414        | LAING, WILLIAM            | 043019         | RETURN DEPOSIT                     | 04/30/2019   | 600.00             | 600.00      | 05/02/2019 |
| Total 6414: |                           |                |                                    |              | 600.00             | 600.00      |            |
| 6415        | PEARCE, PHILLIP           | 043019         | RETURN DEPOSIT LESS CLEA           | 04/30/2019   | 450.00             | 450.00      | 05/02/2019 |

| Vendor      | Vendor Name             | Invoice Number | Description                  | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|-------------|-------------------------|----------------|------------------------------|--------------|--------------------|-------------|------------|
| Total 6415: |                         |                |                              |              | 450.00             | 450.00      |            |
| 6416        | JACKSON HOLE COURT REPO | 2902           | TRANSCRIPT TOWN COUNCIL      | 04/04/2019   | 40.00              | 40.00       | 05/02/2019 |
| Total 6416: |                         |                |                              |              | 40.00              | 40.00       |            |
| 6417        | KUVINKA & KUVINKA, PC   | 031919         | 315 NORCH CACHE DOCKET       | 03/19/2019   | 437.50             | 437.50      | 05/02/2019 |
| Total 6417: |                         |                |                              |              | 437.50             | 437.50      |            |
| 6418        | HOMER, ERINN            | 042519         | BAIL REFUND CASE 19-02-0049  | 04/25/2019   | 740.00             | 740.00      | 05/02/2019 |
| Total 6418: |                         |                |                              |              | 740.00             | 740.00      |            |
| 6419        | POMERANTZ, SEAN A.      | 042419         | BAIL REFUND CASE #19-03-024  | 04/24/2019   | 500.00             | 500.00      | 05/02/2019 |
| Total 6419: |                         |                |                              |              | 500.00             | 500.00      |            |
| 6420        | JORDON, LAKHVINDER      | 042419         | BAIL REFUND CASE #19-01-051  | 04/24/2019   | 740.00             | 740.00      | 05/02/2019 |
| Total 6420: |                         |                |                              |              | 740.00             | 740.00      |            |
| 6421        | CON TRANSPORT LLC       | 1267           | TRANSPORT BUSES              | 04/01/2019   | 6,500.00           | 6,500.00    | 05/02/2019 |
| Total 6421: |                         |                |                              |              | 6,500.00           | 6,500.00    |            |
| 6422        | WASATCH FORENSIC NURSES | 19-217         | code r exam                  | 04/02/2019   | 750.00             | 750.00      | 05/02/2019 |
| Total 6422: |                         |                |                              |              | 750.00             | 750.00      |            |
| 6423        | HOWELL, VICKIE          | 041319         | TRAVEL REIMBURSEMENT RET     | 04/13/2019   | 686.00             | 686.00      | 05/02/2019 |
| Total 6423: |                         |                |                              |              | 686.00             | 686.00      |            |
| 6424        | SCHECHTER, JONATHAN     | 042919         | TRAVEL REIMBURSEMENT- W      | 04/29/2019   | 2,358.25           | 2,358.25    | 05/02/2019 |
| Total 6424: |                         |                |                              |              | 2,358.25           | 2,358.25    |            |
| 6425        | Fielding, Michael       | 043019         | Return of Rental Deposit     | 04/30/2019   | 2,350.00           | 2,350.00    | 05/02/2019 |
| 6425        | Fielding, Michael       | 043019A        | Less March Utilities         | 04/30/2019   | 203.72-            | .00         |            |
| 6425        | Fielding, Michael       | 043019A        | reverse entry                | 04/30/2019   | 203.72             | .00         |            |
| 6425        | Fielding, Michael       | 043019B        | March Lower Valley           | 04/30/2019   | 137.67-            | 137.67-     | 05/02/2019 |
| Total 6425: |                         |                |                              |              | 2,212.33           | 2,212.33    |            |
| 6426        | EBARRE, GREG            | 043019         | DEPOSIT RETURN 145 E PEAR    | 04/30/2019   | 1,100.00           | 1,100.00    | 05/02/2019 |
| Total 6426: |                         |                |                              |              | 1,100.00           | 1,100.00    |            |
| 6427        | BIG SPRINKLER.COM       | 5497           | 1500 H WHEELED SPRINKLER     | 04/15/2019   | 925.00             | 925.00      | 05/02/2019 |
| Total 6427: |                         |                |                              |              | 925.00             | 925.00      |            |
| 6428        | CREATIVE METAL WORKS    | 542400         | FIX, WELD, PAINT- INSTALL ST | 03/29/2019   | 400.00             | 400.00      | 05/02/2019 |
| Total 6428: |                         |                |                              |              | 400.00             | 400.00      |            |



| Vendor        | Vendor Name               | Invoice Number | Description              | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  |
|---------------|---------------------------|----------------|--------------------------|--------------|--------------------|-------------|------------|
| 6431          | NBI INC.                  | 1732778        | AUDIO CD AND COURSE BOOK | 01/16/2019   | 356.95             | 356.95      | 05/02/2019 |
| Total 6431:   |                           |                |                          |              | 356.95             | 356.95      |            |
| 6432          | KNOBE, CHANI              | 043019         | REIMBURSEMENT            | 04/30/2019   | 276.94             | 276.94      | 05/02/2019 |
| Total 6432:   |                           |                |                          |              | 276.94             | 276.94      |            |
| 6433          | JOHN HARDY, COURT OFFICER | 043018         | CIVIL ACTIONS, S& C      | 04/30/2018   | 51.85              | 51.85       | 05/02/2019 |
| Total 6433:   |                           |                |                          |              | 51.85              | 51.85       |            |
| 6435          | OPS STRATEGIES            | 19008          | INDICATOR REPORT         | 03/01/2019   | 5,687.50           | .00         |            |
| Total 6435:   |                           |                |                          |              | 5,687.50           | .00         |            |
| Grand Totals: |                           |                |                          |              | 669,020.73         | 657,153.23  |            |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



# TOWN OF JACKSON

## TOWN COUNCIL

### AGENDA DOCUMENTATION

**PREPARATION DATE:** April 23, 2019  
**MEETING DATE:** May 6, 2019

**SUBMITTING DEPARTMENT:** Town Clerk  
**DEPARTMENT DIRECTOR:** Roxanne DeVries Robinson  
**PRESENTER:** Carl Pelletier

**SUBJECT:** Special Event: Old Bill's Fun Run

#### PURPOSE/STATEMENT:

The Mayor and Council approve or deny all special event applications requesting the use of public property, street closures, use of Town barricades and the services of Town personnel on behalf of the Town of Jackson.

#### BACKGROUND/ALTERNATIVES:

The applicant, the Community Foundation of Jackson Hole, requests to host Old Bill's Fun for Charities 2019 on Saturday, September 7. Preparations for the race will begin on the morning of Friday, September 6, 2019 and end prior to event commencement at 10:00 A.M. The clean-up from the event is expected to conclude around 2:00 P.M. The applicant will, again, partner with the Chamber of Commerce in order to coordinate Fall Arts Festival and Old Bill's. The applicant has also been working with the Farmer's Market to coordinate the two events and cross promote the events. Additionally, the applicant has positioned the event as far east on Deloney Street as possible to be mindful of store frontage.

The applicant has indicated a few changes to the request from previous years. More information regarding these new requests can be found in Attachment J in this staff report. Staff has reviewed these change requests and does not have concerns.

The applicant has requested the following from the Town:

1. Use and temporary closures of Town streets for the race route from Town Square, south on Willow, east on Hansen, north on Nelson and the Elk Refuge road to the race turnaround, and returning to Town Square west on Broadway. Street closures along the route include East Broadway from Cache to Willow Avenue (6:00 A.M. to 2:00 P.M.), Willow Avenue from Broadway to Hansen (9:45 A.M. to 11:00 A.M.), and the westbound lane of East Broadway from Nelson to Willow (10:00 A.M. to noon). A map with the proposed route is attached.
2. Use of Town Square and closure of surrounding streets. Closures include
  - a. **Deloney Street** between Cache and Center from Friday, September 6<sup>th</sup> at 8:00 A.M. through the weekend;
  - b. **Deloney Street** from Center to North King on Saturday, September 7<sup>th</sup> from 6:00 A.M. to 2:00 P.M. for vendor drop off and staging;
  - c. **Center Street** from the Orsetto parking lot to Broadway on Saturday, September 7<sup>th</sup> from 6:00 A.M. to 2:00 P.M.;
  - d. **East Broadway** from Cache to Willow Avenue on Saturday, September 7<sup>th</sup> from 6:00 A.M. to 2:00 P.M.;

- e. **East Broadway (westbound)** from Willow to Nelson on Saturday, September 7<sup>th</sup> from 10:00 A.M. to 12:00 Noon.
  - f. **Willow Avenue** from Deloney to Hansen on Saturday, September 7<sup>th</sup> from 9:45 A.M. and 11:15 A.M. (the intersection at Willow and Broadway will be partially blocked to traffic for runner safety); and
  - g. the north end of **South King Street** (just north of the alley up to the intersection with Broadway) on Saturday, September 7<sup>th</sup> from 6:00 A.M. to 2:00 PM. An Event Plan with detailed closure requests is attached. (Please note that Deloney Street will remain closed throughout the weekend with the tent erected due to Taste of the Tetons on Sunday, September 8<sup>th</sup>. Taste of the Tetons is an event associated with the Fall Arts Festival special event, which will become before Council for approval at a later date.)
3. No Parking signs posted along Nelson Drive between Hansen and Broadway for the day of the event between the hours of 8:00am and 11:00am. The road is narrow on this portion of the course and it is challenging to accommodate the number of participants with cars present. The applicant does not anticipate that any enforcement/towing would be necessary rather the applicant believes that having 'no parking' signs in place would significantly reduce the number of cars thus making the event more manageable. The applicant requests that no parking be in effect between the hours of 8:00am until 11:00am on the day of the race.
  4. Police Department assistance with traffic control, street closures and posting of signage.
  5. Use of Town barricades and cones and Public Works assistance with check out and check in of barricades and cones.
  6. Parks & Recreation Department assistance with irrigation locates including access to electricity and water, and sprinkler shut off.
  7. Permission from Town Council for amplified noise generated by the event including live and recorded music.
  8. Exemption from the Town of Jackson Municipal Code prohibiting dogs in George Washington Memorial park.
  9. Approval for temporary banners in various locations around Town in the weeks prior to the event, as well as sundry signs and banners on/around Town Square the day of the event per the Temporary Sign Permit Applications attached to this staff report as well as Attachment G1 and G2. These include a start line banner across Broadway at Center Street and "Co-Challenger" banners on the Wyoming Outfitters building. This is comparable to the banner request that was made and approved last year.

The application has been submitted to all departments for approval. Staff will meet with event organizers prior to the event.

#### COMPREHENSIVE PLAN ALIGNMENT:

This event aligns with our Quality of Life which is important to our community. We have always been a diverse community that supports a variety of lifestyles and employment opportunities, and we welcome others to share in the enjoyment of our ecosystem and western mountain lifestyle. Residents and visitors have become accustomed to high-quality social, cultural, and recreational services. Continuing to provide these services in a manner that better achieves our Vision will enhance the livability and appeal of our community.

#### STAKEHOLDER ANALYSIS:

The application has been submitted for review and comment to all Town departments.

#### FISCAL IMPACT:

No direct income. Costs include the services of numerous police and community service officers for street closures, traffic control and posting of signage, and the services of Public Works personnel for the

preparation, checking out and checking in of barricades, cones and street signs. The estimated cost to the Police Department is \$1500.

#### STAFF IMPACT:

Staff impact includes the services of numerous police and community service officers for street closures, traffic control and posting of signage, and the services of Public Works personnel for barricade preparation, check out and check in. Parks and Recreation services will also be required for assistance with utilities, sprinkler shut off, and irrigations locates.

#### LEGAL REVIEW:

N/A

#### ATTACHMENTS

Special Event Application  
Request to Allow Dogs in Town Square  
Site Maps  
Requested Street Closure, No Parking and START Impact  
Notice to Neighbors  
Equipment and Services Requested  
Noise Permit Application  
Temporary Sign Applications  
Certificates of Insurance  
Recycling and Trash Operations  
List of Requested Changes to the 2019 Run

#### RECOMMENDATION:

Staff recommends the approval of application, subject to the following conditions and restrictions:

1. The applicant shall clean up immediately following the event and shall be responsible for the collection and removal of all refuse generated by the event, including recycled material. Additional trash receptacles are required.
2. Emergency vehicle access lanes must be maintained at all times on all closed or blocked streets.
3. Signs signifying 2K, 5K and 10K turnarounds must be clearly marked.
4. All efforts must be made to contain spectators to the sidewalks and out of the middle of the streets.
5. The applicant shall conduct the event in a timely, safe and professional manner.
6. The applicant shall coordinate all road closures with START, Public Works and the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during the event. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.
7. The applicant shall obtain the necessary food service permit from Teton County Environmental Health.
8. The applicant shall coordinate the event with and honor all agreements with the Farmers Market.
9. The applicant shall notify, in advance, all businesses and residences that may be affected by the road closures and the approved race route.
10. The applicant shall obtain a sign permit from the Building and Planning Department for any additional signage/banners.
11. The applicant shall provide to the Town in advance of the event an insurance certificate that names the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-

contributory. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. The additional insured language on the certificate may not include any limitations or exclusions.

12. Electrical power is available on the Town Square. Irrigation locates are required before any tents may be erected or stakes or any other items are placed in Town Square. The applicants shall coordinate all power needs and water locates with the Parks & Recreation Department park superintendent (733-5056) at least three (5) business days in advance of the event.
13. The Parks and Recreation Department is requesting that the applicant utilize the water available at the water bottle station in the Town Square for all drinking water needs.
14. The applicant is required to provide turf protection in front of and behind any table or other exhibit on Town Square where crowds will stand.
15. All clean up shall be completed by 4:00 P.M. on race day.
16. The applicant shall not block walkways or otherwise obstruct pedestrian traffic.
17. All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.
18. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits or booths may be secured to any live forestry.
19. Barricade delivery and pick up shall be coordinated through the Public Works Department. The applicants shall be responsible for barricade setup, placement and disassembly.
20. All tents, tarps or items that are in emergency vehicle access lanes shall be affixed temporarily and shall be capable of being removed quickly in the event of emergency.
21. Fire department access roads shall maintain and clear and unobstructed width of 20 feet to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.
22. All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).
23. Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).
24. Any tents larger than 400 square feet will require approval through the Fire Department. A Temporary Tent Permit Form will need to be completed and approved prior to the start of the event. This Temporary Tent Permit can be found on the Jackson Hole Fire / EMS website.
25. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2)
26. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
27. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).
28. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
29. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
30. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
31. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
32. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
33. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

34. The applicant shall be responsible for the pick up and return of all barricades and road signs from the Public Works Department. The applicant shall coordinate a pick up and drop off schedule for all barricade and signage needs with the Public Works Department at least three (3) business days prior to the event.
35. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
36. Crowd Managers: For events having over 1000 participants, trained crowd managers shall be established at a ratio of one crowd manager to every 250 persons (IFC403.3). There is a link to an on-line Crowd Manager Training Program on the Jackson Hole Fire / EMS website.
37. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website too.

SUGGESTED MOTION:

I move to approve the special event application made by the Community Foundation of Jackson Hole for Old Bill's Fun Run 2019, subject to the conditions and restrictions listed in the staff report.



March 28, 2019

Mayor Pete Muldoon and Jackson Town Council  
Mr. Carl Pelletier, Town of Jackson Special Events and Public Information Officer  
Post Office Box 1687  
Jackson, Wyoming 83001

***Re: Special Event Permit for Old Bill's Fun Run for Charities 2019***

Dear Mayor Muldoon, Town Councilors and Mr. Pelletier:

On behalf of the Community Foundation of Jackson Hole, I am pleased to submit a Special Event Permit application for Old Bill's Fun Run 2019 to take place on Saturday, September 7.

Each year the Community Foundation works with the Town of Jackson, Fire/EMS and local law enforcement to ensure a safe and fun community event. In addition to support from government agencies, we recruit 300+ volunteers to staff the event on Town Square and along the run/walk course.

The Old Bill's 2019 run/walk route remains the same as in the past several years. Participants will begin at Town Square, proceed east on Broadway, turn south on Willow, east on Hansen, north on Nelson and head out on the National Elk Refuge. (Note: the Community Foundation has secured a special use permit from the NER for the segment on federal land.) The return route exits the Refuge and heads west on Broadway to the finish line at Town Square.

Please note that I am in communication with the Chamber of Commerce and Farmer's Market to coordinate the various events taking place on Town Square the weekend of September 6-8.

Thank you for your assistance. Feel free to contact me with any questions.

Sincerely,

Annie Riddell  
Old Bill's Fun Run Coordinator  
307.690.5284 / [ariddell@cfjacksonhole.org](mailto:ariddell@cfjacksonhole.org)

# Special Event Application

## Submit Completed Document To:

Town Hall  
Town of Jackson - Special Events  
150 East Pearl Street  
P.O. Box 1687  
Jackson, Wyoming 83001

cpelletier@townofjackson.com  
(307) 733-3932 ext. 1112 (phone)  
(307) 739-0919 (fax)



## Date Application Received:

Non-Profit Fee: \$25  
For-Profit Fee: \$150

A completed application  
must be submitted at least  
21 days prior to your event.

## APPLICANT INFORMATION

Name of Event: Old Bill's Fun Run for Charities

Name of Organization: Community Foundation of Jackson Hole

Type of Organization: ☒ Non-Profit ☐ Public Agency ☐ For-Profit Business

Mailing Address: Post Office Box 574

City: Jackson State: Wyoming Zip Code: 83001

Name of Person Completing Application: Annie Riddell

Email Address: ariddell@cfjacksonhole.org

Work Phone: 307.739.1026 Cell Phone: 307.690.5284

## EVENT INFORMATION

Type of Event: ☒ Run / Walk ☐ Concert ☐ Filming ☐ Assembly  
☐ Parade ☐ Festival ☐ Biking ☐ Education  
☐ Other: \_\_\_\_\_

Description & Purpose of Event (Attach additional sheets if necessary): Old Bill's is a fundraiser for 200+ local nonprofits. Over the event's 22-year lifetime, it has raised nearly \$160 million.

Location of Event: Jackson Town Square Alternative Location: \_\_\_\_\_

Date(s) of Event: Saturday, September 7 Event Operating Hours: 8am-12pm

Event Set Up Begins Date: Friday, September 6 Time: 8am

Event Clean Up Ends Date: Saturday, September 7 Time: 2pm



# Special Event Application

## EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 3,500+ Total Event: 3,500+

Special Considerations (check all that apply):

- |                                              |                                                                                    |                                                                                |
|----------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <input type="checkbox"/> Alcoholic Beverages | <input type="checkbox"/> Cooking/Grilling                                          | <input checked="" type="checkbox"/> Electricity Requested                      |
| <input type="checkbox"/> Food Sales          | <input type="checkbox"/> Merchandise Sales                                         | <input type="checkbox"/> Recurring Event                                       |
| <input type="checkbox"/> Ticketed Admission  | <input checked="" type="checkbox"/> Sound Amplification<br><i>See Attachment F</i> | <input checked="" type="checkbox"/> Pets or Animals<br><i>See Attachment A</i> |
| <input checked="" type="checkbox"/> Tents    | <input checked="" type="checkbox"/> Street Closure<br><i>See Attachment C</i>      | <input type="checkbox"/> Sidewalk Closure                                      |
| <input type="checkbox"/> Overnight Parking   | <input type="checkbox"/> Overnight RV Camping                                      | <input checked="" type="checkbox"/> Use of Town Square                         |

Event Co-Sponsor (s): \_\_\_\_\_

*All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.*

Will you be charging admission or a fee for your event? ☐ Yes ☒ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: Kacey Karstens Cell Phone: 360.907.2937

## EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable): *See Attachment B*

- |                                                                    |                                                                |
|--------------------------------------------------------------------|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Tents (X)                      | <input checked="" type="checkbox"/> Food Vendors (FV)          |
| <input type="checkbox"/> Beverage Vendors (BV)                     | <input type="checkbox"/> Alcohol Vendors (A)                   |
| <input checked="" type="checkbox"/> Portable Toilets (T)           | <input checked="" type="checkbox"/> Hand Washing Sink (HWS)    |
| <input checked="" type="checkbox"/> Stages or Amplified Sound (SO) | <input type="checkbox"/> Bleachers (BL)                        |
| <input checked="" type="checkbox"/> Garbage Receptacles (G)        | <input checked="" type="checkbox"/> Recycling Receptacles (RR) |
| <input type="checkbox"/> Retail Merchants (RM)                     | <input checked="" type="checkbox"/> Security (P)               |
| <input checked="" type="checkbox"/> Fire Lane (FL)                 | <input checked="" type="checkbox"/> Fire Extinguishers (EX)    |
| <input checked="" type="checkbox"/> First Aid / EMS (FA)           | <input checked="" type="checkbox"/> Barricades (G)             |
| <input checked="" type="checkbox"/> Electricity / Generator (EL)   | <input type="checkbox"/> Trailers, Vehicles, Storage (TR)      |

JH Security onsite  
Sept 6 6pm-Sept 7 6am

*Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.*

# Special Event Application

## STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot?



Yes



No

Area of Closure Request

Date(s)

Start Time

End Time

See Attachment C

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces?



Yes



No

If "Yes", how many parking spaces will be unavailable due to the event: ~75 parking spaces

Will the event closure requests impact any START Bus routes?



Yes



No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: East Jackson

START Bus contacted?



Yes



No

See Attachment C

## RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients? See Attachment D



Yes



No

# Special Event Application

## TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting: **See Attachment E**

|                                         |                                                |
|-----------------------------------------|------------------------------------------------|
| <u>  X  </u> Large Street Barricades    | <u>  X  </u> "Road Closed" Street Signs        |
| <u>      </u> Small Sidewalk Barricades | <u>  X  </u> "Local Traffic Only" Street Signs |
| <u>  X  </u> 28 Inch Street Cones       | <u>      </u> "Detour" Street Signs            |
| <u>  X  </u> Candlestick Cones          | <u>      </u> 32-Gallon Recycling Bins         |

☼ The equipment above can be arranged through the Public Works Department (307) 733-3079. A \$500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

☼ The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

☼ If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

☼ Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

## TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

### POLICE DEPARTMENT

(307) 733-1430

|                                                        |                                                              |                                                                        |
|--------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Event Security                | <input type="checkbox"/> Mounted Horse Patrol                | <input checked="" type="checkbox"/> Traffic Control                    |
| <input checked="" type="checkbox"/> Race Lead Vehicle  | <input type="checkbox"/> Parade Lead Vehicle                 | <input checked="" type="checkbox"/> General Presence                   |
| <input checked="" type="checkbox"/> Towing / Ticketing | <input type="checkbox"/> Assistance with<br>Parking Closures | <input checked="" type="checkbox"/> Assistance with<br>Street Closures |

Please describe in detail your request: **See Attachment E**

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

# Special Event Application

## TOWN SERVICES REQUESTS (Continued)

### PUBLIC WORKS DEPARTMENT (307) 733-3079

☒ Street Sweeping

☐ Snow Removal

☐ Street Marking

Please describe in detail your request: The Community Foundation would appreciate street sweeping around Town Square prior to Old Bill's set-up on September 6, as well as post-event on September 7 (after 2pm).

### PARKS AND RECREATION DEPARTMENT (307) 732-5753

☒ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☒ Electricity Access

☒ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request: Irrigation locates and mowing are requested prior to the set-up of dozens of 10x10' tents (mostly nonprofit booths). Access to the electrical closet on Town Square is also requested.

*\*Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☒ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☒ No

### FIRE / EMS DEPARTMENT (307) 733-4732

☒ Foot Patrol

☒ Ambulance

☐ Fire Engine

☐ Rescue Truck

☐ Bicycle Patrol

☐ Event Site Inspection

Please describe in detail your request: Lily Mohler of Jackson Hole Fire/EMS serves on the Old Bill's Run Committee.

Ms. Mohler works in tandem with event planners and arranges for an EMS team and ambulance to be onsite at Old Bill's.

In addition, for several years the Fire Department has hung a giant American flag over East Broadway between King and Willow Streets using ladder trucks. This service is requested again in 2019.

# Special Event Application

## TOWN SERVICES REQUESTS (Continued)

START BUS

(307) 732-8651

☐ Event Specific Shuttle(s)

Please describe in detail your request: See Attachment C

## VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound?

☒ Yes

☐ No

If "Yes", please indicate times: Start Time: 7am Finish Time: 12pm

Will your event feature any musical entertainment?

☒ Yes

☐ No

*If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.*

See Attachment F

## SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners?

☒ Yes

☐ No

If "Yes", have you completed a sign permit application?

☒ Yes

☐ No

*A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.*

See Attachments G1 and G2

## INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificate must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. The additional insured language on the certificate may not include any limitations or exclusions. Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached:

☒ Yes

☐ No

See Attachments H1-3

# Special Event Application

## PORTABLE RESTROOMS AND SINKS

**The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.**

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities?

☒ Yes

☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: 17 Number of ADA Accessible Portable Toilets: 1

See Attachment B  
for locations on  
Town Square and  
along route

If "No", please explain: \_\_\_\_\_

**Portable restrooms may not be located within 50 feet of any food vendor.**

Restroom Company: Macy's Services

(Town Square porta-pots)

Restroom Drop off / Pick Up Date for Drop Off: September 7 Time for Drop Off: 6am

Date for Pick Up: September 7 Time for Pick Up: 1pm

Note: pots located  
along run/walk  
route will be  
delivered on  
September 5/6  
and picked up on  
September 9

## ALCOHOL

Will there be alcoholic beverages at the event?

☐ Yes

☒ No

Will you be offering any alcoholic beverages besides beer?

☐ Yes

☒ No

If "Yes", what will be offered in addition to beer? \_\_\_\_\_

*If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.*

# Special Event Application

## VENDORS / MERCHANTS / SALES

Will anything be sold at your event?

☐ Yes

☒ No

***If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.***

Please describe any sales activity at your event: No merchandise is sold at Old Bill's, although same-day run/walk registrants are charged \$20/person or \$50/family. (Registration is free prior to Run Day.) Income from Run Day registration benefits local nonprofits.

Will any food or beverages be sold at your event?

☐ Yes

☒ No

***If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.***

## TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan?

☒ Yes

☐ No

If "Yes", which company will you be using? Westbank Sanitation

How many trash receptacles will be supplied for your event? 12 rolling cans and one roll-off dumpster

When will the trash receptacles be delivered? Afternoon of Friday, September 6

When will the trash receptacles be picked up and removed from site? Morning of Monday, September 9

Describe your plan for the collection and removal of trash during your special event: \_\_\_\_\_

**See Attachment I.**

**Westbank hauls its dumpster and bins away on Monday following the event.**

***Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.***



# Special Event Application

## RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. ***For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.***

Will you be using a company for your recycling plan?

☒ Yes

☐ No

If "Yes" which company will you be using? Teton County Integrated Solid Waste & Recycling and Jackson Curbside Recycling

How many recycling receptacles will they (or you) supply for your event? 28 cans (recycling and compost collection)

When will these recycling receptacles be delivered? Afternoon of Friday, September 6

When will recycling receptacles be picked up and removed from site? Morning of Monday, September 9

Describe your plan for collection and removal of recyclable materials during your special event: \_\_\_\_\_

See Attachment I.

*Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.*

## SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☒ Yes

☐ No

If "YES" please indicate any significant changes to the event request since its last approval:

See Attachment J.

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# Special Event Application

## TOWN IMPACT SURVEY

In an effort to better understand the impact of this special event on the local economy please answer the following questions:

3,500+

Estimated total number of participants and/or spectators at the special event. If the event is reoccurring - taking place multiple days over the course of a season - please indicate the total estimated number from all events combined over the course of the season.

80%

Estimated percentage of Jackson resident participants and/or spectators at the special event.

10%

Estimated percentage of local area participants and/or spectators at the event. This would include participants and spectators from Victor, Alpine, Driggs and the other areas surrounding Jackson that would not require an overnight stay in Jackson.

10%

Estimated percentage of out-of-town participants and/or spectators at the special event.

If participants and/or spectators are traveling from out-of-town (including surrounding areas such as Victor, Driggs, Alpine, etc.,) are they coming to Jackson with the primary reason to participate in or watch this special event? Is this event a driving force in a visitor's decision to travel to Jackson?

☒ Yes

☐ No

*The Town of Jackson will be sending a Post Event survey following your event to capture additional information. We would truly appreciate you filling a post survey out.*

Many residents of surrounding areas participate in Old Bill's. The event does not have data on out-of-town visitors, other than anecdotal knowledge of several families who come to JH each year for Old Bill's. Unfortunately there is not always donor correlation. Old Bill's has many out-of-town donors who don't attend the Fun Run.

## STANDARD CONDITIONS OF APPROVAL

***Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.***

### GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: AJR

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

### STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

### SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

### POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

### ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: AJR

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a \$500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

### PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

### INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

### FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf.

Initials: AJR

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

### TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks.

See Attachment A

Initials: AJR

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

### FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: AJR

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procurement, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

### FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

***Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.***

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT:   
Signature

APPLICANT: Anne J. Riddell  
Printed Name

DATE: March 28, 2019

TITLE: Old Bill's Coordinator

**Attachment A**  
*Request to allow dogs in Town Square*

March 28, 2019

Dear Mayor Muldoon and Town Councilors,

Dogs are an integral part of our community, and many people like bringing them along when they run or walk. We estimate that each year about 150 dogs accompany the estimated 3,500 Old Bill's participants.

The Town has generously allowed our canine companions to enter the Square the past 13 years that Old Bill's has occurred in this location. We ask that dogs again be permitted in George Washington Park at Old Bill's 2019. Thanks to local nonprofit PAWS, leashes and mutt-mitts will available, and "Doggie Valet" volunteers will help ensure that dogs do not enter the food tent. As always, Town Square will be thoroughly cleaned post-event.

You may recall the dog bite incident that took place at Old Bill's 2018. A toddler was bitten on Town Square by a dog wearing a "Do Not Pet" vest that arguably should not have been brought into a crowded public event with small children. A police report was filed, but unfortunately the dog owner (thought to be a visitor, not a local) gave a fraudulent identity and could not be reached for veterinary records. As a result, the toddler had to go through an expensive and painful prophylactic rabies treatment.

While this was the first dog bite that the Community Foundation is aware of in the 22-year history of Old Bill's, there is certainly a possibility of recurrence given the large number of people and dogs at the event. We considered barring dogs, but feel that is too rash a measure given their overall successful track record at the event. Instead, we have decided to partner with PAWS on a messaging campaign leading up to Old Bill's. We will use digital and print media to communicate rules of etiquette and common sense protocols for people bringing dogs to the event. We will also have increased signage on the perimeter of the event asking people to carefully consider before entering how their dog might react to the crowded, fast-paced environment of Old Bill's. We are open to any messaging or preventive measure suggestions from the Jackson Police Department that might mitigate the chance of another dog-related incident.

Thank you for your consideration and partnership,



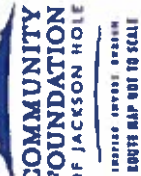
Annie Riddell  
Old Bill's Coordinator  
307.690.5284 / ariddell@cfjacksonhole.org



## Attachment B!



WELLS FARGO  
DRIVE THRU



-  = Nonprofit Booths
-  = Fire Lane
-  = Trash/Recycling
-  = Bike Valet





## Attachment B2



**Message to Old Bill's participants:**

### **ALTERNATIVE TRANSPORTATION**

Ride the START Bus Town Shuttle to and from the event for free. Or ride your bike and use the free bike valet hosted by Friends of Pathways. Participants who use alternative transportation will be entered in a raffle to win \$100 for their favorite nonprofit.

Please help reduce waste by bringing your own reusable water bottle.



## **Attachment C**

### *Requested Street Closures, No Parking Signage and START Bus Impact*

#### **I. Requested Street Closures**

*Friday = September 6; Saturday = September 7; Sunday = September 8*

##### **Deloney Street**

Cache to Center  
Center to North King

Friday 8am thru Sunday Chamber event  
Saturday 6am – 2pm

##### **Center Street**

Broadway to Orsetto parking lot entrance

Saturday 6am – 2pm

##### **East Broadway Avenue**

Cache to Willow

Saturday 6am – 2pm

##### **South King Street**

Broadway to east-west alley between Broadway and Pearl

Saturday 6am – 2pm

##### **Willow Avenue**

Broadway to Hansen  
*As always, the intersection at Willow and Broadway  
will be partially blocked to traffic for runner safety.*

Saturday 9:45am – 11:15am

##### **Hansen Street**

Open to traffic with volunteers posted to ensure safety

##### **Nelson Street**

Open to traffic with volunteers posted to ensure safety

#### **II. No Parking**

Old Bill's coordinator Annie Riddell will post no parking signs with a volunteer team on Thursday, September 5. Annie is versed on where and how to post them – she shadowed a CSO team posting for Old Bill's 2017, then posted independently in 2018.

Annie and volunteers will post no parking signage on all the streets scheduled for closure (see above), as well as on Nelson Street between Hansen and Broadway. Because it is narrow, this road does not readily accommodate the high volume of Old Bill's participants, and parked cars/drift boats exacerbate the problem. Police enforcement is not required; signs alone should adequately reduce the number of cars/boats along Nelson.

#### **III. START Bus Impact**

START Bus Director Darren Brugmann is aware of the Old Bill's date, time and run/walk route. Given the ever-increasing volume of the Old Bill's participants, START is considering suspending service east of Willow Street between 9:45-11:45am on September 7. The primary concern is runner/walker safety. START has suspended East Jackson bus service the past four Old Bill's with no registered complaints from area residents or businesses.

Mr. Brugmann is discussing the proposed September 7 route modification with the START Advisory Board.

**Attachment D**  
*Draft Event Notice to Neighbors*



**TO: Homes and businesses along the route of Old Bill's Fun Run 2019**  
**FROM: Community Foundation of Jackson Hole**  
**RE: Activity on your street on Saturday, September 7 from 10:00-11:30am**

An estimated 3,500 people are expected to participate in Old Bill's Fun Run for Charities 2019, a community-wide celebration that encourages philanthropy. Over the 22-year lifetime of the event, Old Bill's has raised over \$160 million for local nonprofits.

This year's run/walk is on **Saturday, September 7**. It starts at 10:00am on Town Square, and the route follows Broadway, Willow, Hansen and Nelson Streets out to the National Elk Refuge. Runners and walkers return to Town Square via East Broadway. Area streets are generally clear of event participants by 11:30am.

**Because your home or business is located along the run/walk route, I want to alert you to activity on your street the morning of September 7.** The Jackson Police Department will work with our volunteers to direct vehicular and pedestrian traffic. Please consider not driving on the course while the run/walk is in progress; delays can be expected. To ease congestion, we ask that you move your vehicles off the street if possible.

Please also be aware of family-friendly amplified music between 10:00am-11:30am at the corner of Redmond and East Hansen, in front of the Senior Center of Jackson Hole on East Hansen, and in front of St. John's Medical Center on East Broadway.

I invite you to participate in Old Bill's 2019! Find information online at **oldbills.org** or at the Community Foundation office at 245 East Simpson Avenue. Thanks in advance for your cooperation and support. Hope to see you on September 7!

Sincerely,  
Annie Riddell  
Old Bill's Coordinator  
307.690.5284 / [ariddell@cfjacksonhole.org](mailto:ariddell@cfjacksonhole.org)

## **Attachment E**

### *Equipment and Services Requests*

#### **I. Equipment**

The Community Foundation requests delivery of the following equipment from Public Works on Friday, September 6 (morning if possible):

- 4 yellow street barricades to Broadway and Cache
- 3 yellow street barricades to Deloney and Cache (delivery by 8am street closure)
- 5 yellow street barricades to Orsetto parking lot entrance on N. Center
- 10 street cones to Deloney and Center
- 2 yellow street barricades to Mountain Trails Gallery parking lot entrance on Deloney
- 6 yellow barricades to Deloney and N. King
- 1 independently-standing "Road Closed Ahead" sign to the corner of Gill and Deloney
- 4 yellow barricades to Broadway and Center
- 4 yellow barricades to Broadway and Willow
- 3 yellow barricades to the east-west alley of S. King between Broadway and Pearl
- 2 yellow barricades to Willow and Hansen
- 16 candlestick cones to south end of alley behind Wyoming Outfitters
- 10 street cones to south end of alley behind Wyoming Outfitters
- 10 street cones to Broadway and Willow
- 15 street cones at entrance of the National Elk Refuge
- 20 street cones and/or candlesticks at 5K turnaround on National Elk Refuge Road (location will be marked)
- Conveyor belt material for cattle guard on National Elk Refuge (see below)

In 2016, Public Works generously devoted time and energy to helping Old Bill's coordinator Annie Riddell solve the runner/walker safety issue posed by the bison guard (heavy-duty cattle guard) near the entrance of the National Elk Refuge. Public Works procured industrial-grade conveyor belt material from Evans Construction and has placed it over the bison guard just prior to Run Day for the past three years. The Community Foundation requests this service again in 2019.

In addition to the above equipment for Run Day, the Foundation requests use of:

- 5 street cones and 3-5 small sandwich boards for no parking signage posting around Town Square and in various locations along the Old Bill's route. Annie Riddell will coordinate with Sam Jewison regarding pick-up times. These items will be batched together with other TOJ equipment for Public Works pick-up after the event.
- Approximately 14 street cones for the Old Bill's Awards Party on Monday, October 21 at the National Museum of Wildlife Art. Event coordinator Annie Riddell will coordinate with Sam Jewison regarding pick-up and return times.

#### **II. Police Services**

Consistent with Old Bill's in past years, the Community Foundation requests the following support from the Jackson Police Department:

- Deloney Street closure
  - Historically CSOs have managed the closure of Deloney Street at 8am on Friday before Run Day, including towing. The Foundation would be grateful for this continued service on September 6 and is pleased to provide any support needed.
- Ticketing/towing on Run Day
  - CSOs are always helpful with the ticketing and towing of cars on closed streets in the early morning hours of Run Day. The Foundation would be grateful for this continued service on September 7 and is pleased to provide any support needed.
- Traffic control along the run/walk route
  - In tandem with the Old Bill's traffic control team, comprised of 50+ volunteers from Teton Science Schools, event organizer Annie Riddell will communicate with the Jackson Police Department on traffic management plans and troubleshooting potential problems in advance.
- Race lead vehicle
  - Two officers on electric motorcycles, as have been provided in the past, would be much appreciated on September 7. These officers add to both the safety and festivity of the race.
- Police presence at the Start Line (corner of East Broadway and Center)
  - In the aftermath of the Boston Marathon bombings, the Foundation recognizes that acts of terrorism can occur anywhere. We believe that law enforcement at the Start Line on September 7 will help deter any potential violence at Old Bill's. We defer to the Police Department as to how many officers are allotted for this purpose.

**Attachment F**

**TOWN OF JACKSON  
JACKSON POLICE DEPARTMENT**

**NOISE PERMIT APPLICATION**

**PLEASE PRINT AND USE A BLACK OR BLUE INK PEN. Thank you.**

Event Sponsor (Person responsible for event and noise if complaints are received):

Name: Annie Riddell Date of Birth: May 17, 1977

Phone number ( 307 ) 690 - 5284

PO Box: 574

Town: Jackson State WY Zip Code 83001

Street Address: 245 East Simpson Avenue

Town: Jackson State WY Zip Code 83001

Location of Event: Jackson Town Square and East Jackson run/walk route (see Attachment B)

Physical Address: \_\_\_\_\_

Date(s) of Event: Saturday, September 7, 2019

Requested Starting Time of Event: 6am (set-up starts) a.m./p.m.

Requested Ending Time of Event: 2pm (clean-up ends) a.m./p.m.

**Please be advised that the noise permit will not extend beyond 11 p.m.**

Type of Event: Nonprofit fundraiser

(i.e. Baptism, Birthday Party, Wedding, Concert, Employee Party, etc.)

Please **explain** the type of noise expected. Live music, band, D.J., acoustic, amplified music, sound system of any type, dancing, etc.

Amplified, family-friendly DJ and live music and MC commentary on Town Square from 7am-12pm

Amplified, family-friendly DJ music along run/walk route (E Hansen and E Broadway) from 10-11:30am

Band Name: Jackson Hole Community Band

Telephone or email address: 307.200.9463 / office@jhcband.org

or

First and last name of person providing music: \_\_\_\_\_

Telephone or email address: \_\_\_\_\_

Signed: Annie Riddell  
(Event Sponsor – Responsible)

/ March 28, 2019  
(Date)

# Attachment G1



## TEMPORARY SIGN PERMIT APPLICATION

### Planning & Building Department Planning Division

150 East Pearl Ave. | ph: (307) 733-0520 or  
P.O. Box 1687 | (307) 733-0440  
Jackson, WY 83001 | fax: (307) 734-3563  
[www.townofjackson.com](http://www.townofjackson.com)

#### EVENT NAME:

Event Name: Old Bill's Fun Run for Charities Physical Address of Event: Jackson Town Square  
Description of Event: Fundraiser for 200+ local nonprofits

#### EVENT SPONSOR/APPLICANT:

Name: Annie Riddell / Community Foundation of Jackson Hole Phone: 307.690.5284  
Mailing Address: PO Box 574, Jackson, Wyoming 83001 ZIP: 83001  
E-mail: ariddell@cfjacksonhole.org Non-Profit: x For Profit:       

#### TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

|          |                                                                   |                                                            |          |
|----------|-------------------------------------------------------------------|------------------------------------------------------------|----------|
| <b>A</b> | Business/Description: <u>Community Foundation of Jackson Hole</u> | Business/Description: <u>Albertsons</u>                    | <b>C</b> |
|          | Physical Address: <u>245 East Simpson Avenue</u>                  | Physical Address: <u>50 Buffalo Way</u>                    |          |
|          | Dates of Display: <u>August 19-September 2 and September 3-16</u> | Dates of Display: <u>August 25-September 7</u>             |          |
|          | Consent from Owner Obtained? Yes <u>x</u> No <u>      </u>        | Consent from Owner Obtained? Yes <u>x</u> No <u>      </u> |          |
| <b>B</b> | Business/Description: <u>Community Foundation of Jackson Hole</u> | Business/Description: <u>Jackson Town Square</u>           | <b>D</b> |
|          | Physical Address: <u>245 East Simpson Avenue</u>                  | Physical Address: <u>Broadway and Cache Street</u>         |          |
|          | Dates of Display: <u>August 30-September 13</u>                   | Dates of Display: <u>September 6-7</u>                     |          |
|          | Consent from Owner Obtained? Yes <u>x</u> No <u>      </u>        | Consent from Owner Obtained? Yes <u>x</u> No <u>      </u> |          |

#### SUBMITTAL REQUIREMENTS. Attach the following:

- \_\_\_\_\_ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
- \_\_\_\_\_ Installation specifications, and any structural details or specifications required for freestanding signs.

**See Attachment G1 Narrative**

*Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.*

Anne J. Riddell

Signature of Authorized Event Applicant

Anne J. Riddell

Applicant Name Printed

March 28, 2019

Date

Old Bill's Coordinator

Title



## Attachment G1: Narrative

### A. Community Foundation/August 19-September 2 and September 3-16

4x6' multi-colored vinyl Old Bill's banner

Location: Community Foundation balcony, 245 East Simpson Avenue

Aesthetic: same style as banner at right



### B. Community Foundation/August 30-September 13

Two 4x8' magnetic boards displaying Co-Challenger names

Location: freestanding on Community Foundation front lawn, 245 East Simpson Avenue

Aesthetic: see right



### C. Albertsons/August 25-September 7

12x14' multi-colored vinyl Old Bill's banner

Location: Albertsons storefront/banner area

Aesthetic: see right (date will be updated for 2019)

Note: Albertsons management has approved banner for August 25-31.

TOJ permission for August 25-September 7 is sought in the event Albertsons has a cancellation and can accommodate ours an extra week.





#### D. Town Square/September 6-7

The Community Foundation requests to hang 35+ Old Bill's-related vinyl banners around Town Square the afternoon of Friday, September 6 until afternoon on Saturday, September 7.

Roughly half of these banners provide event-specific information to Old Bill's participants. They include:

- Start Line banner
- Donations & Information booth banners
- Runner/walker registration and directional banners on Town Square and along the run/walk route
- Food service informational banners



Note: most of the 100+ nonprofits hosting booths on Run Day will hang banners within their 10x10' booth spaces. Like the aforementioned event banners, these nonprofit banners will be up very short-term – approximately 7:00am-12:30pm on September 7.



The other half of the proposed Run Day banners acknowledge Old Bill's Co-Challengers ~ donors at the \$25K, \$35K, \$50K, \$100K, \$250K and \$500K tiers who collectively provide millions in matching funds to the event. The Community Foundation hopes to acknowledge these generous donors in two prominent locations:

- 1) 3-4 4x6' banners listing Co-Challengers around the event's Food Tent
- 2) 13-18 3x8' business Co-Challenger banners modeled after the one below on Wyoming Outfitters and Alaska Fur Gallery:



As always, the Community Foundation is requesting permission from Wyoming Outfitters and Alaska Fur Gallery to hang Co-Challenger banners on their storefronts.

**Planning & Building Department  
Planning Division**

150 East Pearl Ave.  
P.O. Box 1687  
Jackson, WY 83001

ph: (307) 733-0520 or  
(307) 733-0440  
fax: (307) 734-3563  
[www.townofjackson.com](http://www.townofjackson.com)

Event Name: Old Bill's Fun Run for Charities Physical Address of Event: Jackson Town Square

Description of Event: Fundraiser for 200+ local nonprofits

|                  |                                                             |            |                                        |
|------------------|-------------------------------------------------------------|------------|----------------------------------------|
| Name:            | <u>Annie Riddell / Community Foundation of Jackson Hole</u> | Phone:     | <u>307.690.5284</u>                    |
| Mailing Address: | <u>PO Box 574, Jackson, Wyoming 83001</u>                   | ZIP:       | <u>83001</u>                           |
| E-mail:          | <u>ariddell@cfjacksonhole.org</u>                           | Non-Pofit: | <u>  x  </u> For Profit: <u>      </u> |

|                                                                 |                                                 |
|-----------------------------------------------------------------|-------------------------------------------------|
| Business/Description: <u>Business Co-Challenger storefronts</u> | Business/Description: _____                     |
| Physical Address: <u>See attached addresses</u>                 | Physical Address: _____                         |
| Dates of Display: <u>August 22-September 5</u>                  | Dates of Display: _____                         |
| Consent from Owner Obtained? Yes <u>x</u> No _____              | Consent from Owner Obtained? Yes _____ No _____ |
| Business/Description: _____                                     | Business/Description: _____                     |
| Physical Address: _____                                         | Physical Address: _____                         |
| Dates of Display: _____                                         | Dates of Display: _____                         |
| Consent from Owner Obtained? Yes _____ No _____                 | Consent from Owner Obtained? Yes _____ No _____ |

\_\_\_\_\_ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.

\_\_\_\_\_ Installation specifications, and any structural details or specifications required for freestanding signs.

*Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.*

  
Signature of Authorized Event Applicant

Anne J. Riddell  
Applicant Name Printed

March 28, 2019  
Date  
Old Bill's Coordinator  
Title

## Attachment G2: Narrative

Over 70 “Co-Challengers” collectively provide millions of dollars in matching funds through the Old Bill's Fun Run for Charities. They donate at multiple tiers between \$25K and \$500K. Roughly 3/4 of the Co-Challenger group is comprised of couples and family foundations, and about 1/4 are businesses.

The Community Foundation requests permitting for its Old Bill's 2018 business Co-Challengers to hang 3x8' vinyl banners on their storefronts from August 22-September 5. The banners are modeled after this one:



Following are current\* business Co-Challengers with locations inside Town of Jackson limits:

| Business Co-Challenger   | Location(s)                                                |
|--------------------------|------------------------------------------------------------|
| Bank of Jackson Hole     | 10 East Pearl Street, 975 West Broadway, 990 West Broadway |
| First Republic Bank      | 545 W Broadway                                             |
| Graham-Faupel-Mendenhall | 80 West Broadway                                           |
| Rocky Mountain Bank      | 890 West Broadway                                          |
| Rusty Parrot Lodge       | 175 North Jackson Street                                   |
| Snake River Brewing      | 265 South Milward Street                                   |
| Wells Fargo Bank         | 112 North Center Street, 50 Buffalo Way                    |
| WRJ Designs              | 30 South King Street                                       |
| Zions Bank               | 25 South Willow Street #201                                |

\* Please note that Co-Challenger recruitment is ongoing throughout the year. At present there are 13 business Co-Challengers (in addition to those above, several are outside of Town limits), and more may commit over the next several months. So that all business Co-Challengers may enjoy the same marketing benefits, the Community Foundation will submit a supplemental request for banner permitting in early August that includes any new business Co-Challengers.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b> License # 6024<br><b>HUB International Mountain States Limited</b><br>1315 S Highway 89, Suite 103<br>PO Box 2560<br>Jackson, WY 83001 | <b>CONTACT</b> <b>Selda Baumberger</b><br><b>NAME:</b><br><b>PHONE</b><br>(AC, No, Ext): (307) 732-5956 <b>FAX</b><br>(AC, No):<br><b>E-MAIL</b> selda.baumberger@hubinternational.com<br><b>ADDRESS:</b>                                                                                                                                                                                                                                                                                  |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|-------------------------------------------------------------|--------------|--------------------|--|--------------------|--|--------------------|--|--------------------|--|--------------------|--|
| <b>INSURED</b><br><br><b>Community Foundation of Jackson Hole</b><br>PO Box 574<br>Jackson, WY 83001                                                   | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A : Philadelphia Indemnity Insurance Company</b></td> <td><b>18058</b></td> </tr> <tr> <td><b>INSURER B :</b></td> <td></td> </tr> <tr> <td><b>INSURER C :</b></td> <td></td> </tr> <tr> <td><b>INSURER D :</b></td> <td></td> </tr> <tr> <td><b>INSURER E :</b></td> <td></td> </tr> <tr> <td><b>INSURER F :</b></td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | <b>INSURER A : Philadelphia Indemnity Insurance Company</b> | <b>18058</b> | <b>INSURER B :</b> |  | <b>INSURER C :</b> |  | <b>INSURER D :</b> |  | <b>INSURER E :</b> |  | <b>INSURER F :</b> |  |
| INSURER(S) AFFORDING COVERAGE                                                                                                                          | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER A : Philadelphia Indemnity Insurance Company</b>                                                                                            | <b>18058</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER B :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER C :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER D :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER E :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER F :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                    | ADDL SUBR (NSD) WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                      |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------|-------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: | X                   | PHPK1924137   | 2/27/2019               | 2/27/2020               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br><b>WY STOP GAP</b> \$ 1,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                                                    |                     | PHPK1924137   | 2/27/2019               | 2/27/2020               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                                             |
| A        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>OCCUR</b><br><input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> <b>CLAIMS-MADE</b><br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                  |                     | PHUB660054    | 2/27/2019               | 2/27/2020               | EACH OCCURRENCE \$ 1,000,000<br>AGGREGATE \$ 1,000,000<br>\$                                                                                                                                                                                                                |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/><br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                               | Y/N<br>N/A          |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                            |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Town of Jackson is named as additional insured, on a primary & non-contributory basis on the General Liability as required by contract.

## CERTIFICATE HOLDER

## CANCELLATION

|                                                            |                                                                                                                                                                                                 |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Town of Jackson</b><br>PO Box 1687<br>Jackson, WY 83001 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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|                                                                                                                                                        |  |                                                                                                                                                                                                        |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b> License # 6024<br><b>HUB International Mountain States Limited</b><br>1315 S Highway 89, Suite 103<br>PO Box 2560<br>Jackson, WY 83001 |  | <b>CONTACT</b> Selda Baumberger<br><b>NAME:</b><br><b>PHONE</b> (A/C, No, Ext): (307) 733-2464<br><b>FAX</b> (A/C, No): (866) 246-1819<br><b>E-MAIL</b> ADDRESS: Selda.Baumberger@hubinternational.com |  |
|                                                                                                                                                        |  | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                                                                   |  |
|                                                                                                                                                        |  | <b>INSURER A : Philadelphia Indemnity Insurance Company</b>                                                                                                                                            |  |
|                                                                                                                                                        |  | <b>NAIC #</b> 18058                                                                                                                                                                                    |  |
| <b>INSURED</b><br><br><b>Community Foundation of Jackson Hole</b><br>PO Box 574<br>Jackson, WY 83001                                                   |  | <b>INSURER B :</b><br><b>INSURER C :</b><br><b>INSURER D :</b><br><b>INSURER E :</b><br><b>INSURER F :</b>                                                                                             |  |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                      | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                      |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | X                  | PHPK1924137   | 02/27/2019              | 02/27/2020              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br><b>WY STOP GAP</b> \$ 1,000,000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                                  |                    |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                                                       |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$                                                                                                                                                            |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                                                    |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                          | Y/N                | N/A           |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                            |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Teton County is named as additional insured on the General Liability as required by contract.

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                             |                                                                                                                                                                |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Teton County Park &amp; Rec Dept.</b><br>PO Box 811<br>Jackson, WY 83001 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                             | AUTHORIZED REPRESENTATIVE                                                                                                                                      |

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b> License # 6024<br><b>HUB International Mountain States Limited</b><br>1315 S Highway 89, Suite 103<br>PO Box 2560<br>Jackson, WY 83001 | <b>CONTACT NAME:</b> Selda Baumberger<br><b>PHONE (A/C, No, Ext):</b> (307) 732-5956 <b>FAX (A/C, No):</b><br><b>E-MAIL ADDRESS:</b> selda.baumberger@hubinternational.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|-------------------------------------------------------------|--------------|--------------------|--|--------------------|--|--------------------|--|--------------------|--|--------------------|--|
| <b>INSURED</b><br><b>Community Foundation of Jackson Hole</b><br><b>Community Foundation of Teton Valley</b><br>PO Box 574<br>Jackson, WY 83001        | <table border="1"> <tr> <th data-bbox="803 451 1421 493">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1421 451 1573 493">NAIC #</th> </tr> <tr> <td data-bbox="803 493 1421 535"><b>INSURER A : Philadelphia Indemnity Insurance Company</b></td> <td data-bbox="1421 493 1573 535"><b>18058</b></td> </tr> <tr> <td data-bbox="803 535 1421 567"><b>INSURER B :</b></td> <td data-bbox="1421 535 1573 567"></td> </tr> <tr> <td data-bbox="803 567 1421 598"><b>INSURER C :</b></td> <td data-bbox="1421 567 1573 598"></td> </tr> <tr> <td data-bbox="803 598 1421 630"><b>INSURER D :</b></td> <td data-bbox="1421 598 1573 630"></td> </tr> <tr> <td data-bbox="803 630 1421 661"><b>INSURER E :</b></td> <td data-bbox="1421 630 1573 661"></td> </tr> <tr> <td data-bbox="803 661 1421 674"><b>INSURER F :</b></td> <td data-bbox="1421 661 1573 674"></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | <b>INSURER A : Philadelphia Indemnity Insurance Company</b> | <b>18058</b> | <b>INSURER B :</b> |  | <b>INSURER C :</b> |  | <b>INSURER D :</b> |  | <b>INSURER E :</b> |  | <b>INSURER F :</b> |  |
| INSURER(S) AFFORDING COVERAGE                                                                                                                          | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER A : Philadelphia Indemnity Insurance Company</b>                                                                                            | <b>18058</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER B :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER C :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER D :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER E :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |
| <b>INSURER F :</b>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                                             |              |                    |  |                    |  |                    |  |                    |  |                    |  |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

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| INSR LTR                                  | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                     | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------|-------------------------------------------|--------------|------------------------------|----------|--------------------------------|--------------|-------------------|--------------|------------------------|--------------|--------------------|--------------|
| A                                         | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: | X                  | PHPK1924137   | 2/27/2019               | 2/27/2020               | <table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr> <tr><td><b>WY STOP GAP</b></td><td>\$ 1,000,000</td></tr> </table> | EACH OCCURRENCE                     | \$ 1,000,000 | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000   | MED EXP (Any one person)     | \$ 5,000 | PERSONAL & ADV INJURY          | \$ 1,000,000 | GENERAL AGGREGATE | \$ 2,000,000 | PRODUCTS - COMP/OP AGG | \$ 2,000,000 | <b>WY STOP GAP</b> | \$ 1,000,000 |
| EACH OCCURRENCE                           | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000                                                                                                                                                                                                                                                                                                            |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| MED EXP (Any one person)                  | \$ 5,000                                                                                                                                                                                                                                                                                                              |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| PERSONAL & ADV INJURY                     | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| GENERAL AGGREGATE                         | \$ 2,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| PRODUCTS - COMP/OP AGG                    | \$ 2,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| <b>WY STOP GAP</b>                        | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| A                                         | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                                                           |                    | PHPK1924137   | 2/27/2019               | 2/27/2020               | <table border="1"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>                                                                                                                                                              | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 | BODILY INJURY (Per person)                | \$           | BODILY INJURY (Per accident) | \$       | PROPERTY DAMAGE (Per accident) | \$           |                   | \$           |                        |              |                    |              |
| COMBINED SINGLE LIMIT (Ea accident)       | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| BODILY INJURY (Per person)                | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| BODILY INJURY (Per accident)              | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| PROPERTY DAMAGE (Per accident)            | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
|                                           | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| A                                         | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                        |                    | PHUB660054    | 2/27/2019               | 2/27/2020               | <table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>AGGREGATE</td><td>\$ 1,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table>                                                                                                                                                                                                                                                                                                               | EACH OCCURRENCE                     | \$ 1,000,000 | AGGREGATE                                 | \$ 1,000,000 |                              | \$       |                                |              |                   |              |                        |              |                    |              |
| EACH OCCURRENCE                           | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| AGGREGATE                                 | \$ 1,000,000                                                                                                                                                                                                                                                                                                          |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
|                                           | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
|                                           | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                            | N/A                |               |                         |                         | <table border="1"> <tr> <td>PER STATUTE</td> <td>OTH-ER</td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr> </table>                                                                                                                                                                                                                                    | PER STATUTE                         | OTH-ER       | E.L. EACH ACCIDENT                        | \$           | E.L. DISEASE - EA EMPLOYEE   | \$       | E.L. DISEASE - POLICY LIMIT    | \$           |                   |              |                        |              |                    |              |
| PER STATUTE                               | OTH-ER                                                                                                                                                                                                                                                                                                                |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| E.L. EACH ACCIDENT                        | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| E.L. DISEASE - EA EMPLOYEE                | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |
| E.L. DISEASE - POLICY LIMIT               | \$                                                                                                                                                                                                                                                                                                                    |                    |               |                         |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |              |                                           |              |                              |          |                                |              |                   |              |                        |              |                    |              |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 USFWS/National Elk Refuge is an Additional Insured on the General Liability as required by contract.

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                     |                                                                                                                                                                                                 |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>USFWS/National Elk Refuge</b><br>PO Box 510<br>Jackson, WY 83001 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## **Attachment I**

### *Recycling, Composting and Trash Operations*

Carrie Bell, Mari Allan Hanna and Mac Dukart – all current and former Teton County Integrated Solid Waste & Recycling (ISWR) Education & Outreach Directors – lead the Old Bill's Recycling & Waste volunteer team. Throughout the event, their crew diligently manages recycling, compost and waste bins on and around Town Square.

A certified “green event” with Council for Responsible Sport ([councilforresponsiblesport.org](http://councilforresponsiblesport.org)), Old Bill's goes to great efforts to divert waste from the landfill. The Recycling & Waste team has designated collection bins for the following items:

- Cardboard
- Aluminum
- Glass
- Plastics #1 and #2
- Food waste
  - Composted by Haderlie Farms in Thayne
- Compostable water cups (collected both on Town Square and along the run/walk route)
  - Composted by Terra Firma, thanks to special DEQ permitting facilitated by ISWR

What cannot be diverted from the waste stream is brought to the landfill by Westbank Sanitation. Both Westbank and Jackson Community Recycling donate bins and hauling services to Old Bill's.

Old Bill's recycling and waste stations are manned by knowledgeable volunteers who help maximize diversion by ensuring people throw their waste in the correct bin.

As part of Old Bill's green event certification, the Recycling & Waste team weighs divertables and waste at the end of the event. This data is helping Old Bill's reduce its environmental footprint each year.

The Recycling & Waste team has historically staged its operations in the former Wells Fargo drive-through on Deloney Street. Because this area will be under construction in September 2019, Old Bill's coordinator Annie Riddell has requested use of a portion of the parking lot behind Persephone/Café Genevieve. Property owner Deloney Street, LLC is currently reviewing this request. Other locations in the vicinity will be explored if the request is declined.

## **Attachment J**

### *Changes to Old Bill's in 2019*

Old Bill's plans the following changes in 2019:

#### **1) Nonprofit traffic flow at "Drop-Off B"**

Over 100 local nonprofits host booths at Old Bill's. Historically, half of these organizations have delivered their booth materials to the corner of Deloney and Center Streets, parked their cars, then hauled materials to their assigned booth spot. (Driving on the event site is prohibited.) Traffic flow, directed by veteran Old Bill's volunteers, has been as follows: west on Deloney from N King, right onto the alley west of the former Wells Fargo drive-through, right behind Children's Museum, exit on N King St to park. Due to construction, the alley will not be accessible this year. Westbound traffic on Deloney will instead be directed right (north) onto N King Street. Nonprofits will drop their booth materials at the corner of Deloney and N King St, park, then return to haul materials to Town Square. Volunteers and carts will be available to help keep operations flowing. Booth drop-off is 7-8:15am, and breakdown is at 12pm; volunteers will direct traffic the same way during both periods.

#### **2) Limited set-up on N Center Street**

Hotel construction coupled with the required 20' fire lane will reduce the Old Bill's set-up on N Center relative to previous years. Along the west side of the street, the following features are planned: a few nonprofit booths, porta-pots, handwashing stations, kids' activity stations (mechanical bull and rock climbing wall), and the Fire/EMS team with an ambulance.

#### **3) Relocation of Recycling & Waste Staging**

See Attachment I.

#### **4) Booth marking on Town Square**

10x10' spaces for 100+ Old Bill's nonprofit booths are measured and marked the day before Run Day. Historically event volunteers have used chalk sticks on asphalt, and landscaping flags in the grass on Town Square. Unfortunately weather and late-night revelers consistently wreak havoc on booth marking, making the early hours of Run Day stressful with re-measuring and re-marking. Old Bill's requests to use spray chalk this year. Spray chalk is temporary but heavier-duty and more weather-resistant than chalk sticks. Rain, sprinklers and vehicle traffic would help erase booth markings in the days following the event.

#### **5) Kid aid station at corner of Redmond and Hansen**

Any parent who has run or walked Old Bill's with a young child knows that melt-downs can strike at any moment. Five or 10K can feel like an eternity when traveling on foot with a little one. Old Bill's is hoping to partner with Jackson Hole Children's Museum on an aid station designed specifically for kids the southeast corner of Redmond and Hansen. It would feature amplified DJ music, a bubble machine, refreshments and toys. Families that successfully recharged at the station could continue along the designated route, and those needing a quick exit could head north on Redmond, west on Broadway and back to Town Square.



The vacant lot at the southeast corner of Redmond and Hansen is owned by Wind River LLC. It is currently being used to store construction equipment. Old Bill's event coordinator Annie Riddell has not yet approached Wind River LLC with a request to use this property because she suspects there is adequate space (10' from the curb) to set up on the public right of way. Please advise if she is mistaken and needs to seek permission from the private property owner.

**6) More cones/candlesticks at 5K turnaround**

Old Bill's would like to use significantly more cones and candlesticks (20) at the 5K turnaround on the National Elk Refuge Road so volunteers can more effectively manage runner, walker and vehicle traffic flow. The NER has approved this request.



# TOWN OF JACKSON

## TOWN COUNCIL

### AGENDA DOCUMENTATION

**PREPARATION DATE:** April 30, 2019  
**MEETING DATE:** May 6, 2019

**SUBMITTING DEPARTMENT:** Town Clerk  
**DEPARTMENT DIRECTOR:** Roxanne Devries Robinson  
**PRESENTER:** Carl Pelletier

**SUBJECT:** TCSAR Helicopter Community Demo

#### STATEMENT/PURPOSE

The Mayor and Council approve the use of Town parking spaces and the services of Town personnel on behalf of the Town of Jackson.

#### BACKGROUND/ALTERNATIVES

The applicants, Teton County Search and Rescue and the Teton County Search and Rescue Foundation, request permission to host an outreach event and educational opportunity for the community in a controlled environment. The event will also be geared toward thanking the community for helping raise the funds to have the TCSAR helicopter in the valley. The requested event will take place in the Snow King ballfield on Thursday, May 16<sup>th</sup> between the hours of 5:00pm until 6:00pm.

The purpose of the event is to provide a demonstration to show how TSAR helicopter performs rescue operations. The TCSAR shorthaul team would like to utilize the Snow King ballfields as a back up landing zone for a short haul demonstration that they will be performing on Snow King. The short haul demonstration would include rigging a helicopter on Snow King Mountain property and flying a team member to the top of Snow King mountain to performing a short haul extraction. The event will conclude by 6:00pm. The applicant has applied for a permit from 4:00pm until 6:15pm to allow for time to set-up before the event and clean-up following the event.

The event will not utilize the Snow King ballfield unless needed. Parks and Recreation has indicated that they are willing and able to shift scheduled ballfield use to accommodate this request. The organizers have indicated that closure of the Snow King parking lot would not be necessary.

This is a free event and the applicant is anticipating 50-100 spectators. The public will be invited to view this free event from the lower level of the new Stillworks building.

This is a new request and the application has been submitted to all Town departments.

The applicant requests the following from the Town in association with the event:

1. Permission to land a helicopter in the Snow King ballfield at approximately 5:00pm on May, 16, 2019.
2. Permission to operate a shorthaul demonstration between the hours of 5:00pm and 6:00pm on May 16, 2019.

#### COMPREHENSIVE PLAN ALIGNMENT

This event aligns with our Quality of Life which is important to our community. We have always been a diverse community that supports a variety of lifestyles and employment opportunities, and we welcome others to share in the enjoyment of our ecosystem and western mountain lifestyle. Residents and visitors have become accustomed to high-quality social, cultural, and recreational services. Continuing to provide these services in a manner that better achieves our Vision will enhance the livability and appeal of our community.

### STAKEHOLDER ANALYSIS

The application has been submitted for review and comment to all Town departments.

### FISCAL IMPACT

N/A

### STAFF IMPACT

Minimal

### LEGAL REVIEW

N/A

### RECOMMENDATION

Staff recommends the approval of the special event application, subject to the following conditions and restrictions:

1. The applicant shall conduct the procession in a timely and professional manner.
2. The applicant shall coordinate any parking lot closures deemed necessary with the Police Department at least one week ahead of time. The applicant will be responsible for the procuring, posting and removal of all “No Parking” signs.
3. The applicant shall clean up immediately following the event and shall be responsible for the collection and removal of all refuse generated by the event.
4. Electrical power is available in the Snow King ballfield. The applicant shall coordinate any power needs with the Parks & Recreation Department Parks Manager (732-5793) at least three (3) business days prior to the event.
5. All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard
6. The applicant shall coordinate the use of the Snow King ballfield, including paperwork and applicable fees, with the Parks and Recreation Department.
7. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.
8. The applicant will submit an irrigation locate request with the Parks and Recreation Department prior to the event.
9. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
10. All walkways and boardwalks must be kept unobstructed at all times.
11. No exhibits, tables, tents, equipment or chairs shall be placed within ten (10) feet of any walkway.
12. The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.
13. All town ordinances, including noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where

specifically granted relief by the Town Council.

14. The applicant and all participants shall conduct all activities in a responsible, professional and timely manner.
15. Banners are not permitted unless approved in advance under a separate Sign Permit Application to the Planning and Building Department.

#### SUGGESTED MOTION

I move to approve the special event application - TCSAR Helicopter Community Demo on Thursday, May 16, 2019, subject to the conditions and restrictions listed in the staff report.

# Special Event Application

## Submit Completed Document To:

Town Hall  
Town of Jackson - Special Events  
150 East Pearl Street  
P.O. Box 1687  
Jackson, Wyoming 83001

cpelletier@townofjackson.com  
(307) 733-3932 ext. 1112 (phone)  
(307) 739-0919 (fax)



A completed application  
must be submitted at least  
21 days prior to your event.

Non-Profit Fee: \$25  
For-Profit Fee: \$150

## APPLICANT INFORMATION

Name of Event: Helicopter Demo

Name of Organization: TCSAR Foundation

Type of Organization: ☒ Non-Profit ☐ Public Agency ☐ For-Profit Business

Mailing Address: PO BOX 1063

City: Jackson State: WY Zip Code: 83001

Name of Person Completing Application: Casey Lewis

Email Address: casey@tetoncountysar.org

Work Phone: 970-596-0995 Cell Phone: Same

## EVENT INFORMATION

Type of Event: ☐ Run / Walk ☐ Concert ☐ Filming ☐ Assembly  
☐ Parade ☐ Festival ☐ Biking ☒ Education  
☐ Other: \_\_\_\_\_

Description & Purpose of Event (Attach additional sheets if necessary): The purpose of the event is to show public how our helicopter performs rescues

Location of Event: Snow King Mountain base Alternative Location: \_\_\_\_\_

Date(s) of Event: 5/16 Event Operating Hours: 5-6pm

Event Set Up Begins Date: 5/16 Time: 4:30pm

Event Clean Up Ends Date: 5/16 Time: 6:15pm

# Special Event Application

## EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 50 Total Event: same

Special Considerations (check all that apply):

- |                                              |                                               |                                                |
|----------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Alcoholic Beverages | <input type="checkbox"/> Cooking/Grilling     | <input type="checkbox"/> Electricity Requested |
| <input type="checkbox"/> Food Sales          | <input type="checkbox"/> Merchandise Sales    | <input type="checkbox"/> Recurring Event       |
| <input type="checkbox"/> Ticketed Admission  | <input type="checkbox"/> Sound Amplification  | <input type="checkbox"/> Pets or Animals       |
| <input type="checkbox"/> Tents               | <input type="checkbox"/> Street Closure       | <input type="checkbox"/> Sidewalk Closure      |
| <input type="checkbox"/> Overnight Parking   | <input type="checkbox"/> Overnight RV Camping | <input type="checkbox"/> Use of Town Square    |

Event Co-Sponsor (s): \_\_\_\_\_

*All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.*

Will you be charging admission or a fee for your event? ☐ Yes ☒ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: Amy Golightly Cell Phone: 307-690-2156

## EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- |                                                         |                                                           |
|---------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Tents (X)           | <input type="checkbox"/> Food Vendors (FV)                |
| <input type="checkbox"/> Beverage Vendors (BV)          | <input type="checkbox"/> Alcohol Vendors (A)              |
| <input type="checkbox"/> Portable Toilets (T)           | <input type="checkbox"/> Hand Washing Sink (HWS)          |
| <input type="checkbox"/> Stages or Amplified Sound (SO) | <input type="checkbox"/> Bleachers (BL)                   |
| <input type="checkbox"/> Garbage Receptacles (G)        | <input type="checkbox"/> Recycling Receptacles (RR)       |
| <input type="checkbox"/> Retail Merchants (RM)          | <input type="checkbox"/> Security (P)                     |
| <input type="checkbox"/> Fire Lane (FL)                 | <input type="checkbox"/> Fire Extinguishers (EX)          |
| <input type="checkbox"/> First Aid / EMS (FA)           | <input type="checkbox"/> Barricades (B)                   |
| <input type="checkbox"/> Electricity / Generator (EL)   | <input type="checkbox"/> Trailers, Vehicles, Storage (TR) |

*Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.*

# Special Event Application

## STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot?

☒ Yes ☐ No

Area of Closure Request

Date(s)

Start Time

End Time

Snow King Parking lot & Ball Field

5/16

4:30pm

6:15pm

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces?

☐ Yes ☐ No

If "Yes", how many parking spaces will be unavailable due to the event: \_\_\_\_\_ parking spaces

Will the event closure requests impact any START Bus routes?

☐ Yes ☒ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: \_\_\_\_\_ START Bus contacted?

☐ Yes ☐ No

## RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients?

☐ Yes ☒ No

# Special Event Application

## TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

|                                 |                                         |
|---------------------------------|-----------------------------------------|
| _____ Large Street Barricades   | _____ "Road Closed" Street Signs        |
| _____ Small Sidewalk Barricades | _____ "Local Traffic Only" Street Signs |
| _____ 28 Inch Street Cones      | _____ "Detour" Street Signs             |
| _____ Candlestick Cones         | _____ 32-Gallon Recycling Bins          |

⚠ The equipment above can be arranged through the Public Works Department (307) 733-3079. A \$500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

⚠ The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

⚠ If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

⚠ Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

## TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

### POLICE DEPARTMENT

(307) 733-1430

|                                             |                                                              |                                                             |
|---------------------------------------------|--------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Event Security     | <input type="checkbox"/> Mounted Horse Patrol                | <input type="checkbox"/> Traffic Control                    |
| <input type="checkbox"/> Race Lead Vehicle  | <input type="checkbox"/> Parade Lead Vehicle                 | <input type="checkbox"/> General Presence                   |
| <input type="checkbox"/> Towing / Ticketing | <input type="checkbox"/> Assistance with<br>Parking Closures | <input type="checkbox"/> Assistance with<br>Street Closures |

Please describe in detail your request: \_\_\_\_\_

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.



# Special Event Application

## TOWN SERVICES REQUESTS (Continued)

### PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping

☐ Snow Removal

☐ Street Marking

Please describe in detail your request: \_\_\_\_\_

### PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☐ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request: \_\_\_\_\_

*\*Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☒ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☐ No

### FIRE / EMS DEPARTMENT (307) 733-4732

☐ Foot Patrol

☐ Ambulance

☐ Fire Engine

☐ Rescue Truck

☐ Bicycle Patrol

☐ Event Site Inspection

Please describe in detail your request: \_\_\_\_\_

# Special Event Application

## TOWN SERVICES REQUESTS (Continued)

START BUS

(307) 732-8651

☐ Event Specific Shuttle(s)

Please describe in detail your request: \_\_\_\_\_

## VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound?

☐ Yes

☒ No

If "Yes", please indicate times: Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_

Will your event feature any musical entertainment?

☐ Yes

☐ No

*If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.*

## SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners?

☐ Yes

☒ No

If "Yes", have you completed a sign permit application?

☐ Yes

☐ No

***A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.***

## INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificate must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. The **additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached:

☒ Yes

☐ No

# Special Event Application

## PORTABLE RESTROOMS AND SINKS

**The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.**

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities?

☐ Yes

☒ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: \_\_\_\_\_ Number of ADA Accessible Portable Toilets: \_\_\_\_\_

If "No", please explain: \_\_\_\_\_

**Portable restrooms may not be located within 50 feet of any food vendor.**

Restroom Company: \_\_\_\_\_

Restroom Drop off / Pick Up Date for Drop Off: \_\_\_\_\_ Time for Drop Off: \_\_\_\_\_

Date for Pick Up: \_\_\_\_\_ Time for Pick Up: \_\_\_\_\_

## ALCOHOL

Will there be alcoholic beverages at the event?

☐ Yes

☒ No

Will you be offering any alcoholic beverages besides beer? ☐ Yes

☒ No

If "Yes", what will be offered in addition to beer? \_\_\_\_\_

*If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.*

# Special Event Application

## VENDORS / MERCHANTS / SALES

Will anything be sold at your event?

☐ Yes

☒ No

***If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.***

Please describe any sales activity at your event: \_\_\_\_\_

Will any food or beverages be sold at your event?

☐ Yes

☒ No

***If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.***

## TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan?

☐ Yes

☒ No

If "Yes", which company will you be using? \_\_\_\_\_

How many trash receptacles will be supplied for your event? \_\_\_\_\_

When will the trash receptacles be delivered? \_\_\_\_\_

When will the trash receptacles be picked up and removed from site? \_\_\_\_\_

Describe your plan for the collection and removal of trash during your special event: \_\_\_\_\_

***We do not plan on any trash, but will have volunteers pick up any trash that is left.***

***Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.***

# Special Event Application

## SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the **Teton County Integrated Solid Waste and Recycling (ISWR)** to offer opportunities to help your special event to be as "green" as possible. Opportunities available:

- ☐ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

## RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. **For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.**

Will you be using a company for your recycling plan?

☐ Yes

☒ No

If "Yes" which company will you be using? \_\_\_\_\_

How many recycling receptacles will they (or you) supply for your event? \_\_\_\_\_

When will these recycling receptacles be delivered? \_\_\_\_\_

When will recycling receptacles be picked up and removed from site? \_\_\_\_\_

Describe your plan for collection and removal of recyclable materials during your special event: \_\_\_\_\_

**We do not anticipate any.**

*Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.*

# Special Event Application

## SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☐ Yes

☒ No

If "YES" please indicate any significant changes to the event request since its last approval:

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## STANDARD CONDITIONS OF APPROVAL

***Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.***

### GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: CL

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

### STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

### SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

### POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

### ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: CL

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a \$500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

### PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

### INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

### FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf.

Initials: CL



# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

### TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks.

Initials: **CL** \_\_\_\_\_

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

### FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: CL

# Special Event Application

## STANDARD CONDITIONS FOR ALL EVENTS (continued)

### ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procurement, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

### FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

*Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.*

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: Casey Lewis  
Signature

APPLICANT: Casey Lewis  
Printed Name

DATE: 4/15/2019

TITLE: Operations & Donor Relations



TETOCO-09

AGRAF

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 6024

HUB International Mountain States Limited  
1315 S Highway 89, Suite 103  
PO Box 2560  
Jackson, WY 83001

CONTACT NAME: Andrea Graf

PHONE (A/C, No, Ext): (307) 732-5954

FAX (A/C, No):

E-MAIL ADDRESS: andrea.graf@hubinternational.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Great American Insurance Company

16691

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED

Teton County Search & Rescue Foundation  
PO Box 1063  
Jackson, WY 83001

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

| INSR LTR | TYPE OF INSURANCE                                                                              | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                               |
|----------|------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY                               |           |          | GLP261796000  | 06/20/2018              | 06/20/2019              | EACH OCCURRENCE \$ 1,000,000                                         |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                 |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000                 |
|          |                                                                                                |           |          |               |                         |                         | MED EXP (Any one person) \$ 5,000                                    |
|          |                                                                                                |           |          |               |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000                                   |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                             |           |          |               |                         |                         | GENERAL AGGREGATE \$ 2,000,000                                       |
|          | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$ 2,000,000                                  |
|          | OTHER:                                                                                         |           |          |               |                         |                         | \$                                                                   |
|          | <b>AUTOMOBILE LIABILITY</b>                                                                    |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$                               |
|          | <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS    |           |          |               |                         |                         | BODILY INJURY (Per person) \$                                        |
|          | <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY        |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                                      |
|          |                                                                                                |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                                    |
|          |                                                                                                |           |          |               |                         |                         | \$                                                                   |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR                          |           |          |               |                         |                         | EACH OCCURRENCE \$                                                   |
|          | <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE                      |           |          |               |                         |                         | AGGREGATE \$                                                         |
|          | DED <input type="checkbox"/> RETENTION \$                                                      |           |          |               |                         |                         | \$                                                                   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                                           |           |          |               |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                    | Y/N       | N/A      |               |                         |                         | E L EACH ACCIDENT \$                                                 |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                         |           |          |               |                         |                         | E L DISEASE - EA EMPLOYEE \$                                         |
|          |                                                                                                |           |          |               |                         |                         | E L DISEASE - POLICY LIMIT \$                                        |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Teton County Search & Rescue Foundation  
PO Box 1063  
Jackson, WY 83001

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# TOWN OF JACKSON

## AGENDA DOCUMENTATION

**SUBMITTING DEPARTMENT:** PLANNING & BUILDING

**PRESENTER:** TYLER SINCLAIR

**MEETING DATE:** May 6, 2019

**SUBJECT:** TEMPORARY SIGN PERMIT – White Horse Social

---

### STATEMENT/PURPOSE

To approve or deny relief from the Town's sign ordinance for the use of temporary signage not requiring a special event or exposition license.

### BACKGROUND/ALTERNATIVES

The applicant has requested temporary banners to be located at:

105 Buffalo Way, Albertsons during:  
July 15, 2019 to July 23, 2019

520 W. Broadway Ave, Hoback Sports during:  
July 15, 2019 to July 23, 2019

305 W. Snow King Ave, Teton County Fairgrounds during:  
July 15, 2019 to July 23, 2019

1450 S. Highway 89, Charlie Sando Building during:  
July 15, 2019 to July 23, 2019

Section 4670.I of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

### COMPREHENSIVE PLAN ALIGNMENT

Staff finds that the proposal is consistent with Comprehensive Plan.

### STAKEHOLDER ANALYSIS

None

### FISCAL IMPACT

None

### STAFF IMPACT

None

### LEGAL REVIEW

N/A

### ATTACHMENTS

Applicant Submittal

### RECOMMENDATION

The Planning Director makes no recommendation for the banners to be located in four different locations, subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The sign for White Horse Social may be installed at:  
105 Buffalo Way, Albertsons during:  
July 15, 2019 to July 23, 2019

520 W. Broadway Ave, Hoback Sports during:  
July 15, 2019 to July 23, 2019

305 W. Snow King Ave, Teton County Fairgrounds during:  
July 15, 2019 to July 23, 2019

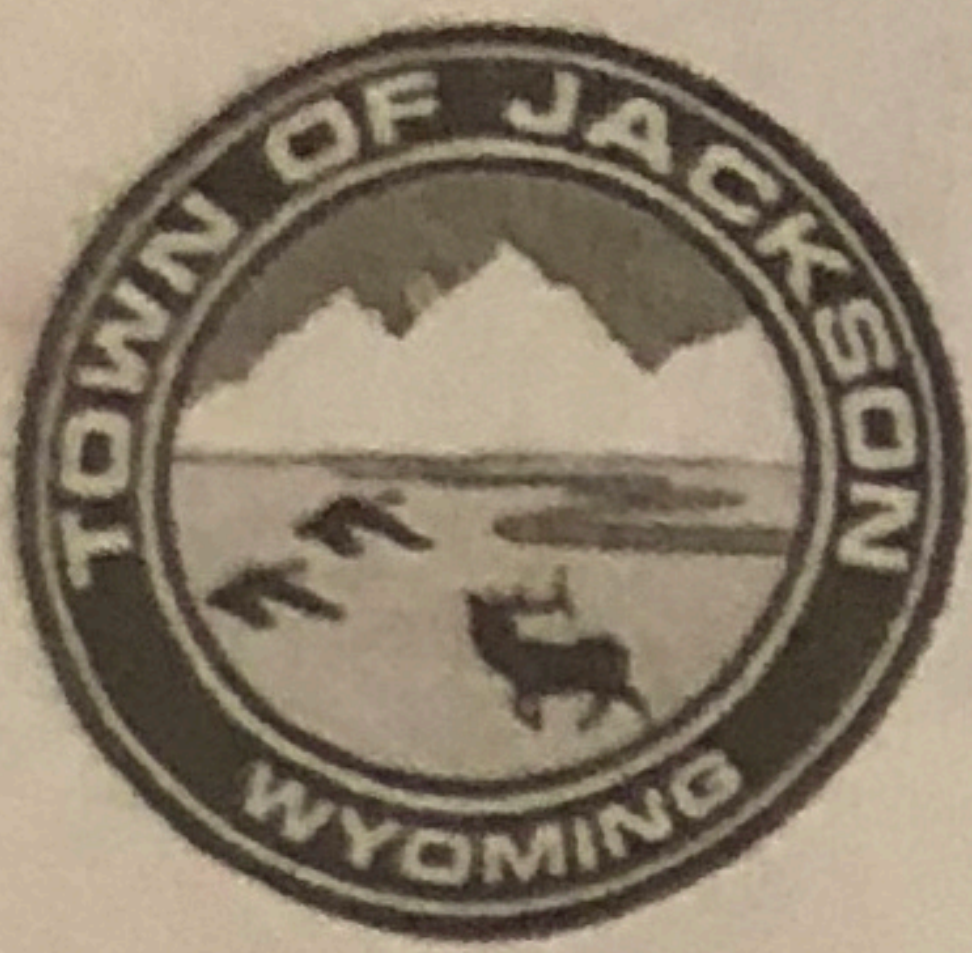
1450 S. Highway 89, Charlie Sando Building during:  
July 15, 2019 to July 23, 2019

### SUGGESTED MOTION

I move to **approve** the temporary banners in conjunction with Horse Worriers (White Horse Social) subject to three (3) conditions of approval.

**(Although Staff is not making a recommendation of the application, the motion is made in the affirmative.)**





TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department  
Planning Division

150 East Pearl Ave.  
P.O. Box 1687  
Jackson, WY 83001

ph: (307) 733-0520 or  
(307) 733-0440  
fax: (307) 734-3563  
[www.townofjackson.com](http://www.townofjackson.com)

EVENT NAME:

Event Name:

Description of Event:

White Horse Social  
Annual Fundraiser for Horse Warriors  
Physical Address of Event: 305 W Shavking Ave

EVENT SPONSOR/APPLICANT:

Name:

Mailing Address:

E-mail:

Horse Warriors Sarah Hoffman  
PB Box 12203 Jackson WY  
sarahpage1227@gmail.com

Phone:

ZIP:

Non-Pofit:

For Profit:

307 60909780  
83002  
X

TEMPORARY BANNER LOCATION: Consent from Property Owner Required (maximum of 4 signs allowed, display dates up to two weeks allowed)

Business/Description:

Physical Address:

Dates of Display:

Consent from Owner Obtained? Yes ☒ No ☐

Business/Description: Albertsons

Physical Address: 105 Buffalo Way

Dates of Display: July 15-23

Consent from Owner Obtained? Yes ☒ No ☐

Business/Description:

Physical Address:

Dates of Display:

Consent from Owner Obtained? Yes ☐ No ☐

Hoback Sports  
520 W Broadway  
July 15-23

Business/Description: TC Fairgrounds

Physical Address: 305 W Shavking Ave

Dates of Display: July 15-23

Consent from Owner Obtained? Yes ☒ No ☐

Business/Description: Charlie Sando Bldg

Physical Address: 1450 S US Hwy 89

Dates of Display: July 15-23

Consent from Owner Obtained? Yes ☒ No ☐

UBMITTAL REQUIREMENTS. Attach the following:

Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.

Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Authorized Event Applicant

Applicant Name Printed

Date

Title

3-15-19

Board President

Event Director



2003 Jan  
222

Albertsons

# White Horse Social Banners

Blue Canvas background w/white & red  
vinyl lettering

4'

15'

## Hoback Sports & Teton County Fairgrounds

3'

white canvas background  
w/blue & red  
vinyl lettering

6'





# TOWN OF JACKSON

## AGENDA DOCUMENTATION

**SUBMITTING DEPARTMENT:** Town Clerk

**PRESENTER:** Sandy Birdyshaw

**MEETING DATE:** May 6, 2019

**SUBJECT:** Malt Beverage Permit Request – Jackson Hole Rodeo

### STATEMENT/PURPOSE

The Town Council, as the local liquor licensing authority, approves the issuance of all malt beverage permits.

### BACKGROUND/ALTERNATIVES

The Jackson Hole Rodeo (the rodeo concessionaire), is applying for malt beverage permits during Jackson Hole Rodeo events held at the Teton County Fair Grounds on the 2019 dates, as were approved in the October 15, 2018 Town Council meeting and listed on the attached application.

Section 12-4-502(a) of Wyoming Statutes provides for the issuance of temporary liquor permits:

A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

This application has received the approval of the Jackson Police Department. Additionally, staff has confirmed that the proposed dates are consistent with the rodeo dates previously approved by Town Council.

### COMPREHENSIVE PLAN ALIGNMENT

This application was processed according to Title 12 of the state statutes, and as related to the Comprehensive Plan Policy 8.1.a. the delivery of quality levels of service to the community and the decisions related to temporary liquor permits also have a direct correlation to the health, safety, and welfare of the community as discussed in Section 8.

### STAKEHOLDER ANALYSIS

Stakeholders include the Town Council as the local licensing authority regulating alcohol and malt beverages, Jackson Hole Rodeo as the malt beverage permittee, and patrons who attend rodeo events.

### FISCAL IMPACT

Malt beverage permit fees of \$3,700.00 will be deposited to the general fund.

### STAFF IMPACT

Staff impact includes reviewing the applications, communicating with applicant and obtaining information to provide in the staff report, presenting to Council, and if approved, printing permits and issuing them.

### LEGAL REVIEW

N/A

### ATTACHMENTS

Malt Beverage Permit Application

### RECOMMENDATION

Staff recommends approval of the requested malt beverage permit, subject to the following conditions and restrictions:

1. The applicant shall comply with all of the Teton County Fair Board and Town of Jackson requirements under the Rodeo Concession Agreement.
2. The applicant shall take all measures necessary to comply with all applicable alcohol dispensing laws and regulations, including the prevention of sales to minors and the prohibition of consumption off of the authorized premises.
3. Every sale will include an age verification by checking IDs.
4. Beer may only be sold in plastic cups, no more than 16 oz.
5. No more than 2 beers may be sold to any one person in a transaction.
6. There will be no serving of alcohol to obviously intoxicated people.
7. Permit holder shall be responsible to be alert and report any instances of underage drinking to the Jackson Police by calling 733-2331.
8. Alcohol sales cease at the conclusion of the event or 10:30 P.M., whichever occurs first.

### SUGGESTED MOTION

I move to approve the issuance of a malt beverage permits to the Jackson Hole Rodeo for the dates requested during the summer 2019 rodeo season, including the Shriner's Rodeo dates, from 5:30 P.M. to 10:30 P.M., subject to the conditions and restrictions listed in the staff report.





## MALT BEVERAGE PERMIT APPLICATION

Fee \$ 3700.00

Date Paid 4/8/19 check N

The fee is \$100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a \$200 fee.

### W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

- (a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

### JMC 6.50.020. Malt Beverage Permits.

- B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.
- C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.
- D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars (\$100.00) per twenty-four hour period.

All Malt Beverage Permits requests must be approved by the Jackson Town Council.

Please submit the completed application at least 21 days in advance of the date of the event.

Name of Organization Requesting Permit:

Jackson Hole Rodeo

Event Contact Person and Phone Number:

Lisa Wilson 307-699-3399

Phil Wilson  
413-2479

Date(s) of Permit:

May 25, 29 June 1, 5, 8, 12, 15, 19, 22, 26, 29 July 3, 4, 5, 6, 10, 12, 13, 17, 19, 20, 31  
Aug 2, 3, 7, 9, 10, 14, 16, 17, 21, 23, 24, 28, 30, 31 Sept 4, 7 Shriners

Hours of Permitted Service and Consumption:

5:30 pm to 10:30 pm

Description of Premises where malt beverages are to be served (physical address):

Teton County Rodeo Grounds

Purpose of Event:

Rodeo

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here)

Lisa Wilson

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.  
Submit application to Town Hall or fax to 739-0919.



# TOWN OF JACKSON

## AGENDA DOCUMENTATION

**SUBMITTING DEPARTMENT:** Town Clerk

**PRESENTER:** Sandy Birdyshaw

**MEETING DATE:** May 6, 2019

**SUBJECT:** Malt Beverage Permit Request – Snake River Brewing

---

### STATEMENT/PURPOSE

The Town Council, as the local liquor licensing authority, approves the issuance of all malt beverage permits.

### BACKGROUND/ALTERNATIVES

Snake River Brewing Company has applied for a malt beverage permit to allow them to serve malt beverages on their lawn at 265 S Millward Street for Snake River Brewing Company's Rebrand Launch Party. The date of the permit would be Friday, May 17, 2019 from 11:00 a.m. to 9:00 p.m.

Section 12-4-502(a) of Wyoming Statutes provides for the issuance of temporary liquor permits:

A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

The application have been reviewed by the Police Department and Town Clerk.

### COMPREHENSIVE PLAN ALIGNMENT

This application was processed according to Title 12 of the state statutes, and as related to the Comprehensive Plan Policy 8.1.a. the delivery of quality levels of service to the community and the decisions related to temporary liquor permits also have a direct correlation to the health, safety, and welfare of the community as discussed in Section 8.

### STAKEHOLDER ANALYSIS

Stakeholders include the Town Council as the local licensing authority regulating alcohol and malt beverages, Snake River Brewing Company as the participant, and patrons who visit Snake River Brewing, and adjacent neighbors to the property.

### FISCAL IMPACT

Malt beverage permit fee of \$100.00 will be deposited to the general fund.

### STAFF IMPACT

Staff impact includes reviewing the applications, communicating with applicant and obtaining information to provide in the staff report, presenting to Council, and if approved, printing permits and issuing them.

### LEGAL REVIEW

N/A

### ATTACHMENTS

Malt Beverage Permit Application



### RECOMMENDATION

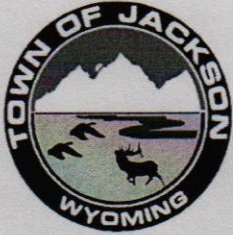
Staff recommends approval of the requested malt beverage permit, subject to the following conditions and restrictions:

1. The applicant shall take all measures necessary to comply with all applicable alcohol dispensing laws and regulations, including the prevention of sales to minors and the prohibition of consumption off of the authorized premises.
2. Every sale will include an age verification by checking IDs.
3. Beer may only be sold in plastic cups, no more than 16 oz.
4. No more than 2 beers may be sold to any one person in a transaction.
5. There will be no serving of alcohol to obviously intoxicated people.
6. Permit holder shall be responsible to be alert and report any instances of underage drinking to the Jackson Police by calling 733-2331.

### SUGGESTED MOTION

I move to approve the issuance of a malt beverage permit to Snake River Brewing Company for May 17, 2019 from 11:00 a.m. to 9:00 P.M., subject to the conditions and restrictions listed in the staff report.





## MALT BEVERAGE PERMIT APPLICATION

Fee \$ \_\_\_\_\_

Date Paid \_\_\_\_\_

The fee is \$100 per day (for each 24-hour period). If malt beverage service runs past 12-Midnight, then it will be counted as two days with a \$200 fee.

### W.S. 12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.

- (a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

### JMC 6.50.020. Malt Beverage Permits.

- B. It shall be the duty and obligation of the permit holder to ensure that no sales are made to any person under the age of twenty-one (21) years.
- C. The permits authorized by this section shall be issued for one, twenty-four hour period, subject to the schedule of operating hours provided in Section 6.40.030 of this Code. No person or organization shall receive more than a total of twelve malt beverage permits for sales at the same premises in any one year, except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises.
- D. The permit shall be issued without notice on application to the Town Council on forms prepared by the Town of Jackson. The fee for a malt beverage permit, shall be one hundred dollars (\$100.00) per twenty-four hour period.

---

All Malt Beverage Permits requests must be approved by the Jackson Town Council.  
Please submit the completed application at least 21 days in advance of the date of the event.

---

Name of Organization Requesting Permit: Snake River Brewing Co.

Event Contact Person and Phone Number: Ariel Koerber | (443) 250-4787

Date(s) of Permit: May 17, 2019 Friday

Hours of Permitted Service and Consumption: 11 to 9pm

Description of Premises where malt beverages are to be served (physical address):

265 S Millward Street Jackson, WY 83001 - LAWN AREA

Purpose of Event: Snake River Brewing Co. Rebrand Launch Party

I have read, understand, and will comply with the above laws governing a Malt Beverage Permit.

(Sign Here)

A handwritten signature in black ink, appearing to read "Ariel Koerber", is written over a horizontal line.

Malt Beverage Permit will be processed and issued upon payment to the Town of Jackson.  
Submit application to Town Hall or fax to 739-0919.





# TOWN OF JACKSON

## AGENDA DOCUMENTATION

**SUBMITTING DEPARTMENT:** Public Works

**PRESENTER:** Floren Poliseo

**MEETING DATE:** May 6, 2019

**SUBJECT:** Sale of water truck to County

### STATEMENT/PURPOSE

The purpose of this item is for the Town to sell its used water truck to the County.

### BACKGROUND/ALTERNATIVES

The Town purchased a new water truck, as scheduled in the equipment replacement plan, and the County is interested in purchasing the old one. The Teton County Fair has borrowed our water truck from time to time, and purchasing the Town's old one when the new one arrives is a cost-effective way for the County to obtain a water truck for this use. Historically, the Teton County Fair does not need a water truck that frequently, making the old one suitable for its needs and a new water truck excessive.

### COMPREHENSIVE PLAN ALIGNMENT

This project supports the Town Comprehensive Plan under all three Common Values:

- **CV-1 Ecosystem Stewardship** *Section 2. Climate Sustainability through Energy Conservation*
  - **Policy 2.5.b** The resale of this truck provides good waste management by identifying a reuse rather than decommissioning it. Also, this transaction minimally reduces consumption of non-renewable energy by keeping this equipment local and not requiring driving or towing it a long distance to a buyer elsewhere.
- **CV-2 Growth Management** *Section 4. Town as Heart*
  - **Policies 4.4.a and 4.4.c** The County's use of this water truck indirectly helps support its ability to maintain public spaces and continue traditions and community events.
- **CV-3 Quality of Life** *Section 8. Quality Community Service Provision*
  - **Policies 8.1.a and 8.1.e** The Teton County Fair provides culture and community events to our region, and this piece of equipment supports its operation.

### STAKEHOLDER ANALYSIS

Stakeholders include the Town, County, and public. The Town Public Works and County Fair both agree this is a mutually beneficial transaction. The public benefits from more efficient County operations and community events/service that the Fair provides.

### FISCAL IMPACT

This transaction reduces the Town's expense and effort in advertising and bidding to find a buyer, and allows the Town to recoup a portion of the new water truck cost. It also reduces the cost burden and coordination efforts of the County to acquire a reliable water truck.

### STAFF IMPACT

Minimal. Staff compiled this Staff Report, researched state statutes, and will commit some time to the necessary documentation and tracking of the transaction. Once the transaction is complete, there is no further staff impact.

Staff time and resources will be saved in the long run with this transaction because the Teton County Fair will have its own water truck, thus Town and County staff will no longer need to coordinate use of the Town water truck at the Fairgrounds.

#### LEGAL REVIEW

The Town Legal Department reviewed the state statutes and this Staff Report to ensure proper procedures were followed. No further legal input is required.

#### ATTACHMENTS

Comparable equipment costs, to show this is a reasonable price for the used water truck. The state statute does not require an appraisal for this requested transaction, but these examples demonstrate fair value:

1. Teton County recently sold an older water truck for a similar price.
2. A currently advertised truck for sale at a similar price. This truck has the same chassis and motor as the Town's, with a 24' box instead of a tank.

#### RECOMMENDATION

Staff recommends approving the direct sale of the Town's used water truck to the County for \$5,000.

#### SUGGESTED MOTION

I move to approve the direct sale of the Town's used water truck to Teton County for \$5,000.



**Comparable equipment costs**

**BILL OF SALE**

In consideration of FIFTY-FIVE HUNDRED dollars (\$ 5500) to me in hand paid

by BRANDON WILSON - the receipt of which is hereby acknowledged,

(Buyer) JACKSON HOLE ROCK

I, PAUL GIMMES Teton County by these presents do bargain, sell and convey to

(Seller)

the said Buyer the following, as is:

Automobile ☒ Motor Home ☐ Motorcycle ☐ Trailer ☐ Other \_\_\_\_\_

Make FORD WATER TRUCK

Year 1979

Model 9000

Serial Number W91A VDG 6684

Date of Sale: 4/5/2019

And I, myself, will warrant unto the Buyer that the said property is free and clear of any lawful claims and demands of all and every person whatsoever.

Signed: Sherry Daisie

Address: \_\_\_\_\_  
(City) (State) (Zip)

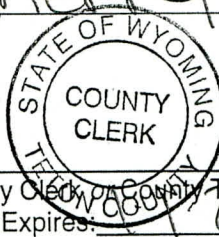
STATE OF WYOMING

County of Teton ss.

The foregoing instrument was acknowledged before me by Sherry Daisie  
this 9 day of April 2019

Witness by hand and official seal.

[Signature]



Notary Public or County Clerk or County Treasurer  
My Commission/Term Expires: 06/01/23

**GIFT OF PLATE:**

I/we \_\_\_\_\_ gift plate # \_\_\_\_\_ to  
\_\_\_\_\_.

Signed: \_\_\_\_\_

## Comparable equipment costs

### 1994 GMC TOPKICK

24' Van Body • 195,000 miles

\$4,950

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# TOWN OF JACKSON

## TOWN COUNCIL

### AGENDA DOCUMENTATION

**PREPARATION DATE:** May 2, 2019  
**MEETING DATE:** May 6, 2019

**SUBMITTING DEPARTMENT:** Planning  
**DEPARTMENT DIRECTOR:** Tyler Sinclair  
**PRESENTER:** Carrie Geraci

**SUBJECT:** 2019 Annual Public Art Plan

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#### STATEMENT/PURPOSE

The purpose of this item is for the Public Art Administrator to present the 2019/2020 Public Art Plan developed in multiple workshop sessions by the Public Art Task Force in consultation with senior staff for review and approval by Town Council.

#### BACKGROUND/ALTERNATIVES

Jackson Hole Public Art (JHPA) was founded in 2010, with initial fiscal sponsorship by the Cultural Council of Jackson Hole and the Community Foundation of Jackson Hole. Jackson Hole Public Art received 501(c)3 status in 2012. The non-profit organization's goals include: 1) enhancing public space by integrating art that celebrates our unique environment and cultural heritage; 2) facilitating "creative placemaking" partnerships with civic and private entities for the development of engaging public space; 3) providing opportunities for youth, emerging and professional artists; and 4) enhancing access, understanding and investment in arts and culture infrastructure.

In 2010/11 Jackson Public Art worked with a volunteer group of community stakeholders to develop the Town of Jackson Public Art Guidelines, which were approved by the Mayor and Town Council in 2012.

*"These Public Art Guidelines have been prepared to assist the Town in the creation of inspiring public space designed to enhance the quality of the pedestrian experience. These Guidelines will increase public access to the art of our time and enhance the meaning of public space by encouraging projects that demonstrate a connection to our cultural and environmental heritage."* - Town of Jackson Public Art Guidelines

Public art animates public and private spaces, rejuvenates structures and streetscapes, improves local business viability and public safety, and brings diverse people together to celebrate our unique environment and cultural heritage.

*"The Town supports Creative Placemaking efforts to involve partners from public, private, nonprofit, and community sectors to strategically shape the physical and social character of our community around arts and cultural activities."* - Town of Jackson Public Art Guidelines

The Public Art Guidelines call for the Public Art Task Force (PAT) to develop an annual plan of recommended projects based on upcoming capital improvement projects based on these criteria:

Projects with significant public space will take priority such as: gathering spaces; parks; trails; bus stops and gateway locations. In addition, projects that meet these criteria will likely be recommended to include public art:

- Public benefit as determined by access to the artwork, whereby the public has the opportunity to view/interact with the artwork to the greatest extent possible.
- Greatest opportunity for artist involvement early in the process.
- Emphasis on public art projects that advance economic development opportunities.
- Encourage an emphasis on place making (i.e. the creation of squares, plazas, parks, streets, and that will attract people), where appropriate, recognize that there will be a need to expand the scope of a project to accomplish a broader goal.
- Contributes to Town as Heart.
- Builds civic pride.
- Adds functionality to the project.
- Enhances pedestrian experience in parks, gateways and public transit.
- Adds character to complete neighborhoods and complete streets.
- Gives identity to unique districts like the Center for the Arts, the School District and Resort Districts.
- Supports sustainability and education about our environment.

The Comprehensive Plan also includes multiple sections that call for the integration of public art into CIPs and the Plan calls for a strategy to appoint a Public Art Task Force, which the Mayor and Town Council did in 2013. Geraci coordinates the monthly meetings of the Public Art Task Force who provide systemic review of public art projects in Jackson and has been serving as the Town of Jackson Public Art administrator since adoption of the guidelines.

Under the Public Art Guidelines, the administrator is paid by the Town on a project-by-project basis for facilitating the commissioning process of public art projects. The Town of Jackson Public Art Guidelines are based on a suggested 1.5% for Art funding model.

In general, public art is most commonly funded through a percent for art ordinance that sets a required percentage (1% - 5%) of a capital improvement budget be spent on public art. Administrators are usually paid staff in local government offices. Regionally, Vail, Aspen, Sun Valley (Sun Valley's 5% for art is the highest in the nation), and Park City all have public art programs. Nationally, 27 states and 300 municipalities annually allocate a percentage of all capital and building costs to acquire and maintain public art. Staff notes that the ongoing costs of maintenance of installations in both monetary and staff time should be considered in all potential projects. In addition, Town liability of installations should be considered as part of all projects proposed on an ongoing basis.

Past accomplishments of the public art program include major installations at the Home Ranch Welcome Center, Museum underpass on North Highway 89 pathway, Willow Grove in downtown Jackson, and the Town Enclosure Pavilion at the Center for the Arts. Filament Mind in Teton County Library received national recognition from the Americans For the Arts' Public Art Network, and the Public Art and Placemaking Toolkit for Rural Communities, a how to guide developed by JHPA, also has received national recognition. JHPA has been praised by state arts funders and is considered one of Teton County's high quality art programs. Carrie Geraci currently sits on the Americans For the Arts national Public Art Advisory Council.

JHPA also works with private entities to commission works of art (Walgreens, Snow King, Jackson Hole Airport) and to write public art plans (St. John's Medical Center, Teton Village Association). In the past, JHPA has received significant funding from one local foundation to cover operating expenses, however this foundation has changed their area of focus and Teton County is no longer a priority funding area (this has effected local non-profits other than JHPA).



As a non-profit organization, JHPA creates service programs for the community that include the Mobile Design Studio which is deployed for creative community outreach and serves local youth with free art making, food and books in the summer, and a highly successful educational program titled, Building STEAM for the Fabrication Lab at JH High School where students use the design thinking process to develop public art that addresses community needs. Past STEAM projects have included recycling installations for Grand Teton National Park and Subaru's Zero Landfill Project, a climbable sculpture for the Children's Museum, and reflective wildlife silhouettes. As a leading presenter of public artist-driven projects in Jackson Hole, JHPA also strives to develop temporary exhibitions that can positively impact tourism and they are growing their annual mural event and the Glow Nights events (artwork that glow inspired by the natural phenomena of the GYE).

The Town of Jackson Public Art Guidelines also state that the coordinator, "*Identify and secure possible funding partners where appropriate.*" JHPA has been very successful raising private funds to supplement funds the Town and/or County dedicate to public art by writing grants and soliciting private donations. For example, JHPA has leveraged the North Cache art budget of \$15,000 into a budget of over \$65,000; we raised an additional \$15,000 for the Home Ranch Welcome center installation, \$3,500 for North Highway 89, and secured the entire \$200,000 budget for Willow Grove for the 5-Way intersection. With advanced planning and additional operating support for our work, JHPA can further leverage town and county investments in art with private funding.

The 2019/2020 Annual Public Art Plan includes the following recommendations: to conduct maintenance, create new public art, and to adopt a % for art ordinance.

### **General Maintenance**

General maintenance includes cleaning the bronzes owned by the town, conduct landscaping, irrigation, and lighting maintenance at Willow Grove, and clean the Home Ranch Welcome Center's sunshades and glass installation titled *Strands*.

- Desired Outcome: each department will conduct regular annual maintenance and cleaning as described.
- The primary benefits of conducting regular maintenance are that it is cost effective. When art is not taken care of it can invite vandalism and become expensive to repair in the future.
- In the future the Town may want to require as discussed in the Guidelines, funding upfront for ongoing maintenance of installations.

#### Cleaning the bronzes owned by the Town

- Bronze cleaning would be coordinated by JHPA to coincide with the NMWA bronze cleaning in order to save costs.
- Funds for cleaning would come from Town General Funds.
- Cleaning the bronzes costs approximately \$500-1000 annually.

#### Willow Grove

- JHPA has provided the Town of Jackson with \$5,000 to maintain Willow Grove. We will provide technical support and coordination as needed to fix the lights that are out on Willow Grove, but the public works department will need to contract the professionals to do the work.
- Public Works would stain the wood benches.
- Parks and Recreation will conduct landscaping and irrigation work at the site as part of regular mowing and water program since that is a Town pocket park.

#### Strands at Home Ranch

- Parks and Recreation would clean the Home Ranch Welcome Center’s sunshades and glass installation titled *Strands* as part of general maintenance to the building.

### Utility Box Wraps

The utility boxes in two key locations were removed by WyDOT as part of construction or due to collisions (the “Y” and corner of Broadway and South Park Loop Road).

- Process: JHPA manages the project, which consists of identifying and paying local artists a fee to use their images, hiring a company to wrap the boxes using a 3M vinyl that lasts approximately 5 years and is graffiti resistant, and filing easement forms with WyDOT.
- Desired Outcomes: the Town pays to cover 2 boxes and JHPA coordinate the work.
- Benefits: covered utility boxes act as good wayfinding and visually contribute to a vibrant and walkable downtown.
- This project has only generated positive response from the community.
- Total cost for 2 boxes \$4500 - \$5000 (lasts 5 years). Each wrap costs approximately \$2000 for the wrap (time & materials) and artist stipend of \$250-\$500 for the rights to use an image for 5 years.
- Public works time would be minimal; they need only to provide information for one aspect of the art easement form with WyDOT (20 minutes).

### **Create New Public Art**

#### West Broadway Landslide

The West Broadway Landslide is the largest manmade structure located on our primary transportation route through the downtown. It is a high-visibility landmark seen by more than 30,000 daily-drivers commuting to and from the Town of Jackson.

- Opportunity: The prominent gabion walls represent an opportunity to transform our daily lives with inspiring public art that celebrates our local heritage, the Greater Yellowstone Ecosystem, or the history of Jackson Hole.
- Alternatives: install temporary artworks.
- Desired outcome: is for the Town of Jackson to commit funds to creating a public artwork for this site and to work with JHPA to facilitate a public art process.
- Benefits: create a sense of welcome for pedestrians, cyclists, and motorists traveling along our busiest transportation corridor, beautifies a large manmade structure.
- Concerns raised by stakeholders may include cost and community response, however we have already had one business and many other residents ask if there would be public art there.
- Process: JHPA would conduct a community outreach process to develop the parameters of a project for the site, raise funds to match the Town’s investment, and facilitate a commissioning process.
- Commissioning public art for the landslide retaining walls will require a budget of approximately \$130,000 due to the scale of the walls. If the Town of Jackson contributes a significant portion of the funding, then JHPA could seek their board’s approval to raise the additional funds needed to create an impactful installation. Funding for this project would come from unused SPET dollars raised for the project plus private investment.
- Staff Impact would be notable: includes attending some planning and public outreach meetings, review of artists contracts, presenting milestones for review, and long-term maintenance.

#### Public Art for Affordable Housing

- Opportunity: integrate cost effective and functional public art to create a sense of pride for new residents
- Desired outcome: include cost-effective public art in the form of functional elements to the projects that enhance resident gathering spaces (seating, walls, pavers, railings, shade, etc.).



- Benefits: add character to projects; create high quality and inspiring gathering spaces that promote social interaction and resident pride.
- Cost may be a concern.
- Process: JHPA would work with the Housing Department to develop parameters, budget and conduct a commissioning process.
- Fiscal Impact: Housing Authority would require contractors to allocate 1.5% of the construction budget.
- Staff Time: would be minimal as JHPA would coordinate the project and these project would be small in scale and likely functional artworks replacing items like seating or railing with artist created pieces.

### Wildlife Crossings

The design of large-scale overpasses will block view corridors and by including public art, we can add beauty to a manmade structure. Advance planning time would be required to identify the best method to add public art to crossings.

- The opportunity and benefits of including public art in large manmade structures is to mitigate the negative visual impact and instill community character.
- Desired outcome: include public art as the part of the overall approach to designing large-scale crossings.
- Concerns may be cost of integrating public art into crossings, however public art will be helpful in mitigating the visual impact of large-scale crossings.
- Process: JHPA would be included in planning meetings for Wildlife crossings.
- Fiscal Impact of integrating public art into building Crossings: at this point would only include staff time as public art is only asking to be included in the planning process to explore the possibilities of enhancing these larger scale manmade structures with public art.
- Staff time: minimal to include JHPA in the planning meetings for Wildlife crossings.

### Reflective Wildlife Silhouettes

Additionally, JHPA has a Wild Migration Initiative to work with private landowners to purchase reflective wildlife silhouettes to place in key crossings. It has been proven that portable signs are more effective than standard traffic signage that we tune out after seeing multiple times. The life-sized silhouettes are beautiful and stand out in the landscape.

- Fiscal Impact: purchase wildlife silhouettes as needed at \$3,500 per silhouette.

### Complete Streets Furniture

Include the Town of Jackson street furniture in upcoming complete street projects. Local artists designed and value engineered custom Jackson Hole inspired benches, trash receptacles, and tree grates to cost approximately the same as off-the-self factory made items.

- Public works orders ToJ custom street furniture as needed in all upcoming streetscape projects instead of factory items.
- Opportunity and benefits: consistent design of streetscapes, integrate JH character, and to use the furniture that was locally designed and value engineered to be cost effective compared to standard factory items.
- Desired outcome: public works uses the ToJ street furniture in complete street projects.
- Process: JHPA can provide any contact information needed to make the purchases, but public works may already have this information on file.
- Approved streets projects that include benches, tree grates, and trash receptacles would include line items to purchase the street furniture.
- Staff time is minimal: Ordering the street furniture is part of each approved street project.

## Wildlife Viewing Platform North Cache Street

JHPA continues to participate in planning work with the Elk Refuge on the wildlife viewing platform for Murie Family Park. The Mayor and Town Council and the Refuge approved a design for a wildlife viewing platform for Murie Park. Since it would be located in a park currently maintained by Parks and Recreation, the Town would own and maintain it in an MOU that has been approved with the National Elk Refuge. The Refuge is undergoing a planning process for the site and will likely include the platform as a design alternative for the site.

- Opportunity: create a site-specific installation that complements the site, supports the Elk Refuge's Comprehensive Conservation Plan, and creates ADA accessible experience for residents and visitors to access from the redesigned streetscape (Burt's bench is not ADA accessible).
- No action is necessary at this time as we are waiting on the Refuge to complete their plans and conduct a public process.
- The benefits of public art at this site include creating a welcoming community gateway, slowing traffic, creating a transition from highway to the walkable downtown, and installing a functional artwork that provides unique access to nature for people of all abilities. The site is also frequently used for place-based education and a wildlife viewing platform would support that use and be used for birding, plein air painters, and other low-impact uses compatible with the site.
- Concerns raised by other stakeholders have included negative impacts to wildlife and the views.
- Alternative: If the refuge does not continue to desire this installation, then JHAP should work with the Town to integrate a welcoming artwork or functional elements into the revised streetscape.
- Fiscal Impact: The Town of Jackson has already committed to set aside \$15,000 as part of the complete street project. JHPA has private funds held in reserve for this project.
- Staff Impact: If the refuge does not continue to desire this installation, then JHAP would need to work with Public Works staff to coordinate integrating a welcoming artwork or functional elements into the revised streetscape plan. Staff time would include allowing JHPA to participate in planning meetings around the project and public art specific elements would require approximately 8-10 hours of staff time over the course of the project if fully developed.

## **% For Art Ordinance**

The Town of Jackson Public Art Guidelines call for a voluntary allocation of 1.5% of the gross estimated construction cost for eligible capital improvement projects (not included: equipment, below ground water, sewer). The ToJ Public Art Guidelines allocate the 1.5% of a construction budget as follows: 1% for artwork and .5% for administration, and maintenance. JHPA has created a vibrant public art for the Town of Jackson that relies to a large extent on private funding.

- Opportunity: Adopting a percent for art ordinance would help the Town meet its goal to design quality public spaces, add predictability to funding, increase the opportunities to leverage private funds, enhance community engagement in the public art design and development process, and create memorable community gathering spaces.
- Desired outcome: Town Council directs staff to work with JHPA to draft a percent for art ordinance.
- Benefits:
  - ✓ Public art is accessible to all people from all backgrounds.
  - ✓ It creates inspiring public spaces, further brands JH as an arts and culture destination.
  - ✓ Public art creates opportunities for artists, and for many other design professionals including, engineers, architects, landscapers, etc.
  - ✓ Public art enhances the image of a town or city.
  - ✓ Permanent works celebrate our environment; culture and history by highlighting what is unique about where we live, work, and play.



- ✓ Public art projects for youth empower them to be empathetic designers who can contribute to their communities with pride and a sense of identity.
- ✓ Public art provides a visual mechanism for understanding other cultures and perspectives, reinforcing social connectivity in the places where we gather as a community.
- ✓ Investing in a public art ecosystem supports artists and other creative professionals by validating them as important contributors to the community and our local economy.
- ✓ Artists bring innovation and problem-solving skills to projects and they can help raise awareness about important community issues.
- ✓ Public art projects offer opportunities for community collaboration, for ideas to shape our environment, and to influence change.
- Concerns: changes to the community, cost.
- Process: JHPA would draft an ordinance for legal to review.
- This ordinance would apply to approved CIP projects.
- Fiscal Impact: Adoption of this item would include the costs associated with adopting an ordinance. The ordinance would make mandatory the voluntary allocation of 1.5% of each major capital project support public art. The Public Art Guidelines also include the option to pool funds from smaller project to create one larger project. Breakdown of 1.5% allocation: a million dollar project = \$15,000 for public art (10,000 for art, 5,000 split between maintenance and administration).
- Staff Time would be minimal – notable: JHPA would research and draft a percent for art ordinance. Legal staff time to review the ordinance would be notable. Staff time to present the item on agendas would be minimal.

## **Temporary Installations**

### Center Street Construction Mitigation Project (proposal and budget pending)

JHPA has been hired by the Town to meet with stakeholders to develop Creative Placemaking concepts and a budget (coming in May) to mitigate the negative impacts on local businesses during the Center Street Water Construction from 2019 – 2021. The plan will include cost-effective mitigation work to test as early as this summer and fall in order to evaluate what works to integrate into the construction schedule. The PAT, Town DRT, Pathways Task Force, Chamber of Commerce, History Museum, National Museum of Wildlife Art have contributed to this plan and in general supports conducting creative placemaking work to test concepts in advance of permanent improvements.

- Funds for community outreach and planning from the Public Works budget would support this project.
- JHPA is working with Pathways and Public Works to write grants to help offset costs.
- Staff Time for Public Works would be notable however this project would help with community outreach and communication.
- Staff Time for Pathways would be notable to review the proposed plans and activities and integrate Pathways specific elements (like bike parking).
- Parks & Recreation staff time to review the proposed plans and activities would be minimal.

Staff notes that allocation of staff time and funding for all approved items in the 2019/2020 workplan would need to be addressed as part of individual department budgets or approved through individual budget amendments prior to proceeding.

## COMPREHENSIVE PLAN ALIGNMENT

The Public Art Task Force proposes projects that directly support the community vision outlined in the Comprehensive, Transportation, and Housing Plans adopted by the community and reference criteria listed in the Town of Jackson Public Art Guidelines. Public art creates Community Character, and directly supports the quality design of public spaces. Public art programs like murals help revitalize run down spaces, and bring

pedestrian vitality to the downtown. Public art can enhance housing developments, add interest to pathways, and contribute to the creation of beautiful gateways -- all strategies called out in the Comprehensive Plan. Public art also follows a robust community engagement process, which increases community engagement in all capital projects where public art is included. Public art directly supports or is called for in the highlighted policies listed here.

The Comprehensive Plan calls for Gateways and Greenways in Policies 3.2.f, 4.4.a, 4.4b, 4.4.d. Quality public spaces that include the integration of design professionals and public art are called for in Policies: 3.2.e, 4.4.a, 4.4.b. Pedestrian amenities are called for in several policies including Policy 4.2.c. Specific policies that address public art in the Comprehensive Plan are listed below.

**Policy 3.2.e: Promote quality public spaces in Complete Neighborhoods**

Public spaces are the building blocks of vital Complete Neighborhoods. The Town and County will promote public spaces and civic facilities that are interesting, memorable, and reinforce the desired sense of community within Complete Neighborhoods. Integrating fine arts professionals in the design of projects will be encouraged in order to create unique and visually engaging public spaces—including sidewalks and walkways, parks, outdoor squares, landscaped areas and public art.

**Policy 4.2.c: Create vibrant walkable mixed use Subareas**

Complete streets that focus on alternative modes of transportation will be important to the enhancement of Town mixed use subareas. The primary objective in downtown Jackson will be to enhance pedestrian amenities and connectivity to support a vibrant and walkable downtown core. To achieve this goal, Town will encourage public gathering places in both public and private developments in the downtown area. Building design should complement the pedestrian experience with uses that engage people along sidewalks and streets. Public spaces within these subareas may take the form of parks, streetscape amenities and/or public/semi-public spaces provided by private property owners.

**Policy 4.2.e: Protect the image and function of Town Square**

Town Square is Jackson's major tourism draw and can be described as the "heart of the heart". As such, it is the area that evokes the greatest amount of sentiment and concern regarding architecture, scale and character. This area will be subject to the highest level of design standards, particularly for block faces on the Town Square. A variety of tools will be used to encourage and enhance pedestrian amenities to ensure this district remains the hub of the visitor experience and center of community life into the future.

**Policy 4.4.a: Maintain and improve public spaces**

Public spaces are the building blocks of a thriving community. Jackson's public spaces and civic facilities should be interesting and memorable, and should reinforce our sense of community. Town will continue to promote high quality design of public spaces, including creating attractive gateways, preserving views, and providing appealing public right-of-way amenities. The integration of fine arts professionals in the design of public spaces will be encouraged to create unique and visually engaging projects. New developments in Town should contribute to quality public spaces—including, but not limited to, pedestrian amenities, parks, outdoor squares, landscaped areas and public art.

**Policy 4.4.b: Enhance Jackson gateways**

The Town gateways play a special role in setting the community tone and atmosphere for the millions of guests that visit Jackson every year. Town will create a common vision for these areas, with an emphasis on bridges and waterway features. Town will work to improve visual appeal in the public realm and encourage aesthetic improvements on private property in gateway areas. Public art projects that reflect the community, environment and character of Jackson will be encouraged in order to provide unique and interesting gateway enhancements.



Beneficiaries of public art include:

- Artists, and creative professionals whose services support the creation of public art (landscape architects, engineers, electricians, architects).
- Residents benefit by having well-designed public space that reflect community character and invite social interactions, generate community pride, and help us learn about the world around us.
- Youth benefit from the opportunity to learn technical skills in our outreach programs.
- Local artists benefit by increased exposure and paid opportunities.
- Families benefit by having access to free art in public spaces.
- Businesses benefit by having revitalized public spaces that attract customers.
- Town staff benefit by having the opportunity to work with innovative artists who bring fresh perspectives to community issues, civic design, and community engagement.
- Future resident benefit by having public art that documents and preserves today's community values for future generations.

People who have the power to assist or block the creation of public art as part of a CIP may include nearby property owners or the general public.

### FISCAL IMPACT

See above

### STAFF IMPACT

See above

### LEGAL REVIEW

Audrey Cohen-Davis reviewed this staff report. Additionally:

**Maintenance:** There is generally no impact on legal department regarding maintenance, unless liability issues arise because art is not properly maintained.

**New Public Art:** Legal review of any Request for Qualification, artist contracts, or legal agreements. All of these items are anticipated to be drafted by JHPA for final review by legal.

**Ongoing Projects:** No legal action needed at this time, unless liability or contractual issues arise.

**% For Art Ordinance:** Legal Department review and/or prepare the ordinance with JHPA.

In the past the public art guidelines and these types of agreements were extremely time consuming to review as they were all drafted differently, were very long in length (70 pages) and often contained out of state law. It often takes much longer to review and revise documents prepared by another with no involvement in the process upfront. It will be appreciated going forward that there is better coordination with the Town Legal Department early on in the development of all legal documents.

### ATTACHMENTS

Public Art Task Force 2019/2020 Annual Public Art Plan

### RECOMMENDATION

The Public Art Task recommends approval of the 2019/202 Public Art Plan.

### SUGGESTED MOTIONS

I move to direct staff to work with the Public Art Administrator to develop budgets and work programs for the individual projects described in the annual plan, each to be reviewed and approved separately at a later date, or as part of the related department's budget, as presented **or** with the following exceptions:

- 1.
- 2.
- 3.



# Town of Jackson Public Art Taskforce 2019/2020 **PUBLIC ART PLAN**



PO Box 4413  
Jackson, WY 830013  
307.734.9026

[carrie@jhpublicart.org](mailto:carrie@jhpublicart.org)  
[www.jhpublicart.org](http://www.jhpublicart.org)







**Mission** JH Public Art forges partnerships for the integration of art into any environment, to inspire lasting cultural, educational and economic benefits.

**Vision** JH Public Art is Jackson Hole's leading presenter of public artist-driven projects and exhibitions in public spaces. We are a small but mighty organization that installs bold interventions to transform ordinary places into vital experiences.

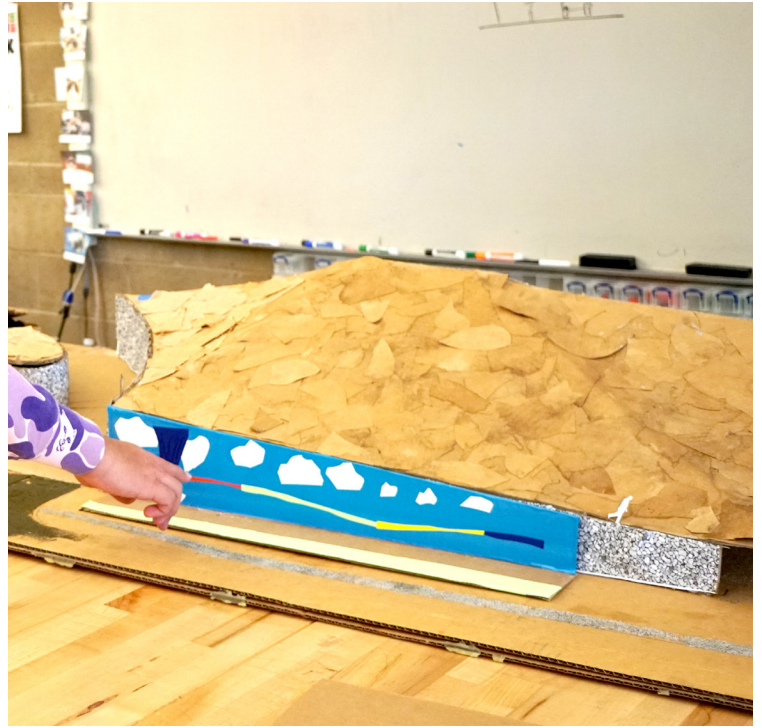
**2018 Staff** Carrie Geraci | Director  
To be named | Project Manager

|              |                          |                               |
|--------------|--------------------------|-------------------------------|
| <b>Board</b> | Peggy Davenport   Chair  | Stephen Dynia                 |
|              | Jed Mixer   Vice Chair   | Klaus Baer                    |
|              | Des Jennings   Treasurer | Maggie Moore                  |
|              | Lisa Flood   Secretary   | Phil Coosaia   Outgoing Chair |
|              | Andy Ankeny              | Eric Logan   Honorary         |
|              | Catherine Bradford       | Katy Niner   Honorary         |

|                              |                           |               |
|------------------------------|---------------------------|---------------|
| <b>Public Art Task Force</b> | Adam Duncan Harris, Ph.D. | Matt Kissel   |
|                              | John Frechette            | Joseph Lovett |
|                              | Heidi Leeds               | Jed Mixer     |
|                              | Inanna Reistad            |               |



## CAPITAL IMPROVEMENT PROJECTS



Student prototype for the landslide wall developed in the Fabrication Lab at JH High School through our Building STEAM program.

## WEST BROADWAY LANDSLIDE

**Suggested Budget \$130,000**

The West Broadway Landslide is the largest manmade structure located on our primary transportation route through the downtown. It is a high-visibility landmark seen by more than 30,000 daily-drivers commuting to and from the Town of Jackson. The prominent gabion walls represent an opportunity to transform our daily lives with inspiring public art that celebrates our local heritage, the Greater Yellowstone Ecosystem, or the history of Jackson Hole. Public art will add character and beauty and create a sense of welcome for pedestrians, cyclists, and motorists traveling along our busiest transportation corridor.

JH Public Art will work with the Town of Jackson, local business owners, and community members to leverage public support with private funding to create a landmark work of art that can be enjoyed for generations to come. The Public Art Task Force recommends that the Town of Jackson set aside significant funding to commission a work of art at the appropriate scale for the landslide and to provide letters of support to JH Public Art so they can begin fundraising efforts. JH Public Art will develop the Request for Proposals, manage the Call for artist and selection process, and oversee design development and installation of public art.

## CAPITAL IMPROVEMENT PROJECTS



## COMPLETE STREETS & UTILITY BOX WRAPS

### Utility Box Wraps \$5,000

Town of Jackson designed benches, trashcans, and tree grates should be included in all street improvement projects. These items have been designed and value engineered to be cost effective alternative to factory products that add character to streetscapes. *Items purchased are dependent on streetscape designs and not included here.*

Funding from the streets budget should be set aside to support commissioning 2 new utility box wraps per year. This popular public art project has added vibrant landmarks to our streetscapes and showcases the many talented artists working in Jackson.

In 2017, two wrapped utility boxes were replaced without art wraps at the Y-intersection and the Maverick gas station.





## CAPITAL IMPROVEMENT PROJECTS

### WILDLIFE CROSSING

JH Public Art, in collaboration with Bland Design have launched a new initiative to use public art to decrease wildlife and vehicle collisions in Jackson Hole. The initiative seeks to increase the number of reflective silhouettes sited in designated wildlife crossing corridors by developing a cost-effective design that can be made available on a large-scale. Our goal is to start small on the local level, building a proof of concept that can scale regionally. Ultimately, wildlife crossings are a national issue and we think this initiative has the potential to influence highway signage graphic standards. Moose silhouettes cost \$3,250 installed.



### NORTH CACHE

The North Cache Nature Viewing Platform concepts are included in the National Elk Refuge's site plans that will soon be released to the public. The concept is a viewing arch that is both functional and sculptural. The artwork will mark North Park as the gateway to the Town of Jackson and provided ADA access from the streetscape. Once the refuge finalizes their plans, JHPA will restart this project.

In 2014 voters approved the SPET ballot initiative to enhance the North Cache Streetscape. Town of Jackson commitment toward the public art budget is \$15,000.



### GROVE & KING STREET AFFORDABLES

New affordable housing projects, including the Grove and King Street, should include public art to enhance community gathering areas.







### % FOR ART

The Comprehensive Plan calls for “Integrating fine arts professionals in the design of projects ... to create unique and visually engaging public spaces.”

The Town of Jackson Public Art Guidelines call for a voluntary allocation of 1.5% of the gross estimated construction cost for \*eligible capital improvement projects.

The ToJ Public Art Guidelines allocate the 1.5% of a construction budget as follows:

- 1% for artwork
- .5% for administration, and maintenance.

Adopting a percent for art ordinance would add predictability to the public art process and increase administrator’s ability to leverage private investment.

The Public Art Task Force recommended that the Public Art Coordinator draft an ordinance for legal review that applies to both public and private developers.

**Benefits of adopting a % for Art ordinance include economic and quality of life benefits.**

- Public art gives voice to our collective history and fosters an understanding of our cultural identity.
- Public art stimulates growth of the creative economy by attracting cultural visitors and providing opportunities for artists and fabricators.
- Public art is vital to engaging diverse community members in the civic design process, creating memorable places for all of our residents to enjoy.
- The creativity expressed through public art is a catalyst for our community, stirring the imaginations of young and old, stoking interactions between people, and bringing us together to celebrate this extraordinary place we live in.

\*Ineligible CIPs are defined as projects not visible to the public are not subject to voluntary percent for art consideration. Such projects include below grade construction, rehabilitation of equipment, ordinary maintenance, and sewers.





## CREATIVE PLACEMAKING TO MITIGATE CENTER STREET SEWER CONSTRUCTION 2019 - 2021

JH Public Art proposes to beautify and activate the Town Square with pedestrian scaled streetscape enhancements, installations, and creative promotions designed to bring people downtown and to make their experience as pleasant as possible during construction of the Center Street sewer line upgrade.

JHAP envisions a cost-effective and timely approach to this work and recommends testing temporary concepts this summer and fall in order to evaluate what works to integrate into the construction work.

### Issues identified by stakeholders:

- Parking
- Ada sidewalk access, lack of ADA parking
- Attract shoppers during construction
- Move pedestrians safely - including communications with foreign visitors
- Community Outreach coordination to explain need for construction, timeline
- Existing planning regs that may prevent or stifle temporary placemaking strategies
- Addressing impact of noise and dirt

**JHPA will continue to meet with stakeholders to fine-tune these concepts and to develop a budget.**

### Developing Concepts:

Beautify alleys with art and clean them to promote alleys as alternate walking routes during construction

Design maps to highlight walking routes, alternative transportation, and restrooms for local businesses to distribute

Restrict work zone and paint street to allow for a pedestrian walkway on the road

Temporarily relax regulation on food trucks, signage, sidewalk sales

Tactical installations: café seating, screened seating areas, moveable parkettes and planters, Historical Museum display on construction fencing, educational displays for kids, peep holes in construction fencing, build a portable stage, install interactive participatory art displays

Build temporary ADA accessible sidewalk access for Center Street

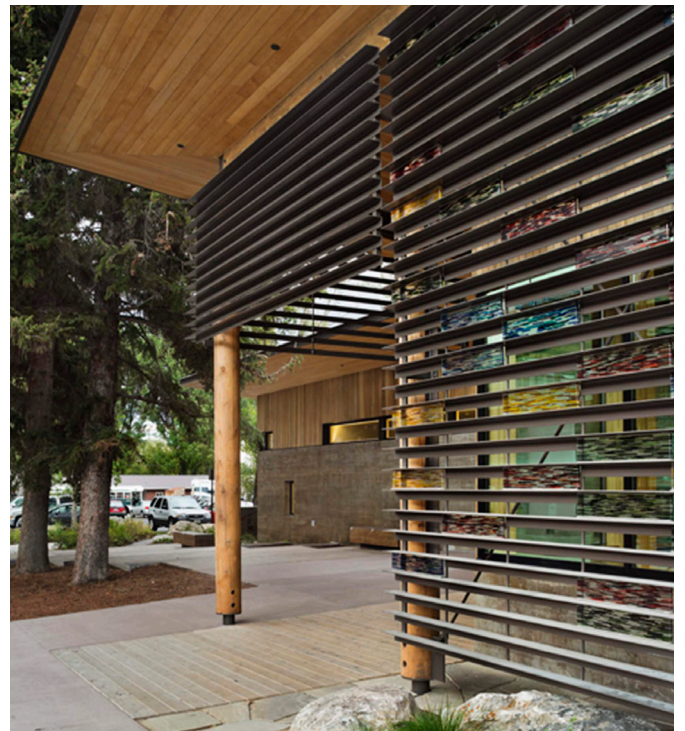
Overhead Lighting or suspended artwork

Host a Streetscape Design Competition during PARKing Day to generate ideas for future streetscape improvements

Increase handicap parking around square

Improve alternative transportation services to/from Town Square: Downtowner, Rickshaws, increase bike parking, add separated bike lanes.

## MAINTENANCE



## MAINTENANCE

**\$3,500** *estimated*

Maintenance of the Town of Jackson-owned public art collection remains an unaddressed need. Currently, no one cleans and waxes Town-owned memorials and bronzes. Funds should be set aside annually to hire conservators to clean, wax, and address conservation work. JH Public Art can coordinate this effort and in the case where major conservation work is required, JH Public Art can be hired to write grants to secure funding. A crew contracted to clean at the National Museum of Wildlife Art may be an option.

### **Willow Grove**

*(from existing \$5,000 given to the Town by JHPA)*

The Town of Jackson was given \$5,000 to maintain Willow Grove. The wood benches need to be washed and polished twice annually. The timing of the lighting system should be adjusted to accommodate for daylight savings time changes. Several bulbs need to be replaced. Landscaping and irrigation need maintenance.

### **Home Ranch Welcome Center**

The glass bricks need to be cleaned when the windows are cleaned. The Town's 2015 budget included installing lighting to illuminate the Strands installation but this work was not completed.



## MAJOR COMMISSIONS



Photo: Tuck Fauntleroy

Town Enclosure Pavilion, Carney Logan Burke Architects, \$165,000, private funding

Glow Nights, multiple glowing artworks for Teton Village, \$65,000, private funding

Strands by John Frechette, Home Ranch Welcome Center, 1% for Art \$30,000 (+15,000 private investment)

Filament Mind by Brian Brush, Teton County Library, privately funded \$65,000

Sky Play, Aspen Gateway, and Communities by Don Rambadt, North Highway 89, 1% for Art Jackson Hole Community Pathways \$30,000 + \$3,000 private investment.

Willow Grove by John Fleming, 5-Way Intersection Town pocket park, privately funded and Town owned \$200,000

Battle of Wills by Bart Walter, funded by Jackson Hole Airport \$200,000

Snowscapes by Bland Hoke and Terry Chambers, Snow King Resort \$30,000

Watch for Deer by Ben Roth, Walgreens \$20,000, now owned by the Town of Jackson

Utility Box Wraps for Town's 100th Year Anniversary, Town of Jackson \$18,000

Student Murals in Pathways Underpasses at Garaman Park and South Highway 89 original budget \$12,000 public and private funding

Community Street Furniture, by GYDE Architects, benches, bike racks, tree grates and trash receptacles, \$45,000 public and private funding

SoundWave located in Teton County Library, Building STEAM students designed and built curvilinear, moveable seating with privacy and sound proofing - \$30,000

Trout Rising, Nicole Gaitan, Orvis Building \$15,000

Public Art Plan for the Town of Jackson, Teton Village Association, and St. John's Medical Center



# TOWN OF JACKSON

## TOWN COUNCIL

### AGENDA DOCUMENTATION

**PREPARATION DATE:** MAY 2, 2019  
**MEETING DATE:** MAY 6, 2019

**SUBMITTING DEPARTMENT:** PLANNING  
**DEPARTMENT DIRECTOR:** TYLER SINCLAIR  
**PRESENTER:** PAUL ANTHONY

**SUBJECT:** **ITEM P19-065; P19-102:** SAGEBRUSH APARTMENTS REQUEST FOR MINOR DEVIATION TO ADD HUD RIDER TO AMEND HOUSING RENTAL DEED RESTRICTION AND TRANSFER FLAT CREEK FLOODWAY PARCEL TO TOWN

**APPLICANT:** CHRISTINE WALKER

**OWNER:** SAGEBRUSH INVESTORS

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#### REQUESTED ACTION

The purpose of this item is for Council to consider the following two requests from Sagebrush Investors for changes to the approved PUD (P17-244) for the 90-unit Sagebrush Apartment project:

1. For the Town to accept the HUD Rider to the Special Restriction for Workforce Rental Housing with conditions that would subordinate the deed restriction to the mortgage (P19-065), and
2. For the Town to accept ownership of a new .23-acre parcel to be divided from the existing Sagebrush Apartment property that includes the floodway area of Flat Creek (P19-102).

Both requested changes are unforeseen technical changes that can be processed as Minor Deviations to the approved PUD. While Minor Deviations are approved at the staff level, these two requests require prior direction and consent from the Council.

**NOTE: This staff report is an updated and reformatted version of the staff report provided to the Council at its workshop on April 15, 2019. Please see sections labeled with "UPDATE" for new information.**

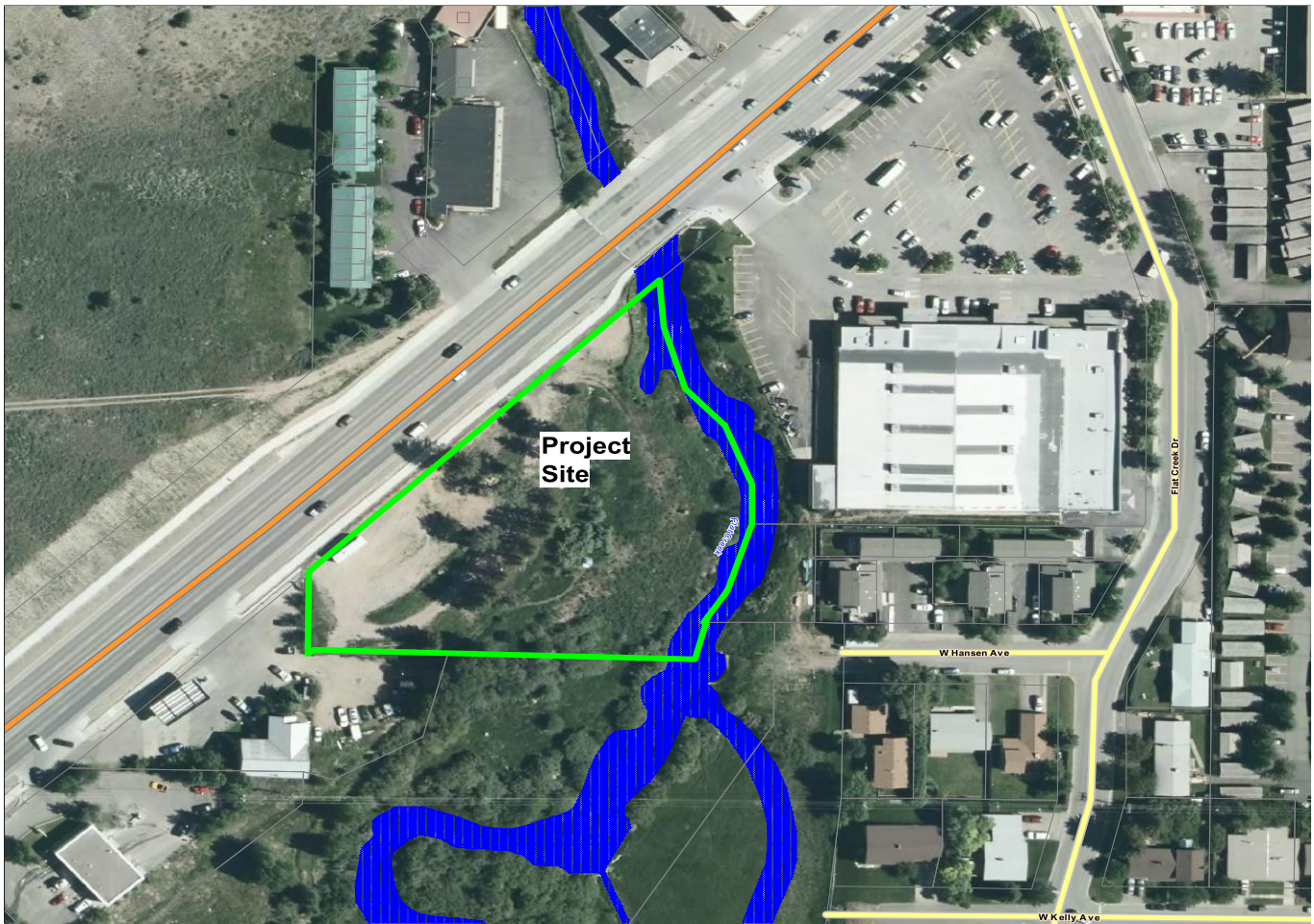
#### APPLICABLE REGULATIONS

Section 8.2.13.B.2 Minor Deviations

#### LOCATION

The property is located at 550 West Broadway, legally known as Part of the NW1/4NE1/4 Section 33, Township 41, Range 116. An aerial photo and zoning map are shown below:





## BACKGROUND

The Sketch Plan for 90-unit Sagebrush Apartment Planned Unit Development (PUD) project, located at 550 West Broadway, was approved by the Council on June 27, 2017. Final approval was provided by the Planning Director through a Development Option Plan on April 20, 2018. To enable the apartment project, the applicant previously obtained approval of two LDR amendments on March, 3, 2017 to (1) exempt certain apartment buildings of 20 units or more from affordable mitigation requirements, and (2) provide a 10% FAR bonus to exempt interior corridors in certain apartment buildings.

The project required 32 units to have a Workforce Rental Deed Restriction that limited the occupancy of the residents to local workers but without any income restrictions. These units were required in exchange for approval of three different types of FAR bonuses.

Most recently, the applicant submitted a building permit for the apartment building. The building permit was denied by staff for a variety of reasons and so the applicant is now in the process of resubmitting the building permit. During this process the applicant became aware that the HUD Section 221(D)(4) mortgage insurance they plan to use to finance the project requires two changes (HUD Rider and floodway parcel transfer) to the approved project. The applicant has represented to staff that the project cannot move forward without approval of both changes. They have further represented that time is of the essence and so quick action by the Town is necessary. It is for this reason that staff has expedited this item to this workshop with the Council.

## **Project Description**

**HUD Rider:** In summary, the request is to remove the subordination clause in the Town's approved deed restriction that essentially states that in the event of a foreclosure by the applicant that the deed restriction will remain in effect regardless of any bankruptcy process. Put another way, the request is to make the deed restriction subordinate to the mortgage loan. Please see the application for a more detailed description of the request.

Staff review: The Town Attorney, Audrey Cohen Davis, and the Housing Department Director, April Norton, have taken the lead on reviewing this request, with support from the Planning Department. Please see their comments attached.

Planning Department Comments: The Planning staff do not have any comments specific to the details of the subordination clause or HUD Rider. However, from an LDR compliance perspective, any decision that would reduce the effectiveness or existence of the deed restrictions on the project would result in a project that no longer complies with the LDRs because the deed-restrictions were required in order to allow additional density and height/stories on the project.

Housing Department Comments: The Housing Director outlines some significant concerns and identifies the following two key issues (please see attached comments for full details) with the HUD Rider:

1. Does the Housing Authority want to assume the loan and eventually own the project in the event of foreclosure?

The Housing Department has requested additional information from the applicant to clarify the amount of the loan to better understand the risk to the Town of assuming the loan (with a side agreement) in the event of a default. As of this writing, this information has not been submitted. To address this issue, staff recommends that the Housing Authority receive approval from HUD to assume the debt, but that there should be no requirement that the Housing Authority assume the debt — but the Housing Authority can assume the debt voluntarily if it wants to do so.

2. What is the risk of foreclosure on the project vs. reward of gaining 90 rental units?

The general conclusion is that, even if the deed restrictions were to be removed from the 31 units, the remaining 90 unrestricted apartments would still primarily serve as workforce housing even if some of the units became occupied for other purposes (e.g., seasonal "crash pad"). As such, the "staff believes the addition of 90 rental units outweighs the risk of potentially losing 32 Workforce Rental units to foreclosure." The Housing Department recommends the following conditions:

- Applicant shall provide staff with loan amount and equity investment in the project.
- Applicant shall provide staff with all mortgage documents at least 48-hours prior to closing on the loan.
- The Housing Authority must be pre-approved by HUD to assume the debt.

Legal Department Comments: The Town Attorney has provided two conditions of approval (see attached comments) in the event the Council approves of the Housing Authority owning the project upon default by the applicant. The first condition outlines the requirements for a side agreement that would protect the Town's interests and the second condition (similar to the Housing Department) requires the applicant to provide more detail on the loan amount to better assess the level of risk to the Town.



**UPDATE: The Council did not have time to address the HUD Rider issue during its previous workshop on April 15, 2019. The applicant has provided no additional information or documents so all staff comments still apply and need to be addressed by the applicant.**

**Floodway Parcel Transfer:** The second request is for the applicant to transfer a .23-acre parcel of land composed of the entire floodway of Flat Creek that currently exists on the applicant's property. According to the applicant, HUD will not finance the project if the project site contains any FEMA floodway. (NOTE: floodway is the active channel portion of a waterway and adjacent areas necessary to carry flood flow, which is a subset of the larger area that includes the 100-year floodplain). No floodplain (FEMA Zone AE) is included in the proposed transfer parcel.

STAFF REVIEW: Planning staff has informed the applicant that the process for approving the parcel transfer is to a) obtain approval from the Council to transfer the parcel; b) process the approved transfer according to LDR Section 8.5.4: Exempt Land Division ( i.e., transfers of land from private ownership to the Town are exempt from state subdivision standards), and c) then to apply for a Minor Deviation to the approved Sagebrush PUD to reincorporate the transfer parcel back into the PUD so that the total site area of the PUD remains the same and the PUD maintains compliance with all LDR requirements, such as FAR, LSR, etc.

Planning Department Comments: From an LDR compliance perspective, Planning staff has no objection to the Council approving the parcel transfer provided it is followed up with applications for an Exempt Land Division and a Minor Deviation. That said, we share some of the same concerns expressed by the Town Attorney and Town Engineer regarding what, if any, additional liability the Town is taking on if we accept the floodway parcel (i.e., if "our" floodway" floods and damages "their" project, does HUD have any claim against the Town?). The applicant will need to address this concern with additional information before planning staff is comfortable recommending approval. We also think that consideration should be given to expanding the transfer parcel to include upland areas adjacent to the floodway so that the Town can access its parcel without need for a separate easement across the Sagebrush Project (see Town Engineer comments).

Town Engineer Comments: The Town Engineer, who is also the Floodplain Administrator for the Town, has provided detailed comments that address issues of liability, the accuracy of the submitted parcel maps, the appropriate size of the transfer parcel, access to the creek, and other related matters. (Please see attached comments).

Legal Department Comments: The Town Attorney's comments provide four conditions of approval that address the following topics: 1) A need to see the HUD guidelines; 2) an explanation for why HUD does not allow floodways in their projects; 3) an explanation for why the risk/liability is being shifted to the Town; and 4) whether Sagebrush is willing to indemnify the Town for any flooding damage. (Please see attached comments).

**UPDATE: The Council discussed the floodway parcel transfer request during its previous workshop on April 15, 2019. The Council expressed concern about the possibility of the Town taking on additional liability if we were to accept ownership of the floodway property. Council asked whether the applicant would consider indemnifying the Town to avoid any and all liability. The applicant stated they would work with the Town, especially the Town Attorney, to explore options regarding indemnification to address the Council's concerns.**

**At the end of the workshop, the Council made the following motion: "*I move to direct staff to work with***

*the applicant to finalize documents and allow the applicant to submit an application to transfer ownership of the .23-acre parcel for further review and consideration by the Council at the May 6 meeting” (passed 3-1).*

As of this writing, the applicant has submitted a draft indemnity agreement on May 1 but the Town Attorney has not had adequate time to review the document on short notice. The Town Attorney may be able to provide an update to the Council at the May 6 hearing. The applicant has also provided an updated map of the proposed .23-acre floodway parcel. Formal application to transfer the floodway parcel not happen until the indemnity issue and other staff concerns are addressed. Thus, staff’s comments and concerns still generally apply to this request.

#### PLANNING COMMISSION

Not Applicable.

#### ATTACHMENTS

Applicant Submittal  
Department Reviews

#### PUBLIC COMMENT

None.

#### FISCAL IMPACT

There are potential fiscal impacts related to both items. If the Housing Authority assumes the loan in the event of a default then the fiscal impact could be considerable depending on a wide variety of (unknown at this time) factors. Therefore, no estimate is possible but it could be considerable. Regarding the floodway parcel transfer, while the Town would need to maintain this parcel, such maintenance would likely not be significant. The potential fiscal impact from additional liability, however, could be significant — staff is still working on better understanding this impact through further conversations with the applicant.

#### STAFF IMPACT

There will be no significant impact to staff resources if the proposed project is approved.

#### LEGAL REVIEW

Initial review is complete but discussion with applicant is ongoing.

#### RECOMMENDATIONS / CONDITIONS OF APPROVAL

The Planning Director has no formal recommendation on either item. The Town Attorney and Housing Director have provided their comments without final recommendations on either items as well. Additional information and conversation is necessary before staff would be prepared to provide any recommendations to the Council.

#### SUGGESTED MOTIONS



Staff recommends that Council make a separate motion for each requested item. The Council may either make a final motion to approve/deny the requests or to continue either or both items to a future meeting for further consideration.

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**Item A (HUD Rider):** I move to approve the applicant's request (P19-065) to accept the HUD Rider to the Special Restriction for Workforce Rental Housing with conditions, subject to the departmental reviews.

**Item B (Parcel Transfer):** I move to approve the applicant's request (P19-102) for the Town to accept ownership of a new .23-acre parcel to be transferred from the existing Sagebrush Apartment property to the Town that includes the floodway area of Flat Creek, subject to the Departmental reviews.

# NAVIGATE

WORKFORCE HOUSING SOLUTIONS

April 1, 2019

Town of Jackson Planning Department  
Paul Anthony, Principal Planner  
P.O. Box 1687  
Jackson, WY 83001

**RE: Sagebrush Apartments  
HUD insured financing**

Dear Paul Anthony,

Thank you for scheduling a workshop with the Town Council to discuss two items that are impacting the ability to secure HUD insured construction and long-term debt financing for the Sagebrush Apartments project.

We are asking the Town of Jackson to consider the following:

1. Accept the HUD Rider to Special Restrictions for Workforce Rental Housing with conditions; and
2. Agree to the creation of a new parcel owned by the Town of Jackson that contains the Floodway, which is currently a part of the Sagebrush Apartments parcel.

These two requests are to enable the use of HUD Section 221(D)(4) mortgage insurance, which is a federal incentive program to facilitate the new construction of multifamily rental housing for moderate-income families. This federally insured mortgage program is key to enabling the development of Sagebrush Apartments, a 90-unit apartment building designed to house working residents and meaningfully address the critical shortage of rental housing in Jackson.

Our team appreciates the time that town and housing department staff have dedicated to helping move the Sagebrush Apartments project forward. Please contact me with any questions.

Sincerely,



Christine Walker  
Navigate, llc

Attachments: Sagebrush Apartments – Narrative, Town Council Workshop 4/15/19  
HUD Rider to Special Restriction for Workforce Housing  
Floodplain Development Permit – Site Plan  
Sagebrush Apartments Parcel Transfer Exhibit



## Sagebrush Apartments - Narrative

Town Council Workshop 4/15/19

### Sagebrush Apartments Background

Sagebrush Apartments is a private sector response to the critical shortage of rental housing for local workers in Jackson. The town approved project contains 90 rental units, all of which are designed for occupancy by employees working in the town or county. Over a third of the units will also have a deed restriction that limits occupancy to qualified households, that among other things, requires at least one member of the household to work a specified number of hours for a local business. In addition, none of the units are allowed to be leased short-term or rented for less than 30 days.

The process to develop the first moderately sized, rental apartment building in over 25 years that is financially viable without public funding or the incorporation of high-end market units has been a multi-year process that has required overcoming several regulatory and financing barriers.

Throughout this process our team has worked closely with the town staff (planning, legal, public works, administration and housing) to help identify and reduce barriers to the development of multifamily units, which the Jackson/Teton County Comprehensive Plan identifies as a desired housing type to help meet the community's housing goal because it is more affordable for the local workforce than other housing options (Policy 5.2.a.).

In order to design and obtain the rights to build an apartment building for the local workforce without public funding, our team utilized existing land development regulation (LDR) incentives and obtained two LDR text amendments to reduce barriers to the construction of rental workforce housing.

Over the last year, our team has been working diligently to meet conditions of approval, obtain building permits, and secure HUD insured financing. We have addressed the bulk of the challenges and are on the verge of another construction season. However, we have two barriers related to securing HUD insured construction and long-term debt financing:

- HUD Rider to Special Restriction for Rental Workforce Housing
- Floodway on the parcel

We are seeking assistance from the Town of Jackson to address these challenges and enable construction to start on Sagebrush Apartments this spring. The specifics of our request are explained below with supporting documents attached. It should be noted that the below requests would come at no costs to the Town and are in accordance with Town development regulations.

### HUD Insured Financing

A key aspect of making Sagebrush Apartments financially viable and keeping rental rates low is lowering the cost of long-term debt. The Sagebrush team is relying on a federal incentive that is offered through the Department of Housing and Urban Development (HUD) to facilitate the new

construction of multifamily rental housing for moderate-income families. This is called the HUD Section 221(d)(4) Multifamily Loan Program. This federal loan insurance program is designed to attract and encourage developers to build apartments by offering favorable loan terms to projects that meet strict and comprehensive eligibility criteria and is accessed through HUD qualified lenders.

The Sagebrush Team is using Love Funding, a leading HUD lender, to access this federal incentive program that offers the following terms compared to non-federally insured loan programs:

- Higher loan to value so a lower equity level is needed
- Lower interest rate
- Nonrecourse debt
- Longer term (40 years fully amortized plus construction period)
- Combined construction and permanent financing with interest rate lock at time of construction

### HUD Rider to the Special Restriction for Rental Workforce Housing

In November of 2018, subordination language was added to the Form Special Restriction for Workforce Housing. This threatened Sagebrush's access to the HUD insured mortgage program through Love Funding. As a result, the HUD Rider to the Special Restriction for Rental Workforce Housing became a requirement and is now requested to be approved by the Town of Jackson, see attached HUD Rider. This document essentially makes the deed restriction subordinate to the mortgage loan and in the unlikely event of foreclosure the deed restriction terminates.

Although foreclosure is unlikely given Sagebrush's cash investment in the acquisition and the large equity requirement being made on the loan, the extremely high demand for rental workforce housing due to the prevalent and worsening housing shortage. Further, the Sagebrush team is a highly qualified, experienced, well-capitalized and qualified builder of national projects which has never defaulted on a loan obligation. The Sagebrush team and Love Funding understand the Town of Jackson's need to protect its interests without increasing the barriers to developing multifamily housing. Therefore, Love Funding has agreed to execute a side agreement to provide the Town of Jackson notice of delinquency and default under the loan, the option to cure, and an extended period during which HUD would agree to hold the loan prior to assigning the defaulted loan to HUD.

A more conventional funding option would also require loan subordination and would simply increase the long-term cost of construction and long-term debt, making the project less viable while creating an additional barrier to developing multifamily projects to help address the workforce housing challenge.

In addition, all of the deed restrictions and ground leases recorded on existing workforce housing program units have deed restriction clauses or riders that subordinate the restrictive covenants (deed restrictions) in the event of foreclosure, provide notice of default and an option to cure. This is not a new concept and has been in practice since the affordable housing program was established to facilitate financing while protecting the interests of the town and county.

Our team has had several discussions with housing department staff and town legal staff to discuss how to best protect the Town's interest while meeting the HUD guidelines. This proposal



was also presented to the Housing Supply Board at its March meeting. What the side agreement with Love Funding does is provide the Town with an opportunity, in the event of default, to assume the existing debt on the project, secure alternative funding and eventually own the entire project.

The Sagebrush team requests that the Town Council accept the HUD Rider with the condition that Love Funding agrees to provide to the Town of Jackson in a form that is approved by town staff notice of delinquency and default under the loan, the option to cure, and an extended period during which HUD would agree to hold the loan prior to assigning the defaulted loan to HUD.

## Floodway/Floodplain

The Sagebrush parcel is located adjacent to Flat Creek and has two small areas of 100-year floodplain on the northeast and southwest portions of the site, shown in blue on the attached Floodplain Development Permit – Site Plan. In order to access the HUD insured mortgage program and develop in the 100-year floodplain, a CLOMR-F (Conditional Letter of Map Revision – Fill) was accepted and approved by FEMA for the proposed minor disturbance in the Floodplain. We were informed by Love Funding, who was informed by HUD that this action would be acceptable. However, in late December 2018 we learned that there was another, separate HUD guideline that requires the removal of the Floodway from the property to develop in the Floodplain.

The Sagebrush team discussed several options to address this Floodway issue with town staff, and the resulting preferred option is to use Section 8.5.4.D of the land development regulations (LDR) to create a new parcel running along Flat Creek that contains the Floodway and transfer this new parcel to the Town of Jackson, see attached Sagebrush Apartments Parcel Transfer Exhibit Map. The creation of this small parcel in the Town LDR is an exemption from the subdivision standards as allowed by Wyo. Stat. § 18-5-303 and requires an application that would need to provide a completed map of survey and signed certificates of acknowledgement per Sec. 8.5.4.D as part of that submittal package.

The Floodway is not in the developable footprint and its removal will have no impact on the project scope, such as number of units approved by the Town. The distinct new parcel addresses the Floodplain issue and allows for the conveyance of the Floodway to the Town and equal amount of square footage to be reincorporated into the Sagebrush Planned Unit Development (PUD) through a Minor Deviation process so that the PUD's site area could stay the same and not impact the FAR, LSR, etc.

The Sagebrush Team requests that the Town Council approve the transfer of land from Sagebrush Apartments to the Town of Jackson that runs along Flat Creek containing the Floodway and shown on the "Sagebrush Apartments Parcel Transfer Exhibit", conditioned upon meeting the criteria established in Section 8.5.4.D of the Land Development Regulations.

## **HUD RIDER TO SPECIAL RESTRICTIONS FOR WORKFORCE RENTAL HOUSING**

This RIDER TO SPECIAL RESTRICTIONS FOR WORKFORCE RENTAL HOUSING is made as of \_\_\_\_\_, 2019, by SAGEBRUSH INVESTORS, LLC (“Borrower”) and TOWN OF JACKSON WYOMING (“Town”).

WHEREAS, Borrower has obtained financing from Love Funding Corporation (“Lender”) for the benefit of the project known as Sagebrush Apartments, HUD Project No. 109-35099 (“Project”), which loan is secured by a Multifamily Mortgage, Assignment of Leases and Rents and Security Agreement (“Security Instrument”) dated as of \_\_\_\_\_, 2019 and to be recorded in the land records Teton County, Wyoming (“Records”), and is insured by the United States Department of Housing and Urban Development (“HUD”);

WHEREAS, Borrower has received a density bonus from the Town, which Town is requiring certain restrictions be recorded against the Project; and

WHEREAS Borrower and the Town are entering into that certain Special Restrictions for Workforce Rental Housing (“Restrictive Covenants”) with respect to the Project, as more particularly described in Exhibit A attached to the Restrictive Covenants, dated as of \_\_\_\_\_, 2019 and to be recorded in the Records and to which this Rider is attached and made a part of;

WHEREAS, HUD requires as a condition of its insuring Lender’s financing to the Project, that the lien and covenants of the Restrictive Covenants be subordinated to the lien, covenants, and enforcement of the Security Instrument; and

WHEREAS, the Town has agreed to subordinate the Restrictive Covenants to the lien of the Mortgage Loan in accordance with the terms of this Rider.

NOW, THEREFORE, in consideration of the foregoing and for other consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

(a) In the event of any conflict between any provision contained elsewhere in the Restrictive Covenants and any provision contained in this Rider, the provision contained in this Rider shall govern and be controlling in all respects as set forth more fully herein.

(b) The following terms shall have the following definitions:

"HUD" means the United States Department of Housing and Urban Development.

"HUD Regulatory Agreement" means the Regulatory Agreement between Borrower and HUD with respect to the Project, as the same may be supplemented, amended or modified from time to time.

“Lender” means Love Funding Corporation, its successors and assigns.

“Mortgage Loan” means the mortgage loan made by Lender to the Borrower pursuant to the Mortgage Loan Documents with respect to the Project.

“Mortgage Loan Documents” means the Security Instrument, the HUD Regulatory Agreement and all other documents required by HUD or Lender in connection with the Mortgage Loan.

“National Housing Act” means the National Housing Act of 1934, as amended.

“Program Obligations” has the meaning set forth in the Security Instrument.

“Residual Receipts” has the meaning specified in the HUD Regulatory Agreement.

“Security Instrument” means the mortgage or deed of trust from Borrower in favor of Lender, as the same may be supplemented, amended or modified.

“Surplus Cash” has the meaning specified in the HUD Regulatory Agreement.

(c) Notwithstanding anything in the Restrictive Covenants to the contrary, the provisions hereof are expressly subordinate to (i) the Mortgage Loan Documents, including without limitation, the Security Instrument, and (ii) Program Obligations (the Mortgage Loan Documents and Program Obligations are collectively referred to herein as the “HUD Requirements”). Borrower covenants that it will not take or permit any action that would result in a violation of the Code, HUD Requirements or Restrictive Covenants. In the event of any conflict between the provisions of the Restrictive Covenants and the provisions of the HUD Requirements, HUD shall be and remains entitled to enforce the HUD Requirements. Notwithstanding the foregoing, nothing herein limits the Town’s ability to enforce the terms of the Restrictive Covenants, provided such terms do not conflict with statutory provisions of the National Housing Act or the regulations related thereto. The Borrower represents and warrants that to the best of Borrower’s knowledge the Restrictive Covenants impose no terms or requirements that conflict with the National Housing Act and related regulations.

(d) In the event of foreclosure (or deed in lieu of foreclosure), the Restrictive Covenants (including without limitation, any and all land use covenants and/or restrictions contained herein) shall automatically terminate.

(e) Borrower and the Town acknowledge that Borrower’s failure to comply with the covenants provided in the Restrictive Covenants does not and shall not serve as a basis for default under the HUD Requirements, unless a default also arises under the HUD Requirements.



(f) Except for the Town's reporting requirement, in enforcing the Restrictive Covenants the Town will not file any claim against the Project, the Mortgage Loan proceeds, any reserve or deposit required by HUD in connection with the Security Instrument or HUD Regulatory Agreement, or the rents or other income from the property other than a claim against:

- i. Available surplus cash, if the Borrower is a for-profit entity;
- ii. Available distributions of surplus cash and residual receipts authorized for release by HUD, if the Borrower is a limited distribution entity; or
- iii. Available residual receipts authorized by HUD, if the Borrower is a non-profit entity.

(g) For so long as the Mortgage Loan is outstanding, Borrower and Town shall not further amend the Restrictive Covenants, with the exception of clerical errors or administrative correction of non-substantive matters, without HUD's prior written consent.

(h) Subject to the HUD Regulatory Agreement, the Town may require the Borrower to indemnify and hold the Town harmless from all loss, cost, damage and expense arising from any claim or proceeding instituted against Town relating to the subordination and covenants set forth in the Restrictive Covenants, provided, however, that Borrower's obligation to indemnify and hold the Town harmless shall be limited to available surplus cash and/or residual receipts of the Borrower.

SIGNATURE PAGE TO HUD RIDER  
TO SPECIAL RESTRICTIONS FOR WORKFORCE RENTAL HOUSING

**BORROWER:**

SAGEBRUSH INVESTORS, LLC  
a Delaware limited liability company

By: Trident Partners, LLC  
a Delaware limited liability company  
Manager

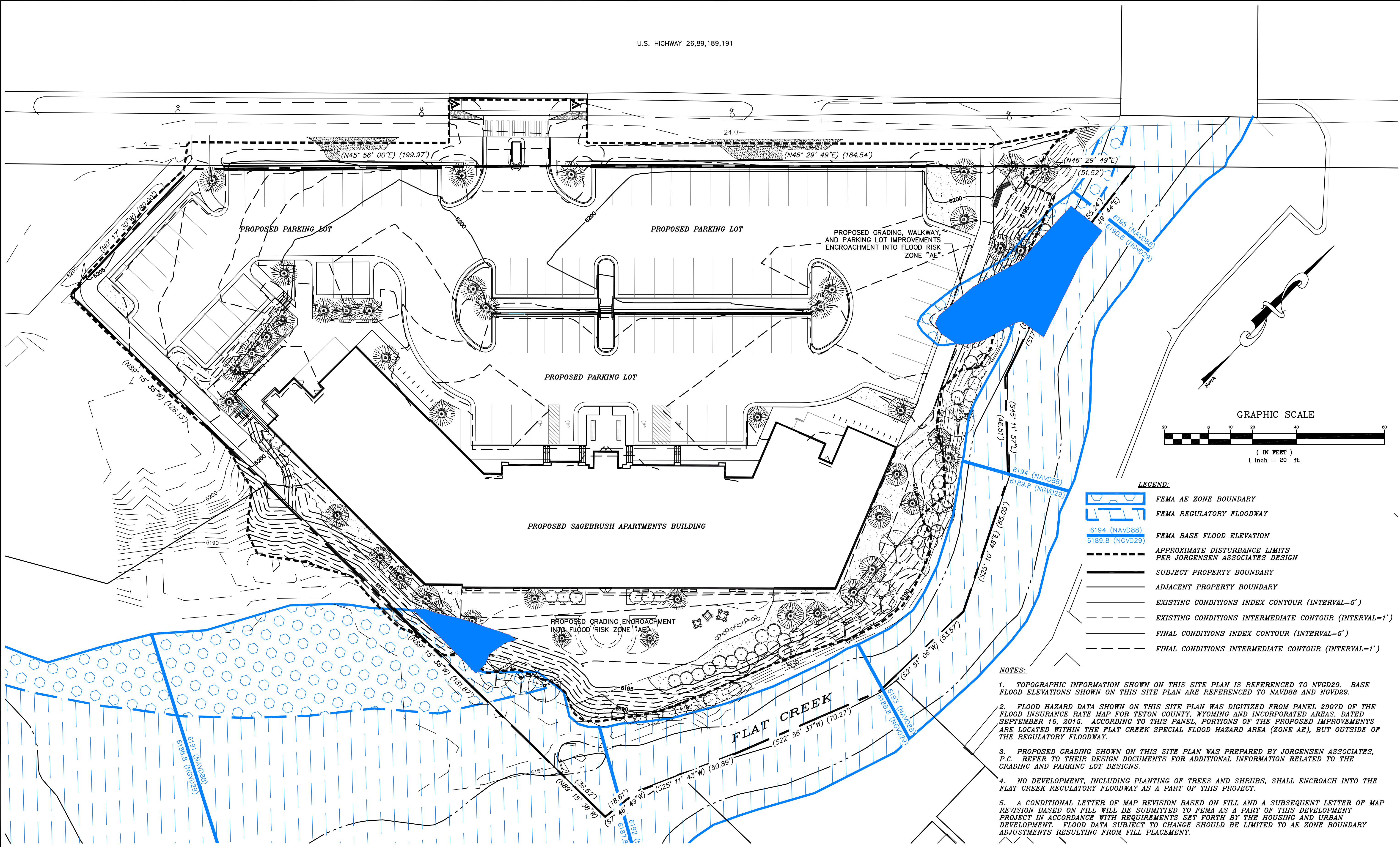
By: \_\_\_\_\_  
John P. Shelton, Jr.  
Chief Executive Officer:

SIGNATURE PAGE TO HUD RIDER  
TO SPECIAL RESTRICTIONS FOR WORKFORCE RENTAL HOUSING

TOWN OF JACKSON, WYOMING:

By: \_\_\_\_\_  
Pete Muldoon  
Mayor





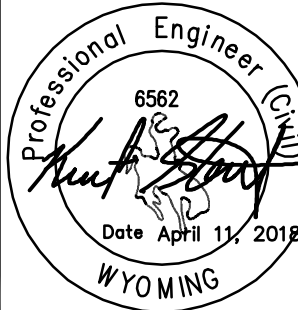
- LEGEND:**
- FEMA AE ZONE BOUNDARY
  - FEMA REGULATORY FLOODWAY
  - 6194 (NAVD88)  
6189.8 (NGVD29)
  - FEMA BASE FLOOD ELEVATION
  - APPROXIMATE DISTURBANCE LIMITS  
PER JORGENSEN ASSOCIATES DESIGN
  - SUBJECT PROPERTY BOUNDARY
  - ADJACENT PROPERTY BOUNDARY
  - EXISTING CONDITIONS INDEX CONTOUR (INTERVAL=5')
  - EXISTING CONDITIONS INTERMEDIATE CONTOUR (INTERVAL=1')
  - FINAL CONDITIONS INDEX CONTOUR (INTERVAL=5')
  - FINAL CONDITIONS INTERMEDIATE CONTOUR (INTERVAL=1')

- NOTES:**
1. TOPOGRAPHIC INFORMATION SHOWN ON THIS SITE PLAN IS REFERENCED TO NGVD29. BASE FLOOD ELEVATIONS SHOWN ON THIS SITE PLAN ARE REFERENCED TO NAVD88 AND NGVD29.
  2. FLOOD HAZARD DATA SHOWN ON THIS SITE PLAN WAS DIGITIZED FROM PANEL 2907D OF THE FLOOD INSURANCE RATE MAP FOR TETON COUNTY, WYOMING AND INCORPORATED AREAS, DATED SEPTEMBER 16, 2015. ACCORDING TO THIS PANEL, PORTIONS OF THE PROPOSED IMPROVEMENTS ARE LOCATED WITHIN THE FLAT CREEK SPECIAL FLOOD HAZARD AREA (ZONE AE), BUT OUTSIDE OF THE REGULATORY FLOODWAY.
  3. PROPOSED GRADING SHOWN ON THIS SITE PLAN WAS PREPARED BY JORGENSEN ASSOCIATES, P.C. REFER TO THEIR DESIGN DOCUMENTS FOR ADDITIONAL INFORMATION RELATED TO THE GRADING AND PARKING LOT DESIGNS.
  4. NO DEVELOPMENT, INCLUDING PLANTING OF TREES AND SHRUBS, SHALL ENCROACH INTO THE FLAT CREEK REGULATORY FLOODWAY AS A PART OF THIS PROJECT.
  5. A CONDITIONAL LETTER OF MAP REVISION BASED ON FILL AND A SUBSEQUENT LETTER OF MAP REVISION BASED ON FILL WILL BE SUBMITTED TO FEMA AS A PART OF THIS DEVELOPMENT PROJECT IN ACCORDANCE WITH REQUIREMENTS SET FORTH BY THE HOUSING AND URBAN DEVELOPMENT. FLOOD DATA SUBJECT TO CHANGE SHOULD BE LIMITED TO AE ZONE BOUNDARY ADJUSTMENTS RESULTING FROM FILL PLACEMENT.

| REVISIONS |                                                                           |     |         |
|-----------|---------------------------------------------------------------------------|-----|---------|
| NO.1      | Revised disturbance limits to avoid floodway encroachment near BFE = 6192 | DKS | 4-11-18 |
|           |                                                                           |     |         |
|           |                                                                           |     |         |
|           |                                                                           |     |         |
|           |                                                                           |     |         |

**Morrison  
Maierle**  
engineers • surveyors • planners • scientists

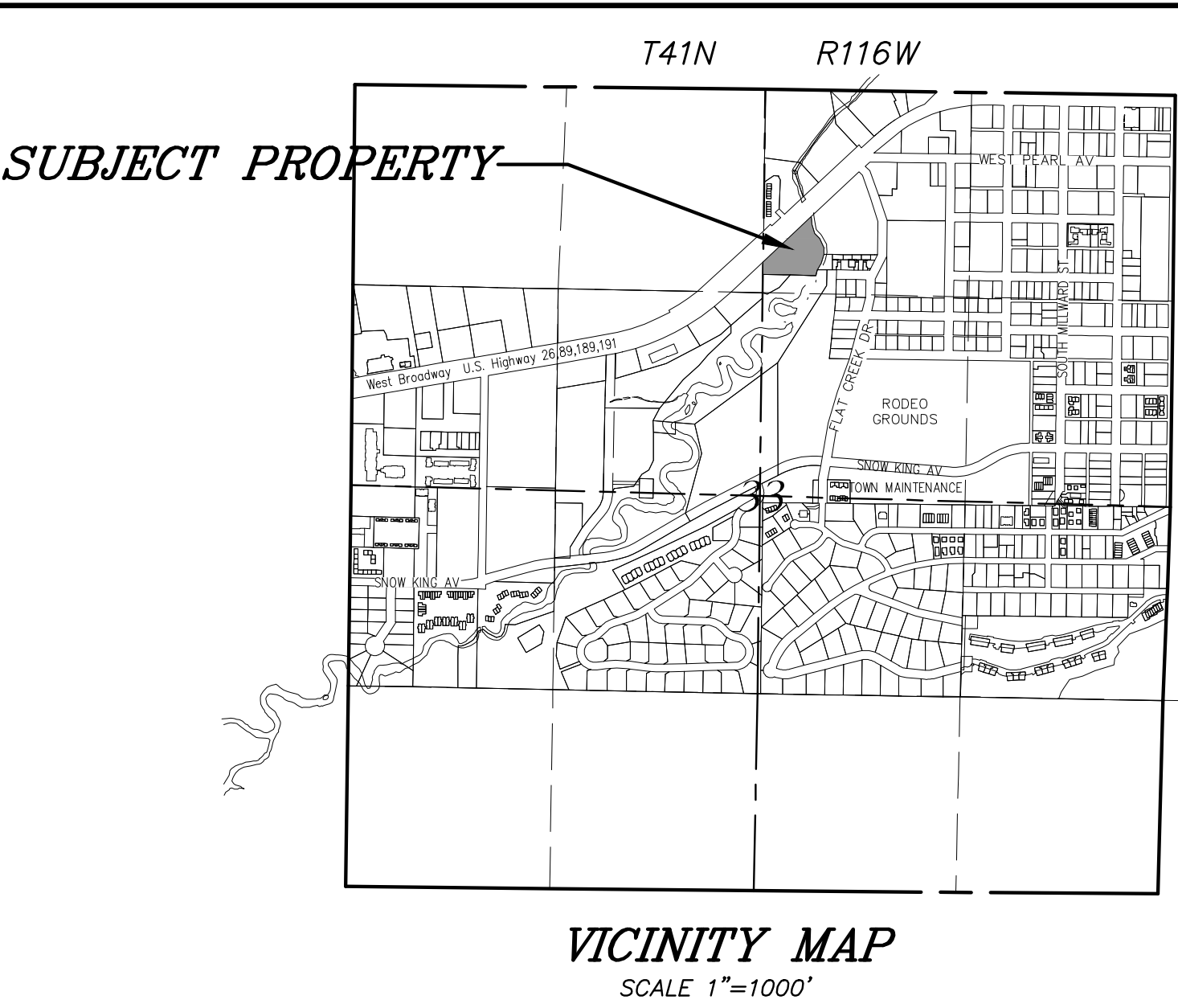
690 S. Hwy 89, Suite 200  
Jackson, WY 83001  
307.739.0500  
www.m-m.net



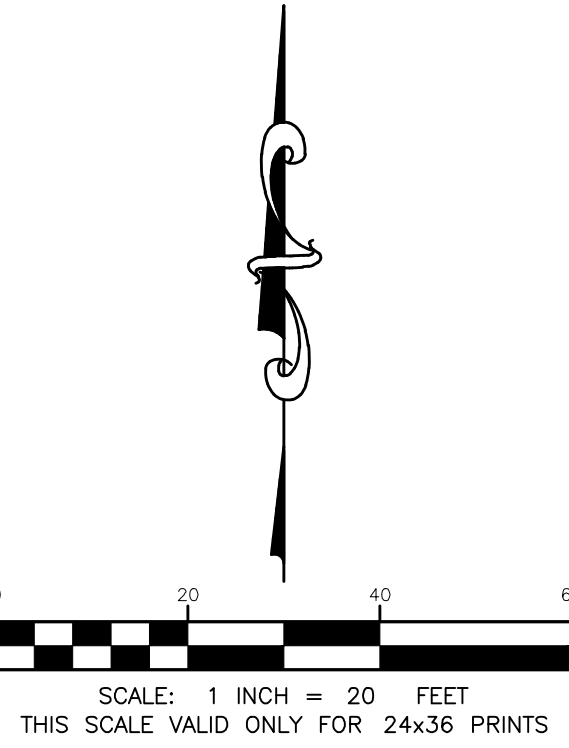
DRAWN BY: DKS  
DSGN. BY: -  
APPR. BY: DKS  
DATE: 12/8/17  
Q.C. REVIEW  
BY: -  
DATE: -

|                                           |  |                            |
|-------------------------------------------|--|----------------------------|
| SAGEBRUSH APARTMENTS                      |  | PROJECT NUMBER<br>6096.001 |
| JACKSON                                   |  | SHEET NUMBER<br>1          |
| WYOMING                                   |  | DRAWING NUMBER<br>1        |
| FLOODPLAIN DEVELOPMENT PERMIT - SITE PLAN |  |                            |





- LEGEND**
- iron pipe with 3-1/4" diameter brass cap inscribed "RLS 164"
  - reinforcing steel bar with 2" diameter aluminum cap inscribed "PLS 3831"
  - reinforcing steel bar with 2" diameter aluminum cap inscribed "PE & LS 2612"
  - ◆ T-stake with chromed cap inscribed "PE & LS 2612"
  - ◇ T-stake with chromed cap inscribed "RLS 164"
  - sectional subdivision line
  - boundary, subject property
  - boundary/are, proposed property division to Town of Jackson
  - boundary, adjoining property
  - boundary/area, Regulatory Floodway FEMA LOMR effective March 8, 2018



**EXHIBIT  
MAP**  
*Sagebrush Investors, LLC  
and  
Town of Jackson*

LOCATED WITHIN  
NW1/4NE1/4 Section 33  
Township 41 North, Range 116 West, 6th P.M.  
Town of Jackson  
Teton County, Wyoming

— PRELIMINARY —  
SUBJECT TO CORRECTION  
AND APPROVAL





## INDEMNITY AGREEMENT

This indemnity agreement ("Agreement") is granted to be effective as of the \_\_\_\_ day of \_\_\_\_, 2019 by and between Sagebrush Investors, LLC, a Wyoming limited liability company ("Indemnitor" or "Sagebrush"), and the Town of Jackson, a Municipal Corporation of the State of Wyoming, ("Indemnitee" or "Town")

### Recitals

- A. Sagebrush owns the real property located at 550 West Broadway Avenue, Jackson, Wyoming (the "Property") more particularly described in the attached **Exhibit A**.
- B. A portion of the Property contains a Floodplain and a portion of the Property contains a Floodway area of Flat Creek as it runs through and adjacent to the Property.
- C. The Floodway is the active channel portion of a waterway and adjacent areas necessary to carry flood flow, which is a subset of the larger area that includes the 100-year Floodplain.
- D. Due to certain restrictions on financing for a development contemplated on the Property, more specifically, HUD Section 221 (D)(4), Sagebrush cannot have both a floodplain and floodway on the Property.
- E. Sagebrush and the Town have agreed to create a new .23 acre parcel of land to be divided, or carved out, from the Property which would include the entire Floodway area of Flat Creek that currently exists on the Sagebrush Property (the ".23 acre Floodway").
- F. The .23 acre Floodway is more particularly described in the attached **Exhibit B** and graphically depicted in the attached **Exhibit C**.
- G. The process for approving the creation of the .23 acre Floodway is through Town LDR section 8.5.4: Exempt Land Division (i.e., transfers of land from private ownership to the Town are exempt from state subdivision standards).
- H. As consideration for the transfer from Sagebrush to the Town of the newly created .23 acre Floodway, Sagebrush agrees to indemnify the Town for all liability related to flooding damage caused by any act or omission of Sagebrush and to indemnify the Town for all liability related to any act or omission of Sagebrush, its agents, licensees and invitees, thereby placing the Town and Sagebrush in substantially the same position they had been in prior to the transfer of the .23 acre Floodway.
- I. The Town has agreed to accept the transfer of the .23 acre Floodway.

In consideration of the foregoing recitals, which are incorporated by reference, the parties agree as follows:

1. **Indemnity.** Sagebrush agrees to indemnify, save and hold harmless the Town of Jackson from and against all liability, cause, claim, right of action, or damage made by any third party against the Town arising from and out of the use of the .23 acre Floodway by Sagebrush, its employees, agents, licensees and invitees. This Indemnity shall include indemnification against property damage and flooding as well as the cost of all legal defense of any action that may arise from Sagebrush's use of the .23 acre Floodway, specifically including a reasonable sum as and for attorney's fees.



2. **Representations and Warranties.** Sagebrush is a validly existing Wyoming limited liability company in good standing under the laws of the State of Wyoming. Sagebrush has the power to execute, deliver and perform this Agreement and has taken all necessary action to authorize the execution, delivery and performance of this Agreement. Sagebrush has executed this Agreement and it constitutes a legal, valid and binding obligation enforceable in accordance with its terms. The execution and delivery of this indemnity does not violate any organizational document of Sagebrush or contravene any statute, law, rule or regulation. No consent or approval of any type is required of Sagebrush for the execution, delivery and performance of this Agreement or the legality, validity, binding effect or enforceability of this Agreement. Sagebrush has the absolute power and unrestricted right and authority to execute and deliver this indemnity.
3. **Binding Effect.** The Indemnity contained in this agreement shall be appurtenant to the .23 acre Floodway, shall be perpetual, so long as the .23 acre Floodway is owned by the Town of Jackson, shall run with the land, shall burden the Sagebrush Property and benefit the .23 acre Floodway and be binding upon and inure to the benefit of Sagebrush and the Town, their heirs, successors and assigns.
4. **Governing Law & Venue.** This Agreement shall be construed, performed and enforced in accordance with, and governed by the laws of the State of Wyoming and venue shall lie in Teton County, Wyoming.
5. **Recordation.** This agreement shall be recorded in the land records of the Office of the Teton County Clerk.
6. **Severability.** This agreement may be executed in any number of counterparts and each such counterpart shall be deemed to be an original instrument, but all such counter parts together shall constitute but one document.
7. **Entire Agreement.** This Agreement contains the entire agreement of the parties on the subject matters dealt with herein and supersedes all prior and contemporaneous contracts and understandings of the parties in connection herewith.

[remainder of page intentionally left blank – signature pages to follow]

**INDEMNITOR**

SAGEBRUSH INVESTORS, LLC

---

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF \_\_\_\_\_ )

) SS

COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_ for Sagebrush Investors LLC, a Wyoming limited liability company, and known to me, or proven by satisfactory evidence, to be the \_\_\_\_\_ of the company that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of the company, by authority of Statute, its articles of organization or its operating agreement, for the uses and purposes therein mentioned, and on oath stated that such person is authorized to execute said instrument on behalf of the limited liability company.

(seal)

Notary Public



**INDEMNITEE**  
TOWN OF JACKSON

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest:

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF WYOMING                    )  
                                                          ) ss  
COUNTY OF TETON                    )

On this \_\_ day of \_\_\_\_\_, 2019, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_ for the Town of Jackson, a Municipal Corporation of the State of Wyoming, and known to me, or proven by satisfactory evidence, to be the \_\_\_\_\_ of the Municipal Corporation that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of the Corporation, by authority of Statute, and on oath stated that such person is authorized to execute said instrument on behalf of the Municipal Corporation.

(seal)

\_\_\_\_\_  
Notary Public

## PLANNING

**Project Number** P19-065  
**Project Name** Minor Deviation - Sagebrush Apts. revision to deed  
**Type** MINOR DEVIATION  
**Subtype** STAFF REVIEW  
**Status** STAFF REVIEW  
**Applied** 4/1/2019  
**Approved**  
**Closed**  
**Expired**  
**Status** STOL

**Applicant** Navigate  
**Owner** SAGEBRUSH INVESTORS, LLC

**Site Address** 550 W BROADWAY AVENUE  
**City** JACKSON  
**State** WY  
**Zip** 83001

**Subdivision**  
**Parcel No** 22411633100015  
**General Plan**

| Type of Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Status | Dates    |           |          | Remarks |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-----------|----------|---------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        | Sent     | Due       | Received |         |
| <b>Contact</b><br><b>Notes</b><br>Joint Housing Dept<br>Stacy Stoker<br>The applicant states that subordination language was added to the Form Special Restriction for Workforce Housing in November 2018 and that this additional language threatened Sagebrush's access to the 221(d)(4) funding. The applicant asks that the Town approve the HUD Rider to the Special Restrictions for Rental Workforce Housing. This document makes the deed restriction subordinate to the mortgage loan and in the event of foreclosure the deed restrictions will terminate. |        | 4/9/2019 | 4/10/2019 |          |         |

The applicant states that "all of the deed restrictions and ground leases recorded on existing workforce housing program units have deed restriction clauses or riders that subordinate the restrictive covenants (deed restrictions) in the event of foreclosure, provide notice of default and an option to cure. This is not a new concept" This statement is not true. Ownership units do have this provision but are easily purchased and resold. Rental units do not have this provision. There are approximately 400 rental units that have restrictions without this provision. The concept that is new is a 90-unit apartment complex with 1/3 of the units restricted as Workforce rentals. These are the same as market rentals other than the requirement that they be rented to households working in Teton County. There are no income limits or rent restrictions. They are not at all like other low-income rentals either locally or nationally.

The applicant states that "foreclosure is unlikely given Sagebrush's cash investment in the acquisition and the large equity requirement being made on the loan, the extremely high demand for rental workforce housing due to the prevalent and worsening housing shortage."

Key Issue: Does the Housing Authority want to assume the loan and eventually own the project in the event of foreclosure?

Staff requested more information about the investor equity in the project and at the time these comments were due, had not received that information. The applicant does state that with aside agreement with Love Funding, the Town and/or Housing Authority could assume the existing debt on the project, secure alternative funding and eventually own the entire project. Without knowing what the loan amount is, it's hard for staff to fully determine the financial implications of a potential foreclosure.

Staff recommends that the Housing Authority receive approval from HUD to assume the debt, but that there should be no requirement that the Housing Authority assume the debt. In the event of foreclosure, a decision can be made based on the financial implications at the time of foreclosure, as to whether the Housing Authority chooses to assume the debt and pursues ownership of the property.

Key Issue: What is the risk of foreclosure on the project vs. reward of gaining 90 rental units?

The Workforce Rental program is the least restrictive rental program. It requires that the occupants earn 75% of their income from a local business and work full-time. There are no rent caps and staff expects the units to serve a similar demographic to the market units, at least in the near-term. Should the project be lost in foreclosure and all restrictions stripped, staff believes the rentals are likely to still primarily serve the workforce, at least initially. Over the longer-term it is likely that at least some units will serve non-working households. But, given the reduced requirements of the Workforce Rental Program and the demographic that is most likely to be served, staff believes the addition of 90 rental units outweighs the risk of potentially losing 32 Workforce Rental units to foreclosure.

Suggested conditions of approval (in addition to all conditions suggested by Town Legal):

- Provide staff with loan amount and equity investment in the project.
- Provide staff with all mortgage documents at least 48-hours prior to closing on the loan.
- The Housing Authority must be pre-approved by HUD to assume the debt.

Project Reviews

**Report By:** Tiffany Stolte



| Type of Review<br>Contact<br>Notes                                                         | Status          | Dates    |           |           | Remarks |
|--------------------------------------------------------------------------------------------|-----------------|----------|-----------|-----------|---------|
|                                                                                            |                 | Sent     | Due       | Received  |         |
| Legal<br>A Cohen-Davis<br>(4/11/2019 8:54 AM STOL)<br>HUD Rider for HUD Insured Financing: | APPROVED W/COND | 4/9/2019 | 4/10/2019 | 4/11/2019 |         |

Per the Sagebrush application, the Town does need assurances in order to protect the 32 deed restricted units governed by the Town/County Housing Program rules and regulations and program that are a part of the multi-family 90-unit apartment building. As of now, we have no assurances from HUD regarding many issues Town staff has discussed with the applicant.

Conditions of approval, assuming the Town Council is amendable to the rider and the potential outcome of the Jackson/Teton County Housing Authority eventually owning the entire project or curing default are:

HUD Rider for HUD Insured Financing:

1. A side agreement, subject to approval by the Town Attorney and Staff, as mentioned in the Sagebrush application providing the Town with immediate notice of delinquency and default under the loan, the option to cure within a specified period of time and an extended period during which HUD would agree to hold the loan prior to assigning the defaulted loan to HUD. The side agreement must be signed by and enforceable against the lender (and any successor) and HUD.
  - a. A letter from HUD must confirm the extended period of time it will provide for the Town to secure alternative financing and/or pre-authorization of the Jackson/Teton County Housing Authority as a qualified entity for HUD financing if exercise right to assume debt of Love Lending.
  - b. The side agreement also needs explicitly state that the Jackson/Teton County Housing Authority has the right to assume the debt of Love Lending in the event of default.
  - c. The side agreement also needs to state that neither the rider nor the agreement adversely affects the Town's rights to regulate zoning or enforce this property under the Land Development Regulations.
2. Loan details must be provided to the Town in order for the Town Council to make its decision, e.g. the dollar value and term of the loan, and loan to value ration so the Town can assess its risk if agree to rider and side agreement.

Floodway/Floodplain:

1. Applicant must provide HUD guideline so staff can review.
2. Applicant must provide information from HUD as to why HUD requires removal of the Floodway from the property in order for Sagebrush to get financing for development in the Floodplain.
3. Why is risk/liability being shifted from Sagebrush to the Town?
4. Is Sagebrush willing to indemnify and hold harmless the town for any flooding that may occur as a result of assumption of Flat Creek/Floodway."

|                                                                                               |          |           |           |              |
|-----------------------------------------------------------------------------------------------|----------|-----------|-----------|--------------|
| Planning<br>Paul Anthony<br>(4/11/2019 10:59 AM PA)<br>Please see Staff Report for this item. | 4/9/2019 | 4/10/2019 |           |              |
| Public Works<br>Brian Lenz                                                                    | 4/9/2019 | 4/10/2019 | 4/10/2019 | See Comments |

| Type of Review                                                                      | Status | Dates |     |          | Remarks |
|-------------------------------------------------------------------------------------|--------|-------|-----|----------|---------|
|                                                                                     |        | Sent  | Due | Received |         |
| <b>Contact</b>                                                                      |        |       |     |          |         |
| <b>Notes</b>                                                                        |        |       |     |          |         |
| (4/10/2019 2:59 PM BTL)                                                             |        |       |     |          |         |
| Minor Deviation – Reviewed with Comments                                            |        |       |     |          |         |
| P19-065                                                                             |        |       |     |          |         |
| ADDRESS: 550 W. Broadway                                                            |        |       |     |          |         |
| OWNER: Sagebrush Investors LLC                                                      |        |       |     |          |         |
| APPLICANT: Navigate, Christine Walker                                               |        |       |     |          |         |
| April 10, 2019                                                                      |        |       |     |          |         |
| Brian Lenz, 733-3079                                                                |        |       |     |          |         |
| DATE OF SUBMITTAL: April 2, 2019                                                    |        |       |     |          |         |
| DATE OF MATERIALS: Letter, April 1, 2019; Maps, March 27, 2019 and December 8, 2017 |        |       |     |          |         |
| REVISION NO.: 00                                                                    |        |       |     |          |         |

The engineering division has reviewed your application for a MINOR DEVIATION to Development Option Plan P17-244 submitted on and with application materials as dated above.

#### COMMENTS ON THE MINOR DEVIATION

The following comments are being provided on the application and are not expected to be addressed in writing before the council meeting but should be addressed prior to any further discussion regarding the transfer of the property.

1. The bearings and distances shown for the eastern boundary of the property shown on the Floodplain Development Permit map do not correspond with those shown on the exhibit map. Both boundaries should be reviewed and clarified as to which boundary is correct.
  - a. Provide exhibits with the correct boundary.
2. In general, the proposed lot for transfer follows or is coincident with the recorded floodway.
  - a. Given the nature of floodway determination, explain why a buffer to the floodway is not necessary.
  - b. Provide a statement that future changes in the floodway will not impact future financing.
3. The Town of Jackson has a sewer trunk line located in the bank of Flat Creek along this section of Flat Creek and it is located within a 20-foot wide easement. The easement does not extend to the creek in all areas that would leave a small section of land between the transfer parcel and the easement. Staff recommends adjusting the transfer parcel to meet the edge of the easement or preferably include the sewer easement. Including the sewer easement may have development plan impacts that would need to be considered.
4. In a September 13, 2017 email from Christine Walker to Larry Pardee she states, “that John Shelton and Joe Rice, the Sagebrush developers, are willing to consider applying the original \$20,000 offer to upgrade the sewer line on-site toward the design of a sewer line realignment along West Broadway. This monetary commitment would be tied to a time commitment on behalf of the city to complete the realignment within 5 years.”
  - a. Provide confirmation that this offer is still legitimate.
  - b. If approved, this agreement shall be formalized in a written agreement and or escrow account as determined by the Town Attorney.
5. Provide an exhibit showing the existing sewer easement and line relative to the proposed transfer lot.
6. Provide an exhibit or include an exhibit that shows the special flood hazard AE area in addition to the floodway with the proposed transfer lot.
7. Provide an exhibit and discussion as to what degree the lot transfer includes the existing bank and access to the creek, specifically, would residents of the development be accessing the creek via the town owned transfer lot or the development.
8. Developer should consult with the Flat Creek Watershed ISD and confirm that this is not an area of winter flooding concern.
9. The town currently owns other sections of the creek that are similar to this section of Flat Creek, including the section of creek directly downstream of this parcel.



# **TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION**

**PREPARATION DATE:** MAY 2, 2019  
**MEETING DATE:** MAY 6, 2019

**SUBMITTING DEPARTMENT:** PLANNING  
**DEPARTMENT DIRECTOR:** TYLER SINCLAIR  
**PRESENTER:** PAUL ANTHONY

**SUBJECT:** **ITEM P19-089/090:** ENCROACHMENT AGREEMENT BETWEEN THE TOWN OF JACKSON AND PROPERTY OWNER CCC's CENTER STREET LLC LOCATED AT 112 CENTER STREET AND 165 EAST DELONEY AVENUE.

**APPLICANT:** JIM WALTER, CCC's CENTER STREET LLC

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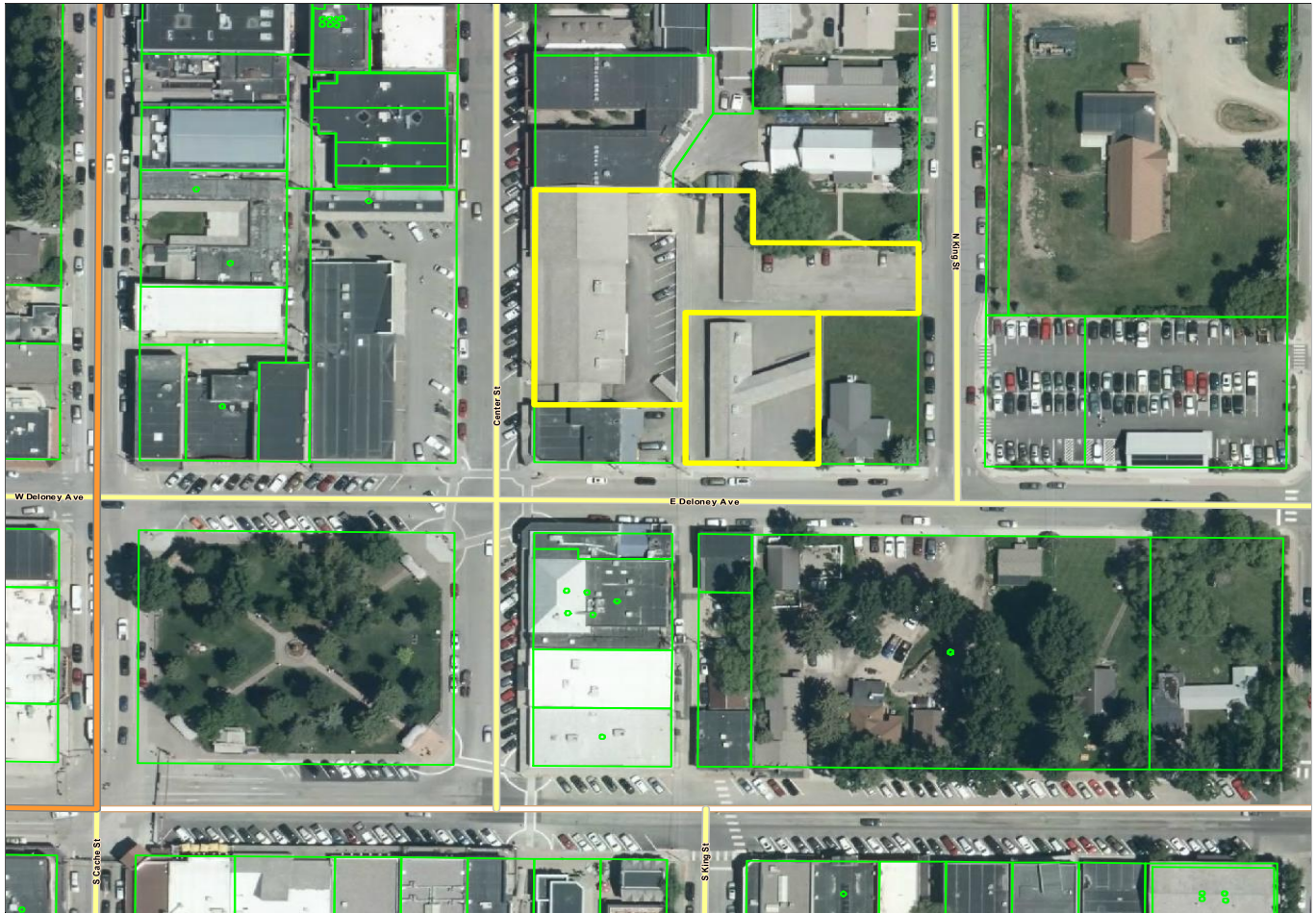
## STATEMENT/PURPOSE

The purpose of this item is to present for the Town Council's consideration an Encroachment Agreement with property owner, CCC's Center Street LLC to allow shoring nails and related temporary construction to encroach into the Town right-of-way on Center Street and East Deloney Avenue. The applicant's properties are located at 112 Center Street and 165 East Deloney Avenue.

## LOCATION

CCC's Center Street LLC is the owner of property described as 112 Center Street, legally known as LOTS 2-3-4- 5 BLK. 3, Clubhouse, PT SW1/4SW1/4 Section 27, Township 41, Range 116, and 165 East Deloney Avenue, legally known as LOTS 8-9, BLK. 1, Van Vleck - 2 (please see the vicinity map on the following page).





## BACKGROUND/ALTERNATIVES

### **Background**

The subject properties are a total of 1.08 acres and have a unique shape that includes three street frontages – Center Street, Deloney Avenue, and King Street. On March 5, 2018, a Development Plan was approved for a 96-room hotel, restaurant/bar, retail, and employee housing project totaling approximately 78,000 square feet on the applicant's two properties. In addition, on March 19, 2018, the Town approved a Petition to Vacate (P17-230) to vacate a 10' x 235' alley and replace the alley access with a new 25' wide easement extending from King Street. A Development Agreement, which was included as a condition of approval of the Development Plan and was intended to clarify the relative responsibilities of the Town and applicant regarding to the new alley access and relocated utilities, was approved by the Town on April 18, 2019.

The applicant recently submitted for a building permit but that permit was denied for a variety of reasons by various departments, which is not unusual for a project of this size and complexity. A revised building permit has not been resubmitted as of this writing. Two Minor Deviations — one to increase the number of rooms from 96 to 100 (with no increase in floor area or employee housing requirements) and another to remove the retail space on Center Street to allow a larger lobby and restaurant — have also been approved (or will be approved) by staff.

## **Request**

The applicant is requesting an Encroachment Agreement to allow temporary shoring nails to encroach into the Town's ROW. The purpose of the shoring nails is to stabilize adjacent buildings to the north, southwest corner and east side of site during the construction process for a new hotel. The shoring will be up to 21' in height.

The Town Engineer has reviewed the applicant's request and provided three conditions of approval (see attached Departmental Reviews) that need to be addressed by the applicant. The Planning staff has no comments on the request.

## **ATTACHMENTS**

Applicant Submittal  
Department Reviews

## **FISCAL IMPACT**

None.

## **STAFF IMPACT**

The Town Attorney would finalize an Encroachment Agreement upon direction by Town Council.

## **LEGAL REVIEW**

Complete. Should Town Council approve the request the Town Attorney would prepare an Encroachment Agreement.

## **RECOMMENDATION**

The Planning Director provides no recommendation on this request.

## **SUGGESTED MOTION**

I move to authorize staff to prepare an Encroachment Agreement between the Town of Jackson and property owner, CCC's Center Street LLC, to allow shoring nails and related temporary construction to encroach into the Town right-of-way on Center Street and East Deloney Avenue, subject to final review and approval by the Town Attorney.



## **ENCROACHMENT AGREEMENT APPLICATION**

### **Planning & Building Department Planning Division**

150 E Pearl Ave. | ph: (307) 733-0440  
P.O. Box 1687 | fax: (307) 734-3563  
Jackson, WY 83001 | www.townofjackson.com

#### **OWNER OF PROPERTY:**

Name: CCC's Center Street, LLC Phone: 307-733-4733  
Mailing Address: PO Box 844, Jackson, WY ZIP: 83001  
E-mail: jeanne@crystalcreekcapital.com

#### **APPLICANT/AGENT:**

Name: James Walter Phone: 307-733-4733  
Mailing Address: (see above) ZIP: (see above)  
E-mail: \_\_\_\_\_

#### **DESIGNATED PRIMARY CONTACT:**

Owner X Applicant/Agent \_\_\_\_\_

#### **PROPERTY:**

Physical Address of Property: 112 Center Street; 165 E Deloney Avenue  
Lot, Subdivision: Lots 2-5, Blk.3, Clubhouse, PT SW1/4, SW 1/4, SEC. 27, TWP. 41, Ring 116 Also:  
PNID22-41-16-27-3-15-001  
PIDN: \_\_\_\_\_  
Description of Public Right-of Way: Shoring plan for Center Street Project - Center Street and Deloney  
Avenue

**SUBMITTAL REQUIREMENTS.** Three (3) hard copies and one (1) digital copy of the application package (this form, plus all applicable attachments) should be submitted to the Planning Department. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant.

Have you attached the following?

N/A **Application Fee.** Fees are cumulative. Applications for multiple types of permits, or for multiple permits of the same type, require multiple fees. See the currently adopted Fee Schedule in the Administrative Manual for more information.

10/29/15



\_\_\_\_ **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. If the owner is a partnership or corporation, proof that the owner can sign on behalf of the partnership or corporation is also required. Please see the Letter of Authorization template in the Administrative Manual for a sample.

  X   **Narrative Description of the Request.** Provide a detailed narrative description explaining the use of the noted public right-of-way.

  X   **Exhibit.** Provide an exhibit (picture, drawings, maps, plans) of the use of the noted public right-of-way including dimensions of requested encroachment.

**FORMAT:**

The main component of any application is demonstration of compliance with all applicable Land Development Regulations (LDRs) and Resolutions.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the abovementioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Jeane Carruth  
Signature of Owner or Authorized Applicant (Agent)

Jeane Carruth  
Name Printed

4/14/19  
Date

Office Manager  
Title  
Crystal Creek Capital

10/29/15

# Crystal Creek Capital Real Estate Advisors, LLC

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P.O. Box 844 | 275 Veronica Lane, Suite 300 | Jackson, Wyoming 83001 | Telephone 307-733-4733

April 15, 2019

Tiffany Stolte  
Planning Department, Office Manger  
Town of Jackson  
PO Box 1687  
Jackson, WY 83001

Encroachment Agreement Application: Shoring Plan

Dear Tiffany,

Please accept this Encroachment Agreement Application for the Center Street Project located at 112 Center Street and 165 E. Deloney Avenue.

Per the requirements of the Town of Jackson, CCC's Center Street, LLC is applying for an Encroachment Agreement of the shoring plan for the construction of the Center Street project. This application is requesting an Encroachment Agreement specific to the Shoring Plan in the Town of Jackson PROW.

Attached are the Shoring Plans and Shoring Calcs for your review:

- Center Street Hotel Shoring Calcs
- Center Street Hotel Shoring Plans

Per our previous conversations, Crystal Creek Capital appreciates the consideration of appearing at the Town of Jackson Town Council hearing on May 6, 2019.

If you have any questions, please feel free to contact me at your convenience.

Regards,



Jeanne Carruth  
Office Manager

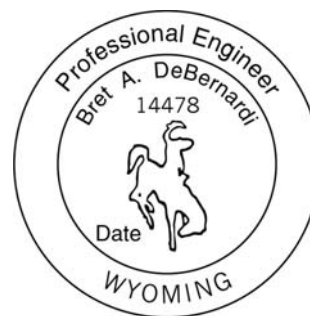
Design Memorandum

# Temporary Shoring and Permanent Micropile Foundations

Center Street Hotel

112 Center Street,

Jackson, Wyoming



Prepared for:

G2B Company, Inc.  
P.O. Box 3402  
Nampa, Idaho 83653

(Attention: Mr. Dan Turner)

Job No. 223-010-19  
April 12, 2019



## **Project Description**

Prepare the design of the temporary soil nail walls for ground and existing building support during construction of the new Center Street Hotel located at 112 Center Street in Jackson, Wyoming. The temporary shoring will be installed on the north, west, south and southeastern sides of the proposed structure. The shoring will vary up to a nominal 21 feet maximum in height and will support existing buildings on the north, southwest corner and east side of the sites.

As part of the new construction, permanent micropiles will be installed in the northeastern portion of the new structure to carry building loads. Required loads per project plans are 75 kips compression and 50 kips tension.

## **Professional Statements**

Supporting data upon which our design and plan preparation are based are presented in subsequent sections of this design memorandum. If subsurface conditions other than those described in the geotechnical report are encountered and/or if design, layout, or loading changes are implemented, Gordon Geotechnical Engineering Inc. (G<sup>2</sup>) must be informed so that our design and plans can be reviewed. No warranty is expressed or implied, only that these designs were prepared in general accordance with design principles and practices in use at the time the work was performed.

## **Design References**

The design of the shoring and micropiles will be in conjunction with standard practice as outlined in many texts. The following is a partial list of references used for the project.

Design References:

- Lateral Support Systems and Underpinning, Volume II - Design Fundamentals, FHWA-RD-75-129, Goldberg, et al, April 1976.
- Geotechnical Engineering Circular No. 7, FHWA Publication No FHWAO-IF-03-017, dated March 2003
- “Manual for Design & Construction Monitoring of Soil Nail Walls”, FHWA Publication No. FHWA-SA-96-069, dated November 1996.
- “Micropile Design and Construction”, FHWA Publication No. FHWA-NHI-05-039, dated December 2005.
- Earth Support Systems & Retaining Structures, Pile Buck, 1975.
- International Building Code.
- Project Drawings Building Permit Submittal entitled “Center Street Hotel, 112 Center Street, Jackson, Wyoming,” by IBI Grout, dated February 15, 2019.
- “Geotechnical Investigation, Center Street Project, Jackson, Wyoming, by Nelson Engineering, Design Development Draft dated October 2018.

***GORDON GEOTECHNICAL ENGINEERING Inc.***

### **Subsurface Soil and Groundwater Conditions**

From the geotechnical report, the site soils typically consist of a medium dense to very dense clayey gravel, sand and a cobble alluvial fan deposits interbedded with clays and silts of possible lacustrine origin. This granular soil will be the predominate material in which the soil nailing will occur. From the geotechnical interpretation, a surficial silt/clay layer was found more consistently on the eastern portion of the site overlying the gravel soils. The presence of this surficial layer required the use of micropile supported foundations in the northeastern portion of the structure, however, this layer should generally not be present for nailing operations.

The following soil parameters will be utilized in the soil nail design:

#### Gravels with Sand, Clayey Gravels and Cobbles

Moist Unit Weight ( $\gamma$ ) = 135 pcf

Friction Angle = 36 degrees

Cohesion = 50 psf (interlock)

Groundwater varies from about 6220 to 6223 which is several feet below the base of excavation and will not be included in the temporary soil nail design. However, strip chimney drains will be installed behind the shotcrete and will daylight at the toe of the excavation.

If soils encountered during site grading operations are different than projected or groundwater is encountered, G<sup>2</sup> must be notified immediately to review the shoring design. Modifications to the shoring may be required.

### **Surcharge**

The soil nail wall will be designed for a conventional surcharge of 250 psf area surcharge at roadways, parking lots and other general areas. It is also used under existing buildings to conservatively estimate live load surcharges in the buildings.

On the north side of the site, the soil nail wall will be designed for the existing Pebble building which is a two-story building with a basement that has been assumed to impose a line load of 7.5 kips per lineal foot (2,500 psf on a 3-foot wide strip footing). This is in addition to 3-feet of soil up to the basement floor slab grade.

On the southwest side of the site, the soil nail wall will support foundations of the existing Wells Fargo building which have been assumed to impose a line load of 6 kips per lineal footing (2,000 psf on a 3-foot wide strip footing). It would appear from provided cross-sections that the main level floor slab is significantly higher than the bottom of footing so an additional surcharge of 12 feet of soil will be included in the design.

Lastly, the Hawkins, Kominsky, Devries building is present east of the southern portion of the facility. This appears to be a home that has been remodeled into a business office. It is our understanding that the building has no basement but the footings are anticipated to be around 3 feet below existing site grade for frost protection. For design, a line load of 3 kips (1,500 psf on a 2-foot wide footing) has been assumed

for the loading which will occur approximately 8 feet minimum from the face of the soil nail wall.

Other than the surcharges noted, the shoring has not been designed for large surcharges such as cranes, etc., and would have to be evaluated on a case by case basis. Higher loading may require modification to the shoring.

### **Anchor Adhesion**

Hollow core soil nails will be used for the project. For design, an ultimate anchor adhesion of 4.0 kips/ft of anchor (26.5 psi) will be utilized with a working adhesion of 2.67 kips/ft based upon a factor of safety of 1.5. Verification nails will be included to verify the adhesion. Additionally, periodic proof nail tests will be conducted during wall construction to confirm capacities.

### **Micropile Adhesion**

Hollow core micropiles will be used for the project. The bottom of the micropile cap is approximately 4 to 5 feet below existing site grade. In this northeastern portion of the site, a surficial but somewhat variable sequence of silt and clay is present over the site gravels which are present about 13 feet or less below the bottom of the footing. Capacity in this silt/clay material has been ignored with all micropile capacity generated in the underlying gravel. For design, an ultimate anchor adhesion of 7.0 kips/ft of anchor (4,450 psf on a 6-inch diameter grouted body) will be utilized with a working adhesion of 3.5 kips/ft based upon a factor of safety of 2.0 minimum. A verification test will be performed on a micropile to confirm the ultimate adhesion. If capacity is not achieved, additional depth or larger bits will be required.

### **Summary of Results**

The design was performed using the computer program SNAILWin (version 4.10) by Caltrans. Various cross-sections were analyzed with the results attached and partially summarized below.

The results of the analyses indicate that the factors of safety exceed 1.5 for the temporary wall for all the various load cases considered. In non-building support areas, the soil nails will consist of R32S soil nails installed on a 6 feet horizontal by 5 feet vertical spacing. Nail lengths will be 18 feet for the maximum cut of 21 feet and 13 feet for heights of approximately 15 feet and under. At building areas, the same soils nails will be utilized at the same horizontal nail spacing of 6 feet, however, the vertical spacing has been reduced to 3 feet due to geometry constraints.

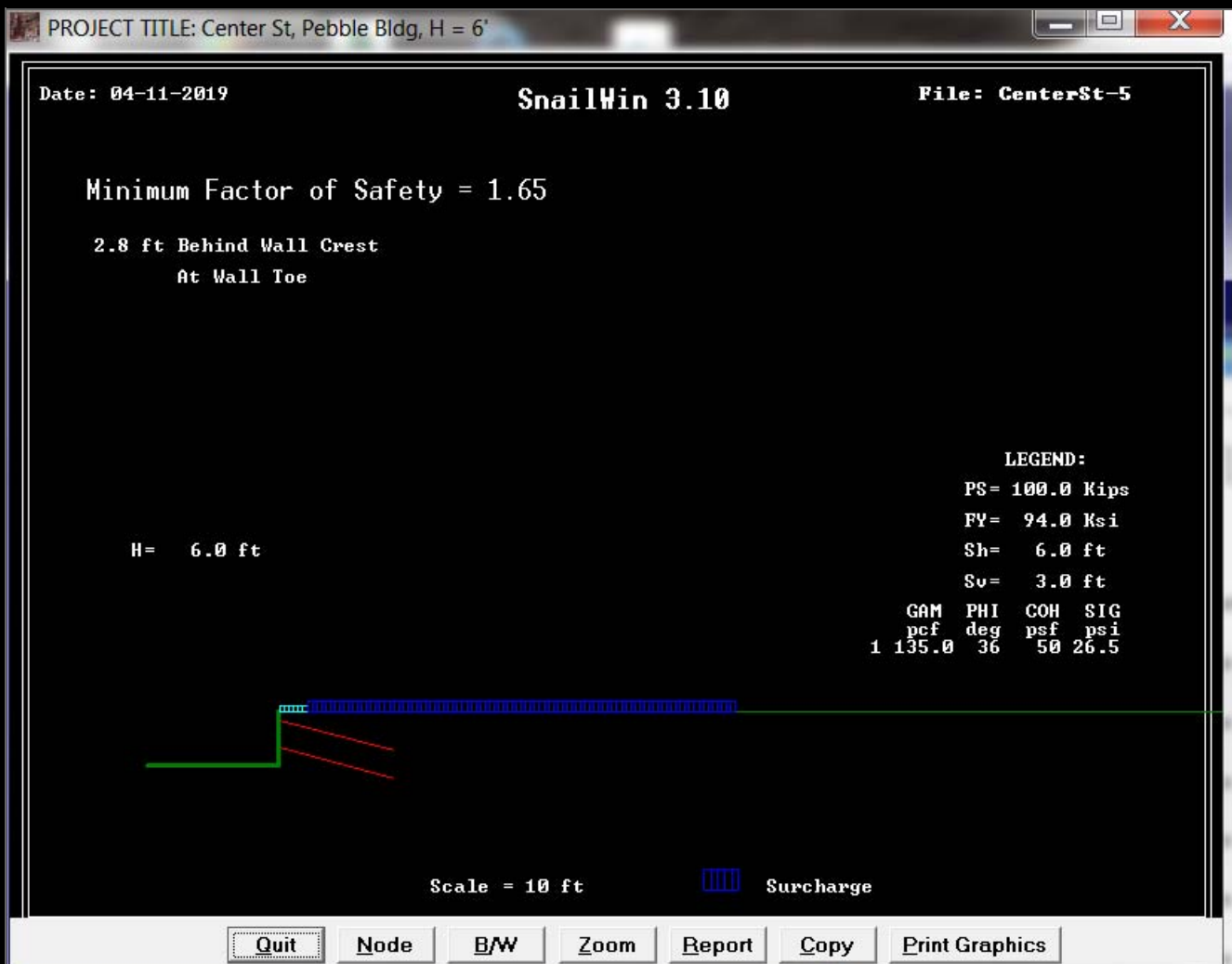
Lateral and vertical movements are projected to be on the order of one-half to one inch. Actual movements will vary based upon construction techniques, consistency of the site soils at the wall location, face stability, etc.

The micropile design indicated that R51N hollow bar micropiles having an installed length of 38 feet provide adequate structural capacity as well as factors of safety in excess of 2.0 with regard to geotechnical capacity. Provided maximum micropile loading indicates 75 kips compression and 50 kips tension. All micropiles are considered friction elements and any end bearing capacity has been ignored.

Design Complete.

o0o





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*****
*    CALIFORNIA DEPARTMENT OF TRANSPORTATION    *
*    ENGINEERING SERVICE CENTER                  *
*    DIVISION OF MATERIALS AND FOUNDATIONS       *
*    Office of Roadway Geotechnical Engineering  *
*    Date: 04-11-2019        Time: 13:27:27      *
*****

```

Project Identification - Center St, Pebble Bldg, H = 6'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 6.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)   (Feet)
First Slope from Wallcrest. = 0.0    50.0
Second Slope from 1st slope. = 0.0    0.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 0.0 ft
End Surcharge - Distance from toe   = 3.0 ft
Loading Intensity - Begin           = 2500.0 psf/ft
Loading Intensity - End              = 2500.0 psf/ft

```

```

Begin Second Surcharge - Distance from toe = 3.0 ft
End Second Surcharge - Distance from toe   = 50.0 ft
Loading Intensity - Begin                   = 625.0 psf/ft
Loading Intensity - End                     = 625.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary | XS1 (ft) | YS1 (ft) | XS2 (ft) | YS2 (ft) |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|----------|
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 1.0 to 10.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |   |            |
|--------------------------------|---|------------|
| Number of Reinforcement Levels | = | 2          |
| Horizontal Spacing             | = | 6.0 ft     |
| Yield Stress of Reinforcement  | = | 94.0 ksi   |
| Diameter of Grouted Hole       | = | 4.0 in     |
| Punching Shear                 | = | 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 15.0                     | 1.0                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 3.0                         | 0.92                    | 1.00                  |



|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
|-------------------------------------------------------------|-----------------------------|----------------------------------------|---------------------------------------|----------------|---------------------------------------|----------------|
| Toe                                                         | 1.707                       | 1.9                                    | 72.4                                  | 6.3            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 40.455 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 43.647 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 2                                                      | 1.646                       | 2.8                                    | 65.0                                  | 6.6            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 39.634 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 44.338 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 3                                                      | 1.750                       | 3.7                                    | 58.3                                  | 7.0            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 35.248 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 40.895 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 4                                                      | 1.883                       | 4.6                                    | 52.5                                  | 7.6            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 30.999 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 37.306 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 5                                                      | 2.008                       | 5.5                                    | 47.5                                  | 8.1            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 27.511 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 34.352 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 6                                                      | 2.127                       | 6.4                                    | 43.2                                  | 8.8            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 24.601 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 31.881 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 7                                                      |                             |                                        |                                       |                |                                       |                |

|       |     |      |     |      |     |
|-------|-----|------|-----|------|-----|
| 2.245 | 7.3 | 39.4 | 9.4 | 89.9 | 0.0 |
|-------|-----|------|-----|------|-----|

Reinf. Stress at Level 1 = 22.089 Ksi (Pullout controls...)  
2 = 29.718 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 8

|       |     |      |      |      |     |
|-------|-----|------|------|------|-----|
| 2.357 | 8.2 | 36.2 | 10.2 | 89.9 | 0.0 |
|-------|-----|------|------|------|-----|

Reinf. Stress at Level 1 = 19.952 Ksi (Pullout controls...)  
2 = 27.876 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 9

|       |     |      |      |      |     |
|-------|-----|------|------|------|-----|
| 2.465 | 9.1 | 33.4 | 10.9 | 89.9 | 0.0 |
|-------|-----|------|------|------|-----|

Reinf. Stress at Level 1 = 18.092 Ksi (Pullout controls...)  
2 = 26.262 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE10

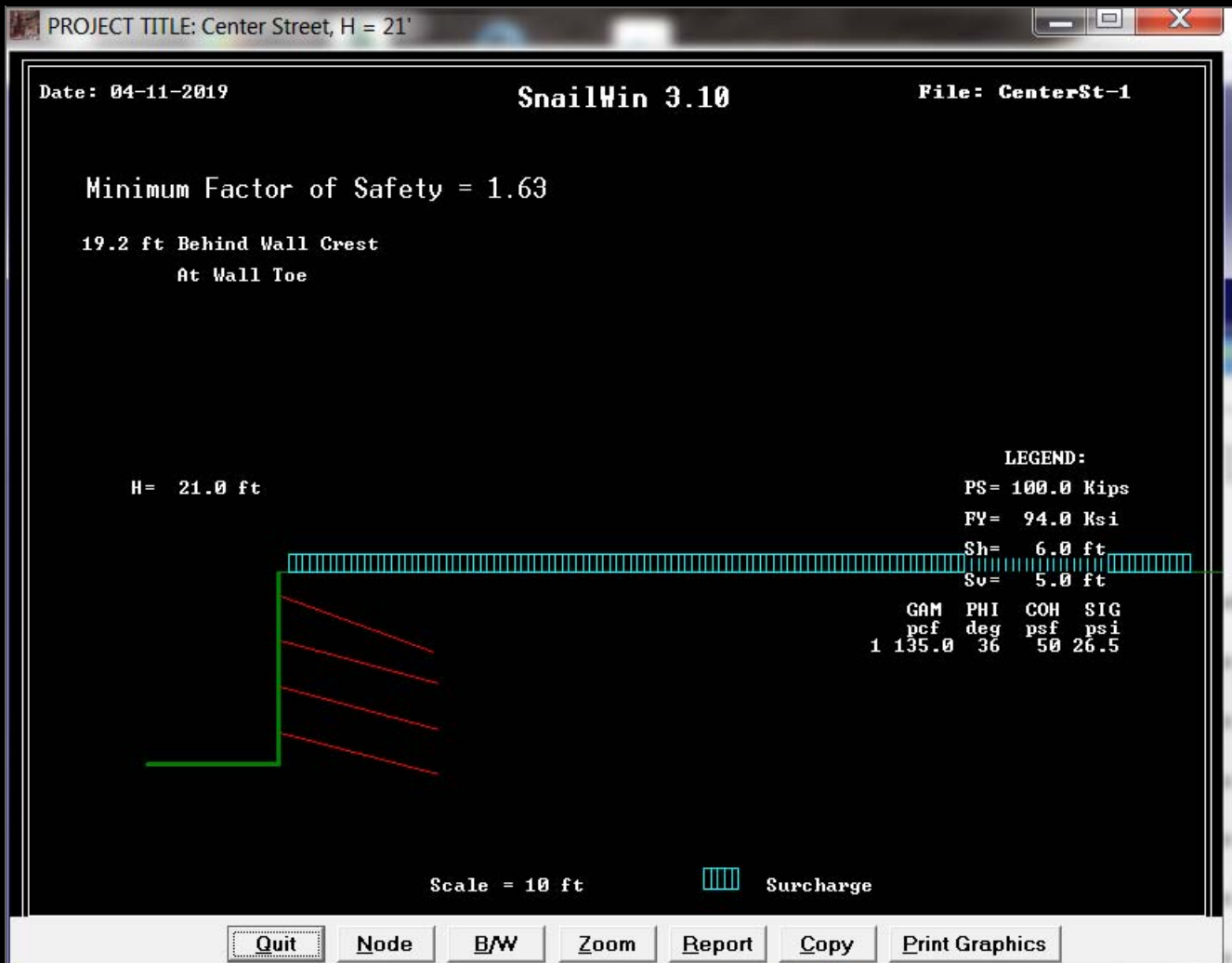
|       |      |      |      |      |     |
|-------|------|------|------|------|-----|
| 2.570 | 10.0 | 31.0 | 11.7 | 89.9 | 0.0 |
|-------|------|------|------|------|-----|

Reinf. Stress at Level 1 = 16.460 Ksi (Pullout controls...)  
2 = 24.832 Ksi (Pullout controls...)

```

*****
*                               *
*           For Factor of Safety = 1.0                               *
*       Maximum Average Reinforcement Working Force:                 *
*                               15.316 Kips/level                     *
*****

```





```

*****
*   CALIFORNIA DEPARTMENT OF TRANSPORTATION   *
*   ENGINEERING SERVICE CENTER                 *
*   DIVISION OF MATERIALS AND FOUNDATIONS      *
*   Office of Roadway Geotechnical Engineering *
*   Date: 04-11-2019       Time: 13:24:15      *
*****

```

Project Identification - Center Street, H = 21'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 21.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)  (Feet)
First Slope from Wallcrest. = 0.0    50.0
Second Slope from 1st slope. = 0.0    0.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 1.0 ft
End Surcharge - Distance from toe   = 100.0 ft
Loading Intensity - Begin           = 250.0 psf/ft
Loading Intensity - End              = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary |          |          |          |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|
|            |                   |                         |                          |                    | XS1 (ft)                | YS1 (ft) | XS2 (ft) | YS2 (ft) |
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 3.0 to 30.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |              |
|--------------------------------|--------------|
| Number of Reinforcement Levels | = 4          |
| Horizontal Spacing             | = 6.0 ft     |
| Yield Stress of Reinforcement  | = 94.0 ksi   |
| Diameter of Grouted Hole       | = 4.0 in     |
| Punching Shear                 | = 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 18.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 18.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 3     | 18.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 4     | 18.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |

|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
|------------------------|-----------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------|------|
| Toe                    | 1.908                       | 5.7                                    | 74.8                                                                                                                                                               | 21.8 | 89.9                                                 | 0.0  |
| Reinf. Stress at Level |                             |                                        | 1 = 41.382 Ksi (Pullout controls...)<br>2 = 45.562 Ksi (Pullout controls...)<br>3 = 49.259 Ksi (Yield Stress controls.)<br>4 = 49.259 Ksi (Yield Stress controls.) |      |                                                      |      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
| NODE 2                 | 1.763                       | 8.4                                    | 61.9                                                                                                                                                               | 14.3 | 78.7                                                 | 8.6  |
| Reinf. Stress at Level |                             |                                        | 1 = 34.655 Ksi (Pullout controls...)<br>2 = 39.138 Ksi (Pullout controls...)<br>3 = 47.374 Ksi (Pullout controls...)<br>4 = 53.319 Ksi (Yield Stress controls.)    |      |                                                      |      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
| NODE 3                 | 1.711                       | 11.1                                   | 54.8                                                                                                                                                               | 15.4 | 75.2                                                 | 8.7  |
| Reinf. Stress at Level |                             |                                        | 1 = 27.629 Ksi (Pullout controls...)<br>2 = 34.124 Ksi (Pullout controls...)<br>3 = 44.903 Ksi (Pullout controls...)<br>4 = 54.927 Ksi (Yield Stress controls.)    |      |                                                      |      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
| NODE 4                 | 1.666                       | 13.8                                   | 43.6                                                                                                                                                               | 15.2 | 75.3                                                 | 10.9 |
| Reinf. Stress at Level |                             |                                        | 1 = 18.891 Ksi (Pullout controls...)<br>2 = 23.673 Ksi (Pullout controls...)<br>3 = 38.907 Ksi (Pullout controls...)<br>4 = 54.230 Ksi (Pullout controls...)       |      |                                                      |      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
| NODE 5                 | 1.640                       | 16.5                                   | 46.7                                                                                                                                                               | 14.4 | 57.8                                                 | 12.4 |
| Reinf. Stress at Level |                             |                                        | 1 = 18.590 Ksi (Pullout controls...)<br>2 = 27.703 Ksi (Pullout controls...)<br>3 = 41.703 Ksi (Pullout controls...)<br>4 = 55.985 Ksi (Pullout controls...)       |      |                                                      |      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft)                                                                                                               |      | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |
| NODE 6                 | 1.627                       | 19.2                                   | 39.4                                                                                                                                                               | 9.9  | 51.9                                                 | 18.7 |



Reinf. Stress at Level 1 = 13.764 Ksi (Pullout controls...)  
 2 = 24.395 Ksi (Pullout controls...)  
 3 = 36.784 Ksi (Pullout controls...)  
 4 = 54.215 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 7

1.628 21.9 25.6 4.9 47.2 25.8

Reinf. Stress at Level 1 = 8.930 Ksi (Pullout controls...)  
 2 = 20.697 Ksi (Pullout controls...)  
 3 = 34.892 Ksi (Pullout controls...)  
 4 = 49.088 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 8

1.639 24.6 23.1 5.3 43.8 27.3

Reinf. Stress at Level 1 = 3.759 Ksi (Pullout controls...)  
 2 = 16.171 Ksi (Pullout controls...)  
 3 = 31.627 Ksi (Pullout controls...)  
 4 = 47.083 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 9

1.670 27.3 37.6 34.4 89.9 0.0

Reinf. Stress at Level 1 = 2.257 Ksi (Pullout controls...)  
 2 = 16.292 Ksi (Pullout controls...)  
 3 = 34.261 Ksi (Pullout controls...)  
 4 = 52.231 Ksi (Pullout controls...)

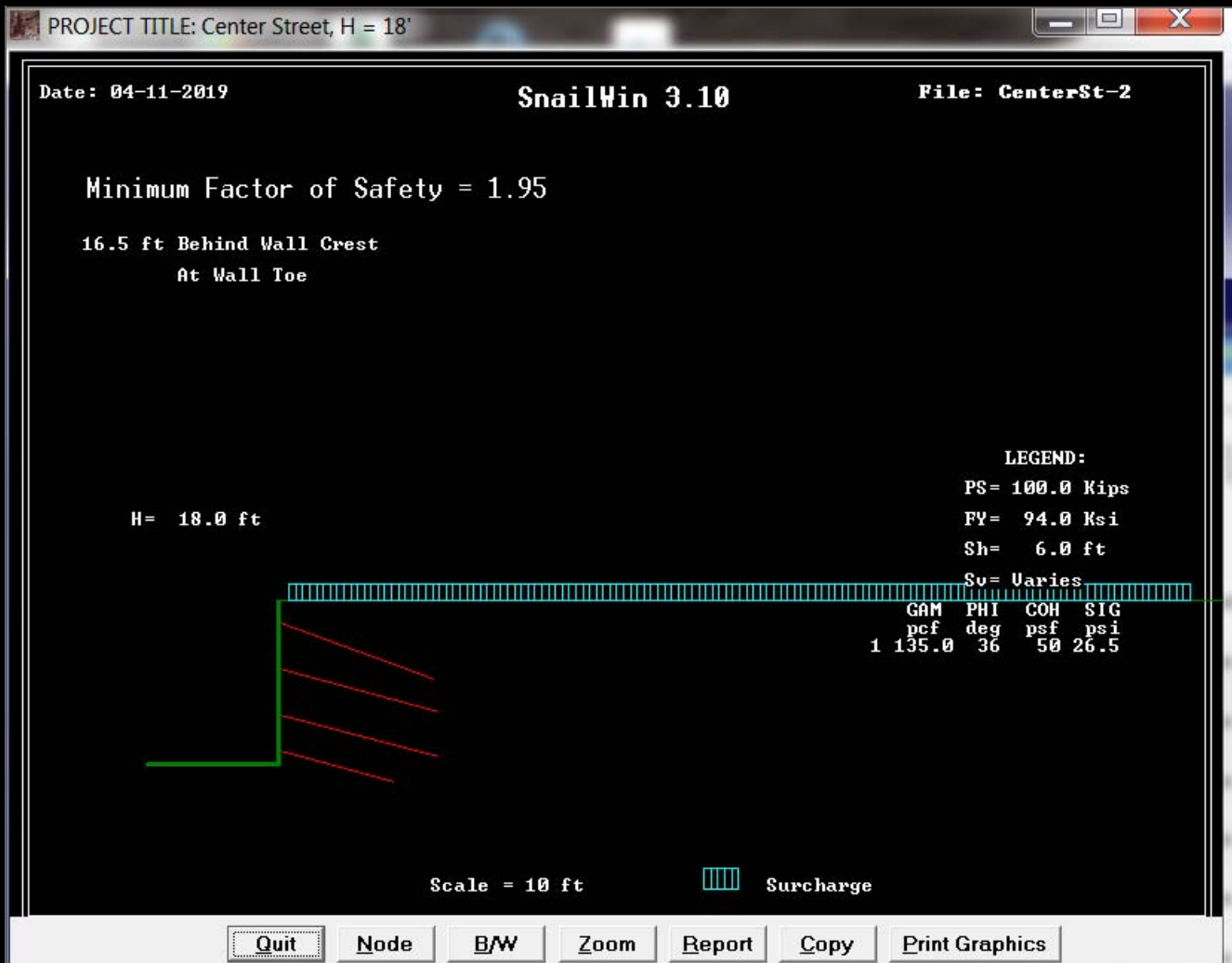
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE10

1.706 30.0 35.0 36.6 89.9 0.0

Reinf. Stress at Level 1 = 0.000 Ksi  
 2 = 12.546 Ksi (Pullout controls...)  
 3 = 31.388 Ksi (Pullout controls...)  
 4 = 50.229 Ksi (Pullout controls...)

\*\*\*\*\*  
 \* For Factor of Safety = 1.0 \*  
 \* Maximum Average Reinforcement Working Force: \*  
 \* 14.516 Kips/level \*  
 \*\*\*\*\*



```

*****
*   CALIFORNIA DEPARTMENT OF TRANSPORTATION   *
*   ENGINEERING SERVICE CENTER               *
*   DIVISION OF MATERIALS AND FOUNDATIONS     *
*   Office of Roadway Geotechnical Engineering *
*   Date: 04-11-2019           Time: 13:24:56  *
*****

```

Project Identification - Center Street, H = 18'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 18.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)  (Feet)
First Slope from Wallcrest. = 0.0    50.0
Second Slope from 1st slope. = 0.0    0.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 1.0 ft
End Surcharge - Distance from toe   = 100.0 ft
Loading Intensity - Begin           = 250.0 psf/ft
Loading Intensity - End             = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary |          |          |          |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|
|            |                   |                         |                          |                    | XS1 (ft)                | YS1 (ft) | XS2 (ft) | YS2 (ft) |
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)



## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 3.0 to 30.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |              |
|--------------------------------|--------------|
| Number of Reinforcement Levels | = 4          |
| Horizontal Spacing             | = 6.0 ft     |
| Yield Stress of Reinforcement  | = 94.0 ksi   |
| Diameter of Grouted Hole       | = 4.0 in     |
| Punching Shear                 | = 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 18.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 18.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 3     | 18.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 4     | 13.0           | 15.0                     | 4.0                         | 0.92                    | 1.00                  |

|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|------------------------|-----------------------------|----------------------------------------|-----------------------------------------|----------------|------------------------|----------------|
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| Toe                    | 2.099                       | 5.7                                    | 69.7                                    | 11.5           | 76.6                   | 7.4            |
| Reinf. Stress at Level |                             |                                        | 1 = 37.234 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 2 = 41.093 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 3 = 44.793 Ksi (Yield Stress controls.) |                |                        |                |
|                        |                             |                                        | 4 = 35.743 Ksi (Pullout controls...)    |                |                        |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| NODE 2                 |                             |                                        |                                         |                |                        |                |
| 2.017                  | 8.4                         | 58.1                                   | 12.7                                    | 76.9           | 7.4                    |                |
| Reinf. Stress at Level |                             |                                        | 1 = 30.789 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 2 = 36.361 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 3 = 44.587 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 4 = 36.269 Ksi (Pullout controls...)    |                |                        |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| NODE 3                 |                             |                                        |                                         |                |                        |                |
| 1.974                  | 11.1                        | 47.2                                   | 9.8                                     | 67.7           | 11.7                   |                |
| Reinf. Stress at Level |                             |                                        | 1 = 26.426 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 2 = 32.054 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 3 = 41.968 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 4 = 36.089 Ksi (Pullout controls...)    |                |                        |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| NODE 4                 |                             |                                        |                                         |                |                        |                |
| 1.951                  | 13.8                        | 41.0                                   | 5.5                                     | 56.1           | 17.3                   |                |
| Reinf. Stress at Level |                             |                                        | 1 = 23.508 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 2 = 31.746 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 3 = 40.813 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 4 = 35.842 Ksi (Pullout controls...)    |                |                        |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| NODE 5                 |                             |                                        |                                         |                |                        |                |
| 1.949                  | 16.5                        | 36.0                                   | 6.1                                     | 51.3           | 18.5                   |                |
| Reinf. Stress at Level |                             |                                        | 1 = 18.688 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 2 = 27.956 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 3 = 38.494 Ksi (Pullout controls...)    |                |                        |                |
|                        |                             |                                        | 4 = 35.275 Ksi (Pullout controls...)    |                |                        |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE                  |                | UPPER FAILURE<br>PLANE |                |
|                        |                             |                                        | ANGLE<br>(deg)                          | LENGTH<br>(ft) | ANGLE<br>(deg)         | LENGTH<br>(ft) |
| NODE 6                 |                             |                                        |                                         |                |                        |                |
| 1.960                  | 19.2                        | 32.0                                   | 6.8                                     | 47.0           | 19.7                   |                |

Reinf. Stress at Level 1 = 14.118 Ksi (Pullout controls...)  
 2 = 24.223 Ksi (Pullout controls...)  
 3 = 36.079 Ksi (Pullout controls...)  
 4 = 34.545 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 7  
 1.979 21.9 28.7 7.5 43.2 21.0

Reinf. Stress at Level 1 = 9.853 Ksi (Pullout controls...)  
 2 = 20.625 Ksi (Pullout controls...)  
 3 = 33.647 Ksi (Pullout controls...)  
 4 = 33.702 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 8  
 2.014 24.6 30.3 14.3 41.3 16.4

Reinf. Stress at Level 1 = 4.880 Ksi (Pullout controls...)  
 2 = 15.709 Ksi (Pullout controls...)  
 3 = 33.813 Ksi (Pullout controls...)  
 4 = 33.374 Ksi (Pullout controls...)

| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 9  
 2.052 27.3 33.4 32.7 89.9 0.0

Reinf. Stress at Level 1 = 5.511 Ksi (Pullout controls...)  
 2 = 18.390 Ksi (Pullout controls...)  
 3 = 34.744 Ksi (Pullout controls...)  
 4 = 33.179 Ksi (Pullout controls...)

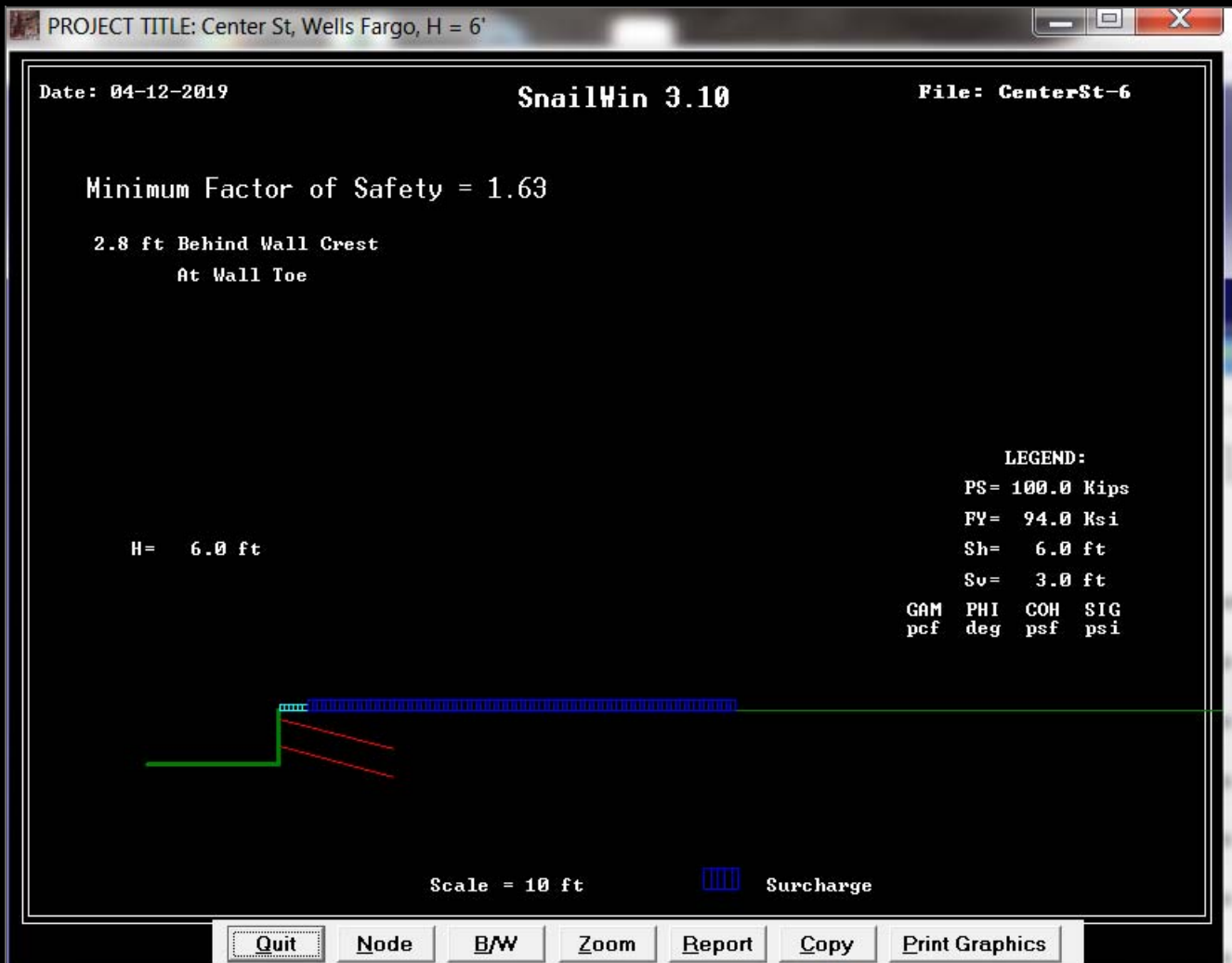
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE10  
 2.092 30.0 31.0 35.0 89.9 0.0

Reinf. Stress at Level 1 = 2.554 Ksi (Pullout controls...)  
 2 = 15.738 Ksi (Pullout controls...)  
 3 = 32.879 Ksi (Pullout controls...)  
 4 = 32.221 Ksi (Pullout controls...)

\*\*\*\*\*  
 \* For Factor of Safety = 1.0 \*  
 \* Maximum Average Reinforcement Working Force: \*  
 \* 10.732 Kips/level \*  
 \*\*\*\*\*





```

*****
*    CALIFORNIA DEPARTMENT OF TRANSPORTATION    *
*    ENGINEERING SERVICE CENTER                *
*    DIVISION OF MATERIALS AND FOUNDATIONS      *
*    Office of Roadway Geotechnical Engineering *
*    Date: 04-12-2019      Time: 09:54:21      *
*****

```

Project Identification - Center St, Wells Fargo, H = 6'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 6.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)   (Feet)
First Slope from Wallcrest. = 0.0    50.0
Second Slope from 1st slope. = 0.0    0.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 0.0 ft
End Surcharge - Distance from toe   = 3.0 ft
Loading Intensity - Begin           = 2000.0 psf/ft
Loading Intensity - End              = 2000.0 psf/ft

```

```

Begin Second Surcharge - Distance from toe = 3.0 ft
End Second Surcharge - Distance from toe   = 50.0 ft
Loading Intensity - Begin                   = 1750.0 psf/ft
Loading Intensity - End                     = 1750.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary | XS1 (ft) | YS1 (ft) | XS2 (ft) | YS2 (ft) |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|----------|
| 1          | 135.0             | 34.0                    | 25.0                     | 23.5               | 0.0                     | 0.0      | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 1.0 to 10.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |   |            |
|--------------------------------|---|------------|
| Number of Reinforcement Levels | = | 2          |
| Horizontal Spacing             | = | 6.0 ft     |
| Yield Stress of Reinforcement  | = | 94.0 ksi   |
| Diameter of Grouted Hole       | = | 4.0 in     |
| Punching Shear                 | = | 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 15.0                     | 1.0                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 3.0                         | 0.92                    | 1.00                  |



|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
|-------------------------------------------------------------|-----------------------------|----------------------------------------|---------------------------------------|----------------|---------------------------------------|----------------|
| Toe                                                         | 1.686                       | 1.9                                    | 72.4                                  | 6.3            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 36.322 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 39.188 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 2                                                      | 1.633                       | 2.8                                    | 65.0                                  | 6.6            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 35.438 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 39.644 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 3                                                      | 1.638                       | 3.7                                    | 58.3                                  | 7.0            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 33.385 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 38.733 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 4                                                      | 1.666                       | 4.6                                    | 52.5                                  | 7.6            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 31.065 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 37.386 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 5                                                      | 1.707                       | 5.5                                    | 47.5                                  | 8.1            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 28.695 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 35.831 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 6                                                      | 1.755                       | 6.4                                    | 43.2                                  | 8.8            | 89.9                                  | 0.0            |
| Reinf. Stress at Level 1 = 26.442 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 34.267 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 7                                                      |                             |                                        |                                       |                |                                       |                |

|       |     |      |     |      |     |
|-------|-----|------|-----|------|-----|
| 1.803 | 7.3 | 35.2 | 6.3 | 47.6 | 3.2 |
|-------|-----|------|-----|------|-----|

Reinf. Stress at Level 1 = 22.726 Ksi (Pullout controls...)  
2 = 32.142 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 8

|       |     |      |      |      |     |
|-------|-----|------|------|------|-----|
| 1.869 | 8.2 | 36.2 | 10.2 | 89.9 | 0.0 |
|-------|-----|------|------|------|-----|

Reinf. Stress at Level 1 = 22.310 Ksi (Pullout controls...)  
2 = 31.172 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 9

|       |     |      |      |      |     |
|-------|-----|------|------|------|-----|
| 1.933 | 9.1 | 33.4 | 10.9 | 89.9 | 0.0 |
|-------|-----|------|------|------|-----|

Reinf. Stress at Level 1 = 20.460 Ksi (Pullout controls...)  
2 = 29.699 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE10

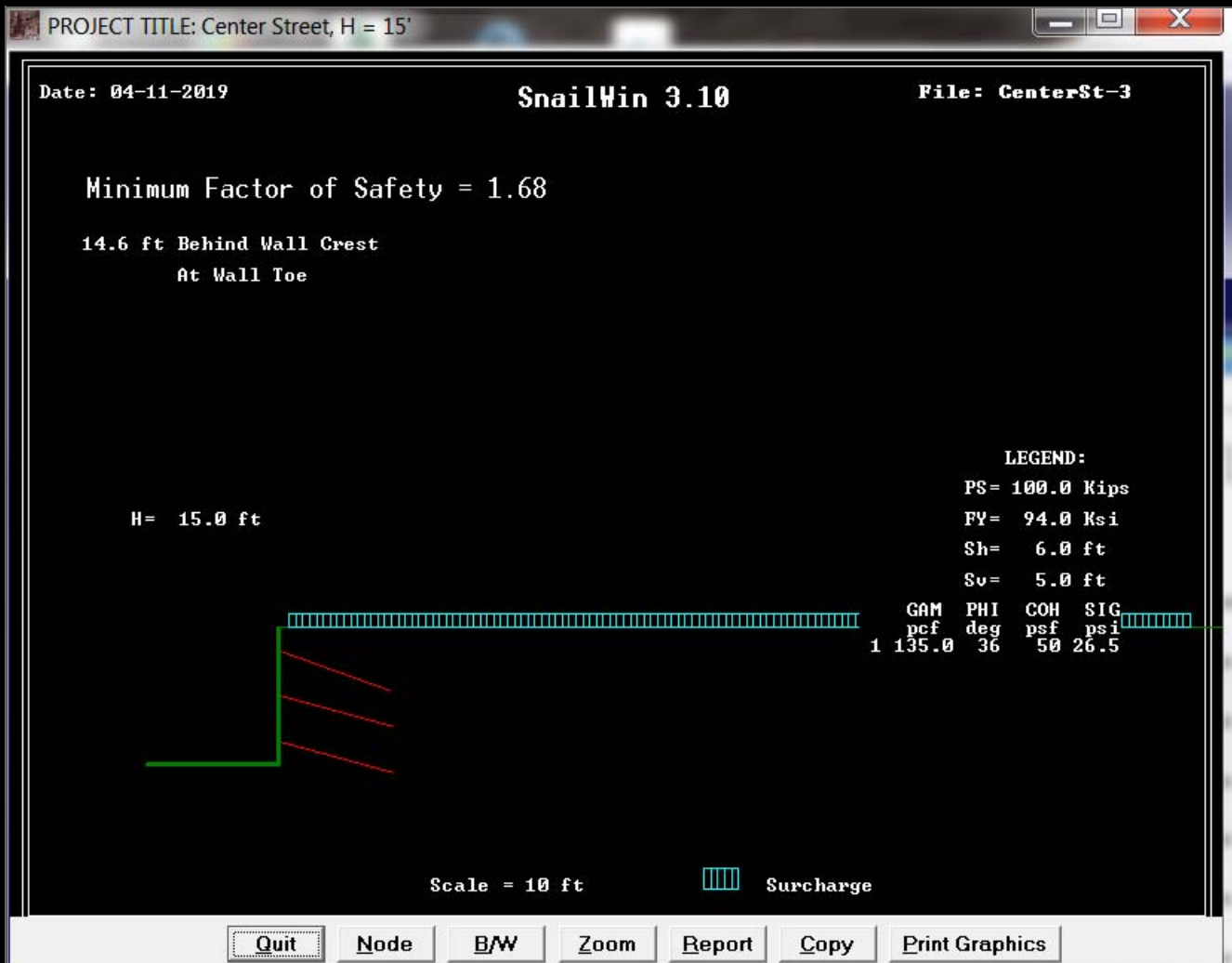
|       |      |      |      |      |     |
|-------|------|------|------|------|-----|
| 2.000 | 10.0 | 31.0 | 11.7 | 89.9 | 0.0 |
|-------|------|------|------|------|-----|

Reinf. Stress at Level 1 = 18.757 Ksi (Pullout controls...)  
2 = 28.296 Ksi (Pullout controls...)

```

*****
*                               *
*           For Factor of Safety = 1.0           *
*       Maximum Average Reinforcement Working Force:       *
*               14.374 Kips/level               *
*****

```





```

*****
*   CALIFORNIA DEPARTMENT OF TRANSPORTATION   *
*   ENGINEERING SERVICE CENTER                 *
*   DIVISION OF MATERIALS AND FOUNDATIONS      *
*   Office of Roadway Geotechnical Engineering *
*   Date: 04-11-2019       Time: 13:26:07      *
*****

```

Project Identification - Center Street, H = 15'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 15.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)  (Feet)
First Slope from Wallcrest. = 0.0    50.0
Second Slope from 1st slope. = 0.0    0.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 1.0 ft
End Surcharge - Distance from toe   = 100.0 ft
Loading Intensity - Begin           = 250.0 psf/ft
Loading Intensity - End              = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary |          |          |          |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|
|            |                   |                         |                          |                    | XS1 (ft)                | YS1 (ft) | XS2 (ft) | YS2 (ft) |
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 2.0 to 20.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |              |
|--------------------------------|--------------|
| Number of Reinforcement Levels | = 3          |
| Horizontal Spacing             | = 6.0 ft     |
| Yield Stress of Reinforcement  | = 94.0 ksi   |
| Diameter of Grouted Hole       | = 4.0 in     |
| Punching Shear                 | = 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 3     | 13.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |

|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|------------------------|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| Toe                    | 1.967                       | 3.8                                    | 73.1 7.8                                             | 78.5 7.7                                             |
| Reinf. Stress at Level |                             | 1 = 29.760 Ksi (Pullout controls...)   | 2 = 33.065 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 37.513 Ksi (Pullout controls...)   |                                                      |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 2                 | 1.844                       | 5.6                                    | 62.4 8.5                                             | 77.4 7.7                                             |
| Reinf. Stress at Level |                             | 1 = 26.208 Ksi (Pullout controls...)   | 2 = 30.770 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 38.505 Ksi (Pullout controls...)   |                                                      |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 3                 | 1.769                       | 7.4                                    | 50.6 5.8                                             | 70.6 11.1                                            |
| Reinf. Stress at Level |                             | 1 = 23.285 Ksi (Pullout controls...)   | 2 = 28.888 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 38.256 Ksi (Pullout controls...)   |                                                      |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 4                 | 1.725                       | 9.2                                    | 50.7 11.6                                            | 73.0 6.3                                             |
| Reinf. Stress at Level |                             | 1 = 17.165 Ksi (Pullout controls...)   | 2 = 27.147 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 39.244 Ksi (Pullout controls...)   |                                                      |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 5                 | 1.709                       | 11.0                                   | 49.5 11.8                                            | 61.2 6.8                                             |
| Reinf. Stress at Level |                             | 1 = 15.712 Ksi (Pullout controls...)   | 2 = 26.725 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 39.401 Ksi (Pullout controls...)   |                                                      |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 6                 | 1.700                       | 12.8                                   | 45.1 12.7                                            | 57.4 7.1                                             |
| Reinf. Stress at Level |                             | 1 = 11.789 Ksi (Pullout controls...)   | 2 = 24.397 Ksi (Pullout controls...)                 |                                                      |
|                        |                             | 3 = 38.786 Ksi (Pullout controls...)   |                                                      |                                                      |

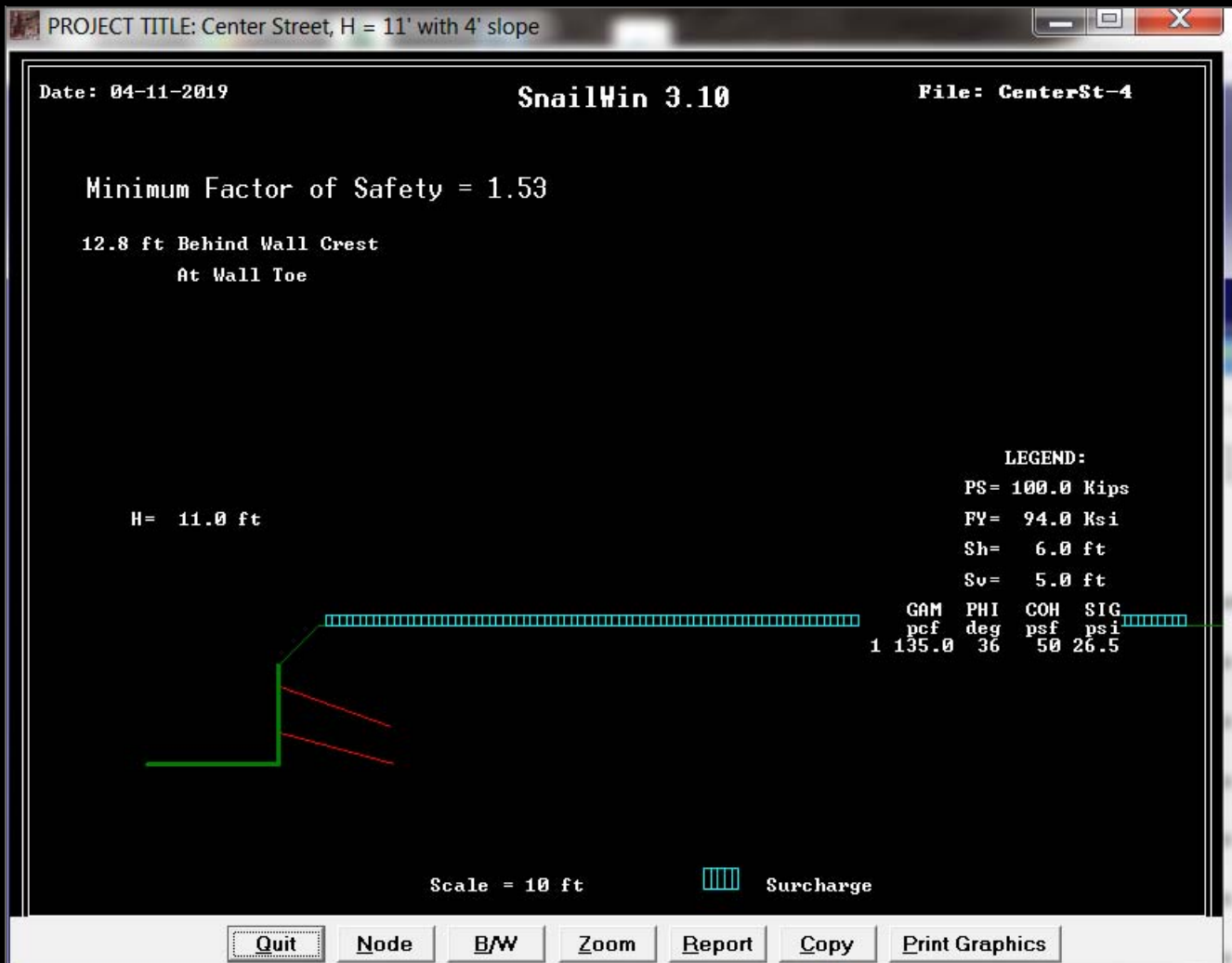


|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|------------------------|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| NODE 7                 | 1.678                       | 14.6                                   | 27.2 3.3 49.1                                        | 17.9                                                 |
| Reinf. Stress at Level |                             |                                        | 1 = 10.514 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 2 = 22.154 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 35.180 Ksi (Pullout controls...)                 |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 8                 | 1.688                       | 16.4                                   | 24.6 3.6 45.8                                        | 18.8                                                 |
| Reinf. Stress at Level |                             |                                        | 1 = 7.184 Ksi (Pullout controls...)                  |                                                      |
|                        |                             |                                        | 2 = 19.639 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 33.849 Ksi (Pullout controls...)                 |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE 9                 | 1.707                       | 18.2                                   | 22.4 3.9 42.8                                        | 19.9                                                 |
| Reinf. Stress at Level |                             |                                        | 1 = 4.059 Ksi (Pullout controls...)                  |                                                      |
|                        |                             |                                        | 2 = 17.187 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 32.444 Ksi (Pullout controls...)                 |                                                      |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
| NODE10                 | 1.748                       | 20.0                                   | 36.9 25.0 89.9                                       | 0.0                                                  |
| Reinf. Stress at Level |                             |                                        | 1 = 3.641 Ksi (Pullout controls...)                  |                                                      |
|                        |                             |                                        | 2 = 18.474 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 35.961 Ksi (Pullout controls...)                 |                                                      |

```

*****
*                                     *
*           For Factor of Safety = 1.0           *
*       Maximum Average Reinforcement Working Force:       *
*               9.955 Kips/level               *
*****

```



```

*****
*   CALIFORNIA DEPARTMENT OF TRANSPORTATION   *
*   ENGINEERING SERVICE CENTER                 *
*   DIVISION OF MATERIALS AND FOUNDATIONS      *
*   Office of Roadway Geotechnical Engineering *
*   Date: 04-11-2019       Time: 13:26:31      *
*****

```

Project Identification - Center Street, H = 11' with 4' slope

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 11.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)   (Feet)
First Slope from Wallcrest. = 45.0    6.0
Second Slope from 1st slope. = 0.0    50.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 5.0 ft
End Surcharge - Distance from toe   = 100.0 ft
Loading Intensity - Begin           = 250.0 psf/ft
Loading Intensity - End              = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary |          |          |          |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|
|            |                   |                         |                          |                    | XS1 (ft)                | YS1 (ft) | XS2 (ft) | YS2 (ft) |
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)



## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 2.0 to 20.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |   |            |
|--------------------------------|---|------------|
| Number of Reinforcement Levels | = | 2          |
| Horizontal Spacing             | = | 6.0 ft     |
| Yield Stress of Reinforcement  | = | 94.0 ksi   |
| Diameter of Grouted Hole       | = | 4.0 in     |
| Punching Shear                 | = | 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |

|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
|-------------------------------------------------------------|-----------------------------|----------------------------------------|---------------------------------------|----------------|---------------------------------------|----------------|
| Toe                                                         | 2.051                       | 3.8                                    | 71.1                                  | 4.7            | 77.6                                  | 10.6           |
| Reinf. Stress at Level 1 = 31.127 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 34.765 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 2                                                      | 1.743                       | 5.6                                    | 57.3                                  | 7.2            | 79.6                                  | 9.3            |
| Reinf. Stress at Level 1 = 29.827 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 37.976 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 3                                                      | 1.630                       | 7.4                                    | 49.6                                  | 8.0            | 76.4                                  | 9.4            |
| Reinf. Stress at Level 1 = 27.168 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 38.706 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 4                                                      | 1.561                       | 9.2                                    | 28.9                                  | 3.2            | 64.9                                  | 15.2           |
| Reinf. Stress at Level 1 = 28.944 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 37.008 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 5                                                      | 1.543                       | 11.0                                   | 24.8                                  | 3.6            | 60.7                                  | 15.7           |
| Reinf. Stress at Level 1 = 25.811 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 35.194 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 6                                                      | 1.533                       | 12.8                                   | 30.8                                  | 3.0            | 53.3                                  | 17.1           |
| Reinf. Stress at Level 1 = 25.489 Ksi (Pullout controls...) |                             |                                        |                                       |                |                                       |                |
| 2 = 37.325 Ksi (Pullout controls...)                        |                             |                                        |                                       |                |                                       |                |
|                                                             | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE (deg) | LENGTH<br>(ft) |
| NODE 7                                                      |                             |                                        |                                       |                |                                       |                |

|                                                             |                                        |                                                      |                                                      |      |      |
|-------------------------------------------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|------|------|
| 1.544                                                       | 14.6                                   | 27.6                                                 | 3.3                                                  | 49.6 | 18.0 |
| Reinf. Stress at Level 1 = 22.587 Ksi (Pullout controls...) |                                        |                                                      |                                                      |      |      |
| 2 = 35.503 Ksi (Pullout controls...)                        |                                        |                                                      |                                                      |      |      |
| MINIMUM<br>SAFETY<br>FACTOR                                 | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |      |

NODE 8

|                                                             |                                        |                                                      |                                                      |      |      |
|-------------------------------------------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|------|------|
| 1.567                                                       | 16.4                                   | 24.9                                                 | 3.6                                                  | 46.3 | 19.0 |
| Reinf. Stress at Level 1 = 19.736 Ksi (Pullout controls...) |                                        |                                                      |                                                      |      |      |
| 2 = 33.530 Ksi (Pullout controls...)                        |                                        |                                                      |                                                      |      |      |
| MINIMUM<br>SAFETY<br>FACTOR                                 | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |      |

NODE 9

|                                                             |                                        |                                                      |                                                      |      |      |
|-------------------------------------------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|------|------|
| 1.600                                                       | 18.2                                   | 22.7                                                 | 3.9                                                  | 43.3 | 20.0 |
| Reinf. Stress at Level 1 = 16.995 Ksi (Pullout controls...) |                                        |                                                      |                                                      |      |      |
| 2 = 31.476 Ksi (Pullout controls...)                        |                                        |                                                      |                                                      |      |      |
| MINIMUM<br>SAFETY<br>FACTOR                                 | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |      |      |

NODE10

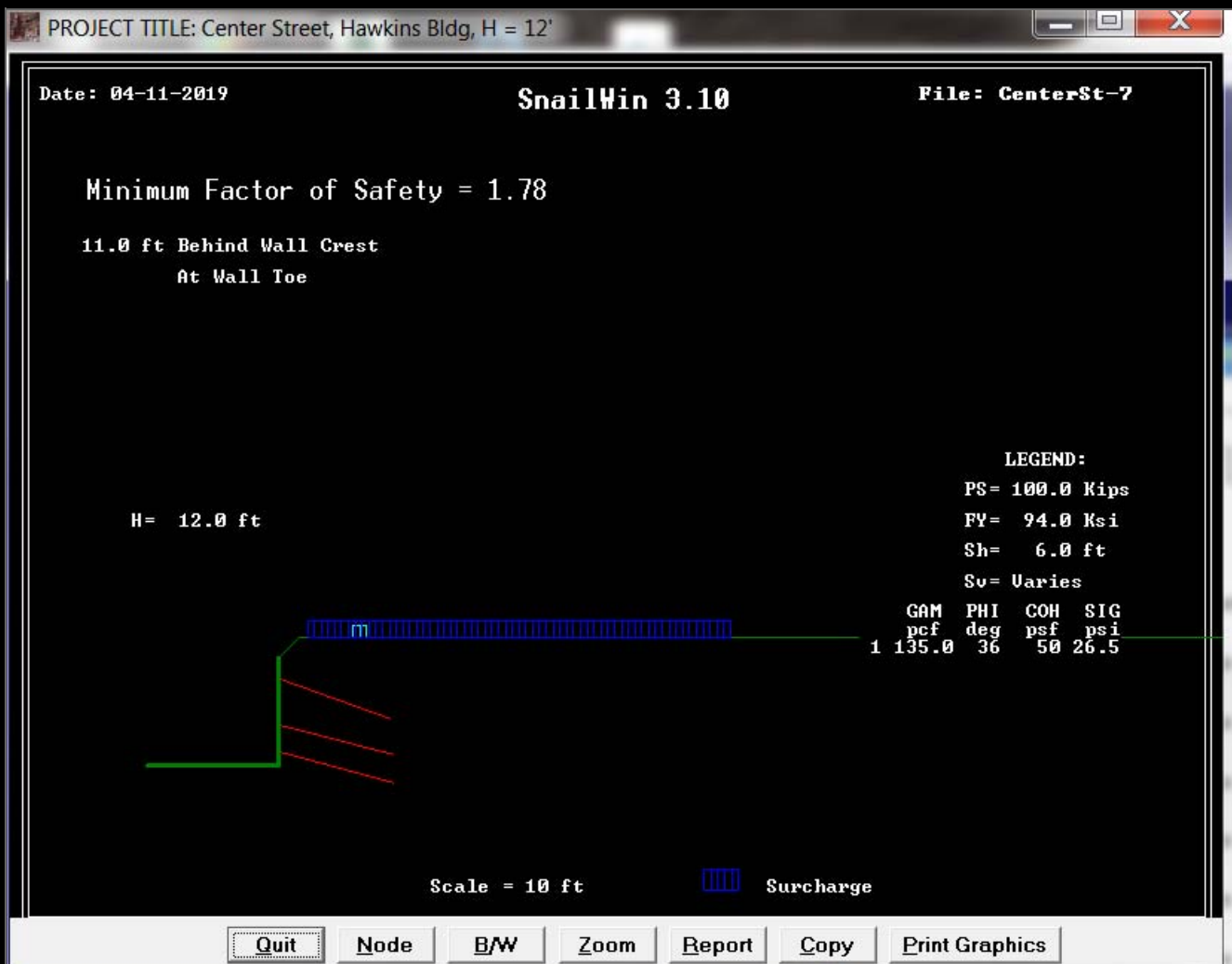
|                                                             |      |      |     |      |      |
|-------------------------------------------------------------|------|------|-----|------|------|
| 1.639                                                       | 20.0 | 20.9 | 4.3 | 40.6 | 21.1 |
| Reinf. Stress at Level 1 = 14.424 Ksi (Pullout controls...) |      |      |     |      |      |
| 2 = 29.433 Ksi (Pullout controls...)                        |      |      |     |      |      |

```

*****
*                                     *
*           For Factor of Safety = 1.0           *
*       Maximum Average Reinforcement Working Force:       *
*               11.409 Kips/level               *
*****

```





```

*****
*   CALIFORNIA DEPARTMENT OF TRANSPORTATION   *
*   ENGINEERING SERVICE CENTER                 *
*   DIVISION OF MATERIALS AND FOUNDATIONS      *
*   Office of Roadway Geotechnical Engineering *
*   Date: 04-11-2019       Time: 13:28:35      *
*****

```

Project Identification - Center Street, Hawkins Bldg, H = 12'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 12.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)   (Feet)
First Slope from Wallcrest. = 45.0    3.0
Second Slope from 1st slope. = 0.0    50.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 8.0 ft
End Surcharge - Distance from toe   = 10.0 ft
Loading Intensity - Begin           = 1500.0 psf/ft
Loading Intensity - End              = 1500.0 psf/ft

```

```

Begin Second Surcharge - Distance from toe = 3.0 ft
End Second Surcharge - Distance from toe   = 50.0 ft
Loading Intensity - Begin                   = 250.0 psf/ft
Loading Intensity - End                     = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary | XS1 (ft) | YS1 (ft) | XS2 (ft) | YS2 (ft) |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|----------|
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 2.0 to 20.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |              |
|--------------------------------|--------------|
| Number of Reinforcement Levels | = 3          |
| Horizontal Spacing             | = 6.0 ft     |
| Yield Stress of Reinforcement  | = 94.0 ksi   |
| Diameter of Grouted Hole       | = 4.0 in     |
| Punching Shear                 | = 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 5.0                         | 0.92                    | 1.00                  |
| 3     | 13.0           | 15.0                     | 3.0                         | 0.92                    | 1.00                  |



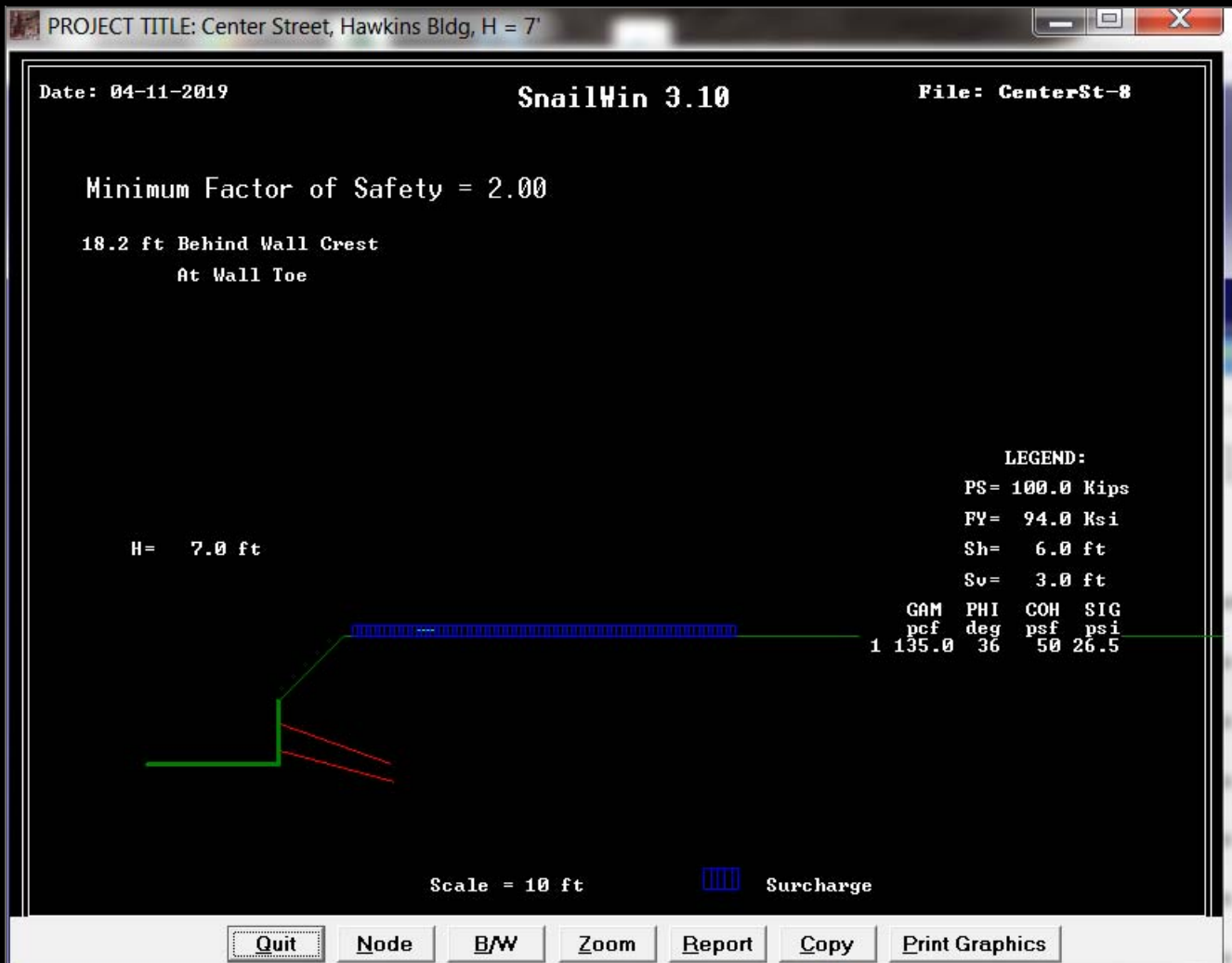
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
|------------------------|-----------------------------|----------------------------------------|------------------------------------------|----------------|------------------------------------------|----------------|
| Toe                    | 2.311                       | 3.8                                    | 61.7                                     | 3.2            | 78.6                                     | 11.5           |
| Reinf. Stress at Level |                             | 1 = 26.419 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 29.065 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 31.912 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 2                 |                             |                                        |                                          |                |                                          |                |
|                        | 2.155                       | 5.6                                    | 64.6                                     | 7.8            | 72.4                                     | 7.4            |
| Reinf. Stress at Level |                             | 1 = 25.267 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 30.784 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 34.442 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 3                 |                             |                                        |                                          |                |                                          |                |
|                        | 2.082                       | 7.4                                    | 57.8                                     | 8.3            | 67.3                                     | 7.7            |
| Reinf. Stress at Level |                             | 1 = 22.977 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 30.302 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 35.128 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 4                 |                             |                                        |                                          |                |                                          |                |
|                        | 1.852                       | 9.2                                    | 52.0                                     | 9.0            | 62.5                                     | 8.0            |
| Reinf. Stress at Level |                             | 1 = 22.481 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 32.425 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 38.942 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 5                 |                             |                                        |                                          |                |                                          |                |
|                        | 1.781                       | 11.0                                   | 46.9                                     | 9.7            | 58.1                                     | 8.3            |
| Reinf. Stress at Level |                             | 1 = 20.109 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 32.132 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 39.970 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 6                 |                             |                                        |                                          |                |                                          |                |
|                        | 1.826                       | 12.8                                   | 36.3                                     | 4.8            | 51.6                                     | 14.4           |
| Reinf. Stress at Level |                             | 1 = 17.964 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 2 = 28.268 Ksi (Pullout controls...)   |                                          |                |                                          |                |
|                        |                             | 3 = 37.703 Ksi (Pullout controls...)   |                                          |                |                                          |                |

|                        | MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|------------------------|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| NODE 7                 | 1.866                       | 14.6                                   | 32.8 5.2                                             | 47.9 15.2                                            |
| Reinf. Stress at Level |                             |                                        | 1 = 15.009 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 2 = 26.054 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 36.401 Ksi (Pullout controls...)                 |                                                      |
| NODE 8                 | 1.910                       | 16.4                                   | 29.9 5.7                                             | 44.5 16.1                                            |
| Reinf. Stress at Level |                             |                                        | 1 = 12.300 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 2 = 23.955 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 35.112 Ksi (Pullout controls...)                 |                                                      |
| NODE 9                 | 1.958                       | 18.2                                   | 27.4 6.1                                             | 41.6 17.0                                            |
| Reinf. Stress at Level |                             |                                        | 1 = 9.828 Ksi (Pullout controls...)                  |                                                      |
|                        |                             |                                        | 2 = 21.977 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 33.848 Ksi (Pullout controls...)                 |                                                      |
| NODE10                 | 2.009                       | 20.0                                   | 25.2 6.6                                             | 38.9 18.0                                            |
| Reinf. Stress at Level |                             |                                        | 1 = 7.579 Ksi (Pullout controls...)                  |                                                      |
|                        |                             |                                        | 2 = 20.121 Ksi (Pullout controls...)                 |                                                      |
|                        |                             |                                        | 3 = 32.615 Ksi (Pullout controls...)                 |                                                      |

```

*****
*                                     *
*           For Factor of Safety = 1.0           *
*       Maximum Average Reinforcement Working Force:       *
*               8.925 Kips/level               *
*****

```





```

*****
*      CALIFORNIA DEPARTMENT OF TRANSPORTATION      *
*      ENGINEERING SERVICE CENTER                    *
*      DIVISION OF MATERIALS AND FOUNDATIONS          *
*      Office of Roadway Geotechnical Engineering    *
*      Date: 04-11-2019      Time: 13:30:06          *
*****

```

Project Identification - Center Street, Hawkins Bldg, H = 7'

----- WALL GEOMETRY -----

```

Vertical Wall Height      = 7.0 ft
Wall Batter               = 0.0 degree
                          Angle   Length
                          (Deg)   (Feet)
First Slope from Wallcrest. = 45.0   10.0
Second Slope from 1st slope. = 0.0   50.0
Third Slope from 2nd slope.  = 0.0    0.0
Fourth Slope from 3rd slope. = 0.0    0.0
Fifth Slope from 3rd slope.  = 0.0    0.0
Sixth Slope from 3rd slope.  = 0.0    0.0
Seventh Slope Angle.        = 0.0

```

----- SLOPE BELOW THE WALL -----

There is NO SLOPE BELOW THE TOE of the wall

----- SURCHARGE -----

THE SURCHARGES IMPOSED ON THE SYSTEM ARE:

```

Begin Surcharge - Distance from toe = 15.0 ft
End Surcharge - Distance from toe   = 17.0 ft
Loading Intensity - Begin           = 1500.0 psf/ft
Loading Intensity - End              = 1500.0 psf/ft

```

```

Begin Second Surcharge - Distance from toe = 8.0 ft
End Second Surcharge - Distance from toe   = 50.0 ft
Loading Intensity - Begin                   = 250.0 psf/ft
Loading Intensity - End                     = 250.0 psf/ft

```

----- OPTION #1 -----

Ultimate Punching shear, Bond & Yield Stress are used.

----- SOIL PARAMETERS -----

| Soil Layer | Unit Weight (Pcf) | Friction Angle (Degree) | Cohesion Intercept (Psf) | Bond* Stress (Psi) | Coordinates of Boundary | XS1 (ft) | YS1 (ft) | XS2 (ft) | YS2 (ft) |
|------------|-------------------|-------------------------|--------------------------|--------------------|-------------------------|----------|----------|----------|----------|
| 1          | 135.0             | 36.0                    | 50.0                     | 26.5               | 0.0                     | 0.0      | 0.0      | 0.0      | 0.0      |

\* Ultimate bond Stress values also depend on BSF (Bond Stress Factor.)

## ----- WATER SURFACE -----

NO Water Table defined for this problem.

## ----- SEARCH LIMIT -----

The Search Limit is from 2.0 to 20.0 ft

You have chosen NOT TO LIMIT the search of failure planes to specific nodes.

## ----- REINFORCEMENT PARAMETERS -----

|                                |   |            |
|--------------------------------|---|------------|
| Number of Reinforcement Levels | = | 2          |
| Horizontal Spacing             | = | 6.0 ft     |
| Yield Stress of Reinforcement  | = | 94.0 ksi   |
| Diameter of Grouted Hole       | = | 4.0 in     |
| Punching Shear                 | = | 100.0 kips |

## ----- (Varying Reinforcement Parameters) -----

| Level | Length<br>(ft) | Inclination<br>(degrees) | Vertical<br>Spacing<br>(ft) | Bar<br>Diameter<br>(in) | Bond Stress<br>Factor |
|-------|----------------|--------------------------|-----------------------------|-------------------------|-----------------------|
| 1     | 13.0           | 20.0                     | 2.5                         | 0.92                    | 1.00                  |
| 2     | 13.0           | 15.0                     | 3.0                         | 0.92                    | 1.00                  |

|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
|------------------------|------------------------------------------------------------------------------|----------------------------------------|------------------------------------------|----------------|------------------------------------------|----------------|
| Toe                    | 3.032                                                                        | 3.8                                    | 64.9                                     | 3.6            | 73.2                                     | 7.9            |
| Reinf. Stress at Level | 1 = 22.163 Ksi (Pullout controls...)<br>2 = 24.492 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 2                 | 2.809                                                                        | 5.6                                    | 60.9                                     | 11.5           | 89.9                                     | 2.5            |
| Reinf. Stress at Level | 1 = 23.088 Ksi (Pullout controls...)<br>2 = 26.218 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 3                 | 2.558                                                                        | 7.4                                    | 37.3                                     | 4.6            | 71.8                                     | 11.8           |
| Reinf. Stress at Level | 1 = 21.051 Ksi (Pullout controls...)<br>2 = 27.005 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 4                 | 2.304                                                                        | 9.2                                    | 31.5                                     | 5.4            | 67.8                                     | 12.2           |
| Reinf. Stress at Level | 1 = 21.134 Ksi (Pullout controls...)<br>2 = 29.311 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 5                 | 2.162                                                                        | 11.0                                   | 32.6                                     | 5.2            | 59.6                                     | 13.0           |
| Reinf. Stress at Level | 1 = 23.005 Ksi (Pullout controls...)<br>2 = 31.387 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |
| NODE 6                 | 2.125                                                                        | 12.8                                   | 36.2                                     | 4.8            | 51.5                                     | 14.4           |
| Reinf. Stress at Level | 1 = 24.680 Ksi (Pullout controls...)<br>2 = 32.386 Ksi (Pullout controls...) |                                        |                                          |                |                                          |                |
|                        | MINIMUM<br>SAFETY<br>FACTOR                                                  | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) | UPPER FAILURE<br>PLANE<br>ANGLE<br>(deg) | LENGTH<br>(ft) |

NODE 7



|       |      |      |     |      |      |
|-------|------|------|-----|------|------|
| 2.144 | 14.6 | 25.7 | 3.2 | 47.3 | 17.2 |
|-------|------|------|-----|------|------|

Reinf. Stress at Level 1 = 23.549 Ksi (Pullout controls...)  
2 = 30.636 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 8

|       |      |      |      |      |     |
|-------|------|------|------|------|-----|
| 2.022 | 16.4 | 40.6 | 21.6 | 89.9 | 0.0 |
|-------|------|------|------|------|-----|

Reinf. Stress at Level 1 = 27.001 Ksi (Pullout controls...)  
2 = 34.552 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE 9

|       |      |      |      |      |      |
|-------|------|------|------|------|------|
| 1.996 | 18.2 | 31.7 | 10.7 | 42.9 | 12.4 |
|-------|------|------|------|------|------|

Reinf. Stress at Level 1 = 24.472 Ksi (Pullout controls...)  
2 = 33.876 Ksi (Pullout controls...)

|                             |                                        |                                                      |                                                      |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|
| MINIMUM<br>SAFETY<br>FACTOR | DISTANCE<br>BEHIND<br>WALL TOE<br>(ft) | LOWER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) | UPPER FAILURE<br>PLANE<br>ANGLE LENGTH<br>(deg) (ft) |
|-----------------------------|----------------------------------------|------------------------------------------------------|------------------------------------------------------|

NODE10

|       |      |      |      |      |      |
|-------|------|------|------|------|------|
| 2.055 | 20.0 | 30.4 | 13.9 | 41.3 | 10.7 |
|-------|------|------|------|------|------|

Reinf. Stress at Level 1 = 23.287 Ksi (Pullout controls...)  
2 = 32.711 Ksi (Pullout controls...)

```

*****
*                               *
*           For Factor of Safety = 1.0           *
*           Maximum Average Reinforcement Working Force:           *
*                               5.149 Kips/level                               *
*                               *
*****

```

**Project :** Center Street Hotel  
**Location :** 112 Center Street  
**Job Number :** 223-010-19  
**Date :** 4/11/19  
**Case :** Max Soil Nail Loading



**Gordon Geotechnical Engineering, Inc**  
 4426 South Century Drive, Suite 100  
 Salt Lake City, Utah 84123  
 801-327-9600

## Shotcrete Evaluation

### LOADS

Maximum Static Nail Load 25 kips  
 Maximum Seismic Nail Load 0 kips  
 Static Nail Head Load 19.3 kips  
 Seismic Nail Head Load 0.0 kips

### NAIL SPACING

Horizontal nail spacing  $S_H$  6 ft  
 Vertical nail spacing  $S_V$  5 ft

### SHOTCRETE & REINFORCING

Shotcrete overall thickness  $h$  0.333 ft 4-inches  
 Concrete compressive strength  $f'_c$  4000 psi  
 Reinforcing yield strength  $f_y$  60 ksi  
 Wire Mesh Reinforcing 0.12 in<sup>2</sup>/ft (double 6x6-W2.9xW2.9)  
 Vertical Walers 0.4 in<sup>2</sup> 2 #4 bars  
 Horizontal Walers 0.4 in<sup>2</sup> 2 #4 bars

### Plate

Square Plate Width  $L_{bp}$  8 in  
 Plate Thickness  $t_p$  0.5 in

### FACTORS

Soil pressure factor (Table 5.1)  $C_F$  2

Table 5.1: Factors  $C_F$

| Type of Structure | Nominal Facing Thickness mm (in.) | Factor $C_F$ |
|-------------------|-----------------------------------|--------------|
| Temporary         | 100 (4)                           | 2.0          |
|                   | 150 (6)                           | 1.5          |
|                   | 200 (8)                           | 1.0          |
| Permanent         | All                               | 1.0          |

Punching shear correction  $C_p$  1

### FLEXURAL

#### STATIC

$R_{FFV} =$  55.9 kips F.S. = 2.9 > 1.50 = OK  
 $R_{FFH} =$  40.5 kips F.S. = 2.1 > 1.50 = OK

#### SEISMIC

F.S. = #DIV/0! #DIV/0!  
 F.S. = #DIV/0! #DIV/0!

### REINFORCING RATIO

Horizontal reinforcing, middle  $a_{hm}$  0.120 in<sup>2</sup>/ft  
 Horizontal reinforcing, nail head  $a_{hn}$  0.200 in<sup>2</sup>/ft  
 Vertical reinforcing, middle  $a_{vm}$  0.120 in<sup>2</sup>/ft  
 Vertical reinforcing, nail head  $a_{vn}$  0.187 in<sup>2</sup>/ft

Minimum Ratio = 0.253 percent  
 Maximum Ratio = 2 percent

#### Allowable

$AS_{Max} =$  0.480 in<sup>2</sup>/ft  
 $AS_{Min} =$  0.061 in<sup>2</sup>/ft

#### Actual

$AS_{Max} =$  0.200 in<sup>2</sup>/ft OK [0.83 percent]  
 $AS_{Min} =$  0.120 in<sup>2</sup>/ft OK [0.5 percent]  
 $R_n/R_{m_H} =$  1.7 OK  
 $R_n/R_{m_V} =$  1.56 OK

### PUNCHING SHEAR

$D/c =$  12.00 in  
 $h_c =$  4.00 in  
 $R_{FP} =$  38.40 kips F.S. = 2.0 > 1.50 = OK

#### SEISMIC

F.S. = #DIV/0! #DIV/0!

### ACI PUNCHING SHEAR

#### STATIC

Equation 11-37 30.4 kips Nail Load 19.3 OK

#### SEISMIC

34.7 Nail Load 0.0 OK

## LRFD Checks

### Facing Flexure

Strength Limit State 1,  $\phi_{FF}$  0.9 (Vertical) CDR = 1.93 > 1.0 = OK  
 Strength Limit State 1,  $\gamma_{FF}$  1.35 (Horizontal) CDR = 1.40 > 1.0 = OK

Extreme Event Limit State 1,  $\phi_{FF}$  0.9 (Vertical) CDR = #DIV/0! #DIV/0!  
 Extreme Event Limit State 1,  $\gamma_{FF}$  1.0 (Horizontal) CDR = #DIV/0! #DIV/0!

### Punching Shear

Strength Limit State 1,  $\phi_{FF}$  0.9 CDR = 1.33 > 1.0 = OK  
 Strength Limit State 1,  $\gamma_{FF}$  1.35

Extreme Event Limit State 1,  $\phi_{FF}$  0.9 CDR = #DIV/0! #DIV/0!  
 Extreme Event Limit State 1,  $\gamma_{FF}$  1.0

**Project :** Center Street Hotel  
**Location :** 112 Center Street  
**Job Number :** 223-010-19  
**Date :** 4/11/19  
**Case :** Max Soil Nail Loading @ Buildings



**Gordon Geotechnical Engineering, Inc**  
 4426 South Century Drive, Suite 100  
 Salt Lake City, Utah 84123  
 801-327-9600

## Shotcrete Evaluation

### LOADS

Maximum Static Nail Load 18 kips  
 Maximum Seismic Nail Load 0 kips  
 Static Nail Head Load 13.9 kips  
 Seismic Nail Head Load 0.0 kips

### NAIL SPACING

Horizontal nail spacing  $S_H$  6 ft  
 Vertical nail spacing  $S_V$  3 ft

### SHOTCRETE & REINFORCING

Shotcrete overall thickness  $h$  0.333 ft 4-inches  
 Concrete compressive strength  $f'_c$  4000 psi  
 Reinforcing yield strength  $f_y$  60 ksi  
 Wire Mesh Reinforcing 0.12 in<sup>2</sup>/ft (double 6x6-W2.9xW2.9)  
 Vertical Walers 0.4 in<sup>2</sup> 2 #4 bars  
 Horizontal Walers 0.4 in<sup>2</sup> 2 #4 bars

### Plate

Square Plate Width  $L_{bp}$  8 in  
 Plate Thickness  $t_p$  0.5 in

### FACTORS

Soil pressure factor (Table 5.1)  $C_F$  2

Table 5.1: Factors  $C_F$

| Type of Structure | Nominal Facing Thickness mm (in.) | Factor $C_F$ |
|-------------------|-----------------------------------|--------------|
| Temporary         | 100 (4)                           | 2.0          |
|                   | 150 (6)                           | 1.5          |
|                   | 200 (8)                           | 1.0          |
| Permanent         | All                               | 1.0          |

Punching shear correction  $C_p$  1

### FLEXURAL

#### STATIC

$R_{FFV} =$  93.1 kips F.S. = 6.7 > 1.50 = OK  
 $R_{FFH} =$  28.3 kips F.S. = 2.0 > 1.50 = OK

#### SEISMIC

F.S. = #DIV/0! #DIV/0!  
 F.S. = #DIV/0! #DIV/0!

### REINFORCING RATIO

Horizontal reinforcing, middle  $a_{hm}$  0.120 in<sup>2</sup>/ft  
 Horizontal reinforcing, nail head  $a_{hn}$  0.253 in<sup>2</sup>/ft  
 Vertical reinforcing, middle  $a_{vm}$  0.120 in<sup>2</sup>/ft  
 Vertical reinforcing, nail head  $a_{vn}$  0.187 in<sup>2</sup>/ft

Minimum Ratio = 0.253 percent  
 Maximum Ratio = 2 percent

#### Allowable

$AS_{Max} =$  0.480 in<sup>2</sup>/ft  
 $AS_{Min} =$  0.061 in<sup>2</sup>/ft

#### Actual

$AS_{Max} =$  0.253 in<sup>2</sup>/ft OK [1.06 percent]  
 $AS_{Min} =$  0.120 in<sup>2</sup>/ft OK [0.5 percent]  
 $R_n/R_{m_H} =$  2.1 OK  
 $R_n/R_{m_V} =$  1.56 OK

### PUNCHING SHEAR

$D/c =$  12.00 in  
 $h_c =$  4.00 in  
 $R_{Fp} =$  38.40 kips F.S. = 2.8 > 1.50 = OK

#### SEISMIC

F.S. = #DIV/0! #DIV/0!

### ACI PUNCHING SHEAR

#### STATIC

Equation 11-37 30.4 kips Nail Load 13.9 OK

#### SEISMIC

34.7 Nail Load 0.0 OK

## LRFD Checks

### Facing Flexure

Strength Limit State 1,  $\phi_{FF}$  0.9 (Vertical) CDR = 4.47 > 1.0 = OK  
 Strength Limit State 1,  $\gamma_{FF}$  1.35 (Horizontal) CDR = 1.36 > 1.0 = OK

Extreme Event Limit State 1,  $\phi_{FF}$  0.9 (Vertical) CDR = #DIV/0! #DIV/0!  
 Extreme Event Limit State 1,  $\gamma_{FF}$  1.0 (Horizontal) CDR = #DIV/0! #DIV/0!

### Punching Shear

Strength Limit State 1,  $\phi_{FF}$  0.9 CDR = 1.84 > 1.0 = OK  
 Strength Limit State 1,  $\gamma_{FF}$  1.35

Extreme Event Limit State 1,  $\phi_{FF}$  0.9 CDR = #DIV/0! #DIV/0!  
 Extreme Event Limit State 1,  $\gamma_{FF}$  1.0



## MICROPILE DESIGN

|                     |                              |                                                                                                                                                                                                                     |
|---------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project :</b>    | <b>Center Street Project</b> |  <b>Gordon Geotechnical Engineering, Inc</b><br>4426 South Century Drive, Suite 100<br>Salt Lake City, Utah 84123<br>801-327-9600 |
| <b>Location :</b>   | <b>Jackson, WY</b>           |                                                                                                                                                                                                                     |
| <b>Job Number :</b> |                              |                                                                                                                                                                                                                     |
| <b>Date :</b>       | <b>4/14/2019</b>             |                                                                                                                                                                                                                     |
| <b>Case :</b>       | <b>Micropile</b>             |                                                                                                                                                                                                                     |

### Micropile Data

|                                    |                      |                                                     |
|------------------------------------|----------------------|-----------------------------------------------------|
| Static Design Load (Compression)   | 75 kips              |                                                     |
| Static Design Load (Tension)       | 50 kips              |                                                     |
| Seismic Design Load (Compression)  | 75 kips              |                                                     |
| Seismic Design Load (Tension)      | 50 kips              |                                                     |
| Ultimate Design Load (Compression) | 0 kips               |                                                     |
| Ultimate Design Load (Tension)     | 0 kips               |                                                     |
| Grout Diameter                     | 6 inches             | R51N hollow bar (epoxy coated / galvanized)         |
| Grout Strength                     | 4000 psi             | 6" diameter bit                                     |
| Bar Diameter                       | 2 inches             | OD                                                  |
| Bar Area                           | 1.46 in <sup>2</sup> |                                                     |
| Bar Grade (fy)                     | 87 ksi               | Reduced from 97 ksi based upon Strain Compatibility |
| Length                             | 38 ft                |                                                     |

### Structural Design

#### Allowable Working Loads (IBC)

|                       |           |   |         |    |                                                                                    |
|-----------------------|-----------|---|---------|----|------------------------------------------------------------------------------------|
| Compression (Static)  | 83.0 kips | > | 75 kips | OK | {0.3 f <sub>c</sub> (A <sub>conc</sub> ) + 0.4 f <sub>y</sub> (A <sub>bar</sub> )} |
| Tension (Static)      | 76.2 kips | > | 50 kips | OK | {0.6 f <sub>y</sub> (A <sub>bar</sub> )}                                           |
| Compression (Seismic) | 83.0 kips | > | 75 kips | OK | {0.3 f <sub>c</sub> (A <sub>conc</sub> ) + 0.4 f <sub>y</sub> (A <sub>bar</sub> )} |
| Tension (Seismic)     | 76.2 kips | > | 50 kips | OK | {0.6 f <sub>y</sub> (A <sub>bar</sub> )}                                           |

#### Ultimate Working Loads

|                       |            |   |        |    |                                                                                     |
|-----------------------|------------|---|--------|----|-------------------------------------------------------------------------------------|
| Compression (Seismic) | 205.5 kips | > | 0 kips | OK | {0.85 f <sub>c</sub> (A <sub>conc</sub> ) + 0.9 f <sub>y</sub> (A <sub>bar</sub> )} |
| Tension (Seismic)     | 114.3 kips | > | 0 kips | OK | {0.9 f <sub>y</sub> (A <sub>bar</sub> )}                                            |

#### Projected Pile Displacement (Structural Components Only)

|                        | Load<br>(kips) | Grout<br>Area<br>(in <sup>2</sup> ) | G<br>E<br>(ksi) | Bar<br>Area<br>(in <sup>2</sup> ) | E     | Estimated<br>Mobilized<br>Bond Length<br>(ft) | Displacement<br>(in) |
|------------------------|----------------|-------------------------------------|-----------------|-----------------------------------|-------|-----------------------------------------------|----------------------|
| Compression (Static)   | 75             | 28.27                               | 3605            | 1.46                              | 29000 | 25                                            | 0.16                 |
| Tension (Static)       | 50             | 0.00                                | 0               | 1.46                              | 29000 | 25                                            | 0.35                 |
| Compression (Seismic)  | 75             | 28.27                               | 3605            | 1.46                              | 29000 | 25                                            | 0.16                 |
| Tension (Seismic)      | 50             | 0.00                                | 0               | 1.46                              | 29000 | 25                                            | 0.35                 |
| Compression (Ultimate) | 0              | 28.27                               | 3605            | 1.46                              | 29000 | 25                                            | 0.00                 |
| Tension (Ultimate)     | 0              | 0.00                                | 0               | 1.46                              | 29000 | 25                                            | 0.00                 |

### Geotechnical Capacity

\* Use Friction Only, Ignore End Bearing

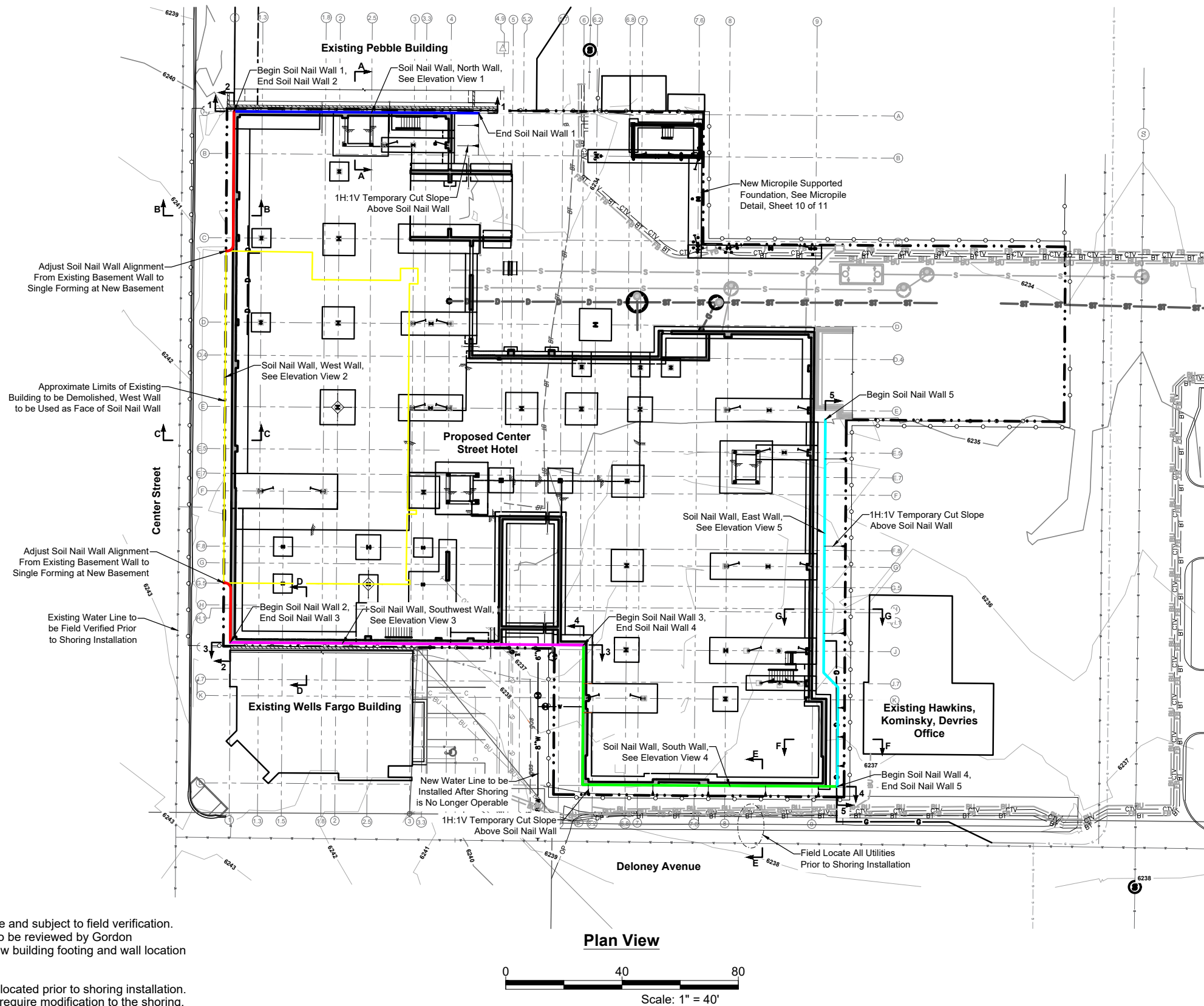
| Soil Type         | Depth to<br>Top<br>of Layer<br>(ft) | Depth to<br>Bottom<br>of Layer<br>(ft) | Layer<br>Thickness<br>(ft) | MP<br>Diameter<br>(in) | Ultimate<br>Adhesion<br>(psf) | Ultimate<br>Capacity<br>(kips/ft) | Ultimate<br>Capacity<br>(kips) |
|-------------------|-------------------------------------|----------------------------------------|----------------------------|------------------------|-------------------------------|-----------------------------------|--------------------------------|
| (Nelson BH-7 & 8) |                                     |                                        |                            |                        |                               |                                   |                                |
| Silt              | 0                                   | 6                                      | 6                          | 6                      | 0                             | 0.0                               | 0.0                            |
| Sandy Clay        | 6                                   | 13                                     | 7                          | 6                      | 0                             | 0.0                               | 0.0                            |
| Gravelly Sand     | 13                                  | 20                                     | 7                          | 6                      | 4450                          | 7.0                               | 48.9                           |
| Sandy Clay        | 20                                  | 30                                     | 10                         | 6                      | 4450                          | 7.0                               | 69.9                           |
| ? Dense Soils     | 30                                  | 38                                     | 8                          | 6                      | 4450                          | 7.0                               | 55.9                           |
| Sum               |                                     |                                        |                            |                        |                               |                                   | 174.8 kips                     |

|                                       |      |   |      |    |
|---------------------------------------|------|---|------|----|
| Static Compression Factor of Safety   | 2.33 | > | 2.00 | OK |
| Static Tension Factor of Safety       | 3.50 | > | 2.00 | OK |
| Seismic Compression Factor of Safety  | 2.33 | > | 1.50 | OK |
| Seismic Tension Factor of Safety      | 3.50 | > | 1.50 | OK |
| Ultimate Compression Factor of Safety | N/A  | > | 1.10 | OK |
| Ultimate Tension Factor of Safety     | N/A  | > | 1.10 | OK |

#### Projected Pile Displacement (Geotechnical Only) \*

|                                   |             |
|-----------------------------------|-------------|
| Static Design Load (Compression)  | 0.25 inches |
| Static Design Load (Tension)      | 0.5 inches  |
| Seismic Design Load (Compression) | 0.25 inches |
| Seismic Design Load (Tension)     | 0.5 inches  |

\* to be confirmed through verification testing



#### Notes:

- 1) All shoring locations and layouts are approximate and subject to field verification. Variations to the grading or geometry shown is to be reviewed by Gordon Geotechnical prior to shoring installation. The new building footing and wall location shall be used to determine shoring alignment.
- 2) Existing utilities and facilities to be potholed and located prior to shoring installation. The presence of utilities and other facilities may require modification to the shoring.

REFERENCE:  
 IBI Group, Crystal Creek Capital, Center Street Hotel,  
 Building Permit Submittal, Project No./Code: 113760,  
 Dated 02/15/2019

| DATE     | DESCRIPTION          |
|----------|----------------------|
| 04.12.19 | Submitted for Review |
|          |                      |
|          |                      |
|          |                      |
|          |                      |

DESIGNED FOR:

**G2B Company Inc.**  
 PO Box 3402, Nampa, Idaho

DESIGNED BY:

**GORDON  
 GEOTECHNICAL  
 ENGINEERING, INC.**  
 4426 South Century Drive, Ste 100, Salt Lake City, UT 84123  
 801-327-9600

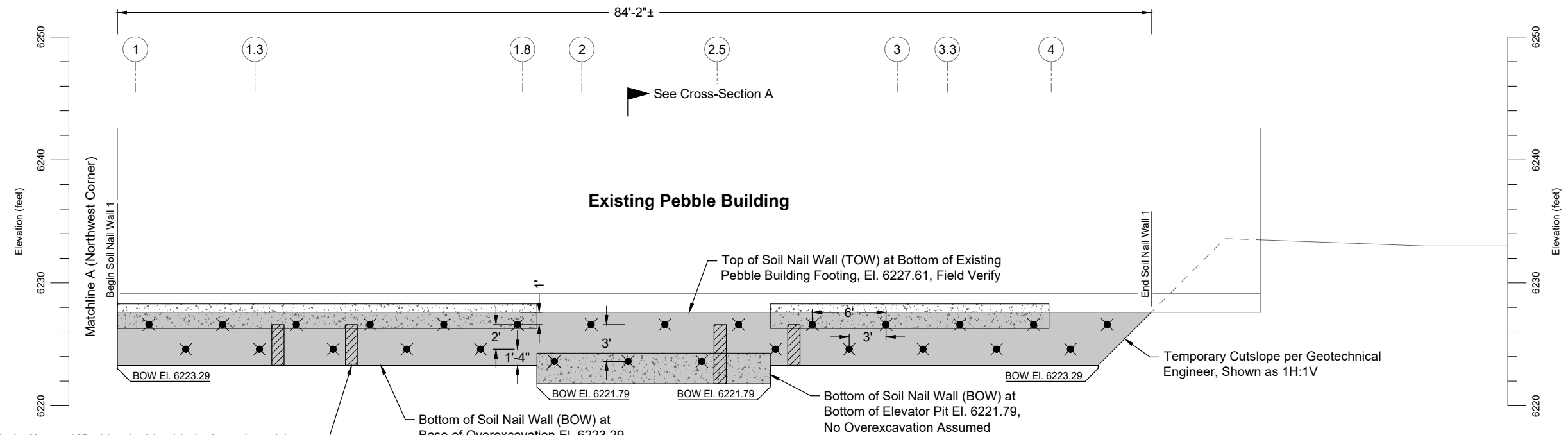
Center Street Hotel  
 112 Center Street,  
 Jackson, Wyoming

DESIGN BY: BD DRAWN BY: TT CHECKED BY: BD APPROVED BY: BD

Temporary Shoring and Permanent  
 Micropile Foundations  
**Plan View**

G<sup>2</sup> PROJECT NO.:  
**223-010-19**

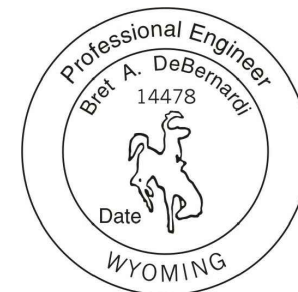
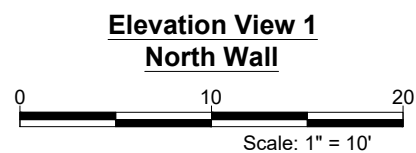
SHEET NO.:  
**1 of 11**



Chimney drain 6' o.c., 12" wide, double sided, throughout (shown periodically for clarity), centered between nails, starting from first row of nails and extending out the shotcrete face at the toe of wall, installed with plastic sheeting side of drain towards shotcrete.

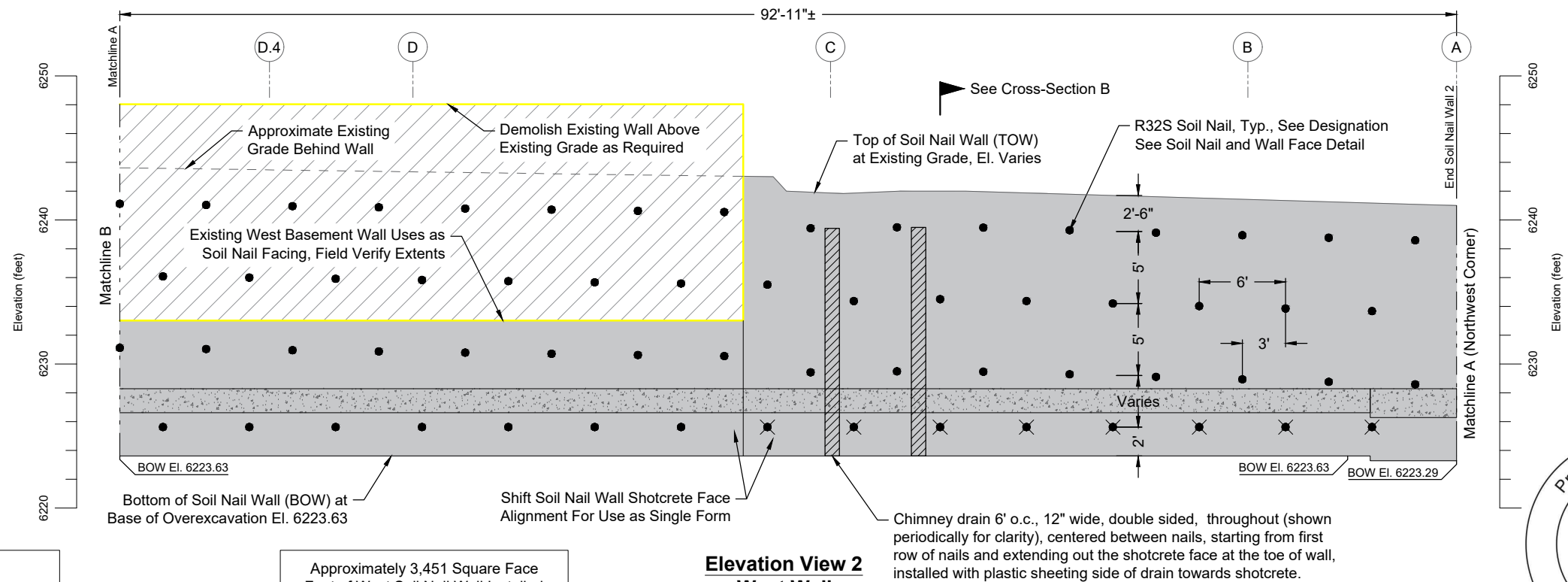
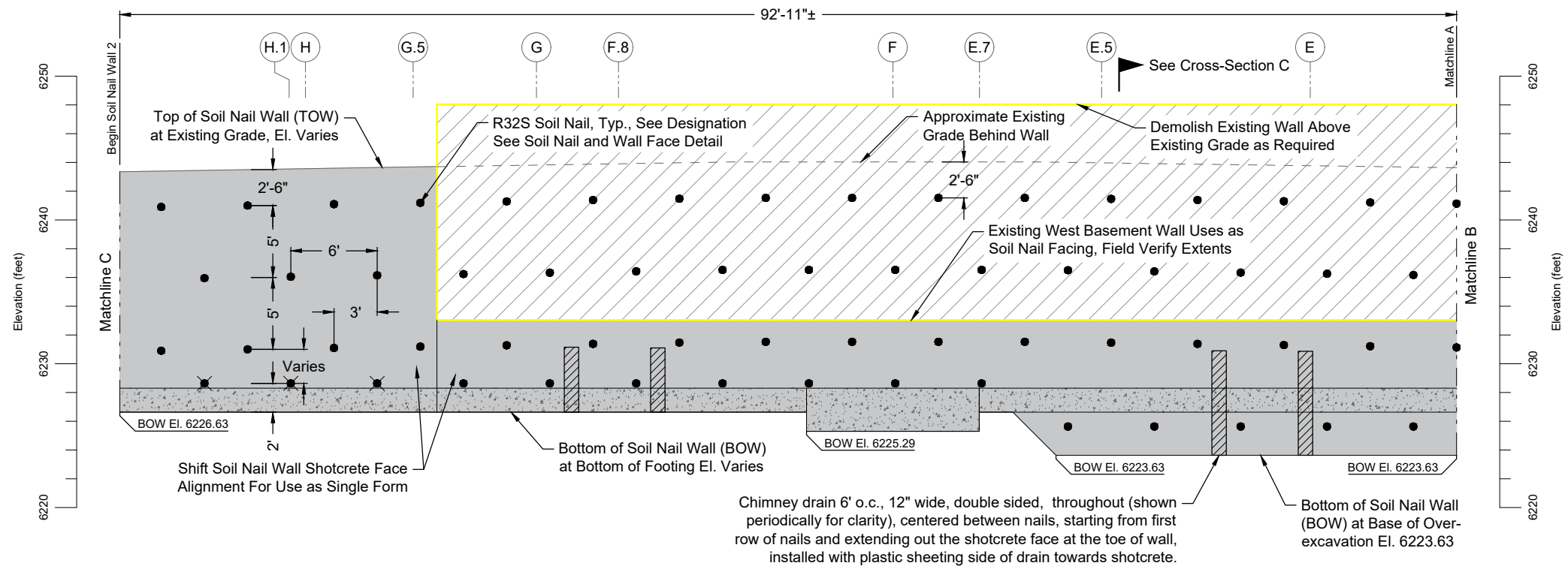
| Soil Nail Key |                                            |
|---------------|--------------------------------------------|
| ●             | R32S Hollow Bar Soil Nails, 18' Long, Typ. |
| ✕             | R32S Hollow Bar Soil Nails, 13' Long, Typ. |

Approximately 382 Square Face Feet  
of North Soil Nail Wall Installed



|                                                                                       |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
|---------------------------------------------------------------------------------------|----------|----------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| REFERENCE:                                                                            | DATE     | DESCRIPTION          | DESIGNED FOR:<br><br>G2B Company Inc.<br>PO Box 3402, Nampa, Idaho | DESIGNED BY:<br><br>GORDON<br>GEOTECHNICAL<br>ENGINEERING, INC.<br><small>4426 South Century Drive, Ste 100, Salt Lake City, UT 84123<br/>801-327-9600</small> | Center Street Hotel<br>112 Center Street,<br>Jackson, Wyoming | Temporary Shoring and Permanent<br>Micropile Foundations<br><br>Elevation View North Wall | G² PROJECT NO.:<br><br>223-010-19<br><br>SHEET NO.:<br><br>2 of 11 |
|                                                                                       | 04.12.19 | Submitted for Review |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
|                                                                                       |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
|                                                                                       |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
|                                                                                       |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
|                                                                                       |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |
| DESIGN BY: <b>RD</b> DRAWN BY: <b>TT</b> CHECKED BY: <b>RD</b> APPROVED BY: <b>RD</b> |          |                      |                                                                    |                                                                                                                                                                                                                                                     |                                                               |                                                                                           |                                                                    |

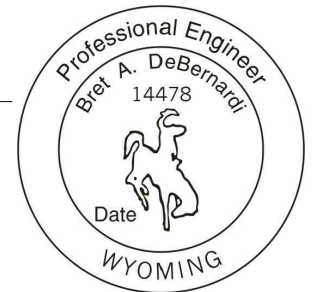
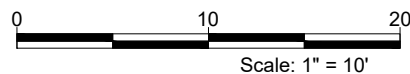




| Soil Nail Key |                                            |
|---------------|--------------------------------------------|
| ●             | R32S Hollow Bar Soil Nails, 18' Long, Typ. |
| ✕             | R32S Hollow Bar Soil Nails, 13' Long, Typ. |

Approximately 3,451 Square Feet of West Soil Nail Wall Installed

**Elevation View 2  
West Wall**



REFERENCE:

| DATE     | DESCRIPTION          |
|----------|----------------------|
| 04.12.19 | Submitted for Review |
|          |                      |
|          |                      |
|          |                      |
|          |                      |

DESIGNED FOR:

**G2B Company Inc.**  
PO Box 3402, Nampa, Idaho

DESIGNED BY:

**GORDON  
GEOTECHNICAL  
ENGINEERING, INC.**  
4426 South Century Drive, Ste 100, Salt Lake City, UT 84123  
801-327-9600

Center Street Hotel  
112 Center Street,  
Jackson, Wyoming

DESIGN BY: **BD** DRAWN BY: **TT** CHECKED BY: **BD** APPROVED BY: **BD**

Temporary Shoring and Permanent  
Micropile Foundations  
**Elevation View West Wall**

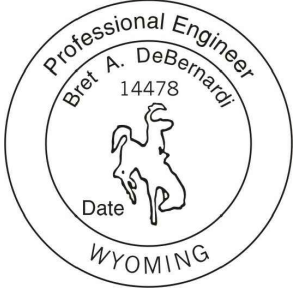
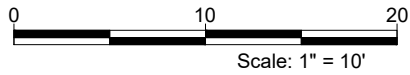
G<sup>2</sup> PROJECT NO.: **223-010-19**

SHEET NO.:

**3 of 11**



Approximately 1,047 Square Face Feet  
of Southwest Soil Nail Wall Installed

[illegible]

DESIGNED FOR:

**G2B Company Inc.**  
PO Box 3402, Nampa, Idaho

DESIGNED BY:

 **GORDON  
GEOTECHNICAL  
ENGINEERING, INC.**

4426 South Century Drive, Ste 100, Salt Lake City, UT 84123  
801-327-9600

Center Street Hotel  
112 Center Street,  
Jackson, Wyoming

Temporary Shoring and Permanent  
Micropile Foundations

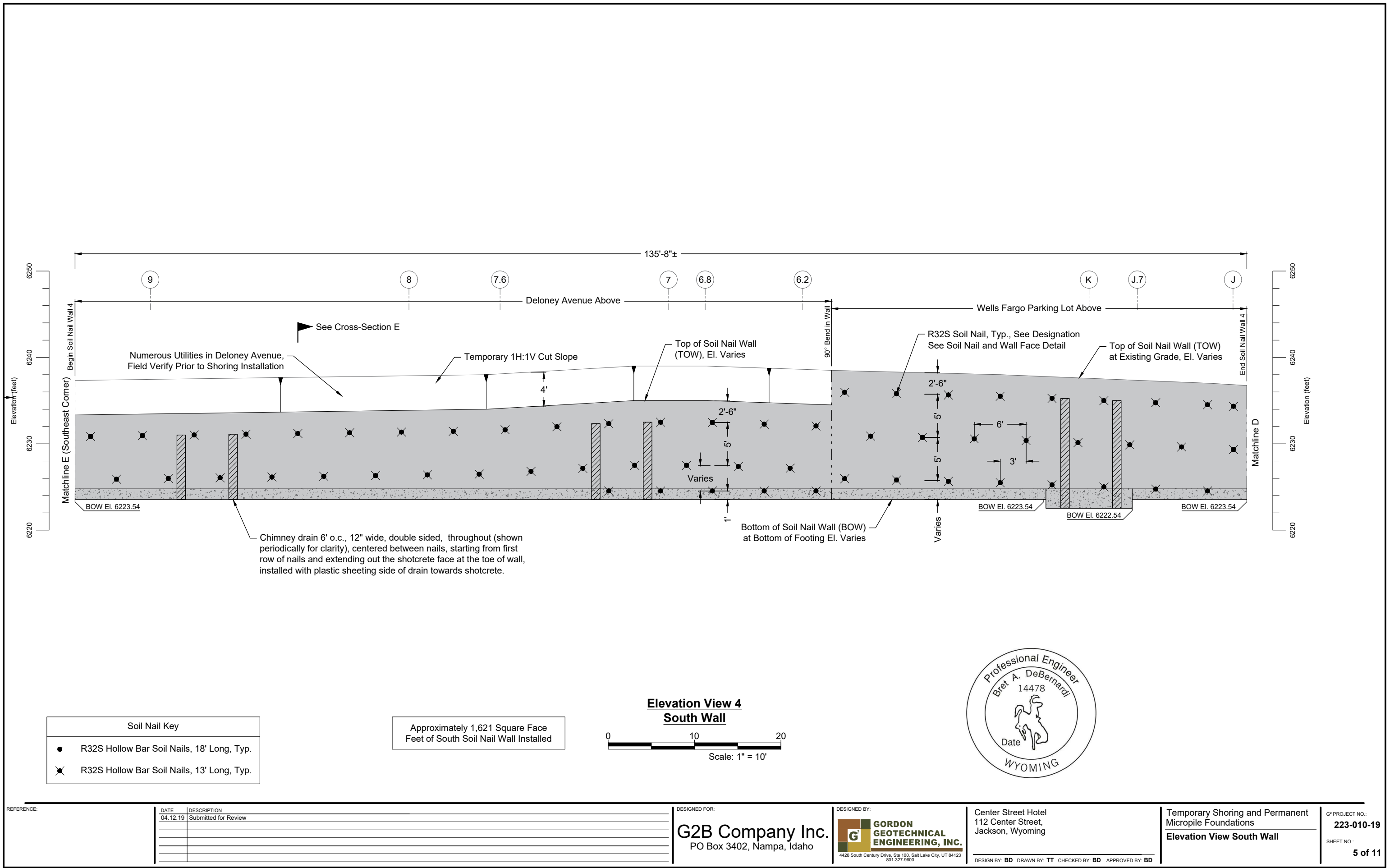
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**Elevation View Southwest Wall**

DESIGN BY: **BD** DRAWN BY: **TT** CHECKED BY: **BD** APPROVED BY: **BD**

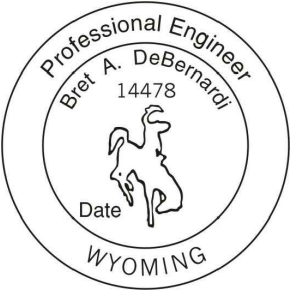
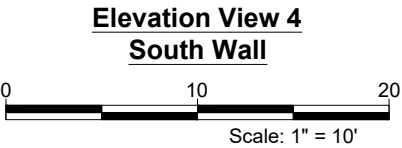
G<sup>2</sup> PROJECT NO.:  
**223-010-19**

SHEET NO.:  
**4 of 11**



| Soil Nail Key |                                            |
|---------------|--------------------------------------------|
| ●             | R32S Hollow Bar Soil Nails, 18' Long, Typ. |
| ✕             | R32S Hollow Bar Soil Nails, 13' Long, Typ. |

Approximately 1,621 Square Face Feet of South Soil Nail Wall Installed



REFERENCE:

| DATE     | DESCRIPTION          |
|----------|----------------------|
| 04.12.19 | Submitted for Review |
|          |                      |
|          |                      |
|          |                      |
|          |                      |
|          |                      |

DESIGNED FOR:

G2B Company Inc.  
PO Box 3402, Nampa, Idaho

DESIGNED BY:



Center Street Hotel  
112 Center Street,  
Jackson, Wyoming

DESIGN BY: **BD** DRAWN BY: **TT** CHECKED BY: **BD** APPROVED BY: **BD**

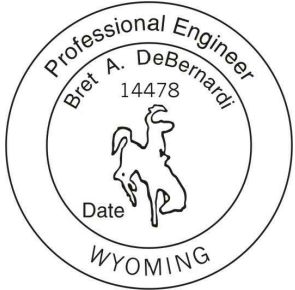
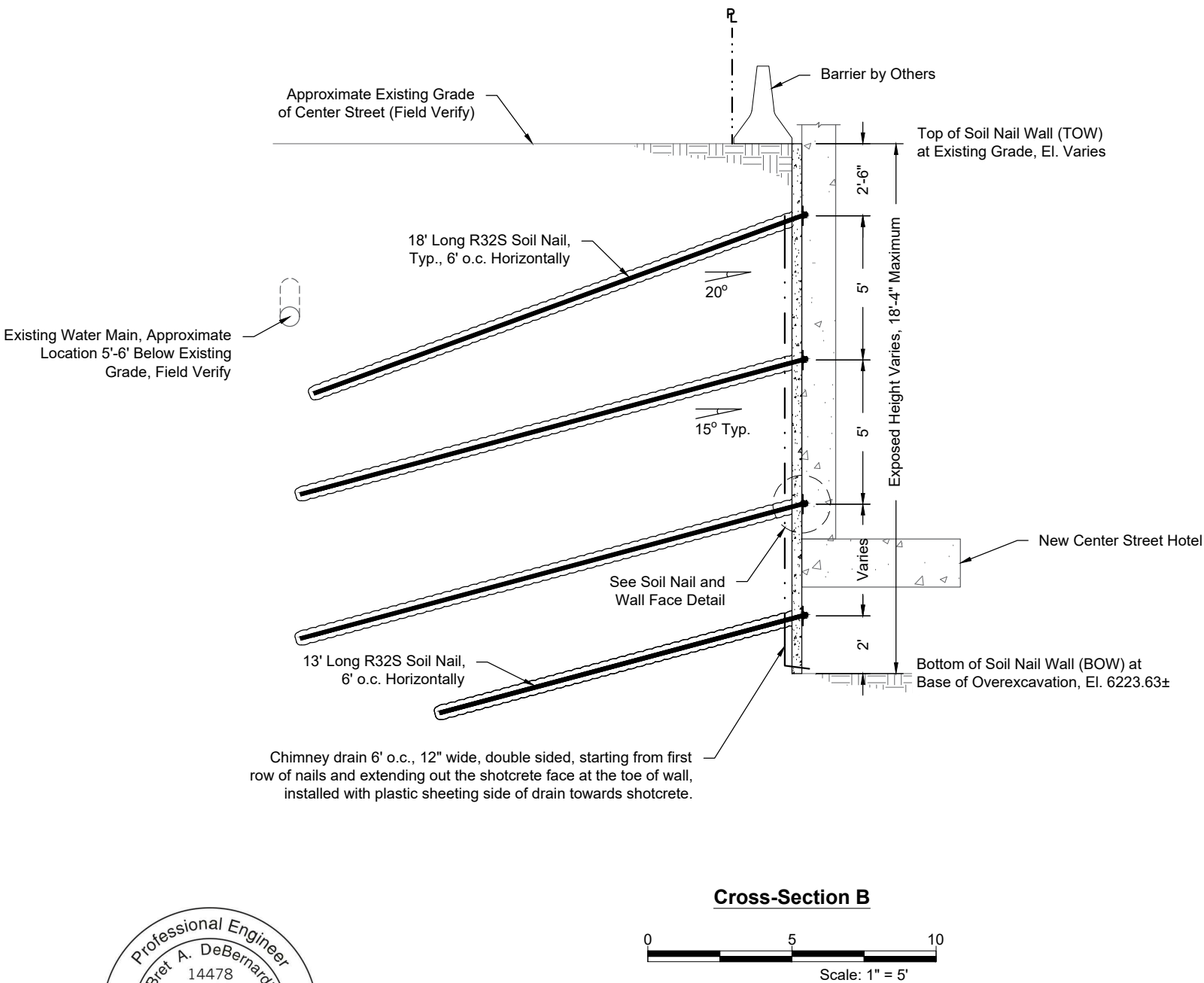
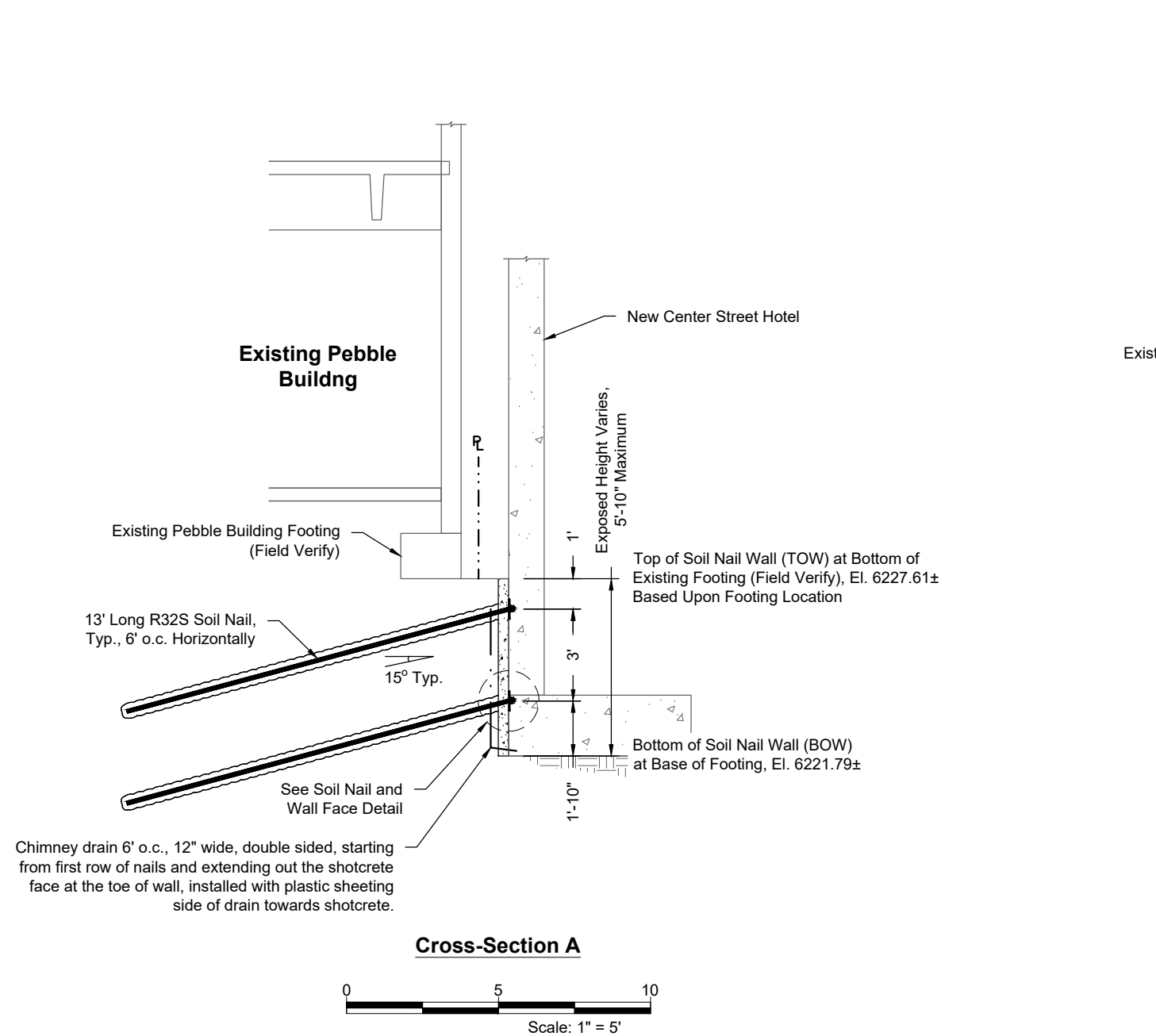
Temporary Shoring and Permanent  
Micropile Foundations  
Elevation View South Wall

G<sup>2</sup> PROJECT NO.:  
**223-010-19**

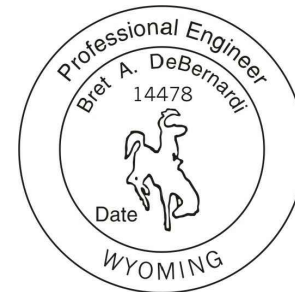
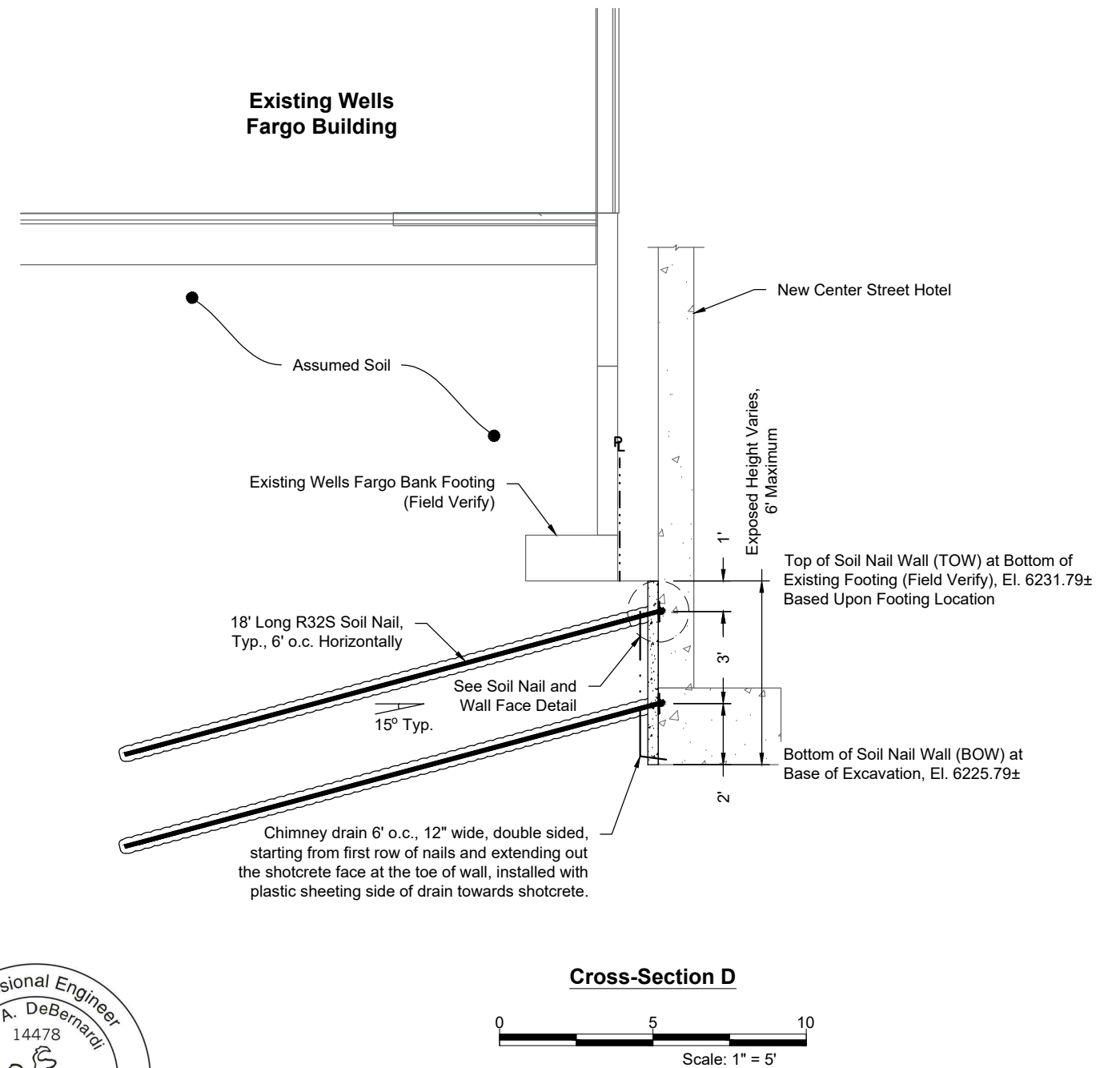
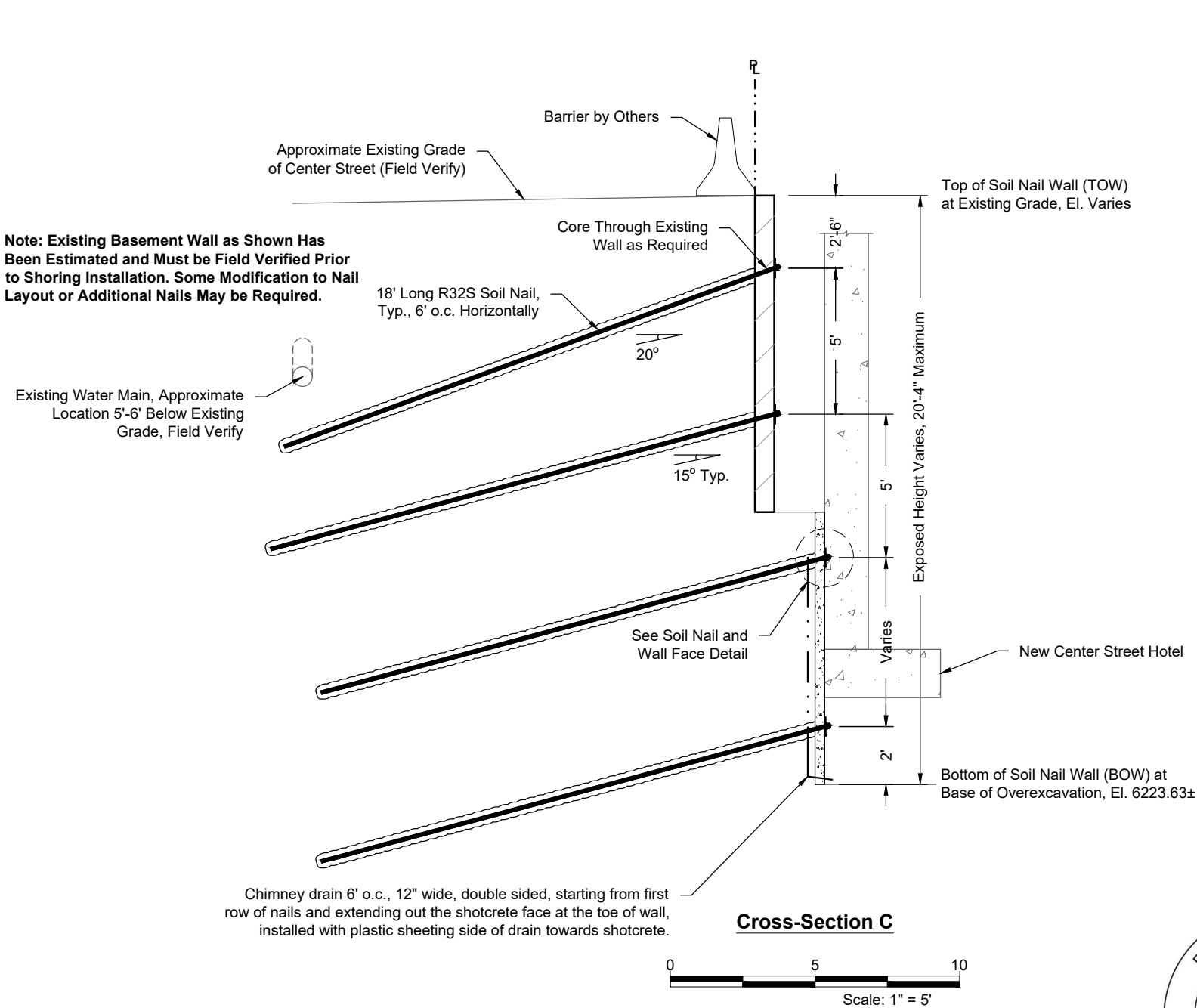
SHEET NO.:  
**5 of 11**

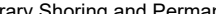




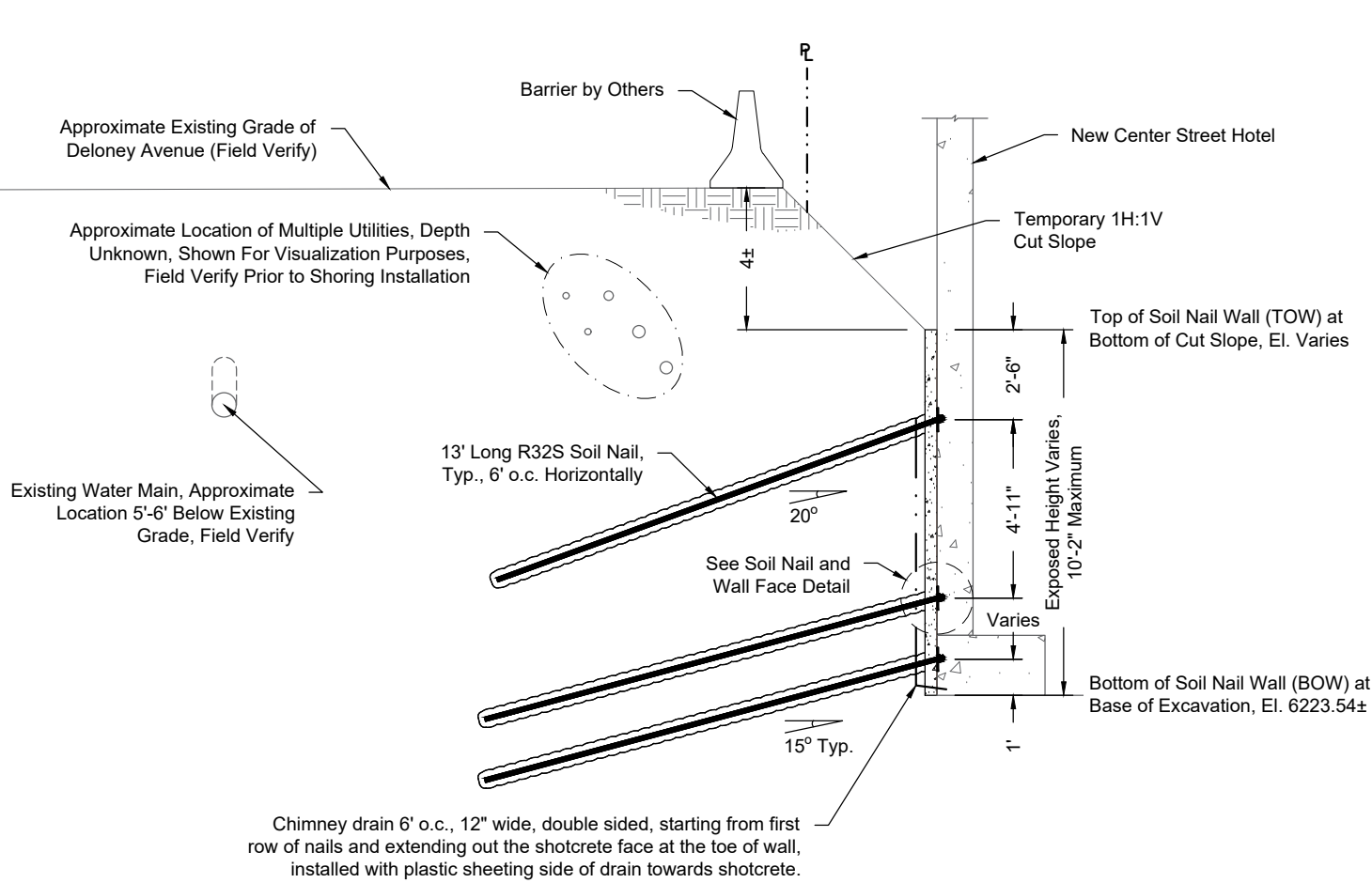


|                                               |          |                      |                                                                                       |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  |                              |
|-----------------------------------------------|----------|----------------------|---------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------|------------------------------|
| REFERENCE:                                    | DATE     | DESCRIPTION          | DESIGNED FOR:                                                                         | DESIGNED BY: | <div><div><div><div></div><div>G<sup>2</sup></div></div><div><div>GORDON<br/>GEOTECHNICAL<br/>ENGINEERING, INC.</div><div>4426 South Century Drive, Ste 100, Salt Lake City, UT 84123<br/>801-327-9600</div></div></div></div> | Center Street Hotel<br>112 Center Street,<br>Jackson, Wyoming | Temporary Shoring and Permanent<br>Micropile Foundations | G <sup>2</sup> PROJECT NO.:<br><b>223-010-19</b> |                              |
|                                               | 04.12.19 | Submitted for Review |                                                                                       |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  | SHEET NO.:<br><b>7 of 11</b> |
|                                               |          |                      |                                                                                       |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  |                              |
|                                               |          |                      |                                                                                       |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  |                              |
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|                                               |          |                      |                                                                                       |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  |                              |
| G2B Company Inc.<br>PO Box 3402, Nampa, Idaho |          |                      | DESIGN BY: <b>BD</b> DRAWN BY: <b>TT</b> CHECKED BY: <b>BD</b> APPROVED BY: <b>BD</b> |              |                                                                                                                                                                                                                                |                                                               |                                                          |                                                  |                              |

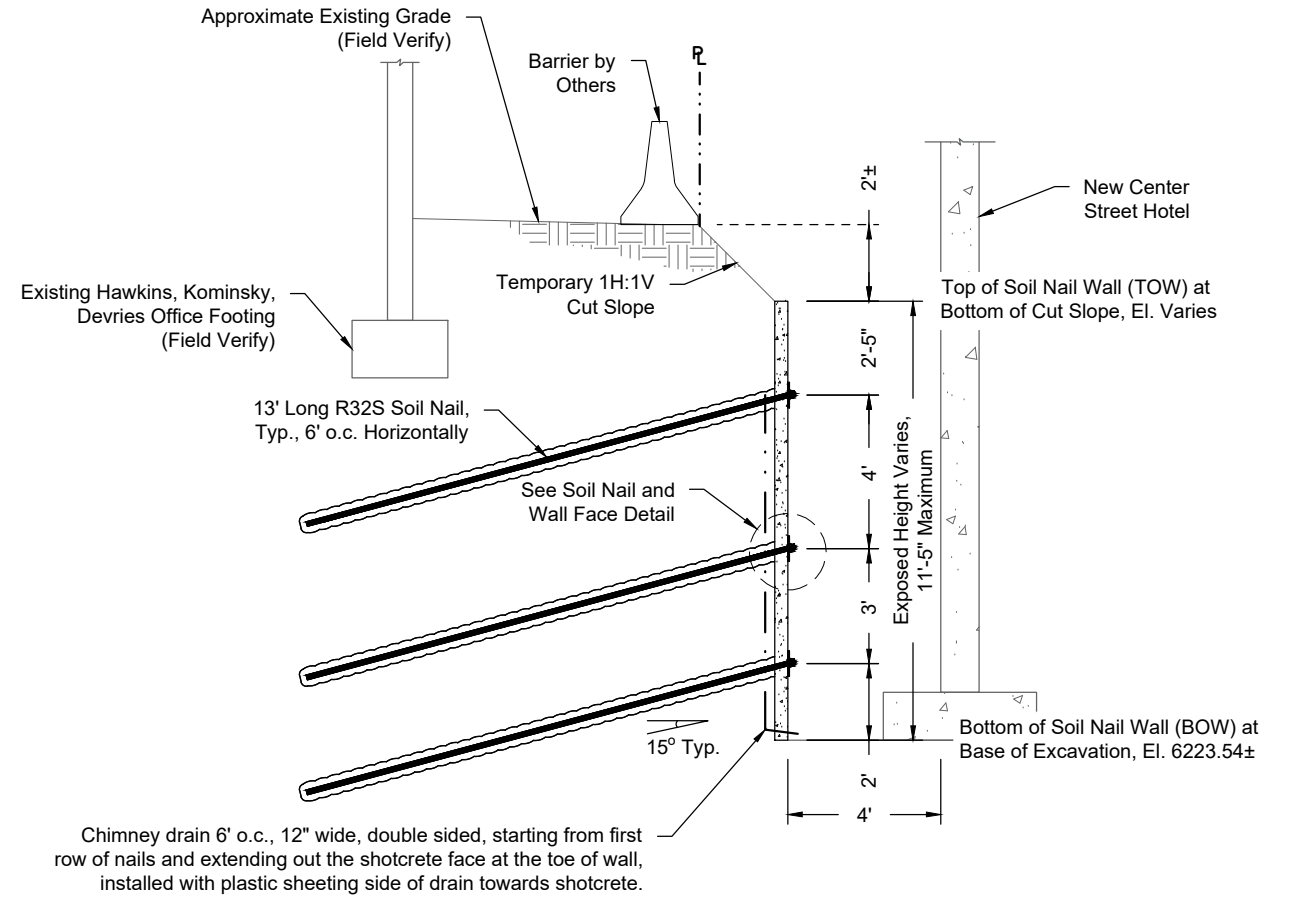
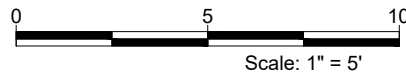


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|------------|----------|----------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| REFERENCE: | DATE     | DESCRIPTION          | DESIGNED FOR:<br><br><b>G2B Company Inc.</b><br>PO Box 3402, Nampa, Idaho | DESIGNED BY:<br><br> <b>GORDON<br/>GEOTECHNICAL<br/>ENGINEERING, INC.</b><br><small>4426 South Century Drive, Ste 100, Salt Lake City, UT 84123<br/>801-327-9600</small> | Center Street Hotel<br>112 Center Street,<br>Jackson, Wyoming<br><br>DESIGN BY: <b>BD</b> DRAWN BY: <b>TT</b> CHECKED BY: <b>BD</b> APPROVED BY: <b>BD</b> | Temporary Shoring and Permanent<br>Micropile Foundations<br><br><b>Cross-Sections</b> | G <sup>2</sup> PROJECT NO.:<br><b>223-010-19</b><br><br>SHEET NO.:<br><b>8 of 11</b> |
|            | 04.12.19 | Submitted for Review |                                                                           |                                                                                                                                                                                                                                                               |                                                                                                                                                            |                                                                                       |                                                                                      |
|            |          |                      |                                                                           |                                                                                                                                                                                                                                                               |                                                                                                                                                            |                                                                                       |                                                                                      |
|            |          |                      |                                                                           |                                                                                                                                                                                                                                                               |                                                                                                                                                            |                                                                                       |                                                                                      |
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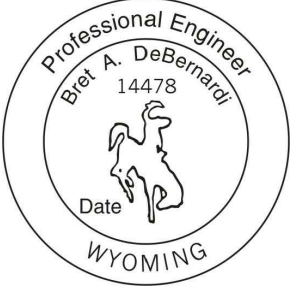
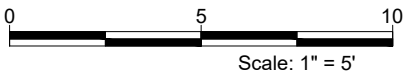




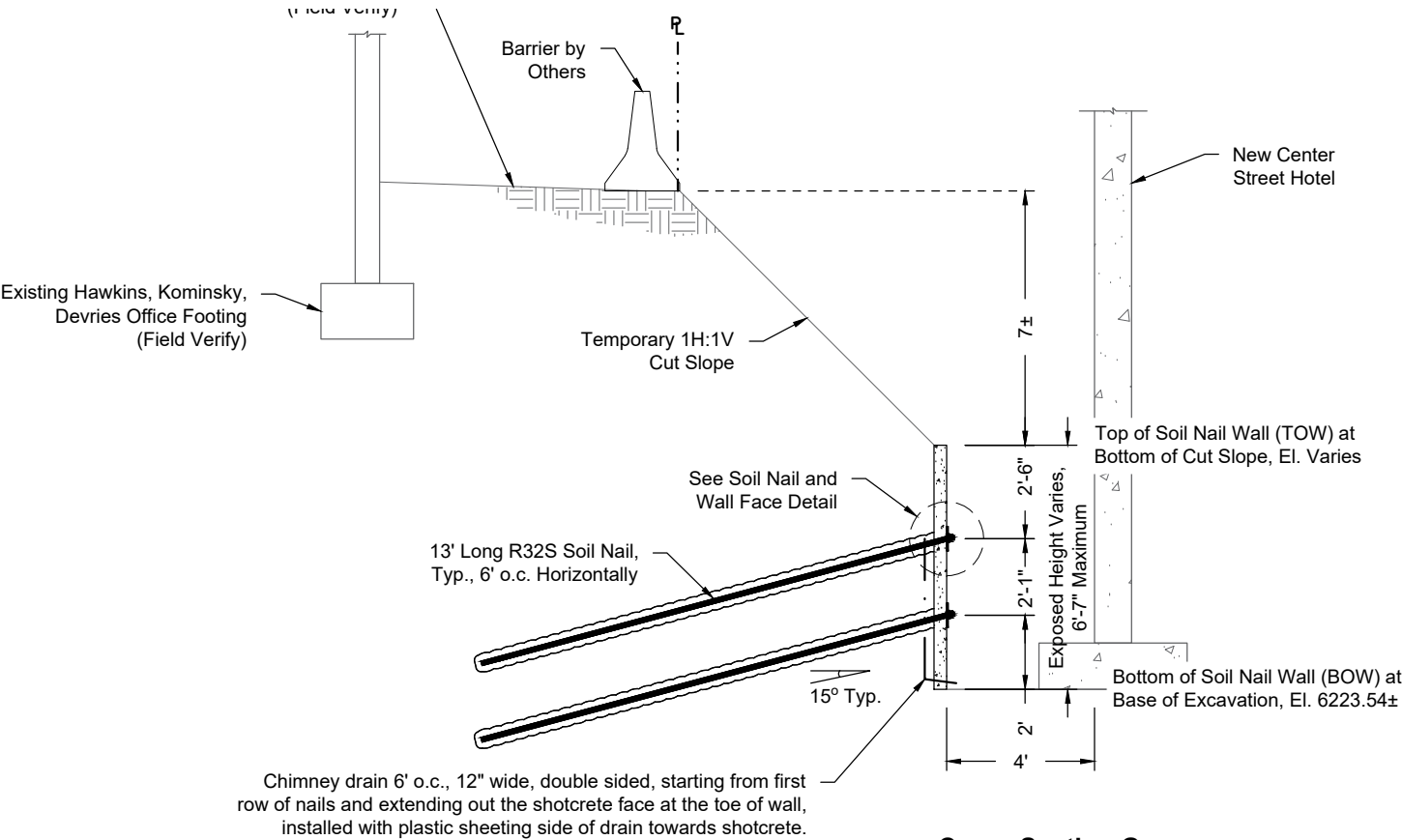
**Cross-Section E**



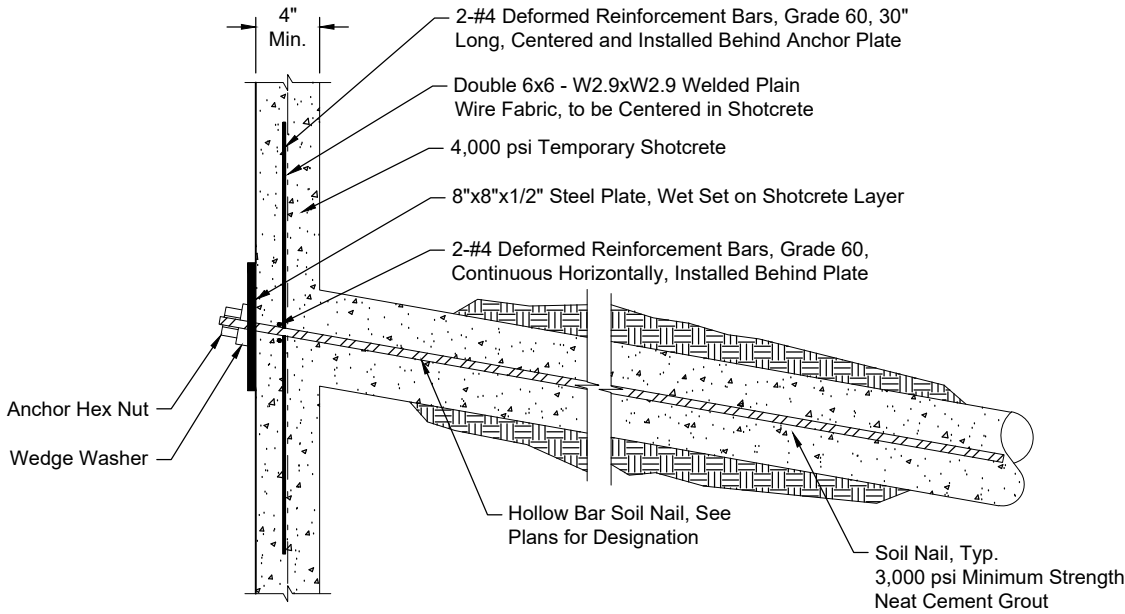
**Cross-Section F**



|            |          |                      |               |              |                                                               |                                                          |                                                  |                                                      |
|------------|----------|----------------------|---------------|--------------|---------------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------|------------------------------------------------------|
| REFERENCE: | DATE     | DESCRIPTION          | DESIGNED FOR: | DESIGNED BY: | Center Street Hotel<br>112 Center Street,<br>Jackson, Wyoming | Temporary Shoring and Permanent<br>Micropile Foundations | G <sup>2</sup> PROJECT NO.:<br><b>223-010-19</b> |                                                      |
|            | 04.12.19 | Submitted for Review |               |              |                                                               |                                                          |                                                  | <b>G2B Company Inc.</b><br>PO Box 3402, Nampa, Idaho |
|            |          |                      |               |              |                                                               |                                                          |                                                  |                                                      |
|            |          |                      |               |              |                                                               |                                                          |                                                  |                                                      |
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|            |          |                      |               |              |                                                               |                                                          |                                                  |                                                      |
|            |          |                      |               |              |                                                               | SHEET NO.:<br><b>9 of 11</b>                             |                                                  |                                                      |
|            |          |                      |               |              |                                                               |                                                          |                                                  |                                                      |
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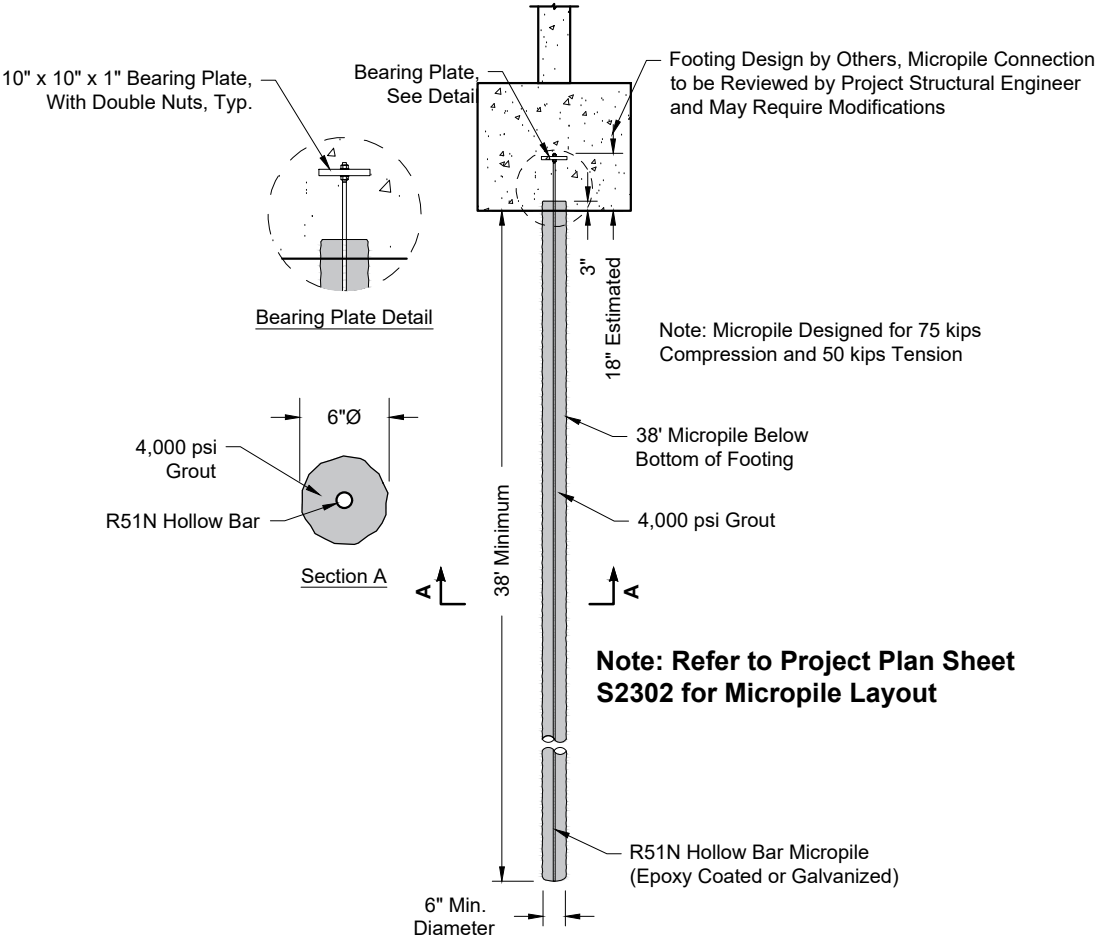


Cross-Section G



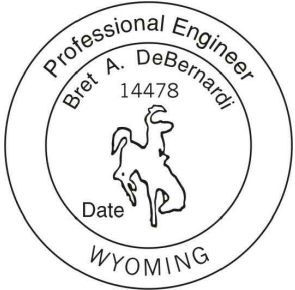
Soil Nail and Wall Face Detail

Not to Scale



Micropile Detail

Not to Scale



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| REFERENCE: | DATE     | DESCRIPTION          | DESIGNED FOR:                                 | DESIGNED BY: | <div><div><div><div></div><div>G<sup>2</sup></div></div><div><div>GORDON<br/>GEOTECHNICAL<br/>ENGINEERING, INC.</div><div>4426 South Century Drive, Ste 100, Salt Lake City, UT 84123<br/>801-327-9600</div></div></div></div> | Center Street Hotel<br>112 Center Street,<br>Jackson, Wyoming                         | Temporary Shoring and Permanent<br>Micropile Foundations | G <sup>2</sup> PROJECT NO.:<br><b>223-010-19</b><br>SHEET NO.:<br><b>10 of 11</b> |
|            | 04.12.19 | Submitted for Review |                                               |              |                                                                                                                                                                                                                                |                                                                                       |                                                          |                                                                                   |
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|            |          |                      | G2B Company Inc.<br>PO Box 3402, Nampa, Idaho |              |                                                                                                                                                                                                                                | DESIGN BY: <b>BD</b> DRAWN BY: <b>TT</b> CHECKED BY: <b>BD</b> APPROVED BY: <b>BD</b> | Cross-Section and Details                                |                                                                                   |
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General Notes

Introduction

- These permanent micropile and temporary soil nail wall shoring drawings and design are based upon the following documents:
  - Project Drawings Building Permit Submittal entitled "Center Street Hotel, 112 Center Street, Jackson, Wyoming," by IBI Grout, dated February 15, 2019.
  - "Geotechnical Investigation, Center Street Project, Jackson, Wyoming," by Nelson Engineering, Design Development Draft dated October 2018.
  - Desired shoring arrangement by General Contractor.
- The shoring and micropiles to be installed to the approximate lines and grades indicated in these drawings subject to field verification. Layout and limits to be determined in the field by General Contractor in keeping with the intent and overall objectives of these plans. It is recommended that the proposed structure and facilities be surveyed to provide a basis for the shoring layout. Gordon Geotechnical Engineering, Inc. (G<sup>2</sup>) to be notified immediately of potential conflicts with the shoring layout as shown. G<sup>2</sup> assumes no responsibility for damage to utilities or other structures.
- Contractor is responsible for construction of the shoring/micropiles as detailed on these plans. Variations from the layouts and details as shown hereon may not be made except with the express written consent of the design engineer (G<sup>2</sup>). Changes made in the field made without this consent shall be done solely at the risk of the contractor. Conflicts between these plans and the general project plans to be resolved by Gordon Geotechnical Engineering Inc., whose decision shall be final. No warranty is expressed or implied, only that these designs were prepared in general accordance with design principles in use at the time this work was performed.
- Prior to shoring and micropile installation, all utilities shall be potholed and verified. Modifications to the shoring may be required.

Materials

- Soil Nails to be DSI hollow core anchors (or engineer approved equivalent) as designated on these plans equipped with 3-inch nominal bit size. All bars shall be free of mill scale and rust at the time of installation.
- Micropiles to be DSI hollow core anchors (or engineer approved equivalent) as designated on these plans equipped with 6-inch nominal bit size. Micropiles bars shall be epoxy coated in accordance with ASTM A775 (or ASTM A934) or hot-dipped galvanized in accordance with ASTM A153.
- Metal bar centralizers shall be provided by the anchor manufacturer and shall be used at 10 feet centers throughout the bar length.
- Grout for the soil nails shall have a minimum 28 day strength of 3000 psi, and shall be mixed on site using Type I, II or III Portland Cement. Mix to have a specific gravity (mud balance) of no less than 1.81, and/or a water-cement ratio of 0.45. Alternatively, if a colloidal mixer is used, a specific gravity of 1.75 and/or a water cement ratio of 0.5 may be employed. Mix and installation shall conform to all applicable ACI specifications.
- Grout for the micropiles shall have a minimum 28 day strength of 4000 psi, and shall be mixed on site using Type I, II or III Portland Cement. Mix to have a specific gravity (mud balance) of no less than 1.81, and/or a water-cement ratio of 0.45. Alternatively, if a colloidal mixer is used, a specific gravity of 1.75 and/or a water cement ratio of 0.55 may be employed. Mix and installation shall conform to all applicable ACI specifications.
- All plate and structural steel to be Grade 50, ASTM A572 unless otherwise stated and shall be detailed according to AISC Standards. Bearing plates for micropiles shall be epoxy coated in accordance with ASTM A775 (or ASTM A934) or hot-dipped galvanized in accordance with ASTM A153.
- All welds to be with E70XX electrodes, in conformance with American Welding Society (AWS) "Structural Welding Code", AWS D1.1. Mill scale shall be removed prior to field welding.
- Welded Wire Mesh to conform to ASTM A82 and A185. Minimum wire mesh overlap is 12 inches.
- Shotcrete face for soil nail wall shall consist of an approved, pumpable mix having a 28 day strength of 4000 psi using Type I-II Portland Cement. Shotcrete shall be mixed and placed in accordance with ACI standards.
- Rebar to have a yield strength of 60 ksi. Minimum No. 4 rebar overlap is 46 inches (Class B) and 35 inches (Class A).

Temporary Soil Nail Wall Shoring Installation

- The face of the excavation shall be cut to within 1'-2' of the lines and grades as shown on these drawings for nail installation. After successful nail installation, the face may cut to the lines and grade shown on the plans and immediately shotcreted to the base of excavation. If excessive spalling or sluffing of soil from the face occurs during anchor installation, a flash coat of shotcrete shall be immediately sprayed to the base of the excavation immediately after the excavation is performed. If site soils are sufficiently stable, the excavation may be cut to the lines and grades shown. Alternatively, "splines" or micropiles using #4 bar on 18" centers may be utilized to provide additional face stability.
- Allowable tolerances for nail and shotcrete placement shall be:

Nail Position: +/- 6 inches in any direction.  
Nail Length: no less than length shown.  
Nail Inclination: +/- 2 degrees.  
Casing size: 6 inches minimum.  
Nail Horizontal Splay Angle: +/- 5 to 10 degrees.  
Shotcrete thickness (where applicable): no less than shown.  
Variations exceeding these values will require special consideration by G<sup>2</sup>.
- Nails shall be installed in a horizontal sequence as shown on the plans. Nails to be continuously grouted as it is advanced into the hole. Nails not to advance more than 5 feet per minute and shall be worked back and forth in the hole at least 5 times during continuous grout feed, for each 10 feet it is advanced. Grout return to be maintained.

- 4-inch thick shotcrete to be placed and anchor plates to be wet set on the face.
- Excavation shall not extend more than 2 feet below the soil nail level until nail grout and shotcrete have been in place for three days. Successive vertical lifts shall not exceed 6 feet.

Soil Nail Testing

- Sacrificial Verification Nails: Four verification nails shall be installed around the site, two on the top row and two on the second row of nails. The verification test nails shall utilize the same installation methods as the production nails. The verification test nails shall be 15 feet in length with the outer 5 feet unbonded. Nail testing shall occur after the grout has set for 3 days. Contractor to utilize jack and pressure gauge calibrated within one year. Design load (DL) can be computed by multiplying the actual installed bond length by a working adhesion of 2.67 kips per lineal foot in soils (i.e. for 10' bond, DL = 10' x 2.67 kips/ft = 27 kips). Additional verification nails may be required at the discretion of the design engineer based upon different soil conditions or test results.

The load increments and load sequence shall be:

Seating load (2%-4% DL), 25% DL, 50% DL, 75% DL, 100% DL, 150% DL, with a Creep Test. Each incremental load up shall be held until stable with the deflection recorded. At 150% DL, a 10 minute creep test shall be performed with deflection measurements taken at 1, 3, 5, 6, 8, and 10 minutes. If the creep rate (movement between 1 and 10 minute readings) is less than or equal to 0.04 inches, the nail is considered acceptable. If creep movement exceeds 0.04 inches, the nail shall be held for an additional 50 minutes with readings taken at 20, 30, 40 and 60 minutes. If creep movement taken over a log cycle of time (movement between 6 and 60 minute readings) is less than 0.08 inches, the nail is considered acceptable. After creep test, the nail shall be further tested in increments of 25% DL to failure. Maximum load shall not exceed 56 kips for R32S bar. All test results shall be forwarded to G<sup>2</sup> for review.

Verification testing will determine if the nails achieve the assumed design adhesion. If nails do not achieve necessary values, the nails may need to be lengthened, utilize larger bits, or other modifications as determined by the contractor and wall designer.

- Proof Testing: A minimum of 5 percent of the production soil nails to be prooftested to 150% of the design load. The nails to be randomly placed throughout the wall. Nail length of nails shall be according to the appropriate production lengths indicated on the elevation view. All test nails shall utilize a 5 foot long PVC bondbreaker at the top of the shotcrete to extend the bar through the shotcrete. Cribbing to support the reaction plate and jack will be required. Nail testing shall occur after the grout has set for 3 days. Contractor to utilize jack and pressure gauge calibrated within one year. Design load (DL) can be computed by multiplying the actual installed bond length by a working adhesion of 2.67 kips per lineal foot in soils (i.e. for 10' bond, DL = 10' x 2.67 kips/ft = 27 kips). Additional verification nails, may be required at the discretion of the design engineer based upon different soil conditions or test results.

The load increments and load sequence shall be:

Seating load (2%-4% DL), 25% DL, 50% DL, 75% DL, 100% DL, 150% DL, with a Creep Test. Each incremental load up shall be held until stable with the deflection recorded. At 150% DL, a 10 minute creep test shall be performed with deflection measurements taken at 1, 3, 5, 6, 8, and 10 minutes. If the creep rate (movement between 1 and 10 minute readings) is less than or equal to 0.04 inches, the nail is considered acceptable. If creep movement exceeds 0.04 inches, the nail shall be held for an additional 50 minutes with readings taken at 20, 30, 40 and 60 minutes. If creep movement taken over a log cycle of time (movement between 6 and 60 minute readings) is less than 0.08 inches, the nail is considered acceptable. Maximum load shall not exceed 56 kips for R32S bar. All test results shall be forwarded to G<sup>2</sup> for review. Nails not meeting this criteria shall be reviewed on a case by case basis.

Micropile Installation

- Refer to Project Specifications (Section 31 62 00) for applicable information regarding micropile testing, installation, records of installation, etc.
- Micropiles shall be installed at the locations indicated on the project structural foundation and footing plans.
- Micropiles to be continuously grouted as it is advanced into the hole. Micropiles shall not to advance more than 5 feet per minute and shall be worked back and forth in the hole at least 5 times during continuous grout feed, for each 10 feet it is advanced. Grout return to be maintained.
- Centralizers shall be utilized at 10 feet on center.
- The micropile bar shall be left above top of micropile for connection to the footing at the desired location within the footing (double nuts with bearing plate or as required/specified by project structural engineer).
- Allowable installation tolerances for micropile placement shall be:

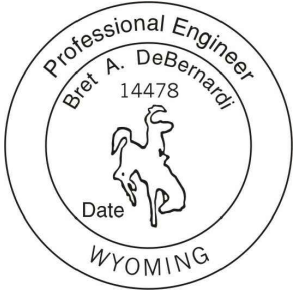
Position: +/- 3 inches in any direction.  
Inclination and Orientation: +/- 2 degrees.  
Vertical Elevation of Top of Pile: +/- 1 inch.  
Length: no less than length shown.

Micropile Testing

- Micropile testing will include one verification (sacrificial) tests prior to production installation. Test pile shall be installed using the same equipment and techniques as the production piles.
- Testing will be performed in tension to facilitate the procedure, however, loads will require the use of a larger hollow bar T76N or engineer approved equal. If possible, the same bit size as the production micropiles shall be utilized, otherwise modifications of the test "Design Load" would have to be prorated for the difference in test pile bit size and production pile bit size. Design load is 75 kips compression and 50 kips tension, however, the maximum load of 75 kips shall be used as the Design Load in all tension test unless bit size requires some variation.
- All test results to be forwarded to Gordon Geotechnical Engineering Inc. for review. The micropile shall be tested in tension to 2xDL in accordance with Project Specification Section 31 62 00.
- Micropile test shall include tension tests only to confirm design adhesions. These adhesions have been estimated based upon boring logs for the project. If test results are not satisfactory, modification of the design length may be required.

Other

- The following parameters/assumptions have been assumed in the soil nail shoring design (refer to the accompanying design memorandum):
  - Soils:  
  
Gravel Soils: Moist Unit Weight = 135 pcf, Friction Angle = 36 degrees, Cohesion = 50 psf.
  - Existing Wells Fargo Foundation Loading (SW Corner): Line load = 6 kips/ft and 12' of grade change between bottom of footing and floor slab.
  - Existing Pebble Commercial/Professional Building (North Side) Foundation Loading: Line load = 7.5 kips/ft and 3' of grade change between bottom of footing and floor slab.
  - Existing Hawkins, Kominsky, Devries Office I Building (East Side) Foundation Loading: Line load = 3.0 kips/ft.
  - Area surcharge of 125 psf for live load on floor slabs starting behind existing building walls.
  - Traffic area surcharge loading of 250 psf beyond buildings.
  - No groundwater.
  - Projected shoring movements: Approximately 0.5" to 1" laterally and vertically. Actual movements will vary based upon installation techniques, soil consistency, etc.
  - No other large surcharge loadings such as cranes, etc. on top of the shoring. These must be reviewed on a case by case basis for each loading and may require modification to the shoring.
- Micropiles have been designed as friction piles with capacity generated in the gravel soils present approximately 13 feet below bottom of pile cap. An ultimate adhesion of 7 kips per lineal foot has been utilized in the gravel soils.
- Fall protection on top of slopes and shoring is the responsibility of others.



|            |      |             |               |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       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**Town of Jackson**  
**Project Plan Review History**

**PLANNING**

|                       |                                  |                  |                     |            |
|-----------------------|----------------------------------|------------------|---------------------|------------|
| <b>Project Number</b> | P19-089                          | <b>Applied</b>   | 4/15/2019           | STOL       |
| <b>Project Name</b>   | Encroachment - Center St Shoring | <b>Approved</b>  |                     |            |
| <b>Type</b>           | ENCROACHMENT                     | <b>Closed</b>    |                     |            |
| <b>Subtype</b>        |                                  | <b>Expired</b>   |                     |            |
| <b>Status</b>         | STAFF REVIEW                     | <b>Status</b>    |                     |            |
| <b>Applicant</b>      | CCC's Center St Project          | <b>Owner</b>     | JACKSON STATE BANK  |            |
| <b>Site Address</b>   |                                  | <b>City</b>      | <b>State</b>        | <b>Zip</b> |
| 112 CENTER STREET     |                                  | JACKSON          | WY                  | 83001      |
| <b>Subdivision</b>    |                                  | <b>Parcel No</b> | <b>General Plan</b> |            |
| CLUB HOUSE (1913)     |                                  | 22411627315001   |                     |            |

| Type of Review         | Status             | Dates     |          |           | Remarks |
|------------------------|--------------------|-----------|----------|-----------|---------|
|                        |                    | Sent      | Due      | Received  |         |
| Contact                |                    |           |          |           |         |
| Notes                  |                    |           |          |           |         |
| Building               | APPROVED           | 4/15/2019 | 5/6/2019 | 4/17/2019 |         |
| Kelly Sluder           |                    |           |          |           |         |
| .....                  |                    |           |          |           |         |
| Legal                  |                    | 4/15/2019 | 5/6/2019 |           |         |
| Audrey Cohen-Davis     |                    |           |          |           |         |
| .....                  |                    |           |          |           |         |
| Planning               | APPROVED           | 4/15/2019 | 5/6/2019 | 4/24/2019 |         |
| Paul Anthony           |                    |           |          |           |         |
| (4/30/2019 3:26 PM PA) |                    |           |          |           |         |
| No comment.            |                    |           |          |           |         |
| .....                  |                    |           |          |           |         |
| Public Works           | APPROVED W/CONDITI | 4/15/2019 | 5/6/2019 | 4/27/2019 |         |
| Brian Lenz             |                    |           |          |           |         |

| Type of Review                    | Status | Dates |     |          | Remarks |
|-----------------------------------|--------|-------|-----|----------|---------|
|                                   |        | Sent  | Due | Received |         |
| <b>Contact</b>                    |        |       |     |          |         |
| <b>Notes</b>                      |        |       |     |          |         |
| (4/27/2019 5:03 PM BTL)           |        |       |     |          |         |
| Encroachment Agreement – Approved |        |       |     |          |         |

P19-089  
 ADDRESS: 112 Center Street / 165 E Deloney St.  
 OWNER: CCC's Center Street LLC  
 APPLICANT: Crystal Creek Capital

4/27/2019  
 Brian Lenz, 733-3079

DATE OF SUBMITTAL: April 16, 2019  
 DATE OF MATERIALS: April 12, 2019  
 REVISION NO.: 00

The engineering division has reviewed your application for an ENCROACHMENT AGREEMENT submitted on and with application materials as dated above.

#### CONDITIONS OF APPROVAL

1. Applicant shall provide final drafts of all the required exhibit for the Encroachment Agreement. Exhibits shall be to scale on 8.5"X11" paper without aerial photographs, or as approved by the Town Engineer.
2. Exhibits shall show the property line and the encroachment dimensioned from the property line, or as required to properly document the encroachment.

#### 3. SHORING

The following language is proposed for the Encroachment Agreement and subject to review and negotiation by both parties.

#### CONSIDERATION/AGREEMENT TO ALLOW ENCROACHMENT:

In consideration of Encroaching Party's payment to the Town of the sum of XXXX Dollars (\$XXXX.00) (As determined by the construction management plan.) (the "Removal Payment"), which amount shall be nonrefundable and shall be available for use by the Town for any purpose, the Town agrees that Encroaching Party shall have the right to have the soil nails extend beyond the boundary line of above noted right-of-way and to encroach and rest within the subsurface of the Town right-of-way ("Encroaching Property"), it being acknowledged and agreed that such subsurface use constitutes a use the right-of-way area for a purpose not inconsistent with the grants contained in the Construction Management / Site Logistics Plan, provided, however, that no permanent soil nails will be placed below the surface of the right-of-way and that those nails within 10 feet of the surface shall be covered by the Removal Payment, provided further that (a) the soil nails may be disturbed, destroyed or removed in connection with any construction, installation, excavation, maintenance or replacement of the right of way or any public utilities located therein following completion of construction of the building on Encroaching Party's property, and (b) any additional costs incurred by the Town as a result of the presence of the soil nails or any steel bars installed by or on behalf of Encroaching Party will be borne by the Town in consideration of the Removal Payment made as described above. Completion of construction of said building shall be deemed to have occurred upon issuance of certificates of occupancy for the building or for any of the individual units within the building.

The Encroaching Party shall submit to the Town Engineer record drawings of the shoring to document the shoring's "as-built" location.

#### RIGHT TO MAINTAIN:

The parties acknowledge that Encroaching Party will have no need, and does not plan, to maintain the Encroaching Property and that such Encroaching Property may be disturbed, destroyed or removed following completion of construction of the building on Encroaching Party's property as provided above. Under no circumstances shall the Encroaching Party be allowed to increase the existing encroachment, absent written approval (including applicable regulatory approval) from the Town. Notwithstanding the foregoing, no provision in this Agreement shall limit or prohibit Town from pursuing its right of eminent domain with regard to the Encroaching Property and no provision of this Agreement shall limit or prohibit Encroaching Party from defending its property therefrom.

#### RELEASE OF CLAIMS:

| Type of Review | Status | Dates |     |          | Remarks |
|----------------|--------|-------|-----|----------|---------|
|                |        | Sent  | Due | Received |         |

#### Contact

#### Notes

Encroaching Party, and its successors or assigns hereby releases and holds harmless the Town of Jackson from any and all damage, claim, cause, or right of action which may arise from normal Town use, maintenance, construction, repair or replacement activities by the Town associated with the Town right-of-way in its present configuration and alignment and any of the present utilities within the Town right-of-way and which may arise due to the proximity of the Encroaching Property to the work activity being conducted by the Town. In elaboration of the foregoing, Encroaching Party hereby expressly authorizes the Town, acting through its contractors and agents, to disturb, damage or remove the Encroaching Property in connection with the above-described work activity at any time following completion of the building being constructed on Encroaching Party's property. Encroaching Party, and its successors or assigns, hereby releases and holds harmless the Town of Jackson from any and all damage, claim, cause, or right of action which may arise from disturbance, damage or removal of the Encroaching Property by Town or its agents, including, without limitation, any of the foregoing that may result in instability of the building being constructed on Encroaching Party's property or any of the appurtenances thereto, except to the extent the same is caused by the malicious or negligent acts or omissions of the Town or its contractors.

#### INDEMNIFICATION:

Encroaching Party, and its successors in interest and assigns, hereby agrees to indemnify and hold harmless the Town of Jackson from any and all losses, damages, claims, causes of action, or rights of action, including reasonable attorneys fees, which the Town may incur as a result of or in any way related to the construction, use, and/or maintenance of the Encroaching Property, except to the extent the same arise out of the willful or negligent acts or omissions of the Town or its contractors. The Town will give the Encroaching Party prompt notice of any claims against it arising from or related to such Encroaching Property and the Encroaching Party will be kept fully informed and advised of material matters relating to the defense and handling of such claim by the Town, its insurers, or its attorneys. Nothing in this Agreement shall alter, amend, modify, or diminish the existing statutory, constitutional, or legal defenses of the Town in relation to such claims under the Wyoming law.

#### TERM OF AGREEMENT:

This instrument and all the covenants contained herein shall remain in force and effect until such time as the Town removes the Encroaching Property in its entirety. Removal of Encroaching Property, or any portions thereof, shall be based on legitimate municipal interests, including but not limited to the Town's need to use additional right-of-way. Notice of removal shall state the timeframe within which the Encroaching Property, or the relevant portion thereof, shall be removed, and said timeframe shall not be less than two weeks. Upon extension, removal, or destruction of the Encroaching Property in its entirety, all rights of Encroaching Party, its successors, and assigns, hereunder to the encroachment, shall cease.





# **TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION**

**PREPARATION DATE: MAY 2, 2019  
MEETING DATE: MAY 6, 2019**

**SUBMITTING DEPARTMENT: PLANNING  
DEPARTMENT DIRECTOR: TYLER SINCLAIR  
PRESENTER: TYLER SINCLAIR/PAUL ANTHONY**

**SUBJECT: P17-095 SELECTION OF CONSULTANT FOR LDR UPDATE FOR CHARACTER DISTRICT 1 (TOWN SQUARE) AND HISTORIC PRESERVATION TOOLS AND FOR EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH WINTER AND COMPANY.**

## STATEMENT/PURPOSE

To 1) select a code consultant for the update to the Land Development Regulations (LDRs) for Character District 1 (Town Square) and to consider Historic Preservation tools, and 2) to execute a Professional Services Contract with Winter and Company of Boulder, Colorado, as the selected consultant to complete both updates to the LDRs.

## BACKGROUND/ALTERNATIVES

The Town intends to begin its last major LDR update since adoption of the 2012 Comprehensive Plan. The only remaining LDR update after completion of Character District 1 and Historic Preservations tools will be to the Business Park standards for the Gregory Lane area. The District 1 update will address new development, design, and pedestrian standards for the Town Square area. This will include a focused discussion on what the boundary of the Town Square area should be and what "Western Character" means to the community and how it should be preserved or enhanced in the Town Square area. The second component of the update will be to consider the role of historic preservation throughout the Town and to decide whether additional historic preservation tools and incentives should be adopted in the LDRs to meet the community's goals.

Related to this effort, the Teton County Historic Preservation Board (TCHPB) has already hired a consultant, Winter and Company, to conduct a historic preservation study that details existing local regulations and programs for historic preservation, summarizes preservation tools in peer communities, and conducts a public outreach process to gauge the public's interest in and support for historic preservation tools. The TCHPB's intent is to use this information to provide recommendations to the Town for specific LDR changes that could be used to help protect the community's historic resources. The TCHPB recently approached the Town to help fund this final step of their study (i.e., LDR recommendations) under the assumption that their final product would overlap substantially with the Town's upcoming historic preservation LDR update.

Planning staff agrees that the TCHPB study and the Town's study share significant procedural and substantive goals. Thus, partially "merging" the two projects would lead to savings in time, money, and create a much more coherent and unified public process. Toward this end, Planning staff met with representatives of the TCHPB and we agreed that a good approach would be for the TCHPB and Town to jointly fund the public meetings and survey work (intended to be completed this summer) but to then have the Town take over full funding and management of the remainder of project until completion. Using the

submitted proposed budget as a reference, this would mean that the TCHPB and Town would split the cost of Step 2: Assess Community Opinions about 50/50 but that the Town would then fully fund and manage the final two phases of the project, Step 3: Develop the Strategy and Step 4: Develop the Regulatory Tools, until the project is completed in the Spring of 2020.

Staff has also concluded that using TCHPB's same consultant, Winter and Company, for the Town's portion of the study is the best approach because 1) they are a nationally known firm with expertise in historic preservation and context-sensitive design guidelines; 2) they are already familiar with the community through their work for the TCHPB, and 3) the Town could more easily use the data already gathered for the TCHPB than if we hired a different consultant. Winter and Company also has worked extensively with Code Studio, the Town's previous consultant on Districts 2 – 6, and so they have included a small but important role for Code Studio to ensure that any new adopted LDR standards are properly incorporated into the current LDR format. This approach would mean that the Town would be sole sourcing this project to Winter and Company without a competitive bid process. According to the Town Attorney, Wyoming State Statute 15-1-11, which deals with contracts for public improvements and bid requirements, specifically excludes contracts for professional services from competitive bid requirements. So, there is no statutory requirement to bid out this proposed contract.

In the interest of time Town staff would like the Council to approve both the selection of Winter and Company as the consultant for Character District 1/Historic Preservation LDR update and the Professional Services Contract with Winter and Company at this one meeting. If the Council is not comfortable with this combined approach, it can direct staff to present a contract for review and consideration at a later date.

The professional services contract includes labor and expenses and it is a **fixed-fee, not-to-exceed amount of \$138,835.00**. Please note that Teton County would be responsible for 10% of this fee per the approved Work Plan. This fee includes \$15,000 for an Economic Feasibility Study in Step 3 that will analyze the financial feasibility of various historic preservation tools/incentives based on local real estate conditions. The proposed scope also includes three trips in which the consultant would travel to Jackson to facilitate public workshops and meet with the Council.

An overview of the project is as follows, but please see the attached, scope of work, budget, and timeline for full details:

|                                           | <b>Actions/Deliverables</b>                                                                                                                                                                                                                                                               | <b>Schedule</b>                                        | <b>Cost</b>                                                          |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------------------|
| <b>Step 1: Assess Existing Conditions</b> | <ul style="list-style-type: none"> <li>Peer community analysis,</li> <li>Tour of local conditions,</li> <li>Review of existing HP tools,</li> <li>Summary of existing conditions</li> </ul>                                                                                               | Complete                                               | TCHPB: \$21,355.00<br><b>Town: \$00.00</b><br>Total: \$21,355.00     |
| <b>Step 2: Assess Community Options</b>   | <ul style="list-style-type: none"> <li>Public workshop</li> <li>Stakeholder meetings</li> <li>Public survey/visitor survey</li> <li>Draft #1 summary of community input</li> </ul>                                                                                                        | May, 2019 - July, 2019<br><br>Workshop #1 (early June) | TCHPB: \$25,405.00<br><b>Town: \$22,435.00</b><br>Total: \$47,840.00 |
| <b>Step 3: Develop the Strategy</b>       | <ul style="list-style-type: none"> <li>Develop draft Strategy Paper</li> <li>Get comments from staff, stakeholders, and Council on Strategy Paper</li> <li>Public workshop to review final strategy Paper</li> <li>Economic Feasibility Study</li> <li>Finalize Strategy Paper</li> </ul> | July, 2019 – Oct. 2019<br><br>Workshop #2 (October)    | TCHPB: \$00.00<br><b>Town: \$55,885.00</b><br>Total: \$55,885.00     |
| <b>Step 4: Develop the</b>                | <ul style="list-style-type: none"> <li>Develop Draft Regulatory Tools</li> </ul>                                                                                                                                                                                                          | Oct. 2019 – April, 2020                                | TCHPB: \$00.00                                                       |

|                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                               |                          |                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------|
| <b>Regulatory Tools</b>                                                                                                                                                                                                                                           | document, including Design Guidelines <ul style="list-style-type: none"> <li>• Get comments from staff, stakeholders, and Council on Regulatory Tools Paper</li> <li>• Public open house</li> <li>• Joint PC/Council session</li> <li>• Prepare adoption draft of Regulatory Tools</li> </ul> | Open House #1 (Feb. '20) | <b>Town: \$60, 515.00</b><br><br>Total: \$60,515.00 |
| <p>TOTAL Project Cost with TCHPB Tasks: \$185,595.00</p> <p>TOTAL Project Cost without TCHPB Tasks: \$138,835.00</p> <p><b>Total Town Cost: \$124,952.00 (approx. \$40,000 FY19; \$85,000 FY20)</b><br/> Total County Cost: \$13,884.00 (10% of project cost)</p> |                                                                                                                                                                                                                                                                                               |                          |                                                     |

Staff notes that the County will be involved in the initial 2 phases of this project looking at the role Historic Preservation plays in the community and what planning tools may be appropriate for consideration by the County at a later date. As proposed the County would be responsible for 10% of the total project cost with the remainder being funded by the Town and the Teton County Historic Preservation Board.

#### [ATTACHMENT](#)

1. Draft Contract with Winter and Company, including:
  - a. Exhibit A: Scope of Work;
  - b. Exhibit B: Schedule; and
  - c. Exhibit C: Budget
  - d. Winter & Company Experience

#### [FISCAL IMPACT](#)

The Town Planning Department has funding in its (FY19) and requested in its (FY20) professional services budget for the project as follows:

- FY19 - \$40,000
- FY 20 - \$85,000 (NOTE: The proposed FY20 budget allocates \$50,000 to this project, so a budget amendment will be needed to allocate approximately another \$35,000 for this project)

The total project cost would be \$185,595.00, with funding being cost shared as follows:

- Town \$124,952
- Teton County Historic Preservation Board \$46,760
- Teton County \$13,884

#### [STAFF IMPACT](#)

Staff estimates that the proposed project will take a total of 1,000 hours (1/4 FTE) of staff time primarily by the Principal Planner and Planning Director but will include other departments as needed. The Town Planning Department will manage the contract.



### LEGAL REVIEW

Staff has obtained a draft Professional Services Contract from the Legal Department should Council direct staff to proceed, it would be subject to final review and approval by the Town Attorney.

### RECOMMENDATION

The Planning Director recommends the selection of Winter and Company to assist with the update to the Land Development Regulations (LDRs) for Character District 1 (Town Square) and Historic Preservation tools and to enter into a Professional Services Contract for a not to exceed amount of \$138,835.00 including labor and expenses to complete said work.

### SUGGESTED MOTION

I move to authorize the Mayor to execute a Professional Services Contract between the Town and Winter and Company with a fixed-fee, not-to-exceed amount of \$138,835.00 for the completion of the LDR updates for Character District 1 and Historic Preservation LDR, subject to any final review and approval by the Town Attorney.

# Appendix A - Scope of Services

## Town of Jackson Character District #1 LDR and TCHPB Historic Preservation Program

Town of Jackson (TJ), Teton County Historic Preservation Board (TCHPB)

April 29, 2019

### Phase #1

#### Step 1: Existing Conditions

This step in the scope currently under contract with the TCHPB.

Objective:

- To develop a general understanding of the existing conditions related to Historic Preservation in the Town of Jackson and Teton County.

Tasks:

TCHPB TJ  
funds funds

1.1 Research programs in peer communities

1.2 Meet with TCHPB to review issues and opportunities (Trip #1)

1.3 Conduct tour of sample conditions (Trip #1)

1.4 Review Jackson and Teton County's existing historic preservation tools

1.5 Develop case studies of existing conditions

1.6 Prepare summary report of existing conditions and programs in peer communities

✓

✓

✓

✓

✓

TJ and TCHPB Assignments:

- Provide background information including base maps
- Identify and schedule meeting space
- Notice public meetings
- Distribute materials to participants
- Post announcements, documents, etc. to web site

Consultant Deliverables:

- Existing conditions report

### Phase #2

#### Step 2: Assess Community Opinions

This step in the scope is divided into two components to reflect the objectives of the two parties, the TCHPB and the TJ. Note: Step 2 is partially under contract with TCHPB.

Objectives:

- To identify historic resources valued by the community.
- To test the community's interest in historic preservation.
- To identify what "Western Character" means to the community.
- To identify Character District #1 Boundaries.

This step includes a community outreach effort that includes both a community workshop and online surveys. The workshop will be structured in two parts: the first part will focus on "taking

the temperature” in terms of the community’s (town/county) values for historic resources and heritage in general. The exercise will be tailored such that participants can focus on the town or county. In the second part of the workshop, participants will assist in identifying what the term “Western Character” means to the Town of Jackson and how it applies to Character District #1 core and outer ring boundaries. In addition, they will discuss the boundaries.

We will also develop a two part online survey that refines the high level questions from the workshop: the first part we will ask about the types of historic resources that people value and the role that preservation should play in the town and county. In the second part of the survey, we will ask about the meaning of “Western Character.” This will build on information in the Comprehensive Plan and the workshop findings. We will also develop a survey for visitors that asks similar questions; however, this will be tailored to the visitor experience. This will be available online and as a handout that can be completed at the hotel, museum, visitor center, and/or other location. The survey distribution will be lead by staff.

### **Workshop Description (To be fine-tuned with staff and TCHPB)**

#### **PART 1:**

##### **A. Historic Preservation Program Presentation: (20 minutes)**

Objective: To enhance the communities understanding of Historic Preservation programs

- Preservation 101 (what is historic preservation, tools of successful programs, etc.)
- Current role of preservation in the community today (surveys, demo ordinance, plaque program, etc)
- The role the community can play
- Existing conditions
- Introduce group activities

##### **B. Activity 1 (Individual-15 minutes): Mapping Historic Areas in Jackson/Teton County**

Objective: To understand where meaningful historic resources are located.

- Each participant will be given an 11x17 map of the town and will have an opportunity to identify three areas they think have historic merit, and that could be addressed in a preservation program. Participants will also identify site design and building elements that typify the historic character of the area(s) selected.

##### **C. Activity 2 (Group-20 minutes): Case Study Properties**

Objective: To understand what types historic resources should be preserved, issues confronted in preserving historic resources, and any ideas about how to preserve historic resources.

Each group will receive one case study property. These properties will include:

- Commercial
- Residential
- Residential with historic structure in back
- Mid-century residential
- Mid-century hotel
- Rural landscape



Each group will discuss the following questions regarding the property:

- How important is it to preserve this property?
- What are the obstacles to preserving the property?
- What ideas/incentives do you think would help in preserving the property?

## PART 2

### A. Character District #1 LDR Update Presentation: (15 minutes)

Objective: To introduce Character District #1 LDR update and current issues.

- What is the Character District #1 LDR Update and why are we talking about it.
- Existing LDRs for Character District #1 and Design Guidelines that apply
- Comprehensive Plan Goals
- Potential issues
- Introduction to activities

### B. Activity 1 (Group): Goals and Issues in Character District #1 (20 minutes)

Objective: To understand the goals and issues for Character District #1.

- On the map provided identify any subareas within Character District #1.
- List three goals for each subarea within Character District #1
- List three issues/concerns for each subarea within Character District #1 that could be encountered in the future.

### C. Activity 2 (Individual-15 minutes):

Objective: To understand what “Western Character” means to the community.

From the photograph sheet provided identify key features within Character District #1 that represent “Western Character.” You can identify features in addition to those noted below and/or exclude features.

- Streetscape
- Park/Open Space
- Building forms and types
- Materials
- Building features (storefronts, canopies, entries, etc.)

### D. Activity 3 (Group 15 minutes): Character District #1 subarea design

Objective: To identify Character District #1 subarea design considerations.

- From the images provided, select those images that reflect the type of design character that is appropriate for each subarea.

| Tasks:                                                                       | TCHPB funds | TJ funds |
|------------------------------------------------------------------------------|-------------|----------|
| 2.1 Prepare workshop materials and review with TJ & TCHPB                    |             |          |
| • General activity about preservation in the community                       | ✓           |          |
| • Character District #1 activities                                           |             | ✓        |
| 2.2 Conduct on-site community workshop to explore opinions (Trip #2)         | ✓           | ✓        |
| 2.3 Conduct on-site key stakeholder meeting(s) - DRC and one other (Trip #2) | ✓           |          |
| 2.4 Prepare summary of initial community input                               |             |          |
| • Summary about preservation in the community                                | ✓           |          |
| • Summary about Character District #1                                        |             | ✓        |
| 2.5 Develop Draft #1 online survey                                           |             |          |
| • Historic Preservation survey                                               | ✓           |          |
| • Character District #1 survey                                               |             | ✓        |
| • Visitor survey                                                             |             | ✓        |
| 2.6 Review Draft #1 online survey with staff & TCHPB                         | ✓           | ✓        |
| 2.7 Staff & TCHPB provide consolidated comments                              | ✓           | ✓        |
| 2.8 Develop Final surveys                                                    | ✓           | ✓        |

#### TJ and TCHPB Assignments:

- Notice workshop
- Print workshop handout materials
- Reserve and set-up meeting rooms
- Provide GIS base map Information
- Provide and manage project web site
- Distribute and collect visitor surveys
- Post announcements, documents, etc. to web site
- Participate in community workshop

#### Consultant Deliverables:

- Workshop announcement
- Workshop logistics sheet
- Workshop handout materials
- Presentation
- Draft and Final online survey (Historic Preservation, Character District #1)
- Draft and Final visitor survey (online, handout)
- Workshop summary

#### Meetings: 10 hours

- Staff review sessions x 2 (1 hour each)
- Other staff admin. meetings x 2 (1 hour each)
- TCHPB x 2 (1 hour each)
- Study session and key stakeholder meeting x 2 (1 hour each)
- Community workshop (2 hours+)

### Step 3: Historic Preservation Program and Character District #1 Strategy Paper

This step in the scope is contracted with the TJ.

#### Objectives:

- To enhance the community's understanding of best urban design practices for creating pedestrian-friendly downtowns.
- To develop a historic preservation strategy that is tailored to the Town of Jackson.
- To provide a user-friendly documents so the community is provided an opportunity to make informed decisions regarding the initiation of a historic preservation program, Character District #1 LDR updates, and/or other LDR update recommendations.
- To recommend an appropriate historic preservation program and set the direction for LDR standards in Character District #1, and other LDR updates as identified by the community outreach process.

In this step, we will identify a strategy for a Historic Preservation Program and for Character District #1 LDR. The strategy paper will include a summary of the online findings. For example we will identify the type of resources that people value as historically significant. We will also define "Western Character" and how this might influence design in Jackson. In addition, we will identify a range of incentives that may be utilized in a preservation program, regulatory tools options (conservation and/or preservation), and other LDR updates that may be utilized by the Town of Jackson. We will also outline LDR options for Character District #1. The strategy paper will consider the community outreach summary and the online survey findings from Step 2. The Character District #1 strategy will also incorporate up to five models to test the threshold for infill in the core and outer ring boundaries. We will present the strategy to the community in second workshop to determine the preferred regulatory tools for a potential historic preservation program and Character District #1 LDR updates. We will also identify where other existing LDR sections are in potential conflict with the historic preservation program recommendations once we have an understanding of the communities direction.

As a part of the strategy effort, we will work with our sub-consultant Urban Advisors to test the feasibility of economic incentives and the potential effects of any proposed regulatory actions. The financial analysis of the economics related to preservation will help inform the discussion. Urban Advisors will run pro formas of some theoretical projects to help us understand how regulations and incentives may affect preservation strategies. For example, they might test the impacts for a selection of residential, commercial and other locations in town for:

- The financial dynamics of demolishing a historic building and redeveloping the site with all new buildings (which is the current trend)
- Retaining the existing historic building on the site and constructing and addition or adding new building in a compatible manner (which might include development bonuses or other code incentives)
- Donating a conservation easement for all, or a part of, potential development rights on a site (and thereby taking a charitable gift donation)

Other scenarios are likely to emerge during the consideration of alternative tools. This financial analysis would help decision-makers understand that certain incentives are likely to be useful for one particular class of projects while a different set of incentives may be useful for another class. These would reflect different land use types, ownership positions and zone districts.



| Tasks:                                                                                                                                                      | TCHPB funds | TJ funds |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------|
| 3.1 Develop Draft #S1a strategy paper                                                                                                                       |             | ✓        |
| 3.2 Review strategy paper with staff (via video conference)                                                                                                 |             | ✓        |
| 3.3 Staff provide consolidated comments                                                                                                                     |             | ✓        |
| 3.4 Develop Draft #S1b strategy paper per comments                                                                                                          |             | ✓        |
| 3.5 Review Draft #S1b strategy paper with key stakeholders x 2 (TCHPB and DRC via video conference)                                                         |             | ✓        |
| 3.6 Review Draft #S1b strategy paper in a joint study session with Town Council & County Commissioners (via video conference)                               |             | ✓        |
| 3.7 Review comments with staff                                                                                                                              |             | ✓        |
| 3.8 Develop Final strategy paper per comments                                                                                                               |             | ✓        |
| 3.9 Prepare workshop materials                                                                                                                              |             | ✓        |
| 3.10 Present Final strategy paper to the community in a workshop to identify preferred alternatives (Trip #3)                                               |             | ✓        |
| 3.11 Summarize workshop findings, and potentially identify where other existing LDR sections are in potential conflict with the communities recommendations |             | ✓        |
| 3.12 Develop Economic Feasibility Study                                                                                                                     |             | ✓        |

#### TJ Assignments:

- Review Draft #S1a strategy paper and provide consolidated comments
- Notice workshop and other meetings
- Print workshop handout materials
- Post announcements, documents, etc. to web site
- Reserve meeting rooms
- Participate in study sessions and community workshop

#### Consultant Deliverables:

- Survey analysis ( incorporated into strategy paper)
- Draft #S1a, Draft #S1b and Final strategy paper (20 pages with graphics) to include:
  - Summary of the online findings
  - Identify the type of resources that people value as historically significant
  - Define “Western Character” and how this might influence design in Jackson
  - Identify a range of incentives that may be utilized in a preservation program
  - Identify regulatory tools options to address preservation and/or conservation options, and other LDR updates that may be utilized by the Town of Jackson
  - Identify preferred tools through community outreach process
- Workshop announcement (1 page)
- Workshop logistics sheet (1 page)
- Workshop handout materials (map and activity sheet)
- Study session and key stakeholder meeting materials (agenda and questions)
- Presentations (PPTs)

- Workshop summary (6-8 page summary of findings)
- Draft #E1a, #E1b and Final Economic Feasibility paper (6-8 pages text with appendix of excel chart analysis)

Meetings: 9 hours

- Staff review sessions x 2 (1 hour each)
- Other staff admin meetings x 2 (1 hour each)
- Study session and key stakeholder meeting x 3 (1 hour each)
- Community workshop (2 hours)

## Phase #3:

### Step 4: Develop the Regulatory Tools

Objectives:

- To develop a historic preservation program that is tailored to the Town of Jackson (including ordinance, incentives, handbook and/or design guidelines).
- To provide Character District #1 LDR updates.
- To provide updates to the Town's Design Guidelines to address "Western Character" and incorporate Historic Preservation design guidelines.

In this step, we will develop the actual regulatory tools for the Historic Preservation Program and Character District #1. This may include one or all of the following tools: a Historic Preservation Ordinance, Character District #1 LDRs, historic preservation incentives, and design guidelines update. We will present the draft regulatory tools in an Open House. We will develop a comment card to provide an opportunity for community input. We will update the materials per community input. We will conduct a study session and an adoption hearing.

Tasks:

|                                                                                                                                                  | TCHPB<br>funds | TJ<br>funds |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|
| 4.1 Develop Draft #T1a regulatory tools documents (Character District #1 LDRs, Design Guidelines edits, and Historic Preservation Program tools) |                | ✓           |
| 4.2 Review Draft #T1a of regulatory tools documents with staff                                                                                   |                | ✓           |
| 4.3 Staff provide consolidated comments                                                                                                          |                | ✓           |
| 4.4 Develop Draft #T1b regulatory tools documents per comments                                                                                   |                | ✓           |
| 4.5 Review Draft #T1b regulatory tools documents with key stakeholders (DRC & TCHPB via video conference)                                        |                | ✓           |
| 4.6 Prepare Open House materials                                                                                                                 |                | ✓           |
| 4.7 Present Draft #T1b of regulatory tools documents to community in an Open House (Trip #4)                                                     |                | ✓           |
| 4.8 Review Draft #T1b of regulatory tools documents in a joint Town Council and Planning Commission Study Session (Trip #4)                      |                | ✓           |
| 4.9 Develop final regulatory tools documents per comments                                                                                        |                | ✓           |
| 4.10 Prepare adoption hearing materials                                                                                                          |                | ✓           |
| 4.11 Address final edits to documents (this is typically minor grammar and similar edits, not a change to graphics/approach)                     |                | ✓           |

#### TJ Assignments:

- Review draft regulatory tools and provide consolidated comments
- Notice Open House
- Print Open House handout materials
- Post announcements, documents, etc. to web site
- Reserve meeting rooms
- Participate in Open Houses
- Conduct adoption hearings

#### Consultant Deliverables:

- Draft #T1a, #T1b and Final regulatory tools package to include:
  - Character District #1 LDR Design Standards
  - Design Guidelines Appendix to include: Historic Preservation Design Guidelines (20 pages) and Western Character Design Guidelines (20 pages)
  - Draft of Historic Preservation Ordinance (6 pages)
- Study session and key stakeholder meeting materials (agenda and questions)
- Open House logistics sheet
- Open House handout materials
- Presentations
- Open House summary
- Adoption hearing materials

#### Meetings: 9 hours

- Staff review sessions x 2 (1 hour each)
- Other staff admin meetings x 2 (1 hour each)
- Study session and key stakeholder meeting x 3 (1 hour each)
- Open House (2 hours)

#### Additional Service Option:

Historic Preservation Handbook. We will develop and publish a Historic Preservation Handbook for the Town of Jackson. This would serve as a tool to enhance the communities understanding of Historic Preservation in the community. It would include the following topics:

- Concise History of the Town of Jackson (graphic time-line); What historic preservation means to the community;
- What it means to own a historic resource;
- What incentives are available if I want to make improvements to my property;
- What is the process when making improvements to a historic resource;
- Listing of web-based historic preservation resources that are available to the public that identify best practices in historic preservation.



Appendix B - Project Schedule

Town of Jackson Character District #1 LDR and TCHPB Historic Preservation Program

Combined Project Work Schedule

26-Apr-19

|           | Phase 1        |                |                | Phase 2           |                   |                   |             |             |             |  |
|-----------|----------------|----------------|----------------|-------------------|-------------------|-------------------|-------------|-------------|-------------|--|
| Schedule: | Feb-19         | Mar-19         | Apr-19         | May-19            | Jun-19            | Jul-19            | Aug-19      | Sep-19      | Oct-19      |  |
| Lead:     | TCHPB          | TCHPB          | TCHPB          | TCHPB/TJ          | TCHPB/TJ          | TCHPB/TJ          | TJ          | TJ          | TJ          |  |
| Funding:  | Phase 1. TCHPB | Phase 1. TCHPB | Phase 1. TCHPB | Phase 2. TJ/TCHPB | Phase 2. TJ/TCHPB | Phase 2. TJ/TCHPB | Phase 2. TJ | Phase 2. TJ | Phase 2. TJ |  |

TCHPB: Teton County Historic Preservation Board

TJ: Town of Jackson

Green Box: Workshop/Open House

| Task:  | Step 1. Existing Condition | Step 1. Existing Condition | Step 1. Existing Conditions | Step 2. Assess Community Opinions | Step 2. Assess Community Opinions                                                                                                                                                                                                                                                 | Step 2. Assess Community Opinions                                                                                                                                                                                                                                                                                   | Step 3. Develop Draft Historic Preservation and Character District #1 Strategy                                                                                                                                                                                                                                      | Step 3. Develop Draft Historic Preservation and Character District #1 Strategy                                                                                                                                                                                | Step 3. Develop Draft Historic Preservation and Character District #1 Strategy                                                                                                                                                                                                                       |  |
|--------|----------------------------|----------------------------|-----------------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|        | Start-up meetings          | Develop Draft Memo         | Review Draft Memo           | Develop workshop materials        | Conduct Community Workshop #1 <ul style="list-style-type: none"><li>Identify historic resources valued by the community through mapping and case studies activities</li><li>Identify the meaning of "Western Character"</li><li>Identify Character District #1 Boundary</li></ul> | <ul style="list-style-type: none"><li>Post online surveys and distribute visitor survey</li><li>Historic Preservation and Character District #1 Surveys close at the end of the month</li></ul>                                                                                                                     | <ul style="list-style-type: none"><li>Develop Draft #S1a Strategy: Identify historic preservation program strategy including incentives, regulatory tools options, and other LDR updates; Identify Character District #1 goals, issues and regulatory options; Summarize online survey findings - 5 weeks</li></ul> | <ul style="list-style-type: none"><li>Develop Draft #S1b Strategy and #E1b Economic feasibility study per Staff consolidated comments</li><li>Review Draft #S1b Strategy and #E1b economics case studies with Key Stakeholders via video conference</li></ul> | <ul style="list-style-type: none"><li>Conduct Community Workshop #2</li><li>Present Final Historic Preservation and Character District #1 Strategy, and Economic feasibility study</li><li>Identify preferred regulatory tools for Historic Preservation Program and Character District #1</li></ul> |  |
|        |                            |                            |                             |                                   | <ul style="list-style-type: none"><li>Develop online survey to follow-up with the information gleaned from Workshop #1</li></ul>                                                                                                                                                  | <ul style="list-style-type: none"><li>Develop Draft #S1a Strategy: Identify historic preservation program strategy including incentives, regulatory tools options, and other LDR updates; Identify Character District #1 goals, issues and regulatory options; Summarize online survey findings - 5 weeks</li></ul> | <ul style="list-style-type: none"><li>Develop Draft #E1a Economic feasibility study</li></ul>                                                                                                                                                                                                                       | <ul style="list-style-type: none"><li>Review Draft #S1b Strategy and #E1b Economic feasibility study in Joint Study Session (Town &amp; County via video conference)</li></ul>                                                                                | Summarize workshop findings                                                                                                                                                                                                                                                                          |  |
|        |                            |                            |                             |                                   | <ul style="list-style-type: none"><li>Develop visitor survey</li></ul>                                                                                                                                                                                                            | <ul style="list-style-type: none"><li>Identify Character District #1 goals, issues and regulatory options; Summarize online survey findings - 5 weeks</li></ul>                                                                                                                                                     | <ul style="list-style-type: none"><li>Review Draft #S1a Strategy, and #E1a Economic feasibility study with staff</li></ul>                                                                                                                                                                                          | <ul style="list-style-type: none"><li>Develop Final Strategy and Economic feasibility study</li></ul>                                                                                                                                                         |                                                                                                                                                                                                                                                                                                      |  |
|        |                            |                            |                             |                                   | <ul style="list-style-type: none"><li>Review surveys and edit per comments</li></ul>                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     | <ul style="list-style-type: none"><li>Prepare workshop materials</li></ul>                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                      |  |
| Trips: | Trip #1: Two People (WC)   |                            |                             |                                   | Trip #2: Three People (WC)                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                               | Trip #3: Two People (WC)                                                                                                                                                                                                                                                                             |  |
|        |                            |                            |                             |                                   |                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                      |  |
|        |                            |                            |                             |                                   |                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                      |  |

|             |             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|-------------|
| Phase 3     |             |             |             |             |             |
| Nov-19      | Dec-19      | Jan-20      | Feb-20      | Mar-20      | Apr-20      |
| TJ          | TJ          | TJ          | TJ          | TJ          | TJ          |
| Phase 3. TJ | Phase 3. TJ | Phase 3. TJ | Phase 3. TJ | Phase 3. TJ | Phase 3. TJ |

|                                                                                                                                                                       |                                      |                                                                              |                                                                                              |                                                                   |                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------|
| Step 4. Develop the Regulatory Tools                                                                                                                                  | Step 4. Develop the Regulatory Tools | Step 4. Develop the Regulatory Tools                                         | Step 4. Develop the Regulatory Tools                                                         | Step 4. Develop the Regulatory Tools                              | Step 4. Public Review & Adoption Hearings                      |
| • Develop Draft #T1a Regulatory tools documents - 8 weeks x 2 holidays (Character District #1 LDRs, Design Guidelines edits, and Historic Preservation Program tools) |                                      | • Review Draft #T1a Regulatory tools documents with Staff (early Jan.)       | • Review Draft #T1b of Regulatory tools documents with Key Stakeholders via video conference | • Develop Final regulatory tools documents per comments - 4 weeks | • Staff presents Final regulatory tools documents for Adoption |
|                                                                                                                                                                       |                                      | • Develop Draft #T1b Regulatory tools documents per staff comments - 4 weeks | • Develop Open House materials                                                               | • Prepare adoption hearing materials                              | • Address final edits                                          |
|                                                                                                                                                                       |                                      |                                                                              | Conduct Community Open House #3<br>• Present Draft #T1b of Regulatory tools documents        |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              | • Review Draft #T1b of Regulatory tools documents in Joint Study Session (Council, PC)       |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              |                                                                                              |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              |                                                                                              |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              | Trip #4: Two People (WC)                                                                     |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              |                                                                                              |                                                                   |                                                                |
|                                                                                                                                                                       |                                      |                                                                              |                                                                                              |                                                                   |                                                                |

**Appendix C - Budget****Town of Jackson Character District #1 LDR and TCHPB Historic Preservation Program**

5/1/19

Town of Jackson (TJ), Teton County Historic Preservation Board (TCHPB)

| <b>STEP 1: Assess Existing Conditions</b> |                                                                      | <b>Personnel</b>           | <b>Hours</b> | <b>Rate</b> | <b>Amount</b> |         |
|-------------------------------------------|----------------------------------------------------------------------|----------------------------|--------------|-------------|---------------|---------|
| 1.1                                       | Research programs in peer communities                                | • N. Winter                | 20           | \$195.00    | \$3,900.00    |         |
| 1.2                                       | Meet with TCHPB to review issues and opportunities (Trip #1)         | • J. Husband               | 45           | \$145.00    | \$6,525.00    | Trip #1 |
| 1.3                                       | Conduct tour of sample conditions (Trip #1)                          | • M. Klopf                 | 60           | \$100.00    | \$6,000.00    | Trip #1 |
| 1.4                                       | Review Jackson & Teton County's existing historic preservation tools | • Graphics & production    | 25           | \$75.00     | \$1,875.00    |         |
| 1.5                                       | Develop case studies of existing conditions                          | <b>Step 1 FEES (TCHPB)</b> |              |             | \$18,300.00   |         |
| 1.6                                       | Prepare summary report of existing conditions                        |                            |              |             |               |         |

**STEP 1 Expenses**

| <b>Travel expenses</b>         | <b>Unit cost</b> | <b>Quantity</b> | <b>Sub-total</b> | <b>Amount</b>      |
|--------------------------------|------------------|-----------------|------------------|--------------------|
| Airfare                        | \$650            | 2               | \$1,300          |                    |
| Ground transportation          | \$150            | LS              | \$150            |                    |
| Car rental                     | \$65             | 3               | \$195            |                    |
| Accommodations                 | \$225            | 4               | \$900            |                    |
| Meals                          | \$65             | 6               | \$390            |                    |
| Technical/Printing             | \$120            | LS              | \$120            |                    |
| <b>Step 1 EXPENSES (TCHPB)</b> |                  |                 |                  | <b>\$3,055.00</b>  |
| <b>TOTAL Step 1 (TCHPB)</b>    |                  |                 |                  | <b>\$21,355.00</b> |

| <b>STEP 2: Assess Community Opinions</b> |                                                                    | <b>Personnel</b>           | <b>Hours</b> | <b>Rate</b> | <b>Amount</b> |         |
|------------------------------------------|--------------------------------------------------------------------|----------------------------|--------------|-------------|---------------|---------|
| 2.1                                      | Prepare workshop materials and review with TJ & TCHPB              | • N. Winter                | 40           | \$195.00    | \$7,800.00    | Trip #2 |
|                                          | • General activity about preservation in the community             | • J. Husband               | 40           | \$145.00    | \$5,800.00    |         |
|                                          | • Character District #1 activities                                 | • M. Boyle                 | 65           | \$100.00    | \$6,500.00    | Trip #2 |
| 2.2                                      | Conduct on-site community workshop to explore opinions (Trip #2)   | • Graphics & production    | 30           | \$75.00     | \$2,250.00    |         |
| 2.3                                      | Conduct on-site key stakeholder meeting(s) - DRC & TCHPB (Trip #2) | <b>Step 2 FEES (TCHPB)</b> |              |             | \$22,350.00   |         |
| 2.4                                      | Prepare summary report of initial community input                  |                            |              |             |               |         |
|                                          | • Summary about preservation in the community                      |                            |              |             |               |         |
|                                          | • Summary about Character District #1                              |                            |              |             |               |         |
| 2.5                                      | Develop Draft #1a online survey                                    | • N. Winter                | 24           | \$195.00    | \$4,680.00    |         |
|                                          | • Historic Preservation survey                                     | • J. Husband               | 54           | \$145.00    | \$7,830.00    | Trip #2 |
|                                          | • Character District #1 survey                                     | • M. Boyle                 | 40           | \$100.00    | \$4,000.00    |         |
|                                          | • Visitor Survey                                                   | • Graphics & production    | 40           | \$75.00     | \$3,000.00    |         |
| 2.6                                      | Review Draft #1 online surveys with Staff                          | <b>Step 2 FEES (TJ)</b>    |              |             | \$19,510.00   |         |
| 2.7                                      | STAFF & TCHPB provide consolidated comments                        |                            |              |             |               |         |
| 2.8                                      | Develop Final surveys (staff to distribute)                        |                            |              |             |               |         |

**STEP 2 Expenses (TCHPB)**

| <b>Travel expenses</b>         | <b>Unit cost</b> | <b>Quantity</b> | <b>Sub-total</b> | <b>Amount</b>     |
|--------------------------------|------------------|-----------------|------------------|-------------------|
| Airfare                        | \$650            | 2               | \$1,300          |                   |
| Ground transportation          | \$150            | LS              | \$150            |                   |
| Car rental                     | \$65             | 3               | \$195            |                   |
| Accommodations                 | \$225            | 4               | \$900            |                   |
| Meals                          | \$65             | 6               | \$390            |                   |
| Technical/Printing             | \$120            | LS              | \$120            |                   |
| <b>Step 2 EXPENSES (TCHPB)</b> |                  |                 |                  | <b>\$3,055.00</b> |

**STEP 2 Expenses (TJ)**

| <b>Travel expenses</b>      | <b>Unit cost</b> | <b>Quantity</b> | <b>Sub-total</b> | <b>Amount</b>     |
|-----------------------------|------------------|-----------------|------------------|-------------------|
| Airfare                     | \$650            | 1               | \$650            |                   |
| Ground transportation       | \$75             | LS              | \$75             |                   |
| Accommodations              | \$325            | 5               | \$1,625          |                   |
| Meals                       | \$65             | 6               | \$390            |                   |
| Car rental                  | \$65             | 1               | \$65             |                   |
| Technical/Printing          | \$120            | LS              | \$120            |                   |
| <b>Step 2 EXPENSES (TJ)</b> |                  |                 |                  | <b>\$2,925.00</b> |

|                             |                    |
|-----------------------------|--------------------|
| <b>TOTAL Step 2 (TCHPB)</b> | <b>\$25,405.00</b> |
|-----------------------------|--------------------|

|                          |                    |
|--------------------------|--------------------|
| <b>TOTAL Step 2 (TJ)</b> | <b>\$22,435.00</b> |
|--------------------------|--------------------|

|                                      |                    |
|--------------------------------------|--------------------|
| <b>TOTAL PROJECT COSTS - Steps 2</b> | <b>\$47,840.00</b> |
|--------------------------------------|--------------------|



| STEP 3: Develop the Strategy |                                                                                                    | Personnel               | Hours | Rate     | Amount              |         |
|------------------------------|----------------------------------------------------------------------------------------------------|-------------------------|-------|----------|---------------------|---------|
| 3.1                          | Develop Draft #S1a strategy paper                                                                  | • N. Winter             | 60    | \$195.00 | \$11,700.00         | Trip #3 |
| 3.2                          | Review with staff                                                                                  | • J. Husband            | 40    | \$145.00 | \$5,800.00          |         |
| 3.3                          | Staff provide consolidated comments                                                                | • M. Boyle              | 90    | \$100.00 | \$9,000.00          | Trip #3 |
| 3.4                          | Develop Draft #S1b strategy paper per comments                                                     | • Graphics & production | 90    | \$75.00  | \$6,750.00          |         |
| 3.5                          | Review Draft #S1b strategy paper with key stakeholders                                             |                         |       |          | \$33,250.00         |         |
| 3.6                          | Review Draft #S1b strategy paper in a joint study session with Town Council & County Commissioners |                         |       |          |                     |         |
| 3.7                          | Review comments with staff                                                                         |                         |       |          |                     |         |
| 3.8                          | Develop Final strategy paper per comments                                                          | <b>Code Studio</b>      |       |          |                     |         |
| 3.9                          | Prepare workshop materials                                                                         | • L. Einsweiler         | 20    | \$195.00 | \$3,900.00          |         |
| 3.1                          | Present Final strategy paper to the Community in Workshop #2                                       |                         |       |          |                     |         |
| 3.11                         | Summarize workshop findings                                                                        |                         |       |          |                     |         |
| 3.12                         | Economic Feasibility Study                                                                         | <b>Urban Advisors</b>   |       |          |                     |         |
|                              |                                                                                                    | • E. Starkie            | 75    | \$200.00 | \$15,000.00         |         |
| <b>Step 3 FEES (TJ)</b>      |                                                                                                    |                         |       |          | <b>\$ 52,150.00</b> |         |

**STEP 3 Expenses**

| Travel expenses             | Unit cost | Quantity | Sub-total | Amount            |
|-----------------------------|-----------|----------|-----------|-------------------|
| Airfare                     | \$650     | 2        | \$1,300   |                   |
| Ground transportation       | \$150     | LS       | \$150     |                   |
| Car rental                  | \$65      | 3        | \$195     |                   |
| Accommodations              | \$325     | 4        | \$1,300   |                   |
| Meals                       | \$65      | 6        | \$390     |                   |
| Technical/Printing          | \$400     | LS       | \$400     |                   |
| <b>Step 3 EXPENSES (TJ)</b> |           |          |           | <b>\$3,735.00</b> |

|                     |                    |
|---------------------|--------------------|
| <b>TOTAL Step 3</b> | <b>\$55,885.00</b> |
|---------------------|--------------------|

| STEP 4: Develop the Regulatory Tools                                                                                                   |                                                                                              | Personnel               | Hours | Rate     | Amount             |         |
|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------|-------|----------|--------------------|---------|
| Develop Draft #T1a regulatory tools documents (Character District #1 LDRs, Design Guidelines, and Historic Preservation Program tools) |                                                                                              | • N. Winter             | 64    | \$195.00 | \$12,480.00        | Trip #4 |
| 4.1                                                                                                                                    | LDRs, Design Guidelines, and Historic Preservation Program tools                             | • J. Husband            | 80    | \$145.00 | \$11,600.00        |         |
| 4.2                                                                                                                                    | Review Draft #T1a of regulatory tools documents with staff                                   | • M. Boyle              | 120   | \$100.00 | \$12,000.00        | Trip #4 |
| 4.3                                                                                                                                    | Staff provide consolidated comments                                                          | • Graphics & production | 120   | \$75.00  | \$9,000.00         |         |
| 4.4                                                                                                                                    | Develop Draft #T1b regulatory tools documents per comments                                   |                         |       |          |                    |         |
| 4.5                                                                                                                                    | Review Draft #T1b documents with key stakeholders (TCHPB, DRC)                               |                         |       |          |                    |         |
| 4.6                                                                                                                                    | Prepare Open House materials                                                                 |                         |       |          | \$ 45,080.00       |         |
| 4.7                                                                                                                                    | Present Draft #T1b regulatory tools documents to Community in an Open House                  |                         |       |          |                    |         |
| 4.8                                                                                                                                    | Review Draft #T1b documents in joint study session with Town Council and Planning Commission | <b>Code Studio</b>      |       |          |                    |         |
| 4.9                                                                                                                                    | Develop final regulatory tools documents per comments                                        | • L. Einsweiler         | 60    | \$195.00 | \$11,700.00        |         |
| 4.10                                                                                                                                   | Prepare adoption hearing materials                                                           |                         |       |          |                    |         |
| 4.11                                                                                                                                   | Address final edits to documents                                                             |                         |       |          |                    |         |
| <b>Step 4 FEES (TJ)</b>                                                                                                                |                                                                                              |                         |       |          | <b>\$56,780.00</b> |         |

**STEP 4 Expenses**

| Travel expenses             | Unit cost | Quantity | Sub-total | Amount            |
|-----------------------------|-----------|----------|-----------|-------------------|
| Airfare                     | \$650     | 2        | \$1,300   |                   |
| Ground transportation       | \$150     | LS       | \$150     |                   |
| Car rental                  | \$65      | 3        | \$195     |                   |
| Accommodations              | \$325     | 4        | \$1,300   |                   |
| Meals                       | \$65      | 6        | \$390     |                   |
| Technical/Printing          | \$400     | LS       | \$400     |                   |
| <b>Step 4 EXPENSES (TJ)</b> |           |          |           | <b>\$3,735.00</b> |

|                     |                    |
|---------------------|--------------------|
| <b>TOTAL Step 4</b> | <b>\$60,515.00</b> |
|---------------------|--------------------|

|                                               |                     |
|-----------------------------------------------|---------------------|
| <b>TOTAL PROJECT COST with TCHPB Funding</b>  | <b>\$185,595.00</b> |
| Less TCHPB Approved funding                   | \$46,760.00         |
| <b>TOTAL PROJECT COST for Town of Jackson</b> | <b>\$138,835.00</b> |

## Where We Have Worked





# TOWN OF JACKSON

## TOWN COUNCIL

### AGENDA DOCUMENTATION

**PREPARATION DATE:** May 2, 2019  
**MEETING DATE:** May 6, 2019

**SUBMITTING DEPARTMENT:** Finance  
**DEPARTMENT DIRECTOR:** Kelly Thompson  
**PRESENTER:** Kelly Thompson, Finance Director

**SUBJECT:** Amendment #3 to Fiscal Year 2019 Budget

#### STATEMENT/PURPOSE

A resolution adopting amendments to the Town of Jackson's fiscal year 2019 budget.

#### BACKGROUND/ALTERNATIVES

The attached resolution proposes modifications to the Town's current FY 2019 budget. The resolution represents the 2019 amended budget divided into budget divisions (Mayor & Council, Municipal Judge, Town Attorney, etc.). Significant items include budget amendment of \$164,500 for snow removal, \$40,000 for parking garage repairs, \$258,904 for JTCHA 4307 South Sage Meadow purchase, \$128,752 for final bike share capital purchase, \$63,274 Powder own Lane stormwater treatment project, \$136,714 for Aspen Cemetery project, \$470,000 to complete landslide mitigation, and \$210,000 for PW south sewer project.

#### ATTACHMENTS

- Resolution 19-10 adopting amendments to the Fiscal Year 2019 Budget.
- Exhibit A – Schedule of Increases/Decreases.

#### COMPREHENSIVE PLAN ALIGNMENT

The annual adoption of the fiscal year budget, and subsequent amendments, are critical to the Town's ability to accomplish its purpose and mission. The budget is a vehicle for the Council to address Common Values and give staff resources to provide core services.

Common Value #3 - Quality of Life, Section 8. Quality Community Service Provision

- Principle 8.1- Maintain current, coordinated service delivery
  - Policy 8.1.e: Budget for service delivery
- Principle 8.2 - Coordinate the provision of infrastructure and facilities needed for service delivery
  - Policy 8.1.S.1: Use budgeting to affirm desired service levels from government service providers that address all policies of Principle 8.1.

#### FISCAL IMPACT

The proposed budget adjustments in the attached resolution include only the updates where current division estimates vary significantly from current budget. The proposed budget adjustments do not address small and relatively immaterial variances between expectations and budget.

#### STAFF IMPACT

The staff impact of the Council's adoption of this amendment is positive, in that it will allow staff to continue with the work programs requested by Council during the formulation of the budget.

**LEGAL REVIEW**

N/A

**RECOMMENDATION**

Staff recommends that the Mayor & Council approve the attached resolution.

**SUGGESTED MOTION**

I move to approve the resolution 19-10 adopting amendments to the fiscal year 2019 budget.



**RESOLUTION 19-10**

**A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET  
OF THE TOWN OF JACKSON.**

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2019 budget is hereby amended as follows:

| <b>EXPENDITURES AND OTHER USES</b> | <b>Approved<br/>Budget</b> | <b>Increase<br/>(Decrease)</b> | <b>Amended<br/>Budget</b> |
|------------------------------------|----------------------------|--------------------------------|---------------------------|
| Mayor & Town Council               | 305,725                    | 2,500                          | 308,225                   |
| Town Attorney                      | 467,142                    | -                              | 467,142                   |
| Municipal Judge                    | 247,965                    | -                              | 247,965                   |
| Administration                     | 318,382                    | -                              | 318,382                   |
| Town Clerk & Personnel             | 610,129                    | 30,000                         | 640,129                   |
| Finance                            | 584,425                    | 4,500                          | 588,925                   |
| Information Technology             | 523,132                    | -                              | 523,132                   |
| Planning                           | 957,579                    | -                              | 957,579                   |
| Town-Wide Services                 | 177,710                    | 20,000                         | 197,710                   |
| Town Hall Building                 | 178,116                    | -                              | 178,116                   |
| PD Administration                  | 566,768                    | -                              | 566,768                   |
| PD Investigation                   | 433,759                    | -                              | 433,759                   |
| PD Patrol                          | 3,171,131                  | 10,900                         | 3,182,031                 |
| PD Community Service               | 512,091                    | -                              | 512,091                   |
| PD Special Operations              | 26,005                     | -                              | 26,005                    |
| Victim Services                    | 303,928                    | -                              | 303,928                   |
| Animal Shelter/Control             | 264,116                    | -                              | 264,116                   |
| Building Inspections               | 408,669                    | -                              | 408,669                   |
| Public Works Administration        | 259,161                    | -                              | 259,161                   |
| Streets                            | 1,802,062                  | 164,500                        | 1,966,562                 |
| Town Engineer                      | 463,988                    | -                              | 463,988                   |
| Public Works Yard Operations       | 165,239                    | -                              | 165,239                   |
| Public Garage Operations           | 97,583                     | 40,000                         | 137,583                   |
| Cemetery                           | 19,887                     | -                              | 19,887                    |
| Social Services                    | 699,172                    | -                              | 699,172                   |
| Sports and Events Center           | 79,203                     | -                              | 79,203                    |
| Public Amenities                   | 76,951                     | -                              | 76,951                    |
| Community Promotions               | 265,325                    | -                              | 265,325                   |
| County-Budgeted Joint Programs     | 3,308,383                  | -                              | 3,308,383                 |
| Transfers Out                      | 5,042,398                  | -                              | 5,042,398                 |
| Total General Fund                 | <u>22,336,124</u>          | <u>272,400</u>                 | <u>22,608,524</u>         |
| <br>Affordable Housing             | <u>1,052,239</u>           | <u>258,904</u>                 | <u>1,311,143</u>          |
| Total Affordable Housing Fund      | <u>1,052,239</u>           | <u>258,904</u>                 | <u>1,311,143</u>          |
| <br>Parking Exactions Fund         | <u>35,000</u>              | <u>-</u>                       | <u>35,000</u>             |
| Total Parking Exactions Fund       | <u>35,000</u>              | <u>-</u>                       | <u>35,000</u>             |
| <br>Parks Exactions                | <u>-</u>                   | <u>-</u>                       | <u>-</u>                  |
| Total Park Exactions               | <u>-</u>                   | <u>-</u>                       | <u>-</u>                  |
| <br>Employee Housing Fund          | <u>446,740</u>             | <u>-</u>                       | <u>446,740</u>            |
| Total Employee Housing Fund        | <u>446,740</u>             | <u>-</u>                       | <u>446,740</u>            |
| <br>Animal Care Fund               | <u>30,000</u>              | <u>-</u>                       | <u>30,000</u>             |
| Transfers Out                      | <u>35,000</u>              | <u>-</u>                       | <u>35,000</u>             |
| Total Animal Care Fund             | <u>65,000</u>              | <u>-</u>                       | <u>65,000</u>             |
| <br>Lodging Tax Fund               | <u>483,074</u>             | <u>-</u>                       | <u>483,074</u>            |
| Transfers Out                      | <u>430,914</u>             | <u>-</u>                       | <u>430,914</u>            |
| Total Lodging Tax Fund             | <u>913,988</u>             | <u>-</u>                       | <u>913,988</u>            |

|                                      | Approved<br>Budget         | Increase<br>(Decrease)         | Amended<br>Budget         |
|--------------------------------------|----------------------------|--------------------------------|---------------------------|
| <b>EXPENDITURES AND OTHER USES</b>   |                            |                                |                           |
| Vertical Harvest Fund                | 42,500                     |                                | 42,500                    |
| Total Vertical Harvest Fund          | 42,500                     | -                              | 42,500                    |
|                                      |                            |                                |                           |
| Snow King-Snow Making Fund           | 52,552                     |                                | 52,552                    |
| Total Snow King-Snow Making Fund     | 52,552                     | -                              | 52,552                    |
|                                      |                            |                                |                           |
| START Administration                 | 712,550                    | -                              | 712,550                   |
| START Operations                     | 3,959,908                  | -                              | 3,959,908                 |
| START Capital                        | 2,498,350                  | 84,490                         | 2,582,840                 |
| START Transfers                      | -                          | -                              | -                         |
| START Indirect Cost Allocations      | 54,346                     | -                              | 54,346                    |
| Total START Fund Expenditures        | 7,225,154                  | 84,490                         | 7,309,644                 |
|                                      |                            |                                |                           |
| Capital Outlay                       | 11,400,092                 | 229,988                        | 11,630,080                |
| Transfers Out                        | -                          | -                              | -                         |
| Total Capital Projects Fund          | 11,400,092                 | 229,988                        | 11,630,080                |
|                                      |                            |                                |                           |
| Capital Outlay                       | 150,559                    | -                              | 150,559                   |
| Total 2006 SPET                      | 150,559                    | -                              | 150,559                   |
|                                      |                            |                                |                           |
| Capital Outlay                       | 642,036                    | 64,862                         | 706,898                   |
| Total 2010 SPET                      | 642,036                    | 64,862                         | 706,898                   |
|                                      |                            |                                |                           |
| Capital Outlay                       | 585,000                    | -                              | 585,000                   |
| Total 2014 SPET                      | 585,000                    | -                              | 585,000                   |
|                                      |                            |                                |                           |
| Capital Outlay                       | 647,627                    | 470,000                        | 1,117,627                 |
| Total 2016 SPET                      | 647,627                    | 470,000                        | 1,117,627                 |
|                                      |                            |                                |                           |
| Water Maintenance & Operation        | 781,730                    | -                              | 781,730                   |
| Water Wells                          | 286,760                    | -                              | 286,760                   |
| Water Billing & Accounting           | 168,789                    | -                              | 168,789                   |
| Water Capital Outlay & Improvements  | 1,341,427                  | -                              | 1,341,427                 |
| Water Loan Expenditures              | 108,220                    | -                              | 108,220                   |
| Water Transfers Out                  | 491,086                    | -                              | 491,086                   |
| Sewage Plant Operations              | 874,973                    | -                              | 874,973                   |
| Sewage Maint. & Operations           | 369,833                    | -                              | 369,833                   |
| Sewage Billing & Accounting          | 167,982                    | -                              | 167,982                   |
| Sewage Capital Outlay & Improvements | 1,854,535                  | 210,000                        | 2,064,535                 |
| Sewage Transfers Out                 | 491,086                    | -                              | 491,086                   |
| Total Enterprise Funds               | 6,936,421                  | 210,000                        | 7,146,421                 |
|                                      |                            |                                |                           |
| Employee Insurance                   | 2,464,257                  | -                              | 2,464,257                 |
| Total Insurance Fund                 | 2,464,257                  | -                              | 2,464,257                 |
|                                      |                            |                                |                           |
| Fleet Expenditures                   | 2,130,632                  | -                              | 2,130,632                 |
| Total Fleet Management Fund          | 2,130,632                  | -                              | 2,130,632                 |
|                                      |                            |                                |                           |
| Central Equipment Expenses           | 528,510                    | -                              | 528,510                   |
| Total Central Equipment Fund         | 528,510                    | -                              | 528,510                   |
|                                      |                            |                                |                           |
| IT Services                          | 1,115,852                  | -                              | 1,115,852                 |
| Total IT Service Fund                | 1,115,852                  | -                              | 1,115,852                 |
|                                      |                            |                                |                           |
| <b>REVENUES AND OTHER SOURCES</b>    | <b>Approved<br/>Budget</b> | <b>Increase<br/>(Decrease)</b> | <b>Amended<br/>Budget</b> |
| Taxes                                | 7,659,985                  | -                              | 7,659,985                 |
| Licenses & Permits                   | 1,011,226                  | -                              | 1,011,226                 |
| Intergovernmental Revenue            | 10,207,406                 | -                              | 10,207,406                |
| Charges for Services                 | 647,021                    | 10,900                         | 657,921                   |
| Fines & Forfeitures                  | 408,226                    | -                              | 408,226                   |
| Miscellaneous Revenue                | 183,857                    | -                              | 183,857                   |
| Transfers In                         | 1,071,518                  | -                              | 1,071,518                 |
| Total General Fund                   | 21,189,239                 | 10,900                         | 21,200,139                |
|                                      |                            |                                |                           |
| Licenses & Permits                   | 30,000                     | -                              | 30,000                    |
| Miscellaneous Revenue                | 10,000                     | -                              | 10,000                    |
| Transfers In                         | 285,701                    | -                              | 285,701                   |
| Total Affordable Housing Fund        | 325,701                    | -                              | 325,701                   |
|                                      |                            |                                |                           |
| Licenses & Permits                   | 1,000                      | -                              | 1,000                     |
| Miscellaneous Revenue                | 200                        | -                              | 200                       |
| Total Parking Exactions              | 1,200                      |                                | 1,200                     |
|                                      |                            |                                |                           |
| Licenses & Permits                   | 10,000                     | -                              | 10,000                    |
| Miscellaneous Revenue                | 100                        | -                              | 100                       |
| Total Park Exactions                 | 10,100                     |                                | 10,100                    |

| REVENUES AND OTHER SOURCES       | Approved<br>Budget | Increase<br>(Decrease) | Amended<br>Budget |
|----------------------------------|--------------------|------------------------|-------------------|
| Miscellaneous Revenue            | 280,660            | -                      | 280,660           |
| Transfers In                     | 1,250,000          | -                      | 1,250,000         |
| Total Employee Housing Fund      | 1,530,660          | -                      | 1,530,660         |
|                                  |                    |                        |                   |
| Miscellaneous Revenue            | 60,200             | -                      | 60,200            |
| Total Animal Care Fund           | 60,200             | -                      | 60,200            |
|                                  |                    |                        |                   |
| Taxes                            | 829,638            | -                      | 829,638           |
| Miscellaneous Revenue            | 200                | -                      | 200               |
| Total Lodging Tax Fund           | 829,838            | -                      | 829,838           |
|                                  |                    |                        |                   |
| Contributions & Donations        | 82,200             | -                      | 82,200            |
| Total Vertical Harvest Fund      | 82,200             | -                      | 82,200            |
|                                  |                    |                        |                   |
| Contributions & Donations        | 52,752             | -                      | 52,752            |
| Total Snow King Snow Making Fund | 52,752             | -                      | 52,752            |
|                                  |                    |                        |                   |
| Intergovernmental Revenue        | 5,052,953          | -                      | 5,052,953         |
| Charges for Services             | 1,320,619          | -                      | 1,320,619         |
| Miscellaneous Revenue            | 4,500              | -                      | 4,500             |
| Transfers In                     | 430,914            | -                      | 430,914           |
| Total START Fund Revenues        | 6,808,986          | -                      | 6,808,986         |
|                                  |                    |                        |                   |
| Intergovernmental                | 1,747,712          | -                      | 1,747,712         |
| Miscellaneous Revenue            | 142,513            | -                      | 142,513           |
| Transfers In                     | 4,506,697          | -                      | 4,506,697         |
| Total Capital Projects Fund      | 6,396,922          | -                      | 6,396,922         |
|                                  |                    |                        |                   |
| Miscellaneous Revenue            | 4,000              | -                      | 4,000             |
| Total 2006 SPET                  | 4,000              | -                      | 4,000             |
|                                  |                    |                        |                   |
| Miscellaneous Revenue            | 5,000              | -                      | 5,000             |
| Total 2010 SPET                  | 5,000              | -                      | 5,000             |
|                                  |                    |                        |                   |
| Taxes                            | -                  | -                      | -                 |
| Miscellaneous                    | 20,000             | -                      | 20,000            |
| Total 2014 SPET                  | 20,000             | -                      | 20,000            |
|                                  |                    |                        |                   |
| Taxes                            | -                  | -                      | -                 |
| Miscellaneous                    | 1,000              | -                      | 1,000             |
| Total 2016 SPET                  | 1,000              | -                      | 1,000             |
|                                  |                    |                        |                   |
| Water Intergovernmental          | 125,000            | -                      | 125,000           |
| Water Charges for Services       | 2,437,476          | -                      | 2,437,476         |
| Water Miscellaneous              | 37,000             | -                      | 37,000            |
| Water Transfers In               | 30,000             | -                      | 30,000            |
| Sewage Intergovernmental         | 125,000            | -                      | 125,000           |
| Sewage Charges for Services      | 2,583,126          | -                      | 2,583,126         |
| Sewage Miscellaneous             | 30,000             | -                      | 30,000            |
| Sewage Transfers In              | 30,000             | -                      | 30,000            |
| Total Enterprise Funds           | 5,397,602          | -                      | 5,397,602         |
|                                  |                    |                        |                   |
| Charges for Services             | 2,550,706          | -                      | 2,550,706         |
| Miscellaneous Revenue            | 10,000             | -                      | 10,000            |
| Total Employee Insurance Fund    | 2,560,706          | -                      | 2,560,706         |
|                                  |                    |                        |                   |
| Charges for Services             | 2,195,107          | -                      | 2,195,107         |
| Miscellaneous Revenue            | 200                | -                      | 200               |
| Transfers In                     | -                  | -                      | -                 |
| Total Fleet Management Fund      | 2,195,307          | -                      | 2,195,307         |
|                                  |                    |                        |                   |
| Charges for Services             | 553,700            | -                      | 553,700           |
| Miscellaneous Revenue            | 2,000              | -                      | 2,000             |
| Transfers In                     | 139,000            | -                      | 139,000           |
| Total Central Equipment Fund     | 694,700            | -                      | 694,700           |
|                                  |                    |                        |                   |
| Charges for Services             | 699,806            | -                      | 699,806           |
| Miscellaneous Revenue            | 200                | -                      | 200               |
| Transfers In                     | 175,812            | -                      | 175,812           |
| Total IT Service Fund            | 875,818            | -                      | 875,818           |

| CHANGE OF FUND BALANCE  | Approved<br>Budget | Increase<br>(Decrease) | Amended<br>Budget |
|-------------------------|--------------------|------------------------|-------------------|
| General Fund            | (1,146,885)        | (261,500)              | (1,408,385)       |
| Affordable Housing      | (726,538)          | (258,904)              | (985,442)         |
| Parking Exactions Fund  | (33,800)           | -                      | (33,800)          |
| Park Exactions Fund     | 10,100             | -                      | 10,100            |
| Employee Housing Fund   | 1,083,920          | -                      | 1,083,920         |
| Vertical Harvest Fund   | 39,700             | -                      | 39,700            |
| Snow Making Fund        | 200                | -                      | 200               |
| Animal Care Fund        | (4,800)            | -                      | (4,800)           |
| Lodging Tax Fund        | (84,150)           | -                      | (84,150)          |
| Start Fund              | (416,168)          | (84,490)               | (500,658)         |
| Capital Projects        | (5,003,170)        | (229,988)              | (5,233,158)       |
| 2006 SPET               | (146,559)          | -                      | (146,559)         |
| 2010 SPET               | (637,036)          | (64,862)               | (701,898)         |
| 2014 SPET               | (565,000)          | -                      | (565,000)         |
| 2016 SPET               | (646,627)          | -                      | (646,627)         |
| Enterprise Funds        | (1,538,819)        | (210,000)              | (1,748,819)       |
| Employee Insurance Fund | 96,449             | -                      | 96,449            |
| Fleet Management Fund   | 64,675             | -                      | 64,675            |
| Central Equipment Fund  | 166,190            | -                      | 166,190           |
| IT Services Fund        | (240,034)          | -                      | (240,034)         |

PASSED, APPROVED, & ADOPTED this 6<sup>th</sup> day of May , 2019

Town of Jackson

By: 

Pete Muldoon  
Mayor

ATTEST:

By: 

Sandy Birdyshaw  
Town Clerk



## Exhibit A -Schedule of Increases\Decreases

### General Fund Expenditures and Other Uses

#### Mayor & Council

|                       |       |                       |
|-----------------------|-------|-----------------------|
| Professional Services | 2,500 | Personnel Evaluations |
|-----------------------|-------|-----------------------|

#### Town Clerk & Personnel

|                        |        |                                         |
|------------------------|--------|-----------------------------------------|
| Printing & Publication | 15,000 | Housing and LDR Ordinance Publication   |
| Employee Recruitment   | 15,000 | Additional costs associated with hiring |

#### Finance

|                   |       |                    |
|-------------------|-------|--------------------|
| Auditing Services | 4,500 | Audit Fee Increase |
|-------------------|-------|--------------------|

#### Police - Patrol

|                                |        |                                                  |
|--------------------------------|--------|--------------------------------------------------|
| Small Tools & Equipment <\$10K | 10,900 | Highway Traffic Safety Grant; offsetting revenue |
|--------------------------------|--------|--------------------------------------------------|

#### Streets

|                             |        |                                  |
|-----------------------------|--------|----------------------------------|
| Repair & Maint - Shop Parts | 51,000 | Increased Costs for Snow Removal |
| Equipment Rental            | 53,500 | Increased Costs for Snow Removal |
| R & M - Snow Clearing       | 60,000 | Increased Costs for Snow Removal |

#### Parking Garage

|                            |        |                                     |
|----------------------------|--------|-------------------------------------|
| Repair & Maint - Buildings | 40,000 | Ice Dam Damage and Emergency Repair |
|----------------------------|--------|-------------------------------------|

#### Town-Wide Services

|                  |        |                                                                                 |
|------------------|--------|---------------------------------------------------------------------------------|
| Public Education | 20,000 | Shared rec center improvement communication, lodging tax, monthly subscriptions |
|------------------|--------|---------------------------------------------------------------------------------|

|                           |                |  |
|---------------------------|----------------|--|
| <b>Total General Fund</b> | <b>272,400</b> |  |
|---------------------------|----------------|--|

### Special Revenue Fund Expenditures and Other Uses

#### Affordable Housing Fund

|                     |         |                                                                       |
|---------------------|---------|-----------------------------------------------------------------------|
| Housing Supply Plan | 258,904 | JTCHA 4307 South Sage Meadow - 45% Town Match, approved AT 2/4/19 JIM |
|---------------------|---------|-----------------------------------------------------------------------|

#### START Capital

|                      |        |                                                         |
|----------------------|--------|---------------------------------------------------------|
| Bike Share - Capital | 63,890 | Final Bike Share Purchase Payment; rollover from FY2018 |
| Bike Share - Capital | 12,100 | 7 BikeShare Wayfinding/Ad Panels                        |
| Scissor Lift         | 8,500  | Scissor Lift for START facility                         |

|                                   |                |  |
|-----------------------------------|----------------|--|
| <b>Total Special Revenue Fund</b> | <b>343,394</b> |  |
|-----------------------------------|----------------|--|

### Capital Project Fund Expenditures and Other Uses

#### Capital Projects Fund

|                                |         |                                                                  |
|--------------------------------|---------|------------------------------------------------------------------|
| Stormwater - Powderhorn Lane   | 63,274  | Stormwater Treatment Project approved at 3/18/19 Council Meeting |
| Smith/Simon/May Storm Drainage | 30,000  | Bids exceeded budget                                             |
| Aspen Cemetery - Erosion/Pave  | 136,714 | Cemetery Project Bid approved at 3/18/19 Council Meeting         |

#### 2010 SPET Fund

|                      |        |                                                         |
|----------------------|--------|---------------------------------------------------------|
| Bike Share - Capital | 64,862 | Final Bike Share Purchase Payment; rollover from FY2018 |
|----------------------|--------|---------------------------------------------------------|

#### 2016 SPET Fund

|                         |         |                                             |
|-------------------------|---------|---------------------------------------------|
| West Broadway Landslide | 470,000 | Capital Project Budget Rollover from FY2018 |
|-------------------------|---------|---------------------------------------------|

|                                    |                |  |
|------------------------------------|----------------|--|
| <b>Total Capital Projects Fund</b> | <b>764,850</b> |  |
|------------------------------------|----------------|--|

### Sewer Fund Expenditures and Other Uses

#### Sewer Capital Outlay

|                        |         |                                                   |
|------------------------|---------|---------------------------------------------------|
| TOJ Public Works South | 210,000 | PW South Sewer approved at 3/4/19 Council Meeting |
|------------------------|---------|---------------------------------------------------|

|                          |                |  |
|--------------------------|----------------|--|
| <b>Total Sewage Fund</b> | <b>210,000</b> |  |
|--------------------------|----------------|--|

|                                          |                  |  |
|------------------------------------------|------------------|--|
| <b>Total Expenditures and Other Uses</b> | <b>1,590,644</b> |  |
|------------------------------------------|------------------|--|

### General Fund Revenues and Other Sources

|                              |        |                                            |
|------------------------------|--------|--------------------------------------------|
| Highway Safety Program Grant | 10,900 | Highway Traffic Safety Grant reimbursement |
|------------------------------|--------|--------------------------------------------|

|                           |               |  |
|---------------------------|---------------|--|
| <b>Total General Fund</b> | <b>10,900</b> |  |
|---------------------------|---------------|--|

|                                         |               |  |
|-----------------------------------------|---------------|--|
| <b>Total Revenues and Other Sources</b> | <b>10,900</b> |  |
|-----------------------------------------|---------------|--|

## **TOWN OF JACKSON RESOLUTION 19-11**

**(NATIONAL COLLABORATIVE FOR INFANTS & TODDLERS - WEEK OF THE YOUNG CHILD)**

**WHEREAS**, the most rapid period of brain development occurs within the first years of life with the brain developing faster from birth to age three than at any later period in life, building the foundation for all future learning, behavior and health; and toddlers receive what their growing brains need, they become healthy children who are confident, empathetic and ready for school and life; and programs and policies that support healthy development from birth to age three result in better social, economic and health outcomes and build a more productive workforce that strengthens our economy now and in the future; and

**WHEREAS**, parents are a child's most important caregivers and play the lead role in their child's healthy development; at the same time, communities and governments can effectively provide families with an array of comprehensive support at an especially critical time; and

**WHEREAS**, programs and policies should start early to ensure healthy beginnings at birth, support families with infants and toddlers and make high-quality child care and learning environments more accessible and affordable to all; and

**WHEREAS**, high-quality child care is often unavailable or unaffordable for parents who need it, and many families are not connected to networks or early childhood support and parent education that can offer guidance and confidence to navigate the earliest months and years of their children's lives; and

**WHEREAS**, studies and research continue to reinforce that preparing babies and young children to succeed in school and life has profound impacts on building a strong and vibrant economy; and

**WHEREAS**, the Town of Jackson and all local governments take pride in our responsibility to protect and enhance the health, welfare and safety of residents in cost-effective ways—especially for the working families with young children in our area; and

**WHEREAS**, research shows that when we invest in the first three years of a child's life, including through parent education, the returns for the community are the highest, and we can reduce the need for more expensive interventions later; and

**WHEREAS**, research also shows that high-quality early childhood development programs can deliver an annual return of up to 13 percent per child on upfront costs through better outcomes in education, health, employment and social behavior in the decades that follow; and economists attribute local economic growth and prosperity to high-quality early child care programs; and

**WHEREAS**, 27% of children 0-3 living in Teton County live below 200% of the Federal Poverty Level; and

**WHEREAS**, the purpose of the Week of the Young Child is to recognize that healthy development and education of all children is the responsibility of all of us, and to recommit ourselves to ensuring that each and every child experiences the type of early environment – at home, at child care, at school, and in the community – that will promote their early development.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Mayor and Town Council of the Town of Jackson in regular session duly assembled, that the Mayor and Council do hereby pledge their support and advocacy for supporting prenatal-to-three and early childhood education efforts that promote a healthy start at birth, support for families with infants and toddlers and high-quality care and learning environments through pre-K and further pledge that the Town of Jackson will:

- Support the efforts of Teton County, Systems of Education and other organizations in making Teton County an Early Learning Community and their convening an Early Learners Committee to create a plan with measurable outcomes to implement, shift and enhance evidence-based approaches that promote a comprehensive and equitable continuum of care that begins before birth and spans into adulthood, with specific recommendations for children under three and their families; and
- Support the leveraging of local, state and federal investments and exploration of innovative funding strategies and revenue streams to support early childhood programming; and
- Promote prenatal-to-pre-K policies, best practices and cross coordination to improve child and family outcomes as well as service delivery and efficacy in government through streamlined processes; and

**FURTHER**, the Town Council of the Town of Jackson does hereby declare its dedication for every young child to have access to safe, healthy, quality environments with passionate, educated, skilled, well-compensated and dedicated teachers and therefore I, Mayor Pete Muldoon declare the week of April 8-12, 2019, the **Week of the Young Child** in honor of all those committed to enhancing the lives of young children and their families and encourages all citizens to work to make an investment in early childhood education in our community.

**DATED THIS 6<sup>th</sup> DAY OF MAY, 2019.**

TOWN OF JACKSON

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Pete Muldoon, Mayor

ATTEST:

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Sandra P. Birdyshaw, Town Clerk

## ORDINANCE U

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE Nos 1141 AND 1020, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 854, SECTION 4 OF TOWN OF JACKSON ORDINANCE NO. 760, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 601, 493, 483, 450, 430, 406 AND 320, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 271 AND SECTION 15.04.020 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL BUILDING CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

### SECTION 1.

Section 1 of Town of Jackson Ordinance Nos. 1141 and 1020, Section 2 of Town of Jackson Ordinance No. 854, Section 4 of Town of Jackson Ordinance No. 760, Section 1 of Town of Jackson Ordinance Nos. 601, 493, 483, 450, 430, 406 and 320, Section 2 of Town of Jackson Ordinance No. 271 and Section 15.04.020 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.04.020 International Building Code.**

All buildings and temporary structures built or located within the town from and after July 1, 2019, shall be constructed in accordance with the requirements of the International Building Code, 2018 Edition, as published by the International Code Council, specifically **excluding** all appendices. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. The last sentence of **Section 101.4.3. Plumbing** shall read, "The provisions of the *Wyoming Department of Environmental Quality shall apply to private sewage disposal systems.*"
2. **Section 101.4.4 Property Maintenance** shall be deleted in its entirety.
3. **Section 103.3 Deputies.** The last sentence shall be deleted.
4. **Section 105.2 Work exempt from permit.** Item 11 shall read, "*Swings and other playground equipment.*"
6. **Section 108.3 Temporary Power.** The last sentence shall read, "The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the National Electrical Code."
7. **Section 109.2 Schedule of Fees** shall read, "On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as established in the adopted fee schedules. A non-refundable deposit of two hundred and fifty dollars (\$250.00), to be applied against the full building permit fee, shall be paid at the time of building permit application for all commercial, industrial, and multi-family buildings. The fee for each permit shall be as set forth in the adopted Building Permit Fees Schedule of the Town of Jackson.
8. A second sentence shall be added to **Section 109.2** Schedule of permit fees which shall read, "Additionally, when a third party review is required by the administrative authority, it shall be paid for by the applicant, authorized representative, or owner."
9. **Section 109.6 Refunds** shall read "“Not more than 80 percent of the permit fee paid shall be refunded before 270 days from the date of permit issuance, when no work has been done under a permit issued in accordance with this code.”"
10. Add **Section 110.3.11 Re-inspection Fee.** "A re-inspection fee may be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official."
11. **Section 305.2 Group E, Day Care** Facilities shall be revised to read, "The use of a building or structure, or portion thereof, for educational, supervision or personal care services for more than ten children older than 2-1/2 years of age, shall be classified as a Group E occupancy."
12. **Section 308.5.4** Ten or fewer persons receiving care in a dwelling unit shall be revised to read, "A facility such as the above with ten or fewer persons shall be classified as a Group R-3 or shall comply with the International Residential code in accordance with Section 101.2."
13. **Section 901.7 Fire Areas.** Revise to read as follows: Where structures or portions thereof, are 5,000 square feet or larger, the building shall be protected by an approved automatic fire sprinkler system, installed in accordance with further requirements of the IBC, IFC, and/or NFPA 13, 13D or 13R, whichever applies based on type of occupancy. For the purpose of this section, square footage calculations shall be measured from the exterior surface of framing members encompassing the perimeter of the Fire Area, from the interior surface of concrete or masonry walls that are 50 % or



more below grade, and for log construction to the exterior surface of foundations or supporting elements.

14. **Section 903.2 Where required.** A second sentence shall be added and shall read, "Additionally, all structures, regardless of occupancy, 5000 square feet or larger shall be protected by an approved automatic sprinkler system, installed in accordance with further requirements of this Chapter whichever applies based on type of occupancy. Where requirements in this chapter are more restrictive, the more restrictive requirement shall control. EXCEPTIONS: Agricultural buildings. Where uses other than residential occur within an agricultural building, and comprise not more than 10% of the floor area of such building, an automatic fire extinguishing system may be omitted unless otherwise required by this Chapter."
15. The exceptions to **Fire Alarms Sections 907.2.1** Group A, 907.2.2 Group B, 907.2.4 Group F, and 907 2.7 Group M shall be revised to read as follows:  
Exception: See section 907.2 of the International Fire Code for locations of manual fire alarm boxes.
16. Delete **Section 1030.1 Exception 4** in its entirety.
17. A fourth sentence **shall be added to the first** paragraph of **Section 1608.2, Ground Snow Loads** and shall read, "The ground snow load shall be 93 psf.
18. The second sentence of Section **1805.1.2 Under Floor Space** shall be revised to read "Where there is evidence that the seasonal ground water table rises to the elevation of the bottom floor of the crawl space, the ground level of the under floor space shall elevated to a minimum of 12 inches above such elevation unless an approved drainage system is provided".
19. **Section 1809.5 Frost Protection.** Amend by Deleting Section 1809.5 in its entirety and replacing with the following: "Foundation walls, piers and other permanent supports of buildings and structures shall be protected from frost by the following method; Footings subject to frost shall have a minimum depth of 34 inches measured from finished grade to the bottom of the footing or the depth otherwise specified by the Soils Engineer for record."
20. **Section 1809.12 Timber Footings.** Amend by deleting in its entirety.

(Ord. \_\_\_\_ § 1, 2019; Ord. 1141 § 1, 2016; Ord. 1020 § 1, 2013; Ord. 854 § 2, 2007; Ord. 760 § 4, 2004; Ord. 601 § 1, 1998; Ord. 493 § 1, 1995; Ord. 483 § 1, 1994; Ord. 450 § 1, 1992; Ord. 430 § 1, 1991; Ord. 406 § 1, 1990; Ord. 320 § 1, 1984; Ord. 271 § 2, 1981.)

**SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

**SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING        )  
                                      )ss  
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_of Book \_\_\_\_\_of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

## ORDINANCE V

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1147 AND 1024, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 856, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 764 AND SECTION 15.17.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

### SECTION 1.

Section 1 of Town of Jackson Ordinance Nos. 1147 and 1024, Section 2 of Town of Jackson Ordinance No. 856, Section 3 of Town of Jackson Ordinance 764 and Section 15.17.010 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.17.010 International Residential Code--Adoption by reference.**

All detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with separate means of egress built or located within the town from and after July 1, 2019 shall be constructed in accordance with the requirements of the International Residential Code, 2018 Edition, as published by the International Code Council, specifically **including appendix F**. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. **Section R102.7 Existing Structures.** The first sentence shall read "The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code or the International Fire Code, or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public."
2. A second sentence shall be added to **Section 108.2 Schedule of permit fees** that reads, "On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as set forth in the adopted Town of Jackson permit fee schedule."
3. **Section 108.5 Refunds** shall read, "Not more than 80 percent of the permit fee paid shall be refunded when no work has been done under a permit issued in accordance with this code".
4. **Section R113.4 Violation Penalties** shall be revised to read, "Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters, or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be subject to penalties 1.12.010 of the Town of Jackson Municipal Code".
5. **R301.1 Design.** Add the following: Residential structures, regardless of occupancy, 5,000 square feet or larger shall be protected by an approved automatic fire sprinkler system, installed in accordance with further requirements of the IRC and/or NFPA 13, 13D or 13R, whichever applies, based on type of occupancy and use of the structure.

#### **EXCEPTIONS:**

1. Agricultural buildings. Where uses other than residential occur within an agricultural building, and comprise not more than 10% of the floor area of such building, an automatic fire extinguishing system may be omitted unless otherwise required by other provisions as adopted by Town of Jackson
2. Additions to existing residences built after October 1st 1991, may use the 2 hr. fire barrier provision to separate the fire areas to 5000 sq. ft. or less on each side of the fire barrier, shall not be required to provide sprinkler protection provided that all provisions are met:
  - a. The door or doors separating the areas shall be 90 minute rated, self-closing and provided with hold-open devices actuated to release on detection of smoke by detectors located on each side of the door or by the loss of power.
  - b. Ducts that penetrate fire barrier shall have fire damper that is fire-resistance-rated to 90 minutes.
3. Buildings permitted before October 1st 1991.

**EXCEPTION:** Buildings permitted before October 1st 1991 with additions permitted for construction on or after that date, totaling 5000 square feet or larger, shall be required to be

protected by an approved sprinkler system throughout or may have the additions only, protected by an approved sprinkler system, provided they are separated from the existing construction by a two hour fire barrier approved by the Building Official.

For the purpose of this section, square footage calculations shall be measured from the exterior surface of framing members encompassing the perimeter of the Fire Area, from the interior surface of exterior concrete or masonry walls that are 50 % or more below grade, and for log construction to the exterior surface of foundations or supporting elements.

6. **Table R301.2(1)** shall read as follows:

Ground snow load - 93 psf  
Wind Speed - 115 mph  
Seismic Design Category- D  
Weathering - Severe  
Frost Line Depth - 34 inches  
Termite - None to Slight  
Winter Design Temperature -30 degrees f  
Ice Shield Underlayment Required - Yes  
Flood Hazards - 1989  
Air Freezing Index - 2531  
Mean Annual Temp - 38 degrees

7. The first sentence in **Section 301.1.3 Engineered design** shall be revised to read, “All residential structures shall be designed by a civil or structural engineer licensed in the State of Wyoming.

**EXCEPTION:**

Single family residences and accessory structures which are (1) of one story; (2) are of a regular (i.e. generally square or rectangular) shape; and (3) are of 2000 square feet of floor area or less. Such structures shall be designed in accordance with generally accepted engineering practices per the International Building Code, but need not obtain the stamp or seal of a civil or structural engineer.

8. **Section R302.6 Shall be revised to read: Dwelling/garage Separation required:** “The garage shall be separated from the residence and its attic area by not less than 5/8 inch Type X gypsum board applied to the garage side. The structure supporting the separation shall also be protected by not less than 5/8 inch Type X gypsum board.

9. **Section R302.7 Under stair protection** shall be revised to read, “Enclosed accessible space under stairs shall have walls, under stair surface and any soffits protected on the enclosed side with 5/8 inch gypsum board.”

10. Delete **Section R302.13** in its entirety.

11. Delete **Section R309.5 Fire Sprinklers** in its entirety.

12. **Section R310.1 Emergency Escape and Rescue Openings.** Delete **Exception 2** in its entirety.

13. Delete **Section R313 Automatic Fire Sprinkler Systems** in its entirety.

14. **Section R403.1.4.1 Frost Protection.** Item 1 to read “Extended below frost line, which is 34.” Delete item number 2 in its entirety. Change exception 1 to read “Freestanding accessory structures with an area of 600 square feet or less and an eave height of 10 feet or less shall not be required to be protected.”

15. **Sections R403.3.** Shall be replaced with the sentence reading “Frost protected shallow foundations are prohibited.”

16. Delete Chapter 11 in its entirety and replace with Chapter 11 of the 2012 International Residential Code. Amend as follows:

**N1101.1.1 Special Conditions.**

1. All pools and spas shall be equipped with evaporation control covers.
2. All exterior landscape lighting shall be solar powered.
3. The first 5 feet of piping to storage water heaters shall be insulated.
4. Interior lighting fixtures shall be limited to 25% maximum use of incandescent lighting.
5. Finished garages and accessory structures shall meet the minimum insulation requirements for Table N1101.1.1.

17. **Section N1102.1 Insulation and fenestration criteria.** Amend by adding the following: In addition to these requirements, homes with exterior log walls shall meet following requirements.

1. Logs in exterior walls shall have a minimum dimension of 8 inches and shall have all spiral cracks greater than ¼ inch sealed in an approved manner.
2. Roof insulation shall be a minimum R-49.
3. The reduction of R-values listed in N1102.2.1 and N1102.2.2 shall not apply.
4. The primary heating source shall have a minimum AFUE rating of 90.



5. Fenestration shall not exceed 30% of the gross conditioned wall area above grade. To determine allowable wall area of walk out (daylight) basements, the wall must have a minimum of 6 foot exposure from finished grade. The 30% limit can be exceeded only if the designer can demonstrate that the UA total of the proposed design is less than the UA total of the same structure with 30% fenestration total and code minimum insulation and fenestration values using the ResCheck or other approved software programs.
18. Delete **Section N1102.4.1.2 Testing** in its entirety.
19. **Section M1503.3** Delete exception for new construction. Exception can only be used if the kitchen fan installation would require existing finishes to be removed.
20. Add **Section M1701.1.1 Buildings of unusually tight construction**. Add the first sentence to read as follows: In all structures containing habitable space or unusually tight construction, combustion air shall be obtained from outside the thermal envelope.
21. **Section G2406.2 (303.3) Prohibited Locations**. Delete Exceptions 3 and 4 in their entirety.
22. **Section G2414.5** shall be revised to read as follows: Copper and brass tubing shall not be used for installations of gas piping systems.
23. **Section G2432.1 (602.1)** Amend by adding the following: Decorative appliances installed in residential occupancies shall be listed and labeled to allow for installation of glass doors and be listed and labeled to operate with the doors in the closed position.  
**Exception:** An approved Flue Sentinel may be installed with an electrical interlock in conjunction with the decorative appliance only if the doors are not installed on the fireplace.
24. **Section G2433.1 (603.1) Log lighters**. General. Amend by adding the following sentence: All gas fired log lighters shall be provided with a listed pilot safety device installed in accordance with the manufacturer's installation specifications.
25. **Section G2445.4 (621.2) Prohibited Use** shall read, "Unvented room heaters shall not be installed in dwelling units, normally occupied spaces, any area meeting the definition of unusually tight construction, and shall also comply with Section G2406.2.
26. A second sentence shall be added to **Section G2445.7** Unvented log heaters and shall read, "Unvented log heaters shall not be installed in habitable rooms or spaces or any space meeting the requirements of unusually tight construction."
27. **Section P2603.5** The last sentence shall be revised to read "Water service pipe shall be installed not less than 72 inches deep".
28. **Section P2603.5.1** shall be revised to read: "Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority."
29. **Section P3103.1.1** shall be revised to read "Open vent pipes that extend through a roof shall be terminated at least 16 inches above the roof or 6 inches above the anticipated snow accumulation, whichever is greater.
30. Delete **Sections E34 thru E40** in their entirety.

(Ord. \_\_\_\_ § 1, 2019; Ord. 1147 § 1, 2016; Ord.1024 § 1, 2013; Ord. 856 § 2, 2007; Ord. 764 § 3, 2004.)

## **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

## **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

## **SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING     )  
                                      )ss  
COUNTY OF TETON     )

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_\_ of Book \_\_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

## ORDINANCE W

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1024, SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 1144 AND 858, SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 766 AND SECTION 15.27.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL FUEL GAS CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

### SECTION 1.

Section 1 of Town of Jackson Ordinance No. 1024, Section 2 of Town of Jackson Ordinance Nos. 1144 and 858, Section 1 of Town of Jackson Ordinance 766 and Section 15.27.010 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.27.010 International Fuel Gas Code-- Adoption by reference.**

All buildings and temporary structures built or located within the town from and after July 1, 2019 shall be constructed in accordance with the requirements of the International Fuel Gas Code, 2018 Edition, as published by the International Code Council, specifically **excluding** all appendices. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. **Section 101.1 Title** shall read, "These regulations shall be known as the Fuel Gas Code of the Town of Jackson, hereinafter referred to as "this code".
2. **Section 106.6.2 Fee Schedule** shall read, "The fees for work shall be as indicated in the adopted Town of Jackson Mechanical/Plumbing permit schedule."
3. **Section 106.6.3 Fee Refunds** number .2 shall read "Not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. Number 3 shall be deleted.
4. A third sentence shall be added to **Section 107.3.3 re-inspection and testing** and shall read, "A re-inspection fee may be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official".
5. **Section 108.4 Violation Penalties** shall read "Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code".
6. The last sentence of **Section 108.5 Stop Work Orders** shall read "Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code".
7. **Section 303.3 Prohibited Locations** Exception 3 and 4 shall be deleted.
8. **Section 403.4.3 Copper and copper alloy** shall be revised to read "Copper piping shall not be used for natural gas piping."
9. **Section 403.5** shall be revised to read as follows: Copper and brass tubing shall not be used for installations of gas piping systems.
10. **Section 602.1** Amend by adding the following: Decorative appliances installed in residential occupancies shall be listed and labeled to allow for installation of glass doors and be listed and labeled to operate with the doors in the closed position.  
**Exception:** An approved Flue Sentinel may be installed with an electrical interlock in conjunction with the decorative appliance only if the doors are not installed on the fireplace
11. **Section 603.1 Log Lighters** shall have the following sentence added "All gas fired log lighters shall be provided with a listed pilot safety device installed in accordance with the manufacturer's installation requirements."
12. **Unvented Room Heaters Section 621.2 Prohibited Use** shall be deleted.
13. **Section 621.4 Prohibited Locations** shall read, "Unvented room heaters shall not be installed in residential occupancies, habitable rooms or spaces, or building of unusually tight construction."

14. **Section 621.7 Unvented decorative room heaters.** Revise to read as follows: An unvented decorative room heater shall not be installed in a factory-built fireplace unless the fireplace system has been specifically tested, listed and labeled for such use in accordance with UL 127 and Section 602.
15. **Section 621.7.1 Ventless firebox enclosures** shall be deleted in its entirety.

(Ord. \_\_\_\_ § 1, 2019; Ord. 1144 § 2, 2016; Ord. 1024 § 1, 2013; Ord. 858 § 2, 2007; Ord. 766 § 1, 2004.)

**SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

**SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING        )  
                                      )ss  
COUNTY OF TETON        )

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_ of Book \_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk



## ORDINANCE X

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1145 AND 1023; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 855, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 762, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 603, 494, 447, 412 AND 322, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 273 AND SECTION 15.12.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL MECHANICAL CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

### SECTION 1.

Section 1 of Town of Jackson Ordinance Nos. 1145 and 1023, Section 2 of Town of Jackson Ordinance No. 855, Section 3 of Town of Jackson Ordinance No. 762, Section 1 of Town of Jackson Ordinance Nos. 603, 494, 447, 412 and 322, Section 2 of Town of Jackson Ordinance No. 273 and Section 15.12.010 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.12.010 International Mechanical Code--Adoption by reference.**

All buildings and temporary structures built or located within the town from and after July 1, 2019 shall be constructed in accordance with the requirements of the International Mechanical Code, 2018 Edition, as published by the International Code Council, specifically excluding all appendices. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. **Section 101.1 Title** shall read, "These regulations shall be known as the Mechanical Code of the Town of Jackson, hereinafter referred to as "this code".
2. **Section 106.5.2 Fee schedule** shall read, "The fees for work shall be as adopted by the Town of Jackson in the Mechanical/Fuel Gas fee schedule.
3. **Section 106.5.3 Fee refunds** number .2 shall read "Not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.
4. **Section 106.5.3 Fee refunds** number .3 shall be deleted.
5. A third sentence shall be added to **Section 107.2.3 Approval** and shall read, "A re-inspection fee may be assessed for each inspection or re-inspection when such portion of the work for which inspection is requested is not complete or when required corrections have not been made. Re-inspection fees may be assessed when the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from the plans requiring the approval of the Building Official".
6. **Section 108.4 Violation penalties** shall read, "Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing or mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code".
7. The last sentence of **Section 108.5 Stop work orders** shall read "Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code".
8. **Section 702.1** shall be added to read, "Combustion and dilution air shall be permitted to be obtained entirely from the indoors in buildings, *other than Group R Occupancies*, that are not of unusually tight construction".
9. **Section 702.2** shall added to read, "This section shall apply only to appliances located in confined spaces in buildings, *other than Group R Occupancies*, not of unusually tight construction."
10. A second sentence shall be added to **Section 903.3 Unvented gas log heaters** and shall read, "Unvented gas log heaters shall not be installed in residential occupancies, habitable rooms or spaces or building of unusually tight construction."

Said code is available in the offices of the Town Clerk and the Town Building Official.

(Ord. \_\_\_\_ § 1, 2019; Ord. 1145§ 1, 2016; Ord. 1023 § 1, 2013; Ord. 855 § 2, 2007; Ord. 762 § 3,

2004; Ord. 603 § 1, 1998; Ord. 494 § 1, 1995; Ord. 447 § 1, 1992; Ord. 412 § 1, 1990; Ord. 322 § 1, 1984; Ord. 273 § 2, 1981.)

**SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

**SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING        )  
                                          )ss  
COUNTY OF TETON        )

I hereby certify that the foregoing Ordinance No. \_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation in the Town of Jackson, Wyoming, on the \_\_\_\_ day of \_\_\_\_\_ 2019.

I further certify that the foregoing Ordinance was duly recorded on page\_\_\_\_ of Book \_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

## ORDINANCE Y

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1146 AND 1025, SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 857, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 765, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 602, 495, 448, 407, 323, 274 AND 64, AND SECTION 15.24.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL PLUMBING CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

### SECTION 1.

Section 1 of Town of Jackson Ordinance Nos 1146 and 1025, Section 2 of Town of Jackson Ordinance No. 857, Section 3 of Town of Jackson Ordinance 765, Section 1 of Town of Jackson Ord. 602, 495, 448, 407, 323, 274 and 64, and Section 15.24.010 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.24.010 Adoption of International Plumbing Code by reference.**

All buildings and temporary structures built or located within the town from and after July 1, 2019 shall be constructed in accordance with the requirements of the International Plumbing Code, 2018 Edition, as published by the International Code Council, specifically **excluding** all appendices. The said Code is incorporated herein by reference as if the same were more fully herein set out except as follows:

1. Section 106.6.2 **Fee Schedule** shall read, "The fees for work shall be paid as required in the adopted Town of Jackson plumbing fee schedule."
2. Section 106.6.3 **Fee refunds** number .2 shall read, "Not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code."
3. Section 106.6.3 **Fee refunds** number 3 shall be deleted.
4. Section 108.4 **Violation penalties** shall read, "Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction documents or directive of the code official, or of a permit or certificate of occupancy issued under the provisions of this code, shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code."
5. The last sentence of Section 108.5 **Stop work orders** shall read, "Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall, upon conviction, be punished as provided in Section 1.12.010 of the Town of Jackson Municipal Code."
6. The last sentence of Section 305.4 **Freezing** shall read, "Exterior water supply system piping shall be installed not less than 6 feet below grade."
7. Section 305.4.1 **Sewer depth** shall read "Building sewers shall be a minimum of 48 inches below grade or shall be protected from freezing in an approved manner by the administrative authority."
8. Section 312.3 Delete sentence "Plastic pipe shall not be tested using air."
9. Section 413 **Commercial Food Waste Grinder Units** shall have an additional section 413.1.1 **Prohibited Installations** added which shall read, "Food waste grinder units shall not be installed in commercial kitchens unless connected to an approved grease interceptor with a minimum liquid capacity of 750 gallons."
10. Section 608.16.4 Connection to automatic fire sprinkler systems and standpipe systems shall read, "The potable water supply to automatic fire sprinkler and standpipe systems shall be protected against backflow by a reduced pressure principle backflow preventer."
11. Section 904.1 Required vent extension shall read, "All open vent pipes that extend through a roof shall be terminated at least 16 inches above the roof, except that where a roof is to be used for any purpose other than weather protection, the vent extensions shall be run at least 7 feet above the roof."
12. **903.2 Frost closure.** Amend the first sentence to read: Every vent extension through a roof or wall shall be a minimum of 3 inches in diameter.
13. Section 1003.3 Grease interceptors shall read, "Grease interceptors shall be approved by the Building Official and shall comply with the requirements of Sections 1003.3.1 through 1003.3.5."

Interior grease interceptors shall be provided with a solids interceptor that shall separate the discharge before connecting to the interior grease interceptor.”

14. Section 1003.3.2 Food Waste disposers shall be amended to read, “*Food waste disposers shall not be connected to a grease interceptor with a liquid capacity of less than 750 gallons. Emulsifiers, chemicals, enzymes and bacteria shall not discharge into the food waste grinder.*”
15. Amend section 1003.3.6 to read: Grease Interceptors shall be sized by the Town of Jackson Engineering Department.
16. Section 1106.1 General. Amended to read as follows: The sizing requirements for this section shall be based upon the 100 year 1 hour rainfall rate of 1.8 inches.

(Ord.\_\_\_\_ § 1, 2019; Ord. 1146 § 1, 2016; Ord. 1025 § 1, 2013; Ord. 857 § 2, 2007; Ord. 765 § 3, 2004; Ord. 602 § 1, 1998; Ord. 495 § 1, 1995; Ord. 448 § 1, 1992; Ord. 407 § 1, 1990; Ord. 323 § 1, 1984; Ord. 274 § 1, 1981; Ord. 64 § 1, 1958.)

**SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

**SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk

**ATTESTATION OF TOWN CLERK**

STATE OF WYOMING        )  
                                          )ss  
COUNTY OF TETON        )

I hereby certify that the foregoing Ordinance No. \_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page\_\_\_\_ of Book \_\_of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandra P. Birdyshaw, Town Clerk



## **ORDINANCE Z**

**AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1143, 1022 AND 885, SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 761, SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 591, 497, 446, 408, 372 AND 321, C-1, SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 277 AND 272, AND SECTION 15.08.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE ADOPTION OF THE INTERNATIONAL FIRE CODE, 2018 EDITION, AND THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, 2018 EDITION, WITH CERTAIN AMENDMENTS AND APPENDICES INCLUDED; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:**

### **SECTION 1.**

Section 1 of Town of Jackson Ordinance Nos. 1143, 1022 and 885, Section 3 of Town of Jackson Ordinance No. 761, Section 1 of Town of Jackson Ordinance Nos. 591, 497, 446, 408, 372, and 321, C-1, Section 2 of Town of Jackson Ordinance Nos. 277 and 272, and Section 15.08.010 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

#### **15.08.010 Adoption of the International Fire Code and International Wildland-Urban Interface Code.**

There is hereby adopted by the Town Council of the Town of Jackson, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, that certain Codes known as the International Fire Code and International Wildland-Urban Interface Code, 2015 2018 Editions, published by the International Code Council, Inc., with the following amendments:

**A. THE INTERNATIONAL FIRE CODE (IFC),** including Appendices B, C, D, E, F, and G, 2018 Edition, referring to the most current year standard referenced

in the code, as published by the International Code Council, Inc., with the following amendments:

1. **GENERAL:** Substitute the *National Electrical Code* for all reference to the *ICC Electrical Code* throughout the IFC.

2. **CHAPTER 3, General, SECTION 307, Open Burning.** Add sections:

**307.6 Pile Volume.** The pile volume of any open burn shall not exceed 1000 cubic feet.

**307.7 Prohibited materials.** Materials containing paints, resins, glues, stains or any other manufactured coating or bonding material shall not be burned.

3. **CHAPTER 4, Emergency Planning and Preparedness, SECTION 403, Emergency Preparedness Requirements, SUBSECTION —403.5 Group E Occupancies.** Add subsection:

**403.5.4 Alternate type of drill.** Alternate safety drills may be used in lieu of fire evacuation drills provided fire evacuation drills are conducted at each public or private Group E Occupancy not less than four (4) times during any one (1) academic year. The building's fire alarm system shall be tested at each fire evacuation or alternate safety drill. An alternate safety drill may include any organized response to a potential threat to the health and safety of the student population.

4. **CHAPTER 5, Fire Service Features, SECTION 507, Fire Protection Water Supplies, SUBSECTION 507.5.1 Where Required.** Amend exceptions to read:

**Exceptions:**

1. For Group R-3 and Group U occupancies, the distance requirements shall be 500 feet (152 m).
2. For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2, the distance requirement shall be 500 feet (152 m).

**5. CHAPTER 9, Fire Protection and Life Safety Systems, SECTION 903, Automatic Sprinkler Systems, SUBSECTION 903.3 Installation requirements 903.3.1.1.1 Exempt locations, Add exceptions:**

1. The upper lid of an elevator shaft built in accordance with Section 3008 of the *International Building Code*.

**6. CHAPTER 9, Fire Protection and Life Safety Systems, SECTION 903, Automatic Sprinkler Systems, SUBSECTION 903.2 Where Required. Add second paragraph and exception:**

Additionally, all structures, regardless of occupancy, 5000 square feet or larger, shall be protected by an approved automatic sprinkler system, installed in accordance with further requirements of this Chapter whichever applies based on type of occupancy. Where requirements in this chapter are more restrictive, the more restrictive requirement shall control.

**Exception: Agricultural buildings.**

Where non-agricultural uses, other than residential, occur within an agricultural building, and comprise not more than 10% of the floor area of such building, an automatic fire-extinguishing system may be omitted unless otherwise required by this Chapter.

**7. CHAPTER 23, Motor Fuel-Dispensing Facilities and Repair Garages, SECTION 2301, General. Add subsections:**

**2301.7 Emergency Spill Containment.** Each automotive motor fuel-dispensing facility, marine motor fuel-dispensing facility, and fleet vehicle motor fuel-dispensing facility shall maintain not less than one spill kit within 100 feet of dispensing equipment and shall be immediately available for Fire Department use. The type and size of spill kit shall be determined by the Fire Code Official and shall be based upon the product and potential spill size. The person in control of the facility shall be responsible to ensure kit supplies are replaced immediately after use.

**2301.8 Disposal of Spilled Product.** The person in control of the facility shall be responsible for proper disposal of all spilled materials and spill mitigation products. Spilled materials shall be immediately removed from the facility and shall be transported to the appropriate hazardous waste facility. If immediate removal is not possible, the spilled material and containment products shall be stored in a manner approved by the Fire Code Official.

**8. CHAPTER 56, Explosives and Fireworks, SECTION 5601, General, SUBSECTION 5601.1.3, Fireworks.**

Strike Exception 4.

**B. THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE (IWUIC),** including Appendices, 2018 Edition, as promulgated by the International Code Council, Inc., with the following amendments:

1. **GENERAL:** Substitute the *National Electrical Code* for all reference to the *ICC Electrical Code* throughout the IWUIC.
2. **CHAPTER 4, Urban-Wildland Interface Area Requirements, SECTION 403, Access, SUBSECTION 403.2.3 Service limitations.** Amend to read:

A driveway shall serve not more than two dwelling units.

3. **CHAPTER 5, Special Building Construction Regulations, SECTION 501, General.** Strike Exceptions 1 and 2.
4. **CHAPTER 6, Fire Protection Requirements, SECTION 606, Liquefied Petroleum Gas Installations.** Add subsection:

**606.3 Underground installation.** LP-gas containers shall be installed underground within the wildland-urban interface.

**Section 7. Fire Code Official.** The “Fire Code Official” referred to by the International Fire Code, as herein adopted, is the officer charged with the implementation, administration and enforcement of such codes. The Fire Code



Official is hereby defined and declared to be the Fire Chief of Jackson Hole Fire/EMS.

**Section 8. Enforcement.** It shall be the duty of the Fire Chief to enforce the provisions of this ordinance and to make inspections and test hereunder.

**Section 9. Date of Effect.** This ordinance shall take effect and be in force from and after its approval date as required by law.

A copy of said Code is on file and available in the Office of the Fire Chief.

(Ord. § 1, 2019; Ord. 1143 § 1, 2016; Ord. 1022 § 1, 2013; Ord. 885 § 1, 2008; Ord. 761 § 3, 2004; Ord. 591 § 1, 1998; Ord. 497 § 1, 1995; Ord. 446 § 1, 1992; Ord. 408 § 1, 1990; Ord. 372 § 1, 1987; Ord. 321,C-1 § 1, 1984; Ord. 277 § 2, 1981; Ord. 272 § 2, 1981.)

## **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

## **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

## **SECTION IV.**

This ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

PASSED 2ND READING THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

PASSED AND APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

TOWN OF JACKSON

BY: \_\_\_\_\_  
Pete Muldoon, Mayor

ATTEST:

BY: \_\_\_\_\_  
Sandy Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING )  
COUNTY OF TETON )ss  
TOWN OF JACKSON )

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_\_ of Book \_\_ of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Sandy Birdyshaw, Town Clerk



# TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

**PREPARATION DATE:** APRIL 29, 2019  
**MEETING DATE:** MAY 6, 2019

**SUBMITTING DEPARTMENT:** PLANNING  
**DEPARTMENT DIRECTOR:** TYLER SINCLAIR  
**PRESENTER:** TYLER SINCLAIR

**SUBJECT:** **FIRST READING OF ORDINANCES A & B:** Ordinances for Zoning Map Amendments to change zoning to Public/Semi Public for the properties located at 460 and 660 East Broadway Avenue.

**OWNER:** TETON COUNTY HOSPITAL DISTRICT

**APPLICANT:** BRETT BENNETT, HOYT/CTA ARCHITECTS

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## REQUESTED ACTION

1. FIRST READING OF ORDINANCE A TO AMEND AND REENACT SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 1.67 ACRES OF LAND ADDRESSED AS 460 EAST BROADWAY AVENUE AND CURRENTLY ZONED NEIGHBORHOOD MEDIUM DENSITY-2 (NM-2) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-338); AND ESTABLISHING AN EFFECTIVE DATE.
2. FIRST READING OF ORDINANCE B TO AMEND AND REENACT SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 0.64 ACRES OF LAND ADDRESSED AS 660 EAST BROADWAY AVENUE AND CURRENTLY ZONED OFFICE RESIDENTIAL (OR) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-339); AND ESTABLISHING AN EFFECTIVE DATE.

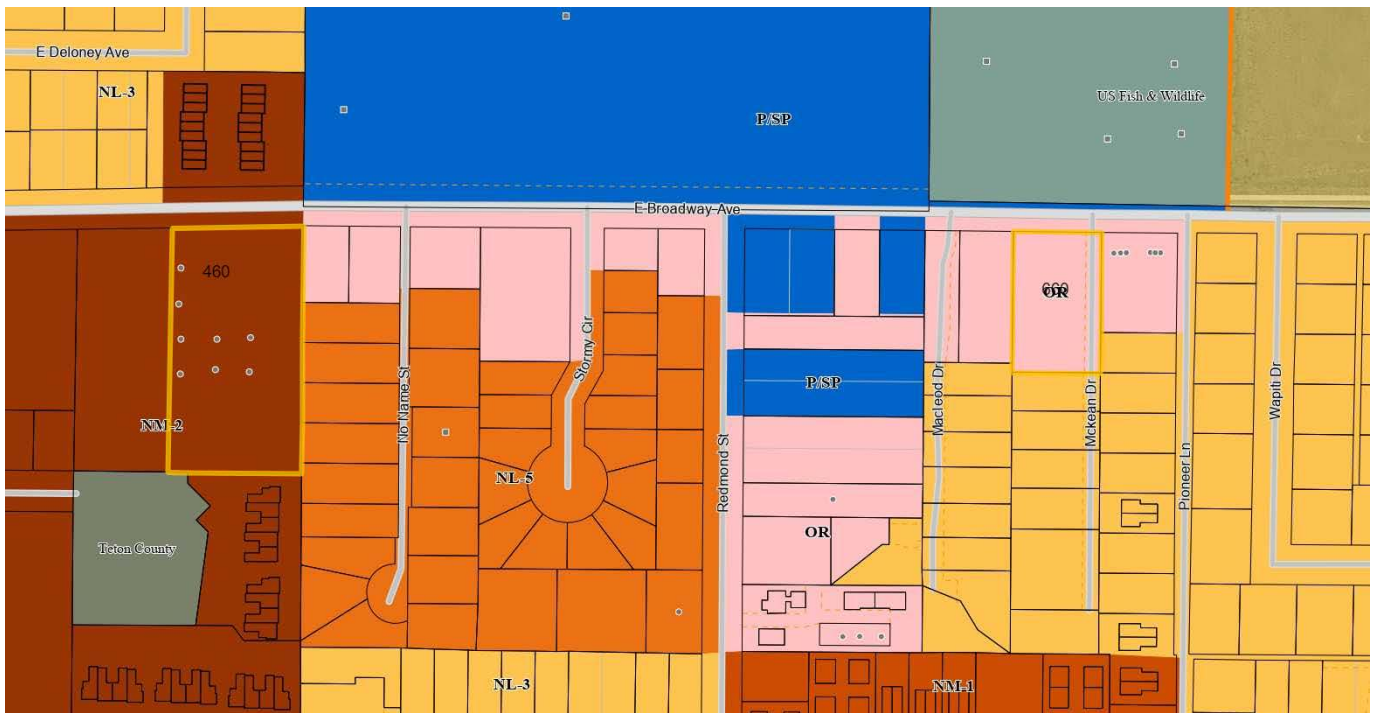
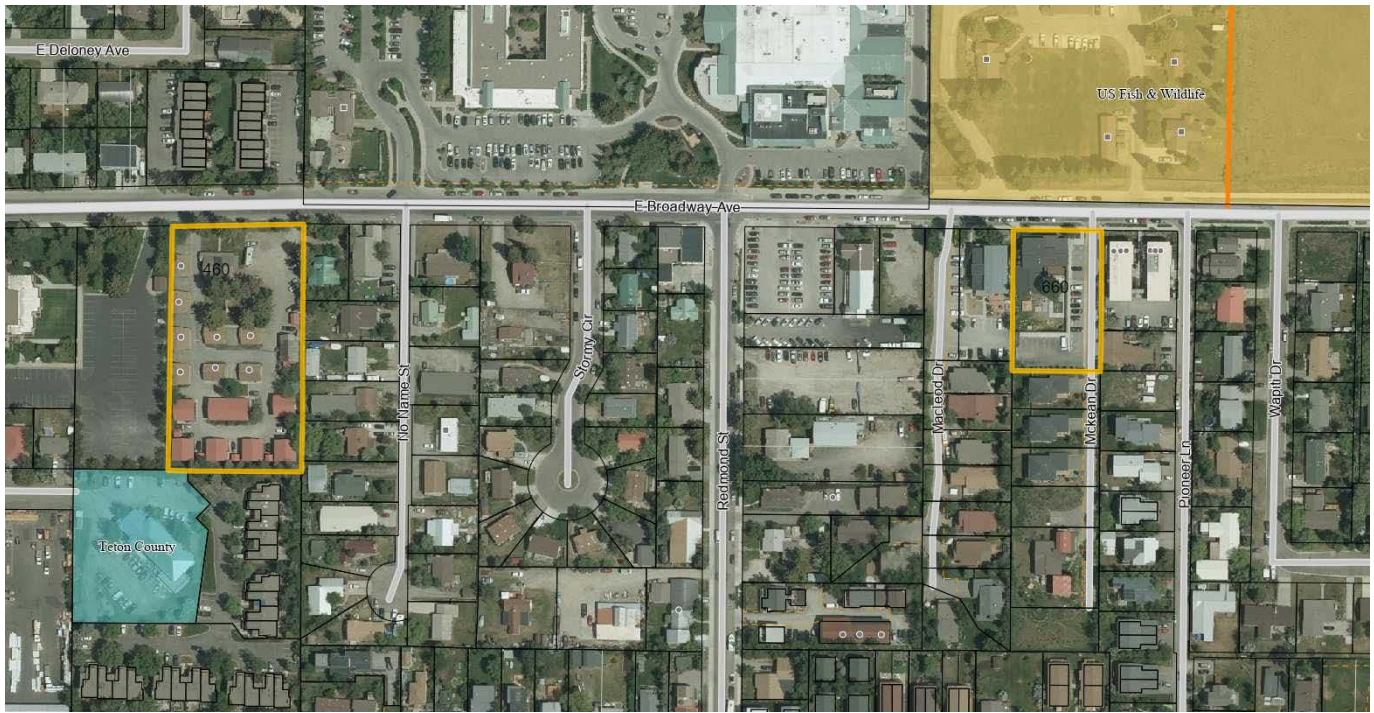
## PRIOR TOWN COUNCIL ACTION

The Town Council reviewed and approved applications P18-338 & 339 on April 15, 2019 for Zoning Map Amendments to change the zoning to Public/Semi Public (P/SP) for the properties located at 460 and 660 East Broadway Avenue.

Both the Planning Director and Planning Commission recommended approval of the amendments.

## LOCATION

The properties are located at 460 and 660 East Broadway Avenue, legally known as, Lot B and PT. W 1/2 LOT 5, BLK. 1 REDMOND-1 TRACT A. An aerial photo and zoning map are shown below:



## [STAFF ANALYSIS](#)

Staff was able to make all the reviewed Findings pursuant to Section 8.7.2 Zoning Map Amendment as see below.



## LEGAL REVIEW

Complete.

## FINDINGS FOR APPROVAL

**Zoning Map Amendments.** The findings for Zoning Map Amendments found in Section 8.7.2.C must be made:

1. *The proposed project is consistent with the purposes and organization of the LDRs.*

**Complies.** Staff finds the proposed project to be consistent with the purpose and intent of the LDRs, specifically the P/SP zoning district. The purpose of the P/SP zone is to provide locations for new and existing uses and facilities of a public or semi-public nature. In particular, the P/SP zone is intended to allow flexibility for public and semi-public uses and facilities that often have unique functional needs, such as for height, floor area, setbacks, and impervious surface, that cannot be accommodated in other zoning districts. Land in the P/SP-ToJ zone and/or facilities operated therein may be under the control of federal, state, or local governments, or other governmental entities such as a school district or hospital district.

2. *The proposed project improves implementation of the desired future character defined in the Illustration of Our Vision chapter of the Comprehensive Plan.*

The proposed development is located within the Comprehensive Plan, District 2 - Town Commercial Core, Subarea 2.6 Mixed Use Office and Residential which states:

### **2.6: Mixed Use Office and Residential**

*This TRANSITIONAL Subarea is envisioned to be a pedestrian-oriented mixed use area comprised of mixed use office or multifamily residential structures. The subarea currently contains a variety of single family residential, multifamily residential, office and institutional uses such as St. John's Hospital, the National Elk Refuge Headquarters and Town and County administrative facilities. The future development pattern should locate buildings toward the street predominantly two stories in height. Parking should be minimized and screened from the view of the public right of way. Office, residential and local convenience commercial should be located on the first level with residential above and behind. Some limited local convenience commercial is desirable to serve the surrounding residential areas with the goal of reducing trips outside the neighborhood. The existing institutional uses shall remain as anchors to the local economy that provide many jobs and services to the community. The bulk, scale and intensity of the St. John's campus has always been and will continue to be of a higher intensity than the surrounding mixed use and residential neighborhoods. Particular care and attention will be necessary to ensure a successful integration between this mixed use subarea and the adjacent Core Residential (Subarea 3.2). Particular attention will need to be given to the location of buildings, parking, types of uses, and intensity of uses to ensure a successful transition.*

**Complies.** Staff finds that the application is consistent with the described vision for Subarea 2.6. The proposed rezone and ownership by St. John's is consistent with the intent and vision for the area with St. John's specifically identified as a critical component.

In addition, Staff finds that the application should be reviewed for consistency specifically with the policy objectives of District 2 - Town Commercial Core as follows

### **Common Value 1: Ecosystem Stewardship**

**Complies.** Not Applicable.

### **Common Value 2: Growth Management**

Policy 4.1.b: Emphasize a variety of housing types, including deed-restricted housing

**Complies.** The existing Hitching Post property supports a variety of housing types.

Policy 4.1.d: Maintain Jackson as the economic center of the region

**Complies.** St. John's provides opportunities for Teton County residents to attain local health care options and is one of the largest employers in the community.

4.2.d: Create a Downtown Retail Shopping District

**Complies.** Not Applicable.

4.2.f: Maintain lodging as a key component in the downtown 4.4.b: Enhance Jackson gateways

**Complies.** Not Applicable.

4.4.b: Enhance Jackson gateways

**Complies.** Not Applicable.

4.4.d: Enhance natural features in the built environment

**Complies.** Not Applicable.

### **Common Value 3: Quality of Life**

Policy 5.2.d: Encourage deed-restricted rental units

**Complies.** Not Applicable.

Policy 6.2.b: Support businesses located in the community because of our lifestyle

**Complies.** Not Applicable.

Policy 6.2.c: Encourage local entrepreneurial opportunities

**Complies.** Not Applicable.

Policy 7.1.c: Increase the capacity for use of alternative transportation modes

**Complies.** The St. John's campus provides a unique opportunity to incorporate alternative transportation modes throughout the campus because it constitutes an employment hub and activity center large enough to support START ridership and other alternative modes of travel.

3. *The proposed project is necessary to address changing conditions or a public necessity.*

**Complies.** Staff finds that the proposed project is necessary to address the institutional and facility needs of St. John's.

4. *The proposed project is consistent with other adopted Town Ordinances.*

**Complies.** Staff finds that the proposed project is consistent with all other Town Ordinances.

### **ATTACHMENTS**

Ordinances A & B

## RECOMMENDATIONS/ CONDITIONS OF APPROVAL

The Planning Director recommends approval of the ordinances as presented on First Reading.

## SUGGESTED MOTIONS

### **Ordinance A**

I move to approve Ordinance A on first reading to amend and reenact Section 2 of Town of Jackson Ordinance No. 1074 (Part) and amending the Town of Jackson Official Zoning District Map to change the current Zoning Designation of 1.67 acres of land addressed as 460 East Broadway Avenue and currently zoned Neighborhood Medium Density-2 (NM-2) TO Public/Semi-Public (P/SP) (P18-338); and establishing an effective date.

### **Ordinance B**

I move to approve Ordinance B on first reading to amend and reenact Section 2 of Town of Jackson Ordinance No. 1074 (Part) and amending the Town of Jackson Official Zoning District Map to change the current Zoning Designation of 0.64 acres of land addressed as 660 East Broadway Avenue and currently zoned Office Residential (OR)to Public/Semi-Public (P/SP) (P18-339) and establishing an effective date.

## **ORDINANCE A**

AN ORDINANCE AMENDING AND REENACTING SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 1.67 ACRES OF LAND ADDRESSED AS 460 EAST BROADWAY AVENUE AND CURRENTLY ZONED NEIGHBORHOOD MEDIUM DENSITY-2 (NM-2) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-338); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

### **SECTION I.**

Section 2 of Town of Jackson Ordinance 1074 (part) and the Official Zoning District Map of the Town of Jackson are hereby amended to change the zoning classification of the following described parcel from Neighborhood Medium Density-2 (NM-2) to Public/Semi-Public (P/SP) (P18-338), to wit:

PT NE1/4NW1/4, Section 34, Township 41, Range 116 (see attached).  
PIDN# 22-41-16-34-2-00-001

### **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

### **SECTION IV.**

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_, 2019.



BY:

BY: \_\_\_\_\_  
Town Clerk

## ATTESTATION OF TOWN CLERK

[illegible]

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_\_ of Book \_\_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

Town Clerk

WARRANTY DEED

Elk Refuge Corporation, a Wyoming corporation, GRANTOR, of Teton County, State of Wyoming for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEYS AND WARRANTS to Teton County Hospital District, a body corporate in the State of Wyoming, GRANTEE, whose address is P.O. Box 428, Jackson, Wyoming 83001, the following described real estate, situate in the County of Teton, State of Wyoming hereby waiving and releasing all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

See Exhibit "A" attached hereto and by this reference made a part hereof

State Parcel ID No.: 22-41-16-34-2-00-001

Together with and including all oil, gas, and other mineral rights owned by Grantor, and all other appurtenances and hereditaments thereunto belonging. Subject to taxes and all covenants, conditions, restrictions, easements, reservations, rights and rights-of-way of sight and/or record.

WITNESS my hand this 28<sup>th</sup> day of February, 2001.

Grantor: ELK REFUGE CORPORATION  
Grantee: TETON COUNTY HOSPITAL DISTRICT  
Doc #536175 bk 416 pg 928-929 Filed at 12:21 on 03/01/01  
Sherry L Daigle, Teton County Clerk fees: 8.00  
By WENDY R SELL Deputy

Elk Refuge Corporation, a Wyoming corporation

By: Freddie V. Botur, President, by  
Freddie V. Botur, President, by Freddie V Botur, Jr  
Freddie V. Botur, Jr., as Attorney-in-Fact  
in-Fact as Attorney-in-Fact.

STATE OF Wyoming )  
COUNTY OF Teton ) ss

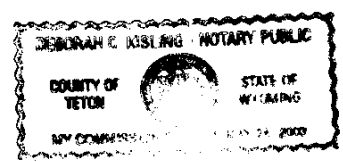
The foregoing instrument was acknowledged before me by Freddie V. Botur, Jr. as attorney-in-fact for Freddie V. Botur, as President of Elk Refuge Corporation, a Wyoming corporation this 28<sup>th</sup> day of February, 2001.

Witness my hand and official seal.

Deborah C. Kishling  
Notary Public

My Commission Expires:

|            |  |
|------------|--|
| RELEASED   |  |
| INDEXED    |  |
| ABSTRACTED |  |
| SCANNED    |  |



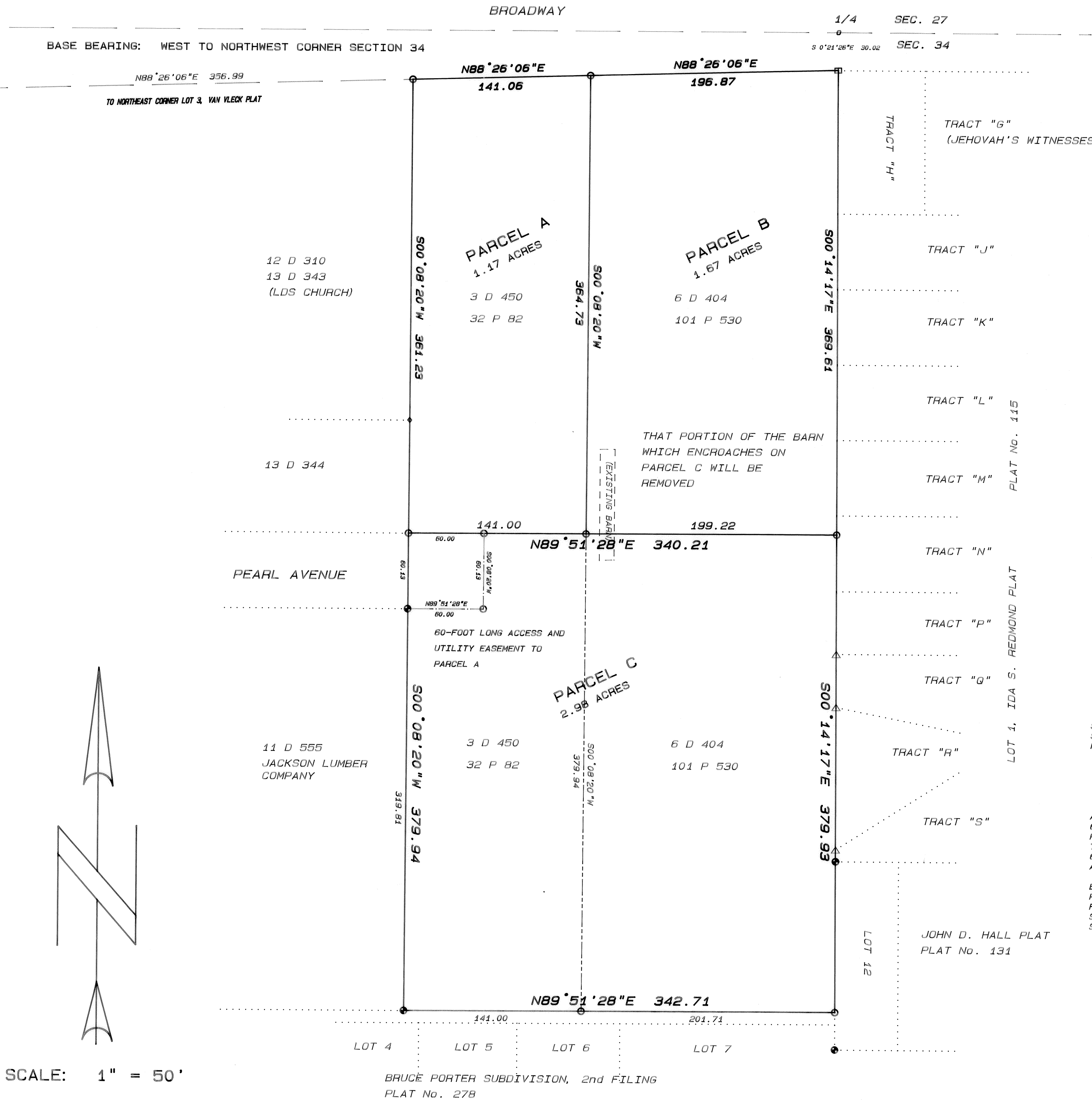
**EXHIBIT**"A"

A parcel of land in the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$ ) of Section 34, Township 41 North, Range 116 West, 6th Principal Meridian, Teton County, Wyoming, being a portion of that parcel of record in the Office of the Teton County Clerk in Book 6 of Deeds, Page 404, and being more particularly described as follows:

Beginning at a point on the southerly right-of-way of Broadway in the Town of Jackson which point lies S0°21'26"E, 30.02 feet from the  $\frac{1}{4}$  corner common to Sections 27 and 34 of said Township and Range and is the northeast corner of said parcel in Book 6 of Deeds; thence along the easterly boundary of said record parcel in Book 6 of Deeds, S0°14'17", 369.61 feet to a point; thence S89°51'28"W, 199.22 feet to a point on the easterly boundary of that record parcel in Book 3 of Deeds, Page 450; thence along said easterly boundary N0°8'20"E, 364.73 feet to a point on the southerly right-of-way of Broadway; thence along said right-of-way N88°26'6"E, 196.87 feet to the point of beginning.

PIN Number: 22-41-16-34-2-00-001





- LEGEND:
- = SET THIS SURVEY, 5/8" DIAMETER STEEL REINFORCING BAR WITH ALUMINUM CAP INSCRIBED: "NELSON ENGR PE&LS 578"
  - = FOUND, BRASS CAP ON IRON PIPE, SET AND INSCRIBED BY RLS 164
  - = FOUND, BRASS CAP ON IRON PIPE, SET AND INSCRIBED BY PE&LS 578
  - △ = FOUND, STEEL T-STAKE WITH CAP INSCRIBED: "SURVEY POINT DO NOT DISTURB RLS 164"
  - = FOUND, IRON SPIKE IN ROAD
  - ◆ = FOUND, IRON PIPE
  - = BOUNDARY LINE OF PARCEL TO BE CREATED BY THIS MAP AND SURVEY
  - ..... = BOUNDARY LINE, ADJOINING PARCEL
  - = EASEMENT LINE TO BE CREATED WITH THIS MAP AND SURVEY
  - = FORMER DIVISION LINE BETWEEN PARCELS

LEGAL DESCRIPTIONS

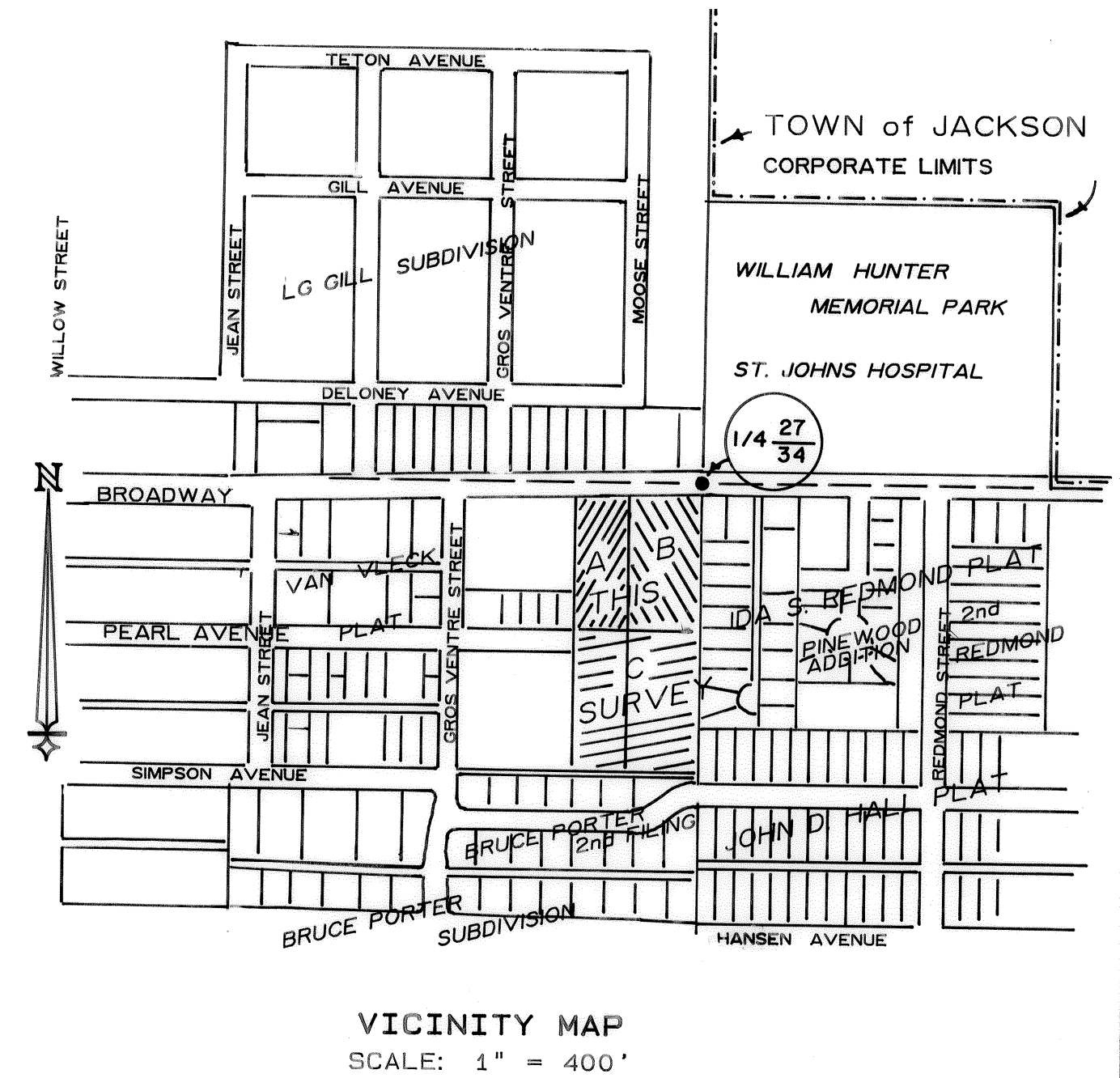
PARCEL A  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THAT PARCEL OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 3 OF DEEDS PAGE 450, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY, IN THE TOWN OF JACKSON, WHICH POINT LIES WEST 337.99 FEET AND SOUTH 39.25 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE AND IS THE NORTHWEST CORNER OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS;  
THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY OF BROADWAY N88°26'06"E 141.06 FEET TO THE NORTHEAST CORNER OF SAID RECORD PARCEL;  
THENCE ALONG THE EASTERLY BOUNDARY OF SAID RECORD PARCEL S 0° 8'20"W 364.73 FEET TO A POINT;  
THENCE S89°51'28"W 141.00 FEET TO A POINT ON THE WESTERLY BOUNDARY OF SAID RECORD PARCEL;  
THENCE ALONG SAID WESTERLY BOUNDARY N 0° 8'20"E 361.23 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 1.17 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED, AND IS BENEFITTED BY AN EASEMENT FOR ACCESS AND UTILITY PURPOSES, BEING A 60 FOOT LONG EXTENSION OF PEARL AVENUE ALONG THE SOUTHERN BOUNDARY OF SAID PARCEL FROM ITS SOUTHWEST CORNER AS SHOWN HEREON.

PARCEL B  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THAT PARCEL OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 6 OF DEEDS PAGE 404, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY IN THE TOWN OF JACKSON, WHICH POINT LIES S 0°21'28"E 30.02 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE AND IS THE NORTHEAST CORNER OF SAID PARCEL IN BOOK 6 OF DEEDS;  
THENCE ALONG THE EASTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS S 0°14'17" 369.61 FEET TO A POINT;  
THENCE S89°51'28"W 199.22 FEET TO A POINT ON THE EASTERLY BOUNDARY OF THAT RECORD PARCEL IN BOOK 3 OF DEEDS PAGE 450;  
THENCE ALONG SAID EASTERLY BOUNDARY N 0° 8'20"E 364.73 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY;  
THENCE ALONG SAID RIGHT-OF-WAY N88°26' 6"E 196.87 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 1.67 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED.

PARCEL C  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THOSE PARCELS OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 3 OF DEEDS PAGE 450, AND IN BOOK 6 OF DEEDS PAGE 404, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE EASTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS, WHICH LIES S 0°14'17"E 369.61 FEET FROM THE NORTHEAST CORNER OF SAID PARCEL AND S 0°14'36"E 399.71 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE;  
THENCE ALONG SAID EASTERLY BOUNDARY S 0°14'17"E 379.93 FEET TO THE SOUTHEAST CORNER OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS;  
THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS AND THE SOUTHERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS S89°51'28"W 342.71 FEET TO THE SOUTHWEST CORNER OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS;  
THENCE ALONG THE WESTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS N 0° 8'20"E 379.94 FEET TO A POINT;  
THENCE N89°51'28"E 340.21 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 2.98 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED, INCLUDING A 60 FOOT LONG EXTENSION OF PEARL AVENUE IN ITS NORTHWEST CORNER FOR ACCESS AND UTILITY PURPOSES FOR THE ADJOINING PARCEL TO THE NORTH AS SHOWN HEREON.

THE BASE BEARING FOR THESE DESCRIPTIONS IS WEST FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE TO THE NORTHWEST CORNER OF SAID SECTION 34.

Recorded Oct 5 2011 at 9:20 AM  
No. 237231 Page 2 of 2  
Vigilant County Clerk  
Donna Rieckel dep.



LANDOWNERS WITHIN 140 FEET

L.G. GILL SUBDIVISION:  
NW. B. AND PAMELA G. HADON, BOX 2512, JACKSON, WY 83001; TIM AND DENISE BIDDERUP, BOX 36, KELLY, WY 83001; GAILLYNN LENKIE CUTTERELL, 1975 SUNSET DR., ESCONZIDO, CA 92026; NURENE LANCASTER, BOX 2215, JACKSON, WY 83001; JACKSON H. HEID et ux, BOX 2796, JACKSON, WY 83001; BRUCE PORTER et ux, 570 NORTH 9th, LARAMIE, WY 82070; SPON PARTNERSHIP, 1352 ALPINE, ROCK SPRINGS, WY 82801;  
TRACTS IN LOT 1, IDA S. REDMOND PLAT:  
DARNA TLOSIAN, BOX 162, WILSON, WY 83014; ROBERT J. MOUTON et ux, BOX 7640, JACKSON, WY; RONALD PAUL and UTANE BRODER, BOX 2895, JACKSON, WY 83001; CLARENCE S. STULTZMAN, 6308-C BUENA VISTA DR., NEWARK, CA 94560; KENNETH D. SMITH et ux, BOX 381, JACKSON, WY 83001; JOHN F. and SYLVIA L. THEITLER, BOX 2937, JACKSON, WY 83001; ROBERT ROBARDS et al, BOX 2793, JACKSON, WY 83001; GARY L. GETZ et ux, BOX 3212, JACKSON, WY 83001; JAMES L. and LINDA J. CLARK, BOX 3305, JACKSON, WY 83001; JEHOVAH'S WITNESSES, JACKSON, WY 83001;  
JOHN D. HALL PLAT:  
RICHARD D. and CHRISTIE HOSS KIKRAI, BOX 2067, JACKSON, WY 83001; MARK STEVEN and JANE KESLER LARSON, BOX 3469, JACKSON, WY 83001; HAROLD CORPORATION, BOX 172, JACKSON, WY 83001;  
BRUCE PORTER SUBDIVISION, 2nd FILING:  
JOSEPH H. and DOROTHY R. KIDAR, 140 KEITH DR., GREEN RIVER, WY 83001; WILLIAM D. and LINDA HAZEN, BOX 2637, JACKSON, WY 83001; JOHN M. and ELNA E. GOULD, BOX 144, MOOSE, WY 83012; THOMAS M. DUKETTE et ux, BOX 1842, JACKSON, WY 83001; KEITH P. GAMBLE et ux, BOX 2851, JACKSON, WY 83001; CYNTHIA ANN DUBOIS, BOX 1289, JACKSON, WY 83001; BRYAN J. and DONNA C. HEINEZ, BOX 1194, JACKSON, WY 83001;  
NETS AND BOUNDS TRACTS:  
GEORGE and MAURENE TICE, BOX 266, JACKSON, WY 83001; LOUISE G. MACQUEL, BOX K, JACKSON, WY 83001; CYNTHIA ANN and DONALD TAYLOR, 6336 MOCASIN AVE., CHEYENNE, WY 82001; JACKSON LUMBER COMPANY, BOX AF, JACKSON, WY 83001; CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS, JACKSON, WY 83001; ST. JOHNS HOSPITAL, COUNTY OF TETON, JACKSON, WY 83001;

CERTIFICATE OF SURVEYOR

STATE OF WYOMING)  
) SS  
COUNTY OF TETON )  
I, MICHAEL J. QUINN, A PROFESSIONAL LAND SURVEYOR OF JACKSON, WYOMING, HEREBY CERTIFY THAT THIS MAP WAS MADE FROM THE NOTES OF A SURVEY MADE BY ME, OR UNDER MY DIRECTION, AND THAT IT CORRECTLY REPRESENTS THE TRACTS AS DESCRIBED, AND THAT ALL MONUMENTS ARE AS SHOWN HEREON.  
MICHAEL J. QUINN, WYOMING PROFESSIONAL LAND SURVEYOR 4270  
Date 10/5/2011  
Professional Land Surveyor  
TETON COUNTY, WYOMING  
4270

map to accompany lot split application

STEPHENS and STEED PROPERTIES  
in the  
NE1/4 NW1/4 of SECTION 34  
T41N, R116W, 6th PRINCIPAL MERIDIAN  
TOWN OF JACKSON  
TETON COUNTY, WYOMING #T-74-A

|                                                             |        |        |          |         |          |
|-------------------------------------------------------------|--------|--------|----------|---------|----------|
| REV                                                         | 8/99   | DRAWN  | 9/89     | CHECKED | APPROVED |
| JACKSON, WYOMING                                            |        |        |          |         |          |
| DRAWING TITLE<br>MAP TO ACCOMPANY LOT SPLIT APPLICATION     |        |        |          |         |          |
| JOB TITLE<br>STEPHENS-STEED LOT SPLIT, TRACTS IN SECTION 34 |        |        |          |         |          |
| DRAWING No                                                  | 1 of 1 | JOB No | 89-110-1 |         |          |



## **ORDINANCE B**

AN ORDINANCE AMENDING AND REENACTING SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 0.64 ACRES OF LAND ADDRESSED AS 660 EAST BROADWAY AVENUE AND CURRENTLY ZONED OFFICE RESIDENTIAL (OR) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-339); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

### **SECTION I.**

Section 2 of Town of Jackson Ordinance 1074 (part) and the Official Zoning District Map of the Town of Jackson are hereby amended to change the zoning classification of the following described parcel from Office Residential (OR) to Public/Semi-Public (P/SP) (P18-339), to wit:

PT. W 1/2 LOT 5, BLK. 1 REDMOND-1 TRACT A (see attached).  
PIDN# 22-41-16-34-1-10-001

### **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

### **SECTION IV.**

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_, 2019.



WARRANTY DEED

William C. Newton, Trustee of the Newton Foundation Under Trust Agreement dated October 25, 1998, GRANTOR, of Teton County, Wyoming, for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEYS AND WARRANTS to Teton County Hospital District d/b/a St. John's Medical Center, a Wyoming Hospital District, GRANTEE, whose address is Post Office Box 428, Jackson, Wyoming 83001, the following described real estate, situate in the County of Teton, State of Wyoming, hereby waiving and releasing all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

See Exhibit A attached hereto.

PIN #22-41-16-34-1-10-001

Together with and including all improvements thereon and all appurtenances and hereditaments thereunto belonging. Subject to all covenants, conditions, restrictions, easements, reservations, and rights-of-way of record.

WITNESS my hand this 7th day of June, 2013.

Newton Foundation Under Trust Agreement dated October 25, 1998:

William C. Newton  
William C. Newton, Trustee

STATE OF Wyoming  
COUNTY OF Teton

The foregoing instrument was acknowledged before me this 7 day of June, 2013 by William C. Newton as Trustee of the Newton Foundation Under Trust Agreement dated October 25, 1998.

WITNESS my hand and official seal.

[Signature]  
Notary Public  
My Commission Expires: 6-24-16

HALLIE LANE - NOTARY PUBLIC  
COUNTY OF TETON STATE OF WYOMING  
MY COMMISSION EXPIRES: 05 / 24 / 2016

|            |                                     |
|------------|-------------------------------------|
| RELEASED   | <input checked="" type="checkbox"/> |
| INDEXED    | <input checked="" type="checkbox"/> |
| ABSTRACTED | <input checked="" type="checkbox"/> |
| SCANNED    | <input checked="" type="checkbox"/> |

Law Office of:  
Jesse Carlman & D'Amours, LLC  
Post Office Box 449  
30 East Simpson Street  
Jackson, Wyoming 83001  
307-731-7881

GRANTOR: NEWTON, WILLIAM C TRUSTEE  
GRANTEE: TETON COUNTY HOSPITAL DISTRICT DBA\*  
Doc 0837577 bk 845 pg 575-576 Filed At 14:31 ON 06/07/13  
Sherry L. Daigle Teton County Clerk fees: 11.00  
By Mary Smith Deputy

EXHIBIT "A"  
LEGAL DESCRIPTION

THE LAND DESCRIBED HEREIN IS SITUATED IN THE STATE OF WYOMING, COUNTY OF TETON, CITY OF JACKSON, AND IS DESCRIBED AS FOLLOWS:

THAT PART OF THE WEST HALF OF LOT 5 OF THE IDA S. REDMOND PLAT, A SUBDIVISION OF RECORD IN THE TOWN OF JACKSON, TETON COUNTY, WYOMING, AND SHOWN AS TRACT A ON MAP OF SURVEY FOR MARK AND SUSAN NOWLIN, RECORDED JANUARY 15, 1988, AS MAP D-19-A, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID WEST 1/2 OF LOT 5, THENCE ALONG THE EAST LINE OF SAID WEST 1/2, IDENTICAL WITH THE WEST LINE OF THE SHOCKLEY SUBDIVISION, A SUBDIVISION OF RECORD, S 00° 02'17" E, 210.04 FEET TO A POINT;

THENCE N 89° 59'44" WEST, 132.18 FEET TO AN INTERSECTION WITH THE WEST LINE OF SAID WEST 1/2;

THENCE N 00° 02'24" W, 210.03 FEET ALONG SAID WEST LINE TO A POINT;

THENCE N 90° 00'00" E, 132.19 FEET TO THE CORNER OF BEGINNING.

PIDN: 22-41-16-34-1-10-001





# TOWN OF JACKSON TOWN COUNCIL AGENDA DOCUMENTATION

**PREPARATION DATE:** APRIL 29, 2019  
**MEETING DATE:** MAY 6, 2019

**SUBMITTING DEPARTMENT:** PLANNING  
**DEPARTMENT DIRECTOR:** TYLER SINCLAIR  
**PRESENTER:** TYLER SINCLAIR

**SUBJECT:** **FIRST READING OF ORDINANCES A & B:** Ordinances for Zoning Map Amendments to change zoning to Public/Semi Public for the properties located at 460 and 660 East Broadway Avenue.

**OWNER:** TETON COUNTY HOSPITAL DISTRICT

**APPLICANT:** BRETT BENNETT, HOYT/CTA ARCHITECTS

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## REQUESTED ACTION

1. FIRST READING OF ORDINANCE A TO AMEND AND REENACT SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 1.67 ACRES OF LAND ADDRESSED AS 460 EAST BROADWAY AVENUE AND CURRENTLY ZONED NEIGHBORHOOD MEDIUM DENSITY-2 (NM-2) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-338); AND ESTABLISHING AN EFFECTIVE DATE.
2. FIRST READING OF ORDINANCE B TO AMEND AND REENACT SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 0.64 ACRES OF LAND ADDRESSED AS 660 EAST BROADWAY AVENUE AND CURRENTLY ZONED OFFICE RESIDENTIAL (OR) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-339); AND ESTABLISHING AN EFFECTIVE DATE.

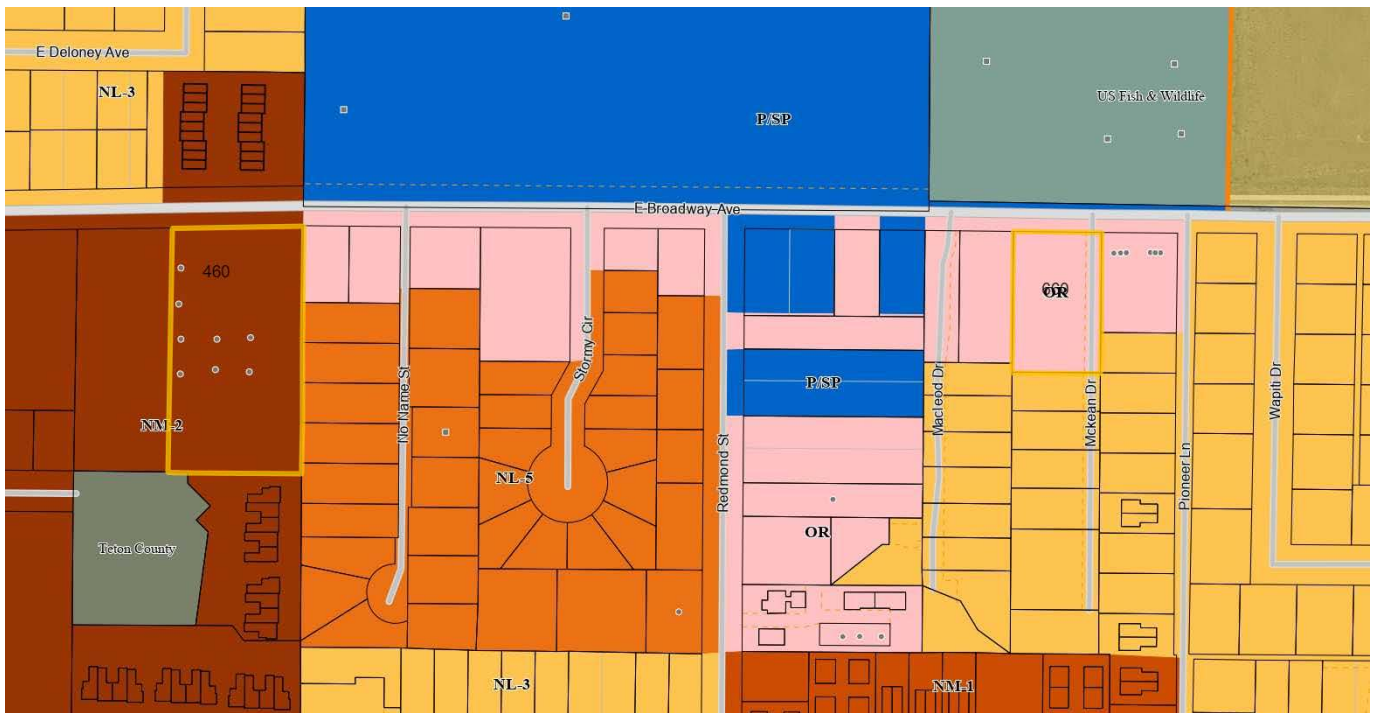
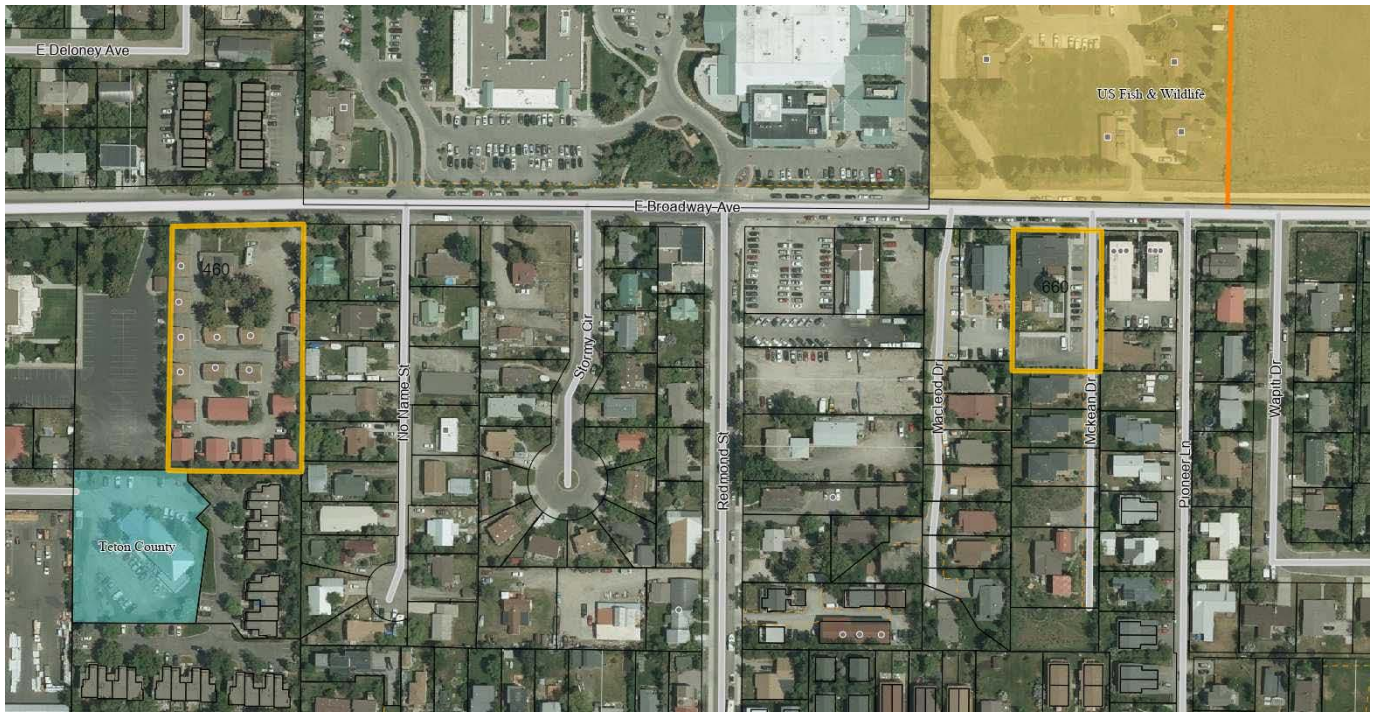
## PRIOR TOWN COUNCIL ACTION

The Town Council reviewed and approved applications P18-338 & 339 on April 15, 2019 for Zoning Map Amendments to change the zoning to Public/Semi Public (P/SP) for the properties located at 460 and 660 East Broadway Avenue.

Both the Planning Director and Planning Commission recommended approval of the amendments.

## LOCATION

The properties are located at 460 and 660 East Broadway Avenue, legally known as, Lot B and PT. W 1/2 LOT 5, BLK. 1 REDMOND-1 TRACT A. An aerial photo and zoning map are shown below:



## [STAFF ANALYSIS](#)

Staff was able to make all the reviewed Findings pursuant to Section 8.7.2 Zoning Map Amendment as see below.

## LEGAL REVIEW

Complete.

## FINDINGS FOR APPROVAL

**Zoning Map Amendments.** The findings for Zoning Map Amendments found in Section 8.7.2.C must be made:

1. *The proposed project is consistent with the purposes and organization of the LDRs.*

**Complies.** Staff finds the proposed project to be consistent with the purpose and intent of the LDRs, specifically the P/SP zoning district. The purpose of the P/SP zone is to provide locations for new and existing uses and facilities of a public or semi-public nature. In particular, the P/SP zone is intended to allow flexibility for public and semi-public uses and facilities that often have unique functional needs, such as for height, floor area, setbacks, and impervious surface, that cannot be accommodated in other zoning districts. Land in the P/SP-ToJ zone and/or facilities operated therein may be under the control of federal, state, or local governments, or other governmental entities such as a school district or hospital district.

2. *The proposed project improves implementation of the desired future character defined in the Illustration of Our Vision chapter of the Comprehensive Plan.*

The proposed development is located within the Comprehensive Plan, District 2 - Town Commercial Core, Subarea 2.6 Mixed Use Office and Residential which states:

### **2.6: Mixed Use Office and Residential**

*This TRANSITIONAL Subarea is envisioned to be a pedestrian-oriented mixed use area comprised of mixed use office or multifamily residential structures. The subarea currently contains a variety of single family residential, multifamily residential, office and institutional uses such as St. John's Hospital, the National Elk Refuge Headquarters and Town and County administrative facilities. The future development pattern should locate buildings toward the street predominantly two stories in height. Parking should be minimized and screened from the view of the public right of way. Office, residential and local convenience commercial should be located on the first level with residential above and behind. Some limited local convenience commercial is desirable to serve the surrounding residential areas with the goal of reducing trips outside the neighborhood. The existing institutional uses shall remain as anchors to the local economy that provide many jobs and services to the community. The bulk, scale and intensity of the St. John's campus has always been and will continue to be of a higher intensity than the surrounding mixed use and residential neighborhoods. Particular care and attention will be necessary to ensure a successful integration between this mixed use subarea and the adjacent Core Residential (Subarea 3.2). Particular attention will need to be given to the location of buildings, parking, types of uses, and intensity of uses to ensure a successful transition.*

**Complies.** Staff finds that the application is consistent with the described vision for Subarea 2.6. The proposed rezone and ownership by St. John's is consistent with the intent and vision for the area with St. John's specifically identified as a critical component.

In addition, Staff finds that the application should be reviewed for consistency specifically with the policy objectives of District 2 - Town Commercial Core as follows

### **Common Value 1: Ecosystem Stewardship**

**Complies.** Not Applicable.

### **Common Value 2: Growth Management**

Policy 4.1.b: Emphasize a variety of housing types, including deed-restricted housing

**Complies.** The existing Hitching Post property supports a variety of housing types.

Policy 4.1.d: Maintain Jackson as the economic center of the region

**Complies.** St. John's provides opportunities for Teton County residents to attain local health care options and is one of the largest employers in the community.

4.2.d: Create a Downtown Retail Shopping District

**Complies.** Not Applicable.

4.2.f: Maintain lodging as a key component in the downtown 4.4.b: Enhance Jackson gateways

**Complies.** Not Applicable.

4.4.b: Enhance Jackson gateways

**Complies.** Not Applicable.

4.4.d: Enhance natural features in the built environment

**Complies.** Not Applicable.

### **Common Value 3: Quality of Life**

Policy 5.2.d: Encourage deed-restricted rental units

**Complies.** Not Applicable.

Policy 6.2.b: Support businesses located in the community because of our lifestyle

**Complies.** Not Applicable.

Policy 6.2.c: Encourage local entrepreneurial opportunities

**Complies.** Not Applicable.

Policy 7.1.c: Increase the capacity for use of alternative transportation modes

**Complies.** The St. John's campus provides a unique opportunity to incorporate alternative transportation modes throughout the campus because it constitutes an employment hub and activity center large enough to support START ridership and other alternative modes of travel.

3. *The proposed project is necessary to address changing conditions or a public necessity.*

**Complies.** Staff finds that the proposed project is necessary to address the institutional and facility needs of St. John's.

4. *The proposed project is consistent with other adopted Town Ordinances.*

**Complies.** Staff finds that the proposed project is consistent with all other Town Ordinances.

### **ATTACHMENTS**

Ordinances A & B



## RECOMMENDATIONS/ CONDITIONS OF APPROVAL

The Planning Director recommends approval of the ordinances as presented on First Reading.

## SUGGESTED MOTIONS

### **Ordinance A**

I move to approve Ordinance A on first reading to amend and reenact Section 2 of Town of Jackson Ordinance No. 1074 (Part) and amending the Town of Jackson Official Zoning District Map to change the current Zoning Designation of 1.67 acres of land addressed as 460 East Broadway Avenue and currently zoned Neighborhood Medium Density-2 (NM-2) TO Public/Semi-Public (P/SP) (P18-338); and establishing an effective date.

### **Ordinance B**

I move to approve Ordinance B on first reading to amend and reenact Section 2 of Town of Jackson Ordinance No. 1074 (Part) and amending the Town of Jackson Official Zoning District Map to change the current Zoning Designation of 0.64 acres of land addressed as 660 East Broadway Avenue and currently zoned Office Residential (OR)to Public/Semi-Public (P/SP) (P18-339) and establishing an effective date.

## **ORDINANCE A**

AN ORDINANCE AMENDING AND REENACTING SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 1.67 ACRES OF LAND ADDRESSED AS 460 EAST BROADWAY AVENUE AND CURRENTLY ZONED NEIGHBORHOOD MEDIUM DENSITY-2 (NM-2) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-338); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

### **SECTION I.**

Section 2 of Town of Jackson Ordinance 1074 (part) and the Official Zoning District Map of the Town of Jackson are hereby amended to change the zoning classification of the following described parcel from Neighborhood Medium Density-2 (NM-2) to Public/Semi-Public (P/SP) (P18-338), to wit:

PT NE1/4NW1/4, Section 34, Township 41, Range 116 (see attached).  
PIDN# 22-41-16-34-2-00-001

### **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

### **SECTION IV.**

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_, 2019.

BY:

BY: \_\_\_\_\_  
Town Clerk

## ATTESTATION OF TOWN CLERK

[illegible]

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_\_ of Book \_\_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

Town Clerk

WARRANTY DEED

Elk Refuge Corporation, a Wyoming corporation, GRANTOR, of Teton County, State of Wyoming for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEYS AND WARRANTS to Teton County Hospital District, a body corporate in the State of Wyoming, GRANTEE, whose address is P.O. Box 428, Jackson, Wyoming 83001, the following described real estate, situate in the County of Teton, State of Wyoming hereby waiving and releasing all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

See Exhibit "A" attached hereto and by this reference made a part hereof

State Parcel ID No.: 22-41-16-34-2-00-001

Together with and including all oil, gas, and other mineral rights owned by Grantor, and all other appurtenances and hereditaments thereunto belonging. Subject to taxes and all covenants, conditions, restrictions, easements, reservations, rights and rights-of-way of sight and/or record.

WITNESS my hand this 28<sup>th</sup> day of February, 2001.

Grantor: ELK REFUGE CORPORATION  
Grantee: TETON COUNTY HOSPITAL DISTRICT  
Doc #536175 bk 416 pg 928-929 Filed at 12:21 on 03/01/01  
Sherry L Daigle, Teton County Clerk fees: 8.00  
By WENDY R SELL Deputy

Elk Refuge Corporation, a Wyoming corporation

By: Freddie V. Botur, President, by  
Freddie V. Botur, President, by Freddie V Botur, Jr  
Freddie V. Botur, Jr., as Attorney-in-Fact  
in-Fact as Attorney-in-Fact.

STATE OF Wyoming )  
COUNTY OF Teton ) ss

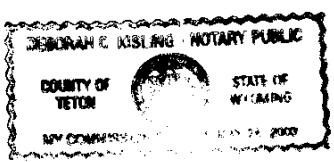
The foregoing instrument was acknowledged before me by Freddie V. Botur, Jr. as attorney-in-fact for Freddie V. Botur, as President of Elk Refuge Corporation, a Wyoming corporation this 28 day of February, 2001.

Witness my hand and official seal.

Deborah C. Kishling  
Notary Public

My Commission Expires:

|            |  |
|------------|--|
| RELEASED   |  |
| INDEXED    |  |
| ABSTRACTED |  |
| SCANNED    |  |





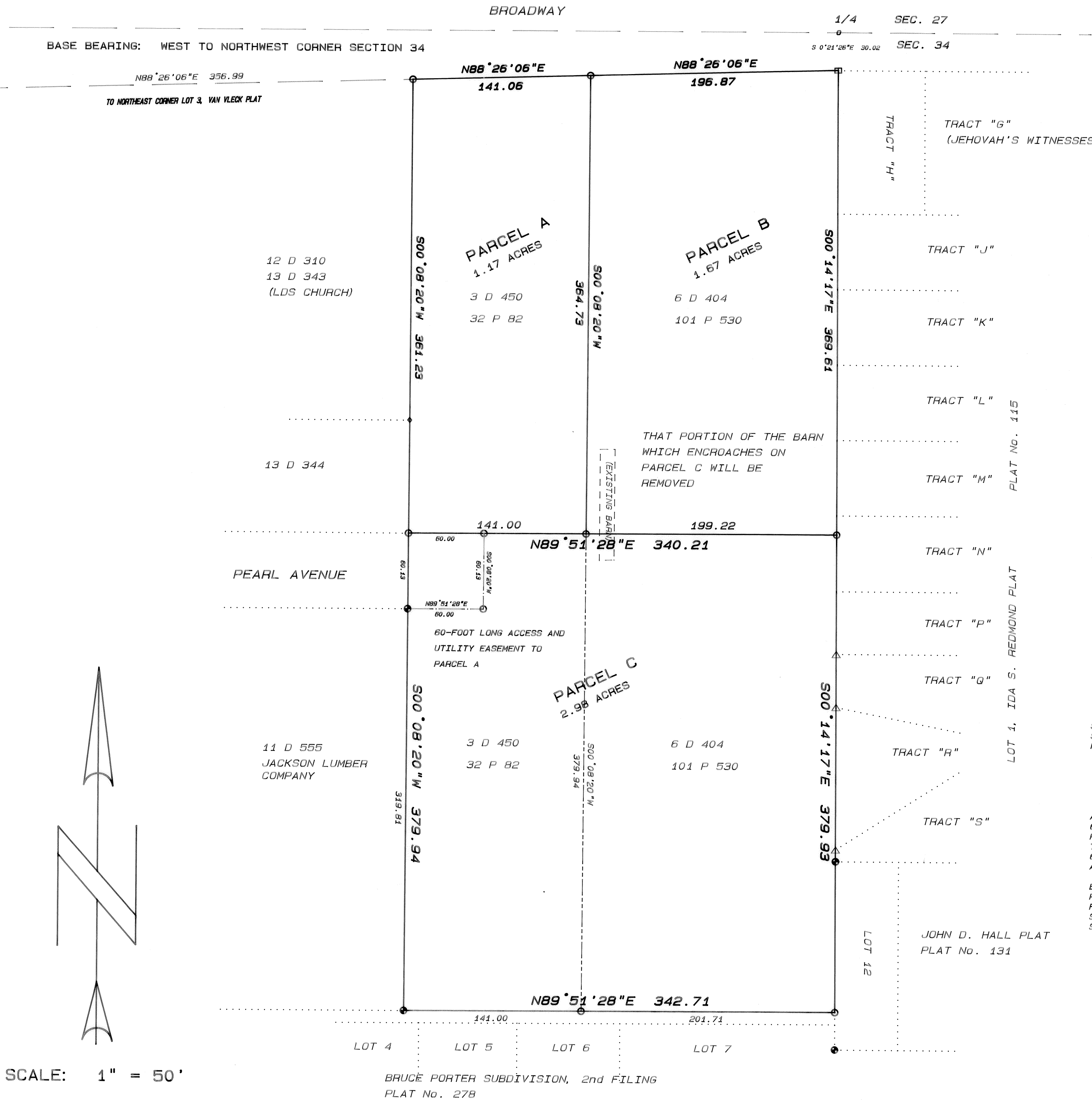
**EXHIBIT****"A"**

A parcel of land in the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$ ) of Section 34, Township 41 North, Range 116 West, 6th Principal Meridian, Teton County, Wyoming, being a portion of that parcel of record in the Office of the Teton County Clerk in Book 6 of Deeds, Page 404, and being more particularly described as follows:

Beginning at a point on the southerly right-of-way of Broadway in the Town of Jackson which point lies S0°21'26"E, 30.02 feet from the  $\frac{1}{4}$  corner common to Sections 27 and 34 of said Township and Range and is the northeast corner of said parcel in Book 6 of Deeds; thence along the easterly boundary of said record parcel in Book 6 of Deeds, S0°14'17", 369.61 feet to a point; thence S89°51'28"W, 199.22 feet to a point on the easterly boundary of that record parcel in Book 3 of Deeds, Page 450; thence along said easterly boundary N0°8'20"E, 364.73 feet to a point on the southerly right-of-way of Broadway; thence along said right-of-way N88°26'6"E, 196.87 feet to the point of beginning.

PIN Number: 22-41-16-34-2-00-001





- LEGEND:
- = SET THIS SURVEY, 5/8" DIAMETER STEEL REINFORCING BAR WITH ALUMINUM CAP INSCRIBED: "NELSON ENGR PE&LS 578"
  - = FOUND, BRASS CAP ON IRON PIPE, SET AND INSCRIBED BY RLS 164
  - = FOUND, BRASS CAP ON IRON PIPE, SET AND INSCRIBED BY PE&LS 578
  - △ = FOUND, STEEL T-STAKE WITH CAP INSCRIBED: "SURVEY POINT DO NOT DISTURB RLS 164"
  - = FOUND, IRON SPIKE IN ROAD
  - ◆ = FOUND, IRON PIPE
  - = BOUNDARY LINE OF PARCEL TO BE CREATED BY THIS MAP AND SURVEY
  - ..... = BOUNDARY LINE, ADJOINING PARCEL
  - = EASEMENT LINE TO BE CREATED WITH THIS MAP AND SURVEY
  - = FORMER DIVISION LINE BETWEEN PARCELS

LEGAL DESCRIPTIONS

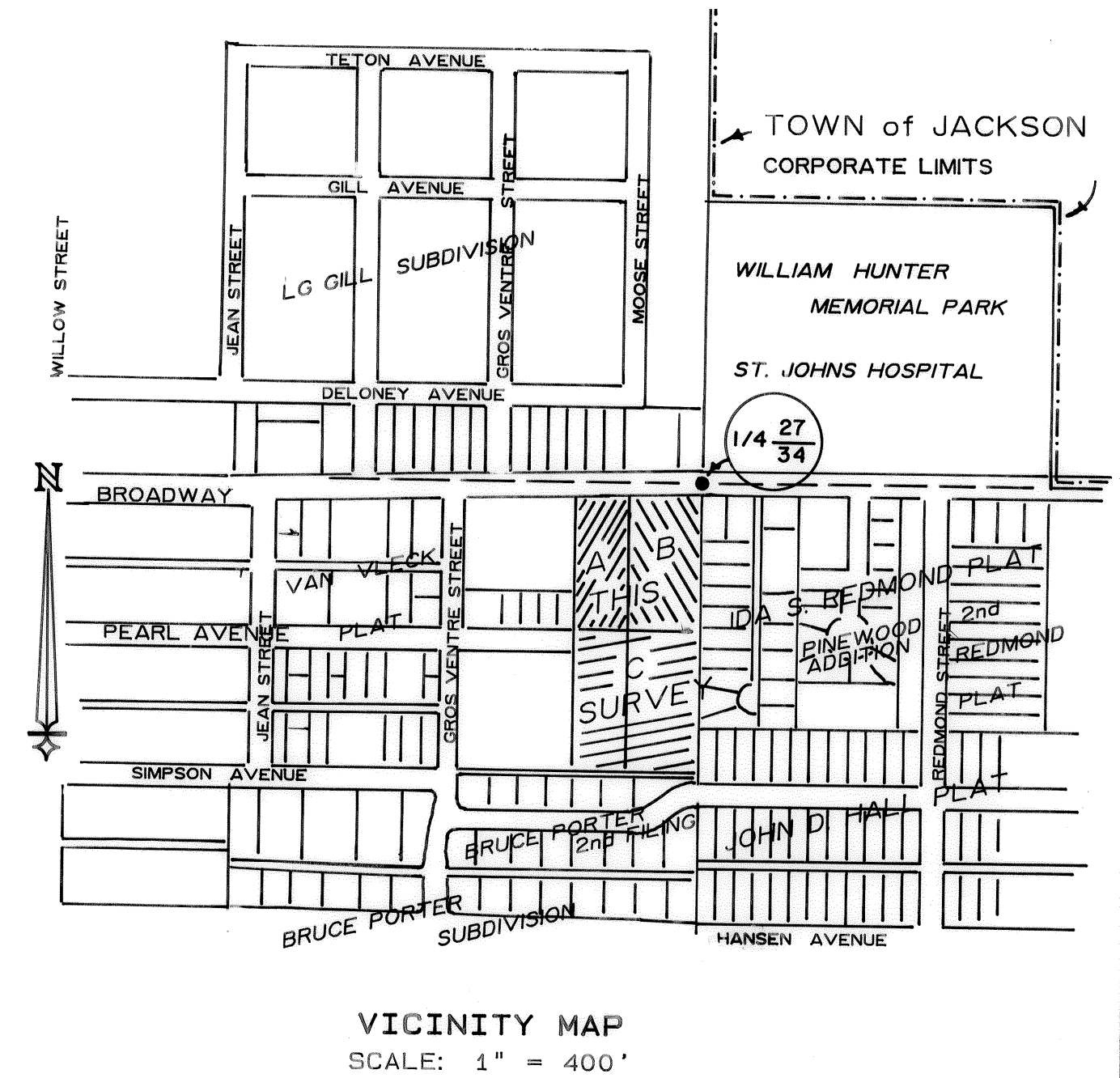
PARCEL A  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THAT PARCEL OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 3 OF DEEDS PAGE 450, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY, IN THE TOWN OF JACKSON, WHICH POINT LIES WEST 337.99 FEET AND SOUTH 39.25 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE AND IS THE NORTHWEST CORNER OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS;  
THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY OF BROADWAY N88°26'06"E 141.06 FEET TO THE NORTHEAST CORNER OF SAID RECORD PARCEL;  
THENCE ALONG THE EASTERLY BOUNDARY OF SAID RECORD PARCEL S 0° 8'20"W 364.73 FEET TO A POINT;  
THENCE S89°51'28"W 141.00 FEET TO A POINT ON THE WESTERLY BOUNDARY OF SAID RECORD PARCEL;  
THENCE ALONG SAID WESTERLY BOUNDARY N 0° 8'20"E 361.23 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 1.17 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED, AND IS BENEFITTED BY AN EASEMENT FOR ACCESS AND UTILITY PURPOSES, BEING A 60 FOOT LONG EXTENSION OF PEARL AVENUE ALONG THE SOUTHERN BOUNDARY OF SAID PARCEL FROM ITS SOUTHWEST CORNER AS SHOWN HEREON.

PARCEL B  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THAT PARCEL OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 6 OF DEEDS PAGE 404, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY IN THE TOWN OF JACKSON, WHICH POINT LIES S 0°21'28"E 30.02 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE AND IS THE NORTHEAST CORNER OF SAID PARCEL IN BOOK 6 OF DEEDS;  
THENCE ALONG THE EASTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS S 0°14'17" 369.61 FEET TO A POINT;  
THENCE S89°51'28"W 199.22 FEET TO A POINT ON THE EASTERLY BOUNDARY OF THAT RECORD PARCEL IN BOOK 3 OF DEEDS PAGE 450;  
THENCE ALONG SAID EASTERLY BOUNDARY N 0° 8'20"E 364.73 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF BROADWAY;  
THENCE ALONG SAID RIGHT-OF-WAY N88°26' 6"E 196.87 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 1.67 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED.

PARCEL C  
A PARCEL OF LAND IN THE NE1/4 NW1/4 SECTION 34, T41N, R116W, 6th PRINCIPAL MERIDIAN, TETON COUNTY, WYOMING, BEING A PORTION OF THOSE PARCELS OF RECORD IN THE OFFICE OF THE TETON COUNTY CLERK IN BOOK 3 OF DEEDS PAGE 450, AND IN BOOK 6 OF DEEDS PAGE 404, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE EASTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS, WHICH LIES S 0°14'17"E 369.61 FEET FROM THE NORTHEAST CORNER OF SAID PARCEL AND S 0°14'36"E 399.71 FEET FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE;  
THENCE ALONG SAID EASTERLY BOUNDARY S 0°14'17"E 379.93 FEET TO THE SOUTHEAST CORNER OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS;  
THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 6 OF DEEDS AND THE SOUTHERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS S89°51'28"W 342.71 FEET TO THE SOUTHWEST CORNER OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS;  
THENCE ALONG THE WESTERLY BOUNDARY OF SAID RECORD PARCEL IN BOOK 3 OF DEEDS N 0° 8'20"E 379.94 FEET TO A POINT;  
THENCE N89°51'28"E 340.21 FEET TO THE POINT OF BEGINNING.  
SAID PARCEL CONTAINS 2.98 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RIGHTS-OF-WAY, RESTRICTIONS OR RESERVATIONS, OF SIGHT OR OF RECORD, LEGALLY ACQUIRED, INCLUDING A 60 FOOT LONG EXTENSION OF PEARL AVENUE IN ITS NORTHWEST CORNER FOR ACCESS AND UTILITY PURPOSES FOR THE ADJOINING PARCEL TO THE NORTH AS SHOWN HEREON.

THE BASE BEARING FOR THESE DESCRIPTIONS IS WEST FROM THE 1/4 CORNER COMMON TO SECTIONS 27 AND 34 OF SAID TOWNSHIP AND RANGE TO THE NORTHWEST CORNER OF SAID SECTION 34.

Recorded Oct 5 2012 at 9:20 AM  
No. 237231 Page 2 of 2  
Vigilant County Clerk  
Donna Rieck  
County Clerk



LANDOWNERS WITHIN 140 FEET

L.G. GILL SUBDIVISION:  
NW. B. AND PAMELA G. HADON, BOX 2512, JACKSON, WY 83001; TIM AND DENISE BIDNERUP, BOX 36, KELLY, WY 83001; GAILLYN LENKIE CUTTERELL, 1975 SUNSET DR., ESCONZIDO, CA 92026; NURENE LANCASTER, BOX 2215, JACKSON, WY 83001; JACKSON H. HEID et ux, BOX 2796, JACKSON, WY 83001; BRUCE PORTER et ux, 570 NORTH 9th, LARAMIE, WY 82070; SPON PARTNERSHIP, 1352 ALPINE, ROCK SPRINGS, WY 82801;  
TRACTS IN LOT 1, IDA S. REDMOND PLAT:  
DARNA TLOSIAN, BOX 162, WILSON, WY 83014; ROBERT J. MOUTON et ux, BOX 7640, JACKSON, WY; RONALD PAUL and UTANE BRODER, BOX 2895, JACKSON, WY 83001; CLARENCE S. STULTZMAN, 6388-C BUENA VISTA DR., NEWARK, CA 94560; KENNETH D. SMITH et ux, BOX 381, JACKSON, WY 83001; JOHN F. and SYLVIA L. THEITLER, BOX 2937, JACKSON, WY 83001; ROBERT ROBARDS et al, BOX 2793, JACKSON, WY 83001; GARY L. GETZ et ux, BOX 3212, JACKSON, WY 83001; JAMES L. and LINDA J. CLARK, BOX 3305, JACKSON, WY 83001; JEHOUAH'S WITNESSES, JACKSON, WY 83001;  
JOHN D. HALL PLAT:  
RICHARD D. and CHRISTIE HOSS KIKRAI, BOX 2067, JACKSON, WY 83001; MARK STEVEN and JANE KESLER LARSON, BOX 3469, JACKSON, WY 83001; HAROLD CORPORATION, BOX 172, JACKSON, WY 83001;  
BRUCE PORTER SUBDIVISION, 2nd FILING:  
JOSEPH H. and DOROTHY R. KIDAR, 140 KEITH DR., GREEN RIVER, WY 83001; WILLIAM D. and LINDA HAZEN, BOX 2637, JACKSON, WY 83001; JOHN M. and ELNA E. GOOLD, BOX 144, MOOSE, WY 83012; THOMAS H. DUKETTE et ux, BOX 1842, JACKSON, WY 83001; KEITH P. GAMBLE et ux, BOX 2851, JACKSON, WY 83001; CYNTHIA ANN DUBOIS, BOX 1289, JACKSON, WY 83001; BRYAN J. and DONNA C. HEINEZ, BOX 1194, JACKSON, WY 83001;  
NETS AND BOUNDS TRACTS:  
GEORGE and MAURENE TICE, BOX 266, JACKSON, WY 83001; LOUISE G. MACQUEL, BOX K, JACKSON, WY 83001; CYNTHIA ANN and DONALD TAYLOR, 6336 MOCASIN AVE., CHEYENNE, WY 82001; JACKSON LUMBER COMPANY, BOX AF, JACKSON, WY 83001; CORPORATION OF THE PRESIDING BISHOP OF THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS, JACKSON, WY 83001; ST. JOHNS HOSPITAL, COUNTY OF TETON, JACKSON, WY 83001;

CERTIFICATE OF SURVEYOR

STATE OF WYOMING)  
) SS  
COUNTY OF TETON )  
I, MICHAEL J. QUINN, A PROFESSIONAL LAND SURVEYOR OF JACKSON, WYOMING, HEREBY CERTIFY THAT THIS MAP WAS MADE FROM THE NOTES OF A SURVEY MADE BY ME, OR UNDER MY DIRECTION, AND THAT IT CORRECTLY REPRESENTS THE TRACTS AS DESCRIBED, AND THAT ALL MONUMENTS ARE AS SHOWN HEREON.  
MICHAEL J. QUINN, WYOMING PROFESSIONAL LAND SURVEYOR 4270  
Date: 10/5/2012  
Professional Land Surveyor  
TETON COUNTY, WYOMING  
4270

map to accompany lot split application

STEPHENS and STEED PROPERTIES  
in the  
NE1/4 NW1/4 of SECTION 34  
T41N, R116W, 6th PRINCIPAL MERIDIAN  
TOWN OF JACKSON  
TETON COUNTY, WYOMING #T-74-A

|                                                             |        |        |          |         |          |
|-------------------------------------------------------------|--------|--------|----------|---------|----------|
| REV                                                         | 8/99   | DRAWN  | 9/89     | CHECKED | APPROVED |
| JACKSON, WYOMING                                            |        |        |          |         |          |
| DRAWING TITLE<br>MAP TO ACCOMPANY LOT SPLIT APPLICATION     |        |        |          |         |          |
| JOB TITLE<br>STEPHENS-STEED LOT SPLIT, TRACTS IN SECTION 34 |        |        |          |         |          |
| DRAWING No                                                  | 1 of 1 | JOB No | 89-110-1 |         |          |



## **ORDINANCE B**

AN ORDINANCE AMENDING AND REENACTING SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 0.64 ACRES OF LAND ADDRESSED AS 660 EAST BROADWAY AVENUE AND CURRENTLY ZONED OFFICE RESIDENTIAL (OR) TO PUBLIC/SEMI-PUBLIC (P/SP) (P18-339); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

### **SECTION I.**

Section 2 of Town of Jackson Ordinance 1074 (part) and the Official Zoning District Map of the Town of Jackson are hereby amended to change the zoning classification of the following described parcel from Office Residential (OR) to Public/Semi-Public (P/SP) (P18-339), to wit:

PT. W 1/2 LOT 5, BLK. 1 REDMOND-1 TRACT A (see attached).  
PIDN# 22-41-16-34-1-10-001

### **SECTION II.**

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

### **SECTION III.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

### **SECTION IV.**

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED 2ND READING THE \_\_\_\_ DAY OF \_\_\_\_, 2019.  
PASSED AND APPROVED THE \_\_\_\_ DAY OF \_\_\_\_, 2019.

TOWN OF JACKSON

BY:

\_\_\_\_\_  
Pete Muldoon, Mayor

BY: \_\_\_\_\_  
Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING     )  
                                          ) ss.  
COUNTY OF TETON     )

I hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the \_\_\_\_ day of \_\_\_\_\_, 2019.

I further certify that the foregoing Ordinance was duly recorded on page \_\_\_\_\_ of Book \_\_\_\_\_ of Ordinances of the Town of Jackson, Wyoming.

\_\_\_\_\_  
Town Clerk



WARRANTY DEED

William C. Newton, Trustee of the Newton Foundation Under Trust Agreement dated October 25, 1998, GRANTOR, of Teton County, Wyoming, for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration, in hand paid, receipt of which is hereby acknowledged, CONVEYS AND WARRANTS to Teton County Hospital District d/b/a St. John's Medical Center, a Wyoming Hospital District, GRANTEE, whose address is Post Office Box 428, Jackson, Wyoming 83001, the following described real estate, situate in the County of Teton, State of Wyoming, hereby waiving and releasing all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

See Exhibit A attached hereto.

PIN #22-41-16-34-1-10-001

Together with and including all improvements thereon and all appurtenances and hereditaments thereunto belonging. Subject to all covenants, conditions, restrictions, easements, reservations, and rights-of-way of record.

WITNESS my hand this 7th day of June, 2013.

Newton Foundation Under Trust Agreement dated October 25, 1998:

William C. Newton  
William C. Newton, Trustee

STATE OF Wyoming  
COUNTY OF Teton

The foregoing instrument was acknowledged before me this 7 day of June, 2013 by William C. Newton as Trustee of the Newton Foundation Under Trust Agreement dated October 25, 1998.

WITNESS my hand and official seal.

[Signature]  
Notary Public  
My Commission Expires: 6-24-16

HALLIE LANE - NOTARY PUBLIC  
COUNTY OF TETON STATE OF WYOMING  
MY COMMISSION EXPIRES: 05 / 24 / 2016

|            |                                     |
|------------|-------------------------------------|
| RELEASED   | <input checked="" type="checkbox"/> |
| INDEXED    | <input checked="" type="checkbox"/> |
| ABSTRACTED | <input checked="" type="checkbox"/> |
| SCANNED    | <input checked="" type="checkbox"/> |

Law Office of:  
Jesse Carlman & D'Amours, LLC  
Post Office Box 449  
30 East Simpson Street  
Jackson, Wyoming 83001  
307-731-7881

GRANTOR: NEWTON, WILLIAM C TRUSTEE  
GRANTEE: TETON COUNTY HOSPITAL DISTRICT DBA\*  
Doc 0837577 bk 845 pg 575-576 Filed At 14:31 ON 06/07/13  
Sherry L. Daigle Teton County Clerk fees: 11.00  
By Mary Smith Deputy

EXHIBIT "A"  
LEGAL DESCRIPTION

THE LAND DESCRIBED HEREIN IS SITUATED IN THE STATE OF WYOMING, COUNTY OF TETON, CITY OF JACKSON, AND IS DESCRIBED AS FOLLOWS:

THAT PART OF THE WEST HALF OF LOT 5 OF THE IDA S. REDMOND PLAT, A SUBDIVISION OF RECORD IN THE TOWN OF JACKSON, TETON COUNTY, WYOMING, AND SHOWN AS TRACT A ON MAP OF SURVEY FOR MARK AND SUSAN NOWLIN, RECORDED JANUARY 15, 1988, AS MAP D-19-A, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID WEST 1/2 OF LOT 5, THENCE ALONG THE EAST LINE OF SAID WEST 1/2, IDENTICAL WITH THE WEST LINE OF THE SHOCKLEY SUBDIVISION, A SUBDIVISION OF RECORD, S 00° 02'17" E, 210.04 FEET TO A POINT;

THENCE N 89° 59'44" WEST, 132.18 FEET TO AN INTERSECTION WITH THE WEST LINE OF SAID WEST 1/2;

THENCE N 00° 02'24" W, 210.03 FEET ALONG SAID WEST LINE TO A POINT;

THENCE N 90° 00'00" E, 132.19 FEET TO THE CORNER OF BEGINNING.

PIDN: 22-41-16-34-1-10-001



# TOWN OF JACKSON

## AGENDA DOCUMENTATION

**SUBMITTING DEPARTMENT:** Administration

**MEETING DATE:** May 6, 2019

**SUBJECT:** Town Council Appointment to the Teton District Board of Health

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### STATEMENT/PURPOSE

Pursuant to Resolution 19-04, the Town Council may appoint one seat to the Board of Health.

### BACKGROUND/ALTERNATIVES

Earlier this year, a display ad was printed in the newspaper for three weeks requesting letters of interest for volunteers to serve on the Teton District Board of Health. From that advertisement, four letters of application were received. Two were from residents of Teton County and two were from Town residents. Staff confirmed with Teton County Chief Deputy Attorney Gingery that the Town's appointed seat should be a Town resident.

It was also confirmed that the initial term of the Town's seat would be for one (1) year, so to stagger membership turnover. At the end of the initial term, the Town's seat would be appointed for a four (4) year term.

On April 15<sup>th</sup>, the Council interviewed two applicants for the seat – J.J. King and Lou Hochheiser.

### ATTACHMENTS

none

### SUGGESTED MOTION

I move to appoint \_\_\_ to a one-year, initial term on the Teton District Board of Health.

## MEMORANDUM

TO: Mayor and Town Council

FR: Larry Pardee, Town Manager

DT: May 6, 2019

RE: Town Manager's Report

### Employee Housing

Staff wanted to take the opportunity to thank the Council for all of their investments in employee housing over the years and the support for this past winter for seasonal START Drivers and Street operators to support the WYDOT Urban Systems responsibilities the Town has for highway maintenance. Staff was able to house 14 winter seasonal employees that we likely otherwise would not have been able to hire due to the cost and availability of housing.

### Additional Budget Meetings

The Commissioners had requested a follow up workshop on the joint department budgets for Housing, Fire/EMS, and START. As soon as alternative dates are proposed by Teton County, staff will bring those forward to the Town Council for consideration.