

Jackson Town Council Regular Meeting

January 4, 2021

6:00 PM

Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. **PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING**

I. ZOOM LINK FOR PUBLIC PARTICIPATION

To join, click the link or copy to your browser: <https://us02web.zoom.us/j/87002130858?pwd=WE9lb2FJUG43UWVjaXBpaTJlKzJlZz09>

If the link does not work, join at zoom.com with Webinar ID **870 0213 0858** Password: **toj**

or join by phone **1.669.900.9128** with Webinar ID **870 0213 0858** and Passcode **441522**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Announcements/Proclamations:
 - 1. New Employee Introduction: John Ware, Jackson Police

III. RESOLUTIONS

- A. Resolution 21-01: Resolution of Appreciation for Pete Muldoon
- B. Resolution 21-02: Resolution of Appreciation for Jim Stanford

IV. PUBLIC COMMENT

This section is reserved for comments on items that are not otherwise included in this agenda. Public comment is limited to 3 minutes. As a general practice, the Council will not hold discussion or debate these items. Nor will they make decisions on items presented during this time, but rather refer to staff for follow-up. If you would like to speak to the Council during the meeting, please address them during this open public comment, when public comment is called on a specific agenda item, or send an email to Council@jacksonwy.gov.

V. APPROVAL OF 2020 MEETING MINUTES (By Special Committee)

- A. December 4, 2020 special meeting, December 21, 2020 workshop, and December 21, 2020 regular meeting

VI. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Disbursements
- B. Official Depositories for 2021
- C. Utility Easement to WYDOT at Cache & Broadway (P20-201)
- D. ECW Request for 2010 SPET funds for St. John's Health Project

VII. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

VIII. ORDINANCES

IX. MATTERS FROM MAYOR AND COUNCIL

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

A. Board and Commission Reports

X. MATTERS FROM THE TOWN MANAGER

A. Town Manager's Report

XI. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

TOWN OF JACKSON RESOLUTION # 21-01

WHEREAS, Mayor Pete Muldoon led the Town of Jackson from January of 2017 to January of 2021 and was the first Mayor since the Town of Jackson became a First Class City in 2004 to serve a 4-year term; and

WHEREAS, Pete's respect for a citizen's right to participate in local government, and respect for his fellow elected officials in their responsibility to thoroughly examine and discuss issues was always exhibited through his generosity in allowing lengthy public comment as well as allowing lengthy time during Council meetings for thoughtful and meaningful Council debate and discussion; and

WHEREAS, Pete's meeting leadership and facilitation skills came naturally and were evident in his ability to effectively and efficiently lead Council and staff through Council meetings as the Mayor right from the start; and

WHEREAS, Pete extended his service even further by filling the role of liaison to the multiple boards and committees including the START Board, Pathways Taskforce, the Housing Supply Board, Chamber of Commerce, ONE22, plus numerous others with the goal of improving the lives and environment for members of our community and region; and,

WHEREAS, Pete was a leader and organizer of stakeholder groups including those formed to discuss significant issues such as human rights and equality, creating housing choices, and enhanced transportation services which has improved the quality of life in our community; and,

WHEREAS, Pete's decisive leadership of the Town of Jackson through the COVID-19 pandemic onset and his timely crisis response and can do attitude towards assisting Public Health have placed the Town of Jackson and Teton County in a much better position than other communities in terms of health and safety; and,

WHEREAS, so often Pete undertook these efforts without seeking or receiving adequate recognition; and,

WHEREAS, Pete's unceasing efforts have greatly assisted the community and helped to bring about the fine facilities and quality of life enjoyed by the citizens and guests of the town;

WHEREAS, Pete's term as Mayor of the Jackson Town Council has expired and we shall miss his leadership along with his sincerity, humor, and passion for equally engaging all sectors of the community; and

NOW THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Town Council of the Town of Jackson in regular session duly assembled, that the Mayor and Town Council on behalf of all the people of the Town of Jackson and Jackson community, shall and do, hereby take this opportunity to express their sincere gratitude and appreciation and offer a heartfelt thank you to Mayor Pete Muldoon for his dedicated service and leadership to the Town of Jackson government and community.

BE IT FURTHER RESOLVED that a copy of this resolution be maintained in the official records of the Town of Jackson as a permanent record and memorandum of the fine service of **Mayor Pete Muldoon**.

DATED THIS 4th DAY OF JANUARY 2021.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Sandra P. Birdyshaw, Town Clerk

TOWN OF JACKSON RESOLUTION # 21-02

WHEREAS, Jim Stanford wholeheartedly devoted eight years to serving the residents of the Town of Jackson as a Town of Jackson Councilman from January of 2013 to January of 2021; and

WHEREAS, Jim served as Vice Mayor of the Town of Jackson from January 2017 to January 2019; and

WHEREAS, Jim represented the Town of Jackson in additional avenues by serving as liaison to the Jackson Hole Conservation Alliance, Jackson/Teton County Parks and Recreation Board, Transportation Advisory Committee, the Town's Planning and Zoning Commission, the Jackson/Teton County Housing Trust, Jackson Hole Airport Board, Board of Health, Travel and Tourism Board, plus countless committees and subcommittees of the Town Council; and

WHEREAS, Jim has been a loyal advocate for employees and employee issues during his tenure on the Council, consistently supporting wage and benefit issues and the welfare and equal treatment of all employees in the organization; and

WHEREAS, Jim has been and will continue to be a voice for the people in all efforts related to public access on Snow King Mountain, speaking for the trees in every corner of the corporate limits of the Town of Jackson, and advocating for accessibility and connectivity regarding snow removal and sidewalk maintenance throughout Town and especially along a particular stretch of Kelly avenue; and

WHEREAS, Jim could always be counted on to engage in meaningful discussion on matters brought before the Town Council and talk about those issues passionately; and

WHEREAS, Jim's personal expertise on issues related to public relations, transparency in government, public lands and public access, and environmental issues was relied upon by the Council to assist the Council through those discussions; and

WHEREAS, it is because of Jim's insistence on public access to local government that the citizens of Jackson are fortunate enough to enjoy the ability to listen and view Town Council meetings live as well as archived meetings on the internet to the benefit of all citizens; and

WHEREAS, without public minded citizens such as Jim Stanford, local governments such as ours would be hard pressed to deliver the services to the community that the community demands and deserves; and

WHEREAS, Jim's tenure on the Town Council has expired and we shall truly miss his consistent, unwavering stewardship of our community's natural resources and access to public lands, support for alternative transportation options, endorsement and advocacy towards maintaining a healthy community, and shameless, fearless, and devoted advocacy for every existing tree in the Town of Jackson.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Town Council of the Town of Jackson in regular session duly assembled, that the Mayor and Town Council on behalf of all the people of the Town of Jackson and the Jackson Hole community, shall and do, hereby take this opportunity to express their sincere gratitude and appreciation and offer a heartfelt thank-you to Jim Stanford for his relentless dedication to the Town of Jackson government and community.

BE IT FURTHER RESOLVED, that a copy of this resolution be maintained in the official records of the Town of Jackson as a permanent record and memorandum of the many years of fine service **Jim Stanford**.

DATED THIS 4th DAY OF JANUARY 2021.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST: _____
Sandra P. Birdyshaw, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

DECEMBER 4, 2020

JACKSON, WYOMING

The Jackson Town Council met in special session in the Council Chambers of the Town Hall located at 150 East Pearl at 10:00 A.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: None. *via Zoom*: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Jim Stanford, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Tyler Sinclair, Roxanne Robinson, Jason Wright, Zolo, and Sandy Birdyshaw.

COVID-19 and Local Government Measures. Resolution #20-26, A Resolution Supporting Public Health Recommendation #12 Regarding Limiting Gatherings to Household Groups.

Mayor Muldoon read the draft resolution which supported the recent recommendation put forth by Dr. Riddell to limit gatherings to household members. The Council held discussion and Teton County Public Health Director Jodie Pond made comment on the recommendations and orders.

Public comment was given by Wes Gardner and Jessica Chambers.

Mayor Muldoon suggested an edit to the last paragraph of the resolution, to add “The Jackson Town Council also supports Public Health Order Variances that have been drafted by Dr. Riddell and submitted to the State of Wyoming and request their approval without delay.”

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Resolution #20-26 A Resolution Supporting Public Health Recommendation #12 Regarding Limiting Gatherings to Household Groups, as edited today.

RESOLUTION 20-26: A Resolution Supporting Public Health Recommendation #12 Regarding Limiting Gatherings to Household Groups

WHEREAS, Dr. Travis Riddell, MD as the Teton District Health Officer, pursuant to Wyoming Statute §35-1-306(a), has enacted Recommendation #12 which recommends that gatherings be limited to household groups in order to help stop the spread of COVID. A “household group” is defined as a group of individuals who reside in the same residence. A “gathering” is any planned or spontaneous event, public or private, bringing together, or likely bringing together, people from outside a person’s household group in a single room or a single confined space (whether indoor or outdoor) at the same time. For clarification, persons should continue to go to work and to school, but should not gather outside of household groups that occur outside of work or school; and

WHEREAS, Dr. Riddell has requested the Town Council consider a resolution or other appropriate action to affirm this new recommendation and encourage its widespread adoption with the specific objective of slowing viral spread over the next two weeks in hopes that the leadership of our community can simultaneously speak in a unified voice in order to see greater compliance and therefore greater efficacy with this approach until such time as the State may sign on to specific variances to State Health Orders; and

WHEREAS, a significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk; and

WHEREAS, Teton County is an isolated rural community with a single small hospital with limited resources including only six (6) Intensive Care Unit beds and no critical care specialists such that caring for many patients with COVID-19 can compromise the ability of the healthcare system in Teton County to deliver the necessary healthcare to the public; and

WHEREAS, as of December 3, 2020, the number of active cases of COVID in Teton County is 132; and

WHEREAS, as of December 2, 2020 there are 9 current hospitalizations in the Primary Care Unit and 3 in the Intensive Care Unit of St. John’s Medical Center in Jackson, Wyoming; and

WHEREAS, as of December 1, 2020 the previous seven-day average of new cases in Teton County is 28.6 per day; and

WHEREAS, as of December 2, 2020, the two-week rolling average test positivity rate for Teton County is 9.65%; and

WHEREAS, St. John's Health routinely serves patients not only from within Teton County but also many tourists and residents from Lincoln County, WY, Sublette County, WY, Fremont County, WY, and parts of Eastern Idaho who will further stress its capacity, making it critical that Teton County take steps to slow the spread of COVID-19 infection so as not to overwhelm the local healthcare system in such a way that would result in many preventable deaths; and

WHEREAS, limiting gatherings to household groups could substantially reduce transmission of COVID-19 throughout the community and thereby reduce the infection rate, the death toll, and the economic impact of the disease.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on December 4, 2020, at a Special Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that:

The Jackson Town Council supports the Teton County Health Department and Dr. Travis Riddell, MD, MPH, the Teton District Health Officer, with regard to the public health recommendation that gatherings be limited to household groups in order to help stop the spread of COVID and strongly urge compliance therewith.

The Jackson Town Council also supports Public Health Order Variances that have been drafted by Dr. Riddell and submitted to the State of Wyoming and request their approval without delay

PASSED, APPROVED, AND ADOPTED this 4th day of December 2020.

There was further discussion on asking restaurant owners to take it upon themselves to temporarily close the dining-in option when possible, or give staff time off when possible, and the personal responsibility of our community to make the right choices in wearing masks and getting together.

Mayor Muldoon called for the vote on the resolution. The vote showed all in favor and the motion carried.

There was brief discussion on enforcement. Lea Colasuonno made comment. Jodie Pond made comment on the entire infrastructure working on the health safety of our community.

Hailey Morton Levinson left the meeting at 11:02 a.m.

A motion was made by Jim Stanford and seconded by Pete Muldoon to direct the Town Manager to direct the Police Department to begin making citations at such time that feel someone is not wearing a mask and where they feel there is probable cause that the Public Health Order has been violated. Mayor Muldoon called for the vote. The vote showed 4-0 in favor, with Levinson absent. The motion carried.

A motion was made by Jonathan Schechter and seconded by Jim Stanford to incorporate the latest patient numbers into the resolution. Mayor Muldoon called for the vote. The vote showed 4-0 in favor, with Levinson absent. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jim Stanford to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed 4-0 in favor, with Levinson absent. The motion carried. The meeting adjourned at 11:09 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
Publish JH News & Guide: December 16, 2020

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

DECEMBER 21, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular workshop session in the Council Chambers of the Town Hall at 150 East Pearl at 3:02 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: none. *via Zoom*: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.

STAFF: Larry Pardee, Tyler Sinclair, Lea Colasuonno, Zolo, April Norton, Darren Brugmann, Floren Poliseo, Johnny Ziem, Kelly Bowlin, Kelly Thompson, Paul Anthony, Roxanne Robinson, Steve Ashworth, and Sandy Birdyshaw.

Budget Check-In. Larry Pardee presented revenues collected in sales and lodging tax. Kelly Thompson made comment. Discussion was held on a potential property tax as a future revenue source.

A motion was made by Jim Stanford and seconded by Arne Jorgensen to inform the County Treasurer, County Assessor, and County Clerk that the Town intends to implement a half mil property tax in 2021.

Public comment was given by Jessica Chambers, Michael Kudar, and Jim Rooks.

Mayor Muldoon called for the vote. The vote showed 3-2 in favor, with Morton Levinson and Schechter opposed. The motion carried.

Tyler Sinclair presented information on planning and building permit fees and discussion was held.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to direct staff to revise the building permit fee schedule to reflect a 33% increase for new residential and commercial permits, to revise the addition and remodel valuation fee schedule to the most recent version from the international code council for council consideration at a future meeting, and that this would be done recognizing the value of restricted units and the range of those restricted units in our community and to have a discussion about how this gets phased in depending on the type of buildings. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Paul Anthony presented information on a paid parking plan and staffing needs. Discussion was held.

A motion was made by Pete Muldoon and seconded by Hailey Morton Levinson to direct staff to hire a consultant, for an amount not to exceed \$25,000, to help draft and issue an RFP to solicit bids from the professional market parking management companies to implement a paid parking program in downtown Jackson; and to also add into that scope of work a residential permit program.

Public comment was given by Anna Olson of the Chamber of Commerce, Katherine Dowson, Michael Kudar, and Jessica Chambers.

Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Discussion of East Jackson Character. Discussion was held on continuing this item since there wasn't much time left. The Council made initial comments on East Jackson. A motion was made by Pete Muldoon and seconded by Hailey Morton Levinson to continue this to a future workshop date. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to adjourn. The vote showed all in favor and the motion carried. The meeting adjourned at 4:51 P.M. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

DECEMBER 21, 2020

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Council Chambers of the Town Hall located at 150 East Pearl at 6:02 P.M. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Mayor Pete Muldoon and Jim Stanford. *via Zoom*: Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Roxanne Robinson, Tyler Sinclair, Michelle Weber, Zolo, Floren Poliseo, Johnny Ziem, Paul Anthony, Tyler Valentine, Carl Pelletier, and Sandy Birdyshaw.

Jim Stanford read a proclamation honoring Steve Ashley.

Public Comment. Jessica Chambers voiced appreciation to Pete Muldoon and Jim Stanford for their service. Abbie Stanford voiced appreciation to Jim Stanford for his service.

Consent Calendar. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to approve the consent calendar including items A-F as presented with the following motions:

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the December 7, 2020 regular meeting.
- B. **Disbursements.** To approve the disbursements as presented. Ace Hardware \$420.69; Advanced Glass Trim, LLC \$300.00; Arbor Works Tree Service, LLC \$2,250.00; Architectural Building Supply \$380.00; Badger Daylighting Corp \$2,100.01; B-Cycle LLC \$365.03; Best Best & Krieger \$912.50; Bestdrive Idaho Falls \$611.82; Bison Lumber \$42.91; BMV LLC \$90.47; Bowlin, Kelly \$16.42; Briggs, Eric L \$184.90; Carquest Auto Parts Inc. \$353.99; Caselle Inc. \$1,744.00; Certified Laboratories \$4,014.80; City Of Driggs \$2,005.07; Commercial Tire-Id Falls \$5,397.18; Control System Technology, Inc. \$250.00; Core & Main LP \$18,151.52; Crown Trophy \$37.90; Cummins Rocky Mountain LLC \$3,159.61; Dean's Pest Control LLC \$200.00; Delcon Inc \$8,514.88; Division Of Victim Services \$250.00; Drissel, Roger \$155.00; E.R. Office Express \$306.38; Energy Conservation Works \$14,000.00; Energy Laboratories Inc. \$1,224.00; Entry System Inc. \$480.00; Esri, Inc \$5,500.00; Evans Construction Inc \$133,760.05; Evident \$232.00; Freedom Mailing Service Inc. \$1,822.33; Friends Of Pathways \$7,816.00; Geittmann Larson Swift LLP \$1,235.00; Gillig LLC \$921.52; Greenwood Mapping Inc. \$720.00; Haywire Industries Inc. \$2,373.91; HD Fowler Company \$371.50; Henke \$275.98; High Country Linen -\$600.30; Hirst Applegate, Ll LLP p \$272.08; Idaho Traffic Safety, Inc. \$100.00; Interstate Battery \$2,949.15; Jack's Tire & Oil \$436.90; Jackson Animal Hospital \$1,931.67; Jackson Curbside Inc. \$675.00; Jackson Hole Community Housing \$6,250.00; Jackson Hole News & Guide \$1,133.21; Jackson Lumber Inc \$68.89; Jackson Paint And Glass, Inc. \$135.67; Jorgensen Associates, Pc \$8,032.63; Kellerstrass Enterprises, Inc \$39,739.90; Kenworth Sales Company Dept #1 \$886.80; Lawngevity \$462.50; Leigh, Christopher S. \$575.00; Lepco \$885.00; Logical Landscaping.Com \$9,824.40; Lower Valley Energy Inc \$38,763.29; Marquina, Francisca \$100.00; Mastercare Cleaning, LLC \$1,552.00; Mobility Forefront LLC \$35,000.00; Morillon-Arellano, Shellie \$1,150.82; Mountain Electrical \$15,862.66; MSC Industrial Supply Co \$505.61; Napa Auto Parts Inc. \$1,433.23; Naturescape Designs \$1,000.00; Nelson Engineering \$25,744.80; One Call Of Wyoming \$87.00; O'Ryan Cleaners \$73.30; Otis Elevator Company \$2,690.82; Partsmaster \$41.38; Pine Needle Embroidery \$18.00; Premier Truck- Salt Lake City \$1,984.95; Proterra \$2,232.00; Quadiant, Inc Dept 3689 \$1,000.00; Rooted Landscape Architecture \$2,892.51; Rotary Club Of Jackson Hole \$300.00; Rui Inc. DbA Village Gardner \$743.70; Ruschill, Russell \$109.98; Rush International Truck Center \$1,293.20; Safety Supply & Sign Co., Inc. \$315.36; Senior Center Of Jackson Hole \$25,832.50; Simic, Brett \$6,000.00; Snake River Roasting \$482.15; Snow King Village Association Inc \$1,000.00; St John's Hospital \$260.00; Teton County Clerk \$126,518.33; Teton County Historic \$5,000.00; Teton Motors Inc \$792.73; Teton Mountain Ranch \$600.00; Teton Trash Removal, Inc. \$47.00; The Aftermarket Parts Company, LLC \$5,414.23; Thomson West \$902.79; Title 22 Consultants \$1,035.73; Upper Case Printing Ink \$222.08; USA Blue Book \$783.80; Vinci Law Office LLC \$252.13; Westbank Sanitation \$310.06; Western State \$238,471.88; Westwood Curtis \$8,423.47; White Glove Cleaning, Inc. \$416.45; Wood Environment & Infrastructure \$2,093.00; Wy Child Support Enforcement \$146.76; Wyoming Association Of Rural Water Sys \$450.00; Wyoming Financial Insurance, Inc \$54.00; Wyoming Landscape Maintenance \$812.78; Wyoming Law Enforcement \$30.00; Wy-Test \$1,305.00; Yellow Iron Excavation, LLC \$610.00.
- C. **Municipal Court Report - November 2020.** To place the November 2020 Municipal Court Report into the record.
- D. **Temporary Sign Permit: Good Samaritan Mission (P20-212).** To approve the temporary banner requested by Good Samaritan Mission subject to three conditions of approval. 1. The use of the site

shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The sign may be installed at: 105 Buffalo Way, Albertsons from December 27, 2020 to January 3, 2021.

- E. **Electric Distribution Easement to LVE at 255 W Deloney (P20-202).** To approve the Electric Distribution Easement between Lower Valley Energy and the Town of Jackson, upon approval by the Town Engineer and Town Attorney, and authorize the Mayor to execute all necessary easements.
- F. **Establishment of Committee to Approve Minutes.** To appoint a special committee for the purpose of approving the minutes of all Council meetings from December 21, 2020 through January 3, 2021 due to a change in the makeup of the Town Council and that this committee be comprised of Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter.

There was no public comment on the consent calendar. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Zone 3 Water Supply Well 9 Exploration. Brian Lenz made staff comment. A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve the Rangeview Park vicinity to utilize WWDC grant funding for water supply well feasibility exploration. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Amendment to Wastewater COVID-19 Testing Contract with Wyoming Health Department. Johnny Ziem made staff comment. A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve the Contract amendment for wastewater COVID-19 testing between the Wyoming Health Department and the Town of Jackson and authorize the Mayor to execute the necessary Contract amendment agreement. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Special Event: Pedigree Dog Sled Race. Carl Pelletier made staff comment. A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve the temporary signs and banners requested by the Pedigree Stage Stop Dog Sled Race subject to three conditions of approval. 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The signs may be installed at the locations listed in this staff report between the dates of January 24, 2021 to February 7, 2021. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Sister City Proposal with Tlaxcala Mexico. Roxanne Robinson made staff comment. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to direct staff to prepare a formal letter from the Jackson Mayor, on behalf of the full Town Council, on Town letterhead to be delivered to the Municipal President of Tlaxcala. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Renewal of Gaming License for Elks Lodge #1713. Sandy Birdyshaw made staff comment. The Mayor opened a public hearing to hear protests against the issuance of this license. There were none and the public hearing was closed.

A motion was made by Jonathan Schechter and seconded by Jim Stanford to approve the Benevolent & Protective Order of Elk of the USA Jackson Lodge #1713 Renewal Application for a Gaming License for 2021 and direct the Town Clerk to issue the license. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Liquor License Suspension for Delinquent Sales Tax. Sandy Birdyshaw made staff comment.

A motion was made by Pete Muldoon and seconded by Arne Jorgensen to suspend the Tacos Y Tortillas El Metate restaurant liquor license held by Nicolas Sosa until such time the Department of Revenue issues a release notice. This suspension is based on the Department of Revenue's Certification of Sales Tax Delinquency and Wyoming Liquor Division's Certification of a Sales Tax Hold. And further direct the Chief of Police and Town Clerk to perform steps outlined in Jackson Municipal Code 6.60.020 C. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Contract with Salt Lake Express for Additional START Service. Darren Brugmann and Larry Pardee made staff comment. Public comment was given by Steve Meadows, Jessica Chambers, Anna Olson, Jim Terry, Melissa Turley, Benjamin Wilson, and Mary Kate Buckley.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve a contract with Salt Lake Express and authorize the Mayor to execute that contract for an amount not to exceed \$281,000 conditioned on the following: a) that Salt Lake Express only provide bus service to/from Teton Village for the Winter 2020-2021 Season; and b) that none of the \$281,000 be paid by the Town of Jackson; and c) that Teton County, Wyoming pass a motion prior to Mayoral execution obligating Teton County to reimburse the Town of Jackson for the full contract amount. Mayor Muldoon called for the vote. The vote showed 4-1 in favor, with Stanford opposed. The motion carried.

Item P20-193: Partial Vacation without Replat at 415 E Deloney Avenue. Tyler Valentine made staff comment.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the Partial Vacation Without Replat to vacate the lot line between Lots 9 and 10 and combine the lots into one lot (Lot 9a) in the L.G. Gill Subdivision, subject to the Land Development Regulations, the departmental reviews and this staff report dated December 21, 2020. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Parking Agreement with Snow King. Tyler Sinclair made staff comment. Jeff Golightly made comment on behalf of Snow King.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve and authorize the Mayor to execute a Parking Agreement between the Town of Jackson, Snow King Resort, and the Snow King Resort Master Association as presented with three additions to the document: 1) language accounting for the Town's western parking lot, 2) language accounting for the approved changes to that area included in the Snow King Resort District Master Plan, and 3) with a notice period and a stormwater master plan, as determined by staff and Snow King, for non- parking use on the Snow King parcel. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to read Ordinances in short title. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance K: An Ordinance Amending and Reenacting Jackson Municipal Code Title 10.04 regarding Parking Garage Level 4 Winter Parking Restrictions.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1080, 897, 681, 641, 610, 1114, 1079 AND 1052; SECTION 2 OF ORDINANCE NO. 214; AND SECTIONS 10.04.220 AND 10.04.225 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING OVERNIGHT PARKING IN THE PUBLIC PARKING STRUCTURE AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance K at third reading and Designate it Ordinance 1269. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Ordinance L: An Ordinance Amending and Reenacting Jackson Land Development Regulations Section 6.3.3 Amount of Affordable Workforce Housing Required (Mitigation Rates).

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1196 AND SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND SECTION 6.3.3 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING THE AMOUNT OF AFFORDABLE WORKFORCE HOUSING REQUIRED AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jonathan Schechter to approve Ordinance L at third reading and Designate it Ordinance 1270. Mayor Muldoon called for the vote. The vote showed 4-1 in favor, with Stanford opposed. The motion carried.

Ordinance U: An Ordinance Amending and Reenacting Jackson Municipal Code Sections 13.04 and 13.08 Regarding Water and Wastewater Rates, Fees, and Costs.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1182, 1071, 1039, 1018, 1040, 1019, 1009, 1008, 999, 992, 1000, 991, 935, 936, 866, 867, 894, 833, 834, 804, 805, 684, 683, 575, 576, 538, 541, 588, 567, 551, 539, 479, 451, 410, 381, 370, 308, 289, 270 AND 254; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 757, 758, 743, 745, 677, 270, 259, 97A, 122; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 664, 259 AND 122; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 677 AND 270; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 677, 558 AND 97; SECTION 7 OF TOWN OF JACKSON ORDINANCE NO. 677; SECTION 30 OF TOWN OF JACKSON ORDINANCE NO. 97; SECTION 32 OF TOWN OF JACKSON ORDINANCE NO. 97; AND SECTIONS 13.04.050, 13.04.060, 13.04.300, 13.08.012, 13.08.013, 13.08.020 AND 13.08.030 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING WATER AND WASTEWATER RATES, FEES AND COSTS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve Ordinance U at third reading and Designate it Ordinance 1271. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council.

Appointments to Design Review Committee. Mayor Muldoon reappointed Brad Hoyt, Hans Flinch, Katherine Koriakin, and Michael Stern to two-year terms on the Design Review Committee expiring October 31, 2023 and requested a motion from the Town Council to consent to these appointments.

A motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to consent to the Mayor’s appointments to the Design Review Committee. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Appointment to Planning Commission. Mayor Muldoon nominated Amanda Lawson to the open, vacated seventh seat on the Planning Commission.

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to consent to the Mayor’s appointment to the Planning Commission. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

WAM Legislation. Jim Stanford made comment on membership in the Wyoming Association of Municipalities and proposed legislature on publishing. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson that before the Town advocates for any legislation that the Council should have a chance to weigh in on the issue. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Other topics. Jim Stanford made comment on the Historical Society and Museum’s board meeting and the steering committee meetings for Northern South Park. Arne Jorgensen made comment honoring Pete Muldoon and Jim Stanford. Pete Muldoon made comment on his time on the council.

Town Manager’s Report. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to accept the Town Manager’s Report into the record. The Town Manager’s Report contained an update on the Victim Services Advocate position and December sales and lodging tax. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jim Stanford and seconded by Hailey Morton Levinson to adjourn the meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:40 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
51	ACE HARDWARE	722317	SKHM - timer for office ERV	12/07/2020	12.99	.00	
51	ACE HARDWARE	722829	START - bus charger problem su	12/10/2020	27.92	.00	
51	ACE HARDWARE	722831	Housing - temp. heaters	12/10/2020	99.98	.00	
Total 51:					140.89	.00	
2269	AFLAC	847012	ACCOUNT #y9599	12/23/2020	2,584.63	2,584.63	12/23/2020
Total 2269:					2,584.63	2,584.63	
6524	ALPHAGRAPHICS	JX-185936	2020-2021 winter season bus sto	12/17/2020	636.37	.00	
Total 6524:					636.37	.00	
5994	B-CYCLE LLC	2789836	november bike, licensing, connect	12/15/2020	26.66	.00	
Total 5994:					26.66	.00	
4614	C & A PROFESSIONAL CLEANI	120320	Cleaning and vacuum repairs	12/03/2020	201.98	.00	
Total 4614:					201.98	.00	
102	CASELLE INC.	106570	support fees	12/01/2020	200.00	.00	
Total 102:					200.00	.00	
5322	CHARGEPOINT, INC	IN89356	Deloney - electric vehicle charger	12/15/2020	1,141.00	.00	
Total 5322:					1,141.00	.00	
5915	CROWN TROPHY	21303	Name Plates for Hailey, Pete, Jim,	12/23/2020	119.22	.00	
5915	CROWN TROPHY	21851	Name Plates for Hailey, Pete, Jim,	12/23/2020	131.80	.00	
Total 5915:					251.02	.00	
708	DELTA DENTAL PLAN OF WYO	122220	NOVEMBER CLAIMS	12/22/2020	1,725.80	1,725.80	12/22/2020
708	DELTA DENTAL PLAN OF WYO	122220	JANUARY PREMIUM	12/22/2020	546.00	546.00	12/22/2020
Total 708:					2,271.80	2,271.80	
3408	E.R. OFFICE EXPRESS	16790	2021 office supplies	12/14/2020	43.19	.00	
3408	E.R. OFFICE EXPRESS	16856	PENS	12/24/2020	19.33	.00	
3408	E.R. OFFICE EXPRESS	16881	DVDs and DVD envelopes	12/29/2020	52.24	.00	
Total 3408:					114.76	.00	
4294	FIRE SERVICES OF IDAHO	8224797	SKHM - Unit-8 smoke alarm call o	12/08/2020	190.00	.00	
Total 4294:					190.00	.00	
6779	FOSTER, KYLE	122220	Travel reimbursement for Kyle Fo	12/22/2020	2,710.20	.00	
6779	FOSTER, KYLE	122320	Travel Reimbursement for Kyle Fo	12/23/2020	1,390.57	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6779:					4,100.77	.00	
6633	FURBER, WINSLOW	121152020	675 E Hanson oven element boug	12/15/2020	33.14	.00	
Total 6633:					33.14	.00	
96	HIGH COUNTRY LINEN	022393	Rugs 11/4/20	11/04/2020	61.93	.00	
96	HIGH COUNTRY LINEN	0225228	towels + laundry bag	11/25/2020	87.20	.00	
96	HIGH COUNTRY LINEN	0225228	odor control service	11/25/2020	10.00	.00	
96	HIGH COUNTRY LINEN	0226244	admin - uniform cleaning	12/03/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0226244	sewer collections - uniform cleani	12/03/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0226244	laundry bags, towels, mats, enviro	12/03/2020	12.70	.00	
96	HIGH COUNTRY LINEN	0226244	water - uniform cleaning	12/03/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0226244	fleet - uniform cleaning	12/03/2020	40.05	.00	
96	HIGH COUNTRY LINEN	0226244	street - uniform cleaning	12/03/2020	48.50	.00	
96	HIGH COUNTRY LINEN	0226244	WWTP - uniform cleaning	12/03/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0227232	mats, odor control	12/09/2020	133.30	.00	
96	HIGH COUNTRY LINEN	0227232	towels, laundry bag	12/09/2020	87.20	.00	
96	HIGH COUNTRY LINEN	0227318	admin - uniform cleaning	12/10/2020	9.70	.00	
96	HIGH COUNTRY LINEN	0227318	sewer collections - uniform cleani	12/10/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0227318	laundry bags, towels, mats, enviro	12/10/2020	12.70	.00	
96	HIGH COUNTRY LINEN	0227318	water - uniform cleaning	12/10/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0227318	fleet - uniform cleaning	12/10/2020	38.80	.00	
96	HIGH COUNTRY LINEN	0227318	street - uniform cleaning	12/10/2020	48.50	.00	
96	HIGH COUNTRY LINEN	0227318	WWTP - uniform cleaning	12/10/2020	19.40	.00	
96	HIGH COUNTRY LINEN	0227866	HRanch operating supplies	12/14/2020	25.31	.00	
96	HIGH COUNTRY LINEN	0228177	Rugs 12/16/20	12/16/2020	61.93	.00	
96	HIGH COUNTRY LINEN	S0221727	HR Operating supplies	10/29/2020	36.00	.00	
96	HIGH COUNTRY LINEN	S0225761	Emergency Clean-Up Powder 6/C	11/30/2020	109.80	.00	
96	HIGH COUNTRY LINEN	S0228100	wet mops	12/15/2020	18.00	.00	
Total 96:					967.72	.00	
2197	IIMC	112120	IIMC annual dues	11/20/2020	200.00	.00	
Total 2197:					200.00	.00	
5098	JACKSON ANIMAL HOSPITAL	36916	ANIMAL CARE	10/01/2020	132.50	132.50	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	37671	ANIMAL CARE	10/20/2020	4.50	4.50	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	37686	ANIMAL CARE	10/22/2020	150.25	150.25	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	37718	ANIMAL CARE	10/22/2020	290.85	290.85	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	38049	ANIMAL CARE	11/03/2020	60.05	60.05	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	38155	ANIMAL CARE	11/09/2020	228.14	228.14	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	38344	ANIMAL CARE	11/13/2020	177.00	177.00	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	38815	ANIMAL CARE	12/02/2020	460.90	460.90	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	38991	ANIMAL CARE	12/09/2020	249.88	249.88	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	39066	ANIMAL CARE	12/10/2020	117.60	117.60	12/22/2020
5098	JACKSON ANIMAL HOSPITAL	39237	Chowder, Mowgli, Liquorice - vet	12/16/2020	88.50	.00	
5098	JACKSON ANIMAL HOSPITAL	39238	Chowder, Mowgli, Liquorice - vet	12/16/2020	193.00	.00	
5098	JACKSON ANIMAL HOSPITAL	39239	Chowder, Mowgli, Liquorice - vet	12/16/2020	34.50	.00	
5098	JACKSON ANIMAL HOSPITAL	39240	Chowder, Mowgli, Liquorice - vet	12/16/2020	18.00	.00	
Total 5098:					2,205.67	1,871.67	
6477	Jackson Hole Childrens Museum	122320	contract 20-21	12/23/2020	3,750.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6477:					3,750.00	.00	
67	JACKSON HOLE HISTORICAL S	122220	RETURN BOND B20-0527	12/22/2020	5,000.00	5,000.00	12/22/2020
67	JACKSON HOLE HISTORICAL S	122320	annual contract 2020-2021	12/23/2020	5,000.00	.00	
Total 67:					10,000.00	5,000.00	
6474	JACKSON HOLE LAW, PC	1281	Municipal Court prosecutors mont	12/31/2020	1,500.00	.00	
Total 6474:					1,500.00	.00	
131	JACKSON HOLE NEWS & GUID	319791	Phase 2D Advertisement for Bid	12/02/2020	166.74	.00	
131	JACKSON HOLE NEWS & GUID	320113	Recruitment Ad for Winter Plow D	12/16/2020	376.20	.00	
131	JACKSON HOLE NEWS & GUID	320170	12/4 SpMtg minutes	12/16/2020	277.88	.00	
131	JACKSON HOLE NEWS & GUID	320171	Elk Gaming Application legal notic	12/16/2020	29.93	.00	
131	JACKSON HOLE NEWS & GUID	320172	12/7 RegMtg minutes	12/16/2020	889.20	.00	
131	JACKSON HOLE NEWS & GUID	320375	publish Ord 1271	12/23/2020	974.70	.00	
131	JACKSON HOLE NEWS & GUID	320376	publish Ord 1270	12/23/2020	205.20	.00	
131	JACKSON HOLE NEWS & GUID	320377	publish Ord 1269	12/23/2020	132.53	.00	
Total 131:					3,052.38	.00	
5810	JACKSON HOLE RADIO	113020	Winter Parking Ads	11/30/2020	4,798.00	.00	
Total 5810:					4,798.00	.00	
139	JORGENSEN ASSOCIATES, PC	45485	Cache Tube 2D	11/24/2020	852.50	.00	
139	JORGENSEN ASSOCIATES, PC	45486	Cache Creek Tube 2C	11/24/2020	17,227.75	.00	
Total 139:					18,080.25	.00	
2149	LEXISNEXIS MATTHEW BENDE	21903107	2020 WY Court Rules Supplemen	11/13/2020	65.08	.00	
Total 2149:					65.08	.00	
671	LINCOLN NATIONAL LIFE	107747 01 202	107747 JANUARY PREMIUM	12/22/2020	5,223.20	5,223.20	12/22/2020
671	LINCOLN NATIONAL LIFE	4183485335	JANUARY PREMIUM 107391	12/19/2020	1,351.69	1,351.69	12/22/2020
Total 671:					6,574.89	6,574.89	
2224	LOCAL GOV'T LIABILITY POOL	12999	#AA210010 LOHN VS START	12/09/2020	1,000.00	.00	
Total 2224:					1,000.00	.00	
4380	LONG BUILDING TECHNOLOGI	SEVCE011359	Public Works - door / heat control	11/30/2020	118.00	.00	
Total 4380:					118.00	.00	
6313	MASTERCARE CLEANING, LLC	8986	Town Hall carpet cleaning	11/24/2020	1,193.00	.00	
Total 6313:					1,193.00	.00	
3932	MILLER SANITATION	17201	74 trash cans/day 10 days in Dec	12/08/2020	2,590.00	.00	
3932	MILLER SANITATION	17202	start bus route trash collection - d	12/08/2020	350.00	.00	
Total 3932:					2,940.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6766	MOHROR, SCOTT	121520	Vine St Apt - 3 = Scott bought and	12/15/2020	132.47	.00	
	Total 6766:				132.47	.00	
6392	MORA, BRUNO	122320	dot physical	12/23/2020	155.00	.00	
	Total 6392:				155.00	.00	
276	NATIONAL LEAGUE OF CITIES	169935	diret memeber dues	12/10/2020	1,172.00	.00	
	Total 276:				1,172.00	.00	
187	NELSON ENGINEERING	53629	Capacity Study	10/30/2020	2,080.50	.00	
187	NELSON ENGINEERING	53629	Capacity Study	10/30/2020	2,080.50	.00	
187	NELSON ENGINEERING	53649	Sewer Design	10/30/2020	2,620.50	.00	
	Total 187:				6,781.50	.00	
6726	NOVA COLLECTIVE	210425	Diversity Inclusion Equity Training	12/15/2020	9,000.00	.00	
	Total 6726:				9,000.00	.00	
6068	POWER ENGINEERING CO, INC	0231629-IN	SK Ice Rink Chiller water chemica	12/15/2020	387.00	.00	
	Total 6068:				387.00	.00	
6483	PREMIER TRUCK- SALT LAKE C	CM775226447	credit	10/12/2020	76.48-	.00	
	Total 6483:				76.48-	.00	
6613	QUADIENT FINANCE USA, INV	N8638587	POSTAGE LEASE	12/22/2020	468.69	.00	
	Total 6613:				468.69	.00	
6208	RHOADES, STEPHEN	121620	REIMB FOR BOOTS	12/16/2020	100.00	.00	
	Total 6208:				100.00	.00	
6781	SCHWARTZ, WILLIAM P	122320	RETURN BOND B20-0106 10 EA	12/23/2020	5,000.00	.00	
	Total 6781:				5,000.00	.00	
5632	SNAKE RIVER MEP COMPLETE,	6074	Public Works - Bay 14 & 15 unit h	12/07/2020	433.00	.00	
	Total 5632:				433.00	.00	
1505	SPRING CREEK ANIMAL HOSPI	624994087	Food for Luna	10/30/2020	54.39	.00	
1505	SPRING CREEK ANIMAL HOSPI	6249944506	Pill Pockets	11/05/2020	18.45	.00	
	Total 1505:				72.84	.00	
4990	Swagit Productions, LLC	16737	monthly payment for Swagit strea	11/30/2020	1,775.00	.00	
	Total 4990:				1,775.00	.00	
1443	TETON COUNTY CLERK	122320	Housing Department Monthly Ope	12/23/2020	20,991.75	.00	
1443	TETON COUNTY CLERK	122820	Parks and Recreation Monthly Op	12/28/2020	127,028.33	.00	
1443	TETON COUNTY CLERK	174	Northern South Park	12/04/2020	525.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1443:					148,545.08	.00	
55	TETON COUNTY SHERIFF'S-JAI	582	November inmates (6)	12/03/2020	432.00	.00	
Total 55:					432.00	.00	
996	TETON COUNTY SPECIAL FIRE	121120	SPECIAL FIRE FD - NOVEMBER	12/11/2020	16,934.45	.00	
996	TETON COUNTY SPECIAL FIRE	121220	FIRE STATION - NOVEMBER	12/12/2020	163,657.04	.00	
Total 996:					180,591.49	.00	
1614	TETON COUNTY-FUND 10	121820	MONTHLY CONTRIBUTION - JOI	12/18/2020	3,828.11	.00	
1614	TETON COUNTY-FUND 10	122720	DISPATCH - NOVEMBER BILLIN	12/27/2020	29,162.91	.00	
1614	TETON COUNTY-FUND 10	122820	NOVEMBER PATHWAYS	12/28/2020	4,805.03	.00	
Total 1614:					37,796.05	.00	
3027	TETON COUNTY-FUND 13	122320	Fire/EMS Monthly Contribution	12/23/2020	107,600.21	.00	
Total 3027:					107,600.21	.00	
166	TETON COUNTY-FUND 19	120820	NOVEMBER 2020 CAPITAL	12/08/2020	183,136.62	.00	
Total 166:					183,136.62	.00	
154	THE CHILDREN'S LEARNING C	122920	ANNUAL CONTRACT 2020-2021	12/29/2020	26,710.00	.00	
Total 154:					26,710.00	.00	
284	THOMPSON PALMER & ASSOCI	74887	FY2020 AUDIT - PROGRESS BIL	11/30/2020	25,000.00	.00	
Total 284:					25,000.00	.00	
6199	UHL, ANGIE	122320	College Tuition Reimbursement D	12/23/2020	914.66	.00	
Total 6199:					914.66	.00	
3070	VALLEY WEST ENGINEERING,	1514	Hansen St. Sidewalk project	08/14/2020	1,845.00	.00	
Total 3070:					1,845.00	.00	
1949	VERIZON WIRELESS	9868236530	Annual charges for account 87145	12/01/2020	6,122.22	.00	
Total 1949:					6,122.22	.00	
6731	VINCI LAW OFFICE LLC	12172020	GARNISHMENT #18119	12/17/2020	252.13	252.13	12/22/2020
Total 6731:					252.13	252.13	
3420	VISA	Admin 1 #5397	atelier ortega	11/23/2020	59.57	59.57	12/18/2020
3420	VISA	Admin 1 #5397	coolworks	11/23/2020	636.00	636.00	12/18/2020
3420	VISA	Admin 1 #5397	stio	11/23/2020	150.00	150.00	12/18/2020
3420	VISA	Admin 1 #5397	survey monkey	11/23/2020	99.00	99.00	12/18/2020
3420	VISA	Chief 1115 11/	Big hole	11/23/2020	360.50	360.50	12/18/2020
3420	VISA	Chief 1115 11/	tactical gear	11/23/2020	372.69	372.69	12/18/2020
3420	VISA	Chief 1115 11/	exxon	11/23/2020	17.83	17.83	12/18/2020
3420	VISA	Chief 1115 11/	travel to casper academy	11/23/2020	212.85	212.85	12/18/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3420 VISA		Finance 1073 1	usps	11/23/2020	23.80	23.80	12/18/2020
3420 VISA		IT - 6908 11/23	Concrete 5	11/23/2020	90.00	90.00	12/18/2020
3420 VISA		IT - 6908 11/23	cbi	11/23/2020	21.19	21.19	12/18/2020
3420 VISA		IT - 6908 11/23	paperlike hamburg	11/23/2020	39.99	39.99	12/18/2020
3420 VISA		IT - 6908 11/23	amazon web services	11/23/2020	78.99	78.99	12/18/2020
3420 VISA		IT - 6908 11/23	godaddy	11/23/2020	620.69	620.69	12/18/2020
3420 VISA		IT - 6908 11/23	apple	11/23/2020	143.88	143.88	12/18/2020
3420 VISA		IT - 6908 11/23	iphone payment	11/23/2020	122.32	122.32	12/18/2020
3420 VISA		IT - 6908 11/23	paddle.com	11/23/2020	17.48	17.48	12/18/2020
3420 VISA		IT - 6908 11/23	log me in	11/23/2020	25.44	25.44	12/18/2020
3420 VISA		IT - 6908 11/23	dish	11/23/2020	.05	.05	12/18/2020
3420 VISA		Police 3 #0355	shell	11/23/2020	21.80	21.80	12/18/2020
3420 VISA		Police 3 #0356	travel expenses	11/23/2020	450.67	450.67	12/18/2020
3420 VISA		Police 3 #0357	ups	11/23/2020	8.48	8.48	12/18/2020
3420 VISA		Police 3 #0358	staples	11/23/2020	37.48	37.48	12/18/2020
3420 VISA		Police 3 #0359	starbucks	11/23/2020	200.00	200.00	12/18/2020
3420 VISA		Police 3 #0360	amazon	11/23/2020	19.44	19.44	12/18/2020
3420 VISA		Police 3 #0361	ups	11/23/2020	10.97	10.97	12/18/2020
3420 VISA		Police 3 #0362	Tips health communicaton	11/23/2020	75.00	75.00	12/18/2020
3420 VISA		PW 1 #8144 11	dumpster signage amazon	11/23/2020	15.00	15.00	12/18/2020
3420 VISA		PW 1 #8144 11	wyoming assoc of rural water	11/23/2020	149.00	149.00	12/18/2020
3420 VISA		PW 1 #8144 11	rental signage	11/23/2020	7.99	7.99	12/18/2020
3420 VISA		PW 1 #8144 11	cutty's	11/23/2020	110.20	110.20	12/18/2020
3420 VISA		PW 1 #8144 11	amazon shop towels	11/23/2020	73.26	73.26	12/18/2020
3420 VISA		PW 1 #8144 11	liberty burger	11/23/2020	76.13	76.13	12/18/2020
3420 VISA		PW 1 #8144 11	amazon handles	11/23/2020	18.57	18.57	12/18/2020
3420 VISA		PW 1 #8144 11	safety jacket	11/23/2020	75.94	75.94	12/18/2020
3420 VISA		PW 1 #8144 11	mountain regional equipment	11/23/2020	121.09	121.09	12/18/2020
3420 VISA		PW 1 #8144 11	amazon tools	11/23/2020	627.96	627.96	12/18/2020
3420 VISA		Sergeant #106	defensive edge training	11/23/2020	900.00	900.00	12/18/2020
3420 VISA		START #1 934	misc	11/23/2020	505.94	505.94	12/18/2020
3420 VISA		START #1 934	travel expenses	11/23/2020	212.83	212.83	12/18/2020
3420 VISA		START #1 934	amazon	11/23/2020	362.34	362.34	12/18/2020
3420 VISA		Victim Serv 912	coca cola	11/23/2020	10.60	10.60	12/18/2020
3420 VISA		Victim Serv 912	staples	11/23/2020	306.87	306.87	12/18/2020
3420 VISA		Victim Serv 912	wyoming inn	11/23/2020	228.82	228.82	12/18/2020
Total 3420:					7,718.65	7,718.65	
5022 VISION SERVICE PLAN - (WY)		9564712402	JANUARY PREMIUM	12/17/2020	1,747.89	1,747.89	12/22/2020
Total 5022:					1,747.89	1,747.89	
472 WHITE GLOVE CLEANING, INC.		360B	Snow King Housing - Unit-7 move	12/02/2020	97.00	.00	
472 WHITE GLOVE CLEANING, INC.		6802	janitorial services cleaning and unl	11/27/2020	1,125.00	.00	
Total 472:					1,222.00	.00	
3619 WY CHILD SUPPORT ENFORCE		12172020	case #209790	12/17/2020	146.76	146.76	12/22/2020
Total 3619:					146.76	146.76	
4139 WY WORKERS' SAFETY & COM		12242020	JANUARY PREMIUM	12/24/2020	7,164.18	7,164.18	12/24/2020
Total 4139:					7,164.18	7,164.18	
4198 WYOMING FIRST AID & SAFETY		160325	first aid station refill	12/16/2020	84.76	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4198:					84.76	.00	
329	WYOMING RETIREMENT SYST	202447	DECEMBER CONTRIBUTIONS	12/23/2020	30,515.69	30,515.69	12/24/2020
329	WYOMING RETIREMENT SYST	202448	DECEMBER CONTRIBUTIONS	12/23/2020	26,763.64	26,763.64	12/24/2020
329	WYOMING RETIREMENT SYST	202449	DECEMBER CONTRIBUTIONS	12/23/2020	46,356.38	46,356.38	12/24/2020
Total 329:					103,635.71	103,635.71	
1764	WYOMING.COM INC	1978791	DOMAIN HOSTING	12/07/2020	5.00	.00	
Total 1764:					5.00	.00	
6717	WY-TEST	36593	START Bus pre-employment and	11/19/2020	80.00	.00	
Total 6717:					80.00	.00	
2179	XEROX CORPORATION	012041827	Xerox annual maintenance and su	12/01/2020	114.52	.00	
2179	XEROX CORPORATION	012041828	Xerox annual maintenance and su	12/01/2020	58.91	.00	
2179	XEROX CORPORATION	012041829	Xerox annual maintenance and su	12/01/2020	218.01	.00	
2179	XEROX CORPORATION	012041830	Xerox annual maintenance and su	12/01/2020	9.93	.00	
2179	XEROX CORPORATION	012041836	Xerox annual maintenance and su	12/01/2020	218.39	.00	
Total 2179:					619.76	.00	
Grand Totals:					935,109.20	138,968.31	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

STAFF REPORT



Meeting Date:	January 4, 2021	Meeting Title:	Regular
Submitting Department:	Administration	Presenter:	Sandy Birdyshaw and Kelly Thompson
Agenda Item:	Official Depositories for 2021	Public Comment:	Consent, yes

Purpose & Policy Considerations.

Each year, the Town Council names local banks as official depositories for the Town of Jackson.

Requested Action.

For the Town Council to name Wells Fargo Bank, Bank of Jackson Hole, and Rocky Mountain Bank as official depositories for the Town of Jackson during 2021.

Recommendations.

Staff recommends the Town Council name Wells Fargo Bank, Bank of Jackson Hole, and Rocky Mountain Bank as official depositories for the Town of Jackson during 2021.

Background.

The Town Council has annually named local banks as official depositories pursuant to Wyoming State Statute 9-4-806. Any bank that has \$250,000 or more of the Town's funds needs to be named. Once the Council has named them, the bank's Board of Directors submits a resolution pursuant to state statutes ensuring that they can guarantee the funds and that they are federally insured.

Analysis.

NA

Alternatives (Optional).

NA

Comprehensive Plan & Priority Alignment.

This is a statutory requirement.

Fiscal Impact.

None.

Staff Impact.

Minimal, a couple of hours to send letters and file responses.

Attachments or Links.

None.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve to designate Wells Fargo Bank, Bank of Jackson Hole, and Rocky Mountain Bank as official depositories for the Town of Jackson for 2021.

STAFF REPORT



Meeting Date:	January 4, 2020	Meeting Title:	Town Council Regular
Submitting Department:	Public Works	Presenter:	Floren Poliseo, PW Director
Agenda Item:	P20-201: Cache St & Broadway - WYDOT Easement	Public Comment:	

Purpose & Policy Considerations.

Council approval of utility easement at Town Square for The Transportation Commission of Wyoming (WYDOT)

Requested Action.

Approve the easement for WYDOT

Recommendations.

Approve use of the easement area as shown for WYDOT at this time, with subsequent review of the Easement document for execution.

Background.

This proposed easement is located within the Town Square. The proposed easement is for power supply wiring related to traffic signal detection upgrades at Cache St and Broadway. Town Public Works and Parks and Recreation staff met at the Town Square with the WYDOT design team to review the proposed easement and alternatives. The existing power supply for this signal is routed through a failing power supply and conduit from the alley south of Broadway. The proposed plan would utilize a new and closer power source on the north side of the Town Square and is requested to run diagonally through Town Square. WYDOT proposes completing this work this upcoming spring (April/May 2021).

In order to minimize disturbance to the park, drill/bore method will be utilized (not trenching), and existing above-ground facilities will be utilized to the extent possible. One new above-ground box would be installed next to an existing LVE box. If issues are encountered with the boring, some excavation may be required on each end of the boring and within the park.

Analysis.

Staff brings this easement request to Council at this time without the Easement document in order to maintain WYDOT's capital project schedule. If Council agrees to allow such use, WYDOT can proceed with contract documents and bidding while the formal Easement is finalized.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

The project requiring this easement supports the following Comp Plan goals:

Common Value 3 Quality of Life

Section 8. Quality Community Service Provision

- Principle 8.2 – Coordinate the provision of infrastructure and facilities needed for service delivery

Common Value 2 Growth Management

Section 3. Responsible Growth Management

- Principle 3.1 – Direct growth out of habitat, scenery and open space
 - o Policy 3.1.b: Direct development toward suitable Complete Neighborhood subareas
- Principle 3.2 Enhance suitable locations as Complete Neighborhoods
 - o Policy 3.2.a: Enhance the quality, desirability, and integrity of Complete Neighborhoods

Fiscal Impact.

Typically WYDOT does not charge Town, and Town does not charge WYDOT for easements in the right-of-way (ROW). However, this easement request is unique in that it occupies a parcel of land rather than ROW. Town easement acquisitions on land parcels within the Town boundary typically incur a cost based on land value. The Town Square is a landmark property. For these reasons, staff's recommendation is that WYDOT pay only a nominal permanent easement cost of \$1,000 rather than a full land value-based cost. This permanent easement would include the spaces needed for all utilities (existing and proposed) within Town Square related to this signal timing upgrade project.

Staff Impact.

Town Planning, Legal, and Engineering staff coordinate to process and produce the Utility Easement, 16-32 hours of staff time. Additional staff time will be required for permitting and coordinating the work, 4-8 hours.

Attachments or Links.

Electric distribution easement application

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve use of Town Square by The Transportation Commission of Wyoming for purposes of the signal detection upgrade project as presented in this staff report and the easement application, and direct staff to provide an Electric Distribution Easement between The Transportation Commission of Wyoming and the Town of Jackson at a future Council meeting for Council to authorize the Mayor to execute all necessary easements.



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- ☒ Public Works/Engineering
- ☐ Building
- ☐ Title Company
- ☒ Town Attorney
- ☐ Police

Joint Town/County

- ☐ Parks and Recreation
- ☐ Pathways
- ☐ Housing Department

Teton County

- ☐ Planning Division

- ☐ Engineer
- ☐ Surveyor- *Nelson*
- ☐ Assessor
- ☐ Clerk and Recorder
- ☐ Road and Levee

State of Wyoming

- ☐ Teton Conservation
- ☐ WYDOT
- ☐ TC School District #1
- ☐ Game and Fish
- ☐ DEQ

Federal Agencies

- ☐ Army Corp of Engineers

Utility Providers

- ☐ Qwest
- ☐ Lower Valley Energy
- ☐ Bresnan Communications

Special Districts

- ☐ START
- ☐ Jackson Hole Fire/EMS
- ☐ Irrigation Company

Date: October 20, 2020	REQUESTS: The applicant is submitting a request for a Utility Easement Agreement for the property located at the intersection of Cache St and Broadway Ave, PIDN 22-41-16-27-3-23-001. For questions, please call Brian Lenz at 733-3097, x1410 or email to the address shown below. Thank you.
Item #: P20-201	
Planner: Tyler Valentine Phone: 733-0440 ext. 1305 Email: tvalentine@jacksonwy.gov	
Owner: Town of Jackson PO 1687 Jackson, WY 83001 Applicant: The Transportation Commission of Wyoming Att: ROW 5300 Bishop Blvd Cheyenne, WY 82003-3340	
Please respond by: November 10, 2020 (with Comments)	

RESPONSE: For Departments not using Trak-it, please send responses via email to:
tstolte@jacksonwy.gov



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____ Date & Time Received _____
Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: B219026 District 3 & 4 Signal Detection Upgrade
Physical Address: Broadway & Cache Streets
Lot, Subdivision: Lots 1-8 Block 1, Clubhouse Addtn., (Town Square Park) PIDN: 22-41-16-27-3-23-001

PROPERTY OWNER.

Name: Town of Jackson Phone: (307) 733-0440
Mailing Address: 150 E Pearl Ave. Jackson, WY ZIP: 83001
E-mail: btlenz@jacksonwy.gov, jsilliman@jacksonwy.gov

APPLICANT/AGENT.

Name: The Transportation Commission of Wyoming Phone: (888) 570-9908
Mailing Address: Attn: ROW Dept., 5300 Bishop Blvd., Cheyenne, WY ZIP: 82003-3340
E-mail: Millissia.Ludtke@wyo.gov or Roy.Weber@wyo.gov

DESIGNATED PRIMARY CONTACT.

_____ Property Owner ☒ Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson/200/Planning

Use Permit

_____ Basic Use
_____ Conditional Use
_____ Special Use

Relief from the LDRs

_____ Administrative Adjustment
_____ Variance
_____ Beneficial Use Determination
_____ Appeal of an Admin. Decision

Physical Development

_____ Sketch Plan
_____ Development Plan
_____ Design Review

Subdivision/Development Option

_____ Subdivision Plat
_____ Boundary Adjustment (replat)
_____ Boundary Adjustment (no plat)
_____ Development Option Plan

Interpretations

_____ Formal Interpretation
_____ Zoning Compliance Verification

Amendments to the LDRs

_____ LDR Text Amendment
_____ Map Amendment

Miscellaneous

☒ Other: Easement Request
_____ Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: _____ Environmental Analysis #: _____
Original Permit #: _____ Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

_____ **Application Fee.** Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.

☒ **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at www.townofjackson.com/DocumentCenter/View/102/Town-Fee-Schedule-PDF.

☒ **Response to Submittal Requirements.** The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Property Owner or Authorized Applicant/Agent

Millissia Ludtke

Name Printed

October 19, 2020

Date

Acquisition Agent

Title

LETTER OF AUTHORIZATION

Town of Jackson _____, "Owner" whose address is: _____

150 East Pearl Avenue, Jackson, WY 83001

(NAME OF ALL INDIVIDUALS OR ENTITY OWNING THE PROPERTY)

Town of Jackson _____, as the owner of property

more specifically legally described as: Lots 1-8, Block 1, Clubhouse Addition,, (Town Square Park)

(If too lengthy, attach description)

HEREBY AUTHORIZES The Transportation Commission of Wyoming _____ as

agent to represent and act for Owner in making application for and receiving and accepting on Owners behalf, any permits or other action by the Town of Jackson, or the Town of Jackson Planning, Building, Engineering and/or Environmental Health Departments relating to the modification, development, planning or replatting, improvement, use or occupancy of land in the Town of Jackson. Owner agrees that Owner is or shall be deemed conclusively to be fully aware of and to have authorized and/or made any and all representations or promises contained in said application or any Owner information in support thereof, and shall be deemed to be aware of and to have authorized any subsequent revisions, corrections or modifications to such materials. Owner acknowledges and agrees that Owner shall be bound and shall abide by the written terms or conditions of issuance of any such named representative, whether actually delivered to Owner or not. Owner agrees that no modification, development, platting or replatting, improvement, occupancy or use of any structure or land involved in the application shall take place until approved by the appropriate official of the Town of Jackson, in accordance with applicable codes and regulations. Owner agrees to pay any fines and be liable for any other penalties arising out of the failure to comply with the terms of any permit or arising out of any violation of the applicable laws, codes or regulations applicable to the action sought to be permitted by the application authorized herein.

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

OWNER:

(SIGNATURE) (SIGNATURE OF CO-OWNER)

Title: _____

(if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner)

STATE OF _____)
)SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____ this _____ day of _____, 20____.

WITNESS my hand and official seal.

(Seal)

(Notary Public)

My commission expires:

LEGEND:

- EXISTING PULL BOX TO REMAIN
- EXISTING DRILLED SHAFT
- EXISTING CONDUIT
- EXISTING VEHICLE SIGNAL INDICATION W/ BACK PLATE
- EXISTING VEHICLE SIGNAL INDICATION
- EXISTING PEDESTRIAN SIGNAL INDICATION
- RELOCATED TRAFFIC CONTROLLER CABINET (332 CABINET FOOTING)
- CONDUIT RIGID PVC
- CONDUIT TO BE BORED
- PULL BOX TYPE A
- PULL BOX TYPE B
- PULL BOX TYPE RB
- BELL CAMERA VIDEO DETECTOR
- SERVICE POINT PEDISTAL
- FLAG NOTE SYMBOL

NOTES:

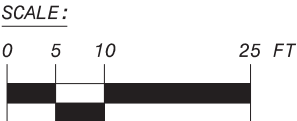
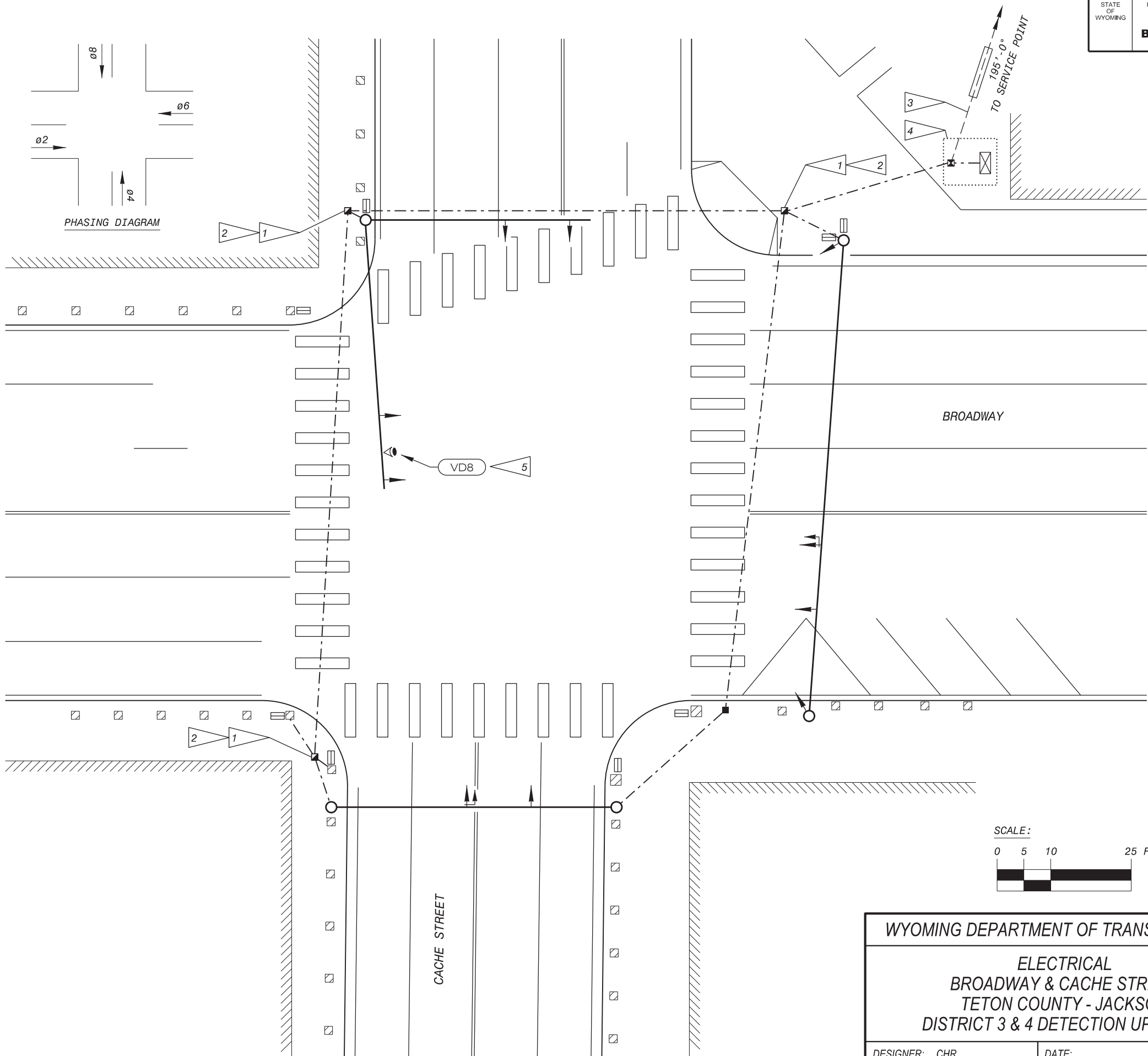
- ALL CONCRETE REMOVAL REQUIRED TO BE REPLACED IN KIND.
- TRACER WIRE TO LOOP THROUGH ALL PULL BOXES AND TRAFFIC SIGNALS.
- END OF TRACER WIRE TO BE TAPED AND SCOTCHKOTED.

FLAG NOTE:

- REPLACE EXISTING PULL BOX AS SHOWN.
- PULLBOX IS BELOW BOARDWALK WOOD DECKING HATCH, IF ADDITIONAL BOARDWALK NEEDS TO BE REMOVED, CONTACT SAM JEWISON (307-690-5864)
- SEE SHEET NO. 12, FOR SERVICE POINT INFORMATION.
- ACQUIRE UTILITIES EASEMENT - 10'-0" x 10'-0"
- VIDEO DETECTION TO BE MOUNTED ON THE MAST ARM AT A HEIGHT OF 7'-0", SEE MANUFACTURERS RECOMMENDATIONS.

GENERAL NOTES:

- COMPLETELY REMOVE THE EXISTING DETECTION SYSTEM FROM THIS INTERSECTION WITH THE EXCEPTION OF ANY EXISTING WAVETRONIX EQUIPMENT. THIS INCLUDES ALL ASSOCIATED CABLES FROM THE TRAFFIC CONTROL CABINET AND ALL CONDUIT RUNS. DISCONNECT LOOPS AT THE NEAREST PULL BOX AND ABANDON. ALL REMOVED EQUIPMENT IS TO BE RETURNED TO WYDOT AS DIRECTED BY DISTRICT TRAFFIC PERSONNEL.
- CONTRACTOR IS ADVISED TO COMPLETE ALL DETECTION AT A GIVEN INTERSECTION BEFORE MOVING TO THE NEXT INTERSECTION. THIS MAY BE ALTERED WITH PERMISSION FROM THE RESIDENT ENGINEER OR TRAFFIC OPERATIONS. TRAFFIC SIGNALS SHALL NOT BE LEFT IN A PRE-TIMED STATE OVER THE WEEKEND; AT A MINIMUM THEY SHALL OPERATE SEMI-ACTUATED.



WYOMING DEPARTMENT OF TRANSPORTATION

ELECTRICAL
BROADWAY & CACHE STREET
TETON COUNTY - JACKSON
DISTRICT 3 & 4 DETECTION UPGRADE

DESIGNER: CHR	DATE:	REV:
ENGINEER: BR	SHEET 1 OF 2	

LEGEND:

- CONDUIT RIGID PVC
- CONDUIT TO BE BORED
- PULL BOX TYPE A
- SERVICE POINT PEDISTAL
- GROUNDING ROD
- EXISTING TRANSFORMER
- FLAG NOTE SYMBOL

NOTES:

1. TRACER WIRE TO LOOP THROUGH ALL PULL BOXES AND TRAFFIC SIGNALS.
2. END OF TRACER WIRE TO BE TAPED AND SCOTCHKOTED.

FLAG NOTE:

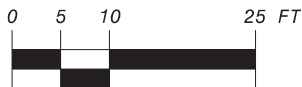
- 1 SEE SHEET NO. 11, FOR SIGNAL INFORMATION.
- 2 ACQUIRE CONSTRUCTION PERMIT FOR A BORE PIT.
- 3 ACQUIRE UTILITIES EASEMENT - 5'-0" x 10'-0"
- 4 EASEMENT WILL BE REQUIRED FOR THE BORED CONDUIT UNDER THE PARK. ENSURE ALL UTILITIES IN PARK HAVE BEEN LOCATED BEFORE BORING.
- 5 INSTALL LOCATE SYSTEM GROUNDING ANODE 90° FROM CONDUIT RUN, AS SHOWN. GROUNDING ANODE IS INCIDENTAL TO SERVICE POINT BID ITEM. YELLOW TRACER WIRES ARE TO BE TERMINATED AT SEPERATE TERMINALS ON THE THE LOCATE ACCESS BOX. GROUND WIRE SHOULD BE TERMINATED ON THE UPPER TERMINAL OF THE LOCATE ACCESS BOX.
- 6 FOR ANY QUESTIONS REGARDING BOARDWALK WOOD DECKING REMOVAL AND REINSTALLATION, CONTACT SAM JEWISON (307-690-5864).

STATE OF WYOMING	PROJECT NO.	SHEET NO.	TOTAL SHEETS
	B219026	E12	EX



SP-4
NEW SERVICE POINT
120 / 240 V
100 AMP
LAT: 43.480209°
LONG: -110.761732°

SCALE:



WYOMING DEPARTMENT OF TRANSPORTATION

ELECTRICAL
BROADWAY & CACHE STREET
TETON COUNTY - JACKSON
DISTRICT 3 & 4 DETECTION UPGRADE

DESIGNER: CHR	DATE:	REV:
ENGINEER: BR	SHEET 2 OF 2	



Mark Gordon
Governor

WYOMING Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



William T. Panos
Director

October 19, 2020

Town of Jackson
Attn: Brian Lenz, Planning Department
150 East Pearl Avenue
P.O. Box 687
Jackson, WY 83001

Project: B219026
Road: Broadway & Cache
Section: Dist 3 & 4 Signal Detection Upgr.
County: Teton
Parcel No.: TBD

Town of Jackson:

Pursuant to Title 37, Chapter 12, Article 3 of the Wyoming Underground Facilities Notification Act, WYDOT does hereby state our register the line with and to notify One Call Wyoming at least 24 hours prior to the start of any excavation activity in regard to the aforementioned project.

Should you have any questions or concerns, please contact Assistant R/W Administrator Roy Weber at (307) 777-4122 or myself at (307) 777-4129 or call our office toll free at 1-888-570-9908.

Regards,

Millissia Ludtke, Acquisition Agent
(307) 777-4129
Millissia.ludtke@wyo.gov



WYOMING Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



SCOPE OF WORK

TO: Town of Jackson

FROM: DOT Right of Way Program

DATE: 10/19/2020

SUBJECT: Project No.: B219026
Road: Broadway, Deloney & Cache Streets
Section: Signal Detection Upgrade
County: Teton
Parcel No. 1

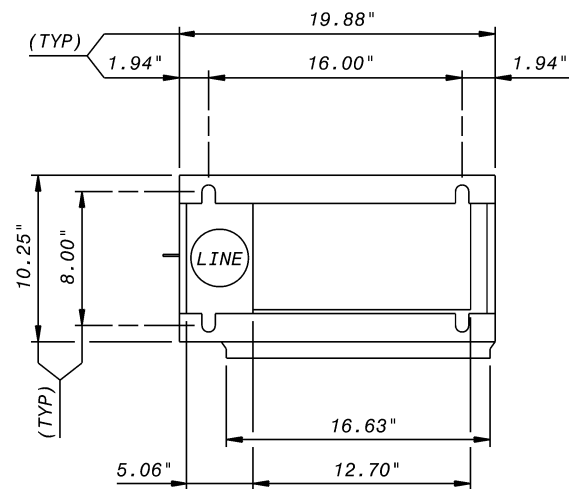
The Transportation Commission of Wyoming is seeking to acquire an underground easement for a power line and a surface easement for a control box to be located in the Jackson Town Square, as follows:

Broadway & Cache

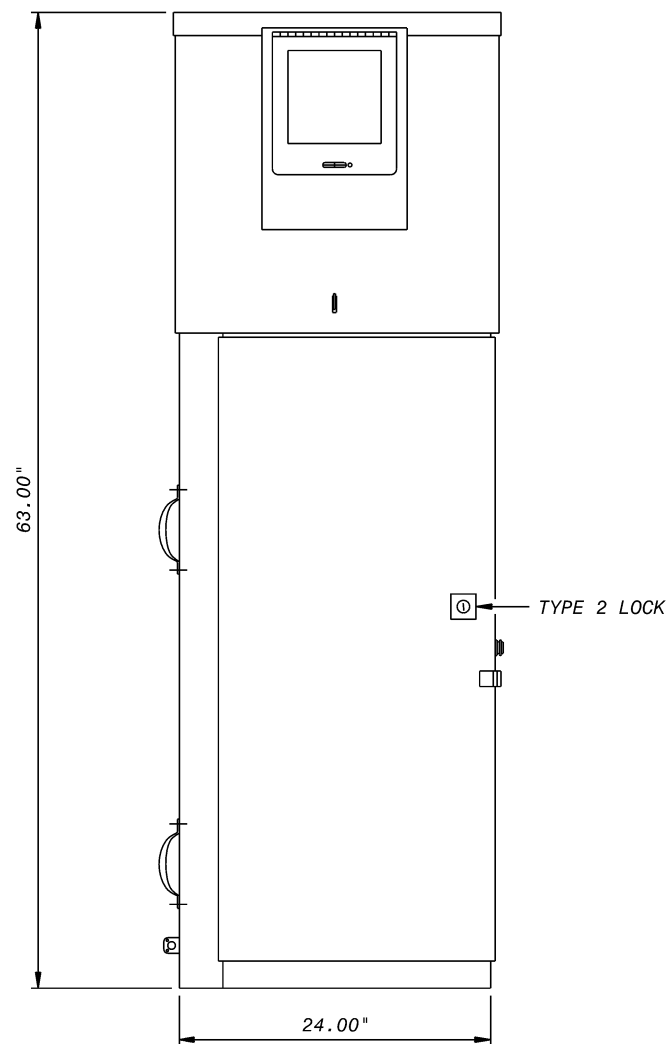
- Requires a 10' x 10' Utility Easement in order to replace the existing pull box and mount a video detection system

Deloney & Cache

- Requires a Bore Pit Construction area and a 5' x 10' Utility Easement for bored conduit under the park for installation of a locate system

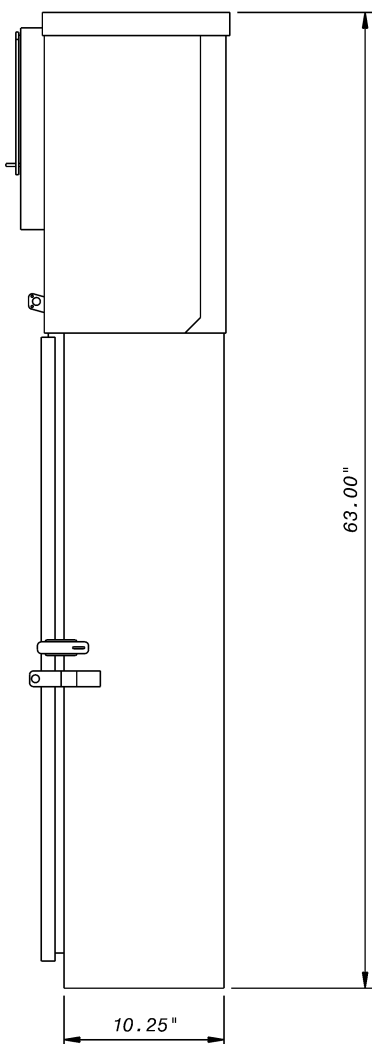


PLAN



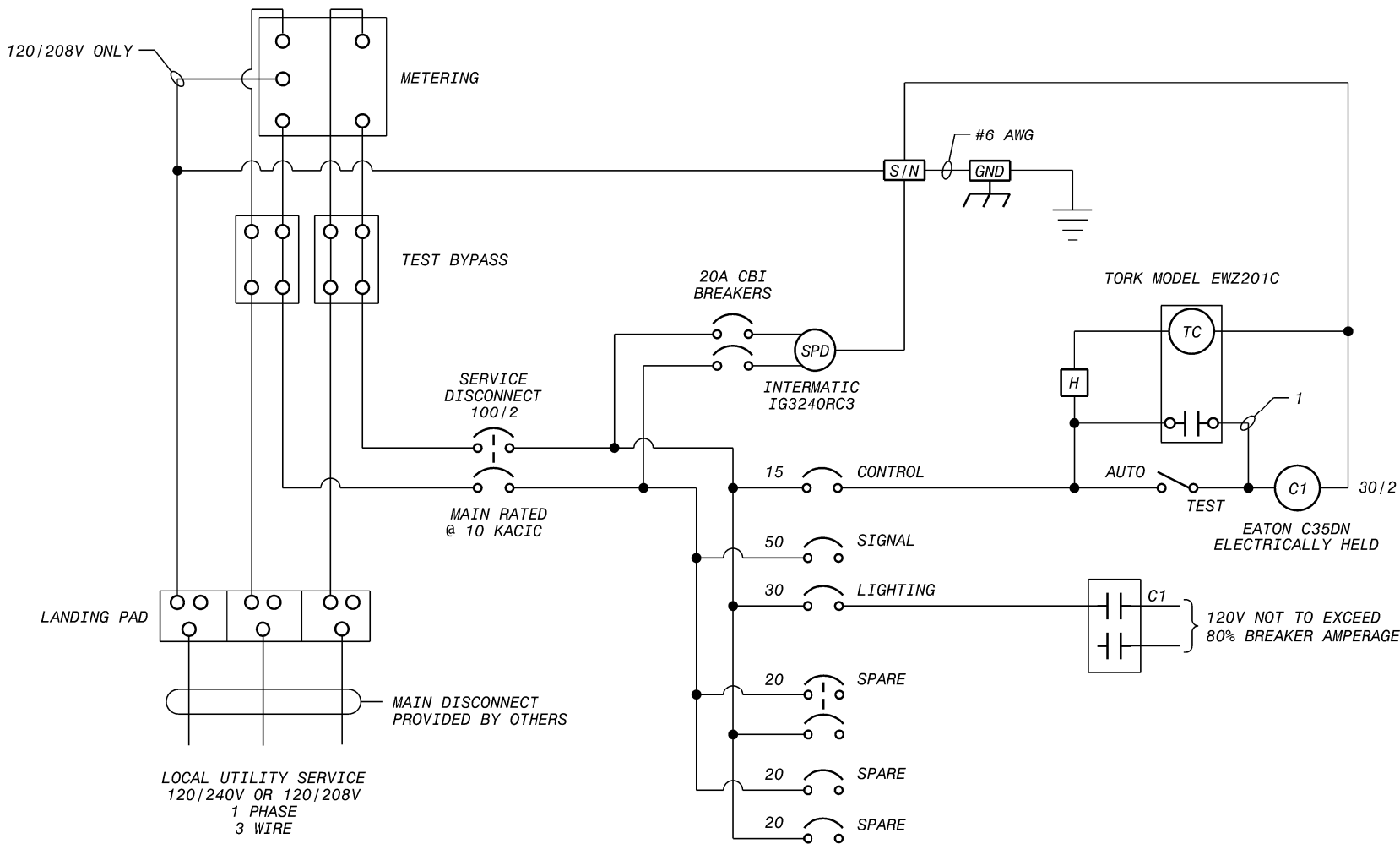
FRONT VIEW

(COVERS IN PLACE)



SIDE VIEW

SIGNAL SERVICE PEDESTAL WITH METER



SERVICE EQUIPMENT WIRING DIAGRAM

NOTE:

LOAD CURRENT FOR ALL BREAKERS NOT TO EXCEED 80% BREAKER AMPERAGE.

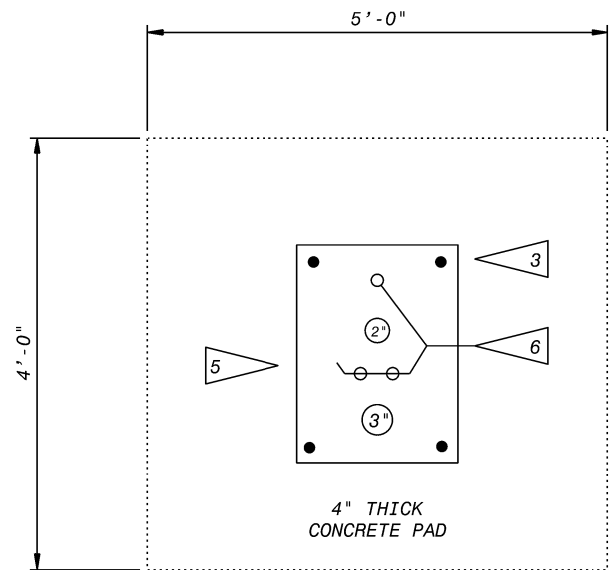
ENCLOSURE CONSTRUCTION REQUIREMENT NOTES:

1. FABRICATED FROM 14 GA. #304 STAINLESS STEEL AND INT. 14 GA. COLD ROLLED STEEL ECTRICALLY WELDED AND REINFORCED WHERE REQUIRED.
2. CONSTRUCTION WILL BE NEMA 3R, RAIN TIGHT.
3. ALL NUTS, BOLTS AND SCREWS WILL BE STAINLESS STEEL.
4. NUTS, BOLTS, AND SCREWS SHALL NOT BE VISIBLE FROM OUTSIDE OF ENCLOSURE.
5. NAMEPLATES WILL BE PROVIDED AS REQUIRED.
6. CONTROL WIRING ARE REQUIRED TO BE MARKED AT BOTH BY PERMANENT WIRE MARKERS.
7. A PLASTIC COVERED WIRING DIAGRAM TO BE ATTAAHED TO THE INSIDE OF THE FRONT DOOR IS REQUIRED.
8. ENCLOSURE WILL BE FACTORY WIRED AND CONFORM TO ALL REQUIRED NEMA AND UL 508A STANDARDS.

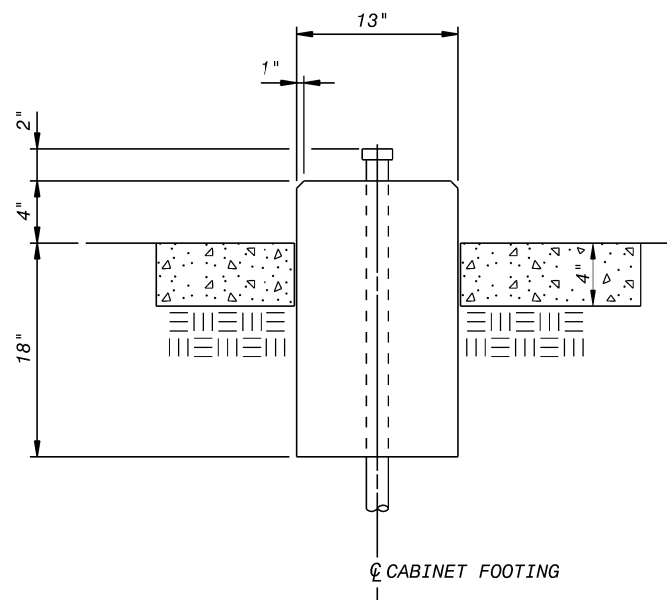
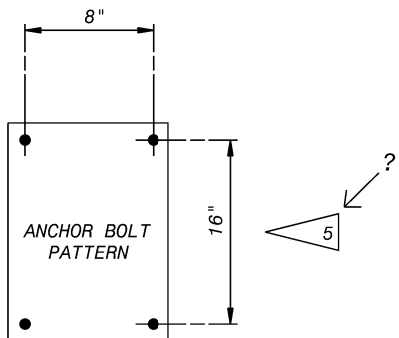
WYOMING DEPARTMENT OF TRANSPORTATION

ELECTRICAL
SIGNAL SERVICE
PEDESTAL
WITH METER

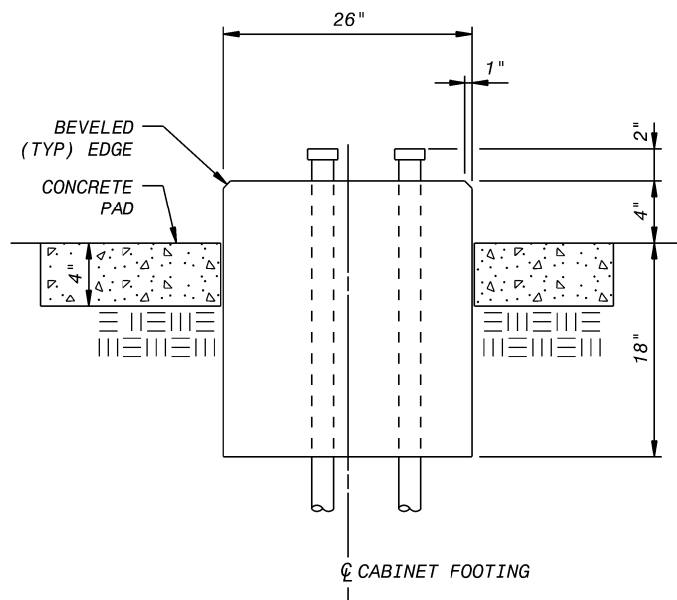
DESIGNER: CHR	DATE: xx-xx-xxxx	REV: FINAL
ENGINEER: x	SHEET 1 OF 1	



PLAN
(NOT TO SCALE)



SIDE VIEW
(NOT TO SCALE)



SIDE VIEW
(NOT TO SCALE)

SERVICE PEDESTAL FOOTING DETAIL

SERVICE PEDESTAL FOOTING:

1. CONTACT THE MANUFACTURER FOR SIZE OF ANCHOR BOLTS.
2. GROUT BETWEEN THE PEDESTAL BASE AND FOOTING; DO NOT USE SILICONE.
3. FOOTING AND PAD IS INCIDENTAL TO SERVICE POINT PEDESTAL.
4. INSTALL CONCRETE PAD WHEN REQUIRED.

FLAG NOTES:

1. FOR GENERAL LOCATION AND ORIENTATION OF CABINET FOOTING, SEE RESPECTIVE INTERSECTION LAYOUT SHEET(S). WHEN POSITIONING AND INSTALLING THE CABINET ON THE JOB SITE THE FOLLOWING IS TAKEN INTO CONSIDERATION: CABINET ACCESSIBILITY WITH RESPECT TO MAINTENANCE OPERATION AND VISUAL CONTACT WITH INTERSECTION; AWAY FROM DRAINAGE AREA; MUST BE WITH-IN STATE OR CITY RIGHT-OF-WAY; MUST NOT OBSTRUCT INTERSECTION SIGHT DISTANCE OF MOTORIST AND MUST NOT OBSTRUCT PEDESTRIAN TRAFFIC; AESTHETICAL ASPECTS TO ADJACENT PROPERTY OWNERS.
2. ENSURE THAT THE CONCRETE FOOTING IS MIN. 2" MAX. 3" LARGER THAN THE WIRING COMPARTMENT ALLOWING THE COMPARTMENT TO SIT FLAT WITH NO GAPS. EDGE AND BROOM ALL CONCRETE SURFACES.
3. FORM AND SET CONCRETE AT THE DIMENSIONS SHOWN. USE CLASS B CONCRETE (SEE TABLE 513.4.4-1 OF THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2003 EDITION). WHEN THE FOOTING IS SET IN DIRT, INSTALL CONCRETE PAD 4" ABOVE GROUND ELEVATION OR AT THE SAME ELEVATION AS THE FUTURE SIDEWALK OR THE BACK OF CURB ELEVATION. POUR THE CONCRETE PAD SEPARATE FROM THE CABINET FOOTING.
4. THE 1-PVC2 & 1-PVC3 ARE THE MINIMUM CONDUITS REQUIRED FOR EACH CABINET INSTALLATION. SPACE THE CONDUITS FAR ENOUGH APART TO ALLOW FOR CONDUIT BUSHINGS. THESE CONDUITS ARE INCIDENTAL TO THE BID ITEM "TRAFFIC SIGNAL CONTROLLER CABINET FOOTING".
5. PROVIDE 5/8" x 18" X 3" ANCHOR BOLTS FOR THE CABINET INSTALLATION.
6. PROVIDE 3-PVC1 CAST IN FOOTING FOR BARE GROUNDING CONDUCTORS AND LOCATE SYSTEM.

WYOMING DEPARTMENT OF TRANSPORTATION

ELECTRICAL
SERVICE PEDESTAL
FOOTING AND
PAD DETAIL

DESIGNER: CHR	DATE: xx-xx-xxxx	REV: FINAL
ENGINEER: x	SHEET 1 OF 1	

STAFF REPORT



Meeting Date:	January 4, 2020	Meeting Title:	Regular Meeting
Submitting Department:	Energy Conservation Works	Presenter:	Phil Cameron
Agenda Item:	SPET Funding for energy efficiency improvements at St. John's Health.	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is to obtain Council authorization for the use for 2010 SPET Funds for the completion of energy facility wide energy efficiency auditing, installation of energy efficiency upgrades, and the installation of two public electric vehicle charging stations at the Saint John's Health main campus.

Requested Action.

To approve the use of 24,516.67 in matching funds for the completion of energy efficiency improvements at St. John's Health.

Recommendations.

The Energy Conservation Works Joint Powers Board has reviewed this project and recommends funding.

Background.

Energy Conservation Works (ECW) is an ongoing partner with St. John's Health (SJH) in their effort to optimize efficiency in their operations, reduce costs, and enact energy efficiency and conservation measures. ECW requests Town Council consideration of matching Energy Mitigation Program funds to support SJH's efforts to evaluate and implement energy conservation and energy efficiency in their facilities and install electric vehicle charging stations at their E. Jackson Campus.

This item is to request a recommendation for matching funds, not to exceed, \$24,516.67 from the 2010 SPET Fund for public energy projects. This is for 1/3 of the costs for a full facility energy audit, installation and commissioning of operating room (OR) HVAC setback controls, and the installation of two public-access electric vehicle charging stations (EVSE). The total costs for the energy efficiency/emissions reduction projects total \$73,550. The projected annual savings of the operating room measures is \$5-6,000 annually (~145,000 kWh).

SJH will provide an equivalent match. ECW will also submit an equal request for Teton County Energy Mitigation Program Funding.

Analysis.

The Town Council has previously approved the use of 2010 SPET funds for projects at St. Johns Health. SJH has made significant strides in evaluating their ongoing operational footprint and has been as active participant in the 'Practice Green Health', a program fostering sustainable healthcare operations. If approved, these funds will match those provided by SJH and requested of Teton County's Energy Mitigation Program Fund.

Alternatives (Optional).

Comprehensive Plan & Priority Alignment.

Section 2. Climate Sustainability through Energy Conservation

Preserve and enhance water and air quality (Principal 1.2)

Policy 1.2.d: Improve Air Quality

Reduce consumption of non-renewable energy (Principle 2.1)

Reduce energy consumption through transportation (Principle 2.3)

Meet future transportation demand through the use of alternative modes (Policy 2.3.a)

Increase energy efficiency in buildings (Principle 2.4)

Policy 2.4.b: Renovate and reuse existing buildings

Policy 2.4.d: Use energy efficient building systems and appliances

Fiscal Impact.

This request is for \$24,516.67 from the 2010 SPET Fund. The fund currently has a balance of \$ 132,356.

Energy Efficiency Enhancements

Energy Efficiency Modelling and Auditing	\$	36,550.00
OR Setback installation and commissioning	\$	14,500.00
OR Setback Equipment	\$	7,500.00

Transportation

2x EVSE	\$	3,000.00
2x EVSE Installation	\$	12,000.00

TOTAL EXPENSE	\$	73,550.00
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Funding

Saint John's Health	\$	24,516.67
Teton County Energy Mitigation	\$	24,516.67
Town of Jackson - 2010 SPET for Energy Projects	\$	24,516.67

TOTAL INCOME	\$	73,550.00
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Staff Impact.

Staff impact would include receiving necessary documentation upon project completion and disbursing approved funds.

Attachments or Links.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve matching funds from the 2010 SPET fund, not to exceed \$ 24,516.67, for energy projects at St John's Health.

MEMORANDUM

TO: Mayor and Town Council
FR: Larry Pardee, Town Manager
DT: January 4, 2021
RE: Town Manager's Report

Housing Department COVID Housing

Thanks to funding through the CARES Act and strong partnerships with Teton County Health Dept., St. John's Health, and Quarantine Cuisine, the Housing Department has been able to help 63 community members who needed a place to stay because of COVID exposure find safe temporary housing (431 nights total!). This partnership will continue into the New Year thanks to generous funding from the Community Foundation of Jackson Hole.

Housing Trust Revolving Right of Purchase

Through our agreements with the Housing Trust, they offered an ownership unit at Arbor Place to Town employees in the past two weeks. After initially having 6 full time Town employees interested, there were 4 employees remaining in the drawing for the unit. Employees in the drawing included a Police Officer, a Paralegal, a START Dispatch Supervisor, and a Community Service Officer. Our Community Service Officer was selected in the random drawing and they are very excited about this amazing opportunity for home ownership. The Town currently holds 6 revolving rights of first purchase, 3 revolving rights of first purchase OR rental, and 5 revolving rights of first purchase at the 174 N. King project. With this most recent closing, we will have 9 employees utilizing the rights of first purchase and we have 2 employees working towards closing on a unit at 174 N. King. Because they are revolving rights, when an employee leaves the employment of the Town, they don't have to sell their unit, but the next time a unit comes available, Town employees are again given top priority for that unit. Staff would like to again thank the Council for their support of employee home ownership and their forward thinking by putting these revolving rights of purchase in place.