

Jackson Town Council Regular Meeting

December 21, 2020

6:00 PM

Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. **PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING**

I. ZOOM LINK FOR PUBLIC PARTICIPATION

To join, click the link or copy to your browser: <https://us02web.zoom.us/j/83388751789?pwd=TmRCZHp0YmVld3V3RTF3MGY3MWxTd309>

If the link does not work, join at zoom.com with Webinar ID **833 8875 1789** Password: **toj**

or join by phone **1.669.900.9128** with Webinar ID **833 8875 1789** and Passcode **304460**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Announcements/Proclamations:
 - 1. Proclamation for Steve Ashley

III. PUBLIC COMMENT

This section is reserved for questions and comments from the public on items that are not otherwise included in this agenda. Public comment is limited to 3 minutes. As a general practice, the Council will not hold discussion or debate these items. Nor will they make any decisions on items presented during this time but rather refer items to staff for follow-up. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item, or send an email to Council@jacksonwy.gov.

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes:
 - 1. December 7, 2020 regular meeting
- B. Disbursements
- C. Municipal Court Report – November 2020
- D. Temporary Sign Permit: Good Samaritan Mission (P20-212)
- E. Electric Distribution Easement to LVE at 255 W Deloney (P20-202)
- F. Zone 3 Water Supply Well 9 Exploration
- G. Amendment to Wastewater COVID-19 Testing Contract with Wyoming Health Department
- H. Establishment of Committee to Approve Minutes

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Administration:
 - 1. Special Event: Pedigree Dog Sled Race (Carl Pelletier)
 - 2. Sister City Proposal with Tlaxcala Mexico (Roxanne Robinson)

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

3. Renewal of Gaming License for Elks Lodge #1713 (Sandy Birdyshaw)
 4. Liquor License Suspension for Delinquent Sales Tax (Sandy Birdyshaw)
 5. Contract with Salt Lake Express for Additional START Service (Darren Brugmann)
- B. Planning:
1. **Item P20-193:** Partial Vacation without Replat at 415 E Deloney Ave (Tyler Valentine)
 2. Parking Agreement with Snow King (Tyler Sinclair)

VI. RESOLUTIONS

VII. ORDINANCES

- A. **Ordinance K:** Amending and Reenacting Jackson Municipal Code Title 10.04 regarding Parking Garage Level 4 Winter Parking Restrictions (Presented for 3rd reading and designated #1269)
- B. **Ordinance L:** An Ordinance Amending and Reenacting Jackson Land Development Regulations Section 6.3.3 Amount of Affordable Workforce Housing Required (Mitigation Rates, Presented for 3rd reading and designated #1270)
- C. **Ordinance U:** An Ordinance Amending and Reenacting Jackson Municipal Code Sections 13.04 and 13.08 Regarding Water and Wastewater Rates, Fees, and Costs (Presented for 3rd reading and designated #1271)

VIII. MATTERS FROM MAYOR AND COUNCIL

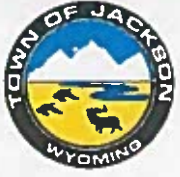
- A. Appointments to Design Review Committee
- B. Board and Commission Reports

IX. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

X. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.



Proclamation

HONORING STEVE ASHLEY

WHEREAS, Steve Ashley was born in the old St. John's Hospital log cabin and lived his first eight years in the Murie house at the base of Snow King Mountain, and his parents, Bill and Mary, owned the original Jackson Sporting Goods store on Broadway starting in 1951; and

WHEREAS, The Valley Shop was started in 1948 by Dick and Fran Lange and sold books, art supplies and stationery, and the shop later was owned by Wes and Virginia Marks and Grant and Maralyn Larson; and

WHEREAS, in 1977 Steve Ashley returned home from Vermont, purchased the book portion of the business and renamed it Valley Bookstore; and

WHEREAS, in 1982 Ashley moved the shop from the Pink Garter to Gaslight Alley, where it became a fixture for the next 38 years; and

WHEREAS, for more than four decades Ashley was guided by the ideal of building community through books, and that no town is a great town without a great bookstore, and thus helped make Jackson a great town; and

WHEREAS, Ashley possessed an exceptional depth of knowledge about books and tailored his offerings to match Jackson Hole tastes and desires, and often went out of his way to get books into customers' hands, including driving them to the homes of seniors; and

WHEREAS, Valley Bookstore gained renown for its elaborate celebrations of the Harry Potter releases, and counted among its clientele Presidents Bill Clinton and Jimmy Carter and King Hussein and Queen Noor of Jordan, and was named by the Jackson Hole Chamber of Commerce as 2019 Small Business of the Year; and

WHEREAS, as an employer Ashley recognized and tended to the needs of his staff, giving them flexibility and support, retaining some of them for decades, and still greets many former employees on the street with hugs; and

WHEREAS, on Nov. 1 Ashley sold Valley Bookstore to Wendy Dodson, who has moved it to 140 E. Broadway and carries on Ashley's legacy; and

WHEREAS, Ashley served on the boards of the Teton County Library, Teton County School District, Jackson Hole Historical Society and Jackson Hole Conservation Alliance, and in particular did much to preserve and honor the history of this valley by telling the stories of those who came before us and also recognizing the history occurring now and preserving it for future generations.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Town Council of the Town of Jackson, on behalf of its citizens and the Jackson Hole valley, that we hereby take this opportunity to express our sincere gratitude and appreciation to Steve Ashley for a lifetime of service and community enrichment, and congratulate him and his wife, Anne, upon his retirement, and wish Valley Bookstore another half-century or more of fostering learning and knowledge through books.

DATED THIS 21st DAY OF DECEMBER 2020.

TOWN OF JACKSON

Attest:

Mayor Pete Muldoon

Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

DECEMBER 7, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:01 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: None. *via Zoom*: Mayor Pete Muldoon Vice-Mayor Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Roxanne Robinson, Tyler Sinclair, Michelle Weber, Zolo, Floren Poliseo, Johnny Ziem, Paul Anthony, Kristi Malone, Carl Pelletier, and Sandy Birdyshaw.

Public Comment. None.

Consent Calendar. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the consent calendar including items A-D as presented with the following motions:

A. **Meeting Minutes.** To approve the meeting minutes as presented for the November 16, 2020 workshop and regular meeting, November 30, 2020 special meeting, and the December 1, 2020 special meeting.

B. **Disbursements.** To approve the disbursements as presented. 842-NCPERS Group Wyoming \$96.00; 975 Alpine LLC \$1,000.00; Ace Hardware \$350.92; Advanced Industrial Supply Inc \$268.11; Aflac \$2,584.63; Alphagraphics \$220.00; Alpine Street Associates, LLC \$6,000.00; Amazon \$1,482.00; American Pump Company \$38.34; Apple Inc \$11,248.00; Architectural Building Supply \$780.40; AT&T \$1,577.59; Axon Enterprises, Inc \$495.00; Bauer, Jamison \$155.00; Bfive40 LLC \$1,727.99; Big R Ranch & Home \$6.98; Bison Lumber \$111.55; Blue Spruce Cleaners, Inc \$87.81; BMV LLC \$58.99; Build 22 \$2,000.00; C & A Professional Cleaning Serv LLC \$8,320.04; Carquest Auto Parts Inc. \$236.28; CDW-Government \$14,233.33; Centralsquare \$2,880.00; Centurylink \$2,236.33; Clark, Robert M. \$1,740.00; Community Safety Network \$12,250.00; Conrad & Bischoff Inc. \$5,000.00; Control System Technology, Inc. \$4,501.00; Convergeone, Inc \$28,109.03; Cowboy Coffee \$23,662.67; CV 1, LLC \$10,000.00; Delta Dental Plan Of Wyoming \$8,450.10; Denton, Katherine \$2,500.00; DPC Industries, Inc. \$100.00; Dustbusters, Inc \$6,026.08; E.R. Office Express \$326.90; Ecor \$1,183.47; Elite Parts \$1,517.81; Elk Country Inn, Inc. \$56,950.00; Energy Laboratories Inc. \$416.00; Ennis-Flint, Inc \$598.50; Exposure Signs Inc \$370.00; Foam Capital \$1,000.00; Freedom Mailing Service Inc. \$1,825.05; Frog Creek Partners, LLC \$500.00; G2 Gloves \$1,500.00; Garcia, Gregorio \$155.00; Geittmann Larson Swift LLP \$3,939.50; Gillig LLC \$1,043.37; Greenway Painting LLC \$650.00; HD Fowler Company \$6,529.97; High Country Linen \$6,252.76; Huff House \$4,000.00; Hunt Construction Inc \$8,860.00; Idaho Falls Peterbilt \$41.99; Idaho State Tax Commission \$3,213.00; Idaho Traffic Safety, Inc. \$560.00; Intermountain Electric Inc. \$107.08; Interstate Battery \$1,727.20; Jackson Curbside Inc. \$1,375.00; Jackson Hole Community Housing \$6,250.00; Jackson Hole Contracting Inc \$2,500.00; Jackson Hole Law, Pc \$1,502.50; Jackson Hole News & Guide \$7,683.76; Jackson Hole Radio \$832.00; Jackson Lumber Inc \$113.79; Jh20 Water Conditioning & Filtration \$33.00; Johnson, Roberts & Associates \$19.50; Jorgensen Associates, Pc \$54,277.24; Kellerstrass Enterprises, Inc \$20,802.57; Kenworth Sales Company Dept #1 \$101.52; Lacal Equipment, Inc \$613.68; Lasting Legacy LLC \$25,000.00; Lepco \$465.48; Lincoln County Sheriff \$1,375.00; Lincoln National Life \$6,900.78; Local Gov't Liability Pool \$800.00; Macy's Services \$2,316.00; Malwarebytes \$7,838.00; Martinsen, Brian \$77,021.00; Meadows, Wendy \$40,000.00; Metroquip Inc \$1,260.33; Meyers, Tyler \$110.00; Mike's Oilfield Services Inc \$4,835.00; Miller Sanitation \$770.00; Mohror, Scott \$700.67; Napa Auto Parts Inc. \$1,139.34; Netsupport Incorporated \$5,772.50; New West Building Company Inc. \$33,000.00; Oldcastle Precast Inc \$740.00; One Call Of Wyoming \$402.75; Ops Strategies, LLC \$612.50; Premier Truck- Salt Lake City \$900.99; Process Technology, Inc \$13,124.79; Proterra \$265,750.00; Quadient, Inc Dept 3689 \$175.78; Rendezvous Custom Home LLC \$2,000.00; Reyos, Lyle \$2,000.00; Ron's Towing \$250.00; Rui Inc. DbA Village Gardner \$502.00; Ruschill, Russell \$2,378.75; Safety Supply & Sign Co., Inc. \$655.85; Seifert Graphics Inc. \$7,786.67; Select Builders Inc \$2,000.00; Shell Equipment Company LLC \$237.67; Sherwin-Williams Co. \$1,777.00; SilverStar \$869.73; Sublette County Sheriff's Office \$1,815.00; Suburban Propane \$87.97; Summit Housing Group, Inc \$38,022.50; Teton County Clerk \$20,991.75; Teton County Parks & Rec \$5,007.60; Teton County Special Fire Fund \$260,158.55; Teton County Transfer Station \$163.00; Teton County Treasurer \$86,560.98; Teton County-Fund 10 \$50,918.04; Teton County-Fund 13 \$107,600.21; Teton Motors Inc \$476.64; Teton Tools LLC \$63.00; The Aftermarket Parts Company, Llc \$199.85; Title 22 Consultants \$125.00; Us Forest Service \$415.60; USA Blue Book \$4,499.62; Varsity Contractors \$130.00; Verizon Wireless \$5,421.26; Vinci Law Office LLC \$252.13; Visa \$8,904.56; Vision Service Plan - (Wy) \$1,742.49; Western State \$2,319.52; White Glove Cleaning, Inc. \$2,998.86; Wilson, Josh \$150.00; Winchell, Terry A. \$15,000.00; Wy Child Support Enforcement \$146.76; Wy Workers' Safety & Comp \$6,429.64; WYDOT \$9.00; Wyoming First Aid & Safety \$91.28;

Wyoming Law Enforcement \$1,290.00; Wyoming Retirement System \$101,532.27; Wy-Test \$80.00; Wytrans \$480.00; Xerox Corporation \$72.18; Xylem CCI \$253.97.

- C. **Temporary Sign Permit: Jackson Hole Food & Wine (P20-197).** To approve the temporary banner requested by Jackson Hole Food & Wine subject to three conditions of approval: 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The sign for Jackson Hole Food & Wine may be installed at 105 Buffalo Way, Albertsons from December 20, 2020 to January 2, 2021.
- D. **Special Event: Winter Wonderland.** To approve the application made by Grand Teton Skating Association for the Winter Wonderland special event, subject to the conditions listed in the staff report and further approve the Memorandum of Understanding subject to approval and any minor changes by the Town Attorney and authorize the Mayor to execute the agreement. In addition, the applicant will abide by all health state and local orders in place during the time of operation.

There was no public comment on the Consent Calendar. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Special Event: Pedigree Dog Sled Race Ceremonial Start. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to continue this item to the December 21, 2020 regular meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Human Services Plan and Resource Allocation. *This item was added to the agenda for the Council to take action on. It had been previously discussed at the December 7, 2020 Joint Information Meeting and the Town continued the item to this meeting.*

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to adopt the Teton County and Town of Jackson Human Services and Resource Allocation Plan and Appendices, and direct staff to move forward with the Implementation Plan as presented today. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Resort Liquor License Application, CCC's Center Street LLC. Sandy Birdyshaw made staff comment. The Mayor opened a public hearing to hear protest against the issuance of this liquor license. None were made. The Mayor closed the public hearing. Robert Nolan made comment on behalf of the applicant.

Having considered the Wyo. Stat. §12-4-104(b) statutory factors for this application, a motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the issuance of a resort liquor license to CCC's Center Street LLC dba The Cloudveil for the license year ending March 31, 2021, subject to the following conditions and further direct the Town Clerk to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv).

1. Prior to liquor license issuance, the applicant shall comply with all Town of Jackson Building Codes, Fire, Health & Safety Codes, and the Land Development Regulations, and will have obtained all required permits and approvals from all applicable Town/County departments.
2. Prior to liquor license issuance, the applicant shall provide a copy of the food service permit for the restaurant.
3. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Item P20-166: Subdivision Plat at 808 Upper Redmond. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to continue P20-166 to the January 19, 2021 regular meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Northern South Park Neighborhood Plan: Steering Committee Selection. Tyler Sinclair and Kristi Malone made staff comment.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to recommend to Teton County the following five applicants as Steering Committee members for the Northern South Park neighborhood planning process, Bill Collins, Hans Flinch, Laura Bonich, Larry Thal, and Wendy Martinez. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

The Council held discussion on drafting a narrative to go along with the name recommendations. A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to include with the five recommended names the following points that were considered in the selection: 1) reviewing for expertise 2) limiting real or perceived conflicts from either board of staff of organization that would like to be involved with the planning process or the development that may follow 3) representation of the diversity in our community 4) not done from a standpoint of representing different aspects of the community which would be the role of the stakeholder process 5) these five positions should represent a strong support and awareness of the opportunity for public benefit from this process. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to read Ordinances I and J in short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Ordinance I: An Ordinance Amending and Reenacting Jackson Municipal Code
Title 2.40 regarding the Planning Commission.**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 283, 350, 652, 934, 1051 AND 1190 AND SECTION 4 OF ORDINANCE NOS. 164 AND 256 AND SECTIONS 2.40.010 AND 2.40.040 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING THE PLANNING COMMISSION AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

**Ordinance J: An Ordinance Amending Section 8.10 of the Jackson
Land Development Regulations for the Planning Commission.**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1049, 1050, 1191 AND SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND SECTIONS 8.10.5 AND 8.10.6 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE PLANNING COMMISSION AND BOARD OF ADJUSTMENT AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance I and J at third reading and designate them Ordinance 1267 and 1268, respectively. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Jonathan Schechter and seconded by Jim Stanford to read Ordinances K through T in short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

**Ordinance K: An Ordinance Amending and Reenacting Jackson Municipal Code Title 10.04
regarding Parking Garage Level 4 Winter Parking Restrictions.**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1080, 897, 681, 641, 610, 1114, 1079 AND 1052; SECTION 2 OF ORDINANCE NO. 214; AND SECTIONS 10.04.220 AND 10.04.225 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING OVERNIGHT PARKING IN THE PUBLIC PARKING STRUCTURE AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

**Ordinance L: An Ordinance Amending and Reenacting Jackson Land Development Regulations
Section 6.3.3 Amount of Affordable Workforce Housing Required (Mitigation Rates)**

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1196 AND SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND SECTION 6.3.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE AMOUNT OF AFFORDABLE WORKFORCE HOUSING REQUIRED AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

**Ordinance M: An Ordinance Adding Jackson Land Development Regulations
Division 5.9 Preservation of Historic Resources.**

AN ORDINANCE AMENDING AND REENACTING SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND ARTICLE 5 OF THE TOWN OF JACKSON LAND DEVELOPMENT

REGULATIONS REGARDING PRESERVATION OF HISTORIC PROPERTIES AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance N: An Ordinance Amending and Reenacting Jackson Land Development Regulations Related to the Historic Preservation Program.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1199, 1197, 1196, 1154; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTIONS 1.9.2, 2.2.13.E, 4.5, 5.8.1, 5.8.2, 8.2.6.C, 8.8.1 AND 8.10.4 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING HISTORIC PROPERTY PHYSICAL DEVELOPMENT, APPEARANCE AND SITING AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance O: An Ordinance Adding Jackson Land Development Regulations Section 8.5.6, 8.5.7, and 8.5.8 to Establish Historic Preservation Procedures.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1165; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND DIVISION 8.5 TO THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE PROCESS FOR HISTORIC BUILDING DESIGNATION AND ALTERATIONS TO HISTORIC BUILDINGS REGISTERED AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance P: An Ordinance Amending and Reenacting Jackson Land Development Regulation Section 6.3.2 Regarding Housing Mitigation for Historic Properties.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1196; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTION 6.3.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING HOUSING MITIGATION FOR HISTORIC PROPERTIES AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance Q: An Ordinance Amending and Reenacting Jackson Land Development Regulation Division 8.10 Regarding Duties and Responsibilities of the Teton County Historic Preservation Board.

AN ORDINANCE AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1165 AND 1196; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND DIVISION 8.10 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE DUTIES AND RESPONSIBILITIES OF THE TETON COUNTY HISTORIC PRESERVATION BOARD AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance R: An Ordinance Amending and Reenacting Jackson Land Development Regulation Division 9.5 Definition.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1198, 1197, 1155, 1136, 1128, 1097; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND DIVISION 9.5 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING DEFINITIONS AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance S: An Ordinance Amending and Reenacting Jackson Land Development Regulations Section 2.2 and 2.3 Regarding Development and Standards in the Downtown Core, Urban Commercial, and Town Square Zones.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1074 (PART), 1122, 1136, 1149, 1196, 1159, 1197, 1198, 1209, 1218, 1222, AND 1197; AND SECTIONS 2.3.1, 2.3.2, 2.2.14, 2.2.15, 2.2.16, 2.2.17 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING DEVELOPMENT REGULATIONS AND STANDARDS FOR PROPERTIES IN THE DOWNTOWN CORE, URBAN COMMERCIAL AND TOWN SQUARE ZONES AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY

THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Ordinance T: An Ordinance Amending and Reenacting Jackson Municipal Code Section 15.38.020 Regarding Historic Buildings.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NO. 888 AND SECTION 15.38.020 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING HISTORIC BUILDINGS AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinances K through T at second reading. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to read Ordinance U in short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance U: An Ordinance Amending and Reenacting Jackson Municipal Code Sections 13.04 and 13.08 Regarding Water and Wastewater Rates, Fees, and Costs.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1182, 1071, 1039, 1018, 1040, 1019, 1009, 1008, 999, 992, 1000, 991, 935, 936, 866, 867, 894, 833, 834, 804, 805, 684, 683, 575, 576, 538, 541, 588, 567, 551, 539, 479, 451, 410, 381, 370, 308, 289, 270 AND 254; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 757, 758, 743, 745, 677, 270, 259, 97A, 122; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 664, 259 AND 122; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 677 AND 270; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 677, 558 AND 97; SECTION 7 OF TOWN OF JACKSON ORDINANCE NO. 677; SECTION 30 OF TOWN OF JACKSON ORDINANCE NO. 97; SECTION 32 OF TOWN OF JACKSON ORDINANCE NO. 97; AND SECTIONS 13.04.050, 13.04.060, 13.04.300, 13.08.012, 13.08.013, 13.08.013, 13.08.020 AND 13.08.030 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING WATER AND WASTEWATER RATES, FEES AND COSTS AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinance U at first reading. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council.

Letter to Teton County regarding Northern South Park. Tyler Sinclair made comment. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to authorize the Mayor to sign the proposed comment letter to Teton County regarding Sketch Plan application SKC2020-001 as presented. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Other topics. Jonathan Schechter made comment on sales tax. Hailey Morton Levinson made comment the snow plowing service. Johnny Ziem made staff comment on service levels. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to fill the public works position for snow plowing. Mayor Muldoon called for the vote. The vote showed 4-1 in favor, with Jorgensen opposed. The motion carried.

Jim Stanford congratulated Sandy Birdyshaw on obtaining her Certified Municipal Clerk designation. The Council discussed unfilled positions, revenues, supporting health professionals in the COVID pandemic, the Governor's Order taking effect Wednesday, and the Library Board.

Town Manager's Report. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to accept the Town Manager's Report into the record. The Town Manager's Report contained an update on processing the council's public email correspondence, community service officer for shelter operations, and revising the Rotary's fireworks funding contract to be for the Teton Board of Realtors. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Hailey Morton Levinson and seconded by Pete Muldoon to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:14 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
Publish JH News & Guide: December 16, 2020

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
51	ACE HARDWARE	716959	Bunk House Repairs	10/21/2020	7.50	.00	
51	ACE HARDWARE	720321	START - Rytec door locks	11/18/2020	83.93	.00	
51	ACE HARDWARE	720373	Vine-3 Rental move out repairs	11/19/2020	13.98	.00	
51	ACE HARDWARE	720519	extension cords	11/20/2020	65.98	.00	
51	ACE HARDWARE	720593	ice melt and new extension cord	11/20/2020	106.95	.00	
51	ACE HARDWARE	720903	HEX SCREWS, EXACTO KNIFE	11/24/2020	14.88	.00	
51	ACE HARDWARE	720936	SCREWS FOR STREET TRUCK	11/24/2020	.60	.00	
51	ACE HARDWARE	720947	Virg Apt 65-5 - Kitchen sink repair	11/24/2020	17.98	.00	
51	ACE HARDWARE	721053	Virg Apt 65-5 - kitchen sink repair	11/25/2020	12.98	.00	
51	ACE HARDWARE	721447	anti freeze RV gel for camera van	11/30/2020	6.00	.00	
51	ACE HARDWARE	723002	new snow shovels	12/11/2020	89.91	.00	
Total 51:					420.69	.00	
3596	ADVANCED GLASS TRIM, LLC	20475	WINDSHIELD FOR S.O.	12/02/2020	300.00	.00	
Total 3596:					300.00	.00	
6250	ARBOR WORKS TREE SERVICE	4457	chip tree debris leftover from new	10/13/2020	2,250.00	.00	
Total 6250:					2,250.00	.00	
3487	ARCHITECTURAL BUILDING SU	71167633	Door closers	11/12/2020	380.00	.00	
Total 3487:					380.00	.00	
577	BADGER DAYLIGHTING CORP	2132466	storm vault cleaning, 3	11/11/2020	2,100.01	.00	
Total 577:					2,100.01	.00	
5994	B-CYCLE LLC	2695585	b-cycle connectivity and usage fe	10/15/2020	559.86	.00	
5994	B-CYCLE LLC	2741416	b-cycle connectivity and usage fe	11/15/2020	413.23	.00	
5994	B-CYCLE LLC	2760851	finance charge	11/30/2020	5.12	.00	
5994	B-CYCLE LLC	49283	credit	12/01/2020	613.18-	.00	
Total 5994:					365.03	.00	
4920	BEST BEST & KRIEGER	113020	Wireless	11/30/2020	766.50	.00	
4920	BEST BEST & KRIEGER	892730	Franchise Renewal	12/03/2020	146.00	.00	
Total 4920:					912.50	.00	
6583	BESTDRIVE IDAHO FALLS	29001728	6 TIRES FOR ADA BUS	11/23/2020	611.82	.00	
Total 6583:					611.82	.00	
3500	BISON LUMBER	2011-744411	8" inch lag screws	11/30/2020	42.91	.00	
Total 3500:					42.91	.00	
2850	BMV LLC	3462	Shipping	12/01/2020	90.47	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 2850:					90.47	.00	
1041	BOWLIN, KELLY	10222020	Colored Paper for Contractor Lis.	10/22/2020	16.42	.00	
Total 1041:					16.42	.00	
6727	BRIGGS, ERIC L	111920	REPLACEMENT HEX SET	11/19/2020	124.95	.00	
6727	BRIGGS, ERIC L	120320	LED HEADLAMP FOR MECHANI	12/03/2020	59.95	.00	
Total 6727:					184.90	.00	
5	CARQUEST AUTO PARTS INC.	6090-505714	AIR FILTERS FOR STOCK	12/01/2020	50.60	.00	
5	CARQUEST AUTO PARTS INC.	6090-505859	TRANS FILTER FOR SO	12/02/2020	31.15	.00	
5	CARQUEST AUTO PARTS INC.	6090-506180	POWER STEERING PUMP FOR	12/04/2020	112.45	.00	
5	CARQUEST AUTO PARTS INC.	6090-506182	AIR FILTERS FOR STOCK	12/04/2020	50.60	.00	
5	CARQUEST AUTO PARTS INC.	6090-506187	GASKET MAKER FOR SHOP	12/04/2020	79.76	.00	
5	CARQUEST AUTO PARTS INC.	6090-506268	BELT FOR SO	12/05/2020	29.43	.00	
Total 5:					353.99	.00	
102	CASELLE INC.	106133	support fees	12/01/2020	1,744.00	.00	
Total 102:					1,744.00	.00	
6257	CERTIFIED LABORATORIES	7130677	STREET SUPPLIES	10/13/2020	778.05	.00	
6257	CERTIFIED LABORATORIES	7179500	FUEL ADDITIVE FOR FUEL	11/23/2020	3,236.75	.00	
Total 6257:					4,014.80	.00	
5967	CITY OF DRIGGS	BBSTART2021	water/sewer for bus barn nov 202	10/29/2020	132.15	.00	
5967	CITY OF DRIGGS	BBSTART2021	bus barn rent 2020 - nov	10/29/2020	1,278.00	.00	
5967	CITY OF DRIGGS	BBSTART2021	electric for bus barn nov 2020	10/29/2020	552.32	.00	
5967	CITY OF DRIGGS	BBSTART2021	cleaning cost for bus barn nov 20	10/29/2020	42.60	.00	
Total 5967:					2,005.07	.00	
4292	Commercial Tire-ID Falls	129633	9 blizzak tires	11/23/2020	1,757.70	.00	
4292	Commercial Tire-ID Falls	129637	8 SNOW TIRES FOR PD	11/23/2020	1,599.12	.00	
4292	Commercial Tire-ID Falls	129675	12 SNOW TIRES FOR PD	11/24/2020	2,040.36	.00	
Total 4292:					5,397.18	.00	
4887	CONTROL SYSTEM TECHNOLO	9810	reconfigure WIN911 communicati	11/16/2020	250.00	.00	
Total 4887:					250.00	.00	
1691	CORE & MAIN LP	N253629	Meters and meter parts	12/09/2020	9,075.76	.00	
1691	CORE & MAIN LP	N253629	meter and meter parts	12/09/2020	9,075.76	.00	
Total 1691:					18,151.52	.00	
5915	CROWN TROPHY	21788	Plaques and Nameplates for Jack	12/11/2020	37.90	.00	
Total 5915:					37.90	.00	
611	CUMMINS ROCKY MOUNTAIN L	60-16885	WWTP - Josephine Lift Station Ge	11/20/2020	1,157.11	.00	
611	CUMMINS ROCKY MOUNTAIN L	60-8570	Josephine Lift station annual main	09/28/2020	667.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
611	CUMMINS ROCKY MOUNTAIN L	60-8571	rangeview lift station generator se	09/28/2020	667.50	.00	
611	CUMMINS ROCKY MOUNTAIN L	60-8588	Vertical Harvest - generator yearly	09/28/2020	667.50	.00	
Total 611:					3,159.61	.00	
4918	DEAN'S PEST CONTROL LLC	57048	WWTP - small rodent control	11/12/2020	100.00	.00	
4918	DEAN'S PEST CONTROL LLC	57319	START - small rodent control	11/02/2020	100.00	.00	
Total 4918:					200.00	.00	
65	DELCON INC	22908	Public Works - Admi-1 Furnace-1	10/31/2020	704.41	.00	
65	DELCON INC	22909	SKH&Maint - UV Light installation	10/31/2020	1,060.47	.00	
65	DELCON INC	22910	SK Event Center - UV Lights	10/31/2020	6,364.21	.00	
65	DELCON INC	22911	685 Hanson Rental - fireplace rep	10/31/2020	385.79	.00	
Total 65:					8,514.88	.00	
2175	DIVISION OF VICTIM SERVICES	113020	Crime Victim Surcharge	12/07/2020	250.00	.00	
Total 2175:					250.00	.00	
6775	DRISSEL, ROGER	12032020	DOT Physical Reimbursement	12/03/2020	155.00	.00	
Total 6775:					155.00	.00	
3408	E.R. OFFICE EXPRESS	16668	general office supplies: pens, tape	11/30/2020	152.21	.00	
3408	E.R. OFFICE EXPRESS	16709	Office supplies	12/03/2020	112.22	.00	
3408	E.R. OFFICE EXPRESS	16786	2021 file tab stickers	12/14/2020	4.46	.00	
3408	E.R. OFFICE EXPRESS	16786	2021 wall calendar	12/14/2020	21.89	.00	
3408	E.R. OFFICE EXPRESS	16791	calculator	12/08/2020	15.60	.00	
Total 3408:					306.38	.00	
5223	ENERGY CONSERVATION WOR	112320	Contract service 2020-2021	11/23/2020	7,000.00	.00	
5223	ENERGY CONSERVATION WOR	112420	Contract service 2020-2021	11/24/2020	7,000.00	.00	
Total 5223:					14,000.00	.00	
1134	ENERGY LABORATORIES INC.	334747	well 5 hydrocarbon samples	08/13/2020	392.00	.00	
1134	ENERGY LABORATORIES INC.	358848	nov weekly WWTP testing	11/20/2020	114.00	.00	
1134	ENERGY LABORATORIES INC.	360100	weekly WWTP testing	12/01/2020	302.00	.00	
1134	ENERGY LABORATORIES INC.	361279	weekly testing Dec 1 WWTP	12/04/2020	114.00	.00	
1134	ENERGY LABORATORIES INC.	362404	weekly testing Dec 1 WWTP	12/10/2020	302.00	.00	
Total 1134:					1,224.00	.00	
5932	ENTRY SYSTEM INC.	58851	SK Event Ctr - Automatic sliding d	11/25/2020	480.00	.00	
Total 5932:					480.00	.00	
6753	ESRI, INC	03934877	ESRI upgrade for GIS	11/13/2020	2,750.00	.00	
6753	ESRI, INC	03934877	ESRI upgragde for GIS	11/13/2020	2,750.00	.00	
Total 6753:					5,500.00	.00	
81	EVANS CONSTRUCTION INC	12102020	PayAp 07	12/10/2020	5,453.53	.00	
81	EVANS CONSTRUCTION INC	12102020	PayAp07	12/10/2020	7,531.07	.00	
81	EVANS CONSTRUCTION INC	12132020	PayAp 6 Hansen Sidewalk Retain	12/13/2020	61,867.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
81	EVANS CONSTRUCTION INC	12132020	PayAp 6 Hansen Sidewalk Retain	12/13/2020	680.93-	.00	
81	EVANS CONSTRUCTION INC	12132020	PayAp6 Hansen Sidewalk Reduce	12/13/2020	22,566.07	.00	
81	EVANS CONSTRUCTION INC	6337	sand and salt mixing and devliery	11/30/2020	18,500.00	.00	
81	EVANS CONSTRUCTION INC	6347	sand and salt mixing and devliery	12/09/2020	18,523.31	.00	
Total 81:					133,760.05	.00	
3885	EVIDENT	163305B	Red evidence pro security tape	12/02/2020	39.00	.00	
3885	EVIDENT	163305C	Red evidence pro security tape	12/07/2020	28.50	.00	
3885	EVIDENT	174818A	Red evidence pro security tape	12/01/2020	164.50	.00	
Total 3885:					232.00	.00	
668	FREEDOM MAILING SERVICE I	39457	Billing process for 12 months	12/02/2020	911.17	.00	
668	FREEDOM MAILING SERVICE I	39457	billing process for 12 months	12/02/2020	911.16	.00	
Total 668:					1,822.33	.00	
3521	FRIENDS OF PATHWAYS	1211	START Bike Operations - October	10/31/2020	7,816.00	.00	
Total 3521:					7,816.00	.00	
6464	GEITTMANN LARSON SWIFT LL	11570	Epstein litigation	12/09/2020	1,235.00	.00	
Total 6464:					1,235.00	.00	
4212	GILLIG LLC	40751643	DEF GAUGE FOR BUS 211	11/17/2020	99.80	.00	
4212	GILLIG LLC	40755608	MIRROR ASM FOR START BUS	12/02/2020	749.18	.00	
4212	GILLIG LLC	40757320	THERMOSTAT FOR BUS/ INVEN	12/08/2020	72.54	.00	
Total 4212:					921.52	.00	
473	GREENWOOD MAPPING INC.	12022020	GIS Support Oct and Nov	12/02/2020	720.00	.00	
Total 473:					720.00	.00	
6740	HAYWIRE INDUSTRIES INC.	1088	START wash bay steel guide rails	11/30/2020	2,373.91	.00	
Total 6740:					2,373.91	.00	
4988	HD FOWLER COMPANY	15650658	15" ferco couplers for sewer lines	11/30/2020	371.50	.00	
Total 4988:					371.50	.00	
4491	HENKE	7315832	FREIGHT FOR SANDER PARTS	11/30/2020	275.98	.00	
Total 4491:					275.98	.00	
96	HIGH COUNTRY LINEN	0212619	Home Ranch operating supplies	09/07/2020	25.31	.00	
96	HIGH COUNTRY LINEN	0212984	WWTP shop towels and mats	09/09/2020	86.57	.00	
96	HIGH COUNTRY LINEN	0216510	Town hall operating supplies.	09/28/2020	290.40	.00	
96	HIGH COUNTRY LINEN	0218310	admin - uniform cleaning	10/08/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0218310	water - uniform cleaning	10/08/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0218310	street - uniform cleaning	10/08/2020	43.65	.00	
96	HIGH COUNTRY LINEN	0218310	sewer collections - uniform cleani	10/08/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0218310	laundry bags, towels, mats, enviro	10/08/2020	17.30	.00	
96	HIGH COUNTRY LINEN	0218310	fleet - uniform cleaning	10/08/2020	46.12	.00	
96	HIGH COUNTRY LINEN	0218310	WWTP - uniform cleaning	10/08/2020	19.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0221115	Town hall operating supplies. ma	10/26/2020	3,160.44-	3,160.44-	12/09/2020
96	HIGH COUNTRY LINEN	0223470	admin - uniform cleaning	11/12/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0223470	water - uniform cleaning	11/12/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0223470	street - uniform cleaning	11/12/2020	51.15	.00	
96	HIGH COUNTRY LINEN	0223470	sewer collections - uniform cleani	11/12/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0223470	laundry bags, towels, mats, enviro	11/12/2020	12.70	.00	
96	HIGH COUNTRY LINEN	0223470	fleet - uniform cleaning	11/12/2020	40.05	.00	
96	HIGH COUNTRY LINEN	0223470	WWTP - uniform cleaning	11/12/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0224175	Rugs	11/18/2020	61.93	61.93	12/09/2020
96	HIGH COUNTRY LINEN	0224364	water - uniform cleaning	11/19/2020	19.39	.00	
96	HIGH COUNTRY LINEN	0224364	fleet - uniform cleaning	11/19/2020	40.05	.00	
96	HIGH COUNTRY LINEN	0224364	admin - uniform cleaning	11/19/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0224364	WWTP - uniform cleaning	11/19/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0224364	street - uniform cleaning	11/19/2020	51.16	.00	
96	HIGH COUNTRY LINEN	0224364	admin - uniform cleaning	11/19/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0224364	laundry bags, towels, mats, enviro	11/19/2020	127.68	.00	
96	HIGH COUNTRY LINEN	0224817	Home Ranch operating supplies	11/28/2020	7.50	.00	
96	HIGH COUNTRY LINEN	0224821	Town hall operating supplies.	11/23/2020	290.40	.00	
96	HIGH COUNTRY LINEN	0225316	sewer collections - uniform cleani	11/26/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0225316	street - uniform cleaning	11/26/2020	48.50	.00	
96	HIGH COUNTRY LINEN	0225316	laundry bags, towels, mats, enviro	11/26/2020	12.90	.00	
96	HIGH COUNTRY LINEN	0225316	fleet - uniform cleaning	11/26/2020	40.05	.00	
96	HIGH COUNTRY LINEN	0225316	water - uniform cleaning	11/26/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0225316	admin - uniform cleaning	11/26/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0225316	WWTP - uniform cleaning	11/26/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0225718	Home Ranch - operating supplies	11/30/2020	25.31	.00	
96	HIGH COUNTRY LINEN	02260298	matt, towels, rags, WWTP monthl	12/02/2020	86.57	.00	
96	HIGH COUNTRY LINEN	0226042	Rugs 12/2/20	12/02/2020	61.93	61.93	12/09/2020
96	HIGH COUNTRY LINEN	0226778	HRanch cleaning supplies	12/07/2020	7.50	.00	
96	HIGH COUNTRY LINEN	S0213147	the wave urinal screen	09/10/2020	22.50	.00	
96	HIGH COUNTRY LINEN	S0213151	PW operating supplies. creating	09/10/2020	228.56	.00	
96	HIGH COUNTRY LINEN	S0214483	paper towels	09/16/2020	96.00	.00	
96	HIGH COUNTRY LINEN	S0216834	black trash can liners - 2 sizes	09/30/2020	86.15	.00	
96	HIGH COUNTRY LINEN	S0225045	Town hall operating supplies.	11/24/2020	291.68	.00	
96	HIGH COUNTRY LINEN	S0226170	ettore handles, squeegee channel	12/02/2020	88.93	88.93	12/09/2020
Total 96:					600.30-	2,947.65-	
6455	HIRST APPLGATE, LLP	200735	3 Creek Ranch Litigation	12/03/2020	197.08	.00	
6455	HIRST APPLGATE, LLP	200736	Tastebuds Litigation	12/03/2020	75.00	.00	
Total 6455:					272.08	.00	
3323	IDAHO TRAFFIC SAFETY, INC.	192667	Parking Garage - electric vehicle s	07/28/2020	100.00	.00	
Total 3323:					100.00	.00	
106	INTERSTATE BATTERY	22249265	BATTERIES FOR RESTOCK AN	11/30/2020	2,536.40	.00	
106	INTERSTATE BATTERY	22249315	BATTERIES FOR RESTOCK	12/07/2020	412.75	.00	
Total 106:					2,949.15	.00	
1081	JACK'S TIRE & OIL	757994-37	LOADER TIRE REPAIR IN 2019	10/04/2019	436.90	.00	
Total 1081:					436.90	.00	
5098	JACKSON ANIMAL HOSPITAL	36916	Current invoices	10/01/2020	132.50	.00	
5098	JACKSON ANIMAL HOSPITAL	37671	animal care	10/20/2020	4.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5098	JACKSON ANIMAL HOSPITAL	37686	Current invoices	10/22/2020	150.25	.00	
5098	JACKSON ANIMAL HOSPITAL	37718	animal care	10/22/2020	290.85	.00	
5098	JACKSON ANIMAL HOSPITAL	38049	animal care	11/03/2020	60.05	.00	
5098	JACKSON ANIMAL HOSPITAL	38155	animal care	11/09/2020	288.14	.00	
5098	JACKSON ANIMAL HOSPITAL	38344	Hank-Milton Neuter/Rabies/FIV F	11/13/2020	177.00	.00	
5098	JACKSON ANIMAL HOSPITAL	38815	Spay & rabies for Rothko, Matisse	12/02/2020	460.90	.00	
5098	JACKSON ANIMAL HOSPITAL	38991	Current invoices	12/09/2020	249.88	.00	
5098	JACKSON ANIMAL HOSPITAL	39066	Current invoices	12/10/2020	117.60	.00	
Total 5098:					1,931.67	.00	
2	JACKSON CURBSIDE INC.	00028365	Home Ranch recycling - Dec - Jan	11/10/2020	675.00	.00	
Total 2:					675.00	.00	
858	JACKSON HOLE COMMUNITY H	120420	Quarterly Payment for Agreed Up	12/04/2020	6,250.00	.00	
Total 858:					6,250.00	.00	
131	JACKSON HOLE NEWS & GUID	318889	P20-185	11/04/2020	29.93	.00	
131	JACKSON HOLE NEWS & GUID	319239	fall street patching bid advertising	11/18/2020	76.95	.00	
131	JACKSON HOLE NEWS & GUID	319429	CCT 2C Ad for Final Payment	11/25/2020	64.14	.00	
131	JACKSON HOLE NEWS & GUID	319578	advertising winter schedule in pap	11/30/2020	400.80	.00	
131	JACKSON HOLE NEWS & GUID	319721	CSO Animal Shelter Box Classifie	12/02/2020	198.00	.00	
131	JACKSON HOLE NEWS & GUID	319751	Publish Ord1267	12/02/2020	128.25	.00	
131	JACKSON HOLE NEWS & GUID	319752	Publish Ord 1268	12/02/2020	132.53	.00	
131	JACKSON HOLE NEWS & GUID	319921	Publish 12/1 SpMtg minutes	12/09/2020	55.58	.00	
131	JACKSON HOLE NEWS & GUID	319922	Publish 11/30 SpMtg minutes	12/09/2020	47.03	.00	
Total 131:					1,133.21	.00	
114	JACKSON LUMBER INC	0000613037-0	PW Bay-3 Shed Roof Egress	11/04/2020	30.72	.00	
114	JACKSON LUMBER INC	0000621478-0	Virginian Apt. repairs	12/04/2020	17.31	.00	
114	JACKSON LUMBER INC	0000621737-0	credit	12/04/2020	18.17-	.00	
114	JACKSON LUMBER INC	0000621740-0	Facility tools	12/04/2020	33.90	.00	
114	JACKSON LUMBER INC	0000621755-0	Virginian Apt repairs	12/04/2020	5.13	.00	
Total 114:					68.89	.00	
115	JACKSON PAINT AND GLASS, I	1119385	SKHM - repaired broken door glas	11/13/2020	135.67	.00	
Total 115:					135.67	.00	
139	JORGENSEN ASSOCIATES, PC	45455	ROW mapping on Gregory Lane	11/20/2020	8,032.63	.00	
Total 139:					8,032.63	.00	
5473	KELLERSTRASS ENTERPRISES	D34779	3001 GALLONS OF MID-GRADE	11/23/2020	21,551.99	.00	
5473	KELLERSTRASS ENTERPRISES	D35420	6301 GALLONS OF DIESEL, 350	12/08/2020	18,187.91	.00	
Total 5473:					39,739.90	.00	
2485	KENWORTH SALES COMPANY	IDFIN4308756	GREASE GUN FOR WASTEWAT	11/24/2020	299.99	.00	
2485	KENWORTH SALES COMPANY	IDFIN4312356	FILTERS FOR STREETS LOADE	11/24/2020	86.82	.00	
2485	KENWORTH SALES COMPANY	IDFIN4319717	LED LIGHT FOR STREETS	11/25/2020	499.99	.00	
Total 2485:					886.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6585	LAWNGEVITY	3382	155 E Pearl - Nov. snow shovelin	11/30/2020	462.50	.00	
Total 6585:					462.50	.00	
5694	LEIGH, CHRISTOPHER S.	112220	alternate judge fill in over thanksgi	11/22/2020	575.00	.00	
Total 5694:					575.00	.00	
5691	LEPCO	41969	START - bus wash chemicals	11/25/2020	795.00	.00	
5691	LEPCO	41970	START- bus wash salt	11/25/2020	90.00	.00	
Total 5691:					885.00	.00	
4622	LOGICAL LANDSCAPING.COM	16867	Irrigation and Landscaping for Sid	11/01/2020	9,424.40	.00	
4622	LOGICAL LANDSCAPING.COM	16898	Hansen Sidewalk Landscaping Dri	11/15/2020	400.00	.00	
Total 4622:					9,824.40	.00	
156	LOWER VALLEY ENERGY INC	92050-002 11-	3150 S ADAMS CANYON DR, JA	11/30/2020	199.40	.00	
156	LOWER VALLEY ENERGY INC	92050-003 11-	SPRUCE DR PUMP HOUSE, JA	11/30/2020	238.59	.00	
156	LOWER VALLEY ENERGY INC	92050-005 11-	CACHE KUDAR LT, JACKSON,	11/30/2020	62.51	.00	
156	LOWER VALLEY ENERGY INC	92050-006 11-	N CACHE ST LIGHTING, JACKS	11/30/2020	33.30	.00	
156	LOWER VALLEY ENERGY INC	92050-008 11-	CEMETERY, JACKSON, WY	11/30/2020	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-010 11-	ELY SPRINGS RD WELL 6,7,8, J	11/30/2020	1,404.18	.00	
156	LOWER VALLEY ENERGY INC	92050-014 11-	135 E BROADWAY HEAT TAPE,	11/30/2020	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-016 11-	210 N CACHE ST HOME RANCH	11/30/2020	44.75	.00	
156	LOWER VALLEY ENERGY INC	92050-017 11-	WASTE WATER TRTMT INTERM	11/30/2020	16.00	.00	
156	LOWER VALLEY ENERGY INC	92050-019 11-	RANGEVIEW DR LIFT PUMP CO	11/30/2020	67.89	.00	
156	LOWER VALLEY ENERGY INC	92050-020 11-	S HWY 89 PATHWAY TUNNEL L	11/30/2020	53.60	.00	
156	LOWER VALLEY ENERGY INC	92050-021 11-	150 E PEARL AVE, JACKSON, W	11/30/2020	1,488.26	.00	
156	LOWER VALLEY ENERGY INC	92050-023 11-	RANGEVIEW DR STREET LTS L	11/30/2020	19.21	.00	
156	LOWER VALLEY ENERGY INC	92050-024 11-	SEWER LIFT PUMP, WY	11/30/2020	27.10	.00	
156	LOWER VALLEY ENERGY INC	92050-025 11-	450 W SNOW KING AVE NEW S	11/30/2020	543.66	.00	
156	LOWER VALLEY ENERGY INC	92050-026 11-	450 W SNOW KING AVE SHOP,	11/30/2020	342.00	.00	
156	LOWER VALLEY ENERGY INC	92050-027 11-	RANGEVIEW DR STREET LTS L	11/30/2020	18.77	.00	
156	LOWER VALLEY ENERGY INC	92050-028 11-	RANGEVIEW DR STREET LT LO	11/30/2020	18.50	.00	
156	LOWER VALLEY ENERGY INC	92050-030 11-	RANGEVIEW DR STREET LTS L	11/30/2020	18.44	.00	
156	LOWER VALLEY ENERGY INC	92050-031 11-	MOUNTAIN VIEW LN STREET L	11/30/2020	18.44	.00	
156	LOWER VALLEY ENERGY INC	92050-032 11-	ST LT LOTS 88,89, JACKSON, W	11/30/2020	18.56	.00	
156	LOWER VALLEY ENERGY INC	92050-034 11-	ST LT LOTS 80,81, JACKSON, W	11/30/2020	17.41	.00	
156	LOWER VALLEY ENERGY INC	92050-035 11-	RANGEVIEW DR STREET LTS L	11/30/2020	19.08	.00	
156	LOWER VALLEY ENERGY INC	92050-036 11-	RANGEVIEW DR STREET LTS L	11/30/2020	19.54	.00	
156	LOWER VALLEY ENERGY INC	92050-039 11-	ST LT LOTS 86,87, WY	11/30/2020	19.60	.00	
156	LOWER VALLEY ENERGY INC	92050-040 11-	ST LT LOTS 90,91, JACKSON, W	11/30/2020	19.15	.00	
156	LOWER VALLEY ENERGY INC	92050-041 11-	ST LT LOTS 99,101, WY	11/30/2020	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-043 11-	ST LT LOTS 68,69, WY	11/30/2020	17.41	.00	
156	LOWER VALLEY ENERGY INC	92050-044 11-	SNOW KING ESTATES BOOSTE	11/30/2020	168.77	.00	
156	LOWER VALLEY ENERGY INC	92050-045	TOWN SQUARE LIGHTS, JACKS	11/30/2020	39.50	.00	
156	LOWER VALLEY ENERGY INC	92050-047	WASTE WATER TRTMT UV BLD	11/30/2020	16.00	.00	
156	LOWER VALLEY ENERGY INC	92050-049 11-	WASTE WATER TRTMT PTB 54	11/30/2020	7,950.88	.00	
156	LOWER VALLEY ENERGY INC	92050-050 11-	2 MG TANK, JACKSON, WY	11/30/2020	21.80	.00	
156	LOWER VALLEY ENERGY INC	92050-051 11-	WELL #5 KARNS MEADOW, JAC	11/30/2020	2,313.08	.00	
156	LOWER VALLEY ENERGY INC	92050-052 11-	WELL #1, JACKSON, WY	11/30/2020	996.00	.00	
156	LOWER VALLEY ENERGY INC	92050-053 11-	WELLS #2 & #3, WY	11/30/2020	2,205.00	.00	
156	LOWER VALLEY ENERGY INC	92050-054 11-	CITY WELL ELK REF 1, JACKSO	11/30/2020	75.49	.00	
156	LOWER VALLEY ENERGY INC	92050-055 11-	CITY WELL ELK REF 2, JACKSO	11/30/2020	50.07	.00	
156	LOWER VALLEY ENERGY INC	92050-056 11-	CITY WELL ELK REF 3, JACKSO	11/30/2020	35.83	.00	
156	LOWER VALLEY ENERGY INC	92050-059 11-	440 W SNOW KING AVE POLICE	11/30/2020	176.15	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-060 11-	400 W SNOW KING AVE S GAR	11/30/2020	399.86	.00	
156	LOWER VALLEY ENERGY INC	92050-061	400 W SNOW KING AVE PUBLIC	11/30/2020	849.29	.00	
156	LOWER VALLEY ENERGY INC	92050-074 11-	CRABTREE LN THAW WELL #2,	11/30/2020	49.08	.00	
156	LOWER VALLEY ENERGY INC	92050-078	145 W HANSEN AVE FRONT, JA	11/30/2020	110.85	.00	
156	LOWER VALLEY ENERGY INC	92050-079	145 W HANSEN AVE BACK, JAC	11/30/2020	101.31	.00	
156	LOWER VALLEY ENERGY INC	92050-081 11-	PEARL ST IRR CONTROL & LT,	11/30/2020	24.38	.00	
156	LOWER VALLEY ENERGY INC	92050-082 11-	400 W SNOW KING AVE E STO	11/30/2020	160.90	.00	
156	LOWER VALLEY ENERGY INC	92050-092 11-	3150 S ADAMS CANYON DR ANI	11/30/2020	284.75	.00	
156	LOWER VALLEY ENERGY INC	92050-102	145 W HANSEN AVE FRONT, JA	11/30/2020	54.13	.00	
156	LOWER VALLEY ENERGY INC	92050-106	940 SIMON LN, JACKSON, WY	11/30/2020	179.06	.00	
156	LOWER VALLEY ENERGY INC	92050-111 11-	PEARL - WILLOW ST LIGHT, JA	11/30/2020	17.79	.00	
156	LOWER VALLEY ENERGY INC	92050-114 11-	210 N CACHE ST HOME RANCH	11/30/2020	318.73	.00	
156	LOWER VALLEY ENERGY INC	92050-115-369	MULTIPLE STREET LIGHTS	11/30/2020	2,214.76	.00	
156	LOWER VALLEY ENERGY INC	92050-126 11-	SPRING WATER LN LIFT STATI	11/30/2020	20.97	.00	
156	LOWER VALLEY ENERGY INC	92050-127 11-	3337 S CODY CREEK DR LIFT S	11/30/2020	246.01	.00	
156	LOWER VALLEY ENERGY INC	92050-130 11-	3 CREEK RANCH AFFORDABLE	11/30/2020	24.38	.00	
156	LOWER VALLEY ENERGY INC	92050-131 11-	195 E DELONEY AVE RESTROO	11/30/2020	305.81	.00	
156	LOWER VALLEY ENERGY INC	92050-132 11-	160 S MILLWARD ST PARKING	11/30/2020	923.35	.00	
156	LOWER VALLEY ENERGY INC	92050-134 11-	160 S MILLWARD ST PARKING	11/30/2020	69.39	.00	
156	LOWER VALLEY ENERGY INC	92050-332 11-	N GLENWOOD MCCABE PROJE	11/30/2020	32.15	.00	
156	LOWER VALLEY ENERGY INC	92050-334 11-	JOSEPHINE LOOP LOT 15 LIFT	11/30/2020	119.85	.00	
156	LOWER VALLEY ENERGY INC	92050-336 11-	HIDDEN RANCH PATHWAY TUN	11/30/2020	21.36	.00	
156	LOWER VALLEY ENERGY INC	92050-341 11-	210 N CACHE ST HOME RANCH	11/30/2020	18.54	.00	
156	LOWER VALLEY ENERGY INC	92050-342 11-	25 S REDMOND ST LIGHT PED	11/30/2020	35.44	.00	
156	LOWER VALLEY ENERGY INC	92050-345	930 SIMON LN, JACKSON, WY	11/30/2020	155.40	.00	
156	LOWER VALLEY ENERGY INC	92050-353 11-	W DELONEY AVE FOR TOJ BR	11/30/2020	85.34	.00	
156	LOWER VALLEY ENERGY INC	92050-355	S CACHE SE OF CENTER ARTS	11/30/2020	76.42	.00	
156	LOWER VALLEY ENERGY INC	92050-356	55 KARNs MEADOW DR START	11/30/2020	1,744.10	.00	
156	LOWER VALLEY ENERGY INC	92050-357 11-	55 KARNs MEADOW DR START	11/30/2020	8,000.84	.00	
156	LOWER VALLEY ENERGY INC	92050-358	650 W BROADWAY PATHWAY L	11/30/2020	74.10	.00	
156	LOWER VALLEY ENERGY INC	92050-359	MILLER PARK PARKING LOT C	11/30/2020	52.24	.00	
156	LOWER VALLEY ENERGY INC	92050-360	1035 W BROADWAY PATHWAY	11/30/2020	32.21	.00	
156	LOWER VALLEY ENERGY INC	92050-361	625 W BROADWAY AVE NEW P	11/30/2020	20.25	.00	
156	LOWER VALLEY ENERGY INC	92050-362	STELLARIA LN/S HWY 89 LIGHT	11/30/2020	20.44	.00	
156	LOWER VALLEY ENERGY INC	92050-363	455 VINE ST UTILITY, JACKSON	11/30/2020	41.71	.00	
156	LOWER VALLEY ENERGY INC	92050-364	65 VIRGINIAN LN #5, JACKSON,	11/30/2020	89.10	.00	
156	LOWER VALLEY ENERGY INC	92050-365	65 VIRGINIAN LN #7, JACKSON,	11/30/2020	109.61	.00	
156	LOWER VALLEY ENERGY INC	92050-367	455 VINE ST APT 3, JACKSON,	11/30/2020	44.56	.00	
156	LOWER VALLEY ENERGY INC	92050-368	455 VINE ST APT 4, JACKSON,	11/30/2020	68.90	.00	
156	LOWER VALLEY ENERGY INC	92050-370	2022 WILDFLOWER CT, JACKS	11/30/2020	72.44	.00	
156	LOWER VALLEY ENERGY INC	92050-371	2022 WILDFLOWER CT, JACKS	11/30/2020	45.06	.00	
156	LOWER VALLEY ENERGY INC	92050-374	455 VINE ST APT 1, JACKSON,	11/30/2020	70.21	.00	
156	LOWER VALLEY ENERGY INC	92050-375	155 E PEARL AVE, JACKSON, W	11/30/2020	25.29	.00	
156	LOWER VALLEY ENERGY INC	92050-376	149 E PEARL AVE, JACKSON, W	11/30/2020	210.15	.00	
156	LOWER VALLEY ENERGY INC	92050-378	143 E PEARL AVE, JACKSON, W	11/30/2020	50.05	.00	
156	LOWER VALLEY ENERGY INC	92050-381	915 SIMON LN, JACKSON, WY	11/30/2020	75.91	.00	
156	LOWER VALLEY ENERGY INC	92050-382	BUDGE DR LIGHT SYSTEM, JA	11/30/2020	20.57	.00	
156	LOWER VALLEY ENERGY INC	92050-383	SNOW KING DR WATER TANK	11/30/2020	18.18	.00	
156	LOWER VALLEY ENERGY INC	92050-385	SPRING CREEK LIFT PUMP, JA	11/30/2020	194.15	.00	
156	LOWER VALLEY ENERGY INC	92050-388	121 SHERWOOD CT BLDG 2 BU	11/30/2020	24.91	.00	
156	LOWER VALLEY ENERGY INC	92050-389	1640 MARTIN LN LIFT STATION,	11/30/2020	21.74	.00	
156	LOWER VALLEY ENERGY INC	92050-390	400 W SNOW KING AVE HOUSI	11/30/2020	181.24	.00	
156	LOWER VALLEY ENERGY INC	92050-391	400 W SNOW KING AVE PARK	11/30/2020	385.62	.00	
156	LOWER VALLEY ENERGY INC	92050-392	400 W SNOW KING AVE ADMIN,	11/30/2020	360.10	.00	
156	LOWER VALLEY ENERGY INC	92050-393	400 W SNOW KING AVE EMPLO	11/30/2020	967.67	.00	
Total 156:					38,763.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5108	Marquina, Francisca	120720	restitution payment case 06-09-00	12/07/2020	100.00	.00	
Total 5108:					100.00	.00	
6313	MASTERCARE CLEANING, LLC	9050	Town Hall - carpet cleaning	12/13/2020	1,552.00	.00	
Total 6313:					1,552.00	.00	
6770	MOBILITY FOREFRONT LLC	MFFINV0026	monthly rent - proterra bus batteri	12/01/2020	35,000.00	.00	
Total 6770:					35,000.00	.00	
5717	MORILLON-ARELLANO, SHELLI	113020	College Tuition Reimbursement to	11/30/2020	1,150.82	.00	
Total 5717:					1,150.82	.00	
4817	MOUNTAIN ELECTRICAL	120120	START - bus charger installation r	12/01/2020	15,619.81	.00	
4817	MOUNTAIN ELECTRICAL	938	START - electrical outlet repair	01/16/2020	242.85	.00	
Total 4817:					15,862.66	.00	
4623	MSC INDUSTRIAL SUPPLY CO	4049316001	MISC SUPPLIES FOR SHOP	09/09/2020	243.22	.00	
4623	MSC INDUSTRIAL SUPPLY CO	4236323001	MISC SHOP SUPPLIES FOR BO	11/25/2020	262.39	.00	
Total 4623:					505.61	.00	
257	NAPA AUTO PARTS INC.	952740	TIRE GAUGE FOR CARWASH	10/27/2020	56.15	.00	
257	NAPA AUTO PARTS INC.	955281	BRAKES FOR SO	11/10/2020	133.99	.00	
257	NAPA AUTO PARTS INC.	957057	OIL FILTERS, WIPERS FOR RES	11/18/2020	116.40	.00	
257	NAPA AUTO PARTS INC.	957868	AIR FILTERS FOR RESTOCK	10/23/2020	21.88	.00	
257	NAPA AUTO PARTS INC.	958040	FILTERS FOR RESTOCK	11/24/2020	12.56	.00	
257	NAPA AUTO PARTS INC.	958090	STEERING COMPONENTS AND	11/24/2020	212.89	.00	
257	NAPA AUTO PARTS INC.	958742	POWER STEERING FLUID FOR	11/28/2020	7.78	.00	
257	NAPA AUTO PARTS INC.	958791	STEERING COMPONENTS AND	11/30/2020	8.86	.00	
257	NAPA AUTO PARTS INC.	958792	AIR FILTERS FOR RESTOCK	11/30/2020	76.64	.00	
257	NAPA AUTO PARTS INC.	958884	FILTERS FOR RESTOCK AND B	10/30/2020	177.27	.00	
257	NAPA AUTO PARTS INC.	959305	STEERING COMPONENTS AND	12/01/2020	338.01	.00	
257	NAPA AUTO PARTS INC.	959561	STEERING COMPONENTS AND	12/02/2020	17.72	.00	
257	NAPA AUTO PARTS INC.	959862	OIL FILTERS FOR INVENTORY	12/04/2020	20.52	.00	
257	NAPA AUTO PARTS INC.	959971	WATER PUMP AND PULLEYS F	12/04/2020	48.58	.00	
257	NAPA AUTO PARTS INC.	960049	WATER PUMP AND PULLEYS F	12/05/2020	156.59	.00	
257	NAPA AUTO PARTS INC.	960486	GASKET FOR BUS 209	12/08/2020	1.94	.00	
257	NAPA AUTO PARTS INC.	960707	TRAILER PARTS FOR SO	12/09/2020	25.45	.00	
Total 257:					1,433.23	.00	
4562	NATURESCAPE DESIGNS	111820	annual tree trimming and spraying	11/18/2020	1,000.00	.00	
Total 4562:					1,000.00	.00	
187	NELSON ENGINEERING	53373	professional design services for z	09/30/2020	504.00	.00	
187	NELSON ENGINEERING	53603	survey,field work,design and repor	10/30/2020	10,038.50	.00	
187	NELSON ENGINEERING	53924	survey,field work,design and repor	11/30/2020	13,396.00	.00	
187	NELSON ENGINEERING	53934	professional services for water tan	11/30/2020	165.00	.00	
187	NELSON ENGINEERING	53950	Bencor/Hillside platt additional ser	11/30/2020	1,520.00	.00	
187	NELSON ENGINEERING	53981	Si-Ferrin asbestos labeling	11/30/2020	121.30	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 187:					25,744.80	.00	
1504	ONE CALL OF WYOMING	57808	nov one call tickets	12/09/2020	43.50	.00	
1504	ONE CALL OF WYOMING	57808	one call tickets nov	12/09/2020	43.50	.00	
Total 1504:					87.00	.00	
226	O'RYAN CLEANERS	110220	Uniform dry cleaning	11/02/2020	73.30	.00	
Total 226:					73.30	.00	
3222	OTIS ELEVATOR COMPANY	SH05567619	Town Hall - 11 month elevator ser	05/20/2019	2,690.82	.00	
Total 3222:					2,690.82	.00	
5302	PARTSMASTER	23610924	SPECIALTY TOOLS	11/13/2020	41.38	.00	
Total 5302:					41.38	.00	
3579	PINE NEEDLE EMBROIDERY	17669	embroidery for Steve Rhoads jack	11/25/2020	18.00	.00	
Total 3579:					18.00	.00	
6483	PREMIER TRUCK- SALT LAKE C	775218844	STUDS/NUTS FOR BUSES	09/02/2020	69.24	.00	
6483	PREMIER TRUCK- SALT LAKE C	775218851	PRESSURE SENSOR FOR BUS	08/02/2020	51.87	.00	
6483	PREMIER TRUCK- SALT LAKE C	775219938	GASKETS FOR BUS 202	09/08/2020	39.74	.00	
6483	PREMIER TRUCK- SALT LAKE C	775220673	GASKETS/SEALS FOR BUS 204	09/10/2020	104.11	.00	
6483	PREMIER TRUCK- SALT LAKE C	775224703	INJECTOR/GASKET FOR INV	09/24/2020	393.52	.00	
6483	PREMIER TRUCK- SALT LAKE C	775226447	EXH/KIT FOR RECYCLE CENTE	09/30/2020	693.26	.00	
6483	PREMIER TRUCK- SALT LAKE C	775235849	COOLANT TUBES FOR BUS 277	11/24/2020	113.06	.00	
6483	PREMIER TRUCK- SALT LAKE C	775238605	DEF VENT FOR SEWER JET	11/17/2020	31.18	.00	
6483	PREMIER TRUCK- SALT LAKE C	775244178	AIR FILTER FOR INVENTORY	12/03/2020	176.36	.00	
6483	PREMIER TRUCK- SALT LAKE C	775244652	RECTA GASKETS FOR INVENT	12/04/2020	44.00	.00	
6483	PREMIER TRUCK- SALT LAKE C	775245189	TUBE FOR BUS	12/07/2020	98.19	.00	
6483	PREMIER TRUCK- SALT LAKE C	775245194	HYD GASKET FOR BUS INVENT	12/07/2020	12.39	.00	
6483	PREMIER TRUCK- SALT LAKE C	775245870	BUS TUBE AND DIPSTICK FOR I	01/20/1992	333.34	.00	
6483	PREMIER TRUCK- SALT LAKE C	CM775172333	credit	10/12/2020	107.07-	.00	
6483	PREMIER TRUCK- SALT LAKE C	CM775235681	CREDIT	11/23/2020	68.24-	.00	
Total 6483:					1,984.95	.00	
6594	PROTERRA	1021588	sneeze guards	11/24/2020	2,232.00	.00	
Total 6594:					2,232.00	.00	
6613	QUADIENT, INC DEPT 3689	120120	postage	12/01/2020	1,000.00	.00	
Total 6613:					1,000.00	.00	
6665	ROOTED LANDSCAPE ARCHIT	282	conceutal renderings for downtow	12/01/2020	2,892.51	.00	
Total 6665:					2,892.51	.00	
861	ROTARY CLUB OF JACKSON H	100120	QUARTERLY DUES LARRY PAR	10/01/2020	300.00	.00	
Total 861:					300.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5812	RUI INC. DBA VILLAGE GARDN	1320464	Si-Ferrin - Leaf clean-up	10/31/2020	126.10	.00	
5812	RUI INC. DBA VILLAGE GARDN	1320595	155 Pearl - Fall Clean-up	11/30/2020	617.60	.00	
Total 5812:					743.70	.00	
2597	RUSCHILL, RUSSELL	12142020	Reimbursement for awards/engra	12/14/2020	109.98	.00	
Total 2597:					109.98	.00	
3694	RUSH INTERNATIONAL TRUCK	3020939958	SERVICE CALL FOR RECYCLE	09/30/2020	341.50	.00	
3694	RUSH INTERNATIONAL TRUCK	3020947427	SERVICE CALL FOR RECYCLE	09/30/2020	951.70	.00	
Total 3694:					1,293.20	.00	
13	SAFETY SUPPLY & SIGN CO., I	174951	signs	11/11/2020	315.36	.00	
Total 13:					315.36	.00	
201	SENIOR CENTER OF JACKSON	120720	Annual Contract 2020-2021	12/07/2020	25,832.50	.00	
Total 201:					25,832.50	.00	
6239	SIMIC, BRETT	121020	RELEASE PARTIAL BOND B20-0	12/10/2020	6,000.00	.00	
Total 6239:					6,000.00	.00	
4699	SNAKE RIVER ROASTING	672716	Coffee	11/25/2020	86.00	.00	
4699	SNAKE RIVER ROASTING	673610	coffee for breakroom	11/19/2020	195.80	.00	
4699	SNAKE RIVER ROASTING	673855	coffee for december - 2x5lb bags	12/05/2020	97.90	.00	
4699	SNAKE RIVER ROASTING	673943	coffee	12/10/2020	102.45	.00	
Total 4699:					482.15	.00	
6776	SNOW KING VILLAGE ASSOCIA	121020	RETURN BOND B20-0636 ASPE	12/10/2020	1,000.00	.00	
Total 6776:					1,000.00	.00	
241	ST JOHN'S HOSPITAL	50000380	Blood draw for inmate	10/16/2020	65.00	.00	
241	ST JOHN'S HOSPITAL	50000405	Blood draws on arrestees	12/01/2020	195.00	.00	
Total 241:					260.00	.00	
1443	TETON COUNTY CLERK	112320	Parks and Recreation Monthly Op	11/23/2020	126,518.33	.00	
Total 1443:					126,518.33	.00	
6554	TETON COUNTY HISTORIC	120920	DEMOMLITION PERMIT REVIEW	12/09/2020	5,000.00	.00	
Total 6554:					5,000.00	.00	
268	TETON MOTORS INC	5096008 1	SENSORS AND SHAFT ASM FO	10/01/2020	356.35	.00	
268	TETON MOTORS INC	5096109 1	SENSORS AND SHAFT ASM FO	10/12/2020	135.30	.00	
268	TETON MOTORS INC	5096231 1	SPRING AND HOUSING FOR PD	10/23/2020	21.48	.00	
268	TETON MOTORS INC	5096273 1	SPRING AND HOUSING FOR PD	10/27/2020	43.88	.00	
268	TETON MOTORS INC	5096631 1	TAIL LAMP ASM FOR STREETS	12/01/2020	235.72	.00	
Total 268:					792.73	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5895	TETON MOUNTAIN RANCH	5087	sweepings disposal	11/30/2020	600.00	.00	
Total 5895:					600.00	.00	
3162	TETON TRASH REMOVAL, INC.	20 DEC 890	trash removal for 145 West Hanse	12/01/2020	47.00	.00	
Total 3162:					47.00	.00	
3237	THE AFTERMARKET PARTS CO	82241898	POWER STEERING HOSE FOE	11/12/2020	208.88	.00	
3237	THE AFTERMARKET PARTS CO	82256828	ALTERNATOR AND REGULATO	12/03/2020	327.13	.00	
3237	THE AFTERMARKET PARTS CO	82259150	ALTERNATOR AND REGULATO	12/07/2020	4,878.22	.00	
Total 3237:					5,414.23	.00	
3955	THOMSON WEST	843412017	MONTHLY CHARGE	11/30/2020	451.39	.00	
3955	THOMSON WEST	843412017	MONTHLY CHARGE	11/30/2020	451.40	.00	
Total 3955:					902.79	.00	
6579	TITLE 22 CONSULTANTS	09092020	P20-161	09/09/2020	511.22	.00	
6579	TITLE 22 CONSULTANTS	09152020	P20-166	09/15/2020	524.51	.00	
Total 6579:					1,035.73	.00	
777	UPPER CASE PRINTING INK	16389	Town Newsletter October	10/30/2020	222.08	.00	
Total 777:					222.08	.00	
706	USA BLUE BOOK	418671	PVC discharge hose for emergen	11/13/2020	783.80	.00	
Total 706:					783.80	.00	
6731	VINCI LAW OFFICE LLC	12042020	GARNISHMENT #18119	12/04/2020	252.13	252.13	12/04/2020
Total 6731:					252.13	252.13	
563	WESTBANK SANITATION	358881	WWTP trash service	12/01/2020	310.06	.00	
Total 563:					310.06	.00	
1640	WESTERN STATE	IN001446398	REPAIR HYD SYSTEM ON STRE	10/12/2020	2,766.51	.00	
1640	WESTERN STATE	IN001476336	FILTER FOR GRADER	11/10/2020	17.21	.00	
1640	WESTERN STATE	IN001477722	SWITCH FOR GRADER	11/11/2020	122.55	.00	
1640	WESTERN STATE	IN001479019	ARM REST AND BEARING FOR	11/12/2020	537.21	.00	
1640	WESTERN STATE	IN001487156	CABLE ASM FOR GRADER	11/20/2020	338.88	.00	
1640	WESTERN STATE	IN001492223	926M Wheel Loader	11/30/2020	234,689.52	.00	
Total 1640:					238,471.88	.00	
2802	WESTWOOD CURTIS	102020	Cache Creek Tube 2C PayAp7 - F	10/20/2020	8,423.47	.00	
Total 2802:					8,423.47	.00	
472	WHITE GLOVE CLEANING, INC.	337B	SK Housing - Move out cleaning #	11/18/2020	66.45	.00	
472	WHITE GLOVE CLEANING, INC.	6834	SKHM - Monthly rental area cleani	11/30/2020	350.00	.00	
Total 472:					416.45	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6704	WOOD ENVIRONMENT & INFRA	S34947596	professional services for stormwat	12/01/2020	2,093.00	.00	
Total 6704:					2,093.00	.00	
3619	WY CHILD SUPPORT ENFORCE	12042020	case #209790	12/04/2020	146.76	146.76	12/04/2020
Total 3619:					146.76	146.76	
4900	WYOMING ASSOCIATION OF R	16210	annual membership fee	11/24/2020	450.00	.00	
Total 4900:					450.00	.00	
2547	WYOMING FINANCIAL INSUAN	16977	cobra notifications	11/11/2020	54.00	.00	
Total 2547:					54.00	.00	
4811	WYOMING LANDSCAPE MAINT	11021	SKHM - snow shoveling and ice m	11/30/2020	812.78	.00	
Total 4811:					812.78	.00	
406	WYOMING LAW ENFORCEMEN	121020	OFFICER EDUCATION TRAININ	12/10/2020	30.00	.00	
Total 406:					30.00	.00	
6717	WY-TEST	36349	START Bus pre-employment and	10/07/2020	80.00	.00	
6717	WY-TEST	36363	START Bus pre-employment and	10/08/2020	105.00	.00	
6717	WY-TEST	36404	pre-employment drug test non-DO	10/14/2020	80.00	.00	
6717	WY-TEST	36459	START Bus pre-employment and	10/20/2020	80.00	.00	
6717	WY-TEST	36464	START Bus pre-employment and	10/22/2020	160.00	.00	
6717	WY-TEST	36475	START Bus pre-employment and	10/23/2020	80.00	.00	
6717	WY-TEST	36480	START Bus pre-employment and	10/26/2020	80.00	.00	
6717	WY-TEST	36501	3x DOT-FMCSA random drug test	10/28/2020	80.00	.00	
6717	WY-TEST	36511	START Bus pre-employment and	10/27/2020	80.00	.00	
6717	WY-TEST	36541	START Bus pre-employment and	11/06/2020	80.00	.00	
6717	WY-TEST	36572	START Bus pre-employment and	11/10/2020	80.00	.00	
6717	WY-TEST	36582	START Bus pre-employment and	11/12/2020	80.00	.00	
6717	WY-TEST	36615	START Bus pre-employment and	11/24/2020	160.00	.00	
6717	WY-TEST	36628	3x DOT-FMCSA random drug test	11/30/2020	80.00	.00	
Total 6717:					1,305.00	.00	
2842	YELLOW IRON EXCAVATION, L	52371	12 months of trash removal - 915	11/30/2020	35.00	.00	
2842	YELLOW IRON EXCAVATION, L	52459	trash removal 455 vine street	11/30/2020	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	52459	trash removal 455 Vine street	11/30/2020	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	52459	trash removal 455 Vine street	11/30/2020	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	52459	trash removal 455 vine street	11/30/2020	17.50	.00	
2842	YELLOW IRON EXCAVATION, L	52590	12 months of trash removal 155 e	11/30/2020	150.00	.00	
2842	YELLOW IRON EXCAVATION, L	52591	Trash pickup	11/30/2020	70.00	.00	
2842	YELLOW IRON EXCAVATION, L	52592	Snow King Housing Trash remova	11/30/2020	285.00	.00	
Total 2842:					610.00	.00	
Grand Totals:					859,867.35	2,548.76-	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**TOWN OF JACKSON
MUNICIPAL COURT
MONTHLY REPORT TO THE MAYOR AND THE TOWN COUNCIL
FOR THE MONTH OF NOVEMBER, 2020**

During the month of November, the court received \$16,963 in fines, fees, bonds, and forfeitures.
454 new cases were docketed: 419 parking citations, 35 summons
23 cases were dismissed: 11 parking violations

The abbreviations used below are: BF=forfeiture, GP=pled guilty, NC= nolo contendere, G=found guilty at trial, NG=found not guilty at trial,
R=restitution, CS=community service, DP=deferred prosecution, D=dismissed, D-TS=dismissed for traffic school,
DA=deferred adjudication

CLOSED CASES

<u>NAME</u>	<u>CITATION</u>	<u>OFFENSE</u>	<u>DISPOSITION</u>	<u>\$</u>
Ajeto Castro, Austrellina R	186000998AC	Speed Limits Generally 40/30	D- TS	0
Angon Cruz, Josue David	00064M	Driving/Control of vehicle while intox	DA- in Accordance with W.S.S. 7-13-301	0
Artuso, Anthony Michael	186001349AC	Speed Limits Generally 54/30	BF	288
Azure, Melissa Dawn	19444K	Driving/Control of vehicle while intox	DA- in Accordance with W.S.S. 7-13-301	0
Barker, Ethan T	00735M	Limitations on Backing	D- TS	0
Campbell, Catherine Emily	00199M	Animal no collar restraint	BF	100
Campbell, Catherine Emily	00200M	Animals:Gate and Fence maintenance	BF	100
Cecilio Acosta, Eleazar	01896M	Failure to maintain liability coverage	D- Per Town's Motion	0
Christenson, Caden B	98323N	No display of current registration	BF	67.5
Clark, Robert M	186000996AC	Consume & possess open container alcohol by oper of vehic	D- Per Town's Motion	0
Clifford, Julia L	186001589AC	Speed Limits Generally 51/30	BF	267
Conroy, Kyle John	186001248AC	Speed Limits Generally 44/30	BF	188
Defilippo, Breanne Leigh	186001457AC	Speed Limits Generally 49/30	BF	223
Durda, Daniel David	186001434AC	Speed Limits Generally 40/30	BF	140
Elliott, Frances Alden	186001336AC	Speed Limits Generally 40/30	BF	140
Jones, Barbara Marie	186001449AC	Turning left at intersection	BF	90
Jones, Benjamin Wayne	00063M	Driving/Control of vehicle while intox	DA- in Accordance with W.S.S. 7-13-301	0
Krause, Lynette Ann	186001622AC	Speed Limits Generally 46/30	BF	202
Lemieux, Alexandra	186001332AC	Following too Close	BF	90
Mcwhorter, Sarah N	186001266AC	Operating unsafe veh on highway	BF	85
Murray, Margaret Ann	186001616AC	Use of cell phone while driving prohibited	BF	65
Nelson, Emily L.	186001591AC	Speed Limits Generally 51/35	BF	202
Nicora, Nicholas C	98151N	MPH over limit Bond 35/25	D- Per Town's Motion	0
Quattlebaum, Jason Russell	186001350AC	Use of cell phone while driving prohibited	BF	65
Reddick, Amber R	186001140AC	Marijuana: use and/or possession	D- Per Town's Motion	0
Reddick, Amber R	186001139AC	Speeding 49/40	D- Per Town's Motion	0
Roorck, Daniel P	186001164AC	Yield to Pedestrian- Bicycle on Sidewalk	BF	90
Salo, Lance Edward	186001328AC	MPH over limit Bond 42/25	BF	209
Smith, Gregory Tyler	186001288AC	Following too Close	BF	90
Stilp, Tyler Brook	186001435AC	Use of cell phone while driving prohibited	BF	0
Stilp, Tyler Brook	186001435AC	Use of cell phone while driving prohibited	BF	65
Thornton, Michael Jay	186001329AC	Limitations on Backing	BF	100
Tupper, Kevin M	186001812AB	Criminal trespass-MUST APPEAR	BF	150
Urrea, Benjamin James	186000994AC	No Driver's license	BF	420
Valeriano, Francis M	186001001AC	Turning left at intersection	BF	100
White Face, Lori Dawn	186001177AC	Public intoxication	BF	110

STAFF REPORT



MEETING DATE & TITLE: December 21, 2020; Council Regular Meeting

SUBMITTING DEPARTMENT: Planning Department **PRESENTER:** Paul Anthony

SUBJECT: TEMPORARY SIGN PERMIT – Good Samaritan Mission

PUBLIC COMMENT: Yes

PURPOSE & POLICY CONSIDERATIONS:

To approve or deny relief from the Town's sign ordinance for the use of temporary signage not requiring a special event or exposition license.

REQUESTED ACTION:

The applicant has requested a temporary banner under Section 5.6.1.C.4.d of the LDRs to be located at:

105 Buffalo Way, Albertsons during:
December 27, 2020 to January 3, 2021

Section 6.5.1.C.4 of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

RECOMMENDATION:

The Planning Director recommends approval of the banner to be located in one location subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The sign for Good Samaritan Mission may be installed at:

105 Buffalo Way, Albertsons during:
December 27, 2020 to January 3, 2021

BACKGROUND: none

ANALYSIS: none

COMPREHENSIVE PLAN & PRIORITY ALIGNMENT: none

FISCAL IMPACT: none

STAFF IMPACT:

Preparation of this report took approximately 2 hours of staff time to process.

ATTACHMENTS OR LINKS: Applicant Submittal

REQUESTED MOTION

I move to **approve** Item P20-212 the temporary banner requested by Good Samaritan Mission subject to three (3) conditions of approval.

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The sign for Jackson Good Samaritan Mission may be installed at:

105 Buffalo Way, Albertsons during:
December 27, 2020 to January 3, 2021



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

First, go to www.townofjackson.com/245/Temporary-Sign-Permit for process and other necessary information.

EVENT NAME:

Event Name: _____ Physical Address of Event: 105 Buffalo Way
Description of Event: 20' x 10' Good Samaritan Mission Banner Display @ Albertson's
Grand Opening ____ Yes ____ No ☒

EVENT SPONSOR/APPLICANT Name:

Mailing Address: Good Samaritan Mission Phone: 307 733 3165
E-mail: georgia@goodsamaritanmission.us ZIP: 83001
PO Box 1218 Jackson, WY 83001 Non-Profit: ☒ For Profit: ____

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: <u>Albertson's</u>	Business/Description: _____
Physical Address: <u>105 Buffalo Way</u>	Physical Address: _____
Dates of Display: <u>Dec 27, 2020 - Jan 3, 2021</u>	Dates of Display: _____
Consent from Owner Obtained? Yes ☒ No ____	Consent from Owner Obtained? Yes ____ No ____
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes ____ No ____	Consent from Owner Obtained? Yes ____ No ____

SUBMITTAL REQUIREMENTS: Have you attached the following? Please answer accordingly.

Yes ____ No ☒ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
Yes ____ No ☒ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Georgia Ligori
Signature of Authorized Event Applicant
Georgia Ligori
Applicant Name Printed

11/10/2020
Date
Administrator
Title

20'

GOOD SAMARITAN MISSION



10'

Remember Us for Year End Giving

name

phone

web address

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Town Council Regular
Submitting Department:	Public Works	Presenter:	Brian Lenz, Town Engineer
Agenda Item:	P20-202: 255 W Deloney – LVE Easement	Public Comment:	

Purpose & Policy Considerations.

Council consideration of an electric distribution easement for Lower Valley Energy (LVE) at 255 W Deloney Ave

Requested Action.

Approve the easement for LVE

Recommendations.

Approve the easement for LVE

Background.

This is the Town property known as Miller Park. Easement for power distribution is requested for the northern border of the park along W Gill Ave to bury power distribution lines.

Analysis.

The Town has successfully coordinated with LVE to replace existing overhead power lines with buried power lines throughout town. This location had been identified by LVE to perform this work as part of the larger effort. The easement location requested does not interfere with the Town's use of the property. Provision of electricity to this area is a critical service. Public Works staff communicated with Teton County/Jackson Parks and Recreation, and all concur that burying these power lines is beneficial.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

This Easement supports the following Comp Plan goals:

Common Value 3 Quality of Life

Section 8. Quality Community Service Provision

- Principle 8.2 – Coordinate the provision of infrastructure and facilities needed for service delivery

Common Value 2 Growth Management

Section 3. Responsible Growth Management

- Principle 3.1 – Direct growth out of habitat, scenery and open space
 - o Policy 3.1.b: Direct development toward suitable Complete Neighborhood subareas
- Principle 3.2 Enhance suitable locations as Complete Neighborhoods
 - o Policy 3.2.a: Enhance the quality, desirability, and integrity of Complete Neighborhoods

Fiscal Impact.

None

Staff Impact.

Town Planning, Legal, and Engineering staff coordinate to process and produce the Utility Easement, 16-32 hours of staff time.

Attachments or Links.

Proposed Electric Distribution Easement and associated Exhibits

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the Electric Distribution Easement between Lower Valley Energy and the Town of Jackson, upon approval by the Town Engineer and Town Attorney, and authorize the Mayor to execute all necessary easements.

SEC.28, T41N, R116W

ELECTRIC DISTRIBUTION EASEMENT

KNOW ALL MEN BY THESE PRESENT:

That the undersigned, Town of Jackson, a municipal corporation of the State of Wyoming, ("Grantor") for a good and valuable consideration, the receipt of which is hereby acknowledged, do hereby grant, convey and warrant unto Lower Valley Energy, a Cooperative Utility Corporation, of Afton and Jackson, Wyoming and to its successors and assigns, ("Grantees"), a perpetual easement and right of way for the construction and continued maintenance, repair, technological upgrades or alteration and replacement of the electric distribution circuits, lines and equipment of the Grantee to be constructed and maintained under, upon and across the premises of Grantor in Teton County, State of Wyoming, along a line described as follows, and further depicted on Exhibit A, to wit:

BEING a part of All of Block Five of the Original Townsite of the Town of Jackson, Teton County, Wyoming, according to that plat recorded in the Office of the County Clerk of Teton County Clerk on July 18, 1901 as Plat No. 100.

COMMENCING at the NW corner of said Block Five, thence S0°E, 3 feet; thence easement begins and bears S90°E, 300 feet.

RIGHT-OF-WAY Width 3 feet on each side of described line, together with all necessary and reasonable rights of ingress and egress and to excavate and refill ditches and trenches for the location and repair of said facilities and to cut, trim, spray herbicides, or remove trees, shrubbery, undergrowth or other obstructions interfering with the repair and maintenance of the facilities.

The Grantor acknowledges that Electric and Magnetic Fields (EMF) are naturally occurring in the transmission or distribution of electricity, and that the Grantee has here notified Grantor that EMF testing and information is available upon request from the Grantee. This Easement by Grantor is intended to include so much space as is necessary or appropriate to the presence of EMF and reasonable operation of the Grantee's distribution lines.

Grantor agrees that all poles, wires and other facilities, installed on or under the described lands shall remain the property of the Grantee removable in the sole discretion of the Grantee at the Grantee's expense. The rights, conditions and provisions of this easement shall inure to the benefit of and be binding upon the parties, their heirs, executors, administrators, successors and assigns. Grantor shall compensate Grantee for any damages to Grantee's facilities caused by Grantor, including payment of Grantee's attorney fees if action is undertaken by Grantee to enforce the commitments described in this easement. Grantor reserves the right to improve, occupy and use this easement for all purposes not inconsistent with the easement grant. Each party shall have the remedy of specific performance regarding this easement. The rights and obligations described in this easement shall run with the land. This easement is not exclusive, and Grantor retains all rights not specifically granted by this easement. This is the entire agreement of the parties regarding this easement, except as may be set forth in writing after the date of this easement and signed by the parties. Grantor hereby releases and waives all rights by virtue of the Homestead Exemption Laws of Wyoming.

WITNESS the Hand of the Grantor, this ____ day of _____, 20____.

Town of Jackson

By: _____

Its: _____

STATE OF }

COUNTY OF }

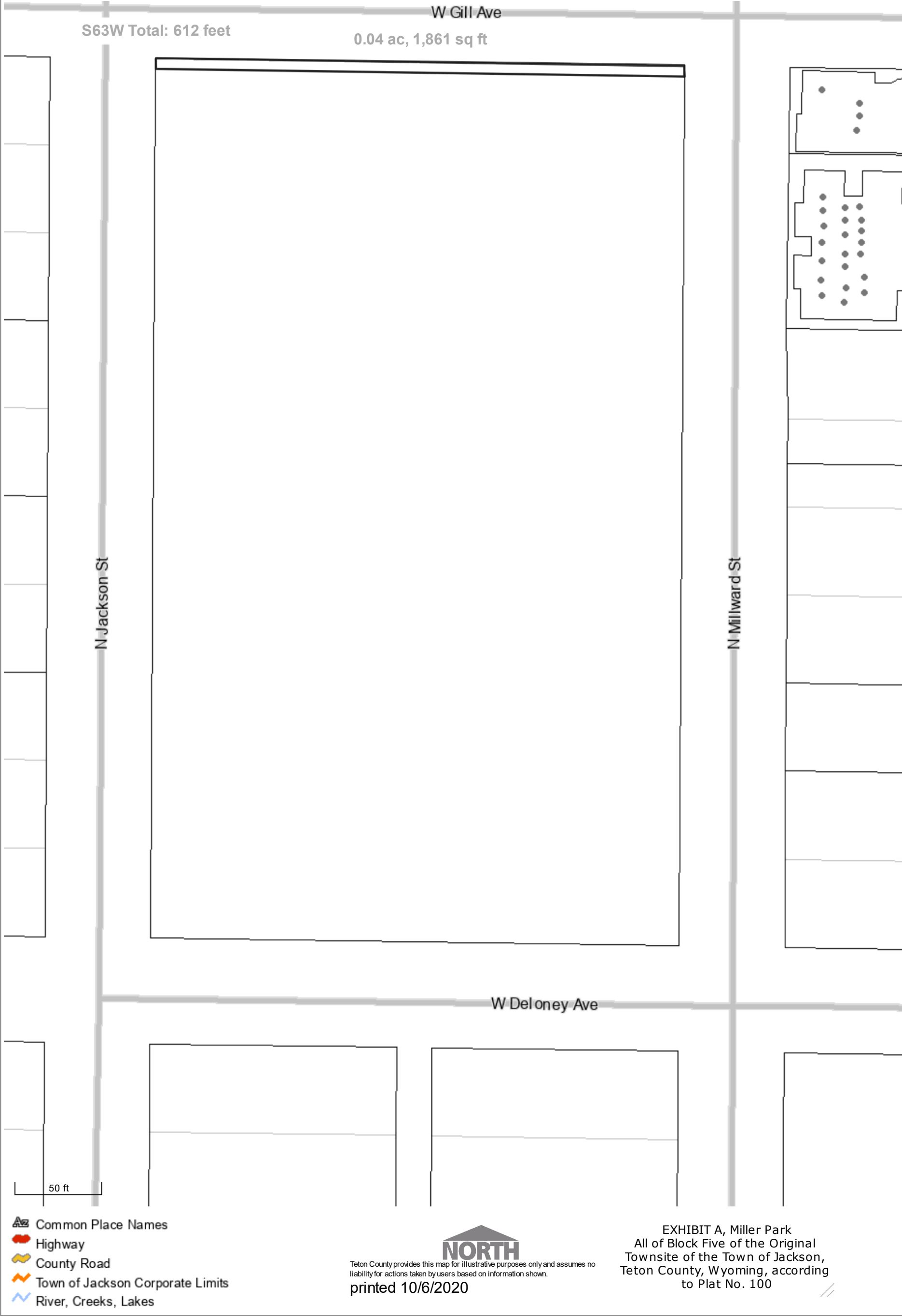
The foregoing instrument was acknowledged before me by _____,
affirming proper authority as the _____ of Town of Jackson
this _____ day of _____, 20____.

Witness my hand and official seal.

Notary Public

My commission expires:

Teton County Wyoming MapServer



STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Town Council Regular
Submitting Department:	Public Works	Presenter:	Floren Poliseo, PW Director
Agenda Item:	Zone 3 water supply Well 9 exploration	Public Comment:	stakeholder engagement will be required

Purpose & Policy Considerations.

Council consideration of evaluation of a potential new well location through geotechnical exploration and analysis.

Requested Action.

Approve the proposed location for exploratory purposes.

Recommendations.

Approve Rangeview Park as the preferred new water supply well site for exploration to verify viability of the site.

Background.

The Town of Jackson's water supply system includes three service areas, or zones, supplied by a total of 7 groundwater wells. Currently, Zone 3, which services the southwestern portion of Jackson, is fed from three wells (6,7,8) that produce just enough water to meet demand during peak summer usage. The FY21 recommended budget includes design of a new water well (Well 9) in Zone 3 using the water enterprise fund. This project was identified in the recent Capacity Study as a necessary capital improvement for Zone 3, to provide for future capacity of water production. The new well 9 will help ensure enough water supply for firefighting during peak demand periods and will provide for future demand in conjunction with a new Zone 3 water tank project, which is also currently undergoing feasibility analysis.

At the June 15, 2020 Regular Town Council Meeting, Council voted in favor of staff completing and submitting a Groundwater Exploration Grant (GWEG) application. At a June 26, 2020 Special Town Council Meeting, Council voted to approve a resolution thereby completing application requirements. At the September 8, 2020 Regular Town Council Meeting, Council voted to approve the contract between the Town and Wyoming Water Development Commission (WWDC). The Town Public Works Department (PW) subsequently returned the executed agreement to WWDC and has received notice to proceed.

PW staff and hired consultants for this project (Nelson Engineering) anticipate securing a contractor to perform the feasibility exploration drilling this upcoming spring to verify whether the preferred site is viable. If exploration analysis results deem this site favorable, Town consultants would complete a level II report to notify the State of our analysis and project intentions (due in the summer), proceed with the necessary stakeholder engagement, and begin preliminary design work. If exploration analysis results deem this site unfavorable for a well, Town will need to perform a second exploration at another location.

Analysis.

Initial engineering studies identified two viable and desirable sites to provide adequate aquifer groundwater supply for a new water supply well that would service Zone 3. Of the two sites, Rangeview Park is the preferred location. An alternative location, on the Gill property that is the subject of the northern South Park conversations, was also evaluated. Rangeview Park is preferred for the following reasons:

1. Longer-term neighborhood planning, negotiations, area use allocations, and myriad touch points requiring elected official decisions are anticipated with the northern South Park development. Uncertainty of the timeline necessary to flesh out the details would likely prolong this project beyond the desired timeline to secure sufficient water supply to this area.
2. The Town owns the property occupied by Rangeview Park. As such, easements or lease agreements would not be required. The Town would still conduct stakeholder outreach and consider any related parameters or limitations set forth by existing agreements or other legal obligations with the Cottonwood Park neighborhood association. PW staff would additionally coordinate with Teton County/Jackson Parks and Recreation staff

throughout the project, as Parks and Recreation manages and operates the open space as a public park. Parks and Recreation has already been engaged in conversations about this project.

Alternatives (Optional).

The Gill site is equally viable based on information analyzed to date. Staff prefers the Rangeview Park location because coordination and agreement will likely be easier and faster to achieve and will enable the Town to remain on schedule for this planned water supply capital improvement.

Comprehensive Plan & Priority Alignment.

This project supports the Town Comprehensive Plan under Common Value #2- Growth Management.

- Principle 3.1: Direct growth out of habitat, scenery, and open space
- Principle 3.3: Manage growth predictably and cooperatively
- Principle 3.5: Manage local growth with a regional perspective
- Principle 4.1: Maintain Town as the central Complete Neighborhood

This project supports the Town Comprehensive Plan under Common Value #3- Quality of Life.

- Principle 8.1: Maintain current, coordinated service delivery
- Principle 8.2: Coordinate the provision of infrastructure and facilities needed for service delivery

Fiscal Impact.

Grant funding was obtained from WWDC to fund this exploration. The total project cost for this feasibility exploration is estimated at \$135,000. This grant funds 75% of project cost (\$101,250) with a required Town match of 25% (\$33,750) which is included in the approved FY21 budget.

Staff Impact.

The PW Director, Water, and Engineering staff spend time coordinating and managing project work conducted by hired consultants (Nelson Engineering). Staff additionally commits to administering, tracking, and reporting project progress and expenditures as required by the WWDC grant agreement. The well feasibility exploration effort is part of the overall Zone 3 water supply enhancement project that has been budgeted for in both fiscal and staffing resources.

Attachments or Links.

Map of potential location(s) within the park

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the Rangeview Park location to utilize WWDC grant funding for water supply well feasibility exploration.

Potential Well #9 Site Locations at Rangeview Park

Yellow boundaries indicate Town properties. Potential locations for a new well (4 options) are shown as red circles. Further review with the consultant may direct us to a different location in the park or surrounding Town properties.



STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Regular - Consent
Submitting Department:	Public Works	Presenter:	Johnny Ziem
Agenda Item:	Contract Amendment for COVID-19 Wastewater Testing	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is to seek Council approval for a Contract amendment to test for COVID-19 in the Town of Jackson municipal sewage received at the Town Wastewater Treatment Plant (WWTP).

Requested Action.

To approve an amendment to the original Contract with the State of Wyoming for COVID-19 sewer testing at the Town of Jackson WWTP.

Recommendations.

Staff recommends approval of a Contract amendment with the State of Wyoming for COVID-19 sewer testing at the Town of Jackson WWTP.

Background.

The Town of Jackson WWTP has been testing for COVID-19 in our wastewater stream since April of 2020. The Wyoming Department of Health (state lab) obtained the necessary RT-PCR equipment to detect and quantify the presence of SARS-CoV-2 in municipal wastewater. Analyzing sewage for the virus can predict the community level of infection one to two weeks in advance of clinical diagnoses, and show increasing/decreasing levels of coronavirus infection and transmission rates.

Analysis.

The Town Council approved the original Contract for COVID-19 testing with the State of Wyoming on July 20, 2020. The original Contract stipulated a total payment not to exceed \$28,000 that would be paid through December of 2020. The purpose of the Contract amendment (see Attachments) is to increase the total payment not to exceed \$45,000 and allow testing to take place well into 2021. At the time of the original Contract, it was not known if the State of Wyoming would receive additional Cares Act Funding to allow for additional testing in 2021.

If the amendment is approved, the original Contract and this amendment will represent the entire and integrated Contract agreement between all parties.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

- Section 6: A Diverse and Balance Economy
 - Principle 6.1: Promote a stable and diverse economy
 - Principle 6.3: Create a positive atmosphere for economic development
- Section 8: Quality Community Service Provision
 - Principle 8.1: Maintain current, coordinated service delivery

Fiscal Impact.

Fiscal impact for this item includes payments made by the Wyoming Health Department to the Town for collecting and sending samples to be analyzed by the state lab. The Town will be paid \$300 per sample, with total payments not to exceed \$45,000 by the end of the contract term.

Staff Impact.

Staff impact for this item included communications with the Wyoming Health Department and legal time to review multiple drafts of the Contract. Further Sewer Division staff time (roughly 2-3 hours per week) will be expensed to collect samples, organize data, and ship influent samples.

Attachments or Links.

- Contract Amendment

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the Contract amendment for wastewater COVID-19 testing between the Wyoming Health Department and the Town of Jackson and authorize the Mayor to execute the necessary Contract amendment agreement.

Contract #: 208564

Entry Date: 11/30/2020 4:21:22 PM

Department: Wyoming Department of Health, Director's Office

Agency Contact: Canarecci, Heather (WDH)

Phone: 307-777-8028

Other Agency Contact: Franz Fuchs

WYOMING ATTORNEY
GENERAL'S OFFICE

DEC 02 2020

Tyler M. Renner
APPROVED AS TO FORM

Client Comments: This is the amendment template that was approved, #208465. This will be a rush and I will be uploading all the original executed contracts, but they are linked to the other Wastewater SARS contract file. 100% federal CARES Act funds

Contractor/Vendor Name: Wastewater Operator - SARS Testing

Contract Title: Wastewater Operator - SARS Testing

#1

Contract Type: Amendment

Contract Amount: 0

Contract Effective Date:

Contract Expiration Date:

Status: Under Review by AG

RETURN VIA: Ink Signature - Inter-agency Mail

Assigned Attorney: Tyler Renner

**AMENDMENT ONE TO THE CONTRACT BETWEEN
WYOMING DEPARTMENT OF HEALTH
AND
THE TOWN OF JACKSON**

1. **Parties.** This Amendment is made and entered into by and between the Wyoming Department of Health (Agency), whose address is: 401 Hathaway Building, Cheyenne, WY 82001, and the Town of Jackson (Contractor), whose address is: PO Box 1687, Jackson, WY 83001.
2. **Purpose of Amendment.** This Amendment shall constitute the first amendment to the Contract between the Agency and the Contractor. The purpose of this Amendment is to increase the total Contract dollar amount by seventeen thousand dollars (\$17,000.00) to forty-five thousand dollars (\$45,000.00).

The original Contract, dated July 29, 2020, required the Contractor to provide routine samples of well-mixed untreated wastewater to the Agency's testing contractor, in order to facilitate wide-scale epidemiological surveillance of severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) for a total Contract amount of twenty eight thousand dollars (\$28,000.00) with an expiration date of June 30, 2021.

3. **Term of the Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto (Effective Date), and shall remain in full force and effect through the term of the Contract, as amended, unless terminated at an earlier date pursuant to the provisions of the Contract, or pursuant to federal or state statute, rule, or regulation.
4. **Amendments.**
 - A. The second sentence of Section 4(A) of the original Contract is hereby amended to read as follows:

“The total payment under this Contract shall not exceed forty-five thousand dollars (\$45,000.00).”
 - B. Section 4(B) of the original Contract is hereby amended in its entirety to read as follows:

“B. For wastewater samples that meet the sampling and packaging criteria described in Section 5, Contractor shall be paid at a rate not to exceed three hundred dollars (\$300.00) per sample. Payment shall be made within forty-five (45) days of the end of each month, with testing logs maintained by Agency serving as invoices.”
5. **Amended Responsibilities of the Contractor.**

Responsibilities of the Contractor have not changed.

6. **Amended Responsibilities of the Agency.**

Responsibilities of the Agency have not changed.

7. **Special Provisions.**

- A. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Contract, and any previous amendments, between the Agency and the Contractor, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. **Counterparts.** This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Contractor of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

8. **General Provisions.**

- A. **Entirety of Contract.** The original Contract, consisting of eight (8) pages; and this Amendment One, consisting of three (3) pages, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Amendment, through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

This Amendment is not binding on either party until approved by A&I Procurement and the Governor of the State of Wyoming or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

AGENCY:

Wyoming Department of Health

Michael A. Ceballos

Date

CONTRACTOR:

Town of Jackson

Pete Muldoon, Mayor

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

 #208564

Tyler M. Renner, Senior Assistant Attorney General

12-02-2020

Date

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Town Council Regular
Submitting Department:	Administration	Presenter:	Roxanne Robinson
Agenda Item:	Committee to Approve Minutes at January 4 Meetings	Public Comment:	No

Purpose & Policy Considerations.

When newly elected officials are sworn into office in January, the previous Council must establish a committee to approve the minutes from any meetings in December at or after the last regular Council meeting where minutes are approved.

Requested Action.

To appoint a committee comprised of Hailey Morton Levinson, Jonathan Schechter, and Arne Jorgensen to approve the minutes of any meetings from December 21, 2020 (the last regular meeting where minutes were approved) through January 3, 2021. Approval by this special committee will occur at the January 4, 2021 JIM and regular meetings.

Recommendation.

Staff recommends the Council appoint a special committee comprised of Hailey Morton Levinson, Jonathan Schechter, and Arne Jorgensen to approve the minutes of all Council meetings from December 21, 2020 through January 3, 2021.

Background.

Pursuant to Roberts Rules of Order, 11th Edition, a special committee appointed for the purpose of approving minutes due to a change in the makeup of the board has the authority to approve minutes at the beginning of the next meeting. This committee can be made up of one or more members and this special committee will cease to exist as soon as they have completed this task.

Staff recommends the Council appoint a special committee for the purpose of approving the minutes of all Council meetings from December 21, 2020 through January 3, 2021 due to a change in the makeup of the Town Council and that this committee be comprised of Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter.

Analysis.

Complete.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

Quality Community Service Provision includes taking actions correctly and in compliance with adopted rules and procedures to avoid challenges to Council actions.

Fiscal Impact.

None.

Staff Impact.

None.

Attachments or Links.

None.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to appoint a special committee for the purpose of approving the minutes of all Council meetings from December 21, 2020 through January 3, 2021 due to a change in the makeup of the Town Council and that this committee be comprised of Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter.

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Regular
Submitting Department:	Administration	Presenter:	Carl Pelletier
Agenda Item:	Special Event: Pedigree State Stop Dog Race Ceremonial Start	Public Comment:	

Purpose & Policy Considerations.

The applicant has withdrawn their request to hold this special event. The organizers have requested permission to display signage in town as they have done in the past.

The organizers of the Pedigree Stage Stop Sled Dog Race have asked that their request to host the ceremonial start in Jackson, Wyoming on January 29, 2021 be removed.

The organizers are planning on hosting the actual Stage Stop Race; however, it will be a scaled back version that only involves the racing with no ceremonial start or celebratory finish. The event will take place with no public gatherings.

The organizers have requested permission to display signage in town as they have done in the past (light pole banners, Albertson's, Smiths, on the Stage Stop building, on the railing above Lee's T's, and smaller signs at local businesses throughout town). This would be the same signage that they have requested in the past. The signs and banners would be displayed for a maximum of 2 weeks.

The applicant is seeking approval from the Town:

- Approval of the attached sign permit application including off site banners, street pole banners, and a banner of the Stage Stop building.

Requested Action.

Approval of the Temporary sign request for the Pedigree Stage Stop Dog Sled Race.

Recommendations.

Staff recommends approval of the sign and banner request to be located at the locations listed in the staff report subject to the following conditions:

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The signs for the Pedigree Dog Sled Race may be installed at the locations listed in this staff report between the dates of January 24, 2021 to February 7, 2021.

Background.

This sign request has been approved in prior years for the event when it took place. This year is unique for the fact that due to COVID-19 the ceremonial start will not be occurring; however, the actual race will continue.

Analysis. None.

Alternatives (Optional). None.

Comprehensive Plan & Priority Alignment. None.

Fiscal Impact. None.

Staff Impact. Preparation of this report took approximately 2 hours of staff time to process

Attachments or Links. Applicant submittal

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to **approve** the temporary signs and banners requested by the Pedigree Stage Stop Dog Sled Race subject to three (3) conditions of approval.

1. The use of the site shall be granted by the property owner.
2. The signs shall not be located on the sidewalks or in the public right of way.
3. The signs for the Pedigree Dog Sled Race may be installed at the locations listed in this staff report between the dates of January 24, 2021 to February 7, 2021.

Jackson – Banner, Sign, Location & Sizes

Albertsons	4' X 30'	1/24/2021 – 2/7/2021
Smiths	4' X 30'	1/24/2021 – 2/7/2021
Bank of Jackson Hole	4 X 8'	1/24/2021 – 2/7/2021
Shirt Off My Back	4 X 8'	1/24/2021 – 2/7/2021
Street Pole Banners	3' X 26'	1/24/2021 - 2/7/2021
Light Pole Banners	23" X 46"	2 weeks prior to 2/7/2021
Sled Banners	24' X 36"	Triangular displayed on private business 2 weeks prior to race
Stage Stop Building	4 X 8'	1/24/2021 – 2/7/2021

Additional Banners **1/24/2021 – 2/7/2021**

Kmart	4' X 8'
Wort Hotel	2' X 6'
Snow King Hotel	3' X 26"
Snow King Event Center	4' X 8' Stage Stop 4' X 8'



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

First, go to www.townofjackson.com/245/Temporary-Sign-Permit for process and other necessary information.

EVENT NAME:

Event Name: Pedigree Stage Stop Dog Sled Race Physical Address of Event: _____
Description of Event: Annual Dog Sled Race in Wyoming and Idaho
Grand Opening ____ Yes ☒ No ____

EVENT SPONSOR/APPLICANT: Name:

Mailing Address: PO Box 13443 Phone: 307-640-5359
E-mail: Jackson, Wyoming ZIP: 83002
secretary@wyomingstagestoprace.org Non-Profit: ☒ For Profit: ____

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: <u>See attached sheet</u>	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: <u>Maximum of 2 weeks</u>	Dates of Display: _____
Consent from Owner Obtained? Yes ☒ No ____	Consent from Owner Obtained? Yes ____ No ____
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes ____ No ____	Consent from Owner Obtained? Yes ____ No ____

SUBMITTAL REQUIREMENTS. Have you attached the following? Please answer accordingly.

Yes ____ No ☒ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
Yes ☒ No ____ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Authorized Event Applicant

Dianna Lehn

Applicant Name Printed

12/17/2020

Date

Secretary

Title

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Town Council Regular Mtg
Submitting Department:	Administration	Presenter:	Roxanne Robinson
Agenda Item:	Sister City Proposal – Tlaxcala, Mexico	Public Comment:	Yes

Purpose & Policy Considerations.

This item is before the Town Council for consideration because the Town Council, as a group, makes any decisions about sister city relationships or cultural exchange cities.

Requested Action.

Alyson Spery is requesting Town Council endorsement and approval to make a formal request to the City of Tlaxcala in Tlaxcala Mexico, for a sister city relationship. Staff is not requesting any action.

Recommendations.

Staff makes no recommendation.

Background.

Alyson Spery is requesting Town Council endorsement and approval to make a formal request to the City of Tlaxcala in Tlaxcala Mexico, for a sister city relationship. Staff representatives met with Ms. Spery regarding her request to ensure that accurate information was presented in her proposal related to actions taken to date, expected costs, projected staff time in moving forward, and similar efforts conducted previously with Lienz Austria and Wuhan China. Her proposal and supporting documents are attached to this staff report.

Alyson Spery, met with the president of the municipality of Tlaxcala on June 24, 2019 where she presented a letter from Mayor Pete Muldoon as an introduction to a potential sister city relationship. At that time, President Anabell Ávalos Zempoalteca provided a gift in exchange: a handpainted urn that can be found in the Mayor and Council office at the Town Hall. There has been no further communication from the office of the municipal president of Tlaxcala.

Should the Town Council wish to pursue a formal request to the City of Tlaxcala from the full Jackson Town Council, they could make a motion to support such a request which would result in a letter being finalized, an introductory gift purchased, and presentation of this gift and letter by Ms. Spery in January, 2021.

Stakeholders interested in this endeavor include those residents of Jackson originally from Tlaxcala, descendants of those residents, local groups from the Teton County School District that have previously proposed a relationship, elected officials from both locations that would benefit from mutual learning and shared respect, and residents of both communities that would welcome such a relationship.

The Council could consider a sister city relationship for the purpose of a respectful acknowledgement of the many community members in Jackson from Tlaxcala and would not need to set a budget or determine the parameters of such a relationship until there is agreement/acceptance from Tlaxcala.

Analysis.

Should the Council wish to proceed with supporting the request, the proposed next steps would be:

1. Jackson Town Council approves a motion to support a request to the City of Tlaxcala to form a sister city relationship.

2. Jackson Town Council directs staff to prepare a formal letter from the Jackson Mayor, on behalf of the full Town Council, on Town letterhead, to be delivered to the municipal president of Tlaxcala.
 - a. This letter would also include the accompanying two page “fact sheet” about Jackson to further promote our community, inquire as to what they customarily do to honor their sister cities that would make this relationship significant, and would indicate that should they agree, both communities have permission to declare the sister city relationship. In addition, a gift representing the culture and distinct style of Jackson Hole would be presented to the President. The budget for that would be at the discretion of the council and staff, but recommended value of approximately \$250 USD.
3. The letter would be signed by the Mayor and could be presented in person to the President by Alyson Sperry when she will be in Tlaxcala for an extended period, from January to September of 2021.
4. If all parties agree, then we have a sister city relationship, and if not, then no further action is required.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

Fiscal Impact.

The fiscal impact of moving forward as proposed in the next steps would involve the purchase of a gift valued at approximately \$250. Fiscal impact would need to be evaluated once more information is gathered from the Municipal President of Tlaxcala as to the expectations of the relationship.

Staff Impact.

Staff impact to date addressing this request has been approximately 3 hours. There would be minimal staff impact to prepare a formal letter, prepare a purchase order for the gift, process the invoice for the gift – approximately 1 additional hour. Staff impact would need to be evaluated once more information is gathered from the Municipal President of Tlaxcala as to the expectations of the relationship.

Attachments or Links. Proposal, Sister Cities Information, Previously sent Letter from Mayor Pete Muldoon.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

While staff makes no recommendation, should Town Council wish to move forward with the formal proposal letter to Tlaxcala, the motion would be: I move to direct staff to prepare a formal letter from the Jackson Mayor, on behalf of the full Town Council, on Town letterhead to be delivered to the Municipal President of Tlaxcala.

TETON COUNTY, WYOMING

TOWN OF JACKSON



POPULATION
ESTIMATE
10,559

AVERAGE
FAMILY
INCOME
\$75,150 USD

COMMON
INDUSTRIES IN
JACKSON

ETHNICITY IN JACKSON

CAUCASION | **74%**
LATINO | **25%**

*IMMIGRANTS HOLD **30%** OF
LOCAL JOBS*

TOURISM
HEALTHCARE
CONSTRUCTION

THE TOWN OF JACKSON IS AN INTERNATIONAL DESTINATION DUE TO ITS NATURAL BEAUTY AND DISTINCTIVE LOCAL CHARACTER



RESPECT FOR THE ENVIRONMENT

97% of Teton County is public land and conservation is at the core of our community ethos. Jackson is also the entrance to two national parks: Grand Teton National Park and Yellowstone National Park. It is common to see animals such as bears, moose, wolves and foxes in the parks and surrounding areas. Residents enjoy activities such as skiing, hiking and fishing.



HISTORIC CENTER

The historic center of Jackson displays the cowboy culture which is central to the character of our town. The central square has four antler arches and offers opportunities to buy traditional Western souvenirs at local stores. The rodeo arena is nearby and every Wednesday and Saturday, the cowboys come to the Cowboy Bar to enjoy western music and dance after the rodeo.



CULTURA DE ARTE

Jackson has a strong appreciation for the arts. Our town is the home of the National Museum for Wildlife Art. The Center for the Arts also attracts musicians and dancers from around the world. There are more than 60 private art galleries and every year the town hosts a Fall Arts Festival.

23 de Junio, 2019

Estimada Alcalde Anabell Ávalos Zempoalteca,

En honor de las contribuciones locales de tantos Tlaxcaltecas en el municipio de Jackson Hole, Wyoming, me encantaría invitarlos a considerar la designación oficial de "ciudad hermana" con nuestro pueblo - Jackson, WY EEUU. Durante los 30 años que la bondadosa gente de Tlaxcala ha vivido en nuestra comunidad, nos hemos convertido en uno de los más destacados destinos de resorts turísticos en EEUU. Sin el constante y fiel apoyo de los pueblos de San Simeón, Hueyotlipan, San Lucas, San Lorenzo, y más, nunca habiéramos logrado ser la comunidad que somos.

Como tantos de los pueblos Tlaxcaltecas, nuestro es un municipio de alrededor de 10 mil habitantes. Ponemos un alto valor en la gente de la comunidad y además en la naturaleza que nos rodea. Orgullosamente contamos con dos parques nacionales - El parque nacional Teton y el parque nacional Yellowstone - el primer parque nacional en la historia mundial. Disfrutamos las tantas actividades de afuera como el esquí, el senderismo, el escalar rocas y la pesca con mosca. Es evidente que también valoramos las artes finas y de performance. Ofrecemos conciertos musicales gratuitos a través del año, además de exhibiciones de artes públicas. Aunque atraemos turistas cultos de todas nacionalidades, nunca nos alejamos de nuestras raíces campesinas, como las de Tlaxcala.

Es lógico que nuestras comunidades entrelazadas y semejantes se convierten oficialmente en "ciudades hermanas". De hecho, Wyoming, en una época era parte del reino español, así compartimos una historia que merece más reconocimiento. Celebrar y promover esta relación entre nuestras comunidades sería un beneficio para nuestro pueblo y, espero, para el pueblo Tlaxcalteca también.

Gracias por haber considerado esta invitación de intercambio amistoso y cultural. Favor de informarme si a usted le interesa seguir una relación oficial de "ciudad hermana". Estoy dispuesto a visitar personalmente para platicar de las posibilidades con usted.

Atentamente,

Pete Muldoon
Alcalde
Municipio de Jackson, WY

June 23, 2019

Dear Mayora Anabell Ávalos Zempoalteca,

In honor of the contributions so many Tlaxcaltecs have made to the Town Jackson, Wyoming, I would like to invite you to consider entering into an official sister city relationship between the City of Tlaxcala and the Town of Jackson, Wyoming. For the 30 years that people from the state of Tlaxcala have lived in our community, we have grown to be one of the most renowned resort destinations in the US. Without the important contributions of the people from San Simeon, Hueyotlipan, San Lucas, San Lorenzo, and more, Jackson would not be the great community that we are today.

Like so many of the towns in the state of Tlaxcala, we are a small town of about 10,000 people. We value the people in our community as well as our natural environment. We proudly border Grand Teton National Park and Yellowstone National Park, the first federally designated national park in the world, and enjoy many outdoor activities like skiing, hiking, rock climbing, and trout fishing. We also value both the visual and performing arts with free musical performances throughout the year and free public art exhibits around town. While we attract very cosmopolitan clientele, we also embrace our cowboy culture, much like Tlaxcala.

It's only natural that our closely connected - and in many ways similar - communities explore the possibility of becoming sister cities. In fact, because Wyoming was once a part of the Spanish Empire, our state shares a Mexican history that ties us together. Celebrating and nurturing the relationship that has grown between our two cities would benefit the residents of Jackson, and I hope your city would benefit as well.

Thank you for considering this invitation of friendship and cultural exchange, and please let me know if you are interested in exploring an official sister city relationship. I would be happy to visit in person and discuss this with you.

Sincerely,

Pete Muldoon
Mayor
Town Of Jackson, WY

Proposal for the Town Council's consideration:

To forge a diplomatic relationship, known as a "sister city", between Jackson, Wyoming, USA and Tlaxcala, Tlaxcala, Mexico.

Benefits:

The town of Jackson would benefit immensely by establishing the city of Tlaxcala, capital to the state of Tlaxcala, Mexico, as a sister city. This relationship would provide opportunities for reciprocal cultural, educational, municipal and business exchanges, enrich greater cultural understanding, and extend goodwill with our neighboring nation as well as towards the Mexican-Americans who live and work in Teton County.

Although the majority of people residing in Jackson have never heard of Tlaxcala, a quarter of the community here once called Tlaxcala home. Formally recognizing the significance of that community would mean validating the contributions of the first, second, and third generations of immigrants who are Jackson's most vulnerable and least represented. Appreciating our diversity would promote a more inclusive community with long-term benefits of diverse cultural representation.

Resources:

In proposing this, it's important to acknowledge the cost to the Town of Jackson: specifically the expense of time and money. It may be fair to estimate that the specific amount of time this would require of staff would be similar to the Leinz Sister City relationship. In comparison to Leinz, the initial relationship was organized for years by Stan Klassen, Jackson resident and former Historical Society board member, but since his death in 2011, that responsibility has fallen on town staff. Carl Pelletier estimated that he spent 80-100 hours planning for the most recent Austrian delegation's 5-day visit to Jackson. If this is an unreasonable amount of time for the public information officer, perhaps this relationship could best be accomplished through a partnership with other organizations and participating businesses, such as the Jackson Hole Historical Society and Museum, Interconnections 21, The Rotary Club, and the Community Foundation of Jackson Hole to suggest a few. Perhaps The Wort Hotel, who annually hosts a celebration for Mexican Independence, may want to incorporate this into that event to draw more attention from the community at large. These potential partners, whose missions align with promoting cultural understanding, could play a role in sharing the responsibility of sustaining this relationship.

Additionally, there will be financial costs to this relationship; namely the travel expense to send a delegation of representatives from Jackson to visit Tlaxcala, as well as the cost of hosting a delegation from Mexico in Jackson. In 2018, the town incurred expenses totalling \$19,429.97 to host the Leinz delegation. When Mayor Pete Muldoon traveled to our city of cultural exchange in Yanqing province of China, the town spent \$2,000 on his trip. It may be noted that travel to Mexico is significantly less than travel to Europe or China, and the exchange rate of US Dollars

to Mexican Pesos favors the dollar: 1 USD to 20 MXP. Certainly any travel at this time would be suspended due to the global pandemic, but there may be other virtual and localized ways to honor and celebrate the connections between these two uniquely and intimately connected communities. It would be worthwhile to explore ways to make this relationship significant to both.

Informal Actions Taken to Date:

Alyson Spery, Jackson resident and partner of Pete Muldoon, met with the president of the municipality of Tlaxcala on June 24, 2019. She presented a letter from Mayor Muldoon (enclosed) as an introduction. This was surprisingly documented in [an article in the Tlaxcalan newspaper, El Sol](#). At that time, President Anabell Ávalos Zempoalteca graciously offered a gift in exchange: a handpainted urn that can be found in the Mayor's office. However, to date, there has been no further communication from the office of the municipal president of Tlaxcala. In order to reignite this effort, the following is proposed:

Proposed Next Steps:

1. Jackson Town Council approves a motion to support a request to the City of Tlaxcala to form a sister city relationship.
2. Jackson Town Council directs staff to prepare a formal letter from the Jackson Mayor, on behalf of the full Town Council, on Town letterhead, to be delivered to the municipal president of Tlaxcala.
 - a. This letter would also include the accompanying two page "fact sheet" about Jackson to further promote our community, inquire as to what they customarily do to honor their sister cities that would make this relationship significant, and would indicate that should they agree, both communities have permission to declare the sister city relationship. In addition, a gift representing the culture and distinct style of Jackson Hole would be presented to the President. The budget for that would be at the discretion of the council and staff, but recommended value of approximately \$250 USD.
3. The letter would be signed by the Mayor and could be presented in person to the President by Alyson Spery when she will be in Tlaxcala for an extended period, from January to September of 2021.
4. If all parties agree, then we have a sister city relationship, and if not, then no further action is required.

This proposal was prepared independent of any organizational affiliation by Jackson residents, Alyson Spery and Jordan Rich, who may be reached via:

- Alyson Spery alysonspery@gmail.com 406.599.6090
- Jordan Rich jrich6904@gmail.com 518.505.0090

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Regular
Submitting Department:	Administration	Presenter:	Sandy Birdyshaw
Agenda Item:	Public Hearing for Renewal of Gaming License for Elks Lodge #1713 (Bingo)	Public Comment:	yes

Purpose & Policy Considerations.

Consideration of renewing the gaming license held by the Elk's Lodge for Bingo. The Town Council conducts public hearings, considers all applications for gaming licenses, acts as the local licensing authority, and may issue gaming licenses to charitable or nonprofit organizations.

It is necessary for the Mayor to **OPEN A PUBLIC HEARING** to hear protests against the issuance or renewal of a license. After public comment has been taken, the Mayor must **CLOSE THE PUBLIC HEARING**. Council is then able to act on the issuance or renewal of a license.

Requested Action.

To consider the basis for renewal of this gaming license.

Recommendations.

Staff does not make a recommendation whether to approve or deny the application.

Background.

The Benevolent & Protective Order of Elk of the USA Jackson Lodge #1713 was issued a Gaming License in 1995 and has renewed it annually since then. Today's consideration is for the renewal of its gaming license for the calendar year 2021. The application has been shared with the appropriate offices for review with no concerns noted.

Analysis.

Jackson Municipal Code Chapter 5.48.090 "License--Issuance or denial--Display required" provides the following basis for license issuance or denial:

- A. *The governing body of the town may authorize the issuance of a gaming license to any charitable or nonprofit organization it deems a proper recipient.*
- B. *The governing body may restrict a license application as necessary to protect the health, safety and welfare of the citizens of the town.*
- C. *The governing body may refuse to issue a license if it finds any business or other type of relationship between the applicant/licensee and any individual or entity may endanger the health, safety and welfare of the citizens of Jackson.*
- D. *No gaming license shall be issue to any charitable or nonprofit organization until the required license fee has been paid. No refund shall be made to any licensee following the issuance of the license.*

Alternatives (Optional).

Continue this item

Deny this item.

Comprehensive Plan & Priority Alignment.

Maintaining the license at the applicant's premises supports the Town is Heart because it will attract locals to the downtown area and supports the notion of a community hub where people live, work, and play.

Fiscal Impact.

The renewal fee for a gaming license is \$250.

Staff Impact.

Impact to staff time included approximately 2 hours for processing and review. If approved, staff may spend an additional hour on finalizing the application, printing the license, and filing.

Attachments or Links.

Renewal application

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the Benevolent & Protective Order of Elk of the USA Jackson Lodge #1713 Renewal Application for a Gaming License for 2021 and direct the Town Clerk to issue the license.

**TOWN OF JACKSON
GAMING LICENSE APPLICATION**

TO BE COMPLETED BY TOWN CLERK:		Date of Application <u>12-9-2020</u>	
TYPE OF LICENSE APPLIED FOR		Approval of Town Attorney ☐ Approved ☐ Denied	
☒ BINGO	_____ \$250.00 Fee	Bond Provided? ☐ Yes ☐ No	
☒ PULL TABS	_____ \$100.00 Adv. Cost		
APPLICATION FOR		Advertising Dates: <u>12/2, 12/9, 12/16</u>	
☐ New		Public Hearing Date: <u>12/21/2020</u>	
☒ Renewal		For the period:	
☐ Change of Location		<u>1/1/2021</u> to <u>12/31/2021</u>	

1.	Name of Charitable or Non-Profit Organization:	Benevolent & Protective Order of Elk of the USA	
2.	Trade Name of Applicant:	Jackson Elks Club	
3.	Business Address (Physical Location):	270 West Broadway, Jackson WY 83001	
4.	Mailing Address:	PO Box 1713, Jackson WY 83001	
5.	Business Phone:	307-733-1713	
6.	Contact Name:	Contact Phone:	
	<i>Alexis Smith</i>	<i>307-690-6849</i>	
7.	Location where gaming activities shall be conducted, if different from business address: N/A		
8.	Zoning of Gaming Location:		
	☒ UC	☐ UC2	☐ UR
	☐ OP	☐ RB	☐ BP
	☐ MHP	☐ AR	☐ AC
	☐ SR	☐ R	☐ BC
	☐ NC	☐ NC2	
9.	Are the premises owned?	☒ Yes	☐ No
	Are the premises leased?	☐ Yes	☒ No
	If leased, attach a true copy of the lease or rental agreement to the application.		
10.	Do you own the building where the gaming will be conducted?	☒ Yes	☐ No
	Do you lease the building where the gaming will be conducted?	☐ Yes	☒ No
	If leased, attach a true copy of the lease or rental agreement to the application.		
IF THE PREMISES ARE NOT YET CONSTRUCTED OR ARE TO BE REMODELED, ATTACH AN ARCHITECT'S DRAWING OR SUITABLE FLOOR PLAN OF THE PREMISES, NO LARGER THAN 11X17.			

11. CURRENT LOCAL OFFICERS, BOARD OF DIRECTORS, TRUSTEES:

Complete the following for all directors and officers, including their signature.

If a corporation, list all supervisory personnel and shareholders having more than 2% of the outstanding and issued stock.

NAME & SIGNATURE By signing below, I hereby authorize the Chief of Police to conduct a background investigation pursuant to the information provided in this application.	PHYSICAL RESIDENCE ADDRESS	POSITION	HOME PHONE	Wyoming Resident?	DOB	% OF STOCK HELD
Pete Kendzior Print [Signature] Signature	[REDACTED]	Trustee	[REDACTED]	yes	[REDACTED]	NA
Georgia Ligori Print [Signature] Signature		Exalter Ruler		Yes		NA
Tony Ligori Print [Signature] Signature		Trustee		Yes		NA
BRADSON R. ABRAMS Print [Signature] Signature		TRUSTEE		YES		NA
Robbi L Farrow Print [Signature] Signature		Trustee		Yes		NA
Kelly B. Champlain Print [Signature] Signature		Trustee		no		NA
Print Signature						NA
Print Signature						NA

_____ Print _____ Signature						NA
_____ Print _____ Signature						NA
_____ Print _____ Signature						NA

12. Do any of the above persons listed in #11 have a criminal record? If yes, explain fully. ☐ Yes ☒ No

13.a If this application is made on behalf of a corporation, state the name of the corporation: **JACKSON ELKS LODGE #1713**

b. Is the corporation qualified to do business in Wyoming? ☒ Yes ☐ No
(attach a copy of the Wyoming Secretary of State's authorization to do business in the state of Wyoming.)

c. Date of Incorporation: 1967

d. Brief statement of purpose for which the corporation was organized: To promote justice, charity, fidelity and brotherly love.

e. Be sure all corporate officers are listed above in question 11.

14. Is the organization affiliated with a national organization? ☒ Yes ☐ No

☐ Attach a brief statement of the activities of the local organization of the past two years.

☐ Attach a brief statement of what portion, if any, of the proceeds from gaming activities will be given to the national organization.

15. Will you be serving alcohol on the gaming premises? ☒ Yes ☐ No

REQUIRED ATTACHMENTS:

- ☒ License Fee of \$250, made payable to Town of Jackson
- ☒ Advertising Fee of \$100, made payable to Town of Jackson
- ☐ Lease or Rental Agreement for Premises... **NA**
- ☐ Lease or Rental Agreement for Building... **NA**
- ☒ Floor Plan... **ON FILE**
- ☒ If a Corporation, the Secretary of State's Authorization to do business in the State of Wyoming... **ON FILE**
- ☒ Activities of the local organization of the past two years.
- ☒ What portion of the proceeds will be given to the national organization? 0 %
- ☒ A Bond, Line of Credit or other form of proof of financial responsibility in the amount of the largest possible daily award of prizes to be offered by the license holder.
- ☒ An Itemized Accounting of all charitable donations made from gaming proceeds for the last two years.
- ☒ A confirmation of your 501(c)(3) tax exempt status from the Internal Revenue Service.... **ON FILE**

Elks Lodge 1713 Activities

Benefits and Fund Raisers

Bingo

Bowling Alley: Leagues, Open Bowl, Private Parties, School Groups

Commercial Kitchen Rental

Community Volunteers

Scholarships

Weddings

Entertainment

Bar Service to Members

10:47 AM

11/11/20

Accrual Basis

Elks Lodge 1713
Transaction Detail By Account
 January 1, 2018 through November 11, 2020

Name	Memo	Amount
92020 · Bingo Donations to Charities		
920201 · Scholarship		
University of Wyoming	Fred Houchens Jr. Scholarship - 1 of 4	500.00
University of Wyoming	Jim Taylor Scholarship - One Time	500.00
University of Oregon	Fred Houchens Sr. Scholarship - 1 of 4	500.00
New York University	Jim Taylor Scholarship - One Time	500.00
LIU-Post	Gabriel Shiers Arts Scholarship - 1 of 2	500.00
Central Wyoming C...	Fernando Escobedo Career Scholarship - 1 of 2	500.00
Acaydia School of A...	Elks Lodge #1713 Scholarship - One Time	1,000.00
Cornell University	Fred Houchens Sr. Scholarship - 2 of 4	500.00
Prescott College	Fred Houches Jr. Scholarship (2 of 4)	500.00
Pepperdine University	Fred Houcheds Jr. Scholoarship - 3of4 & 4of4 payments	1,000.00
University of Wyoming	Fred Houchens Jr. Scholarship - 3of4 & 4of4	1,000.00
University of Wyoming	Fred Houchens Jr. Scholarship - 4 of 4	0.00
Colorado State Univ...	Fred Houchens Sr. Scholarship - 4 of 4	500.00
University of Wyoming	For CHK 1172 voided on 09/23/2020	500.00
University of Wyoming	Reverse of GJE -- For CHK 1172 voided on 09/23/2020	-500.00
Total 920201 · Scholarship		7,500.00
Total 92020 · Bingo Donations to Charities		7,500.00
TOTAL		7,500.00

10:48 AM

11/11/20

Accrual Basis

Elks Lodge 1713
Transaction Detail By Account
January 1, 2018 through November 11, 2020

Name	Memo	Amount
92020 · Bingo Donations to Charities		
Prescott College	Scholarship for Ariana Plennes SS#518-61-9459	500.00
Cornell University	Scholarship for Chase Collins #5063481 (1 of 4)	500.00
Laramie County Co...	Scholarship	500.00
University of Wyoming	Scholarship for Kasen Code Arriola #WO9838726	1,000.00
University of Wyoming	Scholarship for Lucia Garcia #WO9839426	500.00
Community Foundat...	Old Bill's Fun Run Donation to CWC Culinary Arts Program per ...	2,000.00
University of Wyoming	Colin Finlay 4 of 4	500.00
Alex Lang	4 of 4 Last Scholarship Payment. Missed payment to UW last y...	500.00
Total 92020 · Bingo Donations to Charities		6,000.00
TOTAL		6,000.00



COPY

Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 68428885 briefly described as BINGO AND PULL TAB LICENSE TOWN OF JACKSON
JACKSON LODGE #1713, BENEVOLENT & PROTECTIVE ORDER OF ELK, as Principal, in the sum of \$ TWO THOUSAND AND NO/100 Dollars, for the term beginning January 01, 2021, and ending January 01, 2022, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 24th day of November, 2020.



WESTERN SURETY COMPANY

By Paul T. Brunat
Paul T. Brunat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One BINGO AND PULL TAB LICENSE TOWN OF JACKSON

bond with bond number 68428885

for JACKSON LODGE #1713, BENEVOLENT & PROTECTIVE ORDER OF ELK
as Principal in the penalty amount not to exceed: \$2,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President Paul T. Bruflat with the corporate seal affixed this 24th day of November, 2020

ATTEST

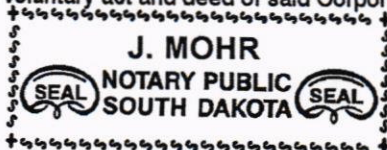
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 24th day of November, 2020, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to
be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



STAFF REPORT



Meeting Date:	12/21/2020	Meeting Title:	Regular
Submitting Department:	Clerk	Presenter:	Sandy Birdyshaw
Agenda Item:	Suspension of Restaurant Liquor License due to Failure to Pay Sales Tax	Public Comment:	yes

Purpose & Policy Considerations.

Consideration of suspending a restaurant liquor license due to failure of paying sales tax to Department of Revenue.

Requested Action.

To suspend the Tacos Y Tortillas El Metate restaurant liquor license held by Nicolas Sosa until the Department of Revenue certifies that all sales tax owed has been paid.

Recommendations.

Suspend the Tacos Y Tortillas El Metate restaurant liquor license held by Nicolas Sosa until the Department of Revenue certifies that all sales tax owed has been paid.

Background.

On February 3, 2020, the clerk received a notice from the Wyoming Liquor Division, who had received a Certification of Sales Tax Delinquency Notice from the Department of Revenue. The notice was forwarded to Mr. Sosa via email on the same day.

Since that time, numerous attempts were made through mid-May, including in-person visits, telephone calls, and emails to remind Mr. Sosa that his sales tax balance needed to be paid and to educate him that a liquor license suspension could occur. Conversations were also had with his accountant in attempts to get the tax paid. Since mid-May, staff did not initiate communication due to pandemic hardships. When the liquor license renewal process began in October, staff once again made attempts to communicate with Mr. Sosa. Mr. Sosa's responses have always made in an affirmative manner but have gone unfulfilled since February. The renewal application mailed to Mr. Sosa was also returned as undeliverable to the address we've had on file.

Analysis.

Wyoming State Statute 12-2-306 provides clear authority; "A local licensing authority may suspend any license issued under this title if the licensee fails to pay sales taxes and the division has ceased sales of alcoholic liquor to the licensee pursuant to W.S. 12-2-306."

1. The Department of Revenue confirmed the account is delinquent.
2. The Wyoming Liquor Division confirmed that the licensee's account is on hold and he cannot order alcohol from the State (November 30, 2020).

While Mr. Sosa cannot order alcohol from the State, he can and is, ordering from a local beer distributor while his liquor license is active. Suspending the liquor license would remove his authority to purchase from a local distributor and serve any alcohol in his restaurant until his sales tax is paid.

Mr. Sosa may appeal this suspension to the district court. If he did, the suspension would remain in effect pending the court's decision.

Mr. Sosa may apply for the annual renewal of this restaurant liquor license. The renewal would be for the Town Council's consideration. Annual liquor license renewals are scheduled for the February 16th regular meeting.

Alternatives (Optional).

NA

Comprehensive Plan & Priority Alignment.

To maintain current and coordinated service delivery levels found in Section 8, Principal 8.1.

Fiscal Impact.

Restaurant operations since February without paying sales tax, amount unknown.

Staff Impact.

If license is not suspended, impact would be limited to the clerk's staff time to continue tracking any payment progress made by Mr. Sosa.

If license is suspended, impact would include time from the Chief of Police and Clerk for implementing suspension actions. A notice would be sent, any alcohol on the premises would be secured by the Police Chief and Mr. Sosa, and a suspension notice would be posted at the premises (outlined in JMC 6.60.020 C.).

Attachments or Links.

Wyoming Liquor Division and Staff correspondence

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to suspend the Tacos Y Tortillas El Metate restaurant liquor license held by Nicolas Sosa until such time the Department of Revenue certifies that all sales tax owed has been paid. This suspension is based on the Department of Revenue's Certification of Sales Tax Delinquency and Wyoming Liquor Division's Certification of a Sales Tax Hold. And further direct the Chief of Police and Town Clerk to perform steps outlined in Jackson Municipal Code 6.60.020 C.



6601 Campstool Road, Cheyenne, Wyoming 82002

February 3, 2020

JACKSON CITY CLERK
PO BOX 1687
JACKSON WY 83001

RE: Sales Tax Delinquency Notification of **NICOLAS SOSA D/B/A TACOS Y TORTILLAS EL METATE**, has been on Sales Tax Hold since February 3, 2020.

Pursuant to W.S. 12-2-306, this Division has received certification of sales tax delinquency for a liquor licensee in your jurisdiction, specifically:

NICOLAS SOSA D/B/A TACOS Y TORTILLAS EL METATE

Wyoming statute 12-7-103 allows the local licensing authority to suspend any license under Title 12 if the licensee fails to pay sales tax and the Division has ceased sales of alcoholic liquor to the licensee pursuant to W.S. 12-2-306. The licensee may appeal license suspension to the District Court in the manner specified under W.S. 12-4-104(f) and the appeal proceedings shall be in accordance with the Wyoming Rules of Appellate Procedure. The suspension shall remain in effect pending a decision by the Appellate Court.

Wyoming Statute W.S. 12-4-601(b) precludes transfer of any licensee under this certification.

The licensing authority will be notified upon resolution or release of the certification.

Sincerely,

Arlis Bauer

Arlis Bauer
WY Liquor Division
(307) 777-6189

3/5 Rhonda 3-5-2020
not yet.

11/30 Arlis - still on hold

3/6 Brian Way - only paid partial payment
gave me Ryan - Toron Accounting #
201-1474

3/6 left Ryan a vm

3/9 Ryan called - will try to get him on a
payment plan

10/27 Called Ryan - left vm

10/30 Called Brian - had been in contact w/Ryan earlier with
deadline of today to get it paid.

WS 12-2-306 WLD put hold on ordering - Have they?
YES

WS 12-7-103 - Town suspend

FEB 3 2020

Sandy Birdyshaw

From: Sandy Birdyshaw
Sent: Monday, February 3, 2020 2:17 PM
To: nico64019@gmail.com
Subject: El Metate - Tax Delinquent
Attachments: ElMetate-Tax.pdf

Importance: High

Dear Nicolas,

I received the attached notice from the State Liquor Division today. It says that the Sales Tax payment for El Metate is late. You may want to send this to Kenny, if he takes care of your tax payments.

Please take care of this quickly. The Council could suspend the license until the sales tax is paid.

Please call me or the State office if you have any questions.

Thank you,
Sandy Birdyshaw
Town of Jackson
733-3932 x1113

FEB 24 2020

Sandy Birdyshaw

From: Brian Way <brian.way@wyo.gov>
Sent: Monday, February 24, 2020 7:02 AM
To: Sandy Birdyshaw
Subject: Re: sales tax hold - Nicolas Sosa

He hasn't made any arrangements with us to address his account. I have spoken to his book keeper and he has the same problem we have with getting in touch with him.

On Fri, Feb 21, 2020 at 3:12 PM Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov> wrote:

Dear Brian,

-

Back on February 3rd, I received a notification from the Liquor Division that Nicolas Sosa, doing business as, Tacos Y Tortillas El Metate is delinquent on paying sales tax.

-

Other than emailing Nicolas the notice and urging him to correct the situation, I haven't been able to reach him directly. Is your office aware of any arrangements he may have to catch up? Thanks for any information you may have.

-

Happy Friday!

Sandy Birdyshaw

Town Clerk



Town of Jackson

P.O. Box 1687

Jackson, WY 83001

(307) 733-3932 x1113

Correspondence, including e-mail, to and from employees of the Town of Jackson and Elected Officials of the Town of Jackson, in connection with the transaction of public business, are subject to the Wyoming Public Records Act and may be disclosed to third parties. ~ The information contained in this transmission may contain privileged and confidential information and is intended only for the use of the person(s) named above. If you are not the intended recipient, please contact the sender immediately by reply e-mail and destroy all copies of the original message. ♻️ Be green. Keep it on the screen.

-

--
Brian Way
Field Rep.
State of Wyoming
Jackson Field Office
125 E. Pearl Ave. Ste. B-6
Jackson, WY 83001
(307)734-9354
(307)690-6130 Cell
(307)733-3700 Fax
brian.way@wyo.gov

E-Mail to and from me, in connection with the transaction
of public business, is subject to the Wyoming Public Records
Act and may be disclosed to third parties.

FEB 24 2020

Sandy Birdyshaw

From: Sandy Birdyshaw
Sent: Monday, February 24, 2020 10:35 AM
To: nico64019@gmail.com
Subject: El Metate - Tax Delinquent / Renewal License on Hold
Attachments: ElMetate-Tax.pdf

Importance: High

Dear Nicolas,

I am holding the renewed liquor license until the sales taxes are paid and brought up-to-date.

If they are not paid, the Town Council may suspend your liquor license.

Please make arrangements today to pay them.

Thank you,
Sandy Birdyshaw
733-3932 x1113

From: Sandy Birdyshaw
Sent: Monday, February 3, 2020 2:17 PM
To: nico64019@gmail.com
Subject: El Metate - Tax Delinquent
Importance: High

Dear Nicolas,

I received the attached notice from the State Liquor Division today. It says that the Sales Tax payment for El Metate is late. You may want to send this to Kenny, if he takes care of your tax payments.

Please take care of this quickly. The Council could suspend the license until the sales tax is paid.

Please call me or the State office if you have any questions.

Thank you,
Sandy Birdyshaw
Town of Jackson
733-3932 x1113

MARCH 20 2020

Sandy Birdyshaw

From: Brian Way <brian.way@wyo.gov>
Sent: Friday, March 20, 2020 9:13 AM
To: Sandy Birdyshaw
Subject: Re: FW: sales tax hold - Nicolas Sosa

Good Morning Sandy,

Him and his Book Keeper have both been made aware of the balance and he has not addressed it with us.

On Fri, Mar 20, 2020 at 9:09 AM Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov> wrote:

Good morning Brian,

I'm checking back in to see if Nicolas has made arrangements or brought his sales tax payments up to date.

Thanks for any info!

Best,

Sandy Birdyshaw

733-3932 x1113

May 15 2020

Sandy Birdyshaw

From: Brian Way <brian.way@wyo.gov>
Sent: Friday, May 15, 2020 7:32 AM
To: Sandy Birdyshaw
Subject: Re: sales tax hold - Nicolas Sosa / El Metate

I have not received any notification.

On Thu, May 14, 2020 at 2:44 PM Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov> wrote:

Hello Brian,

-

Just checking back in on Nicolas Sosa to see if he has brought his taxes current.

-

Thank you!

-

Sandy Birdyshaw

733-3932 x1113



Please complete the 2020 Census

Everyone Counts!

www.2020census.gov

-

-

-

-

From: Brian Way <brian.way@wyo.gov>
Sent: Friday, March 20, 2020 9:13 AM
To: Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov>
Subject: Re: FW: sales tax hold - Nicolas Sosa

-

Good Morning Sandy,

MAY 19 2020

Sandy Birdyshaw

From: Sandy Birdyshaw
Sent: Tuesday, May 19, 2020 2:58 PM
To: Brian Way; nico64019@gmail.com
Subject: Nicolas Sosa / El Metate

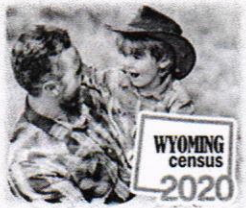
Dear Brian,

I stopped by and talked with Nicolas this afternoon. He assured me that he is ready to catch his sales tax payment up to date but needs to talk with you to see how much is owed.

I asked him to call you first before going to your office to make sure you are in and available. Brian Way 734-9354

Thank you both,
Sandy Birdyshaw
733-3932 x1113

Please complete the 2020 Census
Everyone Counts!
www.My2020census.gov



JUNE 10 2020

Sandy Birdyshaw

From: 
Sent:
To:
Cc:
Subject:
Attachments:

Sandy Birdyshaw
Wednesday, June 10, 2020 10:29 AM
nico64019@gmail.com
Brian Way; Kelly Hunt
El Metate - Sales Tax Hold
NicolasSosa-SalesTaxHold.pdf

Dear Nicolas,

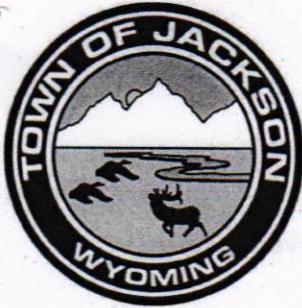
Please see the attached letter regarding possible suspension of your restaurant liquor license.

Sincerely,
Sandy Birdyshaw
Town Clerk
Town of Jackson
P.O. Box 1687
Jackson, WY 83001

(307) 733-3932 x1113 Correspondence, including e-mail, to and from employees of the Town of Jackson and Elected Officials of the Town of Jackson, in connection with the transaction of public business, are subject to the Wyoming Public Records Act and may be disclosed to third parties. ~ The information contained in this transmission may contain privileged and confidential information and is intended only for the use of the person(s) named above. If you are not the intended recipient, please contact the sender immediately by reply e-mail and destroy all copies of the original message. Be green. Keep it on the screen.

Please complete the 2020 Census
Everyone Counts!
www.My2020census.gov





TOWN CLERK

SANDY BIRDYSHAW
307.733.3932 x1113

June 10, 2020

Mr. Nicolas Sosa
dba Tacos Y Tortillas El Metate
PO Box 14897
Jackson WY 83002

via email to: nico64019@gmail.com

RE: Restaurant Liquor License – Sales Tax Hold

Dear Nicolas,

As you know, the Wyoming Liquor Division placed El Metate on sales tax hold February 3, 2020. That notice was sent after the account was delinquent for 60 days.

Wyoming Statute 12-7-103 gives the Town Council authority to suspend your liquor license for failure to pay sales tax.

On May 19th, we spoke in person at your restaurant. You said you had the money to pay the sales tax and would do it that day. That was three weeks ago. Brian Way confirmed with me this morning that the account is still delinquent.

Leniency has been given due to the Public Health Regulations and closures in place since mid-March. Now that businesses are re-opening, it is time to take care of this.

Nicolas, I have no choice but to ask the Town Council to consider suspending your restaurant liquor license, if your sales tax is not paid before June 25.

You must mail the payment to the Cheyenne office.

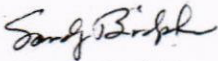
Wyoming Department of Revenue
Excise Tax Division
122 West 25th Street
Herschler Building, 2nd Floor West
Cheyenne, Wyoming 82002-0110
(307) 777-5200

If you need to set up a payment plan, please contact Brian Way or the Cheyenne office.

Brian Way, Field Rep.
State of Wyoming - Department of Revenue
125 E. Pearl Ave. Ste. B-6
(307)734-9354
(307)690-6130 Cell
(307)733-3700 Fax
brian.way@wyo.gov

Please feel free to contact me if you have any questions.

Sincerely,



Sandy Birdyshaw
Town Clerk

c: Wyoming State Liquor Division
Brian Way, Department of Revenue

Nov 2 2020

Sandy Birdyshaw

From: Brian Way <brian.way@wyo.gov>
Sent: Monday, November 2, 2020 1:19 PM
To: Sandy Birdyshaw
Subject: Re: Nicolas Sosa / El Metate

Good Afternoon Sandy,

He is not in compliance!

On Mon, Nov 2, 2020 at 1:14 PM Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov> wrote:

Dear Brian,

Good afternoon. I'm hoping that you can tell me that El Metate paid their tax due on Friday.

Thank you for the information.

Sandy Birdyshaw

Town Clerk



Town of Jackson

P.O. Box 1687

Jackson, WY 83001

(307) 733-3932 x1113 Correspondence, including e-mail, to and from employees of the Town of Jackson and Elected Officials of the Town of Jackson, in connection with the transaction of public business, are subject to the Wyoming Public Records Act and may be disclosed to third parties. ~ The information contained in this transmission may contain privileged and confidential information and is intended only for the use of the person(s) named above. If you are not the intended recipient, please contact the sender immediately by reply e-mail and destroy all copies of the original message. Be green. Keep it on the screen.

--

Brian Way
Field Rep.
State of Wyoming
Jackson Field Office
125 E. Pearl Ave. Ste. B-6

Nov 2 2020

Sandy Birdyshaw

WLD

From: Kelly Hunt <kelly.hunt@wyo.gov>
Sent: Monday, November 2, 2020 3:01 PM
To: Sandy Birdyshaw
Subject: Re: Nicolas Sosa / Tacos Y Tortillas El Metate

Hi Sandy,

Yep these can be quite frustrating.

They are currently on sales tax hold and have been since February 2020.

You may be correct that they are buying beer only. We don't have the ability in statute to stop that however.

As you stated, statute does allow the licensing authority to suspend the license for not paying sales tax.

If you need anything further, just let us know.

Kelly

On Mon, Nov 2, 2020 at 1:32 PM Sandy Birdyshaw <sbirdyshaw@jacksonwy.gov> wrote:

Good afternoon Kelly,

Regarding this restaurant liquor license, I have been trying to get him to pay his outstanding sales tax since March of this year. It's always been promises that don't get kept. He was supposed to pay on Friday and I just checked with Brian Way in the local DOR office and he is still not compliant. I've had enough.

I'm reviewing the statutes to see what I need to do to take this to council for suspension. Based on §-103 below, can you confirm that WLD has his account on hold? He could be getting beer from a local wholesaler, I guess. Can you give me some pointers with this please?

12-7-103. Suspension of license by licensing authorities for failure to pay sales tax.

A local licensing authority may suspend any license issued under this title if the licensee fails to pay sales taxes and the division has ceased sales of alcoholic liquor to the licensee pursuant to W.S. 12-2-306. The licensee may appeal license suspension to the district court in the manner specified under W.S. 12-4-104(f) and the appeal proceedings shall be in accordance with the Wyoming Rules of Appellate Procedure. The suspension shall remain in effect pending a decision by the appellate court.

Teton Distributing

733-5609

Is not a customer

Osprey - Mark

733-6767

Is a customer and a "decent" account.

12-11-2020

Through our municipal code, we can suspend his business license too.

Thank you!

Sandy Birdyshaw

Town Clerk



Town of Jackson

P.O. Box 1687

Jackson, WY 83001

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--
Kelly Hunt
Senior Agent
Department of Revenue
Liquor Division
6601 Campstool Road
Cheyenne, WY 82002
(307) 777-6449

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

Renewal Packet Returned

NEOPOST

11/30/2020

US POSTAGE \$001.10⁰⁰



ZIP/83001
041M11468085

12-10-2020 Rec'd / Returned

Called 734-9030 - No Ans -
No VM

690-2106 - left Message

12/10/2020 1:07 PM

Emailed 12/10 1:09 PM



Town of Jackson
Birdyshaw
PO Box 1687
Jackson, WY 83001

Liquor License Renewal Packet

TO:

NICOLAS SOSA
dba TACOS Y TORTILLAS EL METATE
PO BOX 14897
JACKSON, WY 83002

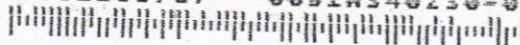
NIXIE

842 7E 1

0112/05/20

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

BC: 83001168787 0091N340230-01666



STAFF REPORT



MEETING DATE & TITLE: December 21, 2020 – Town Council Regular

SUBMITTING DEPARTMENT: START

PRESENTER: Darren Brugmann

SUBJECT: COVID Response – Additional Service Contract Salt Lake Express

PUBLIC COMMENT: Yes

PURPOSE & POLICY CONSIDERATIONS:

The purpose of this item is for the Town Council ("Council") to consider increasing the number of buses on the Teton Village routes for the Winter Season 2020/21 by contracting with Salt Lake Express for this service. This request derives from the requirement that START reduce bus capacity pursuant to the State's Eighteenth *Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Ten (10) People* effective December 9, 2020.

REQUESTED ACTION:

Approve a contract with Salt Lake Express to provide additional bus capacity during peak hours of 5-10AM and 2-7PM daily to Teton Village.

RECOMMENDATION:

START Board unanimously recommends amending FY21 Operations Plan and Budget in the amount not to exceed \$281,000.00 to be used to increase the level of service to/from the Village for the winter 2020-2021 season to offset the reduced passenger capacity. The work will be done under contract with Salt Lake Express should Council approve the contract.

County Commission approved this request at their November 30th voucher meeting.

Staff concurs with the START Board and County Commission to approve the proposed contract.

BACKGROUND:

The attached Staff Report from November 30th outlines the background information of this request. Teton County Board of County Commissioners approved the recommendation to amend the FY21 Operations Plan and Budget to allow for increased level of service for an amount not to exceed \$281,000 to Village on November 30, 2020.

On November 30, Town Council discussed this item and recommended a pause prior to considering this action in order to gauge any further changes in capacity constraints from Local and State Officials but passed the following motion:

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to 1) direct staff to draft a contract with Salt Lake Express to provide this service; and 2) to direct staff to bring the contract with Salt Lake Express back to be reviewed and approved by Town Council at a future meeting. Mayor Muldoon called for the vote. The vote showed 4-1 in favor, with Stanford opposed. The motion carried.

ANALYSIS:

With record numbers of patients hospitalized with COVID-19 and rising deaths, on December 9th Governor Mark Gordon announced new and expanded state Health Orders. These Orders, included requiring face coverings in indoor public settings, reducing group sizes, and reducing hours of some businesses, in an attempt to keep schools and

businesses open for the long-term. The reduction in group size, included in the continuation of [Health Order #2](#), affects non-commuter START bus ridership. Specifically, the adjustment to group size will affect non-commuter START bus capacity, limiting its bus capacity to 25%. Commuter buses are exempt from the Health Orders. The following capacity limits will be in place for Town Shuttles and buses taking people to and from Teton Village starting, December 12, through January 8.

New Capacity limits are as follows:

<u>Bus Type:</u>		<u>25% Capacity</u>
40 Ft. Buses (Village):	77 Max	= 19 (18 passengers, 1 Driver)
30 Ft. Buses (Town Shuttle):	40 Max	= 10 (9 passengers, 1 Driver)
40 Ft. Buses (Electric):	77 Max	= 19 (18 Passengers, 1 Driver)

START has immediately begun to see the effects of these new capacity limitations with passengers having to wait for the next available bus(es).

ALTERNATIVES (Optional):

In conjunction with or in place of this request, Council could consider asking for a variance from State and Local Health Orders, to increase the capacity limits on START buses. Neither the START Board or the Teton County Board of County Commissioners have weighed in on this alternative. Council could also choose to take no action on this request and level of service to Teton Village would remain unchanged subject to the new capacity limits.

COMPREHENSIVE PLAN & PRIORITY ALIGNMENT:

Principle 7.1 and Policy 7.1.c explicitly speaks to the need of providing alternative modes of travel versus single occupancy vehicle (SOV) usage. Increasing level of service meets this objective straight on.

Principle 7.1—Meet future transportation demand using alternative modes. Our transportation goal is to increase the use of alternative modes of transportation within the community to meet our future transportation demand. To achieve this goal, a shift away from the single occupancy motor vehicle by increasing frequency will be required within financial constraints.

Policy 7.1.c: Increase the capacity for use of alternative transportation modes. Every day, residents and visitors in the valley consciously decide on their mode of travel. By increasing the level of service provided, the Town and County will make alternative modes of travel more convenient and efficient for residents and visitors by prioritizing capacity for alternate modes with the goal of increasing the share of trips made by alternative transportation modes rather than single occupancy vehicles. Additional capacity that is created for single occupancy motor vehicles always fills up with more single occupancy motor vehicles. Conversely, if increased capacity for alternative modes is provided there will be increased usage of alternative modes. Through increased use of alternative modes automobile capacity will be freed up on our existing roadway system.

FISCAL IMPACT:

Not to exceed \$281,000

STAFF IMPACT:

START Staff and the Town Manager have spent considerable time reviewing this request. Should this be approved, future staff demand by the START Director, Town Manager and Town Legal will be needed to implement and monitor the contract agreement with Salt Lake Express.

ATTACHMENTS OR LINKS:

November 30, 2020 STAFF Report to Town Council and County Commission
Contract Agreement – Salt Lake Express

SUGGESTED MOTION:

(Council always has the option to adopt, approve with conditions, continue, or deny items.)

I move to approve a contract with Salt Lake Express and authorize the Mayor to execute that contract for up to \$281,000 to provide additional bus service to/from Teton Village for the Winter 2020-2021 Season to offset the reduced passenger capacity per bus as directed by State and Local Health Officials pursuant to Statewide Health Order #2.

CHARTER BUS SERVICES AGREEMENT

This Charter Bus Services Agreement (**Contract**) is made and entered into, effective as of December ____, 2020, (**Effective Date**), by and between Town of Jackson (**Town**), located at 150 East Pearl Street Jackson, Wyoming 83001 and Salt Lake Express (**Carrier**), located at _____ Rexburg, Idaho _____ as follows:

- A. **Description of Services.** Carrier shall perform the following described services in accordance with federal, state, and local motor carrier safety regulations.
 - 1. Carrier will provide one (1) bus and a driver for said bus to exclusively serve Southern Teton Area Rapid Transit (**START**) seven (7) days a week for daily passenger service, including all holidays.
 - 2. Carrier will provide service from 5-10am and 2-7pm daily. The term “service” as used in this Contract means that the bus is actually in revenue service during those hours. Town or START may adjust the schedule and route at any time with twenty-four (24) hour notice.
 - 3. Carrier will comply with all federal, state, and local motor carrier safety regulations.
 - 4. Each driver must have their own, or a Carrier provided, cellular telephone on each bus that i) is fully charged at the beginning of revenue service and ii) has a service contract for the phone that includes telephone and data.
 - 5. Driver(s) must record ridership data during each day in accordance with START policy.
 - 6. Carrier will provide monthly billing statements.
 - 7. Carrier will provide the name of the Carrier’s contact person to serve as the point of contact between START and Carrier.
 - 8. Carrier will provide contact phone numbers of Carrier to be used by START seven (7) days a week, twenty-four (24) hours a day as needed.
- B. **Contract Period.** Carrier shall provide bus service commencing on _____ __, _____. This contract will terminate on _____ __, 2021.
- C. **Payment Schedule.** Carrier rate is \$700/day.
- D. **Driver Housing.** Town will assist Carrier in identifying affordable housing options for drivers. Carrier will directly lease housing from housing providers for its driver(s).
- E. **Bus Maintenance.** Town is not responsible for any maintenance whatsoever of Carrier’s buses and Carrier has no right or authority to access or use the START bus facility or any Town staff, equipment or facilities for its bus maintenance.
- F. **Wash Bay.** Town agrees to provide wash bay access to clean Carrier buses under the following conditions:
 - 1. Carrier staff may access the wash bay twice weekly on Tuesdays and Saturdays between the hours of 6 p.m. and 11p.m. and must be out of the wash bay facility by 11p.m.
 - 2. Carrier may use the wash bay to clean a maximum of four (4) buses.
 - 3. Town staff will supervise use of the wash bay, including being the operator of the wash bay door, and Carrier staff is not authorized to access or use the wash bay without direct supervision of Town staff.

4. Carrier shall be responsible for any and all damage to the wash bay caused by the negligence of the Carrier, its agents or employees (explicitly including its drivers) and shall pay the full cost for repairing any damage to the wash bay and, if applicable, any costs incurred by the Town because of any loss of use of the wash bay.
- G. **Bus Storage.** Carrier is not authorized to store buses on Town of Jackson property. Authorization for use of the Town property extends only to use of the Town wash bay as set forth in the limited circumstances and time periods of Sec. F.
- H. **Driver and Bus Replacement.** If any Carrier bus(es) has a maintenance issue that requires such bus being taken out of service, Carrier is obligated to replace said bus within twenty-four (24) hours of taking it out of service. If any Carrier driver becomes disabled, ill or otherwise unable to drive the bus as required under this Contract, Carrier is obligated to replace said driver within twenty-four (24) hours of their inability to work.
- I. **Fuel Cost Provision.** Carrier is responsible for diesel fuel costs and such costs are accounted for within the Contract rate up to \$4.25 per gallon. In the event diesel fuel exceeds \$4.25 per gallon, Town agrees to pay a 1% surcharge for every \$.10 per gallon the costs of diesel increases above \$4.25.
- J. **Risk of Loss.** Carrier agrees to bear all risk of injury and death to passengers, employees and other persons as pertains to the Carrier's operation. The Carrier assumes the risk for all damage or destruction to Carrier's equipment. Town shall not be responsible for any loss of or damage to property of Carrier or of others located on Carrier's bus(es), except where caused by the willful act or omission or gross negligence of Town. Furthermore, the Carrier agrees to indemnify and hold harmless Town and START from any and all liability that results from the injury and/or death of any passengers, employees or any other persons caused by the negligence and/or intentional actions of the Carrier, its agents or employees.
- K. **Insurance.**
 1. **Liability Insurance.** Carrier agrees to keep in force at its own expense during the entire Contract period liability insurance in compliance with Wyoming state law as will protect it from claims of any and all kind that may arise out of this Contract, whether directly or indirectly. The minimum liability limits of such insurance shall not be less than five million dollars (\$5,000,000). Town shall be named as an additional insured under Carrier's insurance. Proof of such insurance shall be provided to Town within a reasonable amount of time after this Contract is executed. Carrier is responsible for insuring all buses, including any replacement buses that may be used during the Contract period. Any policy of insurance shall provide that any change or cancellation of said policy shall be made in writing and sent to the Town and Carrier at their respective addresses provided herein at least thirty (30) days before the effective date of change or cancellation.
 2. **Property Insurance.** Carrier shall obtain and keep in force during the term of this Contract a policy or policies of insurance covering loss or damage to property that, at minimum, meets State of Wyoming limits for Carrier's operation of bus(es) in Wyoming. Any policy of insurance shall provide that any change or cancellation of said policy shall be made in writing and sent to the Town and Carrier at their respective addresses provided herein at least thirty (30) days before the effective date of change or cancellation.

3. **Workers' Compensation.** Carrier shall maintain Workers' Compensation Insurance for all of Carrier's employees. Such insurance shall comply with all applicable Wyoming state laws.
- L. **Termination.** With one-week notice (7 days) to Carrier, Town may terminate this Contract for any reason or no reason at all without penalty or damages accruing.
- M. **Governing Law and Construction.** This Contract shall be constructed, performed and enforced in accordance with, and governed by, the laws of the State of Wyoming, without giving effect to the principles of conflict of laws thereof. The Parties hereto irrevocably elect as the sole judicial forum for the adjudication of any matters arising under or in connection with this Contract, and consent to the jurisdiction of, the courts of the County of Teton, State of Wyoming, or the United States District Court for the District of Wyoming. This Contract was negotiated by both parties hereto and thus it shall not be construed against or in favor of any party by virtue of which party drafted it or any portion thereof.
- N. **Attorney Fees.** In the event that any action is filed in relation to this Contract, the unsuccessful party in the action shall pay to successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful Party's attorney's fees.
- O. **Entire Contract.** This Contract shall constitute the entire agreement between the Parties and any prior understanding or representation of any kind preceding the date of this Contract shall not be binding upon either party except to the extent incorporated in this Contract.
- P. **Modification of Contract.** Any modification of this Contract or additional obligation assumed by either party in connection with this Contract shall not be binding upon either party except to the extent of an amendment in writing executed by both Town and the Carrier.
- Q. **Assignment of Rights.** The rights of each party under this contract are personal to that party and may not be assigned or transferred to any other persons, firm, corporation, or other entity without the prior express written consent of the other party.
- R. **Notices.** All notices, requests, demands, or other communications required or permitted to be given hereunder shall be in writing and shall be addressed and delivered by hand or by certified mail, return receipt requested or by Federal Express, to each Party at the addresses set forth below. Any such notice, request, demand or other communication shall be considered given or delivered, as the case may be, on the date of receipt. Rejection or other refusal to accept or inability to deliver because of changed address of which proper notice was not given shall be deemed to be receipt of the notice, request, demand or other communication. By giving prior written notice thereof, any Party, from time to time, may change its address for notices hereunder. Legal counsel for the respective Parties may send to the other Party any notices, requests, demands or other communications required or permitted to be given hereunder by such Party.

Town

Town of Jackson
 Attn: Town Clerk
 P.O. Box 1687
 Jackson, Wyoming 83001

Carrier

- S. **Severability.** In the event that any provision of this Agreement is held to be in violation of Town, State or Federal laws and hereby rendered invalid or unenforceable as to any party or circumstance, such finding shall not render that provision invalid or unenforceable as to any other persons or circumstances. If feasible, any such offending provision shall be deemed to be modified to be within the limits of enforceability or validity; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Contract in all other respects shall remain valid and enforceable.
- T. **Binding Effect.** This Contract shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.
- U. **Government Immunity.** The Town of Jackson nor START waive its governmental immunity by entering into this Contract, and each fully retain all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Contract.

IN WITNESS WHEREOF the parties have executed this contract the date indicated below.

CARRIER:

Salt Lake Express
Rexburg, Idaho

Town:

Town of Jackson
Jackson, Wyoming

Lisa Young
Sales Manager

Pete Muldoon, Mayor
Mayor

Dated: _____

Dated: _____

ATTEST:

Sandra P. Birdyshaw, Town Clerk



BOARD OF COUNTY
COMMISSIONERS



TOWN
COUNCIL

JOINT INFORMATION MEETING AGENDA DOCUMENTATION

SUBMITTING DEPARTMENT: START

PRESENTER: Darren Brugmann

MEETING DATE: Special Town Council Meeting November 30, 1:30 pm and Teton County Board of County Commissioners Voucher Meeting November 30, 9:00 am

SUBJECT: Level of Service for Teton Village START Route

STATEMENT/PURPOSE

The purpose of this item is for the Board of County Commissioners (“BCC”) and the Town Council (“Council”) to consider increasing the number of buses on the Teton Village routes for the Winter Season 2020/21. This request to consider this change derives from the requirement that START reduce bus capacity pursuant to the State’s *Seventeenth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Twenty-Five (25) People* effective November 24, 2020 and START Board action taken on October 29th reducing passenger capacity 75% of seated capacity.

The following policy question needs to be addressed regarding the START service levels for Winter Season 2020/21:

Should the START FY21 Adopted Budget and Operation Plan (as amended by these bodies on October 5, 2020) be amended again to increase the level of Winter Season service as recommended by START Board at their November 12th Board Meeting?

BACKGROUND

The FY21 Adopted Budget and Operating Plan for START set the level of service to Teton Village, which was a reduction from Winter 2019/20 (necessitated by budget reductions in light of COVID-19).

October 5, 2022

At the October 5, 2020 JIM, the BCC and Council amended the START Budget and Operating Plan, increasing the level of service for the Teton Village routes to provide a similar level of service as the Winter 2019/20 Season. The Boards based this decision on concern that a decreased winter service level to Teton Village may lead to significant increased traffic congestion on Highways 22 and 390 and associated parking problems if START service and ridership was less than the 2019/20 levels.

October 29, 2020

At the October 29th Special START Board Meeting, the Board, taking into consideration public safety, unanimously directed the START Director to reduce capacity on buses to 75% of seated capacity. Thus, allowing only 30 persons on a bus traveling to/from the Village, and significantly reducing the number of passengers that START would be able to transport to Teton Village with its existing number of runs to/from the Village.

November 12, 2020

At the START Board Meeting on November 12th, and in response to the reduced capacity direction provided at the October 29 meeting, the START Board unanimously directed the START Director to seek a budget amendment for an amount not to exceed \$281,000.00 to be used to lease buses for the Teton Village routes for the Winter 2020/21 Season, thus offsetting the 75% per bus capacity limit.

November 19, 2020

On November 19, 2020 Governor Gordon amended *State Public Safety Order #2 with the Seventeenth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Twenty-Five (25) People*. This new state public health order mandates the number of persons on START buses (excluding commuter routes) be limited to 25 (24 passengers + 1 driver). As of this writing, this new order is effective **November 24 through December 15th** and will most likely be continued.

PROPOSED ACTION

Outside Contract w/ Salt Lake Express

Should elected officials' direct staff to increase the level of service to Teton Village in the amount of \$281,000, START staff will pursue an outside contractor (Salt Lake Express) to provide the increased service, as START is currently utilizing all its existing resources, drivers and vehicles to provide the increased level of service approved on October 5.

Staff will work with Salt Lake Express to determine the exact number of buses and trips to be added should the additional funding be approved. Options being considered are to have additional buses shadow our peak time routes to add additional capacity and/or to add additional trips from stops with the highest demand (i.e. Albertsons, Hampton Inn or Stilson).

COMPREHENSIVE PLAN ALIGNMENT

Principle 7.1 and Policy 7.1.c explicitly speaks to the need of providing alternative modes of travel versus single occupancy vehicle (SOV) usage. Increasing level of service meets this objective straight on.

Principle 7.1—Meet future transportation demand using alternative modes. Our transportation goal is to increase the use of alternative modes of transportation within the community to meet our future transportation demand. To achieve this goal, a shift away from the single occupancy motor vehicle by increasing frequency will be required within financial constraints.

Policy 7.1.c: Increase the capacity for use of alternative transportation modes. Every day, residents and visitors in the valley consciously decide on their mode of travel. By increasing the level of service provided, the Town and County will make alternative modes of travel more convenient and efficient for residents and visitors by prioritizing capacity for alternate modes with the goal of increasing the share of trips made by alternative transportation modes rather than single occupancy vehicles. Additional capacity that is created for single occupancy motor vehicles always fills up with more single occupancy motor vehicles. Conversely, if increased capacity for alternative modes is provided there will be increased usage of alternative modes. Through increased use of alternative modes automobile capacity will be freed up on our existing roadway system.

STAKEHOLDER ANALYSIS

The proposed action would impact all riders of public transit to Teton Village and the general public utilizing the Highway 22 and 390 corridors.

FISCAL IMPACT

Not to exceed \$281,000.

STAFF IMPACT

START Staff and Town Manager have spent considerable time reviewing this request. Should this be approved future demand of START Director, Town Manager and Town Legal will be needed to negotiate an agreement with Salt Lake Express. This agreement will come back to Town Council for approval.

LEGAL REVIEW

Ongoing.

ATTACHMENTS

State Public Safety Order #2

Winter Service Comparison & Passenger Capacity Report

RECOMMENDATION

START Board unanimously recommends amending FY21 Operations Plan and budget to for an amount not to exceed \$281,000.00 to be used to increase the level of service to/from the Village for the winter 2020-2021 season to offset the reduced passenger capacity.

Staff concurs.

SUGGESTED MOTIONS

County

I move to amend the START FY21 Adopted Budget and Operation Plan to add up to \$281,000 in additional funding to lease buses to increase the level of service to/from the Village for the Winter 2020-2021 Season to offset the limit of 75% passenger capacity per bus.

Town

I move to 1) amend the START FY21 Adopted Budget and Operation Plan to add up to \$281,000 in additional funding to lease buses to increase the level of service to/from the Village for the Winter 2020-2021 Season to offset the limit of 75% passenger capacity per; 2) direct staff to draft a contract with Salt Lake Express to provide this service; and 3) direct staff to bring the contract with Salt Lake Express back to be reviewed and approved by Town Council at a future meeting.

**SEVENTEENTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC
HEALTH ORDER #2: REGARDING GATHERINGS
OF MORE THAN TWENTY-FIVE (25) PEOPLE**

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

The metrics measuring outbreak progress and healthcare system capacity support the Wyoming Department of Health continuing the previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also limits certain gatherings, described below, to twenty-five (25) individuals, as compared to the fifty (50) person limit described in the previous statewide public health order (Sixteenth Continuation). This Order also reduces the size of gatherings at indoor and outdoor events. Further, this Order specifies that participants in organized sporting events and artistic performances shall not congregate in groups larger than 25 individuals. Last, this Order revokes specific gathering exceptions previously approved by the State Health Officer.

This Order is effective on November 24, 2020, and shall remain in effect through December 15, 2020, unless the Wyoming Department of Health revokes or extends this Order before December 15, 2020.

FINDINGS

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 21,750 confirmed cases of COVID-19 in Wyoming as of November 18, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 155 deaths among Wyoming residents related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.

4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 ("the virus") was first detected in Wuhan, Hubei Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."
5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

ORDER

1. As used in this order "Face Covering" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.

2. Gatherings of more than twenty-five (25) people are prohibited in order to help stop the spread of COVID-19 and protect the health of the public.
3. "Gatherings" are any planned or spontaneous event, public or private, bringing together, or likely bringing together, more than twenty-five (25) people in a single room or a single confined space (whether indoor or outdoor) at the same time.
4. If a business or other entity (child care facility, K-12 school, college, university, and trade school) is governed by statewide public health order #1 or #3, the restrictions in those orders govern those businesses or entities unless otherwise specifically noted herein.
5. Gatherings at the following are exempted from this Order:
 - a. Hotels and motels for lodging purposes;
 - b. Livestock auctions;
 - c. Groups of workers being transported to a location for their jobs;
 - d. Government business, military and National Guard facilities, law enforcement, jails, secure treatment centers, and correctional facilities, including any facility operated by the Wyoming Department of Corrections, and any facility used to respond to natural disasters or public health emergencies;
 - e. Federal, State, and local government facilities, including government service centers;
 - f. Relief facilities, including food pantries and shelter facilities;
 - g. Residential buildings, excluding individual household residences;
 - h. Grocery stores, markets, convenience stores, pharmacies, drug stores;
 - i. Truck stops, gas stations, and auto-repair facilities;
 - j. Retail or business establishments, where more than twenty-five (25) people may be present but are generally not within six (6) feet of one another;
 - k. Healthcare facilities, including hospitals, medical facilities, home health agencies, personal care agencies, hospices, adult family homes, mental health centers, and pharmacies;
 - l. Alcohol and drug treatment centers;
 - m. Long-term care and assisted living facilities, including nursing homes and assisted living facilities, as long as the facility complies with guidance and directives from the CDC, the Wyoming Department of Health, and appropriate licensing and regulatory agencies;
 - n. Religious or faith based organizations and funeral homes; and

- o. Parades.**
- 5. Events not specifically identified by name or type within this Order may allow indoor gatherings of more than 25 people but no more than 25% of venue capacity with a maximum of 100 people. Events not specifically identified by name or type within this Order may allow outdoor gatherings of more than 25 people but no more than 50% of venue capacity with a maximum of 250 people. Events allowed under this paragraph are subject to the following conditions, to be enforced by the host or organizer of the event. These events include by way of example but are not limited to rodeos, speedway motor races, outdoor concerts, sporting events, fairs, track and field races, farmer's markets, fireworks shows, weddings, and any other event of a similar nature.**
 - a. Groups of attendees seated or standing together must be limited to 8, however, an event may make exceptions for groups greater than 8 if the group is solely comprised of members from the same household;**
 - b. A 6-foot distance must be maintained between individual groups at all times, including but not limited to entrances, exits, concessions, ticket booths, and restrooms;**
 - c. Prior to the event, staff, hosts/organizers of the event, and event participants (not event attendees) must be screened for symptoms of COVID-19, or exposure to a person with COVID-19 during the previous 14 days. Staff, hosts/organizers, or event participants with symptoms of illness, or known exposure to a person with COVID-19 infection within the previous 14 days, shall not participate in the event; logs of the screening activity shall be kept and made available for inspection by the local health officer;**
 - d. The entire event facility, to the extent there are facilities, shall be cleaned thoroughly, including all high touch areas before and after each event, according to CDC guidelines for cleaning;**
 - e. Staff who come within 6 feet of event attendees or other staff must wear a face covering;**
 - f. In the event the required 6 feet of distance between individual groups cannot be maintained, face coverings must be worn during the event, to the greatest extent possible;**
 - g. The event shall not take place without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;**
 - h. The event shall encourage contactless and non-signature payment, as applicable; if not possible for the attendee, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options;**
 - i. Signage must remind attendees not to enter if they have symptoms of COVID-19, and the signage must be displayed at the entrance of the event; signage must also be positioned on event premises reminding separate parties to stand at least 6 feet apart;**

- j. Food and beverage service shall follow the provisions for restaurants in the Seventeenth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools;
 - k. Participants in sporting events and artistic performances shall not congregate in groups larger than 25 individuals;
 - l. The event should follow the public health recommendations of the Centers for Disease Control and the Wyoming Department of Health, including washing hands often with soap and water, practicing social distancing by avoiding close contact with others, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and wearing a face covering when in public; and
 - m. For clarity, the person limit in paragraph 5 (page 4) is not calculated by adding participants and spectators/attendees together.
- 6. Additional specific gathering exceptions to the prohibitions in this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that people at the gathering will maintain at least six (6) feet of space between one another, and that effective sanitation will be performed before and after the gathering. Any specific exception under this paragraph must be approved in writing by the State Health Officer, and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.
 - 7. Countywide variances to the prohibitions mandated in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive (or more restrictive) than the measures imposed in this Order.
 - 8. This Order is entered in conjunction with the statewide public health orders titled "Seventeenth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools", entered November 19, 2020, and "Seventeenth Continuation, and Modification, of Statewide Public Health Order #3 Regarding Nail Salons, Hair Salons, Barber Shops, Massage Therapy Services, Tattoo, Body Art and Piercing Shops, and Cosmetology, Electrology, and Esthetic Services", entered November 19, 2020.
 - 9. Specific gathering exceptions previously approved by the State Health Officer are revoked.
 - 10. This Order does not alter any individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 19 DAY OF November, 2020.



Alexia Harrist
Wyoming State Health Officer

Winter 2020-2021 Service Plan – Including Passenger Capacity

October 29, 2020

This document outlines service to be provided by START for the Winter Season commencing on November 28, 2020 and ending on April 8, 2021 – with emphasis on possible further COVID mitigation measures of passenger capacity on buses. The report solely focuses on the Teton Village and Town Shuttle core services. There are no changes proposed to the Commuter and ADA services.

The following plan focuses on partial enactment of START's 2020-2025 Route Plan with an increase of service above the original FY21 Adopted budget approved by both elected bodies on October 5, 2020.

This Document is outlined as follows:

1. [Winter 2019-2020 Service \(FY20\)](#) – Description of last winter service
2. [Winter 2020-2021 Service \(FY21\)](#) – Description of Original Adopted Budget
3. [Winter 2020-2021 Service \(FY21\)](#) – Description of Additional Service approved 10/5/20
4. [Available Seats to/from Teton Village](#) – FY20 & FY21 Comparison
5. [Comparison of FY20 and FY21 Service](#)
6. [Passenger Capacity](#) – Cost for further increase of service to lower capacity on buses

1. WINTER 2019-2020 SERVICE (FY20)

START Bus service during the winter 2019-2020 season included:

Town Shuttle:

- Two Town Shuttle routes, TS1 and TS2, operated by four total buses with two buses on TS1 and two buses on TS2. Both routes operated daily from approximately 6:00 a.m. to 10:00 p.m. on a 30-minute frequency. TS1 operated 32 daily trips and TS2 operated 32 daily trips, with approximately 3,840 bus seats available daily.

Teton Village:

- Green Route: operated 10 daily trips with two early morning and eight evening trips. Could accommodate approximate 800 seated passengers per day.
- Yellow: operated 30 daily trips from approximately 6:04 a.m. to 7:53 p.m. Could accommodate approximate 2,400 seated passengers per day.
- Red: operated 29 daily trips from approximately 6:20 a.m. to 7:42 p.m. Could accommodate approximate 2,320 seated passengers per day.
- Blue: operate 29 daily trips from approximately 6:20 a.m. to 7:43 p.m. Could accommodate approximate 2,320 seated passengers per day.

Commuter Routes:

- Star Valley: operated four roundtrips per weekday. Could accommodate approximately 456 seated passengers per day.
- Teton Valley: operated four roundtrips per weekday. Could accommodate approximately 456 seated passengers per day.



Table 1: Winter 2019-2020 Service								
Service	Route	Operating Days	Daily Round Trips	Daily Rev. Hr.	Daily Non-Rev. Hr.	Daily Total Hours	Seasonal Total Hours	Number of Daily Seats Available (IB&OB)*
Town Shuttle	TS1	136	32	23	10	34	4,608	1,920
	TS2	136	32	25	9	34	4,648	1,920
	<i>Subtotal</i>	136	64	48	20	68	9,256	3,840
Village	Green	136	10	14	6	20	2,717	800
	Yellow	136	30	33	18	51	6,933	2,400
	Red	136	29	28	21	49	6,608	2,320
	Blue	136	29	31	17	48	6,533	2,320
	<i>Subtotal</i>	136	98	106	62	168	22,792	7,840
Commuter	SV +TV	96	8	19	11	30	2,876	912
TOTAL						266	34,925	12,592
* Assumes 30 seats for 30' bus, 40 seats for 40' bus, and 57 seats for commuter routes.								

2. WINTER 2020-2021 SERVICE (FY21) – ORIGINAL ADOPTED OP BUDGET

As a result of the impact of COVID-19, START's overall FY21 operating budget was revised and reduced by approximately 29 percent from \$6,062,207 to \$4,314,361.

Comparing the winter 2019-2020 season and the winter 2020-2021 season (under the original Operations Plan budget), the number of daily total hours will decrease from 266 to 206 (23% decrease).

Table 2: Comparison Between Winter 19-20 and Winter 20-21 (Original Operating Budget)						
		Operating Days	Daily Round Trips	Daily Total Hours	Seasonal Total Hours	Number of Daily Seats Available (IB&OB)*
2019-2020 Winter Season Service						
Town	TS1	136	32	34	4,608	1,920
	TS2	136	32	34	4,648	1,920
	<i>Subtotal</i>	136	64	68	9,256	3,840
Village	Green	136	10	20	2,717	800
	Yellow	136	30	51	6,933	2,400
	Red	136	29	49	6,608	2,320
	Blue	136	29	48	6,533	2,320
	<i>Subtotal</i>	136	98	168	22,791	7,840
Commuter	SV+TV	96	8	30	2,876	912
TOTAL			170	266	34,923	12,592
2020-2021 Winter Season Service -- Existing Budget						
Town		136	-	69	9,443	-
Village		136	-	114	15,455	-
Commuter (SV+TV)		96	-	23	2,161	-
TOTAL				206	27,059	-
Change -- 2019/20 Service Plan to 2020/21 Existing Budget Plan						
			#	-60	-7,864	
			%	-23%	-23%	
* Assumes 30 seats for 30' bus, 40 seats for 40' bus, and 57 seats for commuter routes.						

3. WINTER 2020-2021 SERVICE (FY21) – ADDITIONAL OPERATING BUDGET

At the October 5, 2020 Joint Information Meeting, the Jackson Town Council and the Teton County Commissioners approved an additional \$151,000 (approximately 2,100 hours of service) for START service for the winter 2020-2021 season. The additional funding will allow for flexibility to provide frequent service based on actual demand, while ensuring passenger safety during COVID-19.

During the planning process, a variety of scenarios were created. Per the START Board's recommendation, Scenario 3 (out of four potential scenarios) was presented to the elected officials for consideration and subsequently approved. As shown in Table 3, the recommended service plan includes:

Town Shuttle:

- The Town Shuttle is based on the Routing Plan and will operate with 2 buses on a 20-minute frequency from approximately 6:00 a.m. to 11:00 p.m. daily.

Circulator:

- The Town Shuttle in the Routing Plan is intended to be paired with microtransit service covering East Jackson and the area south of Downtown along Snow King. However, as microtransit service will not be possible for winter 2020-2021, a circulator route will operate around Jackson and East Jackson. The route will operate with 1 bus on a 20-minute frequency from approximately 6:00 a.m. to 11:00 p.m. daily
 - o **Circulator Tripper:** During peak times, START has the budget to add an additional bus in service, which increases the route frequency to every 10 minutes.

Teton Village:

- **Local:** will operate daily on a 90-minute frequency from approximately 6:00 a.m. to 10:30 p.m.
 - o **Peak Local:** during the busiest times of the day (approximately 6:00 a.m. to 9:00 a.m., and 3:00 p.m. to 6:00 p.m.) additional peak service will be operated on the Teton Village Local Route consisting of 3 a.m. and 3 p.m. roundtrips. This will increase the frequency on the Local service from every 90-minutes to every 45-minutes during the peak periods.
- **Express:** will operate daily on a 30-minute frequency from approximately 6:00 a.m. to midnight (12:00 a.m.).
 - o **Express Tripper:** since demand is unknown for this winter, this service plan allows for additional capacity between Jackson and Teton Village as needed. START has the budget to add up to 4 additional buses in service, which would increase the route frequency to every 10 minutes.
- **South Jackson:** will operate daily on a 45-minute frequency from approximately 7:00 a.m. to 6:00 p.m.

Commuter Routes:

- **Star Valley:** will operate with three buses operating three roundtrips per weekday. This is a reduction of one roundtrip per day compared to the winter 2019-2020 season.

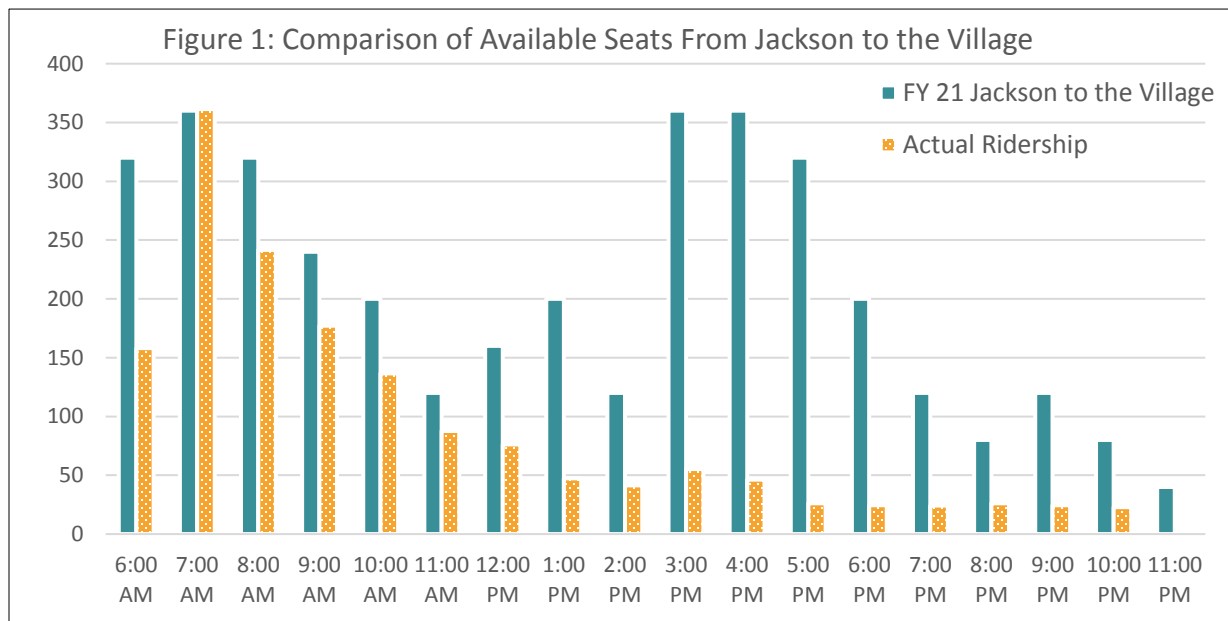
- **Teton Valley:** will operate with three buses operating three roundtrips per weekday. This is a reduction of one roundtrip per day compared to the winter 2019-2020 season.

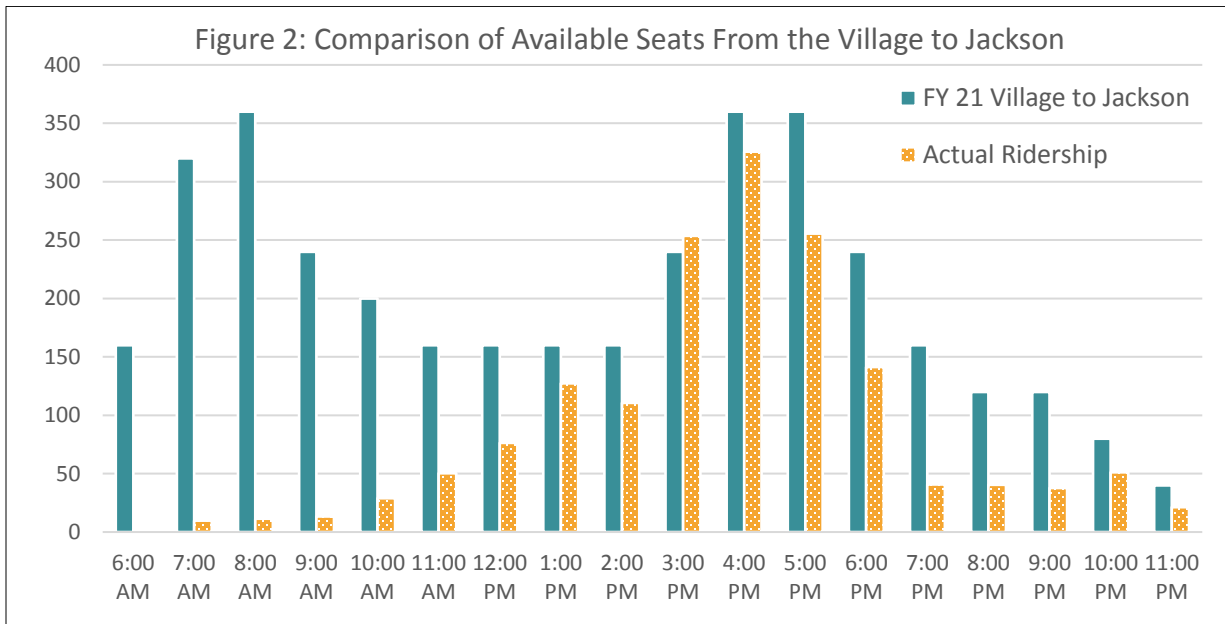
Table 3: Winter 2020-2021 Service Plan									
Service	Route	Operating Days	Daily Round Trips	Daily Total Paid Hours	Seasonal Total Paid Hours	Vehicles Required	Peak-Hour Peak		Number of Daily Seats Available (IB&OB)*
							# of Bus Departures	Seating Capacity	
Town Shuttle	Town Shuttle	136	51	40	5,440	2	3	90	3,060
	Circulator	136	50	19	2,584	1	3	90	3,000
	Tripper Circulator	136	18	8	1,088	1	3	90	1,080
	<i>Subtotal</i>	<i>136</i>	<i>119</i>	<i>67</i>	<i>9,112</i>	<i>4</i>	<i>9</i>	<i>270</i>	<i>7,140</i>
Village	Teton Village Local	136	11	20	2,652	1	0.7	27	880
	Teton Village Local Peak	136	6	11	1,496	1	0.7	27	480
	Teton Village Express	136	35	43	5,848	2	2	80	2,800
	Tripper Express	136	24	30	4,080	4	4	160	1,920
	Teton Village South Jackson	136	16	28	3,808	2	1.3	53	1,280
	<i>Subtotal</i>	<i>136</i>	<i>92</i>	<i>132</i>	<i>17,884</i>	<i>10</i>	<i>8.7</i>	<i>347</i>	<i>7,360</i>
Commuter	SV + TV	96	6	22.51	2,161	6	--	--	684
TOTAL			217	221	29,157	20	18	617	15,184

* Assumes 30 seats for 30' bus, 40 seats for 40' bus, and 57 seats for commuter routes.

4. AVAILABLE SEATS to/from TETON VILLAGE (FY20 & FY21 COMPARISON)

Due to Covid-19, it is hard to predict what ridership will look like for the winter 2020-2021 season on a day-by-day, week-by-week, or even month-by-month basis. Under the recommended service plan, START will be very close to meeting the needed capacity to move people between Jackson and the Village, using actual winter 2017-2018 ridership data as a guide. Figure 1 illustrates the number of seats available from Jackson to the Village and Figure 2 illustrates the number of seats available from the Village to Jackson. Other than the 7:00 a.m. time-period from Jackson to the Village and the 3:00 p.m. time-period from the Village to Jackson, the recommended service plan can meet the needed capacity based on the previous ridership data.





5. WINTER 2019-2020 AND WINTER 2020-2021 COMPARISON

Table 4 provides a comparison between the level of service provided during the winter 2019-2020 season and the recommended service plan for the winter 2020-2021 season with the additional budget approved by the elected officials on October 5, 2020. Under the recommended service plan, START will be able to provide more efficient service during the winter 2020-2021 season and in turn have additional passenger capacity throughout the entire day, and especially during peak times, compared with the previous winter.

This analysis provides peak-hour peak direction seating capacity and total daily seating capacity using an estimate of 30 seats for a 30-foot bus (Town Shuttle/Circulator), 40 seats for a 40-foot bus (Village routes), and 57 seats for the commuter routes. During winter 2019-2020, START was able to provide approximately 440 seats during the peak hour in the peak direction and accommodate approximately 12,364 total daily riders. This winter, START will be able to provide approximately 617 seats during the peak hour in the peak direction and accommodate approximately 15,184 total daily riders.

Table 4: Comparison Between Winter 19-20 and Winter 20-21 (With Additional Operating Budget)

This analysis assumes 30 seats for 30' bus, 40 seats for 40' bus, and 57 seats for commuter routes.

		Operating Days	Daily Round Trips	Daily Total Hours	Seasonal Total Hours	Vehicles Required	Peak-Hour Peak Direction Service		Number of Daily Seats Available (IB&OB)
							# of Bus Departures	Seating Capacity	
2019-2020 Winter Season Service									
Town Shuttle	TS1	136	32	34	4,608	2	2	60	1,920
	TS2	136	32	34	4,648	2	2	60	1,920
	Subtotal	136	64	68	9,256	4	4	120	3,840
Village	Green	136	10	20	2,717	4	-	-	800
	Yellow	136	30	51	6,933	4	2.7	107	2,400
	Red	136	29	49	6,608	4	2.7	107	2,320
	Blue	136	29	48	6,533	4	2.7	107	2,320
	Subtotal	136	98	168	22,791	16	8	320	7,840
Commuter	SV+TV	96	8	30	2,876	8	-	-	912
WINTER 19-20 TOTAL			170	266	34,923	28	12	440	12,592
2020-2021 Winter Season Service -- Additional Op. Budget									
Town	Town Shuttle	136	51	40	5,440	2	3	90	3,060
	Circulator	136	50	19	2,584	1	3	90	3,000
	Tripper Circulator	136	18	8	1,088	1	3	90	1,080
	Subtotal	136	119	67	9,112	4	9	270	7,140
	Village	Teton Village Local	136	11	20	2,652	1	0.7	27
Teton Village Local Peak		136	6	11	1,496	1	0.7	27	480
Teton Village Express		136	35	43	5,848	2	2	80	2,800
Tripper Express		136	24	30	4,080	4	4	160	1,920
Teton Village South		136	16	28	3,808	2	1.3	53	1,280
Subtotal		136	92	132	17,884	10	8.7	347	7,360
Commuter		SV+TV	96	6	23	2,161	6	-	-
WINTER 20-21 TOTAL			217	221	29,157	20	18	617	15,184
Change -- 2019/20 Service Plan to 2020/21 Additional Op. Budget Plan									
Subtotal - Change in Town Service		#	55	-1	-144	0	5	150	3,300
		%	86%	-2%	-2%	0%	125%	125%	86%
Subtotal - Change in Village Service		#	-6	-36	-4,907	-6	1	27	-480
		%	-6%	-22%	-22%	-38%	8%	8%	-6%
Total Change		#	47	-45	-5,766	-8	6	177	2,592
		%	28%	-17%	-17%	-29%	47%	40%	21%

6. PASSENGER CAPACITY: POSSIBLE FURTHER REDUCTION TO CURRENT

If elected officials wish to further reduce the passenger capacity per bus, that would in turn mean additional buses would be needed to accommodate the same level of peak-hour peak direction demand. Reducing bus capacity to 75% of seated capacity would mean a maximum capacity of 30 people per 40-foot bus. Based on the previous analysis presented in Table 3, the approximately 7,360 daily seats available between Jackson and Teton Village under the recommended service plan for this winter would reduce by 25% to approximately 5,520 daily seats available. To be able to accommodate the same level of peak-hour peak direction demand (approximately 350 seats), an additional three Tripper Express buses would need to operate during peak times. The additional service would require an additional 2,720 total paid hours of service.

Using the START Bus FY21 line item budget, a simple cost allocation model can be created and used to determine the additional cost for increased service between Jackson and Teton Village. As shown in Table 5, the cost model results in a direct variable operating cost per vehicle-hour of \$58.57, with additional overhead costs for FY21 equaling approximately \$655,000.

Table 5: START Cost Allocation Model					
	FY21 Annual Cost			Annual Hours	Direct Variable Operating Cost Per Vehicle-Hour
	Fixed	Variable	Total		
Total START Bus Budget	\$1,379,599	\$2,861,105	\$4,240,704	48,846	\$58.57
O/H Cost			\$655,209		

Using the cost model and accounting for the additional required overhead costs, Table 6 presents the cost to operate the increased service between Jackson and Teton Village, which is approximately \$196,000. This cost would be on top of the \$151,000 already approved by the elected officials on October 5th to provide increased service this winter.

Table 6: Additional Cost to Accommodate Reduced Passenger Capacity				
	Additional Seasonal Hours	Additional Operating Cost	Additional O/H Cost	Additional Total Cost
3 Additional Express Tripper Buses	2,720	\$159,321	\$36,485	\$195,807
Lease for 3 Buses				\$85,193

In addition to the cost implications, operating this additional level of service would also require more drivers and more vehicles, specifically:

- Three additional a.m. driver shifts, and three additional p.m. driver shifts.
- Three additional buses, which increases the total buses required from 18 to 21. Additional cost added the above-mentioned Operating Cost for leasing of additional buses.

STAFF REPORT



MEETING DATE & TITLE: December 21, 2020, Regular Council Meeting

SUBMITTING DEPARTMENT: Planning

PRESENTER: Tyler Valentine

SUBJECT: Item P20-193 - Request for a Partial Vacation without Replat at the property addressed at 415 E. Deloney Avenue.

PUBLIC COMMENT: Yes.

PURPOSE & POLICY CONSIDERATIONS:

The Land Development Regulations (LDRs) allow lots of record to be combined through means of vacating lot lines. The process for this request is a Partial Vacation without Replat under LDR Section 8.2.13.C.5.

REQUESTED ACTION:

The applicant is requesting a Partial Vacation without Replat to vacate a property line for the purpose of combining Lots 9 & 10, Block 5 of the Gill Subdivision into a single lot.

RECOMMENDATION:

The Planning Director recommends that Town Council approve the Partial Vacation Without Replat for Lots 9 and 10 of Block 5 of the L.G. Gill Subdivision subject to the Land Development Regulations and departmental reviews attached hereto.

BACKGROUND:

The subject property is located within the Neighborhood Low Density -3 (NL-3) zoning district and is 0.34 acres (15,000 sf) in size. The site (Lots 9 & 10) consists of a 1,151 sf single-story home with a 833 sf basement built in 1935.

General Description of Project

The applicant is requesting a Partial Vacation Without Replat, pursuant to LDR Section 8.2.13.C.5, to combine two lots (Lots 9 & 10, Block 5) into one lot by vacating the shared lot line in the L.G. Gill Subdivision. The new single lot would be .34 acres in size. The applicant is seeking to combine these lots because their planned future home addition would otherwise cross over the dividing property line which is not allowed according to the adopted building codes. Combining these lot will allow the owner to expand onto their adjacent property. The owner has already applied for a Building Permit for their home addition (B20-0845).

STAFF ANALYSIS / COMPREHENSIVE PLAN & PRIORITY ALIGNMENT:

The L.G. Gill Subdivision is a recorded plat that may be amended through the vacation process as authorized by state statutes. The Partial Vacation Without Replat process in Sec. 8.2.13.C.5 requires applications to meet the following standards:

Section 8.2.13.C.5. Partial Vacation Without Replat. Vacation of one or more building envelopes, notes, a lot line for the purpose of combining one or more lots, or a private road or utility easement does not require a new plat provided the following standards are met:

- a) *an instrument shall be filed with the County Clerk stating that the proposed partial vacation does not abridge or destroy any rights and privileges of other proprietors in the plat, and it shall include an acknowledgement by all parties affected by the vacation and an acknowledgement by Town Council;*

Complies. The applicant has provided an appropriate affidavit to be recorded with the County Clerk that the proposed lot vacation and combination should not have any significant or adverse impact on the other lots in the subdivision. Staff agrees that the submitted instrument meets the intent of Sec. 8.2.13.C.5.a.

- b) *if approved, the County Clerk shall make the appropriate annotation on the plat referencing the vacated notations and shall also include on said plat, the volume and page in which the instrument of partial vacation is recorded;*

Complies. The applicant's instrument provides direction to the County Clerk to make the necessary changes to the plat to effect the lot combination, provided that the instrument is modified consistent with the comments from the County Clerk's office.

- c) *A map may need to be provided for a building envelope vacation; and*

Not applicable.

- d) *For a lot combination, language shall be included in the partial vacation instrument that states that the combined lots shall be treated as one lot for purposes of the LDRs and cannot be re-subdivided without further approval from the Town.*

Complies. The submitted instrument includes language consistent with this requirement.

Staff confirms that the Applicant's request for a Partial Vacation Without Replat meets the required standards as outlined above. The required instrument for the Partial Vacation Without Replat is attached.

FISCAL IMPACT:

None.

STAFF IMPACT:

Staff impact was typical of a project this size which included review of this proposal and writing this report. The total estimated time was 2-3 hours.

LEGAL REVIEW:

Ongoing as needed.

ATTACHMENTS OR LINKS:

- Department Reviews
- Applicant Submittal

SUGGESTED MOTION:

Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation Without Replat, I move to **approve** the Partial Vacation Without Replat to vacate the lot line between Lots 9 and 10 and combine the lots into one lot (Lot 9a) in the L.G. Gill Subdivision, subject to the Land Development Regulations, the departmental reviews and this staff report dated December 21, 2020.



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____ Date & Time Received _____
Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: Replat of Lot 9 and Lot 10, Block 5, of The L.G. Gill Subdivision
Physical Address: 415 E. Deloney, Jackson, WY
Lot, Subdivision: Lot 9 and Lot 10, Block 5, of The L.G. Gill Subdivision PIDN: 22-41-16-27-3-08-010

PROPERTY OWNER.

Name: Klaus D. Baer and William R. Jenkins Phone: W: 307.200.4881
Mailing Address: P.O. Box 910, Jackson, WY ZIP: 83001
E-mail: klaus@wrjdesign.com

APPLICANT/AGENT.

Name: Nelson Engineering Phone: 307-733-2087
Mailing Address: Box 1599, Jackson, WY ZIP: 83001
E-mail: skarichner@nelsonengineering.net

DESIGNATED PRIMARY CONTACT.

_____ Property Owner ☒ _____ Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson.com/200/Planning

Use Permit

_____ Basic Use
_____ Conditional Use
_____ Special Use

Physical Development

_____ Sketch Plan
_____ Development Plan
_____ Design Review
Subdivision/Development Option
☒ _____ Subdivision Plat
_____ Boundary Adjustment (replat)
_____ Boundary Adjustment (no plat)
_____ Development Option Plan

Interpretations

_____ Formal Interpretation
_____ Zoning Compliance Verification

Amendments to the LDRs

_____ LDR Text Amendment
_____ Map Amendment

Miscellaneous

_____ **Other:** _____
_____ Environmental Analysis

Relief from the LDRs

_____ Administrative Adjustment
_____ Variance
_____ Beneficial Use Determination
_____ Appeal of an Admin. Decision

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: _____ Environmental Analysis #: _____
Original Permit #: _____ Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

- ☒ **Application Fee.** Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.
- ☒ **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at www.townofjackson.com/DocumentCenter/View/102/Town-Fee-Schedule-PDF.
- ☒ **Response to Submittal Requirements.** The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Property Owner or Authorized Applicant/Agent

Date

Name Printed

Title

Klaus Baer + William R. Jenkins 10/6/20
Klaus D. Baer / William R. Jenkins COO / CEO

SK/16-029-02

October 5, 2020

Town of Jackson
P.O. Box 1687
150 E. Pearl Ave.
Jackson, WY 83001-1687

ATTN: Planner

RE: L.G. Gill Subdivision – Final Plat No Map

Dear Planner:

Attached are the submittal materials for the partial vacation of a plat, we are submitting on behalf of William Rush Jenkins and Klaus Dieter Baer to formally vacate the Lot Line between Lots 9 and 10, Block 5 of The L.G. Gill Subdivision, Plat No. 139.

Included in the submittal is:

1. Planning Permit Application for Final Plat
2. Check for \$1000
3. Letter of Authorization
4. Final Plat Narrative and Findings
5. Title Report
6. Partial Vacation of Plat Instrument

Please do not hesitate to contact me at skarichner@nelsonengineering.net or 733-2087 if you have any questions with this submittal.

Sincerely,



Sue Karichner

Encl.

LETTER OF AUTHORIZATION

Klaus D. Baer, "Owner" whose address is: 415 E. Deloney,
Jackson, Wyoming

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

Klaus D. Baer and William R. Jenkins, as the owner of property
more specifically legally described as: Lot 9 and Lot 10, Block 5, of The L.G. Gill Subdivision
Plat No. 139

(If too lengthy, attach description)

HEREBY AUTHORIZES Nelson Engineering as
agent to represent and act for Owner in making application for and receiving and accepting
on Owners behalf, any permits or other action by the Town of Jackson, or the Town of
Jackson Planning, Building, Engineering and/or Environmental Health Departments
relating to the modification, development, planning or replatting, improvement, use or
occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed
conclusively to be fully aware of and to have authorized and/or made any and all
representations or promises contained in said application or any Owner information in
support thereof, and shall be deemed to be aware of and to have authorized any subsequent
revisions, corrections or modifications to such materials. Owner acknowledges and agrees
that Owner shall be bound and shall abide by the written terms or conditions of issuance of
any such named representative, whether actually delivered to Owner or not. Owner agrees
that no modification, development, platting or replatting, improvement, occupancy or use of
any structure or land involved in the application shall take place until approved by the
appropriate official of the Town of Jackson, in accordance with applicable codes and
regulations. Owner agrees to pay any fines and be liable for any other penalties arising out
of the failure to comply with the terms of any permit or arising out of any violation of the
applicable laws, codes or regulations applicable to the action sought to be permitted by the
application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing
on behalf of a corporation, partnership, limited liability company or other entity, the
undersigned swears that this authorization is given with the appropriate approval of such
entity, if required.

OWNER:

Klaus Baer / William R. Jenkins
(SIGNATURE) (SIGNATURE OF CO-OWNER)

Title: COO CEO

(if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or
other non-individual Owner)

STATE OF WY)

COUNTY OF Teton)

)SS.

The foregoing instrument was acknowledged before me by Klaus Baer this 6th day of
October, 2020.

WITNESS my hand and official seal.

Rosemary Kimble
(Notary Public)

My commission expires: 3-8-2023

(Seal)





JACKSON HOLE
TITLE & ESCROW

307.733.3153

GRANTOR: JENKINS, WILLIAM RUSH ET AL
GRANTEE: JENKINS, WILLIAM RUSH ET AL
Doc 0963798 Filed At 13:52 ON 01/28/19
Sherry L. Daigle Teton County Clerk fees: 12.00
By Mary Antrobus Deputy Clerk

Space Above This Line for Recorder's Use Only

QUITCLAIM DEED

File No.: **710943JAC (sm)**

KNOW ALL PERSONS BY THESE PRESENTS that **William Rush Jenkins, a single man and Klaus Dieter Baer, a single man**, GRANTOR(S) of **Teton County, State of Wyoming**, for nominal but adequate consideration in hand paid, receipt of which is hereby acknowledged, REMISE, RELEASE AND FOREVER QUITCLAIM unto **William Rush Jenkins and Klaus Dieter Baer, a married couple, as tenants by the entirety**,

whose mailing address is P.O. Box 910, Jackson, WY 83001, of Teton County and State of Wyoming, GRANTEE(S), all right, title, interest, claim and demand that they/he/she ought to have, in and to all of the following described property situated in the County of **Teton**, State of **Wyoming**, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Wyoming:

Lots 9 and 10 of Block 5 of The L.G. Gill Subdivision, Teton County, Wyoming, according to that plat recorded in the Office of the Teton County Clerk on June 16, 1950 as Plat Number 139.

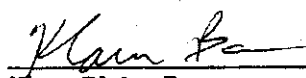
State Identification Number 22-41-16-27-3-08-010

WITNESS the due execution and delivery of this Quitclaim Deed.

this 22 day of January, 2019.



William Rush Jenkins



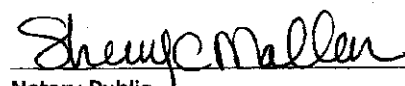
Klaus Dieter Baer

State of Wyoming)
County of Teton)
ss.

Subscribed and sworn before me by William Rush Jenkins and Klaus Dieter Baer this 22 day of January, 2019.

Witness my hand and official seal.





Notary Public
My Commission Expires: 12/1/2020

Partial Vacation without Replat

Lot 9 and Lot 10, Block 5 of L.G. Gill Subdivision, Plat No. 139

October 07, 2020

Project Narrative:

William Rush Jenkins and Klaus Dieter Baer as owners of Lot 9 and Lot 10, Block 5 of L.G. Gill Subdivision, Plat No. 139, wish to vacate the lot line between the two lots.

Their existing house sits mainly on Lot 10 with decks encroaching over the property line onto Lot 9. The owners wish to add an addition to their existing house which would encroach over the existing Lot line between Said Lots. Therefor the owners wish to vacate the Lot line between Said Lot 9 and Lot 10, Block 5 of L.G. Gill Subdivision, Plat No. 139.

Findings for Approval per Section 8.5.3 – Final Plat

1. *Is in substantial conformance with an approved development plan or development option plan or is a condominium or townhouse subdivision of existing physical development-*

This finding can be made. This application is for a partial vacation of a Plat. It is a matter of procedure that the application be processed for a Final Plat with no plat map.

2. *Complies with the standards of this Section* – This finding can be made. This application, final plat and accompanying materials complies with standards of Section 8.5.3.

3. *Complies with subdivision standards of Division 7.2-* This finding can be made. This application seeks to vacate the existing lot line between the two lots. No physical subdivision of land or subdivision improvements are proposed, and the application is not a condominium or townhouse subdivision.

4. *The application complies with all other relevant standards of these LDRs and other County Resolutions* – This finding can be made. This Final Plat application is submitted in accordance with standards of Section 8.2.13.C.5.d-Subdivision Plat Amendment/Partial Vacation without Replat/ Lot Combination: This is a lot combination request. All standards have been adequately addressed or met with this application.

OWNERSHIP AND ENCUMBRANCE REPORT

Issued To:

Nelson Engineering
P.O. Box 1599
Jackson, WY 83001
(307) 733-2087

Report No.: W-23486
Effective Date: September 18, 2020
Current Date: October 8, 2020
Cost: \$350.00

Project Reference: Jenkins / Baer

Property Address: 415 East Deloney Avenue, Jackson, WY 83001

County: Teton

1. According to the last deed appearing of public record, title to the fee simple estate or interest in the land described or referred to in this Report at the effective date hereof appears to be vested in:

William Rush Jenkins and Klaus Dieter Baer, a married couple, as tenants by the entirety

2. The land referred to in this Report is described as follows:

See Exhibit "A" Attached Hereto and Made a Part Hereof

Issued By:

WYOMING TITLE & ESCROW, INC.
Liz Jorgenson/Christina Feuz, Co-Managers
Phone: 307.732.2983

This Ownership and Encumbrance Report is not a Commitment for Title Insurance nor is it an Abstract of Title. This Ownership and Encumbrance Report is for informational purposes only, does not necessarily contain all defects, liens or encumbrances of record, and may not be relied upon as a representation of the record regarding the subject property, and no liability is assumed hereby. If it is desired that liability be assumed prior to the issuance of a policy of title insurance, a Binder or Commitment should be requested.

EXHIBIT "A"
LEGAL DESCRIPTION

Lot 9 and 10, Block 5 of the L.G. Gill Subdivision to the Town of Jackson, Teton County, Wyoming, according to that plat recorded in the Office of the Teton County Clerk on June 16, 1950 as Plat No. 139.

PIDN: 22-41-16-27-3-08-010

ENCUMBRANCES WHICH AFFECT THE SUBJECT PROPERTY APPEAR TO BE (BUT ARE NOT NECESSARILY LIMITED TO) THE FOLLOWING:

1. Minerals of whatsoever kind, subsurface and surface substances, including but not limited to coal, lignite, oil, gas, uranium, clay, rock, sand and gravel in, on, under and that may be produced from the Land, together with all rights, privileges, and immunities relating thereto, whether or not appearing in the Public Records or listed in Schedule B. The Company makes no representation as to the present ownership of any such interests. There may be leases, grants, exceptions or reservations of interests that are not listed.
2. (a) Unpatented mining claims; (b) Reservations or exceptions in patents or in acts authorizing the issuance thereof; (c) water rights claims or title to water, (d) any right title or interest in any sand and gravel and/or minerals including access to and from to extract minerals, mineral rights, or related matters, including, but not limited to oil, gas, coal and other hydrocarbons, whether or not the matters excepted under (a), (b), (c) or (d) are shown by the public records.
3. Taxes, special and general, assessment districts and service areas for the year 2020.
Tax ID No.: OJ-000839
1st Installment: \$3,485.12 PAID
2nd Installment: \$3,485.11 OPEN

Note: First Installment is delinquent November 10. Second Installment is delinquent May 10.

4. Record of Survey T-24 Map of L.G. Gill Acreage, Official Records.
[T-24](#)
5. Record of Survey T-22, The L.G. Gill Subdivision, Official Records.
[T-22](#)
6. All matters as delineated on the Official Plat of The L.G. Gill Subdivision, on file and of record with the Teton County Clerk, Official Records of Teton County, State of Wyoming, Plat No. 139.
[Plat No. 139](#)

Certificate regarding plat, recorded October 9, 1950, as (book) 6 of Mixed Records (page) 527 Official Records.
[B6P527](#)
7. Terms, provisions, covenants, conditions, restrictions and easements, provided in the Covenants, Conditions and Restrictions, but omitting covenants or restrictions, if any, based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, or source of income, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law, in document recorded December 20, 1950, as (book) 6 of Mixed Records (page) 552, Official Records.
[B6P552](#)
8. An easement upon the terms, conditions and provisions contained therein for the purpose shown below and rights incidental thereto as granted to The Mountain States Telephone & Telegraph Company and Jackson Hole Light & Power Company in a document recorded April 19, 1951, as (book) 6 of Mixed Records (page) 577, Official Records:

Purpose: Right-of-Way Easement
[B6P577](#)

Effect of Vacation of Utility Easement, recorded July 27, 2012, as (book) 815 (page) 51 Official Records.
[B815P51](#)

9. Covenants, Conditions and Restrictions as contained in deed from L.G. Gill, et. al., recorded June 3, 1953, as (book) 10 of Deeds (page) 270, and deed recorded in (book) 10 of Deeds, (page) 304, Official Records.
[10D270](#)
[10D304](#)

10. Mortgage to secure an indebtedness and any other obligations secured thereby in the amount of \$1,610,000.00, dated January 29, 2020, recorded February 3, 2020, as (instrument) 0985352, Official Records.

Mortgagor: William Rush Jenkins and Klaus Dieter Baer, a married couple
Mortgagee: First Republic Bank

***** End of Schedule B *****

*** CHAIN OF TITLE REPORT

According to the public records, no documents conveying the property described in this report have been recorded within a period of 24 months prior to the date of this report, except as shown herein:

Quitclaim Deed from William Rush Jenkins, a single man and Klaus Dieter Baer, a single man, to William Rush Jenkins and Klaus Dieter Baer, a married couple, as tenants by the entirety, recorded January 28, 2019, as (instrument) 0963798, Official Records.

THE L.G. GILL SUBDIVISION A PART OF THE

SE 1/4 OF THE SW 1/4, SECTION 27 T41N, R116W, 6TH PRINCIPAL MERIDIAN TETON CO., WYOMING

Scale 1" = 100'

DEDICATION STATE OF WYOMING } COUNTY OF TETON }

The above subdivision in the SE 1/4 of SW 1/4 of Section 27, described as follows: Beginning at the SW corner of Sec. 27, T41N, R116W, 6th Principal Meridian, Teton County, Wyoming; thence, North 1326.12 feet; thence, N89°54'00" W, 1290.00 feet; thence, South 1128.93 feet; thence, East 36.15 feet; thence, South 2000 feet; thence, N89°42'00" E, 1800 feet; thence, South 1530.2 feet; thence, East 803.85 feet; thence, North 2000 feet; thence, East 150.00 feet; thence, South 2000 feet; thence, East 600 feet to the place of beginning, is with the free consent and in accordance with the desires of the undersigned owners and proprietors, and the sheets as hereon shown, are hereby dedicated to the public use in fee simple.

L.G. Gill
C. LeRoy Jensen

ACKNOWLEDGMENT STATE OF WYOMING } COUNTY OF TETON }

I hereby certify that the foregoing dedication was signed in my presence and sworn to before me by L.G. Gill and C. LeRoy Jensen this 11th day of June 1953.

L.G. Gill
C. LeRoy Jensen
My commission expires June 6, 1953.

CERTIFICATE OF APPROVAL BY BOARD OF COUNTY COMMISSIONERS Approved by the Board of County Commissioners of Teton County, Wyoming, this 14th day of June 1953.

Charles H. Smith
Clerk

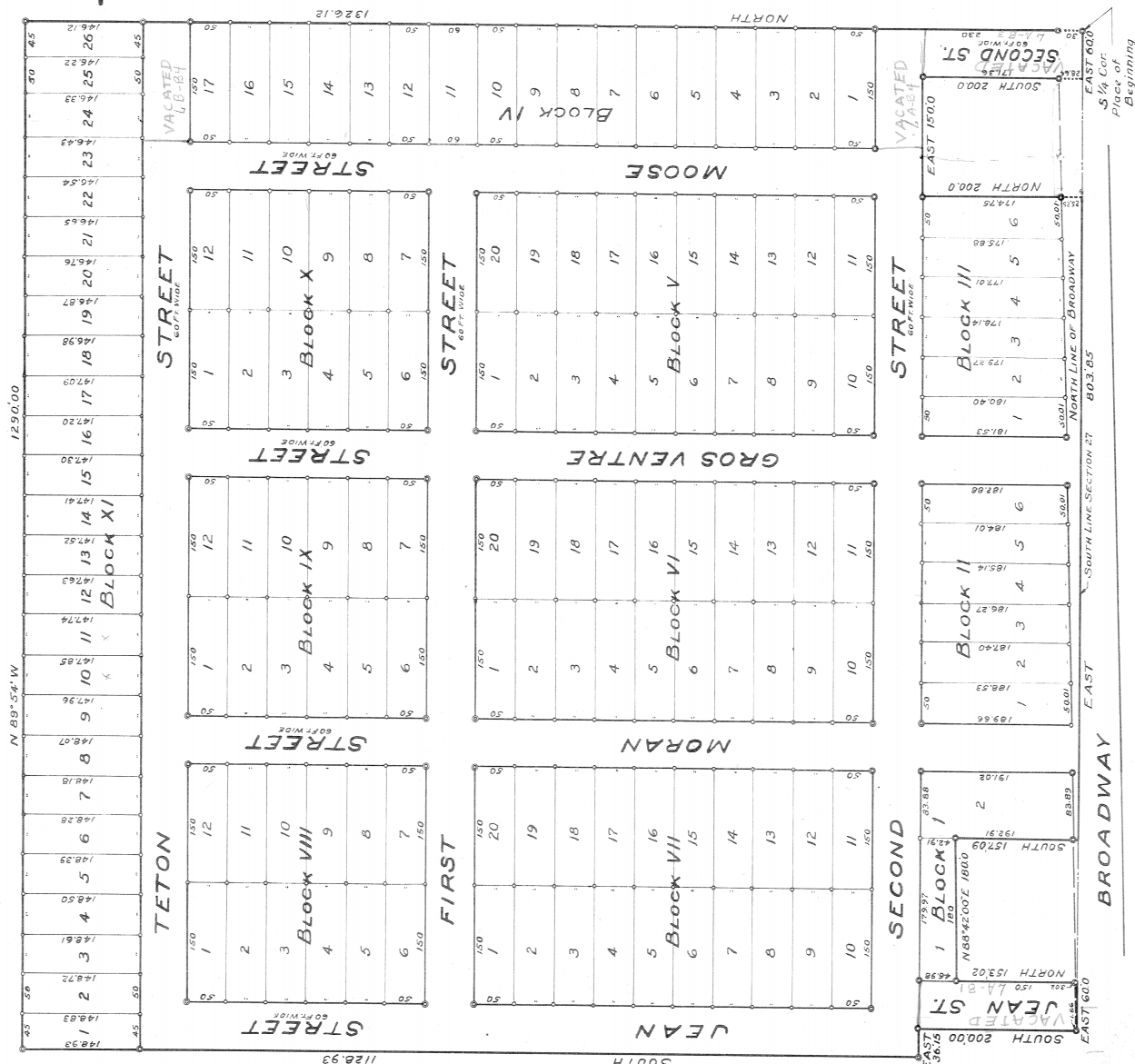
CERTIFICATE OF APPROVAL BY

Town Council
Approved by the Town Council of the Town of Jackson, Teton County, Wyoming, this 14th day of June 1953.

John Clark
Clerk

STATE OF WYOMING } COUNTY OF TETON }

Filed for record in my office this 16th day of June 1953 at 4 o'clock, and registered as Plat No. 1234.
Charles H. Smith
County Clerk's Ex-Officio
Register of Deeds



I hereby certify that the plat hereon delineated is a correct one and that permanent metal monuments consisting of iron bars not less than one half inch in diameter and 30 inches in length have been placed at points marked thus (X)

Charles H. Smith
Registered Land Surveyor

Jackson Hole News&Guide

Public

NOTICES

What is a Public Notice?

These pages include a variety of notices required by Town, County and State statutes and regulations. These notices include Meeting Agendas, proposed city and county ordinances, tax and budget information, Liquor Licenses, foreclosures, summonses and bid invitations.

How to place a Public Notice

Jackson Hole News&Guide • PO Box 7445
Jackson, WY 83002 • (307) 733-2047

Rate: \$10.05 per column inch

Preferred Method of Submission is via Email in a Word/Text document to Legals@jhnewsandguide.com. Legals submitted via hard copy or PDF will be charged a typsetting fee of \$10.00 per typed page

LEGAL DEADLINE: THURSDAY AT 3:00 PM

SEPTEMBER 30, 2020

TETON COUNTY NOTICES

Teton County Board of Commissioners

• MEETING NOTICES •

Teton County Board of Commissioners
Joint Information Meeting Notice
200 S. Willow, Jackson, Wyoming
Monday, October 5, 2020, 1:30 p.m.
Meeting agenda is available on tetoncountywy.gov
Meeting streaming is available online.
Be advised the online meeting agendas may be revised up until 5:00pm the day before the meeting.
Publish: 09/30/20

Teton County Board of Commissioners
Voucher Meeting Notice
200 S. Willow, Jackson, Wyoming
Monday, October 5, 2020, 9:00 a.m.
Meeting agenda is available on tetoncountywy.gov
Meeting streaming is available online.
Be advised the online meeting agendas may be revised up until 5:00pm the day before the meeting.
Publish: 09/30/20

Teton County Board of Commissioners
Regular Meeting Notice
200 S. Willow, Jackson, Wyoming
Tuesday, October 06, 2020, 9:00 a.m.
Meeting agenda is available on tetoncountywy.gov
Meeting streaming is available online.
Be advised the online meeting agendas may be revised up until 5:00pm the day before the meeting.
Publish: 09/30/20

TETON COUNTY

DIVISION OFFICES

• REQUEST FOR BIDS •

REQUEST FOR PROPOSALS
Jackson, Wyoming
Teton County Trash Transfer Station: Onetime Scrap Metal Cleanup
Teton County Recycling Center: Tin Can Bundle Recycling

Notice is hereby given that the Teton County Integrated Solid Waste and Recycling (ISWR) is accepting Bids for scrap metal cleanup and tin can bundle (TCBs) recycling price quotes.

Teton County ISWR is seeking a Contractor to process/bale, remove and recycle stockpiled scrap metal at the Teton County Trash Transfer Station. The proposed price shall include processing and hauling and be provided in net tons. Teton County ISWR is also seeking a Contractor to pick up and recycle TCBs at the Recycling Center. Please provide a “picked up” price in net tons.

Bid details and forms can be accessed on the Public Purchase website (<https://www.publicpurchase.com> bid id: 133374) and are due by 9:00 am MST on Friday, October 9, 2020. Each proposal will be evaluated based on price and schedule availability. Teton County ISWR reserves the right to reject any or all proposals and to accept one or both bids.
Publish: 09/30, 10/07/20

ADVERTISEMENT FOR BIDS
Request for Bids
Jackson, Wyoming
Electronic Waste Recycling

Teton County Integrated Solid Waste and Recycling (ISWR) is seeking a full-service computer and electronics recovery and recycling contractor to transport and recycle all acceptable Teton County electronic waste materials via the most environmentally responsible methods within domestic processing facilities.

Bids for Electronic Waste Recycling can be accessed on the Public Purchase website (<https://www.publicpurchase.com> bid id: 132669) and are due by 4:00 pm MST on Friday, October 9, 2020.
Publish: 09/30, 10/07/20

• CONTINUED PUBLICATIONS •

NOTICE OF APPLICATION FOR A TRANSFER OF OWNERSHIP OF A RETAIL LIQUOR LICENSE

Notice is hereby given that on the 15th day of September 2020, WYVAN VRT 2550 Moose Wilson Liquor Co., LLC filed an application for the transfer of ownership of a retail liquor license from TCR Resorts and Services, LLC and, in the office of the Clerk of the County of Teton for the following described place:

SW1/4 NW1/4, SEC 13, T41N, R117W, TETON COUNTY, WYOMING

And protests, if any there be, against the issuance of the license will be heard at the hour of 9:00 A.M., on the 6th day of October 2020, in the County Commissioners Chambers in the Teton County Administration Building.
Publish: 09/23, 09/30/20

TOWN OF JACKSON NOTICES

• OFFICIAL PROCEEDINGS •

TOWN COUNCIL PROCEEDINGS - UNAPPROVED
SEPTEMBER 21, 2020 JACKSON, WYOMING
The Jackson Town Council met in regular workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:02 P.M. Upon roll call the following were found to be present: TOWN COUNCIL: via Webex: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter. Budget Update. Larry Pardee discussed the Fiscal Year 2020 budget and council discussion took place. No action was taken. Adjourn. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(x). The vote showed all in favor and the motion carried. The meeting adjourned at 4:11 P.M. minutes:rdr/spb. Review complete & approved minutes at www.jacksonwy.gov/491
Publish: 09/30/20

TOWN COUNCIL PROCEEDINGS - UNAPPROVED
SEPTEMBER 21, 2020 JACKSON, WYOMING
The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present: TOWN COUNCIL: via Webex: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter. Public Comment. Church Lewis made comment on the kids bike loop. Laurie Andrews made comments of appreciation to the Council regarding Old Bill's. Consent Calendar. A motion was made by Arne Jorgensen and seconded by Jim Stanford to approve the consent calendar including items A-I as presented with the following motions:
A. Meeting Minutes. To approve the meeting minutes as presented for the September 8, 2020 regular meeting.
B. Disbursements. To approve the disbursements as presented. Ace Hardware \$195.25; Advanced Industrial Supply Inc \$207.63; Amazon Capital Services \$895.00; American Shooters Las Vegas \$2,804.00; B-Cycle LLC \$613.18; Big R Ranch & Home \$156.96; Bliss Cargo \$41.21; Bristol, James \$55.00; C & A Professional Cleaning Serv LLC \$1,923.05; Callas, Nancy \$45.50; Carquest Auto Parts Inc. \$8.21; Caselle Inc. \$1,868.00; CenturyLink \$1,935.41; City Of Driggs \$1,673.68; Commercial Tire-ID Falls \$848.96; David Stubbs \$250.00; Delta Dental Plan Of Wyoming \$6,237.03; E.R. Office Express \$82.84; Elite Parts \$312.43; Energy Laboratories Inc. \$317.50; Fire Services Of Idaho \$1,250.00; FleetPride \$55.20; Freedom Mailing Service Inc. \$1,859.53; Friends Of Pathways \$7,816.00; Geittmann Larson Swift LLP \$845.00; Gillig LLC \$2,499.37; Gm Sheet Metal LLC \$194.50; Greenway Painting LLC \$400.00; HD Fowler Company \$884.50; High Country Linen \$840.08; Hirst Applegate, LLP \$6,037.05; Jackson Curbside Inc. \$550.00; Jackson Hole News & Guide \$461.70; Jackson Lumber Inc \$67.68; Joseph E Giovanini \$8,000.00; Julie Holding \$5,000.00; Kellerstrass Enterprises, Inc \$19,713.81; Lower Valley Energy Inc \$36,866.31; Miller Sanitation \$7,770.00; Napa Auto Parts Inc. \$177.44; Nelson Engineering \$1,000.00; NTS Consolidation, LLC \$3,324.00; One Call Of Wyoming \$269.25; PartsMaster \$58.08; Perform Printing Inc \$140.90; Phillips, James \$266.23; Premier Truck-Salt Lake City \$9,355.39; Raftelis \$15,871.90; Red's Auto Glass, Inc. \$110.00; Rui Inc. Db a Village Gardner \$321.60; Sign It Now Inc \$4,118.60; Singh, John \$100.00; Snake River MEP Complete, Inc \$135.00; Snake River Roasting \$146.85; Stinky Prints, Inc \$1,084.40; Summit Consulting Group LLC \$6,000.00; Teton County Clerk \$148,275.08; Teton County District Court \$441.75; Teton County Integrated Solid Waste/Recy \$301.92; Teton County Sheriff's-Jail \$576.00; Teton County Transfer Station \$37.00; Teton County-Fund 13 \$107,600.21; Teton Motors Inc \$293.10; Teton Tools LLC \$490.95; Teton Trash Removal, Inc. \$47.00; Thomson West \$893.85; TMSC LLC \$3,238.00; West Fork Construction \$3,492.00; Westbank Sanitation \$49.38; Westwood Curtis \$91,600.27; White Glove Cleaning, Inc. \$4,803.13; Wy Child Support Enforcement \$146.76; Wyoming Financial Insurance, Inc \$72.00; Wyoming Garage Door, LLC \$2,060.00; Wy-Test \$115.00; Yellow Iron Excavation, LLC \$3,949.00; Zoom Video Communications, Inc \$4,799.00.
C. Municipal Court Report for August 2020. To place the August 2020 Municipal Court Report into the record.
D. Epstein Settlement and Easement Agreement. To approve the settlement and easement agreements with the Epsteins as presented and authorize the Mayor to execute any and all documents on behalf of the Town and direct the Town Clerk to record the appropriate documents with the County Clerk.
E. Office of State Lands and Investments Agreement for Coronavirus Relief Grant. To approve the Reimbursement

Agreement between the Office of State Lands and Investments and the Town of Jackson for COVID-19 expenditure reimbursement and authorize the Mayor to execute all necessary documents.

F. Loader Equipment Purchase for Wastewater Treatment Plant. To approve the purchase of a 926M Wheel Loader for the Sewer Division's Wastewater Treatment Plant and award the contract to Western States Caterpillar for \$234,689.52.

G. Vac-Tron Trailer Equipment Purchase for Water Division. To approve the purchase of a Vac-Tron trailer for the Public Works Water Division and award the contract to E.H. Wachs of Lincolnshire, Illinois for the purchase price of \$67,815.80.

H. Appointments to Board of Examiners. To appoint Kasey Mateosky, Tyson Slater, and Katie Wilson to the Board of Examiners for 2-year terms expiring in July 2022.

I. Memorandum of Understanding with JH Historical Society for Structures located on Town Property. To approve the Memorandum of Understanding between Jackson Hole Historical Society and Museum, Inc. and the Town of Jackson. There was not any public comment on the Consent Calendar.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. National League of Cities (NLC) Service Line Warranty Agreement. No action was taken on this item. Low Income Housing Tax Credit Housing Project at 400 W Snow King. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve the letter of support for the Millward Crossing low-income housing tax credit application being submitted by Summit Housing Group. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Item P20-140: Subdivision Plat at 115 Nelson Drive. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to continue this item to the Town Council meeting scheduled for October 19, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Item P19-242: Snow King Mountain and Town of Jackson Gondola Lease Agreement. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve an amendment to the current lease agreement between the Town of Jackson and Snow King Mountain to amend the monthly base rent to \$1,000 for 12 months for the remainder of the lease term and authorize the Mayor to execute the lease amendment upon final review and approval by the Town Attorney. The lease shall be amended to include an annual facility usage report including all users, period of the rental and rate changes as part of the Snow King Resort District Master Plan. The lease shall be amended to include a requirement that Snow King provide an online rental calendar and the associated rental rates prior to execution of the lease to be maintained through the duration of the lease. The Town of Jackson shall be exempt from all rental fees for Town-sponsored events. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve a Facility Use Agreement between the Town of Jackson and Snow King Mountain as presented and authorize the Mayor to execute the lease agreement upon final review and approval by the Town Attorney. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to approve a Gondola and Cougar Lease Agreement between the Town of Jackson and Snow King Mountain as presented and authorize the Mayor to execute the lease agreement upon final review and approval by the Town Attorney subject to the following amendments: 1. The readjustment at the end of the primary term (19 years) shall be up to 20% at the sole discretion of the Town. 2. The lease shall be revised to include a requirement that Snow King provide product flexibility in regard to lift ticket availability, including but not limited to, consideration of a flexible half-day and/or a 1- or 2-hour lift ticket. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried. Matters from Mayor and Council. Jim Stanford made comment on the spelling of Milward / Millward Street. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to change out the street signs with the correct spelling based on cost and staff time. Further discussion was held on staff impact and costs. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Arne Jorgensen made comment on the kids bike pump track and the general penny. A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to direct staff to look at possible locations for a bike pump track. Mayor Muldoon called for the vote. The vote showed 4-1 in favor with Stanford opposed. The motion carried. Jim Stanford made comment on the Town's funding and partnership with the County on the Northern South Park Neighborhood Plan and the County's action the following day. Town Manager's Report. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to accept the Town Manager's Report into the record. The Town Manager's Report contained an update on the General Penny education efforts and the September Sales and Lodging Tax. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. Adjourn. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:41 p.m. minutes:spb. Review complete & approved minutes at www.jacksonwy.gov/491
Publish: 09/30/20

• Public Notices •

• PUBLIC HEARING •

The Town of Jackson Town Council will hold a public hearing to consider a request for approval of a Conditional Use Permit located at 170 N. Glenwood Street legally known as, LOTS 1 THRU 7 & 14 THRU 20 BLK 7, JACKSON ORIGINAL TOWNSITE. The hearing is scheduled for Monday, October 19, 2020, beginning at 6:00 p.m. at the Town Hall, 150 East Pearl Avenue, Jackson, WY. Please go to <https://www.jacksonwy.gov/491/Agendas-Minutes> and click on the meeting agenda for directions to view and participate in the meeting. The application can be viewed online at: <http://townofjackson.com/services/planning-building/permits-apps/current-applications/>. For further information, please contact the Planning Dept. at 733-0440, Ext. 1305. [Item P20-162 Valentine]
Publish: 09/30/20

The Town of Jackson Town Council will hold a public hearing to consider a request for approval of a Subdivision Plat, for the properties located at 505 & 475 E. Simpson Ave legally known as, Lot 7, Plat 278 & Lot 14, Plat 1186. The hearing is scheduled for Monday, October 19, 2020, beginning at 6:00 p.m. at the Town Hall, 150 East Pearl Avenue, Jackson, WY. Please go to <https://www.jacksonwy.gov/491/Agendas-Minutes> and click on the meeting agenda for directions to view and participate in the meeting. The application can be viewed online at: <http://townofjackson.com/services/planning-building/permits-apps/current-applications/>. For further information, please contact the Planning Dept. at 733-0440, Ext. 1302. [Item P20-161 Conboy]
Publish: 09/30/20

The Town of Jackson Planning Commission will hold a public hearing to consider a request to amend Division 5.4 Natural Hazard Protection Standards of the Town of Jackson Land Development Regulations (LDRs) to incorporate development standards for sites identified to be at a significant risk of geologic hazards including debris flow, slope instability, avalanche, and rock fall, and to amend other associated sections of the LDRs for consistency and clarifications. The hearing is scheduled for Wednesday, October 21, 2020, beginning at 5:30 p.m. at the Town Hall, 150 East Pearl Avenue, Jackson, WY. For further information, please contact the Planning Dept. at 733-0440, Ext. 1301. [Item P18-006 Malone]
Publish: 09/30/20

GENERAL PUBLIC NOTICES

• PUBLIC NOTICE •

PUBLIC NOTICE

The Board of Directors of the Polo Ranches Special Improvement District will hold a Public Hearing on October 7, 2020 to approve an amended budget for the Fiscal Year 2021. The meeting will be held at 5:00 pm at 5100 Cortland Drive, Jackson, WY 83001.
Publish: 09/30/20

• INTENT TO SUBDIVIDE •

NOTICE OF INTENT TO SUBDIVIDE

Notice is hereby given that, in accordance with Chapter 18-5-306, Wyoming Statutes 1977, as amended, that William Rush Jenkins and Klaus Dieter Baer, intends to apply for a permit to or a partial vacation of a subdivision in the Town of Jackson. A public hearing for said permit will occur at a regular meeting

of the Town of Jackson Council at Jackson Town Hall. Please contact the Planning Office at 733-0440 for the scheduled meeting date. The proposed partial vacation shall vacate the lot line between Lot 9 and Lot 10, Block 5 of the L.G. Gill Subdivision, Plat No. 139, records of the Clerk of Teton County and being located within Section 27, Township 41 North, Range 116 West, street address 415 E. Deloney Avenue. The site is accessed from Deloney Avenue.
Publish: 09/30, 10/07/20

• CONTINUED PUBLICATIONS •

IN THE DISTRICT COURT OF THE STATE OF WYOMING
IN AND FOR THE COUNTY OF TETON
NINTH JUDICIAL DISTRICT
IN THE MATTER OF THE ESTATE OF:

MARIE ERICKSON MITCHLER,

Deceased.

Probate No.: 3346

NOTICE OF HEARING PURSUANT TO W.S. § 2-9-202

To All Parties Interested in the Determination of Heirship of Marie Erickson Mitchler, Deceased:
Please take notice that on September 4, 2020, David H. Mitchler filed a Petition with the above-named Court seeking the Determination of Heirship of Marie Erickson Mitchler pursuant to W.S. §§ 2-9-201, et seq. Marie Erickson Mitchler died testate on March 13, 2017 as a resident of Fulton County, Georgia. The above-named decedent died seized of certain real property located in Teton County, Wyoming as more particularly described in the Petition for Determination of Heirship.
A hearing in this matter has been set by the Honorable Timothy C. Day, District Court Judge, to be held in the courtroom of the District Court, Ninth Judicial District at 180 South King Street, Jackson, Wyoming 83001 at 1:30 p.m. on October 19, 2020. It is suggested that any person having any interest in the foregoing described Determination of Heirship file objections in the District Court for the State of Wyoming, Ninth Judicial District, Teton County, Wyoming prior to the date and time of the Hearing set forth above with a copy to be mailed to the undersigned counsel for the Petitioner and any interested party may appear in person or by and through legal counsel at the time and place of hearing and be heard.
DATED this 15th day of September, 2020.

Anne Kent Droppert
Geittmann Larson Swift LLP
155 East Pearl Avenue, Suite 100
P.O. Box 1226
Jackson, Wyoming 83001
(307) 733-3923 – voice
(307) 733-3947 – facsimile
akd@glsllp.com
Wyoming Bar Registration #7-5275

Publish: 09/23, 09/30, 10/07, 10/14/20

NOTICE OF FORECLOSURE SALE

Pursuant to a Judgment and Decree of Foreclosure entered on June 1, 2020 by the District Court for the Ninth Judicial District in and for Teton County, Wyoming in Civil Action No. 18133, Jackson Hole Racquet Club Condominium Association (JHRCCA) and The Aspens Homeowners Association (AHA, and together with JHRCCA, Plaintiffs) v. Paul Olson (Defendant), judgment was entered against Defendant in favor of JHRCCA in the amount of \$10,365.01, and in favor

of AHA in the amount of \$905.70, plus all additional amounts that become due and owing to the Plaintiffs by Defendant for assessments from May 15, 2020 through the date of foreclosure sale for JHRCCA, and from May 14, 2020 through the date of foreclosure sale for AHA, including interest thereon and late fees, plus costs of publication and foreclosure, and attorney's fees and costs awarded by the Court. Pursuant to the Judgment and Decree of Foreclosure, Plaintiffs are entitled to sell the following real property of Defendant at a foreclosure sale to satisfy the judgment amount:

Unit 39-1-2 of Jackson Hole Racquet Club Condominiums, Strawberry Building 3900, Teton County, Wyoming, according to that plat recorded in the of Office of the Teton County Clerk on August 3, 1979 as Plat No. 385, as further defined and described in the Amended Declaration of Condominium for Jackson Hole Racquet Club Condominium recorded in the office of the Teton County Clerk on August 12, 1974 in Book 34, page 1 to 50, as amended ("Defendant's Property").

Defendant's Property will be sold by the Sheriff of Teton County to the highest bidder for cash at public auction. The sale will be held on the front steps of the Teton County Courthouse, 180 South King Street, Jackson, Wyoming 83001, at 10:00 a.m. on October 22, 2020. The property being foreclosed upon may be subject to other liens and encumbrances that will not be extinguished at the sale and any prospective purchaser should research the status of title before submitting a bid.

DATED this 11th day of September, 2020.

Paul E. D'Amours
Hess D'Amours & Krieger, LLC
P. O. Box 449
30 E. Simpson Street
Jackson, WY 83001
307-733-7881 phone
307-733-7882 fax

Publish: 09/23, 09/30, 10/07, 10/14/20

NOTICE OF CONTRACTOR'S SETTLEMENT

County of Teton
State of Wyoming

Notice is hereby given that on or after the 27th day of October, 2020, final settlement will be made by Jackson Hole Airport Board, for and on account of the contract of said: Straight Stripe Painting, Inc. for the furnishing and installation of Improvements to the Jackson Hole Airport, Schedule(s) I, II, & III for WYDOT Project No. AJA014A and any person, co-partnership, association or corporation who has an unpaid lien against said Straight Stripe Painting, Inc. for or on account of the furnishing of labor, materials, team hire, sustenance, provision, provender or other supplies used or consumed by such Contractor or any of the subcontractors in or about the performance of said work, may at any time up to and including said time of final settlement on said 27th day of October, 2020, file a verified statement in the amount due and unpaid on account of such claim with Jackson Hole Airport Board.

Failure on the part of the claimant to file such final statement will relieve said Owner from all and any liability for such claim.

Jackson Hole Airport Board
State of Wyoming

Publish: 09/16, 09/23, 09/30/20



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Public

NOTICES

What is a Public Notice?

These pages include a variety of notices required by Town, County and State statutes and regulations. These notices include Meeting Agendas, proposed city and county ordinances, tax and budget information, Liquor Licenses, foreclosures, summonses and bid invitations.

How to place a Public Notice

Jackson Hole News&Guide • PO Box 7445
Jackson, WY 83002 • (307) 733-2047

Rate: \$10.05 per column inch

Preferred Method of Submission is via Email in a Word/Text document to Legals@jhnewsandguide.com. Legals submitted via hard copy or PDF will be charged a typsetting fee of \$10.00 per typed page

LEGAL DEADLINE: THURSDAY AT 3:00 PM

OCTOBER 07, 2020

TETON COUNTY NOTICES

Teton County Board of Commissioners

• MEETING NOTICES •

Teton County Board of Commissioners
Voucher Meeting Notice
200 S. Willow, Jackson, Wyoming
Monday, October 12 2020, 9:00 a.m.
Meeting agenda is available on tetoncountywy.gov
Meeting streaming is available online.
Be advised the online meeting agendas may be revised up until 5:00pm the day before the meeting.
Publish: 10/07/20

Teton County Board of Commissioners
Special Joint Information Meeting Notice
200 S. Willow, Jackson, Wyoming
Tuesday, October 13, 2020, 9:00 a.m.
Meeting agenda is available on tetoncountywy.gov
Meeting streaming is available online.
Be advised the online meeting agendas may be revised up until 5:00pm the day before the meeting.
Publish: 10/07/20

TETON COUNTY DIVISION OFFICES

• REQUEST FOR BIDS •

Request for Qualifications

for

Building Commissioning Services
for
Teton County Courthouse (TCCH) Project

Facilities Maintenance Division
General Services Department
Teton County, WY

Teton County, Wyoming, is soliciting proposals on the Public Purchase website up to but not later than 4:00 pm MT on Wednesday, October 21, 2020 for the Building Commissioning Services for the Teton County Courthouse Project.

RFQ packages may be obtained online at the Public Purchase website, <http://www.publicpurchase.com>. Vendors must complete the free registration on the Public Purchase site. Instructions for submittals are available on the Teton County website at Departments/General Services/Purchasing at <http://www.tetoncountywy.gov/1951/Purchasing>. Proposals are to be submitted on that same website. Proposals will be opened upon release by Public Purchase immediately after closing at the Teton County Facilities Maintenance Division office at 185 South Willow, Jackson, WY.

Teton County reserves the right to reject all proposals and to waive informalities and irregularities in proposals.

Questions are to be posted on the Public Purchase website. All questions and answers will be available to all bidders.
Publish: 10/07, 10/14/20

• PUBLIC NOTICE •

NOTICE OF PUBLIC REVIEW
TETON COUNTY BOARD OF COUNTY COMMISSIONERS MEETING
Monday, October 20, 2020

Notice is hereby given that a Public Hearing will be held by the Teton County BOARD OF COUNTY COMMISSIONERS for the purpose of considering the applications listed below pursuant to the Wyoming State Statutes, Sections 16-3-101, et. seq. 18-5-201, et. seq. and 18-5-301, et. seq. as applicable. The Public Hearing will be held in the Commissioners Meeting Room of the Teton County Administration Building at 200 S. Willow Street in Jackson, Wyoming on Monday, October 20, 2020, in their regular meeting which begins at 09:00 AM. Information regarding the applications listed below may be obtained from the Teton County Planning and Development Department, Monday through Friday, 8:00 AM to 5:00 PM, telephone 307-733-3959.

1. Applicant: LODGES AT FISH CREEK, LLC
Permit No.: DEV2020-0002
Request: Development Plan approval, pursuant to Section 8.3.2 of the Teton County Land Development Regulations, to establish a building envelope and certain restrictions for the development of a single-family residence on Lot 14 at the Lodges at Fish Creek.
Location: 2600 Fish Creek Road (Lot 14, The Lodges

at Fish Creek); located at the corner of Crystal Springs Road and Four Pines Road in Teton Village. The property is zoned PR and is within the Scenic Resources Overlay.
2. Applicant: SRS CLUB, LLC
Permit No.: SD2020-0005
Request: Partial Vacation Without Replat, pursuant to Section 8.2.13.C.5 of the Teton County Land Development Regulations, Amendment of Permits or Approvals, to partially vacate an easement for access and utilities to Lot 85.
Location: 15625 S Wagon Road, Jackson. The property is located on the southernmost end of the Snake River Sporting Club. It is zoned Rural-3 and is within the Natural and Scenic Resource Overlays.
Publish: 10/07/20

• CONTINUED PUBLICATIONS •

REQUEST FOR PROPOSALS
Jackson, Wyoming
Teton County Trash Transfer Station: Onetime Scrap Metal Cleanup
Teton County Recycling Center: Tin Can Bundle Recycling

Notice is hereby given that the Teton County Integrated Solid Waste and Recycling (ISWR) is accepting Bids for scrap metal cleanup and tin can bundle (TCBs) recycling price quotes.

Teton County ISWR is seeking a Contractor to process/bale, remove and recycle stockpiled scrap metal at the Teton County Trash Transfer Station. The proposed price shall include processing and hauling and be provided in net tons. Teton County ISWR is also seeking a Contractor to pick up and recycle TCBs at the Recycling Center. Please provide a “picked up” price in net tons.

Bid details and forms can be accessed on the Public Purchase website (<https://www.publicpurchase.com> bid id: 133374) and are due by 9:00 am MST on Friday, October 9, 2020. Each proposal will be evaluated based on price and schedule availability. Teton County ISWR reserves the right to reject any or all proposals and to accept one or both bids.
Publish: 09/30, 10/07/20

ADVERTISEMENT FOR BIDS
Request for Bids
Jackson, Wyoming
Electronic Waste Recycling

Teton County Integrated Solid Waste and Recycling (ISWR) is seeking a full-service computer and electronics recovery and recycling contractor to transport and recycle all acceptable Teton County electronic waste materials via the most environmentally responsible methods within domestic processing facilities.

Bids for Electronic Waste Recycling can be accessed on the Public Purchase website (<https://www.publicpurchase.com> bid id: 132669) and are due by 4:00 pm MST on Friday, October 9, 2020.
Publish: 09/30, 10/07/20

TOWN OF JACKSON NOTICES

• PUBLIC HEARINGS •

The Town of Jackson Town Council will hold a public hearing to consider a request for approval of a Final Plat for a land division/2- lot subdivision at the property located 808 Upper Redmond Road, legally known as, PT. N1/2 SE1/4, SEC. 34, TWP. 41, RNG. 116 TRACT C-1, PT. TRACT C-2. The hearing is scheduled for Monday, November 2, 2020, beginning at 6:00 p.m. at the Town Hall, 150 East Pearl Avenue, Jackson, WY. The application can be viewed online at: <http://townofjackson.com/467/Current-Applications>. For further information, please contact the Planning Dept. at 733-0440, Ext. 1302. [Item P20-166 Conboy]
Publish: 10/07/20

PUBLIC HEARING
The Town of Jackson Town Council will hold a public hearing to consider a request to amend Division 5.4 Natural Hazard Protection Standards of the Town of Jackson Land Development Regulations (LDRs) to incorporate development standards for sites identified to be at a significant risk of geologic hazards including debris flow, slope instability, avalanche, and rock fall, and to amend other associated sections of the LDRs for consistency and clarifications. The hearing is scheduled for Monday, November 2, 2020, beginning at 6:00 p.m. at the Town Hall, 150 East Pearl Avenue, Jackson, WY. For further information, please contact the Planning Dept. at 733-0440, Ext. 1301. [Item P18-006 Malone]
Publish: 10/07/20

GENERAL PUBLIC NOTICES

• NAME CHANGE •

STATE OF WYOMING	)	IN THE DISTRICT COURT
COUNTY OF <u>Teton</u>	) ss. <u>qth</u>	JUDICIAL DISTRICT
IN RE NAME CHANGE OF	)	Civil Action Case No. <u>18165</u>
<u>Violet Mae Marsden</u>	)	
(minor child's current full name)	)	
Minor Child, By Next Friend,	)	
<u>Spencer Marsden</u>	)	
(Petitioner's full name)	)	
PUBLIC NOTICE BY PUBLICATION		

In accordance with Wyoming Statutes 1-25-103, notice is hereby given that a *Petition for Name Change of Minor Child*, Civil Action No. 18165 has been filed in the Wyoming District Court for the 9th Judicial District, whose address is PO Box 4460 Jackson, WY 83001, seeking to change the name of the minor child Violet Mae Marsden to Violet Star Marsden.

Unless an Answer or Response to the Petition referenced above is filed within 30 days following the last date of publication of this notice, an order may be entered granting the requested name change.

Dated: September 3, 2020

[Signature]
Clerk of District Court/ Deputy

Publish: 10/07, 10/14, 10/21, 10/28/20

• ESTATE PROBATE •

IN THE NINTH JUDICIAL DISTRICT COURT
IN AND FOR TETON COUNTY, WYOMING

In the Matter of the Estate of
Joan C. Laskowski,
Probate No. 3341

Deceased

NOTICE OF PROBATE

TO ALL PERSONS INTERESTED IN SAID ESTATE:

You are hereby notified that on September 22, 2020, the Last Will and Testament of decedent was admitted to probate by the above named court, and Michael C. Laskowski was appointed personal representative thereof. Notice is further given that”

1. Any action to set aside the Will shall be filed in the Court within three months from the date of the first publication of this notice, or thereafter be forever barred; and

2. All persons indebted to the decedent or to their Estate are requested to make immediate payment to said Michael C. Laskowski at 4302 Underwood Street, Hyattsville, MD 20782; and

3. Creditors having claims against the decedent or the estate are required to file them in duplicate with the necessary vouchers, in the office of the Clerk of said Court, on or before three months after the date of the first publication of this notice, and if such claims are not so filed, unless otherwise allowed or paid, they will be forever barred.

Dated this 30th day of September, 2020

R. Scott Garland, Attorney for the Personal Representative
Garland Law Office LLC
P. O. Box 4310
Jackson, Wyoming 83001
Publish: 10/07, 10/14, 10/21/20

IN THE DISTRICT COURT OF THE STATE OF WYOMING
IN AND FOR THE COUNTY OF TETON
NINTH JUDICIAL DISTRICT

IN THE MATTER OF THE ESTATE OF:
JOHN A. SHERMAN, JR.,
Deceased

Probate No.: 3329

NOTICE OF PROBATE

You are hereby notified that on the 29th day of September, 2020, the Last Will and Testament of John A. Sherman, Jr. was admitted to probate with administration by the above named

court. Any action to set aside the Will shall be filed in the Court within three (3) months from the date of the first publication of this Notice or thereafter be forever barred. Notice is further given that all persons indebted to John A. Sherman, Jr. or to John A. Sherman, Jr.'s Estate, are requested to make immediate payment to the undersigned in care of: Carl Steven Heft, Personal Representative, P.O. Box 2922, 125 S. King Street, Suite 2A, Jackson WY 83001-2922. Creditors having claims against the decedent or the estate are required to file them in duplicate with the necessary vouchers in the Office of the Clerk of Court on or before three (3) months after the date of the first publication of this notice; and if such claims are not so filed, unless otherwise allowed or paid, they will be forever barred.

DATED this 1st day of October, 2020

M. Jason Majors
Majors Law Firm, P.C.
Attorney for Personal Representative
125 S. King Street, Suite 2A
P.O. Box 2922
Jackson, WY 83001-2922
(307) 733-4117 Phone
(307) 733-4117 Facsimile
Wyoming Bar Registration # 6-3789

Publish: 10/07, 10/14, 10/21/20

• ABANDONED VEHICLES •

2004 Ironhorse Trailer
Vin # 1WC200H2X41106886
Fees Due: \$ 10,725.00

2003 Honda Civic
Vin # 2HGES16543H588754
Fees Due: \$6,500.00

2005 Ford Taurus
Vin # 1FAFP56U45A245355
Fees Due: \$6,715.00

Auction date is October 23rd, 2020
Auction is held at 1190 High-way 89, Jackson WY 83002
Please call 307-733-8697 and ask for Shiela
Publish: 10/07, 10/14/20

• PUBLIC NOTICE •

PUBLIC NOTICE

PROCLAMATION OF DIRECTOR ELECTION

TETON VILLAGE ASSOCIATION ISD

TO WHOM IT MAY CONCERN

Pursuant to Wyoming Statute 22-29-112, notice is hereby given that an election for the office of Director of Teton Village Association ISD, a Wyoming statutory improvement service district ("District"), will be held on November 3, 2020 by mail ballot election.
Mary Kate Buckley has filed to serve as a Director to serve for a four-year term from November 3, 2020 to November 5, 2024, until the next regular election.

All qualified electors within the District are entitled to vote.

DATED at Teton Village, Wyoming this 25th day of September 2020.
Publish: 10/07, 10/14/20

PUBLIC NOTICE

PROCLAMATION OF DIRECTOR ELECTION

TETON VILLAGE RESORT DISTRICT

TO WHOM IT MAY CONCERN

Pursuant to Wyoming Statute 22-29-112, notice is hereby given that an election for the office of Director of Teton Village Resort District, a Wyoming statutory resort district ("District"), will be held on November 3, 2020 by mail ballot election.
Matt McCreedy has filed to serve as a Director to serve for a four-year term from November 3, 2020 to November 5, 2024, until the next regular election.

All qualified electors within the District are entitled to vote.

DATED at Teton Village, Wyoming this 25th day of September 2020.
Publish: 10/07, 10/14/20

ELECTION NOTICE

TETON VILLAGE WATER & SEWER DISTRICT

Pursuant to W.S. 22-29-112, NOTICE IS HEREBY GIVEN THAT on the 3rd day of November, 2020, a mail ballot election will take place for the election of four Director positions on the Teton Village Water & Sewer District Board of Directors. Three positions are for the term of November 3, 2020 – November 5, 2024 (four years) and one position is for the term of November 3, 2020 – November 8, 2022 (two years). An Application for Election has been filed with the District by Tim

Carney, Don Gervais, Frank Kaunitz and Jim Terry. Write-in candidates are also permitted.

The boundaries of the District encompass the residential areas of Teton Village, Granite Ridge and Shooting Star, and the commercial area of Teton Village, and are on file in the Teton County Clerk's Office.

John B. L. Harkness, Secretary
Teton Village Water & Sewer District
Publish: 10/07, 10/14/20

ELECTION NOTICE

TETON VILLAGE SPECIAL FIRE DISTRICT

Pursuant to W.S. 22-29-112, NOTICE IS HEREBY GIVEN THAT on the 3rd day of November, 2020, a mail ballot election will take place for the election of one Director of the Teton Village Special Fire District Board of Directors for the term of November 3, 2020 – November 5, 2024 (four years). An Application for Election has been filed with the District by Carlen Carney. Write-in candidates are also permitted.

The boundaries of the District encompass the residential areas of Teton Village, Granite Ridge and Shooting Star, and the commercial area of Teton Village, and are on file in the Teton County Clerk's Office.

Bain Campbell, Secretary
Teton Village Special Fire District
Publish: 10/07, 10/14/20

ELECTION NOTICE

TETON VILLAGE IMPROVEMENT & SERVICE DISTRICT

Pursuant to W.S. 22-29-112, NOTICE IS HEREBY GIVEN THAT on the 3rd day of November, 2020, a mail ballot election will take place for the election of one Director of the Teton Village Improvement & Service District Board of Directors for the term of November 3, 2020 – November 5, 2024 (four years). An Application for Election has been filed with the District by Shawn Reichel Daus. Write-in candidates are also permitted.

The boundaries of the District encompass the residential areas of Teton Village and Granite Ridge, and are on file in the Teton County Clerk's Office.

Shawn Reichel Daus, Secretary
Teton Village Improvement & Service District
Publish: 10/07, 10/14/20

PROPOSED TEMPORARY TURBIDITY INCREASE IN
GAME CREEK

The Wyoming Department of Environmental Quality (WDEQ) has received a request from the Wyoming Game and Fish Department for a temporary increase in turbidity in Game Creek near Jackson, Wyoming. The temporary increase in turbidity is associated with proposed replacement of an existing diversion structure.
Activity in cold water streams like Game Creek is normally limited to a ten (10) NTU increase over background. Approval of this request would allow an exceedance of this limit for up to ten (10) total working days, subject to monitoring and reporting. This activity will follow the procedures in Chapter 1, Section 23(c)(ii), of the WDEQ Water Quality Rules and Regulations, which allow for temporary elevated levels of turbidity in certain circumstances. The project falls under the agricultural exemption whereby a U.S. Army Corps of Engineers 404 permit is not required.
Requests for information about the proposed turbidity increase should be directed to Eric Hargett by email (eric.hargett@wyo.gov) or phone (307-777-6701). Comments must be addressed to Eric Hargett, Wyoming DEQ/WQD, 200 W. 17th Street – 4TH floor, Cheyenne, WY, 82002, and be postmarked on or before 5:00 p.m. on October 21, 2020 to be considered. Phone or email comments will not be accepted. Para español, visite deq.wyoming.gov.
Publish: 10/07/20

NOTICE OF ELECTION
SPRING CREEK IMPROVEMENT AND SERVICE DISTRICT

Please take notice that a mail ballot election of the Board of Directors for Spring Creek Improvement and Service District, Teton County, Wyoming shall be held on Tuesday, November 3, 2020. Those persons wishing to vote in person may cast a ballot on election day at the Spring Creek Ranch House, 1600 North East Butte Road, Jackson, Wyoming between 10:00 a.m. and 4:00 p.m.

The election shall be for one director who shall serve a four year term, which term shall commence at the next regularly scheduled meeting thereafter. Donna Falk has filed as a candidate for the director position.
Publish: 10/07, 10/14/20

• CONTINUED PUBLICATIONS •

NOTICE OF INTENT TO SUBDIVIDE

Notice is hereby given that, in accordance with Chapter 18-5-306, Wyoming Statutes 1977, as amended, that William Rush Jenkins and Klaus Dieter Baer, intends to apply for a permit to for a partial vacation of a subdivision in the Town of Jackson. A public hearing for said permit will occur at a regular meeting of the Town of Jackson Council at Jackson Town Hall. Please

contact the Planning Office at 733-0440 for the scheduled meeting date. The proposed partial vacation shall vacate the lot line between Lot 9 and Lot 10, Block 5 of the L.G. Gill Sub-division, Plat No. 139, records of the Clerk of Teton County and being located within Section 27, Township 41 North, Range 116 West, street address 415 E. Deloney Avenue. The site is accessed from Deloney Avenue.
Publish: 09/30, 10/07/20

IN THE DISTRICT COURT OF THE STATE OF WYOMING
IN AND FOR THE COUNTY OF TETON
NINTH JUDICIAL DISTRICT
IN THE MATTER OF THE ESTATE OF:

MARIE ERICKSON MITCHLER,

Deceased.

Probate No.: 3346

NOTICE OF HEARING PURSUANT TO W.S. § 2-9-202

To All Parties Interested in the Determination of Heirship of Marie Erickson Mitchler, Deceased:
Please take notice that on September 4, 2020, David H. Mitchler filed a Petition with the above-named Court seeking the Determination of Heirship of Marie Erickson Mitchler pursuant to W.S. §§ 2-9-201, et seq. Marie Erickson Mitchler died testate on March 13, 2017 as a resident of Fulton County, Georgia. The above-named decedent died seized of certain real property located in Teton County, Wyoming as more particularly described in the Petition for Determination of Heirship. A hearing in this matter has been set by the Honorable Timothy C. Day, District Court Judge, to be held in the courtroom of the District Court, Ninth Judicial District at 180 South King Street, Jackson, Wyoming 83001 at 1:30 p.m. on October 19, 2020. It is suggested that any person having any interest in the foregoing described Determination of Heirship file objections in the District Court for the State of Wyoming, Ninth Judicial District, Teton County, Wyoming prior to the date and time of the Hearing set forth above with a copy to be mailed to the undersigned counsel for the Petitioner and any interested party may appear in person or by and through legal counsel at the time and place of hearing and be heard.
DATED this 15th day of September, 2020.

Anne Kent Droppert
Geittmann Larson Swift LLP
155 East Pearl Avenue, Suite 100
P.O. Box 1226
Jackson, Wyoming 83001
(307) 733-3923 – voice
(307) 733-3947 – facsimile
akd@glslp.com
Wyoming Bar Registration #7-5275

Publish: 09/23, 09/30, 10/07, 10/14/20

NOTICE OF FORECLOSURE SALE

Pursuant to a Judgment and Decree of Foreclosure entered on June 1, 2020 by the District Court for the Ninth Judicial District in and for Teton County, Wyoming in Civil Action No. 18133, Jackson Hole Racquet Club Condominium Association (JHRCCA) and The Aspens Homeowners Association (AHA, and together with JHRCCA, Plaintiffs) v. Paul Olson (Defendant), judgment was entered against Defendant in favor of JHRCCA in the amount of \$10,365.01, and in favor of AHA in the amount of \$905.70, plus all additional amounts that become due and owing to the Plaintiffs by Defendant for assessments from May 15, 2020 through the date of foreclosure sale for JHRCCA, and from May 14, 2020 through the date of foreclosure sale for AHA, including interest thereon and late fees, plus costs of publication and foreclosure, and attorney's fees and costs awarded by the Court. Pursuant to the Judgment and Decree of Foreclosure, Plaintiffs are entitled to sell the following real property of Defendant at a foreclosure sale to satisfy the judgment amount:

Unit 39-1-2 of Jackson Hole Racquet Club Condominiums, Strawberry Building 3900, Teton County, Wyoming, according to that plat recorded in the of Office of the Teton County Clerk on August 3, 1979 as Plat No. 385, as further defined and described in the Amended Declaration of Condominium for Jackson Hole Racquet Club Condominium recorded in the office of the Teton County Clerk on August 12, 1974 in Book 34, page 1 to 50, as amended ("Defendant's Property").

Defendant's Property will be sold by the Sheriff of Teton County to the highest bidder for cash at public auction. The sale will be held on the front steps of the Teton County Courthouse, 180 South King Street, Jackson, Wyoming 83001, at 10:00 a.m. on October 22, 2020. The property being foreclosed upon may be subject to other liens and encumbrances that will not be extinguished at the sale and any prospective purchaser should research the status of title before submitting a bid.

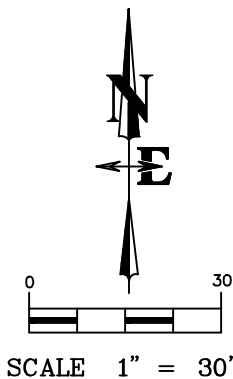
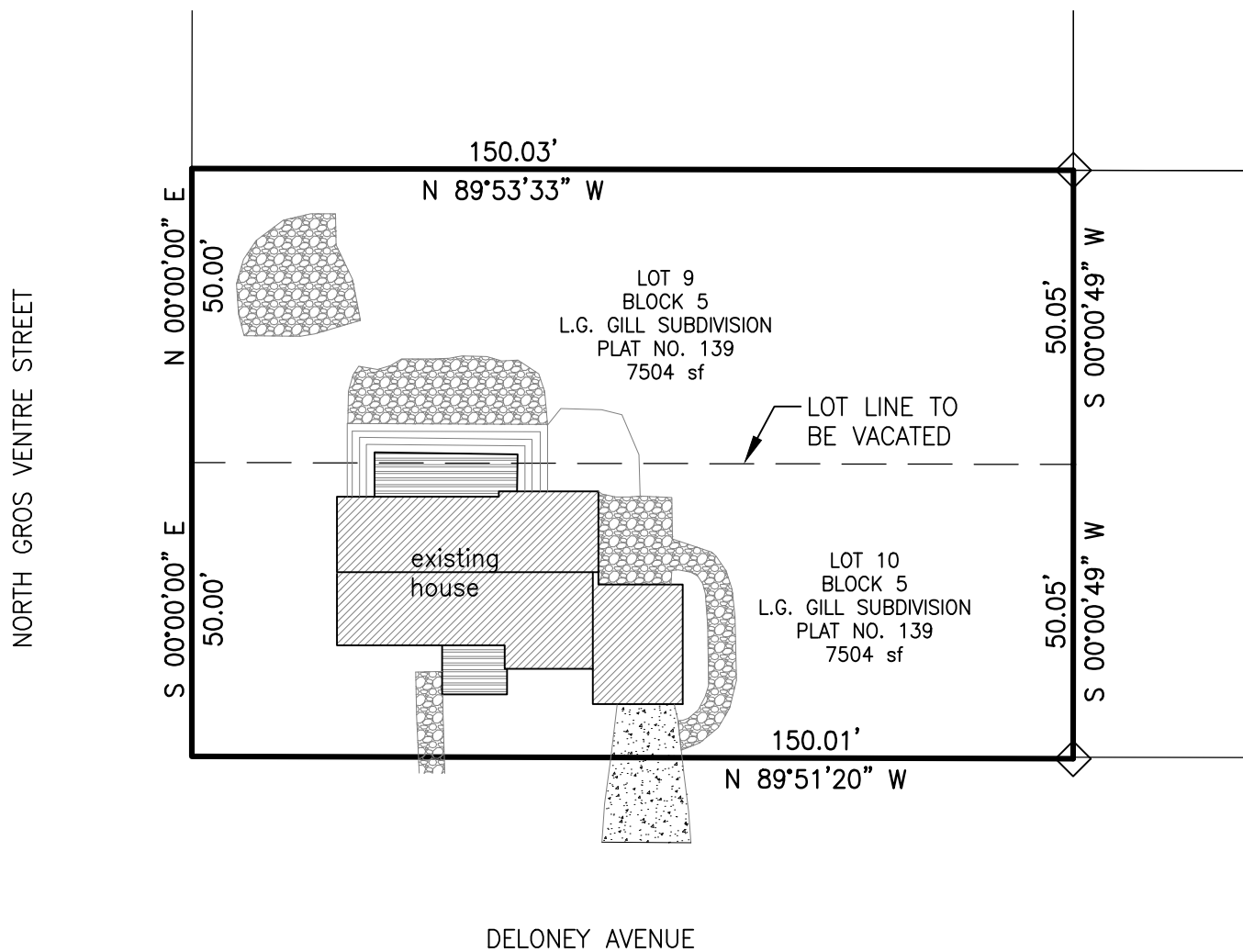
DATED this 11th day of September, 2020.

Paul E. D'Amours
Hess D'Amours & Krieger, LLC
P. O. Box 449
30 E. Simpson Street
Jackson, WY 83001
307-733-7881 phone
307-733-7882 fax

Publish: 09/23, 09/30, 10/07, 10/14/20

EXHIBIT B

LOT LINE VACATION



LOT 9 AND LOT 10, BLOCK 5,
L.G. GILL SUBDIVISION, PLAT 139
SE 1/4 SW 1/4
SECTION 27, T41N, R116W,
TOWN OF JACKSON
TETON COUNTY, WYOMING

DRAWING NO	DRAWING TITLE	NELSONENGINEERING P.O. BOX 1599, JACKSON WYOMING (307) 733-2087	DATE	10/15/03
1	JENKINS AND BAER PROPERTIES		ENGINEERED	
JOB NO	LOT LINE VACATION		DRAWN	DJS
16-029-02			CHECKED	JB
			APPROVED	RRN

PARTIAL VACATION OF PLAT

WHEREAS, on _____, 2020, the Town of Jackson City Council met to consider a request to vacate the Lot line between Lot 9, and Lot 10, Block 5 of The L.G. Gill Subdivision, Plat No. 139, as recorded in the Office of the Teton Clerk, Wyoming, on June 07, 1950.

WHEREAS, having determined that the proposed vacation/lot combination does not abridge or destroy any of the rights and privileges of the other proprietors in said plat, the proposed vacation was approved by the Town Council.

BY SIGNATURE BELOW, the affected property owners acknowledge and accept that the combined lots cannot be re-subdivided without first receiving subdivision approval from the Town of Jackson, the combination of lots shall be treated as one for all purposes under these LDRs and cannot be re-subdivided without receiving subdivision approval under the LDRs in effect at the at time. In addition, the affected property owners acknowledge and accept that the combined lots shall be treated as one lot for all purposes under said regulations.

By: William Rush Jenkins
William Rush Jenkins

STATE OF WYOMING)
COUNTY OF TETON)

The foregoing instrument was subscribed and sworn to before me on this 6th day of October, 2020, by William Rush Jenkins who personally appeared before me and being personally known by me acknowledged that the foregoing statements are true and correct to the best of his knowledge.

Witness my hand and official seal.



Rosemary Kimble
Notary Public

My Commission Expires: 3-8-2023


Klaus Dieter Baer

STATE OF WYOMING)
COUNTY OF TETON)

The foregoing instrument was subscribed and sworn to before me on this 6th day of October, 2020, by Klaus Dieter Baer who personally appeared before me and being personally known by me acknowledged that the foregoing statements are true and correct to the best of his knowledge.

Witness my hand and official seal.



Teresa Kimble
Notary Public

My Commission Expires: 3-8-2023

Peter Muldoon, Mayor
Town of Jackson

The foregoing instrument was acknowledged before me by Peter Muldoon, as Mayor of the Town Council on this day of , 20 .

Notary Public

My Commission Expires: _____

PLANNING

Project Number	P20-193	Applied	10/12/2020	STOL
Project Name	Partial Vacation without a Replat- 415 E. Deloney		Approved	
Type	FINAL PLAT	Closed		
Subtype		Expired		
Status	STAFF REVIEW	Status		
Applicant	Nelson Engineering	Owner	JENKINS, WILLIAM RUSH &	
Site Address		City	State	Zip
415 E DELONEY AVENUE	JACKSON	WY	83001	
Subdivision		Parcel No	General Plan	
GILL, L G	22411627308010			

Type of Review	Status	Dates			
		Sent	Due	Received	Remarks
Contact					
Notes					
County Clerk		10/12/2020	11/2/2020		
Corina Dorman					

Legal	NO COMMENT	10/12/2020	11/2/2020	10/28/2020
Lea Colasuonno				

Planning	APPROVED	10/12/2020	11/2/2020	12/16/2020
Tyler Valentine				

Plat Review-Survey	APPROVED W/CONDITI	10/12/2020	11/2/2020	10/28/2020
Ken Magrath				

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Type of Review	Status	Dates			
		Sent	Due	Received	Remarks
Contact					
Notes					
(10/28/2020 10:17 AM STOL)					
October 27, 2020					

Town of Jackson Planning & Building Department
P.O. Box 1687
Jackson, WY 83001

Attn: Tiffany Stolte and Tyler Valentine

Re: P20-193 Lot Line Vacation – Lots 9 & 10, Block V, L.G. Gill Subdivision - Review

Dear Tiffany and Tyler,

I have reviewed the application and ordinance, or Plat Vacation document submitted with the above-referenced partial vacation (undivision) application. I find no errors and/or omissions in this application that fall under Surveyor purview, but would like to make the following statement:

It seems that the “Partial Vacation of Plat” document signed by the Mayor and property owners is probably sufficient for this process if recorded and indexed toward the lots, although in other cities in Wyoming I have seen this done by Ordinance. Also, the signature block for Mayor says “Mayor of the Town Council” rather than Mayor of the Town of Jackson.

This review of submitted information is for general compliance with Town of Jackson and State of Wyoming subdivision requirements. I do not assume responsibility for correctness of dimensions or calculations. This review indicates only that an examination of the materials in the application has been made.

Thank you for the opportunity to perform this review.

Sincerely,

Kenneth Magrath Wyoming PLS #8469
Jorgensen Associates, P.C.

Plat Review-Title APPROVED W/CONDITI 10/12/2020 11/2/2020 10/27/2020
<none>

..

Type of Review	Status	Dates			Remarks
		Sent	Due	Received	
Contact					
Notes					
(10/27/2020 3:11 PM STOL)					
DOCUMENT REVIEW					

PARTIAL VACATION OF PLAT – BAER/JENKINS

CLIENT: Town of Jackson, Wyoming

ASSIGNMENT: Review the documents provided with Trans Memo P20-193 as to accuracy, recordability, and effect on title, including:

- Project Narrative
- Title Report
- Partial Vacation of Plat (to be recorded).

FINDINGS:

Once recorded in the Office of the Teton County Clerk, the Partial Vacation of Plat document provided is sufficient to accomplish the desired lot line vacation, subject to the following corrections:

- 1) There is a typo in the legal description of the property in the first paragraph. Plat 139 is referenced as being recorded on June 07, 1950; please correct this to June 16, 1950.
- 2) Please add the PIDN to this instrument (22-41-16-27-3-08-010).

OTHER CONSIDERATIONS:

- 1) It appears that in addition to vacating the lot line, there is restriction imposed that the lots cannot be re-subdivided into 2 lots without proper subdivision approval according to the LDRs. Ideally, the recorded document would be titled, “Partial Vacation of Plat and Lot Combination.”
- 2) Going forward, any title company would be expected to cite this recorded instrument as an exception to title on its title commitments and title policies; this provides notice to lenders and/or buyers of the terms of this vacation and combination.
- 3) The biggest error we tend to see in lot line vacation situations is that the parties attempt to create a new lot number for the combined lots. Congratulations, you have avoided that pitfall! Even though the lots have been combined into one lot, they will still be legally described as Lots 9 and 10 of Block 5 of the LG Gill Subdivision. You would need a re-plat in order to create a new lot number for this combined lot.

Thank you for the opportunity to provide this report. We are available to discuss any questions you have about the information contained herein, or any other services we can provide you.

Title 22 Consultants is not providing legal services or a legal opinion, and is not licensed to practice law in the State of Wyoming or any other state. Further, Title 22 Consultants is not providing any type of insurance service, or title insurance, and is not authorized to transact insurance in the State of Wyoming or any other state, and is not a licensed abstractor or title agent as set forth in Wyoming Statutes. Please consult an attorney or duly licensed title company if you have legal questions, or questions about the insurability of the land that is the subject of this report.

Submitted by:

Date: 10.23.20

Nancy Hughes, Manager, Title 22 Consultants, LLC, a Wyoming limited liability company
nancy@title22consultants.com
307.690.9059

Public Works	NO COMMENT	10/12/2020	11/2/2020	11/2/2020
Floren Poliseo				

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STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Regular
Submitting Department:	Community Development	Presenter:	Tyler Sinclair
Agenda Item:	Parking Agreement – Snow King Mountain Resort, Snow King Resort Master Association and Town of Jackson	Public Comment:	Yes

Purpose & Policy Considerations.

For the Town of Jackson to consider entering into a Parking Agreement with Snow King Mountain Resort LLC and the Snow King Resort Master Association (SKRMA) pursuant to Condition #10 of the Snow King Resort District Master Plan amendment.

Requested Action.

For Council to authorize the Mayor to execute a Parking Agreement with Snow King Mountain Resort LLC and the Snow King Resort Master Association.

Recommendations.

Staff recommends approval as presented.

Background.

On April 6, 2020 the Town Council approved an Amendment to the Snow King Resort District Master Plan subject to thirteen (13) conditions of approval. Condition #10 required as follows:

10. SKRMA shall continue to engage in discussions with the Town and property owners in Sub-Area #2 on a shared parking arrangement between Sub-Area #2 and the Town's Phil Baux park property. SKRMA must enter into a shared parking agreement with the Town of Jackson by December 31, 2020 so long as both parties are continuing to negotiate in good faith. The shared parking agreement shall include, at least but not limited to, provisions regarding construction and maintenance of the shared parking areas, snow removal from said areas and storm water system installation and maintenance.

Analysis.

Staff has worked with SKRMA and Snow King Mountain Report to prepare a draft Parking Agreement between all parties as required addressing the following key issues:

1. Use of Town Parking Lot.
2. Use of Snow King Parking Lot.
3. Maintenance Responsibilities.
4. Stormwater Infrastructure.
5. Termination of Shared Parking.
6. No Public Dedication.
7. Damages.

Please see the attached draft agreement for specifics on each of these areas. A map of the subject properties is provided below.



Alternatives (Optional).

None

Comprehensive Plan & Priority Alignment.

Policy 8.1.b Coordinate with Independent Service Providers

Fiscal Impact.

None

Staff Impact.

It has taken the Town Attorney and Community Development Director approximately 40 hours to draft this agreement with the parties.

Attachments or Links.

Parking Agreement

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to authorize the Mayor to execute a Parking Agreement between the Town of Jackson, Snow King Resort and the Snow King Resort Master Association as presented.

PARKING AGREEMENT

THIS PARKING AGREEMENT ("**Agreement**") is made by and between the Town of Jackson, Wyoming, a Wyoming municipal corporation ("**Town**") and Snow King Mountain Resort, LLC, a Wyoming limited liability company ("**Snow King**") (together "**Parties**"). This Agreement shall become effective upon its recordation in the Office of the Teton County, Wyoming Clerk ("**Effective Date**"). Snow King Resort Master Association, a Wyoming nonprofit corporation ("**SKRMA**") is signing this Agreement for the sole purpose of acknowledging that this Agreement has been approved by SKRMA. SKRMA is not a party to this Agreement.

RECITALS

A. The Town owns property located at 100 E. Snow King Avenue, Jackson, WY 83001; PIDN 22-41-16-34-2-47-001, which property is legally described in **Exhibit "A"** ("**Town Property**"). The Town Property includes, among other things, a paved parking lot with approximately parking spaces ("**Town Parking Lot**"), which parking lot is graphically depicted in Exhibit "A-1".

B. Snow King owns property located at 330 E. Snow King Avenue, Jackson, WY 83001; PIDN 22-41-16-34-2-00-015, which property is legally described in **Exhibit "B"** ("**Snow King Property**"). The Snow King Property includes, among other things, a temporary, unpaved parking area ("**Snow King Parking Lot**"), which parking lot is graphically depicted in Exhibit "B-1".

C. Historically, the public occasionally parks on the Snow King Parking Lot and Snow King users and patrons occasionally park on the Town Parking Lot.

D. The parties seek to memorialize the shared use of their respective parking lots on the terms and conditions contained herein.

E. The Snow King Amended Master Plan Condition of Approval #10 states "SKRMA shall continue to engage in discussions with the Town and property owners in Sub-Area #2 on a shared parking arrangement between Sub-Area #2 and the Town's Phil Baux park property. SKRMA must enter into a shared parking agreement with the Town of Jackson by December 31, 2020 so long as both parties are continuing to negotiate in good faith. The shared parking agreement shall include, at least but not limited to, provisions regarding construction and maintenance of the shared parking areas, snow removal from said areas and storm water system installation and maintenance." Snow King is the current owner of all of Sub-Area #2.

F. It is understood and acknowledged by the parties hereto and SKRMA that should Sub-Area #2, or any portion thereof, be sold by Snow King while this Agreement is still in effect, Snow King, if still an owner of any portion of Sub-Area #2, any new owner(s), SKRMA and the Town shall renegotiate a shared parking agreement and that such parking agreement may or may not mandate shared parking at the location contemplated in this Agreement.

G. It is understood and acknowledged by the parties that the Snow King Parking Lot is temporary, and that the Snow King Property may be developed in a manner that eliminates the Snow King Parking Lot and its use by the general public and that, should development occur, and as long as Snow King is the owner of any portion of the Snow King Property, the parties and SKRMA will meet to reassess the parking needs and goals of the Town and Snow King, and determine whether a shared parking agreement is still needed pursuant to the Snow King Amended Master Plan.

NOW THEREFORE, for and in consideration of the above recitals, which are incorporated herein by reference, the mutual promises, covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and Snow King do hereby mutually consent and agree to the following:

AGREEMENT

1. **Use of Town Parking Lot.** The Town grants Snow King, its guests, employees, agents, invitees, licensees, and volunteers a non-exclusive right to use parking spaces in the Town Parking Lot, together with a non-exclusive right of ingress and egress over and across drives located on the Town Property for the purpose of accessing the parking spaces under the following conditions:
 - a. Tour buses are not permitted to use the Town Parking Lot.
 - b. Parking shall be in compliance with all laws and regulations issued by the Town for the Town Parking Lot and any vehicles not in such compliance are subject to ticketing, towing and any other lawful enforcement action.
 - c. The Town retains the exclusive and absolute right to regulate the parking of vehicles, including the right to add new parking regulations or modify existing parking regulations without notice to Snow King as it deems fit so long as any new parking regulations still permit Snow King, its guests, employees, agents, invitees, licensees, and volunteers use of the Town Parking Lot.
 - d. Nothing contained in this Agreement shall be interpreted to prohibit or limit in any way the Town's future use and/or development of its property.
2. **Use of Snow King Parking Lot.** Until a building or grading permit is issued for the Snow King Property, or any portion thereof ("**Development**"), Snow King grants the public, including without limitation users of the Snow King Sports and Events Center, a non-exclusive right to use parking spaces in the Snow King Parking Lot, but in no event shall overnight parking be allowed by members of the public, together with a non-exclusive right of ingress and egress over and across drives located on the Snow King Property for the purpose of accessing the parking spaces. Parking shall be in compliance with all rules and regulations issued by Snow King for the Snow King Parking Lot and any vehicles not in such compliance are subject to ticketing, towing and any other lawful enforcement action.

Nothing contained in this Agreement shall be interpreted to prohibit or limit in any way Snow King's future use and development of the Snow King Property. Notwithstanding the foregoing, after the Effective Date of this Agreement, Snow King may not lease out more than 50% of the Snow King Parking Lot for the exclusive use of others for more than 30 days without the prior written approval of the Town.

3. **Maintenance Responsibilities.** The Town or its designee, at its sole cost, will maintain the Town Parking Lot in good condition and repair, which includes without limitation snow removal and the construction and installation of necessary infrastructure. Notwithstanding the foregoing, Snow plowing is currently the obligation of the lessee(s) of the Snow King Center (PIDN: 22-41-16-34-2-47-002). If the lessee(s) of the Snow King Center is no longer obligated to plow the Town Parking Lot, the Town or its designee will be responsible for snow plowing the Town Parking Lot. Until Development commences on the Snow King Property, or any portion thereof, Snow King, at its sole cost, will maintain the Snow King Parking Lot in good condition and repair, which includes without limitation snow plowing, snow removal, and the construction and the installation of necessary infrastructure.

4. **Stormwater Infrastructure.** Pursuant to the Amended Snow King Master Plan, dated [REDACTED], if Snow King is required by the Town to pave the Snow King Parking Lot, or should Snow King choose to do so before such requirement is triggered, Snow King shall install stormwater improvements, including but not limited to curb and gutter, paving, stormwater treatment units, and sand-oil separators.
5. **Termination of Shared Parking.** If either (i) Development commences on the Snow King Parking Lot, or any portion thereof, or (ii) either Party notifies the other of its intent to terminate this Agreement, which it shall do with no less than 90 days' notice, Snow King shall no longer be required to provide public parking on the Snow King Parking Lot and the Town shall no longer be required to allow Snow King, its guests, employees, agents, invitees, licensees, and volunteers a non-exclusive right to use parking spaces in the Town Parking Lot, this Agreement shall terminate, and the Parties and SKRMA shall meet to discuss and reassess the parking needs and goals of the Town and Snow King and the need for a new shared parking arrangement pursuant to the Snow King Amended Master Plan. Either Party may, at its discretion, unilaterally execute and record a document in the Teton County, Wyoming public records evidencing the termination of this Agreement.
6. **No Public Dedication.** Nothing contained in this Agreement shall be construed as dedicating for public use any portion of the Snow King Property.
7. **Damages.** Snow King shall repair any damage to the Town Parking Lot caused by Snow King, its employees or agents. The Town shall repair any damage to the Snow King Parking Lot caused by the Town, its employees or agents. Damage caused by the public on either parking lot shall be repaired by and at the discretion of the lot owner.
8. **Notices.** All notices or other communications to be given to the parties to this Agreement shall be transmitted by one of the following methods: hand delivery; prepaid overnight courier; or by postage paid certified mail, return receipt requested, to the address below; or at such other address as one party notifies the other in writing pursuant to this Section. Notice shall be effective immediately when hand delivered, 1 day after being deposited with an overnight courier or 5 business days after being placed in the mail.

Town of Jackson

Town of Jackson
Attn: Town Clerk
P.O. Box 1687
Jackson, Wyoming 83001

Snow King Mountain Resort

Snow King Mountain Resort, LLC
Attn: Ryan Stanley
P.O. Box 1846
Jackson, Wyoming 83001

9. **Amendments.** Unless otherwise explicitly provided herein, any modifications, amendments or changes to any of the provisions of this Agreement shall be effective only if in writing and executed by both parties and SKRMA as a signatory to this Agreement.
10. **Governing Law.** This Agreement shall be construed, performed and enforced in accordance with, and governed by, the laws of the State of Wyoming. Venue for any lawsuit brought under this Agreement shall lie exclusively in the 9th Judicial Circuit, Teton County, Wyoming. The descriptive

headings of the sections contained in this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any of the provisions hereof. It is expressly agreed by the parties that the judicial rule of construction that a document should be more strictly construed against the draftsman thereof shall not apply to any provision of this Agreement.

11. **Severability**. If any provision of this Agreement is deemed invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of any other provisions of this Agreement.
12. **Counterparts**. This Agreement may be executed in any number of counterparts and each such counterpart shall be deemed to be an original instrument, but all such counterparts together shall constitute but one document.
13. **Successors and Assigns**. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
14. **Attorneys' Fees**. The prevailing party in any legal action brought under this Agreement shall be entitled to recover from the other party or parties, as the case may be, reasonable attorneys' fees and costs, in addition to all other relief provided by law or in equity.
15. **Recordation**. This Agreement shall be recorded in the Office of the Teton County, Wyoming Clerk.
16. **Governmental Immunity**. The Town does not waive its governmental immunity by entering into this Agreement and specifically retains immunity and defenses available to it as a governmental entity pursuant to Wyo. Stat. Ann. §1-39-101, *et seq.*, and all other state law.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement to be effective as of the Effective Date.

[Remainder of Page Intentionally Left Blank—Signatures to Follow]

Town:

Town of Jackson, Wyoming, a Wyoming municipal corporation

By: Pete Muldoon

Its: Mayor

ATTEST:

By: Sandra P. Birdyshaw

Its: Town Clerk

STATE OF WYOMING)
) ss
COUNTY OF TETON)

The foregoing instrument was acknowledged before me by Pete Muldoon, as the Mayor of the Town of Jackson, Wyoming, and Sandra P. Birdyshaw, as the Town Clerk for the Town of Jackson, Jackson, Wyoming, who are each personally known to me or has each established their identity and authority to me by reasonable proof this _____ day of _____, 2020.

Notary Public

Snow King:

Snow King Mountain Resort, a Wyoming limited liability company

By:

Its:

STATE OF WYOMING)
) ss
COUNTY OF TETON)

On this _____ day of _____, 2020, before me, the undersigned Notary Public, personally appeared _____ for Snow King Mountain Resort, LLC, a Wyoming limited liability company, and known to me, or proven by satisfactory evidence, to be the _____ of the company that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of the company, by authority of Statute, its articles of organization or its operating agreement, for the uses and purposes therein mentioned, and on oath stated that such person is authorized to execute said instrument on behalf of the limited liability company.

Notary Public

Approved by:

Snow King Resort Master Association, a Wyoming non-profit corporation

By:

Its:

STATE OF WYOMING)
) ss
COUNTY OF TETON)

On this _____ day of _____, 2020, before me, the undersigned Notary Public, personally appeared _____ for Snow King Resort Master Association, a Wyoming nonprofit corporation, and known to me, or proven by satisfactory evidence, to be the _____ of the corporation that executed the foregoing and acknowledged said instrument to be the free and voluntary act and deed of the corporation, by authority of Statute, its articles of incorporation or its corporate bylaws, for the uses and purposes therein mentioned, and on oath stated that such person is authorized to execute said instrument on behalf of the corporation.

Notary Public

Exhibit A
Town Property

Exhibit A-1

[Town Parking Lot]

Exhibit B

Snow King Property

A Parcel of Land located in the S½NW¼ of Section 34, Township 41 North, Range 116 West, 6th P.M., Teton County, Wyoming, being more particularly described as follows:

Beginning at Corner No. 1, the northwest corner of the tract hereby conveyed, the said Corner No. 1 being 344 feet north of the East-West Quarter Section line through Section 34, T41N, R116W (6th PM) and 950 feet east of the west line of said Section 34;

Thence easterly and parallel to the aforesaid Quarter Section line for 633.14 feet to Corner No. 2;

Thence southerly and parallel to the aforesaid west line of Section 34 for 344 feet to the aforesaid Quarter-Section line and to Corner No. 3;

Thence westerly along said Quarter-Section line for 633.14 feet to Corner No. 4;

Thence northerly and parallel to the aforesaid west line of Section 34 for 344 feet, more or less, to Corner No. 1, and the point of beginning.

All bearings being true bearings lying wholly within the S½ NW¼ Section 34, T41N, R116W (6th PM).

Secondarily described as:

A Parcel of Land located in the NW¼ of Section 34, Township 41 North, Range 116 West, 6th P.M., Town of Jackson, Teton County, Wyoming, being that parcel described and conveyed in Book 5 Deeds page 507, records of Teton County, and being more particularly described as follows:

Beginning at the Center-West 1/16 Corner of Said Section 34;

thence along said east-west midsection line of Said Section 34, N89°57'26"E, 248.77 feet to a southwesterly corner of Tract A as shown on Map T-71-A records of Teton County;

thence along a westerly boundary line of said Tract A, N01°34'05"W, 340.82 feet to a corner of Said Tract A and the northeast corner of that parcel in Book 5 Deeds;

thence along a southerly boundary line of Said Tract A, the northerly boundary line of said parcel in Book 5 Deeds, N89°40'26"W, 306.85 feet to the western most corner of Said Tract;

thence continuing along the northerly boundary line of said parcel in Book 5 Deeds, S89°54'39"W, 314.22 feet to the northwest corner of said parcel;

thence along the westerly boundary line of said parcel in Book 5 Deeds and the easterly boundary line of that parcel in Book 5 Deeds, page 565, S00°20'12"W, 342.77 feet to the southwest corner of said parcel in Book 5 Deeds page 507 and the east-west midsection line of Said Section 34;

thence along said east-west midsection line, the southerly boundary line of said parcel in Book 5 Deeds page 507, N89°56'04"E, 382.90 feet to the Corner of Beginning.

PIDN: 22-41-16-34-2-00-015

Exhibit B-1

[Snow King Parking Lot]

ORDINANCE 1269 (K)

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1080, 897, 681, 641, 610, 1114, 1079 AND 1052; SECTION 2 OF ORDINANCE NO. 214; AND SECTIONS 10.04.220 AND 10.04.225 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING OVERNIGHT PARKING IN THE PUBLIC PARKING STRUCTURE AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section 1 of Town of Jackson Ordinance Nos. 1080, 897, 681, 641, 610, 1114, 1079 and 1052; Section 2 of Ordinance No. 214; and Sections 10.04.220 and 10.04.225 of the Town of Jackson Municipal Code are hereby amended and reenacted to read as follows:

10.04.220 No overnight parking zones.

- A. No person shall park a vehicle between the hours of 2 a.m. and 7 a.m. on any parking lot owned, operated, leased, or maintained by the Town, nor on the Teton County Library, and Jackson/Teton County Recreation Center parking lots, nor upon any street designated as a no overnight parking zone as described in Schedule 9 set out in Section 10.04.390 and made a part of this chapter.
- B. This subsection shall not apply to the public parking structure at West Simpson Avenue and South Milward Street.

(Ord. 1269 § 1, 2020; Ord. 1080 § 1, 2015; Ord. 897 § 1, 2008; Ord. 681 §1, 2001; Ord. 641 § 1, 1999; Ord. 610 § 1, 1998; Ord. 214 § 2, 1977.)

10.04.225 Public Parking Structure at West Simpson Avenue and South Milward Street.

- A. No person shall park a vehicle in the public parking structure located at the corner of West Simpson Avenue and South Milward Street for longer than forty-eight (48) consecutive hours, unless parked in spaces designated otherwise by appropriate signage and/or permits, pavement markings or curb markings erected or placed by the Town. Upon having parked up to forty-eight (48) consecutive hours, a vehicle must be vacated from the parking garage for a period of no less than three (3) hours before the vehicle may be permitted to park within the parking garage again. (Ord. 1269 § 1, 2020; Ord. 1114 § 1, 2016; Ord. 1079 § 1, 2015; Ord. 1052 § 1, 2014.)
- B. No person shall park a vehicle between the hours of 3 a.m. and 7 a.m. on any unroofed portion of the public parking structure from November 1 to April 15. (Ord. 1269 § 1, 2020)
- C. No person shall park outside the marked lines of a designated parking space so as to obstruct the ability of another vehicle to park in the adjacent parking space. (Ord. 1269 § 1, 2020; Ord. 1114 § 1, 2016.)
- D. No commercial vehicle, freight carrying vehicle or trailer shall be parked in the public parking structure. For the purposes of this subsection, a “commercial vehicle” means any vehicle or vehicle combination used in commerce to transport passengers or cargo. (Ord. 1269 § 1, 2020; Ord. 1114 § 1, 2016.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion

shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION VI.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE 16TH DAY OF NOVEMBER 2020.

PASSED 2ND READING THE 7TH DAY OF DECEMBER 2020.

PASSED AND APPROVED THE ____ DAY OF DECEMBER 2020.

TOWN OF JACKSON

Pete Muldoon, Mayor

ATTEST: _____
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. 1269 was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the 23rd day of December 2020.

I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of the Ordinances of the Town of Jackson, Wyoming.

Sandra P. Birdyshaw, Town Clerk

ORDINANCE 1270 (L)

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1196 AND SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND SECTION 6.3.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE AMOUNT OF AFFORDABLE WORKFORCE HOUSING REQUIRED AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section 1 of town of Jackson ordinance Nos. 1196 and section 2 of Town of Jackson ordinance No. 1074 (PART) and Sections 6.3.3 of the Town of Jackson Land Development Regulations are hereby amended and reenacted to read as follows:

6.3.3. Amount of Affordable Workforce Housing Required

A. Requirement

Any employee generating development to which this Division applies shall provide at least the amount of affordable workforce housing determined by the following calculations. The calculations vary by the use being proposed and are the function of the size of the proposal. The calculations are based on the analysis found in the Teton County and Town of Jackson Employee Generation Land Use Study (August 22, 2013), as amended, and assume an affordable workforce housing unit houses 1.8 local employees.

Required Affordable Workforce Housing	
Use	Affordable Workforce Housing Units Required
Detached Single-Family Unit (6.1.4.B.) (Non-Local Occupancy, A.8.)	$0.000017 * sf + (Exp(-15.49 + 1.59 * Ln(sf))) / 2.176$
Detached Single-Family Unit (6.1.4.B.) (Local Occupancy, A.8.)	$0.000017 * sf + (Exp(-16.14 + 1.59 * Ln(sf))) / 2.176$
Attached Single-Family Unit (6.1.4.C.), Apartment (6.1.4.D.) (Non-Local Occupancy, A.8.)	$0.000017 * sf + (Exp(-14.17 + 1.59 * Ln(sf))) / 2.176$
Attached Single-Family Unit (6.1.4.C.), Apartment (6.1.4.D.) (Local Occupancy, A.8.)	$0.000017 * sf + (Exp(-14.82 + 1.59 * Ln(sf))) / 2.176$
Conventional Lodging (6.1.5.B.), Short-Term Rental Unit (6.1.5.C.)	$0.102 * room$
Office (6.1.6.B.)	$0.000247 * sf$
Retail (6.1.6.C.), Service (6.1.6.D.), Nursery (6.1.6.H.), Amusement (6.1.7.B.), Adult Entertainment Business (6.1.7.F.)	$0.000216 * sf$
Restaurant/Bar (6.1.6.E.)	$0.000599 * sf$
Mini-Storage Warehouse (6.1.6.G.)	$0.000007 * sf$
Heavy Retail/Service (6.1.6.F.), Industrial Uses (Sec. 6.1.9.), Transportation/ Infrastructure Uses (Sec. 6.1.10.)	$0.000123 * sf$
Outdoor Recreation (6.1.3.C.), Developed Recreation (6.1.7.D.), Outfitter/Tour Operator (6.1.7.E.), Institutional Uses (Sec. 6.1.8.)	independent calculation

- 1
- Schedule and Calculator Available. A schedule of the requirement for employee generating development of various sizes and a calculator to use in determining the requirement are both available in the Administrative Manual. The residential requirement is a logarithmic equation because there is an exponential relationship between the size of a unit and the number of operations and maintenance employees generated.
- 2
- Use Not Listed. For uses not listed, the Planning Director shall either find a use comparable to the proposed employee generating development and utilize the comparable calculation, or require the applicant to conduct an independent calculation pursuant to 6.3.3.B. to determine the requirement.
- 3
- Expansion. In the case of an expansion to an existing building or use (6.3.2.A.1.), the amount of affordable workforce housing required shall be calculated based on the difference between the requirement for the proposed and existing employee generating development.

EXAMPLE: A 5,000 sf office building proposing to add 1,500 sf would be required to provide 0.37 affordable workforce housing units. $(0.000247 * 6,500 - 0.000247 * 5,000 = 0.37)$

A 3,000 sf detached single family home proposing to add 500 sf would be required to provide 0.017 affordable workforce housing units. $((0.000017 * 3,500 + Exp(-15.49 + 1.59 * Ln(3,500)) / 2.176) - (0.000017 * 3,000 + Exp(-15.49 + 1.59 * Ln(3,000)) / 2.176) = 0.017)$

4. Change of Use. In the case of a change of use, the amount of affordable workforce housing required shall be the difference between the requirement for the proposed use and the requirement for the existing use (6.3.2.A.1.)

EXAMPLE: A proposal to use a 2,000 sf retail space as an office would be required to include 0.062 affordable workforce housing units. ($0.000247 * 2,000 - 0.000216 * 2,000 = 0.062$)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE 16TH DAY OF NOVEMBER 2020.

PASSED 2ND READING THE 7TH DAY OF DECEMBER 2020.

PASSED AND APPROVED THE ____ DAY OF DECEMBER 2020.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. 1270 was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the 23rd day of December 2020.

I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of the Ordinances of the Town of Jackson, Wyoming.

Sandra P. Birdyshaw, Town Clerk

ORDINANCE 1271 (U)

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1182, 1071, 1039, 1018, 1040, 1019, 1009, 1008, 999, 992, 1000, 991, 935, 936, 866, 867, 894, 833, 834, 804, 805, 684, 683, 575, 576, 538, 541, 588, 567, 551, 539, 479, 451, 410, 381, 370, 308, 289, 270 AND 254; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 757, 758, 743, 745, 677, 270, 259, 97A, 122; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 664, 259 AND 122; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 677 AND 270; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 677, 558 AND 97; SECTION 7 OF TOWN OF JACKSON ORDINANCE NO. 677; SECTION 30 OF TOWN OF JACKSON ORDINANCE NO. 97; SECTION 32 OF TOWN OF JACKSON ORDINANCE NO. 97; AND SECTIONS 13.04.050, 13.04.060, 13.04.300, 13.08.012, 13.08.013, 13.08.020 AND 13.08.030 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING WATER AND WASTEWATER RATES, FEES AND COSTS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

An Ordinance Amending and Reenacting Section 1 of Town of Jackson Ordinance Nos. 1182, 1071, 1039, 1018, 1040, 1019, 1009, 1008, 999, 992, 1000, 991, 935, 936, 866, 867, 894, 833, 834, 804, 805, 684, 683, 575, 576, 538, 541, 588, 567, 551, 539, 479, 451, 410, 381, 370, 308, 289, 270 and 254; Section 2 of Town of Jackson Ordinance Nos. 757, 758, 743, 745, 677, 270, 259, 97A, 122; Section 3 of Town of Jackson Ordinance Nos. 664, 259 and 122; Section 4 of Town of Jackson Ordinance Nos. 677 and 270; Section 6 of Town of Jackson Ordinance Nos. 677, 558 and 97; Section 7 of Town of Jackson Ordinance No. 677; Section 30 of Town of Jackson Ordinance No. 97; Section 32 of Town of Jackson Ordinance No. 97; and Sections 13.04.050, 13.04.060, 13.04.300, 13.08.012, 13.08.013, 13.08.020 and 13.08.030 of the Town of Jackson Municipal Code are hereby amended and reenacted to read as follows:

13.04.050 Supply--How obtained--Capacity fees.

- A. **Application.** Any person desiring to obtain a supply of water from the waterworks shall make application by building permit to the Planning & Building Department and file an acknowledgment therewith that he shall be governed by the laws and regulations as may be provided by the Mayor and Town Council for the control of water supply. The application for water must state the location, kind of building, number of rooms, and the entire area of grounds to be supplied, state the purpose for which the water is to be used, and the size of water meter required.
- B. **Non-residential.** All nonresidential water users, whether within the Town of Jackson’s corporate boundaries, outside the Town’s corporate boundaries or those with a specific rate set forth 13.04.300, shall pay water capacity fees for each meter, which must include a domestic meter and may include an irrigation meter, according to the following fee schedule:

Non-Residential Water Capacity Fees	
<u>Size of the Water Meter</u>	<u>Capacity Fee * per meter installed</u>
3/4 inch	\$ 2,793
1 inch	4,664
1 1/2 inch	9,301
2 inch	14,887
3 inch	29,801
4 inch	46,559
6 inch	93,901
8 inch	148,951

* Capacity Fees for Compound meters shall be based on the size of the largest meter.

- C. **Residential.** All residential and multi-family water users, whether within the Town of Jackson’s corporate boundaries, outside the Town’s corporate boundaries or those with a specific rate set forth 13.04.300, shall pay the total of the below water capacity fee components according to the following fee schedule:

Residential and Multi-Family Water Capacity Fees

Type *	Capacity Fee
Component 1:	
1 Bedroom / Studio	\$ 633
2 Bedroom	949
3 Bedroom	1,265
	+
Component 2:	
Each Additional Bedroom or Unfinished Room per 400 sq. ft.	316
	+
Component 3:	
Irrigation per 1,000 Square Feet of Landscaped Surface Area	365

* Definitions for the terms used in the “Type” column are those set forth in the Town of Jackson Land Development Regulations, as amended.

(Ord. 1271 § 1, 2020; Ord. 1071 § 1, 2014; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008.)

- D. There shall be no additional charge for capacity fees for fire protection systems; provided, however, that all taps into the mains of the Town for fire sprinkler system services shall be separate taps subject to all other conditions with respect to taps and payment for materials.
- E. The Town Engineer shall have the responsibility for interpreting the provisions of this section. If in the opinion of the Town Engineer unique circumstances exist making the strict application of the schedules set forth in this section inapplicable, the Town Engineer may assess an appropriate fee.
- F. No permit shall be issued until all capacity fees have been paid in full.

(Ord. 1271 § 1, 2020; Ord. 743 § 2, 2003; Ord. 664 § 3, 2000; Ord. 538 § 1, 1996; Ord. 410 § 1, 1990; Ord. 270 § 1, 1980)

13.04.060 Granting of applications.

If the application is granted, the applicant shall be authorized to extend the water mains to include the property. All expenses related to any extension from the water main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the water mains shall be installed and tested per the Town Standards for trench construction, pressure testing and roadway patching. All associated work shall be done by or under the supervision of the Public Works Department.

All expenses related to any extension from the water main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the water mains shall be done by or under the supervision of the responsible department at the Town. The cost for service line provisions, including but not limited to, saddles, curb valves, tapping sleeves, labor and necessary appurtenances thereto procured from the Town is the cost paid by the Town for those materials, appurtenances, and labor.

(Ord. ____ § __, 2020; Ord. 1071 § 1, 2014; Ord.992 §1, 2011; Ord.935 §1, 2009; Ord. 866 § 1, 2008; Ord. 757 § 2, 2004; Ord. 743 § 2, 2003; Ord. 684, § 1, 2001; Ord. 664 § 4, 2000; Ord. 254 § 1, 1979; Ord. 97 § 6, 1966)

13.04.300 Water rates.

- A. Water rates for water users within the Town of Jackson’s corporate boundaries and those outside the Town’s corporate boundaries that do not have a specific rate set forth in this section 13.04.300 shall include two charges per meter according to the following fee schedule:

Base Charges		
Monthly fixed charge based on meter size		
3/4 inch	\$	11.00
1 inch		16.39
1 1/2 inch		28.54
2 inch		43.61
3 inch		86.39
4 inch		132.65
6 inch		259.66
8 inch		414.33

- * A base charge will be charged for each meter size comprising a compound meter.
- ** All meters, including meters for irrigation, shall be charged a base fee according to meter size.
- *** Base charges include 2,000 gallon minimum usage.

User Charges		
Type of Meter	Tiers (gallons)	\$/1,000 gallons
Residential	0 - 2,000	\$ 0.00
	2,001 - 6,000	1.24
	6,001 - 25,000	2.48
	Over 25,000	3.72
Multi-Family	0 - 2,000	\$ 0.00
	Over 2,000	2.12
Non-Residential	0 - 2,000	\$ 0.00
	Over 2,000	2.12
Irrigation Only	0 - 2,000	\$ 0.00
	Over 2,000	2.48

* Mixed use buildings will be charged at the non-residential rate in the table above.

(Ord. 1271 § 1, 2020; Ord. 1039 §1, 2013; Ord. 1018 § 1, 2013; Ord. 1008 § 1, 2012; Ord. 999 § 1, 2012; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008.)

B. Water sold from fire hydrants shall be charged appropriate base and user charges in accordance with this section 13.04.300. A deposit for the Town supplied meter will be required.
 (Ord. 1271 § 1, 2020; Ord. 1039 §1, 2013; Ord. 1018 §1, 2013; Ord. 1008 §1, 2012; Ord. 992 §1, 2011; Ord. 935 §1, 2009; Ord. 866 § 1, 2008)

C. Water rates for water users within the 3 Creek Ranch Subdivision in Teton County, Wyoming shall include two charges per meter according to the following fee schedules:

3 Creek Base Charges			
Monthly fixed charge based on meter size	Base Rate	Replacement Charge	Total
3/4 inch	\$ 13.56	\$ 17.77	\$ 31.33
1 inch	20.16	17.77	37.93
1 1/2 inch	35.18	17.77	52.95
2 inch	53.76	17.77	71.53
3 inch	106.50	17.77	124.27
4 inch	163.52	17.77	181.29
6 inch	320.09	17.77	337.86
8 inch	510.76	17.77	528.53

- * Are assessed per service line connection.
- ** All meters, including meters for irrigation, shall be charged a base fee according to meter size.
- *** A base charge will be charged for each meter size comprising a compound meter.
- **** Base charges include 2,000 gallon minimum usage.

(Ord. 1271 § 1, 2020; Res. 8-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010; Res. 09-29, 2009)

3 Creek User Charges

Type of Meter	Tiers (gallons)	\$/1,000 gallons
Residential	0 - 2,000	\$ 0.00
	2,001 - 6,000	2.02
	6,001 - 25,000	4.04
	Over 25,000	6.06
Non-Residential	0 - 2,000	\$ 0.00
	Over 2,000	2.02
Metered Irrigation	0 - 2,000	\$ 0.00
	2,001 - 25,000	4.04
	Over 25,000	6.06

*Mixed use buildings will be charged at the non-residential rate in the table above.

(Ord. 1271 § 1, 2020; Res. 8-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010)

(Ord. 1271 § 1, 2020; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008; Ord. 833 §1, 2006; Ord. 804 §1, 2005; Ord. 743 § 2, 2003; Ord. 664 § 18, 2000; Ord. 588 § 1, 1996; Ord. 551§ 1, 1996; Ord. 539 § 1, 1996; Ord. 479 § 1, 1994; Ord. 381 § 1, 1988; Ord. 370 § 1, 1987; Ord. 270 § 2, 1980; Ord. 97A § 2, 1972; Ord. 97 § 30, 1966)

13.08.012 Determining each user's wastewater contribution percentage.

A. The Town shall determine each customer's volume of wastewater, which has been discharged to the wastewater system, by the water metering system or through sewer metering. Each user shall be charged in accordance with Section 13.08.013.

13.08.013 Wastewater rates.

A. Wastewater rates for customers within the Town of Jackson’s corporate boundaries and those outside the Town’s corporate boundaries that do not have a specific rate set forth in this 13.08.013 shall include two charges to the applicable meter according to the following fee schedules:

Base Charges

Monthly fixed charge based on meter size	
3/4 inch	\$ 11.55
1 inch	14.61
1 1/2 inch	23.61
2 inch	31.64
3 inch	53.34
4 inch	81.02
6 inch	146.34
8 inch	224.97

* Based on largest water meter size for compound water meters or sewer meter size.

** Base charges include 2,000 gallon minimum.

Customer Class	mg/L	Flow	BOD	TSS	Total
1	0 - 250	\$ 1.67	\$ 0.36	\$ 0.24	\$ 2.27
2	251 - 550	1.67	0.56	0.35	2.58
3	551 - 850	1.67	1.01	0.62	3.30
4	851 - 1,150	1.67	1.44	0.87	3.98
5	1,151 - 1,450	1.67	1.86	1.15	4.68
6	1,451 - 1,750	1.67	2.31	1.37	5.35
7 ¹	>1,750				

¹ User Charges for Customer Class 7 are determined based on actual loading and strength data from sampling.

(Ord. 1271 § 1, 2020; Ord. 1040 §1, 2013, Ord. 1019 §1, 2013; Ord. 1009 § 1, 2012; Ord. 1000 § 1, 2011; Ord. 991§ 1, 2011; Ord. 936 § 1, 2009; Ord. 867 § 1, 2008.)

- B. The classification or classifications applicable to each customer of the wastewater system for purposes of calculating volume rates is based on the applicable range of the strength of such customer’s waste discharge, as measured by BOD and TSS as indicated in section 13.08.013
- C. More than one class may apply to a customer at the same time. For example, a customer with a BOD value of 350 and a TSS value of 900 would pay a rate based on a classification of 2 for BOD (\$0.56) and a classification of 4 for TSS (\$0.87). These amounts combined with the flow rate (\$1.67) would equal a rate of \$3.10 per 1,000 gallons.
(Ord. 1271 § 1, 2020; Ord. 1040 §1, 2013; Ord. 1019 §1, 2013; Ord. 1009 §1, 2012; Ord. 991 §1, 2011; Ord. 936 §1, 2009; Ord. 867 § 1, 2008.)
- D. The Wastewater Superintendent shall assign class designations to customers based upon the nature of the facility owned or operated by the customer, and estimates based on sample measurements taken from similar facilities or published industry standards. Any customer may, at the customer’s expense, demonstrate that actual BOD or TSS discharges differ from the Wastewater Superintendent’s estimates, and the Wastewater Superintendent shall assign such customer to a different class or classes, accordingly. Such actual measurements shall be conducted in accordance with procedures established by Section 13.08.014. Initial class designations are as follows:

E.

Customer Type	Customer Class	
	BOD	TSS
Residential	1	1
Non-Residential w/o Surcharge	1	1
Non-Residential w/ Surcharge		
Dry Cleaning (1)		
Meat Processing	4	3
Restaurants	3	3
Bakeries	3	3
Commercial Laundry	3	2
Fast Food Service	2	2
Fruit/Vegetable Canning	2	2
Hotel/Motel w/ Food Service	2	3
Market w/ Deli	2	2
Commercial Printing	2	1
Kennels	2	2
Auto Service/Repair	2	1
School Café	2	1
Hotel/Motel W/o Food Service	2	1
Mortuary	2	2
Photo Processing	2	1
Car Washes	1	2
Hospital w/o Food Service	1	2
Hospital w/ Food Service	2	3
Brewery	6	3

(1) Any customer in this category will be subject to separate sampling to determine specific loadings and corresponding rates.
(Ord. 1182 § 1, 2017)

- F. Unusual wastes not covered by these rate schedules will be considered separately and may be assigned a special rate.
- G. Wastewater rates for the 3 Creek Ranch Subdivision in Teton County, Wyoming shall include two charges to the applicable meter according to the following fee schedules:
(Ord. 1271 § 1, 2020; Res. 18-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010; Res. 09-29, 2009.)

3 Creek Base Charges

Monthly fixed charge based on meter size	Base Rate	Replacement Charge	Total
3/4 inch	\$ 17.75	\$ 16.50	\$ 34.25
1 inch	22.45	16.50	38.95
1 1/2 inch	36.28	16.50	52.78
2 inch	48.62	16.50	65.12
3 inch	81.97	16.50	98.47
4 inch	124.51	16.50	141.01
6 inch	224.89	16.50	241.39
8 inch	345.73	16.50	362.23

* Base charges include 2,000 gallon minimum usage.

3 Creek User Charges

Customer Class	mg/L	Flow	BOD	TSS	Total
1	0 - 250	\$ 1.67	\$ 0.36	\$ 0.24	\$ 2.27
2	251 - 550	1.67	0.56	0.35	2.58
3	551 - 850	1.67	1.01	0.62	3.30
4	851 - 1,150	1.67	1.44	0.87	3.98
5	1,151 - 1,450	1.67	1.86	1.15	4.68
6	1,451 - 1,750	1.67	2.31	1.37	5.35
7 ¹	>1,750				

¹User Charges for Customer Class 7 are determined based on actual loading and strength data from sampling.

(Ord. 1271 § 1, 2020; Res. 18-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010)

(Ord. 1271 § 1, 2020; Ord. 1009 § 1, 2012; Ord. 1000§ 1, 2011; Ord. 991 § 1, 2011; Ord. 936 § 1, 2009; Ord. 834 § 1, 2006; Ord. 805 § 1, 2005; Ord. 745 § 2, 2003; Ord. 677 § 2, 2000; Ord. 558 § 6, 1996, Ord. 259 § 2 (part), 1979.)

13.08.020 Wastewater Capacity Fees.

Any customer desiring to obtain service from the town’s wastewater treatment facilities shall make application in writing to the town planning department and file an acknowledgment that the customer shall be governed by the laws and regulations as may be provided by the mayor and town council pertaining to wastewater facilities. If the application is granted, the Public Works Department shall be authorized to extend the sewer mains to include the property. All expenses related to any extension from the sewer main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the sewer mains shall be done by or under the supervision of the Public Works Department. The customer shall pay the total of the applicable wastewater capacity fees according to the following fee schedule:

Description	GPD	Assessment Unit	Capacity Fee
Apartment, Studio or 1 Bedroom ¹	140	Per Dwelling	\$ 2,274
Residential Unit (2 Bedroom) ¹	210	Per Dwelling	3,410
Residential Unit (3 Bedroom) ¹	280	Per Dwelling	4,547
Residential Unit Each Additional Bedroom ¹	70	Per Dwelling	1,137
Unfinished Habitable Space ¹	70	Per 400 sq. ft.	1,137
Bars, Taverns, Cocktail Lounge (no food) ² (15 sq. ft. /Seat)	20	Per Seat	325
Restaurants (full service) ² (15 sq. ft./Seat Net)	64	Per Seat	1,039
Restaurants (paper service only - no dishes)	50	Per 100 sq. ft. Gross	812
Restaurants (single service) (15 sq. ft./Seat Net)	30	Per Seat	487
Caterers	80	Per 100 sq. ft. Gross	1,299
Motels and Hotels/Bed and Breakfast	140	Per Room	2,274
Assembly (w/o food)	3	Per 5 sq. ft. Net	49
Assembly (w/ food)	5	Per 15 sq. ft. Net	81
RV Park (w/ sewer connection)	100	Per Site	1,624

Campground/RV Park (w/comfort station)	75	Per Site	1,218
Mobile Home Park	210	Per Site	3,410
Laundry (self service)	450	Per Machine	7,308
Laundry (commercial 100#/day capacity)	1,000	100#/Machine	16,240
Breweries (per annual barrel production)	20	Per Gallon Annual Beer Capacity	325
Fitness (gyms, dance studios, yoga, karate)	50	Per 100 sq. ft. Net	812
Medical Offices and Dentists	250	Per Seat	4,060
Veterinary Offices (not including boarding)	250	Per Treatment Room	4,060
Animal Boarding	20	Kennel, Pen, Cage, or Stall	325
Offices	15	Per 100 sq. ft. Gross	244
Retail Stores	5	Per 1,000 sq. ft. Gross	81
Unfinished Commercial Space	5	Per 1,000 sq. ft. Gross	81
Service Stations (220 GPD/two nozzle fuel pump)	220	Per Gas Pump	3,573
Car Wash	1,000	Per Bay	16,240
Public Spas, Pools, Hot Tubs	10	Per 50 sq. ft. Gross	162
Schools (w/ cafeteria, gym, and showers) ³	20	Per Student	325
Schools (w/ cafeteria, no gym, and no showers) ³	15	Per Student	244
Schools (w/o cafeteria, no gym, and no showers) ³	10	Per Student	162
Day Care and Pre School	20	Per Student	325
Others Not Listed Wastewater Service	1	Building Permit	16.24

¹ Definitions are set forth in the Town of Jackson Land Development Regulations, as amended.

² Indoor and Outdoor seat areas. Kitchen, employees, and bathroom included.

³ Includes teachers and staff.

The Town Engineer shall have the responsibility for interpreting the provisions hereof. If in the opinion of the Town Engineer unique circumstances exist making the strict application of the schedules set forth in the section inapplicable to a listed Description, the Town Engineer may assess an appropriate fee. If a particular business does not have an applicable Description listed in the table above, the wastewater capacity fee amount will be assigned by the Town Engineer. (Ord. 1271 § 1, 2020; Ord. 991 §1,2011; Ord. 936, §1, 2009; Ord. 867 § 1, 2008; Ord. 745 §2 ,2003; Ord. 677 §7, 2000; Ord. 576 § 1, 1997, Ord. 122 § 2, 1969.)

13.08.030 Connection required.

As nearly as practicable every occupied property in the Town, which is capable of being served by the sewerage system, shall be connected with the system. A written or printed notice to connect with the system shall be given to all owners or occupants of properties which are not connected with the system, but which are capable of being connected therewith, and unless the time for connection is extended by the Town Council, all connections shall be made within ninety days after the mailing date of the notice.

All expenses related to any extension from the sewer main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the sewer mains shall be done by or under the supervision of the responsible department at the Town. The cost for service line provisions, including but not limited to, saddles, tapping saddles, labor and necessary appurtenances thereto procured from the Town is the cost paid by the Town for those materials, appurtenances, and labor.

(Ord. 1271 § 1, 2020; Ord. 991 §1,2011; Ord. 936, §1 ,2009; Ord. 867 § 1, 2008; Ord. 758 § 2, 2004; Ord. 745 § 2, 2003; Ord. 683 § 1, 2001; Ord. 122 § 3, 1969)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION VI.

This Ordinance shall become effective on July 1, 2021.

PASSED 1ST READING THE 7TH DAY OF DECEMBER 2020.

PASSED 2ND READING THE 16TH DAY OF DECEMBER 2020.

PASSED AND APPROVED THE ____ DAY OF DECEMBER 2020.

TOWN OF JACKSON

BY: _____
Pete Muldoon, Mayor

ATTEST:

BY: _____
Sandra P. Birdyshaw, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. 1271 was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the 23rd day of December 2020.

I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of the Ordinances of the Town of Jackson, Wyoming.

Sandra P. Birdyshaw, Town Clerk

STAFF REPORT



Meeting Date:	December 21, 2020	Meeting Title:	Regular
Submitting Department:	Administration	Presenter:	Mayor Muldoon
Agenda Item:	Design Review Committee Appointments	Public Comment:	

Purpose & Policy Considerations.

The Mayor appoints members to the DRC with the consent of the Town Council.

Requested Action.

DRC Appointments.

Background.

The DRC is composed of seven members who serve two-year terms. Members must be a Town or County resident and are preferred to have experience in architecture, landscape architecture, planning or other design related fields. The purpose of the committee is to prepare Design Review Guidelines, hear pre-application conferences, and to provide recommendations. Members are appointed by the Mayor with consent of the Town Council.

Analysis.

The term for four members of the Design Review Committee expired at the end of October. Those seats were held by: Brad Hoyt, Hans Flinch, Katherine Koriakin, and Michael Stern. All four have stated that they wish to continue serving on the DRC.

Danny Wicke, Mary Beth Coyne, and Mary McCarthy are current members whose term goes to October 2021.

Public outreach was conducted September through November and one additional letter of interest was received from Bryan James.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

Mayor: I hereby reappoint Brad Hoyt, Hans Flinch, Katherine Koriakin, and Michael Stern to two-year terms on the Design Review Committee expiring October 31, 2023 and request a motion from the Town Council to consent to these appointments.

Councilor: I move that the Town Council consents to the Mayor's appointments to the Design Review Committee.

MEMORANDUM

TO: Mayor and Town Council
FR: Larry Pardee, Town Manager
DT: December 21, 2020
RE: Town Manager's Report

Victim Services Advocate

We have had a full time Victim Services Advocate out on Family and Medical Leave (FMLA) for the past 10 weeks to care for a family member and it is likely this employee will not be able to return once their FMLA and additional time provided by the Town has been exhausted. Victim Services Advocates are responsible for assisting victims immediately after a crime has occurred, assisting victims of crimes through the court system, securing assistance for immediate living needs, assisting with death notifications, assisting with protection orders, and assisting tenants and landlords with lease, tenant, and landlord issues. Employees in these positions assist the Jackson Police Department, Teton County Sheriff's Office, Wyoming Highway Patrol, and occasionally the Park Service with on duty callouts to assist victims in crime related incidents and traumatic death instances. This full-time position is fully funded in the FY21 Town of Jackson budget and is integral to meeting our current level of service for FY21. This position is funded approximately 49% from the State of Wyoming and the remaining 51% is split between the Town of Jackson (45%) and Teton County (55%). The grant funding is provided on a two-year cycle and elimination of the position would affect future funding allocations. This position is one of 3 total positions in Victim Services that keep that program running. Should we eliminate this full time Victim Services position, sworn law enforcement officers would need to spend more of their time assisting victims and informing them of their rights and would detract from their duties of safety, security, and crime prevention for the community. Elimination of this position would also result in significant overtime and staff burnout in the attempt to maintain services. Staff has been working extra duties during the last 10 weeks absence of this employee from the program for FMLA purposes. Should this full-time employee not be able to return on January 1 when their leave is exhausted, staff intends to fill this vacancy in the position unless Council wishes to discuss reducing our level of service in Victim Services for the remainder of FY21.

December Sales and Lodging Tax

The Town budgeted a total of \$7,125,081 in sales tax for FY21. December collections are up 29.8% over the same collection period last year (last year's was down 13.5% over 18/19 and 18/19 was up 26.7 over 17/18 and 17/18 was only up by 0.7% over 16/17 - so it fluctuates year to year) and we are leading budget projections by \$4,615,115 so far. Please remember that we have 8 remaining months in the fiscal year before we can realize any additional revenue over what was budgeted. December

2020 revenue represents collections from October 2020. Please also note that even though we are leading the budget in collections right now, we significantly reduced our expenditures for FY21 and we significantly reduced our estimated recurring revenue for FY21 to account for the impacts of COVID-19 and instead budgeted to take one time funds from reserves to make up the difference. The amount that we are leading projections (\$4.6M) is getting close to the amount we budgeted to take from reserves (\$4.8M) to cover our recurring revenue deficit for FY21.

The Town budgeted a total of \$445,499 in lodging tax revenues for FY21 from the 30% visitor impact portion combined with the 10% general fund portion. We have collected \$784,488 so far in FY21 which is 176.1% of total projected collections, however collections are down 7.5% from prior year collections at this time. December 2020 revenue represents October 2020 collections. The 30% amount is tracked through the Special Revenue Fund for the Lodging Tax and the 10% amount is tracked through the General Fund.