

TOWN COUNCIL PROCEEDINGS

March 22, 2022

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person:* Mayor Hailey Morton Levinson, Arne Jorgensen, Jessica Sell Chambers, Jim Rooks, and Jonathan Schechter. *via Zoom:* none.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Michelle Weber, Michael Palazzolo, Carl Pelletier, Floren Poliseo, Brian Schilling, Susan Scarlata, Brian Lenz, Kelly Thompson, Lynsey Lenamond, and Riley Taylor.

Mayor Morton Levinson led those in attendance in the Pledge of Allegiance, awarded Wyatt Swicegood with a Life Saving Award, proclaimed April 2-8, 2022 the Week of the Young Child, and introduced new employees Chris Austin and Minnie Flores.

Public Comment. Zach Padilla made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the consent calendar including items A-H as presented with the following motions.

A. **Meeting Minutes.** To approve the meeting minutes as presented for the March 7, 2022 Regular Meeting.

B. **Disbursements.** 842-NCPERS GROUP WYOMING \$96.00; ABEL, BRUCE \$798.65; ACE HARDWARE \$1,557.48; ADVANCED NETWORK MANAGEMENT, INC. \$621.09; AFLAC \$2,501.18; ALDER ENVIRONMENTAL LLC \$1,930.15; AMAZON \$5,603.38; APEX SAGE INC \$10,944.08; APPLE INC \$5,200.00; ARCHITECTURAL BUILDING SUPPLY \$2,868.96; AT&T \$1,787.56; BEST BEST & KRIEGER \$1,150.50; BIG R RANCH & HOME \$155.93; BRIGGS, ERIC L \$288.70; CARLIN, SAMUEL \$740.00; CARPETS PLUS COLORTILE \$7,591.44; CASELLE INC. \$1,744.00; CAST \$630.00; CODE STUDIO \$3,676.20; CONTROL SYSTEM TECHNOLOGY, INC. \$665.00; CONVERGEONE, INC \$35,318.04; COPYWORKS, LLC \$143.39; CORE & MAIN LP \$17,125.00; COWBOY VILLAGE RESORT \$230.00; CULTIVATE \$1,531.25; DAVID STUBBS \$1,800.00; DELCON INC \$3,984.93; DELTA DENTAL PLAN OF WYOMING \$8,485.08; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$150.00; DUERR X, LLC \$1,540.00; E.R. OFFICE EXPRESS \$2,846.80; ENERGY LABORATORIES INC. \$1,651.00; ETNA TRADE PARK LLC \$3,230.00; FERGUSON ENTERPRISES, INC \$57.56; FLEETPRIDE \$50.74; FREEDOM MAILING SERVICE INC. \$1,790.66; GARMIN USA \$64.95; GE SOFTWARE \$80.00; GERTA LLC \$2,575.00; GILLIG LLC \$618.22; GRAND TARGHEE RESORT \$19,470.00; GREENWAY PAINTING LLC \$3,960.00; HEALTHIEST YOU \$1,328.40; HIGH COUNTRY LINEN \$1,300.11; HIRST APPLGATE, LLP \$830.00; IDAHO FALLS PETERBILT \$26.10; IDAHO STATE TAX COMMISSION \$3,246.00; IDEXX DISTRIBUTION, INC. \$61.59; INTERSTATE BATTERY \$643.80; IPRO TECH, LLC \$990.00; IVY OUTDOOR SERVICES LLC \$3,800.00; JACKSON ANIMAL HOSPITAL \$194.18; JACKSON HOLE CHILDRENS MUSEUM \$3,920.00; JACKSON HOLE NEWS & GUIDE \$3,903.36; JACKSON LUMBER INC \$1.81; JACKSON PAINT AND GLASS, INC. \$6,065.97; LENAMOND, LYNSEY \$1,882.00; LONG BUILDING TECHNOLOGIES INC. \$5,917.00; LOWER VALLEY ENERGY INC \$46,484.97; MARKEE ESCROW SERVICES, INC \$52,552.08; MEYRING & ASSOCIATES, INC \$611.68; NAPA AUTO PARTS INC. \$298.30; NELSON ENGINEERING \$3,133.00; NEWLEVEL GROUP \$1,469.00; ON SIGHT LAND SURVEYORS INC. \$600.00; PETERSCHMIDT, TIM \$150.00; PREMIER TRUCK- SALT LAKE CITY \$724.74; PROTERRA \$204.36; PRO-WEST & ASSOC., INC \$9,996.38; RHINEHART OIL CO, LLC \$33,847.40; RT1 INC \$71.07; SAFELITE FULFILLMENT INC \$331.79; SENECA COMPANIES, INC \$300.15; SHERWIN-WILLIAMS CO. \$46.46; SILVERSTAR \$869.73; SNAKE RIVER ROASTING \$238.10; SPECTRUM \$99.99; SPRING CREEK ANIMAL HOSPITAL \$860.37; ST JOHN'S HOSPITAL \$65.00; STANDARD INSURANCE COMPANY \$5,226.58; SWAGIT PRODUCTIONS, LLC \$1,775.00; SWEETWATER COUNTY SHERIFF'S OFFICE \$200.00; SYMBOLARTS, LLC \$622.75; TEAM LABORATORY CHEMICAL CORP \$897.50; TETON COUNTY CLERK \$321,125.13; TETON COUNTY PUBLIC WORKS \$21,577.19; TETON COUNTY SPECIAL FIRE FUND \$18,993.49; TETON COUNTY-

FUND 10 \$14,935.34; TETON COUNTY-FUND 13 \$15.82; TETON COUNTY-FUND 19 \$6,340.50; TETON MOTORS INC \$284.34; THE AFTERMARKET PARTS COMPANY, LLC \$863.74; THE CONNOR E FIELD TRUST \$2,575.00; THOMSON WEST \$911.82; TRANSIT TALENT LLC \$190.00; TRIHYDRO CORPORATION \$17,934.00; ULINE \$359.52; UPPER CASE PRINTING INK \$287.87; VERIZON WIRELESS \$21,472.58; VISION SERVICE PLAN - (WY) \$1,834.76; WEBER, MICHELLE \$703.20; WESTBANK SANITATION \$51.28; WESTERN STATE \$1,695.32; WHITE GLOVE CLEANING, INC. \$11,350.45; WILSON, JOHN \$2,200.00; WY CHILD SUPPORT ENFORCEMENT \$146.76; WY WORKERS' SAFETY & COMP \$11,968.38; WYO CONFERENCE OF MUNI COURTS \$480.00; WYOMING FINANCIAL INSURANCE, INC \$1,598.50; WYOMING FIRST AID & SAFETY \$150.11; WYOMING GARAGE DOOR, LLC \$955.65; WYOMING LAW ENFORCEMENT \$150.00; WYOMING RETIREMENT SYSTEM \$125,357.43; WYOMING TAXPAYERS ASSOC. \$195.00; WYOMING.COM INC \$5.00; Y2 CONSULTANTS, LLC \$1,452.25; YELLOW IRON EXCAVATION, LLC \$1,135.00

- C. **February Municipal Court Report.** To accept the February Municipal Court Report into the record.
- D. **P22-041: JH Travel and Tourism Temp Sign.** To approve temporary banner application (P22-041) for Jackson Hole Travel & Tourism Board - Resident Tourism Sentiment Survey, including the following three conditions of approval: 1. The use of site shall be granted by the property owner; 2. The sign shall not be located on the sidewalks or in the public right of way; 3. The sign is approved for the following location: 105 Buffalo Way, Albertson's during March 23, 2022 – April 5, 2022.
- E. **Core Services Fleet Maintenance Facility Contract.** To award Project #22-06 for the Core Services Vehicle Maintenance Facility Project General Contracting Services to Dick Anderson Construction of Sheridan, Wyoming, in the amount of \$90,600.00 and direct the Mayor to sign all necessary contract agreements.
- F. **Special Event: Art Fair.** To approve the special event application made by the Jackson Hole Art Association, subject to the conditions and restrictions listed in the staff report.
- G. **Special Event: EcoFair.** To approve the special event application made by the Energy Conservation Works for the Jackson EcoFair, subject to the conditions and restrictions listed in the staff report.
- H. **Special Event: Porsche Picnic.** To approve the special event application submitted by the Porsche Club of America Yellowstone Region, for the Summer Picnic Member Kick-Off Porsche Club of Yellowstone Region event.

Virginia Symons made public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Official Depositories 2022. Kelly Thompson made staff comment. Council held discussion with staff. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to designate Bank of Jackson Hole and Rocky Mountain Bank as official depositories for the Town of Jackson for 2022. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

P22-013: Encroachment Agreement at 185 N Glenwood. Council held discussion. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the Encroachment Agreement between Glenwood JH, Inc. and the Town of Jackson subject to approval and minor changes by the Town Attorney and Town Engineer. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Special Event: Touch a Truck. Council held discussion. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the special event application made by the Jackson Hole Children's Museum for the 2022 Touch-a-Truck event, subject to the conditions and restrictions listed in the staff report dated March 22, 2022. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Town Government SPET Projects. Larry Pardee made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jessica Sell Chambers and seconded by Mayor Morton Levinson to direct staff to prepare a combined application for Town

Employee Housing projects as outlined in the amount of \$20M and an application for Walkable Community and Pedestrian Access Projects in the amount of \$3M. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Arne Jorgensen and seconded by Jim Rooks to direct staff to present how the process may proceed to increase the SPET from 1% to 1.5% when discussed with the County throughout the upcoming ballot review process. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Childcare Scoping Report. Roxanne Robinson made staff comment A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to direct staff to: 1) begin remodeling the garden level space at the Geitmann Larson Swift building into offices; 2) finalize and issue the RFQ for childcare services to be provided in the east side of Si Ferrin as an initial phase, review vendors, and bring back a contract for Council review at a future Council Meeting; and 3) once remodeling is complete at GLS, expand childcare into the west side of Si Ferrin, such that the entire Si Ferrin first floor is ultimately used for childcare services, both during the day and during evening Town Council meetings. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

P21-246: Final Plat 10 E. Simpson. Arne Jorgensen recused himself from the item. Paul Anthony made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Subdivision Plat (P21-246) for a 5-lot townhouse subdivision for the property addressed at 10 E. Simpson based upon the departmental reviews and the findings presented in this staff report dated March 21, 2022. Mayor Morton Levinson called for the vote. The vote showed Morton Levinson, Rooks, Schechter, and Sell Chambers in favor with Jorgensen recused and the motion carried.

Council recessed at 8:00 p.m. and reconvened at 8:05 p.m.

Willow Street Safe Routes Concept. Brian Lenz made staff comment. Council held discussion with staff. Colleen Valenstein, Sam Petri, Bill Schwartz, Katie McNamara, Kathryn Dawson, Chaney Hankins, Ryan Stanley, Cameron Page, Stefania Fram, and Andy Weenig made public comment. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve Alternative A for the Willow Street Safe Routes project and direct staff to implement the project in spring 2022. Mayor Morton Levinson called for the vote. The vote showed Sell Chambers in favor with Mayor Morton Levinson, Rooks, Schechter, and Jorgensen opposed, and the motion failed. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Alternative A for the Willow Street portion and Alternative C for the Snow King Avenue portion of the Willow Streets Safe Routes project and direct staff to implement the project in spring 2022. Mayor Morton Levinson called for the vote. The vote showed Mayor Morton Levinson, Rooks, Schechter, and Jorgensen in favor with Sell Chambers opposed, and the motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Jim Rooks to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance C: An Ordinance Amending the Definition of Family

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1074 (PART), 1164, 1166, 1170, 1196 THROUGH 1199, 1210 THROUGH 1222, 1227, 1270, AND 1278; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 1166, 1170, AND 1197; SECTION 3 OF TOWN OF JACKSON ORDINANCE NO. 1166; AND SECTIONS 1.9.2.B, 1.9.3.B THROUGH D, 2.2.2.A, 2.2.2.C & D, 2.2.3.A, 2.2.4.A, 2.2.4.C & D, 2.2.5.A, 2.2.5.C & D, 2.2.6.A, 2.2.6.C THROUGH E, 2.2.7.A THROUGH E, 2.2.8.A THROUGH E, 2.2.9.A THROUGH E, 2.2.10.C & D, 2.2.11.C & D, 2.2.12.C & D, 2.2.13.C & D, 2.2.14.A, 2.2.14.C & D, 2.2.15.A, 2.2.15.C & D, 2.2.16.D, 2.2.17.D, 2.3.10.C & D, 2.3.13.D, 3.3.1.B THROUGH D, 4.2.2.D, 5.4.1.C, 5.5.2.A, 5.5.3.B, 5.9.6.C, 6.1.1.F, 6.1.4.A THROUGH G, 6.1.11.B & C, 6.6.11.F & G, 6.2.1.A, 6.2.5.A & B, 6.3.2.A THROUGH C, 6.3.3.A, 6.3.4.A, 6.3.4.C, 6.4.2.A, 7.5.3.C & D, 7.6.2.A, 7.8.4.B, 8.2.2.B, 9.4.6.A & E, 9.5.A, 9.5.D, 9.5.F, 9.5.H, 9.5.K, AND 9.5.T OF THE LAND DEVELOPMENT REGULATIONS OF THE TOWN OF JACKSON REGARDING THE DEFINITION OF FAMILY AND HOUSEHOLDS.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, INREGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Ordinance C at third reading and designate it No. 1313. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance G: An Ordinance Amending the Minimum Lot Size of the Rural (R) District.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1198; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTION 3.3.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE MINIMUM LOT SIZE OF THE RURAL (R) DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Ordinance G at second reading. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance H: An Ordinance Limiting the Height of Attached Dwellings

A motion was made by Jonathan Schechter and seconded by Jim Rooks to continue Ordinance H to a later Town Council Meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance F: An Ordinance Updating Council Salaries

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1252, 787, 717, 326, AND 226 AND SECTIONS 1-3 OF TOWN OF JACKSON ORDINANCE NO. 1 AND SECTION 2.08.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING COMPENSATION FOR MAYOR AND COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment. Roxanne Robinson made staff comment. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve Ordinance F on first reading with adjustments to Mayor and Council salaries as discussed. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. Council directed staff to bring back the topic of medical marijuana during the mid-year retreat. Council discussed the recent work of George Washington University for the Jackson Hole Travel and Tourism Board.

Town Manager's Report. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Town Manager's Report. The Town Manager's Report contained an update on Bar and Grill Liquor Licenses and a Pre-Application Conference Request from the Good Samaritan Mission. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jim Rooks to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 10:02 p.m. Minutes: rt

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk