

TOWN COUNCIL PROCEEDINGS

OCTOBER 5, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:00 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *via Webex*: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Tyler Sinclair, Zolo, Johnny Ziem, Michelle Weber, Brian Lenz, Paul Anthony Susan Scarlata and Carl Pelletier.

Vice-Mayor Morton Levinson read a proclamation recognizing October as Domestic Violence Awareness Month and Councilman Stanford read a proclamation for the Town's Fall Clean-Up and Burn Week.

Public Comment. Public comment was made by Eden Morris.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson to approve the consent calendar including items A-G as presented with the following motions:

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the September 21, 2020 workshop and regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. 842-NCPERS GROUP WYOMING \$92.00; ACE HARDWARE \$1,169.92; ADVANCED GLASS TRIM, LLC \$560.00; ADVANCED PUMP & EQUIPMENT, INC \$9,317.55; AFLAC \$2,584.63; AMAZON \$548.90; APEX SAGE INC \$17,564.94; ARCHITECTURAL BUILDING SUPPLY \$469.10; B-CYCLE LLC \$599.85; BIG R RANCH & HOME \$95.36; BISON LUMBER \$129.98; BLUE SPRUCE CLEANERS, INC \$216.95; BMV LLC \$59.47; BRIGGS, ERIC L \$197.70; BRIMEYER, ASHLEY \$100.00; BRISTOL, JAMES \$35.00; C & A PROFESSIONAL CLEANING SERV LLC \$8,291.23; CARQUEST AUTO PARTS INC. \$1,248.48; COMMERCIAL TIRE-ID FALLS \$554.26; CONTROL SYSTEM TECHNOLOGY, INC. \$7,983.50; CORE & MAIN LP -\$112.00; CUMMINS ROCKY MOUNTAIN LLC \$10,507.42; DEAN'S PEST CONTROL LLC \$145.00; DELCON INC \$3,052.69; E.R. OFFICE EXPRESS \$271.96; ENERGY LABORATORIES INC. \$1,054.50; EVANS CONSTRUCTION INC \$960.06; FENNERN, ROBERT \$155.00; FIREWISE LANDSCAPES INC \$1,486.97; GILLIG LLC \$6,808.11; GONZALES, RICHARD \$155.00; GRAINGER \$41.25; HD FOWLER COMPANY \$5,228.02; HIGH COUNTRY LINEN \$3,404.66; IDAHO STATE TAX COMMISSION \$3,335.00; INTERSTATE BATTERY \$1,205.45; JACKSON ANIMAL HOSPITAL \$607.73; JACKSON CURBSIDE INC. \$1,375.00; JACKSON HOLE LAW, PC \$1,500.00; JACKSON HOLE NEWS & GUIDE \$2,171.99; JACKSON LUMBER INC \$19.61; JH20 WATER CONDITIONING & FILTRATION \$43.00; JORGENSEN ASSOCIATES, PC \$16,495.50; KELLERSTRASS ENTERPRISES, INC \$1,108.95; KENWORTH SALES COMPANY DEPT #1 \$1,029.83; KILMER'S BG DISTRIBUTING \$3,800.00; KOIS BROTHERS EQUIPMENT COMPANY \$2,240.81; LINCOLN NATIONAL LIFE \$6,948.77; METADOME, LLC \$3,750.00; MEYER, KARL \$155.00; MILLER SANITATION \$14,689.50; MINOR, JEREMY \$155.00; MSC INDUSTRIAL SUPPLY CO \$198.68; NAPA AUTO PARTS INC. \$345.85; NELSON ENGINEERING \$9,897.50; PREMIER TRUCK- SALT LAKE CITY -\$2,981.23; QUADIENT, INC DEPT 3689 \$468.69; R & D SWEEPING AND ASPHALT MAINTENANCE \$21,235.82; RIEDEL, CYNTHIA \$1,400.00; RON'S TOWING \$5,000.00; RUI INC. DBA VILLAGE GARDNER \$408.45; SAFETY SUPPLY & SIGN CO., INC. \$3,505.99; SCHAEFFER MFG. CO \$1,318.90; SCHMILLEN, SCOTT \$2,305.00; SCHOW'S TRUCK CENTER \$1,815.64; SHERWIN-WILLIAMS CO. \$332.36; SILVER CREEK SUPPLY \$393.12; SIMON ASSOCIATES LLC \$10,095.00; SNAKE RIVER MEP COMPLETE, INC \$6,702.25; SNAKE RIVER ROASTING \$97.20; STINKY PRINTS, INC \$252.50; SUNRISE ENVIRONMENTAL \$177.09; TETON COUNTY SPECIAL FIRE FUND \$28,649.95; TETON COUNTY TRANSFER STATION \$312.00; TETON COUNTY-FUND 10 \$38,992.85; TETON COUNTY-FUND 19 \$6,188.56; TETON MOTORS INC \$1,446.86; TETON TOOLS LLC \$416.20; THEMADAJA, JAMIE LYNN \$37.00; TITLE 22 CONSULTANTS \$300.00; TMSC LLC \$16,000.00; TROIAN, VIOLETA \$37.00; UPPER CASE PRINTING INK \$217.93; USA BLUE BOOK \$41.99; VINCI LAW OFFICE LLC \$252.13; VISION SERVICE PLAN - (WY) \$1,763.80; WEBER, MICHELLE \$71.90; WELLER TRUCK PARTS -\$1,200.00; WEST FORK CONSTRUCTION \$37,408.10; WESTBANK SANITATION \$1,428.80; WESTERN STATE \$2,037.32; WINTER & COMPANY \$29,128.90; WOOD ENVIRONMENT & INFRASTRUCTURE \$9,680.50; WY CHILD SUPPORT ENFORCEMENT \$146.76; WY WORKERS' SAFETY & COMP \$1,877.84; WYOMING FIRST AID & SAFETY \$135.05; WYOMING RETIREMENT SYSTEM \$103,046.77; WY-TEST \$80.00; Y2 CONSULTANTS, LLC \$663.50; YELLOW IRON EXCAVATION, LLC \$2,270.00
- C. **Special Event: JHHS Homecoming Parade.** To approve the request made by Jackson Hole High School for the homecoming car procession as presented in the staff report.
- D. **Temporary Sign Permit: Search and Rescue Snow & Avalanche Workshop P20-170.** To approve the temporary banner requested by the Teton County Search and Rescue subject to four conditions of approval: 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The site shall state the date(s) of the advertised "virtual shadow day." 4. The sign may be installed at Albertsons 105

Buffalo Way from October 11, 2020 to October 25, 2020 and at Phil Baux Park 10 E. Snow King Avenue from October 11, 2020 to October 25, 2020.

- E. **Town Attorney Contract.** To approve the Town Attorney contract as presented and direct the Mayor to take action necessary to execute it.
- F. **Memorandum of Understanding for School Resource Officer.** To approve the Memorandum of Understanding for the School Resource Office Program and authorize the Mayor to sign.
- G. **Encroachment Agreement at Aspen Drive P20-155.** To approve the Encroachment Agreement between the Town of Jackson and Sno-King Village Association, Inc. to allow reinforcement of the existing retaining wall to encroach into the Town's public right-of-way for Aspen Drive, subject to the recommended conditions listed therein, and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary contract Agreements.

There was not any public comment on the Consent Calendar. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Town Manager Contract. Hailey Morton Levinson made comment. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the updated Town Manager contract with Larry Pardee as proposed and direct the Mayor to execute the finalized contract on behalf of the Town of Jackson. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-056: Development Plan for Core Services Vehicle Maintenance Facility at 55 Karns meadow Drive. Tyler Valentine, Tyler Sinclair, Paul Anthony and Johnny Ziem made staff comment. Arne Jorgensen, Hailey Morton Levinson, Jim Stanford, made comment. Reed Armijo made public comment.

Based upon the findings as presented in the staff report and made by the applicant for a Development Plan (Item P20-056), a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-6 in Section 8.3.2.C of the Land Development Regulations related to 1) Consistency with the Comprehensive Plan; 2) Achieves purpose of NRO & SRO overlays; 3) Impact of public facilities & services; 4) Complies with Town Design Guidelines; 5) Compliance with relevant LDRs & Town Ordinances; 6) Conformance with past permits & approvals, to approve a Development Plan for the Core Services Vehicle Maintenance Facility for the property located at 55 Karns Meadow Drive, subject to the departmental reviews, this staff report dated October 5, 2020, and the following conditions: 1. At the time of Building Permit submittal, the applicant shall provide a bond for 125% of the cost of off-site mitigation. All mitigation work shall be completed prior to issuance of a Certificate of Occupancy/Completion. In addition, the applicant shall provide a revised cost estimate that shows realistic cost values for the Cottonwood trees at the time of Building Permit submittal. 2. Upon completion (i.e. Certificate of Occupancy/Completion) of Phase 2, a building permit for the next phase shall be submitted within 3 years. Each subsequent phase shall follow this same expiration pattern until all phases are completed. Failure to submit a building permit within the 3-year timeframe shall result in the expiration of all unfinished phases. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Connector Trail. A motion was made by Arne Jorgensen and seconded by Jim Stanford to direct staff to bring back to the Council at a future date a final site plan for a sidewalk or pathway that runs along the southern property line and connects Karns Meadow Drive to the Virginian property. In addition, the applicant shall explore recommendations of Brian Schilling, Pathways Director, provided that the recommendations do not conflict with any technical constraints and to include in the review an estimated cost. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-142: Teton Village Master Plan Amendment. Paul Anthony made staff comment. Andrew Bowen made public comment. Jim Stanford Arne Jorgensen and Jonathan Schechter made comment. The Land Development Regulations state that the Council does not have a 'voting participation' in the review of a Resort Master Plan amendment, thus no motion is intended. However, the Town Council is expected to provide any recommendations and comments as appropriate. No action was taken on this item.

Matters from Mayor and Council.

Appointment of an Alternate Municipal Judge. Mayor Muldoon appointed Rick Manning as an Alternate Municipal Judge. A motion was made by Arne Jorgensen and seconded by Jonathan

Schechter to consent to the appointment of Rick Manning as an Alternate Municipal Judge. Jonathan Schechter made comment. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Board and Commission Reports. Jonathan Schechter, Jim Stanford, Arne Jorgensen, Pete Muldoon made comment. Susan Scarlata made staff comment.

Town Manager’s Report. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to accept the Town Manager’s Report into the record. The Town Manager’s Report contained an update on foundational training for Town employees. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 7:57 p.m. minutes:crp

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
Publish JH News & Guide: October 14, 2020