

Special Town Council Meeting

October 12, 2021

9:30 AM

Virtual via Zoom and Swagit Platforms

Chair: Hailey Morton Levinson

Please Note: There will not be a physical location to view this special meeting. It may be viewed from the Town's website at:

www.jacksonwy.gov/live.

I. CALL TO ORDER AND ROLL CALL

II. DESIGN REVIEW COMMITTEE INTERVIEWS

9:30 Jeffrey Hobson
9:40 Jeffrey Zipfel
9:50 James Fifies
10:00 Mary Beth Coyne
10:10 Break
10:20 Mary McCarthy
10:30 Reed Duggan

III. EXECUTIVE SESSION

Recess or Adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii).

IV. ADJOURN

Please note that at any point during the meeting, the Chairman or Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

STAFF REPORT



Meeting Date:	October 12	Meeting Title:	Special Meeting
Submitting Department:	Clerk	Presenter:	Lynsey Lenamond
Agenda Item:	DRC Appointments	Public Comment:	

Purpose & Policy Considerations.

The purpose of this item is for the Mayor and Town Council to consider appointments to the Design Review Committee.

Requested Action.

For the Mayor and Council to conduct interviews and consider appointments to the Design Review Committee.

Recommendations.

N/A.

Background.

Three seats currently occupied by Danny Wicke, Mary Beth Coyne, and Mary McCarthy expire on the Design Review Committee on October 31, 2021. All three members would like to serve another term. The current members and their respective terms are:

1. Brad Hoyt until 10/31/22
2. Hans Flinch until 10/31/22
3. Katherine Koriakin until 10/31/22
4. Michael Stern until 10/31/22

Analysis.

In addition to Danny Wicke, Mary Beth Coyne, and Mary McCarthy, four new candidates submitted letters of interest to be interviewed for the vacant Board spots. Of these seven candidates, the Mayor could select up to three to fill these Board vacancies.

On September 1, 2021 and September 8, 2021, ads ran advertising three vacancies on the Design Review Committee. Letters of interest were accepted through September 17, 2021. Staff reached out to the candidates who submitted letters and then worked with them to schedule interviews with the Town Council.

Possible Alternatives.

1. Council may consent to the Mayor's appointments
2. Make appointments at a later date
3. Direct staff to advertise for additional letters of interest

Comprehensive Plan & Priority Alignment.

Fiscal Impact.

Publishing fees for the vacancy ad amounted to \$885.60.

Staff Impact.

The Clerk's office spent approximately 4 hours advertising the openings, speaking with the applicants, scheduling the interviews, and preparing a staff report. The Planning Department spent approximately 2 hours reviewing the letters of interest and speaking with candidates.

Attachments or Links.

none.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

Mayor: I hereby reappoint x and/or appoint x to the Design Review Committee for terms of two years expiring on October 31, 2023.

Council: I move to consent to the Mayor's appointment of x, x. and x to the Design Review Committee for terms of two years expiring on October 31, 2023.