

**SPECIAL JOINT INFORMATION PROCEEDINGS
TOWN COUNCIL AND BOARD OF COUNTY COMMISSIONERS MEETING**

NOVEMBER 2, 2020

JACKSON, WYOMING

The Jackson Town Council met in conjunction with the Teton County Commission in a special joint information meeting (JIM) located in the County Commissioner's Chambers located at 200 S. Willow St. at 2:03 P.M. Upon roll call the following were present:

COUNTY COMMISSIONERS: *In-person* none. *via Zoom*: Chairwoman Natalia Macker, Mark Barron, Mark Newcomb, and Luther Propst. Vice-Chairman Greg Epstein joined after the roll call.

TOWN COUNCIL: *In-person*: none. *via Zoom*: Mayor Pete Muldoon, Vice-Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Stanford, and Jonathan Schechter.

STAFF: Larry Pardee, Maureen Murphy, Chris Neubecker, Tyler Sinclair, Kristi Malone, Alyssa Watkins, Rian Rooney, Heather Overholser, Amy Ramage, Roxanne Robinson, Lea Colasuonno, Keith Gingery and Chalice Weichman.

II. Public Comment. None.

III. Consent Calendar. A. Meeting Minutes. To approve the meeting minutes for the October 5, 2020 and October 13, 2020 meetings as presented.

On behalf of the County, a motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the consent calendar for today's joint information meeting that includes the minutes for the October 5, 2020, JIM meeting and the October 13, 2020 Special JIM Meeting. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilwoman Morton Levinson and seconded by Councilman Jorgensen to approve the consent calendar for today's joint information meeting that includes the minutes for the October 5, 2020, JIM meeting and the October 13, 2020 Special JIM Meeting. Mayor Muldoon called for a vote. The vote showed all in favor and the motion carried for the Town.

IV.A. 2020 Amendments to the 2012 Jackson/Teton County comprehensive Plan Approval. Tyler Sinclair, Community Development Director Planning and Building Services Director, presented to the Commission and the Council for consideration the 2020 amendments to the 2012 Jackson/Teton County Comprehensive Plan.

This update to the Jackson/Teton County Comprehensive Plan is founded on accountability to the community and adaptive management of goals, principles, policies, and strategies for continued aspirational and measurable success in living shared values. This Growth Management Program review and update to the 2012 Comprehensive Plan is evidence that a living plan improves with deliberate coordination between governmental jurisdictions, stakeholders, and the public to provide a balance between diverse community interests. After 18 months and through the challenges presented by COVID-19, countless meetings, hundreds of staff hours, and an overwhelming investment of time and confidence from the public, staff is proud to present the culmination of shared efforts in this final draft of an updated Comprehensive Plan. Over the course of this project, the Board of County Commissioners and Town Council have provided direct oversight on issues ranging in scope from the desired future of specific Subareas to overall Chapter goals. At the last Joint Information Meeting on October 13, 2020, the Board of County Commissioners and Town Council directed staff to make specific edits to the previously released draft updated Plan dated July 29, 2020. Those edits have been incorporated into a final draft dated October 28, 2020 for consideration of adoption.

In addition to incorporating the specific edits listed in the staff report, Staff corrected noted typos and grammatical errors and the document was reviewed for legal consistency. Staff have reviewed the proposed edits in the content of the entire plan and find them consistent and complementary to the overall document. Please see the project website for previous staff reports and presentations made throughout the review process.

On behalf of the County, a motion was made by Commissioner Propst to add a new sentence to Strategy 2.2.S.3 which would read: in partnership with Teton Conservation District and nonprofit organizations, develop with all due dispatch a comprehensive county-wide wastewater management plan.

Commissioner Barron proposed a friendly amendment to add a period after Teton Conservation District; excluding participation of other organizations.

Commissioner Newcomb and Councilmembers Stanford, Muldoon, and Jorgensen supported the original motion as stated.

Commissioner Epstein suggested changing the wording in Commissioner Propst’s original motion from “nonprofit organizations” to “applicable partners.”

Commissioner Propst accepted Epstein’s friendly amendment.

On behalf of the County, a motion was made by Commissioner Propst and seconded by Commissioner Epstein to add to the Comp Plan Update a new sentence in Revised Strategy 1.2.S.3 that reads: In partnership with Teton Conservation District and other applicable partners, develop with all due dispatch a comprehensive countywide wastewater management plan. Chairwoman Macker called for a vote. The vote showed 4-1 with Commissioner Barron opposed, and the motion carried for the County.

On behalf of the Town, a motion was made by Councilman Stanford and seconded by Councilwoman Morton Levinson to add to the Comp Plan Update a new sentence in Revised Strategy 1.2.S.3 that reads: In partnership with Teton Conservation District and other applicable partners, develop with all due dispatch a comprehensive countywide wastewater management plan. Mayor Muldoon called for a vote. The vote showed all in favor and the motion carried for the Town.

There was no public comment.

On behalf of the County, a motion was made by Commissioner Newcomb and seconded by Commissioner Propst to accept the changes to the Jackson/Teton County Comprehensive Plan as set forth herein and discussed today and to approve the Joint Resolution adopting the updated Jackson/Teton County Comprehensive Plan as the amended Master Plan for the Town of Jackson, Wyoming and amended Comprehensive Plan for Teton County, Wyoming. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilman Stanford and seconded by Councilwoman Morton Levinson to direct staff to accept the changes to the Jackson/Teton County Comprehensive Plan as set forth herein and discussed today and to approve the Joint Resolution adopting the updated Jackson/Teton County Comprehensive Plan as the amended Master Plan for the Town of Jackson, Wyoming and amended Comprehensive Plan for Teton County, Wyoming. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried for the Town.

IV.B. Northern South Park Request for Proposals Award. Chris Neubecker, Planning and Building Services Director presented to the Commission and the Council for consideration the award of a consultant contract for the Northern South Park Neighborhood Plan.

The approved Fiscal Year 2021 Work Plan for implementation of the Comprehensive Plan prioritized initiating the Northern South Park Neighborhood Plan. On September 21, 2020 Planning Staff released a Request for Proposals (RFP) seeking qualified consulting firms that have considerable experience in community engagement/participation, visioning, planning, design, affordable housing, transportation, and market analysis to work with the community in developing the neighborhood plan. The Request for Proposals period ended October 19, 2020 and thirteen Proposals were received by staff from the following consulting groups (in alphabetical order):

- | | |
|---|---------------------------|
| • CIVITAS, INC. | • Norris Design |
| • CTA, Inc. (Cushing Terrell) | • Opticos Design |
| • DPZ Partners, LLC (DPZ CoDESIGN, LLC) | • Sunlight Design |
| • DTJ DESIGN, Inc. | • The Image Network, Inc. |
| • Farr Associates Architecture & Urban Design | • TPUDC |
| • GGLO | • Y2 Consultants, LLC |
| • Logan Simpson | |

The next step in the consultant selection process is awarding the bid for best Proposal so that staff can prepare a formal contract between the consultant and Teton County. The thirteen proposals were reviewed by a group of County and Town staff and appointed officials. This group included:

- Chris Neubecker, Teton County, Planning & Building Services Director
- Tyler Sinclair, Town of Jackson, Community Development Director
- Heather Overholser, Teton County, Director of Public Works
- Glen Esnard, Teton County, Planning Commission Chair
- Laura Bonich, Joint Housing Supply Board Member

After reviewing and scoring each proposal based on criteria listed in the RFP, the review group narrowed the list to three top firms:

1. DPZ Partners – An urban design and planning firm based in Miami, FL, with offices in Washington, D.C. and Portland, OR. Co-founder, Andrés Duany, is a national leader in new urbanism and master planned communities. DPZ Partners are one of the best-known firms in the field of neighborhood planning.

2. Logan Simpson – A landscape architecture and environmental planning firm with offices in the western U. S. including Ft. Collins, CO. Bruce Meighen with Logan Simpson is the lead consultant on the Jackson/Teton County Comprehensive Plan update and also worked on the 2012 Comprehensive Plan.
3. Opticos Design – An urban design, architecture and planning firm based in Berkeley, CA. The firm is focused on designing sustainable, walkable communities. Dan Parolek, Principal, coined the term “Missing Middle” housing, and is one of the co-authors of the book “Form Based Codes”. Staff has scheduled interviews with each firm, which are planned for Thursday October 29 and Friday October 30, 2020. Staff will provide more information and a recommendation after the interviews are completed.

There was no public comment.

On behalf of the County, a motion was made by Commissioner Barron and seconded by Commissioner Newcomb to award the bid for the Northern South Park Neighborhood Plan to Opticos Design and direct staff to work with this consultant to draft a Contract to bring back to the Board of County Commissioners for consideration at their November 17, 2020 regular meeting. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilman Schechter and seconded by Councilwoman Morton Levinson to direct staff to award the bid for the Northern South Park Neighborhood Plan to Opticos Design and direct staff to work with this consultant to draft a Contract to bring back to the Board of County Commissioners for consideration at their November 17, 2020 regular meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried for the Town.

The meeting recessed at 2:50 p.m. and reconvened at 2:57 p.m.

IV.C. Technical Update to the Integrated Transportation Plan. Tyler Sinclair, Community Development Director, and Amy Ramage, Teton County Engineer, presented to the Commission and the Council for consideration a technical update to the Integrated Transportation Plan (ITP). The purpose of this item is to provide an update on the status of work completed to date and next steps on the 2015 Integrated Transportation Plan (ITP) Technical Update currently underway. This is a no action item, with the purpose to ensure the Boards are up to date of where we are in the update process, the direction that has been provided to date and an overview of next steps.

On behalf of the County, a motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to continue Item C19-003 a technical update to the 2015 Integrated Transportation until the December 7, 2020 Joint Information Meeting. Chairwoman Macker called for the vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilman Morton Levinson and seconded by Councilman Stanford to direct staff to continue Item C19-003 a technical update to the 2015 Integrated Transportation until the December 7, 2020 Joint Information Meeting. Mayor Muldoon called for the vote. The vote showed all in favor and the motion carried for the Town.

V. MATTERS FROM COMMISSION AND COUNCIL

A. Funding for START. Mayor Muldoon reviewed the status of the START budget. There was discussion on safety standards and implementation of free fares. Larry Pardee, Town Administrator, provided a history of motions made regarding START funding.

Adjourn. On behalf of the County, a motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to adjourn. Chairwoman Macker called for a vote. The vote showed all in favor and the motion carried for the County. The meeting adjourned for the County at 4:00 p.m.

On behalf of the Town, a motion was made by Councilwoman Morton Levinson and seconded by Councilman Schechter to adjourn to executive session to consider matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party in accordance with Wyoming Statute 16-4-405(a)(iii). Mayor Muldoon called for a vote. The vote showed all in favor and the motion carried for the Town. The meeting adjourned to executive session for the Town at 4:01 p.m. minutes:csw

TOWN OF JACKSON

ATTEST:

Pete Muldoon, Mayor

Sandra P. Birdyshaw, Town Clerk
Publish JH News & Guide: January 20, 2021