

TOWN COUNCIL PROCEEDINGS

MARCH 1, 2021

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person:* None. *via Zoom:* Mayor Hailey Morton Levinson, Arne Jorgensen, Jessica Sell Chambers, Jim Rooks, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Tyler Sinclair, Roxanne Robinson, Michelle Weber, Zolo, Floren Poliseo, Brian Lenz, Paul Anthony, Kelly Sluder, Kelly Thompson, Johnny Ziem, Tyler Valentine, and Sandy Birdyshaw.

Mayor Morton Levinson led those in attendance in the Pledge of Allegiance and provided an update on current COVID levels, recommendations, and mandates.

Public Comment. None.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the consent calendar including items A-E as presented with the following motions. There was no public comment on the consent calendar.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the February 16, 2021 workshop and regular meeting, and the February 23, 2021 special meeting.
- B. **Disbursements.** To approve the disbursements as presented. Ace Hardware \$379.76; A-Core Of Idaho Inc. \$625.00; Apex Sage Inc \$8,556.95; Architectural Building Supply \$3,006.00; AT&T \$1,917.79; Avail Valley Construction-Idaho, Llc \$11,671.75; B-Cycle Llc \$1,213.03; Big R Ranch & Home \$50.46; Briggs, Eric L \$426.95; Carquest Auto Parts Inc. \$330.06; Caselle Inc. \$1,744.00; Cash \$190.43; CDW-Government \$581.69; Cellebrite USA \$13,700.01; CentralSquare \$1,436.40; CenturyLink \$4,220.46; Chambers, Jessica \$453.08; Cohen-Davis Law O.C. \$2,041.20; Control System Technology, Inc. \$250.00; Convergeone, Inc \$30,771.62; Cultivate \$1,250.00; Delcon Inc \$979.96; E.R. Office Express \$302.09; EForce \$10,002.45; Energy Conservation Works \$7,000.00; Energy Laboratories Inc. \$1,012.00; Esri, Inc \$5,100.00; Fire Services Of Idaho \$360.00; Flowpoint Environmental Systems \$795.00; Floyd's Truck Center \$3,531.18; Frederick Landscaping \$400.00; Gillig Llc \$1,444.94; Granicus, Llc \$9,102.00; High Country Linen \$945.85; Interstate Battery \$799.60; Jackson Animal Hospital \$873.47; Jackson Curbside Inc. \$1,690.00; Jackson Hole News & Guide \$2,893.50; Jackson Lumber Inc \$202.72; Jh20 Water Conditioning & Filtration \$53.00; Jorgensen Associates, Pc \$4,834.50; Kellerstrass Enterprises, Inc \$43,267.99; Lawngevity \$741.25; Long Building Technologies Inc. \$9,006.00; Macy's Services \$277.50; Miller Sanitation \$2,352.00; Mountain Electrical \$3,054.23; MSC Industrial Supply Co \$201.30; MSDS Online, Inc \$2,899.00; Napa Auto Parts Inc. \$589.16; Nelson Engineering \$10,011.95; Newman Signs, Inc \$258.59; Nova Collective \$9,000.00; One Call Of Wyoming \$196.75; Palazzolo, Michael \$180.00; Peak Facilitation Group \$8,959.00; Premier Truck- Salt Lake City \$10,236.29; Proterra \$30.18; Quadient Finance USA, Inv \$20.00; Rendezvous Engineering, P.C. \$8,763.45; Rink-Tec International, Inc \$1,439.44; Ron's Towing \$800.00; Safety Supply & Sign Co., Inc. \$34.33; Schaeffer Mfg. Co \$1,332.65; Seneca Companies, Inc \$9,458.87; SilverStar \$2,490.87; Singh, John \$155.00; Snake River Roasting \$249.30; St John's Hospital \$325.00; Stotz Equipment \$114.34; Sublette County Sheriff's Office \$770.00; Sunrise Environmental \$167.56; Swagit Productions, Llc \$3,550.00; Symbolarts, Llc \$1,452.00; Teton County Clerk \$148,020.08; Teton County Integrated Solid Waste/Recy \$10.00; Teton County-Fund 13 \$107,600.21; Teton Literacy Center \$5,500.00; Teton Motors Inc \$417.84; Teton Rental Center \$23.73; The Aftermarket Parts Company, Llc \$128.71; TMSC Llc \$23,874.00; Uhl, Anthony \$100.00; Utah Safety Council \$225.00; Verizon Wireless \$10,829.94; Vinci Law Office Llc \$504.26; Visa \$12,320.15; Westbank Sanitation \$2,839.62; Western State \$5,610.32; White Glove Cleaning, Inc. \$4,877.72; Wy Child Support Enforcement \$293.52; Wyoming Financial Insurance, Inc \$1,621.00; Wyoming.Com Inc \$5.00; Wy-Test \$265.00; Xerox Corporation \$1,274.86; Y2 Consultants, Llc \$2,128.50; Yellow Iron Excavation, Llc \$4,845.00; Yourmembership.Com, Inc. \$200.00; Ziem, Johnny \$155.00; Zoom Video Communications, Inc \$124.33.
- C. **Public Access Easement and Quitclaim Deed at 112 Center Street (P21-021).** To approve the perpetual Access, Utility, and Maintenance Easement Agreement, the Bill of Sale, and the Quitclaim Agreement, and upon approval by the Town Attorney and Town Engineer, authorize the Mayor to execute all necessary agreements.
- D. **Bid 20-20 Sidewalk Improvements on East Simpson and Meadowlark.** To approve the award of the 2021 Sidewalk Improvements Project in the amount of \$260,197.35 to DePatco Inc., and to amend the FY21 budget as follows: 1. Reallocate \$12,000 in the Water Enterprise

fund from unexpended Well #9 project funds to this project. 2. Allocate an additional \$133,200 from remaining 2017 SPET funds to this project.

- E. **Cost-Share Wetland Treatment Agreement with Ducks Unlimited.** To approve the agreement between Ducks Unlimited and the Town of Jackson for the purpose of cost-sharing the expansion of the South Park Wildlife Habitat Management Area wetland near the Town of Jackson Wastewater Treatment Facility and to further authorize the Mayor to sign the approved agreement.

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Special Event: World Championship Hill Climb. Carl Pelletier presented this item.

The Council and staff discussed the recently established policy for considering special events, road closures, and parking. Nan Coover answered the Council's questions as the applicant.

There was no public comment.

A motion was made by Jim Rooks and seconded by Hailey Morton Levinson to approve the special event application made by the Jackson Hole Snow Devils for the 2021 World Championship Snowmobile Hill Climb with an attendance limit within the venue at any given time of 1,000 spectators, subject to the conditions and restrictions listed in the staff report and with the addition of a nightly debriefing sessions between Chief Weber, and the head of Snow Devils with the inclusion of the Mayor. The nightly debrief would, include but not be limited to, readjustments to the next day's events to satisfy Town of Jackson special event COVID matrix, including but not limited to, reduction of the next day's *[number of]* attendees.

Discussion was held on the number of spectators, the event matrix being in the works for this event, giving authority to adjust the number of spectators based on the debriefing, and that guests inside the event perimeter being more apt to adhere to pandemic regulations.

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Review of Proposed Fee Schedule. Larry Pardee presented this item.

The Council and staff discussed the planning permit fees being incorporated in Appendix A, rounding to the nearest whole number, designating some fees for further discussion, reasoning for increasing fees. Kelly Sluder made comment on the building fees. Lea Colasuonno made comment on fees for public record requests. Sandy Birdyshaw made comment on liquor fees.

There was no public comment.

The Council wished to revisit some of the specific fees for the sales and non-sales tax collecting business licenses, short term rentals, vehicle license permits, airport passenger board fee, police response fee to false alarms, special event permit fees, planning permit fees, cemetery fees, and some liquor license fees.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to direct staff to place Resolution 21-X as presented with revisions discussed today to round numbers to the nearest full number and combining Appendix B with Appendix A to be considered on third reading of Ordinance V, currently scheduled for March 15, 2021, and direct staff to bring back a cost of service or policy review of the fees highlighted tonight, or those staff may identify.

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Item P20-228: Partial Vacation without Replat at 355 E Broadway Avenue. Tyler Valentine presented this item.

The Council and staff discussed the trending increase of these types of applications. Paul Anthony made comment.

Sue Karichner of Nelson Engineering made comment on behalf of the applicant.

Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation Without Replat, a motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the Partial Vacation Without Replat to vacate the lot line between Lots 1 and 2 in the L.G. Gill Subdivision in order to

combine the two lots into one lot, subject to the Land Development Regulations, the departmental reviews, and this staff report dated March 1, 2021. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Ordinance V: An Ordinance Amending and Reenacting Jackson Municipal Code related to Updating Town of Jackson Fees by Resolution.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NOS. 194, 216, 245 (PART), 252, 312, 320, 322, 325, 330, 333, 337, 344, 402, 406, 412, 413, 430, 432 (part), 447, 450, 483, 493, 494, 502, 542, 571, 593, 601, 603, 626, 633, 646, 647, 648, 671, 701, 706, 710, 711, 766, 786, 803, 886, 888, 891, 892, 893, 895, 899, 990, 922, 929, 942, 959, 961, 969, 995, 1003, 1011, 1020, 1023, 1024, 1029, 1057, 1089, 1090, 1092, 1093, 1100, 1101, 1112, 1142, 1145, 1147, 1171, 1179, 1185, 1205, 1229, 1230, 1231, 1232, 1245 AND 1254; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 146, 154, 252, 271, 273, 313, 671, 676, 771, 772, 854, 855, 856, 858 AND 1144; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 371, 676, 762, 764 AND 770; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 168, 853, 760 AND 793; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 194, 769 AND 860; SECTION 7 OF TOWN OF JACKSON ORDINANCE NOS. 147, 789 AND 860; SECTION 8 OF TOWN OF JACKSON ORDINANCE NOS. 146, 670, 793 AND 860; SECTION 9 OF TOWN OF JACKSON ORDINANCE NOS. 793 AND 860; SECTION 10 OF TOWN OF JACKSON ORDINANCE NO. 789; SECTION 11 OF TOWN OF JACKSON ORDINANCE NOS. 789 AND 860; SECTION 14 OF TOWN OF JACKSON ORDINANCE NO.148; SECTION 21(A) OF TOWN OF JACKSON ORDINANCE NO.148; SECTION 21(B) OF TOWN OF JACKSON ORDINANCE NO. 148; SECTION 22 OF TOWN OF JACKSON ORDINANCE NO. 148; SECTION 23 OF TOWN OF JACKSON ORDINANCE NO. 148 AND SECTIONS 1.01.120, 2.36.120, 5.12.080, 5.12.090, 5.12.130, 5.16.010, 5.16.020, 5.16.025, 5.16.027, 5.20.010, 5.20.020, 5.21.060, 5.32.040, 5.48.050, 5.48.210, 5.50.040, 5.50.050, 5.50.060, 5.60.040, 6.20.006, 7.02.040, 7.02.050, 7.12.020, 8.32.090, 8.36.020, 8.36.040, 8.36.050, 8.36.070, 12.08.060, 12.28.050, 15.04.020, 15.04.090, 15.12.010, 15.12.030, 15.17.010, 15.20.010, 15.24.010, 15.24.030, 15.27.010, 15.36.040, 15.36.050 AND 15.38.010 OF THE TOWN OF JACKSON MUNICIPAL CODE PROVIDING FOR TOWN OF JACKSON FEES BY RESOLUTION AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve Ordinance V at second reading. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Matters from Mayor and Council. Jessica Chambers made comment on the process in which the motion was made on tonight's Hill Climb item.

Arne Jorgensen suggested moving the first regular meeting in April due to spring break. Mayor Morton Levinson cancelled the April 5 regular meeting and set a special meeting on April 12 to take its place.

Jessica Chamber made comment on fines and fees for municipal violations. Lea Colasuonno explained violations and the bond schedule.

Town Manager's Report. A motion was made by Jessica Chambers and seconded by Jonathan Schechter to accept the Town Manager's Report into the record. The Town Manager's Report contained an update on back to full staffing in town facilities. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jim Rooks to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried. The meeting adjourned at 8:07 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor