

TOWN COUNCIL PROCEEDINGS

MARCH 20, 2023

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Hailey Morton Levinson, Arne Jorgensen, Jim Rooks, and Jessica Sell Chambers. *Via Zoom*: Jonathan Schechter.

STAFF: Tyler Sinclair, Lea Colasuonno, Paul Anthony, Tyler Valentine, Katelyn Page, Michelle Weber, Floren Poliseo, Johnny Ziem, Brian Lenz, Carl Pelletier, Kelly Thompson, and Riley Taylor.

Mayor Morton Levinson proclaimed the week of April 2-8, 2023 as Week of the Child.

Public Comment. Steve Adamson and Michael Stern made public comment.

Consent Calendar. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve the consent calendar including items A-F as presented with the following motions.

- A. **Meeting Minutes.** To approve the meeting minutes from the March 6, 2023 Special Town Council Meeting and March 6, 2023 Regular Town Council Meeting.
- B. **Disbursements.** To approve disbursements as presented. 842-NCPERS GROUP WYOMING \$96.00; ACE HARDWARE \$141.47; AFLAC \$2,399.87; ALDER ENVIRONMENTAL LLC \$375.00; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$4,611.99; ALPHAGRAPHICS \$334.97; ALTA PLANNING & DESIGN \$3,036.00; AMAZON \$1,209.47; BESTDRIVE IDAHO FALLS \$5,272.40; BIG R RANCH & HOME \$119.99; BISON LUMBER \$278.49; BLUE SPRUCE CLEANERS, INC. \$127.58; BREAKFAST ROTARY OF JH \$175.00; BURKHOLDER, SHAWN \$1,850.00; CARQUEST AUTO PARTS INC. \$130.79; CAST \$630.00; CENTURYLINK \$164.16; CERTIFIED LABORATORIES \$1,556.75; CONRAD & BISCHOFF INC. \$1,365.00; CONTROL SYSTEM TECHNOLOGY, INC. \$1,891.50; CORE & MAIN LP \$15,401.73; DELCON INC \$250.00; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$150.00; E.R. OFFICE EXPRESS \$148.49; ENERGY LABORATORIES INC. \$616.00; ETNA TRADE PARK LLC \$4,062.00; FIRE SERVICES OF IDAHO \$387.50; FIRST TRANSIT \$43,050.85; FLEETPRIDE \$33.00; FODOR LAW OFFICE \$1,107.50; FREEDOM MAILING SERVICE INC. \$1,827.61; GYM OUTFITTERS INC \$6,000.00; HIGH COUNTRY LINEN \$591.44; IDAHO STATE TAX COMMISSION \$5,013.00; IMMIGRANT HOPE \$1,406.25; IVY OUTDOOR SERVICES LLC \$4,254.00; JACKSON CURBSIDE INC. \$1,090.00; JACKSON HOLE NEWS & GUIDE \$2,068.20; JORGENSEN ASSOCIATES, PC \$58,836.26; JORGENSEN, ARNE OLAUS -\$499.00; KENWORTH SALES COMPANY DEPT #1 \$241.02; LANGLEY, ANNETTE \$217.88; LOWER VALLEY ENERGY INC \$52,391.89; MARKMAN, JASON \$1,900.00; MOBILITY FOREFRONT LLC \$35,000.00; NAPA AUTO PARTS INC. \$2,325.51; NELSON ENGINEERING \$56,788.25; NORMAND, JACOB \$88.00; OFFICE OF STATE LANDS & INVESTMENTS \$25,501.44; ON SIGHT LAND SURVEYORS INC. \$900.00; OPEN CREATIVE \$917.14; PEAK WATER SERVICES, LLC \$4,271.25; PELLETIER, CARL \$40.00; PETERS, DESTIN \$4,000.00; PROTERRA \$1,782.89; R & A SAFETY LLC \$502.50; SAARI, CHRISTOPHER \$155.00; SAFE FLEET ACQUISITION CORP \$250.00; SAUNDERS RANCH COMPANY \$600.00; SCHWARTZ, ANDY \$13,000.00; SILVERSTAR \$3,565.83; SIMON ASSOCIATES LLC \$1,123.75; SMITH, CHRISTIAN \$99.99; SOLV BUSINESS SOLUTIONS-SAFEGUARD \$459.00; SPRING CREEK ANIMAL HOSPITAL \$2,049.56; ST JOHN'S HOSPITAL \$455.00; STANARD & ASSOCIATES, INC \$24.50; STANDARD PLUMBING SUPPLY CO. \$123.75; STONE, KIRK \$2,800.00; STOUT, RICHARD D. \$300.00; SWAGIT PRODUCTIONS, LLC \$1,775.00; TAYLOR GEO- ENGINEERING, LLC \$930.00; TETON COUNTY \$2,964.50; TETON COUNTY CLERK \$264,782.33; TETON COUNTY PUBLIC HEALTH \$200.00; TETON COUNTY SHERIFF'S-JAIL \$576.00; TETON COUNTY SPECIAL FIRE FUND \$48,244.82; TETON COUNTY-FUND 10 \$62,401.26; TETON COUNTY-FUND 19 \$86.94; TETON ROPE ACCESS AND SERVICES, LLC \$1,706.25; TETON TRASH REMOVAL, INC. \$49.00; TEXTMYGOV \$6,000.00; THE CONNOR E FIELD TRUST \$2,575.00; THOMSON WEST \$920.94; USA BLUE BOOK \$2,991.58; VALLEY OFFICE SYSTEMS \$48.72; VERIZON WIRELESS \$120.39; VICTOR VILLAGE, LLC \$1,500.00; VISA \$30,460.90; WESTBANK SANITATION \$2,199.43; WILMA D SORSBY TRUST \$3,000.00; WILSON, JOHN \$2,200.00; WY WORKERS' SAFETY & COMP \$19,584.00; WYDOT \$4.00; WYO CONFERENCE OF MUNI COURTS \$300.00; WYOMING LAW ENFORCEMENT ACADEMY \$180.00; WYOMING RETIREMENT SYSTEM \$151,248.61; WYOMING.COM INC \$10.00; YELLOW IRON EXCAVATION, LLC \$290.00
- C. **February Municipal Court Report.** To accept the February Municipal Court Report into record.
- D. **Special Event: Million Dollar Music Festival.** To approve the application made by Silver Dollar Inc., LogiCom and the Jackson Hole Chamber of Commerce to host the Million Dollar Music Fest on the Town Square on Sunday, May 28, 2023, subject to the conditions listed in the staff report.

- E. **Salt Lake Express Bus Parking Agreement.** To approve the new Lease Agreement between the Town of Jackson and Western Trails Charter and Tours, dba Salt Lake Express, and authorize the Mayor to execute the new Agreement, subject to minor changes by staff.
- F. **Teton County School District Sewer Agreement.** To approve the Amended and Restated Wastewater Connection and Use Agreement between Teton County School District No. 1 and the Town of Jackson and authorize the mayor to execute the Agreement.

There was no public comment. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Sister City Relationship – Lienz, Austria. Carl Pelletier made staff comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Mayor Morton Levinson to direct staff to begin planning a delegation trip to Lienz, Austria in September of 2023 and to place \$25,000 in funding for this item in the FY24 budget for consideration. Mayor Morton Levinson called for the vote. The vote showed 3-2 with Mayor Morton Levinson, Jonathan Schechter, and Arne Jorgensen in favor, and Jim Rooks and Jessica Sell Chambers opposed. The motion carried.

Special Restriction for Workforce Rental Housing at Teton Gables Apartments at 255 S. Hwy 89. Kristi Malone made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Arne Jorgensen to approve the Special Restriction for Workforce Rental Housing located at 255 S Highway 89 (Teton Gables Apartments) as presented in the attachment to this staff report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P22-298 Request for Subdivision Plat for 105 Mercill Ave. Katelyn Page made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve Subdivision Plat (P22-298) for the Mercill Avenue Condominiums Addition to the Town of Jackson at the property addressed at 105 Mercill Avenue based upon the findings and conditions listed below, the departmental reviews, and subject to the staff report dated March 20, 2023:

1. Prior to recordation, Boundary Adjustment P22-292 shall be recorded with the County Clerk.
2. Prior to recordation, Sewer Easement E23-0011 shall be recorded with the County Clerk.
3. Prior to recordation, Exhibit B (Parking and Storage Space Assignments) shall be revised to reference a minimum of nine (9) shared spaces.
4. Park and School Exactions shall be paid at the time of plat recording.
5. Concurrently with recordation of the plat, Workforce Ownership and Workforce Rental deed restrictions for designated units shall be recorded with the County Clerk.

Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P22-299 Mercill Partners Fee Reduction Request for Subdivision Plat at 105 Mercill Ave. Katelyn Page made staff comment. Council held discussion with staff. A motion was made by Mayor Morton Levinson and seconded by Jessica Sell Chambers to approve a request to waive the \$1,202.00 fee for Mercill Partners, LLC, associated with the planning review for Subdivision Plat P22-298. Mayor Morton Levinson called for the vote. The vote showed 2-3 with Mayor Morton Levinson and Arne Jorgensen in favor, and Jim Rooks, Jonathan Schechter, and Jessica Sell Chambers opposed. The motion failed.

P23-015 Request to Amend Snake River Canyon Ranch Resort Master Plan on 12455 S. River Bend Road. Paul Anthony made staff comment. Council held discussion with staff. Hamilton Smith made applicant comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to direct staff to provide the Town Council's comments to the Teton County Board of Commissioners on the proposed amendment to the existing Snake River Canyon Ranch Resort Master Plan and Development Plan (Item P23-015) as expressed in this meeting dated March 20, 2023. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Council recessed at 7:10pm and reconvened at 7:17pm.

P22-253 Development Plan for 245 and 265 N. Millward St. – Continued. Paul Anthony, Katelyn Page, and Brian Lenz made staff comment. Adam Janak, Hans Flinch, Patrick Woodward, and Josh Kilpatrick made applicant comment. Rose Robertson, Kimberly Kernan, Matt Gaffney, Stuart Suna, John Bickner, Diana Welch, Matt Bambach, and Eugenie Copp made public comment. Council asked questions of staff. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to continue P22-253 to the regularly scheduled Town Council meeting on April 17, 2023. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P23-030 Well 9 Wellhouse Design Cottonwood Park Pre Application Conference. Paul Anthony made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Arne Jorgensen to continue item P23-030 to the regularly scheduled Town Council meeting on April 17, 2023. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance J: Neighborhood High Density-1 (NH-1) Zoning Amendment.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1217; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 1074 (PART); AND SECTION 2.2.9.E OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING MINIMUM DENSITY REQUIREMENTS IN THE NEIGHBORHOOD HIGH DENSITY-1 ZONING DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Tyler Valentine made staff comment. Council held discussion with staff. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve Ordinance J on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Council discussed upcoming agendas and proposed amendments to the Land Development Regulations.

Town Manager’s Report. Tyler Sinclair and Tanya Anderson made staff comment. Council held discussion with staff. The report contained updates on a University of Wyoming grant opportunity, Teton Climate Action Partnership (TCAP) projects, and a Tlaxcala cultural program at Center for the Arts. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the Town Manager’s Report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jim Rooks and seconded by Arne Jorgensen to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 9:10 p.m.

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk