

Regular Town Council Meeting

June 17, 2024

6:00 PM

Town Council Chambers

Chair: Hailey Morton Levinson

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: <https://us02web.zoom.us/j/83225626786?pwd=VEXmuz9G4qxzF4yExwUkLW5YYrD7W.1>

Or join at zoom.com with Webinar ID: **832 2562 6786** and Password: **83001** or by phone: **+1 346 248 7799**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Land Acknowledgement
- D. Announcements/Proclamations
 - 1. Introduction of Sean Fagan, Administration Intern, Ventura Garcia-Perez, Communications and Strategic Initiatives Intern, and Oliver Carswell, Engineering Intern

III. PUBLIC COMMENT

This section is reserved for public comment about items not included in this agenda. Public comment is limited to 3 minutes. As a general practice, Council does not discuss, debate, or act on issues raised under public comment. Council may or may not discuss an issue raised under Public Comment later in the meeting during Matters from Mayor and Council at their discretion. If you would like to communicate with Council during the meeting about an item on the agenda, please wait until public comment has been called for that item. Public comment may also be submitted to Council at any time by emailing electedofficials@jacksonwy.gov.

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes
 - 1. June 3, 2024 Regular Town Council Meeting
- B. Disbursements
- C. May Municipal Court Report
- D. Consideration of Restriction for Workforce Rental Housing at Veronica Lane Apartments - 235 & 255 Veronica Lane (Kristi Malone)

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Planning & Building
 - 1. Demolition Permit DEM24-004 Located at 375 E. Gill Ave. (PM24-002) (Kelly Sluder)

2. Demolition Permit DEM24-005 Located at 165 N. Gros Ventre Ave. (PM24-003) (Kelly Sluder)
3. Sketch Plan for 290,000 sf Mixed-Use Hotel and Condominiums Along N. Cache (P24-002) (Tyler Valentine) - *Declared withdrawn per LDR Section 8.2.4.F.*
4. Temporary Emergency Building Moratorium Review Schedule (PM24-004) (Paul Anthony)

VI. RESOLUTIONS

- A. Resolution 24-13: Fee Schedule (Kelly Thompson)
- B. Resolution 24-14: FY24 Budget Amendment #4 (Kelly Thompson)

VII. ORDINANCES

- A. Ordinance S: CenturyLink Franchise Extension (Third Reading, to be designated Ordinance 1374)
- B. Ordinance V: Credit Card Transaction Fees (First Reading, Lea Colasuonno)
- C. Ordinances W and X: Water and Wastewater Fees (Lea Colasuonno)
 1. Ordinance W: Water Fee (First Reading, Lea Colasuonno)
 2. Ordinance X: Wastewater Fee (First Reading, Lea Colasuonno)

VIII. MATTERS FROM MAYOR AND COUNCIL

- A. Public Art Task Force Appointments (Lynsey Lenamond)
- B. Teton District Board of Health Reappointment (Riley Taylor)

IX. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

X. ADJOURN

Pledge of Allegiance

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands,
one Nation under God, indivisible, with liberty and justice for all.

Land Acknowledgement

We recognize that the land we are gathering on is the ancestral homeland of the Mountain Shoshone People who stewarded it for thousands of years and that many other tribes also lived upon and cared for this area including the Bannock, Blackfoot, Crow, Eastern Shoshone, Gros Ventre, Nez Perce, Northern Arapaho tribes, and others. With gratitude, we honor Indigenous Peoples, past and present. We also acknowledge the sovereignty of the Native nations closest to Jackson whose land was taken through broken treaties that resulted in the creation of the Wind River and Fort Hall Indian Reservations. We recognize this acknowledgement is simply a first step. The Town of Jackson is committed to continued and informed action to connect with indigenous people.

Ventura Garcia-Perez – Communications & Strategic Initiatives Intern

Currently a first-year at Amherst College, Ventura Garcia-Perez is a motivated and ambitious individual aspiring to support his family, friends, and community. Born and raised in Jackson Hole, Ventura is eager to bring his knowledge to the communications and strategic initiative team to assist and improve communication and engagement efforts.

Sean Fagan – Ecosystem Stewardship Intern

Sean Fagan is an Environmental and Sustainability Science Master's Student at the Lund University Center of Sustainability Science in Sweden. His primary research focus is climate preparedness, and he aspires to pursue a PhD. Outside of studies Sean climbs, runs, and sleeps.

Oliver Carswell – Engineering Intern

Oliver is entering his junior year at the University of Wisconsin-Madison and originally comes from the Boston area. This summer marks his first in Jackson, and he is eager to collaborate with and learn from the public works department to gain valuable experience and knowledge!

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

JUNE 3, 2024

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Hailey Morton Levinson, Arne Jorgensen, Jonathan Schechter, Jim Rooks, and Jessica Sell Chambers.

STAFF: Tyler Sinclair, Lea Colasuonno, Floren Poliseo, Johnny Ziem, Brian Lenz, Michelle Weber, Paul Anthony, Tanya Anderson, Katelyn Page, Tyler Valentine, Susan Scarlata, and Riley Taylor.

The Pledge of Allegiance was led by Mayor Morton Levinson. The Land Acknowledgement was read by Mayor Morton Levinson. Mayor Morton Levinson announced that beginning with this meeting, free childcare is now available to all those attending Town Council meetings. Mayor Morton Levinson proclaimed June 7, 2024 as National Gun Violence Awareness Day and June 2024 as Pride Month.

Public Comment. Bob Lenz, Patrick Guthrie, and Jillian Miller made public comment.

Consent Calendar. A motion was made by Arne Jorgensen and seconded by Jim Rooks to approve the consent calendar including items A-H as presented with the following motions:

- A. **Meeting Minutes.** To approve meeting minutes from the May 6, 2024 Regular Town Council Meeting, May 7, 2024 Regular Town Council Budget Meeting, May 13, 2024 Special Town Council Budget Meeting, and May 13, 2024 Special Town Council Workshop.
- B. **Disbursements.** To approve the disbursements as presented. ACE EQUIPMENT & SUPPLY \$33,032.69; ACE HARDWARE \$3,220.24; ADVANCED LINING LLC \$50,000.00; ALTA PLANNING & DESIGN \$812.00; AMAZON \$390.59; ANDERS GLASS AND TINT \$3,660.00; ANGLESEY, JASON \$92.00; ATLAS COPCO COMPRESSORS, LLC \$6,080.00; AXON ENTERPRISES, INC \$2,701.79; BECKER ARENA PRODUCTS INC \$60,000.00; BEST BEST & KRIEGER \$7,705.00; BESTDRIVE IDAHO FALLS \$1,628.88; BIG R RANCH & HOME \$279.19; BISON LUMBER \$378.76; BLACK HAWK INDUSTRIAL \$138.51; BRIGGS, ERIC L \$411.90; CAMP ON INC \$9,526.41; CARQUEST AUTO PARTS INC. \$6.95; CHROMAN FAMILY LIMITED PARTNERSHIP \$2,000.00; CITY OF DRIGGS \$1,814.48; CONRAD & BISCHOFF INC. \$90,575.27; CONTROL SYSTEM TECHNOLOGY, INC. \$36,692.00; DEAN'S PEST CONTROL LLC \$270.00; DELTA DENTAL PLAN OF WYOMING \$11,102.70; DERO BIKE RACKS \$7,315.03; DEX IMAGING \$45.41; DICK ANDERSON CONSTRUCTION \$80,510.18; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$300.00; E.R. OFFICE EXPRESS \$122.69; ELAN ONE CARD \$4,018.56; ENERGY LABORATORIES INC. \$938.00; EVOLUTION CONCRETE CUTTING \$9,485.00; EXPOSURE SIGNS INC \$2,875.00; FALL RIVER RURAL ELECTIC \$83.81; FERGUSON ENTERPRISES, INC \$194.72; FIRE SERVICES OF IDAHO \$600.00; FOSTER, KYLE \$588.60; FREEDOM MAILING SERVICE INC. \$1,834.83; GARCIA, ISRAEL \$120.00; GILLIG LLC \$2,088.91; GRAINGER \$62.50; HD FOWLER COMPANY \$4,975.69; HIGH COUNTRY LINEN \$1,233.78; IDAHO CHILD SUPPORT RECEIPTING \$564.20; INTERSTATE BATTERY \$402.85; JACKSON CURBSIDE INC. \$5,475.00; JACKSON DOWNTOWNER, LLC \$101,412.48; JACKSON GROUP LOCKBOX \$752.94; JACKSON HOLE COMMUNITY HOUSING \$12,500.00; JACKSON HOLE NEWS & GUIDE \$13,905.00; JACKSON LUMBER INC \$400.80; JACKSON WHOLE FAMILY HEALTH \$800.00; JAVELIN ARMS \$450.00; JH20 WATER CONDITIONING & FILTRATION \$97.50; JORGENSEN ASSOCIATES, PC \$244,049.77; KENWORTH SALES COMPANY DEPT #1 \$42.51; LEGEND HYDROVACING, INC \$5,550.00; LEIGH, CHRISTOPHER S. \$674.40; LENZ, BRIAN \$118.64; LIQUOR STORE OF JH, INC \$774.30; LOCAL GOV'T LIABILITY POOL \$1,000.00; LOPEZ, CHRYSTAL \$59.00; LOWER VALLEY ENERGY INC \$1,500.00; MACY'S SERVICES \$2,567.50; MEAD & HUNT \$12,761.90; METROQUIP INC \$4,117.84; MONARCH MOTORSPORTS \$25,639.00; MSC INDUSTRIAL SUPPLY CO \$2,674.23; NAPA AUTO PARTS INC. \$2,169.01; NELSON ENGINEERING \$14,974.25; ON SIGHT LAND SURVEYORS INC. \$1,800.00; ONE CALL OF WYOMING \$234.75; PITTS, JASON \$126.54; PREMIER TRUCK- SALT LAKE CITY \$1,146.91; PRISTINE EXTERIORS LLC \$309.00; PRO-WEST & ASSOC., INC \$12,000.00; R & A SAFETY LLC \$839.50; RIPLEYS VACUUM CENTER, INC \$4,635.50; RON'S TOWING LLC \$6,150.00; RT1 INC \$179.12; SAFETY SUPPLY & SIGN CO., INC. \$1,196.79; SCHAEFFER MFG. CO \$3,638.80; SCHWARTZ, ANDY \$8,334.00; SHELL EQUIPMENT COMPANY LLC \$199.44; SHERWIN-WILLIAMS CO. \$638.80; SIGN IT NOW INC \$271.70; SILVER CREEK SUPPLY \$75.35; SMITH POWER PRODUCTS, INC. \$357.25; SMITH PSYCHOLOGICAL SERVICES \$800.00; SNAKE RIVER MEP COMPLETE, INC \$255.00;

SOLV BUSINESS SOLUTIONS-SAFEGUARD \$803.38; SOSA'S JANITORIAL SERVICE \$7,200.00; SPECTRUM \$99.99; SPRING CREEK ANIMAL HOSPITAL \$286.47; STANDARD INSURANCE COMPANY \$10,046.16; STERLING, ODEIN \$740.00; SUNRISE ENVIRONMENTAL \$1,086.17; SUSTAINABLE STRATEGIES DC, LLC \$7,500.00; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$10.00; TETON COUNTY PLANNING & BUILDING \$11,744.99; TETON COUNTY PUBLIC HEALTH \$200.00; TETON COUNTY PUBLIC WORKS \$13,048.22; TETON COUNTY SHERIFF'S-JAIL \$288.00; TETON MOTORS INC \$1,655.65; TETON ROPE ACCESS AND SERVICES, LLC \$751.25; TETON TRASH REMOVAL, INC. \$103.00; THE TIRE RACK, INC. \$1,720.00; THOMSON WEST \$930.14; THYSEN KRUPP ELEVATOR CORP. \$4,471.20; TMSO LLC \$1,978.21; UCM DIGITAL HEALTH, INC \$955.50; UPLIFT DESK \$5,687.79; UPPER CASE PRINTING INK \$230.74; USA BLUE BOOK -\$1,320.30; VERIZON WIRELESS \$8,416.67; VISA \$37,870.36; VISION SERVICE PLAN - (WY) \$1,765.73; WAM \$225.00; WEST COAST CODE CONSULTANTS \$2,635.00; WEST FORK CONSTRUCTION \$7,575.60; WESTBANK SANITATION \$122.06; WESTWOOD CURTIS \$1,125.45; WHITE GLOVE CLEANING, INC. \$1,302.36; WILLIAMS, BAILEY \$349.67; WILLIAMS, RILEY \$398.34; WRENCH IT PLUMBING & HEATING INC \$206.25; WSP USA ENVIRONMENT & INFRASTRUCTURE INC \$5,123.25; WYOMING FIRST AID & SAFETY \$617.93; WYOMING GARAGE DOOR, LLC \$1,644.00; WYOMING LAW ENFORCEMENT \$115.00; WYOMING LAW ENFORCEMENT ACADEMY \$1,757.45; WYOMING.COM INC \$5.00; XYLEM CCI \$434.87; YELLOW IRON EXCAVATION, LLC \$1,862.00

- C. **April Municipal Court Report.** To accept the April Municipal Court Report into record.
- D. **MOU with Mental Health & Recovery Services of JH and Title 25/BH Crisis Partners of Teton County.** To approve the Agreement between the Town and the Mental Health & Recovery Services of Jackson Hole, and authorize the Mayor to execute the Agreement, subject to minor changes by staff.
- E. **Well 10 Drilling Construction Award.** To approve the contract with Weber Water and Well, LLC and authorize the Mayor to execute all contracts subject to final approval by the Town Engineer and Town Attorney.
- F. **Conceptual Design Agreement for the Public Art for the Stilson Transit Center.** To approve a Conceptual Design Agreement for Public Art for the future Stilson Transit Center in a cost not to exceed \$3,600 and authorize the Mayor to execute all necessary documents.
- G. **WAM Resolutions.** No motion. This item is informational only.
- H. **Amended and Restated Special Restriction for 276 Scott Lane Unit 103.** To approve the Complete Amendment and Restatement Deed Restriction for Workforce Ownership Housing Located at 276 Scott Lane Unit 103, Town of Jackson Wyoming and authorize the Mayor sign the restriction.

There was no public comment on the consent calendar. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Canopy Encroachment Agreement with CCC's Ranch Inn, LLC at 45 E. Pearl. This item was continued.

Shoring Encroachment Agreement with CCC's Ranch Inn, LLC at 45 E. Pearl. This item was continued.

FY25 Budget Public Hearing. Tyler Sinclair made staff comment. Mayor Morton Levinson opened the public hearing. Council held discussion with staff. There was no public comment. No motion was made as action was scheduled on the FY25 Budget Resolution later on in the agenda. Mayor Morton Levinson closed the public hearing.

Fee Schedule Public Hearing. Mayor Morton Levinson opened the public hearing. Kelly Thompson and Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. No motion was made as formal consideration of the annual fee resolution was scheduled to occur on June 17, 2024. Mayor Morton Levinson closed the public hearing.

Request for a Conditional Use Permit at 185 S. Willow St. (P24-065). Katelyn Page and Paul Anthony made staff comment. Council held discussion with staff. Jason Berning, Josiah Nash, Rachel Ravitz, and Reed Armijo, spoke on behalf of the applicant. There was no public comment. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve P24-065 for a Conditional Use Permit

for an expansion of 3,285 sf of Office and Heavy Service use at the property addressed 185 S. Willow Street based upon the findings and conditions presented in the staff report, the departmental reviews, subject to this staff report dated June 3, 2024, and the following condition of approval:

1. Determination of, and provision for, any newly generated off-street parking for the General Services Building shall be deferred until master planning of the municipal complex and construction of the Teton County Courthouse project is complete.

Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Planned Unit Development Amendment, Development Plan, Conditional Use Permit, and Fee Waiver Request for the Presbyterian Church of Jackson Hole (P23-206, P23-204, P24-007, P24-024) (Tyler Valentine). A motion was made by Arne Jorgensen and seconded by Jim Rooks to continue items P23-006, P23-204, P24-007, and P24-024 to the regularly scheduled Town Council meeting on July 1, 2024. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Sketch Plan for 290,000 sf Mixed-Use Hotel and Condominiums Along N. Cache (P24-002). Paul Anthony made staff comment. Council held discussion with staff. Public comment for this item was accepted at the May 6, 2024 meeting. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to continue Sketch Plan P24-002 for a new three-story, 290,000 sf mixed-use hotel and condominium building to the regularly scheduled meeting on June 17, 2024. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Petition to Vacate Portion of an Alley at 325 N. Cache St. et al. (PM23-006). Council held discussion. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to direct staff to prepare all necessary documentation associated with potentially vacating (a portion or the entirety) of the alley, including staff's recommended terms and conditions in the departmental reviews and others, and present the items on a future Council agenda for Council's review and consideration. Mayor Morton Levinson called for the vote. The vote showed 0-5 with Mayor Morton Levinson, Arne Jorgensen, Jessica Sell Chambers, Jim Rooks and Jonathan Schechter opposed. The motion failed.

Council recessed at 7:20pm and reconvened at 7:27pm.

Resolution 24-11: FY25 Budget. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Resolution 24-11 adopting the Town of Jackson's fiscal year 2025 budget as presented. Mayor Morton Levinson called for the vote. The vote showed 4-1 with Mayor Morton Levinson, Arne Jorgensen, Jonathan Schechter, and Jim Rooks in favor and Jessica Sell Chambers opposed. The motion carried.

A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to further direct staff to request the County Assessor assess 0.5 property mills within the Town of Jackson. Mayor Morton Levinson called for the vote. The vote showed 4-1 with Mayor Morton Levinson, Arne Jorgensen, Jonathan Schechter, and Jim Rooks in favor and Jessica Sell Chambers opposed. The motion carried.

Resolution 24-12: JH Airport FAA Grant. Riley Taylor made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Arne Jorgensen and seconded by Jim Rooks to adopt the proposed Resolution, and approve the FAA Grant Agreement to Conduct Airport Related Environmental Study (Net Zero Carbon Roadmap) with the FAA obligation under the grant being a maximum of \$180,000. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to read ordinances in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance R. An Ordinance Granting Westbank Environmental Services, Inc. a Franchise.

AN ORDINANCE GRANTING WESTBANK ENVIRONMENTAL SERVICES, INC. A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF GARBAGE, ASHES, REFUSE, RECYCLABLE REFUSE AND COMPOSTABLE MATERIALS FOR THE PURPOSE OF REDUCING IMPACTS ON WASTE HAULING AND LANDFILL OPERATIONS AND SUPPORTING RECYCLING EFFORTS; PROVIDING THE RIGHTS AND LIABILITIES THEREUNDER; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION, DULY ASSEMBLED, THAT:

There was no public comment. A motion was made by Arne Jorgensen and seconded by Jonathan Schechter to approve Ordinance R on third and final reading and designate it Ordinance 1372. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance S. An Ordinance Extending the Term of the Franchise Granted to Qwest Corporation d/b/a CenturyLink.

AN ORDINANCE AMENDING ORDINANCE 1243 EXTENDING THE TERM OF THE FRANCHISE GRANTED TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM FOR THE PURPOSE OF SUPPLYING SERVICE TO THE TOWN OF JACKSON AND GRANTED ON DECEMBER 18, 2019.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

Lea Colasuonno made staff comment. There was no public comment. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to approve Ordinance S on first reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Board of Examiners (BOE) Reappointments. There was no staff comment. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to reappoint Kasey Mateosky, Katie Wilson, and Tyson Slater to the Board of Examiners for two-year terms, all of which shall expire July 1, 2026. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. A motion was made by Jessica Sell Chambers and seconded by Arne Jorgensen to direct and authorize the Housing Authority Board to further negotiate for the sale of 60 W. Broadway. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Tyler Sinclair and April Norton made staff comment regarding 90 Virginian Lane land developer selection process. Council held discussion with staff. A motion was made by Mayor Morton Levinson and seconded by Jim Rooks to reconsider the vote on the motion to: "direct and authorize the Housing Authority to direct staff to negotiate a Ground Lease and Development Agreement including the agreed upon internal procedures and negotiation topics with both Pennrose Development and Elmington Affordables, LLC for affordable workforce housing located at 90 Virginian Lane and to bring these documents and the results of the negotiations back to the Council and Board for consideration at a future meeting." There was no public comment on the motion to reconsider. Mayor Morton Levinson called for the vote. The vote showed 3-1 with Jim Rooks, Arne Jorgensen, and Hailey Morton Levinson in favor and Jonathan Schechter opposed. Jessica Sell Chambers abstained from the vote. The motion carried.

Arne Jorgensen, as the motion maker, withdrew his motion made on May 14 to direct and authorize the Housing Authority to direct staff to negotiate a Ground Lease and Development Agreement including the agreed upon internal procedures and negotiation topics with both Pennrose Development and Elmington Affordables, LLC for affordable workforce housing located at 90 Virginian Lane and to bring these documents and the results of the negotiations back to the Council and Board for consideration at a future meeting.

A motion was made by Jessica Sell Chambers and seconded by Jim Rooks to direct staff to schedule a Special Joint Information Meeting to discuss selection of a developer for 90 Virginian Lane. Council held discussion. Mayor Morton Levinson called for the vote. The vote showed 2-3 with Jessica Sell Chambers and Jonathan Schechter in favor and Mayor Morton Levinson, Arne Jorgensen, and Jim Rooks opposed. The motion failed.

A motion was made by Jim Rooks and seconded by Jessica Sell Chambers to direct and authorize staff to negotiate a Ground Lease and Development Agreement including the agreed upon internal procedures and negotiation topics with Pennrose Development for affordable workforce housing located at 90 Virginian Lane and to bring these documents and the results of the negotiations back to the Council and Board for consideration at a future meeting. Mayor Morton Levinson called for the

vote. The vote showed 3-2 with Mayor Morton Levinson, Arne Jorgensen, and Jim Rooks in favor and Jessica Sell Chambers and Jonathan Schechter opposed. The motion carried.

Council recessed at 8:50pm and reconvened at 8:57pm.

Council held discussion with staff on initiating a moratorium on non-residential buildings larger than 35,000 sf in CR-1, CR-2, CR-3, Downtown Core-1, and Downtown Core-2 zones. Lea Colasuonno and Tyler Sinclair made staff comment.

Council recessed at 9:31pm and reconvened at 10:07pm.

A motion was made by Mayor Morton Levinson and seconded by Jonathan Schechter to suspend the requirements of section 15-1-115(c) of the Wyoming Statutes requiring three readings of ordinances and ten days between first and third reading. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Mayor Morton Levinson and seconded by Jessica Sell Chambers to read the Emergency Ordinance in short title. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Ordinance T. An Ordinance Placing a 120 Day Temporary Moratorium on Non-Residential Buildings Larger than 35,000 SF

AN ORDINANCE PLACING A 120-DAY TEMPORARY MORATORIUM ON THE SUBMISSION AND ACCEPTANCE OF APPLICATIONS TO CREATE, ADD, OR CHANGE THE USE OF THE HABITABLE FLOOR AREA FOR NON-RESIDENTIAL BUILDINGS LARGER THAN 35,000 HABITABLE SQUARE FEET WITHIN THE COMMERCIAL RESIDENTIAL – 1 (CR-1), COMMERCIAL RESIDENTIAL – 2 (CR-2), COMMERCIAL RESIDENTIAL – 3 (CR-3), DOWNTOWN CORE – 1 (DC-1), AND DOWNTOWN CORE – 2 (DC-2) PURSUANT TO THE TOWN OF JACKSON LAND DEVELOPMENT REGULATIONS; DECLARING AN EMERGENCY, PROVIDING FOR AN EFFECTIVE DATE AND A TIME FOR TERMINATION.
NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT:

Lea Colasuonno made staff comment. Michael Kudar and Daniel Ragsdale made public comment. A motion was made by Mayor Morton Levinson and seconded by Jim Rooks to approve ordinance T, an emergency ordinance placing a moratorium on non-residential buildings larger than 35,000 sf within the Commercial Residential-1, Commercial Residential-2, Commercial Residential-3, Downtown Core-1, and Downtown Core-2, and designate it Ordinance 1373. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Mayor Morton Levinson read a Mayoral proclamation placing into effect Ordinance 1373, An Emergency Ordinance Placing a Temporary Moratorium on the Acceptance, Review, and Processing Of Applications To Create Or Add Habitable Floor Area For Buildings Larger Than 35,000 Square Feet Within the Commercial Residential – 1, Commercial Residential – 2, Commercial Residential – 3, Downtown Core – 1, And Downtown Core – 2 Pursuant To The Town of Jackson Land Development Regulations.

Council discussed the Bison and Elk Management Plan, residential parking, and the regulatory reduction taskforce.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on the Mountains of Color Film Festival and Temporary Sign Permits, including the River Bend Temporary Sign from June 9 to June 15. A motion was made by Jonathan Schechter and seconded by Jim Rooks to approve the Town Manager’s Report. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Jessica Sell Chambers to adjourn. Mayor Morton Levinson called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 10:53 p.m.

ATTEST:

Hailey Morton Levinson, Mayor

Riley Taylor, Town Clerk

Minutes: rt. Publish JH News & Guide: June 12, 2024

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6634	107 WEST DESIGN, LLC	24-05	NORTH CACHE MASTER PLAN	05/22/2024	1,250.00	.00	
Total 6634:					1,250.00	.00	
51	ACE HARDWARE	867415	1/2 BRASS	05/16/2024	8.79	.00	
51	ACE HARDWARE	867450	supplies	05/17/2024	31.42	.00	
51	ACE HARDWARE	867638	BATTERIES	05/18/2024	33.98	.00	
51	ACE HARDWARE	867684	MARKING WAND	05/19/2024	44.99	.00	
51	ACE HARDWARE	867724	HOSE POLY	05/20/2024	6.98	.00	
51	ACE HARDWARE	868357	COUPLER	05/23/2024	14.99	.00	
51	ACE HARDWARE	868657	MARKING PAINT	05/27/2024	35.97	.00	
51	ACE HARDWARE	868839	shovel	05/28/2024	19.99	.00	
51	ACE HARDWARE	868854	MOTOMIX	05/28/2024	83.98	.00	
51	ACE HARDWARE	869187	HOLE PLUG	05/30/2024	6.60	.00	
51	ACE HARDWARE	869199	GRASS SEED	05/30/2024	149.99	.00	
51	ACE HARDWARE	869293	DOOR STOP	05/31/2024	5.99	.00	
51	ACE HARDWARE	869370	HAMMER HANDLE HEAT SHRIN	05/31/2024	17.48	.00	
Total 51:					461.15	.00	
6861	ADVANCED NETWORK MANAG	BD0066665	MILESTONE	05/22/2024	2,978.78	.00	
Total 6861:					2,978.78	.00	
6524	ALPHAGRAPHICS	IX-389051	STATIONARY	05/31/2024	558.10	.00	
6524	ALPHAGRAPHICS	JX-386640	NAME PLAQUE	05/24/2024	20.00	.00	
Total 6524:					578.10	.00	
5726	AMAZON	147G-YGJF-D9	DOG FOOD	05/22/2024	195.98	.00	
5726	AMAZON	14DY-HP1M-1	creidt	05/31/2024	39.02-	.00	
5726	AMAZON	17P4-NTQ6-63	OFFICE SUPPLIES	06/03/2024	22.30	.00	
5726	AMAZON	1CRJ-MY6W-F	BUDDY PACK AND GUN CLEANI	05/25/2024	750.19	.00	
5726	AMAZON	1DQ7-QL3Y-T1	OUTLET RACKMOUNT	05/30/2024	508.44	.00	
5726	AMAZON	1G1Y-DR1Y-3T	POWER BANK	05/23/2024	209.97	.00	
5726	AMAZON	1H66-DWWQ-	CREDIT	05/31/2024	78.04-	.00	
5726	AMAZON	1HLN-V7FN-N	TONER	05/30/2024	1,010.56	.00	
5726	AMAZON	1N3X-V6C4-W	TRAVEL BAGES	05/16/2024	156.08	.00	
5726	AMAZON	1PFH-PH4Q-M	POWER BANK	05/20/2024	63.98	.00	
5726	AMAZON	1PG9-RPH3-19	CREDIT	06/03/2024	39.02-	.00	
5726	AMAZON	1W3X-7QLP-C	PRINTER	06/06/2024	989.00	.00	
5726	AMAZON	1WJG-7634-3Q	LCD SCREEN REPLACEMENT	06/05/2024	22.99	.00	
5726	AMAZON	1XVW-HLQW-	BACKPACK	05/23/2024	86.24	.00	
Total 5726:					3,859.65	.00	
1159	AMERICAN PUBLIC WORKS AS	050624	REGISTRATION FOR 252154	05/06/2024	575.00	.00	
1159	AMERICAN PUBLIC WORKS AS	052924	REGISTRATION FOR 352897	05/29/2024	575.00	.00	
Total 1159:					1,150.00	.00	
3530	AMSOIL INC #774148	22565922 RI	SYNTHETIC 15W40 SS DIESEL	05/20/2024	332.09	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3530:					332.09	.00	
4389	APPLE INC	MA79633030	APPLE PENCIL	05/16/2024	714.00	.00	
4389	APPLE INC	MA80238192	MAGIC KEYBOARD	05/20/2024	1,974.00	.00	
Total 4389:					2,688.00	.00	
7458	ASPEN MEADOWS	052324	DOOR REPAIR REIMBURSE	05/23/2024	500.00	.00	
Total 7458:					500.00	.00	
1783	AT&T	287259163099	charges for account 25725916309	05/08/2024	1,092.55	.00	
1783	AT&T	287272169264	MONTHLY ACCOUNT 287272169	05/12/2024	43.23	.00	
1783	AT&T	287279795460	MONTHLY ACCOUNT 287279795	05/11/2024	251.88	.00	
Total 1783:					1,387.66	.00	
6757	AXON ENTERPRISES, INC	INUS253750	BASIC LICENSE	06/01/2024	2,694.38	.00	
Total 6757:					2,694.38	.00	
4774	BIG R RANCH & HOME	1658189	PARTS	03/04/2024	34.80	.00	
4774	BIG R RANCH & HOME	1669038	WOOD SHAVINGS	05/30/2024	21.98	.00	
Total 4774:					56.78	.00	
7451	Big Spruce, Inc.	060324	return bond 310 vine street	06/03/2024	53,000.00	.00	
Total 7451:					53,000.00	.00	
3500	BISON LUMBER	2405-844118	CTX-175	05/24/2024	427.50	.00	
Total 3500:					427.50	.00	
7461	BLACK WIDOW WELDING 2 LLC	1075	CAT PUSH BLADE WELDING	05/20/2024	925.00	.00	
Total 7461:					925.00	.00	
1560	BLUE SPRUCE CLEANERS,INC	060124	DRY CLEANING PD	06/01/2024	202.61	.00	
Total 1560:					202.61	.00	
7323	BOBCAT OF ROCK SPRINGS	54179	HARNESS	05/08/2024	240.99	.00	
7323	BOBCAT OF ROCK SPRINGS	54327	BELT DRIVE AND IDLER	05/30/2024	341.04	.00	
Total 7323:					582.03	.00	
6051	CARPETS PLUS COLORTILE	10627	PW OFFICE CARPET REPLACE	05/29/2024	1,235.00	.00	
Total 6051:					1,235.00	.00	
2876	CAST	1832	REGISTRATION CHAMBERS	01/27/2024	95.00	.00	
Total 2876:					95.00	.00	
544	CENTURYLINK	307-111-5050-2	307-111-5050 246m	05/07/2024	2,175.37	.00	
544	CENTURYLINK	334064254 052	Monthly bill for account 33406425	05/13/2024	48.57	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
544	CENTURYLINK	688783579	ACCOUNT NUMBER 75912352	05/20/2024	124.76	.00	
Total 544:					2,348.70	.00	
4984	CHAPA STRIPES OF IDAHO	JW-001	PATHWAY STRIPING	06/02/2024	14,800.00	.00	
4984	CHAPA STRIPES OF IDAHO	W-2024	PATHWAYS STRIPING	06/04/2024	12,500.00	.00	
Total 4984:					27,300.00	.00	
514	CONRAD & BISCHOFF INC.	IN-075702-24	MOBIL SHC	05/22/2024	300.40	.00	
Total 514:					300.40	.00	
6475	CONVERGEONE, INC	INV1001628	PROFESSIONAL SERVICES	05/27/2024	225.00	.00	
6475	CONVERGEONE, INC	INV1001719	3 SOFTWARE	05/28/2024	4,118.16	.00	
Total 6475:					4,343.16	.00	
7111	DAWSON INFRASTRUCTURE S	INV214048	HOOD FRONT FLAP	05/28/2024	241.41	.00	
7111	DAWSON INFRASTRUCTURE S	INV214074	WORK HORSE EASEMENT MAC	05/30/2024	94,454.00	.00	
Total 7111:					94,695.41	.00	
3881	DEX IMAGING	AR11320882	CONTRACT COPIER	05/16/2024	389.69	.00	
Total 3881:					389.69	.00	
7453	DINH, THAO	060324	RETURN RESTITUTION CASE 2	06/03/2024	45.00	.00	
Total 7453:					45.00	.00	
6883	DIVISION OF CHILD SUPPORT	053024	DCSE CASE #0005405448	05/30/2024	509.23	509.23	05/30/2024
Total 6883:					509.23	509.23	
2175	DIVISION OF VICTIM SERVICES	060324	Crime Victim SurchAGE MAY 202	06/03/2024	600.00	.00	
Total 2175:					600.00	.00	
3408	E.R. OFFICE EXPRESS	22395	NOTARY STAMP	05/31/2024	29.99	.00	
3408	E.R. OFFICE EXPRESS	22398	office supplies	06/04/2024	206.72	.00	
3408	E.R. OFFICE EXPRESS	22409	STAPLES	06/04/2024	17.44	.00	
Total 3408:					254.15	.00	
6844	EKOS, INC	217120	FUEL SITE MODULE	05/31/2024	80.00	.00	
Total 6844:					80.00	.00	
6451	ELITE PARTS	11267	JETTER REELS	05/08/2024	66.02	.00	
Total 6451:					66.02	.00	
1134	ENERGY LABORATORIES INC.	631513	INFLUENT AND EFFLUENT	05/22/2024	193.00	.00	
1134	ENERGY LABORATORIES INC.	632804	INFLUENT AND EFFLUENT	05/29/2024	469.00	.00	
1134	ENERGY LABORATORIES INC.	633750	ANALYSIS PARAMETER	06/03/2024	167.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1134:					829.00	.00	
103	ENVIRONMENTAL RESOURCE	077952	SOLIDS	05/20/2024	1,103.44	.00	
Total 103:					1,103.44	.00	
81	EVANS CONSTRUCTION INC	242734	DUMP FEE	05/21/2024	150.00	.00	
81	EVANS CONSTRUCTION INC	242964	DUMP FEE	05/24/2024	75.00	.00	
81	EVANS CONSTRUCTION INC	243111	DUMP FEE	05/29/2024	75.00	.00	
Total 81:					300.00	.00	
6802	FALL RIVER PROPANE	2619882	PROPANE	05/23/2024	604.95	.00	
6802	FALL RIVER PROPANE	2619884	PROPANE	05/23/2024	820.29	.00	
6802	FALL RIVER PROPANE	2619885	PROPANE	05/23/2024	1,597.48	.00	
Total 6802:					3,022.72	.00	
3195	FERGUSON ENTERPRISES, IN	2633433	CVR PSTN ASSY	05/31/2024	30.30	.00	
3195	FERGUSON ENTERPRISES, IN	2656128	HOSE ASSY CHR	05/31/2024	34.50	.00	
3195	FERGUSON ENTERPRISES, IN	CM390283	CREDIT	06/03/2024	30.30-	.00	
Total 3195:					34.50	.00	
5463	FIGJAM ENTERPRISES, LLC	1421	SNOW KING APARTMENTS	05/16/2024	3,000.00	.00	
5463	FIGJAM ENTERPRISES, LLC	1421	DELONEY STREET BATHROMS	05/16/2024	325.00	.00	
Total 5463:					3,325.00	.00	
7340	FLORES, JUANITA	052924	TRANSLATION SERVICES	05/29/2024	880.00	.00	
Total 7340:					880.00	.00	
7287	GARCIA, ISRAEL	0040	INTERPRETATION	05/30/2024	40.00	.00	
Total 7287:					40.00	.00	
4212	GILLIG LLC	41176052	MOTOR	05/16/2024	956.60	.00	
4212	GILLIG LLC	41179829	WINDOW	05/28/2024	3,965.69	.00	
4212	GILLIG LLC	41180239	WINDSHIELD	05/29/2024	5,545.92	.00	
Total 4212:					10,468.21	.00	
7342	HARMONY DESIGN, INC	24005	E-BIKE SAFETY	05/20/2024	1,620.15	.00	
Total 7342:					1,620.15	.00	
7457	HAYWARD, ANDREW	060324	TRAVEL REIMBURSE	06/03/2024	350.00	.00	
Total 7457:					350.00	.00	
4988	HD FOWLER COMPANY	I6701917	BOTTOM VALVE BOX	05/15/2024	530.32	.00	
4988	HD FOWLER COMPANY	I6701918	TAPPING SLEEVE	05/15/2024	1,029.26	.00	
4988	HD FOWLER COMPANY	I6704759	v-plug	05/19/2024	248.00	.00	
4988	HD FOWLER COMPANY	I6706246	TAPPING SLEEVE AND PARTS	05/20/2024	5,012.41	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4988:					6,819.99	.00	
96	HIGH COUNTRY LINEN	0434389	WATER	04/11/2024	29.36	.00	
96	HIGH COUNTRY LINEN	0434389	SHOP SUPPLIES	04/11/2024	51.85	.00	
96	HIGH COUNTRY LINEN	0434389	FACILITY	04/11/2024	6.65	.00	
96	HIGH COUNTRY LINEN	0434389	ADMIN	04/11/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0434389	ADMIN	04/11/2024	3.33	.00	
96	HIGH COUNTRY LINEN	0434389	FLEET	04/11/2024	23.39	.00	
96	HIGH COUNTRY LINEN	0434389	STREET	04/11/2024	28.24	.00	
96	HIGH COUNTRY LINEN	0434389	BUILD MAINT	04/11/2024	18.30	.00	
96	HIGH COUNTRY LINEN	0434389	WTP	04/11/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0434389	SEWER	04/11/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0435349	ADMIN	04/18/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0435349	FLEET	04/18/2024	23.39	.00	
96	HIGH COUNTRY LINEN	0435349	SHOP SUPPLIES	04/18/2024	6.85	.00	
96	HIGH COUNTRY LINEN	0435349	FACILITY	04/18/2024	6.65	.00	
96	HIGH COUNTRY LINEN	0435349	BUILD MAINT	04/18/2024	26.33	.00	
96	HIGH COUNTRY LINEN	0435349	WWTP	04/18/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0435349	WATER	04/18/2024	22.71	.00	
96	HIGH COUNTRY LINEN	0435349	SEWER	04/18/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0435349	STREET	04/18/2024	28.24	.00	
96	HIGH COUNTRY LINEN	0435349	ADMIN	04/18/2024	3.33	.00	
96	HIGH COUNTRY LINEN	0436238	SHOP SUPPLIES	04/25/2024	6.85	.00	
96	HIGH COUNTRY LINEN	0436238	WATER	04/25/2024	22.71	.00	
96	HIGH COUNTRY LINEN	0436238	WWTP	04/25/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0436238	STREET	04/25/2024	21.59	.00	
96	HIGH COUNTRY LINEN	0436238	ADMIN	04/25/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0436238	ADMIN	04/25/2024	7.13	.00	
96	HIGH COUNTRY LINEN	0436238	SEWER	04/25/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0436238	BUILD MAINT	04/25/2024	9.69	.00	
96	HIGH COUNTRY LINEN	0436238	FACILITY	04/25/2024	6.65	.00	
96	HIGH COUNTRY LINEN	0437240	BUILD MAINT	05/02/2024	152.09	.00	
96	HIGH COUNTRY LINEN	0437240	FACILITY	05/02/2024	6.65	.00	
96	HIGH COUNTRY LINEN	0437240	SEWER	05/02/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0437240	STREET	05/02/2024	18.27	.00	
96	HIGH COUNTRY LINEN	0437240	WATER	05/02/2024	26.03	.00	
96	HIGH COUNTRY LINEN	0437240	ADMIN	05/02/2024	3.33	.00	
96	HIGH COUNTRY LINEN	0437240	SHOP SUPPLIES	05/02/2024	6.85	.00	
96	HIGH COUNTRY LINEN	0437240	ADMIN	05/02/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0437240	WWTP	05/02/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0438266	WWTP	05/09/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0438266	ADMIN	05/09/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0438266	WATER	05/09/2024	26.03	.00	
96	HIGH COUNTRY LINEN	0438266	SEWER	05/09/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0438266	SHOP SUPPLIES	05/09/2024	53.33	.00	
96	HIGH COUNTRY LINEN	0438266	BUILD MAINT	05/09/2024	12.86	.00	
96	HIGH COUNTRY LINEN	0438266	FACILITY	05/09/2024	6.65	.00	
96	HIGH COUNTRY LINEN	0438266	ADMIN	05/09/2024	3.33	.00	
96	HIGH COUNTRY LINEN	0438266	STREET	05/09/2024	18.27	.00	
96	HIGH COUNTRY LINEN	0439910	MATS @ START	05/20/2024	202.85	.00	
96	HIGH COUNTRY LINEN	0440420	MATS @ SHELTER	05/22/2024	83.53	.00	
96	HIGH COUNTRY LINEN	0440641	ADMIN	05/23/2024	12.33	.00	
96	HIGH COUNTRY LINEN	0440641	SEWER	05/23/2024	14.95	.00	
96	HIGH COUNTRY LINEN	0440641	ADMIN	05/23/2024	9.97	.00	
96	HIGH COUNTRY LINEN	0440641	STREET	05/23/2024	18.27	.00	
96	HIGH COUNTRY LINEN	0440641	BUILD MAINT	05/23/2024	10.47	.00	
96	HIGH COUNTRY LINEN	0440641	FACILITY	05/23/2024	6.65	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0440641	SHOP SUPPLIES	05/23/2024	6.98	.00	
96	HIGH COUNTRY LINEN	0440641	WATER	05/23/2024	26.03	.00	
96	HIGH COUNTRY LINEN	0440641	WWTP	05/23/2024	13.30	.00	
96	HIGH COUNTRY LINEN	0441265	MATS @ HOME RANCH	05/27/2024	53.45	.00	
96	HIGH COUNTRY LINEN	0442457	SHOP TOWELS AND LAUNDRY	06/03/2024	86.31	.00	
96	HIGH COUNTRY LINEN	0442980	MATS @ SHELTER	06/05/2024	81.15	.00	
96	HIGH COUNTRY LINEN	S0441067	DISTILLED WATER	05/24/2024	9.40	.00	
Total 96:					1,513.67	.00	
503	HUNT CONSTRUCTION INC	11146	DUSTGUARD	05/31/2024	5,882.00	.00	
Total 503:					5,882.00	.00	
4736	IDAHO CHILD SUPPORT RECEI	053024	case#426985	05/30/2024	564.20	564.20	05/30/2024
Total 4736:					564.20	564.20	
7024	IDAHO STEAM CLEANING LLC	5255	DRYER DUCT CLEANING	05/01/2024	275.00	.00	
Total 7024:					275.00	.00	
106	INTERSTATE BATTERY	950001814	BATTERIES	05/28/2024	526.85	.00	
106	INTERSTATE BATTERY	950001886	BATTERIES	06/03/2024	479.90	.00	
Total 106:					1,006.75	.00	
6954	IVY OUTDOOR SERVICES LLC	0000084	MAY TOWN TRASH ROUTE	06/03/2024	16,856.25	.00	
6954	IVY OUTDOOR SERVICES LLC	0000085	TRASH ROUTE BUS STOPS	06/03/2024	2,100.00	.00	
Total 6954:					18,956.25	.00	
2	JACKSON CURBSIDE INC.	00031839	RECYCLING	05/10/2024	795.00	.00	
2	JACKSON CURBSIDE INC.	00031861	RECYCLING	05/10/2024	225.00	.00	
2	JACKSON CURBSIDE INC.	00031872	DOWNTOWN RECYCLING	05/10/2024	1,130.00	.00	
Total 2:					2,150.00	.00	
7163	JACKSON GROUP LOCKBOX	668514IFX1	FUEL FILTER	05/28/2024	250.98	.00	
Total 7163:					250.98	.00	
6477	Jackson Hole Childrens Museum	243	4TH QUARTER PAYMENT	06/05/2024	5,000.00	.00	
Total 6477:					5,000.00	.00	
7331	JACKSON HOLE CLIMATE ACTI	2024-2	SOCIAL SERVICES CONTRACT	06/04/2024	2,500.00	.00	
Total 7331:					2,500.00	.00	
6474	JACKSON HOLE LAW, PC	053124	MAY SERVICES	05/31/2024	3,505.00	.00	
Total 6474:					3,505.00	.00	
131	JACKSON HOLE NEWS & GUID	365703	AD#428335	05/29/2024	385.00	.00	
131	JACKSON HOLE NEWS & GUID	365772	AD#428333	05/29/2024	608.00	.00	
131	JACKSON HOLE NEWS & GUID	365773	AD#428384	05/29/2024	608.00	.00	
131	JACKSON HOLE NEWS & GUID	365774	AD#428317	05/29/2024	480.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
131	JACKSON HOLE NEWS & GUID	365775	AD#428168	05/29/2024	456.00	.00	
131	JACKSON HOLE NEWS & GUID	366013	AD#428053	05/31/2024	1,184.40	.00	
131	JACKSON HOLE NEWS & GUID	366239	AD#428335	06/05/2024	385.00	.00	
Total 131:					4,106.40	.00	
6545	JACKSON HOLE PUBLIC ART	060624	SOCIAL SERVICE CONTRACT	06/06/2024	12,000.00	.00	
Total 6545:					12,000.00	.00	
114	JACKSON LUMBER INC	0000987015-0	LOG SCREWS	05/09/2024	15.12	.00	
114	JACKSON LUMBER INC	0000989361-0	LAG SCREWS	05/16/2024	264.90	.00	
114	JACKSON LUMBER INC	0000989841-0	LAG SCREWS	05/17/2024	400.80	.00	
114	JACKSON LUMBER INC	0000990032-0	LAG SCREWS	05/17/2024	400.80	.00	
Total 114:					1,081.62	.00	
7456	JHHR DEVELOPMENT II INC.	1	REIMBURSE 1/3 FORCE MAIN	05/30/2024	11,366.67	.00	
Total 7456:					11,366.67	.00	
7442	JOE JOHNSON EQUIPMENT	P01885	FILLER HOSE	05/24/2024	321.87	.00	
Total 7442:					321.87	.00	
139	JORGENSEN ASSOCIATES, PC	53700	18047 GREGORY LANE	06/05/2024	6,909.91	.00	
139	JORGENSEN ASSOCIATES, PC	53701	18047 GREGORY LANE	06/05/2024	4,758.33	.00	
139	JORGENSEN ASSOCIATES, PC	53701	18047 GREGORY LANE	06/05/2024	9,708.34	.00	
139	JORGENSEN ASSOCIATES, PC	53701	18047 GREGORY LANE	06/05/2024	4,758.33	.00	
Total 139:					26,134.91	.00	
6847	LENAMOND, LYNSEY	060524	REIMBURSE SUPPLIES	06/05/2024	135.88	.00	
Total 6847:					135.88	.00	
5691	LEPCO	57425	CHEM DELIVERY	05/29/2024	1,018.12	.00	
Total 5691:					1,018.12	.00	
156	LOWER VALLEY ENERGY INC	92050-002 05-	3150 S ADAMS CANYON DR, JA	05/31/2024	229.96	229.96	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-003 05-	SPRUCE DR PUMP HOUSE, JA	05/31/2024	243.75	243.75	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-005 05-	CACHE KUDAR LT, JACKSON,	05/31/2024	45.07	45.07	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-006 05-	N CACHE ST LIGHTING, JACKS	05/31/2024	27.94	27.94	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-008 05-	CEMETERY, JACKSON, WY 20	05/31/2024	16.56	16.56	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-010 05-	ELY SPRINGS RD WELL 6,7,8, J	05/31/2024	981.94	981.94	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-014 05-	135 E BROADWAY AVE HEAT TA	05/31/2024	17.53	17.53	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-016 05-	210 N CACHE ST HOME RANCH	05/31/2024	38.86	38.86	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-017 05-	WASTE WATER TRTMT INTERM	05/31/2024	16.00	16.00	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-019 05-	RANGEVIEW DR LIFT PUMP CO	05/31/2024	61.55	61.55	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-020 05-	S HWY 89 PATHWAY TUNNEL LT	05/31/2024	33.43	33.43	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-021 05-	150 E PEARL AVE, JACKSON, W	05/31/2024	1,217.61	1,217.61	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-023 05-	RANGEVIEW DR LOTS 18,19 LT	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-024 05-	1605 BERGER LN SEWER LIFT	05/31/2024	21.54	21.54	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-025 05-	450 W SNOW KING AVE NEW S	05/31/2024	587.69	587.69	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-026 05-	450 W SNOW KING AVE SHOP, J	05/31/2024	186.88	186.88	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-027 05-	RANGEVIEW DR LOTS 20,21 LT	05/31/2024	17.92	17.92	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-028 05-	RANGEVIEW DR LOTS 26,27 LT	05/31/2024	17.99	17.99	06/04/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-030 05-	RANGEVIEW DR LOTS 95,96 LT	05/31/2024	17.86	17.86	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-031 05-	MOUNTAIN VIEW LN LOT 38,39	05/31/2024	17.86	17.86	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-032 05-	LILAC LN LOTS 88, 89 LTS, JAC	05/31/2024	17.79	17.79	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-034 05-	LILAC LN LOTS 80, 81 LTS, JAC	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-035 05-	RANGEVIEW DR LOTS 41,42 LT	05/31/2024	20.25	20.25	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-036 05-	RANGEVIEW DR LOTS 12,13 LT	05/31/2024	16.56	16.56	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-039 05-	LILAC LN LOTS 86, 87 LTS, JAC	05/31/2024	17.66	17.66	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-040 05-	CORNER CREEK & LILAC LOTS	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-041 05-	LILAC & DAISY LOTS 99, 101 LT	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-043 05-	CORNER CREEK LOTS 68,69 LT,	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-044 05-	610 SNOW KING DR ESTATES B	05/31/2024	201.83	201.83	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-045 05-	TOWN SQUARE LIGHTS, JACKS	05/31/2024	88.63	88.63	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-047 05-	WASTE WATER TRTMT UV BLD	05/31/2024	16.00	16.00	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-049 05-	WASTE WATER TRTMT PTB 545	05/31/2024	11,306.48	11,306.48	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-050 05-	2 MG TANK, JACKSON, WY 200	05/31/2024	18.87	18.87	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-051 05-	WELL #5 KARNs MEADOW DR,	05/31/2024	2,272.69	2,272.69	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-052 05-	675 E BROADWAY AVE WELL #1	05/31/2024	16.75	16.75	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-053 05-	WELLS #2 & #3, JACKSON, WY	05/31/2024	2,362.10	2,362.10	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-054 05-	CITY WELL ELK REF 1, JACKSO	05/31/2024	44.77	44.77	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-055 05-	CITY WELL ELK REF 2, JACKSO	05/31/2024	38.86	38.86	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-059 05-	440 W SNOW KING AVE POLICE	05/31/2024	127.54	127.54	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-060 05-	400 W SNOW KING AVE S GAR,	05/31/2024	176.32	176.32	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-061 05-	400 W SNOW KING AVE PUBLIC	05/31/2024	721.72	721.72	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-074 05-	CRABTREE LN THAW WELL #2,	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-075 05-	HIGH SCHOOL RD THAW WELL	05/31/2024	27.35	27.35	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-078 05-	145 W HANSEN AVE FRONT, JA	05/31/2024	131.42	131.42	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-079 05-	145 W HANSEN AVE BACK, JAC	05/31/2024	82.10	82.10	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-081 05-	IRR CONTROL & LTS PEARL ST,	05/31/2024	22.19	22.19	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-082 05-	400 W SNOW KING AVE E STOR	05/31/2024	288.65	288.65	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-090 05-	955 MAPLE WAY, JACKSON, WY	05/31/2024	95.36	95.36	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-092 05-	3150 S ADAMS CANYON DR ANI	05/31/2024	262.54	262.54	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-102 05-	145 W HANSEN AVE FRONT, JA	05/31/2024	40.34	40.34	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-105-382	MULTIPLE STREET LIGHTS	05/31/2024	1,798.17	1,798.17	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-106 05-	940 SIMON LN, JACKSON, WY	05/31/2024	215.24	215.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-111 05-3	PEARL & WILLOW ST LTS, JACK	05/31/2024	18.70	18.70	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-114 05-3	210 N CACHE ST HOME RANCH	05/31/2024	303.22	303.22	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-126 05-	SPRING WATER LN LIFT STATIO	05/31/2024	32.05	32.05	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-127 05-	3337 S CODY CREEK DR LIFT S	05/31/2024	168.26	168.26	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-130 05-	3 CREEK RANCH AFFORDABLE	05/31/2024	22.26	22.26	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-131 05-	195 E DELONEY AVE RESTROO	05/31/2024	173.95	173.95	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-132 05-	160 S MILLWARD ST PARKING	05/31/2024	1,610.60	1,610.60	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-134 05-	160 S MILLWARD ST PARKING	05/31/2024	6.34	6.34	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-332 05-	185 N GLENWOOD ST LTS, JAC	05/31/2024	16.31	16.31	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-334 05-	JOSEPHINE LOOP LOT 15 LIFT	05/31/2024	74.93	74.93	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-336 05-	HIDDEN RANCH PATHWAY TUN	05/31/2024	21.74	21.74	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-341 05-	210 N CACHE ST HOME RANCH	05/31/2024	40.34	40.34	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-342 05-	25 S REDMOND ST LT PEDESTA	05/31/2024	29.29	29.29	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-345 05-	930 SIMON LN, JACKSON, WY	05/31/2024	114.13	114.13	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-353 05-	W DELONEY & BROADWAY LTS,	05/31/2024	68.21	68.21	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-355 05-	S CACHE SE OF CENTER ARTS	05/31/2024	63.30	63.30	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-356 05-	55 KARNs MEADOW DR START	05/31/2024	3,838.91	3,838.91	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-357 05-	55 KARNs MEADOW DR START	05/31/2024	1,575.89	1,575.89	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-358 05-	650 W BROADWAY PATHWAY LT	05/31/2024	59.55	59.55	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-359 05-	MILLER PARK PARKING LOT CH	05/31/2024	185.79	185.79	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-360 05-	1035 W BROADWAY AVE PATH	05/31/2024	27.75	27.75	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-361 05-	625 W BROADWAY AVE NEW P	05/31/2024	22.26	22.26	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-362 05-	STELLARIA LN/S HWY 89 LIGHT	05/31/2024	19.73	19.73	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-363 05-	455 VINE ST UTIL, JACKSON, W	05/31/2024	49.53	49.53	06/04/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-364 05-	65 VIRGINIAN LN #5, JACKSON,	05/31/2024	50.88	50.88	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-365 05-	65 VIRGINIAN LN #7, JACKSON,	05/31/2024	78.75	78.75	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-367 05-	455 VINE ST APT #3, JACKSON,	05/31/2024	38.11	38.11	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-368 05-	455 VINE ST APT #4, JACKSON,	05/31/2024	46.72	46.72	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-370 05-	2022 WILDFLOWER CT, JACKS	05/31/2024	121.63	121.63	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-371 05-	2022 WILDFLOWER CT, JACKS	05/31/2024	42.01	42.01	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-374 05-	455 VINE ST APT #1, JACKSON,	05/31/2024	63.82	63.82	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-375 05-	155 E PEARL AVE, JACKSON, W	05/31/2024	22.44	22.44	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-376 05-	149 E PEARL AVE, JACKSON, W	05/31/2024	91.22	91.22	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-378 05-	145 E PEARL AVE #A EAST, JAC	05/31/2024	38.94	38.94	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-382 05-	BUDGE DR LT SYSTEM, JACKS	05/31/2024	19.54	19.54	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-383 05-	SNOW KING DR WATER TANK C	05/31/2024	18.12	18.12	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-385 05-	85 N SPRING GULCH RD SPRIN	05/31/2024	207.55	207.55	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-388 05-	121 SHERWOOD CT BLDG 2 BU	05/31/2024	46.10	46.10	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-389 05-	1640 MARTIN LN LIFT STATION,	05/31/2024	22.06	22.06	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-390 05-	400 W SNOW KING AVE HOU SI	05/31/2024	185.19	185.19	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-391 05-	400 W SNOW KING AVE PARK M	05/31/2024	371.42	371.42	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-392 05-	400 W SNOW KING AVE ADMIN,	05/31/2024	561.76	561.76	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-393 05-	400 W SNOW KING AVE EMPLO	05/31/2024	406.64	406.64	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-395 05-	145 E PEARL AVE #C LOFT, JAC	05/31/2024	60.26	60.26	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-396 05-	145 E PEARL AVE HSE/CMN, JA	05/31/2024	103.75	103.75	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-397 05-	145 E PEARL AVE #B WEST, JA	05/31/2024	52.30	52.30	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-398 05-	155 E PEARL AVE, JACKSON, W	05/31/2024	74.92	74.92	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-399 05-	155 E PEARL AVE, JACKSON, W	05/31/2024	89.29	89.29	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-401 05-	455 VINE ST APT #2, JACKSON,	05/31/2024	82.42	82.42	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-405 05-	3585 S CANADIAN DR, JACKSO	05/31/2024	110.84	110.84	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-406 05-	3585 S CANADIAN DR, JACKSO	05/31/2024	8.17	8.17	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-407 05-	130 E KELLY AVE #23, JACKSO	05/31/2024	42.00	42.00	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-409 05-	6905 W HWY 22 RENTAL, WILS	05/31/2024	98.10	98.10	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-411 05-3	1540 MARTIN LN H-FRAME MET	05/31/2024	16.24	16.24	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-413 05-	76 E CIRCLE DR, THAYNE, WY	05/31/2024	75.41	75.41	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-416 05-	350 N MILLWARD ST #5, JACKS	05/31/2024	29.95	29.95	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-417 05-	105 MERCILL AVE LCP ST LT, JA	05/31/2024	18.95	18.95	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-418 05-	355 W DELONEY AVE E-5, JACK	05/31/2024	50.28	50.28	06/04/2024
156	LOWER VALLEY ENERGY INC	92050-419 05-	55 VIRGINIAN LN #4, JACKSON,	05/31/2024	66.48	66.48	06/04/2024
Total 156:					36,278.86	36,278.86	
7455	LYKKEN, JENNY	060424	DOOR REPAIR REIMBURSE	06/04/2024	312.50	.00	
Total 7455:					312.50	.00	
677	MACY'S SERVICES	053124	release bond e24-0049 45 s cach	05/31/2024	2,000.00	2,000.00	06/03/2024
677	MACY'S SERVICES	114274	PORTA RESTROOM RENTALS	04/30/2024	290.00	.00	
Total 677:					2,290.00	2,000.00	
7112	MARKMAN, JASON	060524	268 SAWMILL DEPOSIT	06/05/2024	2,800.00	.00	
7112	MARKMAN, JASON	060524	355 W DELONEY RENT	06/05/2024	1,307.00	.00	
7112	MARKMAN, JASON	060524	355 W DELONEY	06/05/2024	2,800.00	.00	
Total 7112:					6,907.00	.00	
998	METROQUIP INC	P26283	BEARING	04/19/2024	469.18	.00	
998	METROQUIP INC	P26923	PRESSURE SWITCH	05/30/2024	1,063.50	.00	
Total 998:					1,532.68	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7388	MID-AMERICA RESEARCH CHE	0819438-IN	WEED KILLER	05/16/2024	423.75	.00	
Total 7388:					423.75	.00	
4623	MSC INDUSTRIAL SUPPLY CO	6904836002	CABLE	05/20/2024	94.39	.00	
Total 4623:					94.39	.00	
257	NAPA AUTO PARTS INC.	217591	HEATER HOSE	05/02/2024	1.95	.00	
257	NAPA AUTO PARTS INC.	221770	OIL FILTER	05/21/2024	8.88	.00	
257	NAPA AUTO PARTS INC.	221791	OIL FILTER	05/21/2024	55.79	.00	
257	NAPA AUTO PARTS INC.	221793	OIL FILTERS	05/21/2024	40.42-	.00	
257	NAPA AUTO PARTS INC.	221820	CREDIT	05/21/2024	12.56-	.00	
257	NAPA AUTO PARTS INC.	222050	SPARK PLUGS	05/22/2024	179.05	.00	
257	NAPA AUTO PARTS INC.	222079	INNER TIE	05/22/2024	70.22	.00	
257	NAPA AUTO PARTS INC.	223140	TIE ROD	05/28/2024	65.92	.00	
257	NAPA AUTO PARTS INC.	223380	OIL FILTER	05/28/2024	4.44	.00	
257	NAPA AUTO PARTS INC.	223529	OIL FILTER	05/29/2024	26.64	.00	
257	NAPA AUTO PARTS INC.	223649	CAB FILTER	05/29/2024	22.18	.00	
257	NAPA AUTO PARTS INC.	224275	GLASS CLEANER	05/31/2024	12.98	.00	
257	NAPA AUTO PARTS INC.	224429	OIL FILTER	06/01/2024	4.44	.00	
257	NAPA AUTO PARTS INC.	224983	OIL FILTER	06/04/2024	4.44	.00	
Total 257:					403.95	.00	
187	NELSON ENGINEERING	64328	23-302-02 TOJ GILL WELL HOUS	05/08/2024	775.10	.00	
187	NELSON ENGINEERING	64435	22-278 TOJ SEWER MASTERPL	05/30/2024	175.00	.00	
Total 187:					950.10	.00	
6213	New West Building Company Inc.	053124	release bond E24-0070 470 E Ha	05/31/2024	6,000.00	6,000.00	06/03/2024
Total 6213:					6,000.00	6,000.00	
7049	NMS	1240581	99200 CASE RETURN FEE	04/30/2024	63.00	.00	
Total 7049:					63.00	.00	
5870	ONE 22, INC.	5143	4TH QUARTER	05/27/2024	40,500.00	.00	
Total 5870:					40,500.00	.00	
3222	OTIS ELEVATOR COMPANY	100401558134	Town Hall - Yearly elevator service	05/13/2024	3,506.52	.00	
Total 3222:					3,506.52	.00	
4398	PALAZZOLO, MICHAEL	060724	MONTHLY IT HARDWARE PAYM	06/07/2024	139.00	.00	
Total 4398:					139.00	.00	
6894	PALINDROME STUDIO	000469	SUSTAINABILITY REPORT	06/03/2024	525.00	.00	
Total 6894:					525.00	.00	
7242	PITTS, SAMANTHA	060724	MONTHLY IT HARDWARE PAYM	06/07/2024	69.50	.00	
Total 7242:					69.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4894	PLATT	Y902245	LIGHTING SUPPLIES	05/31/2024	3,270.76	.00	
Total 4894:					3,270.76	.00	
6483	PREMIER TRUCK- SALT LAKE C	775605809	SENSOR	05/21/2024	237.42	.00	
Total 6483:					237.42	.00	
7459	PVS DX, INC	737001560-24	CHLORINE	05/10/2024	2,408.31	.00	
Total 7459:					2,408.31	.00	
7460	RAMANATHAN, BRINDA	060524	355 W DELONEY RENT	06/04/2024	5,000.00	.00	
7460	RAMANATHAN, BRINDA	060524	355 W DELONEY RENT	06/04/2024	3,468.00	.00	
Total 7460:					8,468.00	.00	
4869	RIDGELINE EXCAVATION INC	060424	PAY APP #5 W GILL	06/04/2024	53,661.49	.00	
Total 4869:					53,661.49	.00	
5812	RUI INC. DBA VILLAGE GARDN	2915	IRRIGATION	05/31/2024	185.85	.00	
5812	RUI INC. DBA VILLAGE GARDN	2917	685 HANSEN SPRING CLEAN U	05/31/2024	372.75	.00	
5812	RUI INC. DBA VILLAGE GARDN	2918	IRRIGATION START UP	05/31/2024	237.30	.00	
Total 5812:					795.90	.00	
6570	SCHMIDL, HEIDI	052824	CLOTHING FOR INVESTIGATIO	05/28/2024	149.22	.00	
Total 6570:					149.22	.00	
7454	SCOTT, MATTHEW W.	060624	RELEASE BOND B23-0098 1490	06/06/2024	9,181.25	.00	
Total 7454:					9,181.25	.00	
231	SHERVIN'S INDEPENDENT OIL	48201	ALIGNMENT	05/28/2024	145.80	.00	
231	SHERVIN'S INDEPENDENT OIL	48497	TIRE MOUNT AND BALANCE	05/28/2024	66.00	.00	
Total 231:					211.80	.00	
4359	SHERWIN-WILLIAMS CO.	9196-5	PAINT FOR PW OFFICES	05/24/2024	113.56	.00	
Total 4359:					113.56	.00	
4720	SILVERSTAR	54639 0624	MONTHLY CHARGES ACCOUNT	06/01/2024	2,696.16	.00	
Total 4720:					2,696.16	.00	
236	SMITH POWER PRODUCTS,INC	3236986	EP RENEWAL	05/14/2024	2,360.00	.00	
Total 236:					2,360.00	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334626819	ANIMAL CARE	05/28/2024	32.26	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334627141	ANIMAL CARE	06/04/2024	28.67	.00	
Total 1505:					60.93	.00	
6838	SPSC POA - South Park Services	060124	LOT AND WATER FEE	06/01/2024	303.82	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6838:					303.82	.00	
7227	STEPHENS, TALON	053124	MONTHLY IT HARDWARE PAYM	05/31/2024	139.00	.00	
Total 7227:					139.00	.00	
246	SUNRISE HOME CENTER	146625	WIPEOFF AND ASSAULT	05/24/2024	183.04	.00	
Total 246:					183.04	.00	
4933	SYMBOLARTS, LLC	0493922	JPD BADGES	05/23/2024	70.00	.00	
Total 4933:					70.00	.00	
1443	TETON COUNTY CLERK	060524FE	FIRE EMS MONTHLY CONTRIB	06/05/2024	262,822.75	.00	
1443	TETON COUNTY CLERK	060524H	MONTHLY HOUSING CONTRIBU	06/05/2024	45,691.92	.00	
1443	TETON COUNTY CLERK	060524PR	MONTHLY PARKS AND REC	06/05/2024	229,485.17	.00	
Total 1443:					537,999.84	.00	
2362	TETON COUNTY PUBLIC HEALT	24-2806	water testing	06/05/2024	200.00	.00	
Total 2362:					200.00	.00	
1614	TETON COUNTY-FUND 10	052824D	MAY 2024 DISPATCH	05/28/2024	50,844.18	.00	
1614	TETON COUNTY-FUND 10	052824P	MAY 2024 PLANNING STAFF	05/28/2024	8,952.36	.00	
1614	TETON COUNTY-FUND 10	052824P	MAY 2024 TRANSPORTATION S	05/28/2024	8,326.48	.00	
1614	TETON COUNTY-FUND 10	052824PATH	MAY 2024 PATHWAYS	05/28/2024	6,345.33	.00	
Total 1614:					74,468.35	.00	
3027	TETON COUNTY-FUND 13	052824C	MAY 2024 CAPITAL	05/28/2024	662.40	.00	
Total 3027:					662.40	.00	
268	TETON MOTORS INC	5109908	SENSOR	05/06/2024	70.58	.00	
268	TETON MOTORS INC	5110106	SENSOR	05/28/2024	65.80	.00	
Total 268:					136.38	.00	
3162	TETON TRASH REMOVAL, INC.	24 JUNE 1065	145 HANSEN TRASH	06/01/2024	103.00	.00	
Total 3162:					103.00	.00	
3955	THOMSON WEST	850243194	INFORMATION CHARGES	06/01/2024	465.07	.00	
3955	THOMSON WEST	850243194	INFORMATION CHARGES	06/01/2024	465.07	.00	
Total 3955:					930.14	.00	
6591	T-MOBILE	967529416 062	MONTHLY CHARGES ACCOUNT	06/01/2024	55.99	.00	
Total 6591:					55.99	.00	
6363	TMSC LLC	2024-005-07A	MATERIALS	06/02/2024	450.00	.00	
6363	TMSC LLC	2024-005-07A	MILLER PARK HVAC CONTROL	06/02/2024	575.00	.00	
6363	TMSC LLC	2024-005-07A	FUEL SURCHARGE	06/02/2024	40.00	.00	
6363	TMSC LLC	2024-005-07A	TS ELECTRICAL	06/02/2024	345.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6363:					1,410.00	.00	
3727	TREFREN, TRACEY	052824	TRAVEL EXPENSES	05/28/2024	88.50	.00	
Total 3727:					88.50	.00	
4649	ULINE	178832574	CONTAINERS	05/31/2024	704.44	.00	
Total 4649:					704.44	.00	
6319	VIRGINIAN VILLAGE CONDO H	1069	Q2 ASSOC DUES	04/04/2024	540.00	.00	
6319	VIRGINIAN VILLAGE CONDO H	1069	Q2 ASSOC DUES	04/04/2024	540.00	.00	
Total 6319:					1,080.00	.00	
563	WESTBANK SANITATION	4518341T022	WWTP trash	05/01/2024	1,125.45	.00	
563	WESTBANK SANITATION	4544676T022	3585 CANADIAN DR	06/01/2024	121.27	.00	
Total 563:					1,246.72	.00	
1640	WESTERN STATE	14C0002204	HOSE ASSY	05/28/2024	127.84	.00	
Total 1640:					127.84	.00	
472	WHITE GLOVE CLEANING, INC.	9657	TRASH	05/31/2024	256.13	.00	
472	WHITE GLOVE CLEANING, INC.	9657	CLEAN SHELTERS	05/31/2024	2,902.00	.00	
472	WHITE GLOVE CLEANING, INC.	9680	SNOW KING HOUSING	05/31/2024	400.00	.00	
472	WHITE GLOVE CLEANING, INC.	9682	PUBLIC WORKS	05/31/2024	1,500.00	.00	
472	WHITE GLOVE CLEANING, INC.	9683	PARKING GARAGE	05/31/2024	250.00	.00	
472	WHITE GLOVE CLEANING, INC.	9684	BUNK HOUSE	05/31/2024	125.00	.00	
Total 472:					5,433.13	.00	
6523	WHITE, AMANDA	052324	TRAVEL EXPENSES	05/23/2024	310.50	.00	
Total 6523:					310.50	.00	
7262	WILLIAMS, BAILEY	052824	REIMBURSE FOR FUEL	05/28/2024	349.67	349.67	06/07/2024
Total 7262:					349.67	349.67	
7081	WILMA D SORSBY TRUST	060524	TERMINATION RENT	06/05/2024	6,300.00	.00	
Total 7081:					6,300.00	.00	
4493	WRIGHT, JASON	053124	REIMBURSE IT HARDWARE PA	05/31/2024	69.50	.00	
Total 4493:					69.50	.00	
4198	WYOMING FIRST AID & SAFETY	80006983	first aid kit resupply	06/07/2024	106.99	.00	
Total 4198:					106.99	.00	
5788	WYOMING GARAGE DOOR, LLC	2745	SERVICE CALL	05/10/2024	875.00	.00	
5788	WYOMING GARAGE DOOR, LLC	2752	SERVICE CALL	05/29/2024	506.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5788:					1,381.00	.00	
406	WYOMING LAW ENFORCEMEN	060324	OFFICER EDUCATION TRAININ	06/03/2024	135.00	.00	
Total 406:					135.00	.00	
1764	WYOMING.COM INC	2215039	DOMAIN HOSTING	06/05/2024	5.00	.00	
Total 1764:					5.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072039	940 SIMON	05/31/2024	40.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072065	455 VINE street	05/31/2024	80.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072639	3150 ADAMS CANYON	05/31/2024	180.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072825	675 W SNOW KING	05/31/2024	400.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072926	150 EAST PEARL	05/31/2024	225.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072933	400 WEST SNOW KING	05/31/2024	720.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072962	55 KARNS TRASH	05/31/2024	225.00	.00	
2842	YELLOW IRON EXCAVATION, LL	240530072963	155 EAST PEARL	05/31/2024	140.00	.00	
Total 2842:					2,010.00	.00	
633	YELLOWSTONE-TETON CLEAN	052024	SOCIAL SERVICE CONTRACT	05/20/2024	2,500.00	.00	
Total 633:					2,500.00	.00	
7452	YEVDOKIMOV, ANDREY	060324	RESTITUTION PAYMENT	06/03/2024	2,000.00	.00	
Total 7452:					2,000.00	.00	
Grand Totals:					1,156,019.12	45,701.96	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

**TOWN OF JACKSON
MUNICIPAL COURT
MONTHLY FINANCE REPORT FOR MAY 2024**

During the month of May, the Court received \$25,583 in fines, costs, and fees.
30 cases were dismissed: 17 parking violations.
231 charges were filed: 163 parking violations, 68 summons.

The abbreviations used below are: BF= Bond Forfeiture (includes \$10.00 court cost and fees), GP=Guilty Plea and Fine, NC= No Contest Plea and Fine, G=Found Guilty at Trial,
NG=Found Not Guilty at Trial,
R=Restitution, CS=Community Service, DP=Deferred Prosecution, D=Dismissed, D-TS= Dismissed with Traffic School,
DA=Deferred Adjudication

CASES CLOSED IN MAY (Non-Parking listed only):

CITATION	OFFENSE	DISPOSITION	\$
99009N	Animals at Large	BF	100
18017P	Consume & possess open container alcohol by oper of vehicle	BF	150
01278M	Dog bite causing wound	BF	150
99007N	Dog bite causing wound	BF	250
186005650AC	Expired temporary permit/improper registration	BF	140
186006275AC	Failure to display valid license plate, tabs, permits	BF	45
186005934AC	Failure to Maintain Lane	BF	90
18022P	Failure to stop at a red light	BF	140
186005933AC	Failure to stop at a red light	BF	140
186006281AC	Failure to stop at a red light	BF	140
186005568AC	Following too Close	BF	90
186006077AC	Following too Close	BF	90
186006185AC	Following too Close	BF	90
99754N	Following too Close	BF	90
186005687AC	Improper Display of Tabs-registration	BF	90
186006267AC	Improper Display of Tabs-registration	BF	90
186005253AC	Limitations on Backing	BF	90
186005874AC	40/25MPH over limit Bond	BF	205
98520N	45/30MPH over limit Bond	BF	195
186006183AC	Obedience to traffic control devices	BF	150
18164P	Operating Under Suspended or revoked license	BF	450
01836M	Public intoxication	BF	135
18172P	Public intoxication	BF	135
186005612AC	Public intoxication	BF	135
99719N	Public intoxication	BF	135
186006232AC	48/30 Speed Limits Generally	BF	216
186006123AC	41/30 Speeding	BF	115
186006230AC	44/30 Speeding	BF	130
186006256AC	43/30 Speeding	BF	125
186006264AC	44/25 Speeding	BF	155
186006252AC	31/20 Speeding in a school zone	BF	275
186005799AC	Speeding urban - 49/30 mph zone	BF	223
186005800AC	Speeding urban - 48/30 mph zone	BF	216
186006279AC	Speeding urban - 46/30 mph zone	BF	202
186006280AC	Speeding urban - 48/30 mph zone	BF	216
186006240AC	Stop Sign Violation	BF	140
99247N	Turning left at intersection	BF	90
186006120AC	Use of cell phone while driving prohibited	BF	300
186005566AC	Use of cell phone while driving prohibited	BF	75
186006192AC	Use of cell phone while driving prohibited	BF	75
18561P	Valid license plate/temp permit required	BF	140
01582M	Yield to pedestrian within crosswalk	BF	100
186006257AC	Compulsory Auto Insurance	D- Per Town's Motion	0
186006262AC	Compulsory Auto Insurance	D- Per Town's Motion	0
18168P	Tail Lamps required	D- Per Town's Motion	0
18211P	Compulsory Auto Insurance	D- Provided Valid Information	0
186006122AC	Compulsory Auto Insurance	D- Provided Valid Information	0
186006239AC	Failure to stop at a red light	D- TS	0
18208P	37/25 Speeding	D- TS	0
186005524AC	37/25 Speeding	D- TS	0
186006184AC	Obedience to traffic control devices	D- TS	0
186003039AC	Drive/control veh under infl alcohol concentration 0.08% or more	DA - In accordance with WS 7-13-301 Deferred Adjudication	760
07082M	Drive/control veh under infl alcohol concentration 0.08% or more	DA - In accordance with WS 7-13-301 Deferred Adjudication	760
186003630AC	Drive/control veh under infl alcohol concentration 0.08% or more	DA - In accordance with WS 7-13-301 Deferred Adjudication	760
186002783AC	Driving/Control of vehicle while intox	DA - In accordance with WS 7-13-301 Deferred Adjudication	760
186004574AC	Assault	GP	0
186004534AC	Drive/control veh under infl alcohol concentration 0.08% or more	GP	750
03760L	Dog bite causing wound	NC, R	245

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Town Council – consent item
Submitting Department:	Joint Affordable Housing	Presenter:	Kristi Malone
Agenda Item:	Consideration of Restriction for Workforce Rental Housing at Veronica Lane Apartments (235 & 255 Veronica Lane)	Public Comment:	Yes – consent item

Purpose & Policy Considerations.

The Town Council (“Council”) will consider a Workforce Rental Restriction (“Restriction”) for nine newly built 1-bedroom apartments located at 235 & 255 Veronica Lane. This Restriction uses the template restriction approved by Council in February 2023, with one change to remove a breach cure provision for condos that does not apply to apartments.

Requested Action.

Approval of the Restriction and authorization of Mayor Morton-Levinson to sign the Restriction.

Recommendations.

Staff recommend approval of the Restriction.

Background.

A Building Permit for a 36-unit apartment building at this site was issued in 2021 and the development team anticipates completion this month. Housing mitigation required for the impact of producing unrestricted apartments using the zone-specified base FAR was satisfied via payment of a fee in-lieu of constructing restricted units. The developer used the Workforce Housing Floor Area Bonus tool to gain 14 unrestricted apartments (7,452 sf in 11 1-bedroom and 3 2-bedroom apartments) and 9 Workforce restricted apartments (4,274 sf in 9 1-bedroom apartments) in addition to the 13 unrestricted apartments using the site’s base FAR.

Analysis.

Approval, signature, and recordation of this Restriction ensures compliance of this development with the standards of LDR Section 7.8.4 Workforce Housing Floor Area Bonus. Use of the previously approved, standardized deed restriction ensures that the nine apartments function as Workforce housing in perpetuity under compliance authority of the Housing Department. The only change to the template restriction is removal of a breach cure provision for condos that does not apply to apartments:

1.3 Ownership by Housing Department. Notwithstanding the foregoing, JTCHA may purchase and own the Residential Unit.

5.1.4 — Breach Remedies. In addition to any other remedies the JTCHA may have at law or equity, in the event of Breach, the JTCHA’s remedies shall include, without limitation, the following:

5.1.4.1 — Purchase Option. JTCHA shall have the option to purchase the Residential Unit for the lesser of the Maximum Resale Price or the appraised value, subject to the restrictions of this Article (“Option”) and Article III.

5.1.4.1.1 If the Option is exercised and a loan described in Article 4.1.1.1 is outstanding, the purchase price for the Option shall be the outstanding principal, accrued interest, and reasonable costs of such loan, regardless of any other provision of this Restriction (“Purchase Price”).

5.1.4.1.2 If Declarant has not completed the Initial Sale of all Residential Units and the Housing Department exercises the Option against those Residential Units which have not had an Initial Sale, the Purchase Price shall be prorated. In such event, the formula for establishing JTCHA’s Purchase Price shall be Purchase Price multiplied by [# of units to which Option is exercised / (total built - # of Initial Sales)]. By way of example only, if 16 Residential Units are built and 4 have Initial Sales and the Housing Department exercises the Option on 6 units, the formula would be: Purchase Price x [6/(16-4)]...Purchase Price x .50.

5.1.4.1.3 In exercising its Option, JTCHA shall provide written notice of such to Declarant. Such notice shall include the Purchase Price and the timing for the closing of the purchase. The Option must be exercised within 90 days from receipt of a notification of a borrower Breach or the property foreclosure.

~~5.1.4.2 Forced Sale. JTCHA may require Declarant to sell the Residential Unit in accordance with the resale procedures set forth in Article III and the Rules and Regulations. Such sale shall be subject to this Restriction.~~

~~5.1.4.3 Whether JTCHA elects to exercise its Option or requires a Forced Sale, all proceeds, unless otherwise required by statute, will be applied in the following order:~~

~~FIRST, to the payment of any unpaid taxes;~~

~~SECOND, to the payment of any Qualified Mortgage;~~

~~THIRD, to assessments, claims and liens on the Residential Unit (not including any mortgage or lien purportedly affecting the Residential Unit which is not a Qualified Mortgage);~~

~~FOURTH, to the payment of the closing costs and fees;~~

~~FIFTH, to the 2% facilitation fee to JTCHA;~~

~~SIXTH, to the payment of any penalties assessed against Declarant by JTCHA;~~

~~SEVENTH, to the repayment to JTCHA of any monies advanced by it in connection with a mortgage or other debt with respect to a Residential Unit, or any other payment made in Declarant's behalf;~~

~~EIGHTH, to any repairs needed for the Residential Unit; and~~

~~NINTH, any remaining proceeds shall be paid to Declarant.~~

~~If there are insufficient proceeds to satisfy the foregoing, Declarant shall remain personally liable for such deficiency.~~

~~5.1.4.4 Appointment of Housing Manager as Attorney in Fact. In the event JTCHA exercises its Option or requires a Forced Sale, Declarant hereby irrevocably appoints the Housing Manager as their attorney in fact to effect any such purchase or sale on their behalf (including without limitation the right to cause an inspection of the Residential Unit and make such repairs to the Residential Unit as JTCHA, or its designee, may reasonably deem necessary), and to execute any and all deeds of conveyance or other instruments necessary to fully effect such purchase or sale and conveyance.~~

~~5.1.5 Limitation on Appreciation at Resale. JTCHA may fix the Maximum Resale Price of a breaching owner's Residential Unit to the Maximum Resale Price for the Residential Unit as of the date of an owner's Breach (or as of such date after the Breach as JTCHA may determine), and in such event, the Maximum Resale Price shall cease thereafter to increase.~~

Comprehensive Plan & Priority Alignment.

This item is in alignment with Section 5 of the Comprehensive Plan by providing housing (Principle 5.1), strategically locating a variety of housing types (Principle 5.2), reducing the shortage of housing affordable to the workforce (Principle 5.3), and using a balanced set of tools to meet our housing goal (Principle 5.4). This item also implements Housing Action Plan policy 5B: Incentivize the supply of restricted housing.

Fiscal Impact.

N/A

Staff Impact.

Housing Staff typically spends approximately 3 hours preparing a Restriction, coordinating with the development team, preparing a staff report, attending Council meeting, and recording the Restriction for each new restricted units.

Attachments or Links.

Restriction for Workforce Rental Housing located at Veronica Lane Apartments

Suggested Motion.

I move to approve the Restriction of nine Workforce Rental apartments located at Veronica Lane Apartments (235 & 255 Veronica Lane) and authorize the Mayor to sign the restriction.

**Deed Restriction for Property
Located at Veronica Lane Apartments
235 & 255 Veronica Lane, Jackson, Wyoming**

This Deed Restriction ("Restriction") is made and entered into this 11th day of June, 2024, by the undersigned owner of the property ("Declarant") and Town of Jackson, Wyoming.

RECITALS:

WHEREAS, Declarant holds fee ownership interest in that certain real property, located in Town of Jackson, Wyoming, and more specifically described as follows:

Lots 3 & 6 of Block 6 of the Stockhouse Patterson Addition to the Town of Jackson recorded in the Office of the Teton County Clerk on October 7, 1994, as Plat 822, subject to that Partial Vacation of Plat and Lot Combination recorded in the Office of the Teton County Clerk on September 11, 2023 as Document Number 1067326.

PIDN: 22-41-16-32-4-29-011 ("Land")

WHEREAS, Declarant participated in the Workforce Housing Floor Area Bonus tool (or a like successor) pursuant to which, in exchange for restricting the Land and the Residential Units defined herein with a Workforce Program Restriction in accordance with the Jackson/Teton County Housing Department Rules and Regulations ("Rules and Regulations"), Declarant received additional development potential (Floor Area), all as more specifically set forth in Section 7.8.4 of the Town of Jackson Land Development Regulations. Being a condition of approval for Permit No. B21-0760, in which Declarant received 11,726 sf total additional Floor Area, Declarant is restricting:

- Unit 205, with 1 bedroom (475 sf).
 - Unit 206, with 1 bedroom (475 sf).
 - Unit 210, with 1 bedroom (475 sf).
 - Unit 211, with 1 bedroom (475 sf).
 - Unit 212, with 1 bedroom (475 sf).
 - Unit 213, with 1 bedroom (475 sf).
 - Unit 214, with 1 bedroom (475 sf).
 - Unit 215, with 1 bedroom (475 sf).
 - Unit 216, with 1 bedroom (475 sf).
- (together or individually "Residential Unit").

WHEREAS, the Jackson Town Council and Teton County Board of County Commissioners resolved to form the Jackson/Teton County Housing Authority, a duly constituted housing authority pursuant to Wyo. Stat. §15-10-116, as amended, and its successors or assigns, known as the Jackson/Teton County Housing Authority ("JTCHA");

WHEREAS, the Jackson Town Council and Teton County Board of County Commissioners further resolved to create the Jackson/Teton County Affordable Housing Department ("Housing Department") who are employees of Teton County and agents acting on behalf of the JTCHA, empowered to enforce this Restriction;

WHEREAS, the Jackson Town Council and Teton County Board of County Commissioners have duly enacted the Jackson/Teton County Housing Department Rules and Regulations ("Rules and Regulations") and this Restriction is subject to such Rules and Regulations as they are amended from time to time;

WHEREAS, in furtherance of the goals, objectives, requirements, and conditions of Permit No. B21-0760, and consistent with the Town of Jackson's goal of providing decent, safe, and sanitary housing to qualified employees working in Teton County, Wyoming, that is affordable, Declarant agrees to restrict the use and occupancy of the Residential Unit as set forth herein;

WHEREAS, Declarant desires to record this Restriction and declare that the Residential Unit shall be held, sold, and conveyed in perpetuity subject to this Restriction and the Rules and Regulations, as they may be amended from time to time, which Restriction shall be in addition to all other covenants, conditions, or restrictions of record affecting the Residential Unit, and shall be enforceable by JTCHA and Town of Jackson, Wyoming. Furthermore, Declarant hereby declares that where the term "Declarant" is used in this Restriction it includes and means each and every subsequent owner, unless otherwise specifically clarified.

NOW, THEREFORE, in satisfaction of the conditions in and consideration of Permit No. B21-0760, Declarant hereby declares, covenants, and agrees for itself and each and every person acquiring ownership of the Land and/or Residential Unit, that they shall be held, used, occupied, developed, transferred, and conveyed subject to this Restriction in perpetuity.

ARTICLE I

RENTAL BY QUALIFIED HOUSEHOLD

1.1 Qualified Household. The rental of the Residential Unit shall be limited to natural persons who meet the definition of a Qualified Household, as set forth herein and as further defined in the Rules and Regulations ("Qualified Household").

1.1.1 Employment. At time of rental and in perpetuity during any and all rental periods, at least one member of the Qualified Household must work a minimum of 1,560 hours per year for a Local Business, as that term is defined in the Rules and Regulations.

1.1.2 Income Limit. At time of rental and in perpetuity during any and all rental periods, the Qualified Household must earn, at minimum, 75% of its income from a Local Business, as that term is defined in the Rules and Regulations.

1.1.3 Residential Real Estate. At time of rental and in perpetuity during any and all rental periods, no member of the Qualified Household may own (whether individually, in trust, or through an entity including without limitation a partnership, limited partnership, limited liability company, corporation, association, or the like) real estate except as set forth in the Rules and Regulations.

1.2 Qualification Determination by the Housing Department. The Housing Department shall determine, in its sole discretion, whether a prospective renter is a Qualified Household. The Department shall use written applications, representations, and information to make the determination, which shall include the verification of those materials as necessary and appropriate to establish and substantiate eligibility.

**ARTICLE II
OCCUPANCY, IMPROVEMENT, AND USE**

- 2.1 Rules and Regulations Applicability.** All applicable limitations on occupancy, improvement, and use set forth in the Rules and Regulations, apply to the Residential Unit.
- 2.2 Business Activity.** No business activities shall be carried out in a Residential Unit, except to the extent allowed in the Rules and Regulations.
- 2.3 Guests.** No persons other than those comprising the Qualified Household, as set forth in the Rules and Regulations, may occupy the Residential Unit.
- 2.4 Maintenance.** Declarant shall be responsible for the cost and expense to keep and maintain the interior of the Residential Unit, and all other aspects of the Residential Unit not otherwise maintained by a homeowner's association in a safe, decent, and sanitary condition pursuant to the Rules and Regulations. In the event Declarant fails to maintain the Residential Unit in a safe, decent, and sanitary condition, the Housing Department may take action, and be reimbursed for costs thereof, all as set forth in the Rules and Regulations.
- 2.5 Capital Improvements.** Declarant may only undertake capital improvements to the Residential Unit, and only get reimbursed for such, to the extent set forth in the Rules and Regulations.
- 2.6 Insurance.** Declarant shall keep the Residential Unit continuously insured as set forth in the Rules and Regulations. Declarant shall, as often as necessary to prove compliance herewith at all times, furnish and deposit with the Housing Department certificates of such insurance policy to be maintained by Declarant with evidence of payment of the premiums thereon.
- 2.7 Compliance with Laws and CC&Rs.** The Residential Unit shall be occupied in full compliance with this Restriction; the Rules and Regulations; all laws, statutes, codes, rules, regulations of state, local, and federal law; Covenants, Conditions & Restrictions; and all supplements and amendments thereto.
- 2.8 Inspection.** Upon reasonable notice to Declarant, the Housing Department shall have the right to inspect the Residential Unit from time to time as set forth in the Rules and Regulations.
- 2.9 Records.** Declarant shall maintain records of service, rental, repair, and maintenance for a period of 2 years after their issuance. The Housing Department shall have the right to review the written records required to be maintained by Declarant.
- 2.10 Renting.** The Residential Unit may be rented to the extent allowed in the Rules and Regulations. In addition to that set forth in the Rules and Regulations, the Residential Unit may be rented for a minimum period of 180 days.
- 2.11 Periodic Reporting.** In order to confirm compliance with this Restriction, the Rules and Regulations, and other covenants, regulations, ordinances, or rules governing the ownership, occupancy, use, improvement, or transfer of the Residential Unit, Declarant shall timely comply with information requests, application material submission, and all supplemental requests as set forth in the Rules and Regulations. If the Declarant rents the Unit, the Declarant is responsible for timely compliance with all reporting requirements.
- 2.12 No Owner Occupancy.** Declarant shall not reside in or occupy the Residential Unit. For purposes of this paragraph, if Declarant is an entity (including without limitation, a partnership, limited partnership, Limited Liability Company, corporation, association, or other) or a trust, this prohibition on owner-occupancy extends to any partner, member, shareholder, other principal or owner of the entity, and any trustee or beneficiary of the trust.

ARTICLE III SALE

3.1 Sale of The Residential Unit. The Residential Unit may be bought and sold, except that all reporting and record-keeping required herein shall be continuous and any new owner shall obtain the required records from the prior owner. Every conveyance of the Residential Unit shall be subject to this Restriction. Within 10 days prior to the closing of the sale or other transfer of the Residential Unit, seller shall notify the Housing Department of the pending sale or transfer and, prior to closing, provide the Housing Department with contact information (including without limitation, mailing address, phone number and email) for the purchaser.

ARTICLE IV TERMINATION, AMENDMENT, CORRECTION

4.1 Termination by the Town of Jackson, Wyoming. This Restriction may be terminated after a determination by the Town of Jackson, Wyoming that this Restriction is no longer consistent with the goal of providing affordable housing.

4.2 Amendment. This Restriction may be amended by a signed, written amendment executed by both the Town of Jackson, Wyoming and Declarant and recorded in the Teton County Clerk's Office against title to the Residential Unit.

4.3 Correction. JTCHA may unilaterally correct this Restriction to address scrivener's errors, erroneous legal descriptions, or typographical errors.

ARTICLE V GENERAL PROVISIONS

5.1 Breach.

5.1.1 Breach Defined. Each of the following shall be considered a breach hereof ("Breach").

5.1.1.1 A violation of this Restriction, the Rules and Regulations, the Declaration of Covenants, Conditions & Restrictions, or any rule or law a violation of which could result in a lien recorded against a Residential Unit.

5.1.1.2 Failure to pay any financial obligation due or failure to perform a non-monetary obligation with respect to the Residential Unit which failure to pay or perform could result in a lien recorded against a Residential Unit. This includes, without limitation, homeowner dues, property taxes, contractor and servicer bills, and payment required by a promissory note secured by a mortgage recorded against a Residential Unit. Declarant shall notify the Housing Department in writing of any notification received from any party of past due payments or failure to perform within ten (10) calendar days of the date on the first notice of any such failure to pay or perform.

5.1.1.3 The Residential Unit is taken by execution or by other process of law, or Declarant is judicially declared insolvent, or Declarant assigns or attempts to assign the property for the benefit of creditors, a receiver, trustee, or other similar officer being appointed to take charge of any substantial part of the Residential Unit or Declarant's property by a court of competent jurisdiction.

5.1.1.4 Fraud or material misrepresentation by Declarant or an occupant in the provision of information or documents included in an application, or additional submissions

of requested documentation by the Housing Department, and related to the mission, goals, objectives, requirements, and conditions of JTCHA and its programs.

- 5.1.2 Administrative Process. Upon any alleged Breach, the parties must proceed in accordance with the default process set forth in the Rules and Regulations, as they may be amended from time to time.
 - 5.1.3 Court Enforcement. After exhausting the administrative process required by Article 5.2 any order of the Housing Authority Board may be appealed via a court of competent jurisdiction.
 - 5.1.4 Remedies. JTCHA may, at its discretion, invoke any additional remedies available to it and seek any such relief, at law or equity, as may be appropriate, including but not limited to, specific performance of this Restriction and the Rules and Regulations; temporary, permanent, or preliminary injunctive relief (including prohibiting a proposed sale or transfer); a declaration that a sale or transfer is void; a forced sale; and monetary damages. Any equitable relief may be sought singly or in combination with such other remedies the JTCHA may be entitled to, either pursuant to this Restriction, the Rules and Regulations, the applicable Land Development Regulations, or under the local, state, or federal law.
 - 5.1.5 Hold Harmless. In the event of a Breach, Declarant hereby holds the Town of Jackson, Wyoming, JTCHA, and the Housing Department, their officials, employees, and agents harmless against any and all claims, suits, or actions of every name, kind, and description and any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of the Town of Jackson, Wyoming, JTCHA, and the Housing Department, their officials, employees, and agents.
 - 5.1.6 Reimbursement. In the event of a Breach, Declarant hereby agrees to reimburse the actual expenses, attorney's fees, and costs for any action the JTCHA and/or Housing Department expends to enforce this Restriction.
- 5.2 Jackson/Teton County Housing Department Housing Rules and Regulations. The term "Rules and Regulations" is defined as the Jackson/Teton County Housing Department Rules and Regulations, as the same may be amended from time to time and which are codified in the Municipal Code of the Town of Jackson, and enacted by resolution of Teton County, Wyoming pursuant to the Wyoming Administration Procedures Act. If there are no such written policies, procedures, or guidelines (or a written policy, procedure, or guideline with respect to a specific matter) then the reference shall be to the current applied policy or policies of the Housing Department or its successor. Procedural and administrative matters not otherwise addressed in this Restriction shall be as set forth in the Rules and Regulations, as the same may be amended from time to time. In the case of a conflict between this Restriction and the Rules and Regulations, this Restriction shall apply.
- 5.3 No Legal Action. Neither the Declarant, nor any prospective purchaser, tenant, renter, occupant, or other party shall have the right to sue or bring other legal process against the Town of Jackson, Wyoming or the Housing Department, or any person affiliated with the Town of Jackson, Teton County, Wyoming, or the Housing Department arising out of this Restriction. Neither the Town of Jackson, Teton County, Wyoming, nor the Housing Department shall have any liability to any person aggrieved by the decision of the Town of Jackson, Teton County, Wyoming, or the Housing Department regarding eligibility of a Qualified Household or any other matter relating to this Restriction.
- 5.4 Restriction as a Covenant. This Restriction shall constitute covenants running with the Land and the Residential Unit, as a burden thereon, and shall be binding on all parties having any right, title, or interest in the Land, the Residential Unit, or any part thereof, their heirs,

devises, successors and assigns, and shall inure to the benefit of and shall be enforceable by JTCHA, the Housing Department, and the Town of Jackson, Wyoming.

- 5.5 Notices. All notices required to be served upon Declarant and the Town of Jackson, Wyoming and shall be transmitted by one of the following methods: prepaid overnight courier; or by postage paid certified mail, return receipt requested, at the address set forth below for said party. Notice shall be effective 1 day after being deposited with an overnight courier, or 5 business days after being placed in the mail.

To JTCHA / Housing Department:
Jackson/Teton County Affordable Housing Department
P.O. Box 714
Jackson, WY 83001

With a Copy to:
Town of Jackson, Wyoming.
Attn: Clerk
P.O. Box 1687
Jackson, WY 83001.

Declarant
To the Address on file with the Teton County Clerk's Office

- 5.6 Attorney's Fees. In the event any party shall be required to retain counsel and file suit for the purpose of enforcing the terms and conditions of this Restriction, the prevailing party shall be entitled to recover, in addition to any other relief recovered, a reasonable sum as determined by the court for attorney's fees and costs of litigation.
- 5.7 Incorporation of Recitals. All of the recitals hereof are incorporated by this reference and are made a part hereof as though set forth at length herein.
- 5.8 Choice of Law, Forum. This Restriction and each and every related document, are to be governed by and construed in accordance with the laws of the State of Wyoming. The parties agree that the appropriate court in Teton County, Wyoming and/or the Ninth Judicial District for the State of Wyoming shall have sole and exclusive jurisdiction over any dispute, claim, or controversy which may arise involving this Restriction or its subject matter. Declarant by accepting a deed for the Residential Unit hereby submits to the personal jurisdiction of any such court in any action or proceeding arising out of or relating to this Restriction.
- 5.9 Severability. Each provision of this Restriction and any other related document shall be interpreted in such a manner as to be valid under applicable law; but, if any provision, or any portion thereof, of any of the foregoing shall be invalid or prohibited under said applicable law, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable, or if such modification is not possible, such provision shall be ineffective to the extent of such invalidity or prohibition without invalidating the remaining provision(s) of such document.
- 5.10 Section Headings. Paragraph or section headings within this Restriction are inserted solely for convenience or reference, and are not intended to, and shall not govern, limit or aid in the construction of any terms or provisions contained herein.
- 5.11 Waiver. No claim of waiver, consent or acquiescence with respect to any provision of this Restriction shall be valid against any party hereto except on the basis of a written instrument executed by the parties to this Restriction. However, the party for whose benefit a condition is inserted herein shall have the unilateral right to waive such condition.

- 5.12 Indemnification. Declarant shall indemnify, defend, and hold JTCHA, the Housing Department, and the Town of Jackson, Wyoming, and each entity's directors, officers, agents and employees harmless against any and all loss, liability, claim, or cost (including reasonable attorneys' fees and expenses) for damage or injury to persons or property from any cause whatsoever on or about the Residential Unit, or for Declarant's breach of any provision of this Restriction. Declarant waives any and all such claims against JTCHA, the Housing Department and the Town of Jackson, Wyoming.
- 5.13 Successors and Assigns. This Restriction shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors, heirs, devisees, administrators, and assigns.
- 5.14 Governmental Immunity. Neither the Town of Jackson, Wyoming nor the JTCHA or Housing Department waives governmental immunity by executing this Restriction and each specifically retain immunity and all defenses available to either of them as government pursuant to Wyo. Stat. Ann. § 1-39-104(a) and any other applicable law.

IN WITNESS WHEREOF, Declarant has executed this instrument on the 11 day of June, 2024 (the "Effective Date").

OWNER: VERONICA LANE APARTMENT GROUP, LLC

By: John Robert Pitts
Its: Managing Member - Veronica Lane Apartment Group, LLC

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

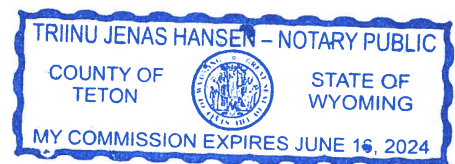
On the 11th day of June, 2024, the foregoing Restriction was acknowledged before me by John R. Pitts as Managing Member of VERONICA LANE APARTMENT GROUP, LLC.

Witness my hand and official seal.

(Seal)

Notary Public

Triinu J. Hansen



Town of Jackson

Hailey Morton Levinson, Mayor

ATTEST:

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Town Council Meeting
Submitting Department:	Building Department	Presenter:	Kelly Sluder
Agenda Item:	Demolition Permits DEM24-004 Located at 375 E. Gill Avenue	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to a review and consider a demolition request when the Teton County Historic Preservation Board (TCHPB) recommends a stay on demolition per Title 15.38 D. Demolition Permit Review

Requested Action.

On July 26, 2023, applicant Eric Macy applied for a demolition permit (DEM24-0004) to remove a 1,636 sf house built in 1952 and located at 375 E. Gill Avenue.

Recommendations.

The TCHPB recommends a ninety (90) day stay in the issuance of the demolition permits for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition.

Background.

Upon receipt of a demolition permit application pursuant to Section 105.1 of the International Building Code, the Planning and Building Department shall refer the demolition application to the TCHPB.

The TCHPB met on May 14, 2024, and found, based on the submitted application and their own analysis, that the home at 375 E. Gill Avenue is historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. Specifically, the structure is historically significant under the following criteria:

Criterion B: Association with the lives of persons significant in our past: The Larsons were most notable for their operation of the Silver Spur Café, which operated seasonally in the summers. The other pair of notable owners were Harley F. and Pauline Goe Rolfe from 1980-1994. They owned and ran the Western Motel, and Pauline was the daughter of Ben Goe Jr. Her father and grandfather opened and owned the Cowboy Bar.

Criterion C: Properties that embody the characteristics of a type, period, or method of construction: In Jackson, Mid-century or McAlister's Contemporary (1945-1990) styles reflect a growth period where transportation corridors (including airline) allowed for a wider variety of materials for adherence to common architectural styles. Though log continued to be a favored material, it was no longer the singular option by the 1940s and 1950s.

See demolition permit application for a full summary of request, background materials, and photos.

Analysis & Key Policy Questions.

The key policy question is whether the Council supports (or not) the TCHPB's recommended stay of 90 days for the existing house located at 375 E. Gill Avenue.

Possible Alternatives.

The Council may consider requiring a stay of less than 90 days or no stay at all.

Comprehensive Plan & Priority Alignment.

The Comprehensive Plan addresses historic preservation with the following policies:

Policy 4.5a: Identify and preserve historically significant structures and sites;

Policy 4.5.b: Support the Historic Preservation Board; and

Policy 4.5.c: Enhance historic preservation education, outreach, and awareness.

Fiscal Impact.

None Identified.

Staff Impact.

Processing this application took staff approximately four hours.

Attachments or Links.

Demolition permit application

Recommendation from TCHPB (email)

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve a stay of 90 days [or less] on the demolition of the existing single-family home as presented in this staff report and located at 375 E. Gill Avenue.

From: Teton Preservation Board <tetonpreservation@gmail.com>

Sent: Friday, May 17, 2024 11:15 AM

To: Kelly Bowlin <kbowlin@jacksonwy.gov>; Kelly Sluder <KSluder@jacksonwy.gov>; Paul Anthony <panthony@jacksonwy.gov>; Michael Stern <michael@masplaces.com>

Cc: Lily Sullivan <lsullivan@tetoncountywy.gov>; Phillip Smith <psmith@jacksonwy.gov>

Subject: DEM24-004 and 005

Hi Everyone,

The Teton County Historic Preservation Board met Tuesday, May 14, 2024 and reviewed demolition permits DEM24-004 and DEM-005 during their regular meeting. The Historic Preservation Board offers the following recommendations:

DEM24-004 375 E. Gill

The resources identified in DEM24-004 and located at 375 East Gill are found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register.

Historically significant under the following criteria:

B. Association with the lives of persons significant in our past: The Larsons were most notable for their operation of the Silver Spur Café, which operated seasonally in the summers. The other pair of notable owners were Harley F. and Pauline Goe Rolfe from 1980-1994. They owned and ran the Western Motel, and Pauline was the daughter of Ben Goe Jr. Her father and grandfather opened and owned the Cowboy Bar.

C. Properties that embody the characteristics of a type, period, or method of construction: In Jackson, Mid-century or McAlester's Contemporary (1945-1990) styles reflect a growth period where transportation corridors (including airline) allowed for a wider variety of materials for adherence to common architectural styles. Though log continued to be a favored material, it was no longer the singular option by the 1940s and 1950s.

The TCHPB recommends a ninety (90) day stay in the issuance of a demolition permit for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition. DV/EG Unanimous

The Criteria for Evaluation are:

Criterion A: Association with events that have made a significant contribution to the broad patterns of our history.

Criterion B: Association with the lives of persons significant in our past:

Criterion C: Properties that embody the characteristics of a type, period, or method of construction; represent the work of a master; possess high artistic value; or represent a significant whole whose parts may lack individual distinction.

Criterion D: Properties that have yielded or may yield important information about prehistory or history.

DEM24-005 165 N Gros Ventre

The resources identified in DEM24-0005 and located at 165 N Gros Ventre are found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register.

Historically significant under the following criteria (please see list below):

B. Association with the lives of persons significant in our past : Significant for its association with association with Jess Wort. John and Jess Wort were both born in Jackson in 1900 and 1903 respectively. The Jess Wort house was designed by Lorenzo "Ren" Grimmett, who also designed the Wort Hotel. The Wort family were early promoters of Jackson Hole as a recreation destination. The Worts were involved in at least four different properties relating to the recreation theme on Jenny and Jackson Lakes, and in the Gros Ventre and Buffalo Valley. In the town of Jackson, they owned a livery stable (the first one to be built), and later a garage that sold the first Ford model-Ts. They also owned the Hotel Jackson for a brief year and renamed it the "Wort Hotel."

C. Properties that embody the characteristics of a type, period: Tudor-style home built sometime between 1938-1939. The building is historically significant for its architectural integrity. The Tudor style is reflected in the rounded front door centered in a mid-façade double-gable. A dominant chimney and decorative half-timbering on the subordinate gable continue this theme. It is rare in Jackson to see such adherence to a single architectural style, where materials were limited and styles tended toward the vernacular, or were restylized in log form. This house has significant architectural value for this reason.

The TCHPB recommends a ninety (90) day stay in the issuance of a demolition permit for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition. EG/SS Unanimous

The Criteria for Evaluation are:

Criterion A: Association with events that have made a significant contribution to the broad patterns of our history.

Criterion B: Association with the lives of persons significant in our past.

Criterion C: Properties that embody the characteristics of a type, period, or method of construction; represent the work of a master; possess high artistic value; or represent a significant whole whose parts may lack individual distinction.

Criterion D: Properties that have yielded or may yield important information about prehistory or history.

Thank you,

Susan

Susan Eriksen-Meier

Teton County Historic Preservation Board

P.O. Box 4083, Jackson WY 83001

307-690-7781

Correspondence, including e-mail, to and from the Teton County Historic Preservation Board, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.



DEMOLITION PERMIT APPLICATION
Planning & Building Department
Building Division

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687
Jackson, WY 83001 | www.townofjackson.com

For Office Use Only

Permit No.		Permit Fee:		Date Received:		Date Due:	
------------	--	-------------	--	----------------	--	-----------	--

APPLICABILITY. The purpose of the Demolition Permit is to review and permit demolition of structures and utilities in accordance with Town of Jackson Municipal Code Section 15.38.

When is a Demolition Permit Required?

Demolition includes the act of demolishing or removing (including removals without destruction of the component elements of the structure):

- Fifty percent or more of the exterior walls of a building as measured continuously around the building coverage; or
- Fifty percent or more of the roof area as measured in plan view (defined as the view of a building from directly above which reveals the outer perimeter of building roof areas to be measured across a horizontal plane); or
- Any exterior wall facing a public street or right of way.

PROJECT INFORMATION.

Physical Address:

375 Gill Ave Jackson, WY

PIDN:

22-41-16-27-3-05-005

Original Year Built:

1952

Please answer the following questions to the best of your ability if unknown please write UNKNOWN.

Years and Description of any Additions:

UNKNOWN

Years and Description of any Remodels:

UNKNOWN

Years and Description of any other Demolitions:

UNKNOWN

PROJECT DESCRIPTION. Describe the precise nature of the proposed activity.

Remove Existing Structure

APPLICANT/AGENT. This is the responsible party for the permit, bonding, inspections, and execution of the work.

Name:

Eric Macy / 375 Gill LLC

Phone:

307-413-6876

Mailing Address:

PO Box 12109 Jackson, WY

ZIP:

83002

E-mail:

emacyjr@gmail.com

*If applicant is other than owner, a notarized Town of Jackson Letter of Authorization must accompany this application. Only the Owner or their authorized agent may sign the application.

PROPERTY OWNER. If other than APPLICANT

Property Owner:

Phone:

Mailing Address:

ZIP:

E-mail:

CONTRACTOR.

Name:

John Mann

Phone:

307-413-2224

E-mail:

mannj901@gmail.com

License:

7498

NOTICES. *The following information should be considered with any demolition permit application.*

A bond for the cost to abandon the water and sewer services as determined by Town Engineering is due at permit issuance.

An Encroachment (Public Right-of-Way Permit) must be submitted prior to any work within the right-of-way.

All work to be completed in accordance with the IBC Section 3303.

All public and commercial / multifamily facilities must be inspected by a trained professional for the presence of asbestos prior to demolition. For more information contact Linda Dewitt the Asbestos Coordinator with the Wyoming DEQ Air Quality Division 307-777-7394.

A notification of Demolition form is required to be sent to Asbestos.notice@wyo.gov 10-working days before the start of any demolition whether asbestos is present or not.

Performing demolition work without a permit may result in higher permit fees, fines, and/or loss of business license.

After Issuance permit is valid for 180 days.

Permit Fee of \$100 is due at time of permit issuance.

A 48-hour advanced notice is required to deliver demolition material to the County transfer station. Please call 307-733-7172.

DEMOLITION PERMIT SUBMITTAL REQUIREMENTS. *In order to be considered complete the following elements must be supplied with this application (Please contact the Engineering Division at 733-3079 with any questions regarding this permit):*

APPLICANT INITIALS	Application shall include the following items or acknowledgments:
☐	Notarized Town of Jackson Letter off Authorization, if applicant is other than the owner.
☒	Copy or receipt of written notification to the Wyoming DEQ Asbestos program. <i>See attached form for submittal to DEQ.</i>
☒	Demolition Plans showing: • Extent of the demolition work • Existing utilities to be abandoned and patching in the right-of way. • Finished Conditions Plan or Statement: the vacant lot shall be backfilled and maintained to the existing grade or without slopes steeper than 2:1. • Construction access point and access stabilization methods • Equipment parking areas • Location of construction and silt fencing
☒	Photographs of existing exterior conditions: • elevation photos (front, back, sides) of each building or structure intended for removal. If multiple structures or features are proposed for demolition, overall site photographs should be provided for context.

APPLICANT'S SIGNATURE, CERTIFICATION, AND AUTHORIZATION

Under penalty of perjury I hereby certify that I have read this application and state that, to the best of my knowledge, all of the information herein is true and correct and I swear that any information which may be hereafter given by me in hearing before the Planning Commission of Town of Jackson or the Town Council of the Town of Jackson shall be truthful and correct. I agree to comply with all Town, State, and Federal laws relating to the subject matter of this application and hereby authorize representatives of the Town of Jackson to enter the property described herein during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering the property.

In signing this application, I acknowledge that the Town's acceptance of this application does not constitute approval of a permit. I agree not to commence any work for which this application is being made prior to approval of this application by the appropriate Town agencies and payment of any fees due.

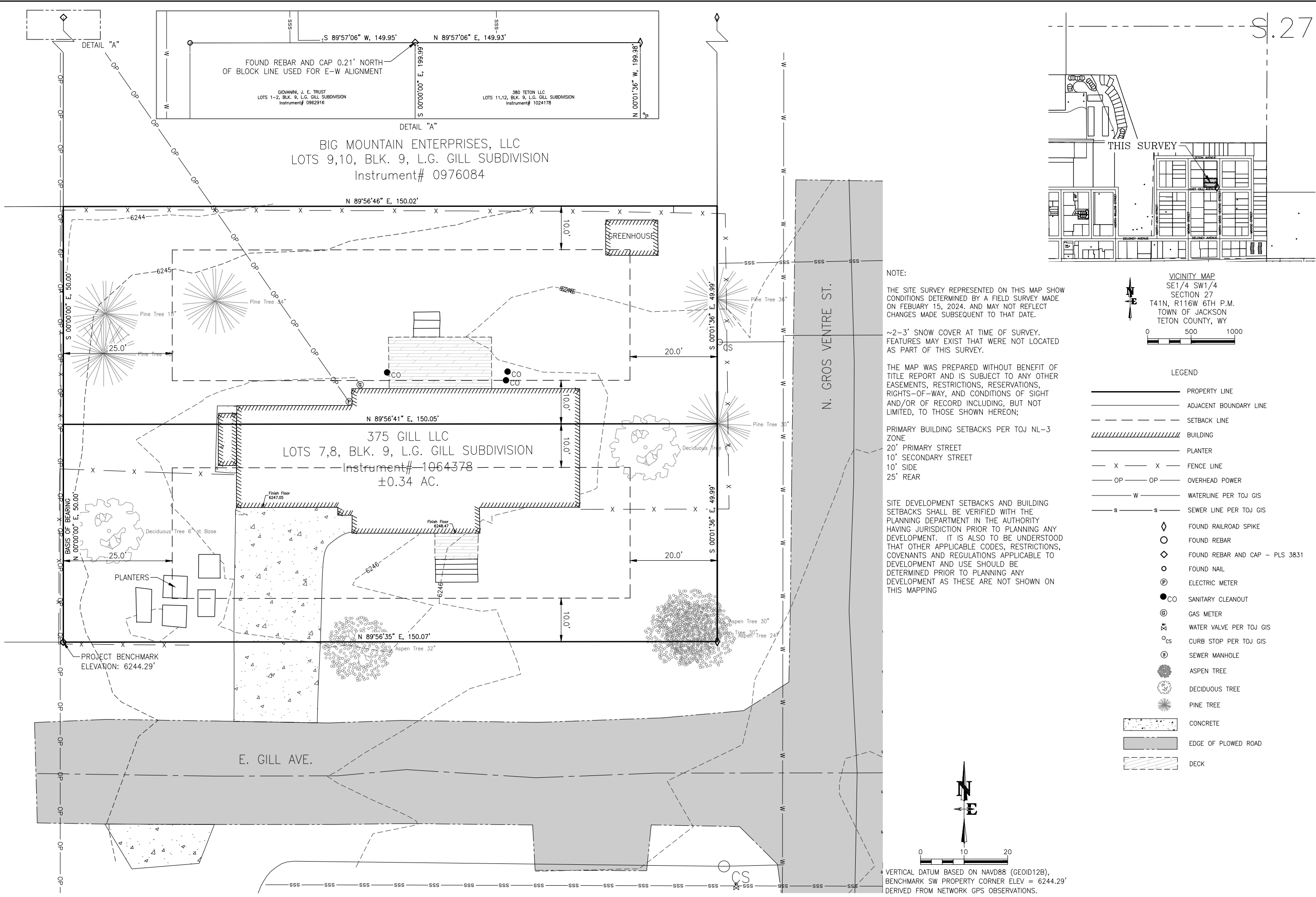
Signature of Owner or Authorized Applicant/Agent

Name Printed

Date

Title

LAYOUT: 25x34, Dr. 11/17/2024 - PRINTER/PKG: DWG To PDF.pc3 - PAGE SETUP: 11x17 PTF - Publish - Survey\1\Drawing\24-052\existing.dwg - DATE/TIME: 4/28/2023 11:37:46 AM
DWG NAME: S:\Proj\2024\052-01\375 E Gill Ave. - Survey\1\Drawing\24-052\existing.dwg



DRAWING NO 1	JOB TITLE 375 E. GILL AVE. BOONE NOLTE ORIGINS ARCHITECTS	DRAWING TITLE EXISTING SITE PLAN	NELSON ENGINEERING P. O. BOX 1599, JACKSON WYOMING (307) 733-2087	DATE	02/15/2024	REV.
				SURVEYED	SG	
JOB NO 24-052				ENGINEERED	SG	
				DRAWN	SG	
				CHECKED	LR	
				APPROVED	LR	



2791 S. Victory View Way
Boise, ID 83709
208.376.4748 | oneatlas.com

June 26, 2023

Atlas File#: B230001e

SERVPRO OF JACKSON HOLE
SERVPRO OF JACKSON HOLE
P.O. Box 3974

Project: Eric Macy
Project Number: _____

Date Received: 6/26/2023
Date Reported: 6/26/2023

ASBESTOS BULK SAMPLE ANALYSIS REPORT

Sample Number	Lab Number	Sample Type, Location, and Description	Asbestos Fibers	Non-Asbestos Fibers	Non-Fibrous Materials	Comments
1	B202691	Layer 1 – insulation – attic – cream loose fibrous	NAD	100% fiberglass		
		Layer 2 – tape – tan and silver fibrous	NAD	60% cellulose	40% other	
2	B202692	Layer 1 – paint – laundry room – white resilient	NAD		100% other	
		Layer 2 – ceiling tile – grey semi compact fibrous	NAD	50% mineral wool, 40% cellulose	10% other	
3	B202693	Layer 1 – linoleum – laundry room – cream compact layered resilient	NAD		100% other	
		Layer 2 – backing – tan fibrous	NAD	20% fiberglass, 15% cellulose	65% other	
		Layer 3 – mastic – tan brittle	NAD		100% mastic	
4	B202694	Layer 1 – paint – laundry room – multiple layers white over blue resilient	NAD		100% other	
		Layer 2 – caulking – white pliable	NAD		100% other	
		Layer 3 – drywall – white semi compact powdery with fibers	NAD	10% cellulose	90% other	



2791 S. Victory View Way
Boise, ID 83709
208.376.4748 | oneatlas.com

Glossary of Acronyms

NAD - No Asbestos Detected

PS – Positive Stop – Not Analyzed

TRACE - Detectable but not quantifiable

IS - Insufficient Sample -percentages may be inaccurate

Sampled by: Client

A handwritten signature in black ink that reads "Thomas Johnson".

Analyzed by: Thomas Johnson
Microscopist

Sample components are identified using polarized light microscopy (PLM) coupled with dispersion staining methods as determined by visual estimation. Small asbestos fibers may not be detected by PLM due to the resolution limitations of the optical microscope. Detecting asbestos in non-friable organically bound materials is not consistently reliable using PLM analysis. The non-detection of asbestos fibers in floor tile by PLM is of itself inconclusive. Confirmation by Transmission Electron Microscope (TEM) is recommended for negative floor tile samples. This test report relates only to the items tested in the sample as submitted to the laboratory.

Analysis method: Polarized Light Microscopy (PLM) by EPA/600/R-93/116 with Central Stop Dispersion by NIOSH 9002
American Industrial Hygiene Association (AIHA) Performance Analytical Testing (PAT) Laboratory Number 101571









STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Town Council Meeting
Submitting Department:	Building Department	Presenter:	Kelly Sluder
Agenda Item:	Demolition Permits DEM24-005 Located at 165 N. Gros Ventre Street	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to a review and consider a demolition request when the Teton County Historic Preservation Board (TCHPB) recommends a stay on demolition per Title 15.38 D. Demolition Permit Review

Requested Action.

On May 29, 2024, applicant Megan Nelms of Y2 Consultants applied for a demolition permit (DEM24-0004) to remove a 1,156 sf house built in 1941 and detached garage located at 165 N. Gros Ventre Street.

Recommendations.

The TCHPB recommends a ninety (90) day stay in the issuance of the demolition permits for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition.

Background.

Upon receipt of a demolition permit application pursuant to Section 105.1 of the International Building Code, the Planning and Building Department shall refer the demolition application to the TCHPB.

The TCHPB met on May 14, 2024, and found, based on the submitted application and their own analysis, that the home at 375 E. Gill Avenue is historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. Specifically, the structure is historically significant under the following criteria:

Criterion B: Association with the lives of persons significant in our past: Significant for its association with association with Jess Wort. John and Jess Wort were both born in Jackson in 1900 and 1903 respectively. The Jess Wort house was designed by Lorenzo “Ren” Grimmett, who also designed the Wort Hotel. The Wort family were early promoters of Jackson Hole as a recreation destination. The Worts were involved in at least four different properties relating to the recreation theme on Jenny and Jackson Lakes, and in the Gros Ventre and Buffalo Valley. In the town of Jackson, they owned a livery stable (the first one to be built), and later a garage that sold the first Ford model-Ts. They also owned the Hotel Jackson for a brief year and renamed it the “Wort Hotel.”.

Criterion C: Properties that embody the characteristics of a type, period, or method of construction: Tudor-style home built sometime between 1938-1939. The building is historically significant for its architectural integrity. The Tudor style is reflected in the rounded front door centered in a mid-façade double-gable. A dominant chimney and decorative half-timbering on the subordinate gable continue this theme. It is rare in Jackson to see such adherence to a single architectural style, where materials were limited and styles tended toward the vernacular or were stylized in log form. This house has significant architectural value for this reason.

See demolition permit application for a full summary of request, background materials, and photos.

Analysis & Key Policy Questions.

The key policy question is whether the Council supports (or not) the TCHPB's recommended stay of 90 days for the existing house located at 165 N. Gros Ventre Street.

Possible Alternatives.

The Council may consider requiring a stay of less than 90 days or no stay at all.

Comprehensive Plan & Priority Alignment.

The Comprehensive Plan addresses historic preservation with the following policies:

Policy 4.5a: Identify and preserve historically significant structures and sites;

Policy 4.5.b: Support the Historic Preservation Board; and

Policy 4.5.c: Enhance historic preservation education, outreach, and awareness.

Fiscal Impact.

None Identified.

Staff Impact.

Processing this application took staff approximately four hours.

Attachments or Links.

Demolition permit application

Recommendation from TCHPB (email)

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve a stay of 90 days [or less] on the demolition of the existing single-family home and garage as presented in this staff report and located at 165 N. Gros Ventre Avenue.

From: Teton Preservation Board <tetonpreservation@gmail.com>

Sent: Friday, May 17, 2024 11:15 AM

To: Kelly Bowlin <kbowlin@jacksonwy.gov>; Kelly Sluder <KSluder@jacksonwy.gov>; Paul Anthony <panthony@jacksonwy.gov>; Michael Stern <michael@masplaces.com>

Cc: Lily Sullivan <lsullivan@tetoncountywy.gov>; Phillip Smith <psmith@jacksonwy.gov>

Subject: DEM24-004 and 005

Hi Everyone,

The Teton County Historic Preservation Board met Tuesday, May 14, 2024 and reviewed demolition permits DEM24-004 and DEM-005 during their regular meeting. The Historic Preservation Board offers the following recommendations:

DEM24-004 375 E. Gill

The resources identified in DEM24-004 and located at 375 East Gill are found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register.

Historically significant under the following criteria:

B. Association with the lives of persons significant in our past: The Larsons were most notable for their operation of the Silver Spur Café, which operated seasonally in the summers. The other pair of notable owners were Harley F. and Pauline Goe Rolfe from 1980-1994. They owned and ran the Western Motel, and Pauline was the daughter of Ben Goe Jr. Her father and grandfather opened and owned the Cowboy Bar.

C. Properties that embody the characteristics of a type, period, or method of construction: In Jackson, Mid-century or McAlester's Contemporary (1945-1990) styles reflect a growth period where transportation corridors (including airline) allowed for a wider variety of materials for adherence to common architectural styles. Though log continued to be a favored material, it was no longer the singular option by the 1940s and 1950s.

The TCHPB recommends a ninety (90) day stay in the issuance of a demolition permit for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition. DV/EG Unanimous

The Criteria for Evaluation are:

Criterion A: Association with events that have made a significant contribution to the broad patterns of our history.

Criterion B: Association with the lives of persons significant in our past:

Criterion C: Properties that embody the characteristics of a type, period, or method of construction; represent the work of a master; possess high artistic value; or represent a significant whole whose parts may lack individual distinction.

Criterion D: Properties that have yielded or may yield important information about prehistory or history.

DEM24-005 165 N Gros Ventre

The resources identified in DEM24-0005 and located at 165 N Gros Ventre are found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register.

Historically significant under the following criteria (please see list below):

B. Association with the lives of persons significant in our past : Significant for its association with association with Jess Wort. John and Jess Wort were both born in Jackson in 1900 and 1903 respectively. The Jess Wort house was designed by Lorenzo "Ren" Grimmett, who also designed the Wort Hotel. The Wort family were early promoters of Jackson Hole as a recreation destination. The Worts were involved in at least four different properties relating to the recreation theme on Jenny and Jackson Lakes, and in the Gros Ventre and Buffalo Valley. In the town of Jackson, they owned a livery stable (the first one to be built), and later a garage that sold the first Ford model-Ts. They also owned the Hotel Jackson for a brief year and renamed it the "Wort Hotel."

C. Properties that embody the characteristics of a type, period: Tudor-style home built sometime between 1938-1939. The building is historically significant for its architectural integrity. The Tudor style is reflected in the rounded front door centered in a mid-façade double-gable. A dominant chimney and decorative half-timbering on the subordinate gable continue this theme. It is rare in Jackson to see such adherence to a single architectural style, where materials were limited and styles tended toward the vernacular, or were restylized in log form. This house has significant architectural value for this reason.

The TCHPB recommends a ninety (90) day stay in the issuance of a demolition permit for public comment and in order for the applicant, the TCHPB and other interested parties to explore alternatives to demolition. EG/SS Unanimous

The Criteria for Evaluation are:

Criterion A: Association with events that have made a significant contribution to the broad patterns of our history.

Criterion B: Association with the lives of persons significant in our past.

Criterion C: Properties that embody the characteristics of a type, period, or method of construction; represent the work of a master; possess high artistic value; or represent a significant whole whose parts may lack individual distinction.

Criterion D: Properties that have yielded or may yield important information about prehistory or history.

Thank you,

Susan

Susan Eriksen-Meier

Teton County Historic Preservation Board

P.O. Box 4083, Jackson WY 83001

307-690-7781

Correspondence, including e-mail, to and from the Teton County Historic Preservation Board, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.



Town of Jackson
150 E Pearl Avenue
PO Box 1687, Jackson, WY 83001
P: (307)733-3932 F: (307)739-0919
www.jacksonwy.gov

Date: April 17, 2024

LETTER OF AUTHORIZATION

NAMING APPLICANT AS OWNER'S AGENT

PRINT full name of property owner as listed on the deed when it is an individual OR print full name and title of President or Principal Officer when the owner listed on the deed is a corporation or an entity other than an individual: Michael Johnson Title: Principal Officer

Being duly sworn, deposes and says that Second Mountain, LLC is the owner in fee of the premises located at: _____
Name of legal property owner as listed on deed

Address of Premises: 165 N Gros Ventre St.

Legal Description: Lots 17 & 18, Block 6, L.G. Gill Subdivision

Please attach additional sheet for additional addresses and legal descriptions

And, that the person named as follows: Name of Applicant/agent: Megan Nelms, Y2 Consultants

Mailing address of Applicant/agent: PO Box 2870 Jackson, WY 83001

Email address of Applicant/agent: megan@y2consultants.com

Phone Number of Applicant/agent: 307-299-1148

Is authorized to act as property owner's agent and be the applicant for the application(s) checked below for a permit to perform the work specified is this(these) application(s) at the premises listed above:

- ☐ Development/Subdivision Plat Permit Application ☐ Building Permit Application
☐ Public Right of Way Permit ☐ Grading and Erosion Control Permit ☐ Business License Application
☒ Demolition Permit ☐ Home Occupation ☐ Other (describe) _____

Under penalty of perjury, the undersigned swears that the foregoing is true and, if signing on behalf of a corporation, partnership, limited liability company or other entity, the undersigned swears that this authorization is given with the appropriate approval of such entity, if required.

M
Property Owner Signature

Title if signed by officer, partner or member of corporation, LLC (secretary or corporate owner) partnership or other non-individual Owner

STATE OF _____)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____ this _____ day of _____. WITNESS my hand and official seal.

Notary Public

My commission expires:

**See Attached
Acknowledgment**

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Orange }

On 04.19.2024 before me, Daiki Ochoa Espinosa - Notary Public
(Here insert name and title of the officer)

personally appeared Michael Johnson
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Letter of Authorization
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages Document Date

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~, ~~is~~ /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.



DEMOLITION PERMIT APPLICATION
Planning & Building Department
Building Division

150 East Pearl Ave. | ph: (307) 733-0440
P.O. Box 1687
Jackson, WY 83001 | www.townofjackson.com

For Office Use Only

Permit No.	Permit Fee:	Date Received:	Date Due:
------------	-------------	----------------	-----------

APPLICABILITY. The purpose of the Demolition Permit is to review and permit demolition of structures and utilities in accordance with Town of Jackson Municipal Code Section 15.38.

When is a Demolition Permit Required?

Demolition includes the act of demolishing or removing (including removals without destruction of the component elements of the structure):

- Fifty percent or more of the exterior walls of a building as measured continuously around the building coverage; or
- Fifty percent or more of the roof area as measured in plan view (defined as the view of a building from directly above which reveals the outer perimeter of building roof areas to be measured across a horizontal plane); or
- Any exterior wall facing a public street or right of way.

PROJECT INFORMATION.

Physical Address: 165 N Gros Ventre St.

PIDN: 22-41-16-27-3-09-004 Original Year Built: 1941

Please answer the following questions to the best of your ability if unknown please write UNKNOWN.

Years and Description of any Additions: Unknown

Years and Description of any Remodels: Unknown

Years and Description of any other Demolitions: NA

PROJECT DESCRIPTION. Describe the precise nature of the proposed activity.

Complete demolition of existing home and accessory structure (garage) and scraping of the lot for re-development of the parcels.

APPLICANT/AGENT. This is the responsible party for the permit, bonding, inspections, and execution of the work.

Name: Y2 Consultants, Megan Nelms Phone: 307-299-1148

Mailing Address: PO Box 2870 Jackson, WY ZIP: 83001

E-mail: megan@y2consultants.com

**If applicant is other than owner, a notarized Town of Jackson Letter of Authorization must accompany this application. Only the Owner or their authorized agent may sign the application.*

PROPERTY OWNER. If other than APPLICANT

Property Owner: Second Mountain, LLC - Michael Johnson Phone: 310-430-5097

Mailing Address: 3334 E Coast Highway #327 Corona Del Mar, CA ZIP: 92625

E-mail: michael@secondmountain.us

CONTRACTOR.

Name: Ponderosa Builders - Michael Adams Phone: 208-709-3515

E-mail: michael@ponderosabuilders.com License: 6735

NOTICES. <i>The following information should be considered with any demolition permit application.</i>	
A bond for the cost to abandon the water and sewer services as determined by Town Engineering is due at permit issuance.	
An Encroachment (Public Right-of-Way Permit) must be submitted prior to any work within the right-of-way.	
All work to be completed in accordance with the IBC Section 3303.	
All public and commercial / multifamily facilities must be inspected by a trained professional for the presence of asbestos prior to demolition. For more information contact Linda Dewitt the Asbestos Coordinator with the Wyoming DEQ Air Quality Division 307-777-7394.	
A notification of Demolition form is required to be sent to Asbestos.notice@wyo.gov 10-working days before the start of any demolition whether asbestos is present or not.	
Performing demolition work without a permit may result in higher permit fees, fines, and/or loss of business license.	
After Issuance permit is valid for 180 days.	
Permit Fee of \$100 is due at time of permit issuance.	
A 48-hour advanced notice is required to deliver demolition material to the County transfer station. Please call 307-733-7172.	
DEMOLITION PERMIT SUBMITTAL REQUIREMENTS. <i>In order to be considered complete the following elements must be supplied with this application (Please contact the Engineering Division at 733-3079 with any questions regarding this permit):</i>	
APPLICANT INITIALS	Application shall include the following items or acknowledgments:
MN	Notarized Town of Jackson Letter off Authorization, if applicant is other than the owner.
MN	Copy or receipt of written notification to the Wyoming DEQ Asbestos program. <i>See attached form for submittal to DEQ.</i> <i>See attached email from Jacob Ojeda, WY DEQ</i>
MN	Demolition Plans showing: • Extent of the demolition work • Existing utilities to be abandoned and patching in the right-of way. • Finished Conditions Plan or Statement: the vacant lot shall be backfilled and maintained to the existing grade or without slopes steeper than 2:1. • Construction access point and access stabilization methods • Equipment parking areas • Location of construction and silt fencing
MN	Photographs of existing exterior conditions: • elevation photos (front, back, sides) of each building or structure intended for removal. If multiple structures or features are proposed for demolition, overall site photographs should be provided for context.

APPLICANT'S SIGNATURE, CERTIFICATION, AND AUTHORIZATION

Under penalty of perjury I hereby certify that I have read this application and state that, to the best of my knowledge, all of the information herein is true and correct and I swear that any information which may be hereafter given by me in hearing before the Planning Commission of Town of Jackson or the Town Council of the Town of Jackson shall be truthful and correct. I agree to comply with all Town, State, and Federal laws relating to the subject matter of this application and hereby authorize representatives of the Town of Jackson to enter the property described herein during normal business hours, after making a reasonable effort to contact the owner/applicant prior to entering the property.

In signing this application, I acknowledge that the Town's acceptance of this application does not constitute approval of a permit. I agree not to commence any work for which this application is being made prior to approval of this application by the appropriate Town agencies and payment of any fees due.

Signature of Owner or Authorized Applicant/Agent

Megan Nelms, Y2 Consultants

Name Printed

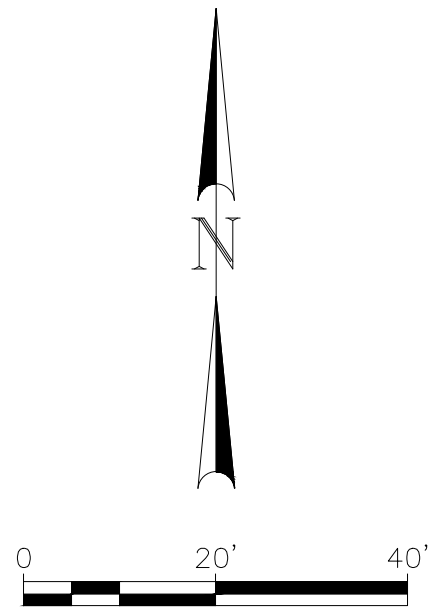
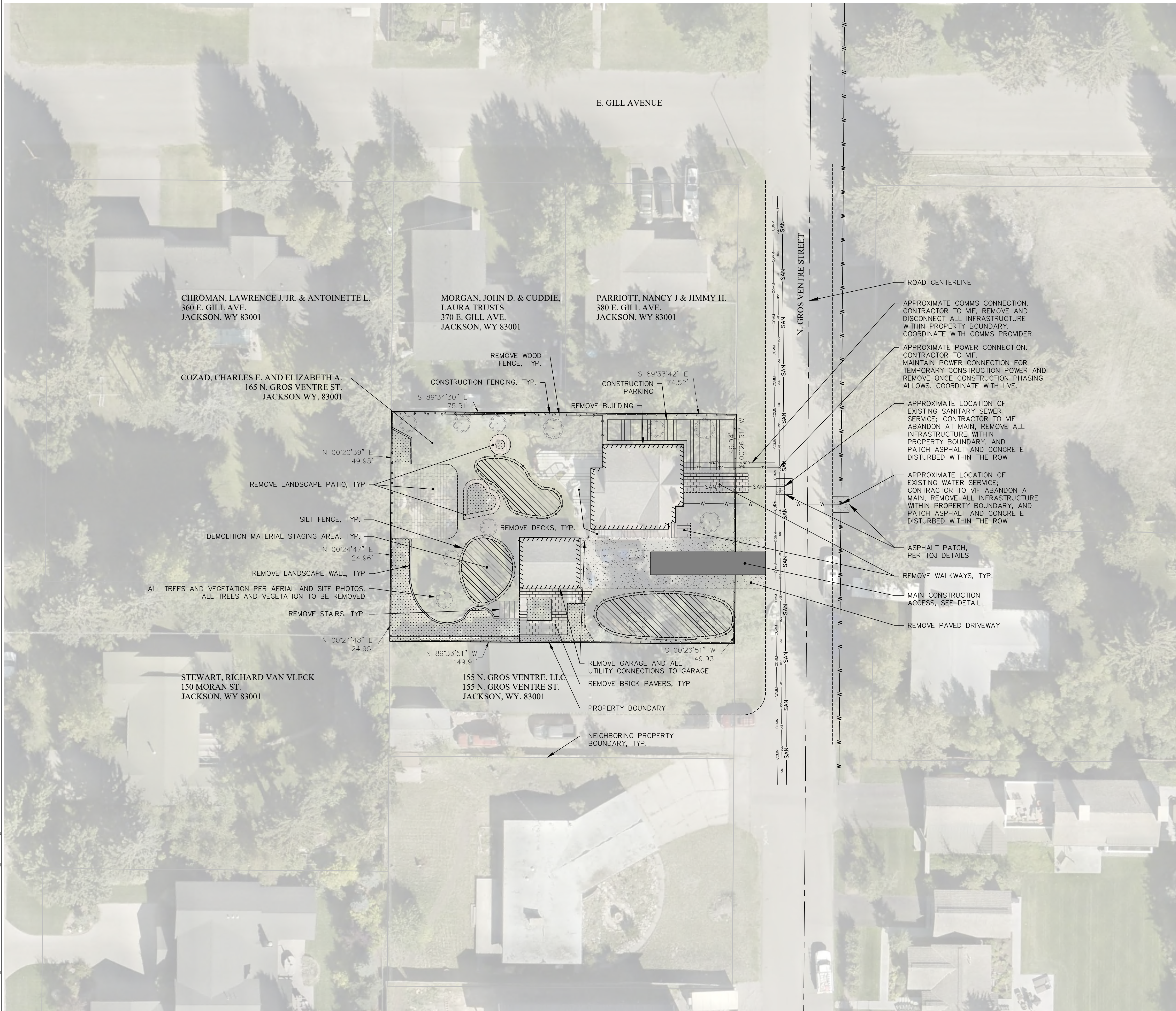
4/29/24

Date

Senior Planner

Title

LAST SAVED: 4/26/2024 12:48 PM BY: JACOB RLOT BY: JACOB GARDNER
F:\2024\24028_165 N Gros Ventre\CAD\ENR\24028_DEMO.P.dwg



LEGEND

(E) - EXISTING (P) - PROPOSED

- | | |
|--|--------------------------|
| | (E) MAJOR CONTOUR |
| | (E) MINOR CONTOUR |
| | PROPERTY BOUNDARY |
| | (E) BUILDING |
| | (E) CHAINLINK FENCE |
| | (E) CONSTRUCTION FENCE |
| | (E) DITCH FLOWLINE |
| | (E) EDGE OF CONCRETE |
| | (E) EDGE OF GRAVEL |
| | (E) EDGE OF PAVEMENT |
| | (E) TOP BACK CURB |
| | (E) ROAD CENTERLINE |
| | (E) SANITARY MAIN |
| | (E) OVERHEAD ELECTRIC |
| | AREA OF DEMOLITION |
| | (P) SILT FENCING |
| | (P) CONSTRUCTION STAGING |

165 N. GROS VENTRE DEMO

SECOND MOUNTAIN, LLC.

165 N. GROS VENTRE ST.
JACKSON WY, 83001

DEMOLITION PERMIT
PLAN

C1.1

DRAWING SET TITLE	DEMO PERMIT
DATE	04.26.2024
DRAWN BY: JG	JOB #: 24028
CHECKED BY: TK	



Y2 CONSULTANTS
ENGINEERING, SURVEYING & PLANNING
LANDSCAPE ARCHITECTURE, GIS
NATURAL RESOURCE SERVICES

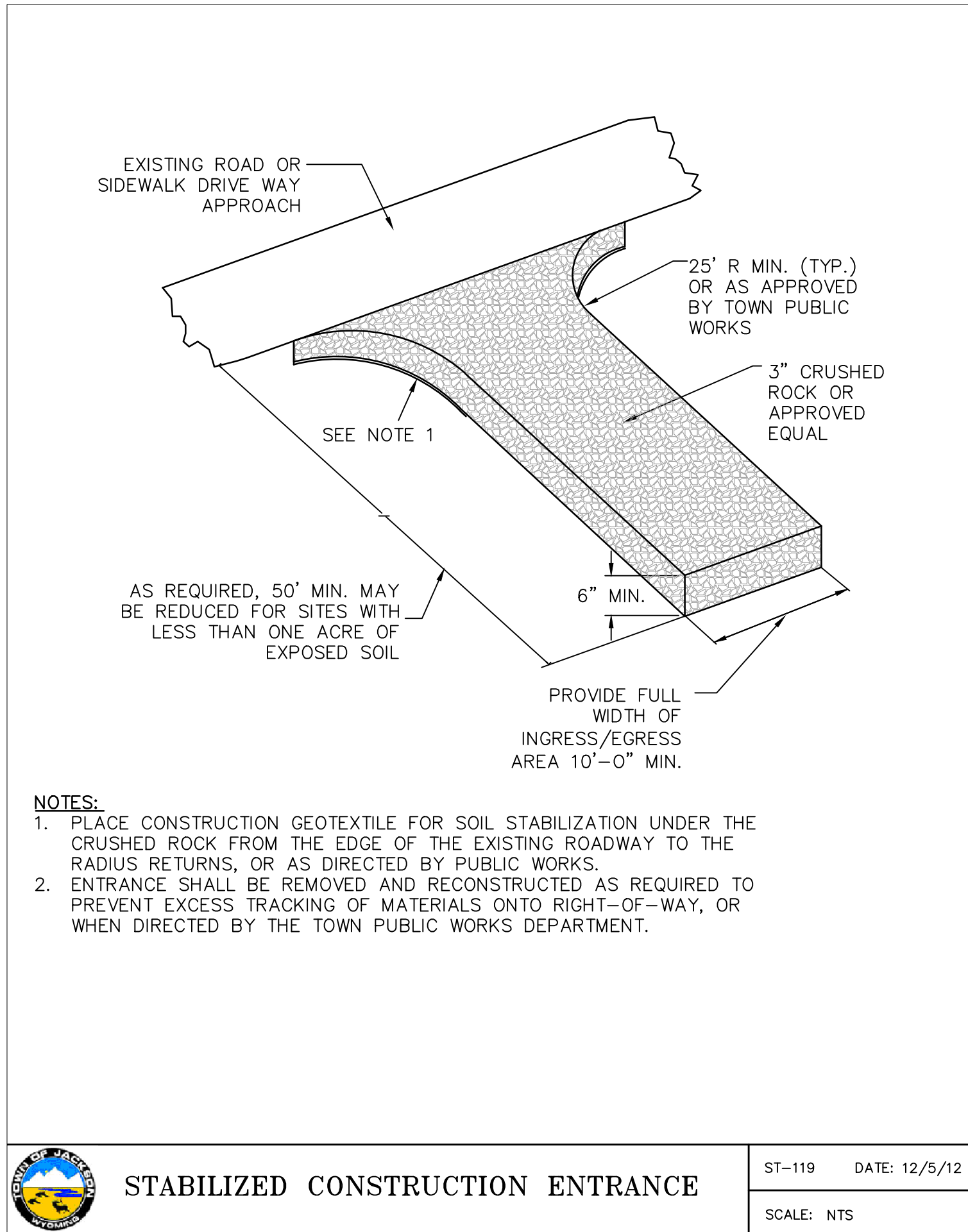
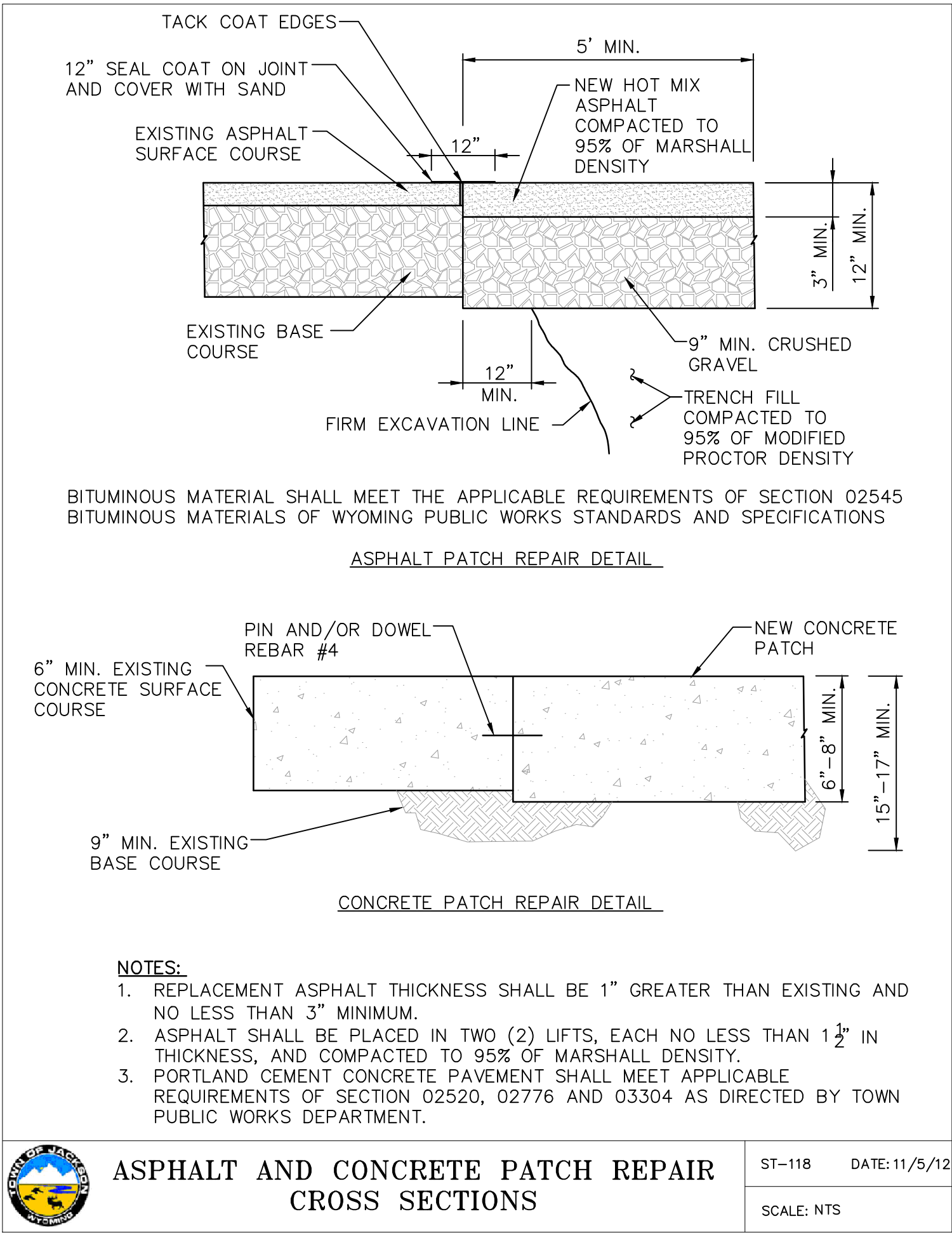
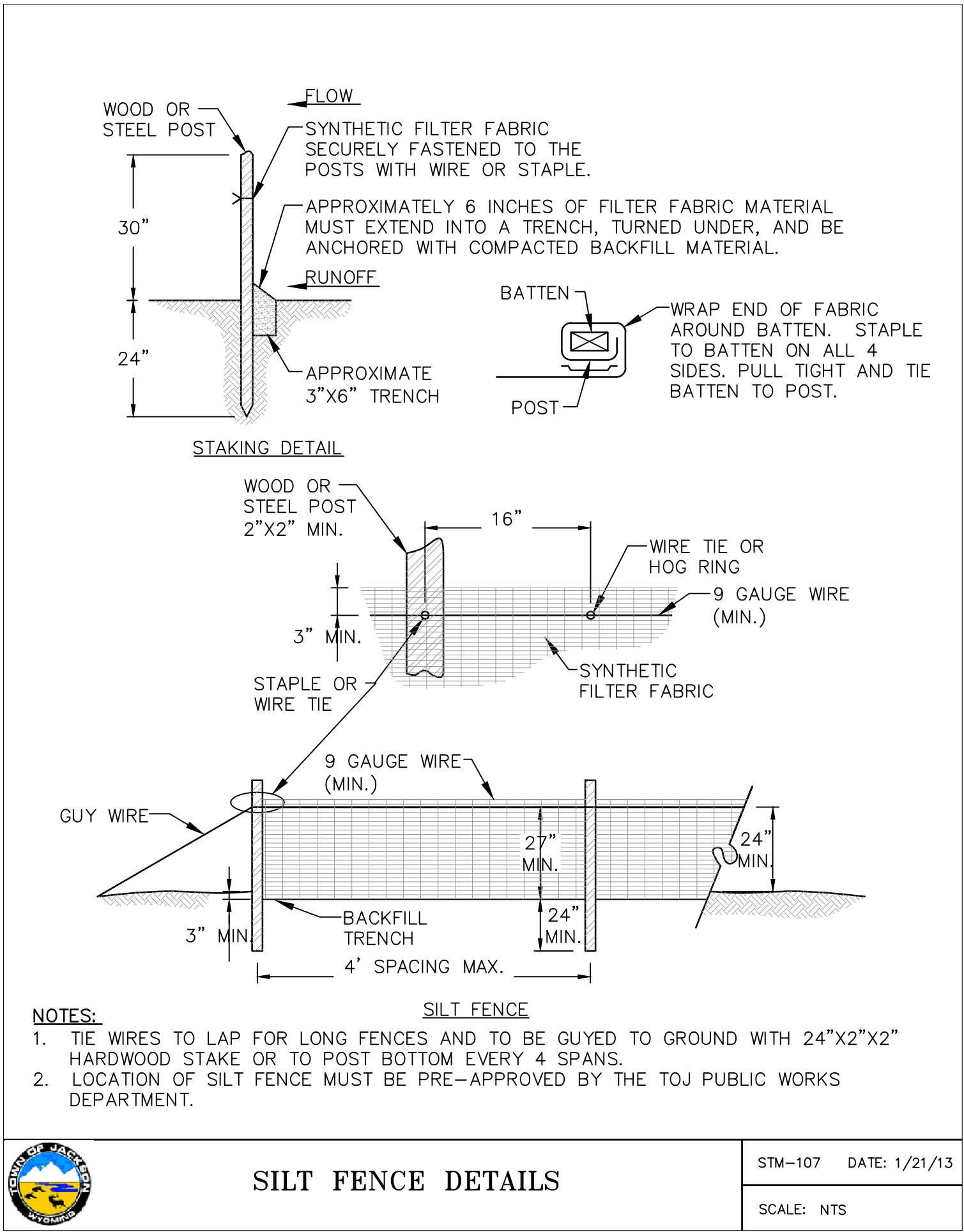
Y2consultants.com
307.733.2999

NOTES:

1. SITE PLAN GENERATED FROM TETON COUNTY AERIAL IMAGERY, GIS DATA, AND SITE VISITS. NO TOPO SURVEY WAS PRODUCED FOR THIS DEMO PERMIT SITE PLAN.
2. FOUNDATIONS SHALL BE REMOVED AND BACKFILLED. GRADES SHALL BE FLISH WITH EXISTING GRADE WITHOUT SLOPES STEEPER THAN 2:1.

REQUIREMENTS FOR DEMOLITION PERMIT

1. A DISCONNECT LETTER FROM LOWER VALLEY ENERGY AND/OR OTHER UTILITY SUPPLIERS STATING REMOVAL OF GAS METER(S), AND DISCONNECT OF ELECTRIC SERVICE, PHONE SERVICE AND CABLE SERVICE AS REQUIRED.
2. FOR COMMERCIAL PROJECTS OR RESIDENTIAL PROJECTS IN HIGH DENSITY DEVELOPMENTS, A PLAN FOR SECURING THE SITE AND PEDESTRIAN PROTECTION MAY BE REQUIRED. NOTIFICATION OF ADJACENT LANDOWNERS AND/OR RESIDENTS BY THE PARTY DEMOLISHING THE BUILDING MAY BE REQUIRED.
3. A LETTER FROM AN INDIVIDUAL QUALIFIED TO ASSESS THE PRESENCE OF POTENTIALLY TOXIC MATERIALS IN THE STRUCTURE BEING DEMOLISHED (I.E. LEAD BASED PAINTS, INSECTICIDES, OIL BASED PAINTS, ETC.), THEIR REMOVAL AND SITE OF DISPOSAL MAY BE REQUIRED.
4. TEMPORARY SANITARY FACILITIES SHALL BE PROVIDED FOR WORKMAN ON SITE.
5. AN APPROVED FIRE EXTINGUISHER SHALL BE AVAILABLE AT TIMES DURING DEMOLITION. PRIOR TO SHIPMENT TO A FINAL DISPOSAL AREA, ALL DEBRIS SHALL BE SORTED. FAILURE TO SORT DEBRIS WILL RESULT IN HIGHER DISPOSAL COST TO THE CONTRACTOR AND OWNER. NO ON-SITE BURNING OR BURYING OF DEBRIS IS PERMITTED.
6. RECYCLABLE ITEMS AND CERTAIN HAZARDOUS WASTE PRODUCTS MAY BE DISPOSED OF AT THE JACKSON COMMUNITY RECYCLING CENTER. CONTACT THE RECYCLING CENTER TO DETERMINE WHAT HAZARDOUS PRODUCTS ARE ACCEPTED AND WHEN.
7. FINISHED MATERIALS IN GOOD REPAIR, SUCH AS TOILETS, SHOWER AND TUB VALVES, KITCHEN SINKS, HARDWARE AND DOORS MAY BE DONATED TO THE HABITAT FOR HUMANITY RESALE OUTLET, RESTORE. CONTACT THE STORE ABOUT OTHER ITEMS THEY MAY NEED.
8. OTHER MATERIALS, SUCH AS DRYWALL, INSULATION, TREATED LUMBER, PLUMBING WASTE AND VENT MATERIALS, ETC., SHOULD GO TO THE COUNTY LANDFILL TO BE TRANSFERRED TO A DISPOSAL FACILITY.
9. PRIOR TO TRANSPORTING DEMOLITION WASTE TO THE TRASH TRANSFER STATION, TETON COUNTY INTEGRATED SOLID WASTE AND RECYCLING REQUIRES 48 HOUR ADVANCE NOTICE, AS WELL AS RECEIPT OF ASBESTOS ABATEMENT PAPERWORK FROM CONTRACTORS DELIVERING LARGE VOLUMES OF DEMOLITION WASTE. PLEASE CALL THE SCALE HOUSE, 733-7172, 48 HOURS IN ADVANCE FOR ALL LOADS.



DATE	DRAWING SET TITLE
04.26.2024	DEMO PERMIT
DRAWN BY: JG	JOB #: 24028
CHECKED BY: TK	

Y2

CONSULTANTS

ENGINEERING, SURVEYING & PLANNING
LANDSCAPE ARCHITECTURE, GIS
NATURAL RESOURCE SERVICES

Y2consultants.com
307.733.2859

165 N. GROS VENTRE DEMO
SECOND MOUNTAIN, LLC.
165 N. GROS VENTRE ST.
JACKSON WY. 83001

DEMO NOTES AND DETAILS



North garage elevation



Rear elevation & deck



Rear garage elevation



Side yard - south of garage



Front of property from Gros Ventre St.



Home side yard - north



Front Elevation



South Elevation & Garage

Re: Demolition of Residential Home

Asbestos Notice <asbestos.notice@wyo.gov>

Tue 4/23/2024 1:35 PM

To: Megan Nelms <Megan@y2consultants.com>

 2 attachments (6 KB)

Outlook-https___ww.png; Outlook-https___y2.png;

Megan,

Based on the information you provided, this property would not be covered by the asbestos regulations.

Thank you,

Jacob

If you have questions or need additional information, please feel free to contact us.

Wyoming Asbestos Program

Linda Dewitt (307) 777-7394

Jacob Ojeda (307) 777-7584

On Tue, Apr 23, 2024 at 12:05 PM Megan Nelms <Megan@y2consultants.com> wrote:

Thanks for the quick response. Yes, it has always been a single-family private residence and the parcel will remain used for a private residence. The owners just plan to construct a new, single family private home on the parcel.

 <https://y2consultants.com/>

Megan Nelms, AICP

Senior Planner

p: (307) 632-5656 m: (307) 299-1148

a: 1725 Carey Ave. Cheyenne, WY 82001

w: <http://www.y2consultants.com/>

Define. Design. Deliver.

From: Asbestos Notice <asbestos.notice@wyo.gov>

Sent: Tuesday, April 23, 2024 11:55 AM

To: Megan Nelms <Megan@y2consultants.com>

Subject: Re: Demolition of Residential Home

CAUTION: This email originated from outside of Y2 Consultants. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Megan,

Thank you for reaching out to the Wyoming Asbestos Program. The asbestos regulations cover public and commercial buildings in Wyoming and includes past, present, and future use. If the home located at 165 N Gos Ventre in Jackson is a single family private residence, has always been a private residence, and will remain a private residence then it would not be covered by the asbestos regulations. Once the building located on the property is demolished what will be built back onto the lot? Knowing would allow us to provide you more accurate information regarding if this building is covered by the asbestos regulations.

Thank you,

Jacob

If you have questions or need additional information, please feel free to contact us.

Wyoming Asbestos Program

Linda Dewitt (307) 777-7394

Jacob Ojeda (307) 777-7584

On Tue, Apr 23, 2024 at 11:47 AM Megan Nelms <Megan@y2consultants.com> wrote:

Hi,

I have a client who is planning to demo a residential home at 165 N Gros Ventre in Jackson. The Town requires me to include "copy or receipt of written notification to the Wyoming DEQ Asbestos Program". The owners are not aware of any asbestos materials in the structure, so I'm just wondering if there is a certain form that I need to complete to fulfill this requirement of the demolition permit.

Any direction you can give would be greatly appreciated. Thanks much!



Megan Nelms, AICP
Senior Planner

p: (307) 632-5656 m: (307) 299-1148
a: 1725 Carey Ave. Cheyenne, WY 82001
w: <http://www.y2consultants.com/>

Define. Design. Deliver.



E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Town Council
Submitting Department:	Planning Department	Presenter:	Paul Anthony
Agenda Item:	PM24-004: Temporary Emergency Building Moratorium Review Schedule	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose is for the Council to consider a proposed schedule of meetings and work product (but not content) to consider changes to the Town of Jackson Land Development Regulations (LDRs) to address the size of buildings in response to the 120-day emergency building moratorium adopted by the Council on June 3, 2024.

Requested Action.

Staff is requesting that the Council consider the moratorium meeting schedule provided below and provide staff direction on its preferred schedule for key meeting dates.

Recommendation.

The Planning Director recommends the review schedule as provided below in this staff report.

Key Policy Questions.

Does the Council approve of the review schedule provided by staff or does the Council have changes to the schedule?

Background.

On June 3, 2024, the Town Council adopted Ordinance 1373 which was an emergency declaration to impose a 120-day moratorium to halt the acceptance of development applications for “large buildings.” More specifically, below is part of the adopted language:

“A moratorium is imposed on the submission and acceptance of applications to create, add, or change the use of the habitable floor area pursuant to the Town of Jackson Land Development Regulations for non-residential buildings larger than 35,000 habitable square feet in habitable floor area within the Commercial Residential – 1 (CR-1), Commercial Residential – 2 (CR-2), Commercial Residential – 3 (CR-3), Downtown Core – 1 (DC-1), and Downtown Core – 2 (DC-2). During the term of this moratorium, the Town will continue to accept, review, and process applications for non-residential buildings within all other zones.”

Analysis.

The adoption of the emergency ordinance creates a short timeline for staff, the community, and Council to consider, draft, and adopt amendments to the LDRs and, if necessary, Design Guidelines. Nonetheless, the Town will follow all required and regular procedural requirements to make these changes, including having three readings to approve any LDR text amendments. The three readings cannot be done in less than a 10-day period. The Council can extend the 120-day moratorium period at its discretion, the current expiration day is October 1, 2024.

To help ensure the Town accomplishes its goals under the moratorium, staff are providing Council the below proposed review schedule for its input and approval. The schedule includes proposed dates for workshops and public hearings with the Design Review Committee (DRC), Planning Commission (PC), and Town Council (TC). All

meetings are regular meetings unless noted otherwise. The Council can add special meetings as it deems necessary. It also provides estimates for when staff would provide a red line draft of proposed changes.

June (2024)

- **June 12: DRC workshop**
 - Purpose was to discuss LDR amendment options (continued to July 10))
- **June 17: TC - today's hearing**
 - Purpose is to agree on and set moratorium review schedule.

July (2024)

- **July 10: DRC workshop**
 - Purpose is to discuss and provide recommendations on LDR/Design Guidelines amendments.
- **July 17: TC/PC joint workshop**
 - Purpose is to discuss and provide recommendations on LDR/Design Guidelines amendments.
 - Staff is recommending that public comment be taken.
 - **This would be a Special Meeting for Council (5:30pm Wednesday, July 17, 2024)**
 - Does Council support having a joint workshop with PC on this item?

August (2024)

- **August 7 (+ 8th if necessary): PC public hearing**
 - Purpose is to review redline draft of proposed LDR/Design Guideline changes and make final recommendations.
- **August 19: TC workshop, public hearing, and 1st Reading**
 - Purpose is to review redline draft of proposed LDR/Design Guideline changes and approve changes. Purpose is also to approve 1st Reading if redline is ready.
 - This will require rescheduling all items currently on the August 19 workshop agenda.

September (2024)

- **September 9: TC 2nd Reading**
 - Purpose is to approve 2nd Reading
- **September 16: TC 3rd Reading**
 - Purpose is to approve 3rd Reading
- *Alternative Council Schedule*
 - *September 9 (1st Reading)*
 - *September 16 (2nd Reading)*
 - *September 23 (3rd Reading) (Special Meeting)*

October (2024)

- **October 1 – end of moratorium** (can be extended by Council if necessary)

Public Comment.

No public comment on this item has been received by staff at the time of this report.

Fiscal Impact.

No fiscal impact is identified at this time.

Staff Impact.

The amount of staff time to draft and present this staff report is approximately five hours.

Attachments or Links.

None

Suggested Motion.

I move to **approve** the moratorium review schedule presented in this staff report dated June 17, 2024, subject to the following changes [if any].

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Town Council Meeting
Submitting Department:	Administration	Presenter:	Kelly Thompson
Agenda Item:	Resolution 24-13 - Fee Schedule	Public Comment:	Yes

Purpose & Policy Considerations.

The Town Council sets fees for the organization through resolutions.

Requested Action.

Staff requests that Council adopt the proposed amended fee schedule.

Recommendations.

Staff recommends the Town Council consider and discuss the proposed fees, make any changes, and adopt the fee schedule.

Background.

Per Municipal Code 1.01.120 - Fee schedules are allowed to be changed by resolution subject to public hearing as follows:

"Wherever in this Code it is provided that fees, rates or charges are in the amount established by resolution or are as established by resolution, such resolution shall be subject to a public hearing at a regular or special meeting of the Town Council prior to the date at which the resolution is considered for passage by the Town Council."

Town Council approved last year's annual fee schedule as part of the budget process on June 5, 2023, and subsequently amended it for corrections and edits on October 17, 2023. Town Council held a fee schedule public hearing on June 3, 2024.

Analysis & Key Questions.

Council and Staff discussed fee schedule adjustments at the April 16, 2024, and May 13, 2024, budget workshops. Council directed staff to include for final Council consideration an increase to all fees by 3.48%, the 12-month Consumer Price Index change as of January 2024. In addition, staff presented, and Council discussed new fees for final consideration by Council as follows:

- Credit Card Processing Fee – 2.55% per transaction
- Application Submittal Fee - \$5 per application
- Sewer and Water County Connection Request (Application) Fee
 - o Single Lot - \$100
 - o Central System - \$1,000
 - o Staff Review - \$131 per hour
 - o Fees are for Each Utility Connected
- Sewer and Water Connection and Use Agreement Fee
 - o Single Lot - \$100
 - o Central System - \$1,000
 - o Staff Review - \$131 per hour
 - o Fees are for Each Utility Connected
- Engineering Inspections - \$80/hour

If approved, the resolution and new fees will be effective on July 1, 2024.

Alternatives.

- Council could defer the effective date beyond July 1, 2024.
- Direct staff to add additional new fees or amend the proposed annual schedule resolution for consideration at the June 17, 2024 Town Council meeting.
- Other

Comprehensive Plan & Priority Alignment.

Section 8. Quality Community Service Provision: Timely, efficiently and safely deliver quality services and facilities in a fiscally responsible and coordinated manner. In order to continue to provide and maintain quality community services, fee schedules need attention on an annual basis in order to offset the cost of providing some of those services.

Fiscal Impact.

The fiscal impact of adjusting current fees by 3.48% CPI is approximately \$200,000 - \$300,000. The variance is due to the unknown volume and size of permits, licenses, etc. that are issued on an annual basis.

The fiscal impact of the new fees is approximately \$130,000. This is based on staff's estimate of the number of transactions, online application, inspections, etc. at the proposed fee.

Staff Impact.

The staff impact of updated fees is approximately 5 hours to update all related applications, documents, websites, etc. that are tied to the fee schedule. It also includes the time necessary to print, obtain signatures, post online, and record the resolution in the permanent record books for the Town of Jackson.

Attachments or Links.

Fee Schedule Resolution 24-13

Appendix A: Fee Schedule

Suggested Motion.

I move to approve Resolution 24-13, rescinding all previous fee schedules and adopting the Town of Jackson Fee Schedule.

RESOLUTION 24-13

A RESOLUTION SETTING FEES, COSTS, AND CHARGES (A FEE SCHEDULE)

EFFECTIVE JULY 1, 2024

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council plans to expand community engagement during the annual budget process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, The Town Council, by adoption of this resolution adopts the Town of Jackson Fee Schedule, attached hereto as Appendix A, and rescinds all previous fee schedules; and

WHEREAS, this Fee Schedule is not applicable to governmental entities doing business with the Town of Jackson, nor is it applicable for interdepartmental transactions; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on June 17, 2024, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that the fee schedule is hereby amended as follows:

The Jackson Town Council adopts this Resolution 24-13, replacing the previous Town of Jackson Fee Schedule, with the updated Fee Schedule attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 17th day of June 2024.

TOWN OF JACKSON

Hailey Morton Levinson, Mayor

ATTEST: _____

Riley Taylor, Town Clerk

**RESOLUTION 24-13, APPENDIX A
FEE SCHEDULE, EFFECTIVE 7/1/2024**

This Schedule excludes Water, Sewer, and Capacity Fees found in Title 13

Business License		\$ Current Fee
5.16.010	Sales Tax Collecting	
	less than 10 employees	130.00
	11-49 employees	261.00
	50-99 employees	391.00
	100 employees, or more	652.00
5.16.020	Non-Sales Tax Collecting	
	less than 10 employees	170.00
	11-49 employees	378.00
	50-99 employees	509.00
	100 employees, or more	848.00
5.16.025	Independent Contractors and Agents	130.00
5.16.027	Commercial Rentals	132.00
5.16.027	Residential Rentals	132.00
5.06.130	Solicitation - Commercial	132.00
5.06.150	Solicitation - Highway or Street	132.00
5.20.010	Installation Permit	33.00
5.32.040	Pawnbroker	34.00
5.20.020	Exposition Licenses	
	5 or fewer vendors; for-profit expositions	136.00
	more than 5 vendors; for-profit expositions	272.00
	5 or fewer vendors; non-profit expositions	68.00
	more than 5 vendors; non-profit expositions	136.00
5.12.080 A	Application Fee, Non-Refundable Portion	
	processing fee for denied license	49.00
5.04.026 B	Renewal Late Fee	
	\$32 per month on January 31st	33.00
5.12.130	Change of Location Fee	
	notice given on new application	49.00
Ground Transportation		\$ Proposed Fee
5.50.040 B	Transportation License	
	< 10 employees	130.00
	> 10 employee	261.00
5.50.050 B	Vehicle License Permit	
	>30 mpg	50.00
	< 30 mpg	75.00
5.50.060 B	Operator License Permit	
	new	124.00
	renewal	63.00
5.50.085	Taxi Fares	
	see Resolution #21-10 "A RESOLUTION ESTABLISHING A GROUND TRANSPORTATION FARE MAP"	
	https://www.jacksonwy.gov/575/Taxi-Fee-Information	
Miscellaneous		\$ Proposed Fee
Public Records		
	Copy	
	electronic document, <i>per document</i>	12.00
	black and white paper	0.28/page
	color paper	0.55/page
	Plotted Map	
	size 11x17, each	16.00
	size 24x36, each	39.00
	size 36x54, each	55.00
	Photograph	16.00
	Police Report	

	LDRs and Comprehensive Plan	64.00
	Research / Compilation Services	17.00
	External electronic media (disk, usb drive, etc.)	16.00
	Postage / shipping	actual cost
	Other special circumstances	actual cost
	Vehicle Inspection	10.00
	Application Submittal Fee	\$5/application
	Credit Card Transaction Fee	2.55%/transaction
	Public Intoxication Administrative Fee (Set by Ordinance)	25.00
	DUI Administrative Fee (Set by Ordinance)	
	Convicted	800.00
	Deferred	750.00
	Boot list Administrative Fee (Set by Ordinance)	50.00
	Municipal Court Record Search	10.00
Jackson Hole Airport		
2.36.120	Passenger Boarding Fee	
	Per passenger enplaning commercial aircraft, not to exceed	6.00
Liquor License		\$ Proposed Fee
6.20.006 C	Annual Liquor License	
	Bar and Grill: renewal	3,105.00
	Bar and Grill: new application	10,500.00
	Limited Retail (Club)	517.00
	Microbrewery	500.00
	Resort	3,000.00
	Restaurant	3,000.00
	Retail	1,500.00
	Satellite Manufacturer	100.00
	Satellite Winery	100.00
	Winery	500.00
6.20.006 D	Temporary, 24-Hour Permits	
	Catering	50.00
	Malt Beverage	50.00
	Manufacturer's Off-Premises	50.00
Animal Shelter Impounding, Board, Adoption		\$ Proposed Fee
7.02.040 B	Capture of Animals, Impoundment	
	First	34.00
	Same animal, second within one year	48.00
	Same animal, third within one year	67.00
	Same animal fourth and more within one year	135.00
	Impoundment, Boarding	
	First 24-hours included in impoundment fee	-
	per animal for each 24-hours	20.00
7.02.050	Adoption	
Res 09-04	Dog, impounded for 7+ days	121.00
Res 09-04	Cat, impounded for 7+ days	105.00
Animal Control, Dog and Cat License		\$ Proposed Fee
7.12.020	Dog, annual fee	66.00
	Cat, annual fee	66.00
	Owner Surrender	38.00
	Rabies voucher	28.00
	Teton County License	28.00
	Altered	11.00
	Unaltered	28.00
Health and Safety, Alarms		\$ Proposed Fee
8.32.090	Police response to a false alarm	214.00

Waste Reduction Fee (Plastic Bag)		\$ Proposed Fee
8.36.020 J	Consumer Waste Reduction Fee, paper or plastic bag	0.20
8.36.050 A	Store retains	0.10
8.36.050 B	Remit to Town of Jackson	0.10
8.36.070 D	Late remittance to Town of Jackson	10.00
8.36.070	Audit and Violations	
8.36.070 C	First conviction	57.00
8.36.070 C	Second conviction	114.00
8.36.070 C	Third Conviction goes to Municipal Court	-
Engineering Fees		\$ Proposed Fee
	Sewer and Water County Connection Request (Application) Fee	
	Single Lot	100.00
	Central System	1,000.00
	Staff Review	\$131/hour
	Fees are for each utility connected	
	Sewer and Water Connection and Use Agreement Fee	
	Single Lot	100.00
	Central System	1,000.00
	Staff Review	\$131/hour
	Fees are for each utility connected	
	Inspections	\$80/hour
Encroachment Permit		\$ Proposed Fee
12.08.030	Encroachment Agreements	
	Deposit on Application: Non-Refundable, applied to final request	52.00
	Request for Encroachment	622.00
	Encroachment Agreement	622.00
	Crane in PROW (set in crane agreements, per license)	
	Crane Swing in PROW (set in crane agreements, per license)	
	Amendments to Agreements: Half the cost of the Agreement Fee	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
12.08.060	Encroachment Activity:	
	Minimum Fee: Non-Refundable, applied to full Permit Fee	52.00
	Amendment to Permit: Non-refundable	26.00
	Utility Excavation in public street - per utility	517.00
	Utility Excavation in public alley - per utility	310.00
	Utility Excavation in public easement - per utility	310.00
	Driveway cuts/curb cuts installation/replacement - each	186.00
	Curb and gutter installation - each block	186.00
	Sidewalk installation - each block	186.00
	Construction-related, occupy street travel lane - per 50 ft of lane/day	78.00
	Construction-related, occupy bike travel lane/pathway/cycle track - per 50 ft of lane/day	21.00
	Construction-related, occupying sidewalk and buffer area - per 50 ft of lane/day	16.00
	Construction-related, occupy public alley - per day	186.00
	Construction-related, occupy time-restricted parking space - per space/day	92.00
	Construction-related, occupy non-time restricted parking space - per space/day	52.00
	House moving, per mile/day in town	1,320.00
	Other, as deemed appropriate by Public Works Director	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
	Excavation, Construction, and Occupancy fees are cumulative	
	Fees are per the table unless otherwise noted, conditioned, or regulated (e.g. restrictions for winter snow removal ordinance). Minimum permit fees may apply. Minimum pay quantity is as shown.	
	Fees, other than the Deposit on Permit, are non-refundable unless staff determines that it was notified prior to the permitted dates that the permit activity would not occur.	

	Full lane closure is inclusive of adjacent parking, does not include sidewalk and buffer area fee.	
	Fee Waivers are in accordance with the Planning Permit Fee Waiver policy or other established agreements.	
Parklet Permit		\$ Proposed Fee
12.10.050 A	Annual Parklet fee	3,500.00
Special Event Permit		\$ Proposed Fee
12.28.050 F	Applicants:	
	Non-Profit	30.00
	For-Profit, including commercial film/photo	1,035.00
	Expressive Activity	-
Planning Permit		\$ Proposed Fee
	Fee Waiver	
	The Town Council may reduce, defer, or waive application fees upon request if the proposed project advances significant community goals, which include but are not limited to, the following:	
	1. A project that is sponsored by a governmental entity, or a project that received public funding.	
	2. A project that provides extraordinary charitable, civic, educational, or similar benefits to the community.	
	Such requests shall be submitted, for action by the Town Council, to the Planning Director within 30 days of receipt and prior to the submittal of an application. All requests shall be made prior to initiating a project as set forth in LDR Division 5100.	
	Fees are non-refundable once processing has commenced unless staff has determined that the permit is unnecessary.	
	General Pre-Application Conference (per Pre-App meeting)	
	Sketch Plan, Special Use, Planned Unit Development	794.00
	Conditional Use, Development Plan, Map Amendment	397.00
	Development Option Plan	397.00
	Grading & Erosion Control	199.00
	Optional/Elective Conference with:	
	Staff	199.00
	Planning Commission or Town Council	original fee
	Design Review Committee	264.00
	Physical Development	
	Sketch Plan, Development Plan	3,309.00
	Sign Permit	
	Per Sign	99.00
	Master Signage Plan	397.00
	Basic Use Permit	662.00
	Basic Use Permit - Short-Term Rental	
	Initial Application Fee - per bedroom	517.00
	Annual Renewal Fee	517.00
	Conditional Use Permit	
	Use Permit only	3,309.00
	Concurrent with application requiring public hearing	662.00
	Special Use Permit	3,309.00
	Development Option or Subdivision	
	Development Option Plan	662.00
	Subdivision Plat, <i>plus technical review fee</i>	1,324.00
	Exempt Land Division	no charge
	Boundary Adjustment	
	Plat Required, <i>plus technical review fee</i>	1,324.00
	Without Plat, <i>plus technical review fee</i>	596.00
	Interpretations	
	Formal Interpretation	662.00
	Zoning Compliance Verification	662.00
	Amendments	

	LDR Text	1,986.00
	Zoning Map	1,986.00
	Planned Unit Development	1,986.00
	Relief	
	Administrative Adjustment	662.00
	Variance	662.00
	Appeal of Administrative Decision	662.00
	Beneficial Use Determination	1,324.00
	Enforcement	
	After-the-Fact Permit	initial fee x 2
	Amendments of Permits or Approvals	
	Re-Submittal while in review process	half initial fee
	To approved plans and permits, <i>fee for permit review required by net change in density/inte</i>	calculation
	To condition requiring Council approval	662.00
	Miscellaneous	
	Administrative decision elevated to public hearing	662.00
		103.00
Building Permit (IBC)		\$ Proposed Fee
15.04.020 7	Deposit on Building Permit	
	Non-refundable, applied to full BP fee	551.00
15.04.090	New Buildings and Additions	
	Single Family Residence	1.60/sf
	Commercial, Office, Multi-family and similar	1.06/sf
	Warehouse, storage and similar	1.06/sf
15.04.090	Remodels and Alterations	
<u>Total Valuation</u>	<u>Fee Calculation</u>	
\$1 to 17,000		281.00
\$17,001 to 40,000	\$281 for the first \$17,000 plus \$11 \$12 for each additional \$1000 or fraction thereof, to and including \$40,000	
\$40,001 to 100,000	\$536 for the first \$40,000 plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$100,001 to 500,000	\$1,131 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000	
\$500,001 to \$1million	\$4,214 for the first \$50,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$1,000,001 to \$5million	\$6,967 for the first \$100,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000	
\$5million +	\$20,181 for the first \$500,000 plus \$1 for each additional \$1,000 or fraction thereof	
	Plan Review Fee	
	Plan review fee assessed @ 65% of building permit fee (cost per/sf + cost per total valuation as provided above)	
15.04.090	Other Inspections	
	Outside normal business hours	110/hr
	Re-inspection under Section 305(g)	83/hr
	No fee specifically indicated	83/hr
	Review of revisions made to Approved Plan	110/hr
Mechanical Permit (IMC)		\$ Proposed Fee
15.12.030	Mechanical / Fuel Gas Permit	
	For the issuance of each permit	55.00
	For issuing each supplemental permit	22.00
	Install or relocate gravity/forced air furnace to 100,000 btu/h	28.00
	Install or relocate gravity/forced air furnace over 100,000 btu/h	33.00
	Install or relocate each floor furnace, including vent	24.00
	Install or relocate suspended, recessed or floor mounted heater	24.00
	Install, relocate or replace appliance vent	17.00
	Repair or alter any heating, cooling, absorption or evaporative system	22.00
	Install or relocate boiler or compressor to 3 hp	24.00
	Install or relocate absorption system to 100,000 btu/h	24.00
	Install or relocate boiler or compressor 3-15 hp	44.00

	Install or relocate absorption system 100,000-500,000 btu/h	44.00
	Install or relocate boiler or compressor 15-30 hp	61.00
	Install or relocate absorption system 500,000-1,000,000 btu/h	61.00
	Install or relocate boiler or compressor 30-50 hp	93.00
	Install or relocate absorption system 1,000,000-1,750,000 btu/h	93.00
	Install or relocate boiler or compressor over 50 hp	166.00
	Install or relocate absorption system over 1,750,000 btu/h	166.00
	Each air-handling unit up to 10,000 cfm and attached ducts	22.00
	Each air-handling unit over 10,000 cfm	33.00
	Each evaporative cooler other than portable type	22.00
	Each ventilation fan attached to a single duct	17.00
	Each ventilation system not part of heating or air conditioning system	22.00
	Installation of hood system serving any mechanical exhaust, including ducts	22.00
	Install or relocate domestic type incinerator	33.00
	Install or relocate commercial or industrial incinerator	126.00
	Install, relocate or alter any unclassified equipment	22.00
	Install Hydronic Heating- up to 1000 sq. ft	24.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	38.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	55.00
	Install Hydronic Heating- 5001 sq. ft. and over	83.00
	Gas-piping Systems to 5 outlets	17.00
	For each additional Gas-piping System outlet, per outlet	5.00
15.12.030	Inspections	
	Inspections outside normal business hours	110/hr
	Re-inspection fee	83/hr
	For which no fee is specifically indicated	83/hr
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	110/hr

Electrical Code		\$ Proposed Fee
15.20.010 3	Valuation of Electrical Work	
	1.00 to 500	36.00
	500.01 to 600	41.00
	600.01 to 700	46.00
	700.01 to 800	50.00
	800.01 to 900	55.00
	900.01 to 1,000	60.00
	1,000.01 to 1,100	64.00
	1,100.01 to 1,200	69.00
	1,200.01 to 1,300	74.00
	1,300.01 to 1,400	79.00
	1,400.01 to 1,500	83.00
	1,500.01 to 1,600	88.00
	1,600.01 to 1,700	93.00
	1,700.01 to 1,800	97.00
	1,800.01 to 1,900	102.00
	1,900.01 to 2,000	107.00
	2,000.01 to 3,000	121.00
	3,000.01 to 4,000	140.00
	4,000.01 to 5,000	158.00
	5,000.01 to 6,000	177.00
	6,000.01 to 7,000	196.00
	7,000.01 to 8,000	215.00
	8,000.01 to 9,000	234.00
	9,000.01 to 10,000	253.00
	10,000.01 to 11,000	271.00
	11,000.01 to 12,000	290.00
	12,000.01 to 13,000	309.00
	13,000.01 to 14,000	328.00
	14,000.00 to 15,000	347.00
	15,000.01 to 16,000	366.00
	16,000.01 to 17,000	403.00

17,000.01 to 18,000	422.00
18,000.01 to 19,000	441.00
19,000.01 to 20,000	460.00
20,000.01 to 21,000	479.00
21,000.01 to 22,000	497.00
22,000.01 to 23,000	516.00
23,000.01 to 24,000	535.00
24,000.01 to 25,000	555.00
25,000.01 to 50,000 = \$555.00 for the first \$25,000.00, plus \$10.62 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
50,000.01 to 100,000 = \$1,000.00 for the first \$50,000.00, plus \$7.10 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
100,000.01 and Up = \$1,518.00 for the \$100,000.00 plus \$5.89 for each additional \$1,000.00 or fraction thereof	
Connect all temporary services	
Work started before the permit was issued	2X times the permit fee
Re-inspection Fees	100.00/hr*
Inspections for Which No Fee is Indicated; minimum 1/2 hour charge	100.00/hr*
Additional Plan Review, minimum ½ hour charge; for review required by changes, additions or revisions to plans.	100.00/hr*
Use of Outside Consultants	Actual Costs**
Electrical Plan reviews	65% of Permit Fee
Failed Final Inspection Fee	100.00
* Or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits for the employees involved. Minimum charge is one hour.	
** Actual costs include administrative and overhead costs.	

Plumbing Permits		\$ Proposed Fee
15.24.030	Plumbing and Fuel Gas Permits	
	For issuing each permit	55.00
	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	17.00
	For each building sewer and trailer park sewer	28.00
	Rainwater systems – per drain (inside building)	17.00
	For each water heater and/or vent	17.00
	For each gas-piping system of one to five outlets	17.00
	For each additional gas-piping system outlet, per outlet	5.00
	For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	17.00
	For each installation, alteration or repair of water piping and/or water treating equipment, each fixture	17.00
	For each repair or alteration of drainage or vent piping, each fixture	17.00
	For each lawn sprinkler system on any one meter including backflow protection devices	17.00
	For atmospheric-type vacuum breakers not included in Item #10:	
	1 to 5 each	17.00
	over 5 each	5.00
	For each backflow protective device, other than atmospheric-type vacuum breakers:	
	2 inch diameter and smaller	17.00
	over 2 inches in diameter	28.00
	Install Hydronic Heating- up to 1000 sq. ft	24.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	38.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	55.00
	Install Hydronic Heating- 5001 sq. ft. and over	83.00
	For each Fire Sprinkler System	17.00
	Inspections	
	Inspections outside normal business hours	110/hr
	Re-inspection fee	83/hr
	Inspections for which no fee is specifically indicated	83/hr
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	110/hr

Flood Damage Prevention		\$ Proposed Fee
15.30.110	Floodplain Development Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	52.00
	Scale of project is determined by the Floodplain Administrator and examples of projects are included in the application:	
	Small Scale	310.00
	Large Scale	776.00
	Floodplain Map Revision (CLOMR and LOMR) Application	1,242.00
	Permit Revisions: half the cost of the original permit	
	Variance Application	776.00
	No Fee Specifically Indicated	155/hr
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost
Contractor Licensing		\$ Proposed Fee
15.36.040 i	Classification:	
	General Contractor (Class A)	441.00
	Building Contractor (Class B)	441.00
	Building Contractor Restricted (Class Br)	441.00
	Residential Contractor (Class C)	441.00
	Electrical Contractor	441.00
	Low Voltage Electrical Contractor	441.00
	Plumbing Contractor	441.00
	HVAC Contractor	441.00
	Woodstove/Gas Stove Installer	441.00
	Gas Service Contractor	441.00
	Lawn Sprinkler Installer	441.00
	Water Conditioning Installer	441.00
	Refrigerator Contractor	441.00
	Fire Sprinkler Contractor	441.00
15.36.050 G	Certificates of Qualification	
	Initial Certificate	166.00
	Renewal of Certificate	83.00
Demolition Standards		\$ Proposed Fee
15.38.010	Demolition Permit	
	Deposit on Permit: Non-Refundable, applied to full Permit Fee	52.00
	Demolition Permit	259.00
	Permit Revisions: half the cost of the original permit	
	No Fee Specifically Indicated	155/hr
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	actual cost
Grading, Erosion Control, and Stormwater Management		\$ Proposed Fee
LDR: 5.7	Grading Permit	
	Deposit on Grading Permit: Non-Refundable, applied to full Grading Permit Fee	52.00
	Individual Residential (Primary + 1 accessory):	
	Statement	207.00
	Plan Level	621.00
	Multi-Unit Residential (3+ Units)	
	Statement	207/unit
	Plan Level	362/unit
	Multi-Lot Residential/Subdivision: Plan Level Only	362/lot
	Commercial Development: \$0.10/square foot of total development area; minimum fee \$200	
	Permit Revisions: half the cost of the original permit	
	Fee Specifically Indicated: \$100/hour/reviewer	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	

Third Party Technical Review		actual cost
Cemetery		\$ Proposed Fee
Res 05-28	Fees:	
	Internment - Open/Close Full	510.00
	Internment - Open/Close Cremation	72.00
	Weekend / Holiday Charge	145.00
	Deed Filing Fee	29.00
	Winter Charge (Dec 1 - April 30)	145.00
	Plot Purchase - Full	437.00
	Plot Purchase - Cremation/Infant	145.00
	Disinterment - Open/Close Full	656.00
	Disinterment - Open/Close Cremation	145.00

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Meeting
Submitting Department:	Administration & Finance	Presenter:	Kelly Thompson & Tyler Sinclair
Agenda Item:	Fiscal Year 2024 Budget - Amendment #4	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Town Council to consider approval of a resolution adopting amendments to the Town of Jackson's fiscal year 2024 budget.

Requested Action.

Staff requests that the Mayor & Council approve the attached resolution.

Recommendations.

Staff recommends that the Mayor & Council approve the attached resolution.

Background.

The annual adoption of the fiscal year budget, and subsequent amendments, are critical to the Town's ability to accomplish its purpose and mission. The budget is a vehicle for the Council to address strategic priorities and give staff resources to provide core services.

Analysis & Key Policy Questions.

The attached resolution proposes modifications to the Town's current FY2024 budget. The resolution represents the 2024 amended budget divided into budget divisions. There are increased expenditures of \$262,525, of this, \$177,125 are items not previously presented to Council shown in blue below. There are increased revenues of \$14,000 assigned to specific funds. Detailed budget amendments include:

- \$11,367 for cost sharing on Well #10 improvements.
 - o This will be funded from the Water Utility Fund reserve.
- \$20,400 for START commuter service for Idaho detour route.
 - o This will be funded with grant funds and START reserves.
- \$4,500 for Public Defender increase due to higher cases than normal.
 - o This will be funded from the General Fund reserve.
- \$18,033 for disability and life insurance premium increase.
 - o This will be funded from multiple funds based on the organization chart.
- \$10,000 for increase to travel and training.
 - o This will be offset with travel savings from other departments that are under budget and based upon organizational chart changes.
- \$15,000 for increased trash collection in highly trafficked areas.
 - o This will be funded with Travel and Tourism Board Destination Development Grant funds.
- \$32,700 for ammonia plant compressor service at Snow King Sports & Event Center.
 - o This will be funded with Capital Projects Fund reserve.
- \$65,000 for Snow King, Maple Way, and Simon Lane intersection design approved on January 17, 2023.
 - o This will be funded with Capital Projects Fund reserve.
- \$24,855 to allocate interns to individual departments.
 - o This is funded with approved intern budget and General Fund reserve.

- \$10,925 for employee housing master leases.
 - There will be revenue offset from employee lease payments. Vacancies will be funded with Employee Housing Fund reserves.
- \$4,500 to increase prisoner expense budget.
 - This will be funded with fines and General Fund reserve.
- \$3,500 for Municipal Bailiff wages.
 - This will be funded with General Fund reserve
- \$40,000 for investigations room upgrade.
 - This will be funded with Capital Projects Fund reserve.
- \$12,000 for Legal professional services related to franchise agreements
 - This will be funded with franchise tax revenue.
- \$25,000 for building permit third party review
 - This will be funded with building permit fee revenue.

Question #1: Does Council have any edits to the staff recommended amendments?

Possible Alternatives.

Council may amend as deemed necessary.

Comprehensive Plan & Priority Alignment.

Common Value #3 - Quality of Life, Section 8. Quality Community Service Provision

- Principle 8.1- Maintain current, coordinated service delivery
 - Policy 8.1.e: Budget for service delivery
- Principle 8.2 - Coordinate the provision of infrastructure and facilities needed for service delivery
 - Policy 8.1.S.1: Use budgeting to affirm desired service levels from government service providers that address all policies of Principle 8.1.

Fiscal Impact.

The proposed budget adjustments in the attached resolution include only the updates where current division estimates vary significantly from the FY24 budget. The proposed budget adjustments do not address small and relatively immaterial variances between expectations and budget.

Staff Impact.

Town Manager and Directors spend about 20 hours a month reviewing the budget.

Attachments or Links.

Resolution 24-14 adopting amendments to the Fiscal Year 2024 Budget.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

I move to approve Resolution 24-14 adopting amendments to the fiscal year 2024 budget.

RESOLUTION 24-14

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2024 BUDGET
OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2024 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	422,348	3,400	425,748
Town Attorney	739,593	11,419	751,012
Municipal Judge	318,646	4,784	323,430
Administration	1,081,943	8,569	1,090,512
Internal Services	1,016,974	1,399	1,018,373
Finance	800,802	(1,554)	799,248
Communications and Strategic Initiatives	535,184	5,875	541,059
Information Technology	1,118,940	661	1,119,601
Planning	1,131,228	(504)	1,130,724
Town-Wide Services	379,902	(24,855)	355,047
Town Facilities	911,794	-	911,794
Police - Administration	774,541	4,715	779,256
Police - Investigations	822,630	3,500	826,130
Police - Patrol	4,105,145	10,627	4,115,772
Police - Community Service	743,273	691	743,964
Police - Special Operations	26,623	-	26,623
Victim Services	440,139	-	440,139
Animal Shelter/Control	468,170	691	468,861
Building Inspections	528,455	26,116	554,571
Public Works Administration	473,740	-	473,740
Streets	2,262,403	(943)	2,261,460
Engineering	791,825	8,890	800,715
Yard Operations	58,862	-	58,862
Cemetery	34,493	-	34,493
Social Services	1,471,900	-	1,471,900
Community Initiatives	455,675	15,000	470,675
County-Budgeted Joint Programs	6,564,526	-	6,564,526
Transfers Out	9,568,167	-	9,568,167
Total General Fund	38,047,921	78,481	38,126,402
Affordable Housing	2,598,303	-	2,598,303
Total Affordable Housing Fund	2,598,303	-	2,598,303
Parking Exactions Fund	5,000	-	5,000
Total Parking Exactions Fund	5,000	-	5,000
Parks Exactions	522,000	-	522,000
Total Park Exactions	522,000	-	522,000
Employee Housing Fund	672,554	(1,685)	569,088
Transfers out	101,781	-	101,781
Total Employee Housing Fund	774,335	(1,685)	772,650
Animal Care Fund	-	-	-
Transfers Out	61,392	-	61,392
Total Animal Care Fund	61,392	-	61,392
Lodging Tax Fund	550,000	-	550,000
Transfers Out	1,541,779	-	1,541,779
Total Lodging Tax Fund	2,091,779	-	2,091,779
START Administration	2,194,821	13,277	2,208,098
START Operations	7,926,508	20,400	7,946,908
START Capital	10,694,738	-	10,694,738
START Transfers	135,952	-	135,952
Total START Fund Expenditures	20,952,019	33,677	20,985,696
Capital Outlay	26,969,361	137,700	27,107,061
Transfers Out	523,550	-	523,550
Total Capital Projects Fund	27,492,911	137,700	27,630,611

	Approved Budget	Increase (Decrease)	Amended Budget
EXPENDITURES AND OTHER USES			
Capital Outlay	255,384	-	255,384
Total 2006 SPET	255,384	-	255,384
Capital Outlay	-	-	-
Total 2010 SPET	-	-	-
Capital Outlay	510,000	-	510,000
Total 2014 SPET	510,000	-	510,000
Capital Outlay	20,000	-	20,000
Total 2016 SPET	20,000	-	20,000
Capital Outlay	4,338,473	-	4,338,473
Total 2019 SPET	4,338,473	-	4,338,473
Water Maintenance & Operation	1,354,315	-	1,354,315
Water Wells	348,171	-	348,171
Water Billing & Accounting	325,864	212	326,076
Water Capital Outlay & Improvements	3,371,165	11,367	3,382,532
Water Debt Service	66,970	-	66,970
Water Transfers Out	2,641,278	-	2,641,278
Sewage Plant Operations	1,040,456	1,419	1,041,875
Sewage Maint. & Operations	645,375	549	645,924
Sewage Billing & Accounting	204,422	78	204,500
Sewage Capital Outlay & Improvements	1,819,591	-	1,819,591
Sewage Transfers Out	2,641,278	-	2,641,278
Total Enterprise Funds	14,458,885	13,625	14,472,510
Employee Insurance	3,502,497	-	3,502,497
Total Insurance Fund	3,502,497	-	3,502,497
Fleet Expenditures	2,443,971	1,127	2,445,098
Total Fleet Management Fund	2,443,971	1,127	2,445,098
Central Equipment Expenses	1,514,693	-	1,514,693
Total Central Equipment Fund	1,514,693	-	1,514,693
IT Services	2,463,304	-	2,463,304
Transfers Out	22,600	-	22,600
Total IT Service Fund	2,485,904	-	2,485,904
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	12,512,280	-	12,512,280
Licenses & Permits	1,648,623	-	1,648,623
Intergovernmental Revenue	15,410,435	14,000	15,424,435
Charges for Services	936,334	-	936,334
Fines & Forfeitures	385,000	-	385,000
Miscellaneous Revenue	899,924	-	899,924
Transfers In	2,070,970	-	2,070,970
Total General Fund	33,863,566	14,000	33,877,566
Licenses & Permits	500,000	-	500,000
Miscellaneous Revenue	69,700	-	69,700
Transfers In	1,598,303	-	1,598,303
Total Affordable Housing Fund	2,168,003	-	2,168,003
Licenses & Permits	317,000	-	317,000
Miscellaneous Revenue	36,300	-	36,300
Transfers In	-	-	-
Total Parking Exactions	353,300	-	353,300
Licenses & Permits	50,000	-	50,000
Miscellaneous Revenue	14,200	-	14,200
Total Park Exactions	64,200	-	64,200
Miscellaneous Revenue	676,701	-	676,701
Transfers In	-	-	-
Total Employee Housing Fund	676,701	-	676,701

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	66,592	-	66,592
Total Animal Care Fund	66,592	-	66,592
Taxes	1,425,211	-	1,425,211
Intergovernmental Revenue	-	-	-
Miscellaneous Revenue	35,200	-	35,200
Total Lodging Tax Fund	1,460,411	-	1,460,411
Intergovernmental Revenue	15,008,954	-	15,008,954
Charges for Services	2,364,300	-	2,364,300
Miscellaneous Revenue	181,237	-	181,237
Transfers In	3,010,736	-	3,010,736
Total START Fund Revenues	20,565,227	-	20,565,227
Intergovernmental	5,419,922	-	5,419,922
Miscellaneous Revenue	382,744	-	382,744
Transfers In	10,059,086	-	10,059,086
Total Capital Projects Fund	15,861,752	-	15,861,752
Miscellaneous Revenue	-	-	-
Total 2006 SPET	-	-	-
Miscellaneous Revenue	3,500	-	3,500
Total 2010 SPET	3,500	-	3,500
Miscellaneous	80,100	-	80,100
Total 2014 SPET	80,100	-	80,100
Miscellaneous	8,700	-	8,700
Total 2016 SPET	8,700	-	8,700
Taxes	7,000,000	-	7,000,000
Intergovernmental	170,575	-	170,575
Miscellaneous	150,000	-	150,000
Total 2019 SPET	7,320,575	-	7,320,575
Taxes	3,000,000	-	3,000,000
Miscellaneous	45,000	-	45,000
Total 2022 SPET	3,045,000	-	3,045,000
Water Intergovernmental	1,500,000	-	1,500,000
Water Charges for Services	3,367,348	-	3,367,348
Water Miscellaneous	250,400	-	250,400
Water Transfers In	61,275	-	61,275
Sewage Intergovernmental	-	-	-
Sewage Charges for Services	3,027,207	-	3,027,207
Sewage Miscellaneous	180,880	-	180,880
Sewage Transfers In	61,275	-	61,275
Total Enterprise Funds	8,448,385	-	8,448,385
Charges for Services	2,895,795	-	2,895,795
Miscellaneous Revenue	74,500	-	74,500
Total Employee Insurance Fund	2,970,295	-	2,970,295
Charges for Services	2,428,671	-	2,428,671
Miscellaneous Revenue	(3,500)	-	(3,500)
Transfers In	-	-	-
Total Fleet Management Fund	2,425,171	-	2,425,171
Charges for Services	702,500	-	702,500
Miscellaneous Revenue	17,600	-	17,600
Total Central Equipment Fund	1,121,100	-	1,121,100
Charges for Services	1,412,742	-	1,412,742
Miscellaneous Revenue	33,000	-	33,000
Transfers In	66,069	-	66,069
Total IT Service Fund	1,511,811	-	1,511,811

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(4,184,355)	(64,481)	(4,248,836)
Affordable Housing	(430,300)	-	(430,300)
Parking Exactions Fund	348,300	-	348,300
Park Exactions Fund	(457,800)	-	(457,800)
Employee Housing Fund	(97,634)	1,685	(95,949)
Animal Care Fund	5,200	-	5,200
Lodging Tax Fund	(631,368)	-	(631,368)
Start Fund	(386,792)	(33,677)	(420,469)
Capital Projects	(11,631,159)	(137,700)	(11,768,859)
2006 SPET	(255,384)	-	(255,384)
2010 SPET	3,500	-	3,500
2014 SPET	(429,900)	-	(429,900)
2016 SPET	(11,300)	-	(11,300)
2019 SPET	2,982,102	-	2,982,102
2022 SPET	3,045,000	-	3,045,000
Enterprise Funds	(6,010,500)	(13,625)	(6,024,125)
Employee Insurance Fund	(532,202)	-	(532,202)
Fleet Management Fund	(18,800)	(1,127)	(19,927)
Central Equipment Fund	(393,593)	-	(393,593)
IT Services Fund	(974,093)	-	(974,093)

PASSED, APPROVED, & ADOPTED this 17th day of June , 2024

Town of Jackson

By: _____
Hailey Morton Levinson
Mayor

ATTEST:

By: _____
Riley Taylor
Town Clerk

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Town Council Meeting
Submitting Department:	Administration	Presenter:	Tyler Sinclair
Agenda Item:	Third Reading of Three-Month Extension CenturyLink Franchise Agreement	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to review and consider a three-month extension of the current franchise agreement between the Town and CenturyLink.

Requested Action.

Staff requests Council review and consider the ordinance extending the franchise agreement between the Town and CenturyLink for a three-month period attached to this staff report.

Recommendations.

Staff recommends Council approve the ordinance extending the franchise at third reading.

Background.

This ordinance was approved by Council on first reading during the June 3, 2024 Regular Town Council Meeting and second reading during the June 10, 2024 Special Joint Information Meeting.

Analysis & Key Policy Questions.

Key Policy Question: Is Council willing to extend the CenturyLink franchise for 90 days?

- **Policy Considerations.** Important policy issues associated with this item include that 1) Telecommunications services are a critical service to residents and businesses within the Town of Jackson and the service will be able to continue during the extension; and 2) CenturyLink will continue to pay the franchise fee during the extension.
- **Staff Recommendation.** Staff recommend Council approve the ordinance granting the three-month extension, during which time the Town Attorney will negotiate appropriate terms and conditions for CenturyLink to operate within the rights-of-way of the Town and bring back a contract for Council to consider.

Possible Alternatives.

Council may elect to reject the extension, thus terminating the franchise, and direct the Town Attorney to provide options for next steps with respect to CenturyLink.

Comprehensive Plan & Priority Alignment.

This item aligns with Section 8, quality service delivery to the public, as reliable and quality communications infrastructure is critical to, not only economic health, but general health, safety, and welfare of residents and visitors alike.

Fiscal Impact.

The fiscal impact of this item is neutral, CenturyLink will continue to pay the agreed-upon franchise fee in the 2019 Agreement during the extension period. The fee is \$25,000 per year, paid in quarterly installments.

Staff Impact.

The staff impact of this item has been focused in the Legal Department, estimated at 30 hours, and Public Works and Administration, estimated at a combined 12 hours.

Attachments or Links.

First Reading staff report.
Ordinance S.

Suggested Motion.

I move to approve Ordinance S, an ordinance granting a 3 month extension of the current CenturyLink Franchise, on third reading and designate it Ordinance 1374.

STAFF REPORT



Meeting Date:	June 3, 2024	Meeting Title:	Town Council Regular - Consent
Submitting Department:	Administration	Presenter:	Tyler Sinclair
Agenda Item:	Three-Month Extension CenturyLink Franchise Agreement	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to review and consider a three-month extension of the current franchise agreement between the Town and CenturyLink.

Requested Action.

Staff requests Council review and consider the ordinance extending the franchise agreement between the Town and CenturyLink for a three-month period attached to this staff report.

Recommendations.

Staff recommends Council approve the ordinance extending the franchise at first reading.

Background.

The Town and CenturyLink last entered into a franchise, pursuant to which CenturyLink provides telecommunications services to residents and businesses within the Town, in 2019. The term of the franchise was four years, or until December 31, 2023, after which time the franchise became a “holdover” franchise on a month-to-month basis through June 30, 2024. If a new franchise is not entered by June 30, 2024, or an extension granted, then general principles of law control with respect to termination of the franchise.

In accordance with the provisions of the existing franchise, the Town Attorney contacted CenturyLink in May of 2023 to enter “good faith negotiations regarding renewal of the franchise.” The parties are still in negotiations at this time.

Analysis & Key Policy Questions.

Key Policy Question: Is Council willing to extend the CenturyLink franchise for 90 days?

- **Policy Considerations.** Important policy issues associated with this item include that 1) Telecommunications services are a critical service to residents and businesses within the Town of Jackson and the service will be able to continue during the extension; and 2) CenturyLink will continue to pay the franchise fee during the extension.
- **Staff Recommendation.** Staff recommend Council approve the ordinance granting the three-month extension, during which time the Town Attorney will negotiate appropriate terms and conditions for CenturyLink to operate within the rights-of-way of the Town and bring back a contract for Council to consider.

Possible Alternatives.

Council may elect to reject the extension, thus terminating the franchise, and direct the Town Attorney to provide options for next steps with respect to CenturyLink.

Comprehensive Plan & Priority Alignment.

This item aligns with Section 8, quality service delivery to the public, as reliable and quality communications infrastructure is critical to, not only economic health, but general health, safety, and welfare of residents and visitors alike.

Fiscal Impact.

The fiscal impact of this item is neutral, CenturyLink will continue to pay the agreed-upon franchise fee in the 2019 Agreement during the extension period. The fee is \$25,000 per year, paid in quarterly installments.

Staff Impact.

The staff impact of this item has been focused in the Legal Department, estimated at 30 hours, and Public Works and Administration, estimated at a combined 12 hours.

Attachments or Links.

First Reading Staff Report.
Ordinance S.

Suggested Motion.

I move to approve Ordinance S, an ordinance granting a 3 month extension of the current CenturyLink Franchise, on first reading.

ORDINANCE S

AN ORDINANCE AMENDING ORDINANCE 1243 EXTENDING THE TERM OF THE FRANCHISE GRANTED TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM FOR THE PURPOSE OF SUPPLYING SERVICE TO THE TOWN OF JACKSON AND GRANTED ON DECEMBER 18, 2019.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

SECTION I.

WHEREAS, the Franchise previously granted to Qwest Corporation dba CenturyLink QC ("Grantee") for the purpose of providing Telecommunication Services to the Town of Jackson, Wyoming ("Franchising Authority"), will expire on June 30, 2024. This Amendment extends the current Franchise Agreement for an additional three (3) months, extending the Franchise by its terms through September 30, 2024. The Parties are willing to be bound by the terms and conditions of this Amendment.

WHEREAS, the extension will not constitute a waiver or compromise of any right or claim either party may have under the current Franchise or applicable law as of the effective date of this Amendment, and during the remaining Franchise term.

IN WITNESS WHEREOF, the parties hereto have entered into this Franchise Extension Agreement on

_____, _____.

Town of Jackson, WY

Quest Corporation, d/b/a CenturyLink QC, Grantee

By: _____

By: _____

Title: _____

By: _____

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2024.

PASSED 2ND READING THE _____ DAY OF _____, 2024

PASSED AND APPROVED THE _____ DAY OF _____, 2024.

BY: _____
Hailey Morton Levinson, Mayor

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of ____, 2024. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

ATTEST:

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular
Submitting Department:	Legal	Presenter:	Lea Colasuonno
Agenda Item:	Title 1 Amendment: Ordinances Adding Credit Card Transaction Fees	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to consider the ordinance necessary to authorize and establish the new credit card transaction fees approved by Council during the budget discussions.

Requested Action.

The requested action is that the Council approve the attached ordinance necessary to authorize and establish the new credit card transaction fees.

Recommendations.

Staff recommends Council approve the attached ordinance necessary to authorize and establish the new credit card transaction fees.

Background.

During the budget discussion during the spring, and in accordance with standard procedure for reviewing fees annually, the Town Manager presented potential new fees in the Town. Council considered and approved adding a credit card transaction fee.

Analysis & Key Policy Questions.

The policy issues associated with this issue were addressed by staff and Council during the spring budget discussion.

This ordinance is necessary to effectuate this new fee because fees are *authorized* via ordinance, while the *amount* of the fee is set by resolution.

Possible Alternatives.

The Council could elect not to authorize fees for this work.

Comprehensive Plan & Priority Alignment.

Section 8.1 and 8.2: Timely, efficiently and safely deliver quality services and facilities in a fiscally responsible and coordinated manner.

Fiscal Impact.

The fiscal impact for this item was discussed in the budget discussions.

Staff Impact.

The staff impact of this staff report was in the Legal Department to create the ordinance, which was approximately 15 hours of time.

Attachments or Links.

Ordinance V

Suggested Motion.

I move to approve ordinance V at first reading.

ORDINANCE V

AN ORDINANCE ADDING SECTION 1.01.130 TO THE MUNICIPAL CODE OF THE TOWN OF JACKSON RELATING TO CREDIT CARDS AS A FORM OF PAYMENT AND CREDIT CARD PROCESSING FEE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

SECTION 1.

Section 1.01.130 of the Municipal Code of the Town of Jackson is hereby created and added as follows:

1.01.130 Credit card as a form of payment; credit card processing fee.

- A. The Town may accept credit cards, charge cards, or debit cards, whether presented in person or electronically, as a method of payment of any fee, fine, cost, rate, or other charge the Town is required or authorized to collect.
- B. The Town may set a credit card processing fee in an amount established by resolution that shall be charged for each transaction where payment is made by credit card, charge card, or debit card to wholly or partially offset the amount of any fee charged by the credit card, charge card, or debit card company. When a person elects to make payment to the Town by credit card, charge card, or debit card and such credit card processing fee is imposed such fee shall be deemed voluntary by the person and is not refundable.

(Ord. ____ § 1, 2024).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE _____ DAY OF _____, 2024.

PASSED 2ND READING THE _____ DAY OF _____, 2024.

PASSED AND APPROVED THE _____ DAY OF _____, 2024.

TOWN OF JACKSON

BY: _____
Hailey Morton Levinson, Mayor

ATTEST:

BY: _____
Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the _____ day of _____, 2024.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book _____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular
Submitting Department:	Legal	Presenter:	Lea Colasuonno
Agenda Item:	Title 13 Amendment: Ordinances Adding Sewer and Water Connection Request Fees	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to consider the ordinances necessary to authorize and establish the sewer and water connection request fees approved by Council during the budget discussions.

Requested Action.

The requested action is that the Council approve the attached ordinances authorizing fees for sewer and water connection requests.

Recommendations.

Staff recommends Council approve the attached ordinances authorizing fees for sewer and water connection requests.

Background.

During the budget discussion during the spring, and in accordance with standard procedure for reviewing fees annually, the Town Manager presented potential new fees in the Town. Council considered and approved adding connection request fees for:

Sewer and Water County Connection Request (Application) Fee

- Single Lot - \$100
- Central System - \$1,000
- Staff Review - \$131 per hour
- Fees are for Each Utility Connected

Sewer and Water Connection and Use Agreement Fee

- Single Lot - \$100
- Central System - \$1,000
- Staff Review - \$131 per hour
- Fees are for Each Utility Connected

Commercial Water Supply - \$5.85 per 1000 gallons

Analysis & Key Policy Questions.

The Town of Jackson Public Works Department is the department with primary responsibility for reviewing and effectuating requests for sewer and water service by out-of-Town customers. The Legal Department is also involved in these requests because, if approved, that department ultimately works closely with the Public Works Department to create the legal documents necessary to memorialize the connection.

This ordinance is necessary to effectuate this new fee because fees are *authorized* via ordinance, while the *amount* of the fee is set by resolution.

Possible Alternatives.

The Council could elect not to authorize connection request fees for this work.

Comprehensive Plan & Priority Alignment.

Section 8.1 and 8.2: Timely, efficiently and safely deliver quality services and facilities in a fiscally responsible and coordinated manner.

Fiscal Impact.

The fiscal impact for this item was discussed in the budget discussions.

Staff Impact.

The staff impact of this staff report was in the Legal Department to create the ordinances, which was approximately 15 hours of time.

Attachments or Links.

Ordinance W.

Ordinance X.

Suggested Motion.

I move to approve ordinance W at first reading.

I move to approve ordinance X at first reading.

ORDINANCE X

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NOS. 1358, 1319, 1271, 991, 936, 867 AND 576; SECTION 2 OF ORDINANCE NOS. 745 AND 122; SECTION 7 OF ORDINANCE NO. 677; AND SECTION 13.08.020 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING WATER FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT

SECTION I.

An ordinance amending and reenacting Section 1 of Ordinance Nos. 1358, 1319, 1271, 991, 936, 867 and 576; Section 2 of Ordinance Nos. 745 and 122; Section 7 of Ordinance No. 677; and Section 13.08.020 of the Municipal Code of the Town of Jackson is hereby amended and reenacted to read as follows:

13.08.020 - Wastewater capacity fees.

- A. Any customer desiring to obtain service from the Town's wastewater treatment facilities shall make application in writing to the Town planning department, **pay nonrefundable connection request fees in amounts established by resolution at the time of application**, and file an acknowledgment that the customer shall be governed by the laws and regulations as may be provided by the Mayor and Town Council pertaining to wastewater facilities. If the application is granted, the Public Works Department shall be authorized to extend the sewer mains to include the property. All expenses related to any extension from the sewer main to a private lot or within a private lot shall be borne by the property owner(s) or their designated representative. All connections to the sewer main shall be done by or under the supervision of the Public Works Department. The customer shall pay the total of the applicable wastewater capacity fees according to the following fee schedule:.

...

(Ord. ____ § 1, 2024; Ord. 1358 § 1, 2023; Ord. 1319 § 1, 2022; Ord. 1271 § 1, 2020; Ord. 991 § 1, 2011; Ord. 936, § 1, 2009; Ord. 867 § 1, 2008; Ord. 745 § 2, 2003; Ord. 677 § 7, 2000; Ord. 576 § 1, 1997; Ord. 122 § 2, 1969).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE ____ DAY OF ____, 2024.

PASSED 2ND READING THE ____ DAY OF ____, 2024.

PASSED AND APPROVED THE ____ DAY OF ____, 2024.

TOWN OF JACKSON

BY: _____
Hailey Morton Levinson, Mayor

ATTEST:

BY: _____
Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

[illegible]

I hereby certify that the foregoing Ordinance _____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of ____, 2024. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Taylor, Town Clerk

ORDINANCE W

AN ORDINANCE AMENDING AND REENACTING SECTION 1 OF ORDINANCE NOS. 1358, 1319, 1271, 1071, 992, 935, 866, 538, 410, AND 270; SECTION 2 OF ORDINANCE NO. 743; SECTION 3 OF ORDINANCE NO. 664; AND SECTION 13.04.050 OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON REGARDING WATER FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED THAT

SECTION I.

An ordinance amending and reenacting Section 1 of Ordinance Nos. 1358, 1319, 1271, 1071, 992, 935, 866, 538, 410, and 270; Section 2 of Ordinance No. 743; Section 3 of Ordinance No. 664; and Section 13.04.050 of the Municipal Code of the Town of Jackson is hereby amended and reenacted to read as follows:

13.04.050 - Supply—How obtained—Capacity fees.

- A. Application. Any Person desiring to obtain a supply of water from the waterworks shall make application by building permit to the Planning and Building Department, **pay nonrefundable connection request fees in amounts established by resolution at the time of application**, and file an acknowledgment therewith that he shall be governed by the laws and regulations as may be provided by the Mayor and Town Council for the control of water supply. The application for water must state the location, kind of building, number of rooms, and the entire area of grounds to be supplied, state the purpose for which the water is to be used, and the size of water meter required.

...

(Ord. ____ § 1, 2024; Ord. 1358 § 1, 2023; Ord. 1319 § 1, 2022; Ord. 1271 § 1, 2020; Ord. 1071 § 1, 2014; Ord. 992 § 1, 2011; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008; Ord. 743 § 2, 2003; Ord. 664 § 3, 2000; Ord. 538 § 1, 1996; Ord. 410 § 1, 1990; Ord. 270 § 1, 1980.)

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE ____ DAY OF ____, 2024.

PASSED 2ND READING THE ____ DAY OF ____, 2024.

PASSED AND APPROVED THE ____ DAY OF ____, 2024.

BY: _____
Hailey Morton Levinson, Mayor

BY: _____
Riley Taylor, Town Clerk

[illegible]

Riley Taylor, Town Clerk

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Council Meeting
Submitting Department:	Internal Services	Presenter:	Lynsey Lenamond
Agenda Item:	Public Art Task Force ("PAT") Appointments	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Mayor and Council to consider appointments to the Public Art Task Force.

Requested Action.

For Council to appoint board members to the Public Art Task Force.

Recommendations.

Staff recommends the appointment of three members to the Public Art Task Force.

Background.

The Public Art Guidelines state that the PAT may be comprised of up to seven (7) volunteer members appointed by the Mayor. The Mayor appoints members with the advice and consent of the rest of Council in making these appointments.

Members with terms expiring (date) are Matt Kissel and Joseph Lovett. Both have declined serving another term. Other current members are Katy Ann Fox, Morgan Jaouen, and Tammi Hanawalt.

Staff advertised for several weeks and received three letters of interest from Stephanie Wright, Charlie Hagan and James Ablondi.

Members serve three-year terms and these terms would begin immediately.

Analysis & Key Policy Questions.

Members should reflect a diverse cross section of the visual arts field. Duties of the PAT are:

- *Establish and approve parameters for each new public art project including artist selection process and selection criteria, project budget and a list of prospective Selection Panel members.*
- *Appoint a member of the PAT to serve as a member on selection panel appointed by the Committee.*
- *As needed, request that the Town Design Review Committee review proposals for artwork that may have architectural or urban design implications and make recommendations and comments to the PAT.*
- *Review all capital improvement projects under consideration by the Town of Jackson with the Public Art Coordinator and identify which projects are suitable for inclusion in the Annual Public Art Plan based on the guidelines listed in Section 4. These recommendations will be presented to the Town Council in a public workshop.*
- *Make an annual recommendation for maintenance of the Public Art Collection.*
- *Advise new Federal and State building projects outside the jurisdiction of the Town on the Public Art Program and how to work with the program.*
- *Reference its guide and policies for commissioning artwork.*
- *Participate in an annual review of the Public Art Coordinator.*

Possible

1. Make appointments at a later date.
2. Direct staff to set up interviews with the applicants.
3. Direct staff to advertise for additional letters of interest.

Alternatives.

Comprehensive Plan & Priority Alignment.

Having a Public Art Task Force aligns with section 8.1.b, which discusses the responsibility to identify acceptable service levels and develop standards for measuring service delivery success in services including arts, culture, and community events.

Fiscal Impact.

Advertising costs amounted to approximately \$1,540 for filling the vacancies on the PAT.

Staff Impact.

Staff spent approximately 5 hours speaking with board members, relevant department heads, preparing advertisements, preparing the staff report, and updating the volunteer board database.

Attachments or Links.

Letters of Interest.

Suggested Motion. *Council always has the option to adopt, approve with conditions, continue, or deny items.*

Mayor: I nominate Stephanie Wright, Charlie Hagan and James Ablondi to the Public Art Task Force for three-year terms, all of which shall expire April 30, 2027.

Council: I move to consent to the appointment of Stephanie Wright, Charlie Hagan and James Ablondi to the Public Art Task Force for three-year terms, all of which shall expire April 30, 2027.

Mayor: I appoint Stephanie Wright, Charlie Hagan and James Ablondi to the Public Art Task Force for three-year terms, all of which shall expire April 30, 2027.

Charlie Hagen

PO BOX 202 Wilson, WY 83014 (307) 690-3338 CharlieHagen8@gmail.com

May 6th, 2024

Lynsey Lenamond
Internal Services Specialist
Town of Jackson
307-733-3932 ext. 1116
lynseylenamond@jacksonwy.gov
www.jacksonwy.gov

Dear Ms. Lenamond,

I have been recently informed of a position available on the Jackson Hole Public Art Task Force by Carrie Geraci. As an Engineer, and a lifelong Valley resident, I am interested in lending my perspective and experience to the task force.

Thank you for your consideration, and please let me know if you have any questions or require anything further from me.

Sincerely,

Charlie Hagen

From: [James Ablondi](#)
To: [Lynsey Lenamond](#)
Subject: Application for Public Art Task Force
Date: Friday, May 3, 2024 9:56:14 AM



Dearest Mayor Hailey Morton Levinson & Ms. Lynsey Lenamond,

I am writing this letter as an application for my appointment to the Town of Jackson Public Art Taskforce. I am excited by the opportunity to volunteer for my town and my community on behalf of public art.

I believe I can provide a unique perspective of active young adult, born & raised local & up & coming design professional. I have a sustained interest in local arts and programs for the broad demographics of our community. My interests for this position stem from my ambition to engage with the beauty and artistic inspiration that Wyoming provides.

As a practicing Designer & Project Manager at Prospect Studio in Wilson, WY I believe I would provide a qualified perspective of design professional. At Prospect Studio I work with an assortment of local & global clients & consultants to develop and build residential & commercial architecture in the Mountain West. Our firm prioritizes sustainability and community.

My academic experiences have also given me a unique understanding of community art and interaction. I am an Alumni of Montana State University in Bozeman, MT where I earned a BA in Environmental Design & a Master of Architecture. While in Montana, I completed over 25 theoretical design projects including 5+ public art pavilions. My pinnacle academic design project was my master's thesis for which I was awarded first place for Outstanding Masters Studio Project for the 2020-2021 academic year for research & design of a public pavilion for sonic experience. I also received the 2021 King Student Medal for Excellence & Leadership from the MSU Architecture Research Center's Consortium. These studies have provided me with a rigorous dedication to design, community & beauty which I believe are also values of the Jackson Public Art Task Force.

I am a semi-active watercolorist & painter with an interest in western architecture & landscape. Mayor Morton Levinson may also remember me from my participation in the 2024 JH Public Art's Moonshot 5x5 idea pitch where I presented a whimsical bench and listening device.

Thank you for your consideration and I look forward to hearing from you.

-James



James Ablondi
Designer

PROSPECT STUDIO

4030 W Lake Creek Drive, Suite 104

PO Box 1870, Wilson, WY 83014

307-264-2600

prospectjh.com

DANNY WICKE, AIA, Principal at Prospect, awarded [2024 National AIA Young Architect Award](#)

To: Mayor Morton Levinson
Attn: Lynsey Lenamond
Re: Public Art Taskforce

I have been passionate about art from a very young age. When I was in grad school for my Masters in Architecture, I was a part of a small group of women to design, fabricate, and install a [piece of public](#) art for the campus, which still stands today. I have also assisted in the fabrication of several of CLB Architect's glow nights sculptures.

Lastly, I have been practicing residential architecture in Jackson for the last five years, so I am familiar with many of the county and town's regulations. My current position at CLB of Project Manager involves managing the building design, team, and clients of three different residences. I believe the accumulation of my experience makes me an ideal candidate for a role in the Task Force.

I would very much appreciate an opportunity to get involved in the public art scene in Jackson.

Sincerely,

Stephanie Wright

770-856-9737
swright@clbarchitects.com

STAFF REPORT



Meeting Date:	June 17, 2024	Meeting Title:	Regular Town Council Meeting
Submitting Department:	Internal Services	Presenter:	Riley Taylor
Agenda Item:	Teton District Board of Health Reappointment	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Mayor and Council to consider a reappointment to the Teton District Board of Health. On February 19, 2019, Council adopted Resolution 19-04 agreeing to participate in the Teton Health District and Department. At that time, the Health District's Bylaws were also amended to allow the Town of Jackson to appoint one member to the Board.

Pursuant to Article II of the Teton District Board of Health Bylaws, membership requirements are as follows:

Membership. The Board shall consist of nine (9) members, all of whom shall be qualified electors of Teton County. At least one (1) member shall have the degree of Doctor of Medicine, and at least one (1) member shall have the degree of doctor of dental surgery. One (1) member may be a doctor of veterinary medicine, but is not required. The Town of Jackson shall appoint one of the members of the Board, who shall be a resident of the Town of Jackson. All other members shall be appointed by the Teton County Board of County Commissioners, including the Doctor of Medicine, the doctor of dental surgery, and, if decided to appoint, the doctor of veterinary medicine.

Pursuant to Article III of the Teton District Board of Health Bylaws, the terms of office are as follows:

Term of Office. Following initial appointment of board, the term of office members of the Board shall be four (4) years. In December of each year, the Teton County Board of County Commissioners shall fill any vacancy created by expiration of a member's term. The Town of Jackson shall appoint a new member when necessary to fill a vacancy created by removal or resignation of the one (1) Town of Jackson board member. The Teton County Board of County Commissioners shall appoint a new member when necessary to fill a vacancy created by removal or resignation.

Requested Action.

Staff requests that Council reappoint Joe Burke to the Teton District Board of Health.

Recommendations.

Staff recommends Council reappoint Joe Burke to complete a 4-year term expiring June 30, 2027.

Background.

Council appointed Mr. Burke to the Teton District Board of Health on March 15, 2021* to serve the remainder of a vacated term with an expiration of June 30, 2023. The term expiration date was inadvertently set to June 30, 2024 in the Town and County board member databases. The Chair brought this to the Clerk's attention in late April of this year. The Clerk immediately noticed the vacancy. Letters of interest were accepted Wednesday, April 24 through Friday, May 10. Mr. Burke was the only interested volunteer and looks forward to completing another term.

* Prior to serving as Council's appointee to the Board, Mr. Burke served on the Board of Health as a County-appointed member.

Current Board Members:

Burke	Joe	Board of Health	3/15/2021	6/30/2023
Cole, PhD	Sadie	Board of Health	1/1/2021	12/31/2024
Farag	Aida	Board of Health	7/1/2021	12/31/2024
Jost, MD	Heidi	Board of Health	6/1/2021	6/30/2025
Peterson, MD	David	Board of Health	1/1/2022	12/31/2025
Brennan	Shannon	Board of Health	1/1/2022	6/30/2026
Forman, DVM	Dan	Board of Health	1/1/2019	12/31/2026
Larsen, DMD	Scott	Board of Health	1/1/2019	12/31/2026

Analysis & Key Policy Questions.

N/A

Possible Alternatives.

1. Reappoint Joe Burkey to complete another term
2. Direct staff to readvertise for the vacancy

Comprehensive Plan & Priority Alignment.

The Health Department is instrumental in fulfilling the Town and County's shared mission to protect the health, safety, and welfare of residents and visitors, and is intimately connected to Common Value-3, Section 9 of the Comprehensive Plan related to Quality Community Service Provision.

Fiscal Impact.

Advertising costs totaled \$770.

Attachments or Links.

- Letter of Interest from Joe Burke

Suggested Motion.

I move to reappoint Joe Burke to the Teton District Board of Health to complete a four-year term expiring June 30, 2027.

From: [joe burke](#)
To: [Riley Taylor](#)
Subject: application to health board
Date: Monday, May 6, 2024 11:19:58 AM



Riley,

Here is my application for the Teton District Board of Health.

My name is Joe Burke and I am applying for the Town of Jackson seat on the Teton District Board of Health. I was previously appointed to the Board by the Teton County Commission to serve a four year term from 1 January 2013 through December 2016. I was then reappointed to serve from 1 January through the end of December 2020. In January 2021 the Jackson Town Council appointed me to fill the remaining three years of the Towns four year term.

During my service on the Board of Health, I have served as Vice Chair for several years and have Chaired meetings in the absence of the Chair. I am a greater than 40 year resident of Teton County Wyoming and a greater than 30 year resident of the Town of Jackson during that time. I had a long career in the medical field starting in 1969 as a Hospital Corpsman in the USCG. After graduation from college, I went on to a long career as a Respiratory Therapist and as a Sleep Technologist. The bulk of my career was at St. John' Hospital.

I would like to thank the Council for your consideration.

Joe Burke

MEMORANDUM

TO: Mayor and Town Council

FR: Tyler Sinclair, Town Manager

DT: June 17, 2024

RE: Town Manager's Report

Current Recruitments

Below is the table of current recruitments and available housing options.

Vacancies as of June 7, 2024						
	FTE	Position	Dept	Status	Housing	Units Needed Flexible Location
1	0.0	Transit Operator Full Time (Slot #22)	Transit	Not Currently Under Recruitment - Waiting for Service To Ramp Up	No Housing Identified	
2	0.0	TV Commuter Operator Full Time (Slot #21)	Transit	Not Currently Under Recruitment - Waiting for Service To Ramp Up	No Housing Identified	
3	0.0	SV Commuter Operator Full Time (Slot #20)	Transit	Not Currently Under Recruitment - Waiting for Service To Ramp Up	No Housing Identified	
4	1.0	Transit Operator Full Time (Slot #25)	Transit	Currently Under Recruitment	No Housing Identified	1
5	1.0	Police Officer (Slot #39)	Police	Current in Background	West Snow King 1BR Unit 9	
6	1.0	Police Officer (Slot #42)	Police	Currently in Background	No Housing Identified	1
7	1.0	Community Service Officer - Patrol (Slot #45)	Police	Currently in Background	Housing Already Secured	
8	0.25	Kennel Tech (Slot #36)	Police	Current Under Recruitment	Not eligible for Housing	
9	1.0	Victim Services Advocate (Slot # 37)	Police	Currently in Background	1BR Home Circle Dr. Thayne	
10	1.0	Facilities Assistant (Slot #35)	Public Works	Currently Under Recruitment	1BR Town Creek	
11	1.0	Water Utility Manager (Slot #9)	Public Works	Interviews Being Scheduled	3BR House Alpine	
12	1.0	Street Operator (Slot #24)	Public Works	Interviews Scheduled	No Housing Identified	1
13	1.0	Street Operator (Slot #19)	Public Works	Currently Under Recruitment	West Snow King 1BR Unit 8	
14	1.0	Street Operator/Utility Locator (Slot #21)	Public Works	Interviews Scheduled	No Housing Identified	1
15	1.0	Principal/Senior Planner (Slot #11)	Planning	Offer Pending	350 N Millward 1BR Furnished	
16	1.0	Assistant Town Attorney (Slot #2)	Legal	Currently Under Recruitment	No Housing Identified	1
17	1.0	Paralegal (Slot #3)	Legal	Interviews Scheduled	No Housing Identified	1
	13.25					6

Regulatory Reduction Task Force

The Town Manager is working on a letter thanking the Regulatory Reduction Task Force for visiting Jackson and learning more about our community and housing program. The letter will offer support to help our fellow Towns and Counties across Wyoming as the housing crunch reaches from Cheyenne to Shoshoni and beyond. It will include suggestions of possible updates to regulations the Town is considering, such as fees related to change-of-use for businesses along with ideas for statewide action.

Mercer Cabin

On July 17, 2023, Council directed staff to incorporate the Mercer Cabin into the Karns Meadow Park Plan. Staff worked with both the Historic Preservation Board and the Jackson Hole Land Trust to move this directive forward. Incorporating the Mercer Cabin into the park plan requires approval by the Jackson Hole Land Trust Board of Directors and cannot happen without support

from the Karns Family. On April 4, 2024, Pete Karns wrote a letter to the Jackson Town Council expressing disapproval of incorporating the Mercer Cabin into Karns Meadow Park. Follow-up discussions with Mr. Karns yielded the same response. Without the support of the Karns Family and the Jackson Hole Land Trust, incorporation of the Mercer Cabin into Karns Meadow Park is not possible. Staff is currently working to update the Request for Proposals to purchase and remove the Mercer Cabin and will present it to Council for discussion at an upcoming Town Council meeting.