

Special Town Council Meeting

June 9, 2025

9:00 AM

Town Council Chambers

Chair: Arne Jorgensen

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: <https://us02web.zoom.us/j/82691417044?pwd=RGkP03CnmWgK3xFivSY7tq9UpYMBvL1>

Or join at zoom.com with Webinar ID: **826 9141 7044** and Password: **83001** or by phone: **+1 346 248 7799**

II. CALL TO ORDER AND ROLL CALL

III. DISCUSSION/ACTION ITEMS

A. Town Council Chambers AV Modernization - Phase 1 (Zolo)

B. FY26 Budget Review and Discussion (Tyler Sinclair & Kelly Thompson)

IV. ADJOURN

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

STAFF REPORT



Meeting Date:	June 16, 2025	Meeting Title:	Special Town Council Meeting
Submitting Department:	I.T.	Presenter:	Zolo
Agenda Item:	Phase one, Town Council Chambers AV modernization	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Council to consider approval of the first phase (of four) of AV modernization in the Town Council chambers. This includes labor, initial hardware and infrastructure, and programming of such equipment.

Requested Action.

Staff requests Town Council consideration of Custom Electronic Consultants, Inc. scope of work, summary of costs, and terms and conditions.

Recommendations.

Staff recommends approval of Custom Electronic Consultants, Inc. scope of work, summary of costs, and terms and conditions for phase one of the Town Council Chambers AV modernization

Background.

AV infrastructure and equipment in the Town Council Chambers is old and past its end of serviceable life. Quality of amplified audio in the chambers, audio and video during virtual meetings and/or electronic/remote meeting components, and audio and video on recorded meetings are chronically problematic and subpar. Modernizing the AV infrastructure and feature set in this facility has been a perennial discussion and on-again-off-again project for many years, having been postponed many times to fund more urgent projects and needs.

A modernized AV platform will greatly enhance the meeting experience for all users of the chambers, including Town Council, Town staff, and most importantly, the public and citizens of the Town of Jackson, whether participating in-person or online. It will be a digitally focused system with intelligent automations aimed at helping all participants feel as natural as possible whether in the room or remote. This system will also improve and simplify management and execution of meetings for staff.

Having overfunded a network infrastructure replacement project in fiscal year 2025, Town I.T. desires to fund this initial phase of the chambers AV project. Timing is advantageous, as well, for placement and revision of infrastructure given ongoing construction of the server room in the basement below the chambers, where all the core components of the new AV system will be housed. Taking advantage of this opportunity to work on this phase adjacent to ongoing construction at Town Hall saves the public money by preventing duplication of this labor later.

Analysis & Key Policy Questions.

- Modernization of the AV platform and features in the chambers has been postponed for many years.
- Approving this initial phase of the larger project for execution in the remaining weeks of fiscal year 2025 is financially advantageous due to I.T. Services Fund dollars available, as well as taking advantage of the availability of the vendor
- Taking advantage of concurrent construction conditions in the basement of Town Hall saves money and labor.
- This request is to fund phase 1 in fiscal year 2025, with the remaining phases already included in the fiscal year 2026 budget proposal (at \$305,000)

Possible Alternatives.

1. Modify the conditions of approval and approve the scope of work, summary of costs, and terms and conditions.
2. Deny the request.
3. Other.

Comprehensive Plan & Priority Alignment.

Not applicable

Fiscal Impact.

Revenue:

- No existing revenue stream applies directly to this project. Building and I.T. infrastructure, both represented in this request, are ultimately funded through various resources, but primarily through the General Fund to the Internal Services fund(s) associated with building and IT costs.

Expenditures:

- A price not to exceed \$60,078.36.
- The proposed expenditure would be funded by the I.T. Services Fund balance, and as that fund functions on an amortized replacement model (replenishment of funds), the present impact to the Town's overall financial capacity is negligible.

Staff Impact.

- Legal review of associated documents is completed and approved. That impact is approximately four hours of staff time.
- I.T. review and management of this request is approximately 10 hours of staff time.

Attachments or Links.

- Custom Electronics, Inc. Town of Jackson Chamber Audio Infrastructure Ver. 2025.1

Suggested Motion.

I move to approve the scope of work, summary of costs, and terms and conditions with Custom Electronics, Inc. as presented.



CUSTOM ELECTRONIC
CONSULTANTS INC



Scope of Work

May include installation of whole house audio music, TVs and video distribution, enterprise grade network, lighting control, motorized window shades, HVAC control, and/or security system(s) if specifically included and referenced in the following proposal ("Work"). Includes simple-to-operate design and cabling for provided systems, installation, insurance, and owner training at completion of installation. Please note, this is not a complete system and relies upon components included in adjacent proposals for full functionality. Any additional construction, millwork, etc., structural or nonstructural, and drywall or other wall material repair and patching, taping, texturing, plastering, and painting is excluded. Additional subcontractor work may be required outside of this scope. CEJH personnel will notify owner, owner's representative, or general contractor of any extenuating circumstances at earliest opportunity. While Custom Electronic Consultants, Inc. (CEJH) will do everything possible to minimize intrusion and exposure, the nature of retrofit work inherently includes unforeseen conditions. CEJH personnel will notify owner, owner's representative, and/or general contractor of extenuating circumstances at earliest opportunity.

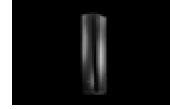
System operation and remote access functionality are typically internet dependent. Internet and other services/subscriptions, including available apps, may be available, but are expressly not included as part of this proposal, app subscriptions will be required. Electrical and grounding requirements to be coordinated with and supplied by licensed electrical contractor and are outside of this proposal's scope. If included in proposal, HVAC control consists of installation of low voltage thermostat(s) and remote sensor(s) only and/or connection to gateway; all other components and wiring of the climate control system(s) to be provided by HVAC, mechanical, or other contractor. Security system design based on CenturyLink telephone service for basic monitoring. Other telephone and/or internet service providers may require additional communication equipment and possible cellular fees; see C.E. Alarm Services for more information.

Current production and shipping delays have adversely affected some product delivery timeframes. CEJH is not responsible in any capacity, including pre-, ongoing, and post-, construction for such delays. Also, due to the major volatility of import tariffs, any pricing adjustments at time of order will be passed on to owner. Additionally, any manufacturer price adjustments at time of order in excess of five percent (5%) may be passed on to owner. Proposal pricing is valid for thirty (30) days from proposal date.

Obtaining a Certificate of Occupancy for the project is not an indicator that the systems contained herein will be installed and operational. More typically it designates the point at which CEJH can proceed with installation of the bulk of trim and finish equipment; at which time the project must be dust-free. This may result in roughly a 30-day timeframe from date of occupancy to major system completion (MSC). Access to the project must be assured and reasonable coordination with owner, owner's representative, and/or general contractor is expected to not place any undue hardship on CEJH or its personnel. Please see TERMS AND CONDITIONS section following.

Council Chambers

2 Each JBL CBT-1000



\$2,709.00

CBT 2-Way Line Array Column Loudspeaker with Constant Beamwidth Technology Tapered Horizontal Adjustable and Asymmetrical Vertical Coverage. Twenty-four (24) - 1 in extra-high-power soft dome tweeters and six (6) - 6-1/2 high-excursion LF drivers arranged coaxially.

2 Each JBL CBT-70J-1



\$1,329.00

Constant Beamwidth Technology Two-Way Line Array Column with Asymmetrical Vertical Coverage. Sixteen 1 in soft dome tweeters and four 5 in high-power LF drivers, arranged coaxially.

4 Each Custom CBT-70J Mount Bracket

\$765.00

Custom Mounting Bracket Assembly for adapting JBL CBT-70J Speakers to articulating TV bracket.

2 Each Shure MXWAPT8



\$4,166.13

Access Point Transceiver - 8-channel wireless access point compatible with Microflex Wireless microphone systems, uses automated frequency coordination to assign clean frequencies to wireless microphones and manages two-way wireless transmission of encrypted audio and control signals.

4 Each Shure MX202



\$233.00

Microflex Overhead Microphones, wired, spec. Black or White

1 Each QSC QIO-ML4I



\$955.00

Q-SYS peripheral providing 4 mic/line outputs. Up to 4 devices daisy-chainable. 1U-1/4W, powered over Ethernet or +24 VDC. Surface mountable, rack kit sold separately

0.35 MFT Liberty L-4E6S-305M-BLK



\$478.20

STAR QUAD 21 GA. MICROPHONE CABLE, 300M, BLACK

1475 FT Liberty 24-4P-L6ASH-WHT Ft.



\$0.75

White Category 6A F/UTP EN series 23 AWG 4 pair shielded cable, ft.

1145 Foot Metra or Equiv. 14-2C-BW FT



\$0.82

14-2C 105 Strand Oxygen Free Speaker Cable White

3 Each Chief Manufacturing or Equiv. XCM7000



\$976.00

Fusion® Extra-Large Pole Flat Panel Ceiling Mount

4 Each Chief Manufacturing CMS0810



\$248.53

8-10' Adjustable Extension Column, Pole, specify Black or White. Note: Length and/or quantity may be adjusted based on ceiling angle.

Summary Of Costs

Material Subtotal :	\$27,489.90
Parts & Hardware :	\$728.48
Finish Labor :	\$1,518.00
Prewire Labor :	\$12,449.60
Programming :	\$2,591.88
Trim Out Labor :	\$12,259.81
Design :	\$1,379.57
Management :	\$1,661.12
Subtotal :	\$60,078.36
Tax (0%) :	\$0.00
A Total Price Not to Exceed :	\$60,078.36

Payment Terms

Percentage	Description	Amount
85%	Upon Acceptance and Equipment Order	\$51,066.61
15%	Upon Phase Completion	\$9,011.75

Acceptance

Town of Jackson	Date

Custom Electronic Consultants, Inc.	Date

The preceding proposal is subject to the following **TERMS AND CONDITIONS** and is included with this proposal in its entirety:

This AGREEMENT dated as originated herein is between Town of Jackson, hereinafter referred to as Owner or Contractor; and Custom Electronic Consultants Inc, hereinafter referred to as Subcontractor or CEJH. Subcontractor will provide, install and program specified equipment for Owner or Contractor. Subcontractor installation will be performed in a workmanlike manner and is subject to review by Owner or Contractor as the homeowner(s) or end user's

representative. Contractor will provide timeline for completion and access to construction site as mutually arranged, including but not limited to, excavation, power, temporary lights and heat, security, storage, and final equipment installation locations.

Programming provided by Subcontractor is the intellectual property of CEJH and any unauthorized use of same, including derivative works, is strictly prohibited and may violate Federal Copyright laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. Subcontractor is not responsible for strikes, increased tariffs, or embargoes, acts of: War, violence, government, natural disaster, or God; including product availability and/or delivery as a result of such, or any other circumstances outside of Subcontractor's direct control (each a "Force Majeure Event"). If CEJH is unable to meet any timeline set forth herein as a result of a Force Majeure Event, then such deadline shall be extended for a period of time equal to the period of time during which CEJH's performance is delayed due to the Force Majeure Event.

Performance of work: Subcontractor shall begin performance of the work within 15 days of the payment for acceptance and equipment order ("Commencement Date") and shall complete all the Work within 30 days of Commencement Date.

Design: The system design represented in the proposal is the direct result of communication between CEJH and any or all of the following: Contractor, Architect, Designer, Owner(s), Owner's Representative or Assigns, and information provided by manufacturers. While the systems designed are warranted to function as intended, Subcontractor is not responsible for errors in communication and/or omission. Some components of proposals may be interrelated and reliant on existence of all systems proposed. Please consult CEJH for further information.

Third-Party Equipment and Services: Many third-party suppliers provide equipment, services and applications, such as Apple TV, Netflix, Hulu, Vudu, Disney, DirecTV, etc. NO assurance of compatibility, express or implied is given. Furthermore, such services may impact overall system operation and reliability which shall not be construed as indicative of system(s) performance, fit, function, and/or reliability. Programming of operation, navigation, and/or functions may or may not be available within apps or services via hard or soft button control and shall have no relevance or applicability regarding project completion. Pending and future equipment, services and applications are expressly excluded from this agreement.

Insurance: CEJH will maintain liability insurance in the amount of one million (\$1,000,000.00) dollars throughout the scope of the project. Contractor will be added to CEJH liability policy as an additional insured. CEJH will also provide Wyoming Workers Compensation as required by Wyoming statutes for its employees throughout project scope.

Terms, Payment, Liens, and Pricing: Initial deposit, invoices, and/or balance based on payment terms herein and work performed and/or equipment to be purchased. Invoices submitted to Contractor shall be processed in a timely manner and represent best effort, generally, to remit payment as soon as possible. Final balance is due upon MAJOR SYSTEM COMPLETION, hereinafter referred to as MSC. Owner or Contractor hereby acknowledges that, due to the nature of electronic systems, minor programmatic and operational adjustments or modifications may be necessary and do not prevent the project from realizing MSC status. The determination of the point at which system(s) under this Agreement reaches MSC is at the sole discretion of Subcontractor, and in no case shall more than ten percent (10%) of the outstanding contract balance be withheld. Any and all lien rights available to Subcontractor under Wyoming statutes are also hereby reserved. Lien waivers for payments received will not be withheld by Subcontractor. Prices quoted are valid for thirty (30) days from the date first written above. Any adjustment in manufacturer's suggested retail price (MSRP) after initial thirty (30) day period, in excess of plus or minus five (/-5%)

percent are subject to adjustment.

05/26/2025 | Sales Rep:

Changes: Changes and additions to above proposals as requested by Contractor in writing and agreed to by Subcontractor in writing will be incorporated into this agreement, subject to all specified terms herein, and will be performed at mutually agreed cost and timeframe. Any product itemized in the above proposals deemed manufacturer discontinued at time of order will be replaced with product of equal or greater MSRP value.

Taxes, Licenses, and Permits: CEJH is bonded and licensed, and employees will be licensed Low Voltage Technicians per Wyoming statutes. Local electrical permit will be secured by CEJH and inspections under such permit will be coordinated by CEJH. All work performed will be in accordance with 2023 National Electric Code and conform to the standards of the authority having jurisdiction.

Warranty: CEJH provides a one (1) year limited parts and labor warranty. This warranty commences at MSC and supersedes all other warranties express or implied.

Disputes: Any disputes regarding scope herein, where CEJH is directly liable, must be reported to CEJH within ninety (90) days following MSC and allow reasonable amount of time for resolution. All legal disputes must be filed and adjudicated within the State of Wyoming.

Entire Agreement: The parties agree that this Agreement reflects the entire agreement between the parties as to the subject matter hereof, and no prior or separate understandings or agreements between the parties are merged into this Agreement.

Governmental Immunity: Notwithstanding anything contrary herein or that may be interpreted as such, the Town of Jackson does not waive its governmental immunity by entering into this Agreement, and fully retain all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Agreement.

Counterparts; Electronic Signatures: This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which, when taken together, constitute one and the same document. The signature of any party to any counterpart shall be deemed a signature to, and may be appended to, any other counterpart. Counterparts may be delivered via electronic mail (including pdf or any electronic signature complying with the federal ESIGN Act of 2000, e.g., www.docusign.com) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes. At the request of either party, each party agrees to execute an original of this Agreement as well as any facsimile or other reproduction hereof.

Notices: Any notice, request, demand, consent, approval, or other communication required or permitted under this Agreement shall be in writing and shall be deemed duly given (i) when delivered personally to the recipient, (ii) when sent by certified mail, return receipt requested, to the address specified below, or (iii) when sent by email to the email address specified below, provided that the sender has not received a delivery failure notification. A notice sent by email shall be deemed received on the date and time the email is sent, provided that (a) the email is sent to the recipient's designated email address as set forth below, (b) the sender does not receive a bounce-back or delivery failure notification, and (c) if the notice

is sent outside of normal business hours (9:00 AM to 6:00 PM on business days), the notice shall be deemed received at 9:00 AM on the following business day.

05/26/2025 | Sales Rep:

To Town: Town of Jackson
P.O. Box 1687
Jackson, WY 83001
Email: clerk@jacksonwy.gov

To Subcontractor: CEJH
P.O. Box _____
Jackson, WY 8300____
Email: _____

Any party may change its address or email address for notice purposes by providing written notice to the other parties in accordance with the terms of this provision.

STAFF REPORT



Meeting Date:	June 9, 2025	Meeting Title:	Special Town Council Workshop
Submitting Department:	Administration	Presenter:	Tyler Sinclair/Kelly Thompson
Agenda Item:	Budget Review and Direction	Public Comment:	Yes

Purpose & Policy Considerations.

The Town Council reviews and approves the recommended budget pursuant to Wyoming Statute. The purpose of this item is for Council to provide final direction on any additional amendments to the proposed Fiscal Year 2026 (FY26) Budget prior to adoption by Council at the June 16, 2025, Regular Town Council Meeting.

Requested Action.

No formal action requested at this meeting, but staff is seeking direction from Council on final amendments to the FY26 Recommended Budget.

Recommendations.

Staff have provided a recommended Fiscal Year 2026 (FY26) Budget.

Background.

Town staff continue to work to balance current needs, resiliency, and preparing for dynamic times, recognizing our responsibility to current and future generations. Fiscal transparency is a key priority for the organization, and this budget was prepared in accordance with Wyoming Statutes and Town Ordinances. The recommended budget includes a continued focus on staff retention and standard budgets, consideration of prudent requests from departments with modest increases, keeping pace with inflation, and meeting the needs of the community and organization. The Town Manager's recommended FY26 budget provides the following to our community.

- Investment in the Town's incredible staff including retaining and recruiting employees who provide quality services on which our community can rely.
- Resources to maintain and protect critical infrastructure including water and sewer.
- Clean drinking water, community safety, and consistent snow removal.
- The rebuilding of Gregory Lane above and below ground.
- Allocations to support health and human service providers to deliver critical programs.
- A prudent reserve account for resilience and unforeseen challenges.

Staff began the presentation of this item at a Special Town Council Workshop on April 14 with Council discussion and staff presentation continuing at the April 21, May 6, May 14 and May 27 Workshops. The Council also met with the Teton County Commissioners, on April 28, April 29, May 13 and June 2 to discuss Joint Boards, Departments and Divisions. This workshop will be a continuation of these discussions.

Analysis

The purpose of this budget workshop is for staff to review the Staff and Council directed amendments to the recommended FY26 budget shown in the "Change Log" (see attached). In addition, staff will review the proposed General Fund Reserve and Discretionary funds and 5 Year Financial Model based upon the proposed budget.

Subject to any final Council direction provided at this meeting staff will finalize the proposed Fiscal Year 2026 Budget for adoption at the June 16, 2025, Regular Town Council meeting. Please see the agenda below and the attached presentation that staff will utilize at the workshop.

Agenda:

1. Change Log Overview
2. Town Reserve and General Funds and 5 Year Financial Model
3. Questions, Discussion, and Next Steps

Next Steps

Below staff has provided the complete budget review schedule to assist Council in preparing for future budget meetings.

FY2026 TOWN COUNCIL BUDGET MEETING SCHEDULE				
There may be many other meetings occurring during this time - the below list only reflects those associated with the FY2026 Budget				
Green = Town Council Meeting, Purple = JM				
Date	Day	Time	Event	Location
4/14/2025	Monday	1:30 - 4:30	Special Town Council Budget Meeting	Council Chambers
4/21/2025	Monday	1:30 - 4:30	Regular Town Council Workshop - Budget Focus	Council Chambers
4/28/2025	Monday	9:00 - 12:00	Special Joint Budget Meeting	County Commissioners Chambers
4/29/2025	Tuesday	9:00 - 4:00	Special Joint Budget Meeting	County Commissioners Chambers
5/6/2025	Tuesday	1:30 - 4:30	Special Town Council Budget Meeting	Council Chambers
5/13/2025	Tuesday	1:30 - 4:30	Special Joint Budget Meeting	County Commissioners Chambers
5/14/2025	Wednesday	1:30 - 4:30	Special Town Council Budget Meeting	Council Chambers
5/27/2025	Tuesday	1:30 - 4:30	Special Town Council Budget Meeting	Council Chambers
6/2/2025	Monday	1:30 - 4:30	Regular Joint Meeting - Budget Focus	Council Chambers
6/9/2025	Monday	1:30 - 4:30	Special Town Council Budget Meeting	Council Chambers
6/16/2025	Monday	6:00PM	Regular Town Council Meeting - Budget Public Hearing & Adoption	Council Chambers

Possible Alternatives.

Council could consider alternate or additional dates for upcoming special budget meetings as they deem appropriate.

Comprehensive Plan & Priority Alignment.

To successfully implement the Comprehensive Plan, Council must set priorities, be strategic, and be disciplined. A critical component is prioritizing and identifying the necessary level of funding to address desired goals, policies, and strategies, which is critical to the successful implementation of Town Priorities and the Comprehensive Plan. In addition, many of the programs and strategies called for in the Comprehensive Plan come at an additional cost to the community, that current funding levels cannot accommodate. Chapter 8 - Quality Community Service Provision calls for *"Timely, efficient and safe delivery of quality services and facilities in a fiscally responsible and coordinated manner."*

Fiscal Impact.

None at this time.

Staff Impact.

The staff impact of preparing this information is estimated at over 350 hours for all department members participating in preparing budget requests and internal staff meetings. Also, extensive, and ongoing staff time is spent preparing, reviewing, and adjusting the recommended budget.

Attachments or Links.

Draft Presentation

Suggested Motion.

None



Town of Jackson Fiscal Year 2026 Recommended Budget

Meeting #7

Budget Overview

June 9, 2025

Agenda

1. Change Log Overview
2. Town Reserve and General Fund
3. Questions, Discussion, and Next Steps

Purpose

- The purpose of this meeting is for Council to provide final direction on any additional amendments to the proposed Fiscal Year 2026 Budget prior to adoption by Council on at the June 16, 2025 Regular Meeting.

Change Log

Department	Account	Published Recommended	Updated	Increase (Decrease) to Fund Balance	Justification/Discussion
<u>Staff Corrections</u>					
Health & Human Services	JH Children's Museum	30,000	25,000	5,000	Applicant requested \$25,000
Town-Wide	Property Insurance	391,000	362,000	29,000	Quote came in under estimate on 4/18/2025
Town-Wide	Property Tax	68,479	76,485	(8,006)	Commercial Property Tax Increase
Joint - County	Fire/EMS Operations	3,176,355	3,126,458	49,897	County updated recommended budget
Joint - County	Affordable Housing Operations	597,602	594,985	2,617	County updated recommended budget
Joint - County	Parks & Rec Operations	2,440,587	2,399,676	40,911	County updated recommended budget
Joint - County	Emergency Management Operations	101,063	99,451	1,612	County updated recommended budget
Joint - County	Emergency Management - Capital	147,920	10,320	137,600	Remove siren capital
START - Capital	40 foot bus - hybrid (2)	1,990,000	2,200,000	(210,000)	Gillig bus increase
Streets	Total Compensation	-	21,545	(21,545)	Street Staff shift differential
Town-Wide	Total Compensation	24,573,626	24,579,221	(5,595)	Staffing/Benefit edits since publication
Legal	Professional Services	45,000	53,000	(8,000)	Not identified at the time of budget submission
START	Transfer Out	-	282,900	(282,900)	Internal transfer for FY25 capital
General Fund	Transfer In	-	282,900	282,900	Internal transfer for FY25 capital
Total Staff Corrections				<u>13,491</u>	
<u>Council Direction</u>					
Joint - County	Fire/EMS Operations	3,126,458	3,146,023	(19,565)	Additions approved at 5/13/2025 JIM
Joint - County	Parks & Rec Operations	2,399,676	2,466,545	(66,868)	Additions approved at 5/13/2025 JIM
START	Operations	-	36,851	(36,851)	Summer Village Increase; Van Pool
Capital	Capital Projects	-	500,000	(500,000)	Capital Fund increase - unassigned
Licenses & Permits	Liquor Licenses	4,500	1,587	(2,913)	Reduce Limited Retail (Club) to CPI
Licenses & Permits	Liquor Licenses	105,000	37,260	(67,740)	Reduce Bar & Grill to 20% Increase
Total Council Direction				<u>(693,937)</u>	
Total Changes to Fund Balance				<u>(680,446)</u>	

Liquor License Fee Amendments

The following are the proposed liquor license fee amendments included in the “change log” based upon previous Council direction:

- **Bar and Grill Liquor Licenses**

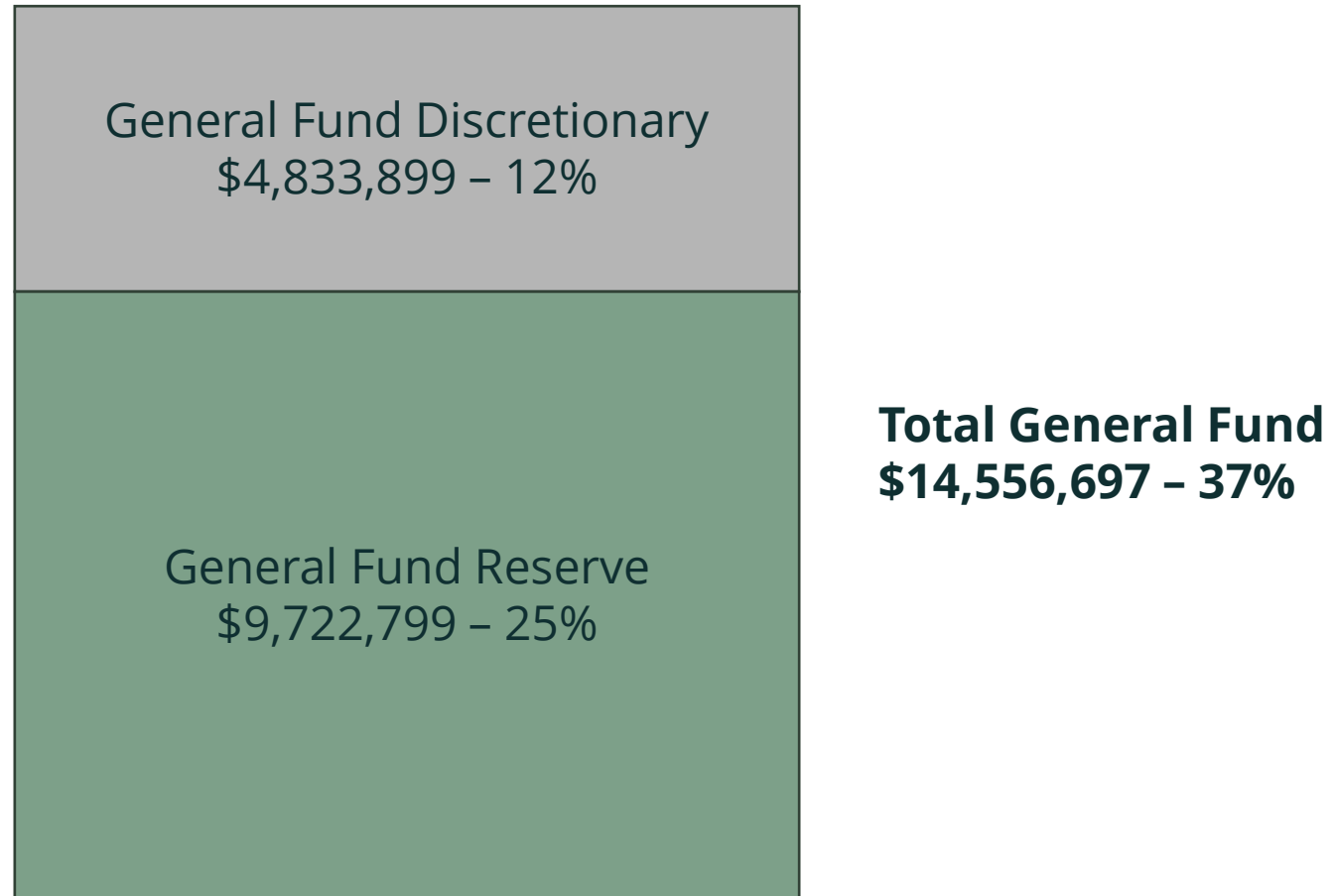
- Current Fee for Renewal - \$3,105
- Proposed Fee for Renewal - \$10,500
- Council directed 20% Increase included in Change Log - \$3,726

- **Limited Retail Liquor Licenses (Club)**

- Current Fee for New and Renewal - \$517
- Council directed CPI (2.34%) increase included in Change Log - \$529

Understanding the General Fund

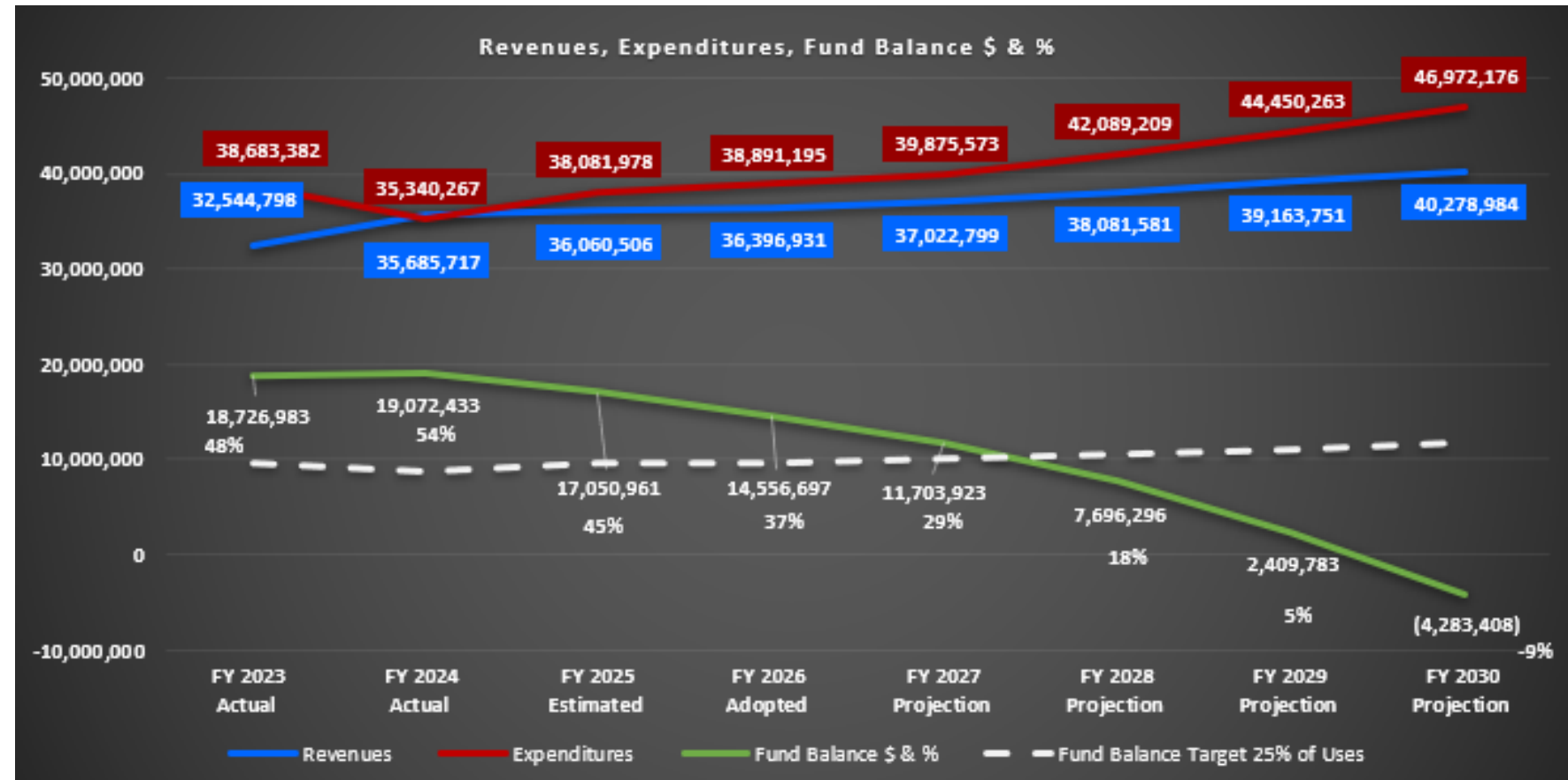
- Updated thru 5/27/2025



Town's current target of maintaining a reserve of approximately 25% of that year's estimated net operating expenditures, the Town reserve would be approximately \$9,722,799

General Fund 5 Year Financial Model

- Updated thru 6/6/2025



FUND	UNRESTRICTED	ASSIGNED	RESTRICTED	TOTAL FUNDS
General Fund	\$ 14,556,697			\$ 14,556,697
Special Revenue Funds				
Affordable Housing		3,666,445	1,473,118	5,139,563
Parking Exactions		1,786,488	255,205	2,041,693
Park Exactions			97,593	97,593
Employee Housing		2,821,690		2,821,690
Animal Care Fund			490,013	490,013
Lodging Tax Fund			907,513	907,513
START Bus System			1,937,564	1,937,564
Capital Project Funds				
Capital Projects (5th Cent)		6,835,639		6,835,639
2014 Specific Purpose Excise Tax			2,224,242	2,224,242
2016 Specific Purpose Excise Tax			353,706	353,706
2019 Specific Purpose Excise Tax			3,874,549	3,874,549
2022 Specific Purpose Excise Tax			1,967,013	1,967,013
Utility Funds				
Water Utility			1,455,022	1,455,022
Sewage Utility			4,731,771	4,731,771
Internal Service Funds				
Employee Insurance	719,291			719,291
Fleet Management	(260,339)			(260,339)
Central Equipment	619,731			619,731
IT Services	260,824			260,824
	<u>\$ 15,896,204</u>	<u>\$ 15,110,262</u>	<u>\$ 19,767,309</u>	<u>\$ 50,773,774</u>

Public Comment

Budget Schedule

FY2026 TOWN COUNCIL BUDGET MEETING SCHEDULE				
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6/16/2025	Monday	6:00PM	Regular Town Council Meeting - Budget Public Hearing & Adoption	Council Chambers

Next Steps

- Town Council Budget Adoption at the Regular Town Council Meeting on June 16, 2025
- Fiscal Year 2026 Quarterly Budget Check-ins with Council beginning October 2025
- Strategic Budgeting Discussions beginning August 2025 Town Council Workshop