**TOWN COUNCIL PROCEEDINGS**

**JULY 21, 2025** **JACKSON, WYOMING**

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Spery.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Johnny Ziem, Tyler Valentine, Paul Anthony, Russ Ruschill, Tanya Anderson, Susan Scarlata, Lynsey Lenamond, and Riley Hovorka.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen introduced Shelly Wilson. Mayor Jorgensen read a proclamation recognizing the Cowboy Trades Association and its exhibit that will be showcased at Jackson Hole History Museum from July 31, 2025 to January 6, 2026.

**Public Comment.** Eric Heap and Jason Jenkins with Silver Star made public comment.

**Consent Calendar.** A motion was made by Alyson Spery and seconded by Devon Viehman to approve the consent calendar including items A-D as presented with the following motions:

A. **Meeting Minutes.** To approve meeting minutes from the July 7, 2025 Regular Town Council Meeting.

B. **Disbursements.** To approve the disbursements as presented. 3555 SOUTH PARK DRIVE $195.11; A43 ARCHITECTURE $4,212.50; ACE HARDWARE $1,905.84; ADVANCED NETWORK MANAGEMENT, INC. $1,100.00; ALDER ENVIRONMENTAL LLC $4,869.62; ALPHAGRAPHICS $350.17; AMAZON $2,200.65; AMERICAN PUBLIC WORKS ASSOC $1,863.16; ARILA, ODALIS $2,250.00; ARISTORENAS, MARIA $2,250.00; AT&T $273.72; BADILLO, MARCELA $4,350.00; BLUE SPRUCE CLEANERS,INC $434.99; BLUE360 MEDIA, LLC $772.52; BOLAND, ANITA $2,263.80; BROWN, DAVID M. $620.00; BURKE, MARTIN $1,556.35; BURKHOLDER, SHAWN $2,039.63; CASELLE INC. $4,551.00; CBT NUGGETS, LLC $2,396.00; CENTURYLINK $4,877.96; CLASSY THREADS $150.00; CLEARGOV INC $23,920.00; CLIMB WYOMING $1,531.25; CNA SURETY $1,047.50; CONRAD & BISCHOFF INC. $30,162.52; CONTROL SYSTEM TECHNOLOGY, INC. $1,200.00; CONWAY, LARS $2,500.00; COOK GRADING AND PAVING, LLC $35,806.99; DARKTRACE HOLDINGS LIMITED $86,632.00; DAWSON INFRASTRUCTURE SOLUTIONS $2,460.88; DAY, JEAN $2,250.00; DEAN'S PEST CONTROL LLC $270.00; DELL $18,455.71; DIVISION OF CHILD SUPPORT ENFORCEMENT $509.23; DIVISION OF VICTIM SERVICES $150.00; DYNAMIC CONTROLS, LLC $1,659.00; E.R. OFFICE EXPRESS $1,374.53; ENERGY CONSERVATION WORKS $8,750.00; ENERGY LABORATORIES INC. $355.00; ENTENMANN-ROVIN CO $288.50; ESRI, INC $700.00; ETNA TRADE PARK LLC $4,062.00; EVANS CONSTRUCTION INC $1,133.30; EWERT, STEFANI $2,250.00; FERGUSON ENTERPRISES, INC $35.58; FLEETPRIDE $781.66; GILLIG LLC $2,660.80; GRAINGER $72.64; GRANICUS, LLC $21,273.40; GRIFFITH PARTNERSHIP LLC $1,600.00; HD FOWLER COMPANY $8,670.63; HERNANDEZ, BRANDON $1,750.00; HIGH COUNTRY LINEN $700.15; HUB INTERNATIONAL $12,000.00; HUNT CONSTRUCTION INC $3,830.00; IDAHO TRAFFIC SAFETY, INC. $59,357.70; IMMIGRANT HOPE $2,000.00; INTERNAL REVENUE SERVICE $1,828.96; INTERSTATE BATTERY $383.85; IVY OUTDOOR SERVICES LLC $18,707.00; JACKSON HOLE COMMUNITY HOUSING $21,267.19; JACKSON HOLE LAW, PC $3,505.00; JACKSON HOLE NEWS & GUIDE $7,276.08; JIM & GREG THE LOCKSMITHS $30.00; JORGENSEN ASSOCIATES, PC $59,475.17; KEENAN, PETER $2,357.50; KJ'S SERVICES INVESTMENTS LLC $2,975.00; LEXISNEXIS MATTHEW BENDER $865.97; LOGIK $7,500.00; LOGIK SYSTEMS, INC. $28,620.00; LOWER VALLEY ENERGY INC $42,100.89; MACY, ERIC $12,000.00; MACY'S SERVICES $647.71; MORILLON-ARELLANO, SHILA $1,750.00; MOUNTAIN STATES LIGHTING $1,613.00; MSC INDUSTRIAL SUPPLY CO $308.20; NAPA AUTO PARTS INC. $454.85; NOBLE TREE INC $14,000.00; OLD WILSON SCHOOL AND COMMUNITY CENTER $150.00; ONE CALL OF WYOMING $320.25; ONYX AND ANTLER GALLERY OF JH $2,500.00; OSTROM ENDERS II $73,045.25; PERFORM PRINTING LLC $533.60; PLATT $222.30; PREMIER TRUCK- SALT LAKE CITY $232.75; QUADIENT LEASING USA, INC. $541.68; R & A SAFETY LLC $814.50; RAFTER J IMPROV/SERV DIST $146.43; RAMANATHAN, BRINDA $2,500.00; RICH, SAMUEL $457.45; RUSH INTERNATIONAL TRUCK CENTER $79.75; SAFETY SUPPLY & SIGN CO., INC. $745.62; SANCHEZ-MACHUCA, ROSA $1,750.00; SEASONS HANDYWORKS AND PROPERTY SERVICES $303.00; SHERWIN-WILLIAMS CO. $523.65; SMITH POWER PRODUCTS,INC.

$1,180.00; SOSA'S JANITORIAL SERVICE $7,491.60; SPACE EXPLORATION TECHNOLOGIES CORP $282.13; SPRING CREEK ANIMAL HOSPITAL $1,434.01; SPSC POA - SOUTH PARK SERVICES CTR POA $303.82; STAR VALLEY DISPOSAL $117.00; STEVENSON, HUNTER $255.00; STEWART, DANIEL $448.00; STINKY PRINTS, INC $12.41; STONE, KIRK $3,087.00; SUSTAINABLE STRATEGIES DC, LLC $7,500.00; TEAM LABORATORY CHEMICAL CORP $310.00; TETON COUNTY ALTERNATIVE TO INCARCERATIO $18,842.21; TETON COUNTY HISTORIC $13,425.00; TETON COUNTY PARKS & REC $5,374.00; TETON COUNTY-FUND 10 $87,090.69; TETON COUNTY-FUND 13 $193,244.44; TETON MOTORS INC $711.73; TETON TRASH REMOVAL, INC. $120.00; TETON TRUST FOR HISTORIC PLACES $7,500.00; TETON VALLEY NEWS $124.10; THOMSON WEST $1,233.20; T-MOBILE $31.35; TMSC LLC $9,480.00; TREFONAS LAW, P.C. $1,358.00; UPPER CASE PRINTING INK $245.08; UTILIS, INC. $32,500.00; W.A.R.M. PROPERTY INSURANCE $866.13; WBC PROPERTIES $2,150.00; WESTERN STATE $155.88; WHITE GLOVE CLEANING, INC. $5,421.76; SOSA'S JANITORIAL SERVICE $158.40; WILSON, JOHN $2,200.00; WINDCAVE INC $100.00; WYOMING GARAGE DOOR, LLC $50,027.25; WYOMING LAW ENFORCEMENT $85.00; WYOMING.COM INC $5.00; YELLOW IRON WASTE, LLC $3,008.00.

C. **Contracts.**
1. **Contract with UCM Digital Health, Inc. (UCM).** To approve the Contract with UCM Digital Health, Inc. (UCM).
2. **Contract with HUB International Mountain States Limited.** To approve the Contract with HUB International Mountain States Limited.
3. **Engagement Letter with Jones Simkins LLC.** To approve the Engagement Letter with Jones Simkins LLC.
4. **Contract with Allegiance Benefit Plan Management, Inc.** To approve the Contract with Allegiance Benefit Plan Management, Inc.
5. **Letter Agreement with Canyon's Fund, LLC.** To approve the Letter Agreement with Canyon's Fund, LLC.
6. **Amended and Restated Declaration of Parking and Improvements Easement for 645 South Cache Street.** To approve the Amended and Restated Declaration of Parking and Improvements Easement for 645 South Cache Street.
7. **Lease Agreement with a Variable Hour Transit Operator.** To approve the Lease Agreement with a Variable Hour Transit Operator.
8. **Lease Agreement with a Full-Time Transit Operator.** To approve the Lease Agreement with a Full Time Transit Operator.
9. **Contract with ICLEI USA and the Coalition for Green Capital.** To approve the Contract with ICLEI USA and the Coalition for Green Capital.
10. **Vehicle Storage Lease Agreement with Jackson Downtowner, LLC.** To approve the Vehicle Storage Lease Agreement with Jackson Downtowner, LLC.

D. **June Municipal Court Report.** To approve the June Municipal Court Report as presented.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**State Legislative Advisor Contract.** Council held discussion. There was no public comment. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve the Agreement for Services with a Legislative Advisor attached to this staff report and authorize the Mayor to execute it, subject to minor changes by staff. Mayor Jorgensen called for the vote. The vote showed 4-1 with Mayor Jorgensen, Jonathan Schechter, Devon Viehman, Alyson Spery in favor and Devon Viehman opposed. The motion carried.

**Emergency Ordinance 1442: An Ordinance Temporarily Regulating Lawn Watering.** Tyler Sinclair made staff comment. Council held discussion with staff. Dan Tolson, Phil Powers, George Kuvinka, Peter Romaine, and Andy Erskine made public comment.

Council recessed at 7:54pm and reconvened at 8:08pm.

Discussion continued. A motion was made by Jonathan Schechter and seconded by Kevin Regan to suspend the requirements for three public readings of ordinances under Wyoming Statutes § 15-1-115(c). There was no public comment on the motion. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Jonathan Schechter and seconded by Devon Viehman to read Ordinance 1442 in short title. There was no public comment on the motion. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Emergency Ordinance 1442: An Ordinance Temporarily Regulating Lawn Watering**
AN ORDINANCE TEMPORARILY REGULATING LAWN WATERING WITHIN THE TOWN OF JACKSON WYOMING AND ALL PARTIES OUTSIDE THE CORPORATE LIMITS OF THE TOWN OF JACKSON CONNECTED TO THE PUBLIC WATER SUPPLY; DECLARING AN EMERGENCY, PROVIDING FOR AN EFFECTIVE DATE AND A TIME FOR TERMINATION. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance 1442 as amended tonight, an ordinance temporarily regulating lawn watering within the Town of Jackson Wyoming and all parties outside the corporate limits of the Town of Jackson connected to the public water supply. There was no public comment on the motion. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Mayor Jorgensen proclaimed that Emergency Ordinance 1442 is effective immediately.

**Three Development Plans for Lots 53, 57, & 58 within the Snow King Master Plan (P24-168, P24-174 & P24-175).** Tyler Valentine made staff comment. Council held discussion with staff. S.R. Mills and Austin Depree spoke on behalf of the applicant. Richard Lurie and Adam Levine public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to approve Development Plan P24-168 for a new three-story, 43,314 sf condominium building with a basement located on Lot 53 (553 Upper Snow King Loop) based upon the findings and conditions presented in the staff report, the departmental reviews, and subject to the staff report dated July 21, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

1. At the time of building permit submittal, Lot 53 shall comply with the long-term bike parking requirements to be consistent with the analysis in this staff report.
2. Prior to issuance of the Certificate of Occupancy, the applicant shall work with Snow King Resort Master Association (SKRMA) to ensure the missing section of sidewalk located to the west of the Grand View Lodge identified in this staff report is constructed as required by the Snow King Master Plan.
3. As part of the building permit submittal, the landscape plan shall ensure that all new Quaking Aspen trees planted north of the building are at least 18’ tall and planted at a one-to-one ratio to those trees removed from this same area.

A motion was made by Devon Viehman and seconded by Alyson Spery to approve Development Plan P24-174 for two new three-story, condominium buildings with a basement, one 18,125 sf and another 24,583 sf, located on Lot 57 (510 Upper Snow King Loop) based upon the findings and conditions presented in the staff report, the departmental reviews, and subject to the staff report dated July 21, 2025. Mayor Jorgensen called for the vote. The vote showed 4-1 with Mayor Jorgensen, Devon Viehman, Alyson Spery, and Kevin Regan in favor and Jonathan Schechter opposed. The motion carried.

1. At the time of building permit submittal, Lot 57 shall comply with the long-term bike parking requirements to be consistent with the analysis in this staff report.
2. Prior to issuance of the Certificate of Occupancy, the applicant shall work with SKRMA to ensure the missing section of sidewalk located to the west of the Grand View Lodge identified in this staff report is constructed as required by the Snow King Master Plan.

A motion was made by Devon Viehman and seconded by Kevin Regan to approve Development Plan P24-175 for a new three-story, 24,905 sf condominium building with a basement located on Lot 58 (725 Upper Snow King Loop), based upon the findings and conditions presented in the staff report, the departmental reviews, and subject to the staff report dated July 21, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

1. At the time of building permit submittal, Lot 58 shall comply with the long-term bike parking requirements to be consistent with the analysis in this staff report.
2. Prior to issuance of the Certificate of Occupancy, the applicant shall work with SKRMA to ensure the missing section of sidewalk located to the west of the Grand View Lodge identified in this staff report is constructed as required by the Snow King Master Plan.

3. Because the required affordable housing generated from Lot 58 will all be located on Lot 53, a Certificate of Occupancy for Lot 58 shall not be issued until Lot 53 receives its Certificate of Occupancy.

**Sketch Plan for a New +/-80,000 sf Justice Center at 180 S. King Street (P25-019).** Tyler Valentine made staff comment. Jason Berning, Mark Newcomb, and Stephen Hall commented on behalf of the applicant. Council held discussion with staff. A motion was made by Devon Viehman and seconded by Jonathan Schechter to continue Sketch Plan P25-019 for a new +/-80,000 sf Justice Center for Teton County located at 180 S. King Street to July 28, 2025 at 9:00am. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Sustainable Strategies Grant Consultants: Services Agreement & Potential Travel.** This item was continued.

**Application for New Restaurant Liquor License for JH Burrito LLC at 25 S. Glenwood.** This application was withdrawn.

**Application for New Restaurant Liquor License for Wyoming Masala N Curry Inc. at 22 N. Cache St. #1.** Mayor Jorgensen opened the public hearing. Lynsey Lenamond made staff comment. Council held discussion with staff. There was no public comment. Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, a motion was made by Devon Viehman and seconded by Kevin Regan to approve the application for a new restaurant liquor license from Wyoming Masala N Curry Inc. at 225 N. Cache St. Suite #1, subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
2. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. Mayor Jorgensen closed the public hearing.

**Resolution 25-18: Fee Schedule.** Lynsey Lenamond made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Resolution 25-18, rescinding all previous fee schedules and adopting the Town of Jackson Fee Schedule. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Ordinances.** A motion was made by Jonathan Schechter and seconded by Devon Viehman to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Ordinance Y: An Ordinance Granting a Franchise to CenturyLink.**

AN ORDINANCE GRANTING A FRANCHISE TO QWEST CORPORATION D/B/A CENTURYLINK QC ON BEHALF OF ITSELF TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM FOR THE PURPOSE OF SUPPLYING SERVICE TO THE TOWN OF JACKSON AND PROVIDING AN EFFECTIVE DATE. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, IN REGULAR SESSION DULY ASSEMBLED, THAT:

There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance Y, an ordinance granting a franchise to Qwest Corporation dba CenturyLink QC, on third reading and designate it Ordinance 1443. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Ordinance Z: An Ordinance Regarding Police Department Rules and Regulations.**

AN ORDINANCE AMENDING SECTION 2.32.080, RULES AND REGULATIONS, OF TITLE 2, ADMINISTRATION AND PERSONNEL, REGARDING POLICE DEPARTMENT RULES AND REGULATIONS OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

Roxanne DeVries Robinson made staff comment. There was no public comment. Council held discussion. A motion was made by Jonathan Schechter and seconded by Alyson Spery to approve

Ordinance Z, An Ordinance Amending Section 2.32.080, Rules and Regulations of the Police Department, on first reading as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Ordinance A: An Ordinance Granting a Franchise to RAD Curbside.**
AN ORDINANCE GRANTING RAD CURBSIDE, INC. A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF MUNICIPAL SOLID WASTE AND COMPOSTABLE / RECYCLABLE MATERIALS PROVIDIING THE RIGHTS AND LIABILITIES THEREUNDER. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

Riley Hovorka made staff comment. There was no public comment. Council held discussion. A motion was made by Jonathan Schechter and seconded by Kevin Regan to approve Ordinance A, an ordinance granting a franchise to RAD Curbside, on first reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Matters from Mayor and Council.** No discussion.

**Board of Examiners Reappointments.** There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to reappoint Jade Beus and Mike Mielke to the Board of Examiners for two-year terms, which shall expire July 31, 2027. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Town Manager's Report.** Tyler Sinclair made staff comment. The Town Manager's report contained updates on temporary sign permits and potential education and enforcement about 'No Dogs in Parks.' A motion was made by Devon Viehman and seconded by Jonathan Schechter to approve the Town Manager's Report including temporary sign permits only. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

**Adjourn.** A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 10:24 p.m.

TOWN OF JACKSON

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ATTEST: Arne O. Jorgensen, Mayor

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Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: July 30, 2025