

AGENDA

Planning and Zoning Commission

May 17, 2023 – REGULAR MEETING

5:30 PM

The New Business items have been placed on the agenda in the order they were received. Please note that at 8:00 p.m., the Commission will evaluate the remainder of the agenda to determine if time constraints will permit the full agenda to be heard at this meeting. All items not heard at this meeting will be postponed to the next regularly scheduled PC/BOA meeting of June 7, 2023 or to a special meeting scheduled by the Commission.

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

1. LOG INTO PC/BOA MEETING
- I. Link to ZOOM:
<https://us02web.zoom.us/j/81026535151?pwd=cEhEZTM0Mi8xOFRRU21ZWVxaYldEQT09>
2. CALL TO ORDER
3. ROLL CALL
4. MATTERS FROM THE PUBLIC
5. APPROVAL OF MINUTES
 - I. April 5, 2023 Minutes
6. OLD BUSINESS
7. NEW BUSINESS
8. BOARD OF ADJUSTMENT
9. PLANNING COMMISSION
 - I. P23-016 - LDR Text Amendment 6.2.2.D Bicycle Parking - Continuation
10. MATTERS FROM THE COMMISSION
11. AGENDA FOLLOWUP
12. MATTERS FROM STAFF
13. ADJOURNMENT

**MINUTES
PLANNING AND ZONING COMMISSION
TOWN OF JACKSON, WYOMING
April 5, 2023**

The meeting of the Planning and Zoning Commission was called to order at 5:31 p.m. on 4/5/2023, via ZOOM and in Town Hall Chambers.

ROLL CALL:

☒ Anne Schuler ☒ Wendy Martinez, ☒ Katie Wilson, ☐ Abby Petri, ☐ Christie Schutt ☐ Thomas Smits ☒ Steph Wise

STAFF: Tyler Valentine, Katelyn Page

MATTERS FROM THE PUBLIC: None

APPROVAL OF March 1, 15, and 22, 2023 MINUTES: A motion was made by Anne Schuler and seconded by Steph Wise.

Motion approved by a 4 to 0 vote.

OLD BUSINESS: None

PLANNING COMMISSION

ITEM P23-016: Bicycle Parking LDR Amendment Workshop

STAFF PRESENTATION: Katelyn Page

APPLICANT PRESENTATION: Brian Schilling, Charlotte Frei

LDR Amendment was initiated by Pathways. Applicant and staff conducted code reviews in peer communities. Staff would like Planning Commission input on amount of bicycle parking, basis for measurement, long-term vs. short term standards, practices of peer communities, applicability and exemptions for bicycle parking, and a fee-in-lieu program.

QUESTIONS FOR STAFF AND APPLICANT:

Commission asked what trends are happening. Applicant said we are seeing a huge increase in use of e-bikes/cargo bikes. Parking is insufficient to support this growth.

Commission asked if staff or applicant saw any caps in the case studies they looked at. Staff and applicant were both unfamiliar with anyone having a cap of bike parking requirements, and most communities are leaning towards the minimum.

Commission asked what enforcement would look like. Applicant spoke to abandoned bikes and normal procedure.

Commission asked about new businesses going into a multi-use building. Current businesses (example, Broadway Shops) have zero bike parking, but any new tenants would require bike parking. How would that work?

Commission asked why restaurants, bars, etc would need long-term parking. Applicant clarified that long-term more so means you're parking as an employee, for example, and aren't running in for 15 minutes, but possibly parking all day. And that scenario raises a security concern, where the owner is away from it for a longer time, and the bike is out of eye shot.

Commission would like more information on what's working and not working in peer communities.

Commission asked if applicant has a goal of how many parking spaces they want. Applicant said they don't have a specific number, just knows we need more.

PUBLIC COMMENT: None.

COMMISSION DISCUSSION:

Q1 - Appropriate Amount: Commissioners felt that applying residential requirements to 3+ attached dwelling units is appropriate.

Q2 – Basis of Measurement: Commission liked the residential amounts being based on unit or bedroom amount. Commercial amounts are more nuanced.

Q3 – Long-term Features: Commission likes the storage lockers in garages. Applicant said this would be acceptable for long-term storage. On hallway storage, Commission liked the security, but noted the inconvenience of taking bike up a stairway. Applicant noted that hallway storage would be unlikely to be used by people for bike storage. On basement storage option with elevator, Commission noted how difficult a fit this is for cargo bikes. Commission also felt that if this option was not given to every tenant, then it's not an equitable choice.

Q4 – Peer Community Practices: Commission mentioned Boulder has covered bike parking at all transportation hubs. Commission thought Aspen's practices were interesting and staff spoke to theirs being a more customized, case by case plan, not a one size fits all structure. Commission is interested in learning more about other communities.

Q5 – Applicability and Exemptions: Commission felt that conversion of vehicle parking to bicycle parking may not be used properly by applicants, suggested that if this were used, a max should be set. Commission liked the idea of requiring bike parking for ARUs, since they don't typically have a garage. Thought that temporary uses could be exempt and always revisited if it becomes a problem. They were in favor of replacing PROW for bicycle parking, especially seasonally, but also with limits or guardrails.

Q6 – Fee-in-lieu Program: Applicant suggested a fee-in-lieu system might work well in the downtown area. The fees would go toward the pathways installing public bike racks.

Winter Months – Commission would love to see more bike mobility in winter, but feel they're not quite ready to focus on that at this time.

Motion: I move to direct staff to prepare suggested red-line changes to Text Amendment P23-016 to be reviewed by the Planning Commission at the May 17, 2023 regular meeting, based upon discussion heard during the April 5, 2023 regular meeting.

A motion was made by: Anne Schuler and seconded by Steph Wise.

Motion approved by a 4 to 0 vote.

MATTERS FROM COMMISSION: None.

MATTERS FROM STAFF: Paul Anthony will be out on paternity leave for 5 weeks.

Adjourn: A motion was made by Anne Schuler and seconded by Steph Wise.

Motion approved by a 4 to 0 vote at 7:40 pm.

STAFF REPORT



Meeting Date:	May 17, 2023	Meeting Title:	Regular Planning Commission
Submitting Department:	Planning	Presenter:	Katelyn Page
Agenda Item:	P23-016: Request for a Land Development Regulation (LDR) Text Amendment to the Parking and Loading Standards relating to bicycle parking	Public Comment:	Yes

Purpose & Policy Considerations.

All Text Amendments to the Town of Jackson Land Development Regulations (LDRs) require review and recommendation by the Planning Commission according to LDR Section 8.7.2. The Town Council makes the final decision on all LDR Text Amendments.

Requested Action.

The applicant, Jackson Hole Community Pathways ("Pathways"), is proposing an LDR Text Amendment to the Town of Jackson's Parking and Loading Standards relating to bicycle parking requirements. The proposed text amendment would modify the following sections of the LDRs: Section 6.2.2 – Required Parking and Loading, Section 6.2.2.D - Required Bicycle Parking and Division 9.5 - Defined Terms.

Applicant requests to continue this item to the regularly scheduled Planning Commission meeting on June 7, 2023.

Suggested Motion.

I move to continue item P23-016 to the regularly scheduled Planning Commission meeting on June 7, 2023.