Regular Town Council Meeting

February 3, 2025
6:00 PM
Town Council Chambers
Chair: Arne Jorgensen

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: https://us02web.zoom.us/j/83996765517?pwd=ZVEHzba5WDG1SPdx1lTzHbxqEwWzEu.1

Or join at zoom.com with Webinar ID: **839 9676 5517** and Password: **83001** or by phone: **+1 669 444 9171**

II. OPENING

A. Call to Order and Roll Call

B. Pledge of Allegiance

C. Land Acknowledgement

D. Announcements/Proclamations

1. Proclamation Commemorating START Bus' Return to One Million Riders

III. PUBLIC COMMENT

This section is reserved for public comment about items not included in this agenda. Public comment is limited to 3 minutes. As a general practice, Council does not discuss, debate, or act on issues raised under public comment. Council may or may not discuss an issue raised under Public Comment later in the meeting during Matters from Mayor and Council at their discretion. If you would like to communicate with Council during the meeting about an item on the agenda, please wait until public comment has been called for that item. Public comment may also be submitted to Council at any time by emailing *electedofficials@jacksonwy.gov*.

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

A. Meeting Minutes

1. January 21, 2025 Regular Town Council Workshop
2. January 21, 2025 Regular Town Council Meeting

B. Disbursements

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

A. Administration

1. Town Council Liaison Assignments, Energy Conservation Works (ECW), and Travel and Tourism Board Destination Stewardship Council Appointments (Tyler Sinclair)

VI. ORDINANCES

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

A. Ordinance Q: An Ordinance Regarding Motor-Assisted Devices (Third Reading, to be designated Ordinance 1435)

B. Ordinance R: An Ordinance Adding a New Rate for Commercial Water Filling Station (Second Reading)

VII. MATTERS FROM MAYOR AND COUNCIL

VIII. MATTERS FROM THE TOWN MANAGER

A. Town Manager's Report

IX. ADJOURN

PROCLAMATION COMMEMORATING START BUS' EXCEEDING 1 MILLION RIDERS

WHEREAS, START Bus and all transit agencies dealt with significant decreases in ridership due to the COVID-19 pandemic and a sharp decline in attendance and commuting to workplaces, schools, restaurants, or events; and

WHEREAS, across the nation transit ridership decreased 81% between April 2019 and April 2020, and START, along with 97% of agencies that reported service information to the Federal Transit Administration, reduced service due to the pandemic; and

WHEREAS, the START Bus team has worked tirelessly in the years since the pandemic to provide top quality service and bring riders back to enjoy its transit system; and

WHEREAS, Jackson and Teton County adopted an Integrated Transportation Plan in 2015, which calls for coordinated transportation planning and a reduction of single-occupancy vehicles both of which the START Bus system is integral to achieving; and

WHEREAS, current transportation goals include improving existing services: commuter, local, and circulating routes; and

WHEREAS, through concerted efforts of START Bus' staff and Board, our local transit system provided over 1 million passenger trips in 2024 for the first time since before the pandemic; and

WHEREAS, we celebrate this significant feat to build momentum to utilize public transit; and

WHEREAS, we appreciate all START Bus riders, drivers, trainers, and everyone that comes together to make a world-class transit system in Northwest Wyoming.

NOW, THEREFORE, BE IT RESOLVED that the Town of Jackson hereby commemorates START Bus exceeding 1 million riders in 2024 and anticipates many more successful years to come.

By: _______________________
Mayor Arne Jorgensen

ATTEST: ______________________
Riley Hovorka, Town Clerk

TOWN COUNCIL PROCEEDINGS – UNAPPROVED

JANUARY 21, 2025 **JACKSON, WYOMING**

The Jackson Town Council met in regular workshop in the Town Hall Council Chambers, located at 150 East Pearl in Jackson, at 1:30 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Kevin Regan and Devon Viehman.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Russ Ruschill, Floren Poliseo, Susan Scarlata, and Riley Hovorka.

Councilmember Selection Process: Applicants to Interview Selection and interview Question Identification. Tyler Sinclair made staff comment. Council held discussion.

Council recessed at 2:20pm and reconvened at 2:26pm.

Discussion continued. A motion was made by Jonathan Schechter to recess or adjourn to executive session pursuant to Wyoming Statute §16-4-405(a)(ii) and Wyoming Statute 16-4-405(a)(vii). The motion died for lack of a second. Discussion continued.

Council recessed at 2:48pm and reconvened at 2:56pm.

A motion was made by Jonathan Schechter and seconded by Kevin Regan to recess to executive session pursuant to Wyoming Statute §16-4-405(a)(ii) and Wyoming Statute 16-4-405(a)(vii). Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Council entered executive session at 3:00pm and reconvened at 4:35pm.

A motion was made by Jonathan Schechter and seconded by Devon Viehman to interview the following three applications: Alyson Spery, Katie Wilson, and Shelby Read. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Discussion continued. A motion was made by Devon Viehman and seconded by Kevin Regan to add Frederic Gordon to the list of applicants to interview. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Discussion continued. A motion was made by Jonathan Schechter and seconded by Devon Viehman to add Scott Anderson to the list of applicants to interview. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Jonathan Schechter and seconded by Kevin Regan to move the interview question identification discussion to the evening meeting. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. There was no discussion.

Council Priorities and Upcoming Agendas. There was no discussion.

Adjourn. A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The workshop adjourned at 4:52p.m.

TOWN OF JACKSON

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Arne Jorgensen, Mayor

ATTEST:

____
Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: January 15, 2025

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

JANUARY 21, 2025 **JACKSON, WYOMING**

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, and Kevin Regan.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Floren Poliseo, Michelle Weber, Paul Anthony, Brian Schilling, Susan Scarlata, and Riley Hovorka.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen read the Kelly Parcel Proclamation. Mayor Jorgensen introduced James Kahlo, Transit Operator, Wanna Johansson, Public Information Officer, and Andrew Bowen, Senior Planner.

Public Comment. Timothy Anderson and Rick Howe made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the consent calendar including items A-F as presented with the following motions:

A. **Meeting Minutes.** To approve meeting minutes from the January 6, 2025 Regular Town Council Meeting.

B. **Disbursements.** To approve the disbursements as presented. 842-NCPERS GROUP WYOMING $80.00; ACE EQUIPMENT & SUPPLY $13,543.37; ACE HARDWARE $1,849.20; AFLAC $1,647.35; ALDER ENVIRONMENTAL LLC $760.00; ALPHAGRAPHICS $1,478.16; AMAZON $3,464.65; ANTLER MOTEL, INC. $9,765.00; APPLE INC $49.00; AT&T $251.88; AXON ENTERPRISES, INC $9,500.99; BADURA, KYLE $100.00; BANK OF JACKSON HOLE $45.00; BAUER, JAMISON $55.80; BC VENTURES $1,000.00; BEST BEST & KRIEGER $1,928.50; BESTDRIVE IDAHO FALLS $1,131.98; BIG R RANCH & HOME $199.98; BISON LUMBER $49.19; BLUE SPRUCE CLEANERS,INC $219.08; BOLAND, ANITA $2,200.00; BRIGGS, ERIC L $194.35; BURKHOLDER, SHAWN $2,039.63; CAMP ON INC $13,300.00; CASELLE INC. $1,973.00; CENTURYLINK $107.63; CHARLIE'S PLUMBING OF JH $1,920.00; CITY OF DRIGGS $2,471.90; CLIMB WYOMING $1,531.25; CMI - TECO $468.88; CONRAD & BISCHOFF INC. $56,638.17; CONTROL SYSTEM TECHNOLOGY, INC. $18,784.50; CONWAY, LARS $2,500.00; CORE & MAIN LP $14,515.40; DEAN'S PEST CONTROL LLC $270.00; DELTA DENTAL PLAN OF WYOMING $9,693.30; DIRECT AUTOMOTIVE DIST $171.21; DIVISION OF CHILD SUPPORT ENFORCEMENT $509.23; DIVISION OF VICTIM SERVICES $300.00; E.R. OFFICE EXPRESS $514.11; ELAN ONE CARD $17,200.03; ENERGY 1 $750.00; ENERGY LABORATORIES INC. $385.00; ETNA TRADE PARK LLC $4,062.00; EVANS CONSTRUCTION INC $25,083.64; EXPOSURE SIGNS INC $651.00; FALL RIVER PROPANE $1,459.32; FERGUSON ENTERPRISES, INC $97.77; FIRE SERVICES OF IDAHO $6,567.55; FLEETPRIDE $205.36; FSD INVESTMENTS, LLC $14,975.00; GEMPLERS INC. $289.97; GFOA $460.00; GILLIG LLC $21.56; GRIFFITH PARTNERSHIP LLC $3,350.00; HAYES, BRANDY $77.00; HERRING, JOHN $175.00; HIGH COUNTRY LINEN $2,177.13; HUB INTERNATIONAL $3,281.00; IDAHO STATE TAX COMMISSION $6,223.00; INTERMOUNTAIN SWEEPER CO. $223.44; INTERSTATE BATTERY $2,740.25; IVY OUTDOOR SERVICES LLC $9,985.00; JACKSON GROUP LOCKBOX $2,465.77; JACKSON HOLE NEWS & GUIDE $13,141.65; JACKSON LUMBER INC $1,554.90; JACKSON PAINT AND GLASS, INC. $700.00; JONES SIMKINS $23,740.00; JORGENSEN ASSOCIATES, PC $18,722.10; KEENAN, PETER $2,300.00; LENOVO (UNITED STATES) INC. $36,788.92; LOCAL GOV'T LIABILITY POOL $1,000.00; LOWER VALLEY ENERGY INC $53,746.99; MARKMAN, JASON $2,835.00; MSC INDUSTRIAL SUPPLY CO $680.41; NAPA AUTO PARTS INC. $1,841.93; OMNI SECURITY SYSTEMS INC $242.00; ONE CALL OF WYOMING $90.00; PITTS, SAMANTHA $77.83; PLAINSMAN PRINTING & SUPPLY $734.73; PLATT $4,768.36; PREMIER TRUCK- SALT LAKE CITY $8,839.47; R & A SAFETY LLC $633.50; RAMANATHAN, BRINDA $2,500.00; RIDGELINE EXCAVATION INC $105,307.85; RUI INC. DBA VILLAGE GARDNER $198.00; SECOND MOUNTAIN LLC $6,000.00; SERVPRO OF JACKSON HOLE $12,914.36; SHORELINE CONSULTING $2,272.72; SILLIMAN, JEFF $90.00; SILVER CREEK SUPPLY $117.39; SILVERSTAR $3,363.33; SMITH POWER PRODUCTS,INC. $480.08; SNAKE RIVER MEP COMPLETE, INC $952.95; SPECIALTY CONSTRUCTION SUPPLY $865.18; SPRING CREEK ANIMAL HOSPITAL $736.45; SPSC POA - SOUTH PARK SERVICES CTR POA $303.82; STANDARD INSURANCE COMPANY $10,973.31; STEPHENS, TALON $77.83; STONE, KIRK $3,087.00; SUNRISE ENVIRONMENTAL $182.82; SYMBOLARTS, LLC $135.00; TAPCO $46,041.00; TETON COUNTY CLERK $570,414.66; TETON

COUNTY SHERIFF'S OFFICE $82,486.35; TETON COUNTY-FUND 10 $82,903.03; TETON COUNTY-FUND 13 $45,647.31; TETON COUNTY-FUND 19 $69.92; TETON MOTORS INC $438.28; TETON ROPE ACCESS AND SERVICES, LLC $1,400.00; TETON TRASH REMOVAL, INC. $114.00; THE AFTERMARKET PARTS COMPANY, LLC $497.00; THERMO FLUIDS, INC. $281.75; THOMSON WEST $1,209.20; THYSSEN KRUPP ELEVATOR CORP. $3,698.36; T-MOBILE $31.15; TMSC LLC $3,524.10; UCM DIGITAL HEALTH, INC $864.50; US HOMES LLC $1,700.00; VALLEY WEST ENGINEERING, PC $675.00; VERIZON WIRELESS $7,725.65; VISA $11,643.34; VISION SERVICE PLAN - (WY) $1,831.34; WAM $265.00; WBC PROPERTIES $8,600.00; WESTECH $17,986.01; WESTERN CHARTERS AND TOURS, LLC $78,740.00; WESTERN STATE $1,380.15; WHITE GLOVE CLEANING, INC. $10,860.22; WILSON, JOHN $2,200.00; WILSON, JOSH $100.00; WRIGHT, JASON $155.66; WSP USA INC. $25,388.75; WY WORKERS' SAFETY & COMP $25,609.99; WYOMING BUSINESS ALLIANCE $275.00; WYOMING FIRST AID & SAFETY $748.49; WYOMING LAW ENFORCEMENT $155.00; WYOMING RETIREMENT SYSTEM $191,894.89; WYOMING WATER QUALITY & POLLUTION CONTR $360.00; YELLOW IRON EXCAVATION, LLC $3,235.00; ZORO TOOLS, INC. $811.89

C. **December Municipal Court Report.** To accept the December Municipal Court Report into record.

D. **First Amendment to Lease Agreement Approval for Snow King Radio Tower.** To approve the First Amendment to Lease Agreement with American Towers LLC and authorize the Mayor to execute all necessary documents, subject to minor changes by staff.

E. **Naming Official Depositories 2025.** To designate Bank of Jackson Hole, a division of NBH Bank as the official depository for the Town of Jackson for 2025.

F. **Cooperative Agreement with WYDOT for Broadway Slab Replacements and Sidewalks.** To approve and authorize the Mayor to execute the Cooperative Agreement Between the Wyoming Department of Transportation and the Town of Jackson, subject to minor changes by staff.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Public Art Allocation and Annual Plan. Susan Scarlata made staff comment. Council held discussion with staff. Carrie Gerraci answered questions on behalf of JH Public Art. There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to allocate $244,377 into a Public Art Fund for art enrichment. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve $107,500 for the FY25 Public Art Plan. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Pathway Safety Scoping Report. Brian Schilling made staff comment. Council held discussion with staff. Katherine Dowson made public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to direct staff to participate in Friends of Pathways process to develop a community-wide plan to maximize pathway and bike safety. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-05: Fiscal Year 2025 Budget Amendment #2. Kelly Thompson made staff comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Resolution 25-05 adopting amendments to the fiscal year 2025 budget as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Devon Viehman to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance P. An Ordinance Extending the Term of the Franchise Granted to CenturyLink.

AN ORDINANCE AMENDING ORDINANCE 1243 EXTENDING THE TERM OF THE FRANCHISE GRANTED TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM FOR THE PURPOSE OF SUPPLYING SERVICE TO THE TOWN OF JACKSON AND GRANTED ON DECEMBER 18, 2019.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING.

There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance P, an ordinance extending the term of the franchise granted to CenturyLink, at third reading and designate it Ordinance 1434. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance Q. An Ordinance Regarding Riding on Sidewalks and Motor-Assisted Devices.
AN ORDINANCE AMENDING SECTIONS 10.14.010, DEFINITIONS, AND 10.14.040, RIDING ON SIDEWALKS, REGARDING MOTOR-ASSISTED DEVICES OF THE CODE OF THE TOWN OF JACKSON, WYOMING.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance Q on second reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance R. An Ordinance Amending Water Rates for the Commercial Filling Station.
AN ORDINANCE AMENDING TITLE 13, UTILITIES, CHAPTER 13.04, WATER SYSTEM, SECTION 13.04.300, WATER RATES, OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

Floren Poliseo made staff comment. There was no public comment. Council held discussion. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance R on first reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Council discussed public comments regarding performers.

Council discussed interview questions that will be asked of Council vacancy finalists. A motion was made by Jonathan Schechter as seconded by Devon Viehman to approve the interview questions as presented:

1. What are the main skills or experience that you would bring to the Council?
2. If appointed, what decisions or issues would you like to see the Council address?
3. As you look out over the next 5-10 years, what kinds of changes, if any, do you see occurring to Jackson Hole? What role, if any, should the town government play in affecting those changes and their consequences?
4. There have been many discussions about the challenges we face with the Town of Jackson budget. Please share your thoughts on the Town's budget in the context of process, revenues and expenses.
5. The Town of Jackson is asked to provide a variety of services, whether directly (e.g., through police, public works, planning, and other town departments) or indirectly (e.g. through our funding of human services agencies). The costs of these services have been rising faster than town revenues, putting strains on the town's budget. How should we prioritize our expenditures?
6. Stewardship is frequently used when discussing community goals. Please share your thoughts on stewardship relative to our landscape as well as community. Specific examples of where we are succeeding and where we are challenged would be helpful.
7. Is there a limit on how many people can live in Jackson Hole? Regardless of your answer, how should we think about the consequences of further population growth?
8. Can we build our way out of our affordable housing problem? If not, how should we go about building affordable housing units and prioritizing who lives in them?
9. In relationship to community housing, what are your thoughts on opposition to creating deed-restricted housing within existing neighborhoods, and opposition to deed-restricted housing due to impacts on our environment, traffic, schools, or similar factors? Do you have any thoughts on the benefits of housing community members locally?
10. (statement by Mayor to Council, inviting follow up on previous answers) Are there any questions that Council would like to ask relative to the responses to the application questions?

11. Do you have any other comments or points that you would like to add that you feel would help us in our deliberation?

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Town Manager's Report. Tyler Sinclair made staff comment. The Town Manager's report contained updates on Town of Jackson employee housing inventory, temporary sign permits, and Tree City USA application. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the Town Manager's Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Executive Session. A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn to executive session pursuant to Wyoming Statute § 16-4-405(a)(vii). Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

The meeting adjourned at 7:39 p.m.

TOWN OF JACKSON

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Arne Jorgensen, Mayor

ATTEST:

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Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: January 29, 2025

Report Criteria:
Detail report.
Invoices with totals above $0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6634	107 WEST DESIGN, LLC	25-01	4 PLAN SHEET REVISIONS	01/07/2025	1,500.00	.00	
Total 6634:					1,500.00	.00	
328	842-NCPERS GROUP WYOMIN	842022025	PAYROLL DEDUCTIONS	01/01/2025	80.00	80.00	01/16/2025
Total 328:					80.00	80.00	
425	ACE EQUIPMENT & SUPPLY	210823	Blade deck	11/21/2024	33.00	.00	
Total 425:					33.00	.00	
51	ACE HARDWARE	891885	BROOM	12/07/2024	17.99	.00	
51	ACE HARDWARE	894219	SUPPLIES	01/02/2025	954.89	.00	
51	ACE HARDWARE	894586	BATTERY	01/07/2025	13.99	.00	
51	ACE HARDWARE	894718	ANCHOR WEDGE	01/08/2025	25.79	.00	
51	ACE HARDWARE	894786	SHOVEL	01/09/2025	24.99	.00	
51	ACE HARDWARE	894810	GARBAGE CAN LINERS	01/09/2025	23.98	.00	
51	ACE HARDWARE	894849	BATTERY	01/09/2025	33.98	.00	
51	ACE HARDWARE	894861	shovel	01/09/2025	37.47	.00	
51	ACE HARDWARE	894898	HANGERS	01/10/2025	11.99	.00	
51	ACE HARDWARE	894967	SNAP TOGGLER	01/10/2025	4.99	.00	
51	ACE HARDWARE	895064	SCREWS	01/13/2025	8.99	.00	
51	ACE HARDWARE	895078	SCREWS	01/13/2025	1.89	.00	
51	ACE HARDWARE	895125	KEYS	01/13/2025	32.94	.00	
51	ACE HARDWARE	895181	TAPE	01/14/2025	79.98	.00	
51	ACE HARDWARE	895196	SUPPLIES	01/14/2025	82.97	.00	
51	ACE HARDWARE	895391	CONCRETE MIX	01/15/2025	116.87	.00	
51	ACE HARDWARE	895472	REMOTE	01/16/2025	24.99	.00	
51	ACE HARDWARE	895509	CONCRETE MIX	01/16/2025	53.94	.00	
51	ACE HARDWARE	895557	LED LIGHTS	01/17/2025	99.98	.00	
51	ACE HARDWARE	895587	TRASH CONTRAINER	01/17/2025	19.99	.00	
51	ACE HARDWARE	895736	PAINTING SUPPLIES	01/19/2025	49.45	.00	
51	ACE HARDWARE	895837	KEYS AND KEY CASE	01/20/2025	24.97	.00	
51	ACE HARDWARE	895926	SCREWS	01/21/2025	1.88	.00	
51	ACE HARDWARE	896206	TOGGLE	01/23/2025	18.98	.00	
Total 51:					1,767.88	.00	
5728	ADVANCED CONCRETE SOLUTI	3991	CONCRETE AT PUMP HOUSE	12/16/2024	9,421.00	.00	
Total 5728:					9,421.00	.00	
6861	ADVANCED NETWORK MANAG	IN101371	TRUNK SESSION LICENSE	01/21/2025	517.81	.00	
Total 6861:					517.81	.00	
6524	ALPHAGRAPHICS	CB-555338	CREDIT	03/12/2024	87.30-	.00	
6524	ALPHAGRAPHICS	CB-646467	CREDIT	12/11/2024	182.05	.00	
Total 6524:					94.75	.00	
5726	AMAZON	11NF-WG74-N	BENCH VISE	01/13/2025	121.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5726	AMAZON	164P-KH6P-D	DEXBOARD	01/16/2025	39.59	.00	
5726	AMAZON	16DQ-69V4-LJ	CLEANING CLOTHES	01/21/2024	12.67	.00	
5726	AMAZON	17NW-CXJK-C	SCREEN CLEANER	01/23/2024	257.90	.00	
5726	AMAZON	1C39-3FWV-4V	FASTENERS	01/15/2025	50.62	.00	
5726	AMAZON	1CW3-PCHX-C	STUD FINDER	01/23/2025	157.48	.00	
5726	AMAZON	1F6F-6F3L-CQ	ELECTRONIC WIPES	01/16/2025	86.86	.00	
5726	AMAZON	1GLP-WHFG-D	CLEANING CLOTHS	01/21/2025	12.67	.00	
5726	AMAZON	1GYT-P3FN-P	TONER	01/17/2025	824.03	.00	
5726	AMAZON	1KT9-CN4F-R	AIR HOSE	01/14/2025	108.95	.00	
5726	AMAZON	1MH9-CFG3-K	STICKY NOTES	01/21/2024	46.74	.00	
5726	AMAZON	1MRC-3WH4-R	FIBER PATCH	01/22/2025	30.59	.00	
5726	AMAZON	1NPJ-GRJ4-67	HIGH FLOW COUPLER	01/15/2025	174.24	.00	
5726	AMAZON	1PLP-DP66-CX	SCREEN CLEANER	01/20/2025	151.25	.00	
5726	AMAZON	1PLP-DP66-LY	CLEANING CLOTHS	01/21/2025	12.67	.00	
5726	AMAZON	1Q6K-JHJL-4K	PRIOBIOTICES	01/15/2025	49.45	.00	
5726	AMAZON	1QF3-KV6F-G	RIBBON	01/13/2025	12.99	.00	
5726	AMAZON	1QP6-JFKV-4Y	LED PEN LIGHT	01/20/2025	105.75	.00	
5726	AMAZON	1W6J-7KYY-Y	HEAD STRAP	01/27/2025	34.99	.00	
5726	AMAZON	1WX6-13GF-P	IMPACT WRENCH	01/06/2025	258.97	.00	
	Total 5726:				2,550.40	.00	
383	ANTLER MOTEL, INC.	012425	MONTHLY LEASE	01/24/2025	8,820.00	.00	
	Total 383:				8,820.00	.00	
4389	APPLE INC	MB50939204	IPAD	01/16/2025	1,748.00	.00	
4389	APPLE INC	MB52616870	APPLE PENCIL	01/25/2025	448.00	.00	
4389	APPLE INC	MB52665819	IPAD PRO	01/25/2025	2,248.00	.00	
	Total 4389:				4,444.00	.00	
1783	AT&T	287272169264	MONTHLY ACCOUNT 287272169	01/12/2025	43.23	.00	
1783	AT&T	287279795460	MONTHLY ACCOUNT 287279795	01/11/2025	251.88	.00	
	Total 1783:				295.11	.00	
4774	BIG R RANCH & HOME	1703102	CYLINDER	01/07/2025	42.98	.00	
	Total 4774:				42.98	.00	
3500	BISON LUMBER	2501-866108	2X6	01/14/2025	14.40	.00	
3500	BISON LUMBER	2501-866330	dOW SHEETING	01/16/2025	36.06	.00	
3500	BISON LUMBER	2501-866376	dOW SHEETING	01/16/2025	109.78	.00	
	Total 3500:				160.24	.00	
4485	BLISS CARGO	17246	SHIPPING CHARGES	12/31/2024	57.05	.00	
	Total 4485:				57.05	.00	
7575	BOWEN, ANDREW	011725	MOVING EXPENSES REIMBUR	01/17/2025	2,000.00	.00	
	Total 7575:				2,000.00	.00	
5	CARQUEST AUTO PARTS INC.	6090-676127	MERCON	01/03/2025	33.12	.00	
5	CARQUEST AUTO PARTS INC.	6090-677817	PARTS	01/22/2025	11.44	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5:					44.56	.00	
544	CENTURYLINK	333897059 012	Monthly bill for account 33389705	01/07/2025	2,979.87	.00	
544	CENTURYLINK	334064254 012	ACCOUNT NUMBER 334064254	01/13/2025	60.00	.00	
544	CENTURYLINK	720214805	Monthly SERVICES 5-G3SQDBF	01/01/2025	2,940.85	.00	
Total 544:					5,980.72	.00	
5983	CHESNEY, CAROL	012225	CREDIT BALANCE REFUND 980	01/22/2025	81.23	.00	
Total 5983:					81.23	.00	
514	CONRAD & BISCHOFF INC.	IN-502553-25	DIESEL AND FUEL	01/14/2025	5,510.23	.00	
514	CONRAD & BISCHOFF INC.	IN-502558-25	DIESEL AND FUEL	01/14/2025	19,800.35	.00	
514	CONRAD & BISCHOFF INC.	IN-502800-25	OIL	01/15/2025	204.96	.00	
Total 514:					25,515.54	.00	
4887	CONTROL SYSTEM TECHNOLO	11435	WELLS 6 & 7	01/06/2025	2,100.00	.00	
Total 4887:					2,100.00	.00	
3272	COPYWORKS, LLC	250028	COPIES	01/09/2025	2.15	.00	
Total 3272:					2.15	.00	
3881	DEX IMAGING	AR12650486	COLOR COPIER	01/21/2025	59.65	.00	
Total 3881:					59.65	.00	
7592	DISTRICT VI JUVENILE DETENT	201	INMATE CHARGES	12/04/2024	2,304.00	.00	
Total 7592:					2,304.00	.00	
6883	DIVISION OF CHILD SUPPORT	012325	DCSE CASE #0005405448	01/23/2025	509.23	509.23	01/23/2025
Total 6883:					509.23	509.23	
3408	E.R. OFFICE EXPRESS	23018	PAPER	01/07/2025	93.76	.00	
3408	E.R. OFFICE EXPRESS	23028	FOLDERS	01/13/2025	73.18	.00	
3408	E.R. OFFICE EXPRESS	23035	VARIDESK	01/14/2025	339.00	.00	
Total 3408:					505.94	.00	
1134	ENERGY LABORATORIES INC.	683243	EFFLUENT	01/08/2025	172.00	.00	
1134	ENERGY LABORATORIES INC.	683244	INFLUENT AND EFFLUENT	01/08/2025	213.00	.00	
1134	ENERGY LABORATORIES INC.	684233	EFFLUENT	01/14/2025	172.00	.00	
1134	ENERGY LABORATORIES INC.	684619	EFFLUENT	01/16/2025	172.00	.00	
Total 1134:					729.00	.00	
7168	FALL RIVER RURAL ELECTIC	51773001 0125	CHATHAM LOOP ELECTRIC	01/17/2025	111.33	.00	
Total 7168:					111.33	.00	
3195	FERGUSON ENTERPRISES, IN	3356446	PLUGS	01/13/2025	7.33	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3195:					7.33	.00	
4294	FIRE SERVICES OF IDAHO	12595252	SERVICE CALL	12/31/2024	6,200.33	.00	
Total 4294:					6,200.33	.00	
668	FREEDOM MAILING SERVICE I	49539	UTILITY BILLING	01/06/2025	928.28	.00	
668	FREEDOM MAILING SERVICE I	49539	UTILITY BILLING	01/06/2025	928.29	.00	
668	FREEDOM MAILING SERVICE I	49539	INSERTS	01/06/2025	44.34	.00	
Total 668:					1,900.91	.00	
4212	GILLIG LLC	41260869	ADAPTER	01/10/2025	20.76	.00	
Total 4212:					20.76	.00	
1165	GRAFIX SHOPPE INC.	161827	NEW GRAPHICS PD VEHICLE	01/23/2025	3,248.12	.00	
Total 1165:					3,248.12	.00	
7588	HEBDON EXCAVATION LLC	1406	DISPOSAL	01/15/2025	450.00	.00	
Total 7588:					450.00	.00	
96	HIGH COUNTRY LINEN	0478726	MATS @ SHELTER	12/18/2024	77.62	.00	
96	HIGH COUNTRY LINEN	0481948	MATS @ HOME RANCH	01/06/2025	53.45	.00	
96	HIGH COUNTRY LINEN	0482381	MATS @ WWTP	01/08/2025	41.47	.00	
96	HIGH COUNTRY LINEN	0483142	TOWELS	01/13/2025	86.31	.00	
96	HIGH COUNTRY LINEN	0483234	MATS @ 155 E PEARL	01/13/2025	11.17	.00	
96	HIGH COUNTRY LINEN	0483660	MATS @ SHELTER	01/15/2025	77.62	.00	
96	HIGH COUNTRY LINEN	0483792	MATS @ TOWN HALL	01/15/2025	308.79	.00	
96	HIGH COUNTRY LINEN	0484556	MATS @ HOME RANCH	01/20/2025	23.45	.00	
96	HIGH COUNTRY LINEN	S0481087	TOWELS	01/02/2025	243.61	.00	
96	HIGH COUNTRY LINEN	S0483611	TOWELS	01/14/2025	740.50	.00	
96	HIGH COUNTRY LINEN	S0484880	TOWELS	01/21/2025	98.11	.00	
Total 96:					1,762.10	.00	
6720	IMMIGRANT HOPE	012025	PAYMENT	01/20/2025	2,000.00	.00	
Total 6720:					2,000.00	.00	
7126	INEO SYSTRANS USA INC	9532700696	RFP#22-1	11/08/2024	43,360.00	.00	
Total 7126:					43,360.00	.00	
3407	INTERMOUNTAIN SWEEPER C	79407	SOAP	01/13/2025	435.00	.00	
Total 3407:					435.00	.00	
106	INTERSTATE BATTERY	950004447	BATTERIES	01/13/2025	944.65	.00	
106	INTERSTATE BATTERY	950004511	BATTERIES	01/20/2025	305.90	.00	
Total 106:					1,250.55	.00	
2	JACKSON CURBSIDE INC.	00032500	RECYCLING	01/10/2025	255.00	.00	
2	JACKSON CURBSIDE INC.	00032507	TOWN HALL RECYCLING	01/10/2025	555.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2	JACKSON CURBSIDE INC.	00032509	DOWNTOWN RECYCLING	01/10/2025	1,831.00	.00	
Total 2:					2,641.00	.00	
6931	JACKSON DOWNTOWNER, LLC	JKD-1044	START ON DEMAND	01/10/2025	127,151.58	.00	
Total 6931:					127,151.58	.00	
7163	JACKSON GROUP LOCKBOX	687557IF	FILTERS	01/21/2025	521.19	.00	
Total 7163:					521.19	.00	
131	JACKSON HOLE NEWS & GUID	373844	ADD433969	01/15/2025	193.00	.00	
131	JACKSON HOLE NEWS & GUID	373861	AD#434931	01/15/2025	456.00	.00	
131	JACKSON HOLE NEWS & GUID	373944	AD#434605	01/22/2025	401.00	.00	
131	JACKSON HOLE NEWS & GUID	373973	AD#434868	01/22/2025	228.00	.00	
131	JACKSON HOLE NEWS & GUID	373991	AD#434944	01/22/2025	120.00	.00	
Total 131:					1,398.00	.00	
115	JACKSON PAINT AND GLASS, I	I137114	INSTALL WINDSHIELDS	01/14/2025	2,100.00	.00	
Total 115:					2,100.00	.00	
7465	JDG VENTURES, LLC	004237	DRYER DUCT @ 145 HANSON	01/10/2025	855.00	.00	
Total 7465:					855.00	.00	
239	JH20 WATER CONDITIONING &	6092	BOTTLE DELONIZED WATER, DI	01/14/2025	97.50	.00	
Total 239:					97.50	.00	
6263	JIM'S TROPHY ROOM	A29335	NAMEPLATES	12/05/2024	56.00	.00	
Total 6263:					56.00	.00	
139	JORGENSEN ASSOCIATES, PC	55396	24070 SEWER FLOW	12/31/2024	4,350.00	.00	
Total 139:					4,350.00	.00	
7201	LOPEZ, CHRYSTAL	011325	REIMBURSE FOR CDL PHYSICA	01/13/2025	155.00	.00	
Total 7201:					155.00	.00	
677	MACY'S SERVICES	40246	SERVICE CALL MILLER PARK	12/31/2024	125.00	.00	
677	MACY'S SERVICES	40385	CAMERA LINE - TWO MEN	12/31/2024	195.00	.00	
Total 677:					320.00	.00	
5108	Marquina, Francisca	020121	VOID	02/01/2021	100.00-	.00	
Total 5108:					100.00-	.00	
258	MENTAL HEALTH & RECOVERY	11127681	3RD QUARTER PAYMENT	01/01/2025	45,250.00	.00	
Total 258:					45,250.00	.00	
7572	MERCILL PARTNERS LLC	012425	RETURN LANDSCAPE BOND B2	01/24/2025	16,875.00	16,875.00	01/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7572:					16,875.00	16,875.00	
6766	MOHROR, SCOTT	011325	TRAVEL EXPENSES	01/13/2025	1,360.81	.00	
Total 6766:					1,360.81	.00	
4623	MSC INDUSTRIAL SUPPLY CO	7404791001	SUPPLIES	12/19/2024	244.76	.00	
4623	MSC INDUSTRIAL SUPPLY CO	7424051001	PARTS	01/06/2025	267.35	.00	
Total 4623:					512.11	.00	
257	NAPA AUTO PARTS INC.	273688	FILTERS	12/12/2024	71.27	.00	
257	NAPA AUTO PARTS INC.	277002	BLISTER PACK CAPSULES	12/28/2024	233.82	.00	
257	NAPA AUTO PARTS INC.	277048	LIGHTS	12/30/2024	36.99	.00	
257	NAPA AUTO PARTS INC.	278290	FILTERS	01/06/2025	48.49	.00	
257	NAPA AUTO PARTS INC.	279530	THERMOSTAT	01/10/2025	49.03	.00	
257	NAPA AUTO PARTS INC.	279675	MUD FLAP	01/10/2025	30.38	.00	
257	NAPA AUTO PARTS INC.	279699	BRAKE PADS	01/10/2025	87.20	.00	
257	NAPA AUTO PARTS INC.	280067	bATTERY	01/13/2025	247.50	.00	
257	NAPA AUTO PARTS INC.	280140	FILTERS	01/13/2025	20.63	.00	
257	NAPA AUTO PARTS INC.	280269	FILTERS	01/14/2025	48.57	.00	
257	NAPA AUTO PARTS INC.	280405	FILTERS	01/14/2025	8.47	.00	
257	NAPA AUTO PARTS INC.	280473	FILTERS	01/15/2025	8.47	.00	
257	NAPA AUTO PARTS INC.	280483	WTY BAT	01/15/2025	351.24	.00	
257	NAPA AUTO PARTS INC.	280509	CORE DEPOSIT'	01/15/2025	36.00-	.00	
257	NAPA AUTO PARTS INC.	280722	Filters	01/15/2025	30.43-	.00	
257	NAPA AUTO PARTS INC.	281025	belt	01/17/2025	18.38	.00	
257	NAPA AUTO PARTS INC.	281380	LAMP	01/20/2025	32.38	.00	
257	NAPA AUTO PARTS INC.	281418	CAP	01/20/2025	4.74	.00	
257	NAPA AUTO PARTS INC.	282051	FILTERS	01/22/2025	13.33	.00	
257	NAPA AUTO PARTS INC.	282136	FILTERS	01/22/2025	22.20	.00	
Total 257:					1,266.66	.00	
7295	NATIONAL TRADE SUPPLY, LLC	INV0132956	FILTERS	08/14/2024	6,822.00	.00	
7295	NATIONAL TRADE SUPPLY, LLC	INV0132956	FILTERS	08/14/2024	3,153.00	.00	
Total 7295:					9,975.00	.00	
187	NELSON ENGINEERING	66295	23-302-01 TOJ THAW WELL 10	01/02/2025	7,318.75	.00	
187	NELSON ENGINEERING	66459	23-302-02 TOJ HIGH SCHOOL W	01/08/2025	38,437.50	.00	
Total 187:					45,756.25	.00	
6694	NOREGON SYSTEMS INC.	94050	FAULT GUIDANCE ADN NEXT S	01/22/2025	4,300.00	.00	
Total 6694:					4,300.00	.00	
4398	PALAZZOLO, MICHAEL	012125	MONTHLY IT HARDWARE	01/21/2025	77.83	.00	
Total 4398:					77.83	.00	
7586	PEAK BUILDERS, INC	012425	RELEASE BOND E24-0115 270	01/24/2025	8,000.00	8,000.00	01/24/2025
Total 7586:					8,000.00	8,000.00	
7242	PITTS, SAMANTHA	012425	MONTHLY IT HARDWARE	01/24/2025	77.83	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7242:					77.83	.00	
7591	POINT S REXBURG	1258663	TIRES	01/13/2025	914.24	.00	
Total 7591:					914.24	.00	
6483	PREMIER TRUCK- SALT LAKE C	775671748	DIESEL	01/13/2025	253.99	.00	
6483	PREMIER TRUCK- SALT LAKE C	775671963	GASKETS	01/10/2025	1,040.27	.00	
6483	PREMIER TRUCK- SALT LAKE C	775671964	FILTER	01/10/2025	467.15	.00	
Total 6483:					1,761.41	.00	
6190	PV HOLDING CORP.	011725	PARKING TICKET REFUND	01/17/2025	40.00	.00	
Total 6190:					40.00	.00	
1839	RAFTER J IMPROV/SERV DIST	4772	Quarterly Billing	01/01/2025	146.43	.00	
Total 1839:					146.43	.00	
7423	RON TURLY ASSOCIATES INC	68520	RENEWAL FEE	01/01/2025	15,960.00	.00	
Total 7423:					15,960.00	.00	
7589	SCHOLES, CONNOR	012025	REIMBURSE SAFETY BOOTS	01/20/2025	100.00	.00	
Total 7589:					100.00	.00	
4548	SILVER CREEK SUPPLY	0019023739-0	CREDIT	01/13/2025	65.57-	.00	
Total 4548:					65.57-	.00	
236	SMITH POWER PRODUCTS,INC	3252002	SEAL AND SENSOR	12/03/2024	288.94	.00	
236	SMITH POWER PRODUCTS,INC	3252714	SENSOR AND HARNESS	12/12/2024	436.87	.00	
Total 236:					725.81	.00	
6332	SMITH, MEGAN AMANDA	313	TOWN COUNCIL MEETINGS	01/13/2025	3,000.00	.00	
Total 6332:					3,000.00	.00	
5632	SNAKE RIVER MEP COMPLETE,	14878	ICE RINK FURNACE	01/21/2025	1,088.66	.00	
Total 5632:					1,088.66	.00	
4699	SNAKE RIVER ROASTING	84322	COFFEE AND FILTERS	01/10/2025	144.95	.00	
Total 4699:					144.95	.00	
7050	SOSA'S JANITORIAL SERVICE	0000117	TOWN HALL	01/17/2025	6,660.00	.00	
7050	SOSA'S JANITORIAL SERVICE	0000118	155 E PEARL	01/17/2025	675.00	.00	
Total 7050:					7,335.00	.00	
3961	SPECTRUM	173067801010	Monthly bill for public Internet serv	01/07/2025	99.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3961:					99.99	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637487	ANIMAL CARE	01/13/2025	181.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637489	ANIMAL CARE	01/13/2025	31.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637490	ANIMAL CARE	01/13/2025	51.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637491	ANIMAL CARE	01/13/2025	31.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637493	ANIMAL CARE	01/13/2025	51.92	.00	
1505	SPRING CREEK ANIMAL HOSPI	5334637495	ANIMAL CARE	01/13/2025	31.92	.00	
Total 1505:					381.52	.00	
241	ST JOHN'S HOSPITAL	012425	RETURN OF BOND 30 REDMON	01/24/2025	8,000.00	8,000.00	01/24/2025
241	ST JOHN'S HOSPITAL	012425	RETURN OF BOND 30 REDMON	01/24/2025	42,500.00	42,500.00	01/24/2025
241	ST JOHN'S HOSPITAL	50000981	LABS	12/10/2024	130.00	.00	
Total 241:					50,630.00	50,500.00	
7227	STEPHENS, TALON	012725	MONTHLY IT HARDWARE	01/27/2025	77.83	.00	
Total 7227:					77.83	.00	
6703	Teton County Alternative to Incarc	011625	2ND QUARTER	01/16/2025	10,770.13	.00	
Total 6703:					10,770.13	.00	
1443	TETON COUNTY CLERK	012425FE	FIRE EMS MONTHLY CONTRIB	01/24/2025	278,072.33	.00	
1443	TETON COUNTY CLERK	012425H	MONTHLY CONTRIBUTION HOU	01/24/2025	49,074.83	.00	
1443	TETON COUNTY CLERK	012525HOUSE	MONTHLY CONTRIBUTION HOU	01/24/2025	49,074.83	.00	
Total 1443:					376,221.99	.00	
6554	TETON COUNTY HISTORIC	TCHPBQ224	2ND QUARTER PAYMENT	01/09/2025	13,425.00	.00	
Total 6554:					13,425.00	.00	
581	TETON COUNTY INTEGRATED	10025	EWASTE	09/19/2024	52.00	.00	
581	TETON COUNTY INTEGRATED	10055	CARDBOARD PICKUP	10/01/2024	132.00	.00	
581	TETON COUNTY INTEGRATED	10455	CARDBOARD PICKUP	01/01/2025	246.00	.00	
581	TETON COUNTY INTEGRATED	10456	CARDBOARD PICKUP	01/01/2025	246.00	.00	
581	TETON COUNTY INTEGRATED	10616	ANNUAL MEMBERSHIP DUES	01/09/2025	50.00	.00	
581	TETON COUNTY INTEGRATED	648288	DUMP FEE	11/03/2023	47.00	.00	
581	TETON COUNTY INTEGRATED	660192	DUMP FEE	03/08/2024	14.00	.00	
581	TETON COUNTY INTEGRATED	6901545	DUMP FEE	09/10/2024	138.00	.00	
581	TETON COUNTY INTEGRATED	690790	DUMP FEE	09/05/2024	10.00	.00	
581	TETON COUNTY INTEGRATED	691503	DUMP FEE	09/10/2024	191.00	.00	
581	TETON COUNTY INTEGRATED	692551	DUMP FEE	09/16/2024	114.00	.00	
581	TETON COUNTY INTEGRATED	693946	DUMP FEE	09/24/2024	142.00	.00	
581	TETON COUNTY INTEGRATED	693950	DUMP FEE	09/24/2024	304.00	.00	
581	TETON COUNTY INTEGRATED	697507	DUMP FEE	10/11/2024	37.00	.00	
Total 581:					1,723.00	.00	
55	TETON COUNTY SHERIFF'S-JAI	689	DECEMBER INMATES	01/10/2025	1,925.00	.00	
Total 55:					1,925.00	.00	
268	TETON MOTORS INC	012425	RELEASE LANDSCAPE BOND 4	01/24/2025	26,275.00	26,275.00	01/24/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
268	TETON MOTORS INC	5112166	BOLT	01/15/2025	9.76	.00	
268	TETON MOTORS INC	5112203	TRANS DIPSTICK	01/17/2025	21.09	.00	
268	TETON MOTORS INC	5112217	SPARK PLUGS	01/20/2025	169.23	.00	
Total 268:					26,475.08	26,275.00	
6992	TETON ROPE ACCESS AND SE	1259	SNOW REMOVAL	01/15/2025	1,057.50	.00	
6992	TETON ROPE ACCESS AND SE	1264	SNOW REMOVAL	01/15/2025	412.50	.00	
Total 6992:					1,470.00	.00	
7151	TETON TRUST FOR HISTORIC	010925	1ST QUARTER PAYMENT	01/09/2025	1,250.00	.00	
7151	TETON TRUST FOR HISTORIC	TRUSTQ124	1ST QUARTER PAYMENT	10/01/2024	7,250.00	.00	
Total 7151:					8,500.00	.00	
298	TETON YOUTH & FAMILY SERVI	8883	2ND QUARTER PAYMENT	12/31/2024	140,000.00	.00	
Total 298:					140,000.00	.00	
6810	THE TIRE RACK, INC.	PB24235	TIRES	01/14/2025	780.08	.00	
6810	THE TIRE RACK, INC.	PB40526	TIRES	01/15/2025	780.08	.00	
Total 6810:					1,560.16	.00	
7311	TOP TIER TOOLS LLC	CEP41057520	TOOLS	01/14/2025	558.75	.00	
Total 7311:					558.75	.00	
4649	ULINE	187265904	SAFETY BELT	12/27/2024	241.50	.00	
4649	ULINE	187566357	SASH BELT	01/07/2025	372.55	.00	
Total 4649:					614.05	.00	
7361	US HOMES LLC	012725	BACK RENT	01/27/2025	62.00	.00	
Total 7361:					62.00	.00	
1640	WESTERN STATE	14C0003623	STRIP WEAR	01/08/2024	423.81	.00	
1640	WESTERN STATE	14C0003666	OIL FILTER	01/14/2025	64.54	.00	
1640	WESTERN STATE	14C0003683	STRIP WEAR	01/17/2025	376.76	.00	
1640	WESTERN STATE	15C0202139	PARTS DELIVERY	01/13/2025	106.00-	.00	
1640	WESTERN STATE	IN003045381	SERVICE CALL	01/02/2025	5,998.72	.00	
1640	WESTERN STATE	IN003049528	SERVICE CALL	01/07/2025	1,279.20	.00	
1640	WESTERN STATE	IN003056263	PARTS DELIVERY	01/13/2025	100.00	.00	
1640	WESTERN STATE	SC542089	SERVICE CALL	01/09/2025	4,221.82	.00	
Total 1640:					12,358.85	.00	
79	WYOMING DEPARTMENT OF E	011625	4th QTR SUTA	01/16/2025	895.13	895.13	01/16/2025
Total 79:					895.13	895.13	
5788	WYOMING GARAGE DOOR, LLC	2846	SERVICE CALL	04/11/2024	250.00	.00	
5788	WYOMING GARAGE DOOR, LLC	3972	SERVICE CALL	10/17/2024	250.00	.00	
Total 5788:					500.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7516	WYOMING IMMIGRANT ADVOC	TOJ-1003	1ST QUARTER PAYMENT	01/08/2024	3,750.00	.00	
Total 7516:					3,750.00	.00	
7587	WYOMING STATE TREASURER	012525	UNCLAIMED PROPERTY FOR F	01/25/2025	850.00	850.00	01/24/2025
Total 7587:					850.00	850.00	
2842	YELLOW IRON EXCAVATION, LL	241230055286	BEAR PROOF CAN	12/31/2024	29.03	.00	
Total 2842:					29.03	.00	
3507	ZIEM, JOHNNY	012225	REIMBURSE CDL	01/22/2025	145.00	.00	
Total 3507:					145.00	.00	
7585	ZORO TOOLS, INC.	INV15594018	PLANE LASER KIT	01/20/2025	625.29	.00	
Total 7585:					625.29	.00	
Grand Totals:					1,088,158.16	103,984.36	

Dated: ______________________________

Mayor: ______________________________

City Council: ______________________________

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____

____

City Recorder: ______________________________

City Treasurer: ______________________________

Report Criteria:
- Detail report.
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.

STAFF REPORT

Meeting Date:	February 3, 2025	Meeting Title:	Town Council Regular Meeting
Submitting Department:	Administration	Presenter:	Tyler Sinclair
Agenda Item:	Town Council Liaison Assignments, Energy Conservation Works (ECW), and Travel Tourism Board Destination Stewardship Council Appointments	Public Comment:	Yes

Purpose & Policy Considerations.
The Town Council has historically selected members of the elected body to serve as liaisons to various boards and committees in the community in January at the Council retreat. Because the retreat has not yet occurred, liaison assignments are being presented for Council consideration at their February 3, 2025, meeting. Additionally, the Town Council may want to consider appointment of a voting member to the Travel and Tourism Board's Destination Stewardship Council, and a voting member to the Energy Conservation Works (ECW) joint powers board.

Requested Action.
Staff requests Council consider liaison assignments and make appointments at its February 3, 2025, regular meeting.

Recommendations.
Staff recommends Council make liaison assignments as they deem appropriate and appoint a Councilmember to serve as a voting member on Travel and Tourism Board's Destination Stewardship Council, and a voting member to serve on the ECW joint powers board to a term ending June 30, 2025.

Background.
In June of 2023, the previous Town Council affirmed their commitment to continuing liaison assignments and updated their Rules and Procedures to clarify the roles of liaisons. The Council's Rules and Procedures, required by statute, address operational issues including how meetings are conducted and quorums, rules of debate and decorum, how agendas are established and finalized, the procedure for requesting scoping reports, liaison appointments and roles, and censure and admonition. Section XVIII of the Town Council's Rules and Procedures outlines, among other things, 1) the role of Councilmembers serving as liaisons, 2) the appointment method for each liaison, and 3) the term of the appointment. Section XVIII in its entirety is provided below:

<u>Section XVIII. Town Council Board and Committee Liaisons.</u>

A. The Council may appoint individual members to liaise with various boards and committees throughout the community.

B. Each January, or as soon thereafter as the Council deems appropriate, the Council shall review the list of board and committee liaisons and make changes as they deem necessary. The liaison appointments shall be by majority vote the Council and shall remain valid until changed.

C. Council liaisons primary role is that of facilitator of communications from the relevant board or committee to the Council. As a liaison, Councilmembers should not be an advocate for the board or committee for whom they liaise, give direction, or influence a decision of that board or committee. Rather, as a liaison, Councilmembers:

1. *Assist and provide information to the board or committee; and*
2. *Act as a spokesperson on behalf of the Council when so directed by the Council when seated as a body; and*
3. *Act as a contact person, if the board or committee, or an individual member thereof, wants such a channel of communication.*

D. A Council liaison role is NOT:

1. *To make suggestions, offer input, or give direction into the operations of the Board/Committee;*
2. *To participate in governing board executive sessions;*
3. *To independently review and comment or offer feedback on information/issues (stating their personal opinions or desires, what they believe the volunteer board should or should not do, information they should or should not consider, etc.);*
4. *To represent the Town Council's position on any matter not previously discussed and "resolved" through a Council vote;*
5. *To assist in operations, direction, or decision making of the Board/Committee; or*
6. *To advocate for the Board/Committee in question.*

E. *A Councilmember who is appointed to sit as a member of a board, commission, or committee is not a liaison.*

F. *Attendance is discretionary, however, despite attendance not being required, it is strongly encouraged.*

Historically, Council has entered into dialogue about which boards or committees each member would like to liaise with while considering:

- Keeping the number of appointments somewhat even among councilmembers,
- Only appointing 1 member of Council to each, and
- Allowing the Mayor to make their selections first.

After dialogue, a motion was made to confirm all of the appointments as they were discussed. Should there be more than one member of the Council with strong feelings about serving as a liaison to a particular board or committee, those appointments could be acted on individually and the selection made by majority vote. As noted in Council's Rules and Procedures, attendance at these board or committee meetings is discretionary but strongly encouraged.

Council also reviews the list of possible boards or committees to determine which ones to assign a liaison to annually. This list has largely remained consistent with a few additions/subtractions over the years.

Should Council make liaison assignments, staff will notify the various boards and committees of their assigned Councilmember as well as provide language from the Council Rules and Procedures clarifying the role of liaisons.

Councilmembers serving as liaisons typically report back to Council on notable areas of dialogue or concern at regular Town Council meetings under Matters from Mayor and Council.

Amendment #2 to the joint powers agreement establishing the ECW joint powers board states the following:

4. *Board Composition: The Board shall consist of nine (9) voting members all of whom shall be qualified electors of Teton County. The Jackson Town Council shall appoint one member that is either a town councilperson, the Mayor, or an employee of the Town of Jackson. The Teton County Board of County Commissioners shall appoint one member that is either a Commissioner or an employee of Teton County. The Town and County shall jointly appoint two members that are either employees or board members of Lower Valley Energy, and the town and county shall jointly appoint five (5) community members. The Board shall elect a Chairman, Vice-Chairman, Secretary and Treasurer for 1 year terms. Vacancies for unexpired terms of appointees shall be filled by their respective appointing entity. No individual member of the board shall be personally liable for any actions or procedure of the board. When actually engaged in the performance of their duties, members of the board shall receive no compensation but may be reimbursed for travel and per diem expenses as provided to state employees and as approved by the board. All members shall serve 3 year terms, staggered. If*

> *the Jackson Town Council or Teton County Board of County Commissioners choose to appoint an employee of their respective governments, they may still assign either a commissioner or councilperson as a non-voting, ex officio, liaison to the Board.*

Based upon staff research, Councilmember Schechter was appointed to this board in 2019 and reappointed each time the Council liaison list was reviewed without reference to a 3-year term, the last time was in 2023. Staff identified two options to resolve this issue: 1) Council could appoint a person to serve until June 30, 2025, thus aligning this appointment with others on the ECW Board, or conversely, 2) Council could appoint a person now to serve a 3-year term beginning on February 3, 2025, thus requiring separate tracking/appointment timing from other ECW Board members. Staff recommend Council realign this appointment with the staggered term schedule stated in the joint powers agreement and make an appointment to this board to a term ending June 30, 2025. As a result, Council would again consider an appointment to the ECW Board in May 2025.

In March of 2023, the Council appointed Arne Jorgensen to serve as the Town's representative on the Travel and Tourism Board, Destination Stewardship Council. The purpose of this interim advisory body is to guide the implementation of the Travel and Tourism's Sustainable Destination Management Plan. Specifically, this advisory body's role is to help craft the future of tourism while mitigating the negative impacts, both of which are important to Town operations. At that time, it was estimated that the Town's representative would need to attend meetings for approximately 90-minutes monthly. Staff will confirm prior to the meeting that the Destination Stewardship Council is still meeting and whether Council should consider an appointment of a voting member and/or whether it would be preferred for Arne Jorgensen to remain.

Analysis.

Attached to this staff report is a list of the boards and committees that Council has previously assigned liaisons to along with a chart showing the assignments from the previous Council for 2024. Staff requests that Council review the attached information and identify which boards/committees they are interested in liaising with along with consideration for appointment to ECW and TTB Destination Management Council.

Please also note that the information provided regarding the days and times for the meetings is from 2024 and may have changed since this was last updated. The Town Clerk is working to update those days and times for Council's information in considering assignments.

Key Policy Question #1: Does Council want to amend the Council Rules and Procedures regarding 1) The purpose or goal of liaison assignments, 2) Term limits for liaison assignments, 3) Appointment method for liaison assignments 4) Discretionary attendance, or 5) Other.

Council may want to consider setting term limits or rotations for assignments so as to give each member the opportunity to serve as a liaison to different boards and committees, especially if several members of Council wish to serve as liaison to the same board or committee.

Key Policy Question #2: Are there any additions and/or subtractions to the list of boards and/or committees that Council would like to assign a liaison?

Key Policy Question #3: Does Council want to make liaison assignments to various boards and committees at this time? If so, which ones?

Key Policy Question #4: Does Council want to make an appointment to the ECW joint powers board to a term ending June 30, 2025.

Alternatively, Council could choose to make an appointment for a full 3-year term. Staff recommend an appointment be made to a term ending June 30, 2025, to realign with the other staggered terms for that board.

Key Policy Question #5: Does the Council want to make an appointment to the Travel and Tourism Board, Destination Stewardship Council as a voting member?

Alternatively, Council could choose to not appoint a Town Council member at this time or to appoint a member in a liaison non-voting role.

Possible Alternatives.

The Council's Rules and Procedures indicates they 'may' appoint individual members to liaise with various boards and committees throughout the community. Council could choose to 1) Not make any liaison assignments, 2) Assign liaisons to certain boards and committees, or 3) Appoint a liaison to each and every board or committee. Council can also choose to wait until the retreat on February 12 and 13 or a later date, to make appointments.

Comprehensive Plan & Priority Alignment.

Councilmembers keeping informed about discussion and/or areas of concern from community wide boards and committees is in alignment with each of the Comp Plan's common values of community character. These boards and committees represent a wide range of community engagement. In particular, by serving in these roles, the Council has a better understanding of Section 8: Quality Community Service Provision community wide.

Fiscal Impact.

There is no fiscal impact to the Town by having Councilmembers serve as liaisons to these various boards and committees.

Staff Impact.

Should Council proceed with annual appointments there will be 3 hours spent by the Town Clerk's Office related to 1) Updating the days and times for meetings, 2) Sending a letter to each board or committee clarifying the Councilmember's role as a liaison, and 3) Updating the spreadsheet and tracking assignments. The staff impact of preparing this staff report was approximately 5 hours in the Internal Services Department, Legal, and the Town Manager's Office.

Attachments or Links.

Liaison Assignments Available
2024 Liaison Assignments Chart: Showing the assignments from the previous Council
2025 Liaison Assignments Chart: Blank - To be completed at the meeting

Suggested Motions. *Council always has the option to adopt, approve with conditions, continue, or deny items*.

<u>Motion1</u>
I move to approve the Council liaisons as discussed and shown in the 2025 Liaison Assignment Chart completed at this meeting.

<u>Motion 2</u>
I move to appoint _______ to serve on the ECW joint powers board for a term ending June 30, 2025.

<u>Motion 3</u>
I move to appoint ______ to serve as the Council's voting member on the Travel and Tourism Board's Destination Stewardship Council.

Liaison Assignments Available		
Town Boards	**Town and County Jointly Appointed Boards or Taskforces**	**Other Community Boards or Groups**
Design Review Committee	**Board of Health**	**Historical Society & Museum**
2nd Wed at 5:30pm	meets 4th Tues of odd months 9am	Qtrly-Mar, Jun, Sep, Dec
Board of Examiners	**Housing Supply Board**	**Teton County School Board**
2nd Tues at 4:30pm	2nd Tues 3pm	2nd Wed at 6pm
Planning Commission	**Housing Authority**	**Integrated Solid Waste & Recycling (ISWR)**
1st & 3rd Wed at 5:30pm	1st Wed at 2pm (old library)	1st Thur at 3pm - Odd months
	Public Art Taskforce	**Human Services Council**
	set by taskforce	4th Thur at 9am (Senior Ctr)
	Parks & Recreation	**Chamber of Commerce**
	2nd Thur at 5pm	2nd to last Wed 12pm
	Pathways Taskforce	**Fair Board**
	meets as needed	2nd Mon at 5:30pm
	Airport Board	**Housing Trust**
	3rd Wed at 9am	4th Tue 9:30am
	Energy Conservation Works (Voting Member - Not Liaison)	**Systems of Care**
	4th Wed at 10:30am @ LVE	meets as needed
	START	**TriPartite Board - Community Services Block Grant (CSBG) Dealing with Public Health**
	4th Thur at 3:30pm	meets as needed
	JH Travel & Toursim	**JH Air**
	2nd Thur at 3pm	1st Thur at 2pm
	Destination Stewardship Council (Voting Member - Not Liaison)	**St. John's Hospital Board**
		4th Thur at 3pm
		InterAgency Breakfast
		4th Tues at 7:30am
		Center for the Arts

2024

Town of Jackson Liaison Assignments

	Hailey Morton Levinson	Jessica Chambers	Jim Rooks	Jonathan Schechter	Arne Jorgensen
1	**Housing Authority** 1st Wed at 2pm	**Board of Health** 4th Tues at 9am - odd months	**Parks & Recreation** 2nd Thur at 5pm	**Airport Board** 3rd Wed at 9am	Design Review Committee 2nd Wed at 5:30p Board of Examiners 2nd Tues at 4:30pm
2	**Public Art Taskforce** 3rd Thur at 8am	**Housing Supply Board** 2nd Tues at 3pm	**Pathways Taskforce** 1st Wed at 5:30pm	**Energy Conservation Works (Voting Member - Not Liaison)** 4th Wed at 9:30am @ LVE	Planning Commission 1st & 3rd Wed at 5:30pm
3					**START** 2nd Thur at 3:30pm
4					**JH Travel & Toursim** 2nd Thur at 3pm **Destination Stewardship Council (Voting Member - Not Liaison)**
1	**Systems of Care** 3rd Thur at 9am	**Chamber of Commerce** last Wed at Noon	**Historical Society & Museum** Quarterly - Mar, Jun, Sep, Dec	**JH Air** 1st Thur at 2pm	**InterAgency Breakfast** 4th Tues at 7am (Sept-May)
2	**Tripartite Board - Community Services Block Grant (CSBG)** as needed	**Fair Board** 2nd Mon at 5:30pm	**Teton County School Board** 2nd Wed at 6pm	**St. John's Hospital Board** 4th Thur at 4pm	
3		**Housing Trust** 4th Wed at 4pm	**Integrated Solid Waste & Recycling (ISWR)** 1st Thur at 3pm - even months	**Center for the Arts**	
4			**Human Services Council**	**Teton Conservation District**	

LEGEND: Town and County Joint Boards, Task Forces, or Committees
Other Community Boards, Task Forces, or Committees
Town Only Boards

2025

Town of Jackson Liaison Assignments

	Arne Jorgensen	Jonathan Schechter	Devon Viehman	Kevin Regan	Alyson Spery
1					
2					
3					
4					
1					
2					
3					
4					

STAFF REPORT

Meeting Date:	February 3, 2025	Meeting Title:	Regular
Submitting Department:	Legal	Presenter:	Lea Colasuonno
Agenda Item:	Municipal Code Clarification: Driverless Automated Delivery Devices within the Town	Public Comment:	

Purpose & Policy Considerations.
The purpose of this item is for the Council to continue ordinance readings to update to Title 10 of the Municipal Code to state that delivery devices operated by automated technology are not allowed within the Town.

Requested Action.
Staff requests the Council continue the ordinance reading process.

Recommendations.
Staff recommend the Council move the ordinance on third reading.

Background.
In recent years robot delivery service vehicles have been developed and, to varying degrees, allowed, prohibited, or allowed with permitting by cities and states across the country. The Town received public comment requesting such vehicles be permitted in the Town. The Town Council did not direct staff to allow this activity in the Town right-of-way.

Analysis & Key Policy Questions.
Analysis and key policy questions were posed and addressed in the January 6, 2025 staff report.

Possible Alternatives.
Council has the option not to enact the ordinance.

Comprehensive Plan & Priority Alignment.
This item aligns with Section 8, quality service delivery to the public, by ensuring general health, safety, and welfare of the right-of-way.

Fiscal Impact.
There is no fiscal impact associated with this item, with the exception of the statutory requirement that the Town publish ordinances in a newspaper of general circulation in the community (which is the News & Guide weekly). The cost of publication varies, depending on ordinance length, and is a minimum of $200 for short ordinances.

Staff Impact.
The staff impact of this comprised time from the Legal Department to draft the ordinance, and review time from Planning, Public Works, Police, and Administration. The total approximate number of hours spent on this item was 3 hours.

Attachments or Links.
Ordinance Q.

Suggested Motion.
I move to approve Ordinance Q on third reading and designate it 1435.

ORDINANCE Q

AN ORDINANCE AMENDING SECTIONS 10.14.010, DEFINITIONS, AND 10.14.040, RIDING ON SIDEWALKS, REGARDING MOTOR-ASSISTED DEVICES OF THE CODE OF THE TOWN OF JACKSON, WYOMING.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

SECTION I.

Sections 10.14.010, Definitions, and 10.14.040, Riding on Sidewalks, of Title 10, Vehicles and Traffic, of the Code of the Town of Jackson, Wyoming, is hereby amended to read as follows:

10.14.010- Definitions.

A. *Scooter* or *Skateboard* is defined as any object consisting of a relatively flat platform constructed of any material which is attached to one or more wheels on the underside and designed to be used or operated by standing, sitting, or kneeling on the platform and allowing or causing the platform to be propelled by the use of hands, feet, or gravity, but shall not include roller skates, bicycles, electric bicycles, wheelchairs, or any motorized vehicle.

B. *Motor-Assisted Devices.*

1. A self-propelled device with:
    a. One or more wheels in contact with the ground;
    b. A braking system capable of stopping the unit under typical operating conditions;
    c. An electric motor not exceeding 750 watts or other motor providing equivalent power;
    d. Either handlebars and a deck design for a person to stand while operating the device, or handlebars and a seat designed for a person to sit, straddle, or stand while operating the device, or a deck design for a person while operating the device;
    e. A maximum speed of 20 miles per hour.
2. Motor-Assisted Device shall not include roller skates, bicycles, electric bicycles, motorized wheelchairs as defined in the Americans with Disabilities Act, or any motorized vehicle.

C. *Personal Motor-Assisted Delivery Devices* are defined as devices manufactured or modified for transporting cargo, goods, or property using automated driving technology to move or hover without a physical driver present on the device.

(Ord. ____ § 1, 2025; Ord. 1311 § 1, 2022; Ord. 377 § 1 (part), 1988)

10.14.040- Riding on sidewalks.

A. A person shall not ride a Scooter, Skateboard, or Motor-Assisted Device upon and along a sidewalk, or across a roadway upon and along a crosswalk in the area bounded on the south by the south boundary of Pearl Street, on the east by the east boundary of Willow Street, on the north by the north boundary of Gill Street, and on the west by the west boundary of Millward Street, in the Town, except on designated Shared Use Pathways or if being used for delivery purposes.

B. In all other areas, a person propelling a Scooter, Skateboard, or Motor-Assisted Device upon and along a sidewalk, or across a roadway upon and along a crosswalk, shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing such pedestrian.

C. Persons on a Scooter, Skateboard, or Motor-Assisted Device using sidewalks shall slow to a pedestrian rate of speed when utilizing pedestrian crosswalks, unless the crosswalk is part of a Shared Use Pathway.

D. Personal Motor-Assisted Delivery Devices are prohibited from all sidewalks, streets, and pathways within the Town.

(Ord. _____ § 1, 2025; Ord. 1311 § 1, 2022; Ord. 882 § 1, 2008; Ord. 377 § 1 (part), 1988).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE ______DAY OF _____________________ , 2025.
PASSED 2ND READING THE ______DAY OF _____________________ , 2025.
PASSED AND APPROVED THE ______DAY OF ____________________, 2025.

TOWN OF JACKSON

BY: ______________________________________

Arne Jorgenson, Mayor

ATTEST:

BY: ____________________________________

Riley Taylor, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)

) ss.

COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ______day of ___________________, 2025.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book ________ of Ordinances of the Town of Jackson, Wyoming.

____

Riley Taylor, Town Clerk

STAFF REPORT

Meeting Date:	3 February 2025	**Meeting Title:**	Town Council Regular
Submitting Department:	Public Works	**Presenter:**	Floren Poliseo
Agenda Item:	Ordinance R: New Rate for Commercial Water Filling Station – second reading	**Public Comment:**	yes

Purpose & Policy Considerations.
The purpose of this item is for Council to hold the second reading of an Ordinance updating water rates.

Requested Action.
Staff requests that Council conduct the second reading of Ordinance R.

Recommendations.
Staff recommends approval of Ordinance R on second reading.

Background.
In accordance with Wyoming State Statute, Title 13 includes water rates the Town charges its customers.

At the January 21, 2025 Regular Town Council Meeting, staff presented information to Council recommending amending the Jackson Municipal Code by Ordinance to add a rate charge for the commercial water filling station that the Town maintains. Council approved Ordinance R on first reading.

Analysis & Key Policy Questions.
Please refer to the attached staff report.

Possible Alternatives.
Please refer to the attached staff report.

Comprehensive Plan & Priority Alignment.
Please refer to the attached staff report.

Fiscal Impact.
Please refer to the attached staff report.

Staff Impact.
Please refer to the attached staff report.

Attachments or Links.
Staff report for Ordinance R – first reading, from the January 21, 2025 meeting agenda packet.

Suggested Motion.
I move to approve Ordinance R on second reading.

ORDINANCE R

AN ORDINANCE AMENDING TITLE 13, UTILITIES, CHAPTER 13.04, WATER SYSTEM, SECTION 13.04.300, WATER RATES, OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

SECTION I.

Section 13.04.300 of the Municipal Code of the Town of Jackson is hereby amended as follows:

13.04.300 Water rates.

A. . . .

B. . . .

C. Water sold from the Commercial Filling Station located on Snow King Avenue shall include charges according to the following fee schedule. An account with the Town is required, and pre-payment of an initial fee, in order to access this water supply.

User Charges	
Type of User	**$/1,000 gallons**
Non-Town User (private, commercial, nonprofit, other government agencies, quasi-government organizations)	$10.00
Town of Jackson User (its agents, contractors)	$5.85

~~C.~~ D. . . .

(Ord. ___ § I , 2025; Ord. 1358 § I, 2023; Ord. 1319 § I, 2022; Ord. 1271 § 1, 2020; Res. 8-19, 2018; Res. 17-03, 2017; Res. 14-02, 2014; Res. 13-22, 2013; Ord. 1039 § 1, 2013; Ord. 1018 § 1, 2013; Ord. 1008 § 1, 2012; Ord. 999 § 1, 2012; Res. 11-12, 2011; Ord. 992 § 1, 2011; Res. 10-24, 2010; Res. 09-29, 2009; Ord. 935 § 1, 2009; Ord. 866 § 1, 2008; Ord. 833 § 1, 2006; Ord. 804 § 1, 2005; Ord. 743 § 2, 2003; Ord. 664 § 18, 2000; Ord. 588 § 1, 1996; Ord. 551 § 1, 1996; Ord. 539 § 1, 1996; Ord. 479 § 1, 1994; Ord. 381 § 1, 1988; Ord. 370 § 1, 1987; Ord. 270 § 2, 1980; Ord. 97A § 2, 1972; Ord. 97 § 30, 1966).

SECTION II.

All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION III.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the ordinance.

SECTION IV.

This Ordinance shall become effective after its passage, approval, and publication.

PASSED 1ST READING THE _____DAY OF ___________________ , 2025.
PASSED 2ND READING THE _____DAY OF ___________________ , 2025.
PASSED AND APPROVED THE _____DAY OF __________________, 2025.

TOWN OF JACKSON

BY: ___________________________________

Arne Jorgensen, Mayor

ATTEST:

BY: _________________________________

Riley Hovorka, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance No. was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ______day of __________________, 2025.

I further certify that the foregoing Ordinance was duly recorded on page _____ of Book __________ of Ordinances of the Town of Jackson, Wyoming.

____

Riley Hovorka, Town Clerk

MEMORANDUM

TO: Mayor and Town Council

FR: Tyler Sinclair, Town Manager

DT: February 3, 2025

RE: Town Manager's Report

ICLEI Municipal Investment Fund application

The International Council for Local Environmental Initiatives (ICLEI) is seeking applications for up to $250,000 in funding, with no match required, to develop public-private partnership plans to support market building activities for qualified projects. ICLEI has encouraged the Town of Jackson to apply, as they seek to fund two communities in each state and are experiencing a lack of interest in Wyoming. Awardees will be eligible to apply for up to $2 million in subsequent funding. Town staff seeks approval to apply for this funding and designate Energy Conservation Works (ECW) as the recipient. ECW is interested in using this funding to support customer education, contractor training, and workforce development for energy efficient technologies such as heat pumps. They intend to focus on supporting energy efficiency upgrades in low-income households. While a local municipality is required to be the primary applicant, ECW can be designated as the recipient of the funds. They will manage all aspects of the project. Town staff involvement will be minimal. Upon approval of this Town Manager report, staff will work with Sustainable Strategies to complete and submit the application.

Temporary Sign Permits

The Temporary Sign Permit for Council consideration at this meeting is:

- ✓ Coombs Outdoors requests to hang one temporary banner at 105 Buffalo Way (Albertson's) from March 2-8, 2025, to advertise their Skiing With the Stars Ski Event Fundraiser (P25-004).

Staff recommends approval of this request and with the approval of the Town Manager's report, staff will issue the Temporary Sign Permit as requested.

Jackson Hole Airport DarkSky Certification Letter of Support

Artificial lighting impairs our ability to see stars and the Milky Way and has a negative impact on the growing celestial tourism industry. It also impairs human health by disrupting natural circadian rhythms and is harmful to nocturnal wildlife and species that migrate at night that depend on darkness to survive. The Jackson Hole Airport has recently undertaken extensive replacement of exterior lighting with DarkSky compliant fixtures, joining Grand Teton National Park, Teton County, and the Town of Jackson in an effort to reduce light pollution and preserve our night skis. They are seeking a DarkSky Certification, which will serve as a source of pride for the airport and our community and will inspire further actions locally and globally. They seek a letter of support for this certification from the Town of Jackson. Upon approval of this Town Manager report, staff will have the attached letter executed by Mayor Arne Jorgensen.

Chat with Council

The Town hosts monthly 'Chats with Council' with two Councilmembers and staff. These informal, hour-long chats are a time to check-in and have conversations with community members, clarify various items, and field questions from community members. The chats are generally focused on a topic and community members can also bring items beyond the assigned topic to discuss. These chats will take place the 4th and/or last Wednesday of the month starting Wednesday, February 26. Staff will be reaching out to Town Council to set the schedule for the year with two Councilmembers at each chat. Community members are welcome to Join us in Council's Chambers or online for 'Chats with Council' on the following dates.

- February 26
- March | No Chat due to Spring Break
- April 30
- May 28
- June 25
- July 30
- August 27
- September 24
- October 29
- November 19 | 3rd Wednesday this month due to holiday
- December | No Chat due to Holiday

February 3, 2025

DarkSky International
5049 East Broadway Blvd #105
Tucson, AZ 85711

Dear DarkSky International Board of Directors:

As the mayor for the Town of Jackson, I proudly offer this letter of support for the Jackson Hole Airport's application for DarkSky certification. The Town of Jackson is committed to preserving our dark skies, and we support the Jackson Hole Airport in their efforts to reduce light pollution and protect our night sky.

The Jackson Hole Airport has recently undertaken extensive replacement of exterior lighting with DarkSky compliant fixtures. This initiative demonstrates their dedication to dark sky preservation and aligns with the broader goals of our community. The Airport's efforts are a commendable example of how institutions can contribute to reducing light pollution and serves as a model for other businesses.

The Jackson Hole Airport’s application for Dark Sky Community status is aligned with our Comprehensive Plan Policy 1.3.d: Maintain dark night skies. It also dovetails with the Town of Jackson’s goals to reduce light pollution and to attain DarkSky Community certification. The Town has already revised the Exterior Lighting Standards in our Land Development Regulations to satisfy the criteria set by DarkSky International, established sky brightness baseline data and continuous monitoring stations, and conducted comprehensive exterior lighting inventories of all publicly owned lights in the Town of Jackson. We are currently working to convert all Town-owned lighting to DarkSky compliant fixtures and to educate our community about the importance of dark sky preservation. Jackson Hole Airport’s efforts to preserve and protect our night skies strongly aligns with our shared goals.

Achieving DarkSky certification for the Jackson Hole Airport will be a significant milestone in our collective efforts to preserve the night sky within our community. It will also serve as a source of pride for our community and inspire further actions to reduce light pollution. The collaboration between the Town of Jackson and the Jackson Hole Airport exemplifies our shared commitment to protecting our natural environment and ensuring that future generations can enjoy the beauty of our night skies. We wholeheartedly support the Jackson Hole Airport's application and look forward to the positive impact this certification will have on our community.

Sincerely,

Mayor Arne Jorgensen

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