Jackson Town Council Workshop

April 17, 2023
1:30 PM
Town Council Chambers

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

I. ZOOM LINK FOR PUBLIC PARTICIPATION

To join, click the link or copy to your browser: https://us02web.zoom.us/j/86860374150?pwd=bDM4dGtkTUNFN2p3ejNEWFJ2Y2JTQT09
If the link does not work, join at zoom.com with Webinar ID **868 6037 4150** Password: **83001**
or join by phone **+1 253 205 0468** with Webinar ID **868 6037 4150** and Password: **83001**

II. CALL TO ORDER AND ROLL CALL

III. WORKSHOP ITEMS

A. Budget Introduction and Overview (Tyler Sinclair, 120 min)
B. Council Liaison Assignments and Role Discussion (Roxanne Robinson, 30 min)
C. Legislative Approach/WAM Resolutions (Susan Scarlata, 60 min)

IV. MATTERS FROM MAYOR AND COUNCIL

V. UPCOMING AGENDA UPDATE

A. Council Priorities and Upcoming Agendas

VI. ADJOURN

Please note that at any point during the meeting, the Mayor and Council may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

STAFF REPORT

Meeting Date:	April 17, 2023	**Meeting Title:**	Town Council Workshop
Submitting Department:	Administration	**Presenter:**	Tyler Sinclair
Agenda Item:	Budget Introduction and Overview (continued	**Public Comment:**	No

Purpose & Policy Considerations.

The purpose of this item is to provide an introduction and overview of the FY24 budget. The staff report for this item will be included with the special meeting on the budget scheduled for 9:00 AM on April 17.

STAFF REPORT

Meeting Date:	April 17, 2023	**Meeting Title:**	Town Council Special
Submitting Department:	Administration	**Presenter:**	Roxanne Robinson
Agenda Item:	Council Liaison Assignments and Role Discussion	**Public Comment:**	Yes

Purpose & Policy Considerations.
The purpose of this item is for Council to consider whether to discontinue assigned Council liaisons to various boards and committees in the community and for a general discussion of Council reporting back to the group on training, travel and meetings. If Council chooses to continue the assignments, a discussion and review to clarify roles and responsibilities is appropriate as well as updating the current liaison assignments.

Requested Action.
Staff requests direction from the Town Council on liaison assignments and specifically whether to discontinue those assignments, provide clarification on roles and responsibilities of liaisons, and update the current liaison assignments.

Recommendations.
Staff makes no recommendation.

Background.
The Town Council liaison assignments have not been reviewed or updated since January of 2021. Historically, during the Council retreat at the beginning of the calendar year, the Town Council reviewed the liaison assignments as a group and appointed new members to openings in the list and also changed current liaison assignments.

An excerpt from the Roles and Responsibilities document provided at each Council retreat related to the roles and responsibilities of elected officials serving as a liaison is provided below:

> ***Council Liaisons***
> *a. Attend meetings of assigned groups and remains informed of issues affecting that group.*
> *b. Share pertinent information with Council.*
> *c. Do not represent Council's opinion or position unless a vote of Council has been taken.*

The Town Council may want to consider discontinuing specific liaison assignments, similar to action taken by Teton County in February at their retreat. This option is presented below in this staff report. The only board that requires a Town Council appointee as a voting member is the Energy Conservation Works (ECW) joint powers board. The Town Council appointed Jonathan Schechter to serve as a voting member on the ECW board in January of 2019 and his term expires December 2023.

The current list of liaison assignments from 2021 is attached to this staff report.

Whether liaison assignments are continued or not, it would be good practice for no more than 2 members of the Town Council to be attending any one board or commission meeting so as to avoid a quorum present. The Town Clerk will continue to maintain current information about the meeting days, times, and locations should Councilmembers request specific information to attend a meeting.

At the March 6 Town Council meeting, the Council also directed staff to add discussion of a process for reporting about Council training, travel and meetings to this staff report so that the Council could take some time and discuss this issue.

Analysis.

Key Policy Question #1: Does Council want to continue specific liaison appointments to various boards and committees in addition to those that require a Council appointment?

ECW is the only joint powers board that requires the appointment of a Town Council member to serve as a voting member of that board. There are no requirements from the other boards and committees for a Town Council liaison.

Should Council choose to discontinue the liaison assignments, staff would send a message to each of the boards and committees to let them know that we no longer have an elected official specifically assigned to their board or committee but that Town Councilmembers are able to attend any board meeting of their choosing. We would also request that the boards and committees share any changes to the meeting place, date, and/or times with the Town Clerk's office so that the information can be kept current for Town Councilmembers that wish to attend. We would also let them know that should they have a specific request for engagement with the Town Council, that they direct that request to the Town Clerk so that it can be passed on to the full Council.

Key Policy Question #2: If the answer is yes to question 1, staff recommends Council review and update the current liaison assignments and consider scheduling time at an upcoming workshop or Council retreat to further flesh out roles, responsibilities and guidelines for Councilmembers serving as a liaison to a board or committee.

Key Policy Question #3: Does Council want to establish a process for reporting back to the elected board about individual Council training, travel and meetings?

The Council can request that each Councilmember that has attended a training, conference, or meeting related to Town government report back to the elected board on the topics discussed, insights gained, applicability to our local municipality and community or other either verbally, in a bulleted email, and/or a narrative of some type. This report out could occur as part of a Council meeting or it could occur in writing as distributed to the elected body and the Town Manager and Department Directors (as appropriate). Council can request this report out for every training, conference, meeting or select events attended by the Mayor and Council as pre-determined prior to the event.

Possible Alternatives.

An alternative for consideration is to discontinue specific liaison assignments similar to action taken by Teton County in January and February of this year. The Teton County Commissioners held a discussion at their January retreat and then again at their February 6 meeting on discontinuing specific liaison appointments. Town Councilmembers may not have sufficient time or availability to attend the regular meetings of various boards and committees in the community and the issue of the 'purpose' for the liaison assignments may need further discussion.

In addition to insufficient time for Commissioners to attend all of the meetings, at the County Commission retreat in January the Commissioners discussed that some of the boards had trouble understanding the role of a liaison to their board. In February, the Commissioners assigned liaisons to the Museum Administration Board, the START Board, Energy Conservation Works, and two other County only organizations. A follow up email was sent to the boards that informed them that the County Commission chose to "pursue a more open liaison model, in which commissioners were not directly assigned a board or boards but were welcome to attend any board meeting(s) of their choosing."

Comprehensive Plan & Priority Alignment.

Safeguarding time for Council to focus on higher policy decisions and critical action items in the community may result in a higher quality public process and outcomes which impact the overall vision for the community as set forth in the Comprehensive Plan.

Fiscal Impact.
None.

Staff Impact.
Preparation of this staff report took approximately 4 hours of staff administration, clerk, and legal staff time.

Attachments or Links.
2021 Town Council Liaison Assignment Chart

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items*.
While staff makes no formal recommendation, should Council choose to discontinue liaison assignments, a possible motion would be:

I move to direct staff to reach out to the boards and committees that have historically had a specific Town Councilmember assigned as a liaison to let them know about the new open approach.

2021
Town of Jackson Liaison Assignments

	Hailey Morton Levinson	Jessica Chambers	Jim Rooks	Jonathan Schechter	Arne Jorgensen
1	**Housing Authority**	**Board of Health**	**Parks & Recreation**	**Airport Board**	Design Review Committee
	1st Wed at 1pm (old library)	meets 4th Tues of odd months	2nd Thur at 5pm	3rd Wed at 9am	2nd Wed at 530p
					Board of Examiners
					2nd Tues at 430pm
2	**Public Art Taskforce**	**Housing Supply Board**	**Pathways Taskforce**	**Energy Conservation Works**	Planning Commission
	3rd Thur at 8am	2nd Tues 430 pm	1st Wed at 5:30pm	4th Wed at 9:30am @ LVE	1st & 3rd Wed at 530pm
3					**START**
					2nd Thur at 1130am
4					**JH Travel & Toursim**
					2nd Thur at 3pm
1	**Systems of Care**	**Chamber of Commerce**	**Historical Society & Museum**	**JH Air**	**InterAgency Breakfast (1)**
	3rd Thur at 9am	last Wed at Noon	Qtrly-Mar, Jun, Sep, Dec	1st Thur at 2pm	4th Tues at 7am (Sept-May)
2	**TriPartite Bd - CSBG**	**Fair Board**	**Teton County School Board**	**Human Services Council**	
	meets as needed	2nd Mon at 530pm	2nd Wed at 6pm	4th Thur at 9am (Senior Ctr)	
3		**Housing Trust**		**Integrated Solid Waste & Recycling (ISWR)**	
		4th Wed at 4pm		1st Thur at 3pm - EVEN mths	
4				**St. John's Hospital Board**	
				4th Thur at 4pm	
				Center for the Arts	
				Teton Conservation District	

LEGEND: Board Members are appointed by Town
Other Community Boards, or appointed by County

Unassigned: Admin Museum Bd, InterAgency Breakfast #2, and LEPC, TBOR

STAFF REPORT

Meeting Date:	April 17, 2023	**Meeting Title:**	Workshop
Submitting Department:	Community Development/Admin	**Presenter:**	Susan Scarlata
Agenda Item:	Legislative Approach | WAM Resolutions	**Public Comment:**	Yes

Purpose & Policy Considerations.
For Town Council to debrief the 67th Legislative Session, consider the Legislature's Interim Topics, give staff direction on Resolutions to submit for Wyoming Association of Municipalities' (WAMs') Summer Convention, appoint a Voting Delegate, and approve related travel expenses.

Requested Action.
Staff requests that Council have a dialogue about the 67th Legislative Session and Interim Session and vote on ideas suggested by members of Council for potential Resolutions, which staff can then prepare to submit to WAM.

Recommendations.
Staff recommends debriefing the 67th Legislative Session considering how it went, support from our Legislative Advisor, time spent at the Session, and Interim Topics being discussed by various committees. Staff also recommends submitting Resolutions that are germane to the functions and purposes of the Wyoming Association of Municipalities (WAM), which will use Resolutions voted forward at the conference as a basis for setting Legislative priorities for the coming year.

Background.
At its December 19 Regular Meeting Town Council approved a Legislative Policy Approach and Agenda for staff to participate on statewide coalitions related to Town priorities; Hire a Legislative Advisor; Help other municipalities with policies and initiatives whenever possible; Work on developing and advancing bills with committee support; and to continue working with and Submit Resolutions to WAM.

The purpose of the Town of Jackson's 2022 Legislative Policy Approach is to inform response to any bills or legislative topics that have the potential to impact Jackson and begin to work on long-term strategies for advancing legislation that will have a positive impact on the Town specifically and our valley overall. Below, staff has provided summaries of bills the Town and WAM tracked during the Legislative Session and some of the Interim Topics the Legislature is slated to discuss before its next session.

To create a more structured process for submitting WAM Resolutions, this year staff created a form for Councilmembers to suggest possible Resolutions. Staff will present these suggestions for Council to vote on at this meeting, write Resolutions for any topics with a majority vote from Council, and present the full Resolutions to Town Council at its meeting on May 1, so we can submit them to WAM by May 9. Prior to WAM's Convention, staff will also bring back Resolutions submitted by other cities and towns for Council to consider and direct our Voting Delegate about what to support at the convention.

Analysis & Key Policy Questions.

67th WYOMING LEGISLATURE POST-SESSION DEBRIEF

TOJ SUMMARY
The Town of Jackson tracked 45 bills this session, 12 became law and thirty-three failed to move forward. The following is a summary of bills from this session of interest to the Town of Jackson, which we monitored along with the help of our Legislative Advisor.

HOV Lanes
The bill permitting the use of HOV Lanes passed and is an exciting first step and new tool to potentially test on Highway 22.

Property Tax Relief
A bill passed that expands eligibility for the state's property tax refund program. It broadens eligibility to homeowners making 125% of area median income who have less than $150K in assets per household resident. This program will now be available for up to 50% of a property owner's tax bill and includes an amendment that expands eligibility to households in which taxes are over 10% of their income specifically for retirees. Previously, the upper household income limit for this program was about $77,000 in Teton County, now it's $128,000. Applications for the refund program are available from April through September.

Teton County Legislators also introduced a joint resolution to put a question to voters to amend the state's constitution regarding how property is taxed. Currently, residential property is taxed at 9.5% of fair market value, the same rate as commercial and industrial property. The proposed constitutional amendment would carve out a new "class" for residential property to be taxed at a different rate. Teton County Legislators also amended the original Resolution so if voters approve a new "residential class" for property, the legislature may create a new "subclass" of residential real property for owner occupied primary residences, differentiating them from second homes. Voters will be asked to weigh-in during the 2024 election. WAM's perspective is that, "This is a highly irregular, and objectionable way to pass this question on to the voters and could be ripe for a constitutional challenge in the courts."

Liquor Licenses
A bill passed related to Bar and Grill Liquor Licenses, which, as of July 1, 2023, increases the allowable number to be up-to 10 Bar & Grill Liquor Licenses for our Town's population. This same bill then increases the allowable number of Bar & Grill Liquor Licenses to be up-to 14 beginning July 1, 2028.

Childcare
A bill reducing some rules and regulations for part-time daycares passed into law, which could affect early childhood education providers in our area.

Small Customer Electrical Generation
A bill revising how net metering compensation applies to small customer-generators died in committee. This topic is persistently brought in front of the Legislature. If passed, it would potentially impact the Town's solar power generation at various locations.

WAM SUMMARY

WAM tracked 73 bills during the session, supporting 24 bills, opposing 11, and monitoring the remaining 38. Eleven bills WAM supported became law and ten that WAM opposed died. WAM was successful in advocating for the passage of bills that increased direct distribution, expanded the number and flexibility of bar and grill liquor licenses, and improved the process of bidding vehicles. It also managed to kill several bills that would have preempted local control and impeded municipal operations.

Direct Distribution
House Bill 185 provides an additional $26,250,000 to Wyoming cities, towns, and counties. For the FY 23-24 Biennium, local governments will receive a total of $146.25 million in direct distribution, which is significantly more than in the last several years. The Governor stressed the added funding was a one-time appropriation, but WAM will work hard to keep

the number as high as possible as debates about next year's budget begin next Fall. Direct Distributions are disbursed in August and January.

Vehicle Procurement
Senate File 164 improves the process of procuring vehicles and increases the amount of construction municipalities can do without bidding the work. Specifically, the cap on bidding construction projects was increased from $35,000 to $75,000. The process for procuring vehicles changed, in that if no bids are received in response to advertisement for bids, cities can directly purchase vehicles up to $250,000. This bill also allows for vehicle bids without posting a bid bond.

WYOLink
WYOLink was funded through the Supplemental General Fund Budget, not through two proposed bills that would have provided a longer-term funding solution.

ARPA Bill
The legislature appropriated the remaining funds from the State's ARPA award. Wyoming's cities and towns will receive an additional $45.3 million that will be distributed by SLIB. From that total, the Water and Sewer ARPA Grant Program will receive an additional $30 million, while $15.3 million will go into the Local Government Project ARPA Grant Program.

2023 INTERIM TOPICS

The following is a summary of Interim topics that may be material to the Town of Jackson, so we will be monitoring them. WAM and several other entities and individuals submitted interim study requests about workforce housing, none of which were accepted.

Management Council will create a Regulatory Reduction Task Force to consider reducing the burden of regulations on agencies, citizens, and businesses, which will look at federal, state, and local regulations.

The Revenue Committee will consider Property Tax a general review of the property tax code, property tax relief, the constitutional amendment related to residential property, and options for lowering property taxes.

The Revenue Committee will consider Sales Tax including a general review of the sales and use tax statutes. This topic may include a review of sales tax exemptions and the issue of broadening the sales tax and lowering the sales tax rate, excise tax licensing and an overall review of taxability and exemptions as applied to the sales tax.

The Agriculture, State and Public Lands & Water Resources Committee will meet jointly with the Select Water Committee to review the Wyoming Water Development program, basic principles of Wyoming water law, Colorado River Basin issues and receive an update on Wyoming's aging irrigation infrastructure.

The Travel, Recreation, Wildlife & Cultural Resources Committee will consider Commercial Fishing Outfitters and Guides. The Committee will study the regulations and permitting requirements for fishing outfitters and guides.

The Corporations, Elections & Political Subdivisions Committee will consider Regulatory Reform in coordination with the executive branches review and revision of regulations to reduce burdens on agencies, citizens, and businesses.

The Corporations, Elections & Political Subdivisions Committee will consider Electric Utilities. The Committee will survey bills introduced in the 2023 session, including those with respect to renewable energy sources, dispatchable power, and the certificated service territories of electric utilities. (This could include net metering.)

Labor, Health, & Social Services Committee will consider Wyoming's EMS system to better understand its complexity. The Committee will then consider drafting legislation to address EMS infrastructure, funding, and workforce

development. In 2021, Utah created a licensing program for behavioral emergency services technicians. These technicians help individuals who are experiencing a mental health crisis. The Committee will consider creating a similar licensing program. The Committee will also consider ways to address volunteer firefighter recruitment and retention.

WAM Resolutions
WAM Resolutions, which are reviewed for adoption or denial at the Summer Convention in June, must be submitted to WAM by May 8. This year staff provided Councilmembers a form to fill out to suggest topics for potential Resolutions to submit to WAM and received the following possibilities. Staff will draft Resolutions about any topics that receive an affirmative vote from a majority of Council. Council must also appoint a 'Voting Delegate' to work through the adoption process with other WAM representatives at the Convention.

Resolutions the Town of Jackson submits should be germane to the functions and purposes of the Wyoming Association of Municipalities. They are intended to give municipalities the opportunity to participate in creating Legislative policies. WAM's Board of Directors uses these Resolutions as a basis to set Legislative priorities for the coming year. Resolutions submitted to WAM by May 8 will be considered and voted on by WAM's Resolutions Committee made up of a Chair and six members who are Councilmembers, Mayors, Administrators, or other staff from member cities and towns appointed by WAM's President.

The following potential topics for Resolutions were submitted by various Councilmembers. Staff would like Town Council to discuss and approve either singular topics or the full slate proposed for Resolutions.

Key Question 1: Is Council comfortable with staff writing a Resolution for a local option Real Estate Transfer Tax that includes location-specific exempt sales prices?

Key Questions 2: Is Council comfortable with staff writing a Resolution for legislation to decriminalize marijuana for medical use?

Key Question 3: Is Council comfortable with staff writing a Resolution directing WAM to continue to push for and lead efforts for statewide review and action around the range of workforce challenges facing Wyoming's communities?

Key Question 4: Is Council comfortable with staff writing a Resolution for legislation that would allow for an increase of the maximum fee for Retail Liquor Licenses to align it more with other Liquor Licenses and provide the option for a sliding fee scale within each type of liquor license, acknowledging the differences between the scale of businesses covered by each type of Liquor License?

Key Question 5: Is Council comfortable appointing Mayor Morton Levinson as the Town of Jackson's Voting Delegate for WAM's Summer 2023 Convention in Cody, Wyoming?

Key Question 5: Is Council comfortable approving travel expenses for Councilmembers to travel to WAM's Summer Convention?

Possible Alternatives.
Council could choose not to submit Resolutions this year and to participate in the process only by considering what other cities and municipalities bring to the table.

Comprehensive Plan & Priority Alignment.
Engagement with the State Legislature can help our community achieve the Comp Plan's aspirational goals. From Growth Management and Quality of Life to Achieving our Vision, there is regular overlap and interweaving of our

community's goals with those of the state we reside in. From housing to multimodal transportation and development of a diverse and balanced economy, the Town of Jackson recognizes the need for state-level support to achieve its long-term vision.

Fiscal Impact.
Town Council needs to approve travel expenses for Councilmembers interested in attending WAM's Summer Convention in Cody, Wyoming June 7-9.

Staff Impact.
The Community Development Department works closely with the Town Manager and Legislative Advisor to set and implement the Town's Legislative Approach.

Attachments or Links.
NA

Suggested Motion.
I move to direct staff to write the full slate of proposed Resolutions to submit to WAM, to nominate Mayor Hailey Morton Levinson as the Town of Jackson's Voting Delegate, and to approve travel expenses for Councilmembers to attend WAM's Summer Convention.

COUNCIL WORKPLAN CALENDAR 2023				
MARCH	**APRIL**	**MAY**	**JUNE**	**JULY**
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**	**TOWN MTGS.**	**TOWN MTGS.**
Begin Planning for Updates to Wasterwater Treatment Plant	**Budget**	**License Plate Recognition Security Cameras**	**Equity Audit & Further Recommendations**	Karns Meadow Master Plan
Wastewater Treatment Plant Construction Management	State Legislative Post-Session Debrief	**Incorporating Drone-Use Into Police Department**	~~**State Legislative Post-Session Debrief? Moved to Ap**~~	Stormwater Management Program
Joint Department Funding/Governance Proposal		Energy Audit RFP & Green House Gas Inventory		**Support for Women's Reproductive Rights**
		Updates to Public Works Fees		
		Budget		
JIM	**JIM**	**JIM**	**JIM**	**JIM**
Transportation Work Plan	**Long-Range Planning Work Plan & Indicator Report**	**START JPA**	**Workforce Housing Mitigation**	**Workforce Housing Mitigation (Mtg. 2)**
Housing Mitigation Policy Contract Amendment	**Housing Supply & Work Plans**	**Budget**	**Rec Center Fee Policy & Schedule**	
	Budget		**Budget**	
	START Van Pool/Ride Matching, Service to Airport/GTNP - Budget			
	New Housing Partnership Developments & Land Acquisition			
AUGUST	**SEPTEMBER**	**OCTOBER**	**NOVEMBER**	**DECEMBER**
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**	**TOWN MTGS.**	**TOWN MTGS.**
State Legislative Approach & Agenda	**Consideration of Town Org. Structure & Efficiency**	**Compliance Issues for FTA Grants**	**Town Mobility Overlay**	**Future staffing for all departments**
Update to Anti-Discriminiation Ordinance adding Anti-Bias Crimes	**Council Retreat Planning & Execution**	**Urban Forest Ord. Update & Program Policy Procedures**	Ecosystem Indicator Project	**Total Compensation Review**
	Design & Construction of Gregory Lane	**Re-evaluation of large bldg/2:1 Workforce Bonus**	Water Quality & Setting New Drinking Water Regs	Town Sustainability Plan
JIM	**JIM**	**JIM**	**JIM**	JIM
Cow Pasture 1 & 2 Softball Field Replacement	**Design & Construction of Stilson**	**Safe Streets for All Safety Action Plan**	**Workforce Housing Mitigation (Mtg. 3)**	Regional Gov. & Transportation Planning Process & Agreements

COUNCIL WORKPLAN CALENDAR 2024			
QUARTER 1	**QUARTER 2**	**QUARTER 3**	**QUARTER 4**
Town Employee Housing Strategy	Assissted Living Housing Program	Design of E. Broadway, N. Cache, Maple Way?	Water Quality & Setting Regs for Drinking Water (Mtg. 2)
Updated Design Standards for Safe Streets	Policy Manual Update	Continued Growth/Demand for EMS	Design & Construction of Gregory Lane (Mtg.3)
Planning Stormwater Management Program	Adding Fees for Services to Offset Costs	Fire/EMS Level of Service & Setting Expectations	
Equity Task Force Next Steps	Design & Construction of Gregory Lane	Volunteer Career/Staffing Model & Dynamics	
Budget	Northern South Park		
	Budget		

SCOPING STAFF REPORTS

PROJECT	DEPARTMENT LEAD	REQUESTOR	MOTION MADE	BRING BACK DATE (60-ISH DAYS)
Construction Management Plans	Public Works	JR	8/15/22	February
Airport Capital Budget & Related Engagement	Admin	AJ	9/6/22	September
Center for the Arts Lease	Admin	AJ	5/22/22	March
Potential to Host Mountain Towns 2030	Comm. Dev.	JSC	12/19/22	March
Indoor Vaping Ordinance	Legal	HML	2/6/23	May
Research About Censure Policy	Legal	JR	2/9/23	June
Snow King Stop Sign	PD?	Council	3/20/23	
Add discussion of Council Travel to Liaison discussion	Admin	Council	3/6/23	

POTENTIAL INITIATIVE (PI) LIST

PROJECT	Dept. Lead	Requestor
FROM COUNCIL		
Invest More Time in Relationship w/ County		JS
Information Technology 5-Year Work Plan	IT	JSC
Geographic Information System (GIS)		JSC
Revisit Comp Plan Definitions of 'Healthy Community'		JS
Revisit Comp Plan Definitions of 'Healthy Economy'		AJ
Alternative Forms of Government, Expanding # of Council Seats		JSC
Outside Evaluator to Assess Org. Structure & Transformation		JS
Adding Mill of Property Tax		AJ
Town Manager Prioritizing Organizational transformation		JS
Senior Staff Building in Time to be Strategic & Proactive		JS
Lodging Tax		AJ

April 24, 2024 Special JIM 9:00 -11:00 AM **County Commissioner's Chambers**	
Agenda Item	**Time Needed**
FY24 Budget: Human Services 2 Hr Budget Window	120 mins

DRAFT

April 24, 2023 Special Town Council Workshop - 1:30p
TOPIC
Workshop Items
FY24 Budget Discussion
Adjourn

DRAFT

April 25, 2024 Special JIM 9:00AM - 5:00 PM

County Commissioner's Chambers

Agenda Item	Time Needed
FY24 Budget: Joint Department Presentations & Airport Presentation	8 hours

DRAFT

May 1, 2024 Special JIM 1:30 - 5:00 PM

County Commissioners Chambers

Agenda Item	Time Needed
FY24 Budget: Joint Department Presentations (continued) Law Enforcement Joint Programs and Potential Airport Budget Approval	120
START JPA	30
June 5: Workforce Housing Mitigation	60
June 5: Rec Center Fee Policy and Schedule	60

DRAFT

May 1, 2023 Regular Town Council Meeting

Announcements & Proclamations

Mental Health Awareness Month Proclamation
Teacher Appreciation Week Proclamation
Arbor Day Proclamation

Public Comment

Toro Blanco Group, LLC

Consent Calendar

Minutes & Disbursements
March 17, 2023 Special Town Council Workshop
March 17, 2023 Town Council Workshop
March 17, 2023 Regular Town Council Meeting
Temporary Sign & Special Event Permits
P23-050: Temporary Sign Permit for Teton Valley Ranch Camp
P23-053: Temporary Sign Permit for Sublette Co. Rock Hounds
P23-058: Temporary Sign Permit for JD High Country Outfitters
P23-070: Temporary Sign Permit for Becoming Jackson Whole Summit
P23-072: Temporary Sign Permit for Vista 360 LVE
P23-075: Temporary Sign Permit for Trout Unlimited
Other
Melody Ranch ISD Wastewater Connection and Use Agreement
E21-002: 174 N King Street Easement Vacate Access and Utility Easement
E22-010: 520 W Broadway (Staples) Sewer Easement
E23-0XX: 1050-1080 South Park Loop Rd. (The Loop) Development Agreement
P21-020: Water and Sewer Agreement - JHHR/Gill
Street Inventory and Condition Assessment
Revocable License Agreements for the Summit Connector Chair Placemaking Project
Tree Survey Contract
Monsido Website Accessibility Platform Agreement
Tree City Application

Disuscussion & Action Items

Administration
Childcare Professional Services and Facility Use Agreement with Sweet Spirits Preschool & Childcare, LLC
Legal
Indoor Vaping Ordinance Scoping Staff Report
Planning
P23-019 Request for Subdivision Plat at 175 S. Glenwood St. (Arts District)
Public Works
E23-0024: Lower Valley Energy 4000 S Highway 89 Sewer Connection Request

Resolutions

Resolution X: Budget Amendment #3
Resolution X: WAM Resolutions

Ordinances

Ordinance K: An Ordinance Establishing Encroachment Permits for Parklets (second reading)
Ordinance J: Neighborhood High Density - 1 (NH-1) Zoning Amendment (third and final reading, to be designated Ordinance XXXX)

Matters from Mayor and Council

Town Manager's Report

Adjourn

May 8, 2023 Special Town Council Workshop - 1:30pm
Workshop Items
Budget Discussion
Adjourn

DRAFT

May 15, 2024 Special JIM 1:30 - 3:30 PM

Town Council Chambers

Agenda Item	Time Needed
FY24 Budget: Joint Department Budgets Discussion and Decisions	90 mins
Energy Conservation Works and Travel and Tourism Board Budget Presentations	30 mins

DRAFT

May 15, 2023 SPECIAL Town Council Workshop - 3:30 PM
Disuscussion
President and Acting President of Council
Water Quality Master Plan Update
Police Department Automated License Plate Reader (LPR) and Drones Policy
Matters from Mayor and Council
Upcoming Agenda Update
Council Priorities and Upcoming Agendas
Adjourn

DRAFT

May 15, 2023 Regular Town Council Meeting		
Announcements & Proclamations		
National Police Week		
National Public Works Week		
Consent Calendar		
Minutes & Disbursements		
Temporary Sign & Special Event Permits		
P23-046 Art Fair Temporary Sign		
P23-067 White Horse Social Temporary Sign		
P23-069 Becoming Jackson Whole TRYathalon Temporary Sign		
Planning		
P23-026 Land Development Regulations Annual Review - Clean Up		
P23-030 Wellhouse #9		
Resolutions		
Ordinances		
Ordinance K: An Ordinance Establishing Encroachment Permits for Parklets (third and final reading, to be designated Ordinance XXXX)		
Matters from Mayor and Council		
Town Manager's Report		
Adjourn		

DRAFT

May 22, 2023 Special Town Council Workshop - 1:30pm
TOPIC
Workshop Items
FY24 Budget Discussion
Adjourn

DRAFT