

Jackson Town Council Regular Meeting

May 16, 2022

6:00 PM

Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. **PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING**

I. ZOOM LINK FOR PUBLIC PARTICIPATION

To join, click the link or copy to your

browser: <https://us02web.zoom.us/j/85450202715?pwd=azJsMFZQY1FDRlNPMkQ3ZFhzM3ZjQT09>

If the link does not work, join at zoom.com with Webinar ID **854 5020 2715** Password: **83001**

or join by phone **+1 253 215 8782** with Webinar ID **854 5020 2715** Passcode: **83001**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Announcements/Proclamations
 - 1. Introduction of Tanya Anderson, Ecosystem Stewardship Administrator
 - 2. National Public Works Week
 - 3. National Police Week
 - 4. Teacher Appreciation Week

III. PUBLIC COMMENT

This section is reserved for comments from the public on items that are not otherwise included in this agenda. Public comment is limited to 3 minutes. As a general practice, the Council does not discuss, debate, or take action on issues raised or comments made under public comment. Council may refer items to staff for follow-up. If you would like to communicate with the Council during the meeting, please address them during open public comment, when public comment is called for on a specific item or send an email to Council@jacksonwy.gov.

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes
 - 1. May 2, 2022 Town Council Meeting
 - 2. May 9, 2022 Special Workshop
- B. Disbursements
- C. April Municipal Court Report
- D. P22-073 Tin Cup Challenge Temporary Sign (Paul Anthony)
- E. P22-74 Gem & Mineral Show Temporary Sign (Paul Anthony)
- F. P22-086 Teton Pow Wow Temporary Sign (Paul Anthony)

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

- G. P22-110 Prom Dress Rugby Temporary Sign (Paul Anthony)
- H. Special Event: Grand Teton Music Festival (Carl Pelletier)
- I. Special Event: PAWS Pet Gala (Carl Pelletier)
- J. Downtown Trash Contract Amendment (Johnny Ziem)

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Administration
 - 1. Rodeo Ground Lease Extension (Roxanne Robinson)
- B. Public Works
 - 1. Wilson Sewer District Additional Service Request - 4370 Nethercott (Brian Lenz)

VI. ORDINANCES

- A. Ordinance J: Title 9 - Public Peace, Morals (Lea Colasuonno, second reading)
- B. Ordinance I: Sewer and Water Rate Amendment (Johnny Ziem, first reading)
- C. Ordinance L: Location of Alcohol Service (Carl Pelletier & Lea Colasuonno, first reading)

VII. MATTERS FROM MAYOR AND COUNCIL

- A. Public Art Task Force Reappointments (Lynsey Lenamond)
- B. Board and Commission Reports

VIII. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

IX. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

National Public Works Week Proclamation

May 15–21, 2022

WHEREAS, public works professionals focus on critical infrastructure, utilities, facilities, emergency management, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of Jackson, Wyoming; and,

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are federally mandated first responders, and the engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, public facilities and spaces, water supply, wastewater treatment, stormwater and snow management, municipal fleet management, code enforcement, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, Town of Jackson Public Works Department staff consistently provide these services to enable all other municipal functions to occur, contribute workforce to enhance other Departments' ability to provide municipal services and emergency response when necessary, sustain public health and safety of the entire community, and provide exceptional service to residents and guests alike; and,

WHEREAS, Town of Jackson Public Works Department partners with other community organizations that have missions or programs overlapping or aligning with public works responsibilities in support of their efforts; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Jackson, Wyoming to gain knowledge and maintain ongoing interest and understanding of the importance of public works professionals and public works programs in their community; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED that, I, Hailey Morton Levinson, Mayor of the Town of Jackson, do hereby designate the week of May 15–21, 2022, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

DATED THIS 16th DAY OF MAY 2022.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk

National Police Week

May 11-17, 2022

WHEREAS, in 1962, President John Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the week in which it falls as National Police Week; and

WHEREAS, National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community and to give special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, there are over 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Jackson Police Department who play an essential role in safeguarding the rights and freedoms of the citizens of Jackson; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their local police, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting against violence or disorder, by protecting the innocent against deception, and the weak against oppression or intimidation; and

WHEREAS, in 2021, the Jackson Police Department responded to an average of 34 calls for service each day, which included 661 vehicle collisions, 244 medical assists, 312 alarm responses, 3,156 traffic stops, and 97 stops for driving under the influence, among other calls; and

NOW THEREFORE, BE IT RESOLVED that I, Hailey Morton Levinson, Mayor of the Town of Jackson, call upon all citizens to observe the week of May 11th thru May 17th, as Police Week by commemorating and thanking our police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities.

DATED THIS 16th DAY OF MAY 2022.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk



TEACHER AND STAFF APPRECIATION WEEK

MAY 2-6, 2022

WHEREAS, Nationally, the week of May 2nd through May 6th celebrated teachers with Teacher Appreciation Week. Our local community recognizes that teachers and support staff provide essential educational, social and emotional health and safety, and nutritional services to students in Pre-K through Grade 12; and

WHEREAS, Strong teacher and student relationships significantly impact student engagement and achievement and have lasting impact on students' lives that extend well beyond their elementary and secondary school years; and

WHEREAS, working in the Pre-K to 12 educational setting requires commitment and dedication that extends well beyond the school day, noting that school employees serve as coaches, mentors and role models and as trusted confidants to students; and

WHEREAS, as school employees primarily serve students, they also become partners with families in navigating the unavoidable challenges of raising and educating children; and

WHEREAS, working in the Pre-K to 12 setting is a rewarding, yet challenging and stressful career, and the extraordinary educators work tirelessly with students and families to keep things moving forward, despite such unpredictable times.

NOW, THEREFORE, I, Hailey Morton Levinson, Mayor of the Town of Jackson, and the Town Council do hereby declare our appreciation to all the Pre-K to 12 teachers and support-staff for their dedication to our community's youth in providing for the health, safety, and education and therefore, recognize **May 2-6, 2022** as **Teacher and Staff Appreciation Week**.

DATED THIS 16th Day of May 2022.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

MAY 2, 2022

JACKSON, WYOMING

The Jackson Town Council met in special session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, Jessica Sell Chambers, and Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Tyler Sinclair, Johnny Ziem, Brian Lenz, Susan Scarlata, Michelle Weber, Kelly Thompson, Floren Poliseo, Carl Pelletier, Lynsey Lenamond, and Riley Taylor.

Mayor Morton Levinson led those in attendance in the Pledge of Allegiance and proclaimed May 2022 as Mental Health Awareness Month.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the consent calendar including items A-J as presented with the following motions.

A. **Meeting Minutes.** To approve the meeting minutes as presented for the April 18, 2022 Special Workshop, Regular Workshop, and Town Council Meeting, and the April 19, 2022 Special Workshop.

B. **Disbursements.** ABEL, BRUCE \$7,693.18; ACE EQUIPMENT & SUPPLY \$2,293.64; ACE HARDWARE \$532.79; ALAN'S WELDING INC. \$436.50; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$20,076.05; AMAZON \$5,947.16; AMCOR INC. \$1,020.00; AMSOIL INC \$16,350.43; APEX SAGE INC \$8,699.30; APPLE INC \$658.00; ARROWHEAD SCIENTIFIC, INC \$1,416.52; AT&T \$1,266.73; BEIERWALTES, ALEXANDER \$1,740.00; BIG R RANCH & HOME \$159.95; BLISS CARGO \$37.52; BRIGGS, ERIC L \$29.95; BRIGHTLY \$3,610.00; BRISTOL, JAMES \$345.00; BROWER PSYCHOLOGICAL SERVICES INC \$325.00; CARPETS PLUS COLORTILE \$8,950.70; CARQUEST AUTO PARTS INC. \$246.41; CELLEBRITE USA \$3,080.00; CENTER FOR EQUITY AND INCLUSION \$4,000.00; CENTURYLINK \$2,258.99; CIVICPLUS \$9,167.00; CONTINENTAL DIVIDE HOLDING LLC \$1,000.00; CONTROL SYSTEM TECHNOLOGY, INC. \$300.00; CUSTOM ELECTRONIC CONSULTANTS INC \$11,501.28; DEAN'S PEST CONTROL LLC \$400.00; DELCON INC \$352.45; DISH \$229.19; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DYNAMIC CONTROLS, LLC \$5,830.61; E.R. OFFICE EXPRESS \$470.00; ELECTRICAL WHSLE SUPPLY CO INC \$34.00; ELITE PARTS \$4,764.61; ENERGY LABORATORIES INC. \$45.00; ENOW, INC. \$1,050.00; ETNA TRADE PARK LLC \$3,230.00; FERGUSON ENTERPRISES, INC \$84.75; FIRST TRANSIT \$69,383.92; FLEETPRIDE \$304.88; FLOYD'S TRUCK CENTER \$780.94; GARRETT, ROBERT \$155.00; GEMPLERS INC. \$623.94; GERTA LLC \$2,575.00; GILLIG LLC \$372.12; GROSSENBACHER BROS, INC \$375.00; HIGH COUNTRY LINEN \$1,139.07; HOLE FOOD RESCUE \$5,000.00; IDAHO FALLS PETERBILT \$1,408.97; INFINITE HYDRAULICS LLC \$204.89; INTERSTATE BATTERY \$743.65; INTERWEST SUPPLY COMPANY \$4,180.60; IPRO TECH, LLC \$3,000.00; JACKSON CURBSIDE INC. \$195.00; JACKSON DOWNTOWNER, LLC \$131,975.73; JACKSON HOLE BAKLAVA \$74.00; JACKSON HOLE NEWS & GUIDE \$13,912.21; JACKSON HOLE SECURITY, LLC \$2,489.50; JACKSON LUMBER INC \$484.25; JACKSON PAINT AND GLASS, INC. \$1,956.26; JAMF SOFTWARE, LLC \$1,324.75; JAMISON, PAUL \$36.26; JORGENSEN ASSOCIATES, PC \$1,132.50; KENWORTH SALES COMPANY DEPT #1 \$375.64; LACAL EQUIPMENT, INC \$230.10; LAWNGEVITY \$130.00; LENAMOND, LYNSEY \$529.20; LEPCO \$2,925.75; LITTLE HOUSE LLC \$4,968.75; LONG BUILDING TECHNOLOGIES INC. \$10,495.00; LSC TRANSPORTATION CONSULTANTS, INC \$1,627.50; LYONS, FRANK \$801.59; METROQUIP INC \$5,149.46; MEXIA, DOMINGO \$880.00; MOBILITY FOREFRONT LLC \$70,000.00; MORGAN, TRISSTA LYMAN \$9,403.36; MORILLON-ARELLANO, SHELLIE \$39.33; MOTOROLA INC. \$615.00; MOUNTAIN ELECTRICAL \$266.48; MSC INDUSTRIAL SUPPLY CO \$420.83; NAPA AUTO PARTS INC. \$1,572.12; NELSON ENGINEERING \$5,904.75; OLDCASTLE PRECAST INC \$1,020.00; O'RYAN CLEANERS \$12.45; PINE NEEDLE EMBROIDERY \$120.00; POST REGISTER \$588.24; PREMIER TRUCK- SALT LAKE CITY \$6,194.10; PROTERRA \$700.36; QUICK BROWN FOX LLC \$550.00; RED'S AUTO GLASS, INC. \$506.04; RHINEHART OIL CO, LLC \$1,457.24; RHODES, DARLENE \$890.00; ROBINSON, ROXANNE DEVRIES \$180.57; RODAC, LLC \$57,243.00; RODRIGUEZ, VICTOR \$2,000.00; RT1 INC \$37.22; RUSH TRUCK CENTER, IDAHO FALLS \$1,656.22; SAFETY SUPPLY & SIGN CO., INC. \$149.46; SALT CITY SALES \$321.30; SCHOW'S TRUCK CENTER \$545.70; SHERVIN'S INDEPENDENT OIL \$7.84; SNAKE RIVER MEP COMPLETE, INC \$20,596.09; SNAKE RIVER ROASTING \$143.34; SNOW KING MOUNTAIN RESORT LLC \$1,000.00; SPRING CREEK ANIMAL HOSPITAL \$142.37; ST JOHN'S HOSPITAL \$130.00; STEPHENS, MICHAEL OR CAROL \$103.17; STEVE POLICAR LLC \$4,800.00; TETON COUNTY INTEGRATED SOLID

WASTE/RECY \$331.00; TETON COUNTY SCHOOL DISTRICT 1 \$1,416.99; TETON COUNTY SHERIFF'S OFFICE \$118.34; TETON COUNTY SHERIFF'S-JAIL \$1,224.00; TETON MOTORS INC \$1,405.22; TETON RENTAL CENTER \$18.50; TETON VIEW LANDSCAPE CONTRACTORS \$5,123.75; THE CHILDREN'S LEARNING CENTER \$29,252.75; THE CONNOR E FIELD TRUST \$2,575.00; TMSC LLC \$470.00; TRAPHAGEN, JEROMIE \$172.95; TREFONAS LAW, P.C. \$1,159.21; ULINE \$3,285.46; UPPER CASE PRINTING INK \$518.10; VERIZON WIRELESS \$6,543.95; VIRGINIAN VILLAGE CONDO HOA \$1,080.00; VOORHEES, KRISTEN \$45.10; WAMCAT \$100.00; WATKINS, MARK \$75.40; WESTBANK SANITATION \$1,866.14; WESTERN STATE \$9,619.27; WHITE GLOVE CLEANING, INC. \$8,029.50; WILSON, JOHN \$2,200.00; WY CHILD SUPPORT ENFORCEMENT \$146.76; WYOMING GARAGE DOOR, LLC \$33,971.30; WYOMING WATER RIGHTS CONSULTING, INC \$1,438.75; WYOMING.COM INC \$5.00; WY-TEST \$1,140.00; Y2 CONSULTANTS, LLC \$1,007.75; YELLOW IRON EXCAVATION, LLC \$975.00

- C. **Special Event: Farmers Market on Town Square.** To approve the special event application made by the Jackson Hole Farmers Market on the Town Square for the 2022 Jackson Hole Farmers Markets including the Community Fall Festival, subject to the conditions and restrictions listed in the staff report.
- D. **Special Event: Ultimate Towner Amazing Race.** To approve the special event application, Ultimate Towner Amazing Race, made by Grand Dynamics, subject to the conditions and restrictions listed in the staff report.
- E. **Special Event: JD High County Outfitter 50th Anniversary Celebration.** To approve the special event application made by JD High Country Outfitter's 50th Anniversary special event subject to the conditions and restrictions listed in the staff report.
- F. **Special Event: People's Market.** To approve the special event application made by Slow Foods in the Tetons for the 2022 People's Markets, subject to the conditions and restrictions listed in the staff report.
- G. **Bid 22-12 East Pearl Sidewalk.** To approve the award of the 2022 East Pearl Sidewalk Project in the amount of \$1,171,205.50 to Evans Construction Company, and to:
 - 1. Direct staff to: amend the FY22 budget as follows:
 - a. Reallocate \$146,230.00 from the Annual Streets Reconstruction to the to the 2022 East Pearl Sidewalk from Willow to Gros Ventre fund for mill & overlay street reconstruction work to be completed as part of the sidewalk project.
 - 2. Direct staff to: modify the proposed FY23 budget as follows:
 - a. Reduce the budget for Annual Streets Reconstruction by \$130,000 and allocate those monies to the 2022 East Pearl Sidewalk, or as approved by the Town Finance Director and Town Manager.
- H. **Rodeo Malt Beverage Permits.** To approve the issuance of thirty-eight (38) malt beverage permits to the Jackson Hole Rodeo for the dates requested during the summer 2022 rodeo season, including the YETI Finals and Shriner's Rodeos, from 6:00 to 10:30pm, subject to the conditions and restrictions listed in the staff report.
- I. **P22-077 Juggernauts Roller Derby Temp Sign.** To approve temporary banner application (P22-077) for the Jackson Hole Juggernauts Roller Derby Bout, including the three conditions of approval recommended by the Planning Director in the staff report dated May 2, 2022.
- J. **Snow King Lease Agreement: Girl Scouts.** To approve the lease agreement between the Town and the Girl Scouts as presented in the attachment to this staff report and authorize the Mayor to execute the contract on behalf of the Town of Jackson subject to minor corrections by staff.

There was no public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Special Event: Center for the Arts Benefit. David Hopkins, Candra Day, Audrey Hagan, Jim Wolfe, Jessica Haskins, and Laura Clarine made public comment. Council held discussion. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the special event application made by the Center for the Arts for the Center for the Arts Annual Benefit on

Wednesday, July 13, 2022 subject to the conditions and restrictions listed in the staff report. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Roxanne Robinson and Carl Pelletier made staff comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Jim Rooks to direct staff to add a brief, Scoping Staff Report to the agenda within 45 days regarding a comprehensive review and usage of the Center for the Arts. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

10 E. Simpson Workforce Rental Deed Restriction. Arne Jorgensen recused himself. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the Special Restriction for Workforce Rental Housing located at 10 E. Simpson Avenue as presented in the attachment to this staff report. Mayor Morton Levinson called for the vote. The vote showed 4-0 in favor and the motion carried unanimously.

Consulting Services Grants. Larry Pardee made staff comment. Candra Day made public comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Professional Services Agreement for Grant Affairs and Strategic Consulting Services with Sustainable Strategies DC in an amount of \$90,000 and authorize the Mayor to sign and make ready the final contract agreement, subject to any minor corrections by staff. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

WAM Resolutions. Larry Pardee made staff comment. Council held discussion with staff. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to strike “and sidewalks” from the Resolution supporting options for providing outdoor food and beverage service. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried unanimously.

A motion was made by Mayor Morton Levinson and seconded by Jim Rooks to adopt Resolutions to broaden local revenue options; to provide county-specific cost of living indexes; to limit annual increases in the growth of property taxes; and to support options for providing outdoor food & beverage service, as amended, and submit them to WAM to be considered at its Summer Convention. Discussion continued. The motion was withdrawn. A request was made to act separately on each resolution.

A motion was made by Jim Rooks and seconded by Jonathan Schechter to adopt a resolution to broaden local revenue options. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried unanimously.

A motion was made by Jim Rooks and seconded by Jonathan Schechter to adopt a resolution to provide county-specific cost of living indexes. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried unanimously.

A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to adopt a resolution to limit annual increases in the growth of property taxes. Mayor Morton Levinson called for the vote. The vote showed 4-1 in favor with Morton Levinson, Sell Chambers, Rooks, and Jorgensen in favor and Schechter opposed and the motion carried.

A motion was made by Jim Rooks and seconded by Jonathan Schechter to adopt a resolution to support options for providing outdoor food and beverage service, as amended. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried unanimously.

Parklet Update/Flex Space Resolution. Carl Pelletier and Lea Colasuonno made staff comment. Council held discussion with staff. Graeme Swain, Anna Olson, and Nicole Gill made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to direct staff to draft the necessary amendments to the Town of Jackson Municipal Code regarding alcohol service in Parklets and bring such drafts back for Council consideration at a future meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to

approve the continuation of Flex Spaces on the west side of Center Street between Broadway and Deloney Street (including signage, messaging, cleaning, and sanitation) in the downtown core for the summer of 2022 and authorize staff to: 1) identify and utilize alternative funding sources. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried unanimously.

Council recessed at 7:56pm and resumed at 8:01pm.

Consideration of a Housing Opportunity at 915 Smith Lane and 910 Simon Lane. April Norton Larry Pardee, and Roxanne Robinson made staff comment. Anna Olson and Julien Hass made public comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jonathan Schechter to direct staff to prepare a Purchase Agreement for 910 Smith Lane for \$1,200,000, a Ground Lease for 910 Smith Lane and 915 Simon Lane that includes a \$300,632 investment by the Town of Jackson and 8 employee rights of first purchase for the Town of Jackson, and to bring both back to Council for approval. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Resolution #22-12: FY 22 Budget Amendment #3. Kelly Thompson made staff comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Resolution 22-12 adopting amendments to the fiscal year 2022 budget.

RESOLUTION 22-12

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2022 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2022 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	395,091	-	395,091
Town Attorney	556,389	-	556,389
Municipal Judge	283,814	-	283,814
Administration	314,974	-	314,974
Town Clerk & Personnel	793,968	-	793,968
Finance	648,902	5,500	654,402
Community Development	659,432	4,933	664,365
Information Technology	863,612	-	863,612
Planning	923,094	4,839	927,933
Town-Wide Services	327,562	50,987	378,549
Town Facilities	739,306	-	739,306
Police - Administration	659,676	3,873	663,549
Police - Investigations	665,132	-	665,132
Police - Patrol	3,603,677	-	3,603,677
Police - Community Service	590,970	-	590,970
Police - Special Operations	25,176	-	25,176
Victim Services	348,470	-	348,470
Animal Shelter/Control	293,073	-	293,073
Building Inspections	449,750	-	449,750
Public Works Administration	348,125	2,411	350,536
Streets	1,852,771	-	1,852,771
Engineering	630,109	2,393	632,502
Yard Operations	49,709	-	49,709
Cemetery	26,646	-	26,646
Social Services	1,114,659	-	1,114,659
Community Initiatives	293,300	-	293,300
County-Budgeted Joint Programs	3,994,338	-	3,994,338
Transfers Out	8,155,686	270,000	8,425,686
Total General Fund	29,607,411	344,936	29,952,347
Affordable Housing	1,655,444	-	1,655,444
Total Affordable Housing Fund	1,655,444	-	1,655,444
Parking Exactions Fund	26,600	-	26,600
Total Parking Exactions Fund	26,600	-	26,600
Parks Exactions	30,000	-	30,000
Total Park Exactions	30,000	-	30,000
Employee Housing Fund	582,183	(1,600)	580,583
Total Employee Housing Fund	582,183	(1,600)	580,583
Animal Care Fund	20,000	-	20,000
Transfers Out	35,000	-	35,000
Total Animal Care Fund	55,000	-	55,000
Lodging Tax Fund	356,056	-	356,056
Transfers Out	1,139,738	-	1,139,738
Total Lodging Tax Fund	1,495,794	-	1,495,794
START Administration	1,657,769	9,600	1,667,369
START Operations	5,143,313	370,500	5,513,813
START Capital	5,468,567	600,000	6,068,567
START Transfers	107,188	-	107,188
Total START Fund Expenditures	12,376,837	980,100	13,356,937
Capital Outlay	6,495,862	736,575	7,232,437
Transfers Out	40,000	-	40,000
Total Capital Projects Fund	6,535,862	736,575	7,272,437

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Capital Outlay	70,585	-	70,585
Total 2006 SPET	70,585	-	70,585
Capital Outlay	-	-	-
Total 2010 SPET	-	-	-
Capital Outlay	221,416	-	221,416
Total 2014 SPET	221,416	-	221,416
Capital Outlay	20,000	-	20,000
Total 2016 SPET	20,000	-	20,000
Capital Outlay	712,194	(8,000)	704,194
Total 2017 SPET	712,194	(8,000)	704,194
Capital Outlay	6,266,634	-	6,266,634
Total 2019 SPET	6,266,634	-	6,266,634
Water Maintenance & Operation	951,140	1,207	952,347
Water Wells	254,374	-	254,374
Water Billing & Accounting	253,524	-	253,524
Water Capital Outlay & Improvements	1,433,393	21,000	1,454,393
Water Debt Service	66,970	-	66,970
Water Transfers Out	647,829	-	647,829
Sewage Plant Operations	1,091,877	1,207	1,093,084
Sewage Maint. & Operations	410,364	-	410,364
Sewage Billing & Accounting	254,045	-	254,045
Sewage Capital Outlay & Improvements	1,789,342	-	1,789,342
Sewage Transfers Out	647,829	-	647,829
Total Enterprise Funds	7,800,687	23,414	7,824,101
Employee Insurance	2,850,726	-	2,850,726
Total Insurance Fund	2,850,726	-	2,850,726
Fleet Expenditures	2,111,828	-	2,111,828
Total Fleet Management Fund	2,111,828	-	2,111,828
Central Equipment Expenses	549,500	-	549,500
Total Central Equipment Fund	549,500	-	549,500
IT Services	1,555,286	-	1,555,286
Total IT Service Fund	1,555,286	-	1,555,286
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	9,321,898	-	9,321,898
Licenses & Permits	1,279,143	-	1,279,143
Intergovernmental Revenue	12,440,525	-	12,440,525
Charges for Services	660,549	-	660,549
Fines & Forfeitures	350,000	-	350,000
Miscellaneous Revenue	370,463	-	370,463
Transfers In	1,515,945	-	1,515,945
Total General Fund	25,938,523	-	25,938,523
Licenses & Permits	250,000	-	250,000
Miscellaneous Revenue	12,400	-	12,400
Transfers In	1,530,444	-	1,530,444
Total Affordable Housing Fund	1,792,844	-	1,792,844
Licenses & Permits	101,000	-	101,000
Miscellaneous Revenue	14,500	-	14,500
Transfers In	250,000	-	250,000
Total Parking Exactions	365,500	-	365,500
Licenses & Permits	40,000	-	40,000
Miscellaneous Revenue	1,300	-	1,300
Total Park Exactions	41,300	-	41,300
Miscellaneous Revenue	543,060	-	543,060
Transfers In	500,000	-	500,000
Total Employee Housing Fund	1,043,060	-	1,043,060

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	918,085	-	918,085
Miscellaneous Revenue	3,600	-	3,600
Total Lodging Tax Fund	921,685		921,685
Intergovernmental Revenue	9,157,670	330,000	9,487,670
Charges for Services	1,134,293	-	1,134,293
Miscellaneous Revenue	13,000	-	13,000
Transfers In	1,489,738	270,000	1,759,738
Total START Fund Revenues	11,794,701	600,000	12,394,701
Intergovernmental	667,434	-	667,434
Miscellaneous Revenue	161,341	-	161,341
Transfers In	5,450,242	-	5,450,242
Total Capital Projects Fund	6,279,017	-	6,279,017
Miscellaneous Revenue	2,200	-	2,200
Total 2006 SPET	2,200		2,200
Miscellaneous Revenue	1,400	-	1,400
Total 2010 SPET	1,400		1,400
Miscellaneous	15,100	-	15,100
Total 2014 SPET	15,100		15,100
Miscellaneous	3,300	-	3,300
Total 2016 SPET	3,300	-	3,300
Miscellaneous	4,100	-	4,100
Total 2017 SPET	4,100	-	4,100
Taxes	6,147,490	-	6,147,490
Miscellaneous	48,128	-	48,128
Total 2019 SPET	6,195,618	-	6,195,618
Water Intergovernmental	-	-	-
Water Charges for Services	2,839,893	-	2,839,893
Water Miscellaneous	79,720	-	79,720
Water Transfers In	20,000	-	20,000
Sewage Intergovernmental	50,000	-	50,000
Sewage Charges for Services	2,774,425	-	2,774,425
Sewage Miscellaneous	54,200	-	54,200
Sewage Transfers In	20,000	-	20,000
Total Enterprise Funds	5,838,238	-	5,838,238
Charges for Services	2,718,099	-	2,718,099
Miscellaneous Revenue	10,600	-	10,600
Total Employee Insurance Fund	2,728,699	-	2,728,699
Charges for Services	1,911,318	-	1,911,318
Miscellaneous Revenue	600	-	600
Transfers In	75,000	-	75,000
Total Fleet Management Fund	1,986,918	-	1,986,918
Charges for Services	582,300	-	582,300
Miscellaneous Revenue	3,900	-	3,900
Total Central Equipment Fund	586,200	-	586,200
Charges for Services	1,317,446	-	1,317,446
Miscellaneous Revenue	1,000	-	1,000
Total IT Service Fund	1,318,446	-	1,318,446

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(3,668,888)	(344,936)	(4,013,824)
Affordable Housing	137,400	-	137,400
Parking Exactions Fund	338,900	-	338,900
Park Exactions Fund	11,300	-	11,300
Employee Housing Fund	460,877	1,600	462,477
Animal Care Fund	5,200	-	5,200
Lodging Tax Fund	(574,109)	-	(574,109)
Start Fund	(582,136)	(380,100)	(962,236)
Capital Projects	(256,845)	(736,575)	(993,420)
2006 SPET	(68,385)	-	(68,385)
2010 SPET	1,400	-	1,400
2014 SPET	(206,316)	-	(206,316)
2016 SPET	(16,700)	-	(16,700)
2017 SPET	(708,094)	8,000	(700,094)
2019 SPET	(71,016)	-	(71,016)
Enterprise Funds	(1,962,449)	(23,414)	(1,985,863)
Employee Insurance Fund	(122,027)	-	(122,027)
Fleet Management Fund	(124,910)	-	(124,910)
Central Equipment Fund	36,700	-	36,700
IT Services Fund	(236,840)	-	(236,840)

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to read the ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance H: An Ordinance Limiting the Height of Attached Dwellings in NM-2 and NM-1 Districts

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1216 AND 1217; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTIONS 2.2.8 AND 2.2.9 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING MAXIMUM ALLOWED HEIGHT AND STORIES OF DETACHED HOMES AND DUPLEX BUILDINGS IN THE NEIGHBORHOOD MEDIUM DENSITY – 2 (NM-2) DISTRICT AND NEIGHBORHOOD HIGH DENSITY (NH-1) DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Ordinance H on third reading and designate it Ordinance No. 1316. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance J: An Ordinance Amending Title 9 – Public Peace, Morals, and Welfare of the Jackson Municipal Code.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NOS. 15, 89, 111, 115, 150, 162, 182 (PART), 294, 295, 590, 594, 610, 612, 635, 639, 725, 750, 797, 820, 822, 874 THROUGH 877, 950, 1014, 1064 THROUGH 1066, 1104 THROUGH 1106, 1177 AND 1200; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 111, 115, 150, 162, 335, 433, 878 AND 879; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 111, 115, 150, 162, AND 879; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 14, 111, 115, 150, AND 162; SECTION 5 OF TOWN OF JACKSON ORDINANCE NOS. 150 AND 162; SECTION 6 OF TOWN OF JACKSON ORDINANCE NO. 131; SECTION 7 OF TOWN OF JACKSON ORDINANCE NOS. 14, 150, AND 162; SECTION 8 OF TOWN OF JACKSON ORDINANCE NOS. 14 AND 162; SECTIONS 9 AND 10 OF TOWN OF JACKSON ORDINANCE NOS. 162 AND 289; SECTIONS 11 THROUGH 15, 18 THROUGH 20, 22, 24, AND 26 THROUGH 31 OF TOWN OF JACKSON ORDINANCE NO. 162; SECTIONS 13 AND 14 OF TOWN OF JACKSON ORDINANCE NO. 289; AND SECTIONS 9.04.010 THROUGH 9.68.040 OF THE TOWN OF JACKSON MUNICIPAL CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Lea Colasuonno made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Ordinance J on first reading, minus the two nicotine provisions. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Matters from Vice Mayor and Council.

WAM Summer Voting Delegate. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to appoint Mayor Morton Levinson as the designated voting delegate for the WAM Summer Convention and Arne Jorgensen as the alternate voting delegate. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Town Manager’s Report. Larry Pardee made staff comment. Council held discussion with staff. The report contained an update on leadership training opportunities and a recent diversity, equity, and inclusion training session. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to approve the Town Manager’s Report. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Adjourn A motion was made by Jonathan Schechter and seconded by Jim Rooks to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:49 p.m. Minutes: rt

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk

TOWN COUNCIL PROCEEDINGS – UNAPPROVED

MAY 9, 2022

JACKSON, WYOMING

The Jackson Town Council met in special workshop in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 9:00 A.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, and Jonathan Schechter. Jessica Sell Chambers was absent.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Kelly Thompson, Bruce Abel, Floren Poliseo, Jonny Ziem, Tyler Sinclair, Steve Ashworth, Lynsey Lenamond, and Riley Taylor.

Budget Discussion. Larry Pardee, Kelly Thompson, Floren Poliseo, Tyler Sinclair, Michelle Weber, and Steve Ashworth made staff comment. Council held discussion with staff.

Council recessed at 11:04am and reconvened at 11:14am.

Discussion continued. There was no public comment.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to direct staff to adjust funding for council priorities and staff updates in the amount of \$628,717, as presented during the special workshop. Mayor Morton Levinson called for the vote. The vote showed 4-0 in favor with Jessica Sell Chambers absent and the motion carried.

Adjourn. A motion was made by Schechter and seconded by Rook to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed 4-0 in favor with Jessica Sell Chambers absent and the motion carried. The meeting adjourned at 12:02 p.m. Minutes: rt

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk

Publish JH News & Guide: May 18, 2022

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
328	842-NCBERS GROUP WYOMIN	842052022	PAYROLL DEDUCTIONS	04/05/2022	96.00	96.00	04/29/2022
Total 328:					96.00	96.00	
51	ACE HARDWARE	778374	KEY KRAFT BRASS, WASHER S	04/18/2022	34.18	.00	
51	ACE HARDWARE	778451	WOOD SCREW, FH MA, O-RING,	04/18/2022	18.46	.00	
51	ACE HARDWARE	778495	SM MILK HOUSE HEATER	04/19/2022	79.98	.00	
51	ACE HARDWARE	778660	COAX CONNECTOR	04/20/2022	8.99	.00	
51	ACE HARDWARE	778759	VAC BELT T-SERIES PK2	04/20/2022	14.99	.00	
51	ACE HARDWARE	779124	FILTER	04/22/2022	26.99	.00	
51	ACE HARDWARE	779364	TIE WIRE BLK	04/25/2022	14.99	.00	
51	ACE HARDWARE	779805	BATTY ALKLN DURA 9V CD2, B	04/28/2022	22.98	.00	
51	ACE HARDWARE	780202	CLOXOX	05/02/2022	11.99	.00	
51	ACE HARDWARE	780395	CLAMPS	05/03/2022	27.92	.00	
51	ACE HARDWARE	780433	KTCH FAUCET 1H BN PLOUT, F	05/03/2022	155.48	.00	
51	ACE HARDWARE	780787	10-24X1/2 P FH MA, FL SMS ZIN	05/05/2022	82.69	.00	
Total 51:					499.64	.00	
4730	ADVANCED PUMP & EQUIPMEN	INVAPE12388	SUBMERSIBLE LIFT STATION P	04/22/2022	14,231.52	.00	
Total 4730:					14,231.52	.00	
2269	AFLAC	157231	ACCOUNT #y9599	04/25/2022	2,501.18	2,501.18	04/29/2022
Total 2269:					2,501.18	2,501.18	
6973	AGOPIAN ADVOCACY	104	MAY RETAINED SERVICES	05/01/2022	2,000.00	.00	
Total 6973:					2,000.00	.00	
6686	Allegiance Benefit Plan Manage, I	04252022	claimers 02.25.22	04/28/2022	26,823.60	26,823.60	04/28/2022
6686	Allegiance Benefit Plan Manage, I	050122	May Premium	05/01/2022	53,394.18	53,394.18	05/02/2022
6686	Allegiance Benefit Plan Manage, I	050222	health insurance claims	05/02/2022	48,128.46	48,128.46	05/05/2022
Total 6686:					128,346.24	128,346.24	
6524	ALPHAGRAPHICS	JX-249619	NO PARKING SIGNS	04/25/2022	834.65	.00	
Total 6524:					834.65	.00	
5726	AMAZON	1KV9-N6HD-V	COMMERCIAL LED EMERGENC	04/17/2022	30.84	.00	
Total 5726:					30.84	.00	
6575	APEX SAGE INC	050922	MATERIAL, SUB CONTRACTOR,	05/09/2022	9,786.27	.00	
Total 6575:					9,786.27	.00	
1783	AT&T	287272169264	MONTHLY ACCOUNT 287272169	04/20/2022	43.23	.00	
Total 1783:					43.23	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1560	BLUE SPRUCE CLEANERS,INC	050122	DRY CLEANING PD	05/01/2022	189.36	.00	
	Total 1560:				189.36	.00	
4634	BREAKFAST ROTARY OF JH	2459	QUARTERLY DUES MICHELLE	04/01/2022	175.00	.00	
	Total 4634:				175.00	.00	
102	CASELLE INC.	116748	CONTRACT SUPPORT	05/01/2022	1,812.00	.00	
	Total 102:				1,812.00	.00	
6799	CHAMBERS, JESSICA	050622	TRAVEL EXPENSES WAM WINT	05/06/2022	385.66	.00	
	Total 6799:				385.66	.00	
69	COMMUNITY ENTRY SERVICES	040622	4th QUARTER	04/06/2022	15,375.00	.00	
	Total 69:				15,375.00	.00	
4887	CONTROL SYSTEM TECHNOLO	10411	CONTROL SERVICE @ WW CO	04/19/2022	600.00	.00	
4887	CONTROL SYSTEM TECHNOLO	10412	BROADWAY BOOSTER	04/19/2022	300.00	.00	
	Total 4887:				900.00	.00	
1691	CORE & MAIN LP	Q047717	WATER METERS	04/13/2022	1,446.15	.00	
1691	CORE & MAIN LP	Q534254	WATER PARTS	04/13/2022	3,661.23	.00	
1691	CORE & MAIN LP	Q608753	PRECODER	04/20/2022	33,612.56	.00	
1691	CORE & MAIN LP	Q659978	WATER PARTS	04/13/2022	1,086.26	.00	
	Total 1691:				39,806.20	.00	
4918	DEAN'S PEST CONTROL LLC	2851C	SMALL RODENT CONTROL @ S	04/30/2022	100.00	.00	
4918	DEAN'S PEST CONTROL LLC	2851C	SMALL RODENT CONTROL @	04/30/2022	100.00	.00	
4918	DEAN'S PEST CONTROL LLC	2851C	EVERY OTHER MONTH MOUSE	04/30/2022	50.00	.00	
	Total 4918:				250.00	.00	
65	DELCON INC	043022	HOME RANCH HEAT PUMP 000	04/30/2022	15,115.00	.00	
65	DELCON INC	INV-116661	WELL #5	03/31/2022	118.45	.00	
65	DELCON INC	INV-117999	WELL #5	04/30/2022	315.54	.00	
65	DELCON INC	INV-118012	WELL #5	04/30/2022	1,190.70	.00	
	Total 65:				16,739.69	.00	
6883	DIVISION OF CHILD SUPPORT	050622	DCSE CASE #0005405448	05/06/2022	509.23	509.23	05/05/2022
	Total 6883:				509.23	509.23	
2175	DIVISION OF VICTIM SERVICES	050322	Crime Victim SurchAGE APRIL	05/03/2022	150.00	.00	
	Total 2175:				150.00	.00	
6939	DYNAMIC CONTROLS, LLC	35435	TOWN HALL UPGRADE	04/28/2022	9,959.00	.00	
	Total 6939:				9,959.00	.00	
3408	E.R. OFFICE EXPRESS	0675CM	CREDIT	03/10/2022	745.00-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3408	E.R. OFFICE EXPRESS	18918	NOTARY STAMP	01/10/2022	28.99	.00	
3408	E.R. OFFICE EXPRESS	19280	OFFICE SUPPLIES	03/21/2022	338.45	.00	
3408	E.R. OFFICE EXPRESS	19281	CHAIRS AND TABLE	03/21/2022	1,454.45	.00	
3408	E.R. OFFICE EXPRESS	19283	PAPER	03/21/2022	58.40	.00	
3408	E.R. OFFICE EXPRESS	19295	PAPER	03/21/2022	80.57	.00	
3408	E.R. OFFICE EXPRESS	19299	NOTARY STAMP	03/24/2022	46.34	.00	
3408	E.R. OFFICE EXPRESS	19401	SGT CHAIRS	04/19/2022	672.00	.00	
3408	E.R. OFFICE EXPRESS	19445	PAPER	04/28/2022	146.78	.00	
3408	E.R. OFFICE EXPRESS	19476	Paper	05/05/2022	90.53	.00	
3408	E.R. OFFICE EXPRESS	19481	Paper ROLLS AND RIBBON	05/05/2022	29.01	.00	
3408	E.R. OFFICE EXPRESS	L0725	ASSEMBLE DESKS	03/02/2022	200.00	.00	
3408	E.R. OFFICE EXPRESS	L0736	LABOR DESK	03/16/2022	112.00	.00	
Total 3408:					2,512.52	.00	
1134	ENERGY LABORATORIES INC.	459062	THAW WELL	03/14/2022	172.00	.00	
1134	ENERGY LABORATORIES INC.	466148	INFLUENT, EFFLUENT	04/18/2022	169.00	.00	
1134	ENERGY LABORATORIES INC.	467538	INFLUENT, EFFLUENT, CELL 1,	04/22/2022	417.00	.00	
Total 1134:					758.00	.00	
6552	ETNA TRADE PARK LLC	050922	JUNE STAR VALLEY BUS STOR	05/09/2022	3,230.00	.00	
Total 6552:					3,230.00	.00	
3885	EVIDENT	190423A	Evidence supplies	05/03/2022	630.68	.00	
Total 3885:					630.68	.00	
3550	EXPOSURE SIGNS INC	7512	TOWN DECALS	04/28/2022	920.00	.00	
Total 3550:					920.00	.00	
3195	FERGUSON ENTERPRISES, IN	0336725	THRD 20 MESH	04/29/2022	74.17	.00	
3195	FERGUSON ENTERPRISES, IN	0408547	6 HOLE SAW HD EXT CORD	04/29/2022	159.55	.00	
Total 3195:					233.72	.00	
5463	FIGJAM ENTERPRISES, LLC	1089	CLEANING INTERIOR/ EXTERIO	05/04/2022	175.00	.00	
5463	FIGJAM ENTERPRISES, LLC	1089	CLEANING INTERIOR/ EXTERIO	05/04/2022	325.00	.00	
5463	FIGJAM ENTERPRISES, LLC	1089	CLEANING EXTERIOR WINDO	05/04/2022	375.00	.00	
5463	FIGJAM ENTERPRISES, LLC	1089	CLEANING INTERIOR/ EXTERI	05/04/2022	1,400.00	.00	
5463	FIGJAM ENTERPRISES, LLC	1092	CLEANING INTERIOR/ EXTERIO	05/08/2022	2,100.00	.00	
Total 5463:					4,375.00	.00	
4194	FREEDOM SERVICES	695	PROJ: HIGH SCHOOL RANGEVI	04/28/2022	589.50	.00	
Total 4194:					589.50	.00	
5065	G2 GLOVES	584	GLOVES	05/03/2022	1,485.00	.00	
Total 5065:					1,485.00	.00	
6957	GERTA LLC	050422	JUNE RENT AND ELECTRICAL	05/04/2022	2,493.71	.00	
Total 6957:					2,493.71	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
473	GREENWOOD MAPPING INC.	030122	APRIL 2022 GIS SUPPORT	03/01/2022	1,334.00	.00	
Total 473:					1,334.00	.00	
6913	H & R ENTERPRISES, LLC	525	UNIFORM SHIRTS	05/06/2022	362.87	.00	
Total 6913:					362.87	.00	
7018	Haniyah, Nasya	042822	Court Bond refund case 22-01-02	04/28/2022	1,500.00	1,500.00	04/28/2022
Total 7018:					1,500.00	1,500.00	
4988	HD FOWLER COMPANY	I5946168	VALVE BOX	10/26/2021	39.81	.00	
4988	HD FOWLER COMPANY	I5957812	CURB BOX	11/09/2021	884.40	.00	
4988	HD FOWLER COMPANY	I6066769	GALV PIPE	04/18/2022	420.00	.00	
4988	HD FOWLER COMPANY	O6066769	GALV PIP	04/18/2022	420.00	.00	
4988	HD FOWLER COMPANY	O6066769	GALV PIPE	04/18/2022	420.00-	.00	
Total 4988:					1,344.21	.00	
829	HEINER, ROBERT	203367	2022- SAFETY BOOT REIMBUR	04/29/2022	100.00	.00	
Total 829:					100.00	.00	
96	HIGH COUNTRY LINEN	0311328	BUILDING MAINT: TOWN HALL-	04/18/2022	16.54	.00	
96	HIGH COUNTRY LINEN	0311334	BUILDING MAINT: HOME RANC	04/18/2022	20.79	.00	
96	HIGH COUNTRY LINEN	0311593	BUILDING MAINT: WWTP- LAUN	04/20/2022	69.00	.00	
96	HIGH COUNTRY LINEN	0311692	BUILDING MAINT: TOWN HALL-	04/20/2022	266.26	.00	
96	HIGH COUNTRY LINEN	0312514	MATS @ SHELTER	04/27/2022	64.88	.00	
96	HIGH COUNTRY LINEN	0313153	BUILDING MAINT: SI-FERRIAN:	05/02/2022	14.60	.00	
96	HIGH COUNTRY LINEN	0313156	BUILDING MAINT: HOME RANC	05/02/2022	50.79	.00	
Total 96:					502.86	.00	
6455	HIRST APPLGATE, LLP	208848	3 CREEK	05/04/2022	5,532.30	.00	
Total 6455:					5,532.30	.00	
36	IDAHO STATE TAX COMMISSIO	042922	APRIL WITHHOLDINGS	04/29/2022	3,743.00	3,743.00	04/29/2022
Total 36:					3,743.00	3,743.00	
6954	IVY OUTDOOR SERVICES LLC	1057	MARCH 2022- TOWN TRASH CO	04/03/2022	4,875.00	.00	
6954	IVY OUTDOOR SERVICES LLC	1059	APRIL 2022- TOWN TRASH COL	05/01/2022	3,750.00	.00	
Total 6954:					8,625.00	.00	
5098	JACKSON ANIMAL HOSPITAL	50939	ANIMAL CARE	02/15/2022	1,619.13	.00	
Total 5098:					1,619.13	.00	
131	JACKSON HOLE NEWS & GUID	338515	AD#404581	04/27/2022	571.20	.00	
131	JACKSON HOLE NEWS & GUID	338516	AD#404654	04/27/2022	571.20	.00	
131	JACKSON HOLE NEWS & GUID	338606	AD#404626	04/27/2022	816.53	.00	
131	JACKSON HOLE NEWS & GUID	338607	AD#404627	04/27/2022	51.30	.00	
131	JACKSON HOLE NEWS & GUID	338608	AD#404628	04/27/2022	68.40	.00	
131	JACKSON HOLE NEWS & GUID	338609	AD#404629	04/27/2022	38.48	.00	
131	JACKSON HOLE NEWS & GUID	338700	AD#403809	04/30/2022	166.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
131	JACKSON HOLE NEWS & GUID	338701	AD#404500	04/30/2022	166.40	.00	
131	JACKSON HOLE NEWS & GUID	338784	AD#403932	04/30/2022	470.00	.00	
131	JACKSON HOLE NEWS & GUID	338784	AD#403931	04/30/2022	500.00	.00	
131	JACKSON HOLE NEWS & GUID	338909	AD#404962	05/04/2022	162.45	.00	
131	JACKSON HOLE NEWS & GUID	338910	AD#404963	05/04/2022	397.58	.00	
Total 131:					3,979.94	.00	
6545	JACKSON HOLE PUBLIC ART	042822	SOCIAL SERVICE FUNDING FY2	04/28/2022	10,000.00	.00	
Total 6545:					10,000.00	.00	
114	JACKSON LUMBER INC	0000758802-0	MARKING PAINT	04/08/2022	218.06	.00	
114	JACKSON LUMBER INC	0000766426-0	2X6 RL SELECT STRUCTURAL	05/04/2022	26.76	.00	
114	JACKSON LUMBER INC	0000766485-0	SELECT STRUCTURAL KD FIR	05/04/2022	1,816.02	.00	
114	JACKSON LUMBER INC	000759476-00	GREEN MARKING PAINT	04/12/2022	153.36	.00	
Total 114:					2,214.20	.00	
115	JACKSON PAINT AND GLASS, I	1123245	MILGRADE WINDSHIELD	08/30/2021	381.30	.00	
Total 115:					381.30	.00	
139	JORGENSEN ASSOCIATES, PC	48631	PROJ: 19137- TOJ FLAT CREEK	04/18/2022	5,510.00	.00	
139	JORGENSEN ASSOCIATES, PC	48632	PROJ: 19145 TOJ/NORTH KING	04/18/2022	1,180.00	.00	
139	JORGENSEN ASSOCIATES, PC	48689	PROJ: 18063- TOWN OF JACKS	04/26/2022	265.00	.00	
139	JORGENSEN ASSOCIATES, PC	48689	PROJ: 18063- TOWN OF JACKS	04/26/2022	3,137.50	.00	
Total 139:					10,092.50	.00	
6531	LEE, NANCY	042622	PADLOCK REIMBURSE	04/26/2022	18.01	.00	
Total 6531:					18.01	.00	
155	LEONARD PETROLEUM EQUIP	61698	HYDRO CLEAN LINES AND TAN	04/12/2022	3,780.00	.00	
Total 155:					3,780.00	.00	
5691	LEPCO	47830	LABOR HOURS & MILES TRAVE	04/15/2022	539.50	.00	
5691	LEPCO	47835	LABOR HOURS & MILES TRAVE	04/15/2022	268.00	.00	
5691	LEPCO	47841	LABOR HOURS, & IN TOWN TR	04/14/2022	198.00	.00	
Total 5691:					1,005.50	.00	
4380	LONG BUILDING TECHNOLOGI	JC1480003	PROJ: TOJ SI-FERRIN DDC CO	04/13/2022	125.00	.00	
Total 4380:					125.00	.00	
156	LOWER VALLEY ENERGY INC	92050-002 04-	3150 S ADAMS CANYON DR, JA	04/29/2022	319.12	.00	
156	LOWER VALLEY ENERGY INC	92050-003 04-	SPRUCE DR PUMP HOUSE, JA	04/29/2022	323.91	.00	
156	LOWER VALLEY ENERGY INC	92050-008 04-	CEMETERY, JACKSON, WY 20	04/29/2022	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-010 04-	ELY SPRINGS RD WELL 6,7,8, J	04/29/2022	1,141.19	.00	
156	LOWER VALLEY ENERGY INC	92050-014 04-	135 E BROADWAY AVE HEAT TA	04/29/2022	16.24	.00	
156	LOWER VALLEY ENERGY INC	92050-017 04-	WASTE WATER TRTMT INTERM	04/29/2022	16.00	.00	
156	LOWER VALLEY ENERGY INC	92050-019 04-	RANGEVIEW DR LIFT PUMP CO	04/29/2022	80.49	.00	
156	LOWER VALLEY ENERGY INC	92050-021 04-	150 E PEARL AVE, JACKSON, W	04/29/2022	1,425.66	.00	
156	LOWER VALLEY ENERGY INC	92050-024 04-	1605 BERGER LN SEWER LIFT	04/29/2022	25.68	.00	
156	LOWER VALLEY ENERGY INC	92050-025 04-	450 W SNOW KING AVE NEW S	04/29/2022	574.59	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-026 04-	450 W SNOW KING AVE SHOP, J	04/29/2022	303.22	.00	
156	LOWER VALLEY ENERGY INC	92050-044 04-	SNOW KING ESTATES BOOSTE	04/29/2022	221.12	.00	
156	LOWER VALLEY ENERGY INC	92050-047 04-	WASTE WATER TRTMT UV BLD	04/29/2022	16.00	.00	
156	LOWER VALLEY ENERGY INC	92050-049 04-	WASTE WATER TRTMT PTB 545	04/29/2022	10,321.93	.00	
156	LOWER VALLEY ENERGY INC	92050-050 04-	2 MG TANK, JACKSON, WY 200	04/29/2022	23.20	.00	
156	LOWER VALLEY ENERGY INC	92050-051 04-	WELL #5 KARNS MEADOW DR,	04/29/2022	1,678.10	.00	
156	LOWER VALLEY ENERGY INC	92050-052 04-	675 E BROADWAY AVE WELL #1	04/29/2022	1,220.13	.00	
156	LOWER VALLEY ENERGY INC	92050-053 04-	WELLS #2 & #3, JACKSON, WY	04/29/2022	2,774.00	.00	
156	LOWER VALLEY ENERGY INC	92050-054 04-	CITY WELL ELK REF 1, JACKSO	04/29/2022	68.71	.00	
156	LOWER VALLEY ENERGY INC	92050-055 04-	CITY WELL ELK REF 2, JACKSO	04/29/2022	63.04	.00	
156	LOWER VALLEY ENERGY INC	92050-056 04-	CITY WELL ELK REF 3, JACKSO	04/29/2022	31.86	.00	
156	LOWER VALLEY ENERGY INC	92050-059 04-	440 W SNOW KING AVE POLICE	04/29/2022	213.27	.00	
156	LOWER VALLEY ENERGY INC	92050-060 04-	400 W SNOW KING AVE S GAR,	04/29/2022	618.63	.00	
156	LOWER VALLEY ENERGY INC	92050-061 04-	400 W SNOW KING AVE PUBLIC	04/29/2022	1,157.23	.00	
156	LOWER VALLEY ENERGY INC	92050-074 04-	CRABTREE LN THAW WELL #2,	04/29/2022	16.83	.00	
156	LOWER VALLEY ENERGY INC	92050-075 04-	HIGH SCHOOL RD THAW WELL	04/29/2022	54.13	.00	
156	LOWER VALLEY ENERGY INC	92050-078 04-	145 W HANSEN AVE FRONT, JA	04/29/2022	110.79	.00	
156	LOWER VALLEY ENERGY INC	92050-079 04-	145 W HANSEN AVE BACK, JAC	04/29/2022	144.06	.00	
156	LOWER VALLEY ENERGY INC	92050-082 04-	400 W SNOW KING AVE E STOR	04/29/2022	312.49	.00	
156	LOWER VALLEY ENERGY INC	92050-090 04-	955 MAPLE WAY, JACKSON, WY	04/29/2022	132.22	.00	
156	LOWER VALLEY ENERGY INC	92050-092 04-	3150 S ADAMS CANYON DR ANI	04/29/2022	482.42	.00	
156	LOWER VALLEY ENERGY INC	92050-102 04-	145 W HANSEN AVE FRONT, JA	04/29/2022	51.69	.00	
156	LOWER VALLEY ENERGY INC	92050-105-382	MULTIPLE STREET LIGHTS	04/29/2022	2,797.53	.00	
156	LOWER VALLEY ENERGY INC	92050-106 04-	940 SIMON LN, JACKSON, WY	04/29/2022	173.92	.00	
156	LOWER VALLEY ENERGY INC	92050-114 04-2	210 N CACHE ST HOME RANCH	04/29/2022	463.52	.00	
156	LOWER VALLEY ENERGY INC	92050-126 04-	SPRING WATER LN LIFT STATIO	04/29/2022	21.16	.00	
156	LOWER VALLEY ENERGY INC	92050-127 04-	3337 S CODY CREEK DR LIFT S	04/29/2022	304.54	.00	
156	LOWER VALLEY ENERGY INC	92050-131 04-	195 E DELONEY AVE RESTROO	04/29/2022	246.34	.00	
156	LOWER VALLEY ENERGY INC	92050-132 04-	160 S MILLWARD ST PARKING	04/29/2022	1,162.99	.00	
156	LOWER VALLEY ENERGY INC	92050-134 04-	160 S MILLWARD ST PARKING	04/29/2022	129.66	.00	
156	LOWER VALLEY ENERGY INC	92050-334 04-	JOSEPHINE LOOP LOT 15 LIFT	04/29/2022	138.21	.00	
156	LOWER VALLEY ENERGY INC	92050-341 04-	210 N CACHE ST HOME RANCH	04/29/2022	30.44	.00	
156	LOWER VALLEY ENERGY INC	92050-345 04-	930 SIMON LN, JACKSON, WY	04/29/2022	144.56	.00	
156	LOWER VALLEY ENERGY INC	92050-356 04-	55 KARNS MEADOW DR START	04/29/2022	1,389.68	.00	
156	LOWER VALLEY ENERGY INC	92050-357 04-	55 KARNS MEADOW DR START	04/29/2022	5,999.06	.00	
156	LOWER VALLEY ENERGY INC	92050-359 04-	MILLER PARK PARKING LOT CH	04/29/2022	84.44	.00	
156	LOWER VALLEY ENERGY INC	92050-361 04-	625 W BROADWAY AVE NEW P	04/29/2022	22.84	.00	
156	LOWER VALLEY ENERGY INC	92050-363 04-	455 VINE ST UTIL, JACKSON, W	04/29/2022	50.50	.00	
156	LOWER VALLEY ENERGY INC	92050-364 04-	65 VIRGINIAN LN #5, JACKSON,	04/29/2022	56.83	.00	
156	LOWER VALLEY ENERGY INC	92050-365 04-	65 VIRGINIAN LN #7, JACKSON,	04/29/2022	79.87	.00	
156	LOWER VALLEY ENERGY INC	92050-367 04-	455 VINE ST APT #3, JACKSON,	04/29/2022	46.84	.00	
156	LOWER VALLEY ENERGY INC	92050-368 04-	455 VINE ST APT #4, JACKSON,	04/29/2022	52.67	.00	
156	LOWER VALLEY ENERGY INC	92050-370 04-	2022 WILDFLOWER CT, JACKS	04/29/2022	123.98	.00	
156	LOWER VALLEY ENERGY INC	92050-371 04-	2022 WILDFLOWER CT, JACKS	04/29/2022	48.83	.00	
156	LOWER VALLEY ENERGY INC	92050-374 04-	455 VINE ST APT #1, JACKSON,	04/29/2022	84.64	.00	
156	LOWER VALLEY ENERGY INC	92050-375 04-	155 E PEARL AVE, JACKSON, W	04/29/2022	25.10	.00	
156	LOWER VALLEY ENERGY INC	92050-376 04-	149 E PEARL AVE, JACKSON, W	04/29/2022	199.80	.00	
156	LOWER VALLEY ENERGY INC	92050-378 04-	145 E PEARL AVE #A EAST, JAC	04/29/2022	48.76	.00	
156	LOWER VALLEY ENERGY INC	92050-381 04-	915 SIMON LN, JACKSON, WY	04/29/2022	176.70	.00	
156	LOWER VALLEY ENERGY INC	92050-383 04-	SNOW KING DR WATER TANK C	04/29/2022	19.42	.00	
156	LOWER VALLEY ENERGY INC	92050-385 04-	85 N SPRING GULCH RD SPRIN	04/29/2022	229.89	.00	
156	LOWER VALLEY ENERGY INC	92050-388 04-	121 SHERWOOD CT BLDG 2 BU	04/29/2022	28.33	.00	
156	LOWER VALLEY ENERGY INC	92050-389 04-	1640 MARTIN LN LIFT STATION,	04/29/2022	27.17	.00	
156	LOWER VALLEY ENERGY INC	92050-390 04-	400 W SNOW KING AVE HOUSI	04/29/2022	220.37	.00	
156	LOWER VALLEY ENERGY INC	92050-391 04-	400 W SNOW KING AVE PARK M	04/29/2022	481.15	.00	
156	LOWER VALLEY ENERGY INC	92050-392 04-	400 W SNOW KING AVE ADMIN,	04/29/2022	303.22	.00	
156	LOWER VALLEY ENERGY INC	92050-393 04-	400 W SNOW KING AVE EMPLO	04/29/2022	693.62	.00	
156	LOWER VALLEY ENERGY INC	92050-395 04-	145 E PEARL AVE #C LOFT, JAC	04/29/2022	64.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-396 04-	145 E PEARL AVE HSE/CMN, JA	04/29/2022	127.41	.00	
156	LOWER VALLEY ENERGY INC	92050-397 04-	145 E PEARL AVE #B WEST, JA	04/29/2022	87.67	.00	
156	LOWER VALLEY ENERGY INC	92050-401 04-	455 VINE ST APT #2, JACKSON,	04/29/2022	104.19	.00	
Total 156:					40,444.56	.00	
677	MACY'S SERVICES	99479	WEEKEND RENTALS	04/30/2022	210.00	.00	
Total 677:					210.00	.00	
4401	MEYRING & ASSOCIATES, INC	3519	WIRES DHW HEATER IN MENS	04/14/2022	302.24	.00	
Total 4401:					302.24	.00	
187	NELSON ENGINEERING	58460	PROJ: 21-060-01 115 JACKSON	04/26/2022	3,463.00	.00	
187	NELSON ENGINEERING	58536	PROJ: 21-411-03- 020- VINE STR	04/26/2022	314.00	.00	
Total 187:					3,777.00	.00	
5870	ONE 22, INC.	032222	1ST AND 2ND QUARTER	03/22/2022	51,250.00	.00	
Total 5870:					51,250.00	.00	
226	O'RYAN CLEANERS	1000805-04-29	DRY CLEANING	04/29/2022	12.64	.00	
Total 226:					12.64	.00	
484	PACIFIC STEEL	8001481	DELIVERY FEE, BARE PE	04/27/2022	896.48	.00	
Total 484:					896.48	.00	
5707	PERFORM PRINTING INC	P 1158	THERMAL ROLLS FOR PARKIN	04/21/2022	2,198.10	.00	
Total 5707:					2,198.10	.00	
401	POST REGISTER	233659	START ADMIN AD	05/08/2022	675.24	.00	
Total 401:					675.24	.00	
6483	PREMIER TRUCK- SALT LAKE C	775356968J	TAKE AS CREDIT	01/12/2022	303.20-	.00	
6483	PREMIER TRUCK- SALT LAKE C	775364474	EXH RC KIT	02/07/2022	771.35	.00	
6483	PREMIER TRUCK- SALT LAKE C	775382329	FUEL FUMP	04/07/2022	3,368.60	.00	
6483	PREMIER TRUCK- SALT LAKE C	775382530	FLEX HOUSE, ORING SEAL AN	04/07/2022	97.92	.00	
6483	PREMIER TRUCK- SALT LAKE C	775382605	TUR TUBE	04/08/2022	124.75	.00	
6483	PREMIER TRUCK- SALT LAKE C	775383563	DOOR SERVICE	04/21/2022	1,910.48	.00	
6483	PREMIER TRUCK- SALT LAKE C	775383707	WASHER SEAL	04/12/2022	20.84	.00	
6483	PREMIER TRUCK- SALT LAKE C	775384613	SEAL KIT	04/14/2022	28.15	.00	
6483	PREMIER TRUCK- SALT LAKE C	775384927	ALL SUPPORT	04/15/2022	373.75	.00	
6483	PREMIER TRUCK- SALT LAKE C	CM775382329	CORE RETURN	04/22/2022	581.88-	.00	
6483	PREMIER TRUCK- SALT LAKE C	CM775384664	CREDIT	04/22/2022	383.34-	.00	
Total 6483:					5,427.42	.00	
4371	PROFORCE LAW ENFORCEME	482155	22185-TSR SMART CART	04/26/2022	2,088.52	.00	
Total 4371:					2,088.52	.00	
1430	ROBINSON, ROXANNE DEVRIE	042622	TO GO CONTAINERS	04/26/2022	63.49	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1430:					63.49	.00	
5333	SALT CITY SALES	167631	HI VIZ GREEN	04/27/2022	476.10	.00	
Total 5333:					476.10	.00	
6629	SCARLATA, SUSAN	042522	TRAVEL EXPENSES	04/25/2022	761.28	.00	
Total 6629:					761.28	.00	
6923	SCRIBNER, LEVI	050922	FUEL REIMBURSE	05/09/2022	87.59	.00	
Total 6923:					87.59	.00	
201	SENIOR CENTER OF JACKSON	043022	4TH QUARTER PAYMENT	04/30/2022	29,126.25	.00	
Total 201:					29,126.25	.00	
4720	SILVERSTAR	54639 0522	MONTHLY SERVICE	05/01/2022	2,694.39	.00	
Total 4720:					2,694.39	.00	
5632	SNAKE RIVER MEP COMPLETE,	6947	FLAME SENSOR @ START	04/12/2022	749.78	.00	
Total 5632:					749.78	.00	
4699	SNAKE RIVER ROASTING	77420	COFFEE	03/29/2022	94.00	.00	
4699	SNAKE RIVER ROASTING	77889	COFFEE	05/04/2022	94.00	.00	
Total 4699:					188.00	.00	
3961	SPECTRUM	030285204272	MONTHLY SERVICES	04/27/2022	90.15	.00	
Total 3961:					90.15	.00	
1505	SPRING CREEK ANIMAL HOSPI	625023660	MEDS	04/19/2022	19.36	.00	
1505	SPRING CREEK ANIMAL HOSPI	625023666	MEDS	04/19/2022	17.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	625023719	ANIMAL CARE	04/20/2022	146.12	.00	
1505	SPRING CREEK ANIMAL HOSPI	625023720	MEDS	04/20/2022	15.04	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024090	ANIMAL MEDS	04/27/2022	30.00	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024091	RABIES	04/27/2022	20.00	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024267	DOG FOOD	05/02/2022	22.99	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024268	ANIMAL CARE	05/02/2022	60.32	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024543	MEDS	05/09/2022	70.85	.00	
1505	SPRING CREEK ANIMAL HOSPI	625024599	THYROID MEDS	05/09/2022	174.20	.00	
Total 1505:					576.80	.00	
6838	SPSC POA - South Park Services	043022	JANUARY - MAY POA FEES	04/30/2022	1,500.45	.00	
Total 6838:					1,500.45	.00	
241	ST JOHN'S HOSPITAL	50000602	case blood draws	04/26/2022	520.00	.00	
Total 241:					520.00	.00	
4990	Swagit Productions, LLC	20474	APRIL VIDEO STREAMING	04/30/2022	1,775.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4990:					1,775.00	.00	
1443	TETON COUNTY CLERK	050922H	Housing Department Monthly Ope	05/09/2022	30,620.33	.00	
1443	TETON COUNTY CLERK	050922PR	Parks and Recreation Monthly Op	05/09/2022	136,115.08	.00	
Total 1443:					166,735.41	.00	
581	TETON COUNTY INTEGRATED	050422	1ST QUARTER BAG FEE	05/04/2022	24,727.92	.00	
Total 581:					24,727.92	.00	
996	TETON COUNTY SPECIAL FIRE	042622	APRIL 2022	04/26/2022	13,797.70	.00	
996	TETON COUNTY SPECIAL FIRE	042622C	APRIL 2022 CAPITAL	04/26/2022	1,075.60	.00	
Total 996:					14,873.30	.00	
614	TETON COUNTY TREASURER	041922	WSW HOUSING NEEDS ASSES	04/19/2022	35,646.00	.00	
614	TETON COUNTY TREASURER	041922F	WSW HOUSING NEEDS ASSES	04/19/2022	15,038.37	.00	
614	TETON COUNTY TREASURER	041922N	WSW HOUSING NEEDS ASSES	04/19/2022	32,350.00	.00	
614	TETON COUNTY TREASURER	041922O	WSW HOUSING NEEDS ASSES	04/19/2022	18,443.12	.00	
Total 614:					101,477.49	.00	
1614	TETON COUNTY-FUND 10	042622P	APRIL2022 PATHWAYS	04/26/2022	7,476.90	.00	
1614	TETON COUNTY-FUND 10	042622PL	APRIL 2022 ROONEY AND HOS	04/26/2022	12,803.14	.00	
1614	TETON COUNTY-FUND 10	042722D	APRIL 2022 DISPATCH	04/27/2022	26,999.17	.00	
Total 1614:					47,279.21	.00	
3027	TETON COUNTY-FUND 13	042622C	APRIL 22 CAPITAL	04/26/2022	446.96-	.00	
3027	TETON COUNTY-FUND 13	042622C	APRIL 22 CAPITAL	04/26/2022	446.96	.00	
3027	TETON COUNTY-FUND 13	042622C	APRIL 22 CAPITAL	04/26/2022	446.96	.00	
3027	TETON COUNTY-FUND 13	050922FE	MONTHLY CONTRIBUTION	05/09/2022	154,389.72	.00	
Total 3027:					154,836.68	.00	
166	TETON COUNTY-FUND 19	042622	APRIL 2022	04/26/2022	1,047.72	.00	
Total 166:					1,047.72	.00	
6941	THE CONNOR E FIELD TRUST	050922	WILSON MASTER LEASE JUNE	05/09/2022	2,575.00	.00	
Total 6941:					2,575.00	.00	
3955	THOMSON WEST	846275424	LIBRARY PLAN CHANGES	05/01/2022	455.91	.00	
3955	THOMSON WEST	846275424	LIBRARY PLAN CHANGES	05/01/2022	455.91	.00	
Total 3955:					911.82	.00	
6363	TMSC LLC	2022-006-3	CORP YARD	05/10/2022	476.00	.00	
6363	TMSC LLC	2022-006-3	SKEC @ SK HOUSING	05/10/2022	357.00	.00	
6363	TMSC LLC	2022-006-3	SKEC @ HOME RANCH	05/10/2022	6,220.00	.00	
Total 6363:					7,053.00	.00	
6962	TRIHYDRO CORPORATION	0175696	WWTP TECH REVIEW	04/13/2022	18,532.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6962:					18,532.25	.00	
3881	VALLEY OFFICE SYSTEMS	AR1056186	COPIER CONTRACT	04/22/2022	602.88	.00	
3881	VALLEY OFFICE SYSTEMS	AR1057422	COPIER CONTRACT	04/27/2022	68.53	.00	
Total 3881:					671.41	.00	
3420	VISA	Admin 1 2963	johnson roberts	03/24/2022	17.50	17.50	04/18/2022
3420	VISA	Admin 1 2963	ace hardware	03/24/2022	33.98	33.98	04/18/2022
3420	VISA	Admin 1 2963	lodge at jh	03/24/2022	1,849.80	1,849.80	04/18/2022
3420	VISA	Admin 1 2963	uplift	03/24/2022	878.00	878.00	04/18/2022
3420	VISA	Admin 1 2963	snow king resort	03/24/2022	2,000.00	2,000.00	04/18/2022
3420	VISA	Admin 1 2963	pearl street bagels	03/24/2022	135.00	135.00	04/18/2022
3420	VISA	Admin 1 2963	target	03/24/2022	1,717.58	1,717.58	04/18/2022
3420	VISA	Admin 1 2963	staples	03/24/2022	113.95	113.95	04/18/2022
3420	VISA	Admin 1 2963	apta	03/24/2022	500.00	500.00	04/18/2022
3420	VISA	Admin 1 2963	indeed	03/24/2022	23.44	23.44	04/18/2022
3420	VISA	Admin 1 2963	tj maxx	03/24/2022	37.09	37.09	04/18/2022
3420	VISA	Admin 1 2963	j brower	03/24/2022	325.00	325.00	04/18/2022
3420	VISA	Admin 1 6864	wam winter conference expenses	03/24/2022	1,558.63	1,558.63	04/18/2022
3420	VISA	Admin 2 9118 0	ace hardware	03/24/2022	90.06	90.06	04/18/2022
3420	VISA	Admin 2 9118 0	flexispot	03/24/2022	805.58	805.58	04/18/2022
3420	VISA	Animal 2344 03	animal shelter supplies	03/24/2022	1,532.09	1,532.09	04/18/2022
3420	VISA	Animal 2344 03	revival animal health	03/24/2022	377.19	377.19	04/18/2022
3420	VISA	Animal 2344 03	sono's inc	03/24/2022	1,252.60	1,252.60	04/18/2022
3420	VISA	Chief 1115 03/2	travel expenses	03/24/2022	416.93	416.93	04/18/2022
3420	VISA	Chief 1115 03/2	klm	03/24/2022	1,679.94	1,679.94	04/18/2022
3420	VISA	Chief 1115 03/2	fbi academy	03/24/2022	525.00	525.00	04/18/2022
3420	VISA	Chief 1115 03/2	e toll	03/24/2022	12.75	12.75	04/18/2022
3420	VISA	Chief 1115 03/2	ruggable	03/24/2022	242.74	242.74	04/18/2022
3420	VISA	Chief 1115 03/2	lowes	03/24/2022	39.94	39.94	04/18/2022
3420	VISA	Chief 1115 03/2	credit	03/24/2022	1,105.56-	1,105.56-	04/18/2022
3420	VISA	Chief 1115 03/2	delta	03/24/2022	943.15	943.15	04/18/2022
3420	VISA	Chief 1115 03/2	delta	03/24/2022	2,200.30	2,200.30	04/18/2022
3420	VISA	Finance 2179 0	poly and bark	03/24/2022	1,164.94	1,164.94	04/18/2022
3420	VISA	Finance 2179 0	fedex	03/24/2022	10.45	10.45	04/18/2022
3420	VISA	Finance 2179 0	usps	03/24/2022	4.33	4.33	04/18/2022
3420	VISA	Finance 2179 0	webstaurant	03/24/2022	637.21	637.21	04/18/2022
3420	VISA	IT 6908 03/24/2	hbr subscription	03/24/2022	127.20	127.20	04/18/2022
3420	VISA	IT 6908 03/24/2	iphone payment	03/24/2022	278.00	278.00	04/18/2022
3420	VISA	IT 6908 03/24/2	sweetwater sound	03/24/2022	275.39	275.39	04/18/2022
3420	VISA	IT 6908 03/24/2	godaddy	03/24/2022	2,745.00	2,745.00	04/18/2022
3420	VISA	IT 6908 03/24/2	garmin	03/24/2022	64.95	64.95	04/18/2022
3420	VISA	IT 6908 03/24/2	amazon	03/24/2022	78.99	78.99	04/18/2022
3420	VISA	IT 6908 03/24/2	teamviewer	03/24/2022	1,041.77	1,041.77	04/18/2022
3420	VISA	IT 6908 03/24/2	iapc	03/24/2022	75.00	75.00	04/18/2022
3420	VISA	IT 6908 03/24/2	staples	03/24/2022	89.03	89.03	04/18/2022
3420	VISA	LT 2 1123 03/2	travel expenses	03/24/2022	449.11	449.11	04/18/2022
3420	VISA	LT 2 1123 03/2	lowes	03/24/2022	144.50	144.50	04/18/2022
3420	VISA	LT 2 1123 03/2	staples	03/24/2022	36.55	36.55	04/18/2022
3420	VISA	LT 2 1123 03/2	levity	03/24/2022	79.08-	79.08-	04/18/2022
3420	VISA	LT 2 1123 03/2	alterations	03/24/2022	286.20	286.20	04/18/2022
3420	VISA	LT 2 1123 03/2	pearl street bagels	03/24/2022	300.00	300.00	04/18/2022
3420	VISA	LT 2 1123 03/2	levity	03/24/2022	1,397.08	1,397.08	04/18/2022
3420	VISA	LT 2 1123 03/2	pilot	03/24/2022	35.53	35.53	04/18/2022
3420	VISA	LT 2 1123 03/2	hog ranch	03/24/2022	82.42	82.42	04/18/2022
3420	VISA	LT 2 1123 03/2	albertsons	03/24/2022	8.08	8.08	04/18/2022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3420 VISA		LT 2 1123 03/2	exxon	03/24/2022	33.44	33.44	04/18/2022
3420 VISA		LT 2 1123 03/2	exxon	03/24/2022	2.10	2.10	04/18/2022
3420 VISA		LT 2 1123 03/2	dell	03/24/2022	59.35	59.35	04/18/2022
3420 VISA		PD 3 0355 03/2	usps	03/24/2022	56.86	56.86	04/18/2022
3420 VISA		PD 3 0355 03/2	amazon	03/24/2022	20.82	20.82	04/18/2022
3420 VISA		Planning 1 609	casper star tribune	03/24/2022	9.99	9.99	04/18/2022
3420 VISA		Planning 1 609	american planning assoc	03/24/2022	935.00	935.00	04/18/2022
3420 VISA		Planning 1 609	tj maxx	03/24/2022	7.40	7.40	04/18/2022
3420 VISA		Planning 1 609	welcoming america	03/24/2022	200.00	200.00	04/18/2022
3420 VISA		Planning 1 609	hotels.com	03/24/2022	1,000.72	1,000.72	04/18/2022
3420 VISA		Planning 1 609	american planning assoc	03/24/2022	785.00	785.00	04/18/2022
3420 VISA		Planning 1 609	usps	03/24/2022	3.38	3.38	04/18/2022
3420 VISA		Planning 1 609	mailchimp	03/24/2022	59.00	59.00	04/18/2022
3420 VISA		Planning 1 609	delta	03/24/2022	586.20	586.20	04/18/2022
3420 VISA		Planning 1 609	allinz	03/24/2022	44.96	44.96	04/18/2022
3420 VISA		PW 1 8144 03/	psi testing	03/24/2022	100.00	100.00	04/18/2022
3420 VISA		PW 1 8144 03/	tc solid waste	03/24/2022	232.05	232.05	04/18/2022
3420 VISA		PW 1 8144 03/	tc solid waste	03/24/2022	309.00	309.00	04/18/2022
3420 VISA		PW 1 8144 03/	uw office	03/24/2022	140.00	140.00	04/18/2022
3420 VISA		PW 1 8144 03/	reguib8pret	03/24/2022	300.00	300.00	04/18/2022
3420 VISA		PW 1 8144 03/	lowes	03/24/2022	291.04	291.04	04/18/2022
3420 VISA		PW 1 8144 03/	lowes	03/24/2022	291.04	291.04	04/18/2022
3420 VISA		PW 1 8144 03/	lowes	03/24/2022	913.50	913.50	04/18/2022
3420 VISA		PW 1 8144 03/	office of water programs	03/24/2022	161.00	161.00	04/18/2022
3420 VISA		PW 1 8144 03/	ashrea	03/24/2022	370.00	370.00	04/18/2022
3420 VISA		PW 1 8144 03/	el abuelito	03/24/2022	91.31	91.31	04/18/2022
3420 VISA		PW 1 8144 03/	super bright leds	03/24/2022	283.95	283.95	04/18/2022
3420 VISA		PW 1 8144 03/	public work posters	03/24/2022	54.80	54.80	04/18/2022
3420 VISA		PW 1 8144 03/	wyo deq	03/24/2022	1,035.00	1,035.00	04/18/2022
3420 VISA		PW 1 8144 03/	blinds.com	03/24/2022	967.67	967.67	04/18/2022
3420 VISA		PW 1 8144 03/	blinds.com	03/24/2022	927.46	927.46	04/18/2022
3420 VISA		PW 3 9688 03/	smiths	03/24/2022	6.45	6.45	04/18/2022
3420 VISA		PW 3 9688 03/	virginian	03/24/2022	184.20	184.20	04/18/2022
3420 VISA		PW 3 9688 03/	snow king mote	03/24/2022	2,000.00	2,000.00	04/18/2022
3420 VISA		PW 3 9688 03/	office of water program	03/24/2022	307.00	307.00	04/18/2022
3420 VISA		PW 3 9688 03/	dot testing	03/24/2022	547.00	547.00	04/18/2022
3420 VISA		PW 3 9688 03/	staples	03/24/2022	39.21	39.21	04/18/2022
3420 VISA		Sergeant 1064	amazon	03/24/2022	424.58	424.58	04/18/2022
3420 VISA		Sergeant 1064	glock	03/24/2022	250.00	250.00	04/18/2022
3420 VISA		Sergeant 1064	thai plate	03/24/2022	100.00	100.00	04/18/2022
3420 VISA		Sergeant 1064	fbi leeda	03/24/2022	695.00	695.00	04/18/2022
3420 VISA		Sergeant 1064	container store	03/24/2022	209.90	209.90	04/18/2022
3420 VISA		Sergeant 1064	simply stamps	03/24/2022	81.13	81.13	04/18/2022
3420 VISA		Sergeant 1064	airbnb	03/24/2022	640.30	640.30	04/18/2022
3420 VISA		START 2 1214	ace hardware	03/24/2022	.00	.00	
3420 VISA		START 2 1214	albertsons	03/24/2022	31.22	31.22	04/18/2022
3420 VISA		START 2 1214	pinky g's	03/24/2022	130.00	130.00	04/18/2022
3420 VISA		START 2 1214	fedex	03/24/2022	62.14	62.14	04/18/2022
3420 VISA		START 2 1214	ace hardware	03/24/2022	12.71	12.71	04/18/2022
3420 VISA		START 2 1214	albertsons	03/24/2022	42.84	42.84	04/18/2022
3420 VISA		START 2 1214	staples	03/24/2022	185.72	185.72	04/18/2022
3420 VISA		VS 9126 03/24/	snow king resort	03/24/2022	949.40-	949.40-	04/18/2022
3420 VISA		VS 9126 03/24/	antler inn	03/24/2022	76.00	76.00	04/18/2022
3420 VISA		VS 9126 03/24/	amazon	03/24/2022	129.00	129.00	04/18/2022
3420 VISA		VS 9126 03/24/	eagle vision	03/24/2022	500.00	500.00	04/18/2022
3420 VISA		VS 9126 03/24/	centro panamericano	03/24/2022	900.00	900.00	04/18/2022
3420 VISA		VS 9126 03/24/	delta	03/24/2022	1,072.40	1,072.40	04/18/2022
3420 VISA		VS 9126 03/24/	hotels.com	03/24/2022	213.99	213.99	04/18/2022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3420	VISA	VS 9126 03/24/	staples	03/24/2022	158.72	158.72	04/18/2022
3420	VISA	VS 9126 03/24/	coca-cola	03/24/2022	33.10	33.10	04/18/2022
3420	VISA	VS 9126 03/24/	amazon	03/24/2022	64.04	64.04	04/18/2022
3420	VISA	VS 9126 03/24/	smiths	03/24/2022	160.90	160.90	04/18/2022
3420	VISA	VS 9126 03/24/	antler inn	03/24/2022	152.00	152.00	04/18/2022
3420	VISA	VS 9126 03/24/	staples	03/24/2022	48.73	48.73	04/18/2022
Total 3420:					46,236.25	46,236.25	
7019	WARE, JOHN	042822	UNIFORM CLOTHING	04/28/2022	250.00	.00	
Total 7019:					250.00	.00	
244	WATTS STEAM STORE ROCKY	78979	REPAIR	04/26/2022	781.98	.00	
Total 244:					781.98	.00	
6226	WEST COAST CODE CONSULT	UT22-579-003	DW580 REVIEW	04/04/2022	85.00	.00	
Total 6226:					85.00	.00	
6160	WEST FORK CONSTRUCTION	1050012-001	PROJ: MAINTENANCE FACILITY	05/04/2022	9,490.00	.00	
Total 6160:					9,490.00	.00	
472	WHITE GLOVE CLEANING, INC.	8031	SUPPLIES @ HOME RANCH- F	04/28/2022	496.00	.00	
472	WHITE GLOVE CLEANING, INC.	8033	SUPPLIES @ MILLER- FOAM S	04/28/2022	202.00	.00	
472	WHITE GLOVE CLEANING, INC.	8034	SUPPLIES @ DELONEY- FOAM	04/28/2022	411.50	.00	
472	WHITE GLOVE CLEANING, INC.	8035	30X37 LINER @ SI-FERRIN	04/28/2022	25.00	.00	
472	WHITE GLOVE CLEANING, INC.	8069	JANITORIAL SERVICES CLEANI	04/30/2022	1,380.33	.00	
472	WHITE GLOVE CLEANING, INC.	8072	JANITORIAL SERVICES CLEANI	04/30/2022	100.00	.00	
472	WHITE GLOVE CLEANING, INC.	8074	JANITORIAL SERVICES CLEANI	04/30/2022	996.66	.00	
Total 472:					3,611.49	.00	
6117	WILSON, JOHN	050922	JUNE MASTER LEASE	05/09/2022	2,200.00	.00	
Total 6117:					2,200.00	.00	
6704	WOOD ENVIRONMENT & INFRA	S44144354	STORMWATER MANAGEMENT	04/14/2022	2,592.50	.00	
Total 6704:					2,592.50	.00	
5489	WRENCH IT PLUMBING & HEATI	9319	REPAIR LEAK RESTROOM SINK	04/28/2022	130.00	.00	
Total 5489:					130.00	.00	
4493	WRIGHT, JASON	051022	TRAVEL EXPENSES TO CASPE	05/10/2022	589.19	.00	
Total 4493:					589.19	.00	
3619	WY CHILD SUPPORT ENFORCE	050622	case #209790	05/06/2022	146.76	146.76	05/05/2022
Total 3619:					146.76	146.76	
4139	WY WORKERS' SAFETY & COM	042922	MAY PREMIUM	04/29/2022	11,871.56	11,871.56	04/29/2022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4139:					11,871.56	11,871.56	
406	WYOMING LAW ENFORCEMEN	050322	OFFICER EDUCATION TRAININ	05/03/2022	95.00	.00	
Total 406:					95.00	.00	
6294	WYOMING PEACE OFFICERS A	2022	membership dues JPD	04/28/2022	360.00	.00	
Total 6294:					360.00	.00	
329	WYOMING RETIREMENT SYST	3072715641	APRIL CONTRIBUTIONS	04/29/2022	126,102.51	126,102.51	04/29/2022
Total 329:					126,102.51	126,102.51	
3767	XYLEM CCI	928442	PH GLASS, SENSOR MODULE	03/30/2022	857.60	.00	
Total 3767:					857.60	.00	
Grand Totals:					1,210,121.19	321,052.73	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**TOWN OF JACKSON
MUNICIPAL COURT
MONTHLY REPORT TO THE MAYOR AND TOWN COUNCIL
FOR THE MONTH OF APRIL, 2022**

During the month of April, the Court received \$31,394 in fines, costs, and fees.
289 new cases were docketed: 241 parking citations, 48 summons
38 cases were dismissed: 25 parking violations

The abbreviations used below are: BF= Bond Forfeiture (includes \$10.00 court cost and fees), GP=Guilty Plea and Fine, NC= No Contest,
G=Found Guilty at Trial, NG=Found Not Guilty at Trial,
R=Restitution, CS=Community Service, DP=Deferred Prosecution, D=Dismissed, D-TS= Dismissed with Traffic School,
DA=Deferred Adjudication

CLOSED CASES

<u>NAME</u>	<u>CITATION</u>	<u>OFFENSE</u>	<u>DISPOSITION</u>	<u>\$</u>
Aguilar Martinez, Irving	186001933AC	Driving/Control of vehicle while intox	DA- in accordance with WS 7-13-301	760
Beierwaltes, Alexander John	186002782AC	Limitations on Backing	D-Per Town's Motion	0
Beierwaltes, Alexander John	186002784AC	Marijuana: use and/or possession	D-Per Town's Motion	0
Bernier, Hannah R	186003574AC	Unsafe Turning Movement	BF	90
Bonner, Warner Augdon	186003270AC	Use of cell phone while driving prohibited	BF	75
Brooks, Edward James	186003271AC	Following too Close	BF	90
Brown, Justin	186003361AC	Public intoxication	BF	135
Brown, Lindsay Ann	186003491AC	Speeding urban - 40/30 mph zone	D-TS	0
Bryant, River Louis	186003358AC	Failure to display valid license plate, tabs, permits	BF	90
Carrigan, Tracye Leigh	186003657AC	Failure to Obey Traffic Control Device	BF	140
Compton, Delia	186003542AC	Use of cell phone while driving prohibited	BF	85
Delong, Gregory D	186003360AC	Public intoxication	BF	135
Dornan, Andria Lynn	186003611AC	Stop Sign Violation	BF	150
Farnham, Robert Edward	186003359AC	MPH over limit Bond 40/30	BF	140
Garrett, John Walter	00219M	Driving/Control of vehicle while intox	DA - in accordance with WS 7-13-301	760
Gibbs, Molly E	186003413AC	Public intoxication	BF	135
Graves, Jason Allen	186003367AC	Failure to yield ROW	BF	90
Greene, Jennifer Claire	186003578AC	Expired temporary permit/improper registration	BF	140
Greene, Jennifer Claire	186003656AC	Failure to Obey Traffic Control Device	BF	140
Greene, Michael Joseph	98130N	DUI	GP	750
Gustman, Jana Alison	186003331AC	MPH over limit Bond 45/25	BF	230
Hagerott, Hana J	186003455AC	Failure to Obey Traffic Control Device	BF	140
Hall, Patrick William	186003049AC	MPH over limit Bond 47/30	BF	209
Hanberry, Benjamin Seth	186003576AC	MPH over limit Bond 39/25	BF	188
Hassler, Mark Beauregard	186003550AC	Turning left at intersection	D-TS	0
Hayes, Jordan Brice	186003575AC	Improper Display of Tabs-registration	BF	90
Hickman, Tanner	186003457AC	Failure to Obey Traffic Control Device	D-TS	0
Hogan, Lon Michael	186003479AC	MPH over limit Bond 49/30	BF	223
Homer, Kiel N	186003368AC	Stop Sign Violation	BF	140
Jones, Penny M	186003520AC	MPH over limit Bond 33/20	BF	181
Mcmullen, Ryan Johns	186002411AC	Public intoxication	BF	135
Menig, Daniel Michael	186003369AC	Public intoxication	BF	135
Meyer, Thaddeus Mark	186003141AC	Public intoxication	BF	135
Meyer, Thaddeus Mark	186003140AC	Urinating in Public	BF	120
Meyers, Scott Edward	186003612AC	MPH over limit Bond 45/30	BF	195
Miller, Michelle Marie	186003382AC	Limitations on Backing	BF	100
Morrow, Kevin James	186002908AC	Public intoxication	BF	135
Oshea Wuerdeman, Catherine An	186002501AC	Limitations on Backing	BF	90
Ozkok, Burak	186003669AC	MPH over limit Bond 37/20	BF	209
Pedersen, Nicole E	186002576AC	Public intoxication	BF	135
Perez-perez, Abisue	186003055AC	Consume & possess open container alcohol by oper of vehic	D- Per Town's Motion	0
Peterford, Kevin Patrick	186002942AC	Speeding 50/40	D-TS	0
Pike, Cameron Barber	186003493AC	Speeding urban - 44/30 mph zone	D-TS	0
Puapastrana, Audie Seth	186003273AC	Speeding 35/25	BF	105
Read, Benjamin Huger	186003663AC	Use of cell phone while driving prohibited	BF	75
Rebrovich, Philip Daniel	98340N	Public intoxication	BF	135
Rebrovich, Philip Daniel	98341N	Urinating in Public	BF	120
Ricks, Cathy Marguerite	186002844AC	Use of cell phone while driving prohibited	BF	75
Salazar Perez, Omar E	186003664AC	Limitations on Backing	BF	100
Scholtens, Cade Martin	186002577AC	Careless Driving	BF	240
Sklar, Zachary Foley	01831M	Driving/Control of vehicle while intox	DA- in accordance with WS 7-13-301	760
Smothers, Tomarcus A	186003081AC	Driver & Passenger Req. to wear seat belt	D- Per Town's Motion	0
Stauffer, Ian Michael	186002284AC	Public intoxication	BF	135

Tenopala-castro, Servando	186003658AC	Limitations on Backing	BF	90
Trujillo Chesnik, Anthony Bryant	186002283AC	Public intoxication	BF	135
Walsh, Patrick B	186003581AC	MPH over limit Bond 45/25	BF	230
Wiese, Elizabeth	186003577AC	MPH over limit Bond 43/30	BF	181
Williams, Carl	186002906AC	Public intoxication	BF	135
Wood, Meghan E	186003586AC	Duty upon colliding with unattended vehicle or property	BF	117.5

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Council Regular Meeting
Submitting Department:	Planning Department	Presenter:	Paul Anthony
Agenda Item:	P22-073 TEMPORARY SIGN PERMIT Tin Cup Challenge	Public Comment:	Yes

Purpose & Policy Considerations.

To approve or deny a temporary sign not requiring a special event or exposition license under the Town's sign standards.

Requested Action.

The Community Foundation of Teton Valley has requested to display one temporary banner under Section 5.6.1.C.4.c of the LDRs to advertise the Tin Cup Challenge (see attached for 3' x 30' mesh vinyl).

- 1110 W Broadway Ave., McDonald's during:
 - July 7-20, 2022

Section 5.6.1.C.4.c of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

Recommendations.

The Planning Director recommends approval based on finding that the request is consistent with the LDRs subject to the following conditions:

1. The use of site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The sign is approved for the following location:

- 1110 W Broadway Ave., McDonald's during:
 - July 7-20, 2022

Background.

NA

Analysis.

NA

Alternatives (Optional).

NA

Fiscal Impact.

None

Staff Impact.

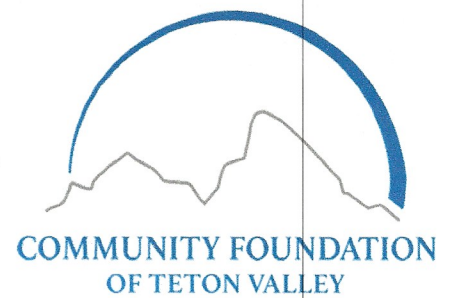
Preparation of this report took approximately 2 hours of staff time to process.

Attachments or Links.

Applicant Submittal

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to **approve** temporary banner application (P22-073) for the Tin Cup Challenge, including the three conditions of approval recommended by the Planning Director in this staff report dated May 16, 2022.



April 1, 2022

Town of Jackson
Planning and Building Department
Attention: Annette Langley
150 E Pearl
Jackson, WY 83001

**BOARD OF
DIRECTORS**

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CHAIR

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VICE CHAIR

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STAFF

TIM ADAMS
EXECUTIVE DIRECTOR

CLAIRE VITUCCI
*MARKETING &
COMMUNICATIONS*

BRIAN THYSELL
PROGRAM MANAGER

Dear Annette,

On behalf of the Community Foundation of Teton Valley, an affiliate of the Community Foundation of Jackson Hole (Tax ID #83-0308856), we are once again requesting permission to display a banner at McDonald's in Jackson for our 15th annual Tin Cup event in Driggs, a philanthropic event benefitting Teton Valley nonprofits. The Tin Cup is modeled after Old Bill's Fun Run.

Our nonprofits serve all residents of Teton County, Idaho, and includes one organization located in Alta, Wyoming (St. Francis of the Tetons Episcopal Church). In addition, many of our participating nonprofits support recreation, programs, and natural resources that the Jackson Hole community utilizes and enjoys. Examples include Teton Valley Trails and Pathways, the Teton Valley Foundation which hosts the Music on Main summer concert series, and Friends of the Teton River. We continue to receive solid backing from Wyoming residents who historically donated to our nonprofits through Old Bill's, reinforcing that legacy of support across state lines.

The enclosed application is signed by me, John Finley, owner of McDonald's and a former Community Foundation of Teton Valley Board Member, giving both my permission for the banner display and support for the cause. Please contact Brian Thysell, Program Manager for the Community Foundation of Teton Valley, if there are additional questions.

We greatly appreciate the endorsement of the Jackson Town Council for issuing this permit in previous years and invite you all to join us on July 16th at the Driggs City Park to once again celebrate the legacy of generosity demonstrated by both sides of the Tetons.

Sincerely,

John Finley (McDonald's of Jackson Hole & former CFTV Board Member) & Brian Thysell (CFTV)



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

First, go to www.townofjackson.com/245/Temporary-Sign-Permit for process and other necessary information.

EVENT NAME:

Event Name: Tin Cup Challenge Event Day Physical Address of Event: Driggs City Park, Driggs, ID

Description of Event: Celebration on Saturday, July 16 as the culmination of an 8 week charitable giving period for Teton Valley nonprofits. This celebrates our 15th year.

Grand Opening ☐ Yes ☒ No

EVENT SPONSOR/APPLICANT: Name:

Mailing Address: John Finley, PO Box 929, Driggs, ID Phone: 801-721-1104

E-mail: webeburgers@hotmail.com ZIP: 83422

Non-Profit: ☒ For Profit: ☐

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: McDonald's Business/Description: _____

Physical Address: 1110 Broadway, Jackson, WY 83001 Physical Address: _____

Dates of Display: July 7-20, 2022 Dates of Display: _____

Consent from Owner Obtained? Yes ☒ No ☐ Consent from Owner Obtained? Yes ☐ No ☐

Business/Description: _____ Business/Description: _____

Physical Address: _____ Physical Address: _____

Dates of Display: _____ Dates of Display: _____

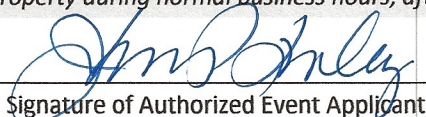
Consent from Owner Obtained? Yes ☐ No ☐ Consent from Owner Obtained? Yes ☐ No ☐

SUBMITTAL REQUIREMENTS. Have you attached the following? Please answer accordingly.

Yes ☒ No ☐ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.

Yes ☒ No ☐ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.


Signature of Authorized Event Applicant

John Finley

Applicant Name Printed

4/1/22
Date

Owner

Title

Illustration — Tin Cup Challenge Banner at McDonald's:

Sign Dimensions:

	SIGN 1
Type:	Banner
Dimensions:	36" H x 360" W
Area (square feet):	90
Height:	3 ft
Clearance:	+/- 6" from ground
Setback property line:	13.5 ft
Sign color:	blue
Sign material	mesh vinyl
Lighting proposed:	n/a

Sample:



STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Council Regular Meeting
Submitting Department:	Planning Department	Presenter:	Paul Anthony
Agenda Item:	P22-074 TEMPORARY SIGN PERMIT Gem & Mineral Show	Public Comment:	Yes

Purpose & Policy Considerations.

To approve or deny a temporary sign not requiring a special event or exposition license under the Town's sign standards.

Requested Action.

The Sublette County Rock Hounds have requested to display one temporary banner under Section 5.6.1.C.4.c of the LDRs to advertise the Gem & Mineral Show (see attached for 8' x 10' vinyl).

- 105 Buffalo Way – Albertson's during:
 - June 12-19, 2022

Section 5.6.1.C.4.c of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

Recommendations.

The Planning Director recommends approval based on finding that the request is consistent with the LDRs subject to the following conditions:

1. The use of site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The sign is approved for the following location:

- 105 Buffalo Way - Albertson's during:
 - June 12-19, 2022

Background.

NA

Analysis.

NA

Alternatives (Optional).

NA

Fiscal Impact.

None

Staff Impact.

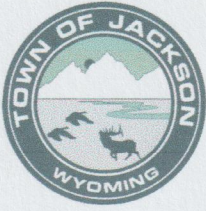
Preparation of this report took approximately 2 hours of staff time to process.

Attachments or Links.

Applicant Submittal

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to **approve** temporary banner application (P22-074) for the Gem & Mineral Show, including the three conditions of approval recommended by the Planning Director in this staff report dated May 16, 2022.



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

**First, go to www.townofjackson.com/245/Temporary-Sign-Permit
for process and other necessary information.**

EVENT NAME:

Event Name: Gem & Mineral Show Physical Address of Event: 10937 Hwy 189 Big Piney, WY
Description of Event: annual show drawing rock & lapidary enthusiasts from across U.S.
Grand Opening ☐ Yes ☒ No

EVENT SPONSOR/APPLICANT: Name: Sublette County Rock Hounds

Mailing Address: PO Box 1351 Big Piney, WY 83113 Phone: (307) 260-6443
E-mail: LGRAY@wyoming.com ZIP: 83113
Non-Profit: ☒ For Profit: ☐

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: <u>Albertson's</u>	Business/Description: _____
Physical Address: <u>105 Buffalo Way,</u>	Physical Address: _____
<u>Jackson, WY 83001</u>	
Dates of Display: <u>June 12-19, 2022</u>	Dates of Display: _____
Consent from Owner Obtained? Yes ☒ No ☐	Consent from Owner Obtained? Yes ☐ No ☐
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes ☐ No ☐	Consent from Owner Obtained? Yes ☐ No ☐

SUBMITTAL REQUIREMENTS. Have you attached the following? Please answer accordingly.

Yes ☒ No ☐ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
N/A Yes ☐ No ☐ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Leane J. Gray
Signature of Authorized Event Applicant
Leane J. Gray
Applicant Name Printed

3/31/22
Date
Treasurer
Title

8' x 10' outdoor vinyl banner

Sublette County Rock Hounds
Gem & Mineral Show

Marbleton/Big Piney, Jct. of Hwys 189 & 351

Sublette County Fairgrounds

JUNE 17, 18, & 19, 2022

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Council Regular Meeting
Submitting Department:	Planning Department	Presenter:	Paul Anthony
Agenda Item:	P22-086 TEMPORARY SIGN PERMIT CWC -Teton Pow Wow: Celebration of American Indian Culture	Public Comment:	Yes

Purpose & Policy Considerations.

To approve or deny a temporary sign not requiring a special event or exposition license under the Town's sign standards.

Requested Action.

The Central Wyoming College Jackson have requested to display two temporary banners under Section 5.6.1.C.4.c of the LDRs to advertise the Teton Pow Wow: Celebration of American Indian Culture (see attached for 8' x 5' vinyl).

- 105 Buffalo Way – Albertson's during:
 - May 17-21, 2022
- 100 E Snow King Ave. – Snow King Event Center:
 - May 17-21, 2022

Section 5.6.1.C.4.c of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

Recommendations.

The Planning Director recommends approval based on finding that the request is consistent with the LDRs subject to the following conditions:

1. The use of site shall be granted by the property owner.
 2. The sign shall not be located on the sidewalks or in the public right of way.
 3. The sign is approved for the following location:
- 105 Buffalo Way – Albertson's during:
 - May 17-21, 2022
 - 100 E Snow King Ave. – Snow King Event Center:
 - May 17-21, 2022

Background.

NA

Analysis.

NA

Alternatives (Optional).

NA

Fiscal Impact.

None

Staff Impact.

Preparation of this report took approximately 2 hours of staff time to process.

Attachments or Links.

Applicant Submittal

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to **approve** temporary banner application (P22-086) Teton Pow Wow: Celebration of American Indian Culture, including the three conditions of approval recommended by the Planning Director in this staff report dated May 16, 2022.



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave.
P.O. Box 1687
Jackson, WY 83001

E-mail: sdurfee@cwj.edu
ph: (307) 733-0440
www.townofjackson.com

EVENT NAME: Teton Powwow: Celebration of American Indian Culture

Physical Address of Event: Snow King Event Center

Event Name:

Description of Event: Powwow and Education/Cultural fair

Grand Opening ____ Yes ____ No ☒ x ____

EVENT SPONSOR/APPLICANT: Name: Central Wyoming College Jackson

Phone: 307-733-7425, CWC Jackson

ZIP: 83001

Non-Profit: ☒ x State Educational institution For Profit:

Mailing Address: PO Box 4795, Jackson 83001

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: Albertsons

Physical Address: Intersection of HWY 22 & 89

Dates of Display: 5/17/22 - 5/21/22

Consent from Owner Obtained? Yes ☒ x No ____

Jackson Sign"

Snow King Event Center

Physical Address: 100 East Snow King Avenue

Dates of Display: 5/17/22 - 5/21/22

Consent from Owner Obtained? Yes ☒ x No ____

attached the following? Please answer accordingly.

SUBMITTAL REQUIREMENTS. Have you

and any structural details or specifications required for

Yes ☒ x No ____ Yes ☒ x No ____

freestanding signs.

Illustration of each proposed sign that includes dimensions,

colors, materials and type of sign. Installation specifications,

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.



Signature of Authorized Event Applicant

Date Title

Education Coordinator CWC-Jackson

4/14/22

Nicole Budge

Applicant Name Printed

Temporary Sign Application 1 Effective 06/01/2019

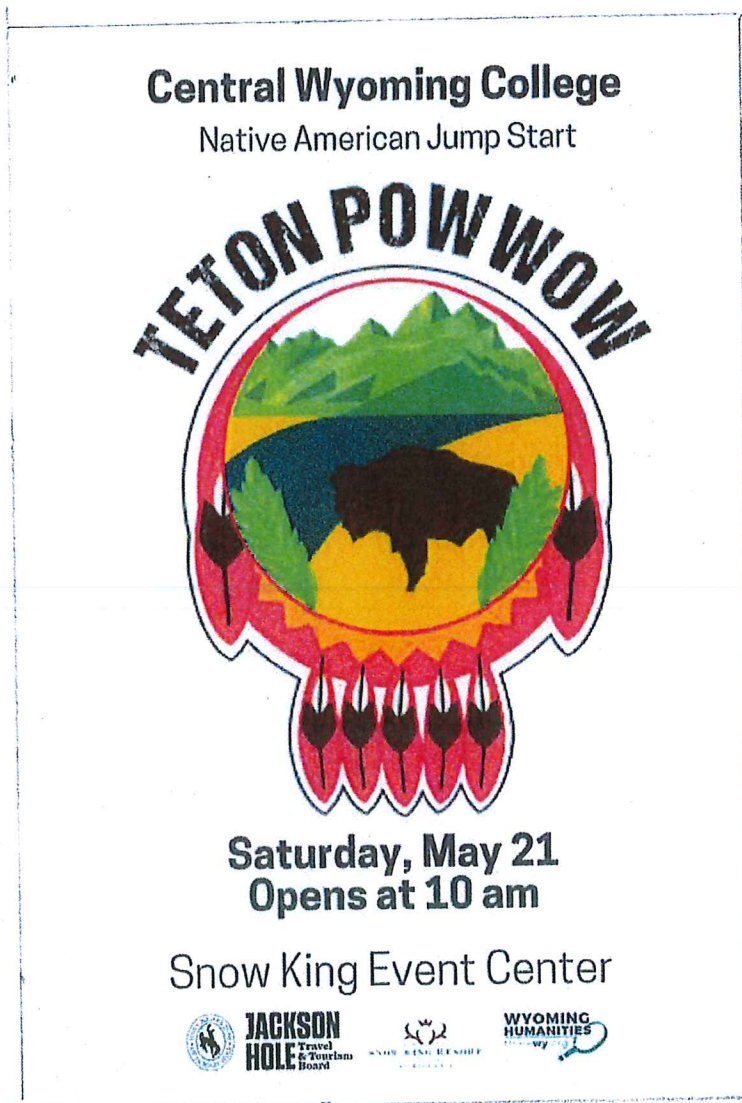
CWC Teton Powwow Banner Permit Addendum

Below please see all banner illustrations, dimensions, and installations.

- **Albertson 8' x 5' ft. – Permission Received**
Hanging with hooks and secured, tied to bottom with stakes.

- **Lower**

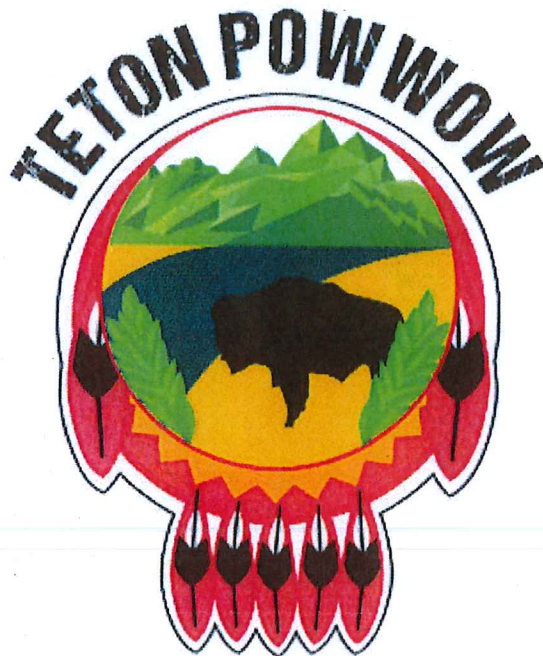
(SAME IMAGE WILL BE USED FOR BOTH LOCATIONS)



- Snow King Events Center
- Hanging From beam near entrance

(SAME IMAGE WILL BE USED FOR BOTH LOCATIONS)

Central Wyoming College
Native American Jump Start



Saturday
May 21
Opens 10 am

Snow King
Event Center



**JACKSON
HOLE**
Travel
& Tourism
Board



SNOW KING RESORT
EST. 1963

**WYOMING
HUMANITIES**
thinkwy.org

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Council Regular Meeting
Submitting Department:	Planning Department	Presenter:	Paul Anthony
Agenda Item:	P22-110 TEMPORARY SIGN PERMIT Prom Dress Rugby	Public Comment:	Yes

Purpose & Policy Considerations.

To approve or deny a temporary sign not requiring a special event or exposition license under the Town's sign standards.

Requested Action.

The Jackson Hole Moose Rugby Club have requested to display one temporary banner under Section 5.6.1.C.4.c of the LDRs to advertise the Prom Dress Rugby Fund Raiser (see attached for 12' x 8' vinyl).

- 105 Buffalo Way – Albertson's during:
 - May 22-June 4, 2022

Section 5.6.1.C.4.c of the Town's Land Development Regulations allows Council to approve up to four (4) off-site banners. The event does not require any Town services; therefore, a special event license is not required. Staff recommends approval, as the Town has permitted such signs in the past, as long as all other regulations for signage are complied with.

Recommendations.

The Planning Director recommends approval based on finding that the request is consistent with the LDRs subject to the following conditions:

1. The use of site shall be granted by the property owner.
2. The sign shall not be located on the sidewalks or in the public right of way.
3. The sign is approved for the following location:

- 105 Buffalo Way, Albertson's during:
 - May 22-June 4, 2022

Background.

NA

Analysis.

NA

Alternatives (Optional).

NA

Fiscal Impact.

None

Staff Impact.

Preparation of this report took approximately 2 hours of staff time to process.

Attachments or Links.

Applicant Submittal

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to **approve** temporary banner application (P22-110) for the Jackson Hole Moose Rugby Club fund raiser, including the three conditions of approval recommended by the Planning Director in this staff report dated May 16, 2022.



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

**First, go to www.townofjackson.com/245/Temporary-Sign-Permit
for process and other necessary information.**

EVENT NAME:

Event Name: Prom Dress Rugby Physical Address of Event: 305 W Snow King Ave
Description of Event: Fundraiser for Jackson Hole Moose Rugby Club - rugby
Grand Opening ☐ Yes ☒ No match played in prom dresses with raffles,
silent auction, + food trucks
EVENT SPONSOR/APPLICANT: Name: Jackson Hole Moose Rugby Club (Keren Mikva)
Mailing Address: PO Box 11364 Phone: 650-521-1948
E-mail: Jackson, WY ZIP: 83002
kmikva@gmail.com Non-Profit: ☒ For Profit: ☐

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: <u>Albertsons</u>	Business/Description: _____
Physical Address: <u>105 Buffalo Way</u>	Physical Address: _____
Dates of Display: <u>5/22/22 - 6/4/22</u>	Dates of Display: _____
Consent from Owner Obtained? Yes ☒ No ☐	Consent from Owner Obtained? Yes ☐ No ☐
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes ☐ No ☐	Consent from Owner Obtained? Yes ☐ No ☐

SUBMITTAL REQUIREMENTS. Have you attached the following? Please answer accordingly.

Yes ☒ No ☐ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
Yes ☒ No ☐ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.

Signature of Authorized Event Applicant

Keren Mikva

Applicant Name Printed

Date

Prom Dress Rugby co-chair

Title

Top Half

12 ft



JACKSON HOLE MOOSE RUGBY

jacksonholerugby.com

Instagram icon - @jacksonholemooserugby

Instagram icon - @jhwomensrugby

attached w/ zip ties and grommets to
bottom half, entire banner is

12 ft x 8 ft

4 ft

Bottom Half

12 ft

KICK OFF PRIDE MONTH WITH... **PROM DRESS RUGBY FUNDRAISER**

Friday, June 3rd. 6 - 10 p.m
Kickoff is at 6:30 p.m.

**EVERYONE
WELCOME**

Teton County Fairgrounds
Jackson, WY

The Jackson Hole Moose Rugby team proudly supports our local LGBTQ+ community

banner material = 1302

Hangs outside Albertson's building structure using their
'installed installation structure (ropes, etc.)

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Town Council Regular Meeting
Submitting Department:	Administration	Presenter:	Carl Pelletier
Agenda Item:	Special Event: Grand Teton Music Festival	Public Comment	Yes

Purpose & Policy Considerations.

The Mayor and Council consider all special event applications requesting use of Town property, the closure and restricted use of Town streets, services of Town employees, temporary parking restrictions, and temporary relief from Town ordinances.

Requested Action.

Staff is requesting Town Council to consider the special event application submitted by the Grand Teton Music Festival to host Summer Concert events at the Center for the Arts Lawn.

Recommendations.

Staff recommends approval of the application, subject to the conditions and restrictions listed in this staff report.

Background.

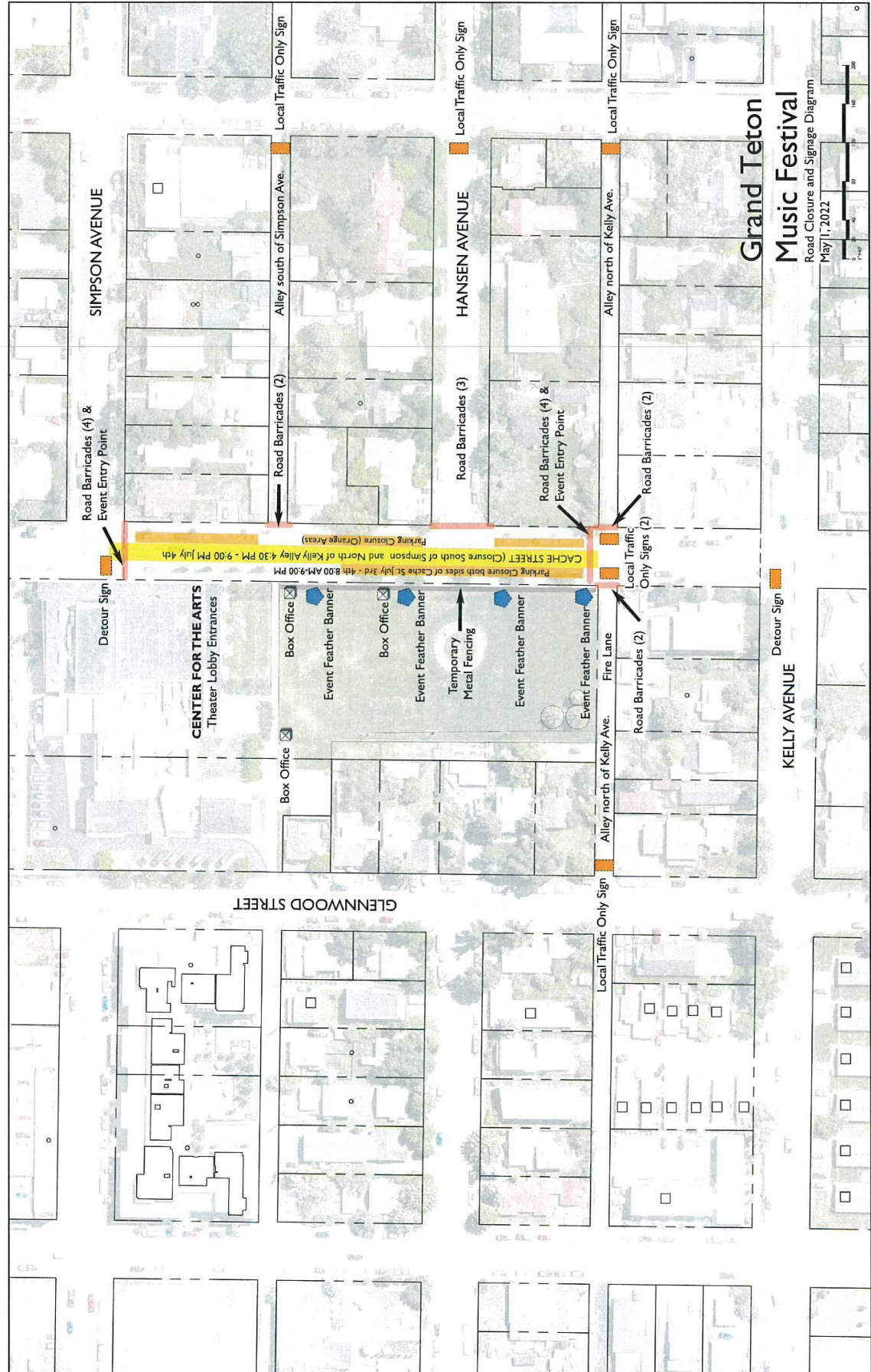
The applicant, Grand Teton Music Festival, has chosen to host the Grand Teton Music Festival outdoor concerts at the Center for the Arts Lawn. In past years, the event has been held at Walk Festival Hall in Teton Village, but in 2021 the applicant chose to move the venue to the Center for the Arts Lawn in an effort to provide additional space for these concerts.

Per their lease, the Center for the Arts is permitted to conduct events in the Center Park without a Special Event Permit as long as the events cease by 9:00 P.M. Town Council permission to utilize Center Park is not required for this event as the Grand Teton Music Festival is working with the Center for the Arts on the use of the lawn and the events will conclude before 9:00 P.M. The applicant would need permission from Council for the closure of S. Cache Street.

Last year a similar special event request by Grand Teton Music Festival was approved by the Town Council.

Permission from the Town Council would be needed for the following requests from the applicant:

1. Parking closures along both sides of Cache Street (between East Simpson Avenue and the alley north of Kelly Avenue) between the hours of 8:00 AM and 8:00 PM on Tuesday, June 28, 2022.
2. Parking closures along both sides of Cache Street (between East Simpson Avenue and the alley north of Kelly Avenue) between the hours of 8:00 AM and 9:00 PM on July 3, 2022 and July 4, 2022.
3. Road closure of south Cache Street (between Simpson Avenue and the alley north of Kelly Avenue) on July 4, 2022 between the hours of 5:30 PM and 8:30 PM.
4. Permission to post "No Parking" signs on South Cache Street as depicted in the map above. The applicant will be responsible for the production, posting, and removal of the associated no parking signage.
5. Permission to use Town of Jackson barricades and cones for the parking space and street closures.
6. Permission for amplified music associated with live or recorded music.
7. Temporary Sign Permit at Albertsons between the dates of July 3 – July 16, 2022.
8. Permission to display onsite banners and/or logos.
9. A catering permit from Town staff.
10. An expo permit from Town staff.



A letter from the Grand Teton Music Festival outlining and explaining this request is attached to this staff report. The purpose street and parking space closure requests are two-fold. The first reason is to help increase the safety of music goes who may utilize the street to access the music. The second reason is to help mitigate traffic noise during the music concerts on the Lawn.

Jackson Hole Fire/EMS, the Jackson Police Department and the Jackson Public Works Department have all expressed some concerns about the road closure on request on July 4th; however, these departments have indicated that they could work with the short duration of the closure request. These departments have indicated that they do not have concerns with the parking closure request.

It should be noted that the Center for the Arts was recently approved to hold their annual benefit event scheduled for July 13, 2022 which also included a closure of South Cache Street.

There is concern about a cumulative impact of closure requests during the busy summer months. Due to the unavailability of the Snow King ballfields for special events this summer, we are seeing an increased use of the Center for the Arts Lawn to host special events.

Analysis.

The application has been submitted for review and comment to all Town departments. The operating plan for this event has been reviewed by the Teton County Health Department and Town staff to ensure that the event organizers are cognizant of the Center for Disease Control and Prevention's COVID guidelines for outdoor events.

The applicant will continue to work with the Teton County Health Department and make adjustments for hosting the outdoor concerts on the Center Lawn in accordance with the Center for Disease Control guidelines as well as following any existing COVID-19 state and local health orders that may be in place at the time of the event.

Possible Alternatives.

- Approve the request with modifications
- Deny the request
- Other

Comprehensive Plan & Priority Alignment.

Special events align within the Comprehensive Plan & Community Priority Goals in addressing Town as Heart of the Region – The Central Complete Neighborhood: The Town of Jackson will continue to be the primary location for jobs, housing, shopping educational and cultural activities.

Principle 4.4—Enhance civic spaces, social functions, and environmental amenities to make Town a more desirable Complete Neighborhood.

The Town of Jackson has traditionally served as the cultural, social and civic hub for Teton County and the region. Maintaining and improving public spaces will support Jackson as the community's central Complete Neighborhood, a gateway to the nation's parks and forests, and the regional center for tourism, the arts and employment. The enhancement of natural features such as Karns Meadows, Flat Creek and Cache Creek corridors will further contribute to Jackson's role as the central Complete Neighborhood.

Policy 4.4.a: Maintain and improve public spaces

Public spaces are the building blocks of a thriving community. Jackson's public spaces and civic facilities should be interesting and memorable, and should reinforce our sense of community. Town will continue to promote high quality design of public spaces, including creating attractive gateways, preserving views, and providing appealing public right-of-way amenities. The integration of fine arts professionals in the design of public spaces will be encouraged to create unique

and visually engaging projects. New developments in Town should contribute to quality public spaces—including, but not limited to, pedestrian amenities, parks, outdoor squares, landscaped areas and public art.

Fiscal Impact.

Fiscal impact includes income from Exposition Licenses totaling \$988 (4 concerts x \$247 per concert), Catering Permits totaling \$380 (4 concerts x \$20 per concert) and a special event application fee of \$27. A total income of \$1,095 is expected from this event.

Staff Impact.

Staff impact includes:

- processing catering permits and exposition permits (approximately 30 minutes),
- securing town equipment from Public Works (approximately 30 minutes),
- departmental review of application (approximately 4 hours of total staff time),
- pre-event meetings with the applicant (approximately 6 hours of total staff time),
- preparation of staff report (approximately 2 hours),
- follow-up actions (approximately 1 hour and 30 minutes).

In total approximately 14.5 hours of staff time split between town, county and joint departments.

Conditions and Restrictions.

Should Council wish to approve this application, staff recommends that approval be subject to the following conditions and restrictions:

1. Grand Teton Music Festival outdoor concert operations will be subject to the review of the Teton County Health Department.
2. The outdoor concert operations shall abide by any state or local health order that may be in place at the time of the event.
3. The applicant shall clean up immediately after each concert and shall be responsible for the removal of recycled material generated by the event or any overflow trash.
4. Insurance: An insurance certificate that names the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and states that coverage is primary and non-contributory is required at least ten days prior to the event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. The additional insured language on the certificate may not include any limitations or exclusions. Insurance certificates are subject to the review and approval of the Town Attorney.
5. A sales tax permit must be obtained from the Wyoming Department of Revenue. A vendor list with tax ID numbers must be submitted to both the Wyoming Department of Revenue and the Town of Jackson at least two weeks prior to the event to obtain a sales tax permit. Please contact the Wyoming Department of Revenue at (307) 734-9354 with any questions.
6. No exhibits, tables, chairs, or other equipment shall be placed on walkways along South Cache Avenue that will obstruct pedestrian traffic.
7. Any power cords that cross walkways or turf where event goers walk shall be taped or covered and secured as to avoid a tripping hazard.
8. An adequate number of designated handicapped parking spaces shall be established in the vicinity of the concerts.
9. The applicant shall be responsible for the production, posting, and removal of no parking signage and handicapped parking signage.
10. The applicant shall arrange the use of any town equipment including barricades and traffic cones with the Public Works Department. This may include an equipment deposit for use.

11. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
12. The applicant shall obtain the necessary food service permits from Teton County Environmental Health.
13. The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. An ID bracelet system or stamp system shall be utilized and all ID's checked.
14. The applicant will post *no alcohol consumption beyond this point* signs at either end of the Center Lawn.
15. Vendors may not sell more than 16 oz. in the mugs, regardless of mug size.
16. The applicant may sell mugs for alcoholic beverages that are approved by the Police Department.
17. The applicant shall apply and pay for all licenses and/or permits prior to each concert.
18. Any tents larger than 400 square feet will require approval through the Fire Department. A Temporary Tent Permit Form will need to be completed and approved prior to the start of the event. This Temporary Tent Permit can be found on the Jackson Hole Fire / EMS website.
19. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
20. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2)
21. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).
22. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
23. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
24. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
25. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
26. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
27. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).
28. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
29. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website.
30. The Fire Department recommends that Cache Street maintain a clear and unobstructed width of 20 feet to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1).
31. The temporary sign permission must follow e conditions:
 - The use of the site shall be granted by the property owner.
 - The sign shall not be located on the sidewalks or in the public right of way.
 - The sign is approved for the following location: 105 Buffalo Way, Albertsons between the dates of July 3 and July 16.

Attachments or Links.

Special Event Application

Request Letter from Grand Teton Music Festival

Map of Requested Closures
Temporary Sign Permit Application

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the special event application made by the Grand Teton Music Festival for the Grand Teton Music Festival concerts at the Center for the Arts Lawn, subject to the conditions and restrictions listed in the staff report.



TEMPORARY SIGN PERMIT APPLICATION

Planning & Building Department

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

**First, go to www.townofjackson.com/245/Temporary-Sign-Permit
for process and other necessary information.**

EVENT NAME:

Event Name: GTMF Outdoor Concerts Physical Address of Event: 240 S Glenwood St
Description of Event: Two Outdoor Concerts to be held on the Center for the Arts Lawn on July 3rd & 4th
Grand Opening ☐ Yes ☒ No ☐

EVENT SPONSOR/APPLICANT: Name:

Mailing Address: PO Box 9117 Phone: 307-733-3050
Jackson, WY ZIP: 83002
E-mail: nick@gtmf.org Non-Profit: ☒ For Profit: ☐

TEMPORARY BANNER LOCATION: Consent from Property Owner Required

Business/Description: <u>Center for the Arts</u>	Business/Description: <u>Albertson's</u>
Physical Address: <u>240 S Glenwood St</u>	Physical Address: <u>105 Buffalo Way</u>
Dates of Display: <u>July 3rd & 4th</u>	Dates of Display: <u>July 3rd - July 16th</u>
Consent from Owner Obtained? Yes ☒ No ☐	Consent from Owner Obtained? Yes ☒ No ☐
Business/Description: _____	Business/Description: _____
Physical Address: _____	Physical Address: _____
Dates of Display: _____	Dates of Display: _____
Consent from Owner Obtained? Yes ☐ No ☐	Consent from Owner Obtained? Yes ☐ No ☐

SUBMITTAL REQUIREMENTS. Have you attached the following? Please answer accordingly.

Yes ☐ No ☒ Illustration of each proposed sign that includes dimensions, colors, materials and type of sign.
Yes ☒ No ☐ Installation specifications, and any structural details or specifications required for freestanding signs.

Under penalty of perjury, I hereby certify that I have read this application and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of the Town of Jackson to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.


Signature of Authorized Event Applicant
Nick Warmuth
Applicant Name Printed

05-06-2022
Date
Administrative Associate
Title

GTMF Sign Permit Information



Center for the Arts: At the Center we will be putting up several feather banners with a design advertising our 61st Season at our events on July 3rd & July 4th. We will be using stands that we have to put these up with weights to secure them in the event of high wind. Permission to put these signs up is a part of our agreement with the Center.

Albertson's: At the Albertson's we will be hanging a large banner from the side of the building from July 3rd – July 16th advertising the 61st Season. I have communicated with Bonnie Stalenski to get permission to hang this banner. Last year we hung up and took down the banner ourselves, and we are currently planning to do that again.



24-HOUR ALCOHOL BEVERAGE PERMIT APPLICATION

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below.

Fee \$ _____
Date Paid: _____

APPLICANT

Name of Person Requesting Permit: <i>please print</i> <i>Emma Kail</i>	Organization: <i>Grand Teton Music Festival</i>	Phone: <i>307-733-3050</i>
---	---	----------------------------

EVENT INFORMATION: Complete the following information about the event.

Name of Event: <i>GTMF Outdoor Concerts</i>	Purpose: <i>Provide greater access to concerts</i>
Held at: <i>Center For The Arts Lawn</i> business name	List the Date(s) and Hours that Alcohol will be Available: <i>July 3rd + 4th</i> <i>4:30/5:30 PM - 8 PM</i>
Address: <i>240 S Glenwood St Jackson, WY 83001</i> location to be permitted	
Anticipated number of attendees at any given time: <i>1,000</i>	

SELECT THE TYPE OF 24-HOUR PERMIT. Refer to Application Packet for details about each permit type.

☒ CATERING PERMIT - allow 3 days for processing \$20.00 per day For the sale or serving of alcoholic product which was purchased from the retail or resort liquor license holder who authorized this permit application.	This permit must be agreed to and authorized by a current retail or resort liquor license holder. Name of Retail or Resort Liquor License Holder: <i>CRU, LLC</i> Authorized Signature: <i>[Signature]</i> Print Name: <i>Garvin</i>
☐ MALT BEVERAGE PERMIT - allow 21 days for processing \$50.00 per day For the sale or serving of only malt beverages.	Applicant must submit proof of current alcohol server education training with this application.
☐ MALT BEVERAGE PERMIT FOR A MICROBREWERY - allow 21 days for processing \$50.00 per day For the sale or serving of only the microbrewery's own brewed malt beverage product away from their licensed premises.	Permitted Microbrewery Only Applicant must submit proof of current alcohol server education training with this application. Authorized Signature: _____ Print Name: _____
☐ MANUFACTURER'S OFF-PREMISES PERMIT - allow 21 days for processing \$50.00 per day For the sale or serving of only the manufacturer's own Wyoming manufactured product away from their licensed premises.	Licensed Manufacturer Only Authorized Signature: _____ Print Name: _____

All permit holders are responsible for abiding by all applicable alcohol dispensing regulations. These regulations include, but are not limited to:

- Confirm age of participants by checking identification; ensure minors are not served alcohol.
- Complimentary alcohol is not available for self-service.
- Control pouring to curb overserving individuals.
- Prohibit participants from leaving the permitted location with alcohol.
- Non-alcoholic beverage options are encouraged.

By filing this application, I agree to comply with State and Local Liquor Regulations regarding the sale and service of alcoholic beverages.

[Signature]
Applicant's signature

5-2-2022
Date

Special Event Application

Submit Completed Document To:

Town Hall
Town of Jackson - Special Events
150 East Pearl Street
P.O. Box 1687
Jackson, Wyoming 83001

cpelletier@townofjackson.com
(307) 733-3932 ext. 1112 (phone)
(307) 739-0919 (fax)



A completed application
must be submitted at least
21 days prior to your event.

Non-Profit Fee: \$25
For-Profit Fee: \$150

APPLICANT INFORMATION

Name of Event: Grand Teton Music Festival Outdoor Concerts

Name of Organization: Grand Teton Music Festival

Type of Organization: ☒ Non-Profit ☐ Public Agency ☐ For-Profit Business

Mailing Address: PO Box 9117

City: Jackson State: WY Zip Code: 83002

Name of Person Completing Application: Nick Warmuth

Email Address: nick@gtmf.org

Work Phone: 307-732-9968 Cell Phone: 703-850-5813

EVENT INFORMATION

Type of Event: ☐ Run / Walk ☒ Concert ☐ Filming ☐ Assembly
☐ Parade ☐ Festival ☐ Biking ☐ Education
☐ Other: _____

Description & Purpose of Event *(Attach additional sheets if necessary)*: _____

Provide a more accessible location for our opening concerts of the 61st Season

Location of Event: Center for the Arts Lawn Alternative Location: _____

Date(s) of Event: July 3rd & 4th, 2022 Event Operating Hours: 4/5 PM - 8/9 PM

Event Set Up Begins Date: June 28, 2022 Time: 8:00 AM

Event Clean Up Ends Date: July 06, 2022 Time: 6:00 PM

Special Event Application

EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: 2,000 Total Event: 4,000

Special Considerations (check all that apply):

- | | | |
|---|---|---|
| ☒ Alcoholic Beverages | ☐ Cooking/Grilling | ☐ Electricity Requested |
| ☒ Food Sales | ☒ Merchandise Sales | ☒ Recurring Event |
| ☒ Ticketed Admission | ☒ Sound Amplification | ☐ Pets or Animals |
| ☒ Tents | ☒ Street Closure | ☐ Sidewalk Closure |
| ☐ Overnight Parking | ☐ Overnight RV Camping | ☐ Use of Town Square |

Event Co-Sponsor (s): _____

All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.

Will you be charging admission or a fee for your event? ☐ Yes ☐ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: Jeff Counts Cell Phone: 801-419-3771

EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- | | |
|--|--|
| ☒ Tents (X) | ☒ Food Vendors (FV) |
| ☒ Beverage Vendors (BV) | ☒ Alcohol Vendors (A) |
| ☒ Portable Toilets (T) | ☒ Hand Washing Sink (HWS) |
| ☒ Stages or Amplified Sound (SO) | ☐ Bleachers (BL) |
| ☒ Garbage Receptacles (G) | ☒ Recycling Receptacles (RR) |
| ☒ Retail Merchants (RM) | ☒ Security (P) |
| ☒ Fire Lane (FL) | ☒ Fire Extinguishers (EX) |
| ☒ First Aid / EMS (FA) | ☒ Barricades (B) |
| ☒ Electricity / Generator (EL) | ☒ Trailers, Vehicles, Storage (TR) |

Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Special Event Application

STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot?

☒ Yes ☐ No

Area of Closure Request

Date(s)

Start Time

End Time

Cache St - S of Simpson Ave to Alley July 4th 5:30 PM 8:30 PM

Cache St Parking Closure - S of Simpson to Alley July 3rd & 4th 8:00 AM 9:00 PM

Cache St Parking Closure - Adjacent to bottom 1/4 of park June 28th 8:00 AM - 8:00 PM

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces?

☒ Yes ☐ No

If "Yes", how many parking spaces will be unavailable due to the event: 25 parking spaces

Will the event closure requests impact any START Bus routes?

☐ Yes ☒ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: _____ START Bus contacted?

☐ Yes ☒ No

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients?

☒ Yes ☐ No

Special Event Application

TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

15 Large Street Barricades

2 "Road Closed" Street Signs

 Small Sidewalk Barricades

 "Local Traffic Only" Street Signs

50 28 Inch Street Cones

2 "Detour" Street Signs

 Candlestick Cones

 32-Gallon Recycling Bins

☼ The equipment above can be arranged through the Public Works Department (307) 733-3079. A \$500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

☼ The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

☼ If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

☼ Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

POLICE DEPARTMENT

(307) 733-1430

☒ Event Security

☐ Mounted Horse Patrol

☐ Traffic Control

☐ Race Lead Vehicle

☐ Parade Lead Vehicle

☒ General Presence

☐ Towing / Ticketing

☐ Assistance with
Parking Closures

☒ Assistance with
Street Closures

Please describe in detail your request: _____

See Attached

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping

☐ Snow Removal

☐ Street Marking

Please describe in detail your request

PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☐ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request: No Parks & Recreation services needed as the event will

place on the Center for the Arts Lawn

**Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☒ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☒ No

FIRE / EMS DEPARTMENT (307) 733-4732

☐ Foot Patrol

☒ Ambulance

☐ Fire Engine

☐ Rescue Truck

☐ Bicycle Patrol

☐ Event Site Inspection

Please describe in detail your request: Due to staffing, Fire / EMS can not be on-site, but since

location is very close to their station, they will have a quick response to any emergency needs.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

START BUS

(307) 732-8651

☐ Event Specific Shuttle(s)

Please describe in detail your request: _____

VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound?

☒ Yes

☐ No

If "Yes", please indicate times: Start Time: 4:30/7 PM Finish Time: 7/9 PM

Will your event feature any musical entertainment?

☒ Yes

☐ No

If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.

SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners?

☒ Yes

☐ No

If "Yes", have you completed a sign permit application?

☒ Yes

☐ No

A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.

INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificate must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. **The additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached:

☒ Yes

☐ No

Special Event Application

PORTABLE RESTROOMS AND SINKS

The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities?

☒ Yes

☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: ¹⁰_____ Number of ADA Accessible Portable Toilets: ²_____

If "No", please explain: _____

Portable restrooms may not be located within 50 feet of any food vendor.

Restroom Company: Macy's Services

Restroom Drop off / Pick Up Date for Drop Off: July 2nd Time for Drop Off: 8:00 AM

Date for Pick Up: July 5th Time for Pick Up: 8:00 AM

ALCOHOL

Will there be alcoholic beverages at the event?

☒ Yes

☐ No

Will you be offering any alcoholic beverages besides beer? ☒ Yes

☐ No

If "Yes", what will be offered in addition to beer? Wine

If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.

Special Event Application

VENDORS / MERCHANTS / SALES

Will anything be sold at your event?

☒ Yes

☐ No

If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.

Please describe any sales activity at your event:

The only sales we have will be handled by our staff. Items sold will be packaged food, drinks (beer, wine, and non-alcoholic beverages), and GTMF merchandise.

Will any food or beverages be sold at your event?

☒ Yes

☐ No

If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.

TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan?

☒ Yes

☐ No

If "Yes", which company will you be using? Yellow Iron Excavating & Waste Removal

How many trash receptacles will be supplied for your event? 10

When will the trash receptacles be delivered? July 2nd - 8:00 AM

When will the trash receptacles be picked up and removed from site? July 5th - 8:00 AM

Describe your plan for the collection and removal of trash during your special event:

Trash will be handled by Yellow Iron using their receptacles. We will pick up any litter found and trash will be picked up by them at the end of the events.

Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.

Special Event Application

SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the **Teton County Integrated Solid Waste and Recycling (ISWR)** to offer opportunities to help your special event to be as "green" as possible. Opportunities available:

- ☒ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. **For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.**

Will you be using a company for your recycling plan? ☒ Yes ☐ No

If "Yes" which company will you be using? Jackson Hole Curbside Recycling

How many recycling receptacles will they (or you) supply for your event? 4

When will these recycling receptacles be delivered? July 2nd - 8:00 AM

When will recycling receptacles be picked up and removed from site? July 5th - 8:00 AM

Describe your plan for collection and removal of recyclable materials during your special event:
GTMF will provide our own recycling receptacles that are typically used at Walk Festival Hall for our concerts at that location. We will hire JH Curbside Recycling to empty the receptacles after each event.

Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.

Special Event Application

SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☒ Yes

☐ No

If "YES" please indicate any significant changes to the event request since its last approval:

In 2021, we held four performances at this location on July 2nd, 3rd, 4th, & 6th. This year we have limited it to two performances on July 3rd & July 4th. Also, capacity was raised this year. Last year we limited capacity for outdoor events to 800 patrons. This year capacity has been raised to 2,000 patrons.

STANDARD CONDITIONS OF APPROVAL

Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.

GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: NW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: NW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a \$500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf.

Initials: NW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks.

Initials: NW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7).

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: NW

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procurement, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: [Signature]
Signature

APPLICANT: Nick Warmuth
Printed Name

DATE: 5-2-2022

TITLE: Administrative Associate

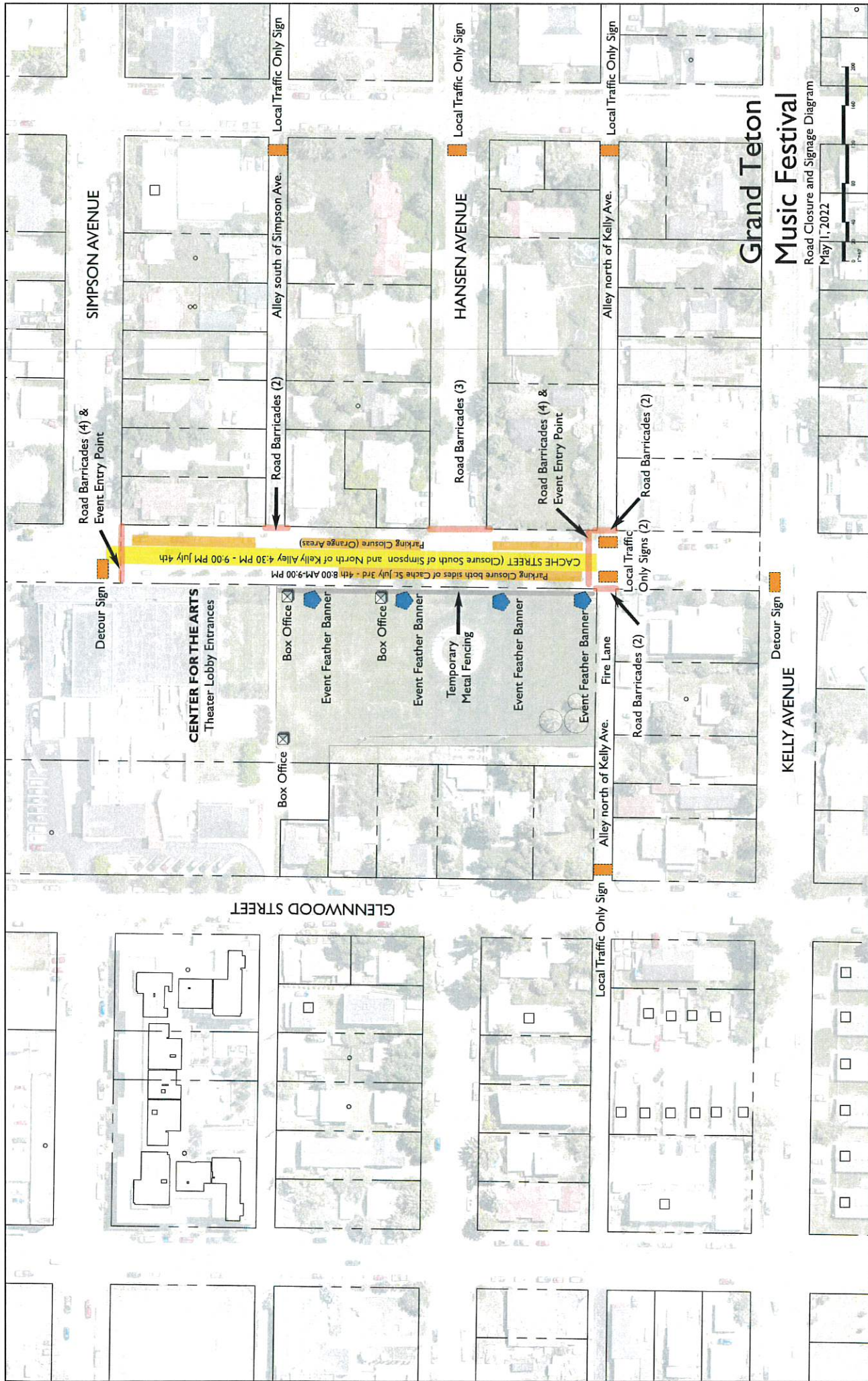
Town Services Requests:

Police Department-

We would like to request a general presence in the public street area of the event, as well as assistance ensuring roads are properly signed for detours and road closures.

Voice/Music Amplification Request-

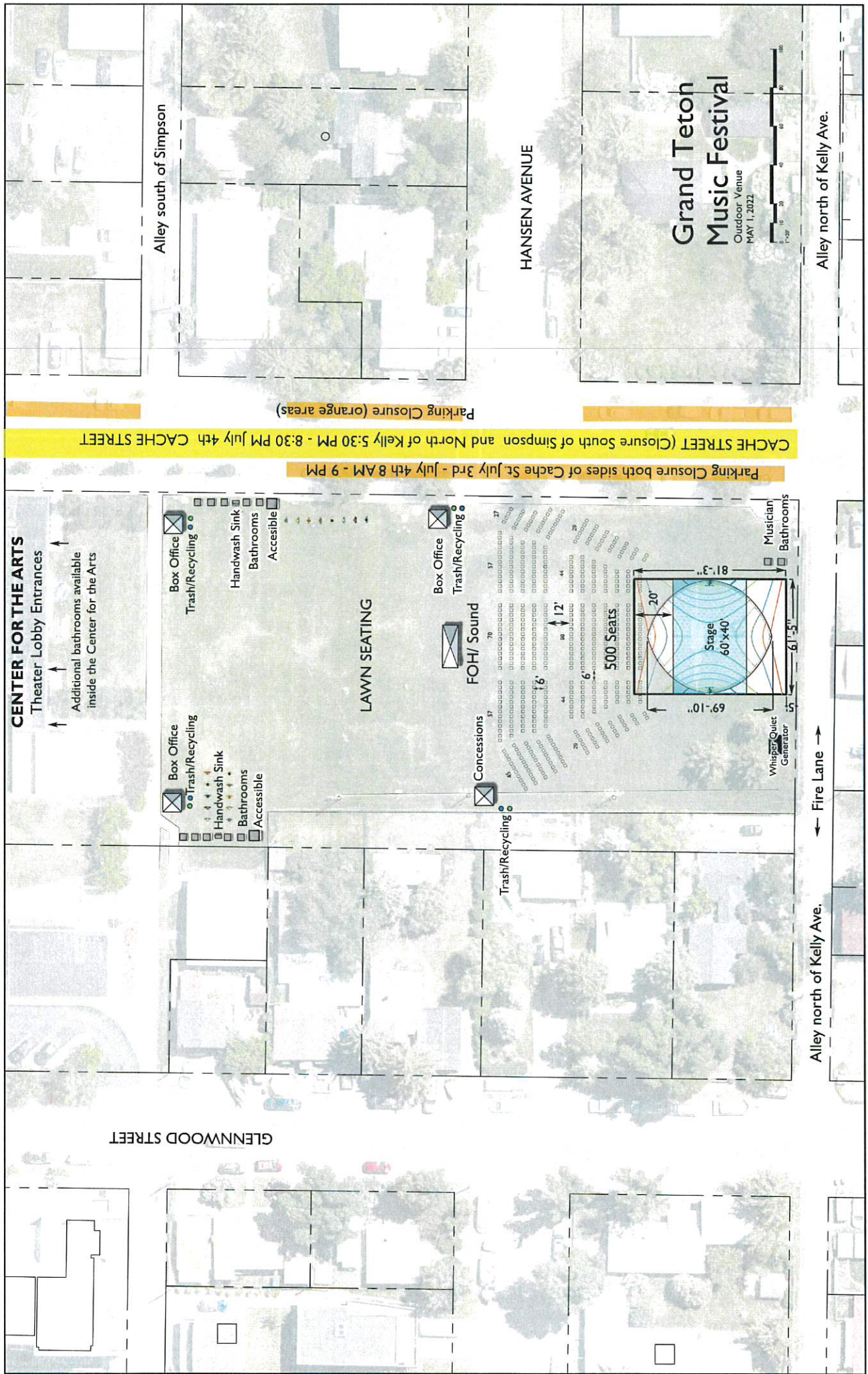
GTMF's rehearsal/concert on July 3 will begin at 4:30 PM and conclude at 7:00 PM. The rehearsal on July 4 will begin at 10:00 AM and end promptly at 12:30 PM, with the concert on that day starting at 7:00 PM and concluding at 8:30 PM.



Grand Teton Music Festival

Road Closure and Signage Diagram
May 11, 2022





GRAND TETON MUSIC FESTIVAL

JACKSON HOLE, WYOMING

175 S. King Street, Suite 200
PO Box 9117
Jackson, WY 83002
Office: 307.733.3050
Tickets: 307.733.1128 | gtmf.org

Music Director
Sir Donald Runnicles

Executive Director
Emma Kail

Board of Directors
John Costello, *Co-Chair*
Barbara McCelvey, *Co-Chair*
David Donovan, *Vice-Chair*
Philip Sherringham, *Treasurer*
Matthew Lusins, *Secretary*

Madeline Adkins
Katherine Brooks
Natalie Clark
Peter Fenton
Lynn Fleisher
Gary Harvey
Don Larson
Daniel Laufer
Laurentius Marais
Suzanne Jin Mesinoglu
Jack Selby
Robert Spetzler
Matthew Stoner
Susan Sutton
Andrew Watson
Mark Yockey

Lifetime Directors
Charles C. Baker
Joseph Bennett
Peter A. Benoit
Lynne V. Cheney
Sen. Roy Goodman
Jayne Hilde
Al Hilde, Jr.
Earl Sams Lightner
Sylvia Neil
Gilman Ordway
Robert Paulson
W. Richard Scarlett, III
Mary Seidler
Sen. Alan K. Simpson
Allan Tessler
William D. Weiss

Dear Neighbors,

May 2nd, 2022

The Grand Teton Music Festival is presenting a series of outdoor classical music concerts this year at the Center for the Arts Center Park on July 3rd and 4th. These concerts will provide greater community access to our annual 4th of July Patriotic Pops concert and our Free Family Concert, as indoor capacity at Walk Festival Hall is limited.

Circulation and safety plans for the concert series include temporary closures of parking stalls and S. Cache Street during the series. The location of the closure will begin south of E. Simpson Avenue and end at the alley south of the park. You are receiving this notice because you are located within a two-block radius of the event site.

Our site plan includes placing a stage with amplified sound on the south end of the Center Park lawn facing north toward the Center for the Arts building. Concerts will be ticketed and consist of a reserved chair section and a general admission section on the Center Park lawn. Patrons will enter the site through one of three gates: one entrance on S. Cache Street south of E. Simpson Avenue; a second entrance on S. Cache Street north of E. Kelly Avenue and a third entrance at the northwest corner of Center Park near S. Glenwood Street.

Parking closures will begin for set up on Tuesday, June 28th at 8:00 AM and last through 8:00 PM that day. On concert days, the parking closure will last from 8:00 AM through the end of the concert. The street closure will begin an hour and a half prior to the concert and end an hour after the concert end each day. The concert schedules are:

Sunday, July 3rd, 6:00 PM – 8:00 PM

Monday, July 4th, 7:00 PM – 9:00 PM

Patrons will begin arriving an hour prior to concerts and leave the premises within an hour after the concert ends each night. Breakdown on S. Cache Street will be completed and the route reopened an hour after the concerts end each night (9:00 PM on Sunday, 10:00 PM on Monday).

On Monday, May 16th, 2022, at 6:00 pm, Jackson Town Council will consider our special event application addressing this requested road closure. You are welcome to attend and ask questions or make public comment. Additionally, I invite you to contact me directly to discuss any questions or concerns you may have.

Warm regards,

Emma Kail
Executive Director
Grand Teton Music Festival
emma@gtmf.org
(307) 733-3050



GRANTET-11

SBAUMBERGER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 6024 HUB International Mountain States Limited 1315 S Highway 89 Suite 103 Jackson, WY 83001	CONTACT NAME: Selda Baumberger
	PHONE (A/C, No, Ext): (307) 732-5956 FAX (A/C, No):
	E-MAIL ADDRESS: selda.baumberger@hubinternational.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: American Fire and Casualty Company 24066
	INSURER B: West American Insurance Co 44393
	INSURER C: Ohio Casualty Insurance Company 24074
	INSURER D:
	INSURER E:
	INSURER F:

INSURED

Grand Teton Music Festival
PO Box 9117
Jackson, WY 83001

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		BKA57539301	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☒ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Liquor \$ 1,000,000
B	AUTOMOBILE LIABILITY			BAW57539301	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
C	☒ UMBRELLA LIAB ☒ OCCUR			USO57539301	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 4,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$ 4,000,000
	☐ DED ☒ RETENTION \$ 10,000						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Jackson
PO Box 1687
Jackson, WY 83001

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Regular Meeting
Submitting Department:	Administration	Presenter:	Carl Pelletier
Agenda Item:	Special Event: PAWS Pet Gala (formerly Tux and Tails)	Public Comment	Yes

Purpose & Policy Considerations.

The Mayor and Council consider all special event applications requesting exemptions from stipulations in Center for the Arts lease agreement.

Requested Action.

Staff is requesting Town Council to consider the special event application submitted by PAWS of Jackson Hole for the PAWS Pet Gala on Friday, July 1, 2022.

Recommendations.

Staff recommends approval of the application, subject to the conditions and restrictions listed in this staff report.

Background.

PAWS of Jackson Hole has requested that the Pet Gala annual fundraising event scheduled on the Center for the Arts Lawn on July 1st be allowed to operate until 10:00 PM with amplified sound will ending by 9:00 PM.

The Center for the Arts is permitted to conduct events on the Center Park; however, the CFA's current Conditional Use Permit states that events held on the Center lawn must cease by 9:00 PM, unless a Special Event Permit is issued by the Town of Jackson.

- O. **Outdoor Operating Hours.** Outdoor events or events in which the amphitheater doors are open shall end by 10:00 PM in the amphitheater and by 9:00 PM in all other outdoor areas unless a Special Event Permit is issued by the Town of Jackson.

Thus, in order for the special event to operate until 10:00 PM they would need to obtain approval from the Town Council for an exemption from their lease. The Town Council approved this request the in the past.

The application has been submitted to all Town departments for review. In the past the Police Department has received noise complaints from neighbors of the Center for the Arts for events held on the lawn. This request has no changes with the event that was approved last year.

The applicant requests the following in association with this special event:

1. Permission to operate on the Center for the Arts lawn until 10:00 PM on July 1, 2022.

If approved, a condition of approval will include: "The applicant is expected to monitor the noise levels of the event to ensure that it is conducted in a manner that reduces the likelihood that it will disturb the residents of the surrounding area or neighborhood. In the event that complaints from residents are received, the person to whom this permit is issued shall be responsible for taking reasonable steps to see that the noise is abated in a timely manner." This condition has been used for similar events which have been approved on the Center for the Arts Lawn.

Analysis.

The application has been submitted for review and comment to all Town departments. The operating plan for this event has been reviewed by the Teton County Health Department and Town staff to ensure that the event organizers are cognizant of the Center for Disease Control and Prevention's COVID guidelines for outdoor events.

Possible Alternatives.

- Approve the request with modifications
- Deny the request
- Other

Comprehensive Plan & Priority Alignment.

Special events align within the Comprehensive Plan & Community Priority Goals in addressing Town as Heart of the Region – The Central Complete Neighborhood: The Town of Jackson will continue to be the primary location for jobs, housing, shopping educational and cultural activities.

Principle 4.4—Enhance civic spaces, social functions, and environmental amenities to make Town a more desirable Complete Neighborhood.

The Town of Jackson has traditionally served as the cultural, social and civic hub for Teton County and the region. Maintaining and improving public spaces will support Jackson as the community's central Complete Neighborhood, a gateway to the nation's parks and forests, and the regional center for tourism, the arts and employment. The enhancement of natural features such as Karns Meadows, Flat Creek and Cache Creek corridors will further contribute to Jackson's role as the central Complete Neighborhood.

Policy 4.4.a: Maintain and improve public spaces

Public spaces are the building blocks of a thriving community. Jackson's public spaces and civic facilities should be interesting and memorable, and should reinforce our sense of community. Town will continue to promote high quality design of public spaces, including creating attractive gateways, preserving views, and providing appealing public right-of-way amenities. The integration of fine arts professionals in the design of public spaces will be encouraged to create unique and visually engaging projects. New developments in Town should contribute to quality public spaces—including, but not limited to, pedestrian amenities, parks, outdoor squares, landscaped areas and public art.

Fiscal Impact.

Fiscal impact includes income from a special event application fee of \$27.

Staff Impact.

- departmental review of application (approximately 30 minutes of total staff time),
- preparation of staff report (approximately 30 minutes),

Conditions and Restrictions.

Should Council wish to approve this application, staff recommends that approval be subject to the following conditions and restrictions:

1. The event will be subject to the review of the Teton County Health Department.
2. The event shall abide by any state or local health order in place.
3. The applicant shall clean up immediately after the event and shall be responsible for the removal of recycled material generated by the event or any overflow trash.
4. The applicant is expected to monitor the noise levels of the event to ensure that it is conducted in a manner that reduces the likelihood that it will disturb the residents of the surrounding area or neighborhood. In the event that complaints from residents are received, the person to whom this permit is issued shall be responsible for taking reasonable steps to see that the noise is abated in a timely manner.

5. Insurance: An insurance certificate that names the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and states that coverage is primary and non-contributory is required at least ten days prior to the event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. The additional insured language on the certificate may not include any limitations or exclusions. Insurance certificates are subject to the review and approval of the Town Attorney.
6. Any power cords that cross walkways or turf where event goers walk shall be taped or covered and secured as to avoid a tripping hazard.
7. No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.
8. The applicant shall obtain the necessary food service permits from Teton County Environmental Health.
9. Any tents larger than 400 square feet will require approval through the Fire Department. A Temporary Tent Permit Form will need to be completed and approved prior to the start of the event. This Temporary Tent Permit can be found on the Jackson Hole Fire / EMS website.
10. Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).
11. Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2)
12. Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).
13. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).
14. All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7)
15. Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).
16. Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).
17. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).
18. All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).
19. Public Safety Plan: Where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety (IFC403.2).
20. Review and follow all of the guidelines listed on the Jackson Hole Fire/EMS website regarding Special Event Rules, based on the 2012 International Fire Code. These rules can be obtained from the Town of Jackson website.
21. The Fire Department recommends that Cache Street maintain a clear and unobstructed width of 20 feet to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1).

Attachments or Links.

Special Event application

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the special event application made by PAWS of Jackson Hole for the Center for the PAWS Pet Gala on Friday, July 1, 2022 subject to the conditions and restrictions listed in the staff report.



PAWS Pet Gala: Purpose and Funding

PAWS has been fortunate to host this gala every year (except for 2020/2021) which brings in 1/3 of our annual operating budget (\$300,000). It is an important night for the organization which allows us to connect with all of our most passionate supporters and inspire them to give to our 8 community programs. Funding from the event goes towards our free mutt mitt program, safe shelter for pets of victims of domestic violence, trail ambassadors, free spay/neuter to all residents of Teton County, financial assistance for pets in need of critical care, animal shelter support, and our Disaster Animal Response.

Our Disaster Animal Response Team is of particular interest to the Town of Jackson due to the Pets Act of 2006 which Congress enacted after Hurricane Katrina. It states that municipalities will not receive FEMA Funding in a disaster if they do not have a disaster plan in place for evacuating household pets. PAWS fulfills that component of the disaster plan for the Town of Jackson/Teton County. We have an MOU with Emergency Management that states that we will shelter all local pets during an evacuation. If we miss an opportunity to fund this program specifically, the Town and County will lose FEMA funding during a local disaster or evacuation. This event is essential to our fundraising efforts and our ability to offer critical services.

We are so appreciative of the Center for the Arts and the Town of Jackson for allowing PAWS to host this event each year. It's been incredibly successful and people are so excited to come back this year. It truly is a feel-good event. However, we know that there are noise concerns and that things are ever-evolving in town. We absolutely want to be mindful of the neighbors and we don't want anyone in town to have a poor experience with our organization. We're not having a band this year and we will discontinue all amplified sound by 9:00 PM, and have everyone off the lawn by 10:00 PM as we've done for many years in the past.

Next year, PAWS intends to find a new location for this gala in an effort to minimize any impact on town residents.

Thank you for your consideration of this important fundraiser for PAWS in our final year at the Center for the Arts. We very much appreciate the support and we'd love to see you at the Gala!

Special Event Application

Submit Completed Document To:

Town Hall
Town of Jackson - Special Events
150 East Pearl Street
P.O. Box 1687
Jackson, Wyoming 83001

cpelletier@townofjackson.com
(307) 733-3932 ext. 1112 (phone)
(307) 739-0919 (fax)



**A completed application
must be submitted at least
21 days prior to your event.**

Non-Profit Fee: \$25
For-Profit Fee: \$150

APPLICANT INFORMATION

Name of Event: PAWS Pet Gala

Name of Organization: PAWS of Jackson Hole

Type of Organization: ☒ Non-Profit ☐ Public Agency ☐ For-Profit Business

Mailing Address: PO Box 13033

City: Jackson State: WY Zip Code: 83002

Name of Person Completing Application: Amy Moore

Email Address: amy@pawsofjh.org

Work Phone: 307-734-2441 Cell Phone: 307-690-4139

EVENT INFORMATION

Type of Event: ☐ Run / Walk ☐ Concert ☐ Filming ☐ Assembly
☐ Parade ☐ Festival ☐ Biking ☐ Education
☒ Other: Fundraiser

Description & Purpose of Event *(Attach additional sheets if necessary):* _____

Our annual gala brings in one-third of our annual operating budget. Additional details attached.

Location of Event: Center for the Arts Alternative Location: _____

Date(s) of Event: July 1, 2022 Event Operating Hours: 6:00 PM - 10:00

Event Set Up Begins Date: June 30, 2022 Time: 10:00 AM

Event Clean Up Ends Date: July 02, 2022 Time: 12:00 noon

Special Event Application

EVENT INFORMATION (Continued)

Estimated Event Attendance (Spectators and Participants) Per Day: ²⁵⁰_____ Total Event: ²⁵⁰⁻_____

Special Considerations (check all that apply):

- | | | |
|---|---|---|
| ☒ Alcoholic Beverages | ☐ Cooking/Grilling | ☐ Electricity Requested |
| ☐ Food Sales | ☐ Merchandise Sales | ☐ Recurring Event |
| ☒ Ticketed Admission | ☐ Sound Amplification | ☒ Pets or Animals |
| ☐ Tents | ☐ Street Closure | ☐ Sidewalk Closure |
| ☐ Overnight Parking | ☐ Overnight RV Camping | ☐ Use of Town Square |

Event Co-Sponsor (s): _____

All for-profit organizations must submit a letter of event sponsorship from a non-profit organization if sales are requested on public property.

Will you be charging admission or a fee for your event? ☒ Yes ☐ No

Alternative Contact Information During the Event (someone besides applicant who will be on site and available for Town personnel or Police to contact during the event):

Name: Eunice Nicholson Cell Phone: 817-680-7675

EVENT SITE PLAN

On a separate sheet of paper, provide a Site Plan sketch of the event. Include maps or a diagram of the entire event including the names of streets or areas that are part of the venue and the surrounding area. The plan should include the following (if applicable):

- | | |
|---|---|
| ☒ Tents (X) | ☐ Food Vendors (FV) |
| ☐ Beverage Vendors (BV) | ☐ Alcohol Vendors (A) |
| ☐ Portable Toilets (T) | ☐ Hand Washing Sink (HWS) |
| ☐ Stages or Amplified Sound (SO) | ☐ Bleachers (BL) |
| ☐ Garbage Receptacles (G) | ☐ Recycling Receptacles (RR) |
| ☐ Retail Merchants (RM) | ☐ Security (P) |
| ☐ Fire Lane (FL) | ☐ Fire Extinguishers (EX) |
| ☐ First Aid / EMS (FA) | ☐ Barricades (B) |
| ☐ Electricity / Generator (EL) | ☐ Trailers, Vehicles, Storage (TR) |

Fire hydrants or sidewalk curb breaks that are used for ADA accessibility may not be blocked at any time.

Special Event Application

STREET / SIDEWALK / PUBLIC PARKING LOT - CLOSURE REQUESTS

Will the event close any street, sidewalk, alley or public parking lot? ☐ Yes ☒ No

Area of Closure Request	Date(s)	Start Time	End Time

The applicant will be responsible for production, posting and removal of "No Parking" and "Handicap Parking" signs along Town streets where public parking spaces exist within the event site. If the event involves a closure this will be need to be coordinated with the Jackson Police Department at least 2 weeks prior to the requested closure date. Jackson Police Department: (307) 733-1430. All parking signs, road signs, cones and barricades must be taken down immediately following the event's ending time.

Will the event restrict / close access to any public parking spaces? ☐ Yes ☒ No

If "Yes", how many parking spaces will be unavailable due to the event: _____ parking spaces

Will the event closure requests impact any START Bus routes? ☐ Yes ☒ No

If "Yes", which routes will be impacted? Has START Bus been contacted about this impact?

Route Description: _____ START Bus contacted? ☐ Yes ☒ No

RESIDENT AND/OR BUSINESS NOTIFICATION

Events that require road closures, parking space closures, or sidewalk closures or may cause disruption for the Town of Jackson residents, businesses, churches, etc. may be required to mail or hand deliver notification to the affected parties within a two block radius at least one week prior to the event's Town Council consideration meeting. Notices must reflect the date(s), day(s), time(s) and location(s) of the event, types of activities taking place at the event, the event coordinator's contact information and the date and time of the Town Council meeting.

Have you provided a sample of the notice and a proposed list of recipients? ☐ Yes ☒ No

Special Event Application

TOWN EQUIPMENT REQUESTS

Indicate the type and the quantity of items that you are requesting:

_____ Large Street Barricades	_____ "Road Closed" Street Signs
_____ Small Sidewalk Barricades	_____ "Local Traffic Only" Street Signs
_____ 28 Inch Street Cones	_____ "Detour" Street Signs
_____ Candlestick Cones	_____ 32-Gallon Recycling Bins

☼ The equipment above can be arranged through the Public Works Department (307) 733-3079. A \$500 deposit will be required at the time of pick-up for equipment. The applicant is responsible for arranging the pick up of equipment from the Public Works Department as well as returning equipment immediately following the event. The Town of Jackson will only deliver equipment to parades and Town sponsored events.

☼ The Town of Jackson has a very limited number of recycling bins that can be utilized as part of your event's recycle plan. The applicant will be responsible for emptying the recycle containers and cleaning the bins before they are returned to the Public Works Department.

☼ If you are uncertain of the exact number of equipment needed please feel free to contact either the special event coordinator or the Public Works Department for additional information.

☼ Additional equipment such as bleachers, electrical spiderboxes, etc., can be requested through the Parks and Recreation Department (307) 732-5753.

TOWN SERVICES REQUESTS

Indicate the Town services that you are requesting. *Please note: you will need to coordinate services with individual departments and a fee may be associated with your request.*

POLICE DEPARTMENT

(307) 733-1430

☐ Event Security	☐ Mounted Horse Patrol	☐ Traffic Control
☐ Race Lead Vehicle	☐ Parade Lead Vehicle	☐ General Presence
☐ Towing / Ticketing	☐ Assistance with Parking Closures	☐ Assistance with Street Closures

Please describe in detail your request: _____

The Chief of Police determines if police services will be needed at the special event for public safety concerns. The Chief of Police will also determine the number of police officers to staff the event. Fees may be associated with the need for additional police services at the event.

Special Event Application

TOWN SERVICES REQUESTS (Continued)

PUBLIC WORKS DEPARTMENT (307) 733-3079

☐ Street Sweeping

☐ Snow Removal

☐ Street Marking

Please describe in detail your request

PARKS AND RECREATION DEPARTMENT (307) 732-5753

☐ Irrigation Locates - Any event placing stakes in turf must obtain irrigation locates.

☐ Electricity Access

☐ Turf / Tree Care - Any additional mowing, raking, trimming or spraying needs.

☐ Additional Public Restroom Cleaning

Please describe in detail your request: _____

**Please note: if you are requesting the use of a public park or public ball field you must confirm and reserve your space through the Parks and Recreation Department. The only exception is George Washington Memorial Park (Town Square), which does not require a reservation form.*

Is the requested event site a public park or ball field? ☐ Yes ☐ No

If "Yes", has the site been reserved with Parks and Recreation? ☐ Yes ☐ No

FIRE / EMS DEPARTMENT (307) 733-4732

☐ Foot Patrol

☐ Ambulance

☐ Fire Engine

☐ Rescue Truck

☐ Bicycle Patrol

☐ Event Site Inspection

Please describe in detail your request: _____

Special Event Application

TOWN SERVICES REQUESTS (Continued)

START BUS

(307) 732-8651

☐ Event Specific Shuttle(s)

Please describe in detail your request: _____

VOICE / MUSIC AMPLIFICATION REQUESTS

Will your event have any amplified sound? ☒ Yes ☐ No

If "Yes", please indicate times: Start Time: 6:00 Finish Time: 9:00

Will your event feature any musical entertainment? ☒ Yes ☐ No

If "Yes", please attach the schedule of any music or entertainment proposed to occur during event.

SIGN or BANNER REQUESTS

Are you requesting to hang signs or banners? ☐ Yes ☒ No

If "Yes", have you completed a sign permit application? ☐ Yes ☒ No

A Sign Permit Application will need to be submitted along with this application if signs are requested. This permit can be accessed on the Town of Jackson website or through the Planning Department.

INSURANCE REQUIREMENTS

An insurance certificate is required prior to the start of your event. This certificate must name the "Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers" and must also state that coverage is primary and non-contributory is required for every event. Insurance limits must be at least \$1,000,000/occurrence and \$1,000,000 aggregate. **The additional insured language on the certificate may not include any limitations or exclusions.** Insurance certificates are subject to the review and approval of the Town Attorney. Please be sure to include alcohol liability if there will be alcohol at the event. You must supply insurance before your event.

A certificate of insurance is attached: ☐ Yes ☒ No

Special Event Application

PORTABLE RESTROOMS AND SINKS

The Town of Jackson requires the applicant to provide additional chemical toilets or portable toilets for all events with an anticipated peak time attendance exceeding 75 people.

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. The Town of Jackson may determine the total number of required restroom facilities required on a case-by-case basis based on the presence of food and drink at the event and the maximum number of attendees at your event during peak time. The Town of Jackson may determine that you need to coordinate with Parks and Recreation for additional public restroom cleanings if you intend on using a public restroom as part of your restroom facility plan.

Do you plan to provide portable restroom facilities?

☐ Yes☐ No

If "Yes", please indicate the total number of portable toilets and number of ADA accessible toilets.

Total Number of Portable Toilets: _____ Number of ADA Accessible Portable Toilets: _____

If "No", please explain:

Portable restrooms may not be located within 50 feet of any food vendor.

Restroom Company: _____

Restroom Drop off / Pick Up Date for Drop Off: Time for Drop Off:

Date for Pick Up: _____ Time for Pick Up: _____

ALCOHOL

Will there be alcoholic beverages at the event?

☒ Yes☐ No

Will you be offering any alcoholic beverages besides beer? ☒ Yes

☐ No

If "Yes", what will be offered in addition to beer? Wine, cocktails

If you are planning on serving alcoholic beverages at your event, then either a completed Malt Beverage Permit (beer only) or Catering Permit (beer, wine and/or spirits) must be submitted. You can access these applications on the Town of Jackson website.

Special Event Application

VENDORS / MERCHANTS / SALES

Will anything be sold at your event?

☐ Yes

☒ No

If you are planning on selling items at your event then you will need to complete either an Exposition Business License (for 2 or more vendors) or a Transient Merchant License (for 1 vendor). A complete list of vendors, including a vendor tax ID, must be submitted to the Town of Jackson and to the State of Wyoming's Department of Revenue prior to the event. Both the Exposition License and the Transient Merchant License are on the Town of Jackson's website.

Please describe any sales activity at your event:

Will any food or beverages be sold at your event?

☐ Yes

☒ No

If "Yes", you will need to contact the Teton County's Department of Environmental Health prior to the event (307) 732-8490.

TRASH REMOVAL PLAN

All events are required to have a plan for the collection removal of trash during and after the event. The trash receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the waste removal plan. ***For assistance with formulating a Trash Removal Plan please contact Integrated Solid Waste and Recycling at (307) 732-5771.***

Will you be using a waste company for your waste removal plan?

☐ Yes

☒ No

If "Yes", which company will you be using? _____

How many trash receptacles will be supplied for your event? _____

When will the trash receptacles be delivered? _____

When will the trash receptacles be picked up and removed from site? _____

Describe your plan for the collection and removal of trash during your special event:

Applicants are responsible for cleaning and restoring the site immediately following the event. Please pick up all trash associated with your event including, but not limited to paper, bottles, cans, signs, course markings, etc. The cost of any employee overtime incurred because of an applicant's failure to clean / restore the site following the event will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event please state this in your plan.

Special Event Application

SUSTAINABLE EVENT PLANNING

The Town of Jackson encourages all special events to strive to be sustainable in our community and for our environment. We have partnered with the **Teton County Integrated Solid Waste and Recycling (ISWR)** to offer opportunities to help your special event to be as "green" as possible. Opportunities available:

- ☐ Rental / Use of Recycling Bins for Special Events
- ☐ Use of JH20 Water Bottle Refilling Station for Special Events
- ☐ Consultation on Conducting Green Special Events

Please contact the Waste Diversion and Outreach Coordinator at ISWR at 307-732-5771.

RECYCLING PLAN

All events are required to have a plan for the collection and removal of recyclable materials during and after the event. The recycling receptacles located in the Town parks, parking lots, ball fields, sidewalks and public restrooms should not be included in the recycling collection and removal plan. ***For assistance with formulating a Recycling Plan please contact Teton County Integrated Solid Waste and Recycling (ISWR) at (307) 732-5771.***

Will you be using a company for your recycling plan? ☐ Yes ☒ No

If "Yes" which company will you be using? _____

How many recycling receptacles will they (or you) supply for your event? _____

When will these recycling receptacles be delivered? _____

When will recycling receptacles be picked up and removed from site? _____

Describe your plan for collection and removal of recyclable materials during your special event: _____

Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event please state this in your plan. For a list of recyclables and how they need to be sorted, or for information about where the recycling bins are located call ISWR (307) 732-5771.

Special Event Application

SIGNIFICANT EVENT CHANGES

Has this event been approved in the Town of Jackson in previous years?

☒ Yes

☐ No

If "YES" please indicate any significant changes to the event request since its last approval:

STANDARD CONDITIONS OF APPROVAL

Please review the following standard list of conditions and restricts for events. Initial the bottom of each page indicating that you have read, understand and agree to these conditions and restrictions.

GENERAL

The event shall be conducted in a timely, safe and professional manner.

All town ordinances, including, but not limited to noise, possession and use of weapons, open fires and animals (including the prohibition of dogs in any town park) shall apply to all events except where specifically granted relief by the Town Council.

The applicant shall advise and instruct all participants, volunteers, vendors, merchants and spectators on event conditions, restrictions, prohibitions and responsibilities as indicated by the Town Council in the staff report.

Initials: AM

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TRASH / CLEAN UP

The applicant shall clean up immediately following each event and shall be responsible for the collection and removal of all refuse generated by the event.

If trash will be generated from the event, then the applicant must supply extra trash and containers and dispose of all trash generated by the event. Trash containers shall not be permitted to overflow.

If recyclable materials are generated from the event, then the applicant is required to provide recycling containers and provide for the removal of all recycled material. Recycling containers shall not be permitted to overflow.

STREETS

Fire department access roads shall have and maintain a clear and unobstructed width of 20 feet and unobstructed vertical clearance of not less than 13 feet 6 inches to allow for emergency vehicle traffic along ALL areas of open and closed streets (IFC 503.2.1). Booths and tents may be erected on either side of street, however, a 20 foot straight path must be provided.

SIDEWALKS

The applicant shall not block walkways or otherwise obstruct pedestrian traffic.

All walkways, boardwalks, entrances and ADA ramps must be kept open and unobstructed at all times

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

POWER / ELECTRICAL

Electrical power is available from Town Square. The applicant shall coordinate all power needs with the Parks & Recreation Department's Park Manager (307-733-5057) at least three (3) business days prior to the event.

All power and sound cords that cross walkways shall be taped and secured to avoid a tripping hazard.

All electrical/temporary power shall be in accordance with the 2011 National Electric Code and subject to inspection from this Department (IFC 605.9).

ADDITIONAL PERMIT & LICENSE FEES

The applicant shall apply and pay for all licenses and/or permits prior to the events.

Initials: AM

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TOWN EQUIPMENT

The use of the Parks & Recreation Department bleachers shall be coordinated through that department (307) 732-5753.

Barricade, road sign, cone and recycle bin use shall be coordinated through the Public Works Department. The applicants shall be responsible for pick up, setup, placement and disassembly and return. All equipment use require a \$500 damage deposit that must be submitted at the time of pick up at the Public Works Department to protect against any loss or damage.

All barricades, cones, bins and road signs must be removed immediately following the event. These items must be returned the same location as they were picked up.

PORTABLE RESTROOMS

If applicable, the applicant shall provide an adequate number of port-a-potties at the event site and shall arrange for their removal immediately at the conclusion of the event.

The applicant shall ensure all port-a-potties are placed on paved areas.

INSURANCE

The applicant and all participating organizations are required to maintain liability insurance in the amount of \$1,000,000.00. Prior to the event, each organization shall provide a certificate of insurance naming the Town of Jackson as an additional insured including its Officers, Officials, Employees, and Volunteers and must also state that coverage is primary and non-contributory. The Town Attorney shall approve all certificates of insurance.

FOOD / VENDING

The applicant shall obtain the necessary food service permits from Teton County Environmental Health.

The applicant shall provide additional trash receptacles in the food service areas.

Per Section 5.20 of the Municipal Code: The applicant shall be responsible for ensuring that all sales tax receipts are remitted to the Wyoming Department of Revenue and in no event later than the thirtieth day of the month following the exposition [and] acquire and keep on file names, addresses and phone numbers of all participants.

In addition to providing a list of all participating vendors, artists, and merchants, along with their social security numbers and addresses, to the Wyoming Department of Revenue, pursuant to Jackson Municipal Code Section 5.20.020 A.1.b., the applicant shall also provide that same list to the Town of Jackson Finance Department.

Vendors shall not dump hot water or other liquids on the turf.

Initials: AM

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ALCOHOL

The applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked and ID bracelet system may be required.

Only 16oz or small plastic cups are used for beer and alcohol sales.

No alcohol shall be served in bottles or glass containers.

The applicant shall be responsible to be alert to and report any instances of underage drinking to the Jackson Police Department.

It is recommended that servers be TIPS trained prior to serving alcohol. No "over serving" shall be allowed to occur or serving to obviously intoxicated persons.

Participants shall not be permitted to leave the event with open containers.

No more than two beers shall be sold to any person at any one time.

TOWN PARKS

The applicant shall coordinate the use of any public park (including the Town Square), including reservations, paperwork and applicable fees, with the Parks and Recreation Department.

The applicant shall coordinate park reservation and the payment of Parks & Recreation fees at least 30 days prior to the event.

The applicant is required to provide turf protection in front of and behind any table or other exhibit where crowds will stand. The applicant shall abide by all Parks & Recreation Department recommendations with regards to turf protection.

Vehicles are prohibited on all turf areas of any park or anywhere within the Town Square.

No trees or other forestry may be moved, modified, damaged or destroyed to set up booths, tents, or exhibits. No ropes, exhibits, signs, banners or booths may be secured to any live forestry.

Use of Town Square shall be subject to the submission to and approval of staff of a detailed site plan, indicating set-up, safety procedures and turf protection, and the imposition of such other conditions or restrictions deemed necessary.

Irrigation locates are required if stakes are placed in the ground. Applicant may forfeit damage deposit if an irrigation locate is not conducted and irrigation equipment is damaged.

Per Municipal Code, dogs are not allowed in Town Parks.

Initials: AM

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

TENTS

Irrigation locates are required before any tents may be erected or stakes or any other items are placed in any public park, including the Town Square. The applicant shall coordinate all water locates with the Parks & Recreation Department's Park Manager (307-732-5793) at least three (3) business days prior to the event.

All tents having an area in excess of 200 square feet shall require advance permitting through the Fire Department unless open on all sides (IFC 105.6.43).

Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location and type of heating and electrical equipment (IFC 3103.6).

Tents, canopies or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines (IFC 3103.8.2).

Tents must meet the flame propagation performance criteria of NFPA 701 (IFC 3104.2).

Combustible materials shall not be located within any tent, canopy or membrane structure in use for public assembly (IFC 3104.5).

Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted (IFC 3104.6).

All open flame devices are strictly prohibited within tents unless approved by the fire code official (IFC 3104.7).

Portable 2A:10B-C fire extinguishers shall be provided, one minimum, for tents requiring permits with a 75 foot travel distance (IFC 3104.12).

Any cooking performed within tents shall require advance approval by the Fire Department (IFC 3104.15.3 – 3104.15.7).

Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means (IFC 3104.19).

FAIR GROUNDS / RODEO GROUNDS

All use of the Rodeo Grounds shall be coordinated through and subject to the approval of the Fair Manager under the authority of the Parks and Recreation Department.

Anyone camping at the Rodeo Grounds shall indicate that they are affiliated with the group by placing a card in the windshield of their vehicle. Campers are reminded that fires are not permitted.

Initials: AM

Special Event Application

STANDARD CONDITIONS FOR ALL EVENTS (continued)

ROAD CLOSURES / PUBLIC PARKING CLOSURES

The applicant shall notify all business, residences, churches, etc. affected by the street closures and public parking closures prior to the public hearing.

The applicant shall notify, in advance, all business, residences, churches, etc. affected by the street closures and public parking closures and shall provide advance community radio and/or newspaper announcements regarding the event and the closures.

The applicant shall coordinate all road closures with the Police Department and shall provide an adequate number of volunteers to assist with traffic control and barricade setup/removal during each event.

The applicant shall coordinate all road closures with START, Fire/EMS, Public Works and the Police Department. Volunteer placement and assignments shall be reviewed and approved in advance with the Police Department.

The applicant shall be responsible for producing, posting and removing the temporary No Parking signs. No Parking signs must be posted two days prior to the parking closures. The applicant should meet with the Police Department two weeks prior to the event to discuss the procurement, posting and removal of the signs.

Emergency vehicle access lanes shall be maintained during the event.

FIREWORKS

All fireworks displays must be approved by the Fire Chief prior to the event.

The Fire Department will monitor the firing area potential for wildfire. The Department will make recommendations directly to the applicant for mitigation and will give final approval the day of the event.

The application shall be subject to the review and approval of the Fire Department and any additional conditions or restrictions placed by such Department.

Please note, that the conditions and restrictions listed above are standard for special events held in Town, additional conditions or restrictions may be required by the Town Council and/or staff upon further review of the application.

I have read and understand the standard conditions for events. I have answered all of the questions in this application truthfully and to the best of my knowledge.

APPLICANT: 
Signature

APPLICANT: Amy Moore
Printed Name

DATE: 05/09/2022

TITLE: Executive Director

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Regular Consent
Submitting Department:	Public Works	Presenter:	Johnny Ziem
Agenda Item:	Amendment to the Downtown Trash Removal Services Contract	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to review and consider a first amendment to the Downtown Trash Removal Services Contract for trash removal from municipal trashcans in the downtown core.

Requested Action.

To review and consider a first amendment to the Downtown Trash Removal Services Contract for trash removal from municipal trashcans in the downtown core.

Recommendations.

Staff recommends approving the first amendment to the Downtown Trash Removal Services Contract for trash removal from municipal trashcans in the downtown core.

Background.

The last time this item was before the Town Council was at the December 20, 2021, Regular Council Meeting when the Town Council approved the contract (Project No. 22-05) for trash removal services for the 75 trashcans located within the downtown core.

Analysis.

This item is before the Town Council because the original approved contract did not include any stipulation for fluctuations in fuel and dump fee costs during the 3-year contract term. Fuel costs have increased greatly since contract execution and will most likely also have a future effect on dump fees as well. Additionally, fuel prices may decrease over the life of the contract. Staff would like to amend the current contract to account for potential fluctuations in fuel costs and potential increases in dump fees, which has a fiscal impact on both parties.

There is a provision in the original contract that allows for modification of the contract as long as it is agreed to and executed by both parties in writing.

Possible Alternatives.

Possible alternatives for this item include:

1. Council may choose to not approve the first amendment
2. Other

Comprehensive Plan & Priority Alignment.

- Chapter 8: Quality Community Service Provision
 - o Principle 8.1 – Maintain current, coordinated service delivery

Fiscal Impact.

Fiscal impact for this item is adjusting compensation per trashcan serviced based on the current cost of fuel paid by the contractor. The current compensation has been amended from \$5.00 per trash can serviced to \$6.75 per trashcan serviced. As fuel fluctuates during the course of the contract, the cost per trashcan will be adjusted based upon the percent change of fuel costs incurred by the contractor:

Fuel % Change	Fuel Cost	Per Tash Can Compensation
-10%	3.78 \$.42 (no rounding)	\$5.78
-10%	\$4.20 \$.47 (rounded from .467)	\$6.09
-10%	\$4.67 \$.52 (rounded from .519)	\$6.41
Current	\$5.19	\$6.75
+10%	\$5.71 \$.52 (rounded from .519)	\$7.09
+10%	\$6.28 \$.57 (rounded from .571)	\$7.45
+10%	6.91 \$.63 (rounded from .628)	\$7.82

The amendment outlines how the cost of service per trashcan will fluctuate depending on the percent change in fuel costs incurred by the contractor every month. For example, if the cost of fuel decreases by 10%, the cost of service per trashcan will decrease by 5%, similarly, if the cost of fuel increases by 10% there will be 5% increase in cost per trashcan. Staff further negotiated maximum and minimum thresholds for the cost of service per trashcan, which was established to not go below \$5.00 or above \$8.00 per trashcan.

Fiscal impact for the current FY22 Budget will include, if approved, an amendment in the amount of \$12,000. Fiscal impact for the FY23 Budget beginning July 1, 2022, if approved, will include a requested adjustment from the current recommended budget of \$115,000 to \$125,000. It should be noted, however, that these expenses may not be incurred – it depends on the cost of fuel, a factor which is not in control of either party.

Staff Impact.

Staff impact for this item was roughly five hours, including legal review and meetings with the contractor.

Attachments or Links.

- First Amendment to the Downtown Trash Removal Services Agreement, Project NO. 22-05

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve the First Amendment to the Downtown Trash Removal Services Agreement, which includes an amendment to the FY22 Budget in the amount of \$12,000 and authorize the Mayor to execute the necessary contract amendment Agreement.

FIRST AMENDMENT TO THE DOWNTOWN TRASH REMOVAL SERVICES AGREEMENT
PROJECT NO. 22-05

This First Amendment to the Downtown Trash Removal Service Agreement (“**First Amendment**”) is made and entered into, effective as of _____, 2022 (“**Effective Date**”), by and between the Town of Jackson (“**Town**”), a municipal corporation of the State of Wyoming, and Ivy Outdoor Services, LLC (“**Contractor**”), a corporation of the State of Wyoming (collectively the “**Parties**”).

WHEREAS, on the 22nd day of December 2021, the Parties entered into a Downtown Trash Removal Services Agreement, Project No. 22-05, (“**Agreement**”) pursuant to which the Town compensates Contractor to remove trash from the Town’s municipal trash receptacles at a flat rate of \$5.00 per trash can per day;

WHEREAS, the compensation rate for the trash removal services necessarily includes therein the Contractor’s fuel costs, which when set at a flat rate, because they consistently fluctuate, fail to be in the best interest of either Party ;

WHEREAS, the Agreement provides that it may be modified by an amendment executed in writing by both Parties;

WHEREAS, the Parties wish to modify the compensation rate to adjust for fuel cost fluctuations;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, undertakings, and benefits to the Parties, the Parties hereto agree as follows:

Article C, *Payment*, is Hereby Replaced in Whole with the Following:

1. Contractor will be compensated at a rate of \$6.75 per trash can per day.
2. This compensation rate is based on diesel fuel costs averaging \$5.19 a gallon at the time of this Amendment.
3. Each time fuel costs increase by more than 10% of the then-current rate, the Contractor’s compensation will be increased by 5% per can of the then-current rate. Each time fuel costs decrease by more than 10% of the then-current rate, the Contractor’s compensation will be decreased by 5% per can of the then-current rate. Fuel cost decreases shall not reduce the Contractor’s compensation below \$5.00 per can. Fuel cost increases shall not increase the Contractor’s compensation above \$8.00 per can. Increases and decreases shall be calculated as follows:

Fuel % Change	Fuel Cost	Per Tash Can Compensation
	\$3.78	
-10%	\$.42 (no rounding)	\$5.78
	\$4.20	
-10%	\$.47 (rounded from .467)	\$6.09
	\$4.67	
-10%	\$.52 (rounded from .519)	\$6.41
Current	\$5.19	\$6.75
	\$5.71	
+10%	\$.52 (rounded from .519)	\$7.09
	\$6.28	
+10%	\$.57 (rounded from .571)	\$7.45
	6.91	
+10%	\$.63 (rounded from .628)	\$7.82

4. Contractor will provide billing statements monthly.
5. To determine the percent change in fuel cost, the Contractor shall submit fuel receipts for the entire month of service. The Town will average the month of fuel receipts and verify the percent change that will be applied to the trash can per day rate. The monthly percent change shall be based on the previous month's trash can per day rate.
6. All payments will be based upon work completed and the Town shall issue payment to Contractor within 30 days of the billing statement.
7. Contractor shall provide to the Town, the total monthly tonnage amount for the 75 municipal trash cans serviced.

Original Agreement Governs Otherwise.

Except as expressly amended herein, the Downtown Trash Removal Service Agreement shall govern.

CONTRACTOR:

Ivy Outdoor Services, LLC

Jake Dahl
Owner

TOWN:

Town of Jackson

Hailey Morton Levinson
Mayor

ATTEST:

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Town Council Regular Mtg
Submitting Department:	Administration	Presenter:	Roxanne Robinson
Agenda Item:	Teton County Fair Grounds Lease Extension	Public Comment:	Yes

Purpose & Policy Considerations.

The Town Council approves any leases or lease extensions for the Town owned land where the rodeo and fairgrounds are located.

Requested Action.

Staff requests the Town Council consider the request for a lease extension and act on that request.

Recommendations.

Staff recommends the Town Council approve a 4-year lease extension with Teton County as presented subject to any minor corrections by staff and authorize the Mayor to execute the lease extension on behalf of the Town.

Background.

The Town of Jackson currently leases a portion of the Town owned land where the rodeo and fairgrounds are located to Teton County. This document is called the Teton County Fair Grounds Lease Agreement and has been in place since January of 2003 and is set to expire December 31, 2026.

On May 2, 2022, the Town received a request for a 5-year extension to the Teton County Fair Grounds Lease Agreement that would not change any provisions of the agreement except for extending the expiration to December 31, 2031. The letter of request for the extension is attached to this staff report along with a partially executed 5-year extension and a proposed 4-year extension. Because the rodeo concession agreements have historically been for 4 years, any lease extension should be a minimum of 4 years.

Granting a 4 year extension now provides assurance that the western uses on the grounds will continue as outlined in the lease agreement beyond the collection period for the 2022 SPET initiatives if collections continue as projected. Should this extension be granted, at some point in the future, staff would also bring forward an extension of the Rodeo Grounds Management Agreement for consideration as Teton County serves as our agent in managing the grounds in exchange for a maximum payment of \$80,000 annually and this agreement also expires December 31, 2026. The current Rodeo Concession Agreement also expires December 31, 2026 and staff would present appropriate options for a rodeo concessionaire as that date gets closer.

At the special Joint Information Meeting (JIM) on SPET that was held on May 10, 2022, the Council and Commission both voted unanimously to remove the County's proposed SPET initiative related to the Fairgrounds and Events Complex in anticipation of a lease extension being granted.

The stakeholders involved with this issue include the Town of Jackson, Teton County, members of the community that participate in and attend the Teton County Fair, the current Rodeo Concessionaire, members of the community that utilize the facility for western uses, and visitors to the community that benefit from attendance at the Teton County Fair and rodeos.

Analysis.

Should the Town Council approve a 4-year extension, staff would finalize the language and print the final copy, obtain the appropriate signatures from the Town and County, and record the document with Teton County.

Possible Alternatives.

Comprehensive Plan & Priority Alignment.

Teton County is required by statute to produce an annual fair and extending the lease on the Town owned grounds for 4 years allows that continuation at this site through December of 2030. The Teton County Fair and rodeos in Jackson are part of the historic culture of the community, our ranching heritage, and agricultural uses. Rodeos also add to the diversity and balance of our economy by providing events that allow for local participants from dude and working ranches but also serve the tourist base of our economy. Support for the production of a quality fair and rodeo are also important and relate to Common Value 3, Quality of Life.

Fiscal Impact.

The current agreement generates \$100/year in lease payments.

Staff Impact.

The staff impact to date on this item has been approximately 4 hours. The staff impact of approving this extension results in approximately 2 hours of time related to finalizing the agreement, obtaining signatures and recordation of the document. Other indirect staff impacts are positive in that it extends the current uses on the grounds and defers any kind of community process related to further extension of the current uses or other considerations when there are a multitude of other priority items requiring attention.

Attachments or Links.

The Teton County Fair Grounds Lease Agreement.

Letter of Request from Teton County and Proposed First Amendment with a 5 year Extension.

First Amendment to Teton County Fair Grounds Lease Agreement with a 4 year Extension.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve a 4-year lease extension with Teton County as presented subject to any minor corrections by staff and authorize the Mayor to execute the lease extension on behalf of the Town.

RELEASED	
INDEXED	
ABSTRACTED	
SCANNED	

TETON COUNTY FAIR GROUNDS

LEASE AGREEMENT

This lease is made to be effective as of the 1st day of January 2003, between the Town of Jackson, as Lessor, and the Teton County Fair Board as Lessee.

WHEREAS, the Teton County Fair Board has assumed management responsibilities for land owned by the Town of Jackson; and,

WHEREAS, the Town of Jackson has determined that it is reasonably necessary and of definable benefit to provide the Teton County Fair Board with continued use of the leased premises beyond the term of the present elected officials by providing the Fair Board with assurance of its continued use of the premises so as to justify its expenditure of funds and effort for the improvement of the grounds; it will perpetuate western activities for the benefit of residents and visitors alike; the diligent management and supervision by Fair Board of uses on the Fair Grounds reduces liability exposure and enhances visitor experience; and, the opportunity for alternate uses currently on the Fair Grounds to flourish is strengthened.

NOW THEREFORE, the parties agree as follows:

1. DEMISE. The Lessor leases to the Lessee, the premises in the Town of Jackson, County of Teton, State of Wyoming, described as follows:

See "**Exhibit A**" attached hereto and by this reference made a part hereof.

To have and to hold the demised premises for and during the term hereof, together with all and singular the appurtenances, rights, interests, easements and privileges in any way pertaining thereto..

2. TERM. The initial term of this lease shall be twenty-four years (24) years, commencing on the 1st day of

Grantor: TOWN OF JACKSON
 Grantee: TETON COUNTY FAIR BOARD
 Doc 0601303 bt 514 pg 851-862 Filed at 12:24 on 07/18/03
 Sherry L Dalgle, Teton County Clerk fees: 41.00
 BY MARY D ANTROBUS Deputy

TETON COUNTY FAIR GROUNDS

LEASE AGREEMENT

This lease is made to be effective as of the 1st day of January 2003, between the Town of Jackson, as Lessor, and the Teton County Fair Board as Lessee.

WHEREAS, the Teton County Fair Board has assumed management responsibilities for land owned by the Town of Jackson; and,

WHEREAS, the Town of Jackson has determined that it is reasonably necessary and of definable benefit to provide the Teton County Fair Board with continued use of the leased premises beyond the term of the present elected officials by providing the Fair Board with assurance of its continued use of the premises so as to justify its expenditure of funds and effort for the improvement of the grounds; it will perpetuate western activities for the benefit of residents and visitors alike; the diligent management and supervision by Fair Board of uses on the Fair Grounds reduces liability exposure and enhances visitor experience; and, the opportunity for alternate uses currently on the Fair Grounds to flourish is strengthened.

NOW THEREFORE, the parties agree as follows:

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See "**Exhibit A**" attached hereto and by this reference made a part hereof.

To have and to hold the demised premises for and during the term hereof, together with all and singular the appurtenances, rights, interests, easements and privileges in any way pertaining thereto.

2. TERM. The initial term of this lease shall be twenty-four years (24) years, commencing on the 1st day of

January, 2003, and terminating on the 31st day of December, 2026, unless sooner terminated as hereinafter provided.

3. RENT. The Lessee shall pay to the Lessor for the demised premises during the term of this lease, in lawful money of the United States, the sum of ONE HUNDRED DOLLARS (\$100.00) for each lease year of the term of this lease as and for an annual rental, said sum being due and payable on the first day of each lease year of the term hereof.

4. LANDLORD'S LIEN. Lessor shall have a lien on all buildings and improvements placed on the demised premises by Lessee, on all rents from such buildings and improvements, and on all fixtures, furniture and equipment kept or used on the premises, whether such property is exempt from execution or not, to secure payment of all sums becoming due to Lessor under the provisions of this lease and to secure performance of all other obligations of Lessee hereunder.

5. TAXES. The Lessee, in addition to the rent provided for herein, shall pay all future taxes, assessments, duties, impositions and burdens assessed, charged or imposed upon the improvements constructed by Lessee, and its personal furniture and fixtures, and all taxes upon Lessee in respect thereof and shall deliver to the Lessor upon request proper and sufficient receipts and other evidence of the payment and discharge of the same. Lessor shall be responsible for payment of taxes on the real property.

6. UTILITIES. The Lessee shall pay all charges for sewer connection or capacity fee permits, except as may otherwise be agreed by Lessor, as well as monthly sewer charges and for water, electricity, gas, telephone and any other utilities used during the term of this lease or any renewal thereof.

7. LIENS OR ENCUMBRANCES. The Lessee shall not suffer the premises to become subject to any lien, charge or encumbrance whatsoever, other than a mortgage as hereinafter provided, without the prior written approval of the Lessor, and shall indemnify the Lessor against all such liens,

charges and encumbrances; it being expressly agreed that the Lessee shall have no authority, express or implied, to create any lien, charge or encumbrance, other than a mortgage, upon the improvements thereon.

8. ASSIGNMENTS/RIGHTS OF USE IN OTHERS. The Lessee shall not assign this lease to any person, individual or corporation, except with the Lessor's consent. Any assignee shall in the instrument of assignment expressly assume the Lessee's covenants and obligations hereunder. Notwithstanding the foregoing, Lessee acknowledges that its improvements are located on land within the Town of Jackson traditionally used and enjoyed by various groups and individuals for recreation and entertainment, and Lessee shall not unreasonably withhold use of the lands or buildings described herein by the public.

9. INSURANCE AND INDEMNIFICATION. The Lessee shall keep the buildings and improvements upon the premises insured against loss or damage by fire, for their full insurable value in companies authorized to do business in Wyoming, and shall furnish the Lessor with a complete list of all such insurance; shall pay all the premiums necessary for those purposes immediately as they become due; all such policies shall be issued in the name of Lessee, Lessor and the holder of any mortgage on the improvements, as their respective interests may appear. Lessee shall indemnify and hold the Lessor free and harmless from any and all demands, loss or liability resulting from injury to or death of any person or persons because of the negligence of the Lessee or the condition of the property at any time or times hereafter, and shall maintain in full force and effect, subject to all the other terms contained in this paragraph, liability insurance naming Lessor and Lessee in a combined single limit amount of not less than \$1,000,000.00.

10. DAMAGE OR DESTRUCTION. Should the whole or any part or parts of the buildings or improvements then on the demised premises be partially or wholly damaged or destroyed

by fire or other insured casualties after the commencement of the term of this lease, such destruction or damage shall not operate to terminate this lease, but this lease shall continue in full force and effect, except as otherwise provided in this lease. In the event of such damage or destruction, Lessee has the option to reconstruct upon the demised premises, buildings, improvements or fixtures of a like type and purpose and of substantially the same design and construction as those destroyed, or buildings, improvements or fixtures then consistent in the opinion of the Lessee with the highest and best use thereof in the Lessee's determination; subject, however, to Lessor's approval of the plans and specifications therefore. If the Lessee elects to repair the existing building, such repairs will be so as to restore the building to at least an equivalent condition as it was in before the damage or destruction. In any event, the buildings, improvements or fixtures constructed or repaired shall be of a value at least equal to the value of the property immediately prior to the loss or damage.

In the event of such reconstruction or repair, the rent on the demised premises shall not be abated in whole or in part during the period of said repair or reconstruction. Said repair or reconstruction shall be prosecuted diligently to completion.

In the event that Lessee decides not to reconstruct or repair said buildings, improvements or fixtures, Lessee shall have the option of canceling and terminating this lease on giving the Lessor thirty (30) days' written notice of his determination to do so. If Lessee elects to terminate this lease in accordance with the foregoing option, Lessee shall be under no duty to restore, rebuild or repair said buildings, improvements or fixtures, but shall be obligated, at Lessor's option, to restore the premises to their pre-construction condition.

11. REPAIRS. The Lessee shall keep the buildings erected on the premises and the drains and appurtenances in good condition and repair.

12. ALTERATIONS. The Lessee shall not make any alteration in the external elevation or architectural design of the buildings on the premises, or injure or remove any of the external walls or timbers thereof without the consent in writing of the Lessor, which consent shall not be unreasonably withheld.

13. NEW BUILDINGS. The Lessee shall not erect or permit to be erected on the premises any new buildings or make or permit to be made any addition to the building to be erected upon the premises, except in accordance with plans and specifications approved in writing by the Lessor, and pursuant to the Town of Jackson planning department requirements.

14. LESSOR TO ENTER. The Lessee shall permit the Lessor and its agents at all reasonable times to enter upon the premises to view the condition of the premises and buildings.

15. UNLAWFUL USE. The Lessee shall not make or suffer any use or occupancy of the premises contrary to any law or ordinance now or hereafter in force. Notwithstanding the foregoing, all applicable terms of the Rodeo Grounds Management Agreement between the parties dated March 2, 1998, or as amended, are incorporated by this reference, as if specifically set forth herein.

16. SURRENDER. At the termination of this lease the Lessee shall surrender the premises in such repair and condition as shall be in accordance with the covenants herein contained.

17. RE-ENTRY. It is agreed that no default or breach of covenant shall be deemed to have occurred on the part of the Lessee until thirty (30) days after written notice of such default or breach shall have been given to the Lessee, and the Lessee within such time has failed to remedy such

default or breach; but at the expiration of such thirty-day period the Lessor shall immediately have the right, at its option, to take any desired action to enforce its rights hereunder, including termination or re-entry with or without termination, or to enforce full performance by the Lessee of its obligations hereunder, unless the Lessee shall have, within such thirty-day period, begun action necessary to remedy such default or breach continuing and shall thereafter continue diligently to prosecute such action to completion, except that in any event the payment of rental or other payments of money due from the Lessee to the Lessor shall be paid within said thirty days.

18. WAIVER. The waiver by Lessor of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition on any subsequent breach of the same or any other terms, covenants or conditions herein contained. The subsequent acceptance of rent hereunder by Lessor shall not be deemed to be a waiver of any preceding breach by Lessee of any terms, covenants or conditions of this lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such rent. No covenant, term or condition of this lease shall be deemed to have been waived by Lessor, unless such waiver is in writing by Lessor.

19. ACCORD AND SATISFACTION. No payment by Lessee or receipt by Lessor of a lesser amount than the rent herein stipulated shall be deemed to be other than on account of the earliest stipulated rent, nor shall any endorsement or statement on any check or any letter accompanying any check or payment as rent be deemed an accord and satisfaction, and Lessor may accept such check or payment without prejudice to Lessor's right to recover the balance of such rent or pursue any other remedy in this lease provided.

20. ENTIRE AGREEMENT. This lease sets forth all the covenants, promises, agreements, conditions and

understandings between Lessor and Lessee concerning the leased premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written between them other than are herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this lease shall be binding upon Lessor or Lessee unless reduced to writing and signed by them. This lease supersedes that certain Ground Lease Agreement dated January 1, 1997 between the parties for the "livestock pavilion" with an initial term of 30 years, commencing on January 1, 1997, through December 31, 2026, it being understood that lease is of no further force and effect. This agreement, including the area described in attached "Exhibit A" shall include and not limit the historical use of the entire fairgrounds on the north side of Snow King Avenue for the use of the Teton County Fair during the usual three week period during each summer, as well as, the historical use of the fair grounds for special rodeo and other special events for staging and parking. This agreement does not, in itself, grant any authority to the Teton County Fair Board to enter into any rodeo concession agreements, except the historical and traditional one or two day special events. It is also noted that this agreement may be recorded in the public records of the Teton County Clerk, in Jackson, Wyoming.

21. NO PARTNERSHIP. Lessor does not, in any way or for any purpose, become a partner of Lessee in the conduct of its business, or otherwise, or joint adventurer or a member of a joint enterprise with Lessee.

22. NOTICES. Any notice, demand, request or other instrument which may be or are required to be given under this lease shall be sent by United States certified mail, postage prepaid and shall be deemed to be given when mailed and shall be addressed (a) if to Lessor at: P. O. Box 1687, Jackson, Wyoming 83001, or at such other address as Lessor designated by written notice, and (b) if to Lessee at:

P. O. Box 3075, Jackson, Wyoming 83001, or at such other address as Lessee shall designate by written notice.

23. PARTIAL INVALIDITY. If any term, covenant or condition of this lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.

24. TIME OF THE ESSENCE. Time is of the essence in this agreement.

25. HEADINGS. The headings used in this lease are for convenience only and are not to be used in its construction.

26. CONSTRUCTION. Whenever used, the singular shall include the plural, the plural the singular and the use of any gender shall include all genders. This agreement shall be construed according to the laws of Wyoming.

27. COUNTERPARTS. This Agreement is executed in two (2) counterparts, each shall constitute an original.

IN WITNESS WHEREOF, the Lessor and Lessee have signed and sealed this lease on the date indicated below but to be effective as of the day and year first above written.

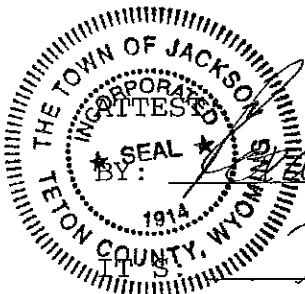
LESSOR:

TOWN OF JACKSON, WYOMING

Date: July 14, 2003

BY: [Signature]

IT'S: [Signature]



TETON COUNTY FAIR GROUNDS LEASE AGREEMENT

LESSEE:

TETON COUNTY FAIR BOARD

Date: July 17, 2003

BY: William B. Colby

IT'S: President

ATTEST:

BY: William Mongi's

IT'S: Secretary/Treasurer

REVIEWED AND APPROVED: TETON COUNTY BOARD OF COMMISSIONERS

Date: 7/15/03

BY: Bill Paddleford
BILL PADDLEFORD

IT'S: BOARD CHAIRMAN

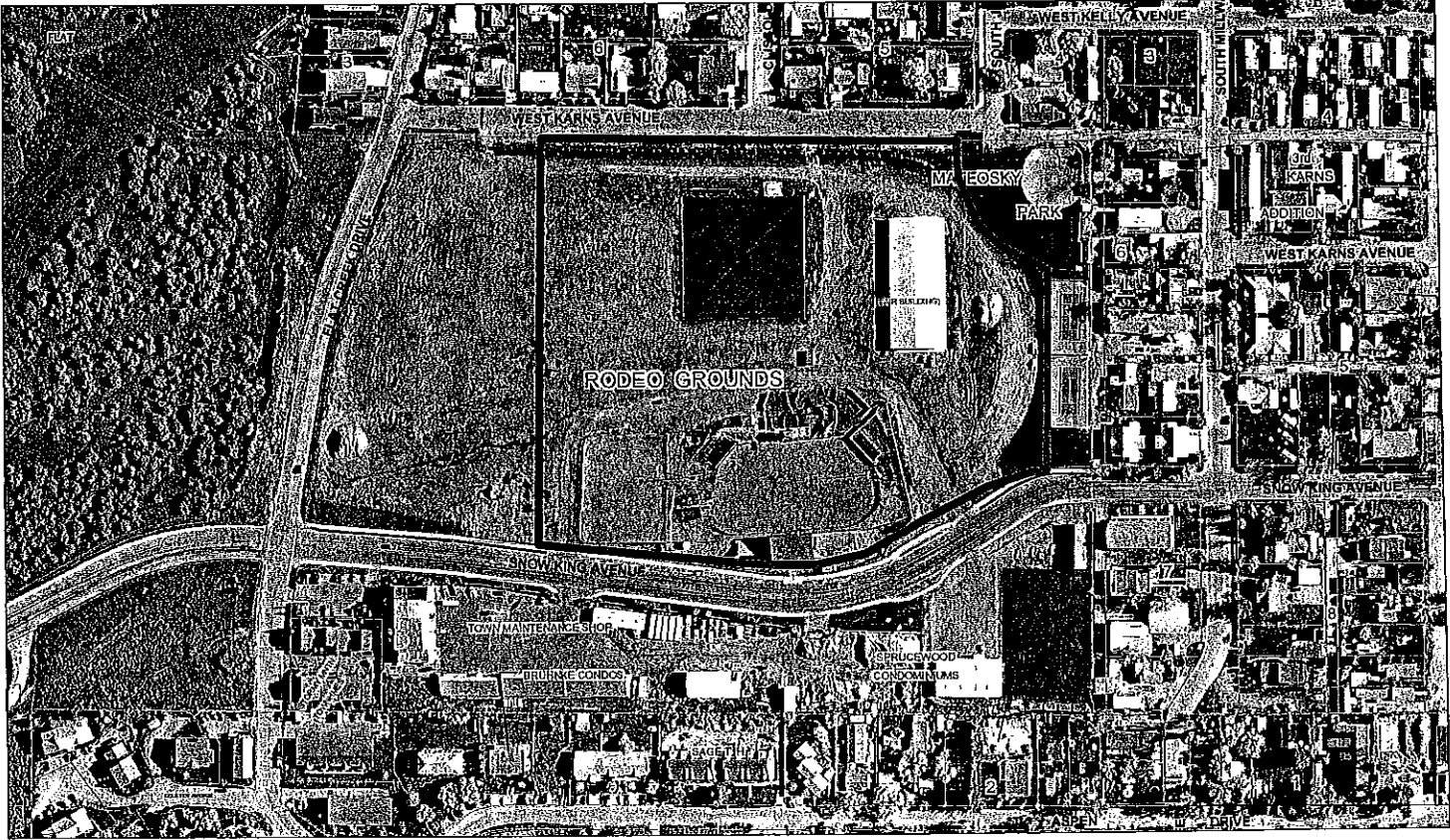
ATTEST:

BY: Sherry L. Daigle
SHERRY L. DAIGLE

IT'S: TETON COUNTY CLERK



Exhibit A



Lease Description

Part of the SE $\frac{1}{4}$ NE $\frac{1}{4}$ and SW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 33, T41N, R116W within the Town of Jackson, Teton County, Wyoming, bounded as follows:

Bounded on the **north** by:

- the south line of West Karns Avenue;

Bounded on the **east** by:

- the west line of the presently existing tennis courts;
- the west line of the presently existing tennis courts extended south to the intersection with north line of Snow King Avenue;
- the west line of the presently existing tennis courts extended north to the intersection with the presently existing outfield fence of the Mateosky Park ball field;
- the arc of the presently existing outfield fence of the Mateosky Park ball field and a northerly extension there of;

Bounded on the **south** by:

- the north line of Snow King Avenue;

Bounded on the **west** by:

- a line bearing due north beginning at the west edge of the presently existing Snow King Avenue curb cut running north to the intersection with the south line of West Karns Avenue;

Refer to accompanying graphic exhibit.

This description was prepared from 1998 aerial photography and Town of Jackson GIS data and is not based on an actual field survey.

EXHIBIT A
SUGGESTED LEGAL DESCRIPTION
TETON COUNTY FAIR GROUNDS
LEASE AREA

A Parcel of Land located in the SW1/4 NE1/4 and the SE1/4 NE1/4 of Section 33, Township 41 North, Range 116 West, 6th P.M., Town of Jackson, Teton County, Wyoming, being a portion of that tract described in Book 7 of Deeds, page 465, records of Teton County, and being more particularly described as follows:

Beginning at a Point which lies N75°43'50"E, 884.9 feet from the center one-quarter corner of Said Section 33, which Point lies behind the northerly curb along Snow King Avenue at the westerly point of a curb cut;

Thence NORTH 675.8 feet, more or less, to the southerly line of West Karns Avenue;

Thence along said southerly line of West Karns Avenue, S89°47'30"E, 672.6 feet, more or less, to a point on a line extended northerly from the present outfield fence around the Mateosky ball park field;

Thence SOUTH 24.7 feet, more or less, along said extension of said outfield fence;

Thence along said fence along a circular curve to the left having a radius of 178.75 feet, a chord of 233.7 feet bearing S37°26'E, through a central angle of 81°39' an arc distance of 254.7 feet, more or less;

Thence SOUTH 335.7 feet, more or less, along the west line of the existing tennis courts and the northerly and southerly extensions thereof to a point behind the northerly curb along Snow King Avenue;

Thence along said northerly curb of Snow King Avenue through the following courses and distances:

Along a non-tangent circular curve to the left having a radius of 274.0 feet, a chord of 83.60 feet bearing S66°21'08"W, through a central angle of 17°33'02", an arc distance of 83.93 feet;

S57°34'37"W, 212.82 feet;

Along a tangent, circular curve to the right having a radius of 226.00 feet, a chord of 154.25 feet bearing S77°31'48"W, through a central angle of 39°54'22" an arc distance of 157.41 feet;

N82°31'01"W, 411.31 feet to the Point of Beginning.

Encompassing an area of 12.13 acres, more or less, and subject to easements, rights-of-way, reservations, restrictions, and agreements, of sight and/or of record.

This description written from the notes of surveys, from records in the Office of the Teton County Clerk, from aerial photography performed for the Town of Jackson, and from engineering data of the Snow King Avenue reconstruction project.

Michael Quinn
Wyoming Professional Land Surveyor 4270
24 November 2003
Project No. 03-001-1



BOARD OF COMMISSIONERS

Natalia D. Macker, Chair
Luther Propst, Vice-Chair
Mark Barron
Greg Epstein
Mark Newcomb

May 2, 2022

Town of Jackson
PO Box 1687
Jackson, WY 83001
electedofficials@townofjackson.com

Re: Request for an Extension to the Fairgrounds Lease Agreement

Dear Mayor Levinson and Jackson Town Council:

Teton County and the Town of Jackson entered into the Teton County Fair Grounds Lease Agreement in 2003 allowing Teton County to lease land owned by the Town of Jackson for a term from January 1, 2003 through December 31, 2026.

The Fairgrounds & Events Complex is the pillar of our western history and heritage and provides residents and visitors with a gathering place to recreate, socialize, compete, and be entertained. There have been discussions recently on the future of this parcel of land and the best of use of this property for the people of this community. These discussions and possible solutions may take a few years to discuss and resolve. The Teton County Board of County Commissioners is committed to assisting in these conversations with the Jackson Town Council to determine the best use of their property.

In the meantime, the Teton County Board of County Commissioners (BCC) respectfully requests that the Town of Jackson grant a five (5) year extension beyond the current expiration date of December 31, 2026, thus providing a new expiration date of December 31, 2031. We believe that the 5 year extension will allow for a more robust discussion and allows for the community to not feel rushed to reach conclusions or determinations without the benefit of fully investigating and vetting all options.

We have attached the First Amendment to the Lease that allows for the 5-year extension. Teton County respectfully requests that the Jackson Town Council approve the attached First Amendment prior to discussions beginning regarding the use of the Special Excise Tax (SPET).



BOARD OF COMMISSIONERS

Natalia D. Macker, Chair
Luther Propst, Vice-Chair
Mark Barron
Greg Epstein
Mark Newcomb

Thank you for your consideration on this matter and we look forward to hearing from you.

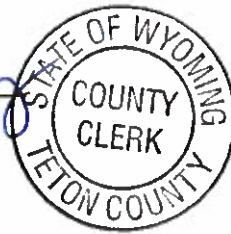
Sincerely,

A handwritten signature in blue ink that reads "Luther Propst" over a horizontal line.

Luther Propst, Vice-Chair
Teton County Board of County Commissioners

A handwritten signature in blue ink that reads "Maureen E. Murphy" over a horizontal line.

Attest: Maureen E. Murphy
Teton County Clerk



FIRST AMENDMENT TO TETON COUNTY FAIR GROUNDS LEASE AGREEMENT

This First Amendment to the Teton County Fair Grounds Lease Agreement (hereinafter "First Amendment") is made and entered into to be effective as of this ____ day of May, 2022, by and between the City of Jackson, a Wyoming municipality, d/b/a Town of Jackson, (hereinafter referred to as "Town of Jackson"), and Teton County, a duly organized county of the State of Wyoming, (hereinafter referred to as "Teton County").

WHEREAS, the Parties entered into the Teton County Fair Grounds Lease Agreement with term beginning on January 1, 2003 to be effective until December 31, 2026; and

WHEREAS, the Parties have agreed to extend the Teton County Fair Grounds Lease Agreement for an additional five (5) years to December 31, 2031.

NOW, THEREFORE, the Parties hereby mutually agree as follows:

1. Paragraph 2 is hereby amended to extend the term of Teton County Fair Grounds Lease to December 31, 2031.
2. All other terms and conditions of the Teton County Fair Grounds Lease Agreement, dated July 17, 2003, which are not in conflict with the terms and conditions of this First Amendment, shall remain in full force and effect.

APPROVAL AND EXECUTION

IN WITNESS WHEREOF the undersigned have executed the First Amendment to the Teton County Fair Grounds Lease to be effective on this 2 day of May, 2022.

TETON COUNTY, WYOMING



Luther Propst, Vice-Chairman

Attest:


Maureen E. Murphy, Teton County Clerk



TOWN OF JACKSON

Hailey Morton Levinson, Mayor

Attest:

Riley Taylor, Town Clerk

FIRST AMENDMENT TO TETON COUNTY FAIR GROUNDS LEASE AGREEMENT

This First Amendment to the Teton County Fair Grounds Lease Agreement (hereinafter “First Amendment”) is made and entered into to be effective as of this ____ day of May, 2022, by and between the City of Jackson, a Wyoming municipality, d/b/a Town of Jackson, (hereinafter referred to as “Town of Jackson”), and Teton County, a duly organized county of the State of Wyoming, (hereinafter referred to as “Teton County”).

WHEREAS, the Parties entered into the Teton County Fair Grounds Lease Agreement with term beginning on January 1, 2003 to be effective until December 31, 2026; and

WHEREAS, the Parties have agreed to extend the Teton County Fair Grounds Lease Agreement for an additional four (4) years to December 31, 2030.

NOW, THEREFORE, the Parties hereby mutually agree as follows:

1. Paragraph 2 is hereby amended to extend the term of Teton County Fair Grounds Lease to December 31, 2030.
2. All other terms and conditions of the Teton County Fair Grounds Lease Agreement, dated July 17, 2003, which are not in conflict with the terms and conditions of this First Amendment, shall remain in full force and effect.

APPROVAL AND EXECUTION

IN WITNESS WHEREOF the undersigned have executed the First Amendment to the Teton County Fair Grounds Lease to be effective on this ____ day of May, 2022.

TETON COUNTY, WYOMING

Luther Propst, Vice-Chairman

Attest:

Maureen E. Murphy, Teton County Clerk

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

Attest:

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Town Council Regular
Submitting Department:	Public Works	Presenter:	Brian Lenz
Agenda Item:	P22-063 - Wilson Sewer District: Additional Service Request – 4370 Nethercott	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to consider a request from the Wilson Sewer District (WSD) to expand its service to a property outside of the district's boundaries (an outside user) that is redeveloping adjacent to WSD infrastructure.

Requested Action.

Town Council consideration of the applicant's request for additional Town Sewer Collection and Treatment services.

Recommendations.

Staff recommends approval of the applicant's request for Town sewer collection and treatment services subject to 1) the recommended conditions of approval and 2) that the recommended conditions of approval, along with other necessary contract issues, are set forth in a Sewer Service Connection and Use Agreement that will be subject to Council consideration at a future meeting.

Background.

PURPOSE AND APPLICABILITY

The application presented is a request to the Town of Jackson to increase wastewater services to the Wilson Sewer District for an existing and proposed residential development and to establish the conditions for allowing the connections. The existing development is located outside of the Town's corporate limits AND not within an existing contracted sewer service area.

The request for service is the first step in a three-step Town process for all properties outside the Town boundaries and outside an existing contracted service area to connect to Town services. If Council approves the request, the second step is the execution of a connection and use agreement ("CUA") between the Applicant and Town, and the third step is permitting of the construction and improvements required to connect the Applicant's private systems to the Town's system, or private extension thereto. Staff notes that until such time that all three steps in the process have been completed there is no guarantee of connection to Town services. See the TOWN PROCESS FOR SEWER SERVICE REQUESTS section below for more detail on the process.

EXISTING DEVELOPMENT

The property is currently developed with a couple of private residential units and accessory buildings and is being redeveloped as a private residence with accessory residential units. The property is located at the corner of WY Hwy. 390 and Nethercott Lane.



FIGURE 1: VICINITY MAP

The on-site sewer service lines will be privately owned. Neither the private sewer services nor the WSD conveyance system will be owned, operated, or maintained by the Town.

TOWN PROCESS FOR SEWER SERVICE REQUESTS

For all developments that request connection to Town sewer services and are outside the Town corporate limits and outside existing contracted service areas, the Town applies the following process.

Step 1: Request for Service

A Miscellaneous Planning Application is filed by an applicant to request Town sewer service(s). Staff review of this application is used by Town Council to make an initial determination on whether to provide services or not. This initial step is based upon preliminary information provided by the applicant and includes staff identifying the conditions of approval that will be further defined in a CUA. The Applicant is currently proceeding through Step 1. If Council approves the requests for service, the Applicant will advance to Step 2.

Step 2: Connection and Use Agreements

Staff works with the Applicant to draft revisions to the existing CUA that includes the conditions of approval identified during Step 1 and other necessary contract terms. If approved by Council and the Applicant, the CUA will be executed. The agreement or notice of the agreement appurtenant to the served property will be recorded with the Teton County Clerk.

Step 3: Permits to Construct

An application for a sewer connection permit is made by an applicant to construct the approved connection. Prior to construction of any infrastructure connecting to the Town's systems, all fees must be paid and permits for the construction of said infrastructure must be issued by the Town.

Analysis.

SEWER COLLECTION AND TREATMENT

The Applicant's request is to expand services to a single lot with existing development and proposed development of a new house and accessory residence. A total of 10 bedrooms with a maximum sewer volume of 950 gallons per day. The application proposes connection to the adjacent WSD sewer mains via two 4-inch gravity sewer service lines.

Wastewater Treatment Plant Overall Capacity

The Town's Wastewater Treatment Plant ("Plant") currently has capacity to accept the additional sewage from this development as presented in the application. While the addition of this development as an expansion of an existing contracted service area will not significantly reduce the amount of time remaining before treatment plant upgrades would be required, it will still reduce that amount of time.

WATER AND SEWER SYSTEMS EVALUATION REPORT (CAPACITY REPORT)

This proposed development was not included in the 2020-2021 Capacity Study and will have impacts on the system that were not considered.

CONSIDERATIONS

Staff has considered the following factors in recommending its approval:

- A. Existing Versus New Development
Staff finds that the request is for redevelopment of an existing residential lot. Two additional residences will be added to the property, and one removed as part of the redevelopment.
- B. Expanded Service Area and Capacity Timeline
Staff finds that this request is from outside the Capacity Study area and will reduce the future capacity timeline for the treatment plant and other necessary upgrades. The expanded service area could reduce the capacity timeline for the sewer treatment plant by less than a year based on current capacity modeling.
- C. Zoning Consistent with Comprehensive Plan
Staff finds the redevelopment is consistent with existing regulations.
- D. Deed Restricted And/or Workforce Housing
Staff finds that there are no existing deed restricted or workforce housing units included in the application service area but the accessory units could be used for workforce housing.
- E. Potential For Reduced Environmental Impact
Staff finds that the proposed connections will have a positive impact on water quality resulting from the retirement of multiple existing septic systems and preclude the construction of new septic systems in areas known to have high groundwater levels.
- F. Geographical Location
Staff finds that the property is bordered by WSD infrastructure on two sides of the property and that the two connections are very accessible.
- G. Magnitude Of Request (i.e., 2 vs 1000 Units/Connections At A Time)
Staff finds that the magnitude of this request is small.

H. Costs To Upgrade and Impacted User Classes

Staff finds that the proposed connection costs of improvements and upgrades will be borne by the property owner and at no cost to the current rate payers. The new infrastructure will be designed, constructed, operated, and maintained by the property owner.

CONDITONS OF APPROVAL

STANDARD CONDITIONS OF APPROVAL

Request for a Connection and Use Agreement for water and sewer services requires Town Council Approval. If approved by Town Council, the Connection and Use Agreement for sewer services requires Town Council Approval.

- A. All connections are subject to Town of Jackson Municipal Code as it relates to utilities and in accordance with the agreement(s).
- B. The infrastructure shall be designed, permitted, constructed, owned, operated, maintained, repaired, replaced, etc. by the Applicant or the Owner at the Applicant's or Owner's sole cost, unless otherwise established in the agreement(s).
- C. Applicant shall provide all the required exhibits for the Agreement. Exhibits shall be to scale on 8.5"X11" paper in black and white without aerial photographs, or as approved by the Town Engineer. Plan sheets should be scalable at 11"X17". Exhibits include but are not limited to: maps of the proposed service area, plans of the proposed infrastructure, lists of parcels with address and development information, etc.
- D. The Connection and Use Agreement(s), or notice of the CUA, shall be recorded in the office of the Teton County Clerk for each lot approved for connection. Applicant is responsible for all Teton County Clerk recording fees.
- E. Applicant is required to secure all easements and permissions necessary to complete the proposed development.
- F. Prior to construction of any individual lot connecting a service(s) to the Town's systems, or private extensions thereto, permits for the construction of said infrastructure must be issued by the Town.
- G. Applicant shall agree to annexation or waive their right to object to annexation as finalized in the agreements.
- H. This approval does not relieve the applicant from any duty to obtain any other permit or authorization that may be required by any provision of federal, state or local codes and ordinances; nor does it permit violation of any section of federal, state or local codes and ordinances.

REQUEST SPECIFIC CONDITIONS OF APPROVAL:

1. This approval is for the proposed development at 4370 Nethercott Lane as presented in the application or as revised in general accordance with the application and approved by the Town Engineer and is for two connections for one property; it does not authorize any further connections, including for the development itself.
2. The two connections serving 4370 Nethercott may be permitted for construction while the CUA with the applicant is reviewed and revised and that the connection may be subject to additional conditions, including but not limited to executing and recording customer agreements or the like after the permits have been issued.
3. Applicant will be responsible for all costs to provide technical studies and evaluations of the downstream impact on existing sewers, lift stations, and treatment facilities. This information shall include, but not be limited to, existing population and potential expansion of service areas, waste loads, and existing and future flows and capacity of downstream facilities.

Possible Alternatives.

1. Approve the Applicant's request for additional services subject to conditions of approval, as presented.
2. Deny the request for additional services.
3. Other

Comprehensive Plan & Priority Alignment.

This project relates to the Town Comprehensive Plan Common Value #1- Ecosystem Stewardship. Staff has provided the following sections of the Comprehensive Plan for consideration along with this request.

Common Value #1 – Ecosystem Stewardship

- *Principle 1.2-* Preserve and enhance water and air quality

Policy 1.2.c: Monitor and maintain water quality – *calls for monitoring cumulative impacts on water quality and the effectiveness of mitigation efforts and strive to exceed State and Federal requirements for quality and monitoring to enhance water quality in the area*

Fiscal Impact.

There is a one-time capacity fee that would be collected prior to connection of each building that would be determined by the fees established in the Municipal Code at the time of a sufficient application for a permit to connect. The ongoing fiscal impact thereafter are the wastewater usage fees paid to the Town. The fee amounts are set forth in Title 13 of the Jackson Municipal Code. New capacity fees from the 2020–21 Rate Study were approved by Council in January and were effective July 1, 2021. Council will consider increases to these fees effective July 1, 2022 at an upcoming meeting.

When additional services are connected to the Town's sewer systems, there is a cumulative impact to the Town's operation and maintenance costs for the wastewater collection and treatment systems and reductions in the Town systems' remaining capacities.

USER RATES

When a master meter property is connected to the Town system(s), the utility is charged a single base rate and usage rate. These rates cover all costs to operate and maintain the system(s) and are charged monthly as a fixed fee (base rate) and based on the volumes of wastewater collected (usage rate). These are the charges customers see on their sewer bills. In this case, the Town bills the Wilson Sewer District.

Staff Impact.

Step 1: Staff time during Step 1 has been approximately 3 hours between Public Works, Planning, Legal and Administration staff.

Step 2: Drafting and Consideration of Connection and Use Agreements for Sewer Services will each have the following impacts.

- CUA Sewer Drafting: 10-20 Hours for each Administration, Legal, and Public Works, for a total of 30-60 hours.
- CUA Finalization and Staff Reports: 8-16 Hours for each Administration, Legal, and Public Works for a total of 24 to 48 hours.

Step 3: Connection Permits for a system can take 8-24 hours and each individual connection and additional 2-4 hours.

In addition, staff notes that when additional services are connected to the Town's systems, there is a cumulative impact to the Town's operation and maintenance personnel for water supply, treatment, and distribution and the wastewater collection and treatment systems.

Furthermore, staff notes that these requests for service outside the corporate limits of the Town are time intensive, including significant time to review, draft, execute and maintain agreements.

The impact to the Town of providing wastewater service to the Applicant at this time is minimal but contributes to the cumulative impact to Public Works staff who maintain the sewer systems, the Finance Department that handles the billing, and to the Wastewater Treatment Plant capacity as the Town continues to connect more customers both within and outside of Town limits.

Attachments or Links.

The Applicant's application and supporting documents.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to 1) approve Wilson Sewer Districts request to expand their service area to provide sewer collection and treatment services for Nethercott Ventures, LLC at 4370 Nethercott Lane subject to the conditions of approval set forth in this staff report and 2) direct staff to draft a revised Sewer Service Connection and Use Agreement for Wilson Sewer District for Sewer Service and present the Agreement to Council for consideration at a future Council Meeting.



TOWN OF JACKSON PLANNING & BUILDING DEPARTMENT

TRANSMITTAL MEMO

Town of Jackson

- ☒ Public Works/Engineering
- ☐ Building
- ☐ Title Company
- ☒ Town Attorney
- ☐ Police

Joint Town/County

- ☐ Parks and Recreation
- ☐ Pathways
- ☐ Housing Department

Teton County

- ☐ Planning Division

- ☐ Engineer
- ☐ Surveyor- *Nelson*
- ☐ Assessor
- ☐ Clerk and Recorder
- ☐ Road and Levee

State of Wyoming

- ☐ Teton Conservation
- ☐ WYDOT
- ☐ TC School District #1
- ☐ Game and Fish
- ☐ DEQ

Federal Agencies

- ☐ Army Corp of Engineers

Utility Providers

- ☐ Qwest
- ☐ Lower Valley Energy
- ☐ Bresnan Communications

Special Districts

- ☐ START
- ☐ Jackson Hole Fire/EMS
- ☐ Irrigation Company

Date: March 22, 2022	REQUESTS: The applicant is submitting a request for a Sewer Connect located at 4370 W Nethercott Lane, legally known as LOT 2, SEATON SUBDIVISION PIDN: 22-41-17-23-1-08-001 For questions, please call Brian Lenz 733-0440 x1410 or email to the address shown below. Thank you.
Item #: P22-063	
Planner: Tyler Valentine Phone: 733-0440 ext. 1305 Email: tvalentine@jacksonwy.gov	
Owner: Nethercott Ventures, LLC PO Box 867 Wilson, WY 83014 Applicant: Wilson Sewer District PO Box 1587 Afton, WY 83110	
Please respond by: April 13, 2022 (with Comments)	

RESPONSE: For Departments not using Trak-it, please send responses via email to:
btlenz@jacksonwy.gov



PLANNING PERMIT APPLICATION
Planning & Building Department

150 E Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | www.townofjackson.com
Jackson, WY 83001

For Office Use Only

Fees Paid _____ Date & Time Received _____
Application #s _____

Please note: Applications received after 3 PM will be processed the next business day.

PROJECT.

Name/Description: WILSON SEWER SYSTEM CONNECTION
Physical Address: 4370 W NETHERCOTT LANE
Lot, Subdivision: LOT 2, SEATON SUBDIVISION PIDN: 22-41-17-23-1-08-001

PROPERTY OWNER.

Name: NETHERCOTT VENTURES LLC Phone: 954-646-3305
Mailing Address: PO BOX 867, WILSON, WY ZIP: 83014
E-mail: AREFRIESECKE@OUTLOOK.COM

APPLICANT/AGENT.

Name: WILSON SEWER DISTRICT Phone: 307-733-2087
Mailing Address: PO BOX 1587, AFTON, WY ZIP: 83110
E-mail: SLAGERMAN@NELSONENGINEERING.NET

DESIGNATED PRIMARY CONTACT.

_____ Property Owner ☒ _____ Applicant/Agent

TYPE OF APPLICATION. Please check all that apply; review the type of application at www.townofjackson/200/Planning

Use Permit

_____ Basic Use
_____ Conditional Use
_____ Special Use

Relief from the LDRs

_____ Administrative Adjustment
_____ Variance
_____ Beneficial Use Determination
_____ Appeal of an Admin. Decision

Physical Development

_____ Sketch Plan
_____ Development Plan
_____ Design Review

Subdivision/Development Option

_____ Subdivision Plat
_____ Boundary Adjustment (replat)
_____ Boundary Adjustment (no plat)
_____ Development Option Plan

Interpretations

_____ Formal Interpretation
_____ Zoning Compliance Verification

Amendments to the LDRs

_____ LDR Text Amendment
_____ Map Amendment

Miscellaneous

X _____ Other: SEWER CONNECTI
_____ Environmental Analysis

PRE-SUBMITTAL STEPS. To see if pre-submittal steps apply to you, go to www.townofjackson.com/200/Planning and select the relevant application type for requirements. Please submit all required pre-submittal steps with application.

Pre-application Conference #: _____ Environmental Analysis #: _____
Original Permit #: _____ Date of Neighborhood Meeting: _____

SUBMITTAL REQUIREMENTS. Please ensure all submittal requirements are included. The Planning Department will not hold or process incomplete applications. Partial or incomplete applications will be returned to the applicant. Go to www.townofjackson.com/200/Planning and select the relevant application type for submittal requirements.

Have you attached the following?

- ☒ **Application Fee.** Fees are cumulative. Go to www.townofjackson.com/200/Planning and select the relevant application type for the fees.
- ☒ **Notarized Letter of Authorization.** A notarized letter of consent from the landowner is required if the applicant is not the owner, or if an agent is applying on behalf of the landowner. Please see the Letter of Authorization template at www.townofjackson.com/DocumentCenter/View/102/Town-Fee-Schedule-PDF.
- ☒ **Response to Submittal Requirements.** The submittal requirements can be found on the TOJ website for the specific application. If a pre-application conference is required, the submittal requirements will be provided to applicant at the conference. The submittal requirements are at www.townofjackson.com/200/Planning under the relevant application type.

Note: Information provided by the applicant or other review agencies during the planning process may identify other requirements that were not evident at the time of application submittal or a Pre-Application Conference, if held. Staff may request additional materials during review as needed to determine compliance with the LDRs.

Under penalty of perjury, I hereby certify that I have read this application and associated checklists and state that, to the best of my knowledge, all information submitted in this request is true and correct. I agree to comply with all county and state laws relating to the subject matter of this application, and hereby authorize representatives of Teton County to enter upon the above-mentioned property during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering.



Signature of Property Owner or Authorized Applicant/Agent
SUZANNE LAGERMAN

Name Printed

3-22-22

Date
ASST DISTRICT ENGINEER

Title



Town of Jackson
150 E Pearl Avenue
PO Box 1687, Jackson, WY 83001
P: (307)733-3932 F: (307)739-0919
www.jacksonwy.gov

Date: 3/22/22

LETTER OF AUTHORIZATION **NAMING APPLICANT AS OWNER'S AGENT**

PRINT full name of property owner as listed on the deed when it is an individual OR print full name and title of President or Principal Officer when the owner listed on the deed is a corporation or an entity other than an individual: NETHERCOTT VENTURES LLC

Being duly sworn, deposes and says that NETHERCOTT VENTURES LLC the owner in fee of the premises located at:
Name of property owner as listed on deed

Address of Premises: 4370 W NETHERCOTT LANE

Legal Description: LOT 2, SEATON SUBDIVISION

Please attach additional sheet for additional addresses and legal descriptions

And, that the person named as follows: Name of Applicant/agent: WILSON SEWER DISTRICT

Mailing address of Applicant/agent: PO BOX 1587, AFTON, WY 83110

Email address of Applicant/agent: SLAGERMAN@NELSONENGINEERING.NET

Phone Number of Applicant/agent: 307-733-2087

Is authorized to act as property owner's agent and be the applicant for the application(s) checked below for a permit to perform the work specified is this(these) application(s) at the premises listed above:

- ☐ Development/Subdivision Plat Permit Application ☐ Building Permit Application
☐ Public Right of Way Permit ☐ Grading and Erosion Control Permit ☐ Business License Application
☐ Demolition Permit ☒ Other (describe) PLANNING PERMIT APPLICATION - SEWER CONNECTION

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

Property Owner Signature

ARE FRIESECKE

Title if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner

STATE OF Wyoming)
) SS.
COUNTY OF Teton)

The foregoing instrument was acknowledged before me by Are Friessecke this 12nd day of March, 2022. WITNESS my hand and official seal.

Notary Public

JUSTIN M DOERR - NOTARY PUBLIC

COUNTY OF
LINCOLN



STATE OF
WYOMING

MY COMMISSION EXPIRES AUGUST 02, 2024

My commission expires: 08/02/2024

Wyoming Title & Escrow - Jackson
211 E Broadway
Jackson, Wyoming 83001

GRANTOR: CORE VENTURES LLC
GRANTEE: NETHERCOTT VENTURES LLC
Doc 0990132 Filed At 11:27 ON 05/15/20
Sherry L. Daigle Teton County Clerk fees: 15.00
By Corrina Dorman Deputy Clerk

WARRANTY DEED

Core Ventures, LLC, a Wyoming limited liability company, GRANTOR(S), of PO Box 1845, Jackson, WY 83001, for Ten Dollars (\$10.00) and for other good and valuable consideration and pursuant to an I.R.C. § 1031 tax deferred exchange on behalf of Grantor, in hand paid, receipt of which is hereby acknowledged, CONVEY(S) AND WARRANT(S) TO Nethercott Ventures LLC, a Wyoming limited liability company, GRANTEE(S), whose address is PO Box 867, Wilson, WY 83014, the following described real estate, situated in the County of Teton, State of Wyoming, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Wyoming, to-wit:

Lot 2 of the Seaton Subdivision of Teton County, Wyoming,
according to that plat recorded in the Office of the Teton County
Clerk on July 1, 1997 as Plat No. 907.

PIDN: 22-41-17-23-1-08-001

Together and including all improvements thereon, and all appurtenances and hereditaments thereunto belonging. Subject to general taxes for the year of closing, local improvement districts, guaranteed revenues to utility companies, building and zoning regulations, city, county and state subdivision and zoning laws, easements, restrictive covenants, and reservations of record.

WITNESS the due execution and delivery of this Warranty Deed this 13
day of May, 2020.

Core Ventures, LLC, a Wyoming limited liability
company

By: Polly J. Friess
Polly J. Friess, Manager

STATE OF Wyoming)
COUNTY OF Teton) ss.

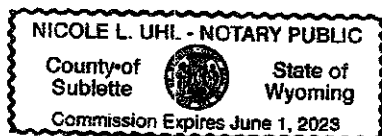
The foregoing instrument was acknowledged before me by Polly J. Friess,
Manager of Core Ventures, LLC, a Wyoming limited liability company, this 13 day of
May, 2020.

WITNESS my hand and official seal.

Nicole L. Uhl
Notary Public

[S E A L]

My commission expires: _____



WILSON SEWER DISTRICT

P.O. Box 1587
AFTON, WY 83110

February 16, 2022

Nethercott Ventures, LLC
Attn: Are Friesecke
P.O. Box 867
Wilson, WY 83014

RE: Wilson Sewer District – Request for Annexation

Dear Mr. Friesecke:

This letter is written in response to your petition for annexation and sewer service received by the District on January 31, 2022. A copy is attached for reference.

The parcel is described as Lot 2 of the Seaton Subdivision, PIDN: 22-41-17-23-1-08-001, Address(es): 4350, 4360, and 4370 W. Nethercott Lane, Owner: Nethercott Ventures, LLC.

The Board of Directors was presented with and approved this annexation request at its regularly-scheduled monthly meeting on February 15, 2022.

The Town of Jackson has a long-standing agreement with the Wilson Sewer District to serve properties located within the District boundaries, but properties that lie outside must be approved on a case-by-case situation by the Town of Jackson before the District can allow connection and provide sewer service. The vehicle for this approval is the Town's planning permit application, along with a completed "checklist for an application for a connection and use agreement for water and sewer services". The application and checklist can be found by following the links given below.

<https://www.jacksonwy.gov/DocumentCenter/View/4461/Planning-Permit-Application>

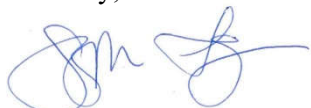
<http://www.townofjackson.com/DocumentCenter/View/4302/CHECKLIST-COUNTY-WATER-SEWER-CONNECTIONS?bidId=>

Once the application is submitted to the Town, the item will be added to a Town Council agenda and heard at one of the regularly-scheduled meetings (typically the first or third Monday of the month).

If the Town approves your application, the District will request that you complete the attached Outside User Connection and Use Agreement and provide a connection fee (to be determined at the time of application, fee schedule attached), and will then issue a connection license.

If you have any questions about this process, please feel free to contact me directly at (307) 733-2087 or slagerman@nelsonengineering.net.

Sincerely,



Suzanne Lagerman
Assistant District Engineer

January 31, 2022

(via e-mail and USPS)

Board of Directors
Wilson Sewer District
c/o Wade Hirschi – Succentrix Business Advisors
PO Box 1587
Afton, WY 83110

RE: Annexation Request for 4350/4360/**4370 Nethercott Lane**
PIDN 22-41-17-23-1-08-001

Dear Board of Directors,

I am writing to request annexation from the Wilson Sewer District for the property located at the above address, which are three building's and the 4370 Nethercott Lane is the main address under the county records.

The homes on this property are currently served by a septic system.

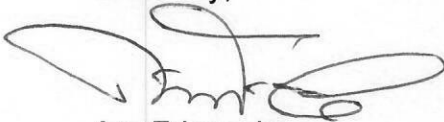
We are replacing the 4370 with an ARU and a garage would like to connect to the Nethercott Lane sewer line, including the adjacent ARU under 4350, which 1200 SQ ft

We further will be replacing the 4350 Cabin with an approximately 3700 Sq foot house, located in the middle/southern section of the 'Seaton Lot 2' and possibly would like to hook up to the sewer running along 390, which seems closer & more direct than Nethercott Lane and avoiding a lift station.

Thank you for your consideration and I have copied Merrell Design Works as the architect and Mike Bowers/Suzanne Lagerman from Nelson Engineering, as they are aware of our 2022 Project.

Let me know any further information needed and appreciate you considering during your February 15th Meeting.

Sincerely,



Are Friesecke

Nethercott Ventures, LLC
POB 867 Wilson, WY 83014
Phone: 954-646-3305 cell

CC: Rick Merrell / Mike Bowers / Suzanne Lagerman (via e-mail)
CC: Wilson Sewer District (BOD) PO Box 1607 Wilson, WY 83014

AGREEMENT FOR CONNECTION TO AND USE OF WILSON SEWER DISTRICT FACILITIES

This Agreement is made and entered into effective the ____ day of _____, 20____, by and between the Wilson Sewer District, a Wyoming Sewer District organized pursuant to W.S. § 41-10-101 et seq., of P.O. Box 1587, Afton, Wyoming 83110 (the "District") and _____, whose mailing address, telephone number, and email address is _____, ("Outside User").

1. RECITALS. The District is a Wyoming Sewer District which owns and operates wastewater collection and transmission facilities within the boundaries of the District, which collect and transmit wastewater to treatment facilities operated by the Town of Jackson. The Outside User owns property outside the boundaries of the District, which property is described in Exhibit A attached hereto and made a part hereof (the "Outside User's Property") and desires to connect to and utilize the collection and transmission facilities operated by the District. The parties have agreed to the terms and conditions for the connection and use of the District's facilities and execute this Agreement to set forth the terms and conditions of their agreement in writing.

2. PERMISSION TO CONNECT TO DISTRICT SYSTEM. The District agrees that the Outside User shall be permitted to connect wastewater disposal facilities on the Outside User's Property to the District's system, and the District agrees to receive wastewater generated on the Outside User's Property, and to transmit such wastewater to the Town of Jackson treatment system, subject to and on the terms and conditions set forth hereafter.

3. PAYMENT OF CONNECTION FEE AND CONSTRUCTION OF LINES AND FACILITIES CONNECTING TO THE DISTRICT'S SYSTEM. The Outside User agrees to pay a connection fee of _____ Dollars (\$_____) for _____ Equivalent Residential Unit(s) (ERU) at the time of connection. Connection fee to be paid by current applicant _____ or paid in full by previous Outside User _____ (please check one). The Outside User agrees to construct and install, at the Outside User's sole expense, all lines and facilities necessary for connection to the District's system, in full compliance with all applicable District, Town of Jackson, Teton County and State of Wyoming rules and regulations. The District in its sole discretion may require that lines and facilities be of a size to accommodate

additional users. The Outside User shall obtain a building permit from Teton County, and shall provide a copy thereof to the District. The District shall be provided written documentation, certifying proper construction, promptly after the connection of the Outside User's property to the District's system.

4. PAYMENT OF USER FEES / RIGHT OF DISTRICT TO FILE AND FORECLOSE LIEN. The Outside User agrees to promptly pay user fees in accordance with the rules and regulations and fee schedules adopted by the District from time to time. The Outside User agrees to pay all costs incurred by the District in collecting user fees not paid within thirty (30) days of the date of billing, including reasonable attorney's fees, whether suit is brought or not. In addition, the District shall have the right to file and foreclose a lien against the Outside User's Property to collect delinquent user fees.

5. EASEMENTS REQUIRED FOR CONNECTION. The Outside User shall obtain all easements across third party property required for the connection of the Outside User's Property to the District's system. All easements required over third party property for sewer mains and manholes accepted by the District as provided in paragraph 8 shall be granted to the District and shall be in a form acceptable to the District.

6. MAINTENANCE AND REPAIR. The Outside User shall be responsible for the cost and expense of maintaining and repairing lines and facilities connecting the Outside User to the District's system, and all such maintenance and repair shall be in full compliance with applicable District rules and regulations.

7. COMPLIANCE WITH RULES AND REGULATIONS REGARDING WASTEWATER DISCHARGE. The Outside User shall comply with all applicable District, Town of Jackson, Teton County and State of Wyoming rules and regulations regarding wastewater discharged into the District's system.

8. MAINTENANCE OF MAIN LINES AND MANHOLES. The District may agree to assume ownership, operation and maintenance responsibilities for main lines and manholes that provide service to more than one property, if such facilities are constructed to District standards and all applicable easements have been granted to the District. The District

will only assume such responsibility by a separate written instrument executed by the District, and all Outside Users whose property utilizes the main lines and manholes.

9. AGREEMENT TO ANNEX PROPERTY INTO DISTRICT BOUNDARIES.

The Outside User agrees to the annexation of the Outside User's Property into the boundaries of the Wilson Sewer District, at such time as the District determines that sufficient properties are ready for annexation to justify the cost and expense of the annexation process.

10. INDEMNIFICATION. The Outside User agrees to indemnify and hold harmless the District from and against any and all loss, cost, liability, expense and/or cause of action arising out of or resulting from the Outside User's failure to maintain or repair its lines and facilities connecting to the District's system, or to comply with all applicable rules and regulations regarding wastewaters discharged into the District's system. This indemnification includes reasonable attorney's fees.

11. VOLUNTARY TERMINATION / DISCONNECTION. At any time prior to annexation of the Outside User's Property into the District, the Outside User shall have the right to terminate this Agreement and disconnect from the District's system upon not less than forty-five (45) days prior written notice to the District and proof of authorized alternative wastewater treatment and disposal permits. The Outside User shall be responsible for all costs and expenses associated with disconnection from the District's system.

12. ENFORCEMENT. This Agreement may be enforced by either party by an action at law or in equity, specifically including extraordinary remedies of specific performance and injunctive relief. In the event either party shall be required to bring an action to enforce its rights pursuant to this agreement, the substantially prevailing party in such controversy shall be entitled to recover, in addition to any and all other relief, all costs, including a reasonable sum for attorney's fees, incurred.

13. ENTIRE AGREEMENT/AMENDMENT. This Agreement constitutes the entire agreement between the parties and it may not be amended except by agreement in writing signed by the parties hereto.

14. BINDING/SEVERABILITY. This Agreement shall be binding upon the parties hereto and their successors and assigns in interest of the facilities set forth herein. In the event any portion of this agreement shall be deemed unenforceable for any reason, such determination shall not affect the enforceability of any of the remainder of the provisions of this agreement, which shall remain in full force and effect.

15. RIGHTS AND OBLIGATIONS APPURTENANT TO OUTSIDE USER'S PROPERTY. The rights and obligations of the Outside User set forth herein shall be appurtenant to the Outside User's Property, and shall inure to the benefit of and shall be binding upon future owners of the Outside User's Property.

16. CONSTRUCTION. This Agreement shall be construed according to the laws of the State of Wyoming.

WITNESS my hand this _____ day of _____, 20__.

OUTSIDE USER:

STATE OF _____)
)ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by _____.

WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

WITNESS my hand this _____ day of _____, 20____.

WILSON SEWER DISTRICT,
A Wyoming Sewer District:

President

STATE OF _____)
)ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____
_____, 20____ by _____ as President of the Wilson Sewer District.

WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

Description	Assessment Unit	Connection Fee (As Adopted)
Residential Unit, House, Condominium with Laundry, Townhouse, Apartment (2-Bedroom or more)	Per Unit	\$4,915
Apartment, Studio or 1-Bedroom (with or without Laundry), ARU (1000sf or less)	Per Unit	\$4,915
Bars and Taverns (No Food Service [60 gpd/seat])	Per Seat	\$525
Restaurant (80gpd/seat)	Per Seat	\$710
Restaurant / Paper service (52 gpd/seat)	Per Seat	\$455
Motels and Hotels (200 gpd/room)	Per Room	\$1,735
Bed and Breakfast (226 gpd/room)	Per Room	\$1,970
Churches (No Food Preparation/Dishwashing)	Per Seat	\$50
Churches (with Food Preparation/Dishwashing)	Per Seat	\$65
RV Parks (with individual sewer hookups [100gpd/site])	Per Site	\$870
Camp Parks, Campgrounds w/Service Building (Includes "free-standing structures" such as Yurts and Tipis) (75 gpd/site])	Per Site	\$655
Mobile Home Park	Per Site	\$3,830
Laundry (Self-service [300gpd/machine])	Per Machine	\$2,620
Laundry (Commercial [\$1,211/100# per day capacity])	Min./Machine	\$9,565
Offices (30gpd/employee [1 occupant/100 sq. ft.])	Per Employee	\$255
Retail Stores (0.05 gpd/sq. ft.)	Per 100 Sq. Ft.	\$50
Service Stations	Per Pump	\$1,915
Car Washes	Per Bay	\$8,695
Day Care	Per Student	\$95
Public Spas	Per 1,000 Gallon Capacity	\$1,150

The minimum fee for any new service shall be \$4,915. Expansion or remodel on an existing service shall be based on the new use, with credit being granted for the previous use. Credit for prior use shall be based upon the largest wastewater loading in the previous five years.

For uses not listed in the table above, the wastewater capacity fee amount shall be assigned by the Wilson Sewer District based on the typical single family residence capacity fee (which is based upon a wastewater generation figure of 440 gallons per day in peak daily flow).

A Major Residential Unit (greater than 1000sf) is equal to one (1) equivalent residential unit (ERU). A Minor Residential Unit (1000sf or less) is equal to one half (0.5) ERU. Both Major and Minor Residential Units shall be assessed the minimum connection fee of 1 ERU or \$4,915, as explained above, and shall be billed user fees accordingly.

A separate capacity fee will be collected by the Town of Jackson for each connection.



**Checklist for an
APPLICATION FOR A CONNECTION AND USE
AGREEMENT FOR WATER AND SEWER SERVICES**
Planning & Building Department
Planning Division

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687 | fax: (307) 734-3563
Jackson, WY 83001 | www.townofjackson.com

APPLICABILITY. *This checklist should be used when applying to the Town of Jackson for consideration of connection to Town Sewer, Water and/or Stormwater infrastructure, or a private extension thereto, through a Connection and Use Agreement for a development, service district, or property outside of the Town's corporate boundary AND not within an existing approved service area.*

When is an APPLICATION FOR A CONNECTION AND USE AGREEMENT FOR WATER AND SEWER SERVICES required?

An application to connect and, if approved, the resulting Connection and Use Agreement, are required prior to a development, service district, property, or any individual property within a development or service area, applying for a Town of Jackson / Teton County Sewer and Water Connection permit. *For more detailed information on the process see the PROCESS section of this checklist.*

INSTRUCTIONS. *Use this checklist to provide the information required for review of an application. All items on this checklist should be shown or noted in the application or on the plans, including not applicable items.*

☐	DESCRIPTION
X	Submit all materials with a Planning Application to the Planning Division, select the <i>Miscellaneous</i> option.
X	Town of Jackson Letter of Authorization if applicant is other than the owner.
X	ENGINEER'S REPORT: • All materials shall be prepared and sealed by a licensed Wyoming engineer with experience designing municipal water and/or sewer infrastructure. • A brief narrative of the proposed project and request of the Town. • Reason for requesting the connection(s). e.g. permit compliance, existing system failure, high ground water, proximity to surface water, geological conditions, etc. • Alternatives, if any, considered for sewage collection and treatment and/or water supply. Include any reasons for not pursuing the alternatives or whether the alternative is still being proposed. • Proposed schedule for the project. • Provide a statement regarding who will pay the costs of design, permitting, construction, operation, maintenance, regulatory compliance, repair, and replacement of the system. • Identify the entity that will own the system(s) and be legally responsible for the system(s), i.e. the party that would execute a Connection and Use Agreement with the Town. ○ If applicable, identify the certified operator that will operate the proposed system(s). • Provide information regarding how customers that are delinquent on paying for services will be handled, e.g. water shutoffs. • Provide information regarding the proposed method of metering. • WATER AND SEWER ○ Estimated Water Demands ▪ AWWA M22, actual flows, or other approved methodology ○ Estimated Sewer Volumes ▪ AWWA M22, actual volumes, Wyoming DEQ, Other approved methodology. ○ For estimated demands use the most conservative sewer volumes and/or water demands for the potential service area based on maximum allowed development for the service area at build out. For example, if there are 20 existing hotel rooms but 40 are allowed by development regulations, use 40 rooms for the

	estimate. ▪ Include estimated volumes and demands from the adjacent properties within 500 feet of the proposed system. ▪ Provide the information separated into the proposed service area and potential future service areas, include a table by parcel for individually metered lots, e.g. lots that connect via an unmetered gravity system. • Sewage Characteristics: ○ For proposed development provide information regarding the anticipated wastewater strengths e.g. Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS); types of use e.g. residential, brewery, industrial, commercial, lodging; and any other expected characteristics. ○ For existing developments provide a summary of any existing wastewater strength or quality monitoring data.
X	PLANS AND MAPS: • Map of the Proposed Service Area. ○ Show all properties intended to be served by the proposed system and requested connection. ○ Show all properties within 500 feet of the proposed infrastructure, regardless of whether or not the property intends to connect to the private system at this time. • Water and/or Sewer Plans showing the proposed systems, sizes, and points of connection. • Existing utilities. • Easements: Existing or proposed required for the system and connection. • Parcel Information: existing, proposed, future boundaries. Provide parcel id, street address, and ownership information. • Vicinity Map • Scaled drawings with north arrows. • Any other relevant information.
X	PERMITTING: • Provide a list of all applicable local, state, and federal permits required to complete the project and indicate whether they were issued, waived, denied, or pending. ○ Teton County, Wyoming Department of Environmental Quality, Wyoming Department of Transportation, Army Corps of Engineers, private properties, etc. • For an existing system, provide a list of any existing local, state, and federal permits and indicate if the permit is in good standing, under review, citations, fines, or otherwise pertaining to the permit.
NA	PRIVATE PROPERTIES AND SYSTEMS: • Provide a list of all private properties that are impacted by the project and any required easements, approvals, land acquisitions, etc. and indicate the status of each. • Provide a list of all private systems required to make the connection and indicate the status of each. Include any and willingness to serve letters, approved permit, etc.

REQUEST TO CONNECT AND CONNECTION AND USE AGREEMENT PROCESS. *This summary is general and each application may vary depending on the circumstance.*

X	REQUEST TO CONNECT: ○ Apply to connect using the Planning Application – Miscellaneous Option and this checklist. ○ Staff Review of Application for a Connection and Use Agreement for Water and Sewer Services. ○ Council Review: Request for connection will be presented and reviewed by Council at a regularly scheduled council meeting.
	CONNECTION AND USE AGREEMENT: ○ If Council approves the Request to Connect, Town staff will prepare the Connection and Use Agreement(s) and incorporate any conditions of approval as part of the application. Each utility will be covered by its own agreement. ○ Applicant will have a chance to review the agreement prior to presenting to Council for approval. ○ Applicant shall be responsible for preparing and paying for all exhibits required for all agreement(s) to the Town's satisfaction. Required exhibits vary by project but typically include a map of the service area, list of parcels within the service area, table of estimated peak demands, conceptual system plans, and / or other relevant information. ○ Council Review: Connection and Use Agreement(s) will be presented for review by Council at a regularly scheduled council meeting. ○ Following Council approval of the Connection and Use Agreement, it will be finalized according to Council approval. ○ Staff will provide the applicant the final agreement(s) for execution. The Mayor will execute the agreement(s) after the applicant. ○ Recordation: The Connection and Use Agreement(s) shall be recorded with the Teton County Clerk against all properties within the approved service area. Applicant shall pay all recording fees.
	CONSTRUCTION: <i>Following execution and recordation of the Connection and Use agreement construction of the proposed connection(s) is permitted as follows:</i> ○ SEWER AND WATER CONNECTION PERMIT (SWP) Application for the system if applicable ○ SEWER AND WATER CONNECTION PERMIT (SWP) Application for the individual properties within the service area.

4370 Nethercott Lane Sewer Connection

ENGINEERING REPORT (3/22/2022)

Project Narrative

The owners of the property at 4370 Nethercott Lane are requesting connection to the Wilson Sewer District. Three residences, one new house, one new ARU and one existing house, are requesting connection. At this time the property is not included in the Wilson Sewer District. The Wilson Sewer District was presented with and approved the annexation request on February 15, 2022. This report and other included information is supplied as noted in the TOJ planning application.

Reason for Request

The Wilson Sewer mains on Nethercott Lane and Highway 390 are within 500 feet of the existing and proposed residence locations, per Teton County LDRs the property must connect to the public sewer system. Currently the existing residences are served by septic systems. During the new residence construction, it would be beneficial to connect to the sewer service to serve the new proposed residences and the existing residence at the same time. The service would provide less maintenance and lower cost to the owners long-term.

Alternatives

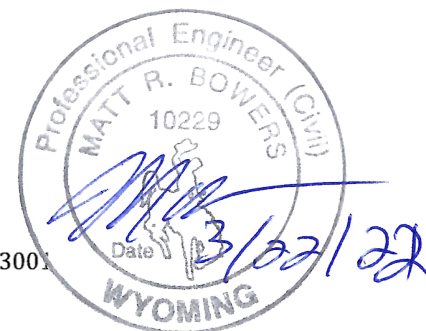
Alternatively, a new septic system would be installed to service the new residence. Additional septic systems may be required to be pressurized due to high ground water in the area. Also, there are many other existing leachfields in this area; adding additional soil absorption systems would add to the load in this area.

Proposed Schedule

If the request to connect is approved by the TOJ, final design and permitting will occur with the goal of construction completion by Fall of 2022.

Owner Responsibility

The owners will be responsible for all costs of design, permitting, construction, operation, maintenance, regulatory compliance, repair, and replacement of the system from the property to the connection with the Wilson Sewer System.



System Owner

The owner of the system will be Nethercott Ventures, and will execute the connection and use agreement with the Wilson Sewer District.

Delinquent Payment

Delinquent payment will be subject to the Wilson Sewer District regulations.

Metering

The Wilson Sewer District has a master meter at the Stilson Lift Station (located at the Stilson Parking Lot); the proposed connection would not require an individual meter.

Sewer Demand

Based on residential use, the maximum demand is 950 gallons per day, with an average of 570 gallons per day. This is based on WYDEQ residential flows for 10 bedrooms (New proposed home 5 bedrooms + New proposed ARU 2 bedrooms + Existing home 3 bedrooms = 10 bedrooms total).

Estimates are for 4370 Nethercott Lane connections, all other properties in the vicinity of the proposed sewer main connections are already connected to Wilson Sewer District.

Sewer Characteristics

Residential Customer Class 1

Map

Attached in this application is a map showing the property and the location of the tie in.

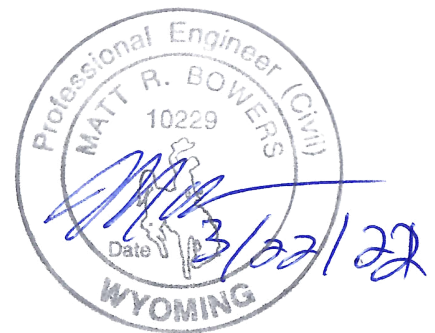
Permitting

The following is a list of permits that will be required:

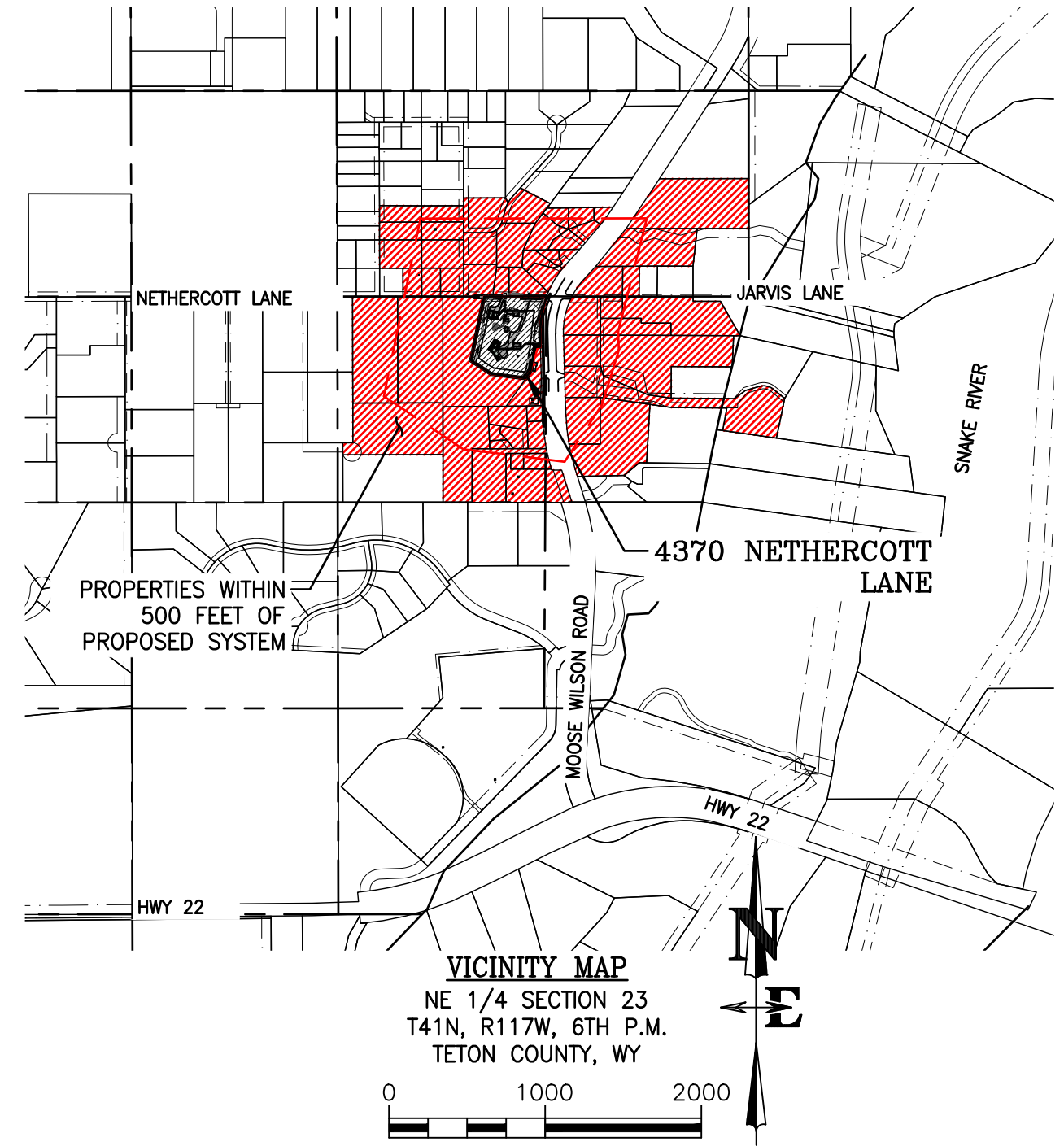
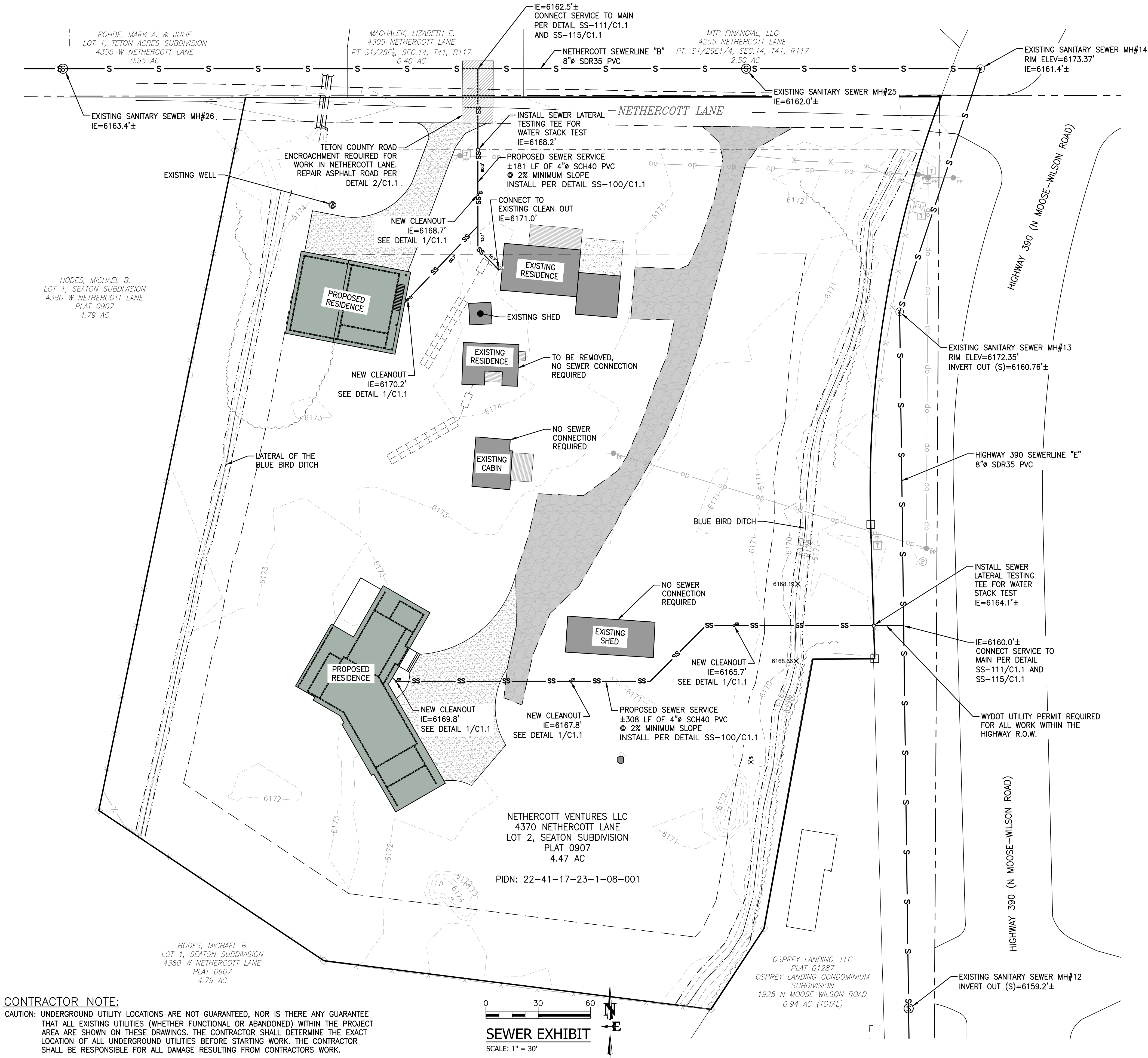
- Wilson Sewer Connection License
- Teton County Road and Levee Right-of-Way license
- Teton County – SWP
- WYDOT – M-21 Packet – Utility Service Repair Permit

Private Properties and Systems

No other properties will be impacted by the project.



S:\Projects\2020\364-02 4370 Nethercott Lane - Rock Merrell - Septic Design\Drawings\DWG-20-364-02 DSGA-UTILITY-SEWER EXHIBIT - Mur 22 2022 03302d.plt DWG EXHIBIT - 241



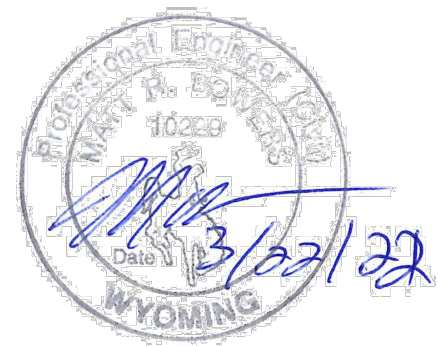
EXISTING SITE LEGEND

- = PROPERTY LINE
- - - 6170 - - - = EXISTING CONTOUR
- - - = EASEMENT LINE
- - - = SETBACK LINE
- - - = TOP OF BANK
- - - = DITCH FLOWLINE
- - - = TREELINE
- x - x - = EXISTING FENCE
- op - op - = EXISTING OVERHEAD POWER
- S - = EXISTING SEWER MAIN
- [Pattern] = EXISTING GRAVEL DRIVE
- [Pattern] = NEW GRAVEL DRIVE
- [Symbol] = ELECTRICAL TRANSFORMER
- [Symbol] = TV PEDESTAL
- [Symbol] = TELEPHONE PEDESTAL
- [Symbol] = POWER METER
- [Symbol] = FOUND REBAR & CAP
- [Symbol] = FOUND BRASS CAP
- [Symbol] = EXISTING POWER POLE

BUILDING SETBACKS PER PLAT 0907:

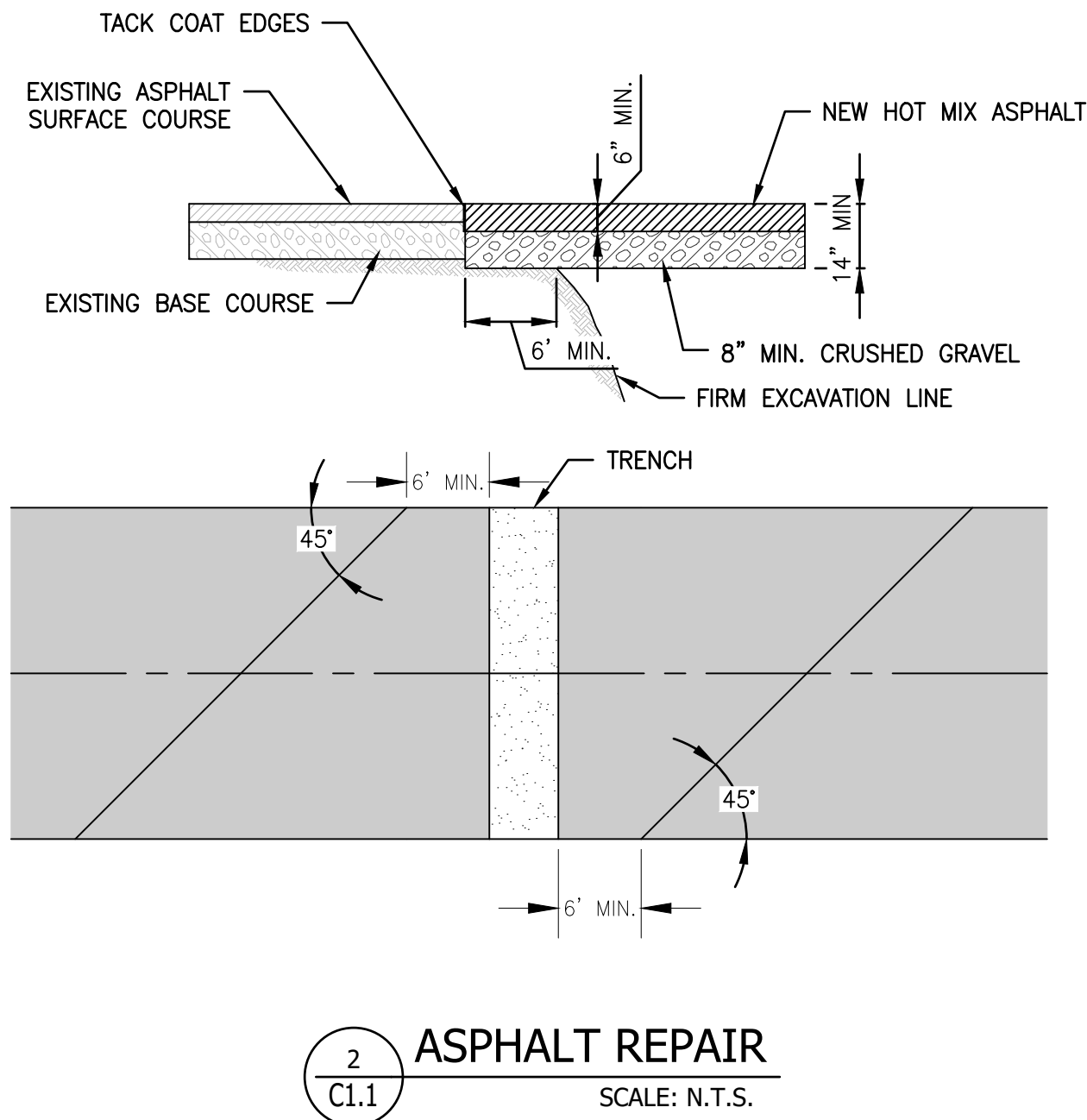
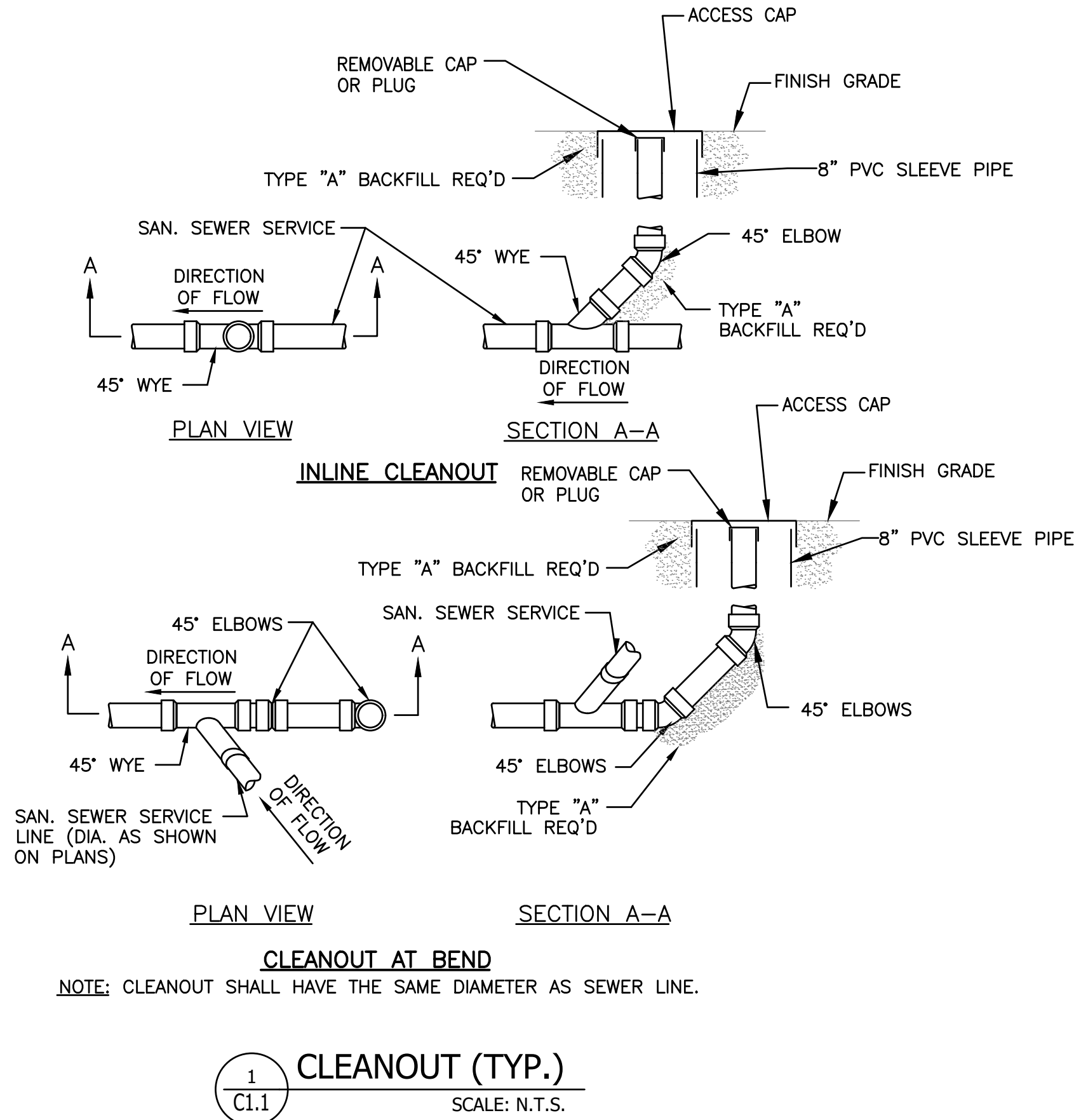
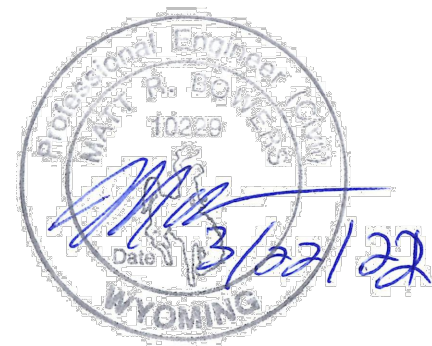
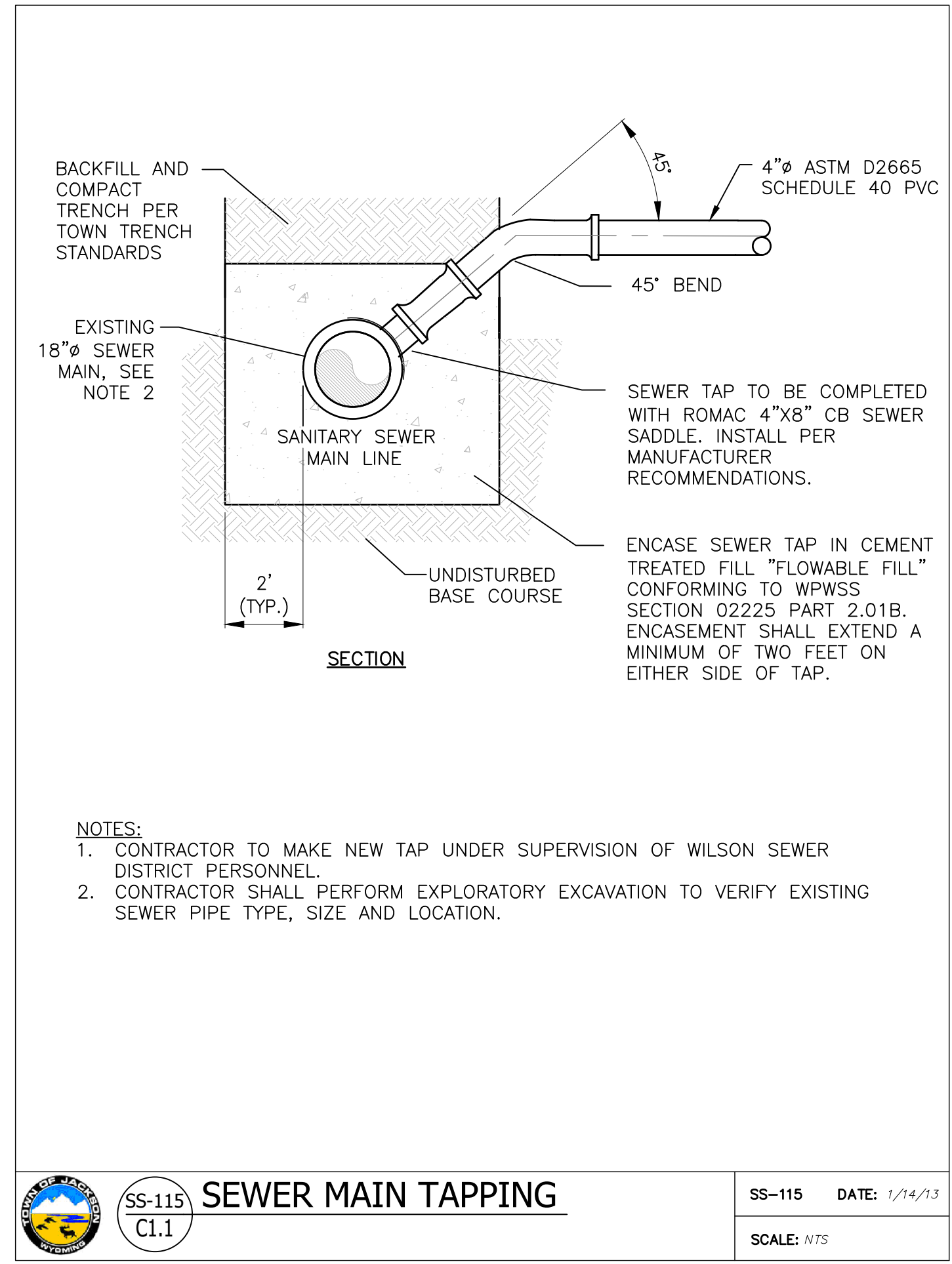
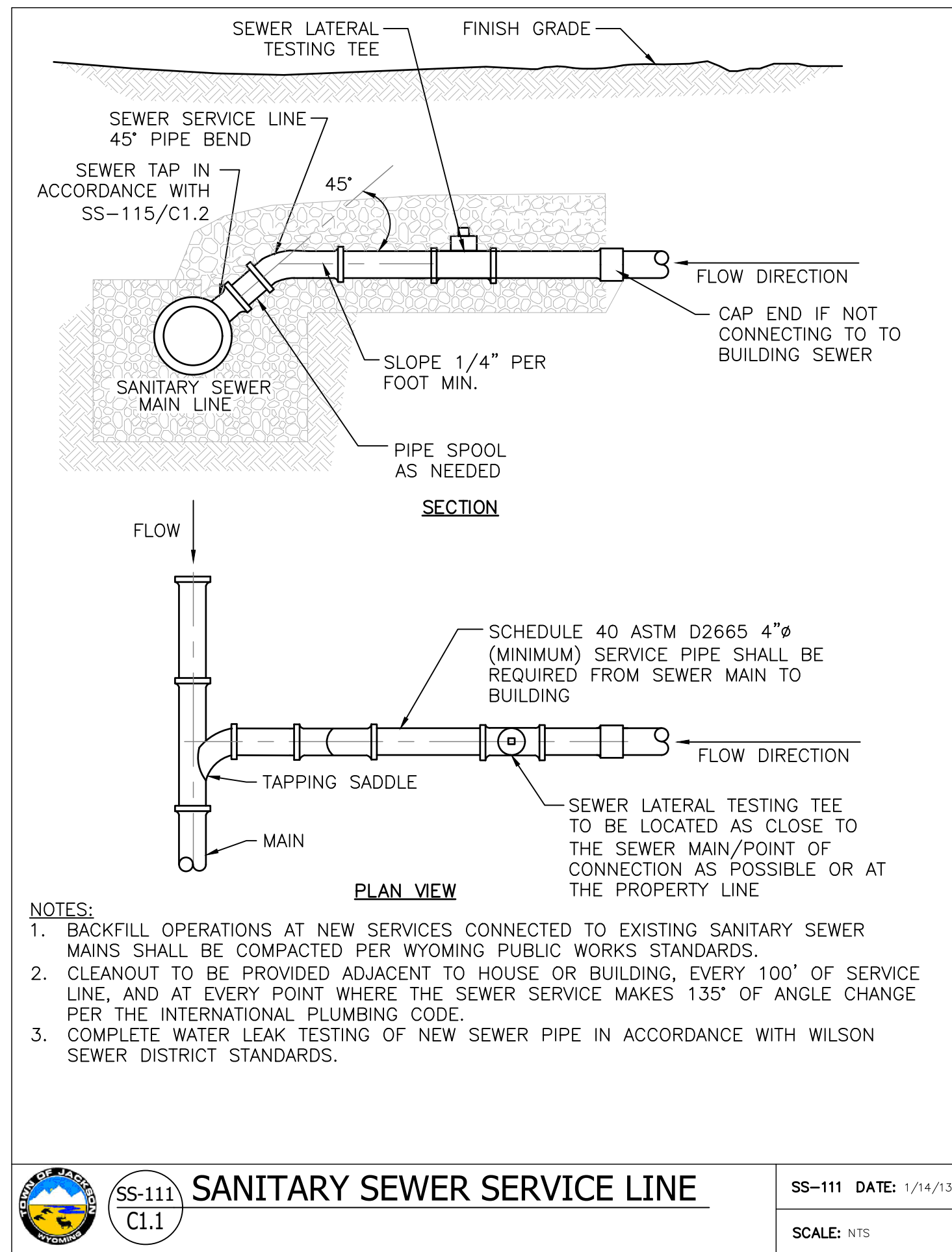
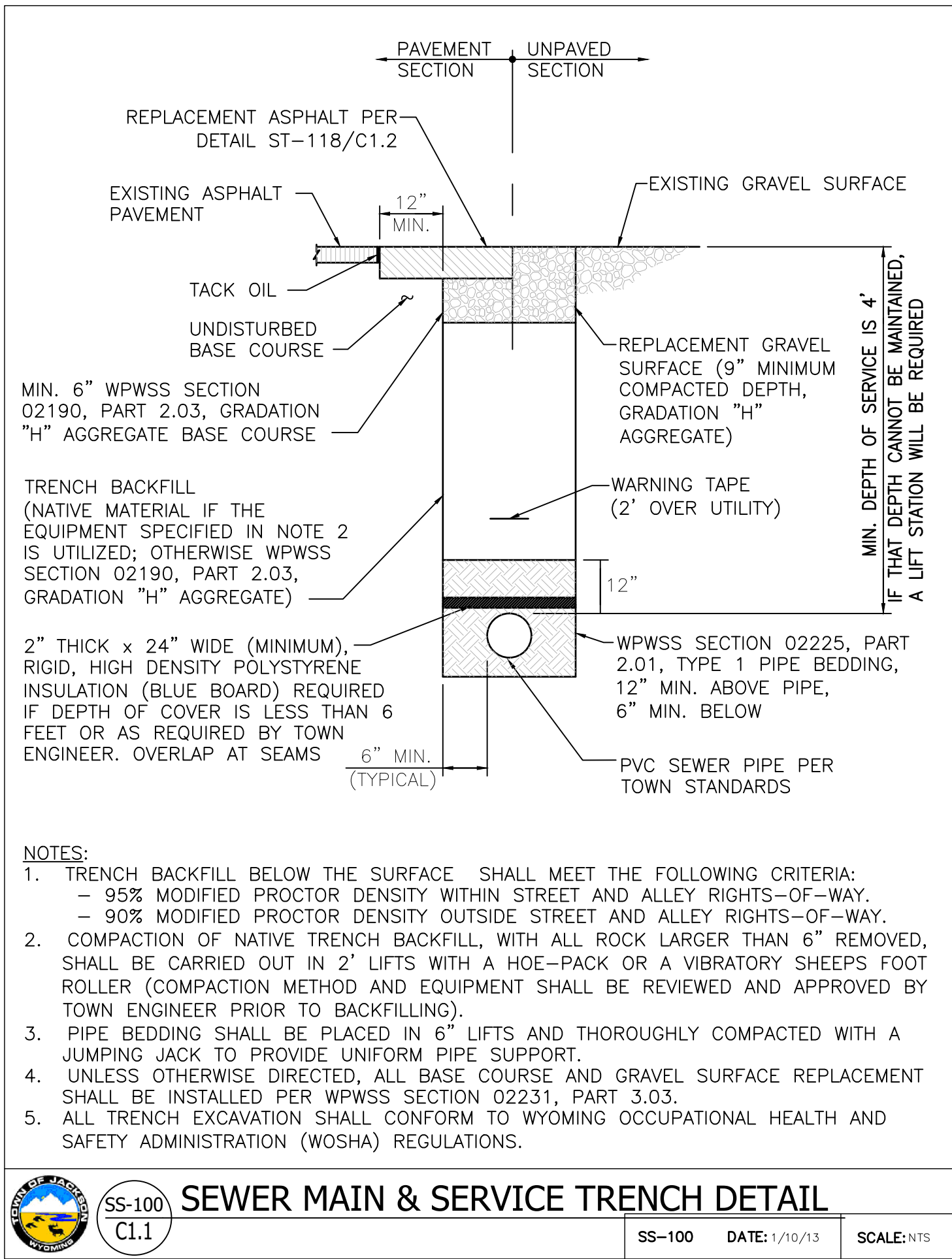
- 50' - FRONT SETBACK (MIN)
- 30' - SIDE SETBACK (MIN)
- 40' - REAR SETBACK (MIN)
- 15' - DITCHES (FROM MEAN HIGH WATER LINE)
- 50' - ROAD RIGHT OF WAY SETBACK
- 60' - NETHERCOTT LANE CO. RD. RIGHT OF WAY
- 30' - MAXIMUM HEIGHT (ANY POINT)

*SEE PLAT 0907 FOR ADDITIONAL INFORMATION.



JOB TITLE		DRAWING TITLE		DATE		REV.	
4370 NETHERCOTT LANE		SEWER EXHIBIT		3/7/2022		3/22/2022	
LOT 2, SEATON SUBDIVISION				SURVEYED		NE	
TETON COUNTY, WY				ENGINEERED		MB	
				DRAWN		LB	
				CHECKED		MB	
				APPROVED		MB	

S:\Projects\2020\364-02 4370 Nethercott Lane - Rick Merrell - Septic Design\4 Drawings\DWG\20-364-02 ISSA-UTILITY-Sewer.dwg (SEWER DETAILS) - Mar 22 2022 03:30:46 pm PLOTTED BY: kurler DWG FORMAT: R4.1



DRAWING NO	JOB NO	JOB TITLE	DRAWING TITLE	DATE	SURVEYED	ENGINEERED	DRAWN	CHECKED	APPROVED	REV	3/7/2022	3/22/2022
C1.1	20-364-02	4370 NETHERCOTT LANE LOT 2, SEATON SUBDIVISION TETON COUNTY, WY	SEWER DETAILS									

**NELSON
ENGINEERING**

P.O. BOX 1599, JACKSON WYOMING (307) 733-2087

ORDINANCE J

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF THE TOWN OF JACKSON ORDINANCE NOS. 15, 89, 111, 115, 150, 162, 182 (PART), 294, 295, 590, 594, 610, 612, 635, 639, 725, 750, 797, 820, 822, 874 THROUGH 877, 950, 1014, 1064 THROUGH 1066, 1104 THROUGH 1106, 1177 AND 1200; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 111, 115, 150, 162, 335, 433, 878 AND 879; SECTION 3 OF TOWN OF JACKSON ORDINANCE NOS. 111, 115, 150, 162, AND 879; SECTION 4 OF TOWN OF JACKSON ORDINANCE NOS. 14, 111, 115, 150, AND 162; SECTION 5 OF TOWN OF JACKSON ORDINANCE NOS. 150 AND 162; SECTION 6 OF TOWN OF JACKSON ORDINANCE NO. 131; SECTION 7 OF TOWN OF JACKSON ORDINANCE NOS. 14, 150, AND 162; SECTION 8 OF TOWN OF JACKSON ORDINANCE NOS. 14 AND 162; SECTIONS 9 AND 10 OF TOWN OF JACKSON ORDINANCE NOS. 162 AND 289; SECTIONS 11 THROUGH 15, 18 THROUGH 20, 22, 24, AND 26 THROUGH 31 OF TOWN OF JACKSON ORDINANCE NO. 162; SECTIONS 13 AND 14 OF TOWN OF JACKSON ORDINANCE NO. 289; AND SECTIONS 9.04.010 THROUGH 9.68.040 OF THE TOWN OF JACKSON MUNICIPAL CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

Section 1 of Town of Jackson Ordinance Nos. 15, 89, 111, 115, 150, 162, 182 (part), 294, 295, 590, 594, 610, 612, 635, 639, 725, 750, 797, 820, 822, 874 through 877, 950, 1014, 1064 through 1066, 1104 through 1106, 1177 and 1200; Section 2 of Town of Jackson Ordinance Nos. 111, 115, 150, 162, 335, 433, 878 and 879; Section 3 of Town of Jackson Ordinance Nos. 111, 115, 150, 162, and 879; Section 4 of Town of Jackson Ordinance Nos. 14, 111, 115, 150, and 162; Section 5 of Town of Jackson Ordinance Nos. 150 and 162; Section 6 of Town of Jackson Ordinance No. 131; Section 7 of Town of Jackson Ordinance Nos. 14, 150, and 162; Section 8 of Town of Jackson Ordinance Nos. 14 and 162; Sections 9 and 10 of Town of Jackson Ordinance Nos. 162 and 289; Sections 11 through 15, 18 through 20, 22, 24, and 26 through 31 of Town of Jackson Ordinance Nos. 162; Sections 13 and 14 Town of Jackson Ordinance No. 289; and Sections 9.04.010 through 9.68.040 of the Town of Jackson Municipal Code are hereby amended and reenacted to read as follows: **Exhibit A**, copies of which are on file in the office of the Town Clerk and on the Town of Jackson website and available for inspection.

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE _____ DAY OF _____ 2022.

PASSED 2ND READING THE _____ DAY OF _____ 2022.

PASSED AND APPROVED THE _____ DAY OF _____ 2022.

EXHIBIT A

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)

) ss.

COUNTY OF TETON)

I hereby certify that the foregoing Ordinance ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of ____ 2022. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

TITLE 9 PUBLIC PEACE, MORALS AND WELFARE

Chapters:

- 9.04 OBSTRUCTING POLICE AND FIRE DEPARTMENTS
- 9.08 EMERGENCY REGULATIONS FOR MOB ACTION OR CIVIL DISOBEDIENCE Repealed.
(Ord. _____ § ____, 2022)
- 9.12 ACTIONS FOR VIOLATIONS OF ORDINANCES Repealed. (Ord. _____ § ____, 2022)
- 9.16 ASSAULT AND BATTERY - AFFRAY – UNLAWFUL CONTACT OR TOUCHING – PROVOCATION
- 9.20 LARCENY AND SHOPLIFTING
- 9.24 SLANDER Repealed. (Ord. 1107 § 1, 2016)
- 9.26 ILLEGAL DISCRIMINATION
- 9.28 INDECENCY AND IMMORALITY
- 9.32 GAMBLING Repealed. (Ord. _____ § ____, 2022)
- 9.34 CRUELTY TO ANIMALS
- 9.36 INTOXICATION
- 9.40 DISORDERLY CONDUCT
- 9.44 EXCESSIVE NOISE
- 9.48 VAGRANCY Repealed. (Ord. 1060, § 1, 2014)
- 9.50 MARIJUANA USE
- 9.52 INJURY TO OR DESTRUCTION OF PROPERTY
- 9.54 UNLAWFUL REMOVAL OR DESTRUCTION OF NEWSPAPERS
- 9.56 TRESPASS--UNAUTHORIZED ACCESS TO UTILITIES
- 9.60 CONSUMER PROTECTION (Reserved)
- 9.64 CONTRIBUTING TO DELINQUENCY--USE OF LIQUOR/TOBACCO OR NICOTINE
- 9.68 POSSESSION OR USE OF WEAPONS

Chapter 9.04
OBSTRUCTING POLICE AND FIRE DEPARTMENTS

Sections:

- 9.04.010 Bringing weapons, tools or intoxicating drinks in jail. Repealed. (Ord. ____ § ____, 2022)
- 9.04.020 Impersonating officers. Repealed. (Ord. ____ § ____, 2022)
- 9.04.030 False alarms. Repealed. (Ord. ____ § ____, 2022)
- 9.04.040 False record of crime.
- 9.04.050 Interference with Police Department.
- 9.04.060 Aiding prisoners to escape. Repealed. (Ord. ____ § ____, 2022)
- 9.04.070 Following fire apparatus and/or driving over fire hose. Repealed. (Ord. ____ § ____, 2022)

9.04.010 Bringing weapons, tools or intoxicating drinks in jail. (Repealed).
(Ord. ____ § ____, 2022; Ord. 289 § 9, 1982; Ord. 14 § 7, 1926.)

9.04.020 Impersonating officers. (Repealed)
(Ord. ____ § ____, 2022; Ord. 289 § 10, 1982; Ord. 15 § 1, 1926.)

9.04.030 False alarms. (Repealed)
(Ord. ____ § ____, 2022; Ord. 162 § 26, 1973.)

9.04.040 False record of crime.
A. It is unlawful for any person to make, or file with, the police department of the Town any false, misleading, or deceptive statement or report concerning the commission or alleged commission of any crime, or of the existence of an emergency occurring within the Town.
(Ord. ____ § ____, 2022; Ord. 162 § 27, 1973.)

9.04.050 Interference with police.
A. Interference or Resisting Officer. It is unlawful for any person to obstruct, impede, interfere with, or resist any peace officer, while the officer is engaged in the lawful performance of their official duties.
B. Escape. It is unlawful for any person to escape or attempt to escape from the official custody of a peace officer or to assist or attempt to assist in the escape of any person from the official custody of a peace officer.
C. Cruelty to or Interference with Official Animals. It is unlawful for any person to knowingly torture, torment, tease, beat, kick, strike, mutilate, or injure any official animal or to interfere with or meddle with the lawful performance of an official animal. For the purposes of this section, an official animal includes any certified police dog, police horse, fire dog, or search and rescue dog.
(Ord. ____ § ____, 2022; Ord. 295 § 1, 1982; Ord. 162 § 28, 1973.)

9.04.060 Aiding prisoners to escape. (Repealed)
(Ord. ____ § ____, 2022; Ord. 1104 § 1, 2016; Ord. 162 § 31, 1973.)

9.04.070 Following fire apparatus and/or driving over fire hose. (Repealed)
(Ord. ____ § ____, 2022; Ord. 162 § 29, 1973.)

Chapter 9.08
EMERGENCY REGULATIONS FOR MOB ACTION OR CIVIL DISOBEDIENCE

Repealed
(Ord. _____ § ____, 2022; Ord. 115 §§ 1-4, 1968)

Chapter 9.12
ACTIONS FOR VIOLATIONS OF ORDINANCES

Repealed
(Ord. 871 § 1, 2008; Ord. 162 §§ 32-38, 1973)

Chapter 9.16
ASSAULT AND BATTERY - AFFRAY –
UNLAWFUL CONTACT OR TOUCHING - PROVOCATION

Sections:

9.16.010 Assault.

9.16.020 Battery.

9.16.025 Unlawful Contact or Touching.

9.16.030 Affray.

9.16.040 Criminal provocation. Repealed. (Ord. _____ § ____, 2022)

9.16.010 Assault.

It is unlawful for any person, having the present ability to do so, to attempt to cause bodily injury to another person by use of physical force.

(Ord. _____ § ____, 2022; Ord. 1105 § 1, 2016; Ord. 162 § 1, 1973.)

9.16.020 Battery.

It is unlawful for any person to intentionally, knowingly, or recklessly cause bodily injury to another person by use of physical force.

(Ord. _____ § ____, 2022; Ord. 1105 § 1, 2016; Ord. 162 § 2, 1973.)

9.16.025 Unlawful Contact or Touching.

A. It is unlawful for any person to:

1. touch another person in a rude, insolent, or angry manner without intentionally using sufficient physical force to cause bodily injury to another; or
2. recklessly cause bodily injury to another person.

(Ord. _____ § ____, 2022; Ord. 1105 § 1, 2016; Ord. 162 § 2, 1973.)

9.16.030 Affray.

It is unlawful for any person to physically fight by agreement with one or more persons in a public place. This section shall not apply to active participants of organized sporting events.

(Ord. _____ § ____, 2022; Ord. 1105 § 1, 2016; Ord. 162 § 3, 1973.)

9.16.040 Criminal provocation. (Repealed)

(Ord. _____ § ____, 2022; Ord. 1105 § 1, 2016; Ord. 162 § 4, 1973.)

**Chapter 9.20
LARCENY AND SHOPLIFTING**

Sections:

9.20.010 Petit larceny. Repealed. (Ord. _____ § ____, 2022)

9.20.015 Theft

9.20.020 Receiving stolen goods. Repealed. (Ord. _____ § ____, 2022)

9.20.030 Taking and using property without consent of owner. Repealed. (Ord. _____ § ____, 2022)

9.20.040 Shoplifting--Defined.

9.20.050 Shoplifting--Reasonable detention and interrogation of person suspected.

9.20.060 Shoplifting--Reasonable detention defense against action brought by person detained.

Repealed. (Ord. _____ § ____, 2022)

9.20.070 Shoplifting--Penalty. Repealed. (Ord. _____ § ____, 2022)

9.20.080 Buying, selling, possessing or concealing articles which have identifying marks removed.

Repealed. (Ord. _____ § ____, 2022)

9.20.010 Petit larceny (Repealed).

(Ord. _____ § ____, 2022; Ord. 874 § 1, 2008; Ord. 725 § 1, 2003; Ord. 162 § 12, 1973.)

9.20.015 Theft

A. It is unlawful for any person to knowingly take or exercise unauthorized control over or make an unauthorized transfer of an interest in the property of another person with the intent to deprive the other person of the property.

B. For the purposes of this section, the value of the property shall be less than \$1000.

(Ord. _____ § ____, 2022.)

9.20.020 Receiving stolen goods. (Repealed)

(Ord. _____ § ____, 2022; Ord. 162 § 13, 1973.)

9.20.030 Taking and using property without consent of owner. (Repealed).

(Ord. _____ § ____, 2022; Ord. 162 § 14, 1973.)

9.20.040 Shoplifting--defined.

It is unlawful for any person to willfully conceal or willfully take possession of any goods offered for sale by a wholesale or retail store or other mercantile establishment, without the knowledge or consent of the owner and with intent to convert the goods to his own use without paying the purchase price.

(Ord. _____ § ____, 2022; Ord. 111 § 1, 1968.)

9.20.050 Shoplifting--Reasonable detention and interrogation of person suspected of shoplifting; defense in civil or criminal action.

A. Any merchant or an employee thereof who has reasonable suspicion to believe a person committed the crime of shoplifting, as defined in Section 9.20.040, and immediately reports the suspected shoplifting to the police department, may detain such person in a reasonable manner and for a reasonable time. If a peace officer does not arrive within a reasonable time, then the person shall be released. Any peace officer who responds and has reasonable suspicion to believe a person has committed the crime of shoplifting may further detain and question the person in regard to the suspected violation in a reasonable manner, for a reasonable time, and in accordance with the person's constitutional rights.

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- B. In a civil or criminal action based upon a detention or interrogation pursuant to this section, it is a defense that the peace officer, merchant, or merchant's employee had reasonable cause to believe the person committed the offense of shoplifting, as defined in Section 9.20.040, and that the detention or interrogation were conducted in a reasonable manner, for a reasonable time from the initial detention of the person, and in accordance with the person's constitutional rights.

(Ord. ____ § ____, 2022; Ord. 111 § 2, 1968.)

9.20.060 Shoplifting--Reasonable detention defense against action brought by person detained. (Repealed).

(Ord. ____ § ____, 2022; Ord. 111 § 3, 1968.)

9.20.070 Shoplifting--Penalty. (Repealed)

(Ord. ____ § ____, 2022; Ord. 111 § 4, 1968.)

9.20.080 Buying, selling, possessing or concealing articles which have identifying marks removed. (Repealed)

(Ord. ____ § ____, 2022; Ord. 294 § 1, 1982.)

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SLANDER

Repealed
(Ord. 1107 § 1, 2016; Ord. 162 § 17, 1973.)

Chapter 9.26
ILLEGAL DISCRIMINATION

Sections:

- 9.26.010 Legislative findings.
- 9.26.020 Declaration of policy, purpose and intent.
- 9.26.030 Definitions.
- 9.26.040 Employment discrimination prohibited. Repealed. (Ord. _____ § ____, 2022)
- 9.26.050 Places of public accommodation; discrimination prohibited.
- 9.26.060 Housing; discrimination prohibited.
- 9.26.070 Other prohibited acts.
- 9.26.080 Retaliation.
- 9.26.090 Discriminatory effects.
- 9.26.100 Exceptions.
- 9.26.110 First amendment rights.
- 9.26.120 Violation and remedy.
- 9.26.130 Repealed.

9.26.010 Legislative findings.

- A. The Town of Jackson ("Town") is composed of and welcomes diverse individuals, groups, and communities.
- B. The Town values this diversity and encourages all residents and visitors to contribute to the commercial life and activities of Jackson, and to the cultural and social life of the Town.
- C. Discrimination and discriminatory practices based on sexual orientation or gender identity or expression inhibit and restrict the economic growth and opportunities of Jackson and its citizens and visitors, as well as the cultural, social and commercial activities and life of the Town.
- D. Discrimination disturbs or jeopardizes the public health, safety and welfare of the Town.
- E. While the vast majority of housing providers and places of public accommodation within the Town do not discriminate on the basis of actual or perceived sexual orientation and gender identity or expression, the town has received public testimony and written complaints reporting instances of discrimination.
- F. Although state and federal laws have been enacted to eliminate discrimination in housing, and public accommodations, the town finds that existing state and federal laws do not adequately address all discriminatory acts reported by the town's diverse residents, including lesbian, gay, bisexual, and transgender individuals that have not attained equal opportunity in housing and public accommodations. A barrier to the advancement of lesbian, gay, bisexual, and transgender individuals in their personal and professional lives within the Town is the potential discriminatory practices of providers of public accommodations and housing on the basis of actual or perceived sexual orientation and gender identity or expression, and thus the Town deems it necessary to adopt local regulations adapted to the needs of its citizens.
- G. Discrimination on the basis of actual or perceived sexual orientation and gender identity or expression impacts all citizens who may be lesbian, gay, bisexual, or transgender, because it limits the ability to fully and freely identify themselves as they seek housing and the services and products provided by public accommodations.
- H. Discrimination in housing makes it difficult for persons addressed in this chapter to find housing in close proximity to urban services, educational facilities, in price ranges that are within their earning ability, and may cause citizens to seek housing outside the Town.

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- I. Discrimination in places of public accommodation is economically harmful to a prosperous community and is otherwise detrimental to the welfare and economic growth of the town and may cause citizens to seek public accommodations outside the Town.
- J. Discrimination must be prohibited in order to protect the health, safety and welfare of the town and to ensure the basic human rights of members of groups that have historically been subject to discrimination, including the right of such group members to live in peace where they wish.
- K. Prohibition of discrimination will attract new residents and businesses to the town, will encourage visitors and tourists to the town, and is necessary to raise and maximize revenue for the Town.
- L. The Town wishes to exercise its powers to the fullest extent allowed by the Constitution and statutes of the State of Wyoming and United States to prohibit and regulate discrimination.

9.26.020 Declaration of policy, purpose and intent.

- A. It is declared to be among the civil rights of the people of the Town of Jackson, Wyoming, to be free from discrimination in housing and public accommodations, and for it to be contrary to the policy of the town and unlawful to discriminate against any person because of sexual orientation or gender identity or expression in places of housing and public accommodation. It is also declared to be unlawful to retaliate against any person for making a complaint or assisting in an investigation or proceeding as set forth in this chapter.
- B. Consistent with the findings of the Town Council, it is the intent of the Town of Jackson that no person shall be denied his or her civil rights or discriminated against based upon his or her actual or perceived sexual orientation or gender identity or expression, as more specifically set out in this chapter.
- C. Consistent with the findings of the Town Council, and incorporating those findings, the ordinance from which this chapter is derived is enacted to exercise, to the fullest extent allowed by Wyoming Statutes and the Wyoming Constitution, the powers of the Town of Jackson to prohibit such discrimination in order to, without limitation, encourage the economic growth of the town, raise revenue for the town for the benefit of its residents, prevent activities that disturb or jeopardize the public health, safety, peace or morality of the town, provide for the health, safety and welfare of the town, and to generally encourage the growth and economic expansion of the town, and the ability of its residents to fully participate in the cultural, social and economic life of the town.

9.26.030 Definitions.

- A. As used in this chapter, the following definitions apply:
 - 1. *Discrimination, discriminate or discriminatory*: Any act, policy or practice that has the effect of unfavorably subjecting any person to different or separate treatment because of his or her actual or perceived sexual orientation, gender identity or expression, or association with a person or group of people so identified, or on the belief that a person has a particular sexual orientation or gender identity or expression, even if that belief is incorrect.
 - 2. *Gender identity or expression*: An actual or perceived gender-related identity, expression, or behavior, regardless of the individual's sex at birth.
 - 3. *Housing facility or housing accommodation*: A building or portion of a building, whether constructed or to be constructed, that is or will be used as the home, domicile, residence, or sleeping quarters of its occupants.
 - 4. *Perceived*: Refers to the perception of the actor, and not to the perception of the person for or against whom the action is taken.
 - 5. *Person*: A natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or the manager, lessee, agent, servant, officer or employee of any of them.
 - 6. *Public accommodation*:

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- a. The term "public accommodation" means a place, including the town and its agencies, however organized, offering services, facilities or goods to or soliciting patronage from members of the general public. This includes places of lodging, establishments serving food or drink, auditoriums and other places of public gathering, shopping facilities, medical and other professional service establishments, public transportation facilities, libraries and other professional service establishments, places of entertainment and recreation, daycare centers and other social service establishments.
- b. The term "public accommodation" does not include an institution, club, or place of accommodation that proves that it is, by its nature, distinctly private. An institution, club, or place of accommodation is not by its nature distinctly private if
 - i. It has more than 100 members;
 - ii. Provides regular meal service; and
 - iii. Regularly receives payment for dues, fees, use of space, facilities, services, meals, or beverages, directly or indirectly, from or on behalf of nonmembers, for the furtherance of trade or business.

For the purposes of this definition, any lodge of a recognized national fraternal organization is considered by its nature distinctly private.

7. *Sexual orientation*: Actual or perceived heterosexuality, bisexuality, or homosexuality.

9.26.040 Employment discrimination prohibited. (Repealed)

9.26.050 Places of public accommodation; discrimination prohibited.

- A. All persons of good deportment are entitled to the full and equal enjoyment of all public accommodations, including accommodations, advantages, facilities and privileges of all places or agencies which are public in nature, or which invite the patronage of the public, including Town facilities and services, without any distinction, discrimination or restriction on account of sexual orientation or gender identity or expression.

9.26.060 Housing; discrimination prohibited.

It shall be unlawful for any person, owner, manager, employee, or any entity whose business includes engaging in any residential real estate related transactions to discriminate on the account of sexual orientation or gender identity or expression in the sale, lease or rental of any housing facility, or to otherwise discriminate in the terms, conditions, maintenance, improvement, or repair of any housing facility. The rental of sleeping rooms in a private residence designed as a single dwelling unit in which the owner also resides is excluded from this section, provided that the owner rents no more than two sleeping rooms within the residence.

9.26.070 Other prohibited acts.

- A. No person shall adopt, enforce or employ any policy or requirement, sign or notice which discriminates or indicates discrimination in providing housing or public accommodations.
- B. No person shall discriminate in the publication or distribution of advertising material, information or solicitation regarding housing or public accommodations.
- C. No agent, broker, labor union, employment agency or any other intermediary shall discriminate in making referrals, listings or providing information with regard to housing or public accommodations.
- D. No person shall conspire with, assist or coerce another person to discriminate in any manner prohibited by this chapter.

9.26.080 Retaliation.

No person shall coerce, threaten, discharge, expel, blacklist, or otherwise retaliate against another

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person for opposing any practices prohibited by this chapter, or making a complaint, or assisting in an investigation or proceeding regarding an alleged violation of this chapter; nor shall any person require, request, conspire with, assist, or coerce another person to coerce, threaten, discharge, expel, blacklist or to retaliate against a person for making a complaint or assisting in an investigation or proceeding.

9.26.090 Discriminatory effects.

No person shall adopt, enforce or employ any policy or requirement which has the effect of creating unequal opportunities according to actual or perceived sexual orientation or gender identity or expression, for an individual to obtain housing or public accommodations.

9.26.100 Exceptions.

- A. Notwithstanding anything contained in this chapter, the following practices shall not be violations of this chapter:
 - 1. For a religious organization or institution to restrict any of its facilities of housing or accommodations which are operated as a direct part of religious activities to individuals of the denomination involved or to restrict employment opportunities for officers, religious instructors and clergy to individuals of that denomination.
 - 2. For the owner of an owner-occupied one-family or two-family dwelling, or a housing facility or public accommodation facility, respectively, devoted entirely to the housing and accommodation of individuals of one sex, to restrict occupancy and use on the basis of sex.
 - 3. To limit occupancy in a housing project or to provide public accommodations or employment privileges or assistance to individuals who are of low income, over 55 years of age or disabled, in circumstances in which such limitations are appropriately designated.
 - 4. To engage in a bona fide effort to establish an affirmative action program to improve opportunities in employment for groups, including, but not limited to, minorities and women, where allowed or required by law.
 - 5. To refuse to enter a contract with an unemancipated minor.
 - 6. To refuse to admit to a place of public accommodation serving alcoholic beverages an individual under the legal age for purchasing alcoholic beverages.
 - 7. To refuse to admit individuals under 18 years of age to a business providing entertainment or selling literature which the operator of said business deems unsuitable for minors.
 - 8. For an educational institution to limit the use of its facilities to those affiliated with such institution.
 - 9. To provide discounts on products and services to students, minors and senior citizens.
 - 10. To discriminate in any arrangement for the sharing of a dwelling unit by an individual who is sharing the unit.
- B. Nothing herein shall be construed to prohibit any affirmative action laws passed by any level of government. Preferential treatment of or benefits conferred on any of the classes protected from discrimination under this chapter are permissible to the extent allowed by law.

9.26.110 First amendment rights.

This chapter fully acknowledges all rights guaranteed by the First Amendment of the United States Constitution.

9.26.120 Violation and remedy.

A. Procedure for filing complaints.

- 1. Any person who claims an unlawful housing practice or an unlawful public accommodation practice occurred to them subject to the Town's jurisdiction under this chapter may file a

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complaint with the Town Manager or a designee. A complaint must be filed within 90 calendar days after an alleged violation under this chapter has occurred.

2. A complaint must be in writing, made under oath or affirmation, and contain the following information:
 - a. The complainant's name, address, telephone number and signature;
 - b. The date the alleged unlawful housing practice or unlawful public accommodation practice occurred;
 - c. A statement of the facts upon which the allegation of an unlawful housing practice or unlawful public accommodation practice occurred;
 - d. The name of the alleged violator, or facts sufficient to identify such person ("respondent"); and
 - e. Whether a complaint concerning this same matter has been filed with another agency and the disposition of said complaint.
 3. Upon receipt of the complaint, the Town Manager or a designee shall assign such complaint to a person or entity (the "investigator") with the requisite knowledge, skills, and expertise to further investigate the complaint as herein described. Such assignment will be made at the sole discretion of the Town Manager or a designee. In the event said complaint involves persons employed by the Town, the investigator shall be an independent third party. In addition, any remedy provided herein is cumulative with internal disciplinary policies that may apply.
 4. Promptly upon receipt of the complaint from the Town Manager or a designee, the investigator shall:
 - a. Serve by certified mail with return receipt requested the respondent written notice that a complaint alleging the commission of an unlawful housing practice or unlawful public accommodation practice has been filed against the respondent;
 - b. Furnish a copy of the complaint to the respondent; and
 - c. Advise the respondent of their right to file an answer and the right to an investigation to the complaint as provided in this section, and to their procedural rights and obligations in the investigation.
 5. Not later than 30 calendar days after the post-mark date on the notice and copy of the complaint mailed to respondent, respondent may file an answer to the complaint. The answer must be in writing, made under oath or affirmation, and contain the following information:
 - a. The respondent's name, address, telephone number, and signature of the respondent or the respondent's attorney, if any; and
 - b. A concise statement of facts in response to the allegations in the complaint, including facts of any defense or exemption.
- B. *Investigation.*
1. Upon receipt of the complaint and the corresponding answer, if any, the investigator shall commence an investigation to determine the facts behind the complaint and whether there is reasonable cause to believe the respondent committed an unlawful housing practice or unlawful public accommodation practice.
 2. No investigation may commence if, after reviewing the allegations of the complaint, the investigator determines that the complaint does not come within the scope of this chapter. Upon determining that a particular complaint does not come within the scope of this chapter, the investigator shall dismiss the complaint, notify the complainant and respondent and take no further action.
 3. In connection with any investigation of a complaint filed under this chapter, the investigator shall seek the voluntary cooperation of any person to:
 - a. Obtain access to premises, records, documents, individuals, and any other possible

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- source of information;
 - b. Examine, record and copy necessary materials; and
 - c. Take and record testimony or statements of any person reasonably necessary for the furtherance of the investigation.
4. The investigator may dismiss a complaint during the investigation and prior to referral to the town attorney if the investigator determines any of the below circumstances apply. If the complaint is dismissed pursuant to this section, the investigator shall notify the complainant and respondent in writing of the reason for the dismissal and take no further action.
- a. The complaint was not filed within the required time period;
 - b. The location of the alleged unlawful housing practice or unlawful public accommodation practice is not within the Town's jurisdiction;
 - c. The alleged unlawful housing or unlawful public accommodation practice is not a violation of this chapter;
 - d. The complainant refuses to cooperate with the investigator in the investigation of the complaint;
 - e. The complainant cannot be located after the investigator has performed a reasonable search; or
 - f. The investigator determines there is no reasonable cause to believe that an unlawful housing practice or unlawful public accommodation practice occurred.
- C. *Disposition of a complaint.*
- 1. Upon completion of an investigation of a complaint, if the investigator determines there is reasonable cause to believe that an unlawful housing practice or unlawful public accommodation practice occurred, the investigator shall either dismiss the complaint upon the complainant and respondent entering into a written conciliation agreement or refer the complaint to the town attorney and provide written notice of such to the complainant and respondent.
 - 2. Upon the referral of a complaint to the town attorney, the town attorney shall review the complaint and determine whether to file the complaint in municipal court or to decline to pursue the matter any further and dismiss the complaint. If the town attorney declines to pursue the complaint, then the town attorney shall provide written notice of such to the complainant and respondent and inform the parties the complaint will be dismissed.

9.26.130 Violation; Penalties (Repealed)

(Ord. ____ § ____, 2022; Ord. 1200 § 1, 2018.)

Chapter 9.28
INDECENCY AND IMMORALITY

Sections:

9.28.010 Dance houses with lewd or disorderly persons. Repealed. (Ord. 1175 § 1, 2017)

9.28.020 Disorderly houses and houses of ill fame. Repealed. (Ord. 1176 § 1, 2017)

9.28.030 Public indecency.

9.28.040 Voyeurism. Repealed. (Ord. _____ § _____, 2022)

9.28.010 Dance houses with lewd or disorderly persons. (Repealed)
(Ord 1175 § 1, 2017; Ord. 289 § 12, 1982; Ord. 14 § 2, 1926.)

9.28.020 Disorderly houses and houses of ill fame. (Repealed)
(Ord 1176 § 1, 2017; Ord. 17 § 2, 1926; Ord. 15 § 8, 1926.)

9.28.030 Public indecency.

A. It is unlawful for any person to, while in a public place where it is reasonable to expect to be viewed by others or from a private premises where it is reasonable to expect it may be observed by others who are not a member or guest of the person's household, to:

1. Expose or show their private parts. Private parts mean the uncovered human genitals, pubic area, buttocks, or the human female breast. The act of breastfeeding in any place where the person is legally present does not constitute public indecency.
2. Engage in sexual conduct or masturbation; or
3. Engage in conduct which to an ordinary observer would appear to be sexual conduct or masturbation.

B. Violation, Penalty. (Repealed)

(Ord. _____ § _____, 2022; Ord. 1106 § 1, 2016; Ord. 875 § 1, 2008; Ord. 612 § 1, 1998; Ord. 162 § 20, 1973.)

9.28.040 Voyeurism (Repealed)
(Ord. _____ § _____, 2022; Ord. 797 § 1, 2005)

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Chapter 9.32
GAMBLING

Repealed
(Ord. ____ § ____, 2002; Ord. 433 § 2, 1991.)

Chapter 9.34
CRUELTY TO ANIMALS

Sections:

9.34.010 Cruelty to animals.

9.34.010 Cruelty or neglect of animals.

- A. It is unlawful for any person, either through their action or omission, to:
1. Intentionally or knowingly unnecessarily injure or beat an animal;
 2. Knowingly carry an animal in a manner that poses undue risk of injury or death;
 3. Knowingly override an animal or drive an animal when overloaded;
 4. Abandon an animal. Relinquishment of an animal to a public or private animal shelter or like facility is not a violation of this subparagraph;
 5. Fail to provide adequate food, clean water, protection from the elements, adequate sanitation, adequate facilities, or standard and accepted veterinary care for an animal's health and well-being;
 6. Place, leave, or confine an animal, or allow an animal to be placed, left or confined, in a motor vehicle or trailer without providing adequate air, ventilation, food, water, sanitary conditions, bedding, shelter or protection from heat, cold or other environmental conditions or under other circumstances that may cause bodily injury or death of the animal;
 7. Cause the death, injury or suffering to an animal except when performed by a licensed veterinarian or veterinary office;
 8. Cause or allow an animal to remain in its own filth, urine, or feces;
 9. In the case of immediate, obvious, serious illness or injury to the animal, fail to provide the animal with appropriate care;
 10. Keep an animal in a manner that results in chronic or repeated serious physical harm to the animal;
 11. Attach or allow to be attached a collar or harness to an animal that is of an inadequate size so that it restricts the animal's growth or causes damage to the animal's skin;
 12. Attach or allow to be attached a tether that is not appropriately sized for the animal or so heavy as to restrict or burden the animal's movements which causes harm to the animal;
 13. Tease, taunt, or provoke an aggressive reaction from an animal; and
 14. Fail to place or attach a tether to avoid entanglement with chains of other animals or other objects so as to deny the animal convenient and safe access to shelter;
 15. Own, possess, keep, or train an animal with the intent to allow the animal to engage in an exhibition of fighting with another animal;
 16. For gain cause or allow any animal to fight with another animal;
 17. Promote any animal fighting; and
 18. Shoot, poison, or otherwise intentionally act to seriously injure or destroy any animal owned by another person while the animal is on property where the animal is authorized to be present.

A. An "animal" for purposes of this ordinance is defined as any living creature other than a human.
(Ord. ____ § ____, 2022; Ord. 162 § 22, 1973.)

**Chapter 9.36
INTOXICATION**

Sections:

9.36.010 Public intoxication--Violation.

9.36.010 Public intoxication.

A. It is unlawful for any person to be in a place open to the public and under the influence of alcohol or an intoxicating substance to a degree which renders them:

1. Incapable of exercising care for their own safety;
2. An interference with, obstruction to, or hinderance to others' free use of a sidewalk, highway, street, alley, throughfare, or other public way; or
3. Violent, menacing, or disorderly to such an extent as to jeopardize the safety of others, others' property, or to cause a breach of the public peace.

B. It is unlawful for any person to be under the influence of alcohol or an intoxicating substance to a degree which renders them incapable of exercising care for their own safety and are found intruding upon any private premises without the consent of the owner or occupant.

(Ord. ____ § ____, 2022; Ord. 876 § 1, 2008; Ord. 639 § 1, 1999; Ord. 335 § 2, 1985.)

**Chapter 9.40
DISORDERLY CONDUCT**

Sections:

9.40.010 Disturbing meetings.

9.40.020 Breach of peace.

9.40.030 Obstructive or disruptive conduct within governmental facilities prohibited.

9.40.010 Disturbing meetings.

It is unlawful for any person to interrupt, harass, or disturb any group convened for the purpose of worship, any lawful meeting or assembly of people, fair, exhibition, with any loud or unnecessary talking or shouting, by any threatening, abusive, profane, or obscene language, by violent actions, or by any other rude behavior.

(Ord. ____ § ____, 2022; Ord. 877 § 1, 2008; Ord. 162 § 7, 1973.)

9.40.020 Breach of peace.

It is unlawful for a person to disturb the peace of a community or its inhabitants by unreasonably loud noise or music or by using threatening, abusive, or violent actions with knowledge or probable cause to believe they will disturb the peace.

(Ord. ____ § ____, 2022; Ord. 877 § 1, 2008; Ord. 820 § 1, 2006; Ord. 590 § 1, 1998; Ord. 162 § 8, 1973.)

9.40.030 Obstructive or disruptive conduct within governmental facilities prohibited.

It is unlawful for any person, acting singly or in concert with others, to go into or upon facilities owned by, or under the control of, a governing body and by force, violence, or other conduct obstruct or disrupt the facilities or the public business occurring therein.

(Ord. ____ § ____, 2022)

Chapter 9.44
EXCESSIVE NOISE

Sections:

9.44.010 Excessive Noise.

9.44.015 Maximum Sound Level Exemptions

9.44.020 Noise defined. Repealed. (Ord. _____ § ____, 2022)

9.44.030 Nonconforming operation of vehicles or other activities unlawful. Repealed. (Ord. _____ § ____, 2022)

9.44.040 Measurement for excessive noise.

9.44.050 Permit for relief from maximum sound levels--Application--Approval.

9.44.060 Use of loudspeakers and sound producing devices to attract public to buildings prohibited.

9.44.070 Attaching sound amplifying equipment to vehicles for advertising prohibited.

9.44.075 Compression brake

9.44.080 Exceptions. Repealed. (Ord. _____ § ____, 2022)

9.44.090 Excessive noise--Penalty for violations. Repealed. (Ord. _____ § ____, 2022)

9.44.100 Vehicle mufflers, horns and warning devices. Repealed. (Ord. _____ § ____, 2022)

9.44.010 Excessive Noise.

- A. It is unlawful for any person to make or create an excessive or unusually loud noise within the Town as heard and measured in the manner prescribed in Section 9.44.040. A noise is excessive and unusually loud if it is impulsive, continuous, rhythmic, periodic, or shrill and it exceeds the maximum sound levels established for the times and zones listed in this section.
- B. Noises shall not exceed the maximum sound levels prescribed for the following times and zones:

<u>Type of Zone</u>	<u>Hours</u>	<u>Decibel Level</u>
<u>Residential</u>	<u>7 a.m. to</u> <u>7 p.m.</u>	<u>55 decibels</u>
	<u>7 p.m. to</u> <u>7 a.m.</u>	<u>50 decibels</u>
<u>Mixed Use/</u> <u>Commercial</u>	<u>7 a.m. to</u> <u>7 p.m.</u>	<u>60 decibels</u>
	<u>7 p.m. to</u> <u>7 a.m.</u>	<u>55 decibels</u>
<u>Light Industrial</u>	<u>7 a.m. to</u> <u>7 p.m.</u>	<u>70 decibels</u>
	<u>7 p.m. to</u> <u>7 a.m.</u>	<u>75 decibels</u>

- C. For the purposes of this section, the aforementioned zones shall be defined as those set forth in the Land Development Regulations.

(Ord. _____ § ____, 2022, Ord. 150 § 1(a), 1972.)

9.44.015 Maximum Sound Level Exemptions

A. The following exemptions shall apply:

- i. Property maintenance appliances and tools. The noise from the use of property maintenance appliances and tools, such as lawnmowers, chainsaws, table saws and the like, that are maintained and used consistent with manufacturer's specifications and for regular property maintenance and preservation purposes, is exempt between the hours of 7:00 a.m. and 7:00 p.m. from the maximum sound levels permitted in Section 9.44.010.
- ii. Impact noises. Impact noises are those noises whose peak values are more than 6 decibels higher than the values indicated on the sound level metered and occur for only a short duration, such as the noise of a forging hammer or punch press. The maximum noise levels permitted in Section 9.44.010 may be increased by 10 decibels for impact noises.
- iii. Temporary construction operations. The noise from the use and operation of construction equipment at active, temporary construction sites in residential zones is exempt from the maximum sound levels permitted in Section 9.44.010 for the hours between 7a.m. and 7p.m. The noise from the use and operation of construction equipment at active, temporary construction sites in mixed use/commercial zones is wholly exempt from the maximum sound levels permitted in Section 9.44.010.
- iv. Public maintenance. The noise from the use and operation of any Town, Teton County, or State of Wyoming equipment or activities, whether for repair, replacement, improvement, construction, or maintenance, including but not limited to snow removal operations, street cleaning, trash removal, etc., are exempt from the maximum sound levels permitted in Section 9.44.010.
- v. Events. The noise from events conducted, sponsored, or approved by the Town, Teton County, or the State of Wyoming, or by authorized Town staff, including but not limited to dances, concerts, shows, festivals, sporting events, memorials, carnivals, and the like, are exempt from the maximum sound levels permitted in Section 9.44.010.
- vi. Permitted noise. The noise made pursuant to and in compliance with any permit issued under Section 9.44.050.
- vii. Emergency Vehicles. The noise from any authorized emergency vehicles.
- viii. Church or school chimes or bells. The noise from any church or school chimes or bells.
- ix. Church or school chimes or bells. The noise from any church or school chimes or bells.

(Ord. ____ § ____, 2022)

9.44.020 Noise defined. (Repealed).

(Ord. ____ § ____, 2022, Ord. 150 § 1(b), 1972.)

9.44.030 Nonconforming operation of vehicles or other activities unlawful. (Repealed)

(Ord. ____ § ____, 2022, Ord. 150 § 1(c), 1972.)

9.44.040 Measurement for excessive noise.

For the purpose of determining and classifying any noise as excessive or unusually loud, the following test measurement and requirements shall be applied:

- A. The noise shall be measured on a decibel or sound level meter which conforms to American National Standards Institute standards and quality operated on an "A" weighing scale.

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- B. If the noise is located within a dedicated public right-of-way, the noise shall be measured at a distance of at least twenty-five feet from the source of the noise.
- C. If the noise is located on private property or public property, it shall be measured at least twenty-five feet from the property line of the property on which the source of the noise is located.
- D. Measurements with sound level meters shall be made when the wind velocity at the time and place of measurement is not more than five miles per hour, and, if the wind is more than 5 miles per hour, a wind screen shall be used.

(Ord. ____ § ____, 2022, Ord. 150 § 1(d), 1972.)

9.44.050 Permit for relief from maximum sound levels; Application; Approval.

- A. Applications for a permit for relief from maximum sound levels designated in Section 9.44.010 may be made in writing to the Town Manager, or their designee. Any permit granted by the Town Manager, or their designee, shall contain all conditions upon which the permit has been granted and shall specify a reasonable time that the permit shall be effective. The Town Manager, or their designee, may grant the permit if they find:
 - 1. The activity, operation, or noise will be of temporary duration, and cannot be done in a manner that would comply with this chapter;
 - 2. No other reasonable alternative is available to the applicant; or
 - 3. Failure to issue the permit would constitute an undue hardship.
- B. The Town Manager, or their designee, may prescribe any requirements deemed necessary to minimize adverse effects upon the community or the surrounding neighborhood as a condition to the issuance of a permit.
- C. The Town Manager, or their designee, shall either issue or reject any application submitted in writing within five business days after receipt of the application. The applicant may appeal, in writing to the Town Council, any decision of the Town Manager, or their designee, within ten business days after such decision is rendered.

(Ord. ____ § ____, 2022, Ord. 150 § 2, 1972.)

9.44.060 Use of loudspeakers and sound producing devices to attract public to buildings prohibited.

Notwithstanding provisions in this chapter to the contrary, it is unlawful for any person to use, operate, or permit to be played, used or operated, any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting the attention of the public to any business, building, or structure.

(Ord. ____ § 11, 2022, Ord. 150 § 3, 1972.)

9.44.070 Attaching sound amplifying equipment to vehicles for advertising prohibited.

No person shall operate, or cause to be operated within the Town any motor vehicle or horse drawn vehicle having mounted thereon or attached thereto any sound amplifying equipment with such sound amplifying equipment in operation for commercial sound advertising purposes.

(Ord. ____ § ____, 2022, Ord. 150 § 4, 1972.)

9.44.075 Compression brake.

It is unlawful for any person to operate or use within the corporate limits of the Town any engine compression brake, or "jake brake," designed to be used in the braking or deceleration of any truck or vehicle. It is an affirmative defense to a violation of this section that the engine compression braking was used in an emergency to avoid damage to property or to avoid personal injury.

(Ord. ____ § ____, 2022, Ord. 878 § 2, 2008; Ord. 610 § 1, 1998; Ord. 131 § 6, 1970.)

9.44.077 **Vibration**

- A. Except for active, temporary construction operations and blasting for avalanche control, no activity shall cause or create a displacement for the frequencies prescribed in the table below. Vibration shall be measured at the site boundary line.

Maximum Permitted Steady State Vibration Displacement	
Frequency (cycles per second)	Vibration Displacement (inches)
10 and below	0.0008
10 – 20	0.0005
20 – 30	0.0003
30 – 40	0.0002
40 and over	0.0001

- B. *Impact Vibrations.* For impact vibrations, the maximum permitted vibration displacement shall be twice that permitted for steady state vibrations.
- C. *Temporary Construction Operations.* For temporary construction operations occurring between the hours of 7:00 a.m. and 7:00 p.m., steady state vibrations and impact vibrations shall not exceed 2 times that permitted for permanent operations.
- D. *Maximum Vibration Frequency.* In no instance, except for temporary construction operations, shall an activity be permitted which creates a vibration beyond the boundaries of the site of the activity sufficient to cause a displacement of 0.003 inches.
- E. *Measurement.* For the purposes of this Section, vibration refers to ground transmitted oscillations. earthborne vibrations are measured with a seismograph or accelerometer. With the portable seismograph, the earth vibrations are measured in 3 mutually perpendicular directions (1 vertical and 2 horizontal). The 3 motions are added vertically, and the resultant maximum vibration given as a single number. Steady state vibrations are earthborne oscillations that are continuous, with discrete pulses that occur at or more frequently than 100 times per minute. The frequency is the number of oscillations per second of vibration. Impact vibrations are earthborne oscillations occurring in discrete pulses at less than 100 pulses per minute.

(Ord. ____ § ____, 2022)

9.44.080 **Exceptions. (Repealed)**

(Ord. ____ § ____, 2022, Ord. 1014 § 1, 2012; Ord. 150 § 5, 1972.)

9.44.090 **Excessive noise--Penalty for violations. (Repealed)**

(Ord. ____ § ____, 2022, Ord. 150 § 7, 1972.)

9.44.100 **Vehicle mufflers, horns and warning devices. (Repealed)**

(Ord. ____ § ____, 2022, Ord. 162 § 30, 1973.)

Chapter 9.48
VAGRANCY

Sections:

9.48.010 ~~Designated--Warrant~~. Repealed. (Ord. 1060, § 1, 2014)

Chapter 9.50
MARIJUANA USE

Sections:

9.50.010 Possessing, using, or being under influence of marijuana or THC.

9.50.020 Definitions for marijuana use.

9.50.030 Probation and discharge of first-time offenders.

9.50.010 Possessing, using, or being under influence of marijuana or THC.

It is unlawful for any person to knowingly possess marijuana or THC in an amount less than one ounce or to knowingly use or be under the influence of marijuana or THC.

(Ord. ____ § ____, 2022; Ord. 182 § 1 (part), 1975.)

9.50.020 Definitions for marijuana use.

A. "Marijuana" means all parts of the plant of the genus Cannabis, whether growing or not; the seed thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin.

B. "Marijuana" does not include:

i. The mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake, or the sterilized seed or the plant which is incapable of germination.

ii. "Hemp" or "hemp product" as defined in W.S. § 11-51-101.

C. "THC" is tetrahydrocannabinol, which means synthetic equivalents of the substances contained in the plant or in the resinous extractives of Cannabis, sp. and/or synthetic substances, derivatives and their isomers with similar chemical structure and pharmacological activity.

D. "THC" does not include "hemp" or "hemp product" as defined in W.S. § 11-51-101.

(Ord. ____ § ____, 2022; Ord. 182 § 1 (part), 1975.)

9.50.030 Probation and discharge of first-time offenders.

Whenever any person who has not previously been convicted of any offense under any statute of the United States or of any state relating to narcotic drugs, marijuana, or stimulant, depressant, or hallucinogenic drugs pleads guilty or no contest to or is found guilty of using, possessing or being under the influence of marijuana or THC under Section 9.50.010, the court, without entering a judgment of guilt and with the consent of the accused and the prosecutor, may defer further proceedings and place them on probation upon terms and conditions satisfactory to the court. Upon violation of a term or condition, the court may enter an adjudication of guilt and proceed as otherwise provided. Upon fulfillment of the terms and conditions, the court shall discharge the person and dismiss the proceedings against them. Discharge and dismissal under this section shall be without adjudication of guilt and is not a conviction for purposes of disqualifications or disabilities imposed by law upon conviction of a crime. There may be only 1 discharge and dismissal under this section with respect to any person. This section shall not be construed to provide an exclusive procedure. Any other procedure provided by law relating to suspension of trial or probation, may be followed, in the discretion of the court.

(Ord. ____ § ____, 2022; Ord. 1065 § 1, 2014)

Chapter 9.52
INJURY TO OR DESTRUCTION OF PROPERTY

Sections:

9.52.010 Defacing or destroying property.

9.52.015 Destroying or interfering with property of another. Repealed. (Ord. ____ § ____, 2022)

9.52.020 Tearing down notices and advertisements. Repealed. (Ord. ____ § ____, 2022)

9.52.030 Endangering public and private property by careless burning.

9.52.040 Throwing stones or missiles.

9.52.050 Definitions.

9.52.060 Unlawful acts on and against public property

9.52.070 Camping on public property

9.52.010 Defacing or destroying property.

It is unlawful for any person to knowingly deface, injure, interfere, tamper with, remove, or destroy the property of another without the owner's consent.

(Ord. ____ § ____, 2022; Ord. 289 § 13, 1982; Ord. 14 § 4, 1926.)

9.52.015 Destroying or interfering with property of another. (Repealed)

(Ord. ____ § ____, 2022; Ord. 879 § 2, 2008; Ord. 610 § 1, 1998; Ord. 131 § 32, 1970.)

9.52.020 Tearing down notices and advertisements. (Repealed)

(Ord. ____ § ____, 2022; Ord. 289 § 14, 1982; Ord. 14 § 8, 1926.)

9.52.030 Endangering public and private property by careless burning.

It is unlawful for anyone to burn trash, rubbish, grass, or any other material either in or out of an incinerator, which through lack of supervision or through carelessness causes a fire to spread to other property.

(Ord. ____ § ____, 2022, Ord. 162 § 15, 1973.)

9.52.040 Throwing stones or missiles.

It is unlawful for any person to throw, shoot or propel an arrow, missile, pellet, stone, metal or other similar substance capable of causing physical harm to persons or property, in or on any public place, in or on the property of another, or from any private property into or onto any public place or the property of another. This section does not apply to supervised archery ranges or instruction nor when otherwise lawfully authorized.

(Ord. ____ § ____, 2022, Ord. 162 § 25, 1973.)

9.52.050 Definitions.

- A. *Public property* means any publicly owned property within the Town of Jackson or property that is open to the general public, and includes, but is not limited to, any park, playground, sidewalk, road, street, alley, way, curb, vacant lot, undeveloped tract, or any part of any public right-of-way, including those devoted to any planting or park-like use.
- B. *To camp or camping* means the use of public property to undertake camping activities for the purpose of remaining overnight regardless of the intent of the individual. This definition excludes car camping.
- C. *Camping activities* include, but are not limited to, activities, such as storing personal belongings, cooking, building fires or igniting stoves, and setting up, placing, pitching, building, or occupying

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temporary shelters, in combination with one another or in combination with either sleeping or making preparations to sleep.

- D. *Car camping* means the use of public property to park a vehicle to undertake camping activities within and about said vehicle for the purpose of remaining overnight regardless of the intent of the individual.
- E. *Temporary shelters* include, but are not limited to, tents, huts, vehicles (such as passenger cars, trucks, recreational vehicles, and trailers), bivouacs, lean-tos, dug-out earthen enclosures, and canvass or tarpaulin enclosures.
- F. *Storing* means to put aside or accumulate for use at a later time or when needed; to place, cache, or stockpile for safekeeping; to collect or put away for future use.
- G. *Vehicles* includes all motor vehicles, such as passenger cars and trucks, SUVs, farm trucks, RVs, camper vans, and includes trailers attached to such vehicles.

(Ord. ____ § ____, 2022, Ord. 1066 § 1, 2014)

9.52.060 Unlawful acts on and against public property.

- A. It is unlawful for any person on any public property to knowingly, and without authority:
 - 1. Buildings and other property. Deface, injure, interfere, tamper with, remove, displace, or destroy any building, railing, bench, signs, notices, placards, monuments, stakes, posts, boundary markers, wall or rock border, structures, equipment, facilities, or appurtenances thereof.
 - 2. Public utilities. Deface, injure, interfere, tamper with, remove, displace, or destroy any paving, paving material, curb marking, water line, or any facilities or property and equipment of any public utilities or parts or appurtenances thereof.
 - 3. Restrooms and Washrooms. Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition.
 - 4. Removal of Natural Resources. To dig or remove any sand, soil, rock, stones, trees, shrubs, or plants, down timber or other wood or materials, or make any excavation by tool, equipment, blasting, or other means.
 - 5. Erection of Structures. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, any tent, fly or windbreak, or run or string any rope, cord, or wire into, upon, or across, any public property, except on special permit issued by the Town Council.
 - 6. Public Urination. Urinate or defecate, except in a public restroom.
 - 7. Parks, Trees, Shrubbery, Plants. Damage, cut, carve, burn, transplant, or remove any tree or plant, injure the bark of any tree, or pick the flowers or seeds of any tree or plant. No person shall dig or otherwise disturb, or in any other way injure or impair the natural beauty or usefulness of any park area. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant, with the exception that slacklining is allowed in Town parks, other than Miller Park and George Washington Park (Town Square), subject to the following rules and guidelines:
 - i. In the event metal poles have been placed in a Town park, slacklines shall be attached to the metal poles and not attached to trees;
 - ii. In the event metal poles are unavailable in a Town park, slacklines shall only be attached to trees greater than 12" in diameter;
 - iii. Slacklines shall be secured utilizing proper tree protection with no wire cables directly in contact with the tree;

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- iv. Slacklines shall be completely removed when not in use;
 - v. Slacklines shall not be left unattended; and,
 - vi. Slacklines shall be placed to not interfere with pedestrian traffic or other park use.
- 8. Climbing Trees and Structures. Climb any tree, or climb, walk, stand, or sit upon monuments, fountains, railings, fences, planted areas, or upon any other property not designed or customarily used for such purposes.
 - 9. Interfering with Traffic. Stand, sit, or lie in or upon any street, sidewalk, stairway or crosswalk so as to prevent free passage of persons or vehicles passing over, along or across any street, alley, public way, sidewalk, stairway or crosswalk.
 - 10. Refuse, Trash, and Littering. Drop, throw, place, discard, dump, leave or otherwise deposit any bottles, broken glass, garbage, ashes, paper, boxes, cans, dirt, rubbish, waste, refuse or other trash, except in waste containers provided therefore. No such refuse or trash shall be placed in any waters in or contiguous to any park, or planted area, or left anywhere on the grounds thereof.
 - 11. Loitering and Boisterousness. (Repealed Ord. 1059 § 1, 2014)
 - 12. Merchandise sales. Offer for sale or for show any goods or merchandise, or place any stand, cart, or vehicle for the transportation, sale, or display of any such goods or merchandise, without first obtaining a Town license.
 - 13. Begging. (Repealed Ord. ____ § ____, 2022).
 - 14. Advertising in a Park. (Repealed Ord. ____ § ____, 2022).
 - 15. Signs. Paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription, or erect or cause to be erected any sign whatever on any public lands or highways or roads.

9.52.070 Camping on public property.

- A. It is unlawful for any person to camp on public property within the Town.
- B. It is unlawful for any person to car camp on any public property within the Town.
- C. Individuals may camp or car camp on public property under the following circumstances:
 - 1. With a Special Event Permit issued in connection with a Special Event in accordance with Jackson Municipal Code;
 - 2. With an approval from the Jackson Town Council; or
 - 3. With a permit issued under the Town of Jackson Land Development Regulations.

(Ord. ____ § ____, 2022, Ord 1177 § 1, 2017; Ord. 1066 § 1, 2014; Ord. 950 § 1, 2009; Ord. 879 § 3, 2008; Ord. 635 § 1, 1999.)

Chapter 9.54
UNLAWFUL REMOVAL OR DESTRUCTION OF NEWSPAPERS

Repealed.
(Ord. _____ § 14, 2022, Ord 822 § 1, 2006)

Chapter 9.56
TRESPASS--UNAUTHORIZED ACCESS TO UTILITIES

Sections:**9.56.010 Criminal trespass.****9.56.015 Criminal Entry****9.56.020 Willful injury to or destruction of property.** Repealed. (Ord. ____ § ____, 2022)**9.56.030 Unauthorized access to public utilities.** Repealed. (Ord. ____ § ____, 2022)**9.56.010 Criminal trespass.**

It is unlawful for any person to enter or remain on or in the land or premises of another person, knowing they are not authorized to do so, or after being notified to depart or to not trespass either by personal communication to the person by the owner or occupant, or their agent, or by a peace officer, or by the posting of signs reasonably likely to come to the attention of intruders.

(Ord. ____ § ____, 2022; Ord. 162 § 9, 1973.)

9.56.015 Criminal Entry

A. It is unlawful for any person, without authority, to knowingly enter a building, occupied structure, vehicle or cargo portion of a truck or trailer, or a separately secured or occupied portion of those enclosures.

B. It is an affirmative defense to prosecution under this section that:

1. The entry was made because of a mistake of fact or to preserve life or property in an emergency;
2. The enclosure was abandoned;
3. The enclosure was at the time open to the public and the person complied with all lawful conditions imposed on access to or remaining in the enclosure; or
4. The person reasonably believed that the owner of the enclosure, or other person empowered to authorize access to the enclosure, would have authorized them to enter.

(Ord. ____ § ____, 2022)

9.56.020 Willful injury to or destruction of property. (Repealed)

(Ord. ____ § ____, 2022; Ord. 162 § 10, 1973.)

9.56.030 Unauthorized access to public utilities. (Repealed)

(Ord. ____ § ____, 2022; Ord. 162 § 11, 1973.)

9.60 Chapter
Consumer Protection
(Reserved)

Chapter 9.64
CONTRIBUTING TO DELINQUENCY--USE OF LIQUOR

Sections:

9.64.010 Selling or furnishing liquor to minors.

9.64.020 Possession and consumption of liquor by minors.

9.64.025 Purchase of liquor and falsification of identification by minors

9.64.030 Minors entering liquor establishments.

9.64.010 Selling or furnishing liquor to minors.

It is unlawful for any person, either directly or indirectly, to sell, offer for sale, furnish, give away, or deliver any alcoholic liquor or malt beverage to any person under the age of 21, who is not their legal ward, medical patient, or member of their own immediate family, or to permit a person under the age of 21 to enter or remain in any place that primarily sells alcoholic liquor or malt beverage. This section does not apply to sales by the Wyoming Liquor Division or a wholesaler to a liquor license holder.

(Ord. ____ § ____, 2022; Ord. 594 § 1, 1998; Ord. 162 § 18, 1973.)

9.64.020 Possession and consumption of liquor by minors.

It is unlawful for any person under the age of 21 to possess or consume any alcoholic liquor or malt beverage or to have a measurable blood, breath, or urine alcohol concentration in their body, except as otherwise provided under W.S. § 12-6-101.

(Ord. ____ § ____, 2022; Ord. 1064 § 1, 2014; Ord. 750 § 1, 2004; Ord. 162 § 19, 1973.)

9.64.025 Purchase of liquor and falsification of identification by minors

It is unlawful for any person under the age of 21 to purchase or attempt to purchase, or misrepresent his identity or age or use any false or altered identification for the purpose of purchasing or attempting to purchase any alcoholic liquor or malt beverage or to enter any place where the chief product of sale is alcoholic liquor or malt beverage.

(Ord. ____ § ____, 2022)

9.64.030 Minors entering liquor establishments.

It is unlawful for any person under the age of 21 to enter or remain in any place where the chief product of sale is alcoholic liquor or malt beverage after being requested to leave by the liquor license holder, their agents, servants, or employees, or by any law enforcement officer

(Ord. ____ § ____, 2022, Ord. 89 § 1, 1964.)

Chapter 9.68
POSSESSION OR USE OF WEAPONS

Sections:

9.68.020 Drawing dangerous weapons. Repealed. (Ord. ____ § ____, 2022)

9.68.030 Carrying concealed weapons. Repealed. (Ord. 1108 § 1, 2016)

9.68.040 Discharging firearms prohibited.

9.68.020 Drawing dangerous weapons. (Repealed)

(Ord. ____ § ____, 2022; Ord. 162 § 5, 1973.)

9.68.030 Carrying concealed weapons. (Repealed.)

(Ord. 1108 § 1, 2016; Ord. 162 § 6, 1973.)

9.68.040 Discharging firearms prohibited

A. It is unlawful for any person, other than a law enforcement officer, to discharge any firearms within the Town, unless discharge occurs within the confines of an indoor range. For the purposes of this section, "firearm" means any weapon which will or is designated to expel a projectile by the actions of an explosive.

B. This ordinance is enacted in conformance with Wyo. Stat. Ann. § 6-8-401 and pursuant to Wyo. Stat. Ann. § 15-1-103(a)(xviii), by regulating conduct which disturbs the peace and jeopardizes the public health, safety, and peace of the Town.

(Ord. ____ § ____, 2022; Ord. 162 § 24, 1973.)

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Regular
Submitting Department:	Public Works	Presenter:	Johnny Ziem
Agenda Item:	Ordinance I Amending Sewer and Water Rates – First Reading	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is to present to Council for first reading Ordinance I, which amends sewer and water rates & fees in Title 13 of the Town of Jackson Municipal Code.

Requested Action.

For Council to approve first reading of Ordinance I, which amends sewer and water rates & fees in Title 13 of the Town of Jackson Municipal Code, including all sewer and water utility rates and provides for an effective date of July 1, 2022.

Recommendations.

Staff recommends approving first reading of Ordinance I.

Background.

The last time Council approved increases to sewer and water rates & fees was on December 21, 2020. As part of that approval, the new sewer and water rates were effective beginning July 1, 2021. The new sewer and water rates were approved based upon the final recommendation of the 2020 Sewer and Rate Study, which was performed by Raftelis. As recommended by the rate study, town staff continue to work with Raftelis to perform yearly “check-ins” that provide for a high-level review of the overall rate structure as it relates to possible increases in inflation, operational fund expenses, cash reserves, and non-growth-related capital expenses. More importantly, the yearly “check-ins” provide a review of the growth assumptions that were based in the 2020 Sewer and Rate Study.

Analysis.

The Town of Jackson’s utility rates and fees live in Title 13 of the Town of Jackson Municipal Code. As presented in the draft ordinance, the specific sections of Title 13 have been amended to make rate & fee adjustments congruent with the Raftelis’s recommended utility rate increases for fiscal year 2023:

- A 6% increase for all users of the Town water system, which includes both a base rate and a volume charge
- A 3% increase for all users of the Town sewer system, which includes both a base rate and a volume charge
- An 8.9% increase to the 3 Creek Capital Replacement Charge
- A 9.3% increase to both sewer and water capacity fees
- A 3% increase to septic dump fees

Possible Alternatives.

Possible alternatives include:

1. Not approving Ordinance I on first reading.

Comprehensive Plan & Priority Alignment.

- Section 8: Quality Community Service Provision

Fiscal Impact.

The fiscal impact of this item is increased enterprise fund revenue. The percentages are as follows:

- A 9.3% increase in fees for new development connecting to the Town's water and sewer systems
- A 3% increase in sewer volume charges and base rates
- A 6% increase to water volume and base rates
- An 8.9% increase to the 3 Creek Capital Replacement charge

The overall fiscal impact is to ensure the health and appropriate capitalization of the enterprise funds for the future of the system.

Staff Impact.

Staff impact for this item required roughly 20 hours of staff time for meetings with Raftelis and legal drafting and review of the draft ordinance.

Attachments or Links.

- Ordinance I – First Reading

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve Ordinance I on first reading.

ORDINANCE I

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1271, 1071, 1040, 1039, 1019, 1018, 1009, 1008, 1000, 999, 992, 991, 936, 935, 867, 866, 834, 833, 805, 804, 745 743, 664, 588, 576, 551, 539, 476, 381, AND 370; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 677, 270, 259 (PART); 122, AND 97A; SECTION 6 OF TOWN OF JACKSON ORDINANCE NO. 558; SECTION 7 OF TOWN OF JACKSON ORDINANCE NO. 677; SECTION 30 OF TOWN OF JACKSON ORDINANCE NO 97; AND SECTIONS 13.04.050, 13.04.300, 13.08.013, AND 13.08.020 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING WATER AND WASTEWATER RATES, FEES AND COSTS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

SECTION I.

An Ordinance Amending and Reenacting Section 1 of Town of Jackson Ordinance Nos. 1271, 1071, 1040, 1039, 1019, 1018, 1009, 1008, 1000, 999, 992, 991, 936, 935, 867, 866, 834, 833, 805, 804, 745 743, 664, 588, 576, 551, 539, 476, 381, and 370; Section 2 of Town of Jackson Ordinance Nos. 677, 270, 259 (part); 122, and 97A; Section 6 of Town of Jackson Ordinance No. 558; Section 7 of Town of Jackson Ordinance No. 677; Section 30 of Town of Jackson Ordinance No. 97; and Sections 13.04.050, 13.04.300, 13.08.013, and 13.08.020 of the Town of Jackson Municipal Code are hereby amended and reenacted to read as follows:

13.04.050 Supply--How obtained--Capacity fees.

- B. **Non-residential.** All nonresidential water users, whether within the Town of Jackson's corporate boundaries, outside the Town's corporate boundaries or those with a specific rate set forth 13.04.300, shall pay water capacity fees for each meter, which must include a domestic meter and may include an irrigation meter, according to the following fee schedule:

Non-Residential Water Capacity Fees

<u>Size of the Water Meter</u>	<u>Capacity Fee * per meter installed</u>
3/4 inch	\$ 3,053
1 inch	5,098
1 1/2 inch	10,166
2 inch	16,271
3 inch	32,572
4 inch	50,889
6 inch	101,748
8 inch	162,803

- C. **Residential.** All residential and multi-family water users, whether within the Town of Jackson's corporate boundaries, outside the Town's corporate boundaries or those with a specific rate set forth 13.04.300, shall pay the total of the below water capacity fee components according to the following fee schedule:

Residential and Multi-Family Water Capacity Fees

Type *	<u>Capacity Fee</u>
Component 1:	
1 Bedroom / Studio	\$ 692
2 Bedroom	1,037
3 Bedroom	1,383
+	
Component 2:	
Each Additional Bedroom or Unfinished Room per 400 sq. ft.	345
+	
Component 3:	
Irrigation per 1,000 Square Feet of Landscaped Surface Area	399

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1071 § 1, 2014; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008)

13.04.300 Water rates.

- A. Water rates for water users within the Town of Jackson's corporate boundaries and those outside the Town's corporate boundaries that do not have a specific rate set forth in this section 13.04.300 shall include two charges per meter according to the following fee schedule:

Base Charges

Monthly fixed charge based on meter size	
3/4 inch	\$ 11.66
1 inch	17.37
1 1/2 inch	30.25
2 inch	46.23
3 inch	91.57
4 inch	140.61
6 inch	275.24
8 inch	439.19

*A base charge will be charged for each meter size comprising a compound meter.

**All meters, including meters for irrigation, shall be charged a base fee according to meter size

***Base charges include 2,000 gallon minimum usage

User Charges

Type of Meter	Tiers (gallons)	\$/1,000 gallons
Residential	0 - 2,000	\$ 0.00
	2,001 - 6,000	1.31
	6,001 - 25,000	2.63
	Over 25,000	3.94
Multi-Family	0 - 2,000	\$ 0.00
	Over 2,000	2.25
Non-Residential	0 - 2,000	\$ 0.00
	Over 2,000	2.25
Irrigation Only	0 - 2,000	\$ 0.00
	Over 2,000	2.63

*Mixed use buildings will be charged at the non-residential rate in the table above

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1039 §1, 2013; Ord. 1018 § 1, 2013; Ord. 1008 § 1, 2012; Ord. 999 § 1, 2012; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008.)

- C. Water rates for water users within the 3 Creek Ranch Subdivision in Teton County, Wyoming shall include two charges per meter according to the following fee schedules:

3 Creek Base Charges

Monthly fixed charge based on meter size	Base Rate	Replacement Charge	Total
3/4 inch	\$ 14.37	\$ 19.51	\$ 33.88
1 inch	21.37	19.51	40.88
1 1/2 inch	37.29	19.51	56.80
2 inch	56.99	19.51	76.50
3 inch	112.89	19.51	132.40
4 inch	173.33	19.51	192.84
6 inch	339.30	19.51	358.81
8 inch	541.41	19.51	560.92

* Are assessed per service line connection.

** All meters, including meters for irrigation, shall be charged a base fee according to meter size.

*** A base charge will be charged for each meter size comprising a compound meter.

**** Base charges include 2,000 gallon minimum usage.

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Res. 8-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010; Res. 09-29, 2009)

3 Creek User Charges

Type of Meter	Tiers (gallons)	\$/1,000 gallons
Residential	0 - 2,000	\$ 0.00
	2,001 - 6,000	2.14
	6,001 - 25,000	4.28
	Over 25,000	6.42
Non-Residential	0 - 2,000	\$ 0.00
	Over 2,000	2.14
Metered Irrigation	0 - 2,000	\$ 0.00
	2,001 - 25,000	4.28
	Over 25,000	6.42

*Mixed use buildings will be charged at the non-residential rate in the table above.(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Res. 8-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010)

(Ord. ____ § 1, 2022 ; Ord. 1271 § 1, 2020; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008; Ord. 833 §1, 2006; Ord. 804 §1, 2005; Ord. 743 § 2, 2003; Ord. 664 § 18, 2000; Ord. 588 § 1, 1996; Ord. 551 § 1, 1996; Ord. 539 § 1, 1996; Ord. 479 § 1, 1994; Ord. 381 § 1, 1988; Ord. 370 § 1, 1987; Ord. 270 § 2, 1980; Ord. 97A § 2, 1972; Ord. 97 § 30, 1966)

13.08.013 Wastewater rates.

- A. Wastewater rates for customers within the Town of Jackson's corporate boundaries and those outside the Town's corporate boundaries that do not have a specific rate set forth in this 13.08.013 shall include two charges to the applicable meter according to the following fee schedules:

Base Charges

Monthly fixed charge based on meter size	
3/4 inch	\$ 11.90
1 inch	15.05
1 1/2 inch	24.32
2 inch	32.59
3 inch	54.94
4 inch	83.45
6 inch	150.73
8 inch	231.72

* Based on largest water meter size for compound water meters or sewer meter size.

**Base charges include 2000 gallon minimum

Customer Class	mg/L	Flow	BOD	TSS	Total
1	0 - 250	\$ 1.56	\$ 0.43	\$ 0.35	\$ 2.34
2	251 - 550	1.56	0.72	0.72	3.00
3	551 - 850	1.56	1.27	1.31	4.14
4	851 - 1,150	1.56	1.82	1.90	5.28
5	1,151 - 1,450	1.56	2.35	2.50	6.41
6	1,451 - 1,750	1.56	2.91	3.07	7.54
7 ¹	> 1,750				

¹User Charges for Customer Class 7 are determined based on actual loading and strength data from sampling

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1040 § 1, 2013; Ord. 1019 § 1, 2013; Ord. 1009 § 1, 2012; Ord. 1000 § 1, 2011; Ord. 991 § 1, 2011; Ord. 936 § 1, 2009; Ord. 867 § 1, 2008)

- C. More than one class may apply to a customer at the same time. For example, a customer with a BOD value of 350 and a TSS value of 900 would pay a rate based on a classification of 2 for BOD (\$0.72) and a classification of 4 for TSS (\$1.90). These amounts combined with the flow rate (\$1.56) would equal a rate of \$4.18 per 1,000 gallons.

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1040 § 1, 2013; Ord. 1019 § 1, 2013; Ord. 1009 § 1, 2012; Ord. 991 § 1, 2011; Ord. 936 § 1, 2009; Ord. 867 § 1, 2008)

- G. Wastewater rates for the 3 Creek Ranch Subdivision in Teton County, Wyoming shall include two charges to the applicable meter according to the following fee schedules:

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Res. 18-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010; Res. 09-29, 2009)

3 Creek Base Charges

Monthly fixed charge based on meter size	Base Rate	Replacement Charge	Total
3/4 inch	\$ 18.28	\$ 18.12	\$ 36.40
1 inch	23.12	18.12	41.24
1 1/2 inch	37.37	18.12	55.49
2 inch	50.08	18.12	68.20
3 inch	84.43	18.12	102.55
4 inch	128.25	18.12	146.37
6 inch	231.64	18.12	249.76
8 inch	356.10	18.12	374.22

*Base charges include 2,000 gallon minimum usage.

3 Creek User Charges

Customer Class	mg/L	Flow	BOD	TSS	Total
1	0 - 250	\$ 1.56	\$ 0.43	\$ 0.35	\$ 2.34
2	251 - 550	1.56	0.72	0.72	3.00
3	551 - 850	1.56	1.27	1.31	4.14
4	851 - 1,150	1.56	1.82	1.90	5.28
5	1,151 - 1,450	1.56	2.35	2.50	6.41
6	1,451 - 1,750	1.56	2.91	3.07	7.41
7 ¹	>1,750				

¹User charges for Customer Class 7 are determined based on actual loading and strength data from sampling

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Res. 18-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Res. 11-12, 2011; Res. 10-24, 2010)

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1009 § 1, 2012; Ord. 1000 § 1, 2011; Ord. 991 § 1, 2011; Ord. 936 § 1, 2009; Ord. 834 § 1, 2006; Ord. 805 § 1, 2005; Ord. 745 § 2, 2003; Ord. 677 § 2, 2000; Ord. 558 § 6, 1996, Ord. 259 § 2 (part), 1979)

13.08.020 Wastewater Capacity Fees.

Any customer desiring to obtain service from the town's wastewater treatment facilities shall make application in writing to the town planning department and file an acknowledgment that the customer shall be governed by the laws and regulations as may be provided by the mayor and town council pertaining to wastewater facilities. If the application is granted, the Public Works Department shall be authorized to extend the sewer mains to include the property. All expenses related to any extension from the sewer main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the sewer main shall be done by or under the supervision of the Public Works Department. The customer shall pay the total of the applicable wastewater capacity fees according to the following fee schedule:

Description	GDP	Assessment Unit	Capacity Fee
Apartment, Studio or 1 Bedroom ¹	140	Per Dwelling	\$ 2,485
Residential Unit (2 Bedroom) ¹	210	Per Dwelling	3,727
Residential Unit (3 Bedroom) ¹	280	Per Dwelling	4,970
Residential Unit Each Additional Bedroom ¹	70	Per Dwelling	1,243
Unfinished Habitable Space ¹	70	Per 400 sq. ft.	1,243
Bars, Taverns, Cocktail Lounge (no food) ² (15 sq. ft. /Seat)	20	Per Seat	355
Restaurants (full service) ² (15 sq. ft./Seat Net)	64	Per Seat	1,136
Restaurants (paper service only - no dishes)	50	Per 100 sq. ft. Gross	888
Restaurants (single service) (15 sq. ft./Seat Net)	30	Per Seat	532
Caterers	80	Per 100 sq. ft. Gross	1,420
Motels and Hotels/Bed and Breakfast	140	Per Room	2,485

Assembly (w/o food)	3	Per 5 sq. ft. Net	54
Assembly (w/ food)	5	Per 15 sq. ft. Net	89
RV Park (w/ sewer connection)	100	Per Site	1,775
Campground/RV Park (w/comfort station)	75	Per Site	1,331
Mobile Home Park	210	Per Site	3,727
Laundry (self service)	450	Per Machine	7,988
Laundry (commercial 100#/day capacity)	1,000	100#/Machine	17,750
Breweries (per annual barrel production)	20	Per Gallon Annual Beer Capacity	355
Fitness (gyms, dance studios, yoga, karate)	50	Per 100 sq. ft. Net	888
Medical Offices and Dentists	250	Per Seat	4,438
Veterinary Offices (not including boarding)	250	Per Treatment Room	4,438
Animal Boarding	20	Kennel, Pen, Cage, or Stall	355
Offices	15	Per 100 sq. ft. Gross	267
Retail Stores	5	Per 1,000 sq. ft. Gross	89
Unfinished Commercial Space	5	Per 1,000 sq. ft. Gross	89
Public Access Restroom	325	Per fixture	5,769 5,278
Service Stations (220 GPD/two nozzle fuel pump)	220	Per Gas Pump	3,905
Car Wash	1,000	Per Bay	17,750
Public Spas, Pools, Hot Tubs	10	Per 50 sq. ft. Gross	177
Schools (w/ cafeteria, gym, and showers) ³	20	Per Student	355
Schools (w/ cafeteria, no gym, and no showers) ³	15	Per Student	267
Schools (w/o cafeteria, no gym, and no showers) ³	10	Per Student	177
Day Care and Pre School	20	Per Student	355
Others Not Listed Wastewater Service	1	Building Permit	17.75

¹Definitions are set forth in the Town of Jackson Land Development Regulations, as amended.

²Indoor and Outdoor seat areas. Kitchen, employees, and bathroom included.

³Includes teachers and staff.

(Ord. ____ § 1, 2022; Ord. 1271 § 1, 2020; Ord. 991 §1,2011; Ord. 936, §1, 2009; Ord. 867 § 1, 2008; Ord. 745 § 2, 2003; Ord. 677 §7, 2000; Ord. 576 § 1, 1997, Ord. 122 § 2, 1969)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION VI.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF _____, 2022.

PASSED 2ND READING THE ____ DAY OF _____, 2022.

PASSED AND APPROVED THE ____ DAY OF _____, 2022.

TOWN OF JACKSON

BY: _____
Hailey Morton Levinson, Mayor

ATTEST:

BY: _____
Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____, 2022.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Town Council Regular
Submitting Department:	Administration	Presenter:	Carl Pelletier
Agenda Item:	Ordinance L Regarding Alcohol & Malt Beverages in Parklets	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to review JMC §§ 6.40.040 and JMC 6.40.050, which relate to the where open containers of alcoholic and malt beverages are allowed and may be consumed.

The potential amendment of these ordinances is required in order for alcoholic and malt beverages to be sold and consumed in Town-approved Parklets.

Requested Action.

The requested action is for the Town Council to review and consider the staff-provided revisions to JMC §§6.40.040 and JMC 6.40.050.

Recommendations.

Staff recommends Council approve Ordinance L, as presented in the draft attached to this staff report.

Background.

Town Council discussed the issue of alcoholic and malt beverages in Town-approved Parklets at the April 11, 2022 Special Town Council Meeting and at the May 2, 2022 Regular Town Council Meeting.

Alcohol service and consumption in parklets is a challenge partially within the Town's control. As currently enacted, the Town of Jackson's Municipal Code prohibits alcohol service in parklets. The two sections of the Municipal Code that need to be addressed are below, along with the Legal Department's suggested amendments.

Title 6: 6.40.040, *Place of Sale and Service: Location, Regulation, and Restrictions*, states that "[t]he place in which alcoholic and malt beverages are sold shall be located in the Licensed Building for which the license is approved and issued. Alcoholic beverages may only be served in the Licensed Building and in an immediately adjacent fenced or enclosed area as approved by the Licensing Authority. The adjacent area shall not be located in another building. The Licensing Authority which issued the license shall as often as may be deemed necessary inspect the Licensed Building and adjoining areas where alcoholic beverages are served to determine compliance with sanitation, fire hazard, local permitting, and other applicable laws."

- The Town Council could amend the ordinance to state that "contiguity/immediate adjacency will not be adversely affected by the existence of a sidewalk located between the Licensed Building and a Parklet."

Title 6: 6.40.050, *Places for Consumption; Places Open Containers are Prohibited*, provides that "[n]o alcoholic or malt beverage shall be consumed or carried by any person in open containers of any type on any street, sidewalk or curb or any other public property whatsoever within the Town of Jackson, except in Town of Jackson parks maintained by Jackson/Teton County Parks & Recreation, athletic fields, and the rodeo grounds."

- The Town Council could amend the ordinance to except a server carrying alcoholic or malt beverages over/across the sidewalk to the Parklet.

Title 6: JMC 6.20.012.B, *Plan of Operations*, provides that, once a license is secured, “[l]icensees must provide the Town Clerk a revised Plan of Operations anytime a Licensee changes the Plan of Operation.”

If a Parklet program licensee desires to serve alcoholic or malt beverages in their Town-approved Parklet, licensees would still need to update their existing Plans of Operations and be sure to keep it current. This is not a legal hurdle or new rule; this is the existing law. However, it is something restaurateurs need to be cognizant of and keep up with in order to stay in compliance with their liquor licenses.

Following the April 11, 2022 Town Council Special Meeting the Town’s Legal Department reached out to Wyoming’s Liquor Division. The Liquor Division indicated that the service and consumption of alcohol could take place within Town-approved Parklets with the appropriate amendments to the Town’s Municipal Code.

Analysis.

The amendment of these ordinances would be one of the steps which would assist with the facilitation with the sale, service, and consumption of alcoholic and malt beverages within Town-approved Parklets.

The specific suggested changes to the Town’s Code are shown in redline version of the Code section attached to this staff report, with the highlights of these changes being:

1. The Town Council’s (local licensing authority) intent that a parklet in the street/parking spaces immediately in front of a particular business, and permitted as a “parklet” pursuant to Town rules, as “adjacent” for purposes of JMC § 40.040, and that such “adjacency” is not interrupted by the sidewalk.
2. That employees of licenses may only serve the alcohol directly to customers in the parklet.

Critically, licensees would also need to update their Plan of Operations with the Town and be sure to keep it current if they are planning on serving alcoholic or malt beverages in their parklets. Restaurateurs must be cognizant of this law and submit the appropriate change(s) in Plan of Operations on an ongoing basis in order to stay in compliance with their liquor licenses.

1. **Title 6: JMC 6.20.012.B, *Plan of Operations***, provides that, once a license is secured, “[l]icensees must provide the Town Clerk a revised Plan of Operations anytime a Licensee changes the Plan of Operation.”
2. If a Parklet program is made permanent, all licensees would need to update their existing Plans of Operations and be sure to keep it current if they are planning on serving alcohol or malt beverages in their Parklets. Restaurateurs would need to be cognizant of this law and submit the appropriate change in Plan of Operations in order to stay in compliance with their liquor licenses.

Possible Alternatives.

The Town Council may:

1. Elect not to amend the ordinances, thereby denying alcoholic and malt beverage service and consumption in Parklets; or
2. Direct staff to undertake a different action / amendment.

Comprehensive Plan & Priority Alignment.

N/A

Fiscal Impact.

Once approved on 3rd reading the ordinance will need to be advertised and the cost ranges between \$400 and \$1000 depending on the length.

Staff Impact.

Staff has spent approximately 10 hours preparing and researching issues surrounding the ordinance. There will be additional staff impact of approximately 10 hours related to codifying the ordinance, prepping the ordinance for advertisement, printing and obtaining signatures for the permanent records books, posting on the website, etc.

Staff has expressed concerns about the ability to monitor compliance of new alcohol codes on public property with current staffing levels. Staff believes that additional resources may be needed to monitor compliance of alcohol sales and service in these Parklets.

Attachments or Links.

Ordinance L

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve Ordinance L on first reading.

ORDINANCE XX

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NOS. 90A, 172, 227, 375, 516, 544, 577, 987, 1063, 1072, 1185, 1245, AND 1286; SECTION 2 OF ORDINANCE NO. 227; SECTION 3 OF ORDINANCE NO. 90A; SECTION 6 OF ORDINANCE NO. 853; SECTIONS 8, 9, AND 13 OF ORDINANCE NO. 90; AND CHAPTERS 6.40.040 AND 6.40.050 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE LOCATION OF ALCOHOL SERVICE AND CONSUMPTION AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT

SECTION I.

Section 1 of Town of Jackson Ordinance Nos. 90A, 172, 227, 375, 516, 544, 577, 987, 1063, 1072, 1185, 1245, and 1286; Section 2 of Town of Jackson Ordinance No. 227; Section 3 of Town of Jackson Ordinance No. 90A; Section 6 of Town of Jackson Ordinance No. 853; Sections 8, 9, and 13 of Town of Jackson Ordinance No. 90 and Chapters 6.40.040 and 6.40.050 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

6.40.040 Place of Sale: Location, Regulation, and Restrictions.

The place in which alcoholic and malt beverages are sold shall be located in the ~~licensed building~~ for which the license is approved and issued. Alcoholic ~~and malt~~ beverages may only be served in the ~~licensed building~~ and in an immediately adjacent fenced or enclosed area as approved by the Licensing Authority. ~~Immediate adjacency will not be interrupted by the existence of a sidewalk located between the licensed building and a parklet, but t~~The adjacent area shall not be located in another building ~~or across a street or alley~~. The Licensing Authority which issued the license shall as often as may be deemed necessary inspect the ~~licensed building~~ and adjoining areas where alcoholic beverages are served to determine compliance with sanitation, fire hazard, local permitting, and other applicable laws.

6.40.050 Places for Consumption; Places Open Containers are Prohibited.

~~A.~~ No alcoholic or malt beverage shall be consumed or carried by any person in open containers of any type on any street, sidewalk or curb, or any other public property whatsoever within the Town of Jackson, except in Town of Jackson parks maintained by Jackson/Teton County Parks & Recreation, athletic fields, and the rodeo grounds.

~~B.~~ Notwithstanding anything contained in this Section, the following practices are excepted and shall not be violations of this Section:

1. Employees of a licensee may carry alcoholic or malt beverages over or across the sidewalk adjoining the licensed building directly to a customer in the licensee's permitted parklet.

2. Customers of a licensee with a permitted parklet may consume alcoholic or malt beverages purchased from the licensee within the licensee's permitted parklet and in compliance with the licensee's Plan of Operation.

~~A-C.~~ No alcoholic or malt beverages shall be consumed or carried by any person in open containers of any type within:

1. The grandstands, or adjacent to, or on any baseball field during any game sanctioned by Little League Baseball Incorporated; or
2. The Town Square which is bounded by East Broadway Street, North Cache Street, East Deloney Street, and North Center Street.

Commented [MM1]: Per 6.20.012

(Ord. ____ § __, 2002; Ord. 1245 § 1, 2020; Ord. 1185 § 1, 2017; Ord. 1072 § 1, 2014; Ord. 1063 § 1, 2014; Ord. 987 § 1, 2011; Ord. 853 § 6, 2007; Ord. 577 § 1, 1997; Ord. 544 § 1, 1996; Ord 516 § 1, 1995; Ord. 375 § 1, 1988; Ord. 227 § 1-2, 1977; Ord. 172 § 1, 1974; Ord. 90A § 1, § 3, 1973; Ord. 90 § 8, § 9, § 13, 1965.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF ____, 2022.

PASSED 2ND READING THE ____ DAY OF ____, 2022.

PASSED AND APPROVED THE ____ DAY OF ____, 2022.

TOWN OF JACKSON

BY: _____
Hailey Morton Levinson, Mayor

ATTEST:

BY: _____
Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of ____, 2022. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

SECOND READING

ORDINANCE L

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NOS. 90A, 172, 227, 375, 516, 544, 577, 987, 1063, 1072, 1185, 1245, AND 1286; SECTION 2 OF ORDINANCE NO. 227; SECTION 3 OF ORDINANCE NO. 90A; SECTION 6 OF ORDINANCE NO. 853; SECTIONS 8, 9, AND 13 OF ORDINANCE NO. 90; AND CHAPTERS 6.40.040 AND 6.40.050 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING THE LOCATION OF ALCOHOL SERVICE AND CONSUMPTION AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT

SECTION I.

Section 1 of Town of Jackson Ordinance Nos. 90A, 172, 227, 375, 516, 544, 577, 987, 1063, 1072, 1185, 1245, and 1286; Section 2 of Town of Jackson Ordinance No. 227; Section 3 of Town of Jackson Ordinance No. 90A; Section 6 of Town of Jackson Ordinance No. 853; Sections 8, 9, and 13 of Town of Jackson Ordinance No. 90 and Chapters 6.40.040 and 6.40.050 of the Municipal Code of the Town of Jackson are hereby amended and reenacted to read as follows:

6.40.040 Place of Sale and Service: Location, Regulation, and Restrictions.

The place in which alcoholic and malt beverages are sold shall be located in the licensed building for which the license is approved and issued. Alcoholic and malt beverages may only be served in the licensed building and in an immediately adjacent fenced or enclosed area as approved by the Licensing Authority. Immediate adjacency will not be interrupted by the existence of a sidewalk located between the licensed building and a Town-permitted parklet, but the adjacent area shall not be located in another building or across a street or alley. The Licensing Authority which issued the license shall, as often as may be deemed necessary, inspect the licensed building and adjoining areas where alcoholic and malt beverages are served to determine compliance with sanitation, fire hazard, local permitting, and any other applicable laws.

6.40.050 Places for Consumption; Places Open Containers are Prohibited.

- A. No alcoholic or malt beverage shall be consumed or carried by any person in open containers of any type on any street, sidewalk or curb, or any other public property whatsoever within the Town of Jackson.
- B. Notwithstanding the foregoing, the following practices are excepted and shall not be violations of this Section:
 - 1. Alcoholic and malt beverages are allowed in Town of Jackson parks maintained by Jackson/Teton County Parks & Recreation, athletic fields, and the rodeo grounds.
 - 2. Employees of a licensee may carry alcohol and malt beverages over or across the sidewalk adjoining the licensed building directly to a customer in the licensee's Town-permitted parklet.
 - 3. Customers of a licensee within a Town-permitted parklet may consume alcoholic and malt beverages purchased from the licensee within the licensee's permitted parklet and in compliance with the licensee's Plan of Operation.
- C. No alcoholic or malt beverages shall be consumed or carried by any person in open containers of any type within:
 - 1. The grandstands, or adjacent to, or on any baseball field during any game sanctioned by Little League Baseball Incorporated; or
 - 2. The Town Square which is bounded by East Broadway Street, North Cache Street, East Deloney Street, and North Center Street.

(Ord. ____ § __, 2002; Ord. 1245 § 1, 2020; Ord. 1185 § 1, 2017; Ord. 1072 § 1, 2014; Ord. 1063 § 1, 2014; Ord. 987 § 1, 2011; Ord. 853 § 6, 2007; Ord. 577 § 1, 1997; Ord. 544 § 1, 1996; Ord. 516 § 1, 1995; Ord. 375 § 1, 1988; Ord. 227 § 1-2, 1977; Ord. 172 § 1, 1974; Ord. 90A § 1, § 3, 1973; Ord. 90 § 8, § 9, § 13, 1965.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval and publication.

PASSED 1ST READING THE ____ DAY OF ____, 2022.

PASSED 2ND READING THE ____ DAY OF ____, 2022.

PASSED AND APPROVED THE ____ DAY OF ____, 2022.

TOWN OF JACKSON

BY: _____
Hailey Morton Levinson, Mayor

ATTEST:

BY: _____
Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of ____, 2022. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	May 16, 2022	Meeting Title:	Regular Council Meeting
Submitting Department:	Town Clerk's Office	Presenter:	Lynsey Lenamond
Agenda Item:	Public Art Task (PAT) Force Board Member Reappointments	Public Comment:	Yes

Purpose & Policy Considerations.

The Council appoints and reappoints members to the PAT.

Requested Action.

Reappoint members whose terms expired April 30, 2022.

Recommendations.

Staff recommends the reappointment of the members.

Background.

The Public Art Guidelines state that the PAT may be comprised of up to seven (7) volunteer members appointed by the Mayor. Members are appointed and reappointed by Council with a majority vote.

Members with terms expiring April 30, 2022 are Katy Ann Fox, Morgan Jaouen, and Tammi Hanawalt. Those three members wish to continue their service for another term.

Members serve three year terms. Members should reflect a diverse cross section of the visual arts field. Duties of the PAT are:

- *Establish and approve parameters for each new public art project including artist selection process and selection criteria, project budget and a list of prospective Selection Panel members.*
- *Appoint a member of the PAT to serve as a member on selection panel appointed by the Committee.*
- *As needed, request that the Town Design Review Committee review proposals for artwork that may have architectural or urban design implications and make recommendations and comments to the PAT.*
- *Review all capital improvement projects under consideration by the Town of Jackson with the Public Art Coordinator and identify which projects are suitable for inclusion in the Annual Public Art Plan based on the guidelines listed in Section 4. These recommendations will be presented to the Town Council in a public workshop.*
- *Make an annual recommendation for maintenance of the Public Art Collection.*
- *Advise new Federal and State building projects outside the jurisdiction of the Town on the Public Art Program and how to work with the program.*
- *Reference its guide and policies for commissioning artwork.*
- *Participate in an annual review of the Public Art Coordinator.*

Analysis.

N/A.

Possible Alternatives.

Advertise for new applicants

Other

Comprehensive Plan & Priority Alignment.

Having a Public Art Task Force aligns with section 8.1.b, which discusses the responsibility to identify acceptable service levels and develop standards for measuring service delivery success in services including arts, culture, and community events.

Fiscal Impact.

None.

Staff Impact.

The Clerk's office spent approximately 2 hours coordinating with the PAT Director and the members and updating the Board Volunteer Database.

Attachments or Links.

None.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to reappoint Katy Ann Fox, Morgan Jaouen, and Tammi Hanawalt to three-year terms on the Public Art Task Force expiring April 30, 2025.

MEMORANDUM

TO: Mayor and Town Council

FR: Larry Pardee, Town Manager

DT: May 16, 2022

RE: Town Manager's Report

Local Housing Discussions

The issue of the Town partnering with other agencies regarding employee housing came up at the last Specific Purpose Excise Tax (SPET) meeting. Staff wanted to clarify that the Town would certainly be interested in swapping preference rights for housing in a Town project with preference rights for housing in a project owned by another agency once those units were built. That would allow a variety of locally employed community members to live in the same housing project, rather than segregating all Town employees in one apartment complex or all health care employees or all utility company employees in one apartment complex. The Town Manager has had discussions with several large employers in the valley on this point and they have provided initial concurrence for this concept. It would be important to ensure similar size, type of housing, and rents to give employees of each entity a similar benefit.

Pari-Mutuel Betting

Staff would like the Council to be aware that we have been approached by 307 Horse Racing about conducting business at 980 West Broadway, the location of the now closed Hole Bowl business. The Town Clerk and Town Attorney conducted research into the issue of pari-mutuel betting with Nick Larramendy with the Wyoming Gaming Commission and they confirmed that pari-mutual gambling has already been authorized by Teton County. The State Gaming Commission also confirmed that 307 Horse Racing is already licensed by the State, and already applied for and was awarded a license to operate in Teton County by the Wyoming Gaming Commission. The business did this preemptively. In terms of setting up shop here in Jackson, he referenced W.S. 11-25-101(b), which reads:

(B) Simulcasting may be conducted off the permitted premises only if the board of county commissioners of the county in which such simulcasting will be conducted grant [grants] its approval

Mr. Larramendy confirmed that the Jackson Town Council does not need to issue a gaming license for this. Licensing has already been taken care of at the state level. However, 307 Horse Racing will still need to apply for a business license. In terms of a business license, the Town Manager does have the ability to deny a license but only for specific reasons including law violations, health and safety violations or reasons, fraud or misrepresentation, conviction of certain crimes or several other procedural reasons. The location must also be properly zoned

to allow this type of business and the Planning Department has confirmed that the zoning is in compliance.

307 Horse Racing may also be interested in obtaining either a Retail or a Bar and Grill Liquor License and that would become known once the filing period for licenses has closed. Should they be unsuccessful in obtaining such a liquor license, they could always apply for a Restaurant Liquor License.

Staff wanted to make you aware that we have had an inquiry and the issuance of the business license would not come to the Council for action unless the license was denied by the Town Manager and the applicant requested an appeal hearing in front of the Town Council.

East Pearl Sidewalk Project Bid Award Correction

On the May 2, 2022, Council Meeting, Council approved the East Pearl Sidewalk Project (Bid# 22-12). In the days that followed that approval, staff realized a discrepancy in the contract price for this project. The discrepancy was a typo in the staff report concerning the final cost, which was represented in the staff report as \$1,171,205.50. The actual cost from the bid received was \$1,191,205.50, which represents a difference of \$20,000. Staff is recommending this error be corrected with the approval of the Town Manager's Report so that the award of the bid for the East Pearl Sidewalk Project is approved at the corrected amount of \$1,191,205.50 to Evans Construction Company. Should the Council not wish to make this change, this item can be pulled from the Town Manager's Report for further discussion.