

TOWN COUNCIL PROCEEDINGS

JULY 5, 2022

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: *In-person*: Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, and Jonathan Schechter. Jessica Sell Chambers was absent.

STAFF: Larry Pardee, Roxanne Robinson, Lea Colasuonno, Tyler Sinclair, Paul Anthony, Tyler Valentine, Carl Pelletier, Johnny Ziem, Susan Scarlata, Michelle Weber, Kelly Thompson, Lynsey Lenamond, and Riley Taylor.

Mayor Morton Levinson recited the Pledge of Allegiance and introduced Flavianna Howley, Public Works Facilities Intern, and Clementine Furber, Public Works Engineering Intern.

Public Comment. Blair Maus, Rebecca Bextel, Don Brasso, Craig Logan and Amy Ringholz made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the consent calendar including items A-K as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes as presented for the June 21, 2022 Workshop and June 21, 2022 Regular Town Council Meeting.
- B. **Disbursements.** To approve the disbursements as presented. ACE HARDWARE \$1,941.18; ADVANCED INDUSTRIAL SUPPLY INC \$283.05; AFLAC \$2,501.18; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$92,588.37; ALTA PLANNING & DESIGN \$3,562.00; AMAZON \$829.48; AMERICAN PUMP COMPANY \$36,989.92; ARBOR WORKS TREE SERVICE, LLC \$1,400.00; ARISTORENAS, MARIA \$450.00; AT&T \$1,079.39; BADILLO, MARCELA \$450.00; BAKER, DAVID \$277.48; BERGMAN, PIERRE \$450.00; BLUE SPRUCE CLEANERS, INC \$29.60; BLUE360 MEDIA, LLC \$1,624.70; BRIGGS, ERIC L \$59.95; BRIGHTLY \$1,065.90; CARQUEST AUTO PARTS INC. \$56.01; CENTURYLINK \$2,035.43; CHAPA STRIPES OF IDAHO \$19,500.00; CMI - TECO \$3,226.67; COMMUNITY FOUNDATION OF JACKSON \$204.80; CONRAD & BISCHOFF INC. \$48,901.95; CONTROL SYSTEM TECHNOLOGY, INC. \$5,130.50; CORE & MAIN LP \$5,932.32; DAY, JEAN \$450.00; DELCON INC \$725.00; DIVISION OF CHILD SUPPORT ENFORCEMENT \$1,018.46; E.R. OFFICE EXPRESS \$188.45; ELECTRICAL WHOLE SUPPLY CO INC \$68.00; ENGLERT, MATT \$644.68; EVIDENT \$95.65; FLEETPRIDE \$940.84; FORZA FORENSICS, LLC \$1,050.00; FRITTS, JASON \$450.00; GILLIG LLC \$102.72; HERNANDEZ, BRANDON \$450.00; HIGH COUNTRY LINEN \$1,100.91; HUNT CONSTRUCTION INC \$26,099.90; IDAHO FALLS PETERBILT \$102.12; IDAHO STATE TAX COMMISSION \$6,356.00; IDAHO TRAFFIC SAFETY, INC. \$2,280.00; INTERSTATE BATTERY \$650.75; JACKSON HOLE LAW, PC \$3,005.00; JACKSON HOLE NEWS & GUIDE \$3,394.37; JACKSON LUMBER INC \$1,584.17; JORGENSEN ASSOCIATES, PC \$57,649.96; KRUEGER, ERICA JADE \$450.00; LANGUAGE TESTING INTERNATIONAL, INC \$73.00; LEGAL & LIABILITY RISK MANAGEMENT INST \$150.00; LENZ, BRIAN \$264.50; LOCAL GOV'T LIABILITY POOL \$78,575.00; LONG BUILDING TECHNOLOGIES INC. \$437.50; LUPINE LADY, INC \$119.80; M. NEILS ENGINEERING, INC \$1,776.00; MANN, ROY \$250.00; METROQUIP INC \$132.47; MOUNTAIN X, LLC \$3,915.00; MOVIEWORKS, LLC \$1,242.00; NAPA AUTO PARTS INC. \$1,316.83; NEWMAN SIGNS, INC \$2,474.34; NEXIQ TECHNOLOGIES \$4,537.50; NMS \$114.00; NOLAD, STACY \$450.00; NOREGON SYSTEMS INC. \$7,049.40; PITTS, JASON \$0.00; POLISEO, FLOREN \$412.59; PREMIER TRUCK- SALT LAKE CITY \$351.09; PROTERRA \$11,023.37; RAFTELIS \$2,280.00; RECON \$10,284.00; RENDEZVOUS INSURANCE INC. \$143,568.01; RUSCHILL, RUSSELL \$350.00; SAFELITE FULFILLMENT INC \$1,125.62; SAFETY SUPPLY & SIGN CO., INC. \$15,311.17; SAGEBRUSH INVESTORS, LLC \$179,325.50; SANCHEZ-MACHUCA, ROSA \$450.00; SCHOW'S TRUCK CENTER \$1,056.00; SHERWIN-WILLIAMS CO. \$711.16; SMITH POWER PRODUCTS, INC. \$363.31; SNAKE RIVER ROASTING \$108.90; SOSA'S JANITORIAL SERVICE \$6,720.00; SPRING CREEK ANIMAL HOSPITAL \$1,759.99; TETON COUNTY CLERK \$136,795.84; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$8.00; TETON COUNTY SCHOOL DISTRICT 1 \$66,130.00; TETON MOTORS INC \$872.92; TETON TRASH REMOVAL, INC. \$48.00; T-MOBILE \$31.15; TRAFFIC SAFETY STORE \$3,282.52; VERIZON WIRELESS \$6,463.79; VISA \$39,160.75; W.A.R.M. PROPERTY INSURANCE \$295,273.24; WATTS STEAM STORE ROCKY MT. INC \$267.58; WEBER, MICHELLE \$350.00; WESTBANK SANITATION \$63.39; WESTERN STATE \$676.00; WESTWOOD CURTIS \$138,008.70; WHITE GLOVE CLEANING, INC. \$770.56; WHITE, AMANDA \$250.00; WOOD ENVIRONMENT & INFRASTRUCTURE \$3,061.50; WRENCH IT PLUMBING & HEATING INC \$195.00; WY CHILD SUPPORT ENFORCEMENT \$293.52; WYOMING LAW ENFORCEMENT \$2,948.70; Y2 CONSULTANTS, LLC \$10,697.25; YELLOW IRON EXCAVATION, LLC \$975.00
- C. **P22-110 Million Pound Party Temporary Sign.** To approve temporary banner application (P22-111) for Hole Food Rescue's Million Pound Party, including the three conditions of approval recommended by the Planning Director in the staff report dated July 5, 2022.

- D. **P22-128 Stomp the Divots Temporary Sign.** To approve temporary banner application (P22-128) for Stomping the Divots, including the three conditions of approval recommended by the Planning Director in the staff report dated July 5, 2022.

- E. **P22-142 Fire on the Mountain Temporary Sign.** To approve temporary banner application (P22-142) for Fire in the Mountains, including the three conditions of approval recommended by the Planning Director in the staff report dated July 5, 2022.

- F. **North Cache Parking Study.** To approve the contract with Kimley-Horn and Associates, Inc. in the amount of \$21,000 and, upon legal review and subject to minor changes by the Town Attorney, authorize the Mayor to execute the necessary contract Agreement.

- G. **Fall Street Patching.** To approve the award of the 2022 Fall Street Patching Project to Avail Valley Construction-WY, LLC of Jackson, Wyoming in the amount of \$297,600.00, and authorize the Mayor to execute the contract.

- H. **Cleaning Contract.** To approve the Cleaning Services Agreement for Town Hall and Si Ferrin facilities and authorize the Mayor to execute the contract Agreement.

- I. **55-1 Virginian Lane Special Restriction.** To approve the Special Restrictions for Workforce Ownership Housing Located at Unit 55-1 Virginian Village Condominiums Jackson, Wyoming as presented by staff.

- J. **Town Attorney Contract.** To approve the First Amendment to the Town Attorney contract with Lea Colasuonno as presented and authorize the Mayor to execute the contract on behalf of the Town subject to correction of any minor typos by staff.

- K. **3 Creek Homeowners Association Settlement Agreement.** To approve the *Release and Full Settlement Agreement* as presented and authorize the Mayor to execute it.

There was no public comment. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

North Cache Parking Study. Council held discussion. Johnny Ziem made staff comment. Anna Olson made staff comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the contract with Kimley-Horn and Associates, Inc. in the amount of \$21,000 and, upon legal review and subject to minor changes by the Town Attorney, authorize the Mayor to execute the necessary contract Agreement. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried.

S4 Flats/910 Smith and 915 Simon – Purchase Agreement and Ground Lease. Kristi Malone made staff comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve a) the Agreement for Purchase and Sale of Real Property between the Town and RD RENTALS LLC, b) the Employee Right of Purchase Agreement between the Town and S4 Flats, LLC, and c) the Ground Lease between the Town and S4 Flats, LLC, and to authorize the Mayor to execute the documents subject to minor changes by staff. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried.

P22-071: Development Plan at 50 S. Cache and 45 & 75 E. Pearl. Tyler Valentine and Johnny Ziem made staff comment. Council held discussion with staff. Jim Walter and Austin Dupree commented on behalf of the applicant. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to to approve Development Plan P22-071 for a new 3-story, mixed-use building at the properties located at 50 S. Cache St and 45 & 75 E. Pearl Ave based upon the findings and conditions presented in the staff report, the departmental reviews, and subject to the staff report dated July 5, 2022. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried.

Resolution 22-15: Fee Schedule. Kelly Thompson made staff comment. Council held discussion. A motion was made by Jim Rooks and seconded by Arne Jorgensen to approve Resolution 22-15 adopting the fee schedule. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried.

RESOLUTION 22-15
A RESOLUTION SETTING FEES, COSTS, AND CHARGES (A FEE SCHEDULE)
EFFECTIVE JULY 6, 2022

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality

community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council plans to expand community engagement during the annual budget process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, The Town Council, by adoption of this resolution establishes the Town of Jackson Fee Schedule, attached hereto as Appendix A; and

WHEREAS, this Fee Schedule is not applicable to governmental entities doing business with the Town of Jackson, nor is it applicable for interdepartmental transactions; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on July 5, 2022, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that the fee schedule is hereby amended as follows:

The Jackson Town Council adopts this Resolution #22-15, establishing a Town of Jackson Fee Schedule, attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 5th day of July 2022.

Matters from Mayor and Council. Mayor Morton Levinson noted that funds were allocated in the FY23 budget to visit Tlaxcala, Mexico. Jonathan Schechter applauded the Jackson Hole Airport coming in on time and on budget with their runway replacement project.

Town Manager’s Report. Larry Pardee, Michelle Weber, Roxanne Robinson, and Lea Colasuonno made staff comment. Council held discussion with staff. The report contained an update on 307 Horse Racing, an additional Police Officer position, master leased housing, and the BUILD grant. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Town Manager’s report. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jim Rooks to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor with Jessica Sell Chambers absent and the motion carried. The meeting adjourned at 8:05 p.m. Minutes: rt

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk

Publish JH News & Guide: July 13, 2022