Regular Town Council Workshop

December 16, 2024
1:30 PM
Town Council Chambers
Chair: Hailey Morton Levinson

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: https://us02web.zoom.us/j/84604507738?pwd=tmkcIIY56V7U4w5rLnClctgduwiU1x.1

Or join at zoom.com with Webinar ID: **846 0450 7738** and Password: **83001** or by phone: **+1 346 248 7799**

II. CALL TO ORDER AND ROLL CALL

III. ANNOUNCEMENTS

A. Introduction of Joe Warren, Street Operator/Water Utility Technician, and Matt Brackin, Equipment Operator

IV. WORKSHOP ITEMS

A. Gregory Lane Design Update (Johnny Ziem, 45 mins)

V. MATTERS FROM MAYOR AND COUNCIL

VI. UPCOMING AGENDA UPDATE

A. Council Priorities and Upcoming Agendas

VII. ADJOURN TO EXECUTIVE SESSION

Adjourn to executive session to discuss personnel matters in accordance with Wyoming Statute 16-4-405(a)(ii).

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

Joe Warren

Joe Warren has been an equipment operator for over 40 years from NE TX cable installation, West Tx oil fields to Alaska highways. Joe has worked in many trades from A&P mechanics in remote Alaska, laying in water and sewer plumbing and to operating boring equipment. Joe is looking forward to many years operating equipment in Jackson.

Matt Brackin

Matt Brackin is a Wyoming native, and grew up in Gillette. After high school, he went on the obtain a degree in criminal justice, and began his career in law enforcement. He spent 3 1/2 years as a police officer in Rock Springs before lateraling to the Wyoming Highway Patrol where he spent the following 22 1/2 years, nine of which as the troop Lieutenant for Teton and Lincoln counties, before retiring. He and his wife live in Alpine, and he's eager to continue serving the public in a new capacity with Public Works.

STAFF REPORT

Meeting Date:	December 16, 2024	**Meeting Title:**	Workshop
Submitting Department:	Public Works	**Presenter:**	Johnny Ziem
Agenda Item:	Gregory Lane Design Update	**Public Comment:**	Yes

Purpose & Policy Considerations.
The purpose of this item is to present to the Council an update to the Gregory Lane Design based on Council feedback staff received during the May 13, 2024, Special Town Council Workshop.

Requested Action.
Staff is requesting that Council review the updated design and consider approval of the updated final design so staff can release the project for bidding.

Recommendations.
Staff recommend that Council review the updated design and approve the final design so staff can release the project for bidding.

Background.
The Council last discussed this item during the May 13, 2024, Special Town Council Workshop. At the workshop, staff presented the Council with four design concepts (Concepts 1, 2, 3, and 3B) that addressed both the light-industrial use of Gregory Lane and the pedestrian component within the Gregory Lane corridor. At the conclusion of the presentation, the Council approved Concept 2 (*see Attachment or Links below*) as the final design concept for the Gregory Lane corridor.

Review of Design Concept 2:
Design Concept 2 envisions roughly 70% of the sidewalk on the west side of the corridor and roughly 30% on the east side of the corridor, with a crosswalk located near V-O Lane and the existing pathway near High School Road.

Advantages:
- 12 feet wide travel lanes and 8 feet wide sidewalks (where easements are granted)
- Increased roadway turning movements through the s-turns
- Crosswalk is near an existing school bus stop
- Sidewalk near The Timbers where housing density exists
- The section of sidewalk that is located on the east side is more favorable for certain commercial properties that are located on the west side

Disadvantages:
- Requires easements in some locations for the roadway (s-turns) and in some locations for the sidewalk
- The sidewalk on the east side near The Timbers impacts that properties' current use of ROW for parking
- The sidewalk is not continuous

Design Concept 2 methods to address the light-industrial use (priority) of the Gregory Lane corridor are:
- ✓ Slightly widening the travel lanes to 12 feet in width, which is the identical width used on the Interstate Highway System
- ✓ Improving roadway drainage by redesigning the roadway slopes and installing a stormwater collection system
- ✓ Adding extra turn lanes at the High School Road and South Park Loop intersections
- ✓ Identifying potential roadway easements that will soften and widen the s-turns in the northern area of the corridor (depending on acquisition of easements)

- ✓ Using a 75-foot semi-truck with trailer as the design vehicle for modeling all turning movements
- ✓ Improving access to individual lots while reducing/formalizing curb cuts where feasible by introducing both vertical and rolled curbs

Design Concept 2 methods to address the pedestrian component (second priority) of Gregory Lane are:

- ✓ Providing an 8-foot-wide sidewalk and 2-foot-wide buffer strip within the corridor (with easements)
- ✓ Providing connections to existing sidewalks at the High School Road and South Park Loop intersections
- ✓ Including streetlights within the overall design
- ✓ Including two crosswalks within the corridor: one for the sidewalk and one for the existing bike pathway
- ✓ Evaluating the relationship to vehicular traffic movement, with considerations given to safe routes to school, housing density, snow removal, and overall safety

To provide the maximum roadway width through the s-turns and an 8 feet wide sidewalk, staff identified nine properties (eleven easements in total) that would be needed to construct the final design of the Gregory Lane corridor.

Analysis & Key Policy Questions.

At the conclusion of staff's presentation to the Council at the May 13, 2024, Special Council Workshop, the Council gave specific feedback for additional information regarding the overall design of the Gregory Lane corridor:

1) The strategic use of roll curbs in areas where there is not a sidewalk
2) An update to driveway approaches to accommodate large trucks based on property owner's needs
3) An update about maximizing safety for the pedestrian user regarding crosswalks, usability, and overall safety
4) An update to the parking needs at The Timbers

1) Use of Roll Curbs

Roll curbs serve three purposes: to act as a barrier between roads and other areas, to provide stormwater runoff, and lastly, to provide an easy way to enter and exit a property/driveway. Over the last few months, staff have met with numerous property owners to discuss the use and supplementation of roll curbs in terms of improved vehicular accessibility. Through those one-on-one conversations, staff were able to augment and, in some cases, expand the use of roll curbs for those specific properties where vehicular access may be a challenge. In general, the use of roll curbs will only be employed in the areas of Gregory Lane that will not have a sidewalk, therefore, most of the roll curbs will be used on the east side of the corridor. In areas where there will be a sidewalk, the overall design will include a standard curb for added safety and protection of the pedestrian user.

2) Update to Driveway Approaches

While the priority of the Gregory Lane project is to address the light-industrial use of Gregory Lane, it is also imperative to verify that each property has a large enough driveway approach/access to move traffic to and from Gregory Lane. Staff utilized the same approach of one-on-one meetings with property owners to not only understand their vehicular access needs, but also to understand what types of vehicles they employ for business and the frequency of use. Through those discussions, staff were able to update those properties with a workable driveway approach that was requested by each property owner.

3) Update to Maximize Safety of the Pedestrian User

Pedestrian safety is a crucial aspect of creating an accessible and purposeful urban environment. The installation of sidewalk infrastructure on Gregory Lane will both improve pedestrian experience, increase overall mobility, and provide for Safe Routes to School for students. As outlined in the approved Concept 2, this project will see the installation of a sidewalk system and two crosswalks that will allow all users to safely cross Gregory Lane: one crosswalk at VO Lane (pedestrians) and one at the pathway that travels along Flat Creek (pedestrians, bicyclists, others). Staff have included the following design components to provide for and maximize the overall safety of the pedestrian experience:

- A maximum sidewalk width of 8 feet (assuming all easements are obtained) to allow for pedestrians to walk safely together
- A two-foot buffer between the sidewalk and roadway which allows for added comfort and traffic separation
- Curb ramps with tactile warnings to provide access for pedestrians with mobility concerns (wheelchairs, strollers, walkers, etc.)
- Raised crosswalk(s) that act as traffic-calming measures that allow pedestrians to cross at grade with sidewalk/pathway
- Streetlights that will improve visibility for drivers, pedestrians, and other road users
- Blinking pedestrian signs, commonly referred to as Rectangular Rapid Flashing Beacons, to alert drivers that a pedestrian is crossing the street
- Flat sidewalks at driveway approaches to allow for pedestrians using wheelchairs, walkers, or other mobility devices to safely cross each driveway approach
- A bike chicane (bicycle traffic calming device) to be used at the pathway crosswalk to make cyclists aware of the crossroad and to make cyclists reduce their speed before crossing

4) Parking Needs for the Timbers

With the approval of Concept 2, the Council chose to place a sidewalk at the Timbers apartment complex. The new sidewalk will have an impact on some of the Timber's parking spaces, because some of the Timber's parking currently uses a portion of the Town-owned right-of-way. Staff met with the property manager at the Timber's to work on a solution to the parking issue. Those discussions yielded a proposed plan to alter the parking stalls to create as many parking spaces as possible on the Timber's property. Recently, staff have completed a survey of the Timber's parking lot which will assist with the overall parking design. The next step for this item is to formalize a design for the Timber's parking lot and propose this design to the Timber's property manager and ownership. Staff feel confident that a feasible design solution can be agreed upon and implemented during construction.

5) Easements

Though an update on the easements for Gregory Lane was not requested by the Council during the May 13, 2024, Special Town Council Workshop, staff thought it would be prudent to provide one. Staff have provided every property owner with the easement document information, which included a written summary statement, appraisal report, and easement exhibit. Currently, staff have finalized the easement agreement template which will be presented on the consent agenda during the Council Regular meeting on December 16, 2024. Once Council has approved the easement agreement template, staff will seek to obtain signatures to finalize each easement agreement.

6) Next Steps

The following is a summary of the next steps and timeline for the Gregory Lane project:

- Staff will work to secure easements and finalize design documents – December 2024
- Staff will submit a Wyoming DEQ Permit to Construct Application – December 2024
- Staff will bid the project in January/February 2025
- Staff will request Council award the Contract for Construction – March 2025
- The awarded contractor will begin construction in spring of 2025, which is expected to last two to three construction seasons (2025 – 2027)

This proposed schedule is our target timeline but is subject to change as many variables may impact these dates, including but not limited to, contractor availability and scheduling, as well as weather conditions once construction begins.

Possible Alternatives.

- The Council could decide to seek additional information of the material presented today
- The Council could decide to alter or add additional design components to the overall design
- Other

Comprehensive Plan & Priority Alignment.

- Ecosystem Stewardship: Common Value 1
  - Chapter 2 – Climate Sustainability
    - Principle 1.2 – Preserve and enhance surface water and groundwater quality
    - Principle 2.1 – Reduce the consumption of non-renewable energy
- Growth Management: Common Value 2
  - Chapter 3 – Responsible Growth Management
    - Principle 3.2 – Enhance suitable locations as Complete Neighborhoods
  - Chapter 4 – Town as Heart – the Central Complete Neighborhood
    - Principle 4.2 – Promote vibrant, walkable mixed use areas
- Quality of Life: Common Value 3
  - Chapter 7 – Multimodal Transportation
    - Principle 7.1 – Meet future transportation demand with walk, bike, carpool, transit, and micro-mobility infrastructure
    - Principle 8.1 – Maintain current, coordinated service delivery

Fiscal Impact.

The fiscal impact for this update includes the cost to obtain the easements as requested to each property owner. Additionally, the project may see a slight increase in the overall construction budget due to widening of some driveway approaches and additional roll curbs provided to certain property owners. The FY25 budget allocated to the Gregory Lane Project includes:

FY25 Budget	
2014 SPET	$850,000
2019 SPET	$8,000,000
Water Fund	$1,990,000
Sewer Fund	$2,662,000
Total Budget	**$13,502,000**

Staff Impact.
Staff impact for this item includes roughly 25 hours of staff time meeting with many property owners to discuss their property frontage as it relates to vehicular traffic.

Attachments or Links.

- Council approved Concept 2 – May 13, 2024
- Updated design of Concept 2 – December 16, 2024

Suggested Motion.
I move to approve the updated design of Concept 2 for the Gregory Lane corridor and direct staff to take the updated design to bidding.

May 13, 2024

Council Approved Concept 2

CONCEPT 2

MIDDLE CROSSING
8' SIDEWALK WITH 2' BUFFER
(CROSSING AT VO LANE)

TETON COUNTY SCHOOL DISTRICT #1

FLAT CREEK BUSINESS CENTER, LLC PLAT 1094

J&J WILSON, LLC DOC. #0824666

SUBURBAN PROPANE, L.P. DOC. #0320 WD 00242

PATRICIA ANN WEBER TRUST DOC. #0998010

SCOTT CHARITABLE REMAINDER UNITRUST DOC. #0956031

HOKE & CO., LLC DOC. #0879791

NORTH PARK TRANSPORTATION CO. DOC. #0192 CONV 00680

EXISTING EDGE OF PAVEMENT (TYPICAL)

HIGH SCHOOL ROAD

1490 JHWS LLC DOC 1041412

J&P PROPERTIES, LLC DOC. #0845393

CHRIS BENTSEN MOSS PLAT 375

BERGER LANE

HOKE & CO., LLC ELIZEBETH S. HOKE 201 TRUST PLAT 375

SCHOLTENS HOLDINGS, III, LLC PLAT 375

MARTIN LANE

MBS, LLC DOC. #0649795

L&N INDUSTRIAL, LLC DOC. #0539870

ENCROACHMENT EASEMENT REQUIRED

BUDGE-KILMAN BUSINESS PARK, LLC DOC. #0959769

WESTERN VALLEY PROPERTIES, LLC DOC. #0601 CONV 00606

TOWN OF JACKSON T-305E

CREEKSIDE COMMERCIAL, LLC PLAT 865

MARTIN INDUSTRIAL PROPERTIES I, LLC DOC. #0616444

RLM JACKSON, LLC DOC. #0889581

ALAN K. & WENDY A. FARNSWORTH LIVING TRUST DOC. #0910463

GONE GOLFING PROPERTIES DOC. #0890858

C BAR J, LLC ET AL PLAT 1149

WYOMING WEST INVESTMENT PROPERTIES, LLC DOC. #0407 WD 00066

A.M.O., LLC DOC. #702 QCNS 104-105

JAMES O. BUDGE DOC. #0364 CONV 00452

VO LANE

SFF TIMBERS, LLC DOC. #0940253

TCA INDUSTRIAL PARK ASSOC. PLAT 439

WYOMING WEST INVESTMENT PROPERTIES, LLC DOC. #0324 CONV 00926

SOUTH PARK LOOP ROAD

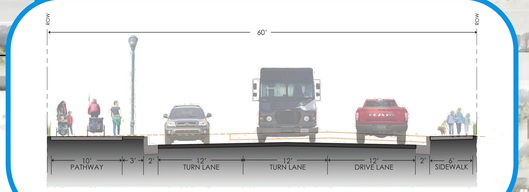
SFF TIMBERS, LLC DOC. #0940253

SORIS, LLC PLAT 1145

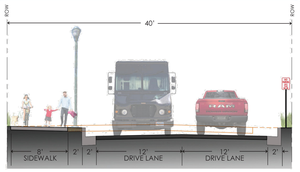
HORSE CHOKE ROAD

BIG HORNS PROPERTIES WYOMING, LLC

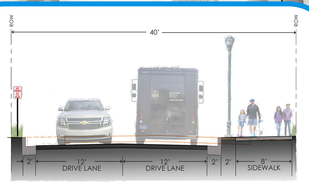
LIGHTING (TYP.) SPACED AT +/- 115'



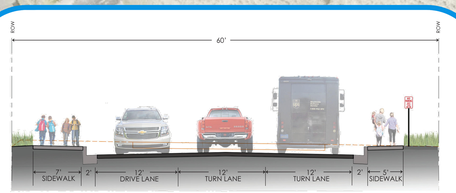
GREGORY LANE CORRIDOR IMPROVEMENTS
TYPICAL SECTION A
VIEW LOOKING NORTH



GREGORY LANE CORRIDOR IMPROVEMENTS
TYPICAL SECTION B
VIEW LOOKING NORTH



GREGORY LANE CORRIDOR IMPROVEMENTS
TYPICAL SECTION C
VIEW LOOKING NORTH



GREGORY LANE CORRIDOR IMPROVEMENTS
TYPICAL SECTION D
VIEW LOOKING NORTH

GREGORY LANE CONCEPT DESIGN
CORRIDOR IMPROVEMENTS

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– PRELIMINARY –
SUBJECT TO CORRECTION AND APPROVAL

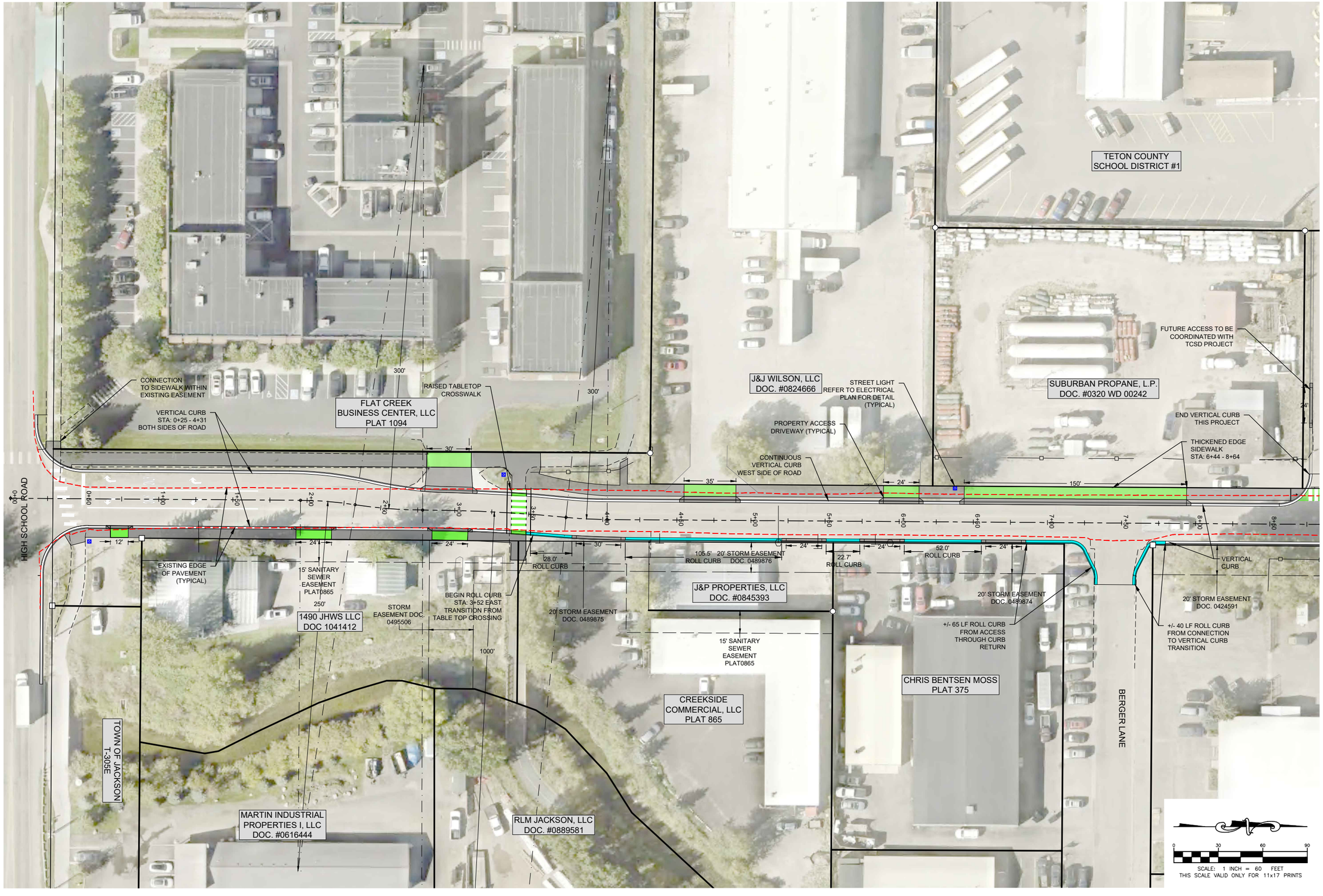
SCALE: 1 INCH = 40 FEET
THIS SCALE VALID ONLY FOR 36x72 PRINTS

PREPARED BY: AJK
MAP PREPARED: 03/05/2024
PROJECT NUMBER: 18047.10

December 16, 2024

Updated Concept 2

Ver: 18.0 Plotted by AJalpet on Dec 05, 2024 - 8:29am



\\JAC-FILES\Active\Projects\2018\18047 - Gregory Lane\10-Civil\CAD\3034 Concept 2 - 30% Design\18047 - Concept 2 - C3 PLAN.dwg

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PROJECT TITLE:
TOJ - GREGORY LANE
INFRASTRUCTURE IMPROVEMENTS
E1/2 S.6, T40N, R116W, 6TH PM
TETON COUNTY, WYOMING

SHEET TITLE:
ACCESS DRIVEWAYS - PLAN 0+00 - 8+00

– PRELIMINARY –
SUBJECT TO CORRECTION AND APPROVAL

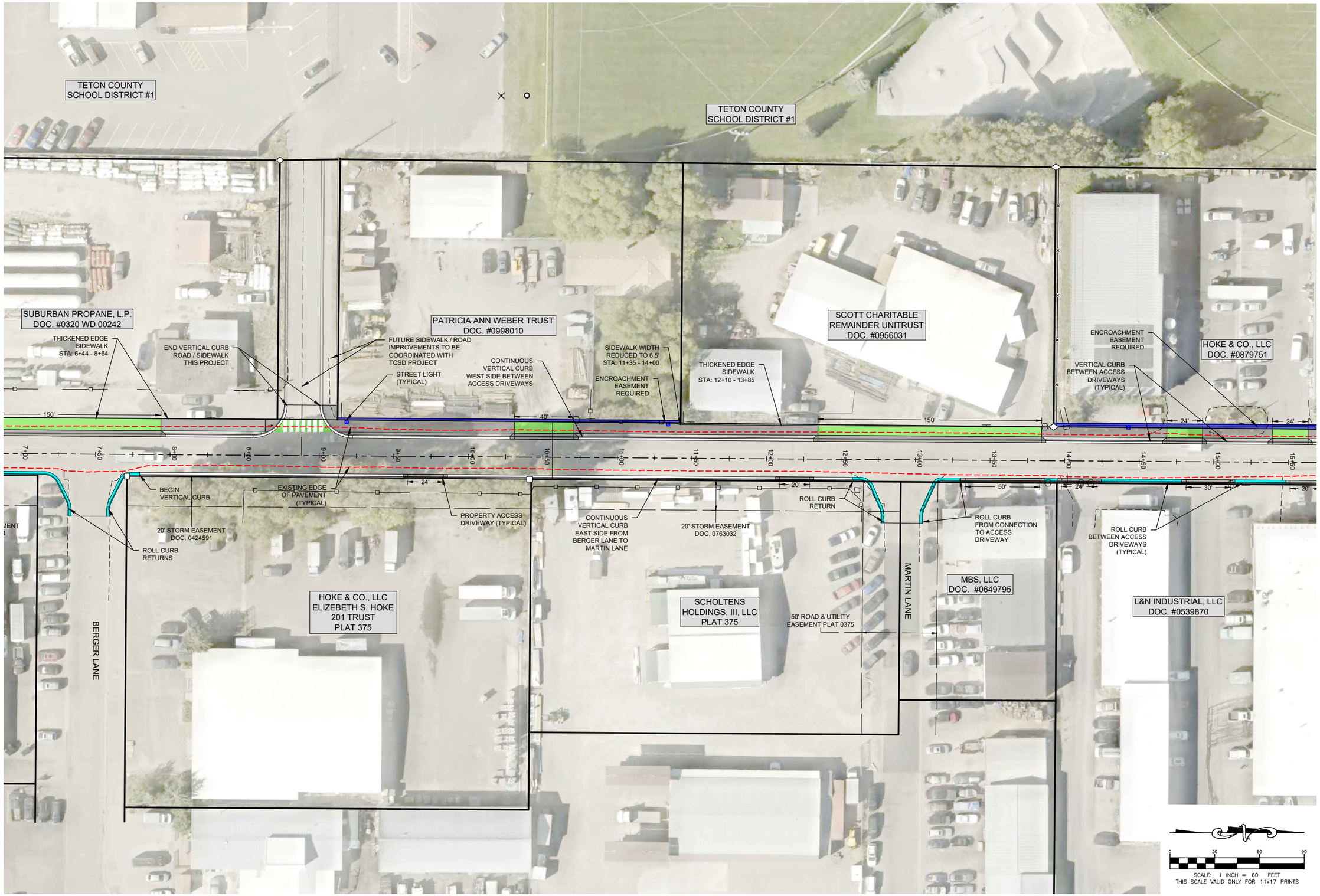
DESIGNED BY:	JK/PY
REVIEWED BY:	AJ

PLAN VERSION	DATE
2019 DESIGN	04/17/2019
2024 CONCEPTS	01/18/2024
2024 CONCEPTS V7	02/22/2024
DRAFT CONCEPT 2	05/22/2024
50% PLAN SET V7	11/22/2024
DRAFT 90% SET	12/05/2024

PROJECT NUMBER
18047.10

SHEET
C3.1

Ver: 18.0
Plotted by AJalpert on Dec 05, 2024 - 8:33am



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PROJECT TITLE:
TOJ - GREGORY LANE
INFRASTRUCTURE IMPROVEMENTS
E1/2 S.6, T40N, R116W, 6TH PM
TETON COUNTY, WYOMING

SHEET TITLE:
ACCESS DRIVEWAYS - PLAN 8+00 - 15+00

– PRELIMINARY –
SUBJECT TO CORRECTION AND APPROVAL

DESIGNED BY:	JK/PY
REVIEWED BY:	AJ

PLAN VERSION	DATE
2019 DESIGN	04/17/2019
2024 CONCEPTS	01/18/2024
2024 CONCEPTS V7	02/22/2024
DRAFT CONCEPT 2	05/22/2024
50% PLAN SET V7	11/22/2024
DRAFT 90% SET	12/05/2024

PROJECT NUMBER
18047.10

SHEET
C3.2

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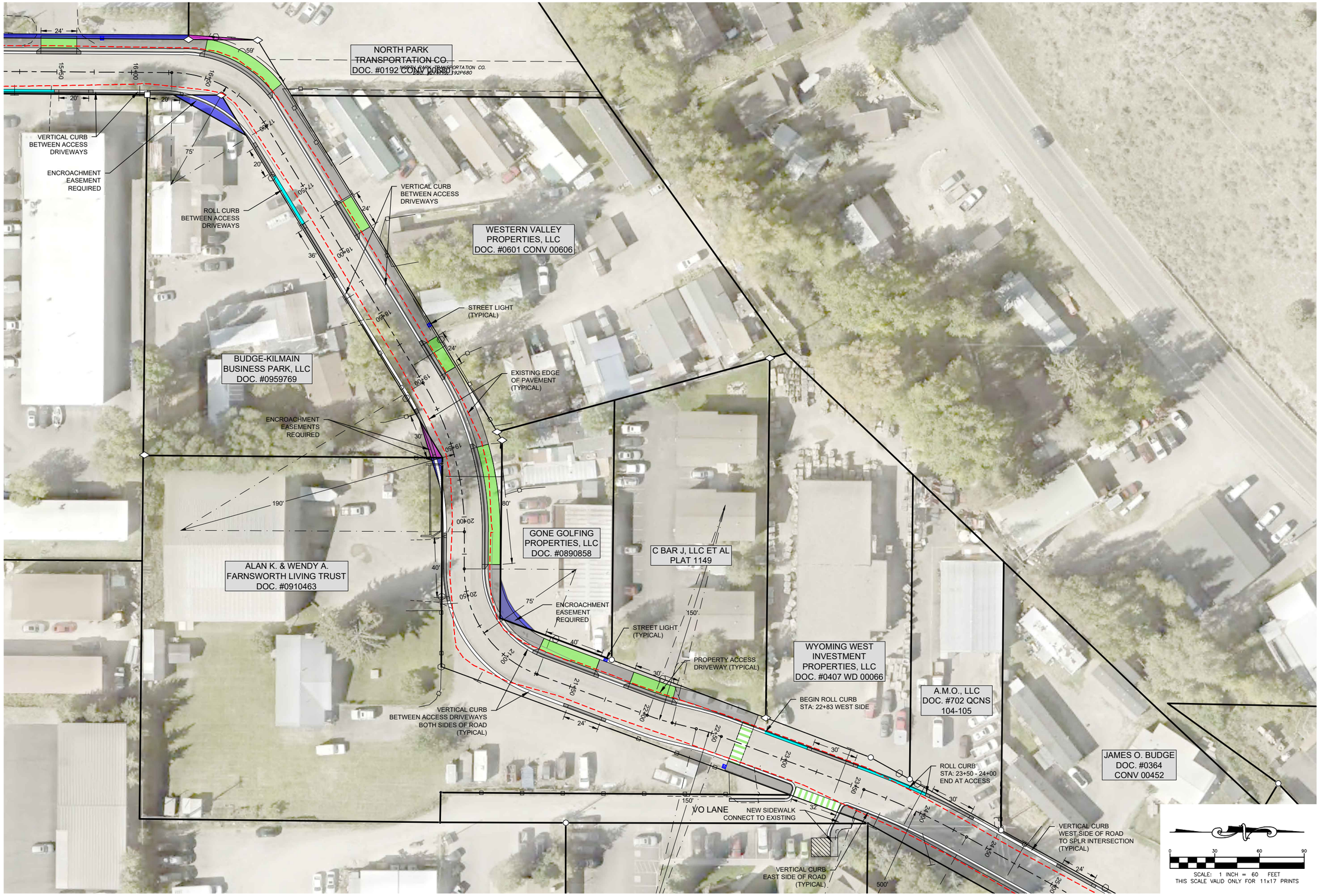
Ver: 18.0



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PROJECT TITLE:
TOJ - GREGORY LANE
INFRASTRUCTURE IMPROVEMENTS
E1/2 S.6, T40N, R116W, 6TH PM
TETON COUNTY, WYOMING

SHEET TITLE:
ACCESS DRIVEWAYS - PLAN 15+00 - 24+00

– PRELIMINARY –
SUBJECT TO CORRECTION AND APPROVAL

DESIGNED BY:	JK/PY
REVIEWED BY:	AJ

PLAN VERSION	DATE
2019 DESIGN	04/17/2019
2024 CONCEPTS	01/18/2024
2024 CONCEPTS V7	02/22/2024
DRAFT CONCEPT 2	05/22/2024
50% PLAN SET V7	11/22/2024
DRAFT 90% SET	12/05/2024

PROJECT NUMBER
18047.10

SHEET
C3.3

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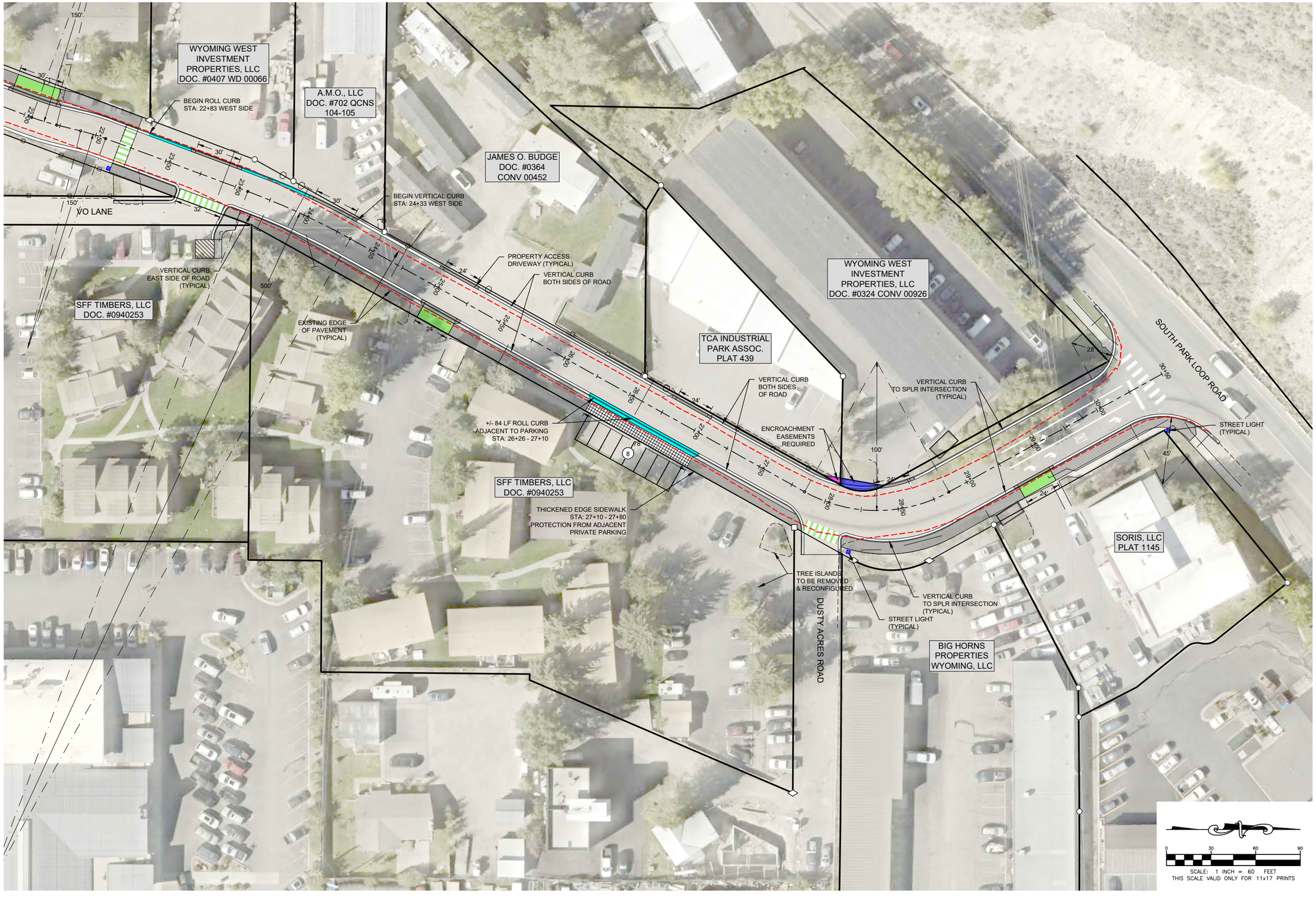

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PROJECT TITLE:
TOJ - GREGORY LANE
INFRASTRUCTURE IMPROVEMENTS
E1/2 S.6, T40N, R116W, 6TH PM
TETON COUNTY, WYOMING

SHEET TITLE:
ACCESS DRIVEWAYS - PLAN 24+00 - 30+50

– PRELIMINARY –
SUBJECT TO CORRECTION AND APPROVAL

DESIGNED BY:	JK/PY
REVIEWED BY:	AJ

PLAN VERSION	DATE
2019 DESIGN	04/17/2019
2024 CONCEPTS	01/18/2024
2024 CONCEPTS V7	02/22/2024
DRAFT CONCEPT 2	05/22/2024
50% PLAN SET V7	11/22/2024
DRAFT 90% SET	12/05/2024

PROJECT NUMBER
18047.10

SHEET
C3.4

\\JAC-FILES\Active\Projects\2018\18047 - Gregory Lane\10-Civil\CAD\3D\3d Concept 2 - 30% Design\18047 - Concept 2 - C3 PLAN.dwg

COUNCIL WORK PLAN CALENDAR | 2024

JANUARY	FEBRUARY	MARCH
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**
~~Equity Task Force Presentation~~	~~Title 7, Animals~~	~~Equity Task Force Updated Resolution~~
~~Pre-Construction Bid for Stilson~~	~~Censure Ordinances~~	~~Fairgrounds & Rodeo Lease Extension~~
~~Snow King & Willow Stop Sign~~	~~LDR General Update 2023~~	PI List Review (continued to May)
	~~Kelly Place Deed Restriction~~	
JIM	**JIM**	**JIM**
~~Cancelled~~	~~Joint Department Funding Task Force Discussion~~	~~Housing Deptartment Work Plan & Housing Supply Plan~~
		~~Regional Transportation Work Plan~~

APRIL	MAY	JUNE
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**
~~Legislative Debrief & Resolutions for WAM~~	~~Gregory Lane Design~~	~~Accessible Housing Policy Upgrades~~
~~Furthering Accessibility @ Town Bldgs. & Sites (scoping)~~	~~Title 15 Updates Building & Construction~~	~~Town & County Joint Revenue Options~~
~~Fire JPA~~	PI List Review (continued to TBD)	~~Moratorium Proposed Process~~
SPECIAL MTG. (April 22)	**JIM**	**JIM**
~~Long Range Planning Work Plan & Indicator Report~~	~~90 Virginian Lane Developer Selection~~	~~90 Virginian Lane Developer Selection~~
~~Joint Alternative Funding Options~~	~~SS4A Vision, Goals, & Leadership Committment~~	~~Joint Alternative Funding Options (2nd Mtg.)~~
	~~Mobility Hub Study & Next Steps~~	
	~~Community Wildfire Protection Plan (WUI)~~	

COUNCIL WORK PLAN CALENDAR | 2024 (CONTINUED)

JULY	AUGUST	SEPTEMBER
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**
~~Budget & Revenue Strategy~~	~~Moratorium~~	~~Total Compensation & Benefit Review~~
~~Final Sustainability Plan~~	~~County Water Quality Plan & Update to Sewer Policies~~	~~Police Department Staff Retention~~
~~Rights of Nature Resolution~~	~~Destination Management & Marketing Organization~~	~~Pay As You Throw Pricing/Alcohol Container Ordinance~~
~~Fire JPA~~	~~West Jackson Subarea Transportation Plan~~	
~~Equity Task Force Appointments (Special Mtg.)~~		
~~Moratorium~~		
JIM	**JIM**	**JIM**
~~Fire JPA~~	~~Housing Dept. Rules & Regs Issues Identification~~	~~Housing Department Rules & Regs Clean-Up~~
~~Joint Revenue Ballot Initiatives~~	~~90 Virginian Lane Update~~	~~Indicator Report Dashboard~~

OCTOBER	NOVEMBER	DECEMBER
TOWN MTGS.	**TOWN MTGS.**	**TOWN MTGS.**
~~Title 7, Animals (2nd mtg.)~~	~~License Plate Readers Update~~	Taxi Rate Scoping Report
~~Fire & Building Code Updates~~	~~Further Steps to Reduce Barriers to ECE Scoping Report~~	Gregory Lane - Design & Construction
	~~Legislative Agenda & Approach~~	Affordable Non-Residential Space Scoping Report
	~~Recommendation to Create Task Force on Transportation/Comms~~	Public Art Allocation
	~~Karns Meadow EA & CUP~~	
JM	**JM**	**JM**
~~90 Virginian Lane Development~~		~~90 Virginian Lane Development~~
~~Housing Department Rules & Regs Clean-Up~~		~~Stilson Transit Center GMP & SPET Use of Funds~~
		~~Housing Department Rules & Regs Adoption~~
		SS4A Leadership Commitment Adoption & Update
		Ground Lease w/ Virginian RV Park

SHIFTS & CHANGES	
~~Furthering Accessibility @ Town Bldgs. & Sites (scoping)~~	~~Moved from March to April~~
~~Community Wildfire Protection Plan~~	~~Added to May JIM at Request of Interim Fire Chief~~
~~Rights of Nature Resolution~~	~~Moved from March to June to July~~
~~Final Sustainability Plan~~	~~Moved from June to July~~
~~Joint Revenue Ballot Initiatives~~	~~Added in July~~
~~Equity Task Force Appointments (Special Mtg.)~~	~~Moved from May to June~~
~~Community Solar~~	~~Moved from June to July & then just a memo~~
~~Budget & Revenue Strategy~~	~~Moved to June after budget, then discussed w/ County~~
~~County Water Quality Plan & Update to Sewer Policies~~	~~Combined & moved from June to August~~
~~Modernizing Mobility for West Jackson Plan~~	~~Moved from June to July then shift to Town mtg. in Aug.~~
~~Total Comp/Benefit Review/PD Staff Retention~~	~~Moved from May to July to September & split into 2 items~~
~~Indicator Report Dashboard~~	~~Added to September JIM~~
~~Karns Meadow EA & CUP Preview~~	~~Moved from April to July to September to November~~
~~Joint Alternative Funding Options~~	~~Moved to April JIM to TBD~~
~~Fairgrounds & Rodeo Lease Extension~~	~~2nd Mtg., response from County received in September~~
~~Stilson Transit Center GMP & SPET Use of Funds~~	~~Moved from August JIM to November to December~~
~~Moratorium Process~~	~~Added in July, August, & September~~
~~Rec Center 6-Month Operations & Revenue Review~~	~~Removed from December JM to be a memo~~
Stormwater Management Plan	Moved from May to July to Sept. to Update & Schedule in '25
Cow Pasture 1 & 2 Softball Field Replacement	Moved from July to October JM to survey constituents
Regional Transportation CIP	Moved from April to June to November to TBD
Fire JPA	Moved from March & June to TBD
PI List Review	Continued to May, then continued to TBD
90 Virginian Lane Development	Added to October, November, & December JIMs
Gregory Lane Design & Construction	Moved to November to December
Fire/EMS Level of Service & Expectation Setting	Moved to TBD
SS4A Leadership Commitment Adoption & Update	Moved from October to December JIM
Transportation CIP & Grant Opportunities	Moved from October to January 2025
Dedicated Transportation Revenue Options	Moved from December to March 2025
Regional Transportation Needs Assessment	Moved from November to Memo
Town Mobility Overlay	Moved from November to be part of SS4A
SPET Follow-Up & Next Steps	Removed to schedule in 2025
TTB Destination Management & Marketing Org. Update	Moved to JM update in January
Policy Manual Update	Moved to January
EBike Scoping Report	Moved to TBD

Joint Meeting Agenda Item Request			
Submittal / Request Section **Jan 6, 2025 Regular Joint Meeting**			
#	**Presenter**	**Agenda Item**	**Time Needed**
1	Riley Taylor	2025 Meeting Dates for Joint Board Interviews	
2	Charlotte Frei	Transportation CIP & Grant Opportunities	30 mins
3	Tyler Sinclair	Destination Management & Marketing Organization	
Upcoming Items			
	April Norton	90 Virginian Lane Development Agreement - February	180 min
	April Norton	90 Virginian Lane Development Agreement - March	120 min
	April Norton	2025 Housing Supply Plan & Housing Dep. Work Plan - April - should try to align with LRP Indicator Report + Work Plan if possible - could go in May, but want it before budget	120 min

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January 6, 2025 Regular Town Council Meeting
INITIAL SR DUE: 12/6 COMPLETED SR DUE: 12/20 FINAL SR DUE: 12/27
Resolutions of Appreciation and Mayoral Appointments
Resolutions of Appreciation for Outgoing Councilmembers
Appointment of Mayor Pro Tempore and Acting Mayor Pro Tempore
Announcements
Consent Calendar
Minutes & Disbursements
December 16, 2024 Regular Town Council Workshop
December 16, 2024 Regular Town Council Meeting
Partial Vacation Without Replat at 505 at 515 E. Simpson Ave. (P24-165)
Energy Conservation Works Special Excise Tax (SPET) Expenditure for Community Solar Project
Declaration of Parking and Improvements Easement for 645 S. Cache
RFP for Greenhouse Gas Inventory
Protected Intersection Gill and King
Appointment of Special Municipal Officers
Subaward Agreements for Department of Transportation Charging and Fueling Infrastructure Grant
Disuscussion & Action Items
Planning & Building
Subdivision Plat at 600, 610 & 620 E. Hansen Ave. (P24-148)
Request for Conditional Use Permit for Outfitter/Tour Operator at 1300 Carol Ln. (P24-105)
Resolutions
Resolution 25-X: A Resolution Declaring a Vacancy in the Office of Town Council
Ordinances
Matters from Mayor and Council
Matters from the Town Manager
Town Manager's Report
Adjourn

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