

TOWN COUNCIL PROCEEDINGS

MARCH 15, 2021

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person:* None. *via Zoom:* Mayor Hailey Morton Levinson, Arne Jorgensen, Jessica Sell Chambers, Jim Rooks, and Jonathan Schechter.

STAFF: Larry Pardee, Lea Colasuonno, Tyler Sinclair, Roxanne Robinson, Michelle Weber, Zolo, Floren Poliseo, Brian Lenz, Paul Anthony, Kelly Thompson, Johnny Ziem, Carl Pelletier, Brian Schilling, Stacy Stoker, Tyler Valentine, and Sandy Birdyshaw.

Mayor Morton Levinson led those in attendance in the Pledge of Allegiance and provided an update on current COVID levels, recommendations, and mandates.

Mayor Morton Levinson stated that Resolution 21-07 will be withdrawn from tonight's agenda.

Public Comment. None.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve the consent calendar including items A-K as presented with the following motions. There was no public comment on the consent calendar.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the March 1, 2021 regular meeting and the March 8, 2021 special workshop.
- B. **Disbursements.** To approve the disbursements as presented. 107 West Design, Llc \$2,750.00; 842-Ncpers Group Wyoming \$96.00; Ace Hardware \$89.97; Aflac \$2,584.63; Armscor Cartridge Incorporated \$4,643.00; AT&T \$1,327.25; Big R Ranch & Home \$2.09; Carquest Auto Parts Inc. \$511.89; Caselle Inc. \$1,744.00; Control System Technology, Inc. \$23,657.50; Core & Main Lp \$13,659.54; Cummins Rocky Mountain Llc \$4,019.50; DelCon Inc \$140.63; Delta Dental Plan Of Wyoming \$18,238.34; Division Of Victim Services \$350.00; E.R. Office Express \$656.97; Energy Laboratories Inc. \$264.00; First Interstate Bank \$72,193.81; Freedom Mailing Service Inc. \$1,791.79; Galls Inc. \$705.80; Gillig Llc \$1,709.10; High Country Linen \$973.55; Hirst Applegate, Llp \$6,287.75; Hole Food Rescue \$5,000.00; ICLEI- Local Gov For Sustainability \$600.00; Idaho State Tax Commission \$3,211.00; Interstate Battery \$479.90; Jackson Animal Hospital \$1,331.78; Jackson Hole Law, Pc \$1,500.75; Jackson Hole MMMA, Llc \$200.00; Jackson Hole News & Guide \$1,295.50; Jorgensen Associates, Pc \$2,552.50; Lenz, Brian \$531.35; Lincoln National Life \$6,977.41; Local Gov't Liability Pool \$2,000.00; Lower Valley Energy Inc \$43,662.49; Luminator Technology Group Inc \$954.29; Mobility Forefront Llc \$35,000.00; MSC Industrial Supply Co \$57.49; Napa Auto Parts Inc. \$87.72; Nelson Engineering \$11,805.00; Normon, Donald -\$1,240.00; Office Of State Lands & Investments \$10,518.22; Peery, Jeremiah \$103.99; Perform Printing Inc \$358.20; Premier Truck- Salt Lake City \$1,089.69; Rendezvous Engineering, P.C. \$4,613.25; Safety Supply & Sign Co., Inc. \$1,051.89; SilverStar \$7,471.67; Snake River Roasting \$145.45; Stotz Equipment \$95.11; Swagit Productions, Llc \$1,775.00; Teton County Alternative To Incarceration \$10,270.60; Teton County Sheriff-Dispatch \$35,036.63; Teton County Sheriff's-Jail \$576.00; Teton County Special Fire Fund \$174,186.71; Teton County Treasurer \$15,117.84; Teton County-Fund 10 \$9,139.05; Teton Motors Inc \$125.40; Thomson West \$902.79; Title 22 Consultants \$549.96; Ups \$63.04; Valley West Engineering, Pc \$9,995.36; Vision Service Plan - (Wy) \$1,737.67; White Glove Cleaning, Inc. \$2,261.36; Wy Workers' Safety & Comp \$7,365.82; Wyoming Assoc Of Rural Water S \$49.00; Wyoming Department Of Revenue \$18.88; Wyoming Financial Insurance, Inc \$18.00; Wyoming Law Enforcement \$95.00; Wyoming Retirement System \$106,917.00; Wyoming.Com Inc \$5.00; Wy-Test \$160.00; Xerox Corporation \$295.52; Yellow Iron Excavation, Llc \$295.00.
- C. **Municipal Court Report for February 2021.** To place the February 2021 Municipal Court Report into the record.
- D. **Temporary Sign Permit for Jackson Hole Ski Club's Pole Pedal Paddle.** To approve the temporary banner in conjunction with Jackson Hole Ski Club subject to three (3) conditions of approval: 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The sign is approved for 105 Buffalo Way, Albertsons from March 28, 2021 to April 11, 2021.

- E. **Temporary Sign Permit for Jackson Hole High School 2021 Graduation.** To approve the temporary banner in conjunction with Jackson Hole High School subject to three (3) conditions of approval: 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The sign is approved for 105 Buffalo Way, Albertsons from May 23 to June 11, 2021.
- F. **Temporary Sign Permit for Jackson Hole Mountain Resort COVID Awareness.** To approve the temporary banner in conjunction with Jackson Hole Mountain Resort subject to three (3) conditions of approval: 1. The use of the site shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The sign is approved for 105 Buffalo Way, Albertsons from March 16 to April 11, 2021.
- G. **Pathway Access Easement at 600 Pine Drive.** To approve the attached Pathway Access Easement granted to the Town of Jackson by Mekki Jaidi and Jane Vick, property owners of 600 Pine Drive.
- H. **First Amendment to Indefeasible Right to Use Agreement with SilverStar.** To approve the First Amendment to Indefeasible Right To Use Agreement as presented and authorize the Mayor execute the Agreement, subject to minor changes deemed necessary by the Town Attorney.
- I. **Development Agreement for Infrastructure Cost Share at 175 N Jackson Street, P20-208.** To approve the Development Agreement with Harrison Hospitality Properties to construct stormwater infrastructure, and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary agreements.
- J. **Extension to Federal Communications Commission AT&T Shot-Clock Deadline.** To authorize the Mayor to sign the Agreement to Extend Federal Communications Commission Shot-Clock Deadline, subject to non-material changes by the Town Attorney.
- K. **Partial Replat Vacation 112 Center Street, P21-040.** Pursuant to the standards in Section 8.2.13.C.5. Partial Vacation Without Replat, I move to approve the Partial Vacation Without Replat to vacate the lot line between Lots 2-3-4-5, BLK. 3, CLUBHOUSE, PT SW1/4, SW1/4, SEC. 27, TWP. 41, RNG. 116 and LOTS 8-9, BLK. 1 Van Vleck – 2 in order to combine the two lots into one lot, subject to the Land Development Regulations, the departmental reviews, and this staff report dated March 15, 2021.

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Restaurant Liquor License Application by Pizzeria Caldera LLC. Sandy Birdyshaw presented. Mayor Morton Levinson opened a public hearing in order to hear protest against this application. None were given. Mayor Morton Levinson closed the public hearing.

Having considered the Wyo. Stat. §12-4-104(b) statutory factors for this application, a motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the application and issuance of a restaurant liquor license to Pizzeria Caldera LLC for the license year beginning April 1, 2021, subject to the following conditions and further direct the Town Clerk to issue the license upon confirmation that the condition of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv). 1. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Special Event: Octane Addictions. Carl Pelletier presented. Michelle Weber made staff comment. Tyler Johnson of OA Productions made comment as the applicant.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the special event application made by OA Productions for the 2021 Octane Addictions Freestyle Show with an attendance limit within the venue at any given time of up to 1,000 spectators, subject to the conditions and restrictions listed in the staff report. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Municipal Code Title 5 Update. Lea Colasuonno presented an update to Title 5 of the Jackson Municipal Code in its entirety.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the revisions to Title 5 as presented and to consider adoption of Ordinance W at first reading tonight during ordinance readings. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve the draft resolution [for Ground Transportation / Taxi Fare Zones] as presented and direct staff to present it with the third reading of Ordinance W. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Item P21-013: Subdivision Plat on W Highway 22, Westview Townhomes. Tyler Valentine presented.

Based upon the findings as presented in the staff report and as made by the applicant for Item P21-013, a motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve to make findings 1-4 as set forth in Section 8.5.3.C (Subdivision Plat) of the Land Development Regulations relating to 1) Conformance with Development Plan or Development Option Plan; 2) Complies with standards of Section 8.5.3. Subdivision Plat; 3) Complies with standards of Division 7.2. Subdivision Standards; 4) Complies with other relevant standards of these LDRs, and to approve a Subdivision Plat to condominiumize the sixteen (16) lower deed restricted workforce housing units at the properties addressed at 1251, 1253, 1255 & 1257 W. Highway 22 subject to the departmental reviews attached hereto, this staff report dated March 15, 2021, and the following conditions:

1. Within thirty (30) calendar days from the date of Town Council approval, the applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities in the Departmental Reviews and submit the corrections to the Planning Department. The Planning Director shall review and approve all required changes prior to recording the plat with the County Clerk.
2. Park and School Exactions shall be paid at the time of plat recording.
3. Concurrently with the recording of the Final Plat, the applicant shall work with the Jackson Teton County Housing Department and record a Workforce Ownership deed restriction against all lower sixteen (16) units.

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Item P21-010: Encroachment Agreement for Shoring and Construction Management Plan at 135 N Cache for Hotel Jackson. Arne Jorgensen recused himself as his firm does business with Hotel Jackson. Floren Poliseo made staff comment. Brian Lenz presented.

Stefan Fodor, Zia Yasrobi, and Kasey Mateosky made comment on behalf of the applicant. Public comment was given by Trey Overdyke on behalf of St. John's Episcopal Church and Browse & Buy, Jim Lubing representing some of the Gas Light Alley owners, Dan Harrison owner of Dan Shelley Jewelers, Annette Seligman owner of Jolly Jumbucks Leathers, Dorian Darwiche, and Charles Seligman.

A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Encroachment Agreement between the Town of Jackson and Stage Stop Inc. to allow the soil nails of a temporary shoring wall to encroach into the Town's public right-of-way for North Cache Street, subject to the recommended conditions listed therein, and upon approval by the Town Engineer and Town Attorney authorize the Mayor to execute all necessary contract Agreements. Mayor Morton Levinson called for the vote. The vote showed 4-0 in favor, with Jorgensen recused. The motion carried.

A motion was made by Jessica Chambers and seconded by Hailey Morton Levinson to direct staff to continue working with the developer on the Construction Management Plan (CMP) and incorporating the staff recommendations described in the staff report and bring the CMP back to council for review at the next appropriate Town Council meeting, as discussed tonight and reaching out to the adjacent neighbors. Mayor Morton Levinson called for the vote. The vote showed 4-0-1 in favor, with Jorgensen opposed. The motion carried.

Arne Jorgensen rejoined the meeting.

Ordinances. A motion was made by Jessica Chambers and seconded by Jim Rooks to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Ordinance V: An Ordinance Amending and Reenacting Jackson Municipal Code related to Updating Town of Jackson Fees by Resolution.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NOS. 194, 216, 245 (PART), 252, 312, 320, 322, 325, 330, 333, 337, 344, 402, 406, 412, 413, 430, 432 (part), 447, 450, 483, 493, 494, 502, 542, 571, 593, 601, 603, 626, 633, 646, 647, 648, 671, 701, 706, 710, 711, 766, 786, 803, 886, 888, 891, 892, 893, 895, 899, 990, 922, 929, 942, 959, 961, 969, 995, 1003, 1011, 1020, 1023, 1024, 1029, 1057, 1089, 1090, 1092, 1093, 1100, 1101, 1112, 1142, 1145, 1147, 1171, 1179, 1185, 1205, 1229, 1230, 1231, 1232, 1245 AND 1254; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 146, 154, 252, 271, 273, 313, 671, 676, 771, 772, 854, 855, 856, 858 AND 1144; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 371, 676, 762, 764 AND 770; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 168, 853, 760 AND 793; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 194, 769 AND 860; SECTION 7 OF TOWN OF JACKSON ORDINANCE NOS. 147, 789 AND 860; SECTION 8 OF TOWN OF JACKSON ORDINANCE NOS. 146, 670, 793 AND 860; SECTION 9 OF TOWN OF JACKSON ORDINANCE NOS. 793 AND 860; SECTION 10 OF TOWN OF JACKSON ORDINANCE NO. 789; SECTION 11 OF TOWN OF JACKSON ORDINANCE NOS. 789 AND 860; SECTION 14 OF TOWN OF JACKSON ORDINANCE NO.148; SECTION 21(A) OF TOWN OF JACKSON ORDINANCE NO.148; SECTION 21(B) OF TOWN OF JACKSON ORDINANCE NO. 148; SECTION 22 OF TOWN OF JACKSON ORDINANCE NO. 148; SECTION 23 OF TOWN OF JACKSON ORDINANCE NO. 148 AND SECTIONS 1.01.120, 2.36.120, 5.12.080, 5.12.090, 5.12.130, 5.16.010, 5.16.020, 5.16.025, 5.16.027, 5.20.010, 5.20.020, 5.21.060, 5.32.040, 5.48.050, 5.48.210, 5.50.040, 5.50.050, 5.50.060, 5.60.040, 6.20.006, 7.02.040, 7.02.050, 7.12.020, 8.32.090, 8.36.020, 8.36.040, 8.36.050, 8.36.070, 12.08.060, 12.28.050, 15.04.020, 15.04.090, 15.12.010, 15.12.030, 15.17.010, 15.20.010, 15.24.010, 15.24.030, 15.27.010, 15.36.040, 15.36.050 AND 15.38.010 OF THE TOWN OF JACKSON MUNICIPAL CODE PROVIDING FOR TOWN OF JACKSON FEES BY RESOLUTION AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Hailey Morton Levinson to approve Ordinance V at third reading and designate it Ordinance 1280. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Ordinance W: An Ordinance Amending and Reenacting Jackson Municipal Code Title 5 in its Entirety.

AN ORDINANCE AMENDING AND REENACTING TITLE 5 OF THE TOWN OF JACKSON MUNICIPAL CODE PROVIDING FOR BUSINESS REGULATION AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve Ordinance W at first reading. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Resolution 21-07: A Resolution Certifying Compliance and Setting a Public Hearing for the Annexation of 3 roadway portions and 1 parcel (Jurisdictional Cleanup). This item was withdrawn.

Resolution 21-08: A Resolution Setting and Updating the Town of Jackson Fee Schedule. Kelly Thompson presented.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Resolution 21-08, setting forth the fee schedule for the Town of Jackson, as presented.

RESOLUTION 21-08: A RESOLUTION ESTABLISHING UNIFORM PROCEDURES, FEES, COSTS, AND CHARGES (FEE SCHEDULE). EFFECTIVE MARCH 17, 2021

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council plans to expand community engagement during the annual budget

process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, Ordinance 1280 will be published and effective on March 17, 2021, the effective date of these fees is set to coincide on March 17, 2021; and

WHEREAS, The Town Council, by adoption of this resolution establishes the **Town of Jackson Fee Schedule**, attached hereto as **Appendix A**; and

WHEREAS, this Fee Schedule is not applicable to governmental entities doing business with the Town of Jackson, nor is it applicable for interdepartmental transactions; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on March 15, 2021, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that:

The Jackson Town Council adopts this Resolution #21-08 establishing a Town of Jackson Fee Schedule, attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 15th day of March 2021.

RESOLUTION 21-08, APPENDIX A
FEE SCHEDULE, EFFECTIVE 3/17/2021

This Schedule excludes Water, Sewer, and Capacity Fees found in Title 13

Business License		\$ Current Fee
5.16.010	Sales Tax Collecting	
	less than 10 employees	118.00
	11-49 employees	237.00
	50-99 employees	355.00
	100 employees, or more	592.00
5.16.020	Non-Sales Tax Collecting	
	less than 10 employees	154.00
	11-49 employees	343.00
	50-99 employees	462.00
	100 employees, or more	770.00
5.16.025	Independent Contractors and Agents	118.00
5.16.027	Commercial	120.00
5.16.027	Residential Rentals	120.00
5.06.130	Solicitation - Commercial	120.00
5.06.150	Solicitation - Highway or Street	120.00
5.60.040 C	Short Term Rental	107.00
5.20.010	Installation Permit	30.00
5.32.040	Pawnbroker	31.00
5.20.020	Exposition Licenses	
	< 5 vendors; for-profit expositions	123.00
	> 5 vendors; for-profit expositions	247.00
	< 5 vendors; non-profit expositions	62.00
	> 5 vendors; non-profit expositions	123.00
5.21.060	Transient Merchant	
	per day fee	238.00
	per day fee if a business license holder	44.00
	per day if a non-profit	-
5.12.080 A	Application Fee, Non-Refundable Portion	
	processing fee for denied license	44.00
5.12.080 B	Renewal Late Fee	
	\$25 per month on January 30th not to exceed \$100	30.00
5.12.130	Change of Location Fee	
	notice given on new application	44.00
Ground Transportation		\$ Current Fee
5.50.040 B	Transportation License	
	< 10 employees	118.00
	> 10 employee	237.00
5.50.050 B	Vehicle License Permit	
	>30 mpg	45.00
	< 30 mpg	68.00
5.50.060 B	Operator License Permit	
	new	113.00
	renewal	57.00

5.50.040 G	Taxi Fares: In-Town	Effective 4-19-2021, a Ground Transportation Fare Map system will replace these taxi fares.	
	maximum fare; 1-4 passengers		13.00
	per passenger above 4		3.00
	Taxi Fares: Teton Village		
	maximum fare; 1-4 passengers		39.00
	per passenger above 4		6.00

Gaming License		\$ Current Fee
5.48.050	Bingo and pull-tab	310.00
5.48.210	Change of location	12.00

Miscellaneous		\$ Current Fee
Public Records		
Copy		
	electronic document, <i>per document</i>	10.00
	black and white paper	0.25 /page
	color paper	0.50 /page
Plotted Map		
	size 11x17, each	14.00
	size 24x36, each	36.00
	size 36x54, each	50.00
	Photograph	14.00
	Police Report	14.00
	LDRs and Comprehensive Plan	58.00
	Research / Compilation Services	15.50
	External electronic media (disk, usb drive, etc)	14.00
	Postage / shipping	actual cost
	Other special circumstances	actual cost
Vehicle Inspection		10.00

Jackson Hole Airport		\$ Current Fee
2.36.120	Passenger Boarding Fee	
	Per passenger enplaning commerical aircraft, not to exceed	6.00

Liquor License		\$ Current Fee
6.20.006 C	Annual Liquor License	
	Bar and Grill	1,514.00
	Limited Retail (Club)	505.00
	Microbrewery	500.00
	Resort	3,000.00
	Restaurant	1,514.00
	Retail	1,500.00
	Satellite Winery	100.00
	Winery	500.00
6.20.006 D	Temporary, 24-Hour Permits	
	Catering	20.00
	Malt Beverage	50.00
	Manufacturer's Off-Premises	50.00

Animal Shelter Impounding, Board, Adoption		\$ Current Fee
7.02.040 B	Capture of Animals, Impoundment	
	First	31.00
	Same animal, second within one year	43.00
	Same animal, third within one year	61.00
	Same animal fourth and more within one year	122.00
	Impoundment, Boarding	
	First 24-hours included in impoundment fee	-
	per animal for each 24-hours	18.00
7.02.050	Adoption	
Res 09-04	Dog, impounded for 7+ days	110.00
Res 09-04	Cat, impounded for 7+ days	95.00

Animal Control, Dog and Cat License		\$ Current Fee
7.12.020	Dog, annual fee	60.00
	Cat, annual fee	60.00
	Owner Surrender	35.00
	Rabies voucher	25.00
	Teton County License	25.00
	Altered	10.00
	Unaltered	25.00

Health and Safety, Alarms		\$ Current Fee
8.32.090	Police response to a false alarm	195.00

Waste Reduction Fee (Plastic Bag)		\$ Current Fee
8.36.020 J	Consumer Waste Reduction Fee, paper or plastic bag	0.20
8.36.050 A	Store retains	0.10
8.36.050 B	Remit to Town of Jackson	0.10
8.36.070 D	Late remittance to Town of Jackson	10.00
8.36.070	Audit and Violations	
8.36.070 C	First conviction	52.00
8.36.070 C	Second conviction	103.00
8.36.070 C	Third Conviction goes to Municipal Court	-

Encroachment Permit		\$ Current Fee
12.08.060	Encroachment Activity:	
	Utility Excavation in public street	337.00
	Utility Excavation in public alley	169.00
	Utility Excavation in public easement	169.00
	Driveway cuts/curb cuts installation/replacement	169.00
	Curb and gutter installation	169.00
	Sidewalk installation	169.00
	Construction-related, occupy street travel lane	337.00
	Construction-related, occupy public alley	169.00
	Construction-related, occupy time-restricted parking space - per space	84.00
	House moving, per Town staff assistance	42.00
	Other, as deemed appropriate by Public Works Director	

Special Event Permit		\$ Current Fee
12.28.050 F	Applicants:	
	Non-Profit	27.00
	For-Profit, including commerical film/photo	165.00
	Expressive Activity	-

Planning Permit		\$ Current Fee
Fee Waiver		
The Town Council may reduce, defer, or waive application fees upon request if the proposed project advances significant community goals, which include but are not limited to, the following:		
1. A project that is sponsored by a governmental entity, or a project that received		
2. A project that provides extraordinary charitable, civic, educational, or similar		
Such requests shall be submitted, for action by the Town Council, to the Planning Director within 30 days of receipt and prior to the submittal of an application. All requests shall be made prior to initiating a project as set forth in LDR Division 5100.		
Fees are non-refundable once processing has commenced unless staff has determined that the permit is unnecessary.		

General Pre-Application Conference (per Pre-App meeting)	
Sketch Plan, Special Use, Planned Unit Development	721.00
Conditional Use, Development Plan, Map Amendment	361.00
Development Option Plan	361.00
Grading & Erosion Control	180.00
Optional/Elective Conference with:	
Staff	180.00
Planning Commission or Town Council	original fee
Design Review Committee	240.00
Physical Development	
Sketch Plan, Development Plan	3,005.00
Sign Permit	
Per Sign	90.00
Master Signage Plan	361.00
Basic Use Permit	601.00
Conditional Use Permit	
Use Permit only	3,005.00
Concurrent with application requiring public hearing	601.00
Special Use Permit	3,005.00
Development Option or Subdivision	
Development Option Plan	601.00
Subdivision Plat, <i>plus technical review fee</i>	1,202.00
Exempt Land Division	no charge
Boundary Adjustment	
Plat Required, <i>plus technical review fee</i>	1,202.00
Without Plat, <i>plus technical review fee</i>	541.00
Interpretations	
Formal Interpretation	601.00
Zoning Compliance Verification	601.00
Amendments	
LDR Text	1,803.00
Zoning Map	1,803.00
Planned Unit Development	1,803.00
Relief	
Administrative Adjustment	601.00
Variance	601.00
Appeal of Administrative Decision	601.00
Beneficial Use Determination	1,202.00
Enforcement	
After-the-Fact Permit	initial fee x 2
Amendments of Permits or Approvals	
Re-Submittal while in review process	half initial fee
To approved plans and permits, <i>fee for permit review required by net change in density/intensity</i>	calculation
To condition requiring Council approval	601.00
Miscellaneous	
Administrative decision elevated to public hearing	601.00
Planner of Day, miscellaneous services, research, <i>per hour</i>	60.00

Building Permit (IBC)		\$ Current Fee
15.04.020 7	Deposit on Building Permit	
	Non-refundable, applied to full BP fee	500.00
15.04.090	New Buildings and Additions	
	Single Family Residence	1.50/sf
	Commercial, Office, Multi-family and similar	1.00/sf
	Warehouse, storage and similar	1.00/sf

15.04.090	Remodels and Alterations	
	<u>Total Valuation</u>	<u>Fee Calculation</u>
	\$1 to 17,000	\$256.00
	\$17,001 to 40,000	\$256 for the first \$17,000 plus \$11 for each additional \$1000 or fraction thereof, to and including \$40,000
	\$40,001 to 100,000	\$487 for the first \$40,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$100,001 to 500,000	\$1,027 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
	\$500,001 to \$1million	\$3,827 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000
	\$1,000,001 to \$5million	\$6,327 for the first \$100,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
	\$5million +	\$18,327 for the first \$500,000 plus \$1 for each additional \$1,000 or fraction thereof
15.04.090	Other Inspections	
	Plan review assessed @ 65% of building permit fee	
	outside normal business hours	100.00/hr
	Re-inspection under Section 305(g)	75.00/hr
	No fee specifically indicated	75.00/hr
	Review of revisions made to Approved Plan	100.00/hr

Mechanical Permit (IMC)		\$ Proposed Fee
15.12.030	Mechanical / Fuel Gas Permit	
	For the issuance of each permit	50.00
	For issuing each supplemental permit	20.00
	Install or relocate gravity/forced air furnace to 100,000 btu/h	25.00
	Install or relocate gravity/forced air furnace over 100,000 btu/h	30.00
	Install or relocate each floor furnace, including vent	22.00
	Install or relocate suspended, recessed or floor mounted heater	22.00
	Install, relocate or replace appliance vent	15.00
	Repair or alter any heating, cooling, absorption or evaporative system	20.00
	Install or relocate boiler or compressor to 3 hp	22.00
	Install or relocate absorption system to 100,000 btu/h	22.00
	Install or relocate boiler or compressor 3-15 hp	40.00
	Install or relocate absorption system 100,000-500,000 btu/h	40.00
	Install or relocate boiler or compressor 15-30 hp	55.00
	Install or relocate absorption system 500,000-1,000,000 btu/h	55.00
	Install or relocate boiler or compressor 30-50 hp	85.00
	Install or relocate absorption system 1,000,000-1,750,000 btu/h	85.00
	Install or relocate boiler or compressor over 50 hp	150.00
	Install or relocate absorption system over 1,750,000 btu/h	150.00
	Each air-handling unit up to 10,000 cfm and attached ducts	20.00
	Each air-handling unit over 10,000 cfm	30.00
	Each evaporative cooler other than portable type	20.00
	Each ventilation fan attached to a single duct	15.00
	Each ventilation system not part of heating or air conditioning system	20.00
	Installation of hood system serving any mechanical exhaust, including ducts	20.00
	Install or relocate domestic type incinerator	30.00
	Install or relocate commercial or industrial incinerator	115.00
	Install, relocate or alter any unclassified equipment	20.00
	Install Hydronic Heating- up to 1000 sq. ft	22.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	35.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	50.00
	Install Hydronic Heating- 5001 sq. ft. and over	75.00
	Gas-piping Systems to 5 outlets	15.00
	For each additional Gas-piping System outlet, per outlet	5.00
15.12.030	Inspections	
	Inspections outside normal business hours	100/hr min
	Re-inspection fee	75/hr min
	For which no fee is specifically indicated	75/hr min
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	100/hr min

Electrical Code		\$ Current Fee
15.20.010 3	Valuation of Electrical Work	
	1.00 to 500	36.00
	500.01 to 600	41.00
	600.01 to 700	46.00
	700.01 to 800	50.00
	800.01 to 900	55.00
	900.01 to 1,000	60.00
	1,000.01 to 1,100	64.00
	1,100.01 to 1,200	69.00
	1,200.01 to 1,300	74.00
	1,300.01 to 1,400	79.00
	1,400.01 to 1,500	83.00
	1,500.01 to 1,600	88.00
	1,600.01 to 1,700	93.00
	1,700.01 to 1,800	97.00
	1,800.01 to 1,900	102.00
	1,900.01 to 2,000	107.00
	2,000.01 to 3,000	121.00
	3,000.01 to 4,000	140.00
	4,000.01 to 5,000	158.00
	5,000.01 to 6,000	177.00
	6,000.01 to 7,000	196.00
	7,000.01 to 8,000	215.00
	8,000.01 to 9,000	234.00
	9,000.01 to 10,000	253.00
	10,000.01 to 11,000	271.00
	11,000.01 to 12,000	290.00
	12,000.01 to 13,000	309.00
	13,000.01 to 14,000	328.00
	14,000.00 to 15,000	347.00
	15,000.01 to 16,000	366.00
	16,000.01 to 17,000	403.00
	17,000.01 to 18,000	422.00
	18,000.01 to 19,000	441.00
	19,000.01 to 20,000	460.00
	20,000.01 to 21,000	479.00
	21,000.01 to 22,000	497.00
	22,000.01 to 23,000	516.00
	23,000.01 to 24,000	535.00
	24,000.01 to 25,000	555.00
	25,000.01 to 50,000 = \$416.96 for the first \$25,000.00, plus \$10.62 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	555.00 plus \$11.00
	50,000.01 to 100,000 = \$682.33 for the first \$50,000.00, plus \$7.10 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	908.00 plus \$10.00
	100,000.01 and Up = \$1,037.08 for the \$100,000.00 plus \$5.89 for each additional \$1,000.00 or fraction thereof	1,379.00 plus \$8.00
	Connect all temporary services	33.00

Plumbing Permits		\$ Current Fee
15.24.030	Plumbing and Fuel Gas Permits	
	For issuing each permit	50.00
	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	15.00
	For each building sewer and trailer park sewer	25.00
	Rainwater systems – per drain (inside building)	15.00
	For each water heater and/or vent	15.00
	For each gas-piping system of one to five outlets	15.00
	For each additional gas-piping system outlet, per outlet	5.00
	For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	15.00

For each installation, alteration or repair of water piping and/or water treating equipment, each fixture	15.00
For each repair or alteration of drainage or vent piping, each fixture	15.00
For each lawn sprinkler system on any one meter including backflow protection devices	15.00
For atmospheric-type vacuum breakers not included in Item #10:	
1 to 5 each	15.00
over 5 each	5.00
For each backflow protective device, other than atmospheric-type vacuum breakers:	
2 inch diameter and smaller	15.00
over 2 inches in diameter	25.00
Install Hydronic Heating- up to 1000 sq. ft	22.00
Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	35.00
Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	50.00
Install Hydronic Heating- 5001 sq. ft. and over	75.00
For each Fire Sprinkler System	15.00
Inspections	
Inspections outside normal business hours	100/hr min
Re-inspection fee	75/hr min
Inspections for which no fee is specifically indicated	75/hr min
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	100/hr min

Contractor Licensing		\$ Current Fee
13.36.040 i	Classification:	
	General Contractor (Class A)	400.00
	Building Contractor (Class B)	400.00
	Building Contractor Restricted (Class Br)	400.00
	Residential Contractor (Class C)	400.00
	Electrical Contractor	400.00
	Low Voltage Electrical Contractor	400.00
	Plumbing Contractor	400.00
	HVAC Contractor	400.00
	Woodstove/Gas Stove Installer	400.00
	Gas Service Contractor	400.00
	Lawn Sprinkler Installer	400.00
	Water Conditioning Installer	400.00
	Refrigerator Contractor	400.00
	Fire Sprinkler Contractor	400.00
13.36.050 G	Certificates of Qualification	
	Initial Certificate	150.00
	Renewal of Certificate	75.00

Cemetery		\$ Current Fee
Res 05-28	Fees:	
	Internment - Open/Close Full	463.00
	Internment - Open/Close Cremation	66.00
	Weekend / Holiday Charge	132.00
	Deed Filing Fee	26.00
	Winter Charge (Dec 1 - April 30)	132.00
	Plot Purchase - Full	397.00
	Plot Purchase - Cremation/Infant	132.00
	Disinterment - Open/Close Full	596.00
	Disinterment - Open/Close Cremation	132.00

Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Matters from Mayor and Council.

Appointment to Board of Health. Mayor Morton Levinson appointed Joe Burke to the town’s seat on the Teton District Board of Health for the remainder of a vacated term through May 2023. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to confirm the Mayor’s appointment of Joe Burke to the Town’s seat on the Teton District Board of Health for the remainder of a vacated term through May 2023. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Council Liaison Assignments. The Council discussed their previous assignments and wishes going into the new year.

Wyoming Legislative Updates - Senate File 157 - draft letter from Town Council. The Council discussed a draft letter opposing proposed legislation.

A motion was made by Arne Jorgensen and seconded by Jessica Chambers to direct staff to send the letter as edited to the state legislature. Mayor Morton Levinson called for the vote. The vote showed 4-1 in favor, with Rooks opposed. The motion carried.

Action Resulting from Executive Session held earlier today. A motion was made by Arne Jorgensen and seconded by Jessica Chambers to direct the Town Attorney to make a confidential settlement offer in the case of Tastebuds LLC vs. Town of Jackson, Docket S-20-0275. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Town Manager's Report. A motion was made by Jonathan Schechter and seconded by Jessica Chambers to accept the Town Manager's Report into the record. The Town Manager's Report contained an update on available counseling for employees, Teton Valley commuter operator housing needs, and summer internships. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried.

Adjourn. A motion was made by Jessica Chambers and seconded by Hailey Morton Levinson to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed 5-0 in favor and the motion carried. The meeting adjourned at 9:58 p.m. minutes:spb

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Sandra P. Birdyshaw, Town Clerk

Publish JH News & Guide: March 24, 2021