

TOWN COUNCIL PROCEEDINGS

MARCH 17, 2025

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Sperry.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Floren Poliseo, Johnny Ziem, Michelle Weber, Tanya Anderson, Susan Scarlata, and Riley Taylor.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen proclaimed April 1, 2025 as National Service Recognition Day.

Public Comment. Kevin Cochary made public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve the consent calendar including items A-E as presented with the following motions:

- A. **Meeting Minutes.** To approve meeting minutes from the March 3, 2025 Regular Town Council Meeting.
- B. **Disbursements.** To approve the disbursements as presented. 842-NCPERS GROUP WYOMING \$80.80; 954 CONSULTANTS \$3,464.96; A43 ARCHITECTURE \$1,181.25; ACE HARDWARE \$1,403.60; AFLAC \$1,647.35; ALDER ENVIRONMENTAL LLC \$2,255.88; ALPHAGRAPHICS \$1,586.40; AMAZON \$4,938.71; AMERICAN PUBLIC WORKS ASSOC \$143.30; ANTLER MOTEL, INC. \$9,765.00; ARILA, ODALIS \$1,500.00; AT&T \$615.64; BLUE SPRUCE CLEANERS, INC \$290.46; BOLAND, ANITA \$2,263.80; BRIDGER VETERINARY SPECIALISTS \$5,324.44; BRIGGS, ERIC L \$113.08; BRISTOL, JAMES \$232.50; BURKHOLDER, SHAWN \$2,039.63; BYNUM, GROVER \$740.00; CAMP ON INC \$6,650.00; CARPETS PLUS COLORTILE \$900.00; CARQUEST AUTO PARTS INC. \$0.00; CASH \$187.00; CERTIFIED LABORATORIES \$241.95; CHARLIE'S PLUMBING OF JH \$630.00; CITY OF DRIGGS \$4,025.11; CODE 3 ASSOCIATES, INC. \$586.50; CONRAD & BISCHOFF INC. \$28,331.97; CONTROL SYSTEM TECHNOLOGY, INC. \$150.00; CONWAY, LARS \$2,500.00; CORE & MAIN LP \$377.00; DELTA DENTAL PLAN OF WYOMING \$9,433.30; DEX IMAGING \$587.47; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$900.00; DUSTBUSTERS, INC \$10,962.50; EFORCE \$26,593.16; ELAN ONE CARD \$9,418.11; ENERGY 1 \$24,123.16; ENERGY CONSERVATION WORKS \$8,750.00; ENERGY LABORATORIES INC. \$688.00; ETNA TRADE PARK LLC \$4,062.00; FALL RIVER PROPANE \$3,632.26; FALL RIVER RURAL ELECTIC \$128.38; FERGUSON ENTERPRISES, INC \$8.42; FIRE SERVICES OF IDAHO \$1,339.00; FLEETPRIDE \$1,422.88; FLOYD'S TRUCK CENTER \$845.68; GARMIN USA \$64.95; GILLIG LLC \$7,736.03; GRIFFITH PARTNERSHIP LLC \$3,350.00; GYM OUTFITTERS INC \$2,741.00; HACH CHEMICAL CO. \$4,251.87; HIGH COUNTRY LINEN \$2,583.60; HOKE & CO. LLC \$18,000.00; IDAHO STATE TAX COMMISSION \$5,674.00; INTERSTATE BATTERY \$305.90; INTERWEST SUPPLY COMPANY \$2,454.80; INTOXIMETERS INC. \$4,230.75; IVY OUTDOOR SERVICES LLC \$8,660.00; JACKSON GROUP LOCKBOX \$1,748.28; JACKSON HOLE FORD \$430.00; JACKSON HOLE LAW, PC \$3,505.00; JACKSON HOLE NEWS & GUIDE \$3,102.30; JACKSON PAINT AND GLASS, INC. \$1,470.00; JACKSON WHOLE FAMILY HEALTH \$58.00; JH20 WATER CONDITIONING & FILTRATION \$97.50; JJ MOUNTAIN TOP, LLC \$1,945.19; KEENAN, PETER \$2,357.50; KJ'S SERVICES INVESTMENTS LLC \$2,835.00; KL2 CONNECTS, LLC \$9,938.00; LENOVO (UNITED STATES) INC. \$7,165.80; LOCAL GOV'T LIABILITY POOL \$1,000.00; LOWER VALLEY ENERGY INC \$54,644.94; MACY'S SERVICES \$562.50; MARKEE ESCROW SERVICES, INC \$52,552.08; MOHROR, SCOTT \$1,033.88; MOTOROLA SOLUTIONS, INC \$67,676.77; MSC INDUSTRIAL SUPPLY CO \$681.15; NAPA AUTO PARTS INC. \$1,100.47; NATIONAL ASSOCIATION OF CLEAN WATER AGNC \$800.00; NELSON ENGINEERING \$38,740.82; ON SIGHT LAND SURVEYORS INC. \$450.00; ONE 22, INC. \$45,000.00; PERFORM PRINTING LLC \$84.25; PIC N STITCH \$448.00; PITTS, SAMANTHA \$77.83; PLATT \$174.41; PREMIER TRUCK- SALT LAKE CITY \$1,569.24; R & A SAFETY LLC \$632.50; RAETHER, GRACE \$740.00; RAMANATHAN, BRINDA \$2,500.00; RIDGELINE EXCAVATION INC \$6,594.37; RON'S TOWING LLC \$3,000.00; RT1 INC \$132.56; RUI INC. DBA VILLAGE GARDNER \$993.00; SAFETY SUPPLY & SIGN CO., INC. \$507.24; SCHWARTZ, ANDY \$4,583.33; SENIOR CENTER OF JACKSON HOLE \$35,505.00; SHORELINE CONSULTING \$4,545.44; SNAKE RIVER MEP COMPLETE, INC \$24,018.97; SOSA'S JANITORIAL SERVICE \$10,800.00; SPRING CREEK ANIMAL HOSPITAL \$529.02; SPSC POA - SOUTH

PARK SERVICES CTR POA \$303.82; STANDARD INSURANCE COMPANY \$11,073.41; STANDARD PLUMBING SUPPLY CO. \$113.88; STEPHENS, TALON \$77.83; STONE, KIRK \$3,087.00; SUNRISE ENVIRONMENTAL \$191.39; SUSTAINABLE STRATEGIES DC, LLC \$7,500.00; TEAM LABORATORY CHEMICAL CORP \$1,197.50; TETON COUNTY CLERK \$1,140,829.32; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$24.00; TETON COUNTY PUBLIC HEALTH \$200.00; TETON COUNTY-FUND 10 \$89,130.85; TETON COUNTY-FUND 13 \$4,857.60; TETON COUNTY-FUND 19 \$3,726.00; TETON MOTORS INC \$12,707.49; TETON RENTAL CENTER \$259.10; TETON ROPE ACCESS AND SERVICES, LLC \$1,275.00; TETON TRASH REMOVAL, INC. \$114.00; THE AFTERMARKET PARTS COMPANY, LLC \$557.18; THE RADAR SHOP \$142.50; THE TIRE RACK, INC. \$800.68; THOMSON WEST \$1,209.20; THYSSEN KRUPP ELEVATOR CORP. \$787.88; T-MOBILE \$31.15; TMSC LLC \$24,848.48; TRANSPORTATION MANAGEMENT & DESIGN INC \$23,309.05; UCM DIGITAL HEALTH, INC \$864.50; US HOMES LLC \$1,871.00; USA BLUE BOOK \$2,169.38; VIRGINIAN VILLAGE CONDO HOA \$1,350.00; VISA \$3,661.79; VISION SERVICE PLAN - (WY) \$1,935.15; WBC PROPERTIES \$2,150.00; WEBER WATER & WELL \$74,850.54; WEST COAST CODE CONSULTANTS \$3,975.00; WESTERN CHARTERS AND TOURS, LLC \$75,020.00; WESTERN STATE \$4,290.38; WESTWOOD CURTIS \$114,722.00; WHITE GLOVE CLEANING, INC. \$4,346.36; WILSON, JOHN \$2,200.00; WRIGHT, JASON \$77.83; WSP USA INC. \$13,287.50; WY WORKERS' SAFETY & COMP \$26,228.09; WYO CONFERENCE OF MUNI COURTS \$375.00; WYOMING LAW ENFORCEMENT \$105.00; WYOMING RETIREMENT SYSTEM \$194,677.86; WYOMING.COM INC \$5.00; WYOPASS \$250.00; YELLOW IRON WASTE, LLC \$2,236.00; ZORO TOOLS, INC. \$849.86

- C. **February Municipal Court Report.** To accept the February Municipal Court Report into record.
- D. **Drug Testing Policies Update.** To approve the following updated drug testing policies:
- Wyoming Worker’s Compensation Drug Free Workplace Policy
 - Department of Transportation Federal Motor Carrier Safety Administration Drug and Alcohol Policy
 - Department of Transportation Federal Transit Administration Drug and Alcohol Policy.
- E. **Contract with Alder Environmental for PFAS Testing in Surface Water.** To approve the contract between the Town of Jackson and Alder Environmental and authorize the Mayor to execute it, subject to minor changes by staff.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Cemetery Policy Review. Floren Poliseo, Lea Colasuonno, and Mike Halpin made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Alyson Sperry and seconded by Jonathan Schechter to approve a Fiscal Year 2025 budget amendment to add \$44,000 for increased work hours and professional services associated with Aspen Hill Cemetery. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Alyson Sperry and seconded by Devon Viehman to direct staff to present the following at a future Council meeting:

- Information about possible options to increase interment capacity at the Aspen Hill Cemetery.
- Options for more restrictive requirements for plot purchases and burials.
- An updated Resolution to correct errors and match current practices.
- An Ordinance banning burials in the Town boundary.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-05: Policy Manual for General Employees. Roxanne Robinson made staff comment. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve Resolution 25-05 adopting the Policy Manual for General Employees with edits 1-3 to the Policy Manual as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-06: Policy Manual for Transit Related Employees. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve Resolution 25-06 adopting the Policy Manual for Transit Related Employees with edits 1-4 to the Policy Manual as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-07: Policy Manual for Victim Services Employees. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve Resolution 25-07 adopting the Policy Manual for Victim Services Employees with edits 1-3 to the Policy Manual as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Devon Viehman to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance S. An Ordinance Granting a Franchise to Curbside Recycling.

1437AN ORDINANCE GRANTING JACKSON CURBSIDE, INC., A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF RECYCLABLE REFUSE AND COMPOSTABLE MATERIALS AND FOR CONSTRUCTION / DEMOLITION WASTE FOR THE PURPOSE OF REDUCING IMPACTS ON WASTE HAULING AND LANDFILL OPERATIONS AND SUPPORTING RECYCLING EFFORTS; PROVIDING THE RIGHTS AND LIABILITIES THEREUNDER; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION, DULY ASSEMBLED, THAT:

There was no public comment. A motion was made by Alyson Spery and seconded by Jonathan Schechter to approve Ordinance S, an ordinance granting a franchise agreement to Jackson Curbside Recycling, on third reading and designate it Ordinance 1437. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Council provided updates from boards to which they serve as liaisons.

Town Manager’s Report. Tyler Sinclair, Roxanne Robinson, Johnny Ziem and Lea Colasuonno made staff comment. The Town Manager’s report contained updates on Council training, travel, and meetings, summer interns, an update from the 68th Regular Legislative Session, temporary sign permits, letter of support for PROTECT grant application, ending childcare during Town Council meetings, and a thank you letter to Teton County for SPET funds dedicated to Gregory Lane. Andy Schwartz provided a review of the legislative session. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the Town Manager’s Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn to Executive Session. A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn meeting to executive session to consider matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party in accordance with Wyoming Statute 16-4-405(a)(iii). Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 7:40 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk