

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

OCTOBER 6, 2025

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Sperry.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Mike Moyer, Johnny Ziem, Paul Anthony, Russ Russchill, Charlotte Frei, Miles Contreras, Andrew Bowen, Tyler Valentine, Susan Scarlata, and Riley Hovorka. *Via Zoom:* Johnny Ziem and Kelly Thompson.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen proclaimed Indigenous Peoples Day, Fall Clean Up Week, and Domestic Violence Awareness Month.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the consent calendar including items A-D as presented with the following motions:

- A. **Meeting Minutes.** To approve minutes from the September 8, 2025 Special Town Council Meeting, September 15, 2025 Regular Town Council Workshop, September 15, 2025 Regular Town Council Meeting, and September 16, 2025 Special Town Council Workshop.
- B. **Disbursements.** To approve the disbursements as presented. 107 WEST DESIGN, LLC \$8,625.00; 842-NCPERS GROUP WYOMING \$80.00; ACE HARDWARE \$1,680.67; AFLAC \$1,574.03; ALDER ENVIRONMENTAL LLC \$1,083.75; AMAZON \$6,401.72; AMERICAN PUBLIC WORKS ASSOC \$7,524.00; APPLE INC \$3,354.00; AUSTIN, CHRIS \$99.99; BAKER TILLY US, LLP \$300.00; BECKER ARENA PRODUCTS INC \$1,808.26; BIG R RANCH & HOME \$520.81; BRIGGS, ERIC L \$144.62; CARPETS PLUS COLORTILE \$9,764.50; CASELLE INC. \$2,338.00; CENTRALSQUARE \$6,878.04; CHARGEPOINT, INC \$3,757.00; CHARLIE'S PLUMBING OF JH \$1,859.00; CITCO WATER \$3,600.00; CITY OF DRIGGS \$1,749.07; CONRAD & BISCHOFF INC. \$28,939.30; CONTROL SYSTEM TECHNOLOGY, INC. \$52,550.50; CORE & MAIN LP \$33,221.60; CREATIVE ENERGIES, LLC \$1,775.00; DAWSON INFRASTRUCTURE SOLUTIONS \$17,839.62; DEAN'S PEST CONTROL LLC \$675.00; DECKER GLASS \$152.13; DELAY, JACK \$120.00; DELL \$1,643.65; DELTA DENTAL PLAN OF WYOMING \$8,132.33; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$600.00; E.R. OFFICE EXPRESS \$183.24; EDA LAND PLANNING \$1,822.79; ELAN ONE CARD \$47,716.24; ENERGY LABORATORIES INC. \$965.00; EVANS CONSTRUCTION INC \$447,203.92; EVOLUTION CONSTRUCTION, LLC \$4,805.50; FARNSWORTH, ALAN K & WENDY A LIVING TRUS \$15,000.00; FERGUSON ENTERPRISES, INC \$848.08; FIREHOSE SUPPLY \$2,219.76; FLORES, JUANITA \$400.00; FLOYD'S TRUCK CENTER \$266,017.00; FREEDOM MAILING SERVICE INC. \$1,960.31; GANNETT PEAK SURVEYING, LLC \$1,470.00; GARMIN USA \$25.14; GILLIG LLC \$95.92; GREENWAY PAINTING LLC \$89,770.00; H&R ENTERPRISES \$695.30; HAYES, BRANDY \$238.00; HD FOWLER COMPANY \$441.69; HIGH COUNTRY LINEN \$7,814.36; HOVORKA, RILEY \$227.45; HUB INTERNATIONAL \$3,519.00; IDAHO STATE TAX COMMISSION \$7,055.00; INDIAN SPRINGS RANCH HOA \$2,140.00; INTERSTATE BATTERY \$74.85; JACKSON CURBSIDE INC. \$3,041.00; JACKSON DOWNTOWNER, LLC \$116,816.92; JACKSON GROUP LOCKBOX \$528.87; JACKSON HOLE HIGH SCHOOL \$1,000.00; JACKSON HOLE NEWS & GUIDE \$3,406.00; JACKSON LUMBER INC \$74.03; JAMF SOFTWARE, LLC \$6,434.04; JEFF GROVER \$155.00; JEWISON, SAMUEL LEE \$100.00; JH20 WATER CONDITIONING & FILTRATION \$110.00; JOE JOHNSON EQUIPMENT \$1,339.36; JONES SIMKINS \$1,670.00; JORGENSEN ASSOCIATES, PC \$1,887.20; LEONHARD, SEAN \$170.00; LEVEL 3 COMMUNICATIONS, LLC \$2,674.53; LOTUS ENGINEERING & SUSTAINABILITY, LLC \$1,702.50; M. NEILS ENGINEERING, INC \$5,760.00; MAGNET FORENSICS, LLC \$12,410.00; MATEOSKY CONSTRUCTION \$6,000.00; METROQUIP INC \$110.18; MID-AMERICA RESEARCH CHEMICAL \$476.64; MILLER, LONDON \$175.00; MORRISON-MAIERLE, INC. \$2,359.00; MSC INDUSTRIAL SUPPLY CO \$212.85; NAPA AUTO PARTS INC. \$2,224.36; NELSON ENGINEERING \$18,818.75; ON SIGHT LAND SURVEYORS INC. \$1,000.00; ONE CALL OF WYOMING \$331.80; OPS STRATEGIES, LLC \$17,806.25; PEERY, JEREMIAH \$170.00; POINT S REXBURG \$956.00; PREMIER TRUCK- SALT LAKE CITY \$2,954.18; QUICK BROWN FOX LLC \$526.25; RICH, SAMUEL \$867.45; ROTARY CLUB OF

JACKSON HOLE \$800.00; SHANKLAND, ADAM \$155.00; SHERVIN'S INDEPENDENT OIL \$151.05; SILVER CREEK SUPPLY \$379.34; SMITH PSYCHOLOGICAL SERVICES \$400.00; SNAKE RIVER EXCAVATION \$4,000.00; SPECTRUM \$100.00; SPRING CREEK ANIMAL HOSPITAL \$2,922.75; STANDARD INSURANCE COMPANY \$24,491.11; STAR VALLEY DISPOSAL \$117.00; STEVENSON, HUNTER \$100.00; STOTZ EQUIPMENT \$127.25; SUNRISE ENVIRONMENTAL \$515.79; SUSTAINABLE STRATEGIES DC, LLC \$7,500.00; SYMBOLARTS, LLC \$1,807.30; TETON COUNTY CLERK \$517,296.08; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$29,250.33; TETON COUNTY PUBLIC HEALTH \$300.00; TETON COUNTY PUBLIC WORKS \$10,793.88; TETON COUNTY SHERIFF-DISPATCH \$26,224.49; TETON COUNTY SHERIFF'S-JAIL \$3,850.00; TETON COUNTY-FUND 10 \$130,467.68; TETON MOTORS INC \$4,578.69; THE AFTERMARKET PARTS COMPANY, LLC \$469.90; TIPPETS, MARY \$60.00; TMSC LLC \$23,260.99; TRANSPORTATION MANAGEMENT & DESIGN INC \$14,102.26; TRAPHAGEN, JEROMIE \$100.00; UCM DIGITAL HEALTH, INC \$1,071.00; ULINE \$166.18; USA BLUE BOOK \$1,328.78; VARGAS, JOSE \$1,500.00; VISION SERVICE PLAN - (WY) \$1,957.29; WESTERN STATE \$1,491.80; WESTWOOD CURTIS \$127,689.50; WHITE GLOVE CLEANING, INC. \$726.71; WHITE, AMANDA \$316.00; WINDCAVE INC \$10.00; WRIGHT, JASON \$77.83; WY WORKERS' SAFETY & COMP \$12,178.64; WYDOT \$4.00; WYOMING DEPARTMENT OF TRANSPOR \$353.62; WYOMING IMMIGRANT ADVOCACY \$3,750.00; WYOMING LAW ENFORCEMENT ACADEMY \$140.00; WYOMING RETIREMENT SYSTEM \$216,798.47; WYOMING SECRETARY OF STATE \$60.00; YELLOW IRON WASTE, LLC \$123.00

C. Contracts.

1. Revocable License for Chairlift Seating – Miller Park. To approve the Revocable License for Chairlift Seating – Miller Park, subject to minor changes by staff.
2. Amendment and Restatement Special Restriction for 105 Mercill Unit 306 (Mercill Condos). To approve the Amendment and Restatement Special Restriction for 105 Mercill Unit 204 (Mercill Condos), subject to minor changes by staff.
3. Professional Services Contract with Navigate, LLC. To approve the Professional Services Contract with Navigate, LLC, subject to minor changes by staff.

D. Request for Street ADA Parking Signage and Curb Markings at 252 & 254 E. Simpson Ave. (PM25-007). To direct the Town Manager, or their designee, to authorize the applicant to construct, one temporary PROWAG accessible parking space, including signage and markings, within the Town right-of-way on East Simpson Avenue, based upon the conditions presented in the staff report, the departmental reviews, and this staff report dated October 6, 2025.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Jackson Hole Fire/EMS Funding Alternatives. Tyler Sinclair, Lea Colasuonno, and Mike Moyer made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Devon Viehman to direct staff to advise Teton County of the following desired Town approach to funding the joint Fire & EMS department and related areas of discussion for consideration at the November 2, 2025, Joint Meeting:

- Utilize the combined factors of Incident Count, Assessed Value, Staffing, and Fleet Costs in a weighted approach to determine the future funding split for the joint department.
- Equally split the four identified factors, 25% each, to determine the appropriate funding for the joint department.
- Propose to the County discussion of overall ability to pay by each jurisdiction before addressing individual joint department and service funding.
- For staff to determine consistent methodologies for building maintenance and indirect expenses to be applied to all joint departments.

Devon Viehman amended the motion to replace Incident Count with Assessed Value. The motion died for lack of a second.

A motion was made by Devon Viehman and seconded by Jonathan Schechter to direct staff to advise Teton County of the following desired Town approach to funding the joint Fire & EMS department and related areas of discussion for consideration at the November 2, 2025, Joint Meeting:

- Utilize the combined factors of Assessed Value, Population Served, Staffing, and Fleet Costs in a weighted approach to determine the future funding split for the joint department.

- Equally split the four identified factors, 25% each, to determine the appropriate funding for the joint department.
- For staff to determine consistent methodologies for building maintenance and indirect expenses to be applied to all joint departments.

Mayor Jorgenson called for the vote. The vote showed all in favor. The motion carried unanimously.

Text Amendment to LDR Section 6.3.2.C Introducing a New Exemption to Affordable Workforce Housing Mitigation (P25-031). Andrew Bowen, Paul Anthony, and Lea Colasuonno made staff comment. Council held discussion with staff. Deirdre Ashley commented on behalf of the applicant. There was no public comment. A motion was made by Devon Viehman and seconded by Jonathan Schechter to approve LDR Text Amendment P25-031 to amend LDR Section 6.3.2.C, to include an exemption from the Affordable Workforce Housing requirements for Public/Semi-public uses based on the October 6, 2025 staff report and with the changes discussed at the October 6, 2025 meeting, and direct staff to present the ordinance for first reading at a future Council meeting. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Council recessed at 7:41pm and reconvened at 7:47pm.

Millward/Simpson Garage Overnight Parking. Charlotte Frei and Tyler Sinclair made staff comment. Council held discussion with staff. Eric Doyle and Cheyenne (unknown last name) made public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to direct staff to implement a payment structure for car storage with first 8 hours free, then \$5 dollars per hour, up to a maximum daily rate of \$25 and to conduct a survey of the residents of Jackson Street Apartments around their parking situation including the amount of parking need of those residents and return to us that information as soon as practical. Jonathan Schechter proposed a friendly amendment to add residents' attitudes towards pricing of parking slots. The motion was withdrawn by Jonathan Schechter and Devon Viehman.

A motion was made by Jonathan Schechter and seconded by Devon Viehman to direct staff to implement a payment structure for car storage at the Town Parking Garage with first 8 hours free, then \$5 dollars per hour, up to a maximum daily rate of \$25 and direct staff to complete a survey of Jackson Street Apartments to determine additional parking needs of residents including the number of additional parking spaces and what level of pricing is attainable. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

At the regularly scheduled November 20, 2025 Town Council meeting, Council reconsidered the vote on the motion to approve a payment structure for car storage at the Town Parking Garage. The motion was withdrawn by Jonathan Schechter, as motion-maker, and Devon Viehman, as seconder.

A motion was made by Kevin Regan to direct staff to consult with the Director of START Board to explore options for promoting use of the garage to facilitate use of the Airport Shuttle pilot project. Kevin Regan withdrew the motion.

A motion was made by Kevin Regan and seconded by Devon Viehman to direct staff to explore marketing to potential Airport Shuttle users including consulting with the START Director. Motion was withdrawn by Kevin Regan and Devon Viehman.

Resolution 25-22: FY2026 Budget Amendment #1. Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to approve Resolution 25-22 adopting amendments to the Fiscal Year 2026 budget as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Kevin Regan to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance A: An Ordinance Adding Conflicts of Interest to Title 2.

AN ORDINANCE ADDING SECTION 2.50, CONFLICTS OF INTEREST, TO TITLE 2, ADMINISTRATION AND PERSONNEL, OF THE MUNICIPAL CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. Council held discussion. A motion was made by Alyson Spery and seconded by Jonathan Schechter to adopt Ordinance A, An Ordinance Addressing Conflicts of Interest for Town Employees on first reading as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance B: An Ordinance Amending Title 15 Regarding International Residential Code.

AN ORDINANCE AMENDING TITLE 15, CHAPTER 15.17, INTERNATIONAL RESIDENTIAL CODE, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. Council held discussion. A motion was made by Alyson Spery and seconded by Jonathan Schechter to approve Ordinances B and C at second reading. The motion was withdrawn.

Ordinance C: An Ordinance Amending Title 15 Regarding Contractor Licensing and Certification.

AN ORDINANCE AMENDING TITLE 15, CHAPTER 15.36, CONTRACTOR LICENSING AND CERTIFICATION, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

Lea Colasuonno made staff comment. There was no public comment. A motion was made by Alyson Spery and seconded by Devon Viehman to approve Ordinances B and C at second reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Arne Jorgensen provided an update from the Destination Stewardship Council about Council’s endorsement of the SDMP. Alyson Spery provided an update from a Board of Health meeting about suicide trends. Devon Viehman provided an update from the Fair Board about on-site parking at the 2026 fair. Council discussed the letter Council recently sent to the congressional delegation about the federal government closure and considered sending additional letters. A motion was made by Jonathan Schechter and seconded by Alyson Spery to authorize the Mayor to sign the letters dated October 8th and 15th proposed by Councilor Schechter regarding the federal government shut down subject to minor changes by staff. Mayor Jorgensen called for the vote. The vote showed 4-0 with Arne Jorgensen, Jonathan Shcehcter, Alyson Spery and Kevin Regan in favor. Devon Viehman abstained from the vote. The motion carried. Council discussed recent comments about the pool at the Rec Center.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on retreat dates, History Jackson Hole and Wyoming Cultural Trust Fund grant applications, International Energy Conservation Code update, and temporary sign permits for Jackson Hole Community School. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the Town Manager’s Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Alyson Spery to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 9:41 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: October 15, 2025