

TOWN COUNCIL PROCEEDINGS

AUGUST 15, 2022

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, and Jessica Sell Chambers. *Via Zoom.* Jonathan Schechter.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Paul Anthony, Tanya Anderson, Michelle Weber, Kelly Thompson, Brian Lenz, Susan Scarlata, Tyler Valentine, and Lynsey Lenamond.

Mayor Morton Levinson led the Pledge of Allegiance and introduced new employees Pavel Vasin and Phylliss Johnson.

Public Comment. None.

Consent Calendar. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the consent calendar including items A-H as presented with the following motions.

A. **Meeting Minutes.** To approve the meeting minutes as presented for the August 1, 2022 Regular Town Council Meeting.

B. **Disbursements.** To approve the disbursements as presented. 842-NCPERS GROUP WYOMING \$96.00; ACE HARDWARE \$1,090.67; ADVANCED INDUSTRIAL SUPPLY INC \$129.49; ADVANCED PUMP & EQUIPMENT, INC \$344.50; AFLAC \$2,534.68; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$142,762.82; ALTA PLANNING & DESIGN \$4,448.00; AMAZON \$1,036.95; AMERICAN PLANNING ASSOCIATION \$129.00; AQUASHIELD, INC \$14,240.00; ARCHITECTURAL BUILDING SUPPLY \$205.97; ARISTORENAS, MARIA \$450.00; BADILLO, MARCELA \$450.00; BERGMAN, PIERRE \$450.00; BESTDRIVE IDAHO FALLS \$7,263.96; BIG R RANCH & HOME \$150.52; BISON LUMBER \$278.49; BLISS CARGO \$39.09; BLUE SPRUCE CLEANERS, INC \$198.37; BRIGGS, ERIC L \$299.95; BURKHOLDER, SHAWN \$6,564.52; CANO, JUAN \$240.00; CARQUEST AUTO PARTS INC. \$71.37; CASELLE INC. \$1,867.00; CASH \$178.75; COMMUNITY ENTRY SERVICES \$32,500.00; CONTROL SYSTEM TECHNOLOGY, INC. \$967.50; DAY, JEAN \$450.00; DELL \$22,940.04; DIVISION OF VICTIM SERVICES \$350.00; DLT SOLUTIONS, INC. \$375.00; DPC INDUSTRIES, INC. \$3,442.78; E.R. OFFICE EXPRESS \$288.53; ENERGY 1 \$169.00; ENERGY LABORATORIES INC. \$1,411.00; ETNA TRADE PARK LLC \$3,230.00; FIRE SERVICES OF IDAHO \$2,160.00; FIRST TRANSIT \$15,087.78; FREEDOM MAILING SERVICE INC. \$1,889.43; FRITTS, JASON \$450.00; GARMIN USA \$65.95; GERTA LLC \$2,400.00; HD FOWLER COMPANY \$4,805.06; HERNANDEZ, BRANDON \$450.00; HIGH COUNTRY LINEN \$3,146.12; HIRST APPLGATE, LLP \$194.00; HOLE FOOD RESCUE \$5,000.00; HR 28 LLC \$8,700.00; IDAHO STATE TAX COMMISSION \$4,559.00; INTERMOUNTAIN WORKMED \$15.00; IPRO TECH, LLC \$5,946.93; IVY OUTDOOR SERVICES LLC \$1,755.00; JACKSON HOLE CHILDRENS MUSEUM \$3,920.00; JACKSON HOLE COMMUNITY HOUSING \$12,500.00; JACKSON HOLE LAW, PC \$3,006.00; JACKSON HOLE NEWS & GUIDE \$4,097.37; JACKSON HOLE SECURITY, LLC \$3,000.00; JACKSON LUMBER INC \$4,078.28; KLUS, TOMA \$200.00; KRUEGER, ERICA JADE \$450.00; LEGACY PHILANTHROPY WORKS \$500.00; LEPCO \$17.53; LOWER VALLEY ENERGY INC \$40,892.08; MASON, TOM \$155.00; MOBILITY FOREFRONT LLC \$35,000.00; NAPA AUTO PARTS INC. \$396.87; NELSON ENGINEERING \$10,610.40; NEW WEST BUILDING COMPANY INC. \$20,000.00; NOLAD, STACY \$450.00; OPS STRATEGIES, LLC \$11,462.50; OTIS ELEVATOR COMPANY \$5,316.22; PERFORM PRINTING INC \$1,969.40; PITTS, JASON \$904.64; PRAZMA PAINT & AUTO BODY \$2,734.33; RINK-TEC INTERNATIONAL, INC \$20,906.34; ROBINSON, HUA \$170.00; RODAC, LLC \$24,307.50; ROUTEMATCH SOFTWARE, INC. \$6,000.00; RUI INC. DBA VILLAGE GARDNER \$631.45; SANCHEZ-MACHUCA, ROSA \$450.00; SMITH, SHANE \$1,673.00; SNAKE RIVER ROASTING \$326.70; SOSA'S JANITORIAL SERVICE \$6,240.00; SPRING CREEK ANIMAL HOSPITAL \$231.11; SPSC POA - SOUTH PARK SERVICES CTR POA \$301.38; STANDARD INSURANCE COMPANY \$16,219.31; SUNRISE ENVIRONMENTAL \$244.83; SUSTAINABLE STRATEGIES DC, LLC \$10,270.24; TETON COUNTY CLERK \$264,782.33; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$25,054.92; TETON COUNTY SHERIFF-DISPATCH \$17,287.83; TETON COUNTY SHERIFF'S-JAIL \$1,656.00; TETON COUNTY SPECIAL FIRE FUND \$15,413.39; TETON COUNTY-FUND 10 \$78,090.54; TETON COUNTY-FUND 19 \$207.00; TETON MOTORS INC \$6,014.14; TETON RENTAL CENTER \$71.00; TETON TRASH REMOVAL, INC. \$49.00; THE CONNOR E FIELD TRUST \$2,575.00; THE TIRE RACK, INC. \$1,544.56; THOMSON WEST \$911.82; TREFONAS LAW, P.C. \$1,114.11; TRIHYDRO CORPORATION \$12,115.00; WALTERS, LAURENE \$397.00; WESTERN STATE \$8,171.06; WHITE GLOVE CLEANING, INC. \$8,455.16; WILSON HARDWARE \$53.69; WILSON, JOHN \$2,200.00; WOOD ENVIRONMENT & INFRASTRUCTURE \$9,698.40; WY WORKERS' SAFETY & COMP \$17,377.31; WYOMING DEPARTMENT OF ENVIRONMENTAL QUAL \$1,000.00; WYOMING GARAGE DOOR, LLC \$8,960.20; WYOMING LAW ENFORCEMENT \$240.00; WYOMING RETIREMENT SYSTEM \$139,176.19; WYOMING.COM INC \$15.00

C. **July Municipal Court Report.** To accept the July Municipal Court Report into the record.

- D. **P22-183 JH Ski & Snowboard Club Registration Temporary Sign.** To approve temporary banner application (P22-183) for JH Ski & Snowboard Club, including the three conditions of approval recommended by the Planning Director in the staff report dated August 15, 2022.
- E. **Bus Storage Facility in Etna, Wyoming.** To approve the First Amendment to the Commercial Rental Agreement as presented in this staff report and authorize the mayor to execute the necessary document(s), subject to final, minor changes by staff.
- F. **Special Restriction for Workforce Rental Housing at 367 S. Willow St.** To approve the Special Restriction for Workforce Rental Housing located at 367 S Willow Street as presented in the attachment to the staff report dated August 15, 2022.
- G. **Thaw Well #4 Contract Approval.** To 1) award Project #23-01 to KD Services, LLC, in the amount of \$455,150 and authorize the Mayor to execute all necessary contract agreements and 2) to approve the overall project budget for Project #23-01 in the amount of \$556,150, to be paid for from the 2019 Gregory Lane SPET Fund.
- H. **Jackson Street Apartments Special Restrictions.** To approve the Special Restrictions for Workforce Rental Housing located at 320 S. Jackson Street and 210, 220, 240, 260 W. Hansen Avenue, the Special Restrictions for Workforce Rental Housing located at 235, 245 W Kelly Avenue and 380 S Jackson Street, as presented in the attachments to the staff report dated August 15, 2022.

There was no public comment. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Town/County Emergency Operations Plan. Council held discussion. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve and adopt the 2022 Teton County/Town of Jackson Emergency Operations Plan and authorize the mayor to execute the Letter of Adoption for said Plan. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

P21-149 Westview Townhome Subdivision. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to continue the item to the September 19, 2022 regular meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

P21-134 Conditional Use Permit for Fairgrounds Community Center. Tyler Valentine and Roxanne Robinson made staff comment. Council held discussion with staff. Rachel Grimes spoke on behalf of the applicant. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Conditional Use Permit P22-134 for the Fairgrounds Community Center located on the northern portion of the 26-acre Rodeo-Fairgrounds site at 305 West Snow King Avenue based upon the findings and conditions presented in the staff report, 1) Concurrent with the building permit, a signage plan shall be submitted for review and approval, and 2) Concurrent with the building permit, the applicant shall provide at least 7 bike racks, the departmental reviews, and subject to the staff report dated August 15, 2022. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Wildlife Feeding and Trash. Tanya Anderson, Michelle Weber, Lea Colasuonno, and Ryan Hostetter made staff comment. Council held discussion with staff. Renee Sidler, Opie Garvin, Drew Gath, Kristin Combs, and Sam Bland made public comment. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the proposed amendments to Titles 7 and 8 of the Municipal Code as presented by staff in this August 15, 2022 staff report, including any minor modifications required by staff. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to read the ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Ordinance N: An Ordinance Amending the Official Zoning District Map to Change the Zoning Designation of 460 East Broadway Avenue

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1074 (PART), 1077, 1078, 1082, 1088, 1099, 1117, 1120, 1131, 1133, 1135, 1156, 1168, 1178, 1184, 1197, 1207, 1239, 1240, 1241, 1244, AND 1251; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART) AND AMENDING THE TOWN OF JACKSON OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF 1.67 ACRES OF LAND ADDRESSED AS 460 EAST BROADWAY AVENUE AND CURRENTLY ZONED NEIGHBORHOOD MEDIUM DENSITY-2 TO PUBLIC/SEMI-PUBLIC (P22-053); AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

There was no public comment. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve Ordinance N on third reading and designate it Ordinance 1320. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Matters from Mayor and Council. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to authorize travel for Mayor Morton Levinson to attend the NLC meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to authorize travel for Vice Mayor Jorgensen to attend the Corporations Committee meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. Council discussed Pacaso, Park City’s governance of short-term rentals, and construction management plans. Tyler Sinclair and Lea Colasuonno made staff comment. A motion was made by Jim Rooks and seconded by Arne Jorgensen to direct the Town Manager or their designee to draft a brief Scoping Staff Report about the Town’s Construction Management Plans to be added to an agenda within 45 days. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Town Manager’s Report. Tyler Sinclair made staff comment. The report contained an update on the Town Manager Position Roles and Responsibility Refinement Work, the October 24, 2022 Council Retreat, and the Transit Director Search Process. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the Town Manager’s report. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried.

Adjourn. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to adjourn the meeting. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 8:06 pm. Minutes: II

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Lynsey Lenamond, Sr. Deputy Town Clerk

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