

TOWN COUNCIL PROCEEDINGS

AUGUST 18, 2025

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Devon Viehman, Kevin Regan, and Alyson Sperry. Jonathan Schechter was absent.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Floren Poliseo, Johnny Ziem, Paul Anthony, Andrew Bowen, Michelle Weber, Michael Toronto, Bruce Abel, Tanya Anderson, Susan Scarlata, and Riley Hovorka.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen introduced Michael Toronto, Transit Director.

Public Comment. Lorna Miller and Mike Clement made public comment.

Consent Calendar. A motion was made by Devon Viehman and seconded by Kevin Regan to approve the consent calendar including items A-E as presented with the following motions:

- A. **Meeting Minutes.** To approve meeting minutes from the August 4, 2025 Regular Town Council Meeting.
- B. **Disbursements.** To approve the disbursements as presented. A43 ARCHITECTURE \$5,979.25; ACE HARDWARE \$1,743.24; ALDER ENVIRONMENTAL LLC \$3,092.19; ALPHAGRAPHICS \$794.13; AMAZON \$1,891.01; AMSOIL INC #774148 \$8,871.39; AT&T -\$2,446.82; BIG R RANCH & HOME \$116.98; BISON LUMBER \$419.85; BLACK HAWK INDUSTRIAL \$43.53; BLUE SPRUCE CLEANERS, INC \$245.91; BOLAND, ANITA \$2,263.80; BUCKRAIL \$3,438.00; BURKHOLDER, SHAWN \$2,141.61; CENTRALSQUARE \$20.70; CENTURYLINK -\$9.53; CHARGEPOINT, INC \$3,620.00; CIVICPLUS \$5,781.51; COLEMAN, TATE \$25.15; COMMUNITY SAFETY NETWORK \$33,333.34; CONRAD & BISCHOFF INC. \$31,479.57; CONTROL SYSTEM TECHNOLOGY, INC. \$7,884.50; CONWAY, LARS \$2,500.00; COPYWORKS, LLC \$364.66; CORE & MAIN LP \$479.41; CREATIVE ENERGIES, LLC \$12,000.00; CURTIS BLUE LINE \$141.56; DAWSON INFRASTRUCTURE SOLUTIONS \$4,268.06; DEAN'S PEST CONTROL LLC \$270.00; DEFENSIVE EDGE TRAINING & CONSULTING, INC \$1,100.00; E.R. OFFICE EXPRESS \$308.88; ENERGY 1 \$21,997.51; ENERGY LABORATORIES INC. \$355.00; ESRI, INC \$700.00; ETNA TRADE PARK LLC \$4,062.00; EVANS CONSTRUCTION INC \$618.63; EVOLUTION CONSTRUCTION, LLC \$11,851.00; FENNERN, ROBERT \$155.00; FERGUSON ENTERPRISES, INC \$843.91; FIRE SERVICES OF IDAHO \$11,031.25; FLEETPRIDE \$1,577.07; FLOWMARK/HIGH TECH COMPANIES \$636.06; FLOWPOINT ENVIRONMENTAL SYSTEMS \$1,105.54; GARMIN USA \$64.95; GILLIG LLC \$4,543.71; GRIFFITH PARTNERSHIP LLC \$1,600.00; HD FOWLER COMPANY \$939.68; HEBDON EXCAVATION LLC \$1,125.00; HIGH COUNTRY LINEN \$1,435.77; HUNT CONSTRUCTION INC \$12,819.00; IDAHO TRAFFIC SAFETY, INC. \$1,700.00; INTERSTATE BATTERY \$572.80; IPRO TECH, LLC \$7,998.71; IVY OUTDOOR SERVICES LLC \$21,284.02; JACKSON GROUP LOCKBOX \$5,166.92; JACKSON HOLE HISTORICAL SOCIETY \$1,125.00; JACKSON HOLE LAW, PC \$3,505.00; JACKSON HOLE NEWS & GUIDE \$7,322.50; JACKSON LUMBER INC \$347.00; JOE & DOROTHY KUDAR \$3,000.00; JOE JOHNSON EQUIPMENT \$761.16; JORGENSEN ASSOCIATES, PC \$8,380.00; KEENAN, PETER \$2,357.50; KJ'S SERVICES INVESTMENTS LLC \$2,975.00; LEGACY BUSINESS VENTURES LLC \$800.00; LEONHARD, SEAN \$154.00; LOCAL GOV'T LIABILITY POOL \$1,374.09; LOWER VALLEY ENERGY INC \$3,000.00; M. NEILS ENGINEERING, INC \$5,973.12; MACY'S SERVICES \$75.81; MARTINELLI, JANINE \$145.00; MCDONOUGH, CHRIS \$130.00; METROQUIP INC \$398.20; MSC INDUSTRIAL SUPPLY CO \$302.63; NAPA AUTO PARTS INC. \$2,492.14; NELSON ENGINEERING \$4,470.00; OUTBACK LANDSCAPE OF WYOMING, LLC \$526.00; PERFORM PRINTING LLC \$2,945.55; POLISEO, FLOREN \$6.08; PREMIER TRUCK- SALT LAKE CITY \$1,122.36; PVS DX, INC \$2,408.31; R & A SAFETY LLC \$814.50; RAMANATHAN, BRINDA \$2,500.00; RICH, SAMUEL \$559.95; RIDGELINE EXCAVATION INC \$16,157.39; RINK-TEC INTERNATIONAL, INC \$19,441.88; RT1 INC \$27.03; SCHWARTZ, ANDY \$9,583.33; SIGN IT NOW INC \$651.15; SILVER CREEK SUPPLY \$656.05; SILVERSTAR \$3,606.69; SMITH PSYCHOLOGICAL SERVICES \$400.00; SMITH, GREGORY J \$155.00; SMITH, PHILLIP \$154.00; SOSA'S JANITORIAL SERVICE \$6,255.00; SPACE EXPLORATION TECHNOLOGIES CORP \$495.00; SPRING CREEK ANIMAL HOSPITAL \$260.97; SPSC POA - SOUTH PARK SERVICES CTR POA \$303.82; STEPHENS, TALON \$77.83; STONE, KIRK \$3,241.35; SUSTAINABLE STRATEGIES DC, LLC \$7,500.00;

TETON COUNTY INTEGRATED SOLID WASTE/RECY \$1,818.00; TETON COUNTY PUBLIC WORKS \$51,030.21; TETON LITERACY CENTER \$33,744.99; TETON MOTORS INC \$34,529.49; TETON MOUNTAIN RANCH \$1,125.00; TETON ROPE ACCESS AND SERVICES, LLC \$900.00; TETON TRASH REMOVAL, INC. \$120.00; TETON VALLEY NEWS \$124.10; THOMSON WEST \$1,209.20; THYSSEN KRUPP ELEVATOR CORP. \$6,693.22; T-MOBILE \$31.55; TMSC LLC \$3,208.50; TOOLSON TELEPHONE, INC \$440.80; TRANSPORTATION MANAGEMENT & DESIGN INC \$20,514.06; TRAPHAGEN, JEROMIE \$393.00; WAMCO LAB, INC. \$550.00; WARREN, JOE \$100.00; WBC PROPERTIES \$2,150.00; WEBER, MICHELLE \$102.00; WEST COAST CODE CONSULTANTS \$7,215.00; WESTERN STATE \$3,716.91; WHITE GLOVE CLEANING, INC. \$2,652.00; WILSON, BRIAN \$155.00; WILSON, JOHN \$2,200.00; WINDCAVE INC \$14.92; WYOMING FIRST AID & SAFETY \$324.12; WYOMING IMMIGRANT ADVOCACY \$3,750.00; WYOMING.COM INC \$5.00; YELLOW IRON WASTE, LLC \$3,170.50

C. Contracts.

1. **Primary Lease Agreement with Primary Landlord.** To approve the Primary Lease Agreement with Primary Landlord.
2. **Amendment to the Agreement with Windcave, Inc.** To approve the Amendment to the Agreement with Windcave, Inc.

D. Pack Residence - Sewer Connection Request (E25-0151). to:

1. Approve the Wilson Sewer District's request for additional wastewater collection and treatment services subject to the conditions of approval set forth in this staff report,
2. Direct staff to draft the appropriate Connection and Use Agreement, and
3. Present the Agreements to Council for consideration at a future Council Meeting.

E. Suite of Town Housing Lease Templates. To approve the suite of housing lease templates as presented, subject to minor changes by staff.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Contract with Harmony Design, Inc. This item was removed.

Contract with EcoConnect Consulting. This item was removed.

Sustainable Strategies Grant Consultants: Services Agreement & D.C. Trip. Susan Scarlata made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to: 1) Approve the Services Agreement with Sustainable Strategies and authorize the Mayor to execute it subject to minor changes by staff; and 2) Approve travel for and direct staff to plan a trip to Washington D.C. in the fall of 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Scoping Report on Sister City Relationship with Tlaxcala, Mexico. Susan Scarlata made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Alyson Sperry and seconded by Devon Viehman to direct staff to draft and send a letter of introduction from this Mayor and Town Council to the current administration in Hueyotlipan, Mexico. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

A motion was made by Devon Viehman and seconded by Alyson Sperry to direct staff to incorporate having members of the Community Engagement Task Force, once established, help build connections to and continue developing the Town's Sister City Relationship with Hueyotlipan in Tlaxcala, Mexico. The vote showed all in favor. The motion carried.

Swan Creek Parcel Zoning Map Amendment (P25-075). Andrew Bowen made staff comment. Council held discussion with staff. Bree Burton and Mike Allen commented on behalf of the applicant. There was no public comment. A motion was made by Devon Viehman and seconded by Alyson Sperry to deny Zoning Map Amendment P25-075 located at Parcel ID 22-41-16-32-3-00-025, having considered the factors provided in LDR Section 8.7.3.C, departmental reviews, and the staff report dated August 18, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Request for Approval of a Conditional Use Permit to Allow a Wireless Communications Facility (Antenna) on a Light Pole at 402 East Snow King Avenue (P25-076). Andrew Bowen made staff

comment. Council held discussion with staff. There was no public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to approve Conditional Use Permit P25-076 to renew an existing Wireless Facility CUP (formerly P18-163) located at 402 East Snow King Avenue, subject to the departmental review comments and the staff report dated August 18, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Request for Approval of a Conditional Use Permit to Allow a Wireless Communications Facility at the Base of Snow King (The Rafferty Activity Center) (P25-077). Andrew Bowen, Lea Colasuonno, and Paul Anthony made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Alyson Sperry and seconded by Devon Viehman to approve Conditional Use Permit P25-077 to renew an existing Wireless Facility CUP (formerly P18-164) located at 402 East Snow King Avenue, subject to the departmental review comments and the staff report dated August 18, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-19: JH Airport FAA AIP Grant Agreement 85. Riley Hovorka made staff comment. There was no public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to adopt the proposed Resolution, and approve the FAA Grant Agreement to Conduct Miscellaneous Study at the Jackson Hole Airport with the FAA obligation under the grant being \$1,985,132. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 25-20: JH Airport FAA AIP Grant Agreement 86. There was no public comment. A motion was made by Alyson Sperry and seconded by Kevin Regan to adopt the proposed Resolution, and approve the FAA Grant Agreement to Construct Deicing Pad and Containment Facility (Phase 3 – Pavement Base Course) at the Jackson Hole Airport with the FAA obligation under the grant being \$1,158,575. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Devon Viehman and seconded by Alyson Sperry to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance Z: An Ordinance Regarding Police Department Rules and Regulations.

AN ORDINANCE AMENDING SECTION 2.32.080, RULES AND REGULATIONS, OF TITLE 2, ADMINISTRATION AND PERSONNEL, REGARDING POLICE DEPARTMENT RULES AND REGULATIONS OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Alyson Sperry and seconded by Devon Viehman to approve Ordinance Z, An Ordinance Amending Section 2.32.080, Rules and Regulations of the Police Department, on third and final reading and designate it Ordinance 1444. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance A: An Ordinance Granting a Franchise to RAD Curbside.

AN ORDINANCE GRANTING RAD CURBSIDE, INC. A FRANCHISE FOR THE COLLECTION AND DISPOSITION OF MUNICIPAL SOLID WASTE AND COMPOSTABLE / RECYCLABLE MATERIALS PROVIDIING THE RIGHTS AND LIABILITIES THEREUNDER. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING.

There was no public comment. A motion was made by Devon Viehman and seconded by Alyson Sperry approve Ordinance A, an ordinance granting a franchise to RAD Curbside, on third reading and designate it Ordinance 1445. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Council discussed a gift of appreciation for outgoing board members. Roxanne Robinson made staff comment. A motion was made by Devon Viehman and Kevin Regan to authorize Council travel expenses for Mountain Towns/CAST, WAM Board Meeting, National League of Cities, and Mountain Planners Summit. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on a ‘conflicts of interest’ ordinance, temporary sign permits for the Community Prevention Coalition of TC and The Betts, WAM’s regional meeting, and the transit signal priority (TSP) component of the BUILD grant. The Town Manager provided an update on daily water use. Buce Abel, Susan

Scaralata, and Riley Hovorka made staff comment. A motion was made by Alyson Sperry and seconded by Devon Viehman to approve the Town Manager’s Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Alyson Sperry and seconded by Kevin Regan to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 8:03 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: September 3, 2025