

Regular Town Council Meeting

July 21, 2025

6:00 PM

Town Council Chambers

Chair: Arne Jorgensen

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: <https://us02web.zoom.us/j/86703285565?pwd=qn8hyjLIL2KGchb2SLt14fvYBKFrmd.1>

Or join at zoom.com with Webinar ID: **867 0328 5565** and Password: **83001** or by phone: **+1 719 359 4580**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Land Acknowledgement
- D. Announcements/Proclamations
 - 1. Introduction of Shelly Wilson, Deputy Treasurer
 - 2. Proclamation Recognizing the Cowboy Trades Association

III. PUBLIC COMMENT

This section is reserved for public comment about items not included in this agenda. Public comment is limited to 3 minutes. As a general practice, Council does not discuss, debate, or act on issues raised under public comment. Council may or may not discuss an issue raised under Public Comment later in the meeting during Matters from Mayor and Council at their discretion. If you would like to communicate with Council during the meeting about an item on the agenda, please wait until public comment has been called for that item. Public comment may also be submitted to Council at any time by emailing electedofficials@jacksonwy.gov.

- A. Silver Star Communications

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes
 - 1. July 7, 2025 Regular Town Council Meeting
- B. Disbursements
- C. Contracts
 - 1. Contract with UCM Digital Health Inc. (UCM)
 - 2. Contract with HUB International Mountain States Limited
 - 3. Engagement Letter with Jones Simkins LLC
 - 4. Contract with Allegiance Benefit Plan Management, Inc.

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5. Letter Agreement with Canyon's Fund, LLC
 6. Amended and Restated Declaration of Parking and Improvements Easement for 645 S. Cache St.
 7. Lease Agreement with Variable-Hour Transit Operator
 8. Lease Agreement with Full-Time Transit Operator
 9. Contract with ICLEI USA and the Coalition for Green Capital
 10. Vehicle Storage Lease Agreement with Jackson Downtowner, LLC
- D. June Municipal Court Report
- E. State Legislative Advisor Contract (Susan Scarlata)

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

- A. Administration
1. Emergency Ordinance 1442: An Ordinance Temporarily Regulating Lawn Watering (Tyler Sinclair)
- B. External Affairs
1. Sustainable Strategies Grant Consultants: Services Agreement & Potential Travel (Susan Scarlata)
- C. Internal Services
1. Application for New Restaurant Liquor License for JH Burrito LLC at 25 S. Glenwood (Lynsey Lenamond) - *This application was withdrawn.*
 2. Application for New Restaurant Liquor License for Wyoming Masala N Curry Inc. at 22 N. Cache St. Suite #1 (Lynsey Lenamond)
- D. Planning & Building
1. Three Development Plans for Lots 53, 57, & 58 within the Snow King Master Plan (P24-168, P24-174 & P24-175) (Tyler Valentine)
 2. Sketch Plan for a New +/-80,000 sf Justice Center at 180 S. King Street (P25-019) (Tyler Valentine)

VI. RESOLUTIONS

- A. Resolution 25-18: Fee Schedule (Lynsey Lenamond)

VII. ORDINANCES

- A. Ordinance Y: An Ordinance Granting a Franchise to CenturyLink (Third Reading, to be designated Ordinance 1443)
- B. Ordinance Z: An Ordinance Regarding Police Department Rules and Regulations (Roxanne Robinson, First Reading)
- C. Ordinance A: An Ordinance Granting a Franchise to RAD Curbside (Riley Hovorka, First Reading)

VIII. MATTERS FROM MAYOR AND COUNCIL

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- A. Board and Commission Reports
- B. Board of Examiners Reappointments

IX. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

X. ADJOURN

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