JOINT INFORMATION PROCEEDINGS
TOWN COUNCIL AND BOARD OF COUNTY COMMISSIONERS MEETING

MAY 6, 2024 **JACKSON, WYOMING**

The Jackson Town Council met in conjunction with the Teton County Commission in a special joint information meeting (JIM) located in the County Commissioner's Chambers located at 200 S. Willow St. at 9:26 A.M.

I. ROLL CALL. Upon roll call the following were present:

COUNTY COMMISSIONERS: Luther Propst, Chair, Natalia Macker, Vice-Chair, Greg Epstein, Wes Gardner, and Mark Newcomb.

TOWN COUNCIL: Mayor Hailey Morton Levinson, Vice-Mayor Arne Jorgensen, Jonathan Schechter and Jessica Sell Chambers. Jim Rooks entered at 9:32 A.M.

STAFF: Jodie Pond, Lea Colasuonno, Maureen Murphy, Tyler Sinclair, Kristi Malone, April Norton, and Rose Robertson.

II. PUBLIC COMMENT. None.

III. CONSENT CALENDAR.

A. **Meeting Minutes.** To approve the meeting minutes for the March 4, 2024, March 18, 2024, April 22, 2024 and April 23, 2024 meetings as presented.

On behalf of the County, a motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the meeting minutes for March 4th, March 18th, April 22nd, and April 23rd, 2024. Chair Propst called for a vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilmember Sell Chambers and seconded by Councilmember Schecter to approve the meeting minutes for March 4th, March 18th, April 22nd, and April 23rd, 2024. Mayor Morton Levinson called for a vote. The vote showed four in favor and the motion carried for the Town 4-0 with Councilmember Rooks absent.

IV. DISCUSSION/ACTION ITEMS

A. Virginian Lane Developer Selection

April Norton, Housing Director, presented to the Boards for review responses to the 90 Virginian Lane Request for Proposals for a Multifamily Housing Development Partner ("RFP") and to choose a partner for the development.

The Jackson/Teton County Comprehensive Plan directs the Town and County to maintain Town as the Heart of the Region; increase the variety of housing types; develop Transitional Subareas; house at least 65% of the workforce locally; focus housing subsidies on full-time, year-round workers; provide housing that is consistent with Character Districts; and create workforce housing to address shortages. The Housing Action Plan directs the Town and County to strategically provide land as public subsidy and use development partnerships to build more housing for our local community. 90 Virginian Lane is a 5.15-acre parcel of land located within the Town of Jackson. It is currently zoned Neighborhood High ("NH-1") and is one of the few large, mostly vacant parcels of land that is appropriately zoned for affordable workforce housing.

April Norton and Lea Colasuonno, Town Attorney, answered questions from the Boards.

The meeting recessed at 10:44 A.M. and reconvened at 10:52 A.M.

April Norton and Lea Colasuonno answered questions from the Boards.

Public comment was given by Carrie Kruse, Joint Advisory Affordable Housing Supply Board.

On behalf of the Town, a motion was made by Councilmember Sell Chambers and seconded by Mayor Morton Levinson to direct and authorize the Housing Authority to direct staff to draft a Ground Lease and Development Agreement with Pennrose Development for affordable workforce housing located at 90 Virginian Lane and to bring these documents back to the Council and Board for consideration at a future meeting.

The Boards discussed directing staff to negotiate with the two preferred developers and return in two months for approval. A proposed motion would be to direct and authorize the Housing Authority Board to direct staff to negotiate with both Pennrose and Elmington based on the conversation here today and to bring back draft proposals for consideration at the August 5th meeting.

Lea Colasuonno recommended since it is such a substantial change to withdraw the motion to clarify instead of amending the motion on the floor.

Greg Epstein exited at 11:50 a.m.

April Norton answered questions from the Boards.

Mayor Morton Levinson discussed continuing this item to the end of the meeting after the other agenda items.

The meeting recessed at 11:53 A.M. and reconvened at 1:00 P.M with all Commissioners and Town Councilmembers present except for Greg Epstein, who entered at 1:41 P.M.

B. Community Wildfire Protection Plan (WUI)

Mike Moyer, Interim Fire/EMS Chief, and Fire Marshal Raymond Lane presented to the Boards an overview of the updated Community Wildfire Protection Plan (CWPP) and the recommendations within.

Fire/EMS seeks to know if the proposed new Wildland Urban Interface (WUI) boundary will be accepted by elected officials. The recommendations within the CWPP will change based on that decision point. Fire/EMS is not requesting a decision at this time, but at a future JIM meeting. This workshop is informational in nature.

Teton County and the Town of Jackson have adopted the International Wildland Urban Interface Code (IWUIC). The code states the legislative body shall declare the wildland urban interface areas within the jurisdiction. This WUI boundary is created as part of the CWPP.

The current CWPP was created in 2014. USDA Forest Service recommends each county CWPP is updated every 5 years with a loss of grant funding eligibility after 10 years. Fire/EMS received wildfire grant funding through the Western States WUI grant for this CWPP update. Fire/EMS contracted with consulting firm Jensen Hughes to implement this update.

This updated version of the CWPP recommends all the private lands within Teton County and the Town of Jackson be included in the wildland urban interface area. The contract with Jensen Hughes ends in July 2024. Any changes to the proposed WUI boundary near the adoption of the completed CWPP would significantly delay the completed document.

Chief Moyer, Fire Marshal Lane, Bobbi Clauson, Wildlife Prevention Specialist, and Tyler Sinclair, Town Manager, answered questions from the Boards.

Alex Cooper, the consultant from Jensen Hughes, was available via Zoom for questions.

Lea Colasuonno, Town Attorney, recommended a motion for the Town of Jackson.

On behalf of the Town, a motion was made by Councilmember Sell Chambers and seconded by Councilmember Rooks to approve the proposed Wildland Urban Interface boundary as presented and direct staff to effectuate the Wildland Urban Interface (WUI) boundary update as appropriate.

Tyler Sinclair and Chief Moyer answered questions from the Town Council.

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried for the Town.

Lea Colasuonno recommended to the Board of County Commissioners to have County legal staff bring the item back before the Board after being reviewed.

The Board directed staff to review the item and will look forward to seeing the update come before the Board for its process when it's ready.

The meeting recessed at 2:02 P.M. and reconvened at 2:08 P.M.

C. SS4A Safety Action Plan Leadership Commitment

Brian Schilling, Pathways & Trails Program Coordinator, and Collin Hodges, Alta Planning Design, presented to the Boards an update on the Teton County/Town of Jackson Safe Streets for All Safety Action Plan project work to date and the stakeholder workshops held in March.

Staff requests feedback from the elected boards on the draft Leadership Commitment and the Recommended Vision and Goals language. These two elements are required components of the Safety Action Plan and feedback on these will help ensure the project trajectory is consistent with the elected boards' expectations and vision.

Brian Schilling and Collin Hodges answered questions from the Boards.

Public comment was given by Tim Young and Katherine Dowson.

Brian Schilling answered questions from the Boards.

On behalf of the Town, a motion was made by Councilmember Rooks and seconded by Councilmember Sell Chambers to direct staff to adopt the Safe Streets for All Safety Action Plan Vision and Goals Statement as presented. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried for the Town.

On behalf of the County, a motion was made by Commissioner Gardner and seconded by Commissioner Macker to adopt the Safe Streets for All Safety Action Plan Vision and Goals Statement as presented. Chair Propst called for a vote. The vote showed all in favor and the motion carried for the County.

D. Mobility Hub Study and Mobility Action Plan

Charlotte Frei, Regional Transportation Planning Director, presented to the Boards the Mobility Hubs and Mobility Action Plan.

The purpose of this item is for the Town Council and County Commission to:
1) Hear recommendations developed to implement transportation strategies in the Comprehensive Plan and Integrated Transportation Plan and direct staff to pursue specific steps to pursue the transportation vision.
2) Approve a pilot project to install asphalt art and associated mobility hub improvements at Miller Park during summer 2024 (Memorial Day to Labor Day, weather/capacity permitting).

The Comprehensive Plan and Integrated Transportation Plan adopted a progressive and aggressive policy vision for transportation, namely in Principle 7.1 which states:

"Meet future travel demand with walk, bike, carpool, transit, and micromobility infrastructure". Staff initiated the Mobility Hubs and Mobility Action Plan study in July 2023 to identify physical and programmatic improvements that would fulfill the objectives of adopted plans.

The Comprehensive Plan, Integrated Transportation Plan, START 2020-2025 Routing Plan, 2007 Pathways Master Plan, Town Community Streets Plan, and 2022 Sustainable Destination Management Plan by the Travel and Tourism Board all offer strategies and potential programs for increasing bike, walk, transit and carpooling mode share. Using a synthesis of these plans written by the Regional Transportation Planning Administrator (RTPA), the RTPA and study team identified specific actions to fulfill common goals and objectives across existing plans and inform partnership and programming efforts moving forward.

Charlotte Frei and Carrie Geraci, Jackson Hole Public Art, answered questions from the Boards.

There was no public comment.

On behalf of the County, a motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to affirm staff's recommendations 1 through 9 within the hours allotted in staff's FY2025 work plan. Chair Propst called for the vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilmember Jorgensen and seconded by Councilmember Schecter to affirm staff's recommendations 1, 2, 3, 4, 5, 6, 7, 8, and 9 within the hours allotted in staff's FY2025 work plan. Furthermore, I move to direct staff to:
1. Accept the approximately $112,500 Destination Development Grant funds from the Travel and Tourism Board to implement a quick-response mobility hub improvement at Miller Park,
2. To partner with JH Public Art to support their privately funded asphalt art at the Center for the Arts (on Cache and Simpson Avenue),
3. Describe a detailed pilot layout in a Town Manager report on May 20th, and
4. Report back to the public's response to these activities at a future meeting.

The Council directed staff to add on the pilot program to make sure there is outreach to the business community through the Chamber.

Charlotte Frei answered a question from the Town Council.

Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried for the Town.

The meeting recessed at 3:20 P.M. and reconvened at 3:27 P.M.

E. Joint Department, TTB, ECW Budget Follow-Up and/or Final Decisions

Tyler Sinclair, Town Manager, and Maureen Murphy, County Clerk, presented to the Boards an overview of the Fiscal Year 2025 Joint Department/Division and Board requested and recommended budgets.

The following agencies/employees were present to discuss their budget requests for Fiscal Year 2025:

i. Communications/Dispatch:

Matt Carr, Teton County Sheriff, Maureen Murphy, Tyler Sinclair, and Michelle Weber, Jackson Chief of Police, answered questions.

ii. Victim Services

Michelle Weber, Jackson Chief of Police, and Tracey Trefren, Victim Services Coordinator, answered questions.

iii. Animal Shelter

Michelle Weber, Jackson Chief of Police, and Maureen Murphy answered questions.

iv. Energy Conservation Works

Phil Cameron, Director of Energy Conservation Works, answered questions.

On behalf of the Town, a motion was made by Councilmember Sell Chambers and seconded by Councilmember Jorgensen to approve the Fiscal Year 2025 Energy Conservation Works budget as proposed. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried for the Town.

On behalf of the County, a motion was made by Commissioner Macker and seconded by Commissioner Gardner to approve the Fiscal Year 2025 Energy Conservation Works budget as proposed. Chair Propst called for the vote. The vote showed all in favor and the motion carried for the County.

v. Travel & Tourism Board

Erik Dombroski, Chair of the Travel & Tourism Board, and Tyler Sinclair answered questions.

On behalf of the County, a motion was made by Commissioner Macker and seconded by Commissioner Gardner to approve the Fiscal Year 2025 Travel and Tourism budget as proposed. Chair Propst called for the vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilmember Sell Chambers and seconded by Councilmember Rooks to approve the Fiscal Year 2025 Travel and Tourism budget as proposed. Mayor Morton Levinson called for the vote. The vote showed all in favor and the motion carried for the Town.

vi. Joint Discussion, Identification of future discussion items

Maureen Murphy presented the schedule for the joint budget discussion on May 14, 2024.

Maureen Murphy and Tyler Sinclair answered questions from the Boards.

A. Virginian Lane Developer Selection (continued from earlier)

The Boards continued discussion of the motion made earlier in the meeting.

Lea Colasuonno recommended withdrawal of the motion.

Councilmember Sell Chambers, the motion maker, withdrew the motion.

On behalf of the Town, a motion was made by Councilmember Schecter and seconded by Councilmember Jorgensen to continue the item to next week. Mayor Morton Levinson called for a vote. The vote showed all in favor and the motion carried for the Town.

On behalf of the County, a motion was made by Commissioner Macker and seconded by Commissioner Gardner to this item. Chair Propst called for the vote. The vote showed all in favor and the motion carried for the County.

V. Adjourn. On behalf of the County, a motion was made by Commissioner Epstein and seconded by Commissioner Macker to adjourn. Chair Propst called for a vote. The vote showed all in favor and the motion carried for the County.

On behalf of the Town, a motion was made by Councilmember Schecter and seconded by Councilmember Sell Chambers to adjourn to executive session to consider or receive any information classified as confidential by law according to Wyoming Statute

§16-4-405(a)(ix). Mayor Morton Levinson called for a vote. The vote showed all in favor and the motion carried for the Town.

The meeting adjourned at 4:26 P.M.

TETON COUNTY BOARD OF COUNTY COMMISSIONERS

____
Luther Propst, Chair

ATTEST:

____
Maureen E. Murphy, County Clerk

TOWN OF JACKSON

____
Hailey Morton Levinson, Mayor

ATTEST:

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Riley Taylor, Town Clerk