

TOWN COUNCIL PROCEEDINGS

FEBRUARY 18, 2025

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Sperry.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Floren Poliseo, Johnny Ziem, Michelle Weber, Katelyn Page, Charlotte Frei, Tanya Anderson, Susan Scarlata, Lynsey Lenamond and Riley Taylor.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve the consent calendar including items A-F as presented with the following motions:

- A. **Meeting Minutes.** To approve meeting minutes from January 23, 2025 Special Town Council Meeting, January 24, 2025 Special Town Council Meeting, and February 3, 2025 Regular Town Council Meeting.
- B. **Disbursements.** To approve the disbursements as presented. 120WATER \$5,416.32; A43 ARCHITECTURE \$3,322.50; ACE HARDWARE \$620.99; ADVANCED NETWORK MANAGEMENT, INC. \$550.00; AFLAC \$1,647.35; ALPHAGRAPHICS \$1,219.56; AMAZON \$2,754.80; ANDERS GLASS AND TINT \$4,010.00; ARCHITECTURAL BUILDING SUPPLY \$1,604.27; BECKER ARENA PRODUCTS INC \$20,974.70; BECOMING JACKSON WHOLE \$66,000.00; BEST BEST & KRIEGER \$1,412.00; BESTDRIVE IDAHO FALLS \$2,263.96; BIG R RANCH & HOME \$1,117.32; BLUE SPRUCE CLEANERS, INC. \$222.72; BOBCAT OF ROCK SPRINGS \$800.32; BOLAND, ANITA \$2,200.00; BREAKFAST ROTARY OF JH \$175.00; BRIGGS, ERIC L \$342.26; BURKHOLDER, SHAWN \$2,039.63; CAMP ON INC \$13,300.00; CELLEBRITE USA \$13,585.00; CENTURYLINK \$116.03; CHARLIE'S PLUMBING OF JH \$885.00; CITY OF DRIGGS \$758.74; COLORADO CITY AND COUNTY \$200.00; COMMUNITY ENTRY SERVICES \$45,000.00; CONRAD & BISCHOFF INC. \$57,322.95; CONTROL SYSTEM TECHNOLOGY, INC. \$37,353.00; CONWAY, LARS \$2,500.00; CORE & MAIN LP \$4,501.22; COULTER HOUSE \$1,000.00; DELTA DENTAL PLAN OF WYOMING \$7,326.00; DESORMEAUX, LOUIS \$690.00; DEX IMAGING \$630.09; DISCOUNT CELL, INC. \$1,104.30; DIVISION OF CHILD SUPPORT ENFORCEMENT \$508.23; DIVISION OF VICTIM SERVICES \$600.00; DYNAMIC CONTROLS, LLC \$75,518.00; E.R. OFFICE EXPRESS \$46.01; ELAN ONE CARD \$17,117.91; ENERGY 1 \$418.75; ENERGY CONSERVATION WORKS \$8,750.00; ESRI, INC \$11,275.00; ETNA TRADE PARK LLC \$4,062.00; FALL RIVER PROPANE \$1,208.91; FERGUSON ENTERPRISES, INC \$138.65; FIRE SERVICES OF IDAHO \$2,517.00; FLEETPRIDE \$3,349.70; GILLIG LLC \$4,576.24; GRAND TARGHEE RESORT \$48,757.00; GREENWAY PAINTING LLC \$6,897.96; GRIFFITH PARTNERSHIP LLC \$3,850.00; HD FOWLER COMPANY \$230.35; HIGH COUNTRY LINEN \$829.78; HUGHES PRODUCTION \$2,366.10; IACP \$85.00; IDAHO STATE TAX COMMISSION \$5,630.00; INEO SYSTRANS USA INC \$88,071.61; INTERMOUNTAIN SWEEPER CO. \$435.00; INTERSTATE BATTERY \$724.75; INTERWEST SUPPLY COMPANY \$2,772.72; IVY OUTDOOR SERVICES LLC \$8,610.00; JACKSON GROUP LOCKBOX \$3,716.51; JACKSON HOLE COMMUNITY HOUSING \$12,500.00; JACKSON HOLE CONTRACTING INC \$5,000.00; JACKSON HOLE LAW, PC \$3,507.50; JACKSON HOLE NEWS & GUIDE \$2,277.00; JACKSON LUMBER INC \$81.58; JACKSON PAINT AND GLASS, INC. \$2,542.54; JORGENSEN ASSOCIATES, PC \$90,226.88; KARISSA AKIN LLC \$750.00; KEENAN, PETER \$2,300.00; KILMER'S BG DISTRIBUTING \$4,444.75; KJ'S SERVICES INVESTMENTS LLC \$2,835.00; LEGACY BUSINESS VENTURES LLC \$3,180.00; LERREY, CHANTALLE \$2,000.00; LONG BUILDING TECHNOLOGIES INC. \$180.00; LOWER VALLEY ENERGY INC \$58,860.97; MERCILL PARTNERS LLC \$2,000.00; MOGUL HOSPITALITY PARTNERS \$180,166.39; MOTOROLA SOLUTIONS, INC \$59.92; MSC INDUSTRIAL SUPPLY CO \$328.94; NAPA AUTO PARTS INC. \$1,887.81; NELSON ENGINEERING \$2,526.35; PEAK WATER SERVICES, LLC \$7,884.19; PLATT \$72,775.36; POLICY CONFLUENCE, INC \$4,100.00; POLISEO, FLOREN \$397.08; PREMIER TRUCK- SALT LAKE CITY \$7,686.17; PROBST, LOGAN \$548.30; PVS DX, INC \$2,223.05; QUADIENT LEASING USA, INC. \$1,083.36; R & A SAFETY LLC \$502.50; RAMANATHAN, BRINDA \$2,500.00; REES, DAVID \$155.00;

REICHEL, FRANK \$1,000.00; ROBINSON, ROXANNE DEVRIES \$125.00; RON TURLY ASSOCIATES INC \$1,500.00; RT1 INC \$334.90; SAFETY SUPPLY & SIGN CO., INC. \$841.60; SAUNDERS RANCH COMPANY \$1,400.00; SCHWARTZ, ANDY \$4,583.33; SHERVIN'S INDEPENDENT OIL \$143.10; SHERWIN-WILLIAMS CO. \$114.23; SILVER CREEK SUPPLY \$312.81; SILVERSTAR \$3,606.93; SNAKE RIVER MEP COMPLETE, INC \$2,192.83; SPRING CREEK ANIMAL HOSPITAL \$489.88; SPSC POA - SOUTH PARK SERVICES CTR POA \$303.82; STANDARD INSURANCE COMPANY \$11,099.98; STERN, MICHAEL \$5,000.00; STONE, KIRK \$3,087.00; TCA INDUSTRIAL PARK ASSOCIATION \$900.00; TETON COUNTY CLERK \$880,191.56; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$32,208.20; TETON COUNTY PUBLIC HEALTH \$200.00; TETON COUNTY SHERIFF-DISPATCH \$30,156.51; TETON COUNTY-FUND 10 \$120,707.84; TETON COUNTY-FUND 13 \$348,657.92; TETON MOTORS INC \$1,538.92; TETON TRASH REMOVAL, INC. \$114.00; THE AFTERMARKET PARTS COMPANY, LLC \$96.88; THOMSON WEST \$2,418.40; TMSC LLC \$10,981.20; UCM DIGITAL HEALTH, INC \$864.50; ULINE \$509.48; UPPER CASE PRINTING INK \$834.00; US HOMES LLC \$2,285.00; VISA \$15,029.05; VISION SERVICE PLAN - (WY) \$1,925.65; WATKINS, MARK \$72.05; WATTS STEAM STORE ROCKY MT. INC \$440.60; WBC PROPERTIES \$2,150.00; WEST, DILLON \$740.00; WESTERN STATE \$2,994.87; WESTWOOD CURTIS \$5,000.00; WHITE GLOVE CLEANING, INC. \$1,725.00; WILSON, JOHN \$2,200.00; WINTER EQUIPMENT COMPANY, INC \$2,915.56; WRENCH IT PLUMBING & HEATING INC \$499.36; WRIGHT, JASON \$77.83; WY WORKERS' SAFETY & COMP \$25,895.70; WYOMING LAW ENFORCEMENT \$125.00; WYOMING RETIREMENT SYSTEM \$193,129.91; WYOMING WEST INVESTMENT PROPERTIES \$4,000.00; WYOMING.COM INC \$10.00; YELLOW IRON WASTE, LLC \$2,909.00; ZORO TOOLS, INC. \$660.87

- C. **January Municipal Court Report.** To accept the January Municipal Court Report into record.
- D. **2025 Chip Seal Contract Award for Bid 25-08.** To approve the award of the 2025 Chip Seal Project to Evans Construction Company, of Jackson, Wyoming in the amount of \$272,500.00, and authorize the Mayor to execute the contract subject to final approval of the Town Attorney and Town Engineer.
- E. **2025 Spring and Fall Patching Award for Bid 25-06.** To approve the award of the 2025 Spring and Fall Patching and Overlay Project to Cook Grading and Paving, LLC of Idaho in the amount of \$1,017,900.00 and authorize the Mayor to execute the contract subject to approval by the Town Attorney and Town Engineer.
- F. **FY20 Transportation Alternatives Program Final Acceptance Certificate.** To approve the Final Acceptance Certificate for the Transportation Alternatives Program Project CD20305 for the Scott Lane/Maple Way Bike/Ped/ADA Improvements Project.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Annual Liquor License Renewals. Mayor Jorgensen opened the public hearing. Lynsey Lenamond, Michelle Weber, and Lea Colasuonno made staff comment. Council held discussion with staff. There was no public comment. Having considered the statutory factors in Wyo. Stat. §12-4-104(b) and Jackson Municipal Code §6.60.010 for each license listed in the Renewal Chart, a motion was made by Jonathan Schechter and seconded by Kevin Regan to approve the liquor license renewal applications for the 2025–2026 liquor license year as presented and with the following conditions:

1. Renewed liquor licenses are subject to the same conditions and restrictions of the initial license approval, including any amendments to those initial conditions and restrictions.
2. Any additional minor corrections made by staff and the Wyoming Liquor Division.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Devon Viehman and Jonathan Schechter seconded by to direct:

- 1) The Police Chief, or their designee, to conduct tobacco and liquor checks as they deem appropriate without providing notice of contemplated liquor and/or tobacco enforcement; and
- 2) The staff to quarterly notify license holders of regulations and ongoing enforcement as it relates to tobacco and liquor.

Council recessed at 6:35 p.m. and reconvened at 6:37 p.m.

Mayor Jorgensen closed the public hearing.

Request for Conditional Use Permit (CUP) for Outfitter/Tour Operator Use at 1300 Carol Ln. (P24-105). Katelyn Page made staff comment. Council held discussion with staff. There was no public comment. Hal Hutchinson spoke on behalf of the applicant. A motion was made by Kevin Regan and seconded by Devon Viehman to approve Conditional Use Permit P24-105 for Outfitter/Tour Operator use at the property addressed 1300 Carol Lane based upon the findings presented in the staff report, the departmental reviews, this staff report dated February 18, 2025, and all conditions as revised by staff.

Revised Conditions:

1. Prior to issuance of CUP, applicant shall stripe proposed onsite parking consistent with approved parking and striping plan.
2. Prior to issuance of CUP, applicant shall stripe the parking spaces located partially within the public right-of-way along the Carol Lane frontage with 9’x20’ (min.) vehicle parking spaces. In addition, applicant shall remove any existing signage, whether located in the ROW or on private property, that reserves the parking spaces in the ROW for private use by the Property owner.
3. The Property owner shall ensure at all times that vehicles are not parked within Carol Lane travel lanes, including during exchange of employee and commercial vehicles.
4. Within 60 days of issuance of CUP, the Property owner shall apply to enter an agreement with the Town to clarify use of the public right-of-way, including vehicle parking spaces, along the Carol Lane frontage adjacent to the Property.
5. Prior to issuance of CUP, applicant shall replace all existing nonconforming exterior lighting to meet standards of LDR Sec. 5.3.1 (Exterior Lighting).

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Parking Access Revenue Control System (PARCS) at Millward/Simpson Garage. Charlotte Frei made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve and authorize the mayor to execute the Hardware and Software agreements with SKIDATA. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Devon Viehman to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance R. An Ordinance Adding a New Rate for Commercial Water Filling Station.

AN ORDINANCE AMENDING TITLE 13, UTILITIES, CHAPTER 13.04, WATER SYSTEM, SECTION 13.04.300, WATER RATES, OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Devon Viehman and seconded by Jonathan Schechter to approve Ordinance R on third reading and designate it Ordinance 1436. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance S. An Ordinance Granting a Franchise to Curbside Recycling.

AN ORDINANCE GRANTING JACKSON CURBSIDE, INC., A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF RECYCLABLE REFUSE AND COMPOSTABLE MATERIALS AND FOR CONSTRUCTION / DEMOLITION WASTE FOR THE PURPOSE OF REDUCING IMPACTS ON WASTE HAULING AND LANDFILL OPERATIONS AND SUPPORTING RECYCLING EFFORTS; PROVIDING THE RIGHTS AND LIABILITIES THEREUNDER; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION, DULY ASSEMBLED, THAT:

Kelly French made public comment. A motion was made by Devon Viehman and seconded by Jonathan Schechter to approve Ordinance S, an ordinance granting a franchise agreement to Jackson Curbside Recycling, on first reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Council discussed performers and upcoming Council travel to Cheyenne.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on the Public Art Taskforce and temporary sign permits. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve the Town Manager’s Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 7:29 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: March 5, 2025