

TOWN COUNCIL PROCEEDINGS

JULY 17, 2023

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Morton Levinson, Arne Jorgensen, Jonathan Schechter, and Jim Rooks. Jessica Sell Chambers was absent.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Paul Anthony, Tanya Anderson, Floren Poliseo, Johnny Ziem, Brian Lenz, Russ Ruschill, and Riley Taylor.

Council introduced Francisco Zumaya, Meter Reader and Street Operator.

Public Comment. Rick Howe and Mike Loebe made public comment.

Consent Calendar. A motion was made by Jim Rooks and seconded by Arne Jorgensen to approve the consent calendar including items A-G as presented with the following motions:

- A. **Meeting Minutes.** To approve meeting minutes from the July 10, 2023 Special Town Council Meeting Minutes.
- B. **Disbursements.** To approve disbursements as presented. A+ ELEVATORS & LIFTS \$320.00; ACE HARDWARE \$587.20; ALL WEATHER GLASS TINTING \$275.00; ALLEGIANCE BENEFIT PLAN MANAGE, INC. \$90,228.41; AMAZON \$264.10; AMERICAN LEAK DETECTION \$996.25; ARCHITECTURAL BUILDING SUPPLY \$5,071.94; AT&T \$295.11; AXON ENTERPRISES, INC \$5,939.00; BADURA, KYLE \$100.00; BAILEY, DAMIEN \$36.42; BIG R RANCH & HOME \$354.98; BLUE SPRUCE CLEANERS, INC \$83.46; BRIGGS, ERIC L \$489.90; BURKHOLDER, SHAWN \$3,700.00; CARQUEST AUTO PARTS INC. \$43.60; CARRILLO-HERNANDEZ, AARON \$335.10; CASELLE INC. \$3,734.00; CDW-GOVERNMENT \$3,848.79; CENTURYLINK \$384.03; CITY OF DRIGGS \$1,692.66; CIVICPLUS \$11,235.99; CLIMB WYOMING \$1,531.25; CNA SURETY \$609.50; COLORADO DOORWAYS INC \$13,125.91; CORE & MAIN LP \$996.88; CREATIVE ENERGIES, LLC \$6,106.00; CUMMINS SALES AND SERVICE \$1,440.00; DAY WIRELESS SYSTEMS \$514.10; DEAN'S PEST CONTROL LLC \$255.00; DELCON INC \$5,597.20; DERO BIKE RACKS \$6,070.96; DICK ANDERSON CONSTRUCTION \$1,755,043.13; DIVISION OF VICTIM SERVICES \$1,200.00; DYNAMIC CONTROLS, LLC \$9,898.00; E.R. OFFICE EXPRESS \$6,084.17; ENERGY LABORATORIES INC. \$867.00; ENTERSECT \$1,000.00; ETNA TRADE PARK LLC \$8,124.00; EVANS, SARA \$314.00; EXPOSURE SIGNS INC \$110.00; FERGUSON ENTERPRISES, INC \$1,619.08; FIGJAM ENTERPRISES, LLC \$3,000.00; FOWLER, LIAM \$2,021.71; GE SOFTWARE \$80.00; GRANICUS, LLC \$21,300.00; HANDY PLUMBING LLC \$240.81; HIGH COUNTRY LINEN \$659.36; HUB INTERNATIONAL \$11,179.00; HUNT CONSTRUCTION INC \$5,967.00; IDAHO STATE TAX COMMISSION \$7,516.00; INTERNAL REVENUE SERVICE \$813.00; IVY OUTDOOR SERVICES LLC \$2,002.00; JACKSON DOWNTOWNER, LLC \$94,831.54; JACKSON HOLE CHAMBER \$25.00; JACKSON HOLE NEWS & GUIDE \$5,035.58; JACKSON HOLE RADIO \$800.00; JACKSON LUMBER INC \$716.52; LENZ, BRIAN \$272.62; LEPCO \$473.70; LOCAL GOV'T LIABILITY POOL \$86,905.00; LOWER VALLEY ENERGY INC \$43,444.46; MARKMAN, JASON \$3,800.00; MATTHEW BENDER & CO., INC. \$737.67; MOBILITY FOREFRONT LLC \$70,000.00; MURDOCH MEMORIALS \$1,000.00; NAPA AUTO PARTS INC. \$298.49; NELSON ENGINEERING \$6,081.50; PALIMERI, DANIEL \$1,500.00; PEAK WATER SERVICES, LLC \$2,639.12; PROCTOR, CJ \$350.00; PROFORCE LAW ENFORCEMENT \$342.18; QUADIENT LEASING USA, INC. \$468.69; RAMSEY, BETH \$54.06; RENDEZVOUS INSURANCE INC. \$137,222.75; RIDGELINE EXCAVATION INC \$210,944.77; ROPPA, DERRICK \$350.00; RUSCHILL, RUSSELL \$575.00; SAUNDERS RANCH COMPANY \$930.00; SENIOR CENTER OF JACKSON HOLE \$20,000.00; SILVER CREEK SUPPLY \$127.14; SILVERSTAR \$4,434.87; SNAKE RIVER MEP COMPLETE, INC \$6,536.97; SOSA'S JANITORIAL SERVICE \$7,200.00; SPRING CREEK ANIMAL HOSPITAL \$282.49; SPSC POA - SOUTH PARK SERVICES CTR POA \$301.38; STANARD & ASSOCIATES, INC \$341.00; STONE, KIRK \$5,600.00; TETON COUNTY CLERK \$264,782.33; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$345.00; TETON COUNTY SPECIAL FIRE FUND \$29,073.56; TETON COUNTY-FUND 10 \$74,159.60; TETON COUNTY-FUND 13 \$92,321.22; TETON MOTORS INC \$3,848.72; TETON RENTAL CENTER \$480.00; TETON TRASH REMOVAL, INC. \$103.00; THE CONNOR E FIELD TRUST \$5,150.00; THE TIRE RACK, INC. \$594.96; THOMSON WEST \$920.94; T-MOBILE \$130.91; TMSC LLC \$5,442.90; UPPER CASE PRINTING INK \$197.54; VALLEY OFFICE SYSTEMS \$586.66; VICTOR VILLAGE, LLC \$3,000.00; W.A.R.M. PROPERTY INSURANCE \$309,860.21; WEBER, MICHELLE \$575.00; WEST COAST CODE CONSULTANTS

\$4,455.00; WESTBANK SANITATION \$1,344.62; WESTWOOD CURTIS \$301,177.80; WHITE GLOVE CLEANING, INC. \$4,900.50; WILMA D SORSBY TRUST \$6,000.00; WILSON, JOHN \$4,400.00; WRAP TECHNOLOGIES, INC \$931.50; WY WORKERS' SAFETY & COMP \$48,077.20; WYOMING LAW ENFORCEMENT \$125.00; WYOMING LAW ENFORCEMENT ACADEMY \$1,229.25; WYOMING RETIREMENT SYSTEM \$230,228.05; WYOMING.COM INC \$5.00; Y2 CONSULTANTS, LLC \$11,158.50; YELLOW IRON EXCAVATION, LLC \$120.00

- C. **June Municipal Court Report.** To accept the June Municipal Court Report into record.
- D. **P23-057 Temporary Sign Permit for Hole Food Rescue.** To approve temporary banner application (P23-057) for Hole Food Rescue including the three conditions of approval recommended by the Planning Director in the staff report dated July 17, 2023.
- E. **P23-115 Temporary Sign Permit for Stomping the Divots.** To approve temporary banner application (P23-115) for Stomping the Divots, including the three conditions of approval recommended by the Planning Director in the staff report dated July 17, 2023.
- F. **Selection of Firm for Energy Audit.** To approve the selection of AESC firm to conduct an energy audit on Town-owned buildings and direct staff to negotiate a contract with said firm for review and consideration at a future Council meeting.
- G. **2023 Fall Patching Contract.** To reject all bids received for the 2023 Fall Patching Project, and direct staff to rebid the project at a later date.

There was no public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Request for Proposals for Relocation of the Mercer Cabin. Tanya Anderson made staff comment. Council held discussion with staff. David Vandenberg, Michael Stern, Sherry Smith, Maggie Moore, Ryan Dorgan, and Julien Hass made public comment. A motion was made by Jim Rooks and seconded by Hailey Morton Levinson to direct staff to explore a partnership with the historical preservation board, and/or other entities, to secure a permanent location for the historical Mercer Cabin as part of the Karns Meadow Master Park Plan and bring back options to the Town Council at the next appropriate meeting. Mayor Morton Levinson called for the vote. The vote showed 3-1 with Jim Rooks, Arne Jorgensen, and Mayor Morton Levinson in favor and Jonathan Schechter opposed. The motion carried.

Virginian RV Park and Virginian Lodge: Pathway Easements. Brian Schilling and April Norton made staff comment. Council held discussion with staff. Katherine Dawson made public comment. A motion was made by Jim Rooks and seconded by Jonathan Schechter to approve the Pathway Access and Easement Agreement with the Virginian RV Park, LLC for a pathway across 90 Virginian Lane, and the Pathway Access and Easement Agreement with the Virginian Lodge LLC for a pathway across 750 W. Broadway Ave, and authorize the mayor to execute the necessary documents subject to minor changes by staff. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

P23-079 Karns Meadow Zoning Map Amendment. Tyler Valentine made staff comment. Council held discussion with staff. Kelly Brasnow, Bob Lenz, Katherine Dawson, and Julien Hass made public comment. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve a Zoning Map Amendment (P23-079) to rezone the Karns Meadow Tracts listed below, based upon the findings as presented in the staff report, the departmental reviews, and subject to this staff report dated July 17, 2023:

- Tract 1 – Neighborhood Low Density-1 to Park & Open Space
- Tract 2 – Neighborhood Low Density-1 to Park & Open Space
- Tract 3 – Neighborhood Low Density-1 to Park & Open Space
- Tract 4 – Neighborhood Low Density-1 to Park & Open Space and Neighborhood Low Density-3 (24,000-sf portion of land adjacent to Flat Creek Drive)
- Tract 5 – Neighborhood Low Density-1 to Public/Semi-Public
- Tract 6 – Neighborhood Low Density-1 to Park & Open Space
- Tract 8 – Neighborhood Low Density-1 to Park & Open Space.

The motion was divided. Mayor Morton Levinson called for the vote on Tract 5. The vote showed 3-1 with Jim Rooks, Arne Jorgensen, and Mayor Morton Levinson in favor and Jonathan Schechter opposed. The motion carried.

Mayor Morton Levinson called for the vote on Tracts 1, 2, 3, 4, 6 and 8. The vote showed all in favor. The motion carried.

Council recessed at 7:45pm and reconvened at 7:51pm.

P23-016 LDR Amendment to Parking and Loading Standards Relating to Bicycle Parking. Katelyn Page made staff comment. Council held discussion with staff. Sam Petri made public comment. A motion was made by Jonathan Schechter and seconded by Jim Rooks to direct staff to prepare an ordinance for LDR Text Amendment P23-016 as directed by Council and based upon the findings presented in the staff report, the departmental reviews, and subject to the staff report dated July 17, 2023, and present that ordinance for first reading at the next available opportunity. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Resolution 23-14: Fee Schedule. Roxanne Robinson made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jim Rooks and seconded by Arne Jorgensen to approve Resolution 23-14, setting forth and amending the Town of Jackson Fee Schedule. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

RESOLUTION 23-14
A RESOLUTION SETTING FEES, COSTS, AND CHARGES (A FEE SCHEDULE)
EFFECTIVE JULY 18, 2023

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council plans to expand community engagement during the annual budget process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, The Town Council, by adoption of this resolution amends the Town of Jackson Fee Schedule, attached hereto as Appendix A; and

WHEREAS, this Fee Schedule is not applicable to governmental entities doing business with the Town of Jackson, nor is it applicable for interdepartmental transactions; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on July 17, 2023, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that the fee schedule is hereby amended as follows:

The Jackson Town Council adopts this Resolution #23-14, replacing the previous Town of Jackson Fee Schedule, with the updated Fee Schedule attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 17th day of July 2023.

RESOLUTION 23-09, APPENDIX A
FEE SCHEDULE, EFFECTIVE 7/3/2023

This Schedule excludes Water, Sewer, and Capacity Fees found in Title 13

Business License		\$ Current Fee
5.16.010	Sales Tax Collecting	
	less than 10 employees	126.00
	11-49 employees	252.00
	50-99 employees	378.00
	100 employees, or more	630.00
5.16.020	Non-Sales Tax Collecting	
	less than 10 employees	164.00
	11-49 employees	365.00
	50-99 employees	492.00
	100 employees, or more	819.00
5.16.025	Independent Contractors and Agents	126.00
5.16.027	Commercial Rentals	128.00
5.16.027	Residential Rentals	128.00
5.06.130	Solicitation - Commercial	128.00
5.06.150	Solicitation - Highway or Street	128.00
5.60.040 C	Short Term Rental	114.00
5.20.010	Installation Permit	32.00
5.32.040	Pawnbroker	33.00
5.20.020	Exposition Licenses	
	5 or fewer vendors; for-profit expositions	131.00
	more than 5 vendors; for-profit expositions	263.00
	5 or fewer vendors; non-profit expositions	66.00
	more than 5 vendors; non-profit expositions	131.00
5.12.080 A	Application Fee, Non-Refundable Portion	
	processing fee for denied license	47.00
5.12.080 B	Renewal Late Fee	
	\$32 per month on January 30th not to exceed \$128	32.00
5.12.130	Change of Location Fee	
	notice given on new application	47.00
Ground Transportation		\$ Current Fee
5.50.040 B	Transportation License	
	< 10 employees	126.00
	> 10 employee	252.00
5.50.050 B	Vehicle License Permit	
	>30 mpg	48.00
	< 30 mpg	72.00
5.50.060 B	Operator License Permit	
	new	120.00
	renewal	61.00
5.50.085	Taxi Fares	
	see Resolution #21-10 "A RESOLUTION ESTABLISHING A GROUND TRANSPORTATION FARE MAP"	
	https://www.jacksonwy.gov/575/Taxi-Fee-Information	

Animal Control, Dog and Cat License		\$ Current Fee
7.12.020	Dog, annual fee	64.00
	Cat, annual fee	64.00
	Owner Surrender	37.00
	Rabies voucher	27.00
	Teton County License	27.00
	Altered	11.00
	Unaltered	27.00
Health and Safety, Alarms		\$ Current Fee
8.32.090	Police response to a false alarm	207.00
Waste Reduction Fee (Plastic Bag)		\$ Current Fee
8.36.020 J	Consumer Waste Reduction Fee, paper or plastic bag	0.20
8.36.050 A	Store retains	0.10
8.36.050 B	Remit to Town of Jackson	0.10
8.36.070 D	Late remittance to Town of Jackson	10.00
8.36.070	Audit and Violations	
8.36.070 C	First conviction	55.00
8.36.070 C	Second conviction	110.00
8.36.070 C	Third Conviction goes to Municipal Court	-
Encroachment Permit		\$ Current Fee
12.08.030	Encroachment Agreements	
	Deposit on Application: Non-Refundable, applied to final request	50.00
	Request for Encroachment	601.00
	Encroachment Agreement	601.00
	Crane in PROW (set in crane agreements, per license)	
	Crane Swing in PROW (set in crane agreements, per license)	
	Amendments to Agreements: Half the cost of the Agreement Fee	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
12.08.060	Encroachment Activity:	
	Minimum Fee: Non-Refundable, applied to full Permit Fee	50.00
	Amendment to Permit: Non-refundable	25.00
	Utility Excavation in public street - per utility	500.00
	Utility Excavation in public alley - per utility	300.00
	Utility Excavation in public easement - per utility	300.00
	Driveway cuts/curb cuts installation/replacement - each	180.00
	Curb and gutter installation - each block	180.00
	Sidewalk installation - each block	180.00
	Construction-related, occupy street travel lane - per 50 ft of lane/day	75.00
	Construction-related, occupy bike travel lane/pathway/cycle track - per 50 ft of lane/day	20.00
	Construction-related, occupying sidewalk and buffer area - per 50 ft of lane/day	15.00
	Construction-related, occupy public alley - per day	180.00
	Construction-related, occupy time-restricted parking space - per space/day	89.00
	Construction-related, occupy non-time restricted parking space - per space/day	50.00
	House moving, per Town staff assistance	45.00
	Other, as deemed appropriate by Public Works Director	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
	Excavation, Construction, and Occupancy fees are cumulative	
	Fees are per the table unless otherwise noted, conditioned, or regulated (e.g. restrictions for winter snow removal ordinance). Minimum permit fees may apply. Minimum pay quantity is as shown.	
	Fees, other than the Deposit on Permit, are non-refundable unless staff determines that it was notified prior to the permitted dates that the permit activity would not occur.	

Miscellaneous		\$ Current Fee
Public Records		
Copy		
	electronic document, <i>per document</i>	11.00
	black and white paper	0.27 /page
	color paper	0.53 /page
Plotted Map		
	size 11x17, each	15.00
	size 24x36, each	38.00
	size 36x54, each	53.00
	Photograph	15.00
	Police Report	15.00
	LDRs and Comprehensive Plan	62.00
	Research / Compilation Services	16.00
	External electronic media (disk, usb drive, etc.)	15.00
	Postage / shipping	actual cost
	Other special circumstances	actual cost
Vehicle Inspection		10.00
Public Intoxication Administrative Fee (Set by Ordinance)		25.00
DUI Administrative Fee (Set by Ordinance)		
	Convicted	800.00
	Deferred	750.00
Boot list Administrative Fee (Set by Ordinance)		50.00
Municipal Court Record Search		10.00
Jackson Hole Airport		\$ Current Fee
2.36.120	Passenger Boarding Fee	
	Per passenger enplaning commercial aircraft, not to exceed	6.00
Liquor License		\$ Current Fee
6.20.006 C	Annual Liquor License	
	Bar and Grill: renewal	3,000.00
	Bar and Grill: new application	10,500.00
	Limited Retail (Club)	500.00
	Microbrewery	500.00
	Resort	3,000.00
	Restaurant	3,000.00
	Retail	1,500.00
	Satellite Manufacturer	100.00
	Satellite Winery	100.00
	Winery	500.00
6.20.006 D	Temporary, 24-Hour Permits	
	Catering	50.00
	Malt Beverage	50.00
	Manufacturer's Off-Premises	100.00
Animal Shelter Impounding, Board, Adoption		\$ Current Fee
7.02.040 B	Capture of Animals, Impoundment	
	First	33.00
	Same animal, second within one year	46.00
	Same animal, third within one year	65.00
	Same animal fourth and more within one year	130.00
	Impoundment, Boarding	
	First 24-hours included in impoundment fee	-
	per animal for each 24-hours	19.00
7.02.050	Adoption	
Res 09-04	Dog, impounded for 7+ days	117.00
Res 09-04	Cat, impounded for 7+ days	101.00

Full lane closure is inclusive of adjacent parking, does not include sidewalk and buffer area fee.
Fee Waivers are in accordance with the Planning Permit Fee Waiver policy or other established agreements.

Special Event Permit		\$ Current Fee
12.28.050 F	Applicants:	
	Non-Profit	29.00
	For-Profit, including commercial film/photo	1,000.00
	Expressive Activity	-

Planning Permit		\$ Current Fee
Fee Waiver		
The Town Council may reduce, defer, or waive application fees upon request if the proposed project advances significant community goals, which include but are not limited to, the following:		
1. A project that is sponsored by a governmental entity, or a project that received public funding.		
2. A project that provides extraordinary charitable, civic, educational, or similar benefits to the community.		
Such requests shall be submitted, for action by the Town Council, to the Planning Director within 30 days of receipt and prior to the submittal of an application. All requests shall be made prior to initiating a project as set forth in LDR Division 5100.		
Fees are non-refundable once processing has commenced unless staff has determined that the permit is unnecessary.		
General Pre-Application Conference (per Pre-App meeting)		
Sketch Plan, Special Use, Planned Unit Development		767.00
Conditional Use, Development Plan, Map Amendment		384.00
Development Option Plan		384.00
Grading & Erosion Control		192.00
Optional/Elective Conference with:		
Staff		192.00
Planning Commission or Town Council		original fee
Design Review Committee		255.00
Physical Development		
Sketch Plan, Development Plan		3,198.00
Sign Permit		
Per Sign		96.00
Master Signage Plan		384.00
Basic Use Permit		640.00
Conditional Use Permit		
Use Permit only		3,198.00
Concurrent with application requiring public hearing		640.00
Special Use Permit		3,198.00
Development Option or Subdivision		
Development Option Plan		640.00
Subdivision Plat, plus technical review fee		1,279.00
Exempt Land Division		no charge
Boundary Adjustment		
Plat Required, plus technical review fee		1,279.00
Without Plat, plus technical review fee		576.00

Interpretations	
Formal Interpretation	640.00
Zoning Compliance Verification	640.00
Amendments	
LDR Text	1,919.00
Zoning Map	1,919.00
Planned Unit Development	1,919.00
Relief	
Administrative Adjustment	640.00
Variance	640.00
Appeal of Administrative Decision	640.00
Beneficial Use Determination	1,279.00
Enforcement	
After-the-Fact Permit	initial fee x 2
Amendments of Permits or Approvals	
Re-Submittal while in review process	half initial fee
To approved plans and permits, <i>fee for permit review required by net change in density/intensity</i>	calculation
To condition requiring Council approval	640.00
Miscellaneous	
Administrative decision elevated to public hearing	640.00
Planner of Day, miscellaneous services, research, <i>per hour</i>	100.00

Building Permit (IBC)		\$ Current Fee
15.04.020 7	Deposit on Building Permit	
	Non-refundable, applied to full BP fee	532.00
15.04.090	New Buildings and Additions	
	Single Family Residence	1.60/sf
	Commercial, Office, Multi-family and similar	1.06/sf
	Warehouse, storage and similar	1.06/sf
15.04.090	Remodels and Alterations	
<u>Total Valuation</u> <u>Fee Calculation</u>		
\$1 to 17,000		272.00
\$17,001 to 40,000	\$272 for the first \$17,000 plus \$11 for each additional \$1000 or fraction thereof, to and including \$40,000	
\$40,001 to 100,000	\$518 for the first \$40,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$100,001 to 500,000	\$1,093 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000	
\$500,001 to \$1million	\$4,072 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$1,000,001 to \$5million	\$6,732 for the first \$100,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000	
\$5million +	\$19,501 for the first \$500,000 plus \$1 for each additional \$1,000 or fraction thereof	
15.04.090	Other Inspections	
	Plan review assessed @ 65% of building permit fee	
	outside normal business hours	106.00/hr
	Re-inspection under Section 305(g)	80.00/hr
	No fee specifically indicated	80.00/hr
	Review of revisions made to Approved Plan	106.00/hr

Mechanical Permit (IMC)		\$ Current Fee
15.12.030	Mechanical / Fuel Gas Permit	
	For the issuance of each permit	53.00
	For issuing each supplemental permit	21.00
	Install or relocate gravity/forced air furnace to 100,000 btu/h	27.00
	Install or relocate gravity/forced air furnace over 100,000 btu/h	32.00
	Install or relocate each floor furnace, including vent	23.00
	Install or relocate suspended, recessed or floor mounted heater	23.00
	Install, relocate or replace appliance vent	16.00
	Repair or alter any heating, cooling, absorption or evaporative system	21.00
	Install or relocate boiler or compressor to 3 hp	23.00
	Install or relocate absorption system to 100,000 btu/h	23.00
	Install or relocate boiler or compressor 3-15 hp	43.00
	Install or relocate absorption system 100,000-500,000 btu/h	43.00
	Install or relocate boiler or compressor 15-30 hp	59.00
	Install or relocate absorption system 500,000-1,000,000 btu/h	59.00
	Install or relocate boiler or compressor 30-50 hp	90.00
	Install or relocate absorption system 1,000,000-1,750,000 btu/h	90.00
	Install or relocate boiler or compressor over 50 hp	160.00
	Install or relocate absorption system over 1,750,000 btu/h	160.00
	Each air-handling unit up to 10,000 cfm and attached ducts	21.00
	Each air-handling unit over 10,000 cfm	32.00
	Each evaporative cooler other than portable type	21.00
	Each ventilation fan attached to a single duct	16.00
	Each ventilation system not part of heating or air conditioning system	21.00
	Installation of hood system serving any mechanical exhaust, including ducts	21.00
	Install or relocate domestic type incinerator	32.00
	Install or relocate commercial or industrial incinerator	122.00
	Install, relocate or alter any unclassified equipment	21.00
	Install Hydronic Heating- up to 1000 sq. ft	23.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	37.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	53.00
	Install Hydronic Heating- 5001 sq. ft. and over	80.00
	Gas-piping Systems to 5 outlets	16.00
	For each additional Gas-piping System outlet, per outlet	5.00
15.12.030	Inspections	
	Inspections outside normal business hours	106.00/hr min
	Re-inspection fee	80.00/hr min
	For which no fee is specifically indicated	80.00/hr min
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	106.00/hr min
Electrical Code		\$ Current Fee
15.20.010 3	Valuation of Electrical Work	
	1.00 to 500	38.00
	500.01 to 600	44.00
	600.01 to 700	49.00
	700.01 to 800	53.00
	800.01 to 900	59.00
	900.01 to 1,000	64.00
	1,000.01 to 1,100	68.00
	1,100.01 to 1,200	73.00
	1,200.01 to 1,300	79.00
	1,300.01 to 1,400	84.00
	1,400.01 to 1,500	88.00
	1,500.01 to 1,600	94.00
	1,600.01 to 1,700	99.00
	1,700.01 to 1,800	103.00
	1,800.01 to 1,900	109.00
	1,900.01 to 2,000	114.00
	2,000.01 to 3,000	129.00

Demolition Standards		\$ Current Fee
15.38.010	Demolition Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	50.00
	Demolition Permit	250.00
	Permit Revisions: half the cost of the original permit	
	No Fee Specifically Indicated	150.00/hour
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost

Grading, Erosion Control, and StormwaterManagement		\$ Current Fee
LDR: 5.7	Grading Permit	
	Deposit on Grading Permit: Non-Refundable, applied to full Grading Permit Fee	50.00
	Individual Residential (Primary + 1 accessory):	
	Statement	200.00
	Plan Level	600.00
	Multi-Unit Residential (3+ Units)	
	Statement	200.00/unit
	Plan Level	350.00/unit
	Multi-Lot Residential/Subdivision: Plan Level Only	350.00/lot
	Commercial Development: \$0.10/square foot of total development area; minimum fee \$200	
	Permit Revisions: half the cost of the original permit	
	Fee Specifically Indicated: \$100/hour/reviewer	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost

Cemetery		\$ Current Fee
Res 05-28	Fees:	
	Internment - Open/Close Full	493.00
	Internment - Open/Close Cremation	70.00
	Weekend / Holiday Charge	140.00
	Deed Filing Fee	28.00
	Winter Charge (Dec 1 - April 30)	140.00
	Plot Purchase - Full	422.00
	Plot Purchase - Cremation/Infant	140.00
	Disinterment - Open/Close Full	634.00
	Disinterment - Open/Close Cremation	140.00

3,000.01 to 4,000	149.00
4,000.01 to 5,000	168.00
5,000.01 to 6,000	188.00
6,000.01 to 7,000	209.00
7,000.01 to 8,000	229.00
8,000.01 to 9,000	249.00
9,000.01 to 10,000	269.00
10,000.01 to 11,000	288.00
11,000.01 to 12,000	309.00
12,000.01 to 13,000	329.00
13,000.01 to 14,000	349.00
14,000.00 to 15,000	369.00
15,000.01 to 16,000	389.00
16,000.01 to 17,000	429.00
17,000.01 to 18,000	449.00
18,000.01 to 19,000	469.00
19,000.01 to 20,000	489.00
20,000.01 to 21,000	510.00
21,000.01 to 22,000	529.00
22,000.01 to 23,000	549.00
23,000.01 to 24,000	569.00
24,000.01 to 25,000	591.00
25,000.01 to 50,000 = \$591.00 for the first \$25,000.00, plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
50,000.01 to 100,000 = \$966.00 for the first \$50,000.00, plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
100,000.01 and Up = \$1,467.00 for the \$100,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof	
Connect all temporary services	35.00

Plumbing Permits		\$ Current Fee
15.24.030	Plumbing and Fuel Gas Permits	
	For issuing each permit	53.00
	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	16.00
	For each building sewer and trailer park sewer	27.00
	Rainwater systems – per drain (inside building)	16.00
	For each water heater and/or vent	16.00
	For each gas-piping system of one to five outlets	16.00
	For each additional gas-piping system outlet, per outlet	5.00
	For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	16.00
	For each installation, alteration or repair of water piping and/or water treating equipment, each fixture	16.00
	For each repair or alteration of drainage or vent piping, each fixture	16.00
	For each lawn sprinkler system on any one meter including backflow protection devices	16.00
	For atmospheric-type vacuum breakers not included in Item #10:	-
	1 to 5 each	16.00
	over 5 each	5.00
	For each backflow protective device, other than atmospheric-type vacuum breakers:	-
	2 inch diameter and smaller	16.00
	over 2 inches in diameter	27.00
	Install Hydronic Heating- up to 1000 sq. ft	23.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	37.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	53.00
	Install Hydronic Heating- 5001 sq. ft. and over	80.00
	For each Fire Sprinkler System	16.00
	Inspections	
	Inspections outside normal business hours	106.00/hr min
	Re-inspection fee	80.00/hr min

Inspections for which no fee is specifically indicated	80.00/hr min
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	106.00/hr min

Flood Damage Prevention		\$ Current Fee
15.30.110	Floodplain Development Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	50.00
	Scale of project is determined by the Floodplain Administrator and examples of projects are included in the application:	
	Small Scale	300.00
	Large Scale	750.00
	Floodplain Map Revision (CLOMR and LOMR) Application	1,200.00
	Permit Revisions: half the cost of the original permit	
	Variance Application	750.00
	No Fee Specifically Indicated	150.00/hour
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost

Contractor Licensing		\$ Current Fee
15.36.040 i	Classification:	
	General Contractor (Class A)	426.00
	Building Contractor (Class B)	426.00
	Building Contractor Restricted (Class Br)	426.00
	Residential Contractor (Class C)	426.00
	Electrical Contractor	426.00
	Low Voltage Electrical Contractor	426.00
	Plumbing Contractor	426.00
	HVAC Contractor	426.00
	Woodstove/Gas Stove Installer	426.00
	Gas Service Contractor	426.00
	Lawn Sprinkler Installer	426.00
	Water Conditioning Installer	426.00
	Refrigerator Contractor	426.00
	Fire Sprinkler Contractor	426.00
15.36.050 G	Certificates of Qualification	
	Initial Certificate	160.00
	Renewal of Certificate	80.00

Ordinances. A motion was made by Jonathan Schechter and seconded by Jim Rooks to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance Q: An Ordinance Related to Short-term Rental Uses.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF TOWN OF JACKSON ORDINANCE NOS. 1196, 1198, 1210 THROUGH 1217, 1222, 1278, 1299, 1313, 1314, 1316, 1324, AND SECTIONS 2.2.2.C THROUGH 2.2.10.C, 2.3.13.C, 3.3.1.C, 6.1.4, 6.1.5, AND 6.3.2 OF THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS REGARDING SHORT TERM RENTAL UNITS.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Paul Anthony made staff comment. Council held discussion with staff. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve Ordinance Q on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance R: An Ordinance Amending Pathways Speed Limits and Signage.

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NO. 1192 AND JACKSON MUNICIPAL CODE SECTION 12.32.030 REGARDING PATHWAYS SPEED LIMITS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Lea Colasuonno and Michelle Weber made staff comment. A motion was made by Jonathan Schechter and seconded by Arne Jorgensen to approve Ordinance R on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance S: An Ordinance Repealing Pathways Penalty Provision.

AN ORDINANCE REPEALING SECTION 1 (IN PART) OF ORDINANCE 1192 AND JACKSON MUNICIPAL CODE SECTIONS 12.32.040 AND 12.32.060 REGARDING PATHWAYS AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve Ordinance S on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council.

Joint Town/County Department and Division Funding Committee Appointments. A motion was made by Arne Jorgensen and seconded by Jim Rooks to appoint Councilor Arne Jorgensen, Councilor Jim Rooks, and Town Manager Tyler Sinclair to serve on the Joint Town/County Department and Division Funding Committee. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Councilor Arne Jorgensen provided updates as START Board liaison and Travel and Tourism Board liaison. Councilor Rooks provided updates as Historical Society & Museum liaison and Teton County School Board liaison.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on a National Elk Refuge grant application, upcoming summer employee events, and remodel of the START lounge. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Town Manager’s report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jim Rooks and seconded by Jonathan Schechter to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 8:46 p.m.

TOWN OF JACKSON

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk