

TOWN COUNCIL PROCEEDINGS - UNAPPROVED

OCTOBER 20, 2025

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Sperry.

STAFF: Tyler Sinclair, Roxanne Robinson, Lea Colasuonno, Johnny Ziem, Brian Lenz, Paul Anthony, Katelyn Page, Miles Contreras, Shawn Stephens, Tanya Anderson, Susan Scarlata, and Riley Hovorka.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen introduced Annette Langley, Development Coordinator.

Public Comment. There was no public comment.

Consent Calendar. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve the consent calendar including items A-F as presented with the following motions:

A. **Meeting Minutes.** To approve minutes from the October 1, 2025 Special Town Council Meeting.

B. **Disbursements.** To approve the disbursements as presented. ACE HARDWARE \$9,036.35; ADVANCED NETWORK MANAGEMENT, INC. \$44,733.00; ALLEGION ACCESS TECHNOLOGIES \$696.00; ALPHAGRAPHICS -\$350.17; AMAZON \$4,385.14; APPLE INC \$5,411.00; AT&T \$315.55; BEST BEST & KRIEGER \$3,950.00; BISON LUMBER \$130.84; BLUE DOOR LLC \$5,000.00; BLUE SPRUCE CLEANERS, INC \$290.38; BOLAND, ANITA \$2,263.80; BRIGGS, ERIC L \$103.63; BROWN, DAVID M. \$856.50; BURKHOLDER, SHAWN \$2,141.61; CARPETS PLUS COLORTILE \$9,330.70; CASELLE INC. \$2,388.00; CENTURYLINK -\$157.33; CERTIFIED LABORATORIES \$905.85; CHARLIE'S PLUMBING OF JH \$785.00; CITY OF DRIGGS \$1,661.75; CIVICPLUS \$7,187.50; CLEARY, GREG \$1,581.11; CONRAD & BISCHOFF INC. \$29,688.23; CONRONTIZIES, ARTHUR \$1,000.00; CONTROL SYSTEM TECHNOLOGY, INC. \$2,400.00; CONWAY, LARS \$2,500.00; CORE & MAIN LP \$151,200.00; CURTIS BLUE LINE INC. \$989.89; DAVID R BALL \$8,889.00; DECKER GLASS \$455.69; DELL \$5,451.66; DELTA DENTAL PLAN OF WYOMING \$7,570.43; DEX IMAGING \$1,943.43; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DIVISION OF VICTIM SERVICES \$300.00; DYNAMIC CONTROLS, LLC \$13,218.00; ELAN ONE CARD \$29,329.61; ENERGY 1 \$1,016.10; ENERGY LABORATORIES INC. \$710.00; ETNA TRADE PARK LLC \$4,062.00; EVANS CONSTRUCTION INC \$1,561.00; FERGUSON ENTERPRISES, INC \$273.66; FLEETPRIDE \$1,073.92; FODOR LAW OFFICE \$745.00; FOSTER, KYLE \$136.00; FREMONT MOTOR CO. \$13,724.20; GANNETT PEAK SURVEYING, LLC \$2,250.00; GET FUNKY LLC \$14,727.00; GRAND TETON PLAZA \$8,000.00; GRIFFITH PARTNERSHIP LLC \$1,760.00; HAYES, BRANDY \$162.00; HD FOWLER COMPANY \$1,198.24; HIGH COUNTRY LINEN \$1,026.10; HNTB CORPORATION \$6,517.46; HORCHAK, KEVIN \$136.00; IDAHO STATE TAX COMMISSION \$6,934.00; IVY OUTDOOR SERVICES LLC \$2,182.57; JACKSON DOWNTOWNER, LLC \$102,658.89; JACKSON GROUP LOCKBOX \$13,972.01; JACKSON HOLE LAW, PC \$3,502.50; JACKSON HOLE NEWS & GUIDE \$1,655.80; JACKSON LUMBER INC \$411.33; JACKSON PAINT AND GLASS, INC. \$1,962.84; JOE JOHNSON EQUIPMENT \$176.77; JONES SIMKINS \$41,715.00; JORGENSEN ASSOCIATES, PC \$79,375.38; KEENAN, PETER \$2,357.50; KGB PRODUCTIONS \$4,850.00; KILMER'S BG DISTRIBUTING \$9,000.00; KJ'S SERVICES INVESTMENTS LLC \$2,975.00; LOTUS ENGINEERING & SUSTAINABILITY, LLC \$9,547.50; LOWER VALLEY ENERGY INC \$44,694.07; MACY, ERIC \$6,000.00; MADE IN IRON LLC \$268.60; MASTERCARE CLEANING JH, LLC \$1,202.00; MEAGHER, LUKE \$752.00; MED-ENG, LLC \$46,325.00; MENTAL HEALTH & RECOVERY SERVICES \$45,250.00; MID-AMERICA RESEARCH CHEMICAL \$460.18; MSC INDUSTRIAL SUPPLY CO \$232.38; NAPA AUTO PARTS INC. \$1,099.66; NELSON ENGINEERING \$4,262.50; OUTBACK LANDSCAPE OF WYOMING, LLC \$526.00; PALAZZOLO, MICHAEL \$77.83; PEARSALL, ERIKA \$5,000.00; PERFORM PRINTING LLC \$203.66; PITTS, SAMANTHA \$77.83; POINT S REXBURG \$1,879.72; PORT53 TECHNOLOGIES, INC \$35,574.00; POST LAKE LENDING \$450.00; PREMIER CLEANING SERVICES LLC \$2,124.00; PREMIER TRUCK- SALT LAKE CITY \$134.16; R & A SAFETY LLC \$814.50; RAFTER J IMPROV/SERV DIST \$146.43; RAMANATHAN, BRINDA \$2,500.00; RICH, SAMUEL \$1,280.50; ROTARY CLUB OF JACKSON HOLE \$425.00; SAFETY-KLEEN SYSTEMS, INC. \$305.03; SCHWARTZ, ANDY \$5,000.00; SHERWIN-WILLIAMS CO. \$1,635.08; SILVERSTAR \$6,130.28; SOSA'S JANITORIAL SERVICE \$7,650.00; SOUTHERN TIRE MART LLC

\$8,493.84; SPACE EXPLORATION TECHNOLOGIES CORP \$660.00; SPERY, ALYSON \$1,618.77; SPL HOUSING LLC. \$7,000.00; SPSC POA - SOUTH PARK SERVICES CTR POA \$303.82; STANDARD INSURANCE COMPANY \$11,901.03; STATE FIRE IDAHO \$566.00; STEPHENS, TALON \$77.83; STONE, KIRK \$3,241.35; STOTZ EQUIPMENT \$115.50; SUPPLYHOUSE LLC \$216.67; TCA INDUSTRIAL PARK ASSOCIATION \$900.00; TEGELER & ASSOCIATES \$1,600.00; TETON COUNTY CLERK \$517,296.08; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$97.50; TETON COUNTY PUBLIC WORKS \$244,318.73; TETON COUNTY TREASURER \$81,914.91; TETON COUNTY-FUND 10 \$88,238.23; TETON MOTORS INC -\$1,411.60; TETON VIEW LANDSCAPE CONTRACTORS \$3,189.75; THE AFTERMARKET PARTS COMPANY, LLC \$1,965.74; THE TIRE RACK, INC. \$4,207.84; THOMSON WEST \$1,209.20; T-MOBILE \$31.35; UCM DIGITAL HEALTH, INC \$1,062.50; ULINE \$900.00; USA BLUE BOOK \$446.56; VERIZON WIRELESS \$10,202.09; VIRGINIAN VILLAGE CONDO HOA \$1,350.00; VISION SERVICE PLAN - (WY) \$1,921.35; WALKER, PAUL \$175.00; WAM \$1,280.00; WAMCO LAB, INC. \$180.00; WBC PROPERTIES \$2,150.00; WHITE GLOVE CLEANING, INC. \$1,575.00; WHITE, AMANDA \$72.92; WILD THINGS \$4,295.00; WILSON, JOHN \$2,200.00; WILSON, MICHELLE \$183.00; WRIGHT, JASON \$1,085.36; WSP USA INC. \$44,544.63; WYOMING DEPARTMENT OF EMPLOYM \$4,272.56; WYOMING FIRST AID & SAFETY \$161.05; WYOMING LAW ENFORCEMENT \$80.00; WYOMING RETIREMENT SYSTEM \$216,541.30; WYOMING SECRETARY OF STATE \$60.00; WYOMING.COM INC \$5.00; YELLOW IRON WASTE, LLC \$1,705.00

C. **September Municipal Court Report.** To accept the September Municipal Court Report into record.

D. **Contracts.**

1. **Contract with Valley Springs Ranch.** To approve the Contract with Valley Springs Ranch, subject to minor changes by staff.
2. **Special Restrictions for Affordable Rental Housing at The Loop Apartments – West Building (Contracts A, B and C).** To approve the Special Restrictions for Affordable Rental Housing at The Loop Apartments – West Building, subject to minor changes by staff.
3. **Primary Lease Agreement with Teton County (Adams Canyon Winter Employee Housing).** To approve the Primary Lease Agreement with Teton County (Adams Canyon Winter Employee Housing), subject to minor changes by staff.
4. **Contract with Salt Lake Express.** To approve the Contract with Salt Lake City Express (SLE), subject to minor changes by staff.
5. **Termination of Original Revocable License for Chairlift Seating and Approval of a New Revocable License for Chairlift Seating – Home Ranch.** To approve the Termination of Original Revocable License for Chairlift Seating and Approval of a New Revocable License for Chairlift Seating – Home Ranch, subject to minor changes by staff.
6. **Contract with Jackson Hole Public Art.** To approve the Contract with Jackson Hole Public Art, subject to minor changes by staff.
7. **Contract with Zift for Merchant Processing.** To approve the Contract with Zift for Merchant Processing, subject to minor changes by staff.

E. **Award Bid 26-03 for the Purchase of a New Electric Truck.** To approve Bid #26-03 for the purchase of a new electric truck and award the bid to Fremont Motors of Lander, Wyoming, in the amount of \$59,349.

F. **Award Bid 26-04 for the Purchase of New Police Department Vehicles.** To approve Bid #26-04 for the purchase of four new Police Department Patrol vehicles and award the bid to Sheridan Motors of Sheridan, Wyoming, in the amount of \$152,478.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

2025 Rodeo End of Season Report and 2026 Rodeo Dates. Roxanne DeVries Robinson and Lea Colasuonno made staff comment. Council held discussion with staff. A motion was made by Devon Viehman and seconded by Jonathan Schechter to approve the 2026 rodeo schedule as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Potential Reconsideration of Millward/Simpson Garage Overnight Pricing. Roxanne DeVries Robinson made staff comment. Council held discussion with staff. Doug Verant made public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to reconsider the vote on the motion to

approve a payment structure for car storage at the Town Parking Garage that occurred on October 6, 2025. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

The motion made by Jonathan Schechter and seconded by Devon Viehman on October 6, 2025 “to direct staff to implement a payment structure for car storage at the Town Parking Garage with first 8 hours free, then \$5 dollars per hour, up to a maximum daily rate of \$25 and direct staff to complete a survey of Jackson Street Apartments to determine additional parking needs of residents including the number of additional parking spaces and what level of pricing is attainable” was back before Council. Jonathan Schechter, the motion-maker, and Devon Viehman, the seconder, withdrew the motion.

A motion was made by Devon Viehman and seconded by Kevin Regan to continue the Millward/Simpson Garage Overnight Pricing item to the November 3, 2025 Regular Town Council Meeting. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

90 Virginian Lane. Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. No motion was made.

Municipal Court - Security Equipment and Associated Expenses. Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Devon Viehman and seconded by Alyson Sperry to approve the purchase of security equipment and other associated expenses as described in this staff report dated October 20, 2025, in an amount not to exceed \$65,000.00 for the relocation of Municipal Court to the Town Council Chambers. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Discussion continued. A motion was made by Devon Viehman and seconded by Alyson Sperry to direct staff to request Teton County reimburse the Town for the purchase of security equipment and other associated expenses as described in this October 20, 2025, staff report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Discussion continued. A motion was made by Jonathan Schechter and seconded by Devon Viehman to have staff fully track all costs to the town associated with the tearing down of the Hansen Courthouse, including hard costs, soft costs, and staff hours. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Application for New Resort Hotel Liquor License for 930 Broadway Concession LLC at 930 W. Broadway Ave. This application was withdrawn by the applicant.

Boundary Adjustment at 564 and 570 E. Hansen Ave. (P25-155). Katelyn Page made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Kevin Regan and seconded by Devon Viehman to approve a Boundary Adjustment and Replat (P25-155) for the properties addressed as 564 E. Hansen Avenue and 570 E. Hansen Avenue, based upon the findings and condition presented in this staff report, the departmental reviews, and this staff report dated October 20, 2025, subject to minor changes by staff.

1. Within thirty (30) calendar days from the date of Town Council approval, applicant shall satisfactorily address all comments made by the Town of Jackson and other reviewing entities included in the attached Departmental Reviews and submit the corrections to the Planning Department.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Award Bid 26-06 for the High School Rd. Pump House Project. Brian Lenz made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to:

1. Direct staff to award the bid to West Fork Construction, LLC for the West Jackson Water Transmission Project in the amount of \$3,193,557.20;
2. Approve the 26-06 Construction Contract with West Fork Construction, LLC for the West Jackson Water Transmission Project, subject to minor changes by staff;
3. Approve the overall West Jackson Water Transmission Project, including amendments to the FY26 budget as described herein with the next budget resolution.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Jonathan Schechter and seconded by Devon Viehman to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance A: An Ordinance Adding Conflicts of Interest to Title 2.

AN ORDINANCE ADDING SECTION 2.50, CONFLICTS OF INTEREST, TO TITLE 2, ADMINISTRATION AND PERSONNEL, OF THE MUNIPCAL CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Alyson Spery and seconded by Jonathan Schechter to adopt Ordinance A, An Ordinance Addressing Conflicts of Interest for Town Employees on second reading as presented. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance B: An Ordinance Amending Title 15 Regarding International Residential Code.

AN ORDINANCE AMENDING TITLE 15, CHAPTER 15.17, INTERNATIONAL RESIDENTIAL CODE, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

Ordinance C: An Ordinance Amending Title 15 Regarding Contractor Licensing and Certification.

AN ORDINANCE AMENDING TITLE 15, CHAPTER 15.36, CONTRACTOR LICENSING AND CERTIFICATION, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Devon Viehman and seconded by Kevin Regan to approve Ordinances B and C at third reading and designate them Ordinances 1446 and 1447. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance D: An Ordinance Amending Title 12 Regarding Human Interment.

AN ORDINANCE AMENDING CHAPTER 12.12, MUNICIPAL CEMETERY, OF TITLE 12, STREETS AND OTHER PUBLIC PLACES, OF THE CODE OF THE TOWN OF JACKSON, WYOMING. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance D on first reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council. Jonathan Schechter discussed the MT2030 event in Breckenridge. Mayor Jorgensen provided an update from the Parks and Recreation Board.

Review of Federal Government Shutdown Letters 3 and 4. Council held discussion. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Congressional Delegation letters 3 and 4 as revised, subject to minor changes by staff. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Council discussed having an external review of the Development Agreement and Financing Agreement for the 90 Virginian Lane project. Tyler Sinclair and Lea Colasuonno made staff comment. A motion was made by Alyson Spery and seconded by Jonathan Schechter to direct the Town Manager or their designee to draft a brief scoping staff report about development consulting on 90 Virginian Lane project to be added to an agenda within 30 days. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Council discussed reconsiderations, the integrity of Town staff, and a press release recently issued by the Town about housing policy decisions made by the Council and Commission.

Town Manager’s Report. Tyler Sinclair made staff comment. The Town Manager’s report contained updates on temporary sign permits for Jackson Hole Farmer’s Market, Soroptimist of Jackson Hole, and Art Association of Jackson Hole. A motion was made by Alyson Spery and seconded by Kevin Regan to approve the Town Manager’s Report. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Devon Viehman to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 8:20 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: October 29, 2025