Regular Town Council Workshop

February 17, 2026
1:30-5:00 PM
Town Council Chambers
Chair: Arne Jorgensen

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: https://us02web.zoom.us/j/84995224205?pwd=7owtbYSB6vidLdFUTlJM6Pl6zvmZ2P.1

Or join at zoom.com with Webinar ID: **849 9522 4205** and Password: **83001** or by phone: **+1 253 215 8782**

II. CALL TO ORDER AND ROLL CALL

III. WORKSHOP ITEMS

A. Parks and Recreation 5-Year Capital Improvement Plan Presentation (Tyler Florence, 90 mins)

B. Parking Update (Charlotte Frei, 90 mins)

IV. MATTERS FROM MAYOR AND COUNCIL

A. Board and Commission Reports & Meeting Check-In

V. ADJOURN

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

STAFF REPORT

Meeting Date:	February 17th 2026	**Meeting Title:**	Workshop
Submitting Department:	Parks and Recreation	**Presenter:**	Tyler Florence
Agenda Item:	Parks & Recreation 5-Year CIP Presentation	**Public Comment:**	Yes

Purpose & Policy Considerations.
The Parks & Recreation 5-Year Capital Improvement Plan (CIP) is presented to Town Council for informational purposes to provide transparency on planned capital investments, long-term asset management, and anticipated funding needs that inform future budget development.

Recommendations.
Receive and provide feedback on the Parks & Recreation 5-Year CIP.

Background.
Staff annually develops and updates the 5-Year CIP to evaluate asset conditions, replacement timelines, safety and accessibility compliance, and community recreation needs. The plan reflects staff assessments and incorporates operational experience, asset lifecycle planning, and funding projections. Stakeholders include Town and County leadership, user groups, and the general public. This plan was presented to the Board of County Commissioners on December 15, 2025.

Analysis & Key Questions.
The CIP prioritizes maintaining and replacing aging infrastructure, addressing safety and ADA compliance, and balancing service expectations with limited funding. Staff evaluated asset condition, risk, usage levels, and lifecycle costs to prioritize projects. Key questions for Council include whether the proposed prioritization appropriately balances maintenance versus expansion, aligns with community expectations, and reflects funding realities. The CIP provides a strategic framework to guide future budgeting, partnership opportunities, and phased project delivery.

- Does Council support prioritizing maintenance and replacement of existing assets over system expansion?
- Does the proposed project sequencing reflect Council's funding and service level priorities?
- Does Council wish to move any contingent/unscheduled projects into the 5-Year CIP schedule?

Possible Alternatives.
N/A – This item is informational only; Council may provide alternative prioritization or policy direction for staff consideration in future updates.

Comprehensive Plan & Priority Alignment.
This purchase aligns with Policy 8.2.a of the Comprehensive Plan: *Coordinate the creation of a Major Capital Project List*.

Fiscal Impact.
The Parks & Recreation 5-Year CIP is informational only; no new funding requests are included at this time. Individual projects identified in the plan may require future budget approval or reallocation of existing capital funds. Not maintaining or replacing aging park infrastructure could lead to higher repair costs, increased liability, and deferred service impacts. Current project cost estimates total approximately **$20 million over five years**. Ongoing operating and maintenance costs are detailed for each project in the attached 5-Year CIP Spreadsheet. Staff will bring individual projects forward for Council approval with specific funding requests as part of the annual budget process.

Staff Impact.
Development of the CIP aligns with the adopted departmental priorities and ongoing asset management workplan. Staff has spent approximately 40–50 hours preparing this update, including condition assessments, cost estimates, and project prioritization. No additional full-time staff resources are required to present this informational report, though implementation of CIP projects will affect future workload.

Additional impacts:

- Coordination with staff, contractors, and other departments will be required as projects move to implementation.
- Future project approvals may require staff to prepare contracts and manage financial documentation.
- New infrastructure may require additional staffing resources to manage/maintain.

Attachments or Links.
Parks & Recreation 5-Year CIP Spreadsheet
Parks & Recreation 5-Year CIP Presentation

Suggested Motion.
N/A – This item is informational only.

Parks & Rec - Parks

	PROJECT/ASSET NAME	PRIORITY	JURISDICTION	REASON	LIFESPAN/ REPLACE CYCLE	MULTI YEAR PROJECT	OUTSIDE FUNDING SOURCE(S)	TOTAL OUTSIDE FUNDING	EST. ANNUAL OPERATING & MAINT COSTS	COST FY 27	COST FY 28	COST FY 29	COST FY 30	COST FY 31	Unscheduled	EXPENDITURES INCEPTION TO FY 2027	TOTAL ESTIMATED PROJECT BUDGET	NET ESTIMATED PROJECT COST	REMAINING BUDGET FY 27-31	ANNUAL O&M
3	New Projects/Assets																			
4	Karns Meadow Park Improvements (TOJ only)	13	Town	New Development	35	Y	TOJ Park Exactions / Donations / Grant	$ 1,000,000	$ 50,000	$ 1,500,000	$ 1,500,000						$ 3,000,000	$ 2,000,000	$ 3,000,000	$ 50,000
5	Wayne May Park Improvements	14	Town	Enhancement / Improvement	35	Y			$ 50,000	$ 50,000	$ 500,000	$ 500,000					$ 1,050,000	$ 1,050,000	$ 1,050,000	$ 50,000
6	Parks & Recreation Strategic Plan Update	24		Planning		N				$ 150,000							$ 150,000	$ 150,000	$ 150,000	$ -
7	Stilson Park Improvements	25	County	New Development	35	Y			$ 50,000		$ 750,000	$ 750,000					$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 50,000
8	Porter Ranch Improvements	26	County	New Development	35	N			$20,000		$ 750,000						$ 750,000	$ 750,000	$ 750,000	$ 20,000
9	Northern South Park Improvements	38	County	New Development	35	Y			$150,000			$ 300,000	$ 325,000	$ 350,000			$ 975,000	$ 975,000	$ 975,000	$ 150,000
10	South Park Landing West / BLM 26 Improvements	39	County	New Development	35	Y			$ 50,000			$ 100,000	$ 1,000,000				$ 1,100,000	$ 1,100,000	$ 1,100,000	$ 50,000
11	Fall Creek / State Parcel	40	County	New Development	35	Y			$10,000			$ 75,000					$ 75,000	$ 75,000	$ 75,000	$ 10,000
12								$ 1,000,000	$ 380,000	$ 1,700,000	$ 3,500,000	$ 1,725,000	$ 1,325,000	$ 350,000	$ -	$ -	$ 8,600,000	$ 7,600,000	$ 8,600,000	$ 380,000
13																				
14	New Vehicles & Equipment																			
15	Commercial Landscape Truck	23		Operational Efficiency	12				1,500		100,000						$ 100,000	$ 100,000	$ 100,000	$ 1,500
16								$ -	$ 1,500	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ 1,500
17																				
18	Repair/Replace/Maint - Assets																			
19	Powderhorn Park Shelter Rehabilitation	7	Town	Rehabilitation / Renovation	25	N				$ 75,000							$ 75,000	$ 75,000	$ 75,000	$ -
20	Mike Yokel Park ADA Path Connection	8	Town	Service Enhancement / Compliance	35	N				$ 50,000							$ 50,000	$ 50,000	$ 50,000	$ -
21	Phil Baux Park Playground Replacement	9	Town	Rehabilitation / Replacement	20	N				$ 400,000							$ 400,000	$ 400,000	$ 400,000	$ -
22	Park Restroom Security Improvements - Miller, Powderhorn, Phil Baux	10	Town	Asset Preservation / Safety	15	Y				$ 20,000	$ 10,000						$ 30,000	$ 30,000	$ 30,000	$ -
23	Irrigation Improvements - Alta Park	11	County	Asset Preservation / Operational Efficiency	15	N				$ 15,000							$ 15,000	$ 15,000	$ 15,000	$ -
24	Irrigation Improvements - Rec Center	12	Town	Asset Preservation / Operational Efficiency	15	N				$ 20,000							$ 20,000	$ 20,000	$ 20,000	$ -
25	Park Restroom Security Improvements - Owen Bircher	17	County	Asset Preservation / Safety	15	N					$ 10,000						$ 10,000	$ 10,000	$ 10,000	$ -
26	Park System Cylical Parking / Interior Pathway Maintenance - Alta, Emily S., Owen Bircher, Munger	18	County	Asset Preservation / Repair	7	Y					$ 10,000	$ 10,000					$ 20,000	$ 20,000	$ 20,000	$ -
27	Park System Picnic Table Replacement	19	Town/County	Rehabilitation / Replacement	5	Y					$ 25,000	$ 25,000		$ 25,000			$ 75,000	$ 75,000	$ 75,000	$ -
28	Fairgrounds Tennis Court Resurface	20	Town	Asset Preservation / Repair	5	N					$ 30,000						$ 30,000	$ 30,000	$ 30,000	$ -
29	Town Square Boardwalk Renovation	21	Town	Rehabilitation / Renovation	15	Y					$ 80,000	$ 80,000					$ 160,000	$ 160,000	$ 160,000	$ -
30	Powderhorn Park Playground Replacement	22	Town	Rehabilitation / Replacement	20	N					$ 300,000						$ 300,000	$ 300,000	$ 300,000	$ -
31	Park System Cyclical Parking / Interior Pathway Maintenance - Mike Yokel, May, Rangeview	35	Town	Asset Preservation / Repair	7	Y						$ 5,000	$ 12,000				$ 17,000	$ 17,000	$ 17,000	$ -
32	Owen Bircher Park Arena Fence Replacement	36	County	Rehabilitation / Replacement	25	N						$ 50,000					$ 50,000	$ 50,000	$ 50,000	$ -
33	Miller Park Playground Replacement	37	Town	Rehabilitation / Replacement	20	N						$ 325,000					$ 325,000	$ 325,000	$ 325,000	$ -
34	Town Square Landscape Renovation	45	Town	Rehabilitation / Renovation	25	N							$ 100,000				$ 100,000	$ 100,000	$ 100,000	$ -
35	Owen Bircher Park Playground Replacement	46	County	Rehabilitation / Replacement	20	N							$ 350,000				$ 350,000	$ 350,000	$ 350,000	$ -
36	Owen Bircher Park Warming Hut Replacement	54	County	Rehabilitation / Replacement	20	N								$ 65,000			$ 65,000	$ 65,000	$ 65,000	$ -
37	Rangeview Park Playground Replacement	55	Town	Rehabilitation / Replacement	20	N								$ 375,000			$ 375,000	$ 375,000	$ 375,000	$ -
38								$ -	$ -	$ 580,000	$ 465,000	$ 495,000	$ 462,000	$ 465,000	$ -	$ -	$ 2,467,000	$ 2,467,000	$ 2,467,000	$ -
39																				
40	Repair/Replace/Maint - Vehicles & Equipment																			
41	Aerovator Aerator	1		Replacement	12					$ 10,000							$ 10,000	$ 10,000	$ 10,000	$ -
42	Harrow Arena Drag	2		Replacement	15					$ 10,000							$ 10,000	$ 10,000	$ 10,000	$ -
43	Ventrac Tractor #14	3		Replacement	10					$ 65,000							$ 65,000	$ 65,000	$ 65,000	$ -
44	Holder MIC42 Sweepster Broom	4		Replacement	10					$ 12,000							$ 12,000	$ 12,000	$ 12,000	$ -
45	Ford Escape #17239 / 2009 / 91,205 mi	5		Replacement	12					$ 40,000							$ 40,000	$ 40,000	$ 40,000	$ -
46	Chevy 1 Ton & Flat Bed #17122 / 2012 / 25,598 mi	6		Replacement	12					$ 100,000							$ 100,000	$ 100,000	$ 100,000	$ -
47	Chevy Colorado #17159 / 2012 / 90,211 mi	15		Replacement	12						$ 45,000						$ 45,000	$ 45,000	$ 45,000	$ -
48	Chevy 1 Ton #17160 / 2003 / 60,199 mi	16		Replacement	12						$ 85,000						$ 85,000	$ 85,000	$ 85,000	$ -
49	Fisher XV2 Plow Blade #17	27		Replacement	8							$ 10,000					$ 10,000	$ 10,000	$ 10,000	$ -
50	Buffalo Blower #21	28		Replacement	10							$ 12,000					$ 12,000	$ 12,000	$ 12,000	$ -
51	Zamboni Surfacer #14	29		Replacement	8							$ 15,000					$ 15,000	$ 15,000	$ 15,000	$ -
52	Exmark Mower 60" (2017)	30		Replacement	8							$ 25,000					$ 25,000	$ 25,000	$ 25,000	$ -
53	Chevy Colorado #17215 / 2015 / 53,669 mi	31		Replacement	12							$ 40,000					$ 40,000	$ 40,000	$ 40,000	$ -
54	Chevy Silverado 1500 #17223 / 2014 / 58,542 mi	32		Replacement	12							$ 45,000					$ 45,000	$ 45,000	$ 45,000	$ -
55	Ford Transit #17142 / 2014 / 47,996 mi	33		Replacement	12							$ 45,000					$ 45,000	$ 45,000	$ 45,000	$ -
56	Ventrac Tractor #17	34		Replacement	8							$ 65,000					$ 65,000	$ 65,000	$ 65,000	$ -
57	Walker Mower #12	41		Replacement	8								$ 20,000				$ 20,000	$ 20,000	$ 20,000	$ -
58	Toro SandPro 3040 (2014)	42		Replacement	10								$ 25,000				$ 25,000	$ 25,000	$ 25,000	$ -
59	Chevy 1/2 Ton #17278 / 2014 / 34,000 mi	43		Replacement	12								$ 50,000				$ 50,000	$ 50,000	$ 50,000	$ -
60	Toolcat 5610 (2023)	44		Replacement	8								$ 85,000				$ 85,000	$ 85,000	$ 85,000	$ -
61	Sweepster Broom 68" Toolcat	47		Replacement	10									$ 10,000			$ 10,000	$ 10,000	$ 10,000	$ -
62	Cat 906 V-Blade (2025)	48		Replacement	8									$ 12,000			$ 12,000	$ 12,000	$ 12,000	$ -
63	Gooseneck Trailer (2019)	49		Replacement	12									$ 20,000			$ 20,000	$ 20,000	$ 20,000	$ -
64	Exmark 36" Mower #14	50		Replacement	8									$ 25,000			$ 25,000	$ 25,000	$ 25,000	$ -
65	Chevy Colorado #17137 / 2015 / 59,840 mi	51		Replacement	12									$ 45,000			$ 45,000	$ 45,000	$ 45,000	$ -
66	Ford 3/4 Ton #17124 / 2017 / 63,617 mi	52		Replacement	12									$ 50,000			$ 50,000	$ 50,000	$ 50,000	$ -
67	Toolcat 5600 (2019)	53		Replacement	8									$ 85,000			$ 85,000	$ 85,000	$ 85,000	$ -
68								$ -	$ -	$ 237,000	$ 130,000	$ 257,000	$ 180,000	$ 247,000	$ -	$ -	$ 1,051,000	$ 1,051,000	$ 1,051,000	$ -
69																				
70	Total							$ 1,000,000	$ 381,500	$ 2,517,000	$ 4,195,000	$ 2,477,000	$ 1,967,000	$ 1,062,000	$ -	$ -	$ 12,218,000	$ 11,218,000	$ 12,218,000	$ 381,500

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Parks & Rec - Recreation																		
2	PROJECT/ASSET NAME	PRIORITY	REASON	LIFESPAN/ REPLACE CYCLE	MULTI YEAR PROJECT	OUTSIDE FUNDING SOURCE(S)	TOTAL OUTSIDE FUNDING	EST. ANNUAL OPERATING & MAINT COSTS	COST FY 27	COST FY 28	COST FY 29	COST FY 30	COST FY 31	Unscheduled	EXPENDITURES INCEPTION TO FY 2027	TOTAL ESTIMATED PROJECT BUDGET	NET ESTIMATED PROJECT COST	REMAINING BUDGET FY 27-31	ANNUAL O&M
3	New Projects/Assets																		
4	Rec Center Climbing Gym Hold Washer	3	Asset Preservation / Operational Efficiency	15	N		$ -	$ 7,300	$ 35,000							$ 35,000	$ 35,000	$ 35,000	$ 7,300
5	Rec Center Pool Expansion Feasibility Study	7	Planning	N/A	N		$ -	$ -	$ 150,000							$ 150,000	$ 150,000	$ 150,000	$ -
6							$ -	$ 7,300	$ 185,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000	$ 185,000	$ 185,000	$ 7,300
7																			
8	New Vehicles & Equipment																		
9							$ -	$ -								$ -	$ -	$ -	$ -
10							$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11																			
12	Repair/Replace/Maint - Assets																		
13	Rec Center Rotunda Roof/Facade Rehabilitation	1	Rehabilitation / Renovation	30	N	Potential ECW/EMP	$ -	$ -	$ 1,200,000							$ 1,200,000	$ 1,200,000	$ 1,200,000	$ -
14	Rec Center Boiler Repairs	2	Asset Preservation / Repair	5	N	Potential ECW/EMP	$ -	$ -	$ 50,000							$ 50,000	$ 50,000	$ 50,000	$ -
15	Rec Center Pool Replaster & Tiling	4	Asset Preservation / Repair	15	Y		$ -	$ -	$ 200,000		$ 150,000					$ 350,000	$ 350,000	$ 350,000	$ -
16	Rec Center Natatorium Interior Painting	5	Asset Preservation / Repair	10	N		$ -	$ -	$ 85,000							$ 85,000	$ 85,000	$ 85,000	$ -
17	Rec Center Fitness Equipment Replacement	6	Asset Preservation / Repair	5	Y		$ -	$ -	$ 33,000	$ 35,000	$ 37,000	$ 39,000	$ 41,000			$ 185,000	$ 185,000	$ 185,000	$ -
18	Rec Center Boiler Renovation	8	Rehabilitation / Renovation	20	Y	Potential ECW/EMP	$ -	$ -		$ 80,000	$ 1,000,000					$ 1,080,000	$ 1,080,000	$ 1,080,000	$ -
19	Rec Center Aquatic Mechanical Rooms Rebuild	9	Rehabilitation / Renovation	20	Y		$ -	$ -		$ 1,000,000	$ 1,100,000	$ 1,200,000				$ 3,300,000	$ 3,300,000	$ 3,300,000	$ -
20	Rec Center Natatorium Air Handler Replacement	10	Rehabilitation / Renovation	20	N	Potential ECW/EMP	$ -	$ -		$ 900,000						$ 900,000	$ 900,000	$ 900,000	$ -
21	Rec Center Parking Lot Improvements	11	Asset Preservation / Repair	6	N		$ -	$ -		$ 65,000						$ 65,000	$ 65,000	$ 65,000	$ -
22	Rec Center Therapy Pool Lift Replacement	13	Asset Preservation / Repair	6	N		$ -	$ -			$ 15,000					$ 15,000	$ 15,000	$ 15,000	$ -
23							$ -	$ -	$ 1,568,000	$ 2,080,000	$ 2,302,000	$ 1,239,000	$ 41,000	$ -	$ -	$ 7,230,000	$ 7,230,000	$ 7,230,000	$ -
24																			
25	Repair/Replace/Maint - Vehicles & Equipment																		
26	Ford Van #17241 / 2007 / 67,559 mi	12	Replacement	12			$ -	$ -		$ 85,000						$ 85,000	$ 85,000	$ 85,000	$ -
27	Chevy Colorado #17284 / 2015 / 25,166 mi	14	Replacement	12			$ -	$ -				$ 40,000				$ 40,000	$ 40,000	$ 40,000	$ -
28	Chevy Express Van #17121 / 2017 / 22,202 mi	15	Replacement	12			$ -	$ -					$ 60,000			$ 60,000	$ 60,000	$ 60,000	$ -
29	GMC Van #17166 / 2016 / 39,160 mi	16	Replacement	12			$ -	$ -					$ 60,000			$ 60,000	$ 60,000	$ 60,000	$ -
30							$ -	$ -	$ -	$ 85,000	$ -	$ 40,000	$ 120,000	$ -	$ -	$ 245,000	$ 245,000	$ 245,000	$ -
31																			
32	Total						$ -	$ 7,300	$ 1,753,000	$ 2,165,000	$ 2,302,000	$ 1,279,000	$ 161,000	$ -	$ -	$ 7,660,000	$ 7,660,000	$ 7,660,000	$ 7,300

Parks & Recreation

Fiscal Year 2027-2031 CIP

Parks & Rec CIP Highlights

CIP Financial Snapshot

Total FY27 Request: $4,270,000

Total 5-Year CIP: $19,878,000

Breakdown (FY27):

- Parks (Community Assets, Vehicles, etc.): $2,517,000 (59%)
- Recreation (Infrastructure, Safety, etc.): $1,753,000 (41%)

Parks & Rec CIP Highlights

Parks & Recreation Advisory Board Recommendations

The Parks & Recreation Advisory Board supports the 2027-2031 CIP while highlighting support for the following items:

1. Aquatics Facility Expansion
2. Indoor Tennis Facility
3. Strategic Plan
4. Dog Park

Repair/Replace/Maint. - Assets

Phil Baux Park Playground Replacement

Priority: 9 **Lifespan/Replacement Cycle**: 20 years **Type**: Rehabilitation / Replacement

Scope: This projects consists of internal design and construction of a replacement playground. The new playground will feature improved accessibility and comply with current safety guidelines.

Justification: The existing playground was installed in 1999 and has reached the end of its service life. It does not meet current safety and accessibility standards. Community surveys consistently identify playgrounds as a high-need amenity, with over half of households reporting unmet demand. The 2018 Parks & Recreation Strategic Plan recommends redeveloping Phil Baux Park as a gateway park with nature play features and a community gathering space. Replacing and modernizing the existing playground at Phil Baux Park will respond directly to documented community demand, address aging infrastructure, and align with long-term strategic goals.

External Funding: N/A

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Design/Construction		$400,000					$400,000
Total		$400,000					$400,000

Repair/Replace/Maint. - Assets

Park System Restroom Security Improvements

Priority: 10, 17 **Lifespan/Replacement Cycle**: 15 years **Type**: Asset Preservation / Safety

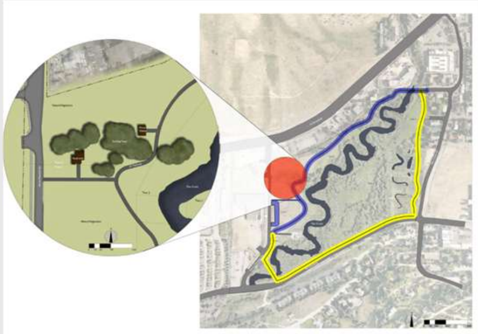
Scope: This projects consists of phased installation of new electronic door locking systems at four (4) public restrooms: Powderhorn Park, Miller Park, Owen Bircher Park, and Phil Baux Park.

Justification: These facilities are the most heavily utilized restrooms in our system. They have demonstrated the greatest need for enhanced security due to individuals repeatedly attempting to access/occupy them after hours. This new locking system features autolocking capabilities ensuring restrooms are secured after hours. Parks & Recreation currently spends $4,000 annually to have a contractor lock and unlock these facilities and additional funds repairing vandalism.

External Funding: N/A

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Powderhorn Park		$10,000					$10,000
Miller Park		$10,000					$10,000
Owen Bircher Park			$10,000				$10,000
Phil Baux Park			$10,000				$10,000
Total		$20,000	$20,000				$40,000

New Projects/Assets



Karns Meadow Park Improvements (Town only)

Priority: 13 **Lifespan/Replacement Cycle**: 35 years **Type**: New Development

Scope: This projects consists of phased design and construction of sitewide amenities including parking, a restroom, a picnic shelter, a 1+ mile pervious natural trail, and accessible paved loop with two pedestrian bridges. Parks & Recreation contracted with Harmony Engineering in August 2025 for engineering and landscape design services.

Justification: Karns Meadow Park was identified as a medium priority in the 2018 Parks & Recreation Strategic Plan. Paved pathways and neighborhood parks are listed as top priorities in the 2024 Parks & Recreation Department Survey. Proposed uses were shaped through a 2022 Town Council workshop and refined with staff, Pathways, and environmental consultants to balance recreation needs with ecological preservation.

Estimated Annual O&M: $50,000 (staff, utilities, routine maintenance)

Staffing Impact: .5 FTE (Park Maintenance Technician)

External Funding: ~$1,000,000 [Committed: Town of Jackson Park Exactions - $450,000; Friends of Pathways / JH Land Trust Funds -$100,000] [Anticipated: WY Land & Water Conservation Fund Grant - $450,000 – Requires 1:1 match]

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Design	$160,000		$60,000				$220,000
Construction		$2,500,000	$1,500,000				$4,000,000
Total	$160,000	$2,500,000	$1,560,000				$4,220,000

New Projects/Assets

Wayne May Park Improvements

Priority: 14 **Lifespan/Replacement Cycle**: 35 years **Type**: Enhancement / Improvement

Scope: This project consists of phased design and construction of sitewide amenities, including a new restroom, playground, lighting, shading, seating, ADA/accessibility improvements, and barn renovation. Final site amenities to be determined based on an approved conceptual/master plan.

Justification: Wayne May Park development is listed as a Medium Priority in the 2018 Parks & Recreation Strategic Plan. Neighborhood parks within walking distance ranked as the third highest priority for investment, and restroom quality received the highest importance / lowest satisfaction rating in the 2024 Survey. Wayne May Park currently lacks permanent restroom facilities.

Estimated Annual O&M: $50,000 (staff, utilities, routine maintenance)

Staffing Impact: .5 FTE (Park Maintenance Technician)

External Funding: N/A

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Design		$50,000					$50,000
Construction			$500,000	$500,000			$1,000,000
Total		$50,000	$500,000	$500,000			$1,050,000

Repair/Replace/Maint. - Assets

Rec Center Rotunda Roof & Facade Rehabilitation

Priority: 1 **Lifespan/Replacement Cycle**: 30 years **Type**: Rehabilitation / Renovation

Scope: This project consists of design and reconstruction of the rotunda roof and facade, including removal of the existing roof rock ballast and membrane, installing a new membrane and rock ballast, and replacement of the existing rotunda facade.

Justification: The rotunda roof is original to the Recreation Center's initial construction in 1993 and has reached the end of its service life. Roofing materials deteriorate over time due to UV exposure, temperature fluctuations, and moisture intrusion, leading to leaks, insulation damage, and reduced energy efficiency. Routine maintenance is no longer sufficient to ensure reliability or prevent water infiltration. A 2009 inspection recommended replacement; however, only the roofs over the Prospectors Gym, administrative offices, and portions of the aquatic area were replaced between 2010 and 2011. Those replacements utilized materials with an expected 30-year service life.

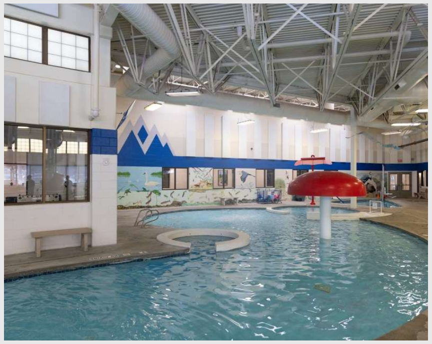
The rotunda facade exhibits visible signs of wear and deterioration, including holes and cracks in the exterior cladding. This deterioration has reduced the building thermal efficiency. During cooler months, this results in increased energy demand to maintain consistent temperatures in the natatorium, placing additional strain on the HVAC and boiler systems.

Facility Impact: This projects requires partial closure of the Aquatics facility (duration TBD). Timelines may vary based on site conditions, material availability, and other unforeseen factors.

External Funding: Potential EMP, ECW

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Construction		$1,200,000					$1,200,000
Total		$1,200,000					$1,200,000

Repair/Replace/Maint. - Assets



Rec Center Pool Replaster & Tiling

Priority: 4 **Lifespan/Replacement Cycle**: 15 years **Type**: Asset Preservation / Repair

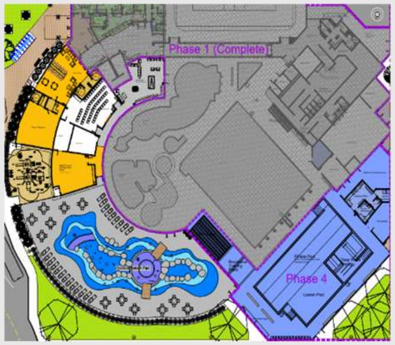
Scope: This project consists of phased repairs to the plaster and tiling of the lap pool, splash pool, therapy pool, and hot tub. Scope includes draining and preparing each pool, followed by the removal of deteriorating plaster and tile surfaces. Each pool will then be replastered to meet current industry standards, and tile will be replaced around gutters, steps, and perimeters to improve safety, aesthetics, and maintenance.

Justification: Replastering and retiling the Rec Center's pools is a critical upgrade to ensure user safety, extend the facility's lifespan, and enhance overall appearance. The new, non-porous surface will prevent leaks, reduce maintenance costs, and inhibit algae growth, while also eliminating the rough, worn textures and cracked tiles that can cause injury. By investing in this proactive maintenance, the rec center ensures a safer, more hygienic, and more inviting user experience and protects its long-term structural integrity.

Facility Impact: This project requires full closure of the Aquatics facility during demolition of existing finishes (duration TBD), followed by phased, partial closures of individual pools during replastering, estimated at 4–6 weeks. Timelines may vary based on site conditions, material availability, and other unforeseen factors.

Expenditures	Prior Years	FY27	FY28	FY29	FY30	FY31	Total
Lap Pool		$200,000					$200,000
Splash Pool, Therapy Pool, Hot Tub				$150,000			$150,000
Total		$200,000		$150,000			$350,000

New Projects/Assets



Rec Center Pool Expansion Feasibility Study

Priority: 7 **Lifespan/Replacement Cycle**: N/A **Type**: Planning

Scope: The feasibility study will evaluate the potential to expand the Teton County/Jackson Recreation Center aquatics facilities through the addition of a new warm-up or auxiliary pool. The study will include an assessment of spatial and site constraints, utility and infrastructure capacity, and building integration with existing systems. It will analyze potential pool configurations, conceptual layouts, and mechanical system requirements, including consideration for a fully independent filtration and HVAC system.

The consultant will prepare order-of-magnitude cost estimates for construction and operations, review potential phasing strategies, and assess impacts on programming, staffing, and maintenance. The final deliverable will include a written feasibility report with conceptual diagrams, cost projections, and recommendations to inform future capital planning and community decision-making.

Justification: The 2018 Parks & Recreation Strategic Plan lists phased aquatic improvements as a high priority. At its October 6, 2025 meeting, the Parks & Recreation Advisory Board approved a motion recommending inclusion of a pool expansion feasibility study in the FY26–27 budget. The existing lap pool is operating at or beyond capacity during peak times, limiting access for community users, swim teams, and instructional programs. A feasibility study is needed to evaluate options for expanding aquatic capacity through the potential addition of a warm-up or auxiliary pool. This study will help provide the data necessary to make informed decisions about future investments.

Expenditures	**Prior Years**	**FY27**	**FY28**	**FY29**	**FY30**	**FY31**	**Total**
Study		$150,000					$150,000
Total		$150,000					$150,000

Parks & Rec CIP Highlights

Rec Center: Operational Maintenance & Efficiency

FY27 Total Request: $203,000

Boiler Repairs ($50K) – Priority #2: Essential interim maintenance to ensure the current boiler remains operational until its planned replacement.

Climbing Gym Hold Washer ($35K) – Priority #3: Automates cleaning, significantly reducing staff labor hours and water consumption.

Natatorium Painting ($85K) – Priority #5: Specialized coating to protect structural steel and concrete from high humidity and chlorine corrosion.

Fitness Equipment Replacement ($35K) – Priority #6: Standard cyclical refresh to maintain safety and competitiveness for users.

Parks & Rec CIP Highlights

Playground Replacement Schedule

Our playground replacement program is designed to ensure safe, modern, and engaging play spaces for the community. Playgrounds are evaluated annually and replaced on a prioritized schedule based on age, condition, safety, and community use. This proactive approach allows us to plan for replacements efficiently and spread costs over time, while maintaining accessibility, inclusivity, and long-term sustainability. Most of our existing playgrounds are reaching the end of their service life and are scheduled for replacement over the next several years. The playgrounds will be upgraded to current safety and ADA standards, creating accessible, safe, and enjoyable spaces for every child in the community.

Park	Built	FY27	FY28	FY29	FY30	FY31	Total
Phil Baux	1998	$400,000					$400,000
Powderhorn	1998		$300,000				$300,000
Miller	1999			$325,000			$325,000
Owen Bircher	1999				$350,000		$350,000
Rangeview	2001					$375,000	$375,000
	Total	$400,000	$300,000	$325,000	$350,000	$375,000	$1,750,000

Parks & Rec CIP Highlights

ADA / Accessibility Improvements

- Ongoing upgrades to meet or exceed ADA standards
- Prioritized by community need, safety, and facility usage
- Focus on accessible design: pathways, play areas, restrooms, entries
- Evaluated annually and integrated into CIP for long-term planning

Parks & Rec CIP Highlights

Contingent/Unscheduled Projects

Contingent projects are potential capital investments that may occur at some point, but for which the timing, feasibility, or policy direction is uncertain. They may include projects in the following categories:

Dependent on external factors – such as land transfers, acquisitions, or other conditions that must be met before development can occur (e.g., a new park development contingent on property acquisition).

- **BLM Parcels**

Broad community support but unresolved constraints – projects that have historically failed or stalled due to strong local opposition, funding limitations, or other barriers, despite demonstrated demand.

- **Dog Park**
- **Pool Expansion**

Vocal advocates without formal adoption – initiatives strongly championed by segments of the community or stakeholders, but not identified in any adopted strategic plan or official policy guidance.

- **Indoor Tennis Facility** (Proposed by Teton County Community Tennis Association)

Questions?

STAFF REPORT

Meeting Date:	February 17, 2026	Meeting Title:	Regular Workshop
Submitting Department:	Joint Transportation Division	**Presenter:**	Charlotte Frei
Agenda Item:	Parking Update	**Public Comment:**	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to consider three updates to downtown parking management to improve pedestrian safety and vehicle turnover. This item ensures compliance with Wyoming State Statute § 31-5-504, which mandates clear sightlines (daylighting) at intersections, and addresses the 2023 Federal PROWAG guidelines for ADA accessibility.

Recommendations.

Staff recommend converting Home Ranch parking to 3-hour parking **year-round**, consistent with surrounding streets. Staff also recommend implementing ‘daylighting’, specifically moving parking at least 20 feet from crosswalks at 60 locations and 30 feet at 5 locations as identified in 2025. Staff also recommends designating 14 unrestricted spaces as ADA spaces in the downtown area over the next two summers.

Background.

On September 15, 2025, staff presented an updated Parking Action Plan. This plan was an update to the 2019 Downtown Mobility Management and Parking Plan, and used data collected in 2024-2025 to inform tactical next steps to improve parking. Also on September 15, staff reported **70** intersections west of Flat Creek Drive needed daylighting – that is, to increase the red paint and move ‘no parking’ signs to meet the state statute of at least 20 feet from stop lines. Staff requested to **immediately** ‘daylight’ the top 5 intersections on the high-injury network and address the remaining 65 intersections in the spring.

Council approved staff’s recommendations as described in Table 1 below.

Table 1. Staff Recommendations and Council’s Direction on September 15, 2025

Staff recommendation to implement, place on hold, or continue evaluation	Motion/Direction From Council
Staff recommended to **implement:** • Consolidate Management of the Public Parking Supply • Convert Home Ranch to 3-Hour Parking (Peak Season Only) • Develop Employee Parking Maps & Communication Program • Implement Overnight Paid Parking in the Parking Garage • Initiate Regular Data Collection Program to Monitor Performance • Conduct Regular Mode Choice Survey • Daylighting of 20 feet at the top 5 priority intersections • Initiate conceptual design for a mobility hub at Home Ranch	Council directed staff to implement. Staff are working to implement all of these recommendations. Staff applied for a USDOT grant for mobility hub planning at Home Ranch. Staff have not initiated a design process, but will bring additional information to the Council as part of the transportation work plan and pending grant award.

Staff recommendation to implement, place on hold, or continue evaluation	**Motion/Direction From Council**
Staff recommended placing the following action steps **‘on hold’** pending capacity and impacts from other recommendations: • Extend Enforcement Hours Until 7 pm • Explore Revised Winter Parking Restrictions	Council directed staff to keep these items ‘on hold’. These items are on hold. Currently the 3 hour zone is enforced from 9 am to 6 pm.
Staff recommended continuing to **evaluate** the following: • Invest in Real-Time Space Availability Technology- On- and Off-Street • Update Municipal Code to Require Drivers to Move at least One Block to Avoid a Time-Limit Citation • Add Additional On-Street ADA Stalls in Downtown • Stripe All On-Street Parking Stalls on Commercial Streets in Downtown	Council directed staff to continue evaluation.
Staff did not present on **residential parking** more broadly within Town of Jackson limits. Residential parking impacts not only the downtown area but ‘midtown’ (between US-89 and Flat Creek Drive) and potentially West Jackson neighborhoods like Cottonwood.	Council added 'Residential Parking' to the PI list; staff have not been directed to write a scoping report.

Since September, staff have identified additional downtown ADA parking spaces to add and implemented daylighting at the top 5 priority locations on the high-injury network. Staff from Transportation, Police Department, Public Works, External Affairs, and the Town Manager’s office also met to discuss and coordinate on the recommendations in this staff report.

Analysis & Key Questions.

Daylighting Intersections

In September, Council directed staff to implement 20-foot daylighting at five priority intersections. Since that direction, staff have evaluated the remaining 65 intersections identified as needing daylighting and assessed the impacts of implementing either 20-foot daylighting, which complies with state statute, or 30-foot daylighting, which reflects a best practice recommended by the National Association of City Transportation Officials (NACTO).

Implementing 20-foot daylighting at all remaining locations would meet statutory requirements at an estimated cost of $55,000. Implementing 30-foot daylighting systemwide would roughly double the parking impacts and increase costs considerably.

Based on this analysis, staff recommend:

- Implementing **20-foot daylighting** at **60 intersections** to meet state requirements.
- Evaluating **30-foot daylighting** at **five locations** where additional visibility may provide greater safety benefits:
    1. East Broadway & Glenwood
    2. Hansen & Cache
    3. Simpson & Cache

4. Pearl & Glenwood
5. Deloney & North Cache

This approach is estimated to result in a net reduction of approximately **80 on-street parking spaces** across the area depicted in Figure 1 below.
The estimated cost to implement 20-foot daylighting at 60 intersections is **$55,000**, with an additional **$5,000** to extend daylighting to 30 feet at the five identified locations. Cost estimates assume $20 per linear foot of red curb paint (labor and materials) and $400 per relocated sign, conservatively assuming all signs require concrete bases.
Staff anticipate completing some work in-house and contracting remaining work that cannot be completed by the Streets Division by May 30, 2026. If all intersections cannot be completed this spring, staff will finish the remainder in FY27, prioritizing intersections closest to the Town Square and proceeding outward as resources allow.

Key Question 1: Does Council wish to proceed with implementing daylighting at all identified intersections as soon as feasible, using a combination of 20-foot daylighting systemwide and targeted 30-foot daylighting at the five locations listed above? Staff recommend proceeding with 20-foot daylighting systemwide and 30-foot daylighting at the intersections listed above.

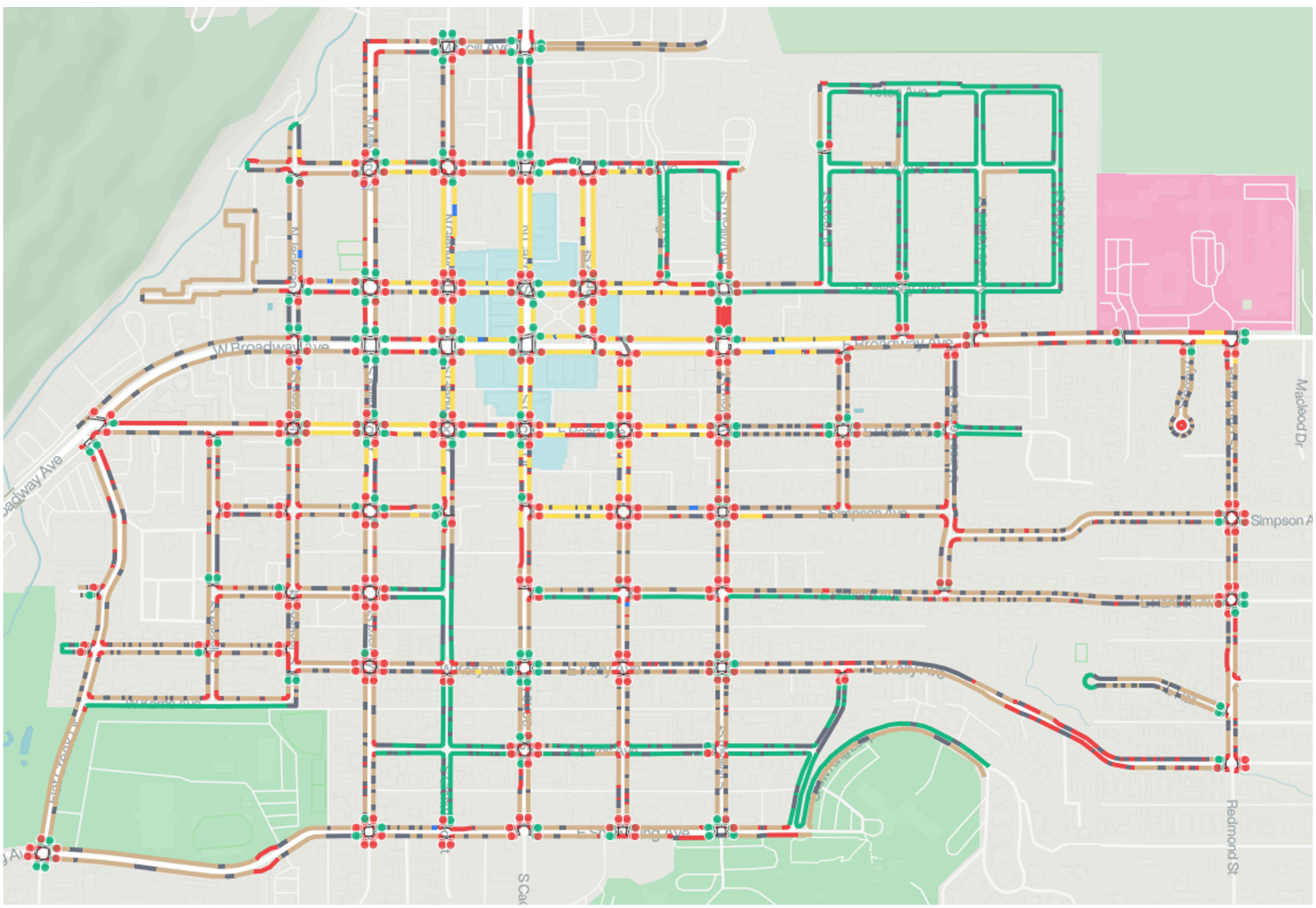


Figure 1. Analysis Area for Daylighting (bounded by Flat Creek Drive, Gill Avenue, Redmond, and Snow King). 80 spaces across this area are recommended to change to 'no parking' to implement appropriate daylighting.

Home Ranch 3-Hour Parking

Staff anticipate that implementing 3-hour parking at the Home Ranch lot will change how certain users currently access the area, particularly tour companies and shuttle services that direct customers, hotel guests, and wedding guests to park at Home Ranch. To mitigate confusion and operational impacts, staff will coordinate with External Affairs to communicate the change in advance of implementation.

To accommodate short-term commercial loading and staging needs, staff recommend:

- Establishing an additional 15-minute parking zone on the north side of Simpson Street, adjacent to the parking garage, for tour vans.
- Directing larger tour buses and coaches to stage on the west side of Millward Street for passenger loading and unloading.

Staff also anticipate that converting Home Ranch to 3-hour parking will affect utilization patterns at the Parks and Recreation Center lot. To reduce confusion and improve compliance, staff recommend installing consistent signage at both the Recreation Center and Home Ranch to clearly communicate time limits and seasonal restrictions.

Staff recommend implementing 3-hour parking at Home Ranch year-round, rather than limiting the restriction to the peak season (April 15–November 1) as previously directed on September 15. Year-round 3-hour parking would be consistent with adjacent streets, which are already limited to 3-hour parking year-round and prohibit overnight parking from April 15 to November 1.

Based on summer (August 2024) and winter (March 2025) occupancy data at Home Ranch, staff find that the parking garage has sufficient daytime and overnight capacity to accommodate vehicles currently using Home Ranch for stays of more than 3 hours. During the winter season, parking is already restricted overnight for snow removal: no on-street parking from 3:00 am to 7:00 am, and no parking in surface lots (including Home Ranch) from 2:00 am to 7:00 am.

Key Question 2: Does Council wish to implement year-round 3-hour parking at the Home Ranch lot, with supporting short-term loading areas and consistent signage, to align with surrounding parking regulations and manage long-term parking demand? Staff recommend 'yes'.

ADA Spaces

The US Access Board's Public Right-of-Way Accessibility Guidelines (PROWAG), adopted in August 2023, recommended 4% of parking spaces be ADA accessible. The U.S. Department of Transportation (DOT) adopted PROWAG in December 2024 for transit stops, with enforcement starting January 17, 2025. The U.S. Department of Justice (DOJ) has not yet officially adopted PROWAG, meaning it is not yet fully enforceable for all sidewalks, crosswalks, and signals. Staff have been adding ADA spaces to Downtown since the 2019 Downtown Mobility Management and Parking Plan. Based on the most recent parking survey available and the 4% accessible space guidance, staff recommend adding an additional 14 ADA spaces over the next two summers to 1) improve Downtown access for persons with disabilities and 2) move toward compliance with future PROWAG adoption. Staff propose installing these spaces over the next 2 summers to come into compliance with PROWAG.

Key Question 3: Should the Town add 14 ADA spaces over two summers? Staff recommend 'yes'.

Staff plans to come back to Town Council two more times in 2026:

1. In June 2026 to update on the Parking Garage winter utilization and recommend future management for winter 2026-2027 and beyond.
2. In October 2026 with updates on summer parking utilization, including high-level impacts of changes at Home Ranch. Staff will not conduct a full parking utilization/turnover study as was done in 2024, but we can collect a small sample in summer 2026 to assess how changes at Home Ranch may have impacted downtown parking utilization.

Possible Alternatives.

- Town Council could direct staff differently for any of the action plan steps in Table 1.

Comprehensive Plan & Priority Alignment.

Principle 7.1: Meet future transportation demand with walk, bike, carpool, transit and micromobility infrastructure
Policy 7.1.b: Create a transportation network based on “complete streets” and “context sensitive” solutions
Principle 7.2: Reduce greenhouse gases from vehicles to 2012 levels.
Policy 7.2.b: Discourage use of single-occupancy vehicles – managing off-street parking will add a new variable for travelers to consider when making decisions about how to access the Town of Jackson Downtown area and 3-hour zone.
Policy 7.2.c: Explore and pilot innovative transportation solutions – Parking management technology is widespread throughout the world and is being used to help communities manage demand for transportation during peak times of day and times of year.
Strategy 7.2.S.4: Reevaluate parking standards and other regulations that currently promote travel by single-occupancy motor vehicles – Managing parking supply is one of the few tools local governments have to align price and availability with demand in order to keep commercial areas accessible and economically active. Decades of public investment in highways and changing travel patterns have made driving the most convenient option for many trips. Locally, however, the Town has direct control only over how its streets and parking assets are managed, not over whether people choose to drive. By adjusting time limits, pricing, and rules based on observed demand, the Town can create economic incentives that prioritize access and turnover, particularly in high-demand areas, while still accommodating drivers. Using data on occupancy and turnover allows staff to periodically re-evaluate parking standards so that limited curb space is used efficiently, businesses can attract customers, and drivers have clearer expectations about where longer-term parking is best accommodated. At the same time, the Town is investing in alternative modes, such as START and Pathways.
Strategy 8.1.S.1: Define desired service levels from government service providers that address all policies of Principle 8.1 [Maintain Current, Coordinated Service Delivery]. The parking access technology is anticipated to reduce the burden on staff in Town Facilities and Jackson Police Department, allowing staff to redirect their time to higher and better uses that technology cannot perform. Implementing a permit program, conversely, will increase staff time.

Fiscal Impact.

Estimated impact of changes to signs and installation at Home Ranch is $6,000. Estimated impact of implementing daylighting varies based on the quantity, estimated at $60,000 for the recommendation provided in this staff report; some of this work could be completed by the Public Works Streets Division. The estimated impact of implementing 14 ADA spaces, 7 per year, can be implemented in-house by the Public Works Streets Division.

Staff Impact.

Jackson PD already patrols the Home Ranch lot. The change to 3-hour parking may increase the number of tickets written in the Home Ranch lot, increasing staff burden but improving turnover at Home Ranch. Staff support implementing this change in the near-term while, in the long-term, exploring parking management solutions that reduce staff burden of enforcement and simplify parking restrictions for the community.
The staff impact of additional daylighting depends on the quantity and Streets Division availability to support some of the work. Staff is prepared to put the work out to bid with specifications for sign movement and curb painting to avoid overburdening Streets Division during their busy spring season.

Attachments or Links.

September 15, 2025 [Parking Action Plan Update]

Suggested Motion.

I move to direct staff to:

1. Implement 20-foot daylighting at the 60 intersections identified and 30-foot daylighting at the 5 intersections discussed today,
2. Initiate 3-hour parking at Home Ranch, **year-round**, beginning approximately April 15, 2026,
3. Add an additional 15-minute loading area along Simpson Street, adjacent to the parking structure, to accommodate tour company pick-up,
4. Redesignate 14 unrestricted spaces to ADA parking spaces in the downtown area over the next two summers, and
5. Communicate these changes to the community and tour operators.