

TOWN COUNCIL PROCEEDINGS

JUNE 5, 2023

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Morton Levinson, Jonathan Schechter, Jessica Sell Chambers and Jim Rooks.
Via Zoom: Arne Jorgensen.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Floren Poliseo, Johnny Ziem, Brian Lenz, Kelly Thompson, Aaron Carrillo, and Riley Taylor.

Mayor Morton Levinson proclaimed National Gun Violence Awareness Day and Pride Month, and introduced Ann McClure, Bea Simms, Bryan Ontko, and Kyle Ransom.

Public Comment. Robert Metcalf and Joe Burk made public comment.

Jackson Hole Pride. Karyn Chin and Grant Gallaher made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to approve the consent calendar including items A-I as presented with the following motions:

A. **Meeting Minutes.** To approve the meeting minutes from the May 15, 2023 Special Town Council Workshop, May 15, 2023 Town Council Meeting, and May 22, 2023 Special Town Council Workshop.

B. **Disbursements.** To approve disbursements as presented. ACE EQUIPMENT & SUPPLY \$682.67; ACE HARDWARE \$3,033.22; AIRGAS INTERMOUNTAIN INC. \$45.63; ALPHAGRAPHICS -\$4.38; AMAZON \$93.27; APPLE INC \$4,403.00; AT&T \$537.84; BEST BEST & KRIEGER \$1,927.50; BIG R RANCH & HOME \$400.93; BISON LUMBER \$214.63; BLISS CARGO \$37.52; BRIGGS, ERIC L \$556.78; BRISTOL, JAMES \$104.00; CARQUEST AUTO PARTS INC. \$141.60; CENTURYLINK \$2,162.60; CHITWOOD, JESSICA \$196.66; COCA-COLA BOTTLING COMPANY HIGH COUNTRY \$33.10; CONRAD & BISCHOFF INC. \$632.06; CONTROL SYSTEM TECHNOLOGY, INC. \$3,600.00; COOPER, SCOTT \$740.00; DARKTRACE HOLDINGS LIMITED \$9,347.00; DAY WIRELESS SYSTEMS \$40.80; DELTA DENTAL PLAN OF WYOMING \$10,216.80; DIAMOND VOGEL PAINTS, INC. \$17,281.22; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DYNAMIC CONTROLS, LLC \$59,398.00; E.R. OFFICE EXPRESS \$73.03; EFORCE \$10,750.00; ENERGY CONSERVATION WORKS \$8,750.00; ENERGY LABORATORIES INC. \$1,158.00; ENOW, INC. \$1,134.00; ESRI, INC \$1,650.00; FALL RIVER RURAL ELECTIC \$58.29; FERGUSON ENTERPRISES, INC \$93.02; FIGJAM ENTERPRISES, LLC \$2,100.00; FIRE SERVICES OF IDAHO \$90.00; FITZGERALD, TODD \$2,089.00; FREEDOM MAILING SERVICE INC. \$1,782.94; FRONTIER FENCE INC \$34,529.60; GILLIG LLC \$4,732,727.74; GRAINGER \$43.16; GROSSENBACHER BROS, INC \$448.00; H & R ENTERPRISES, LLC \$1,002.92; HD FOWLER COMPANY \$5,559.63; HEALTH TECHNOLOGY \$1,145.31; HEALTHIEST YOU \$1,382.40; HIGH COUNTRY LINEN \$1,834.96; HUNT CONSTRUCTION INC \$5,050.00; INTERSTATE BATTERY \$729.75; JACKSON CURBSIDE INC. \$2,065.00; JACKSON GROUP LOCKBOX \$12.76; JACKSON HOLE NEWS & GUIDE \$4,326.90; JACKSON HOLE PUBLIC ART \$10,000.00; JACKSON LUMBER INC \$77.74; JH20 WATER CONDITIONING & FILTRATION \$78.00; JORGENSEN ASSOCIATES, PC \$25,233.70; JP CONCRETE FINISHING, LLC \$6,544.50; LACAL EQUIPMENT, INC \$1,340.78; LEGEND HYDROVACING, INC \$6,780.00; LOGIC 1 ENGINEERING \$491.50; MAIO-CARDENAS, JULIANA \$150.00; MERIDIAN RAPID DEFENSE GROUP LLX \$228,965.00; MORILLON-ARELLANO, SHELLIE \$1,368.94; MSC INDUSTRIAL SUPPLY CO \$532.03; NAPA AUTO PARTS INC. \$1,656.57; NELSON ENGINEERING \$20,146.75; NORTHERN UTAH TOOL SALES \$50.00; ON SIGHT LAND SURVEYORS INC. \$300.00; PELLETIER, CARL \$1,108.56; PLATT \$341.20; PREMIER TRUCK- SALT LAKE CITY \$9,858.99; PROTECT OUR WATER JACKSON HOLE \$10,000.00; PROTERRA \$787.60; PRO-WEST & ASSOC., INC \$10,900.00; PSA WORLDWIDE COPORTATION \$1,453.28; QUICK BROWN FOX LLC \$220.00; R & A SAFETY LLC \$1,020.50; RAFTELIS \$4,010.00; RAMSEY, BETH \$265.50; RIDGELINE EXCAVATION INC \$303,428.37; ROBINSON, ROXANNE DEVRIES \$429.90; SCOTT, LEE ANNA \$50.00; SHERWIN-WILLIAMS CO. \$173.95; SNAKE RIVER ROASTING \$217.80; SOSA'S JANITORIAL SERVICE \$5,760.00; SPECIALTY CONSTRUCTION SUPPLY \$1,204.00; SPRING CREEK ANIMAL HOSPITAL \$478.53; ST JOHN'S HOSPITAL \$260.00; STANDARD INSURANCE COMPANY \$8,087.57; STEVE POLICAR LLC \$11,600.00; SUBURBAN PROPANE \$33.53; SUNRISE ENVIRONMENTAL \$552.63; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$147.70; TETON COUNTY PUBLIC HEALTH \$163.00; TETON COUNTY PUBLIC WORKS \$81,502.67; TETON COUNTY SHERIFF'S-JAIL \$360.00; TETON COUNTY SYSTEMS OF CARE \$100.00; TETON MOTORS INC \$402.61; THE

TIRE RACK, INC. \$663.20; TREFREN, TRACEY \$455.30; VERIZON WIRELESS \$6,692.15; VISA \$24,061.39; VISION SERVICE PLAN - (WY) \$1,695.00; VISTA 360 \$18,143.00; WEST COAST CODE CONSULTANTS \$1,690.00; WESTERN CHARTERS AND TOURS, LLC \$41,215.00; WESTWOOD CURTIS \$313,649.60; WHITE GLOVE CLEANING, INC. \$3,048.13; WSP USA ENVIRONMENT & INFRASTRUCTURE INC \$9,499.74; WYDOT \$142.10; XYLEM CCI \$1,065.32; YELLOW IRON EXCAVATION, LLC \$40.00; YELLOWSTONE-TETON CLEAN \$30,000.00.

C. **P23-084 Temporary Sign Permit for Tin Cup Challenge.** To approve temporary banner application (P23-084) for the Tin Cup Challenge, including the three conditions of approval recommended by the Planning Director in this staff report dated June 5, 2023.

D. **Special Event: Powderhorn Park Food Trucks.** To approve the special event application, Powderhorn Food Trucks, made by Matt Donovan, subject to the conditions and restrictions listed in the staff report.

E. **Amended and Reinstated Special Restriction for 848 W Snow King Ave. Unit 35.** To approve the Amended and Reinstated Deed Restriction for Property Located at 848 W Snow King Avenue: Unit 35, 810 West Addition to the Town of Jackson and authorize the Mayor to execute it subject to minor changes by staff.

F. **E22-0055: Stormwater Encroachment Agreement at 335 S. Millward Street.** To approve the Utility Location Agreement with Jackson Apartments, LLC and authorize the Mayor to execute all necessary contract documents subject to minor changes by staff.

G. **Appointment of Special Municipal Officer.** To appoint Bea Simms as a Special Municipal Officer of the Town of Jackson.

H. **Framework Agreement for Professional Services.** To: 1. approve the Framework Agreement for Professional Services and authorize the Mayor to execute such agreements for repeatedly hired consultants, contractors, and vendors, subject to minor changes by staff. 2. approve the Project Agreement Form and authorize the Department Director to execute the Project Agreements.

I. **Silver Star Agreement.** To approve the Agreement between the Town and Silver Star Telephone Company, and authorize the Mayor to execute the Agreement, subject to minor changes by staff.

There was no public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

2023 Pathway Safety Improvements Project Notice of Award. Brian Schilling made public comment. Council held discussion with staff. Katherine Dawson and Sherri Garamond made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to awarded a contract for civil design services for the 2023 Pathway Safety Improvements project to Harmony Design & Engineering in an amount not to exceed \$18,893. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

FY24 Budget Public Hearing. Tyler Sinclair made staff comment. Mayor Morton Levinson opened the public hearing. Council held discussion with staff. Kelly Thompson made staff comment. Sarah Cavallaro, Shannon Brooks Hamby, and Diedre Ashley made public comment. Mayor Morton Levinson closed the public hearing. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to direct staff to revise Resolution 23-10 adopting the Town of Jackson's fiscal year 2024 budget as follows: to include \$223,284 to fund the entirety of one time requests by the eight health and human service organizations. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Council recessed at 8:00pm and reconvened at 8:06pm.

WAM Resolutions for Delegate to Support. Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to direct the Town of Jackson's voting delegate, Mayor Morton Levinson, to support each of the thirteen Resolutions submitted by municipalities at WAM's Summer Convention. Mayor Morton Levinson called for the vote. The vote showed 4-1 with Mayor Morton Levinson, Arne Jorgensen, Jonathan Schechter, and Jim Rook in favor and Jessica Sell Chambers opposed. The motion carried.

Updated Promissory Note for Wyoming Business Council Grant and Loan Agreement for Snowmaking. Lea Colasuonno made staff comment. Council held discussion with staff. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the Non-Recourse Promissory Note regarding the Business Ready Grant and Loan Program Agreement for snowmaking as presented in this staff report and authorize the Mayor to execute the Agreement, subject to minor changes by staff. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Updated License Plate Reader (LPR) Technology Purchase Authorization. Michelle Weber and Shawn Stephens made staff comment. Council held discussion with staff. Earl Lindell made public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve the contract between the Town of Jackson, Wyoming and Flock Group Inc. for both the Services Agreement and the Order Form as presented in the attachments to this staff report and authorize the Mayor to execute said agreements, subject to minor changes by staff, and further, to direct staff to draft changes to the Jackson Police Department Policy & Procedure Manual Chapter 9.29 regarding License Plate Reader technology and bring back a draft of the changes at a future Council meeting for consideration, with the condition that this initiative would come before the Town Council on an annual basis to report on measurements of success. Mayor Morton Levinson called for the vote. The vote showed 3-2 with Jim Rooks, Jessica Sell Chambers, and Jonathan Schechter in favor and Hailey Morton Levinson and Arne Jorgensen opposed. The motion carried.

Resolution 23-08: FY23 Budget Amendment #3. Kelly Thompson made staff comment. There was no public comment. A motion was made by Jessica Sell Chambers and seconded by Jonathan Schechter to approve Resolution 23-08 adopting amendments to the fiscal year 2023 budget. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

RESOLUTION 23-08

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2023 BUDGET OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2023 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	413,833	5,000	418,833
Town Attorney	659,484	-	659,484
Municipal Judge	306,400	4,500	310,900
Administration	557,424	-	557,424
Town Clerk & Personnel	942,859	6,000	948,859
Finance	741,218	-	741,218
Community Development	933,954	9,095	943,049
Information Technology	972,959	-	972,959
Planning	920,009	-	920,009
Town-Wide Services	752,754	(18,700)	734,054
Town Facilities	791,774	64,520	791,774
Police - Administration	727,066	4,650	731,716
Police - Investigations	732,221	-	732,221
Police - Patrol	3,941,628	5,296	3,946,924
Police - Community Service	774,838	-	774,838
Police - Special Operations	25,300	-	25,300
Victim Services	387,165	1,200	388,365
Animal Shelter/Control	434,365	5,400	439,765
Building Inspections	501,992	-	501,992
Public Works Administration	407,393	4,664	412,057
Streets	2,112,423	-	2,112,423
Engineering	723,368	4,842	728,210
Yard Operations	76,293	-	76,293
Cemetery	27,960	-	27,960
Social Services	1,321,307	-	1,321,307
Community Initiatives	423,450	30,000	453,450
County-Budgeted Joint Programs	3,776,230	-	3,776,230
Transfers Out	17,291,476	32,164	17,323,640
Total General Fund	<u>41,677,143</u>	<u>158,631</u>	<u>41,835,774</u>
Affordable Housing	<u>4,187,523</u>	<u>-</u>	<u>4,187,523</u>
Total Affordable Housing Fund	<u>4,187,523</u>	<u>-</u>	<u>4,187,523</u>
Parking Exactions Fund	<u>804,000</u>	<u>-</u>	<u>804,000</u>
Total Parking Exactions Fund	<u>804,000</u>	<u>-</u>	<u>804,000</u>
Parks Exactions	<u>239,000</u>	<u>-</u>	<u>239,000</u>
Total Park Exactions	<u>239,000</u>	<u>-</u>	<u>239,000</u>
Employee Housing Fund	<u>651,932</u>	<u>-</u>	<u>561,866</u>
Transfers out	<u>90,066</u>	<u>-</u>	<u>90,066</u>
Total Employee Housing Fund	<u>741,998</u>	<u>-</u>	<u>741,998</u>
Animal Care Fund	<u>25,000</u>	<u>1,108</u>	<u>26,108</u>
Transfers Out	<u>58,713</u>	<u>-</u>	<u>58,713</u>
Total Animal Care Fund	<u>83,713</u>	<u>1,108</u>	<u>84,821</u>
Lodging Tax Fund	<u>778,965</u>	<u>-</u>	<u>778,965</u>
Transfers Out	<u>2,147,258</u>	<u>-</u>	<u>2,147,258</u>
Total Lodging Tax Fund	<u>2,926,223</u>	<u>-</u>	<u>2,926,223</u>
START Administration	<u>2,177,663</u>	<u>5,000</u>	<u>2,182,663</u>
START Operations	<u>7,402,505</u>	<u>-</u>	<u>7,402,505</u>
START Capital	<u>12,805,765</u>	<u>-</u>	<u>12,805,765</u>
START Transfers	<u>128,601</u>	<u>-</u>	<u>128,601</u>
Total START Fund Expenditures	<u>22,514,534</u>	<u>5,000</u>	<u>22,519,534</u>
Capital Outlay	<u>24,878,197</u>	<u>149,650</u>	<u>25,027,847</u>
Transfers Out	<u>538,417</u>	<u>-</u>	<u>538,417</u>
Total Capital Projects Fund	<u>25,416,614</u>	<u>149,650</u>	<u>25,566,264</u>

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Capital Outlay	252,537	-	252,537
Total 2006 SPET	252,537	-	252,537
Capital Outlay	69,775	-	69,775
Total 2010 SPET	69,775	-	69,775
Capital Outlay	97,892	-	97,892
Total 2014 SPET	97,892	-	97,892
Capital Outlay	20,000	-	20,000
Total 2016 SPET	20,000	-	20,000
Capital Outlay	385,634	-	385,634
Total 2017 SPET	385,634	-	385,634
Capital Outlay	18,926,608	-	18,926,608
Total 2019 SPET	18,926,608	-	18,926,608
Water Maintenance & Operation	1,258,799	-	1,258,799
Water Wells	313,988	11,801	325,789
Water Billing & Accounting	280,644	-	280,644
Water Capital Outlay & Improvements	1,833,778	399,240	2,233,018
Water Debt Service	66,970	-	66,970
Water Transfers Out	881,750	-	881,750
Sewage Plant Operations	1,091,370	(55,321)	1,036,049
Sewage Maint. & Operations	475,721	55,321	531,042
Sewage Billing & Accounting	276,883	-	276,883
Sewage Capital Outlay & Improvements	2,092,519	871,000	2,963,519
Sewage Transfers Out	881,750	-	881,750
Total Enterprise Funds	9,454,172	1,282,041	10,736,213
Employee Insurance	3,164,815	-	3,164,815
Total Insurance Fund	3,164,815	-	3,164,815
Fleet Expenditures	2,333,759	-	2,333,759
Total Fleet Management Fund	2,333,759	-	2,333,759
Central Equipment Expenses	1,017,821	-	1,017,821
Total Central Equipment Fund	1,017,821	-	1,017,821
IT Services	1,314,490	223,500	1,537,990
Total IT Service Fund	1,314,490	223,500	1,537,990
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	12,636,839	-	12,636,839
Licenses & Permits	1,318,843	-	1,318,843
Intergovernmental Revenue	15,624,123	-	15,624,123
Charges for Services	746,000	-	746,000
Fines & Forfeitures	375,000	-	375,000
Miscellaneous Revenue	590,923	-	590,923
Transfers In	2,225,734	-	2,225,734
Total General Fund	33,517,462	-	33,517,462
Licenses & Permits	150,000	-	150,000
Miscellaneous Revenue	68,300	-	68,300
Transfers In	1,435,227	-	1,435,227
Total Affordable Housing Fund	1,653,527	-	1,653,527
Licenses & Permits	101,000	-	101,000
Miscellaneous Revenue	27,000	-	27,000
Transfers In	-	-	-
Total Parking Exactions	128,000	-	128,000
Licenses & Permits	50,000	-	50,000
Miscellaneous Revenue	6,100	-	6,100
Total Park Exactions	56,100	-	56,100
Miscellaneous Revenue	586,646	-	586,646
Transfers In	-	-	-
Total Employee Housing Fund	586,646	-	586,646

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	1,467,711	-	1,467,711
Intergovernmental Revenue	228,965	-	228,965
Miscellaneous Revenue	23,000	-	23,000
Total Lodging Tax Fund	1,719,676	-	1,719,676
Intergovernmental Revenue	16,771,751	-	16,771,751
Charges for Services	2,291,383	-	2,291,383
Miscellaneous Revenue	49,964	-	49,964
Transfers In	3,235,717	-	3,235,717
Total START Fund Revenues	22,348,815	-	22,348,815
Intergovernmental	7,283,443	-	7,283,443
Miscellaneous Revenue	170,572	-	170,572
Transfers In	16,106,207	-	16,106,207
Total Capital Projects Fund	23,560,222	-	23,560,222
Miscellaneous Revenue	-	-	-
Total 2006 SPET	-	-	-
Miscellaneous Revenue	2,800	-	2,800
Total 2010 SPET	2,800	-	2,800
Miscellaneous	57,500	-	57,500
Total 2014 SPET	57,500	-	57,500
Miscellaneous	5,300	-	5,300
Total 2016 SPET	5,300	-	5,300
Miscellaneous	-	-	-
Total 2017 SPET	-	-	-
Taxes	5,409,642	-	5,409,642
Intergovernmental	100,000	-	100,000
Miscellaneous	87,500	-	87,500
Total 2019 SPET	5,597,142	-	5,597,142
Water Intergovernmental	-	-	-
Water Charges for Services	3,147,839	-	3,147,839
Water Miscellaneous	130,800	-	130,800
Water Transfers In	-	3,551	3,551
Sewage Intergovernmental	-	-	-
Sewage Charges for Services	2,961,886	-	2,961,886
Sewage Miscellaneous	81,520	-	81,520
Sewage Transfers In	-	3,551	3,551
Total Enterprise Funds	6,322,045	7,102	6,329,147
Charges for Services	2,947,481	-	2,947,481
Miscellaneous Revenue	36,500	-	36,500
Total Employee Insurance Fund	2,983,981	-	2,983,981
Charges for Services	2,142,541	-	2,142,541
Miscellaneous Revenue	2,700	-	2,700
Transfers In	-	32,164	32,164
Total Fleet Management Fund	2,145,241	32,164	2,177,405
Charges for Services	639,700	-	639,700
Miscellaneous Revenue	15,647	-	15,647
Total Central Equipment Fund	655,347	-	655,347
Charges for Services	1,531,505	-	1,531,505
Miscellaneous Revenue	9,700	-	9,700
Total IT Service Fund	1,541,205	-	1,541,205

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(8,159,681)	(158,631)	(8,318,312)
Affordable Housing	(2,533,996)	-	(2,533,996)
Parking Exactions Fund	(676,000)	-	(676,000)
Park Exactions Fund	(182,900)	-	(182,900)
Employee Housing Fund	(155,352)	-	(155,352)
Animal Care Fund	(23,513)	(1,108)	(24,621)
Lodging Tax Fund	(1,206,547)	-	(1,206,547)
Start Fund	(165,719)	(5,000)	(170,719)
Capital Projects	(1,856,392)	(149,650)	(2,006,042)
2006 SPET	(252,537)	-	(252,537)
2010 SPET	(66,975)	-	(66,975)
2014 SPET	(40,392)	-	(40,392)
2016 SPET	(14,700)	-	(14,700)
2017 SPET	(385,634)	-	(385,634)
2019 SPET	(13,329,466)	-	(13,329,466)
Enterprise Funds	(3,132,127)	(1,274,939)	(4,407,066)
Employee Insurance Fund	(180,834)	-	(180,834)
Fleet Management Fund	(188,518)	32,164	(156,354)
Central Equipment Fund	(362,474)	-	(362,474)
IT Services Fund	226,715	(223,500)	3,215

PASSED, APPROVED, & ADOPTED this 5th day of June, 2023

Resolution 23-09: Fee Schedule Resolution. Tyler Sinclair and Kelly Thompson made staff comment. There was no public comment. A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to approve Resolution 23-09, setting forth and amending the Town of Jackson fee schedule, subject to minor changes by staff and with the amendment that Club Liquor Licenses, which fee shall be \$500 annually. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

RESOLUTION 23-09

A RESOLUTION SETTING FEES, COSTS, AND CHARGES (A FEE SCHEDULE)
EFFECTIVE JULY 3, 2023

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council plans to expand community engagement during the annual budget process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, The Town Council, by adoption of this resolution, replaces the previously established the Town of Jackson Fee Schedule, with the updated Fee Schedule attached hereto as Appendix A; and

WHEREAS, this Fee Schedule is not applicable to governmental entities doing business with the Town of Jackson, nor is it applicable for interdepartmental transactions; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on June 5, 2023, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that the fee schedule is hereby amended as follows:

The Jackson Town Council adopts this Resolution #23-09, replacing the previous Town of Jackson Fee Schedule, with the updated Fee Schedule attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2023.

RESOLUTION 23-09, APPENDIX A
FEE SCHEDULE, EFFECTIVE 7/3/2023

This Schedule excludes Water, Sewer, and Capacity Fees found in Title 13

Business License		\$ Current Fee
5.16.010	Sales Tax Collecting	
	less than 10 employees	126.00
	11-49 employees	252.00
	50-99 employees	378.00
	100 employees, or more	630.00
5.16.020	Non-Sales Tax Collecting	
	less than 10 employees	164.00
	11-49 employees	365.00
	50-99 employees	492.00
	100 employees, or more	819.00
5.16.025	Independent Contractors and Agents	126.00
5.16.027	Commercial	128.00
5.16.027	Residential Rentals	128.00
5.06.130	Solicitation - Commercial	128.00
5.06.150	Solicitation - Highway or Street	128.00
5.60.040 C	Short Term Rental	114.00
5.20.010	Installation Permit	32.00
5.32.040	Pawnbroker	33.00
5.20.020	Exposition Licenses	
	< 5 vendors; for-profit expositions	131.00
	> 5 vendors; for-profit expositions	263.00
	< 5 vendors; non-profit expositions	66.00
	> 5 vendors; non-profit expositions	131.00
5.21.060	Transient Merchant	
	per day fee	253.00
	per day fee if a business license holder	47.00
	per day if a non-profit	-
5.12.080 A	Application Fee, Non-Refundable Portion	
	processing fee for denied license	47.00
5.12.080 B	Renewal Late Fee	
	\$25 per month on January 30th not to exceed \$100	32.00
5.12.130	Change of Location Fee	
	notice given on new application	47.00
Ground Transportation		\$ Current Fee
5.50.040 B	Transportation License	
	< 10 employees	126.00
	> 10 employee	252.00
5.50.050 B	Vehicle License Permit	
	>30 mpg	48.00
	< 30 mpg	72.00
5.50.060 B	Operator License Permit	
	new	120.00
	renewal	61.00
5.50.085	Taxi Fares	
	see Resolution #21-10 "A RESOLUTION ESTABLISHING A GROUND TRANSPORTATION FARE MAP"	
	https://www.jacksonwy.gov/575/Taxi-Fee-Information	

Miscellaneous		\$ Current Fee
Public Records		
	Copy	
	electronic document, <i>per document</i>	11.00
	black and white paper	0.27 /page
	color paper	0.53 /page
	Plotted Map	
	size 11x17, each	15.00
	size 24x36, each	38.00
	size 36x54, each	53.00
	Photograph	15.00
	Police Report	15.00
	LDRs and Comprehensive Plan	62.00
	Research / Compilation Services	16.00
	External electronic media (disk, usb drive, etc.)	15.00
	Postage / shipping	actual cost
	Other special circumstances	actual cost
	Vehicle Inspection	11.00
	Public Intoxication Administrative Fee (Set by Ordinance)	10.00
	DUI Administrative Fee (Set by Ordinance)	
	Convicted	800.00
	Deferred	750.00
	Boot list Administrative Fee (Set by Ordinance)	50.00
	Municipal Court Record Search	10.00
Jackson Hole Airport		
2.36.120	Passenger Boarding Fee	
	Per passenger enplaning commercial aircraft, not to exceed	6.00
Liquor License		
6.20.006 C	Annual Liquor License	
	Bar and Grill	3,028.00
	Limited Retail (Club)	500.00
	Microbrewery	500.00
	Resort	3,000.00
	Restaurant	3,000.00
	Retail	1,500.00
	Satellite Manufacturer	100.00
	Satellite Winery	100.00
	Winery	500.00
6.20.006 D	Temporary, 24-Hour Permits	
	Catering	50.00
	Malt Beverage	50.00
	Manufacturer's Off-Premises	100.00
Animal Shelter Impounding, Board, Adoption		
7.02.040 B	Capture of Animals, Impoundment	
	First	33.00
	Same animal, second within one year	46.00
	Same animal, third within one year	65.00
	Same animal fourth and more within one year	130.00
	Impoundment, Boarding	
	First 24-hours included in impoundment fee	-
	per animal for each 24-hours	19.00
7.02.050	Adoption	
Res 09-04	Dog, impounded for 7+ days	117.00
Res 09-04	Cat, impounded for 7+ days	101.00

Animal Control, Dog and Cat License		\$ Current Fee
7.12.020	Dog, annual fee	64.00
	Cat, annual fee	64.00
	Owner Surrender	37.00
	Rabies voucher	27.00
	Teton County License	27.00
	Altered	11.00
	Unaltered	27.00
Health and Safety, Alarms		\$ Current Fee
8.32.090	Police response to a false alarm	207.00
Waste Reduction Fee (Plastic Bag)		\$ Current Fee
8.36.020 J	Consumer Waste Reduction Fee, paper or plastic bag	0.20
8.36.050 A	Store retains	0.10
8.36.050 B	Remit to Town of Jackson	0.10
8.36.070 D	Late remittance to Town of Jackson	10.00
8.36.070	Audit and Violations	
8.36.070 C	First conviction	55.00
8.36.070 C	Second conviction	110.00
8.36.070 C	Third Conviction goes to Municipal Court	-
Encroachment Permit		\$ Current Fee
12.08.030	Encroachment Agreements	
	Deposit on Application: Non-Refundable, applied to final request	50.00
	Request for Encroachment	601.00
	Encroachment Agreement	601.00
	Crane in PROW (set in crane agreements, per license)	
	Crane Swing in PROW (set in crane agreements, per license)	
	Amendments to Agreements: Half the cost of the Agreement Fee	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
12.08.060	Encroachment Activity:	
	Minimum Fee: Non-Refundable, applied to full Permit Fee	50.00
	Amendment to Permit: Non-refundable	25.00
	Utility Excavation in public street - per utility	500.00
	Utility Excavation in public alley - per utility	300.00
	Utility Excavation in public easement - per utility	300.00
	Driveway cuts/curb cuts installation/replacement - each	180.00
	Curb and gutter installation - each block	180.00
	Sidewalk installation - each block	180.00
	Construction-related, occupy street travel lane - per 50 ft of lane/day	75.00
	Construction-related, occupy bike travel lane/pathway/cycle track - per 50 ft of lane/day	20.00
	Construction-related, occupying sidewalk and buffer area - per 50 ft of lane/day	15.00
	Construction-related, occupy public alley - per day	180.00
	Construction-related, occupy time-restricted parking space - per space/day	89.00
	Construction-related, occupy non-time restricted parking space - per space/day	50.00
	House moving, per Town staff assistance	45.00
	Other, as deemed appropriate by Public Works Director	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
	Excavation, Construction, and Occupancy fees are cumulative	
	Fees are per the table unless otherwise noted, conditioned, or regulated (e.g. restrictions for winter snow removal ordinance). Minimum permit fees may apply. Minimum pay quantity is as shown.	
	Fees, other than the Deposit on Permit, are non-refundable unless staff determines that it was notified prior to the permitted dates that the permit activity would not occur.	

Full lane closure is inclusive of adjacent parking, does not include sidewalk and buffer area fee.

Fee Waivers are in accordance with the Planning Permit Fee Waiver policy or other established agreements.

Special Event Permit		\$ Current Fee
12.28.050 F	Applicants:	
	Non-Profit	29.00
	For-Profit, including commercial film/photo	1,000.00
	Expressive Activity	-
Planning Permit		\$ Current Fee
	Fee Waiver	
	The Town Council may reduce, defer, or waive application fees upon request if the proposed project advances significant community goals, which include but are not limited to, the following:	
	1. A project that is sponsored by a governmental entity, or a project that received public funding.	
	2. A project that provides extraordinary charitable, civic, educational, or similar benefits to the community.	
	Such requests shall be submitted, for action by the Town Council, to the Planning Director within 30 days of receipt and prior to the submittal of an application. All requests shall be made prior to initiating a project as set forth in I.D.R. Division 5100.	
	Fees are non-refundable once processing has commenced unless staff has determined that the permit is unnecessary.	
	General Pre-Application Conference (per Pre-App meeting)	
	Sketch Plan, Special Use, Planned Unit Development	767.00
	Conditional Use, Development Plan, Map Amendment	384.00
	Development Option Plan	384.00
	Grading & Erosion Control	192.00
	Optional/Elective Conference with:	
	Staff	192.00
	Planning Commission or Town Council	original fee
	Design Review Committee	255.00
	Physical Development	
	Sketch Plan, Development Plan	3,198.00
	Sign Permit	
	Per Sign	96.00
	Master Signage Plan	384.00
	Basic Use Permit	640.00
	Conditional Use Permit	
	Use Permit only	3,198.00
	Concurrent with application requiring public hearing	640.00
	Special Use Permit	3,198.00
	Development Option or Subdivision	
	Development Option Plan	640.00
	Subdivision Plat, <i>plus technical review fee</i>	1,279.00
	Exempt Land Division	no charge
	Boundary Adjustment	
	Plat Required, <i>plus technical review fee</i>	1,279.00
	Without Plat, <i>plus technical review fee</i>	576.00

Interpretations	
Formal Interpretation	640.00
Zoning Compliance Verification	640.00
Amendments	
LDR Text	1,919.00
Zoning Map	1,919.00
Planned Unit Development	1,919.00
Relief	
Administrative Adjustment	640.00
Variance	640.00
Appeal of Administrative Decision	640.00
Beneficial Use Determination	1,279.00
Enforcement	
After-the-Fact Permit	initial fee x 2
Amendments of Permits or Approvals	
Re-Submittal while in review process	half initial fee
To approved plans and permits, <i>fee for permit review required by net change in density/intensity</i>	calculation
To condition requiring Council approval	640.00
Miscellaneous	
Administrative decision elevated to public hearing	640.00
Planner of Day, miscellaneous services, research, <i>per hour</i>	100.00

Building Permit (IBC)		\$ Current Fee
15.04.0207	Deposit on Building Permit	
	Non-refundable, applied to full BP fee	532.00
15.04.090	New Buildings and Additions	
	Single Family Residence	1.60/sf
	Commercial, Office, Multi-family and similar	1.06/sf
	Warehouse, storage and similar	1.06/sf
15.04.090	Remodels and Alterations	
<u>Total Valuation</u> <u>Fee Calculation</u>		
\$1 to 17,000		272.00
\$17,001 to 40,000	\$272 for the first \$17,000 plus \$11 for each additional \$1000 or fraction thereof, to and including \$40,000	
\$40,001 to 100,000	\$518 for the first \$40,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$100,001 to 500,000	\$1,093 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000	
\$500,001 to \$1million	\$4,072 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$1,000,001 to \$5million	\$6,732 for the first \$100,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000	
\$5million +	\$19,501 for the first \$500,000 plus \$1 for each additional \$1,000 or fraction thereof	
15.04.090	Other Inspections	
	Plan review assessed @ 65% of building permit fee outside normal business hours	106.00/hr
	Re-inspection under Section 305(g)	80.00/hr
	No fee specifically indicated	80.00/hr
	Review of revisions made to Approved Plan	106.00/hr

Mechanical Permit (IMC)		\$ Current Fee
15.12.030	Mechanical / Fuel Gas Permit	
	For the issuance of each permit	53.00
	For issuing each supplemental permit	21.00
	Install or relocate gravity/forced air furnace to 100,000 btu/h	27.00
	Install or relocate gravity/forced air furnace over 100,000 btu/h	32.00
	Install or relocate each floor furnace, including vent	23.00
	Install or relocate suspended, recessed or floor mounted heater	23.00
	Install, relocate or replace appliance vent	16.00
	Repair or alter any heating, cooling, absorption or evaporative system	21.00
	Install or relocate boiler or compressor to 3 hp	23.00
	Install or relocate absorption system to 100,000 btu/h	23.00
	Install or relocate boiler or compressor 3-15 hp	43.00
	Install or relocate absorption system 100,000-500,000 btu/h	43.00
	Install or relocate boiler or compressor 15-30 hp	59.00
	Install or relocate absorption system 500,000-1,000,000 btu/h	59.00
	Install or relocate boiler or compressor 30-50 hp	90.00
	Install or relocate absorption system 1,000,000-1,750,000 btu/h	90.00
	Install or relocate boiler or compressor over 50 hp	160.00
	Install or relocate absorption system over 1,750,000 btu/h	160.00
	Each air-handling unit up to 10,000 cfm and attached ducts	21.00
	Each air-handling unit over 10,000 cfm	32.00
	Each evaporative cooler other than portable type	21.00
	Each ventilation fan attached to a single duct	16.00
	Each ventilation system not part of heating or air conditioning system	21.00
	Installation of hood system serving any mechanical exhaust, including ducts	21.00
	Install or relocate domestic type incinerator	32.00
	Install or relocate commercial or industrial incinerator	122.00
	Install, relocate or alter any unclassified equipment	21.00
	Install Hydronic Heating- up to 1000 sq. ft	23.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	37.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	53.00
	Install Hydronic Heating- 5001 sq. ft. and over	80.00
	Gas-piping Systems to 5 outlets	16.00
	For each additional Gas-piping System outlet, per outlet	5.00
15.12.030	Inspections	
	Inspections outside normal business hours	106.00/hr min
	Re-inspection fee	80.00/hr min
	For which no fee is specifically indicated	80.00/hr min
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	106.00/hr min
Electrical Code		\$ Current Fee
15.20.0103	Valuation of Electrical Work	
	1.00 to 500	38.00
	500.01 to 600	44.00
	600.01 to 700	49.00
	700.01 to 800	53.00
	800.01 to 900	59.00
	900.01 to 1,000	64.00
	1,000.01 to 1,100	68.00
	1,100.01 to 1,200	73.00
	1,200.01 to 1,300	79.00
	1,300.01 to 1,400	84.00
	1,400.01 to 1,500	88.00
	1,500.01 to 1,600	94.00
	1,600.01 to 1,700	99.00
	1,700.01 to 1,800	103.00
	1,800.01 to 1,900	109.00
	1,900.01 to 2,000	114.00
	2,000.01 to 3,000	129.00

3,000.01 to 4,000	149.00
4,000.01 to 5,000	168.00
5,000.01 to 6,000	188.00
6,000.01 to 7,000	209.00
7,000.01 to 8,000	229.00
8,000.01 to 9,000	249.00
9,000.01 to 10,000	269.00
10,000.01 to 11,000	288.00
11,000.01 to 12,000	309.00
12,000.01 to 13,000	329.00
13,000.01 to 14,000	349.00
14,000.00 to 15,000	369.00
15,000.01 to 16,000	389.00
16,000.01 to 17,000	429.00
17,000.01 to 18,000	449.00
18,000.01 to 19,000	469.00
19,000.01 to 20,000	489.00
20,000.01 to 21,000	510.00
21,000.01 to 22,000	529.00
22,000.01 to 23,000	549.00
23,000.01 to 24,000	569.00
24,000.01 to 25,000	591.00
25,000.01 to 50,000 = \$591.00 for the first \$25,000.00, plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
50,000.01 to 100,000 = \$966.00 for the first \$50,000.00, plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
100,000.01 and Up = \$1,467.00 for the \$100,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof	
Connect all temporary services	35.00

Plumbing Permits		\$ Current Fee
15.24.030	Plumbing and Fuel Gas Permits	
	For issuing each permit	53.00
	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	16.00
	For each building sewer and trailer park sewer	27.00
	Rainwater systems – per drain (inside building)	16.00
	For each water heater and/or vent	16.00
	For each gas-piping system of one to five outlets	16.00
	For each additional gas-piping system outlet, per outlet	5.00
	For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	16.00
	For each installation, alteration or repair of water piping and/or water treating equipment, each fixture	16.00
	For each repair or alteration of drainage or vent piping, each fixture	16.00
	For each lawn sprinkler system on any one meter including backflow protection devices	16.00
	For atmospheric-type vacuum breakers not included in Item #10:	-
	1 to 5 each	16.00
	over 5 each	5.00
	For each backflow protective device, other than atmospheric-type vacuum breakers:	-
	2 inch diameter and smaller	16.00
	over 2 inches in diameter	27.00
	Install Hydronic Heating- up to 1000 sq. ft	23.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	37.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	53.00
	Install Hydronic Heating- 5001 sq. ft. and over	80.00
	For each Fire Sprinkler System	16.00
	Inspections	
	Inspections outside normal business hours	106.00/hr min
	Re-inspection fee	80.00/hr min

	Inspections for which no fee is specifically indicated	80.00/hr min
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	106.00/hr min
Flood Damage Prevention		\$ Current Fee
15.30.110	Floodplain Development Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	50.00
	Scale of project is determined by the Floodplain Administrator and examples of projects are included in the application:	
	Small Scale	300.00
	Large Scale	750.00
	Floodplain Map Revision (CLOMR and LOMR) Application	1,200.00
	Permit Revisions: half the cost of the original permit	
	Variance Application	750.00
	No Fee Specifically Indicated	150.00/hour
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost
Contractor Licensing		\$ Current Fee
15.36.040 i	Classification:	
	General Contractor (Class A)	426.00
	Building Contractor (Class B)	426.00
	Building Contractor Restricted (Class Br)	426.00
	Residential Contractor (Class C)	426.00
	Electrical Contractor	426.00
	Low Voltage Electrical Contractor	426.00
	Plumbing Contractor	426.00
	HVAC Contractor	426.00
	Woodstove/Gas Stove Installer	426.00
	Gas Service Contractor	426.00
	Lawn Sprinkler Installer	426.00
	Water Conditioning Installer	426.00
	Refrigerator Contractor	426.00
	Fire Sprinkler Contractor	426.00
15.36.050 G	Certificates of Qualification	
	Initial Certificate	160.00
	Renewal of Certificate	80.00
Demolition Standards		\$ Current Fee
15.38.010	Demolition Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	50.00
	Demolition Permit	250.00
	Permit Revisions: half the cost of the original permit	
	No Fee Specifically Indicated	150.00/hour
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost
Grading, Erosion Control, and Stormwater Management		\$ Current Fee
LDR: 5.7	Grading Permit	
	Deposit on Grading Permit: Non-Refundable, applied to full Grading Permit Fee	50.00
	Individual Residential (Primary + 1 accessory):	
	Statement	200.00
	Plan Level	600.00
	Multi-Unit Residential (3+ Units)	
	Statement	200.00/unit
	Plan Level	350.00/unit
	Multi-Lot Residential/Subdivision: Plan Level Only	350.00/lot
	Commercial Development: \$0.10/square foot of total development area; minimum fee \$200	
	Permit Revisions: half the cost of the original permit	
	Fee Specifically Indicated: \$100/hour/reviewer	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost
Cemetery		\$ Current Fee
Res 05-28	Fees:	
	Internment - Open/Close Full	493.00
	Internment - Open/Close Cremation	70.00
	Weekend / Holiday Charge	140.00
	Deed Filing Fee	28.00
	Winter Charge (Dec 1 - April 30)	140.00
	Plot Purchase - Full	422.00
	Plot Purchase - Cremation/Infant	140.00
	Disinterment - Open/Close Full	634.00
	Disinterment - Open/Close Cremation	140.00

Resolution 23-10: FY24 Budget Adoption. Tyler Sinclair and Kelly Thompson made staff comment. There was no public comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Resolution 23-10 adopting the Town of Jackson’s fiscal year 2024 budget as presented and

further direct staff to request the County Assessor assess 0.5 property mills within the Town of Jackson. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

RESOLUTION 23-10

A RESOLUTION ADOPTING THE FISCAL YEAR 2024 BUDGET FOR THE TOWN OF JACKSON, WYOMING.

WHEREAS, the Town of Jackson is subject to the provisions of the Uniform Municipal Fiscal Procedures Act as specified by Wyoming Statutes (W.S. 16-4-101 through 16-4-124); and

WHEREAS, pursuant to the Uniform Municipal Fiscal Procedures Act, the governing body for the Town of Jackson is required, by resolution or ordinance, to make the necessary appropriations and adopt a budget, subject to future amendment, for fiscal year 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that the budget for fiscal year ending June 30, 2024 shall be as follows:

TOWN OF JACKSON, WYOMING ADOPTED BUDGET FOR FISCAL YEAR 2024 ALL FUNDS - FINANCIAL SOURCES AND USES						
DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL FUNDS
Beginning Fund Balance	\$ 17,489,035	\$ 9,314,534	\$ 25,177,200	\$ 15,583,345	\$ 4,053,135	\$ 71,617,248
Revenues:						
Taxes	12,512,280	1,425,211	10,000,000	-	-	23,937,491
Licenses & Permits	1,461,623	867,000	-	-	-	2,328,623
Intergovernmental	15,407,435	15,008,954	5,368,933	-	-	35,785,322
Charges for Services	812,558	2,256,492	-	6,394,555	7,439,708	16,903,313
Fines & Forfeitures	385,000	-	-	-	-	385,000
Miscellaneous Revenue	894,012	919,301	670,044	431,280	121,600	3,036,237
Total Revenues	31,472,908	20,476,958	16,038,977	6,825,835	7,561,308	82,375,986
Transfers In	2,064,578	4,582,266	10,036,486	362,662	401,000	17,446,992
Total Sources	33,537,486	25,059,224	26,075,463	7,188,497	7,962,308	99,822,978
Expenditures:						
General Government	8,045,020	635,970	11,191,190	-	5,593,812	25,465,992
Public Safety	11,761,816	-	1,181,975	-	527,600	13,471,391
Public Works	3,576,843	-	8,041,622	8,363,890	3,104,971	23,087,326
Community Health & Human Services	1,463,390	-	-	-	-	1,463,390
Community Initiatives	455,675	1,576,530	-	-	-	2,032,205
Transit	-	20,303,181	-	-	-	20,303,181
Culture & Recreation	2,065,006	1,072,000	8,964,548	-	-	12,101,554
Debt Service	-	-	-	66,970	-	66,970
General Unallocated	729,902	-	-	-	-	729,902
Total Expenditures	28,097,652	23,587,681	29,379,335	8,430,860	9,226,383	98,721,911
Transfers Out	9,475,325	1,834,512	763,662	5,282,556	90,937	17,446,992
Total Uses	37,572,977	25,422,193	30,142,997	13,713,416	9,317,320	116,168,903
Ending Fund Balance	\$ 13,453,544	\$ 8,951,564	\$ 21,109,666	\$ 9,058,426	\$ 2,698,123	\$ 55,271,323
Change in Fund Balance	(4,035,491)	(362,970)	(4,067,534)	(6,524,919)	(1,355,012)	(16,345,926)

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Town Council of the Town of Jackson, the preceding results in the following budgeted appropriations by fund and division for the fiscal year ending June 30, 2024:

General Fund

General Government	
Mayor & Town Council	\$ 397,348
Town Attorney	731,370
Municipal Judge	318,646
Administration	471,737
Town Clerk & Personnel	1,016,974
Finance	800,802
Community Development	808,144
Information Technology	1,113,490
Planning	1,413,893
Town Facilities	972,616
Public Safety	
Police	6,452,212
Fire/EMS (County)	2,923,937
Emergency Management (County)	160,169
Communications Center (County)	801,038
Victim Services	434,227
Animal Shelter/Control	461,778
Building Inspections	528,455
Public Works	
Public Works Administration	472,478
Streets	2,253,678
Town Engineer	791,825
Yard Operations	58,862
Community Health & Human Services	
Community Health & Human Services	1,463,390
Community Initiatives	
Community Initiatives	455,675
Culture and Recreation	
Parks & Recreation (County)	1,954,651
Pathways	75,862
Memorial Park (Cemetery)	34,493
Unallocated	
Town-Wide Services & Insurance	729,902
Transfers Out	9,475,325
Total	<u><u>\$ 37,572,977</u></u>

Special Revenue Funds

Affordable Housing	
Community Development	\$ 1,571,530
Parking Exactions	
Community Development	5,000
Park Exactions	
Culture & Recreation	522,000
Employee Housing	
General Government	635,970
Transfers Out	101,781
Animal Care	
Transfers Out	55,000
Lodging Tax	
Culture and Recreation	550,000
Transfers Out	1,541,779
START Bus System	
Administration	2,029,987
Operations	7,578,456
Capital Outlay	10,694,738
Transfers Out	135,952
Total	<u><u>\$ 25,422,193</u></u>

Capital Projects Funds

Capital Projects (5th cent)	
Public Works	
Annual Street Maintenance	\$ 900,000
Annual R&M - Boardwalks	106,000
Annual R&M-Paint Projects	90,000
Stormwater Management Program	343,219
Downtown Pedestrian Project - Center St	20,000
Parking garage structural columns	25,000
Cemetery Privacy fence	29,295
General ROW Improvements	50,000
Pathways	
TOJ Bicycle Network Improvements	125,000
Pathways Annual Cap. Repairs	25,000
E-Bike Safety Improvements	300,000
Bike Racks	7,000
Pathway Bench	5,000
USFWS Connector & North Cache	35,000
Scott Lane-Maple Way Bike/Ped	40,000
Culture and Recreation	
Parks & Recreation (County)	8,047,548
SK- Patio/Airlock Replacements	30,000
Snow King Center Improvements - New Roof (ski club, 3 phases)	350,000
Public Safety	
Fire/EMS (County)	504,160
Emergency Management	59,800
Hand-Held Radios (2)	25,000
Dispatch (County)	593,015
General Government	
VH RepairRoof Internal Gutters	25,000
Vertical Harvest stairs, rails - repair and paint	30,000
Core Maintenance Facility	10,141,190
Fuel Island	720,000
Commercial properties radon remediation	25,000
Climate Action Projects	250,000
Transfers Out	763,662
2006 SPET	
North King to Forest Service (Rec Center Roadway)	255,384
2010 SPET	
DC Fast Charging	-
2014 SPET	
North Cache Streetscape Phase II	10,000
Gregory Lane Complete St/Drainage	500,000
2016 SPET	
West Broadway Landslide	20,000
2019 SPET	
Core Maintenance Facility	5,351,574
Thaw Well Design & Install	341,150
Total	<u>\$ 30,142,997</u>

Enterprise Funds

Water Utility	
Public Works	
Maintenance and operations	\$ 1,352,738
Water wells	348,171
Billing, accounting, & insurance	325,023
Capital outlay	2,983,485
Debt service	66,970
Transfers Out	2,641,278
Sewage Utility	
Public Works	
Sewage plant operations	1,037,302
Maintenance and operations	641,590
Billing, accounting, & insurance	203,581
Capital outlay	1,472,000
Transfers Out	2,641,278
Total	<u>\$ 13,713,416</u>

Internal Service Funds	
Employee Insurance	\$ 3,502,497
Fleet Management	2,443,971
Central Equipment	1,188,600
IT Services	2,182,252
Total	<u>\$ 9,317,320</u>

PASSED, APPROVED, & ADOPTED this 5th day of June , 2023.

Council recessed at 9:20pm and reconvened at 9:25pm. Jessica Sell Chambers left the meeting during recess.

Ordinances. A motion was made by Jim Rooks and seconded by Jonathan Schechter to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance M: A Charter Ordinance Exempting the Town from the Requirement for President and Acting President of Council and Creating a Vice Mayor and Acting Vice Mayor.

AN ORDINANCE ADDING SECTIONS 2.02.022 AND SECTION 2.02.024 TO THE TOWN OF JACKSON MUNICIPAL CODE, A CHARTER ORDINANCE RELATING TO EXEMPTING THE TOWN FROM WYOMING STATUTE SECTION 15-3-203 REGARDING PRESIDENT AND ACTING PRESIDENT OF COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Charter Ordinance M on first reading, as amended. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance N: An Ordinance Repealing Duplicate Section for Position of Vice Mayor.

AN ORDINANCE REPEALING SECTION 1 OF ORDINANCE NO. 1300 AND JACKSON MUNICIPAL CODE SECTION 2.04.070 REGARDING VICE MAYOR; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve Ordinance N on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance O: An Ordinance Amending Excused Absences and Vacancies Related to Acting Vice Mayor Responsibilities.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1300; AND SECTION 2.04.060 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING EXCUSED ABSENCES AND VACANCY PROCEDURES FOR TOWN COUNCIL AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve Ordinance O on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance P: An Ordinance Regarding Construction Management Plans

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 571, 943, 947, AND 1228; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 579; AND SECTIONS 12.08.040, 12.08.045, AND 12.08.380 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING CONSTRUCTION MANAGEMENT PLANS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve Ordinance P on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council.

Central Wyoming College Annexation Public Hearing. Riley Taylor and Tyler Sinclair made staff comment. Mila Dunbar-Irwin made public comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to set a date of August 21, 2023 for the public hearing of the Central Wyoming College (CWC) Campus annexation. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

JH Pride Funding Request. Council discussed remaining FY23 funds for community initiatives. A motion was made by Arne Jorgensen and seconded by Jim Rooks to support the JH Pride funding request in the amount of \$5,000. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on Bear Wise Jackson Hole, upcoming events, Mountains of Color Film Fest, recruitment and employee housing, and Age-Friendly Community Action Plan. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the Town Manager’s Report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jim Rooks to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 9:49 p.m.

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk

Publish JH News & Guide: June 14, 2023