

TOWN COUNCIL PROCEEDINGS

JANUARY 10, 2022

JACKSON, WYOMING

The Jackson Town Council met in a special session at 6:00 PM. This meeting was held virtually through the Zoom platform. Upon roll call, the following were found to be present:

TOWN COUNCIL: *In-person*: None. *Via Zoom*: Mayor Hailey Morton Levinson, Arne Jorgensen, Jonathan Schechter, Jessica Sell Chambers, and Jim Rooks.

STAFF: Larry Pardee, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Michelle Weber, Floren Poliseo, Tyler Valentine, Lynsey Lenamond, Susan Scarlata, Russ Ruschill, Johnny Ziem, Kelly Thompson, Sam Jewison, Brian Lenz, and Riley Taylor.

Mayor Morton Levinson led those in attendance in the Pledge of Allegiance and introduced new employees Riley Taylor and Shane Smith.

Public Comment. None.

Consent Calendar. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the consent calendar including items A-D as presented with the following motions. There was no public comment on the consent calendar.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the December 20, 2021 workshop, December 20, 2021 regular meeting, and December 21, 2021 special meeting.
- B. **Disbursements.** To approve the disbursements as presented. 107 WEST DESIGN, LLC \$1,812.50; ACE HARDWARE \$828.99; AIRGAS INTERMOUNTAIN INC. \$125.53; ALLEN, NOAH \$15.00; ALPHAGRAPHS \$174.91; AMAZON \$1,858.95; APEX SAGE INC \$6,825.29; AT&T \$1,335.36; B-CYCLE LLC -\$177.52; BESTDRIVE IDAHO FALLS \$2,594.80; BRISTOL, JAMES \$80.00; BRUGMANN, DARREN \$5,835.00; CARPETS PLUS COLORTILE \$13,617.90; CARQUEST AUTO PARTS INC. \$915.28; CENTURYLINK \$172.66; CERTIFIED LABORATORIES \$809.90; CORE & MAIN LP \$10,782.76; CREWSEN WEST \$500.00; DEATH INVESTIGATION TRAINING ACADEMY \$4,400.00; DECKERS AUTO CARE \$8,444.38; DELCON INC \$573.66; DELTA DENTAL PLAN OF WYOMING \$5,045.88; DIVISION OF CHILD SUPPORT ENFORCEMENT \$1,018.46; DPC INDUSTRIES, INC. \$2,624.05; ENERGY CONSERVATION WORKS \$8,750.00; ENERGY LABORATORIES INC. \$437.00; ESRI, INC \$900.00; EVANS CONSTRUCTION INC \$11,027.60; FIRE SERVICES OF IDAHO \$2,968.42; FIRST TRANSIT \$40,423.61; FLINGERIS, DESPINA \$500.00; FOUR LAZY F RANCH INC. \$8,000.00; FREEDOM MAILING SERVICE INC. \$1,853.47; GILLIG LLC \$254.40; GREENWAY PAINTING LLC \$5,460.00; GYM OUTFITTERS INC \$402.50; HACH CHEMICAL CO. \$596.32; HD FOWLER COMPANY \$868.42; HEALTHIEST YOU \$2,548.80; HIGH COUNTRY LINEN \$787.69; IDAHO FALLS PETERBILT \$94.33; IMMIGRANT HOPE \$1,406.25; INTERWEST SUPPLY COMPANY \$4,705.89; JACKSON ANIMAL HOSPITAL \$194.60; JACKSON CURBSIDE INC. \$1,035.00; JACKSON HOLE LAW, PC \$3,001.50; JACKSON HOLE NEWS & GUIDE \$2,384.05; JACKSON HOLE RADIO \$168.00; JACKSON HOLE RENTAL VEHICLES \$74.00; JACKSON HOLE SECURITY, LLC \$597.97; JACKSON LUMBER INC \$56.19; JACKSON PAINT AND GLASS, INC. \$700.58; JH SKIS LLC \$44.00; JH20 WATER CONDITIONING & FILTRATION \$76.50; JORGENSEN ASSOCIATES, PC \$3,683.00; KENWORTH SALES COMPANY DEPT #1 \$611.56; LENAMOND, LYNSEY \$45.00; LEWIS RETAIL, INC \$839.98; LOCAL GOV'T LIABILITY POOL \$1,000.00; LONG BUILDING TECHNOLOGIES INC. \$2,902.00; LSC TRANSPORTATION CONSULTANTS, INC \$1,560.00; MEDORA CORPORATION \$318.97; MEXIA, DOMINGO \$800.00; MIKE'S OILFIELD SERVICES INC \$2,500.00; MOUNTAIN ELECTRICAL \$399.63; MOUNTAIN X, LLC \$735.87; MSC INDUSTRIAL SUPPLY CO \$246.61; NAPA AUTO PARTS INC. \$520.91; NELSON ENGINEERING \$1,720.00; ON SIGHT LAND SURVEYORS INC. \$1,200.00; OTAK, INC. \$4,080.00; PLUMBING ANYTIME, INC. \$490.00; POLISEO, FLOREN \$58.00; PREMIER TRUCK- SALT LAKE CITY \$159.00; PROBST, LOGAN \$1,131.30; PROTERRA \$3,004.92; QUADIENT FINANCE USA, INV \$1,000.00; RED'S AUTO GLASS, INC. \$250.00; RHINEHART OIL CO, LLC \$29,991.28; RJM PRECISION INSTRUMENTS, LLC \$2,270.64; RON'S TOWING \$750.00; SAFELITE FULFILLMENT INC \$919.21; SCHAEFFER MFG. CO \$3,249.40; SCHECHTER, JONATHAN \$200.00; SENECA COMPANIES, INC \$4,132.87; SILVER CREEK SUPPLY \$574.65; SILVERSTAR \$2,490.40; SMITH POWER PRODUCTS, INC. \$754.59; SNAKE RIVER MEP COMPLETE, INC \$12,670.40; SNAKE RIVER ROASTING \$311.80; SNAKE

RIVER SUPPLY, LLC \$7,353.91; SPRING CREEK ANIMAL HOSPITAL \$359.90; SPSC POA - SOUTH PARK SERVICES CTR POA \$1,800.54; ST JOHN'S HOSPITAL \$155.00; STANDARD INSURANCE COMPANY \$5,227.99; STRIEGEL, SCOTT \$57.90; SWAGIT PRODUCTIONS, LLC \$1,775.00; TETON COUNTY SHERIFF'S OFFICE \$96.54; TETON COUNTY TREASURER \$2,193.40; TETON MOTORS INC \$588.85; THE AFTERMARKET PARTS COMPANY, LLC \$290.75; THE TIRE RACK, INC. \$1,176.24; THYSSEN KRUPP ELEVATOR CORP. \$3,063.53; TITLE 22 CONSULTANTS \$522.32; ULINE \$6,708.28; UPPER CASE PRINTING INK \$521.60; USA BLUE BOOK \$234.62; VALLEY OFFICE SYSTEMS \$1,155.30; VISA \$24,315.17; VISION SERVICE PLAN - (WY) \$1,747.86; VISTA ENGINEERING LLC \$200.00; WEBER DRILLING \$120.08; WESTBANK SANITATION \$721.46; WESTERN STATE \$4,607.46; WHITE GLOVE CLEANING, INC. \$350.00; WY CHILD SUPPORT ENFORCEMENT \$293.52; WY DEPT OF ENVIROMENAL QUALITY \$800.00; WYOMING ASSOC OF RURAL WATER S \$507.00; WYOMING LAW ENFORCEMENT \$895.00; WYOMING SECRETARY OF STATE \$60.00; XEROX CORPORATION \$353.80; Y2 CONSULTANTS, LLC \$28,858.40; YELLOW IRON EXCAVATION, LLC \$1,942.50; ZELENKA, JOSHUA \$1,240.00

- C. **P21-319 Temporary Sign Permit Winter Market Fest.** To approve temporary banner application (P21-319) for JH Farmer's Market – Winter Market Fest, including the three conditions of approval recommended by the Planning Director in this staff report dated January 10, 2022.
- D. **Town Attorney Informed Consent.** To approve of and consent to the Town Attorney's simultaneous representation of the Town and START and the simultaneous representation of the Town and ECW, and authorize the Mayor to execute both letters of informed consent attached to this staff report.

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Good Neighbor Handbook. Floren Poliseo made staff comment. Council held discussion with staff. Carlin Girard and Phoebe Coburn spoke on behalf of the Teton Conservation District. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the Memorandum of Agreement between the Town of Jackson, the Teton Conservation District, Jackson Hole Land Trust, and Teton County, Wyoming for the Good Neighbor Handbook and authorize the Mayor to execute the Agreement, dedicate staff time during the FY22 and FY23 as outlined in the Memorandum of Agreement (MOA) and during the budgeting consider allocating FY23 funding in the amount of \$10,000 from the Town of Jackson for the purposes outlined in the MOA, subject to minor changes by the Town Attorney. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Mid-year Compensation Discussion. Larry Pardee made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Arne Jorgensen to approve a mid-year 2.5% compensation adjustment for Town Employees and a compensation adjustment for Joint Department employees as approved by Teton County for the remainder of FY 2022. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. A motion was made by Jonathan Schechter and seconded by Jim Rooks to grant to every Town of Jackson employee in 2021 a financial bonus of \$1000 net for all full time employees who worked for the entire year and \$750 net for any employees who were part time or only worked part of 2021. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Equity Task Force Appointment Process. Susan Scarlata made staff comment. Council held discussion with staff. A motion was made by Jonathan Schechter and seconded by Mayor Morton Levinson to direct staff to schedule Equity Task Force member interviews on Monday, February 14 and an Executive Session after for Town Council to appoint Equity Task Force members on that same date. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Item P21-268: Sketch Plan for 67,000 sf Mixed-Use Building at 50 S. Cache Street and 45 & 75 E. Pearl Avenue. Tyler Valentine, Paul Anthony, and Brian Lenz made staff comment. Council held discussion with staff. Jim Walter and Austin DePree made comment on behalf of the applicant. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to continue the item to the January 18, 2022 regular meeting. Mayor Morton Levinson called for the vote. The vote showed Mayor Morton Levinson, Jorgensen, Schechter, and Sell Chambers in favor with Rooks opposed. The motion carried.

Council recessed at 9:21 p.m. and reconvened at 9:25 p.m.

Consideration Process for Rodeo Drive Speed Limit. Michelle Weber made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Mayor Morton Levinson to direct staff to bring back the options for a Town wide speed limit study. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance B: AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NOS. 131, 161, 176 (PART) 181, 251, 316, 377 (PART), 429 (PART) 596, 610, 636, 637, 641, 651, 653, 661, 663, 681, 683, 696, 749, 878, 882, 883, 897, 919, 1032, 1033, 1041 THROUGH 1048, 1055, 1080, 1081, 1103, 1114, 1138, 1193 AND 1194; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 214, 444, 880, 881, 896, AND 1052; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 131, 161, 880 AND 896; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 92, 131, 161, AND 880; SECTION 5 OF TOWN OF JACKSON ORDINANCE NOS. 110 AND 880; SECTION 6 OF TOWN OF JACKSON ORDINANCE NOS. 131, 161 AND 880; SECTION 7 OF TOWN OF JACKSON ORDINANCE NOS. 131, 161 (PART) AND 880; SECTIONS 8, 11, 12 AND 14 OF TOWN OF JACKSON ORDINANCE NOS. 131 AND 880; SECTION 9 OF TOWN OF JACKSON ORDINANCE NOS. 131, 880 AND 881; SECTION 10 OF TOWN OF JACKSON ORDINANCE NO. 880; SECTIONS 13, 18 THROUGH 21, 23 THROUGH 26, 30, 31, 34, 37, 38 AND 42 OF TOWN OF JACKSON ORDINANCE NO. 131; SECTION 15 OF TOWN OF JACKSON ORDINANCE NOS. 131 AND 289; SECTION 16 OF TOWN OF JACKSON ORDINANCE NOS. 92, 110 AND 131; AND SECTIONS 10.04.010 THROUGH 10.04.450, 10.08.050, 10.08.090, 10.08.160, 10.12.040, 10.12.160, 10.13.010, 10.13.020, 10.13.130, 10.13.150, 10.14.010 THROUGH 10.14.080, 10.16.010, 10.16.020, 10.16.030, 10.17.010, 10.17.020, AND 10.17.030 OF THE TOWN OF JACKSON MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Ordinance B on third reading and designate it No. 1311. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. None.

Town Manager’s Report. Larry Pardee made staff comment. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Town Manager’s Report. The Town Manager’s Report contained an update on the Classification and Compensation Study and the Municipal Judge position. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:42 p.m.

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Lynsey Lenamond, Deputy Town Clerk
Minutes:11
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