

TOWN COUNCIL PROCEEDINGS

October 4, 2021

JACKSON, WYOMING

The Jackson Town Council met in a regular session at 6:00 P.M. This meeting was held virtually through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person:* None. *Via Zoom:* Vice Mayor Arne Jorgensen, Jonathan Schechter, Jim Rooks, and Jessica Sell Chambers. Mayor Hailey Morton Levinson was absent.

STAFF: Larry Pardee, Lea Colasuonno, Tyler Sinclair, Roxanne, Robinson, Brian Lenz, Floren Poliseo, Kelly Sluder, Kelly Thompson, Johnny Ziem, Michelle Weber, and Lynsey Lenamond.

Vice Mayor Jorgensen led those in attendance in the Pledge of Allegiance and introduced new employee Zackery Edwards. The Vice Mayor read a proclamation recognizing October 2021 as Domestic Violence Awareness Month.

Public Comment. Tracey Trefren made public comment.

Consent Calendar. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the consent calendar including items A-H as presented with the following motions. There was no public comment on the consent calendar.

A. Meeting Minutes. To approve the meeting minutes as presented for the September 20, 2021 workshop, September 20, 2021 regular meeting and September 27, 2021 special meeting.

B. Disbursements. To approve disbursements as presented. ACE HARDWARE \$1,705.37; ADVANCED NETWORK MANAGEMENT, INC. \$18,683.16; ADVANCED PUMP & EQUIPMENT, INC \$484.76; AMAZON \$2,147.18; ANDERSON, JACOB \$155.00; APEX SAGE INC \$6,259.43; APPLE INC \$58.00; AT&T \$1,729.80; BALIGAD, LINDSEY \$240.00; BESTDRIVE IDAHO FALLS \$2,857.38; BISON LUMBER \$14.16; BLUE SPRUCE CLEANERS, INC \$129.90; BMV LLC \$64.22; BRIGGS, ERIC L \$389.90; CARQUEST AUTO PARTS INC. \$926.03; CELLEBRITE USA \$3,850.00; CENTRALSQUARE \$1,508.26; CENTURYLINK \$2,194.80; CERTIFIED LABORATORIES \$1,800.20; COBAN TECHNOLOGIES, INC \$1,415.00; COMMUNITY SAFETY NETWORK \$200.00; CONTROL SYSTEM TECHNOLOGY, INC. \$5,641.25; CONVERGEONE, INC \$961.16; COPYWORKS, LLC \$69.90; CORE & MAIN LP \$2,866.58; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; E.R. OFFICE EXPRESS \$98.65; ECOR \$1,030.05; ELECTRICAL WHSLE SUPPLY CO INC \$118.23; ENERGY LABORATORIES INC. \$436.00; ENTERSECT \$1,003.00; EVANS CONSTRUCTION INC \$19,854.34; FIRE SERVICES OF IDAHO \$2,854.00; FLEETPRIDE \$287.40; FURBER, WINSLOW \$100.00; GE SOFTWARE \$145.00; GFOA \$170.00; GILLIG LLC \$3,420.79; GM SHEET METAL LLC \$214.00; GREAT DIVIDE EARTHWORKS LLC \$2,470.00; GREENWAY PAINTING LLC \$17,078.42; GYM OUTFITTERS INC \$135.00; HD FOWLER COMPANY \$440.13; HIGH COUNTRY LINEN \$1,252.82; HOLE FOOD RESCUE \$5,000.00; IDENTI-KIT SOLUTIONS \$408.00; IDENTISYS, INC \$2,014.26; IMMIGRANT HOPE \$1,406.25; INNOVYZE \$1,372.00; INTERSTATE BATTERY \$133.95; JACKSON CURBSIDE INC. \$2,047.50; JACKSON HOLE COMMUNITY COUNSEL \$1,912.50; JACKSON HOLE LAW, PC \$3,003.75; JACKSON HOLE NEWS & GUIDE \$6,785.92; JACKSON LUMBER INC \$75.77; JACKSON PAINT AND GLASS, INC. \$0.00; JH20 WATER CONDITIONING & FILTRATION \$76.50; JMAF SOFTWARE, LLC \$2,000.00; JORGENSEN ASSOCIATES, PC \$24,116.50; KENWORTH SALES COMPANY DEPT #1 \$592.38; KILMER'S BG DISTRIBUTING \$3,876.00; LANGUAGE TESTING INTERNATIONAL, INC \$281.00; LAWLESS, DON \$1,193.48; LENOVO (UNITED STATES) INC. \$1,249.95; LOCAL GOV'T LIABILITY POOL \$2,000.00; LONG BUILDING TECHNOLOGIES INC. \$240.00; LSC TRANSPORTATION CONSULTANTS, INC \$5,195.00; MATEOSKY CONSTRUCTION \$2,221.00; MAVERICK DIESEL & EQUIPMENT \$3,250.00; MILLER SANITATION \$7,770.00; MOUNTAIN ELECTRICAL \$958.70; MSC INDUSTRIAL SUPPLY CO \$257.63; NAPA AUTO PARTS INC. -\$3,260.03; NELSON ENGINEERING \$4,190.10; ON SIGHT LAND SURVEYORS INC. \$300.00; PREMIER TRUCK- SALT LAKE CITY \$1,579.84; PREMIER VEHICLE INSTALLATION, INC \$130.00; PROCESS TECHNOLOGY, INC \$20,192.55; PROFORCE LAW ENFORCEMENT \$14,094.60; QUADIENT LEASING USA, INC. \$468.69; RON'S TOWING \$175.00; ROSS CONCRETE CONST LLC \$4,230.00; RUSCHILL, RUSSELL \$244.26; RUSH TRUCK CENTER, IDAHO FALLS \$1,440.49; SAFELITE FULFILLMENT INC \$381.90; SCHMILLEN, SCOTT \$3,780.00; SENIOR CENTER OF JACKSON HOLE \$29,126.25; SILVER CREEK SUPPLY \$248.46; SILVERSTAR \$869.73; SNAKE RIVER ROASTING \$293.70; SPRING CREEK ANIMAL HOSPITAL \$70.20; SWAGIT PRODUCTIONS, LLC \$1,775.00; TETON COUNTY CLERK \$24,361.03; TETON MOTORS INC \$2,874.82; TIMBERLINE CONCRETE \$638.25; TMSC LLC \$11,660.60; TWO OCEAN BUILDERS, LLC \$15,000.00; UPPER CASE PRINTING INK \$307.08; VALENTINE, TYLER \$155.00; VAZQUEZ, JORGE LOPEZ \$1,500.00; VISA \$27,378.75; VISTA ENGINEERING LLC \$1,800.00; WESTBANK SANITATION \$1,760.58; WESTWOOD CURTIS \$36,563.16; WHITE GLOVE CLEANING, INC. \$1,127.50; WRENCH IT PLUMBING & HEATING INC \$3,178.24; WY CHILD SUPPORT ENFORCEMENT \$146.76; WYOMING GARAGE DOOR, LLC \$2,823.20; WYOMING.COM INC \$5.00; WY-TEST \$1,120.00; XEROX CORPORATION \$304.12; YELLOW IRON EXCAVATION, LLC \$790.00

C. August Municipal Court Report. To place the August 2021 Municipal Court Report into the record.

D. P21-216 Temporary Sign Permit Habitat. To approve the temporary banner in conjunction with Habitat for Humanity of the Greater Teton Area subject to three (3) conditions of approval: 1. The use of site shall be granted by the property owner. 2. The sign shall not be located on the sidewalks or in the public right of way. 3. The sign is approved for the following locations: 105 Buffalo Way, Albertson's during: November 1 – November 15.

- E. P21-226 Temporary Sign Permit TCSAR.** To approve the temporary banner in conjunction with Teton County Search and Rescue Foundation subject to three (3) conditions of approval: 1. The use of sites shall be granted by the property owner. 2. The signs shall not be located on the sidewalks or in the public right of way. 3. The signs are approved for the following locations: 105 Buffalo Way, Albertson's during: October 10 – October 24, 100 E. Snow King, Phil Baux Park during: October 10 – October 24.
- F. Relocation of TOJ Easement Across Snow King Mountain Resort.** To approve the Roadway Access Easement Agreement and authorize the Mayor to execute it, subject to minor changes deemed necessary by the Town Attorney.
- G. START Bus Surplus Disposal.** To declare Bus #279 as surplus and direct staff to proceed with removal of the vehicle from Town Property.
- H. Housing Trust Partial Waiver of First Rights for Specific Project.** To: 1. Approve the Partial Waiver and Release of Rights of First Purchase or Rental Agreement, as presented, between the Town of Jackson and the Jackson Hole Community Housing Trust, based on the information provided in the letter and this staff report; and 2. Direct staff to work with the Jackson Hole Community Housing Trust to amend or replace, as appropriate, the agreement approved in No. 1 such that the waiver and release applies to the two specific projects being built with restricted funds, once said projects are identified, and bring back that subsequent agreement to Council for review and approval at a future Council meeting.

Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

P21-156 Indian Springs Sewer Connection Request. Matt Kim-Miller made public comment. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to 1) approve the Indian Springs Ranch HOA, Inc. request for sewer collection and treatment services subject to the conditions of approval set forth in this staff report; 2) direct staff to draft an appropriate Sewer Service Connection and Use Agreement, as determined by the Town Attorney and recognizing said agreement may be between the Wilson Sewer District and the Town, providing sewer collection and treatment services for the Indian Springs Ranch HOA Community Lots; and 3) present the Agreement to Council for consideration at a future Council Meeting. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Contract Approval Wastewater Treatment Plant Technical Review. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the contract with Trihydro, Inc. in the amount of \$159,674, allocate an additional \$60,000 in Sewer Enterprise funds to the project, and authorize the Mayor to execute all necessary contract documents, subject to review and minor changes by the Town Attorney. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Rodeo Concession Agreement. Roxanne Robinson made staff comment. Audrey Cohen-Davis and Levi Wilson made public comment. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Rodeo Concession Agreement with a term of 2022 – 2026 as presented and authorize the Mayor to execute the Agreement on behalf of the Town subject to any minor corrections by staff. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

90 Day Stay of Demolition Permit 165 N. Glenwood. Tyler Sinclair and Lea Colasuonno made staff comment. S.R. Mills, Dwayne Meadows, Esther Judge, and Brigid Mander made public comment. Council held discussion with staff. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to grant a 58 day stay for Demolition Permit #B21-0617, during which time, prior to expiration and upon written request, one or both structures may be removed from the site, so long as such removal is for the purpose of preserving, not salvaging, the structure(s). Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to read ordinances in short title. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Ordinance O: AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1214 AND 1221 AND SECTIONS 2.2.6 AND 6.1.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING

ALLOWED USES IN THE NEIGHBORHOOD LOW DENSITY-5 (NL-5) ZONING DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment.

A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve Ordinance O on second reading. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Matters from Mayor and Council. Council discussed bear safety, housing action items, Teton County School District, and transportation during the Jackson Hole Airport closure.

Town Manager’s Report. Larry Pardee and Roxanne Robinson made staff comment. Council held discussion with staff. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to accept the Town Manager’s Report into the public record. The Town Manager’s report included information on Council Rules and Procedures and the Interim Transit Director. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried.

Adjourn. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to adjourn. Vice Mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Morton Levinson absent and the motion carried. The meeting adjourned at 7:07 p.m.

TOWN OF JACKSON

ATTEST:

Arne Jorgensen, Vice Mayor

Lynsey Lenamond, Town Clerk

minutes:ll

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