

TOWN COUNCIL PROCEEDINGS

OCTOBER 19, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:01 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: None. *via Zoom*: Mayor Pete Muldoon Vice-Mayor Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Roxanne Robinson, Tyler Sinclair, Zolo, Michelle Weber, Carl Pelletier, Floren Poliseo, Brian Lenz, Tyler Valentine, Brendan Conboy, and Sandy Birdyshaw.

Mayor Muldoon read a proclamation declaring November 1st as Extra Mile Day and recognized Dr. Travis Riddell, Dr. Paul Beaupre, and Jodie Pond for working to keep our community safe during the 2020 COVID-19 pandemic.

Public Comment. None.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jim Stanford to approve the consent calendar including items A-D as presented with the following motions:

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the October 5, 2020 regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. Ace Hardware \$986.73; Advanced Glass Trim, LLC \$290.00; AmeriWest Water Services \$9,501.47; Bison Lumber \$408.23; Blue Spruce Cleaners, Inc \$296.35; Bluepaz, LLC \$4,000.00; BMV LLC \$59.05; Briggs, Eric L \$296.85; Bristol, James \$295.00; C & A Professional Cleaning Serv LLC \$3,735.00; Cafe G LLC \$1,650.50; Carquest Auto Parts Inc. \$99.86; Caselle Inc. \$1,868.00; CDW-Government \$31,280.20; City Of Driggs \$1,714.45; Climb Wyoming \$1,250.00; Commercial Tire-Id Falls \$928.26; Control System Technology, Inc. \$6,400.00; Core & Main LP \$25,925.86; Cummins Rocky Mountain LLC \$6,506.14; Curran-Seeley Foundation \$13,268.75; D & R Drywall, LLC \$3,202.28; Dana Safety Supply, Inc \$539.00; Dean's Pest Control LLC \$350.00; Delta Dental Plan Of Wyoming \$7,166.60; DPC Industries, Inc. \$2,077.28; E.R. Office Express \$140.08; Emerg + A + Care \$376.00; Energy Laboratories Inc. \$587.00; Evans Construction Inc \$308,225.16; Freedom Mailing Service Inc. \$1,894.27; Friends Of Pathways \$7,816.00; Gillig LLC \$7,175.48; Gm Sheet Metal LLC \$311.88; Guheen, Tom \$155.00; Hach Chemical Co. \$705.90; Haywire Industries Inc. \$5,429.27; HD Fowler Company \$2,146.39; High Country Linen \$903.19; Hirst Applegate, LLP \$2,845.13; Holdings, Ean \$70.00; Hole Food Rescue \$5,000.00; Huff House \$25,237.00; Hunt Construction Inc \$1,255.00; Idexx Distribution, Inc. \$335.79; Jackson Animal Hospital \$457.53; Jackson Hole Community Counsel \$25,750.00; Jackson Hole News & Guide \$2,186.34; Jackson Lumber Inc \$3,584.34; Jorgensen Associates, Pc \$19,004.40; KellerStrass Enterprises, Inc \$17,951.84; Kynett, Jessika \$511.76; Lower Valley Energy Inc \$31,564.65; Miller Sanitation \$315.00; MSC Industrial Supply Co -\$63.73; Napa Auto Parts Inc. \$538.81; Nelson Engineering \$12,836.75; Nova Collective \$9,000.00; On Board Innovations, LLC \$2,500.00; One Call Of Wyoming \$471.00; O'Ryan Cleaners \$57.40; Partsmaster \$47.68; Poliseo, Floren \$8.00; Power Engineering Co, Inc \$1,342.58; Prazma Paint & Auto Body \$1,734.15; Premier Truck- Salt Lake City -\$1,142.81; Proterra \$2,488,396.00; Quadient, Inc Dept 3689 \$1,000.00; Rae, Joshua \$4,068.00; Raftelis \$5,066.25; Rafter J Improv/Serv Dist \$146.43; Ross Concrete Const LLC \$1,620.00; Rush Truck Center, Idaho Falls \$889.00; Seven Generations Construction \$15,000.00; Sherwin-Williams Co. \$360.50; Sign It Now Inc \$329.99; Silver Creek Supply \$34.50; Sinclair, Tyler \$76.11; Smith Power Products, Inc. \$3,494.16; Snake River MEP Complete, Inc \$6,588.00; Snake River Roasting \$102.45; St John's Hospital \$455.00; Standard Drywall, Inc \$384.00; Teton County Integrated Solid Waste/Recy \$404.12; Teton County Sheriff's-Jail \$216.00; Teton County Transfer Station \$211.00; Teton Literacy Center \$5,500.00; Teton Motors Inc \$414.85; Teton Trash Removal, Inc. \$47.00; Teton Youth & Family Services \$45,320.00; The Aftermarket Parts Company, LLC \$789.84; Thomson West \$893.85; Title 22 Consultants \$506.80; Upper Case Printing Ink \$593.94; Vinci Law Office LLC \$252.13; Virginian Village Condo HOA \$1,080.00; Visa \$11,559.89; Weller Truck Parts \$8,356.51; Westbank Sanitation \$734.60; Western State \$1,115.18; Westwood Curtis \$112,281.01; White Glove Cleaning, Inc. \$5,465.39; Wy Child Support Enforcement \$146.76; Wyoming Business Alliance \$400.00; Wyoming First Aid & Safety \$137.43; Wy-Test \$560.00; Yellow Iron Excavation, LLC \$1,362.00.
- C. **SLIB Grant Agreements for Reallocated County Wide Consensus Funding.** To approve the County Wide Consensus Grant Agreements 15454 and 15455 (Budge Drive Landslide to the Cache Creek Tube Improvement Project and the Rancher Street Complete Street Project) between the Office of State Lands and Investments and the Town of Jackson and authorize the Mayor to execute all necessary documents.

- D. **Encroachment Agreement at 135 N Cache for Hotel Jackson Canopies P19-150.** To approve the Encroachment Agreement between the Town of Jackson and Stage Stop, Inc. to allow an encroachment into the Town rights-of-way of a new canopy at 135 N Cache St subject to the recommended conditions therein, and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary contract Agreements.

There was not any public comment on the Consent Calendar. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Temporary Sign Permit: Becoming Jackson Whole P20-176. Paul Anthony made comment.

A motion was made by Jim Stanford and seconded by Arne Jorgensen to approve the sign permit from Becoming Jackson Whole as presented. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

2021 Rodeo Dates. Roxanne Robinson made staff comment on the World Series of Roping.

A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the rodeo schedule for 2021 as agreed upon by the Administrative Authority and the Concessionaire that includes the removal of the September 3 date and accept the 2020 Rodeo Season Report as presented. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Remote Meeting Attendance. Roxanne Robinson made staff comment.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to suspend Chapter II, Section 3, *Quorum*, and portions of Chapter II, Section 7.a, *Addressing the Town Council*, of the Town Council's Rules and Procedures to continue to temporarily allow Elected Officials to attend, participate, and vote remotely and by so doing extend that allowance to members of staff, and to continue to temporarily allow members of the public to participate remotely in any regular, special, or emergency meetings through January 31, 2021. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

P20-140: Subdivision Plat at 115 Nelson Drive. Tyler Valentine made staff comment. Jill Arnold of Fodor Law Office made comment on behalf of the applicant.

Based upon the findings as presented in the staff report and as made by the applicant for Item P20-140, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, to approve a Subdivision Plat for a 7-lot subdivision at the property addressed at 115 Nelson Drive (Parcel 1) and adjacent parcel (Parcel 2) subject to the departmental reviews attached hereto, this staff report dated October 19, 2020, and the following conditions:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities in the Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.
2. Park and School Exactions shall be paid at the time of plat recording.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

P20-161: Subdivision Plat at 505 East Simpson. Brendan Conboy made staff comment.

Based upon the findings as presented in the staff report and as made by the applicant for Item P20-161, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, to approve a Subdivision Plat for a 3-lot subdivision at the property addressed at 475 and 505 East Simpson Avenue subject to the departmental reviews attached hereto, this staff report dated October 5, 2020, and the following 4 conditions:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities in the Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.
2. Park and School Exactions shall be paid at the time of plat recording.
3. The applicant shall remove the existing detached single-family home from the property addressed as 505 East Simpson prior to recording a plat with the County Clerk.
4. The applicant shall provide a bond in the amount of 125% of the cost of sidewalk improvements, the cost of which to be determined by the Town Engineer, prior to recording a plat with the County Clerk. The Town shall hold the bond until such time that sidewalk improvements are made on East Simpson Avenue or for a period of no more than 5 years unless extended by Town Council.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

P20-162: Landscape Plan Amendment to CUP at 170 N Glenwood Street. Tyler Valentine made staff comment. Brian Nystrom made comment on behalf of St. John's Episcopal Church. Rolland Kuhr of Naturescape Designs made comment on behalf of the applicant.

Item A. Based upon the findings as presented in the staff report and as made by the applicant for Item P20-162, a motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to make findings 1-8 as set forth in Section 8.4.2.C (Conditional Use Permit Standards) of the Land Development Regulations relating to 1) Compatibility with Future Character; 2) Use Standards; 3) Visual Impacts; 4) Minimizes adverse environmental impact; 5) Minimizes adverse impacts from nuisances; 6) Impact on Public Facilities; 7) Other Relevant Standards/LDRs; and 8) Previous Approvals for a Conditional Use Permit, and move to approve an amendment to a condition of approval from a previously approved Conditional Use Permit to modify the landscape plan at the property located at 170 N. Glenwood Street, subject to the department reviews within the staff report dated October 19, 2020, and the following conditions:

1. Upon removal of the eleven Cottonwoods, the applicant shall plant the two Spruce trees, three Maple trees and shrubs/bushes by no later than June 1, 2021. The applicant shall replace the two Willows with three Ash trees no later than five years from the date of this approval.
2. Prior to removing any trees, the applicant shall provide a bond by this Friday, October 23rd to the Planning Department in the amount of 125% of the costs of the new trees and shrubs.

Paul Anthony made staff comment. Mayor Muldoon called for the vote. The vote showed 4-0 in favor with Stanford opposed. The motion carried.

Resolution 20-23: Amendment #1 (three month) to Fiscal Year 2021 Budget. Kelly Thompson made staff comment.

The Council held discussion on a seasonal snow removal position. Larry Pardee and Roxanne Robinson made staff comment.

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Resolution 20-23 Amendment #1 to the Town of Jackson Fiscal Year 2021 Budget.

Resolution # 20-23: A Resolution adopting amendments to the fiscal year 2021 budget of the Town of Jackson.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2021 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	325,266	-	325,266
Town Attorney	323,389	-	323,389
Municipal Judge	248,390	-	248,390
Administration	278,632	-	278,632
Town Clerk & Personnel	611,552	-	611,552
Finance	587,802	-	587,802
Community Development	436,097	-	436,097
Information Technology	550,258	-	550,258
Planning	980,928	-	980,928
Town-Wide Services	176,491	50,000	226,491
Town Facilities	605,209	-	605,209
Police - Administration	512,545	-	512,545
Police - Investigations	362,312	-	362,312
Police - Patrol	2,860,361	10,000	2,870,361
Police - Community Service	405,508	-	405,508
Police - Special Operations	19,394	-	19,394
Victim Services	280,620	-	280,620
Animal Shelter/Control	254,356	-	254,356
Building Inspections	359,887	-	359,887
Public Works Administration	301,810	-	301,810
Streets	1,200,488	1,000	1,201,488
Engineering	387,905	-	387,905
Yard Operations	30,197	-	30,197
Cemetery	15,267	-	15,267
Social Services	855,452	-	855,452
Community Initiatives	221,476	-	221,476
County-Budgeted Joint Programs	3,498,452	-	3,498,452
Transfers Out	763,174	362,026	1,125,200
Total General Fund	17,453,218	423,026	17,876,244
Affordable Housing	526,901	(250,000)	276,901
Total Affordable Housing Fund	526,901	(250,000)	276,901
Parking Exactions Fund	-	-	-
Total Parking Exactions Fund	-	-	-
Parks Exactions	-	-	-
Total Park Exactions	-	-	-
Employee Housing Fund	338,655	322,500	661,155
Total Employee Housing Fund	338,655	322,500	661,155
Animal Care Fund	55,000	-	55,000
Transfers Out	35,000	-	35,000
Total Animal Care Fund	90,000	-	90,000
Lodging Tax Fund	-	-	-
Transfers Out	334,224	-	334,224
Total Lodging Tax Fund	334,224	-	334,224

	Approved Budget	Increase (Decrease)	Amended Budget
EXPENDITURES AND OTHER USES			
START Administration	863,087	-	863,087
START Operations	3,595,537	3,403	3,598,940
START Capital	1,840,000	6,053,250	7,893,250
START Indirect Cost Allocations	80,307	-	80,307
Total START Fund Expenditures	6,378,931	6,056,653	12,435,584
Capital Outlay	2,480,993	1,446,031	3,927,024
Transfers Out	150,000	-	150,000
Total Capital Projects Fund	2,630,993	1,446,031	4,077,024
Capital Outlay	50,000	55,133	105,133
Total 2006 SPET	50,000	55,133	105,133
Capital Outlay	75,000	124,707	199,707
Total 2010 SPET	75,000	124,707	199,707
Capital Outlay	232,500	7,467	239,967
Total 2014 SPET	232,500	7,467	239,967
Capital Outlay	20,000	9,750	29,750
Total 2016 SPET	20,000	9,750	29,750
Capital Outlay	190,000	632,369	822,369
Total 2017 SPET	190,000	632,369	822,369
Capital Outlay	-	-	-
Total 2019 SPET	-	-	-
Water Maintenance & Operation	852,187	-	852,187
Water Wells	289,321	-	289,321
Water Billing & Accounting	184,396	-	184,396
Water Capital Outlay & Improvements	521,118	24,139	545,257
Water Debt Service	108,220	-	108,220
Water Transfers Out	444,850	-	444,850
Sewage Plant Operations	955,456	8,300	963,756
Sewage Maint. & Operations	340,567	-	340,567
Sewage Billing & Accounting	169,285	-	169,285
Sewage Capital Outlay & Improvements	1,365,500	153,592	1,519,092
Sewage Transfers Out	444,850	-	444,850
Total Enterprise Funds	5,675,750	186,031	5,861,781
Employee Insurance	2,692,185	-	2,692,185
Total Insurance Fund	2,692,185	-	2,692,185
Fleet Expenditures	1,939,863	7,520	1,947,383
Total Fleet Management Fund	1,939,863	7,520	1,947,383
Central Equipment Expenses	-	108,253	108,253
Total Central Equipment Fund	-	108,253	108,253
IT Services	997,561	34,000	1,031,561
Total IT Service Fund	997,561	34,000	1,031,561
REVENUES AND OTHER SOURCES			
Taxes	3,916,329	-	3,916,329
Licenses & Permits	996,540	-	996,540
Intergovernmental Revenue	5,386,074	50,000	5,436,074
Charges for Services	658,247	-	658,247
Fines & Forfeitures	327,500	-	327,500
Miscellaneous Revenue	350,479	10,000	360,479
Transfers In	1,005,007	-	1,005,007
Total General Fund	12,640,176	60,000	12,700,176
Licenses & Permits	250,000	-	250,000
Miscellaneous Revenue	20,000	-	20,000
Transfers In	276,901	-	276,901
Total Affordable Housing Fund	546,901	-	546,901
Licenses & Permits	51,000	-	51,000
Miscellaneous Revenue	14,500	-	14,500
Transfers In	-	-	-
Total Parking Exactions	65,500	-	65,500
Licenses & Permits	10,000	-	10,000
Miscellaneous Revenue	3,900	-	3,900
Total Park Exactions	13,900	-	13,900

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	431,160	12,026	443,186
Transfers In	100,000	-	100,000
Total Employee Housing Fund	531,160	12,026	543,186
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	334,124	-	334,124
Miscellaneous Revenue	100	-	100
Total Lodging Tax Fund	334,224		334,224
Contributions & Donations	-	-	-
Total Vertical Harvest Fund	-	-	-
Contributions & Donations	-	-	-
Total Snow King Snow Making Fund	-	-	-
Intergovernmental Revenue	4,678,873	4,838,285	9,517,158
Charges for Services	1,176,437	-	1,176,437
Miscellaneous Revenue	13,000	-	13,000
Transfers In	420,497	-	420,497
Total START Fund Revenues	6,288,807	4,838,285	11,127,092
Intergovernmental	1,373,581	80,000	1,453,581
Miscellaneous Revenue	198,368	100,000	298,368
Transfers In	-	322,500	322,500
Total Capital Projects Fund	1,571,949	502,500	2,074,449
Miscellaneous Revenue	4,400	-	4,400
Total 2006 SPET	4,400		4,400
Miscellaneous Revenue	6,000	-	6,000
Total 2010 SPET	6,000		6,000
Miscellaneous	55,900	-	55,900
Total 2014 SPET	55,900		55,900
Miscellaneous	5,400	-	5,400
Total 2016 SPET	5,400	-	5,400
Miscellaneous	6,500	-	6,500
Total 2017 SPET	6,500	-	6,500
Taxes	2,221,566	-	2,221,566
Miscellaneous	3,500	-	3,500
Total 2019 SPET	2,225,066	-	2,225,066
Water Intergovernmental	-	-	-
Water Charges for Services	2,370,617	-	2,370,617
Water Miscellaneous	79,720	-	79,720
Water Transfers In	75,000	-	75,000
Sewage Intergovernmental	-	-	-
Sewage Charges for Services	2,516,658	-	2,516,658
Sewage Miscellaneous	70,800	-	70,800
Sewage Transfers In	75,000	-	75,000
Total Enterprise Funds	5,187,795	-	5,187,795
Charges for Services	1,806,127	-	1,806,127
Miscellaneous Revenue	37,000	-	37,000
Transfers In	200,000	250,000	450,000
Total Employee Insurance Fund	2,043,127	250,000	2,293,127
Charges for Services	1,574,446	-	1,574,446
Miscellaneous Revenue	600	-	600
Total Fleet Management Fund	1,575,046	-	1,575,046
Miscellaneous Revenue	25,700	-	25,700
Transfers In	100,000	100,000	200,000
Total Central Equipment Fund	125,700	100,000	225,700
Charges for Services	820,643	-	820,643
Miscellaneous Revenue	1,000	-	1,000
Total IT Service Fund	821,643	-	821,643

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(4,813,042)	(363,026)	(5,176,068)
Affordable Housing	20,000	250,000	270,000
Parking Exactions Fund	65,500	-	65,500
Park Exactions Fund	13,900	-	13,900
Employee Housing Fund	192,505	(310,474)	(117,969)
Animal Care Fund	(29,800)	-	(29,800)
Lodging Tax Fund	-	-	-
Start Fund	(90,124)	(1,218,368)	(1,308,492)
Capital Projects	(1,059,044)	(943,531)	(2,002,575)
2006 SPET	(45,600)	(55,133)	(100,733)
2010 SPET	(69,000)	(124,707)	(193,707)
2014 SPET	(176,600)	(7,467)	(184,067)
2016 SPET	(14,600)	(9,750)	(24,350)
2017 SPET	(183,500)	(632,369)	(815,869)
2019 SPET	2,225,066	-	2,225,066
Enterprise Funds	(487,955)	(186,031)	(673,986)
Employee Insurance Fund	(649,058)	250,000	(399,058)
Fleet Management Fund	(364,817)	(7,520)	(372,337)
Central Equipment Fund	125,700	(8,253)	117,447
IT Services Fund	(175,918)	(34,000)	(209,918)

Passed, Approved and Adopted this 19th day of October 2020.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Resolution 20-24: Authorization to Submit a State Coronavirus Relief Grant Application.
Roxanne Robinson, Larry Pardee, and Kelly Thompson made staff comment.

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve Resolution 20-24 authorizing grant submission and the related Certification Statement as presented, and including the \$20,000 for the Community Counseling Center workstation remodel, subject to any corrections and authorize staff to submit a grant application to the Office of State Lands and Investment for Coronavirus Relief and authorize the Mayor and/or staff to execute and submit any and all future documents or agreements associated with this grant application.

RESOLUTION #20-24: A resolution authorizing submission of a coronavirus relief grant application to the State Loan and Investment Board on behalf of the governing body for the Town of Jackson for the purpose of funding payroll expenses, remote meeting infrastructure, public noticing, marketing support, PPE supplies, facility UV purification for HVAC, supplemental facility cleaning, port-a-potties, masks, sanitizer and related bottling supplies, gloves, downtown outdoor distancing infrastructure, posters and signage, barricades and floor markings, and reception area remodels to protect the health, safety, and welfare of employees and the public.

WHEREAS, the Governing Body for the Town of Jackson desires to participate in the CORONAVIRUS RELIEF GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the Town of Jackson recognizes the need for the request; and

WHEREAS, the Coronavirus Relief Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the CARES Act, the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Jackson that a grant application in the amount of **\$3,952,536** be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the TOWN OF JACKSON COVID-19 RESPONSE.

BE IT FURTHER RESOLVED, that Larry Pardee, Town Manager, Roxanne Robinson, Assistant Town Manager, and Kelly Thompson, Finance Director are hereby designated as the authorized representatives of the Town of Jackson to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 19TH day of October 2020.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. Jim Stanford made comment on the Historical Society’s property acquisition and fall clean-up. Hailey Morton Levinson made comment on the new Park and Recreation facility.

Town Manager’s Report. A motion was made by Jonathan Schechter and seconded by Hailey Morton Levinson to accept the Town Manager’s Report into the record. The Town Manager’s Report contained an update on open positions for a street operator, associate planner, and commuter bus driver, and the October Sales and Lodging Tax. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Pete Muldoon and seconded by Arne Jorgensen to direct staff to bring back a list of positions that were frozen so the cost of filling the positions may be reviewed. The Council held discussion. Larry Pardee made staff comment. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:03 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
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