

TOWN COUNCIL PROCEEDINGS

JUNE 21, 2022

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person:* Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, and Jessica Sell Chambers. *Via Zoom:* Jonathan Schechter.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Tyler Valentine, Michael Palazzolo, Carl Pelletier, Floren Poliseo, Johnny Ziem, Susan Scarlata, Kelly Thompson, Lynsey Lenamond, and Riley Taylor.

Mayor Morton Levinson recited the pledge of allegiance and introduced Drew Barrie, Planning Department Intern.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the consent calendar including items A-Q as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the June 6, 2022 Special Town Council Meeting and June 6, 2022 Regular Town Council Meeting.
- B. **Disbursements.** ACE HARDWARE \$1,240.72; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$94,514.16; AMAZON \$93.82; AMERIWEST WATER SERVICES \$16,630.00; ANTHONY, PAUL \$147.96; ANTLER MOTEL, INC. \$1,200.00; ARISTORENAS, MARIA \$450.00; AT&T \$251.88; BADILLO, MARCELA \$450.00; BERGMAN, PIERRE \$450.00; BISON LUMBER \$35.01; BLISS CARGO \$37.52; BLUE SPRUCE CLEANERS, INC. \$151.70; BRIGGS, ERIC L \$390.50; BRIGHTLY \$950.00; BRISTOL, JAMES \$115.00; CARQUEST AUTO PARTS INC. \$55.41; CASELLE INC. \$1,867.00; CASH \$158.00; CASPER STAR TRIBUNE \$451.15; CERTIFIED LABORATORIES \$375.45; CHILD SUPPORT SERVICES UTAH \$220.85; CITY OF DRIGGS \$7,998.53; CONRAD & BISCHOFF INC. \$45,718.76; CONTROL SYSTEM TECHNOLOGY, INC. \$300.00; COPYWORKS, LLC \$39.87; CORE & MAIN LP \$12,509.86; CREATIVE ENERGIES, LLC \$1,350.78; DARKTRACE HOLDINGS LIMITED \$44,640.50; DAY, JEAN \$450.00; DEAN'S PEST CONTROL LLC \$800.00; DELTA DENTAL PLAN OF WYOMING \$11,658.30; DIAMOND VOGEL PAINTS, INC. \$19,049.95; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$450.00; DYNAMIC CONTROLS, LLC \$4,820.70; E.R. OFFICE EXPRESS -\$19.89; ELITE EDGE FIREARMS TRAINING \$200.00; ENTERSECT \$10.00; EVOLUTION CONCRETE CUTTING \$8,195.00; FIRST TRANSIT \$36,991.80; FITZGERALD, TODD \$1,665.50; FLEETPRIDE \$440.19; FREEDOM MAILING SERVICE INC. \$1,796.37; FREEDOM SERVICES \$1,588.00; FRITTS, JASON \$450.00; GALVESTON COUNTY SHERIFFS OFFICE \$75.00; GE SOFTWARE \$370.00; GILLIG LLC \$1,314.20; GRAINGER \$891.07; GYM OUTFITTERS INC \$129.00; H2O PRO DIAGNOSTICS \$9,547.00; HACH CHEMICAL CO. \$738.06; HARRISON HOSPITALITY \$48,000.00; HEALTH TECHNOLOGY \$1,160.70; HEALTHIEST YOU \$2,646.00; HERNANDEZ, BRANDON \$450.00; HIGH COUNTRY LINEN \$489.80; HIRST APPLGATE, LLP \$1,170.00; HUNT CONSTRUCTION INC \$8,969.99; HYATT, REBECCA \$235.79; IDAHO FALLS PETERBILT \$418.50; INTERSTATE BATTERY \$249.90; IVY OUTDOOR SERVICES LLC \$17,448.75; J.J. KELLER & ASSOC. INC. \$1,106.53; JACKSON CURBSIDE INC. \$1,035.00; JACKSON HOLE NEWS & GUIDE \$6,129.33; JACKSON HOLE PUBLIC ART \$3,000.00; JACKSON LUMBER INC \$114.52; JH2O WATER CONDITIONING & FILTRATION \$63.00; JIM'S TROPHY ROOM \$29.00; KGA-CHEY, LLC \$167,930.39; KRUEGER, ERICA JADE \$450.00; LANCASTER, JUSTIN \$100.00; LOWER VALLEY ENERGY INC \$34,945.12; LSC TRANSPORTATION CONSULTANTS, INC. \$630.00; MEXIA, DOMINGO \$480.00; MOBILITY FOREFRONT LLC - \$35,000.00; NAPA AUTO PARTS INC. \$499.51; NELSON ENGINEERING \$15,991.18; NEWMAN SIGNS, INC \$482.90; NOLAD, STACY \$450.00; ONE CALL OF WYOMING \$386.25; OTIS ELEVATOR COMPANY \$3,321.84; PINE NEEDLE EMBROIDERY \$60.00; PORCUPINE NURSERY, INC \$192.00; PRAZMA PAINT & AUTO BODY \$728.00; PREMIER TRUCK- SALT LAKE CITY \$1,825.51; PROTERRA \$2,152.85; PRO-WEST & ASSOC., INC \$2,800.00; QUICK BROWN FOX LLC \$275.00; RT1 INC \$74.94; RUI INC. DBA VILLAGE GARDNER \$506.00; SAFELITE FULFILLMENT INC \$702.58; SANCHEZ-MACHUCA, ROSA \$450.00; SCHOW'S TRUCK CENTER \$545.70; SIGN IT NOW INC \$267.15; SILVER CREEK SUPPLY \$12.41; SILVERSTAR \$869.73; SIMPLE SOLUTIONS, LLC \$282.30; SINCLAIR, TYLER \$147.96; SMITH, SHANE \$3,333.55; SNAKE RIVER ROASTING \$108.90; SPECTRUM \$99.99; SPRING CREEK ANIMAL HOSPITAL \$204.68; SPSC POA - SOUTH PARK SERVICES CTR POA \$300.09; ST JOHN'S HOSPITAL \$130.00; SUNRISE ENVIRONMENTAL \$135.42; SWAGIT PRODUCTIONS, LLC \$1,775.00; TEAM LABORATORY CHEMICAL CORP \$1,795.00; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$32.50; TETON COUNTY SHERIFF'S-JAIL \$576.00; TETON MOTORS INC \$32.95; TETON RENTAL CENTER \$26.00; THOMAS DRILLING, INC. \$277,080.07; THOMSON WEST \$911.82; TMSC LLC \$11,594.80; TREFREN, TRACEY \$335.22; ULINE \$146.24; UPPER CASE PRINTING INK \$169.56; US POSTAL SERVICE \$265.00; VERIZON WIRELESS \$9,764.95; VISION SERVICE PLAN - (WY) \$3,735.39; WAMCO LAB, INC. \$350.00; WESTERN STATE \$8,948.00; WHITE GLOVE CLEANING, INC. \$11,121.79; WILSON, ELISA \$2,400.00; WOOD

ENVIRONMENT & INFRASTRUCTURE \$898.00; WY CHILD SUPPORT ENFORCEMENT \$146.76; WYOMING GARAGE DOOR, LLC \$2,227.00; WYOMING LAW ENFORCEMENT \$120.00; WYOMING.COM INC \$10.00; WY-TEST \$425.00; YELLOW IRON EXCAVATION, LLC \$230.00; ZIEM, JOHNNY \$280.00; ZOOM VIDEO COMMUNICATIONS, INC \$46.56

- C. **May Municipal Court Report.** To accept the Maury Municipal Court Report into record.
- D. **P22-105 Teton Mudpots Temporary Sign.** To approve temporary banner application (P22-105) for Teton Mudpots Summer Fundraising Sale, including the three conditions of approval recommended by the Planning Director in the staff report dated June 21, 2022.
- E. **P22-108 White Horse Social Temporary Sign.** To approve temporary banner application (P22-108) for Horse Warriors White Horse Social, including the three conditions of approval recommended by the Planning Director in the staff report dated June 21, 2022.
- F. **P22-121 Nature Conservancy Temporary Sign.** To approve temporary banner application (P22-121) for The Nature Conservancy – Hope in Action, including the three conditions of approval recommended by the Planning Director in the staff report dated June 21, 2022.
- G. **P22-123 Becoming Jackson Whole Temporary Sign.** To approve temporary banner application (P22-123) for Becoming Jackson Whole TRYathlon, including the three conditions of approval recommended by the Planning Director in the staff report dated June 21, 2022.
- H. **P22-136 JH Half Marathon Temporary Sign.** To approve temporary banner application (P22-136) for JH Half Marathon, including the three conditions of approval recommended by the Planning Director in the staff report dated June 21, 2022.
- I. **Special Event: 4th of July Street Breakfast.** To approve the special event application made by the Jackson Hole Lions Club for the Annual 4th of July Street Breakfast on July 4, 2022 subject to the conditions and restrictions listed in the staff report.
- J. **Special Event: 4th of July Parade.** To approve the special event application made by the Jackson Hole Chamber of Commerce to host the annual Fourth of July Parade on July 4, 2022 subject to the conditions and restrictions listed in the staff report.
- K. **Special Event: 4th of July Fireworks.** to approve the special event application made by the Jackson Hole Chamber of Commerce to host the annual Fourth of July Parade on July 4, 2022 subject to the conditions and restrictions listed in the staff report.
- L. **Special Event: Elkhorn 100 Endurance Run.** To approve the special event application made by Limber Pine Outdoors for their Elkhorn 100 Endurance Run on July 30, 2022 subject to the conditions and restrictions listed in the staff report.
- M. **Special Event: Horizon Fine Art Visiting Artist Demonstrations.** To approve the special event application made by Horizon Fine Art Gallery for their “All Women, All Wyoming” outdoor artist demonstrations on July 2 and 3, 2022 subject to the conditions and restrictions listed in the staff report.
- N. **Special Event: TCSAR Summer Party.** To approve the special event application made by the Teton County Search and Rescue Foundation for a Summer Party for Volunteers and Family Members on August 25, 2022 subject to the conditions and restrictions listed in the staff report.
- O. **Core Services Vehicle Maintenance Professional Services Amendment.** To approve Amendment #1 to the Phase 2 Owner-Engineer Agreement for the Core Services Vehicle Maintenance Facility Designing, Engineering, Bidding, and Permitting Professional Services in the amount of \$175,509.
- P. **2010 SPET Solar Art Mural.** To approve the expenditure of \$34,775 from the 2010 Energy SPET Fund towards the construction of the Solar Mural electric solar system project to be located on the Budge Pump House.
- Q. **Parklet Ambassador MOU.** To approve the Memorandum of Understanding Between the Town of Jackson and the Jackson Hole Chamber of Commerce, subject to any minor revisions by Town staff.

There was no public comment. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Interim Town Manager Contract. Mayor Morton Levinson acknowledged Tyler Sinclair as the Interim Town Manager. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the Interim Town Manager contract with Tyler Sinclair and authorize the Mayor to execute the contract on behalf of the Town of Jackson subject to any minor adjustment to the date as authorized by Mayor Levinson. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jim Rooks recused and the motion carried.

Hitching Post Zoning Amendment. Paul Anthony and Lea Colasuonno made staff comment. Council held discussion. Sherry Brand, Paul Richardson, Peggy Gildig, and Dave Robertson, made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve of Zoning Map Amendment (P22-053) to rezone the 1.65 acre property addressed as 460 East Broadway Avenue from the Neighborhood Medium Density – 2 District (NM-2) to the Public / Semi-Public District (P/SP), based upon the findings as presented in the staff report, the departmental reviews, and subject to the first and third conditions of approval:

- 1) The 1.65-acre subject property located at 460 East Broadway shall be subject to the following dimensional standard requirements of the NM-2 District, as modified in this recommendation, and as the NM-2 Zone may be amended from time to time:
 - a. Structure setbacks;
 - b. Building height of up to 39' but with consideration for the dimensional standards of neighboring zones;
 - c. 3 story limit;
 - d. Site development setbacks;
 - e. Parking setbacks;
 - f. LSR of 21% but not 70% in first 1/3 of property;
 - g. Parking; and
 - h. Design review.
- 2) Neither the entire parcel nor any individual units (whether an ARU, apartment, or otherwise), nor any interest of either of the foregoing, can be sold separately from the St. John's Health campus, which for purposes of this condition means the property currently addressed as 625 East Broadway Avenue.
- 3) The future redevelopment of the site shall be subject to a Development Plan process as provided in the LDRs.

Mayor Morton Levinson called for the vote. The vote showed 2-3 in favor with Jim Rooks and Jessica Sell Chambers in favor, and Hailey Morton Levinson, Arne Jorgensen, and Jonathan Schechter opposed. The motion failed.

A motion was made by Hailey Morton Levinson and seconded by Jim Rooks To approve of Zoning Map Amendment (P22-053) to rezone the 1.65 acre property addressed as 460 East Broadway Avenue from the Neighborhood Medium Density – 2 District (NM-2) to the Public / Semi-Public District (P/SP), based upon the findings as presented in the staff report, the departmental reviews, and subject to the following three conditions:

- 1) The 1.65-acre subject property located at 460 East Broadway shall be subject to the following dimensional standard requirements of the NM-2 District, as modified in this recommendation, and as the NM-2 Zone may be amended from time to time:
 - a. Structure setbacks;
 - b. Building height of up to 39' but with consideration for the dimensional standards of neighboring zones;
 - c. 3 story limit;
 - d. Site development setbacks;
 - e. Parking setbacks;
 - f. LSR of 21% but not 70% in first 1/3 of property;
 - g. Parking; and
 - h. Design review.
- 2) Neither the entire parcel nor any individual units (whether an ARU, apartment, or otherwise), nor any interest of either of the foregoing, can be sold separately from the St. John's Health campus, which for purposes of this condition means the property currently addressed as 625 East Broadway Avenue.
- 3) The future redevelopment of the site shall be subject to a Development Plan process as provided in the LDRs.

Mayor Morton Levinson called for the vote. The vote showed 3-2 in favor with Hailey Morton Levinson, Aren Jorgensen, and Jonathan Schechter in favor, and Jessica Sell Chambers and Jim Rooks opposed. The motion carried.

Jim Rooks recused himself. A separate motion was made by Hailey Morton Levinson and seconded by Arne Jorgensen to add a condition for dark sky complaint exterior lighting. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jim Rooks recused and the motion carried.

Council recessed from 7:55 p.m. and reconvened at 8:00 p.m.

Lighting Text Amendment. Jim Rooks recused himself. Tyler Valentine made staff comment. Council held discussion. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve the proposed text amendment P22-015, based upon factors 1-6 in Section 8.7.1.C of the Land Development Regulations as presented and conditioned by staff in the June 21, 2022, staff report. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jim Rooks recused and the motion carried.

Northern South Park Recommendation. Tyler Sinclair made staff comment. Drew Finke and Julia Michael answered questions on behalf of the consultant. Ryan Hotsetter made staff comment on behalf of Teton County. Council held discussion. Kate Mead and Chris Elsey made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to recommend approval of the Northern South Park Neighborhood Plan dated April of 2022 to the Teton County Board of County Commissioners. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

New Restaurant Liquor License Whistling Grizzly. Lynsey Lenamond made staff comment. Council held discussion. Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, a motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve the application for a Restaurant liquor license for 930 Broadway Concession LLC, subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until a fully executed Concession Agreement is provided.
2. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
3. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

New Manufacturer's Satellite Liquor License Wyoming Whiskey. Lynsey Lenamond made staff comment. Council held discussion. Brad Mead answered questions on behalf of the applicant. Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, a motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the application for a Manufacturer's Satellite liquor license for Wyoming Whiskey Inc., subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
2. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Fee Schedule Resolution Public Hearing. Kelly Thompson made staff comment. Council held discussion. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to bring back the fee schedule resolution as proposed for adoption at the July 5, 2022 Town Council meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Resolution 22-13: FY 2022 Budget Amendment #4. Kelly Thompson made staff comment. Council held discussion. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve Resolution 22-13 adopting amendments to the fiscal year 2022 budget. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

RESOLUTION 22-13

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2022 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2022 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	395,091	-	395,091
Town Attorney	556,389	-	556,389
Municipal Judge	283,814	5,000	288,814
Administration	404,974	-	404,974
Town Clerk & Personnel	793,968	22,764	816,732
Finance	634,402	1,500	635,902
Community Development	664,365	7,586	671,951
Information Technology	863,612	100	863,712
Planning	927,933	4,552	932,485
Town-Wide Services	378,549	(5,888)	372,661
Town Facilities	739,306	51,000	739,306
Police - Administration	663,549	500	664,049
Police - Investigations	665,132	-	665,132
Police - Patrol	3,603,677	6,500	3,610,177
Police - Community Service	590,970	1,500	592,470
Police - Special Operations	25,176	-	25,176
Victim Services	348,470	-	348,470
Animal Shelter/Control	293,073	35,300	328,373
Building Inspections	449,750	2,100	451,850
Public Works Administration	350,536	2,276	352,812
Streets	1,852,771	26,600	1,879,371
Engineering	632,502	1,500	634,002
Yard Operations	49,709	-	49,709
Cemetery	26,646	-	26,646
Social Services	1,114,659	-	1,114,659
Community Initiatives	293,300	14,000	307,300
County-Budgeted Joint Programs	3,994,338	7,350	4,001,688
Transfers Out	8,425,686	-	8,425,686
Total General Fund	30,042,347	184,240	30,226,587
Affordable Housing	1,655,444	-	1,655,444
Total Affordable Housing Fund	1,655,444	-	1,655,444
Parking Exactions Fund	26,600	3,220	29,820
Total Parking Exactions Fund	26,600	3,220	29,820
Parks Exactions	30,000	-	30,000
Total Park Exactions	30,000	-	30,000
Employee Housing Fund	580,583	23,000	603,583
Total Employee Housing Fund	580,583	23,000	603,583
Animal Care Fund	20,000	35,000	55,000
Transfers Out	35,000	-	35,000
Total Animal Care Fund	55,000	35,000	90,000
Lodging Tax Fund	356,056	-	356,056
Transfers Out	1,139,738	7,650	1,147,388
Total Lodging Tax Fund	1,495,794	7,650	1,503,444
START Administration	1,667,369	71,362	1,738,731
START Operations	5,513,813	(119,490)	5,394,323
START Capital	6,068,567	-	6,068,567
START Transfers	107,188	-	107,188
Total START Fund Expenditures	13,356,937	(48,128)	13,308,809
Capital Outlay	7,232,437	-	7,232,437
Transfers Out	40,000	-	40,000
Total Capital Projects Fund	7,272,437	-	7,272,437

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Capital Outlay	70,585	-	70,585
Total 2006 SPET	70,585	-	70,585
Capital Outlay	-	-	-
Total 2010 SPET	-	-	-
Capital Outlay	221,416	-	221,416
Total 2014 SPET	221,416	-	221,416
Capital Outlay	20,000	-	20,000
Total 2016 SPET	20,000	-	20,000
Capital Outlay	704,194	-	704,194
Total 2017 SPET	704,194	-	704,194
Capital Outlay	6,266,634	-	6,266,634
Total 2019 SPET	6,266,634	-	6,266,634
Water Maintenance & Operation	952,347	-	952,347
Water Wells	254,374	8,300	262,674
Water Billing & Accounting	253,524	2,375	255,899
Water Capital Outlay & Improvements	1,454,393	-	1,454,393
Water Debt Service	66,970	-	66,970
Water Transfers Out	647,829	-	647,829
Sewage Plant Operations	1,093,084	500	1,093,584
Sewage Maint. & Operations	410,364	12,800	423,164
Sewage Billing & Accounting	254,045	2,625	256,670
Sewage Capital Outlay & Improvements	1,789,342	-	1,789,342
Sewage Transfers Out	647,829	-	647,829
Total Enterprise Funds	7,824,101	26,600	7,850,701
Employee Insurance	2,850,726	-	2,850,726
Total Insurance Fund	2,850,726	-	2,850,726
Fleet Expenditures	2,111,828	265,750	2,377,578
Total Fleet Management Fund	2,111,828	265,750	2,377,578
Central Equipment Expenses	549,500	-	549,500
Total Central Equipment Fund	549,500	-	549,500
IT Services	1,555,286	-	1,555,286
Total IT Service Fund	1,555,286	-	1,555,286
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	9,321,898	-	9,321,898
Licenses & Permits	1,279,143	-	1,279,143
Intergovernmental Revenue	12,440,525	-	12,440,525
Charges for Services	660,549	-	660,549
Fines & Forfeitures	350,000	-	350,000
Miscellaneous Revenue	370,463	-	370,463
Transfers In	1,515,945	35,000	1,550,945
Total General Fund	25,938,523	35,000	25,973,523
Licenses & Permits	250,000	-	250,000
Miscellaneous Revenue	12,400	-	12,400
Transfers In	1,530,444	-	1,530,444
Total Affordable Housing Fund	1,792,844	-	1,792,844
Licenses & Permits	101,000	-	101,000
Miscellaneous Revenue	14,500	-	14,500
Transfers In	250,000	-	250,000
Total Parking Exactions	365,500	-	365,500
Licenses & Permits	40,000	-	40,000
Miscellaneous Revenue	1,300	-	1,300
Total Park Exactions	41,300	-	41,300
Miscellaneous Revenue	543,060	15,000	558,060
Transfers In	500,000	-	500,000
Total Employee Housing Fund	1,043,060	15,000	1,058,060
CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(4,103,824)	(149,240)	(4,253,064)
Affordable Housing	137,400	-	137,400
Parking Exactions Fund	338,900	(3,220)	335,680
Park Exactions Fund	11,300	-	11,300
Employee Housing Fund	462,477	(8,000)	454,477
Animal Care Fund	5,200	(35,000)	(29,800)
Lodging Tax Fund	(574,109)	(7,650)	(581,759)
Start Fund	(962,236)	65,128	(897,108)
Capital Projects	(993,420)	-	(993,420)
2006 SPET	(68,385)	-	(68,385)
2010 SPET	1,400	-	1,400
2014 SPET	(206,316)	-	(206,316)
2016 SPET	(16,700)	-	(16,700)
2017 SPET	(700,094)	-	(700,094)
2019 SPET	(71,016)	-	(71,016)
Enterprise Funds	(1,985,863)	(26,600)	(2,012,463)
Employee Insurance Fund	(122,027)	-	(122,027)
Fleet Management Fund	(124,910)	(265,750)	(390,660)
Central Equipment Fund	36,700	-	36,700
IT Services Fund	(236,840)	-	(236,840)

PASSED, APPROVED, & ADOPTED this 21st day of June , 2022.

Resolution 22-14: FY 2023 Budget Adoption. Kelly Thompson made staff comment. Council held discussion. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve Resolution 22-14 adopting the Town of Jackson’s fiscal year 2023 budget. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

RESOLUTION 22-14
A RESOLUTION ADOPTING THE FISCAL YEAR 2023 BUDGET FOR THE TOWN OF JACKSON, WYOMING.

WHEREAS, the Town of Jackson is subject to the provisions of the Uniform Municipal Fiscal Procedures Act as specified by Wyoming Statutes (W.S. 16-4-101 through 16-4-124); and

WHEREAS, pursuant to the Uniform Municipal Fiscal Procedures Act, the governing body for the Town of Jackson is required, by resolution or ordinance, to make the necessary appropriations and adopt a budget, subject to future amendment, for fiscal year 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that the budget for fiscal year ending June 30, 2023 shall be as follows:

TOWN OF JACKSON, WYOMING ADOPTED BUDGET FOR FISCAL YEAR 2023 ALL FUNDS - FINANCIAL SOURCES AND USES						
DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL FUNDS
Beginning Fund Balance	\$19,371,338	\$11,265,791	\$19,076,284	\$12,782,734	\$ 3,612,064	\$ 66,108,211
Revenues:						
Taxes	12,557,825	1,467,711	5,409,642	-	-	19,435,178
Licenses & Permits	1,318,843	301,000	-	-	-	1,619,843
Intergovernmental	15,570,873	16,565,460	1,314,238	-	-	33,450,571
Charges for Services	726,000	2,291,383	-	6,109,725	7,261,227	16,388,335
Fines & Forfeitures	375,000	-	-	-	-	375,000
Miscellaneous Revenue	569,923	788,246	318,672	212,320	64,547	1,953,708
Total Revenues	31,118,464	21,413,800	7,042,552	6,322,045	7,325,774	73,222,635
Transfers In	2,161,275	4,491,764	15,360,207	750,000	-	22,763,246
Total Sources	33,279,739	25,905,564	22,402,759	7,072,045	7,325,774	95,985,881
Expenditures:						
General Government	6,660,950	581,732	6,106,151	-	4,325,450	17,674,283
Public Safety	9,787,874	25,000	2,073,742	-	460,400	12,347,016
Public Works	3,181,264	-	14,657,537	6,254,431	2,633,560	26,726,792
Community Health & Human Services	1,321,307	-	-	-	-	1,321,307
Community Initiatives	423,450	1,435,776	-	-	-	1,859,226
Transit	-	21,893,831	-	-	-	21,893,831
Culture & Recreation	1,027,032	760,000	6,872,379	-	-	8,659,411
Debt Service	-	-	-	66,970	-	66,970
General Unallocated	1,963,422	-	-	-	-	1,963,422
Total Expenditures	24,365,299	24,696,339	29,709,809	6,321,401	7,419,410	92,512,258
Transfers Out	17,091,983	2,475,997	1,288,417	1,721,994	184,855	22,763,246
Total Uses	41,457,282	27,172,336	30,998,226	8,043,395	7,604,265	115,275,504
Ending Fund Balance	\$ 11,193,795	\$ 9,999,020	\$ 10,480,817	\$ 11,811,384	\$ 3,333,572	\$ 46,818,588
Change in Fund Balance	(8,177,543)	(1,266,771)	(8,595,467)	(971,350)	(278,491)	(19,289,623)

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Town Council of the Town of Jackson, the preceding results in the following budgeted appropriations by fund and division for the fiscal year ending June 30, 2023:

General Fund	
General Government	
Mayor & Town Council	\$ 413,833
Town Attorney	568,171
Municipal Judge	288,660
Administration	432,374
Town Clerk & Personnel	872,665
Finance	681,740
Community Development	846,267
Information Technology	900,204
Planning	879,323
Town Facilities	777,713
Public Safety	
Police	5,775,215
Fire/EMS (County)	1,884,930
Emergency Management (County)	84,767
Communications Center (County)	805,802
Victim Services	347,714
Animal Shelter/Control	412,956
Building Inspections	476,490
Public Works	
Public Works Administration	367,238
Streets	2,061,017
Town Engineer	676,716
Yard Operations	76,293
Health and Welfare	
Social Services	1,321,307
Community Development	
Community Promotion	423,450
Culture and Recreation	
Parks & Recreation (County)	952,569
Pathways	48,162
Memorial Park (Cemetery)	26,301
Unallocated	
Town-Wide Services & Insurance	1,963,422
Transfers Out	17,091,983
Total	<u><u>\$ 41,457,282</u></u>
Special Revenue Funds	
Affordable Housing	
Community Development	\$ 1,431,776
Parking Exactions	
Community Development	4,000
Park Exactions	
Culture & Recreation	210,000
Employee Housing	
General Government	581,732
Transfers Out	83,356
Animal Care	
Public Safety	25,000
Transfers Out	55,000
Lodging Tax	
Culture and Recreation	550,000
Transfers Out	2,221,571
START Bus System	
Administration	1,965,512
Operations	7,122,554
Capital Outlay	12,805,765
Transfers Out	116,070
Total	<u><u>\$ 27,172,336</u></u>

Capital Projects Funds	
Capital Projects (5th cent)	
Public Works	
Annual Street Maintenance	\$ 900,000
Boardwalks	90,000
Paint Projects	95,000
Flat Creek and Karns Street Reconstruction (split with sewer funds)	465,000
PW Yard - South Fence Replacement	35,000
Pathways	
TOJ Bicycle Network Improvements	50,000
Pathways Annual Cap. Repairs	27,319
Garaman Flood Mitigation	25,000
Bike Racks	7,000
Pathway Benches	5,000
Town Mobility Overlay	50,000
High School Road Southside PW	15,000
Scott Lane-Maple Way Bike/Ped	35,000
Culture and Recreation	
Parks & Recreation (County)	6,658,060
Public Safety	
Fire/EMS (County)	1,023,220
Patrol Rifles	29,990
Police Department Tasers	17,000
PD Handheld Radios 800 MHz	250,000
Patrol Radios for Vehicles - 800 MHz	250,000
Dispatch (County)	503,532
General Government	
Public Arts Program Projects	45,000
GLS Basement Building	150,000
GLS Stain and Paint Building	37,160
Public Finance Database	150,000
Town Hall Elevator Control Upgrade	15,000
Town Hall Front Entry ADA Auto-open Doors	17,000
Vertical Harvest Repair Roof Internal Gutters	22,771
155 Pearl Painting and Siding Repairs	44,220
Core Services Facility	5,500,000
Door Security Systems	50,000
Climate Action Projects	75,000
Transfers Out	1,288,417
2006 SPET	
North King to Forest Service (Rec Center Roadway)	252,537
2010 SPET	
DC Fast Charging	35,000
2016 SPET	
West Broadway Landslide	20,000
2019 SPET	
Core Maintenance Facility	12,500,000
Thaw Well Design & Install	265,000
Total	<u><u>\$ 30,998,226</u></u>
Enterprise Funds	
Water Utility	
Public Works	
Maintenance and operations	\$ 1,203,919
Water wells	313,988
Billing, accounting, & insurance	273,727
Capital outlay	1,087,000
Debt service	66,970
Transfers Out	860,997
Sewage Utility	
Public Works	
Sewage plant operations	1,048,156
Maintenance and operations	452,974
Billing, accounting, & insurance	269,667
Capital outlay	1,605,000
Transfers Out	860,997
Total	<u><u>\$ 8,043,395</u></u>
Internal Service Funds	
Employee Insurance	\$ 3,164,815
Fleet Management	2,268,560
Central Equipment	867,400
IT Services	1,303,490
Total	<u><u>\$ 7,604,265</u></u>

PASSED, APPROVED, & ADOPTED this 21st day of June , 2022.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance I: An Ordinance Amending Sewer and Water Rates

ORDINANCE I AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1271, 1071, 1040, 1039, 1019, 1018, 1009, 1008, 1000, 999, 992, 991, 936, 935, 867, 866, 834, 833, 805, 804, 745, 743, 664, 588, 576, 551, 539, 476, 381, AND 370; SECTION 2 OF TOWN OF JACKSON ORDINANCE NOS. 677, 270, 259 (PART); 122, AND 97A; SECTION 6 OF TOWN OF JACKSON ORDINANCE NO. 558; SECTION 7 OF TOWN OF JACKSON ORDINANCE NO. 677; SECTION 30 OF TOWN OF JACKSON ORDINANCE NO 97; AND SECTIONS 13.04.050, 13.04.300, 13.08.013, AND 13.08.020 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING WATER AND WASTEWATER RATES, FEES AND COSTS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Council held discussion. Johnny Ziem made staff comment. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve Ordinance I: An Ordinance Amending Sewer and Water Rates on third reading and designate it No. 1319. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. There were no matters from Mayor and Council.

Town Manager’s Report. Larry Pardee made staff comment. Council held discussion with staff. The report contained an update on employee rental housing and the 2022 WAM Convention in Laramie. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the Town Manager’s report. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 9:28 p.m. Minutes: rt

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk