

**MINUTES**  
**PLANNING AND ZONING COMMISSION**  
**TOWN OF JACKSON, WYOMING**  
**November 15, 2023**

The Planning and Zoning Commission met in regular session on November 15, 2023 in the Town Council Chambers located at 150 E. Pearl in Jackson, at 5:30 pm. This meeting was held in-person and through the Zoom platform.

Upon roll call the following were found to be present:

BOARD: Katie Wilson, Abby Petri, Christie Watts, Thomas Smits, Steph Wise

STAFF: Paul Anthony, Katelyn Page, Lynsey Lenamond, Casey Holden

**MATTERS FROM THE PUBLIC:** None.

**APPROVAL of MINUTES:** A motion was made by Abigail Petri and seconded by Christie Watts to approve the November 1, 2023 regular meeting minutes as presented. Katie Wilson called for the vote. The vote showed all in favor with Katie Wilson abstaining. The motion carried.

**OLD BUSINESS:** None.

**BOARD OF ADJUSTMENT:**

**ITEM P23-148: Variance Request to Natural Resource Setback at 555 Scott Lane**

**STAFF PRESENTATION:** Katelyn Page

**QUESTIONS FOR STAFF:** Board asked what happens if they do not approve the continuance. Staff also said if the request was denied the applicant would have to wait a year to reapply.

**APPLICANT PRESENTATION:** Bryan Gleason

**QUESTIONS FOR APPLICANT:** Board asked why they needed the continuance. Applicant said they needed more time to review the information in the staff report.

**PUBLIC COMMENT:** None.

**COMMISSION DISCUSSION:**

Based upon the request of the property owner, a motion was made by Thomas Smits and seconded by Steph Wise to **continue** item P23-148 for a variance to LDR Section 5.1.1.D.2.c.ii.b to the February 7, 2024, Board of Adjustment regular meeting. Katie Wilson called for the vote. The vote showed all in favor. The motion carried.

**PLANNING COMMISSION:** None.

**MATTERS FROM COMMISSION:** None.

**MATTERS FROM STAFF:** BCC and Town Council decided to take out local convenience commercial of from the Virginian project, thus the proposed amendment to the NH-1 zone needs to be modified to reflect that change. The PC will see this project come back to them as a modified zoning request change. Town Council reviewed big buildings at a workshop and asked for the Planning Director to take the item to the DRC and PC first, then bring those comments back to the Council. The Board selected December 12<sup>th</sup> to hold a special meeting for big building review.

**Adjourn:** A motion was made by Christie Watts and seconded by Thomas Smits to adjourn the meeting. Katie Wilson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 5:46 pm.

minutes:ll