

TOWN COUNCIL PROCEEDINGS

MARCH 7, 2022

JACKSON, WYOMING

The Jackson Town Council met in special session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Vice-mayor Arne Jorgensen, Jim Rooks, Jessica Sell Chambers, and Jonathan Schechter. Mayor Hailey Morton Levinson was absent.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Tyler Sinclair, Tyler Valentine, Johnny Ziem, Brian Lenz, Susan Scarlata, Michelle Weber, Michael Palazzolo, Paul Anthony, Kelly Thompson, Floren Poliseo, Carl Pelletier, Lynsey Lenamond, and Riley Taylor.

Vice-mayor Jorgensen led those in attendance in the Pledge of Allegiance and read a proclamation for National Service Recognition Day, and introduced Toma Klaus, Transit Supervisor.

Public Comment. Julien Hass and Joy Avad made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the consent calendar including items A-G as presented with the following motions.

A. **Meeting Minutes.** To approve the meeting minutes as presented for the March 21, 2022 Town Council meeting.

B. **Disbursements.** 842-NCPERS GROUP WYOMING \$96.00; ACE EQUIPMENT & SUPPLY \$556.96; ACE HARDWARE \$359.96; ADVANCED PUMP & EQUIPMENT, INC \$13,619.67; AFLAC \$2,501.18; AGOPIAN ADVOCACY \$7,000.00; AMAZON \$813.98; AMSOIL INC \$2,110.23; APEX SAGE INC \$14,682.31; AT&T \$2,467.79; AUSTIN, CHRIS \$100.00; BAKER, DAVID \$58.08; BIG R RANCH & HOME \$128.16; BISON LUMBER \$41.69; BLUE SPRUCE CLEANERS, INC \$46.19; BRIDGE-BLAIR PLACE LP \$29,307.79; BRISTOL, JAMES \$30.00; CAMBRIDGE SYSTEMATICS, INC \$18,944.50; CARQUEST AUTO PARTS INC. \$47.16; CENTURYLINK \$2,260.12; COPYWORKS, LLC \$34.95; COSINDAD, CARLOS \$155.00; CREATIVE ENERGIES, LLC \$99.00; DELTA DENTAL PLAN OF WYOMING \$8,791.20; DIAMOND VOGEL PAINTS, INC. \$6,999.86; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; E.R. OFFICE EXPRESS \$570.86; ENERGY LABORATORIES INC. \$4,342.00; FIRE SERVICES OF IDAHO \$420.00; FISH CREEK EXCAVATION LLC \$2,272.50; FLEETPRIDE \$71.02; FLORES, MINERVA \$220.08; FLOWPOINT ENVIRONMENTAL SYSTEMS \$1,095.00; FRANK J ZAMBONI & CO, INC \$200.80; GFOA \$85.00; GRAND TARGHEE RESORT \$3,505.00; GREENWAY PAINTING LLC \$4,960.00; GREG ELLNER ASSOCIATES, LTD \$13,590.00; HEALTHIEST YOU \$1,317.60; HIGH COUNTRY LINEN \$768.24; HIRST APPLGATE, LLP \$3,386.09; HOLCOMB, CHELSEA \$801.20; IDAHO FALLS PETERBILT \$60.54; IDAHO STATE TAX COMMISSION \$3,212.00; IMMIGRANT HOPE \$1,406.25; INTERSTATE BATTERY \$819.45; IXOM WATERCARE INC. \$2,350.68; JACKSON ANIMAL HOSPITAL \$117.58; JACKSON CURBSIDE INC. \$1,035.00; JACKSON DOWTOWNER, LLC \$68,496.99; JACKSON HOLE COMMUNITY HOUSING \$1,000.00; JACKSON HOLE FAMILY HEALTH \$380.00; JACKSON HOLE LAW, PC \$3,003.00; JACKSON HOLE NEWS & GUIDE \$6,560.46; JACKSON PAINT AND GLASS, INC. \$1,222.49; JORGENSEN ASSOCIATES, PC \$63,679.52; KAUFMAN'S OK TIRE \$40.00; KOIS BROTHERS EQUIPMENT COMPANY \$252.42; KRIKOR ARCHITECTURE \$5,000.00; KUDAR ENTERPRISES, INC. \$70,108.02; LAWNGEVITY \$740.00; LEPCO \$519.00; LOCKHART CATTLE COMPANY LLC \$6,525.00; MCCABE, BRIAN \$155.00; METROQUIP INC \$4,598.29; MEYRING & ASSOCIATES, INC \$1,101.56; MOHAWK LIFTS LLC \$2,775.18; MOUNTAIN REGIONAL EQUIPMENT SOLUTIONS \$460.65; NAPA AUTO PARTS INC. \$695.15; NELSON ENGINEERING \$3,061.00; O'RYAN CLEANERS \$46.80; PARKER TRUCKING, INC. \$715.00; PELLETIER, CARL \$7,772.50; POST REGISTER \$225.00; PREMIER TRUCK- SALT LAKE CITY \$3,952.04; PRO RENTAL & SALES INC \$310.62; PROTERRA \$340.09; RAFTELIS \$6,732.50; RHINEHART OIL CO, LLC \$41,318.39; RON'S TOWING \$1,550.00; SAFELITE FULFILLMENT INC \$1,111.33; SALT CITY SALES \$1,675.50; SIGNATURE PROMOTIONAL GROUP LLC \$1,728.00; SILVERSTAR \$4,433.85; SINCLAIR, TYLER \$78.36; SNAKE RIVER MEP COMPLETE, INC \$807.28; SNAKE RIVER ROASTING \$658.40; SPECTRUM

\$99.99; SPRING CREEK ANIMAL HOSPITAL \$467.26; STANDARD INSURANCE COMPANY \$6,453.27; STANDARD PLUMBING SUPPLY CO. \$53.40; SWAGIT PRODUCTIONS, LLC \$1,775.00; TETON COUNTY CLERK \$174,391.16; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$10.00; TETON COUNTY SHERIFF'S-JAIL \$288.00; TETON COUNTY SPECIAL FIRE FUND \$369,750.68; TETON COUNTY-FUND 10 \$4,929.08; TETON COUNTY-FUND 13 \$154,389.72; TETON COUNTY-FUND 19 \$3,826.12; TETON LANDING \$2,000.00; TETON MOTORS INC \$1,140.22; TETON ROPE ACCESS AND SERVICES, LLC \$2,679.25; THE AFTERMARKET PARTS COMPANY, LLC \$417.48; THE TIRE RACK, INC. \$1,526.32; THOMSON WEST \$911.82; TITLE 22 CONSULTANTS \$1,046.81; ULINE \$359.52; UPPER CASE PRINTING INK \$213.73; VALLEY OFFICE SYSTEMS \$492.11; VERIZON WIRELESS \$1,000.00; VISA \$30,093.25; VISION SERVICE PLAN - (WY) \$1,734.99; WATTS STEAM STORE ROCKY MT. INC \$456.00; WESTERN CHARTERS AND TOURS, LLC \$74,250.00; WESTERN STATE \$841.56; WHITE GLOVE CLEANING, INC. \$2,392.49; WRENCH IT PLUMBING & HEATING INC \$3,267.62; WY CHILD SUPPORT ENFORCEMENT \$146.76; WY WORKERS' SAFETY & COMP \$12,232.74; WYDOT \$4.00; WYOMING FIRST AID & SAFETY \$219.38; WYOMING RETIREMENT SYSTEM \$126,884.26; Y2 CONSULTANTS, LLC \$843.75

- C. **March Municipal Court Report.** To accept the March Municipal Court Report into record.
- D. **P22-039 Art Fair Temp Sign.** To approve temporary banner application (P22-039) for the Art Fair Jackson Hole June Event, including the following conditions:
1. The use of sites shall be granted by the property owner.
 2. The signs shall not be located on the sidewalks or in the public right of way.
 3. The signs are approved for the following locations:
 - 105 Buffalo Way, Albertson's during:
 - o June 9, 2022 – June 21, 2022
 - Miller Park Tennis Courts, during:
 - o June 9, 2022 – June 21, 2022
- E. **P22-055 Laff Staff Temp Sign.** To approve temporary banner application (P22-055) for The Laff Staff's Improv Comedy Show, including the following conditions:
1. The use of site shall be granted by the property owner.
 2. The sign shall not be located on the sidewalks or in the public right of way.
 3. The sign is approved for the following location:
 - 105 Buffalo Way, Albertson's during:
 - o April 17-24, 2022
- F. **P22-047 LVE Easement 1025 Budge Drive.** To approve the Easement Agreement between Lower Valley Energy and the Town of Jackson and, upon review, including any minor changes thereto, by the Town Attorney and Town Engineer, authorize the Mayor to execute all necessary Agreements.
- G. **Teton Conservation District MOA – 1st Motion.** To approve the MOA between Town of Jackson and Teton Conservation District that enters the Town into the MOA Partner Grant Funding Program, and authorize the Mayor to execute the Agreement as approved by the Town Attorney.
- H. **Teton Conservation District MOA – 2nd Motion.** To approve the MOA between Town of Jackson and Teton Conservation District that allows the Conservation District to enter Town property for purposes of conducting the water quality monitoring program, and authorize the Mayor to execute the Agreement as approved by the Town Attorney.
- I. **Airport FY 21-22 Budget Amendment.** To approve the FY 2021/2022 Budget Amendment as presented.
- J. **Stio Malt Beverage Permit.** To approve the issuance of two (2) malt beverage permits to Stio for a grand re-opening event on April 30 and May 1, 2022 from 3:00 p.m. to 5:00 p.m., subject to the conditions and restrictions listed in the staff report.
- K. **JH Juggernauts Malt Beverage Permit.** To approve the issuance of two (2) malt beverage permits to the Jackson Hole Juggernauts for roller derby bouts on May 14 and June 11, 2022

from 7:00 p.m. to 10:00 p.m., subject to the conditions and restrictions listed in the staff report.

There was no public comment on the consent calendar. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Parklet and Flex Spaces. Carl Pelletier, Sarah Budge, and Lea Colasuonno made staff comment. Council held discussion with staff. Graeme Swain and Anna Olson made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the continuation of parklets for restaurants for the summer of 2022, in accordance with existing State Statute and Town of Jackson Ordinance, and authorize staff to:

1. Identify and explore alternative funding sources and develop community partnerships to support parklets, if possible.
2. Negotiate with the Chamber of Commerce and other community partners to share the costs and work associated with a parklet program and agree to the management thereof by one or more parties, or hire additional Town employees and pay for and manage the program itself.

Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the continuation of parklets for restaurants for the summer of 2022, in accordance with State Statute and Town of Jackson Ordinance, and direct staff to:

1. Review Town Ordinances and State Statutes as they relate to alcohol service in parklets.
2. To review options for temporary sidewalk leases or encroachment agreements for parklets.
3. Bring back a staff report on both topics to the next available meeting.

Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Kelly Place Workforce Rental. April Norton made staff comment. Council held discussion with staff. Kevin Olson made public comment. No motion was made.

P22-001 Budge Drive Boundary Adjustment. Paul Anthony made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve a Boundary Adjustment and Replat (P22-001) for the properties addressed 1025 Budge Drive, 1040 Budge Drive, and 1045 Budge Drive, based upon the findings as presented in the staff report, the departmental reviews, and subject to the following conditions:

1. Within thirty (30) calendar days from the date of Town Council approval, applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department.
2. The access, construction, and maintenance easement granted by the Budges to the Town of Jackson, as presented in this staff report and as approved by the Town Attorney, shall be recorded prior to the recordation of the Boundary Adjustment.

Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to read ordinances in short title. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Ordinance G: An Ordinance Amending the Minimum Lot Size of the Rural (R) District.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1198; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTION 3.3.1 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS TO AMEND THE MINIMUM LOT SIZE OF THE RURAL (R) DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jonathan Shechter to approve Ordinance G on third reading and designate it Ordinance No. 1314. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Ordinance F: An Ordinance Updating Council Salaries

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1252, 787, 717, 326, AND 226 AND SECTIONS 1-3 OF TOWN OF JACKSON ORDINANCE NO. 1 AND SECTION 2.08.010 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING COMPENSATION FOR MAYOR AND COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve Ordinance F on second reading. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Ordinance H: An Ordinance Limiting the Height of Attached Dwellings in NM-2 and NM-1 Districts

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1216 AND 1217; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTIONS 2.2.8 AND 2.2.9 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING MAXIMUM ALLOWED HEIGHT AND STORIES OF DETACHED HOMES AND DUPLEX BUILDINGS IN THE NEIGHBORHOOD MEDIUM DENSITY – 2 (NM-2) DISTRICT AND NEIGHBORHOOD HIGH DENSITY (NH-1) DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Paul Anthony made staff comment. Council held discussion with staff. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve Ordinance F on second reading. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Matters from Vice Mayor and Council. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve a temporary sign permit for Tribe. The applicant made public comment. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Council discussed parking.

Jessica Sell Chambers provided an update from the Board of Health.

Town Manager's Report. Larry Pardee, Lea Colasuonno, and Roxanne Robinson made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Sell Chambers to accept the Town Manager's Report into the record. The Town Manager's Report contained an update on the updated Retail and Bar & Grill Liquor License process and timeline. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to adjourn. Vice-mayor Jorgensen called for the vote. The vote showed 4-0 in favor with Mayor Morton Levinson absent. The motion carried. The meeting adjourned at XX p.m. Minutes: rt

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk

Publish JH News & Guide: March 16, 2022