

**MINUTES
SPECIAL MEETING
PLANNING AND ZONING COMMISSION
TOWN OF JACKSON, WYOMING
JULY 1, 2020**

The meeting of the Planning and Zoning Commission was called to order at 5:30 p.m. on 7/01/2020, in the Town Hall Council Chambers.

ROLL CALL:

☒ Anne Schuler, ☒ David Vandenberg, ☒ Katie Wilson, ☒ Abby Petri,
☒ William Gale, ☒ Thomas Smits

STAFF: Brendan Conboy, Paul Anthony

MATTERS FROM THE PUBLIC: None

APPROVAL OF MINUTES:

June 17, 2020

A motion was made by: Katie Wilson seconded by: Anne Schuler
Motion approved by a 6 to 0 vote

OLD BUSINESS:

BOARD OF ADJUSTMENT

- 1. ITEMS P20-088 & P20-124:** REQUEST FOR A VARIANCE FROM THE CURB CUT STANDARD AND A VARIANCE FROM THE PARKING SETBACK REQUIREMENT IN THE NEIGHBORHOOD LOW DENSITY-5 (NL-5) ZONING DISTRICT FOR THE PROPERTY LOCATED AT 30 STORMY CIRCLE

STAFF PRESENTATION: Brendan Conboy

APPLICANT PRESENTATION: None

PUBLIC COMMENT: None

PC DISCUSSION: There were not significant concerns by the Planning Commission.

MOTION:

Item A – Curb Cut: Based upon the findings for a Variance as presented in the staff report related to 1) Special conditions and circumstances exists; 2) Not result of applicant; 3) Strict application deprives reasonable use; 4) Minimum Variance; 5) Not injurious to neighborhood; and 6) Harmony with LDRs as presented by the applicant and staff for Item P20-088, I move to **approve** a Variance to the 20-foot maximum curb cut standard in the NL-5 zone to allow 27-feet of curb cut for the property addressed at 30 Stormy Circle, subject to the departmental reviews attached to this staff report dated June 26, 2020.

A motion was made by: Anne Schuler seconded by: Abby Petri
Motion approved by a 6 to 0 vote

Item B – Parking Setbacks: Based upon the findings for a Variance as presented in the staff report related to 1) Special conditions and circumstances exists; 2) Not result of applicant; 3) Strict application deprives reasonable use; 4) Minimum Variance; 5) Not injurious to neighborhood; and 6) Harmony with LDRs as presented by the applicant and staff for Item P20-124, I move to **approve** a Variance to allow parking within the 20' street yard setback for the property addressed at 30 Stormy Circle, subject to the departmental reviews attached to this staff report dated June 26, 2020.

A motion was made by: Anne Schuler seconded by: Abby Petri
Motion approved by a 6 to 0 vote

PLANNING COMMISSION

1. **ITEM P20-045:** APPROVAL OF FINAL DEVELOPMENT PLAN FOR PHASE 2 OF POWDERHORN EMPLOYEE HOUSING PUD

STAFF PRESENTATION: Paul Anthony

APPLICANT PRESENTATION: Bill Schreiber

PUBLIC COMMENT:

PC DISCUSSION: Some concern about rear access and a question about when the project would go to DRC to review the DRC concerns about the access.

MOTION:

Development Plan: Based upon the findings for a Development Plan as presented in the staff report and by the applicant for Item P20-045 related to 1) Consistency with the Comprehensive Plan; 2) Achieves purpose of NRO & SRO overlays; 3) Impact of public facilities & services; 4) Compliance with Town Design Guidelines; 5) Compliance with LDRs & Town Ordinances; 6) Conformance with past permits & approvals, I move to make findings 1-6 as set forth in Section 8.3.2.C (Development Plan) of the Land Development Regulations to recommend **approval** to Town Council of Phase 2 of the Powderhorn Employee Housing PUD land division at the property addressed as 625, 645, and 675 Powderhorn Lane, subject to the department reviews attached to the staff report dated June 11, 2020, and the following conditions of approval:

1. The project shall obtain final review from the DRC prior to Council approval.
2. The applicant shall provide drafts of all required workforce housing deed restrictions prior to approval by Council.

A motion was made by: Anne Schuler seconded by: Katie Wilson
Motion approved by a 6 to 0 vote

NEW BUSINESS: None

MATTERS FROM COMMISSION: Question was asked about the rules for Commissioners attending the hearing in person. Staff responded that that would be an option as long as masks are worn and social distancing is practiced. However, PC meetings will continue using the webex remote platform for the foreseeable future as conditions warrant.

AGENDA FOLLOWUP: None

MATTERS FROM STAFF: None

ADJOURN: 5:56 PM

A motion was made by: Katie Wilson seconded by: Thomas Smits
Motion approved by a 6 to 0 vote