

TOWN COUNCIL PROCEEDINGS

JUNE 15, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Mayor Pete Muldoon and Jim Stanford. *via Webex*: Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Zolo, Tyler Sinclair, Kelly Thompson, Carl Pelletier, Paul Anthony, Roger Schultz, Johnny Ziem, Tyler Valentine, and Sandy Birdyshaw.

Mayor Muldoon read a proclamation declaring June as 307 First month.

Public Comment. William Smith made comment regarding the police department and the budget. Gavin Fine made comment requesting the Town Council open retail liquor licenses for application.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve the consent calendar including items A-L as presented with the following motions. There was no public comment on the Consent Calendar.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the June 1, 2020 regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. Ace Hardware \$87.38, Advanced Glass Trim #265.00, Advanced Industrial Supply \$191.64, Advanced Pump & Equipment \$7854.75, Alphagraphics \$342.41, Lee Ann Barlow \$2750.00, Blue Spruce Cleaners \$54.54, BMV \$63.23, Angela Brooks \$200.00, Carquest \$421.62, City of Driggs \$1840.59, Control System Technology \$2250.00, Michael Cooper \$1240.00, Crystal Creek Capital \$10000.00, Dean's Pest Control \$250.00, Delcon \$2633.50, Division of Victim Services \$1050.00, Dude Solutions \$14130.46, ER Office Express \$44.36, Elite Parts \$1007.75, Energy Laboratories \$530.00, Evans Construction \$238406.67, Ferguson Enterprises \$31.67, Fleetpride \$186.02, Friends of Pathways \$7816.00, GM Sheetmetal \$558.48, Grainger \$21.06, Grizzley Enterprises \$4211.88, HD Fowler \$113340, High Country Linen \$3117.95, Hirst Applegate \$954.20, Hunt Construction \$17579.20, Idaho Traffic Safety \$460.00, Jackson Hole News & Guide \$789.09, Jackson Hole Public Art \$5751.05, Jackson Lumber \$535.85, Jelly Donut \$450.00, Jorgensen \$9386.25, Kellerstrass \$15550.44, LGLP \$1733.87, LVPL \$20042.22, Jake Lutton \$500.00, Miller Sanitation \$4837.00, Mountain Electrical \$7164.66, Nalley Steamway \$106.00, Napa \$129.78, New West Building Company \$12000.00, On Site Land Surveyors \$6196.36, One Call of Wyoming \$596.25, Otis Elevator \$244.62, Tim Peterschmidt \$150.00, Platt Electric \$501.84, Premier Truck \$227.71, Quick Brown Fox \$550.00, Red's Auto Glass \$510.00, Ron's Towing \$1800.00, Rooted Landscape Architect \$1912.50, Rotary Club of Jackson \$20.00, Routematch \$22451.55, Village Gardner \$248.15, Scott Schmiller \$572.50, Sherwin-Williams \$2880.05, Todd Smith \$369.00, Snake River Roasting \$293.70, Sam Stephens \$255.00, Team Lab \$862.50, Teton County Clerk \$154595.50, Teton County Fair \$60000.00, Teton County Integrated \$12.50, Teton County Sheriff \$18479.90, Teton County Sheriff Jail \$1152.00, Teton County Special Fire \$121768.59, Teton County Transfer Station \$313.00, Teton County Fund 10 \$28422.78, Teton Motors \$199.46, Teton Trash Removal \$45.50, Thomas Drilling \$38175.00, Thomson West \$893.85, Angie Uhl \$821.92, Upper Case Printing \$122.83, Watts Steam Store \$227.05, West Fork Construction \$71295.84, Westwood Curtis \$413016.51, White Glove Cleaning \$2568.13, WY Child Support \$146.76, Wyoming Law Enforcement \$20.00, Johnny Ziem \$155.00.
- C. **Municipal Court Report May 2020.** To accept the May 2020 Municipal Court Report into the record.
- D. **Special Event: Free Ice Cream Distribution.** To approve the request made by St. John's Episcopal Church and The Presbyterian Church of Jackson Hole for the distribution of free pre-packaged ice cream as presented in the staff report.
- E. **Temporary Sign Permit: Tin Cup Challenge (P20-102).** To approve the temporary banner in conjunction with Tin Cup Challenge subject to four (4) conditions of approval: 1) The use of the site shall be granted by the property owner; 2) The sign shall not be located on the sidewalks or in the public right of way; 3) The site shall state the date(s) of the advertised "virtual shadow day"; 4) The sign for Tin Cup Challenge may be installed at 1110 Broadway Avenue, McDonalds from July 1, 2020 to July 21, 2020.

- F. **Temporary Sign Permit: July 4th Fireworks (P20-107).** To approve the temporary banner in conjunction with Teton Board of Realtors 4th of July Fireworks subject to four (4) conditions of approval: 1) The use of the site shall be granted by the property owner; 2) The sign shall not be located on the sidewalks or in the public right of way; 3) The site shall state the date(s) of the advertised “virtual shadow day”; 4) The sign for 4th of July Fireworks may be installed at 100 E. Snow King Avenue, Snow King Ball Park from June 29, 2020 to July 6, 2020.
- G. **Low Income Tax Credit Developer Contract for Services.** To approve the developer consultant contract with Summit Housing Group as presented today.
- H. **Contract with Wood Environment & Infrastructure Solutions Inc. for Stormwater Management Program Phase 1 Work Plan.** To approve award of contract, subject to edits by the Town Attorney, with Wood Environment & Infrastructure Solutions Inc. in the amount of \$24,933 to complete Phase 1 of developing the Town’s Stormwater Management Program.
- I. **Wyoming Water Development Commission (WWDC) Grant Application for Water Well.** To approve staff completion and submittal of the Ground Water Exploratory Grants application to help fund feasibility exploration for a new zone 3 water well.
- J. **Utility Easement for 112 Center Street (P19-180).** To approve the Utility Easement with property owner CCC’s Center Street, LLC subject to the recommended conditions of approval, upon approval by the Town Engineer and Town Attorney, and authorize the Mayor to execute all necessary easements.
- K. **Encroachment Agreement at 175 S. Glenwood Street for Canopies (P20-023).** To approve the Encroachment Agreement with the property owner Arts District Development, LLC. to allow encroachment of a canopy and balconies into the Town right-of way at 175 South Glenwood Street, subject to the recommended conditions, and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary contract Agreements. Conditions: 1. Encroachment requires Town Council Approval. 2. Applicant shall provide all the required exhibits for the Encroachment Agreement. Exhibits shall be to scale on 8.5”X11” paper in black and white without aerial photographs, or as approved by the Town Engineer. 3. Applicant is responsible for all Teton County Clerk recording fees. 4. The owner must agree not to erect any signs obstructing or otherwise compromising the usefulness and/or effectiveness of any traffic control devices or restricting sight distance in the vicinity. 5. When necessary the Town Reserves the right to use the canopy or posts in lieu of street signposts.
- L. **Encroachment Agreement at 175 S. Glenwood Street for Shoring (P20-097).** To approve the Encroachment Agreement with property owner Arts District Development, LLC. to allow encroachment of a temporary soil-nail shoring system into the Town right-of way and properties surrounding 175 South Glenwood subject to the recommended conditions and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary contract Agreements. Conditions: 1. Encroachment requires Town Council Approval. 2. Encroaching Party shall provide all the required exhibits for the Encroachment Agreement. Exhibits shall be to scale on 8.5”X11” paper in black and white without aerial photographs, or as approved by the Town Engineer. 3. Encroaching Party is responsible for all Teton County Clerk recording fees. 4. Temporary Soil Nails shall be removable by an excavator or easily cut with a chop saw, and not integral to the long-term stability of the building on Encroaching Party’s property. A Removal Fee of \$50 per Soil Nail located within 10 feet of the surface at their anchor point on the shotcrete wall is required and shall be paid by Encroaching Party. 5. Encroaching Party shall submit shoring plans prepared and stamped by a professional engineer licensed in the state of Wyoming. Plans must show the existing Town of Jackson Parking Structure’s footing and deep foundation elements. 6. The Encroaching Property may be disturbed, destroyed or removed in connection with any construction, installation, excavation, maintenance or replacement of the right-of-way or any public utilities located therein following completion of construction of the building on Encroaching Party’s property. 7. Prior to the Town Engineer’s Final Inspection Encroaching Party must provide the Town Engineer record drawings of the shoring to document the Encroaching Property’s “as-built” location. 8. Encroaching Party must post a financial assurance that complies with Town of Jackson Land Development Regulation 8.2.11 for the installation of the Encroaching Property, the foundation and backfill of the building on Encroaching Party’s property, and the installation and maintenance of safety fencing around the project. 9. Encroaching Party shall video inspect the existing sewer main to the north of the project pre- and post-Encroaching Property construction on the north wall. 10. Encroaching Party shall remove all Encroaching Property within 4 feet of the proposed top back of curb prior to backfilling. 11. Town may hire a Town-selected qualified engineering consultant licensed in the state of Wyoming to review the proposed shoring calculations, plans, and specifications to objectively determine whether each technical report or document adequately addresses and

characterizes the geological and structural parameters and assumptions, consistent with concerns with design principles and practices in use at this time. Encroaching Party must bond for and pay for all costs of said consultant. 12. Town may hire a Town-selected qualified engineering consultant licensed in the state of Wyoming to monitor the installation of the Encroaching Property. Encroaching Party must bond and pay for all costs of said consultant. 13. Town may hire a Town-selected professional land surveyor licensed in the state of Wyoming to establish existing elevations, the “Benchmarks,” of the Town of Jackson’s Parking Structure and check and record established elevations not less than once per week, and as frequent as necessary, to monitor the Parking Structure throughout installation of the Encroaching Property and until the foundation of the building on Encroaching Party’s property is installed and backfilled. Following backfill of the foundation, and at the at the Town’s sole discretion, elevation checks of the Benchmarks may be reduced to a monthly frequency or ceased if there are no signs of movement. Encroaching Party must bond for and pay for all costs of said consultant. 14. Encroaching Party’s contractor and subcontractors shall monitor and log the elevation of the Town of Jackson’s Parking Structure daily for any signs of movement during construction. 15. Encroaching Party shall repair any damage caused to the Town of Jackson’s Parking Structure or foundation, the rights-of-way, or Town or private utilities resulting from the construction of their Encroaching Property, including but not limited to settlement, cracking, or screw nail damage to the Town of Jackson Parking Structure; digging into or disturbing sewer line(s); drilling into or disturbing a water line(s); buckling pavement or sidewalks of any right-of-way. 16. If monitoring of the Benchmarks of the Town of Jackson’s Parking Structure by any party shows signs of movement, all shoring and excavation activities must stop until the cause of movement is conclusively determined and, at the Town’s discretion, satisfactorily resolved. 17. Prior to beginning any shoring work, Encroaching Party, and its general contractor and shoring sub-contractor, must each provide insurance policies and amounts approved by the Town. If requested, the Town shall be listed as an additional insured on the policies.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Special Event: Farmers Market. Carl Pelletier made staff comment. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the application made by Jackson Hole Farmers Market on the Town Square for the Farmers Market on Town Square special event, subject to the conditions and restrictions listed in the staff report. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Contract with DSI for Permit Tracking System. Paul Anthony made staff comment. A motion was made by Jonathan Schechter and seconded by Jim Stanford to authorize the Mayor to execute a Subscription Agreement and a Statement of Work Agreement between the Town and Dude Solutions, Inc. (DSI) for a \$46,642 initial setup/training fee, a \$12,387 initial year fee, and an \$18,581/year fee for the next four years on a five year contract with an annual escalation fee of 5% per year, subject to any final review and approval by the Town Attorney. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Public Hearing for Fiscal Year 2021 Town Budget. Kelly Thompson made staff comment. Mayor Muldoon opened a public hearing on the Town’s FY21 Budget. Public comment was given by: Wren Kominos, with Act Now JH, Rachel Attias with Act Now JH, Cody Laux, Ivan Jimenez with Act Now JH, Sophia Schwartz, Bradley Smith, Rabbi Zalman Mendelsoh, Nathan McKnight, and Carl Pelletier. The public hearing was closed.

The following resolution was moved up in the agenda to be heard following the public hearing.
Resolution 20-19: A Resolution Adopting the Fiscal Year 2021 Town Budget.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Resolution 20-19 adopting the Town of Jackson Fiscal Year 2020-2021 budget as amended earlier today, removing 41,655 from Parks & Recreation and 75,000 from Vine Street Sidewalk.

RESOLUTION 20-19: A RESOLUTION ADOPTING THE FISCAL YEAR 2021 BUDGET FOR THE TOWN OF JACKSON, WYOMING.

WHEREAS, the Town of Jackson is subject to the provisions of the Uniform Municipal Fiscal Procedures Act as specified by Wyoming Statutes (W.S. 16-4-101 through 16-4-124); and

WHEREAS, pursuant to the Uniform Municipal Fiscal Procedures Act, the governing body for the Town of Jackson is required, by resolution or ordinance, to make the necessary appropriations and adopt a budget, subject to future amendment, for fiscal year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that the budget for fiscal year ending June 30, 2021 shall be as follows:

TOWN OF JACKSON, WYOMING
ADOPTED BUDGET FOR FISCAL YEAR 2021
ALL FUNDS - FINANCIAL SOURCES AND USES

DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL FUNDS
Beginning Fund Balance	\$ 9,121,353	\$ 5,397,600	\$ 8,753,642	\$ 9,827,747	\$ 3,055,002	\$ 36,155,344
Revenues:						
Taxes	3,916,329	334,124	2,221,566	-	-	6,472,019
Licenses & Permits	996,540	311,000	-	-	-	1,307,540
Intergovernmental	5,386,074	4,678,873	1,373,581	-	-	11,438,528
Charges for Services	658,247	1,176,437	-	4,887,275	4,201,216	10,923,175
Fines & Forfeitures	327,500	-	-	-	-	327,500
Miscellaneous Revenue	350,479	542,860	280,068	150,520	64,300	1,388,227
Total Revenues	11,635,169	7,043,294	3,875,215	5,037,795	4,265,516	31,856,989
Transfers In	1,005,007	797,398	-	750,000	300,000	2,852,405
Total Sources	12,640,176	7,840,692	3,875,215	5,787,795	4,565,516	34,709,394
Expenditures:						
General Government	4,947,523	338,655	-	-	3,689,746	8,975,924
Public Safety	6,949,256	55,000	885,000	-	-	7,889,256
Public Works	1,920,400	-	1,957,243	4,677,830	1,939,863	10,495,336
Health & Welfare	855,452	-	-	-	-	855,452
Community Development	221,476	526,901	-	-	-	748,377
Transit	-	6,298,624	-	-	-	6,298,624
Culture & Recreation	1,619,446	-	11,250	-	-	1,630,696
Pathways	-	-	195,000	-	-	195,000
Debt Service	-	-	-	108,220	-	108,220
General Unallocated	176,491	-	-	-	-	176,491
Total Expenditures	16,690,044	7,219,180	3,048,493	4,786,050	5,629,609	37,373,376
Transfers Out	763,174	449,531	750,000	889,700	-	2,852,405
Total Uses	17,453,218	7,668,711	3,798,493	5,675,750	5,629,609	40,225,781
Ending Fund Balance	\$ 4,308,311	\$ 5,569,580	\$ 8,830,364	\$ 9,939,792	\$ 1,990,909	\$ 30,638,956
Change in Fund Balance	(4,813,042)	171,980	76,722	112,045	(1,064,093)	(5,516,388)

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Town Council of the Town of Jackson, the preceding results in the following budgeted appropriations by fund and division for the fiscal year ending June 30, 2021:

General Fund		Capital Projects Funds	
General Government		Capital Projects (5th cent)	
Mayor & Town Council	\$ 325,266	Public Works	
Town Attorney	323,389	Annual Street Reconstruction	\$ 320,000
Municipal Judge	248,390	Cache Creek Tube	1,034,743
Administration	278,632	Rancher Street - Complete Street	35,000
Town Clerk & Personnel	611,552	Pathways	
Finance	587,802	TOJ Bicycle Network Improvements	20,000
Community Development	436,097	Pathways Annual Cap. Repairs	17,500
Information Technology	550,258	Blair Dr. Kids Bike Loop	2,500
Planning	980,928	Scott Lane-Maple Way Bike/Ped/ADA Improv	100,000
Town Facilities	605,209	Seal Coating	55,000
Public Safety		Culture and Recreation	
Police	4,160,120	Parks & Rec	11,250
Fire/EMS (County)	1,559,273	Public Safety	
Communications Center (County)	335,000	Fire/EMS	885,000
Victim Services	280,620	Transfers Out	750,000
Animal Shelter/Control	254,356	2006 SPET Fund	
Building Inspections	359,887	Downtown Public Amenities	50,000
Public Works		2010 SPET	
Public Works Administration	301,810	Energy Projects	75,000
Streets	1,200,488	2014 SPET	
Town Engineer	387,905	North Cache Streetscape Phase II	100,000
Yard Operations	30,197	Gregory Lane Complete St/Drainage	100,000
Health and Welfare		Center Street Ped Improvements	32,500
Social Services	855,452	2016 SPET	
Community Development		West Broadway Landslide	20,000
Community Promotion	221,476	2017 SPET	
Culture and Recreation		Meadowlark Lane Sidewalk/Simpson Missing L	115,000
Parks & Recreation (County)	1,524,340	Center Street ADA - Design	45,000
Pathways	79,839	Pearl Ave Willow to Gros Ventre	30,000
Memorial Park (Cemetery)	15,267	Total	\$ 3,798,493
Unallocated		Enterprise Funds	
Town-Wide Services & Insurance	176,491	Water Utility	
Transfers Out	763,174	Public Works	
Total	\$ 17,453,218	Maintenance and operations	\$ 852,187
Special Revenue Funds		Water wells	289,321
Affordable Housing		Billing, accounting, & insurance	184,396
Community Development	\$ 526,901	Capital outlay	521,118
Employee Housing		Debt service	108,220
General Government	338,655	Transfers Out	444,850
Animal Care		Sewage Utility	
Public Safety	55,000	Public Works	
Transfers Out	35,000	Sewage plant operations	955,456
Lodging Tax		Maintenance and operations	340,567
Transfers Out	334,224	Billing, accounting, & insurance	169,285
START Bus System		Capital outlay	1,365,500
Administration	863,087	Transfers Out	444,850
Operations	3,595,537	Total	\$ 5,675,750
Capital Outlay	1,840,000	Internal Service Funds	
Transfers Out	80,307	Employee Insurance	\$ 2,692,185
Total	\$ 7,668,711	Fleet Management	1,939,863
		IT Services	997,561
		Total	\$ 5,629,609

PASSED, APPROVED, & ADOPTED this 15th day of June 2020.
Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Imagine Jackson Discussion. Larry Pardee made comment.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve acceptance of the property addressed as 3500 South Park Drive upon Imagine Jackson dissolving, direct staff to prepare and/or approve all necessary documents for that acceptance, including any necessary building inspection or title company work, direct staff to include funding necessary to satisfy the remaining \$75,000 mortgage in the FY21 budget, authorize Mayor Muldoon to execute any and all documents necessary to accomplish the transfer, and approve the expenditure of up to \$1500 in legal fees to assist Imagine Jackson with its necessary legal documents. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Reopening Downtown. Tyler Sinclair made staff comment on signage and messaging, use of public space, parklets, Wyoming Business Council grant, waiving fees, sanitation, extended sidewalks and public parklets.

Public comment was given by Amy Cooper, Caroline Hines, Jermaine Lavenstein, Steve Doersch, Robert Gill, John Bickner, Jim Wilcox, Abigail Moore, Nikki Gill, and Wes Gardner.

Brian Schilling, Floren Poliseo, and Johnny Ziem made staff comment.

Item #1. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to direct staff to work with Public Works to enhance wayfinding signage for the bathrooms on Deloney Street. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item #2. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to direct staff to purchase picnic tables, trashcans, and bistro tables and chairs in the amount of \$17,070.90 to be placed around town square and in parks. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item #3. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to direct staff to implement the extension of sidewalks and partial street closures as presented with the following changes for up to \$10,000.00:

1. Keep parking on south side of Broadway.
2. Remove parking on the north side of the square.
3. On Center Street between Broadway and Deloney, expand pedestrian space and allow for one-way parallel parking.
4. On Deloney between Cache and Center, provide nodes including 2 or 3 spaces coming in from each corner.
5. On Center Street between Deloney and Gill as presented.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item #4. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to direct staff to review Parklet Applications including liquor service and further provide staff with authority to approve requests that fall within state and local liquor regulations. Any request that staff is not comfortable approving may be brought to Council. Also, to direct staff to review and approve all applications for parklets and waive all applicable fees. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item #5. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to authorize the purchase of hand sanitation stations when or if they become available in the amount of \$5,000. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ground Lease at 430 & 440 West Kelly. April Norton made comment. Public comment was given by: Lauren Brzozowski, Perri Stern, and Michael Stern.

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the ground lease for 430 & 440 West Kelly Avenue, along with its exhibits, as presented today with any minor changes required by the Town Attorney. Mayor Muldoon called for the vote. The vote showed 3-2 in favor with Stanford and Schechter opposed. The motion carried.

Item P19-242: CUP for Snow King Gondola, Zip Line, & Snow Making Pump House.

Item P20-009 & -010: Development Plan & Hillside CUP for Bluffs Development at 984 Budge Drive.

Item P20-062: Development Plan at 505 E. Simpson Avenue.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to continue items P19-242, P20-009 & -010, and P20-062 to the next scheduled Town Council meeting on July 6, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-262, P20-069 & -070: Amendment to Final Development Plan for Pine Glades PUD. Tyler Valentine made staff comment. Bill Collins and Erika Nash made comment on behalf of the applicant.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to continue items P19-262, P20-069 & -070. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-058: CUP for Heritage Arena at 305 W Snow King. Tyler Valentine made staff comment.

Based upon the findings as presented in the staff report and as made by the applicant for Item P20-058, a motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals for a Conditional Use Permit, and move to approve a Conditional Use Permit for 'Assembly' use within Heritage Arena at the property located at 305 W. Snow King Avenue, subject to the department reviews and this staff report dated June 15, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-075: Development Agreement for Glenwood Simpson at 175 S Glenwood Street. This item was not heard. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to continue this item to July 6. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P19-129: Update to 2012 Jackson/Teton County Comprehensive Plan: Project Status and Next Steps. This item was not heard. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to continue this to a special meeting on July 6, prior to the JIM. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Resolution 20-18: A Resolution Adopting Amendments to the Fiscal Year 2020 Town Budget. Kelly Thompson made staff comment.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the resolution adopting amendments to the fiscal year 2020 budget.

RESOLUTION 20-18: A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2020 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2020 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	422,838	-	422,838
Town Attorney	502,300	(34)	502,266
Municipal Judge	259,861	800	260,661
Administration	672,241	10,144	682,385
Town Clerk & Personnel	680,533	(445)	680,088
Finance	614,379	652	615,031
Information Technology	542,266	(38)	542,228
Planning	920,144	(1,052)	919,092
Town-Wide Services	253,133	51,553	304,686
Town Facilities	688,440	68,303	749,845
Police - Administration	591,838	7,869	599,707
Police - Investigations	426,576	-	426,576
Police - Patrol	3,310,782	(7,334)	3,303,448
Police - Community Service	581,540	(325)	581,215
Police - Special Operations	21,924	-	21,924
Victim Services	304,609	-	304,609
Animal Shelter/Control	270,876	(107)	270,769
Building Inspections	392,068	-	392,068
Public Works Administration	348,563	(1,351)	347,212
Streets	1,875,220	36,825	1,912,045
Engineering	624,540	587	625,127
Yard Operations	47,315	-	47,315
Cemetery	18,875	-	18,875
Social Services	839,583	-	839,583
Community Initiatives	300,941	(31,786)	269,155
County-Budgeted Joint Programs	3,951,375	-	3,951,375
Transfers Out	5,372,775	-	5,372,775
Total General Fund	<u>24,835,535</u>	<u>134,261</u>	<u>24,969,796</u>
Affordable Housing	<u>1,689,486</u>	<u>-</u>	<u>1,689,486</u>
Total Affordable Housing Fund	<u>1,689,486</u>	<u>-</u>	<u>1,689,486</u>
Parking Exactions Fund	<u>-</u>	<u>-</u>	<u>-</u>
Total Parking Exactions Fund	<u>-</u>	<u>-</u>	<u>-</u>
Parks Exactions	<u>-</u>	<u>-</u>	<u>-</u>
Total Park Exactions	<u>-</u>	<u>-</u>	<u>-</u>
Employee Housing Fund	414,833	60,078	474,911
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>
Total Employee Housing Fund	<u>414,833</u>	<u>60,078</u>	<u>474,911</u>
Animal Care Fund	20,000	-	20,000
Transfers Out	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Total Animal Care Fund	<u>70,000</u>	<u>-</u>	<u>70,000</u>
Lodging Tax Fund	-	-	-
Transfers Out	<u>872,620</u>	<u>-</u>	<u>872,620</u>
Total Lodging Tax Fund	<u>872,620</u>	<u>-</u>	<u>872,620</u>
Vertical Harvest Fund	-	-	-
Transfers Out	<u>24,693</u>	<u>-</u>	<u>24,693</u>
Total Vertical Harvest Fund	<u>24,693</u>	<u>-</u>	<u>24,693</u>
Snow King-Snow Making Fund	-	-	-
Transfers Out	<u>48,822</u>	<u>-</u>	<u>48,822</u>
Total Snow King-Snow Making Fund	<u>48,822</u>	<u>-</u>	<u>48,822</u>

	Approved Budget	Increase (Decrease)	Amended Budget
EXPENDITURES AND OTHER USES			
START Administration	857,285	32,000	889,285
START Operations	4,445,518	(3,043)	4,442,475
START Capital	6,720,000	-	6,720,000
START Transfers	-	-	-
START Indirect Cost Allocations	101,230	-	101,230
Total START Fund Expenditures	12,124,033	28,957	12,152,990
Capital Outlay	6,559,872	779,564	7,339,436
Transfers Out	1,150,000	-	1,150,000
Total Capital Projects Fund	7,709,872	779,564	8,489,436
Capital Outlay	90,000	50,000	140,000
Total 2006 SPET	90,000	50,000	140,000
Capital Outlay	581,787	102,211	683,998
Total 2010 SPET	581,787	102,211	683,998
Capital Outlay	1,070,000	-	1,070,000
Total 2014 SPET	1,070,000	-	1,070,000
Capital Outlay	220,000	-	220,000
Transfers Out	1,583,804	-	1,583,804
Total 2016 SPET	1,803,804	-	1,803,804
Capital Outlay	435,000	-	435,000
Total 2017 SPET	435,000	-	435,000
Water Maintenance & Operation	982,982	15,603	998,585
Water Wells	307,118	34,690	341,808
Water Billing & Accounting	176,085	24,000	200,085
Water Capital Outlay & Improvements	664,219	-	664,219
Water Debt Service	108,220	-	108,220
Water Transfers Out	626,362	-	626,362
Sewage Plant Operations	1,042,350	(1,450)	1,040,900
Sewage Maint. & Operations	349,184	(177)	349,007
Sewage Billing & Accounting	171,630	-	171,630
Sewage Capital Outlay & Improvements	959,670	3,758	963,428
Sewage Transfers Out	626,362	-	626,362
Total Enterprise Funds	6,014,182	76,424	6,090,606
Employee Insurance	2,493,944	-	2,493,944
Total Insurance Fund	2,493,944	-	2,493,944
Fleet Expenditures	2,344,498	(67)	2,344,431
Total Fleet Management Fund	2,344,498	(67)	2,344,431
Central Equipment Expenses	817,500	-	817,500
Total Central Equipment Fund	817,500	-	817,500
IT Services	1,049,214	-	1,049,214
Total IT Service Fund	1,049,214	-	1,049,214
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	8,208,313	51,417	8,259,730
Licenses & Permits	1,040,192	-	1,040,192
Intergovernmental Revenue	10,961,520	82,844	11,044,364
Charges for Services	659,406	-	659,406
Fines & Forfeitures	530,000	-	530,000
Miscellaneous Revenue	482,166	-	482,166
Transfers In	2,961,273	-	2,961,273
Total General Fund	24,842,870	134,261	24,977,131
Licenses & Permits	150,000	-	150,000
Miscellaneous Revenue	17,000	-	17,000
Transfers In	1,293,326	-	1,293,326
Total Affordable Housing Fund	1,460,326	-	1,460,326
Licenses & Permits	51,000	-	51,000
Miscellaneous Revenue	2,300	-	2,300
Transfers In	600,000	-	600,000
Total Parking Exactions	653,300	-	653,300
Licenses & Permits	10,000	-	10,000
Miscellaneous Revenue	2,500	-	2,500
Total Park Exactions	12,500	-	12,500

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	401,984	22,943	424,927
Transfers In	338,676	-	338,676
Total Employee Housing Fund	740,660	22,943	763,603
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	871,120	-	871,120
Miscellaneous Revenue	1,500	-	1,500
Total Lodging Tax Fund	872,620	-	872,620
Contributions & Donations	-	-	-
Total Vertical Harvest Fund	-	-	-
Contributions & Donations	-	-	-
Total Snow King Snow Making Fund	-	-	-
Intergovernmental Revenue	9,333,407	30,493	9,363,900
Charges for Services	1,380,821	-	1,380,821
Miscellaneous Revenue	13,000	-	13,000
Transfers In	1,144,131	-	1,144,131
Total START Fund Revenues	11,871,359	30,493	11,901,852
Intergovernmental	1,331,738	-	1,331,738
Miscellaneous Revenue	220,508	-	220,508
Transfers In	3,569,262	-	3,569,262
Total Capital Projects Fund	5,121,508	-	5,121,508
Miscellaneous Revenue	5,600	-	5,600
Total 2006 SPET	5,600	-	5,600
Intergovernmental	40,915	-	40,915
Miscellaneous Revenue	6,000	-	6,000
Total 2010 SPET	46,915	-	46,915
Miscellaneous	39,300	-	39,300
Total 2014 SPET	39,300	-	39,300
Miscellaneous	5,400	-	5,400
Total 2016 SPET	5,400	-	5,400
Taxes	1,500,000	-	1,500,000
Miscellaneous	8,700	-	8,700
Total 2017 SPET	1,508,700	-	1,508,700
Water Intergovernmental	-	-	-
Water Charges for Services	2,504,438	39,811	2,544,249
Water Miscellaneous	93,160	-	93,160
Water Transfers In	75,000	-	75,000
Sewage Intergovernmental	-	-	-
Sewage Charges for Services	2,632,834	-	2,632,834
Sewage Miscellaneous	79,360	-	79,360
Sewage Transfers In	75,000	-	75,000
Total Enterprise Funds	5,459,792	39,811	5,499,603
Charges for Services	2,661,930	-	2,661,930
Miscellaneous Revenue	44,700	-	44,700
Total Employee Insurance Fund	2,706,630	-	2,706,630
Charges for Services	2,258,481	-	2,258,481
Miscellaneous Revenue	600	-	600
Total Fleet Management Fund	2,259,081	-	2,259,081
Charges for Services	566,400	-	566,400
Miscellaneous Revenue	25,700	-	25,700
Transfers In	-	-	-
Total Central Equipment Fund	592,100	-	592,100
Charges for Services	795,614	-	795,614
Miscellaneous Revenue	1,000	-	1,000
Transfers In	400,000	-	400,000
Total IT Service Fund	1,196,614	-	1,196,614

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	7,335	-	7,335
Affordable Housing	(229,160)	-	(229,160)
Parking Exactions Fund	653,300	-	653,300
Park Exactions Fund	12,500	-	12,500
Employee Housing Fund	325,827	(37,135)	288,692
Vertical Harvest Fund	(24,693)	-	(24,693)
Snow Making Fund	(48,822)	-	(48,822)
Animal Care Fund	(9,800)	-	(9,800)
Lodging Tax Fund	-	-	-
Start Fund	(252,674)	1,536	(251,138)
Capital Projects	(2,588,364)	(779,564)	(3,367,928)
2006 SPET	(84,400)	(50,000)	(134,400)
2010 SPET	(534,872)	(102,211)	(637,083)
2014 SPET	(1,030,700)	-	(1,030,700)
2016 SPET	(1,798,404)	-	(1,798,404)
2017 SPET	1,073,700	-	1,073,700
Enterprise Funds	(554,390)	(36,613)	(591,003)
Employee Insurance Fund	212,686	-	212,686
Fleet Management Fund	(85,417)	67	(85,350)
Central Equipment Fund	(225,400)	-	(225,400)
IT Services Fund	147,400	-	147,400

PASSED, APPROVED, & ADOPTED this 15th day of June 2020.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. Review Police Use of Force Policy. Chief Todd Smith made comment, presented an officer-cam video, and discussion was held.

Town Manager’s Report. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to accept the Town Manager’s Report into the record. The Town Manager’s Report contained a request for deck seating for the tasting room at Roadhouse on Gregory Lane, the construction management plan for Glenwood & Simpson Mixed Use Building, and the June sales and lodging tax. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Council directed staff to bring the Roadhouse request to the July 6 meeting.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:07 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk

Publish JH News & Guide: June 24, 2020