

TOWN COUNCIL PROCEEDINGS

JULY 10, 2023

JACKSON, WYOMING

The Jackson Town Council met in special session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Morton Levinson, Arne Jorgensen, Jessica Sell Chambers and Jim Rooks. Via Zoom: Jonathan Schechter.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Paul Anthony, Tanya Anderson, Floren Poliseo, Johnny Ziem, Brian Lenz, Michelle Weber, Steve Jellie, and Riley Taylor.

Mayor Morton Levinson Alberto Locsin, Riley Horton, and Walker Jackson.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to approve the consent calendar including items A-D as presented with the following motions:

- A. **Meeting Minutes.** To approve the meeting minutes from the June 26, 2023 Special Town Council Workshop and June 26, 2023 Special Town Council Meeting.
- B. **Disbursements.** To approve disbursements as presented. 4IMPRINT \$308.55; ACE HARDWARE \$1,625.35; ADVANCED PUMP & EQUIPMENT, INC \$8,517.11; AFLAC \$2,399.87; ALFARO, ALICIA \$63.59; AMAZON \$938.18; ANDERS GLASS AND TINT \$380.00; AT&T \$1,094.83; BAILEY, DAMIEN \$1,137.01; BEARING & INDUSTRIAL SALE \$585.86; BIG R RANCH & HOME \$71.98; BRIGGS, ERIC L \$444.79; COLORADO DOORWAYS INC \$592.16; CONRAD & BISCHOFF INC. \$33,905.08; DIMIGLIO, FRANCESCO \$3,000.00; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; E.R. OFFICE EXPRESS \$72.95; ELECTRICAL WHSLE SUPPLY CO INC \$95.50; ENERGY CONSERVATION WORKS \$8,750.00; ENERGY LABORATORIES INC. \$682.00; EVANS CONSTRUCTION INC \$14,696.21; FERGUSON ENTERPRISES, INC \$16.59; FRONTIER PRECISION, INC \$1,642.50; HACH CHEMICAL CO. \$133.90; HIGH COUNTRY LINEN \$559.96; HUNT CONSTRUCTION INC \$3,947.45; INTERSTATE BATTERY \$599.40; JACKSON CURBSIDE INC. \$1,480.00; JACKSON GROUP LOCKBOX \$1,049.78; JACKSON GROUP PETERBILT \$321.96; JACKSON HOLE LAW, PC \$3,510.00; JACKSON HOLE NEWS & GUIDE \$1,331.90; JACKSON HOLE TROUT UNLIMITED \$1,000.00; JACKSON HOLE WILD \$4,000.00; JACKSON WHOLE FAMILY HEALTH \$380.00; JEZIERSKI, LEE \$690.00; JH20 WATER CONDITIONING & FILTRATION \$99.50; JORGENSEN ASSOCIATES, PC \$78,701.37; KENWORTH SALES COMPANY DEPT #1 \$1,205.68; KILMER'S BG DISTRIBUTING \$1,256.00; MACY'S SERVICES \$3,255.50; MSC INDUSTRIAL SUPPLY CO \$488.77; NAPA AUTO PARTS INC. \$3,557.45; NELSON ENGINEERING \$787.50; PEAK WATER SERVICES, LLC \$9,000.00; PREMIER TRUCK- SALT LAKE CITY \$345.62; PROFORCE LAW ENFORCEMENT \$15,978.96; QUICK BROWN FOX LLC \$330.00; RACZ, DONALD \$350.00; RAFTELIS \$13,192.50; RAUSCH, AUSTIN \$39.38; RIDGELINE EXCAVATION INC \$6,600.00; SAFETY SUPPLY & SIGN CO., INC. \$5,959.46; SERENITY DEVELOPMENT \$2,000.00; SHERWIN-WILLIAMS CO. \$553.63; SLUDER, KELLY \$1,977.08; SNAKE RIVER SUPPLY, LLC \$71,208.51; SPRING CREEK ANIMAL HOSPITAL \$120.68; ST JOHN'S HOSPITAL \$390.00; STINKY PRINTS, INC \$16.74; STOUT, RICHARD D. \$62.50; TETON COUNTY SHERIFF'S-JAIL \$792.00; TETON EXCAVATION LLC \$925.00; TETON MOTORS INC \$32,367.46; TETON MOUNTAIN RANCH \$2,300.00; WILLIAMS, BAILEY \$867.78
- C. **P23-097 Temporary Sign Permit for Backcountry Hunters and Anglers.** To approve temporary banner application (P23-097) for the Beer, Deer, and Gear Outdoor Gear Consignment Sale, including the three conditions of approval recommended by the Planning Director in the staff report dated July 10, 2023.
- D. **Appointment of Special Municipal Officers.** To appoint Alberto Locsin, Walker Jackson, and Riley Horton as Special Municipal Officers of the Town of Jackson.

There was no public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P23-034 Conditional Use Permit – 1490 Gregory Lane. Katelyn Page made staff comment. Council held discussion with staff. Matt Scott made public comment. A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Conditional Use Permit P23-034 for Outfitter/Tour Operator use at the property addressed 1490 Gregory Lane based upon the findings presented in the staff, the departmental reviews, this staff report dated July 10, 2023, and subject to the conditions listed below:

1. The applicant is required to pave the parking facility, providing a minimum eleven (11) outdoor vehicle parking spaces, to a standard that meets or exceeds the paving standards of the Town.
2. The Property owner shall ensure the exchange of employee and company vehicles is not permitted conducted within the public right of way.
3. The Property owner shall ensure tenants locating in remaining suites shall comply with the use standards of LDR Section 2.3.10.C for the Business Park (BP) zone. This CUP shall not be issued until all existing tenants spaces comply with the use standards in the LDRs.
4. The applicant is not permitted to occupy floor area on the Property other than that specifically designated in this application as Outfitter/Tour Operator use without further approval from the Town.
5. The applicant is required to post no parking signage on the northwest corner of the parcel adjacent to, and west of, the utility boxes.
6. The applicant Property owner is required to receive approval from the Planning Director for a habitat restoration and improvement plan within 45 days of conditional use permit approval by Town Council. A bond equal to 125% of the cost of the habitat restoration plan shall be provided to the Town prior to issuance of the CUP.

Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P23-016 LDR Amendment to Parking and Loading Standards Relating to Bicycle Parking. Katelyn Page made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to continue item P23-016 to the regularly scheduled Town Council meeting on July 17, 2023. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P23-102 Partial Vacation without Replat – 125 N. Gros Ventre Street. Katelyn Page made staff comment. Council held discussion with staff.

Council recessed at 6:31pm and reconvened at 6:40pm.

Discussion continued. There was no public comment. A motion was made by Arne Jorgensen and seconded by Jim Rooks to acknowledge a Partial Vacation without Replat for Lot 12 and Lot 13 of the L.G. Gill Subdivision, subject to the Town LDRs, the departmental reviews, minor changes by staff, and the staff report dated July 10, 2023. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance M: A Charter Ordinance Exempting the Town from the Requirement for President and Acting President of Council and Creating a Mayor Pro Tempore and Acting Mayor Pro Tempore.
AN ORDINANCE ADDING SECTIONS 2.02.022 AND SECTION 2.02.024 TO THE TOWN OF JACKSON MUNICIPAL CODE, A CHARTER ORDINANCE RELATING TO EXEMPTING THE TOWN FROM WYOMING STATUTE SECTION 15-3-203 REGARDING PRESIDENT AND ACTING PRESIDENT OF COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Charter Ordinance M on third reading and designated it Charter Ordinance 1-G. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance N: An Ordinance Repealing Outdated Appointment of Vice Mayor.
AN ORDINANCE REPEALING SECTION 1 OF ORDINANCE NO. 1300 AND JACKSON MUNICIPAL CODE SECTION 2.04.070 REGARDING VICE MAYOR; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Ordinance N on third reading and designated it Ordinance 1345. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance O: An Ordinance Amending Excused Absences and Vacancies Related to Mayor Pro Tempore Responsibilities.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NO. 1300; AND SECTION 2.04.060 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING EXCUSED ABSENCES AND VACANCY PROCEDURES FOR TOWN COUNCIL AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Ordinance O on third reading and designated it Ordinance 1346. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance P: An Ordinance Regarding Construction Management Plans.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 571, 943, 947, AND 1228; SECTION 2 OF TOWN OF JACKSON ORDINANCE NO. 579; AND SECTIONS 12.08.040, 12.08.045, AND 12.08.380 OF THE TOWN OF JACKSON MUNICIPAL CODE REGARDING CONSTRUCTION MANAGEMENT PLANS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Arne Jorgensen and seconded by Jessica Sell Chambers to approve Ordinance P on third reading and designated it Ordinance 1347. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on START Winter Staff Housing, the all-employee meeting, and an upcoming culture survey. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to approve the Town Manager’s report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 6:45 p.m.

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk