

**MINUTES
SPECIAL MEETING
PLANNING AND ZONING COMMISSION
TOWN OF JACKSON, WYOMING
SEPTEMBER 2, 2020**

The meeting of the Planning and Zoning Commission was called to order at 5:30 p.m. on 9/02/2020, in the Town Hall Council Chambers.

ROLL CALL:

☐X Anne Schuler, ☒ David Vandenberg, ☒ Katie Wilson, ☐ Abby Petri, ☒ William Gale,
☒ Thomas Smits [Note: Quorum was lost after 7pm.]

STAFF: Paul Anthony

MATTERS FROM THE PUBLIC: None

APPROVAL OF MINUTES:

August 19, 2020

A motion was made by: Anne Schuler seconded by: David Vandenberg
Motion approved or denied by a 5 to 0 vote

OLD BUSINESS: None

PLANNING COMMISSION

1. **ITEMS P19-095: REQUEST TO AMEND TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO ESTABLISH HISTORIC PRESERVATION PROGRAM, UPDATE TOWN SQUARE AREA ZONING, AND TO ADOPT DESIGN GUIDELINES FOR HISTORIC PRESERVATION AND WESTERN CHARACTER**

STAFF PRESENTATION: Paul Anthony

APPLICANT PRESENTATION: Nore Winter, Marcia Boyle

PUBLIC COMMENT: John Holland

PC DISCUSSION: The PC had a wide-ranging conversation as facilitated by staff. The PC provided initial feedback on various aspects of the proposed LDR update, including on: the historic preservation design guidelines; the historic preservation incentives and procedures; the boundary and design guidelines for western character in the downtown area; and the zoning standards for the Town Square area. Because a quorum was lost during the course of the meeting, the meeting concluded with only PC members Wilson and Schuler providing comment. Thus, the meeting was continued to the 16th to allow a quorum of members take action.

MOTION:

Item A – Zoning Map Amendment (P20-167). Based upon the findings for an amendment to the Official Zoning Map as presented by the applicant and by the Commission for Item P20-167 related to 1) consistency with the purposes and organization of the LDRs; 2) improved implementation of the desired future character in the Comprehensive Plan; 3) need to address changing conditions or a public necessity; and 4) consistency with other adopted Town Ordinances, I move to recommend approval to the Town Council to change the zoning from Town Square (TS), Urban Commercial (UC), and Downtown Core (DC) to Town Square-1 (TS-1), Town Square-2 (TS-2), and Downtown Core-2 (DC-2) for the properties located in Character District 1; town Square and as shown in the attached proposed revised Official Zoning Map, attached to this staff report dated August 28, 2020, subject to this staff report with no conditions of approval [or with the following conditions of approval].

A motion was made by: _____ seconded by:
Motion approved or denied by a ___ to ___ vote

Item B: Amendment to LDR Text (P19-095): Based upon the findings pursuant to Section 8.7.1.C for an amendment to the text of the Land Development Regulations, as presented by the applicant and by the Commission for Item P19-095, the application: 1) Is consistent with the purposes and organization of the LDRs; 2) Improves the consistency of the LDRs with other provisions of the LDRs; 3) Provides flexibility for landowners within standards that clearly define desired character; 4) Is necessary to address changing conditions, public necessity, and/or state or federal legislation; 5) Improves implementation of the Comprehensive Plan; and 6) Is consistent with other adopted Town Ordinances, I move to recommend approval to the Town Council of the requested text amendments, which include but are not limited to, LDR Secs. 1.9.2; 2.1; 2.2; 5.8.1; 5.9. 6.3.2.C.3; 8.2.6.C; 8.5.6; 8.5.7; 8.5.8 8.8.1; 8.10.4: and 9.5, subject to this staff report, dated August 28, 2020, and subject to this staff report with no conditions of approval [or with the following conditions of approval].

Item C: Amendment to Demolition Permit (P20-168): There is no motion on this item for the Planning Commission because the Planning

Commission does not review amendments to the Town of Jackson Municipal Code.

No motion to continue was made because no quorum existed.

NEW BUSINESS: None

MATTERS FROM COMMISSION: None

AGENDA FOLLOWUP: None

MATTERS FROM STAFF: None

ADJOURN: 8:00 PM

No motion to adjourn was made because no quorum existed.

Meeting ended at 8:30pm.