

Regular Town Council Meeting

June 15, 2026

6:00 PM

Town Council Chambers

Chair: Arne Jorgensen

NOTICE: THE VIDEO AND AUDIO FOR THIS MEETING ARE STREAMED TO THE PUBLIC VIA THE INTERNET AND MOBILE DEVICES WITH VIEWS THAT ENCOMPASS ALL AREAS, PARTICIPANTS AND AUDIENCE MEMBERS. PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING.

I. ZOOM LINK FOR PUBLIC PARTICIPATION

The Town reserves the right to close Public Comment via Zoom at any time. In-person comment will continue to be taken and written comments can always be submitted to Town Council by emailing electedofficials@jacksonwy.gov.

To join, click link or copy it to your browser: <https://us02web.zoom.us/j/88674576878?pwd=a1Se4JRmAuBLu7Q60jmQwjyyF8Nio6.1>

Or join at zoom.com with Webinar ID: **886 7457 6878** and Password: **83001** or by phone: **+1 669 900 9128**

II. OPENING

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Land Acknowledgement

III. PUBLIC COMMENT

This section is reserved for public comment about items not included in this agenda. Public comment is limited to 3 minutes. As a general practice, Council does not discuss, debate, or act on issues raised under public comment. Council may or may not discuss an issue raised under Public Comment later in the meeting during Matters from Mayor and Council at their discretion. If you would like to communicate with Council during the meeting about an item on the agenda, please wait until public comment has been called for that item. Public comment may also be submitted to Council at any time by emailing electedofficials@jacksonwy.gov.

IV. CONSENT CALENDAR

All matters listed in this section are considered to be of routine nature by the governing body and will be enacted in one motion, unless it is removed from the consent calendar and considered separately by Council. Public comment may be given on any item.

- A. Meeting Minutes
 - 1. May 26, 2026 Special Town Council Meeting
 - 2. June 1, 2026 Regular Town Council Meeting
- B. Disbursements
- C. May Municipal Court Report
- D. Contracts
 - 1. Contract with HUB International Mountain States Limited
 - 2. Memorandum of Understanding Regarding Extraterritorial Law Enforcement of the Town of Jackson
 - 3. Notice of Federal Interest
 - 4. Professional Services Agreement for Grant Affairs and Strategic Consulting Services

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.

- E. First Amendment to the 2025 Agreement for Fire and Emergency Medical Services (Tyler Sinclair)

V. PUBLIC HEARINGS, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

A. Administration

- 1. Town of Jackson Fiscal Year 2027 Budget Public Hearing and Consideration of Resolution 26-10 (Tyler Sinclair, 20 mins)

B. External Affairs

- 1. Working Agreements Check-In (Susan Scarlata, 30 mins)

C. Housing

- 1. Consideration of a New Affordability Mix for 90 Virginian Lane Affordable Housing Development (April Norton, 30 mins)

D. Internal Services

- 1. Application for New Restaurant Liquor License at 175 S. Glenwood Unit #104 (Lynsey Lenamond, 5 mins)
- 2. Application for Transfer of Ownership of a Resort Liquor License at 80 Scott Lane (Lynsey Lenamond, 5 mins)

E. Legal

- 1. Flock Contract (Lea Colasuonno, 20 mins)

VI. RESOLUTIONS

- A. Resolution 26-11: Fee Schedule (Kelly Thompson, 15 mins)

- B. Resolution 26-12: Fiscal Year 2026 Budget Amendment #4 (Kelly Thompson & Tyler Sinclair, 15 mins)

VII. ORDINANCES

- A. Ordinance E: An Ordinance Amending Title 15 Regarding the National Electrical Code (Third Reading, to be designated 1462)

VIII. MATTERS FROM MAYOR AND COUNCIL

- A. Board and Commission Reports & Meeting Check-In

IX. MATTERS FROM THE TOWN MANAGER

- A. Town Manager's Report

X. ADJOURN

Please note that at any point during the meeting, the Mayor may change the order of items listed on this agenda. In order to ensure that you are present at the time your item of interest is discussed, please join the meeting at the beginning to hear any changes to the schedule or agenda.



TOWN OF JACKSON

Pledge of Allegiance

I pledge allegiance to the flag of the United States of America,
and to the Republic for which it stands, one Nation under God,
indivisible, with liberty and justice for all.



TOWN OF JACKSON

Land Acknowledgement

We recognize that the land we are gathering on is the ancestral homeland of the Mountain Shoshone People who stewarded it for thousands of years and that many other tribes also lived upon and cared for this area including the Bannock, Blackfoot, Crow, Eastern Shoshone, Gros Ventre, Nez Perce, Northern Arapaho tribes, and others. With gratitude, we honor Indigenous Peoples, past and present. We also acknowledge the sovereignty of the Native nations closest to Jackson whose land was taken through broken treaties that resulted in the creation of the Wind River and Fort Hall Indian Reservations. We recognize this acknowledgement is simply a first step. The Town of Jackson is committed to continued and informed action to connect with indigenous people.

TOWN COUNCIL PROCEEDINGS

MAY 26, 2026

JACKSON, WYOMING

The Jackson Town Council held a special session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 9:05 A.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, and Kevin Regan. Alyson Sperry joined at 9:20 A.M.

STAFF: Tyler Sinclair, Lea Colasuonno, Kelly Thompson, Tyler Florence, Susan Scarlata, Michelle Weber, Mike Moyer, David Garcia, Tanya Anderson, and Lynsey Lenamond. *Via Zoom*: Roxanne Robinson, Max Moran

FY27 Budget Overview. Tyler Sinclair, Kelly Thompson and Mike Moyer made staff comment. There was no public comment. Council held discussion with staff.

Council recessed at 10:36 am and reconvened at 10:51 am.

Discussion continued. Tanya Anderson made staff comment. No motions were made.

Adjourn. A motion was made by Kevin Regan and seconded by Alyson Sperry to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 11:10 a.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Lynsey Lenamond, Deputy Town Clerk

Minutes: II. Publish JH News & Guide: June 3, 2026

TOWN COUNCIL PROCEEDINGS

JUNE 1, 2026

JACKSON, WYOMING

The Jackson Town Council met in regular session in the Town Hall Council Chambers located at 150 East Pearl in Jackson, at 6:00 P.M. This meeting was held in-person and through the Zoom platform. Upon roll call the following were found to be present:

TOWN COUNCIL: Mayor Arne Jorgensen, Jonathan Schechter, Devon Viehman, Kevin Regan, and Alyson Sperry.

STAFF: Tyler Sinclair, Roxanne Robinson, David Garcia, Lea Colasuonno, Johnny Ziem, Charlotte Frei, Michelle Weber, Tanya Anderson, Susan Scarlata, and Riley Hovorka. *Via Zoom:* Susan Scarlata.

The Pledge of Allegiance was led by Mayor Jorgensen. The Land Acknowledgement was read by Mayor Jorgensen. Mayor Jorgensen read proclamations for National Gun Violence Awareness Day and Pride Month.

Public Comment. Jeff Brazil made public comment.

Consent Calendar. A motion was made by Kevin Regan and seconded by Devon Viehman to approve the consent calendar including items A-E as presented with the following motions:

- A. **Meeting Minutes.** To approve minutes from the May 18, 2026 Regular Town Council Workshop and May 18, 2026 Regular Town Council Meeting.
- B. **Disbursements.** To approve the disbursements as presented. ACE HARDWARE \$9,989.38; ADAMS, JAMES \$175.00; AFLAC \$1,515.48; AMAZON \$3,521.91; AMSOIL INC #774148 \$19,584.18; BIG R RANCH & HOME \$124.54; BISON LUMBER \$99.49; BLUE SPRUCE CLEANERS, INC \$402.43; BLUEBEAM, INC \$2,850.00; BRIGGS, ERIC L \$396.61; CARO, MAXIMUS \$756.00; CENTRALSQUARE \$6,400.00; CENTURYLINK \$2,429.87; CHAPA STRIPES OF IDAHO \$39,000.00; CHARLIE'S PLUMBING OF JH \$729.00; CONRAD & BISCHOFF INC. \$68,073.46; CONTROL SYSTEM TECHNOLOGY, INC. \$8,772.50; COOMBS, CAROLINE KAUSLICK \$3,200.00; CUMMINS SALES AND SERVICE \$155.09; CUSTOM ELECTRONIC CONSULTANTS INC \$66,881.92; CZARNECKI, ABE \$400.00; DELL \$677.40; DIVISION OF CHILD SUPPORT ENFORCEMENT \$509.23; DRS IMAGING SERVICES, LLC \$29,946.74; DYNAMIC CONTROLS, LLC \$2,204.00; EDA LAND PLANNING \$127.50; ELECTRICAL WHSLE SUPPLY CO INC \$285.70; ENERGY LABORATORIES INC. \$1,155.00; FREEDOM MAILING SERVICE INC. \$1,893.57; GILLIG LLC \$5,444.78; GRAVITY GRAPHICS \$417.50; GWALTNEY, WOODROW \$150.00; HACH CHEMICAL CO. \$870.58; HARMONY DESIGN, INC \$305.00; HERITAGE LANDSCAPE SUPPLY GROUP INC \$74.21; HIGH ALTITUDE SERVICES LLC \$1,065.00; HIGH COUNTRY LINEN \$1,484.01; HOYT ARCHITECTS LLC \$1,557.49; INTERSTATE BATTERY \$889.75; JACKSON CURBSIDE INC. \$2,996.00; JACKSON GROUP LOCKBOX \$2,465.32; JACKSON HOLE COMMUNITY HOUSING \$90,000.00; JACKSON HOLE NEWS & GUIDE \$2,592.00; JACKSON HOLE ROASTERS \$168.00; JACKSON LUMBER INC \$1,120.74; JH20 WATER CONDITIONING & FILTRATION \$72.50; JHAM, INC. \$504.36; JOE JOHNSON EQUIPMENT \$315.52; JORGENSEN ASSOCIATES, PC \$16,179.26; LEIGH, CHRISTOPHER S. \$166.00; LEVEL 3 COMMUNICATIONS, LLC \$2,773.48; MACY'S SERVICES \$890.00; MORRISON-MAIERLE, INC. \$8,535.02; MSC INDUSTRIAL SUPPLY CO \$312.71; NAPA AUTO PARTS INC. \$998.63; NELSON ENGINEERING \$17,924.65; NOBLE TREE INC \$27,500.00; ONE 22, INC. \$45,000.00; PACIFIC STEEL \$248.97; PEERY, JEREMIAH \$388.00; PITTS, SAMANTHA \$77.83; POINT S REXBURG \$768.00; PREMIER CLEANING SERVICES LLC \$120.00; PREMIER VEHICLE INSTALLATION, INC \$4,399.20; RAFTELIS \$525.00; SAFETY SUPPLY & SIGN CO., INC. \$311.50; SARAZEN, ALEXANDRA \$2,100.00; SEASONS HANDYWORKS AND PROPERTY SERVICES \$3,100.00; SHERWIN-WILLIAMS CO. \$1,642.81; SIMONSON, MARSHALL \$756.00; SMITH POWER PRODUCTS, INC. \$158.90; SNAKE RIVER MEP COMPLETE, INC \$610.00; SOUTHERN TIRE MART LLC \$3,392.00; SPECTRUM \$100.00; SPEEDY CPS, LLC \$641.72; SPRING CREEK ANIMAL HOSPITAL \$4,874.85; STANDARD INSURANCE COMPANY \$12,005.56; STATE FIRE IDAHO \$420.00; STEPHENS, TALON \$77.83; STINKY PRINTS, INC \$178.80; STONE'S TOWN AND COUNTRY MOTORS, INC. \$261.63; SUNRISE ENVIRONMENTAL \$384.78; SURE GREEN LAWN AND TREE LLC \$500.00; SUSTAINABLE STRATEGIES DC, LLC \$7,500.00; TETON COUNTY FAIR \$400.00; TETON COUNTY INTEGRATED SOLID WASTE/RECY \$782.00; TETON COUNTY-FUND 10 \$40,152.02; TETON TRASH REMOVAL, INC. \$120.00; THE AFTERMARKET PARTS COMPANY, LLC \$5,689.56; TK ELEVATOR CORP. \$5,118.63; TMSC LLC \$18,480.78; TREFREN, TRACEY \$102.00; UPPER CASE PRINTING INK \$3,817.68; VERIZON WIRELESS \$7,179.03; VOICES JACKSON HOLE \$4,962.50; WAMCO LAB, INC. \$550.00; WEST FORK CONSTRUCTION \$74,753.00; WESTERN STATE

\$5,924.94; WINDCAVE INC \$32.11; WSP USA INC. \$34,583.39; WY CHILD SUPPORT ENFORCEMENT \$452.30; WYDOT \$2.00; WYOMING FIRST AID & SAFETY \$127.50

C. Contracts.

1. **Professional Services Agreement for Ecological Monitoring in Karns Meadow Park.** To approve the Professional Services Agreement for Ecological Monitoring in Karns Meadow Park, subject to minor changes by staff.
2. **Professional Services Agreement with Verdis, LLC.** To approve the Professional Services Agreement with Verdis Group, subject to minor changes by staff.
3. **Street and Utility Easement with HR 28, LLC.** To approve the Street and Utility Easement with HR 28, LLC, , subject to minor changes by staff.
4. **Crane Swing Agreement with Teton County.** To approve the Crane Swing Agreement with Teton County, subject to minor changes by staff.

D. Request for Sewer Service: Woodfin, 3900 S. Trail Drive (E26-0055). To approve Blane and Julie Woodfin's request for connection and Town wastewater collection and treatment services subject to the conditions of approval set forth in the staff report dated June 1, 2026.

E. Request for Encroachments 180 South King Street, Teton County Justice Center (E26-0061). To approve the encroachments as conditioned in this staff report dated June 1, 2026 and direct staff to prepare an Encroachment Agreement for approval by the Town Council at a future meeting.

There was no public comment on the consent calendar. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Application for Transfer of a Satellite Winery Liquor License at 50 E. Broadway. Lynsey Lenamond made staff comment. Council held discussion with staff. There was no public comment. Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, a motion was made by Kevin Regan and seconded by Devon Viehman approve the application for a transfer of location from Jackson Hole Winery LLC, subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
2. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.
3. Floor area devoted to "tasting room" - including bar, bar back, and seating - shall not exceed 10% of the total floor area leased within the building to Jackson Hole Winery (This excludes seasonal outdoor seating on the balcony).
4. At no time may additional seating – exceeding this 10% maximum – be introduced inside the building.
5. Floor area that is not part of the designated "tasting room" shall be actively used for retail use or for accessory functions such as storage of retail product.

Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. Bob Schroth, owner of Jackson Hole Winery, made remarks.

Traffic Impact Analysis and Travel Demand Management Requirements (PM26-001). Charlotte Frei and Tyler Sinclair made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jonathan Schechter and seconded by Kevin Regan to continue the item until the next related meeting. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Update on Parking Garage and Parking Action Plan. Charlotte Frei made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Alyson Sperry and seconded by Devon Viehman to direct staff to continue this item to allow staff to address the Council alternatives and questions as discussed. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Resolution 26-09 Center for the Arts: Malt Beverage Industry Sponsorship of Annual Benefit Concert. Lea Colasuonno made staff comment. Council held discussion with staff. There was no public comment. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve

Resolution 26-09. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinances. A motion was made by Devon Viehman and seconded by Jonathan Schechter to read ordinances in short title. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance D: An Ordinance Amending Title 12 Regarding Special Events.

AN ORDINANCE AMENDING SECTIONS 12.28.030, DEFINITIONS, 12.28.040, SPECIAL EVENT PERMIT—WHEN REQUIRED, EXCEPTIONS, 12.28.050, SPECIAL EVENT PERMIT—APPLICATION PROCEDURE FILING PERIOD, 12.28.070, SPECIAL EVENT PERMIT—CONDITIONS OF ISSUANCE—GROUNDS FOR DENIAL, 12.28.080, SPECIAL EVENT PERMIT—NOTICE OF REJECTION, OF TITLE 12, STREETS AND OTHER PUBLIC PLACES, OF THE TOWN OF JACKSON MUNICIPAL CODE. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING.

There was no public comment. Council held discussion. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance D on third reading and designate it Ordinance 1461. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Ordinance E: An Ordinance Amending Title 15 Regarding the National Electrical Code.

AN ORDINANCE AMENDING SECTION 15.20.010, ADOPTION OF THE NATIONAL ELECTRICAL CODE, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE TOWN OF JACKSON MUNICIPAL CODE. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

There was no public comment. Council held discussion. A motion was made by Jonathan Schechter and seconded by Devon Viehman to approve Ordinance E on second reading. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Matters from Mayor and Council.

Board and Commission Reports. Alyson Spery provided an update from the Board of Health.

Appointment of a Public Art Task Force Member. A motion was made by Alyson Spery and seconded by Devon Viehman to appoint Emerson Jessup to the Public Art Task Force for a three-year term, which shall expire April 30, 2029. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Devon Viehman discussed dogs in parks. A motion was made by Devon Viehman and seconded by Alyson Spery to direct the Town Manager or their designee to draft a brief scoping report about dogs in public parks to be added to an agenda within 60 days. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Council discussed the recent Memorial Day parade, observations of high season in Grant Teton and Yellowstone Parks, and the cancellation of both special meetings previously scheduled for June 8.

Town Manager’s Report. Tyler Sinclair and Susan Scarlata made staff comment. The Town Manager’s report contained updates on Temporary Sign Permits for Jackson Hole Land Trust and Art Association of Jackson Hole, tree removal, and Sister City partnerships. A motion was made by Devon Viehman and seconded by Alyson Spery to approve the Town Manager’s Report with the shift of the September 21 meeting to September 28. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried.

Adjourn. A motion was made by Jonathan Schechter and seconded by Kevin Regan to adjourn. Mayor Jorgensen called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 7:59 p.m.

TOWN OF JACKSON

ATTEST:

Arne O. Jorgensen, Mayor

Riley Hovorka, Town Clerk

Minutes: rh. Publish JH News & Guide: June 10, 2026

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7072	120WATER	INV012725	PWS PLATFORM & LCRI ENHAN	05/07/2026	12,400.00	.00	
Total 7072:					12,400.00	.00	
51	ACE HARDWARE	941401	SHOVEL & POSTHOLE DIGGER	04/23/2026	84.98	.00	
51	ACE HARDWARE	941917	PAINTBRUSH, RAGS, ROLLER &	04/29/2026	34.96	.00	
51	ACE HARDWARE	943445	MASKING TAPE	05/11/2026	9.99	.00	
51	ACE HARDWARE	943850	BLADES	05/14/2026	67.97	.00	
51	ACE HARDWARE	944052	EXTENSION CORD	05/15/2026	6.49	.00	
51	ACE HARDWARE	944177	TAPE	05/17/2026	8.99	.00	
51	ACE HARDWARE	944309	LOCK NUTS	05/18/2026	2.18	.00	
51	ACE HARDWARE	944318	RETURN MAGNET LOCK	05/18/2026	17.13-	.00	
51	ACE HARDWARE	944319	LIGHT BULBS	05/18/2026	9.99	.00	
51	ACE HARDWARE	944339	BATTERIES & BITS	05/18/2026	5.49	.00	
51	ACE HARDWARE	944347	THREAD TAPE & ADAPTER	05/18/2026	24.97	.00	
51	ACE HARDWARE	944414	SPRAY PAINT	05/19/2026	23.97	.00	
51	ACE HARDWARE	944555	KEY STEM	05/20/2026	17.99	.00	
51	ACE HARDWARE	944610	PAINT TRAY LINER	05/20/2026	2.99	.00	
51	ACE HARDWARE	944617	BOLT & PADLOCK	05/20/2026	32.48	.00	
51	ACE HARDWARE	944631	DOORBELL	05/20/2026	9.90	.00	
51	ACE HARDWARE	944638	SCREWDRIVER SET	05/20/2026	39.99	.00	
51	ACE HARDWARE	944645	PAINT	05/20/2026	23.98	.00	
51	ACE HARDWARE	944649	O RINGS	05/20/2026	2.58	.00	
51	ACE HARDWARE	944737	NAILS, COUPLERS & QUICK CO	05/21/2026	33.76	.00	
51	ACE HARDWARE	944798	HINGE PIN & NAILS	05/21/2026	35.98	.00	
51	ACE HARDWARE	944904	HINGE PIN, CAULK & PUTTY	05/22/2026	46.96	.00	
51	ACE HARDWARE	944936	MAP PRO	05/22/2026	17.99	.00	
51	ACE HARDWARE	944939	KEY TAGS, KEY CAP & KEYS	05/22/2026	20.85	.00	
51	ACE HARDWARE	945324	WALLPLATE & SCREWS	05/26/2026	4.48	.00	
51	ACE HARDWARE	945385	CIRCUIT BREAKER TESTER, W	05/27/2026	80.96	.00	
51	ACE HARDWARE	945715	CORD RANGE	05/29/2026	44.99	.00	
Total 51:					678.73	.00	
5726	AMAZON	11XN-QNPR-C	FLASHLIGHTS	06/04/2026	622.68	.00	
5726	AMAZON	13PV-L3TF-4L	NAME TAPES	06/02/2026	63.92	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5726	AMAZON	13T6-EX3K-KY	BOOKS	05/31/2026	143.25	.00	
5726	AMAZON	14TX-RQ77=F	STICKY NOTES & ENVELOPES	05/19/2026	51.02	.00	
5726	AMAZON	16YN-P61V-QT	BACKPACK, VACUUM FILTER, P	06/01/2026	170.91	.00	
5726	AMAZON	1DXK-6J4J-7J	PENS & TAPE	05/21/2026	155.72	.00	
5726	AMAZON	1DXK-6J4J-T7	DUCT TAPE, WALKIE TALKIE HO	05/22/2026	332.21	.00	
5726	AMAZON	1H1T-R4CC-C	GRILL COVER	05/18/2026	27.99	.00	
5726	AMAZON	1HWJ-M3TN-H	CERTIFICATE PAPER	05/19/2026	25.37	.00	
5726	AMAZON	1J76-RDJV-GQ	PLATES & NAPKINS	05/28/2026	66.33	.00	
5726	AMAZON	1JK6-C74R-CR	APPOINTMENT BOOKS, LIGHT	05/28/2026	78.62	.00	
5726	AMAZON	1KJF-KYVG-3V	TONER	05/29/2026	289.00	.00	
5726	AMAZON	1N1D-HLMR-Q	THUNDERBOLT HUB	05/29/2026	497.98	.00	
5726	AMAZON	1NX6-16WX-Y	TABLECLOTH, SNACKS, CUPS	05/27/2026	146.55	.00	
5726	AMAZON	1P7H-9WV4-Y	COFFEE CUPS	05/26/2026	44.60	.00	
5726	AMAZON	1QXY-CD7X-X	SAFETY COUPLER	05/22/2026	107.56	.00	
Total 5726:					2,823.71	.00	
4774	BIG R RANCH & HOME	002816/1	SOAP NOZZLE & COUPLER	04/21/2026	37.98	.00	
4774	BIG R RANCH & HOME	003275/1	COUPLING & HOSE CLAMP	05/28/2026	49.90	.00	
4774	BIG R RANCH & HOME	3221/1	VALVES	05/25/2026	53.97	.00	
Total 4774:					141.85	.00	
7863	BODENLOS, KATHLEEN	05262026	REIMBURSE HOTEL & BUS RID	05/26/2026	864.33	.00	
Total 7863:					864.33	.00	
4634	BREAKFAST ROTARY OF JH	2694	DUES 2026	02/15/2026	700.00	.00	
Total 4634:					700.00	.00	
6727	BRIGGS, ERIC L	43622	1/8 IN HYPER-S	05/28/2026	10.75	.00	
Total 6727:					10.75	.00	
7060	BRINKMAN CONSULTING, INC	26-1423	TOWN ATTORNEY PERFORMAN	05/26/2026	4,500.00	.00	
Total 7060:					4,500.00	.00	
7811	CARPET BROTHERS LLC	2406	FLOORING 930 SIMON	05/20/2026	4,986.59	.00	
7811	CARPET BROTHERS LLC	2407	FLOORING VINE STREET	05/20/2026	5,784.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7811:					10,770.99	.00	
544	CENTURYLINK	784718555	LONG DISTANCE	05/20/2026	14.85	.00	
Total 544:					14.85	.00	
6257	CERTIFIED LABORATORIES	9613286	PREMALUBE	05/08/2026	732.95	.00	
Total 6257:					732.95	.00	
5967	CITY OF DRIGGS	BBSTART2026	MAY BUS BARN RENT, ELECTRI	05/13/2026	1,924.11	.00	
Total 5967:					1,924.11	.00	
6001	CIVICPLUS	369539	AGENDA & MEETING MGT	06/16/2026	4,563.23	.00	
6001	CIVICPLUS	371851	SOCIAL MEDIA ARCHIVING SUB	06/02/2026	6,070.59	.00	
Total 6001:					10,633.82	.00	
69	COMMUNITY ENTRY SERVICES	04302026	JAN TO MARCH 2026 SERVICE	04/30/2026	45,000.00	.00	
Total 69:					45,000.00	.00	
514	CONRAD & BISCHOFF INC.	IN-229343-26	ETHANOL	05/28/2026	20,665.15	.00	
514	CONRAD & BISCHOFF INC.	IN-229359-26	DIESEL	05/28/2026	21,303.76	.00	
514	CONRAD & BISCHOFF INC.	IN-234594-26	RIDGELINE DEF	06/02/2026	531.98	.00	
Total 514:					42,500.89	.00	
4887	CONTROL SYSTEM TECHNOLO	11831	HIGH SCHOOL RD DISCONNEC	05/11/2026	15,284.00	.00	
4887	CONTROL SYSTEM TECHNOLO	11834	HIGH SCHOOL RD WIRING & H	05/19/2026	29,585.00	.00	
4887	CONTROL SYSTEM TECHNOLO	11838	HSR WELL HOUSE PAINT FRAM	06/01/2026	37,857.00	.00	
Total 4887:					82,726.00	.00	
1691	CORE & MAIN LP	V000037079	NEPTUNE, N-SIGHT	05/05/2026	10,464.78	.00	
1691	CORE & MAIN LP	V000037402	TUBING, BALL CURB STOP, AD	05/06/2026	6,477.77	.00	
1691	CORE & MAIN LP	V000037405	MACH 10 & SNUB ANTENNA	05/06/2026	10,523.80	.00	
1691	CORE & MAIN LP	V000038599	BRASS CROSS, BALL CURB ST	05/12/2026	6,340.47	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1691:					33,806.82	.00	
611	CUMMINS SALES AND SERVICE	60-260598373	COOLANT SENSOR	05/15/2026	533.26	.00	
Total 611:					533.26	.00	
4918	DEAN'S PEST CONTROL LLC	111370	WWTP RODENT CONTROL	05/01/2026	110.00	.00	
4918	DEAN'S PEST CONTROL LLC	111769	PW RODENT CONTROL	05/08/2026	60.00	.00	
4918	DEAN'S PEST CONTROL LLC	111796	START RODENT CONTROL	05/26/2026	100.00	.00	
Total 4918:					270.00	.00	
708	DELTA DENTAL PLAN OF WYOM	05312026	CLAIMS MAY 2026	05/31/2026	14,088.70	14,088.70	05/31/2026
708	DELTA DENTAL PLAN OF WYOM	05312026	ADJUSTMENTS MAY 2026	05/31/2026	226.85-	226.85-	05/31/2026
708	DELTA DENTAL PLAN OF WYOM	05312026	ADMIN FEE MAY 2026	05/31/2026	790.40	790.40	05/31/2026
Total 708:					14,652.25	14,652.25	
3881	DEX IMAGING	AR15387240	COPIES	05/26/2026	79.08	.00	
3881	DEX IMAGING	AR15388586	COPIES	05/26/2026	376.39	.00	
Total 3881:					455.47	.00	
6883	DIVISION OF CHILD SUPPORT	05292026	DCSE CASE #0005405448	05/29/2026	509.23	509.23	05/29/2026
Total 6883:					509.23	509.23	
2175	DIVISION OF VICTIM SERVICES	06022026	Crime Victim Surcharge	06/02/2026	300.00	.00	
Total 2175:					300.00	.00	
7820	DRS IMAGING SERVICES, LLC	210432	DOCUMENT IMAGING, INDEXIN	05/31/2026	5,878.02	.00	
Total 7820:					5,878.02	.00	
3408	E.R. OFFICE EXPRESS	23636	TAPE	12/04/2025	41.41	.00	
Total 3408:					41.41	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	888,965.79	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	26,142.42	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	4,433.07-	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	73,607.39	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	26,142.43-	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	283,098.46	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	46,787.67-	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	4,433.07	.00	
81	EVANS CONSTRUCTION INC	APPLICATION	GREGORY LANE INFRASTRUC	05/26/2026	46,787.67	.00	
Total 81:					1,245,671.63	.00	
3885	EVIDENT	254478C	FENTANYL	04/30/2026	60.00	.00	
Total 3885:					60.00	.00	
7793	FABRIC LABS, INC	53398	JUNE 2026	05/29/2026	1,377.00	1,377.00	06/01/2026
Total 7793:					1,377.00	1,377.00	
3195	FERGUSON ENTERPRISES, IN	4650324	BATTERY SENSOR & DIAPHRA	05/28/2026	429.34	.00	
Total 3195:					429.34	.00	
7867	FIRST LIGHT TECHNOLOGIES L	INV0250854	BICYCLE NETWORK IMPROVE	03/20/2026	6,796.65	.00	
Total 7867:					6,796.65	.00	
7624	GANNETT PEAK SURVEYING, L	1554	MARK WEST PROPERTY LINE A	05/28/2026	355.00	.00	
Total 7624:					355.00	.00	
4212	GILLIG LLC	41417020	HOSE ASM	03/13/2026	236.02	.00	
4212	GILLIG LLC	41443404	ARM BOLT & OILYTE BUSHING	05/22/2026	301.60	.00	
4212	GILLIG LLC	41443618	SOLENOID VALVE	05/22/2026	307.14	.00	
4212	GILLIG LLC	41446045	DIMMER FOOT SWITCH	06/01/2026	132.88	.00	
Total 4212:					977.64	.00	
1165	GRAFIX SHOPPE INC.	171449	GRAPHIC KIT FOR POLICE CAR	05/26/2026	670.74	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 1165:					670.74	.00	
6794	GRANICUS, LLC	228943	AVIOR	04/30/2026	26,093.42	.00	
Total 6794:					26,093.42	.00	
6365	GRAVITY GRAPHICS	15662	NRO EVENT POSTERS	03/04/2026	578.72	.00	
6365	GRAVITY GRAPHICS	15788	PRINTS ON FOAMCORE PLANN	03/23/2026	150.62	.00	
6365	GRAVITY GRAPHICS	16285	TOJ STICKER	05/20/2026	130.17	.00	
6365	GRAVITY GRAPHICS	16318	ECO FAIR BANNER	05/21/2026	110.00	.00	
Total 6365:					969.51	.00	
4988	HD FOWLER COMPANY	I7314792	VALVE SEAT, VALVE, O RINGS,	05/19/2026	616.65	.00	
4988	HD FOWLER COMPANY	I7321599	COUPLINGS, NIPPLES, TEES, E	05/26/2026	16,279.06	.00	
Total 4988:					16,895.71	.00	
706	HD SUPPLY, INC.	INV01054355	WATTS HYDRANT RELIEF VALV	05/21/2026	2,883.96	.00	
Total 706:					2,883.96	.00	
7860	HERITAGE LANDSCAPE SUPPL	0026963246-0	MARKING FLAGS	05/15/2026	26.00	.00	
7860	HERITAGE LANDSCAPE SUPPL	0027245921-0	POLY PIPE	05/28/2026	56.91	.00	
7860	HERITAGE LANDSCAPE SUPPL	0027369079-0	BUSHINGS	06/02/2026	70.16	.00	
Total 7860:					153.07	.00	
7862	HIGH ALTITUDE SERVICES LLC	05192026	START WINDOW CLEANING	05/19/2026	1,525.00	.00	
7862	HIGH ALTITUDE SERVICES LLC	05202026	MILLWARD GARAGE WINDOW	05/20/2026	810.00	.00	
Total 7862:					2,335.00	.00	
96	HIGH COUNTRY LINEN	0570142	LAUNDRY & MATS	05/18/2026	199.72	.00	
96	HIGH COUNTRY LINEN	0570712	MATS	05/20/2026	76.23	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	15.05	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	23.36	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	6.65	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	14.68	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	6.65	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	9.16	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	13.30	.00	
96	HIGH COUNTRY LINEN	0570967	LAUNDRY	05/21/2026	22.43	.00	
96	HIGH COUNTRY LINEN	0571468	LAUNDRY	05/25/2026	.42	.00	
96	HIGH COUNTRY LINEN	0571468	LAUNDRY	05/25/2026	15.48	.00	
96	HIGH COUNTRY LINEN	0571468	LAUNDRY	05/25/2026	55.90	.00	
96	HIGH COUNTRY LINEN	0571548	MATS	05/25/2026	55.00	.00	
96	HIGH COUNTRY LINEN	0572789	LAUNDRY	06/01/2026	90.00	.00	
96	HIGH COUNTRY LINEN	0572790	LAUNDRY	06/01/2026	55.90	.00	
96	HIGH COUNTRY LINEN	0572790	LAUNDRY	06/01/2026	23.72	.00	
96	HIGH COUNTRY LINEN	0572790	LAUNDRY	06/01/2026	10.11	.00	
96	HIGH COUNTRY LINEN	S0567209	BLEACH & FLOOR CLEANER	04/29/2026	95.80	.00	
96	HIGH COUNTRY LINEN	S0569128	PAPER TOWELS	05/11/2026	90.00	.00	
96	HIGH COUNTRY LINEN	S0570400	PAPER TOWELS	05/18/2026	90.00	.00	
96	HIGH COUNTRY LINEN	S0570590	SOAP DISPENSER	05/19/2026	45.00	.00	
96	HIGH COUNTRY LINEN	S0570602	SOAP	05/19/2026	76.50	.00	
96	HIGH COUNTRY LINEN	S0570610	SOAP & PAPER TOWELS	05/19/2026	285.86	.00	
96	HIGH COUNTRY LINEN	S0571130	CLEANER	05/21/2026	68.76	.00	
96	HIGH COUNTRY LINEN	S0572142	SCRUB BRUSH & GROUT BRUS	05/27/2026	15.18	.00	
Total 96:					1,460.86	.00	
6455	HIRST APPLGATE, LLP	3157	MATTER ID 84619-0008 HOUSIN	06/05/2026	5,682.50	.00	
Total 6455:					5,682.50	.00	
7064	HUB INTERNATIONAL	4606725	1094/1095 FILING FOR 2025	04/30/2026	2,124.00	.00	
Total 7064:					2,124.00	.00	
4164	ICMA MEMBERSHIP	05212026	DUES	05/21/2026	1,200.00	.00	
Total 4164:					1,200.00	.00	
36	IDAHO STATE TAX COMMISSIO	05312026	MAY 2026	05/31/2026	11,857.00	11,857.00	06/02/2026
Total 36:					11,857.00	11,857.00	
6121	IDENTISYS, INC	770396	CARD PRINTER RIBBON	06/02/2026	1,869.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6121:					1,869.40	.00	
106	INTERSTATE BATTERY	950009532	BATTERIES	05/28/2026	1,105.75	.00	
Total 106:					1,105.75	.00	
6954	IVY OUTDOOR SERVICES LLC	0000202	MAY TRASH & CLEANING	06/01/2026	2,962.57	.00	
6954	IVY OUTDOOR SERVICES LLC	0000203	TRASH	06/01/2026	22,090.91	.00	
Total 6954:					25,053.48	.00	
6931	JACKSON DOWNTOWNER, LLC	INV059-005	JUNE ON DEMAND, HOURS & F	05/07/2026	107,880.11	.00	
Total 6931:					107,880.11	.00	
7163	JACKSON GROUP LOCKBOX	32334RE	ORANGE NITRILE POW	05/20/2026	21.64	.00	
7163	JACKSON GROUP LOCKBOX	720772IF	OVAL AMBER FLASH	04/21/2026	197.86	.00	
7163	JACKSON GROUP LOCKBOX	721185IF	FILTERS & LED MINIBAR	04/21/2026	767.99	.00	
7163	JACKSON GROUP LOCKBOX	721220IF	CARTRIDGE, AIR DRYER & INLE	04/21/2026	1,136.74	.00	
7163	JACKSON GROUP LOCKBOX	721220IFX1	FILTRATION CARTRIDGE	04/23/2026	611.68	.00	
7163	JACKSON GROUP LOCKBOX	721220IFX2	INLET KIT	05/01/2026	85.34	.00	
7163	JACKSON GROUP LOCKBOX	721446IF	BRAKE PAD KIT	04/23/2026	778.12	.00	
7163	JACKSON GROUP LOCKBOX	721510IF	DELTA PRO SIDE MOUNT	04/28/2026	1,650.00	.00	
7163	JACKSON GROUP LOCKBOX	723269IFX1	BRAKE PAD KITS	05/28/2026	1,167.18	.00	
7163	JACKSON GROUP LOCKBOX	723269IFX2	BRAKE PAD KITS	06/01/2026	2,334.36	.00	
7163	JACKSON GROUP LOCKBOX	723844IF	HI WATER SWITCH & WATER TE	05/29/2026	297.00	.00	
7163	JACKSON GROUP LOCKBOX	723922IF	FILTERS	05/28/2026	1,113.14	.00	
Total 7163:					10,161.05	.00	
7861	JACKSON HOLE HOSPITALITY	01282026	TOWN COUNCIL RETREAT DEP	01/28/2026	2,000.00	2,000.00	06/02/2026
Total 7861:					2,000.00	2,000.00	
6474	JACKSON HOLE LAW, PC	2863	PROSECUTION SVCS MAY 2026	05/31/2026	3,505.00	.00	
Total 6474:					3,505.00	.00	
131	JACKSON HOLE NEWS & GUID	384658	FOREST SERVICE ANNEXATIO	12/31/2025	531.60	.00	
131	JACKSON HOLE NEWS & GUID	388628	ORDINANCE 1460	05/27/2026	320.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
131	JACKSON HOLE NEWS & GUID	388629	JACKSON HOLE	05/27/2026	100.00	.00	
131	JACKSON HOLE NEWS & GUID	388630	ORDINANCE 1459	05/27/2026	855.00	.00	
131	JACKSON HOLE NEWS & GUID	388631	5-11, SP JM	05/27/2026	190.00	.00	
131	JACKSON HOLE NEWS & GUID	388632	5-13, SP MTG	05/27/2026	50.00	.00	
131	JACKSON HOLE NEWS & GUID	388722	STREET WATER UTILITY OPER	05/27/2026	912.00	.00	
131	JACKSON HOLE NEWS & GUID	388863	5 RUNS	05/31/2026	500.00	.00	
131	JACKSON HOLE NEWS & GUID	388863	5 RUNS	05/31/2026	500.00	.00	
131	JACKSON HOLE NEWS & GUID	388865	RIDERSHIP ADS	05/31/2026	477.60	.00	
131	JACKSON HOLE NEWS & GUID	388958	EMAIL BANNER	05/31/2026	250.00	.00	
131	JACKSON HOLE NEWS & GUID	388971	REGULAR MTG	06/03/2026	725.00	.00	
131	JACKSON HOLE NEWS & GUID	388972	WORKSHOP	06/03/2026	115.00	.00	
131	JACKSON HOLE NEWS & GUID	388973	PROPOSED BUDGET	06/03/2026	408.00	.00	
131	JACKSON HOLE NEWS & GUID	388974	SPECIAL MTG	06/03/2026	45.00	.00	
Total 131:					5,979.20	.00	
4821	JACKSON HOLE ROASTERS	2724	COFFEE - POLICE	05/13/2026	96.00	.00	
4821	JACKSON HOLE ROASTERS	2778	COFFEE	05/27/2026	24.00	.00	
Total 4821:					120.00	.00	
114	JACKSON LUMBER INC	0001194565-00	RC CHANNEL	05/21/2026	14.70	.00	
Total 114:					14.70	.00	
7442	JOE JOHNSON EQUIPMENT	P03993	LATCH	05/21/2026	50.90	.00	
Total 7442:					50.90	.00	
7769	JOHANSSON, WANNA	05192026	FBI LEEDA	05/19/2026	506.00	.00	
Total 7769:					506.00	.00	
139	JORGENSEN ASSOCIATES, PC	58552	20402 BUDGE DRIVE INCLINOM	06/02/2026	1,918.75	.00	
Total 139:					1,918.75	.00	
2485	KENWORTH SALES COMPANY	004P88330	POLYOL ESTER OIL	06/03/2026	119.46	.00	
Total 2485:					119.46	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-002 05-	3150 S ADAMS CANYON DR, JA	05/31/2026	206.92	.00	
156	LOWER VALLEY ENERGY INC	92050-003 05-	SPRUCE DR PUMP HOUSE, JA	05/31/2026	384.48	.00	
156	LOWER VALLEY ENERGY INC	92050-008 05-	CEMETERY, JACKSON, WY 20	05/31/2026	22.24	.00	
156	LOWER VALLEY ENERGY INC	92050-010 05-	ELY SPRINGS RD WELL 6,7,8, J	05/31/2026	1,589.42	.00	
156	LOWER VALLEY ENERGY INC	92050-014 05-	135 E BROADWAY AVE HEAT TA	05/31/2026	19.93	.00	
156	LOWER VALLEY ENERGY INC	92050-019 05-	RANGEVIEW DR LIFT PUMP CO	05/31/2026	70.66	.00	
156	LOWER VALLEY ENERGY INC	92050-021 05-	150 E PEARL AVE, JACKSON, W	05/31/2026	1,758.11	.00	
156	LOWER VALLEY ENERGY INC	92050-024 05-	1605 BERGER LN SEWER LIFT	05/31/2026	21.15	.00	
156	LOWER VALLEY ENERGY INC	92050-025 05-	450 W SNOW KING AVE NEW S	05/31/2026	603.58	.00	
156	LOWER VALLEY ENERGY INC	92050-026 05-	450 W SNOW KING AVE SHOP, J	05/31/2026	205.76	.00	
156	LOWER VALLEY ENERGY INC	92050-044 05-	610 SNOW KING DR ESTATES B	05/31/2026	263.46	.00	
156	LOWER VALLEY ENERGY INC	92050-047 05-	WASTE WATER TRTMT UV BLD	05/31/2026	38.00	.00	
156	LOWER VALLEY ENERGY INC	92050-049 05-	WASTE WATER TRTMT PTB 545	05/31/2026	15,125.87	.00	
156	LOWER VALLEY ENERGY INC	92050-050 05-	2 MG TANK, JACKSON, WY 200	05/31/2026	21.34	.00	
156	LOWER VALLEY ENERGY INC	92050-051 05-	WELL #5 KARNS MEADOW DR,	05/31/2026	3,124.27	.00	
156	LOWER VALLEY ENERGY INC	92050-052 05-	675 E BROADWAY AVE WELL #1	05/31/2026	17.69	.00	
156	LOWER VALLEY ENERGY INC	92050-053 05-	WELLS #2 & #3, JACKSON, WY	05/31/2026	3,052.97	.00	
156	LOWER VALLEY ENERGY INC	92050-054 05-	CITY WELL ELK REF 1, JACKSO	05/31/2026	28.39	.00	
156	LOWER VALLEY ENERGY INC	92050-055 05-	CITY WELL ELK REF 2, JACKSO	05/31/2026	50.44	.00	
156	LOWER VALLEY ENERGY INC	92050-056 05-	CITY WELL ELK REF 3, JACKSO	05/31/2026	21.50	.00	
156	LOWER VALLEY ENERGY INC	92050-059 05-	440 W SNOW KING AVE POLICE	05/31/2026	78.00	.00	
156	LOWER VALLEY ENERGY INC	92050-060 05-	400 W SNOW KING AVE S GAR,	05/31/2026	286.07	.00	
156	LOWER VALLEY ENERGY INC	92050-061 05-	400 W SNOW KING AVE PUBLIC	05/31/2026	360.48	.00	
156	LOWER VALLEY ENERGY INC	92050-074 05-	CRABTREE LN THAW WELL #2,	05/31/2026	24.32	.00	
156	LOWER VALLEY ENERGY INC	92050-075 05-	HIGH SCHOOL RD THAW WELL	05/31/2026	25.91	.00	
156	LOWER VALLEY ENERGY INC	92050-077 05-	685 E HANSEN AVE, JACKSON,	05/31/2026	106.49	.00	
156	LOWER VALLEY ENERGY INC	92050-078 05-	145 W HANSEN AVE FRONT, JA	05/31/2026	161.30	.00	
156	LOWER VALLEY ENERGY INC	92050-079 05-	145 W HANSEN AVE BACK, JAC	05/31/2026	79.49	.00	
156	LOWER VALLEY ENERGY INC	92050-082 05-	400 W SNOW KING AVE E STOR	05/31/2026	120.71	.00	
156	LOWER VALLEY ENERGY INC	92050-089 05-	685 E HANSEN AVE, JACKSON,	05/31/2026	40.79	.00	
156	LOWER VALLEY ENERGY INC	92050-090 05-	955 MAPLE WAY, JACKSON, WY	05/31/2026	111.18	.00	
156	LOWER VALLEY ENERGY INC	92050-092 05-	3150 S ADAMS CANYON DR ANI	05/31/2026	265.55	.00	
156	LOWER VALLEY ENERGY INC	92050-102 05-	145 W HANSEN AVE FRONT, JA	05/31/2026	6.34	.00	
156	LOWER VALLEY ENERGY INC	92050-105-382	MULTIPLE STREET LIGHTS	05/31/2026	3,454.13	.00	
156	LOWER VALLEY ENERGY INC	92050-106 05-	940 SIMON LN, JACKSON, WY	05/31/2026	124.93	.00	
156	LOWER VALLEY ENERGY INC	92050-114 05-3	210 N CACHE ST HOME RANCH	05/31/2026	378.72	.00	
156	LOWER VALLEY ENERGY INC	92050-126 05-	SPRING WATER LN LIFT STATIO	05/31/2026	35.68	.00	
156	LOWER VALLEY ENERGY INC	92050-127 05-	3337 S CODY CREEK DR LIFT S	05/31/2026	207.06	.00	
156	LOWER VALLEY ENERGY INC	92050-131 05-	195 E DELONEY AVE RESTROO	05/31/2026	214.41	.00	
156	LOWER VALLEY ENERGY INC	92050-132 05-	160 S MILLWARD ST PARKING	05/31/2026	1,967.10	.00	
156	LOWER VALLEY ENERGY INC	92050-134 05-	160 S MILLWARD ST PARKING	05/31/2026	6.34	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-334 05-	JOSEPHINE LOOP LOT 15 LIFT	05/31/2026	90.77	.00	
156	LOWER VALLEY ENERGY INC	92050-341 05-	210 N CACHE ST HOME RANCH	05/31/2026	27.01	.00	
156	LOWER VALLEY ENERGY INC	92050-345 05-	930 SIMON LN, JACKSON, WY	05/31/2026	132.94	.00	
156	LOWER VALLEY ENERGY INC	92050-356 05-	55 KARNS MEADOW DR START	05/31/2026	1,925.54	.00	
156	LOWER VALLEY ENERGY INC	92050-357 05-	55 KARNS MEADOW DR START	05/31/2026	1,383.54	.00	
156	LOWER VALLEY ENERGY INC	92050-359 05-	MILLER PARK PARKING LOT CH	05/31/2026	271.48	.00	
156	LOWER VALLEY ENERGY INC	92050-361 05-	625 W BROADWAY AVE NEW P	05/31/2026	153.75	.00	
156	LOWER VALLEY ENERGY INC	92050-363 05-	455 VINE ST UTIL, JACKSON, W	05/31/2026	64.18	.00	
156	LOWER VALLEY ENERGY INC	92050-364 05-	65 VIRGINIAN LN #5, JACKSON,	05/31/2026	42.35	.00	
156	LOWER VALLEY ENERGY INC	92050-365 05-	65 VIRGINIAN LN #7, JACKSON,	05/31/2026	70.50	.00	
156	LOWER VALLEY ENERGY INC	92050-367 05-	455 VINE ST APT #3, JACKSON,	05/31/2026	49.55	.00	
156	LOWER VALLEY ENERGY INC	92050-368 05-	455 VINE ST APT #4, JACKSON,	05/31/2026	67.51	.00	
156	LOWER VALLEY ENERGY INC	92050-370 05-	2022 WILDFLOWER CT, JACKS	05/31/2026	102.80	.00	
156	LOWER VALLEY ENERGY INC	92050-371 05-	2022 WILDFLOWER CT, JACKS	05/31/2026	50.85	.00	
156	LOWER VALLEY ENERGY INC	92050-374 05-	455 VINE ST APT #1, JACKSON,	05/31/2026	71.86	.00	
156	LOWER VALLEY ENERGY INC	92050-375 05-	155 E PEARL AVE, JACKSON, W	05/31/2026	25.41	.00	
156	LOWER VALLEY ENERGY INC	92050-376 05-	149 E PEARL AVE, JACKSON, W	05/31/2026	98.98	.00	
156	LOWER VALLEY ENERGY INC	92050-378 05-	145 E PEARL AVE #A EAST, JAC	05/31/2026	60.35	.00	
156	LOWER VALLEY ENERGY INC	92050-383 05-	SNOW KING DR WATER TANK C	05/31/2026	20.22	.00	
156	LOWER VALLEY ENERGY INC	92050-385 05-	85 N SPRING GULCH RD SPRIN	05/31/2026	153.61	.00	
156	LOWER VALLEY ENERGY INC	92050-388 05-	121 SHERWOOD CT BLDG 2 BU	05/31/2026	27.78	.00	
156	LOWER VALLEY ENERGY INC	92050-389 05-	1640 MARTIN LN LIFT STATION,	05/31/2026	27.28	.00	
156	LOWER VALLEY ENERGY INC	92050-390 05-	400 W SNOW KING AVE HOUSI	05/31/2026	230.95	.00	
156	LOWER VALLEY ENERGY INC	92050-391 05-	400 W SNOW KING AVE PARK M	05/31/2026	396.31	.00	
156	LOWER VALLEY ENERGY INC	92050-392 05-	400 W SNOW KING AVE ADMIN,	05/31/2026	427.72	.00	
156	LOWER VALLEY ENERGY INC	92050-393 05-	400 W SNOW KING AVE EMPLO	05/31/2026	491.14	.00	
156	LOWER VALLEY ENERGY INC	92050-395 05-	145 E PEARL AVE #C LOFT, JAC	05/31/2026	73.90	.00	
156	LOWER VALLEY ENERGY INC	92050-396 05-	145 E PEARL AVE HSE/CMN, JA	05/31/2026	76.63	.00	
156	LOWER VALLEY ENERGY INC	92050-397 05-	145 E PEARL AVE #B WEST, JA	05/31/2026	81.33	.00	
156	LOWER VALLEY ENERGY INC	92050-398 05-	155 E PEARL AVE, JACKSON, W	05/31/2026	76.43	.00	
156	LOWER VALLEY ENERGY INC	92050-399 05-	155 E PEARL AVE, JACKSON, W	05/31/2026	83.24	.00	
156	LOWER VALLEY ENERGY INC	92050-401 05-	455 VINE ST APT #2, JACKSON,	05/31/2026	53.57	.00	
156	LOWER VALLEY ENERGY INC	92050-407 05-	130 E KELLY AVE #23, JACKSO	05/31/2026	46.09	.00	
156	LOWER VALLEY ENERGY INC	92050-411 05-3	1540 MARTIN LN H-FRAME MET	05/31/2026	24.04	.00	
156	LOWER VALLEY ENERGY INC	92050-416 05-	350 N MILLWARD ST #5, JACKS	05/31/2026	30.42	.00	
156	LOWER VALLEY ENERGY INC	92050-418 05-	355 W DELONEY AVE E-5, JACK	05/31/2026	74.16	.00	
156	LOWER VALLEY ENERGY INC	92050-420 05-	355 W DELONEY AVE A-5, JACK	05/31/2026	50.93	.00	
156	LOWER VALLEY ENERGY INC	92050-421 05-	268 SAWMILL RD, ALPINE, WY	05/31/2026	76.30	.00	
156	LOWER VALLEY ENERGY INC	92050-422 05-	126 ASPEN DR, JACKSON, WY	05/31/2026	49.23	.00	
156	LOWER VALLEY ENERGY INC	92050-424 05-	69 VIRGINIAN LN #7, JACKSON,	05/31/2026	49.36	.00	
156	LOWER VALLEY ENERGY INC	92050-425 05-	1070 ELK RUN LN THAW WELL	05/31/2026	51.28	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
156	LOWER VALLEY ENERGY INC	92050-427 05-	2300 W HIGH SCHOOL RD, JAC	05/31/2026	111.95	.00	
Total 156:					42,154.42	.00	
677	MACY'S SERVICES	127248	PORTABLE TOILET & CLEANIN	05/31/2026	150.00	.00	
Total 677:					150.00	.00	
7543	MASTERCARE CLEANING JH, L	2549	START WINDOWS & PRESSURE	05/31/2026	1,202.00	.00	
Total 7543:					1,202.00	.00	
998	METROQUIP INC	P38186	WIRE, STRIP BROOM	05/26/2026	3,995.70	.00	
Total 998:					3,995.70	.00	
4623	MSC INDUSTRIAL SUPPLY CO	8406389001	WASHERS, SCREWS, CABLE TI	05/13/2026	160.53	.00	
Total 4623:					160.53	.00	
5973	MURDOCH MEMORIALS	05272026	ENGRAVED ROCKS	05/27/2026	1,050.00	.00	
Total 5973:					1,050.00	.00	
257	NAPAAUTO PARTS INC.	390806	HUB BEARING ASSEMBLY	05/19/2026	119.65	.00	
257	NAPAAUTO PARTS INC.	391023	48/H6 760CCA & CORE DEPOSI	05/20/2026	286.01	.00	
257	NAPAAUTO PARTS INC.	391083	OIL & AIR FILTER	05/20/2026	18.19	.00	
257	NAPAAUTO PARTS INC.	391329	RAD RED & GL BLAC	05/21/2026	25.98	.00	
257	NAPAAUTO PARTS INC.	391330	FUSION SATIN BLACK	05/21/2026	10.99	.00	
257	NAPAAUTO PARTS INC.	391340	PD TRAILER JACK, JUNCTION B	05/21/2026	211.85	.00	
257	NAPAAUTO PARTS INC.	391460	OIL & AIR FILTER	05/22/2026	20.34	.00	
257	NAPAAUTO PARTS INC.	391932	OIL FILTER	05/26/2026	9.10	.00	
257	NAPAAUTO PARTS INC.	391942	BREAK AWAY SWITCH	05/26/2026	20.89	.00	
257	NAPAAUTO PARTS INC.	392258	WINDSHIELD REPAIR KIT & OIL	05/26/2026	46.29	.00	
257	NAPAAUTO PARTS INC.	392282	QUICK LINK	05/27/2026	9.88	.00	
257	NAPAAUTO PARTS INC.	392440	QUICK LINK	05/27/2026	3.32	.00	
257	NAPAAUTO PARTS INC.	392658	AIR FILTER	05/28/2026	46.56	.00	
257	NAPAAUTO PARTS INC.	393372	STARTER FLUID & ANTI-SEIZE	06/01/2026	22.48	.00	
257	NAPAAUTO PARTS INC.	393526	SCREWS	06/01/2026	1.61	.00	
257	NAPAAUTO PARTS INC.	393683	OIL FILTER	06/02/2026	9.10	.00	
257	NAPAAUTO PARTS INC.	393765	RELAY	06/02/2026	54.89	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
257	NAPA AUTO PARTS INC.	393879	SOLENOID	06/02/2026	70.19	.00	
257	NAPA AUTO PARTS INC.	394060	AIR FILTER	06/03/2026	29.56	.00	
257	NAPA AUTO PARTS INC.	394061	RU-GLYDE LUBE	06/03/2026	39.58	.00	
257	NAPA AUTO PARTS INC.	394145	OIL & AIR FILTER	06/03/2026	40.69	.00	
Total 257:					1,097.15	.00	
882	NATIONAL MUSEUM OF WILDLI	05142026	TOWN COUNCIL RETREAT 1/27/	05/14/2026	1,400.00	1,400.00	06/02/2026
Total 882:					1,400.00	1,400.00	
187	NELSON ENGINEERING	70464	21-411-05 VINE STREET IMPRO	06/01/2026	5,909.70	.00	
187	NELSON ENGINEERING	70464	21-411-05 VINE STREET IMPRO	06/01/2026	2,954.85	.00	
187	NELSON ENGINEERING	70464	21-411-05 VINE STREET IMPRO	06/01/2026	2,954.85	.00	
187	NELSON ENGINEERING	70473	WATER SYSTEM CAPACITY UP	06/01/2026	6,805.00	.00	
Total 187:					18,624.40	.00	
1504	ONE CALL OF WYOMING	79583	APRIL TICKETS	05/22/2026	372.75	.00	
Total 1504:					372.75	.00	
7691	OSTROM ENDERS II	060226	RETURN BOND E23-0227 750 E	06/02/2026	4,000.00	.00	
Total 7691:					4,000.00	.00	
3222	OTIS ELEVATOR COMPANY	100402329933	ELEVATOR MAINTENANCE TO	05/11/2026	3,792.84	.00	
3222	OTIS ELEVATOR COMPANY	F10000308980	FUEL & LOGISTICS FEE	04/30/2026	300.00	.00	
Total 3222:					4,092.84	.00	
7703	OUTBACK LANDSCAPE OF WY	61973	WILDFLOWER IRRIGATION STA	05/31/2026	125.00	.00	
7703	OUTBACK LANDSCAPE OF WY	61974	455 VINE MOWING	05/31/2026	86.00	.00	
7703	OUTBACK LANDSCAPE OF WY	61975	675 E HANSEN IRRIGATION SE	05/31/2026	171.90	.00	
7703	OUTBACK LANDSCAPE OF WY	61976	685 E HANSEN IRRIGATION SE	05/31/2026	161.06	.00	
7703	OUTBACK LANDSCAPE OF WY	61977	145 W HANSEN MOWING & IRRI	05/31/2026	564.45	.00	
Total 7703:					1,108.41	.00	
4398	PALAZZOLO, MICHAEL	05262026	PROPERTY TAXES 45 WAPITI D	05/26/2026	4,660.07	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 4398:					4,660.07	.00	
7052	PITTS, JASON	05222026	CTAA EXPO	05/22/2026	338.00	.00	
Total 7052:					338.00	.00	
4894	PLATT	7J56251	RANGE CORD KIT-REMOVE SA	05/29/2026	87.71	.00	
Total 4894:					87.71	.00	
7508	POINT S DRIGGS	153003072	TIRES	05/27/2026	85.57	.00	
Total 7508:					85.57	.00	
7723	PREMIER CLEANING SERVICES	26358	MAY CLEANING FLEET & START	05/31/2026	1,820.00	.00	
7723	PREMIER CLEANING SERVICES	26358	MAY CLEANING FLEET & START	05/31/2026	304.00	.00	
7723	PREMIER CLEANING SERVICES	26359	MAY CLEANING PW	05/31/2026	1,214.00	.00	
Total 7723:					3,338.00	.00	
6483	PREMIER TRUCK- SALT LAKE C	775836604	SENSOR & CORE DEPOSIT	06/01/2026	755.51	.00	
Total 6483:					755.51	.00	
7066	R & A SAFETY LLC	48734	DRUG SCREEN	04/27/2026	90.50	.00	
7066	R & A SAFETY LLC	48774	DRUG SCREEN	05/01/2026	90.50	.00	
7066	R & A SAFETY LLC	48861	DRUG SCREEN	05/14/2026	90.50	.00	
7066	R & A SAFETY LLC	48873	DRUG SCREEN	05/18/2026	115.50	.00	
7066	R & A SAFETY LLC	48888	DRUG SCREEN	05/20/2026	90.50	.00	
7066	R & A SAFETY LLC	48889	DRUG SCREEN	05/26/2026	90.50	.00	
7066	R & A SAFETY LLC	48890	DRUG SCREEN	05/21/2026	90.50	.00	
7066	R & A SAFETY LLC	48928	DRUG SCREEN	05/21/2026	90.50	.00	
Total 7066:					749.00	.00	
6069	RAFTELIS	44439	PROJECT R-01028WY25.01	02/16/2026	675.00	.00	
Total 6069:					675.00	.00	
7341	RICH, SAMUEL	06022614196	SHEARS, SWIVEL SOCKET & T	06/02/2026	64.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 7341:					64.25	.00	
4869	RIDGELINE EXCAVATION INC	APPLICATION	26-107 CACHE CREEK DRIVE S	06/03/2026	5,996.47	.00	
4869	RIDGELINE EXCAVATION INC	APPLICATION	26-107 CACHE CREEK DRIVE S	06/03/2026	113,932.88	.00	
4869	RIDGELINE EXCAVATION INC	APPLICATION	26-107 CACHE CREEK DRIVE S	06/03/2026	5,996.47-	.00	
Total 4869:					113,932.88	.00	
7864	ROBINSON, MICHAEL B	INV-1161	2025 PAVEMENT CONDITIONS	05/28/2026	2,157.25	.00	
Total 7864:					2,157.25	.00	
2597	RUSCHILL, RUSSELL	05212026	MOUNTED PATROL HORSE LEA	05/21/2026	700.00	.00	
Total 2597:					700.00	.00	
7797	SARAZEN, ALEXANDRA	#07	SOCIAL/COMMS SUPPORT MAY	06/01/2026	4,200.00	.00	
Total 7797:					4,200.00	.00	
6629	SCARLATA, SUSAN	05282026	FBI LEEDA TRAINING	05/28/2026	506.00	.00	
Total 6629:					506.00	.00	
7846	SCHUPMAN, CHARLES	06032026	CDL TRAINING	06/03/2026	92.00	.00	
Total 7846:					92.00	.00	
7203	SCHWARTZ, ANDY	05252026	LOBBYING SVCS PMT 10 OF 12	05/25/2026	5,000.00	.00	
7203	SCHWARTZ, ANDY	06022026	LOBBYING SVCS PMT 11 OF 12	06/02/2026	5,000.00	.00	
Total 7203:					10,000.00	.00	
7240	SERENITY DEVELOPMENT	052926	RETURN LANDSCAPE BOND 64	05/29/2026	25,817.50	.00	
Total 7240:					25,817.50	.00	
4359	SHERWIN-WILLIAMS CO.	07796161105	XYLENE	05/14/2026	78.70	.00	
4359	SHERWIN-WILLIAMS CO.	718501605905	STFS 5126 CR ZM WH	05/14/2026	405.45	.00	
4359	SHERWIN-WILLIAMS CO.	719261605905	STFS 5126 CR ZM WH	05/14/2026	135.15	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4359	SHERWIN-WILLIAMS CO.	748131605905	PAINT	05/20/2026	55.31	.00	
Total 4359:					674.61	.00	
4720	SILVERSTAR	JUNE26-54639	CIRCUIT SERVICES	06/01/2026	2,755.05	.00	
4720	SILVERSTAR	JUNE26-65479	INTERNET	06/01/2026	3,374.73	.00	
Total 4720:					6,129.78	.00	
7647	SKIDATA, INC.	OI000004215	EQUIPMENT RECEIPT & SAAS	12/09/2025	20,000.00	.00	
Total 7647:					20,000.00	.00	
7050	SOSA'S JANITORIAL SERVICE	0000257	TOWN HALL JANITORIAL	05/01/2026	6,142.50	.00	
7050	SOSA'S JANITORIAL SERVICE	0000258	155 E PEARL JANITORIAL	05/02/2026	675.00	.00	
Total 7050:					6,817.50	.00	
7546	SPACE EXPLORATION TECHNO	INV-DF-US-6D	ROAM PLANS	06/01/2026	660.00	.00	
7546	SPACE EXPLORATION TECHNO	ORD-DF-KEUB	SHIPPING FOR STARLINK	06/01/2026	20.00	.00	
Total 7546:					680.00	.00	
6524	SPEEDY CPS, LLC	IX-546441	THANK YOUR DRIVER SIGNS	04/21/2026	489.41	.00	
6524	SPEEDY CPS, LLC	IX-555677	BUS PASSES	05/28/2026	896.99	.00	
Total 6524:					1,386.40	.00	
6838	SPSC POA - South Park Services	06012026	WATER & LOT FEE	06/01/2026	303.82	.00	
Total 6838:					303.82	.00	
7755	STAR VALLEY HEALTH	06022026	POLICE MEDICAL EXAM	06/02/2026	332.00	.00	
Total 7755:					332.00	.00	
6091	STEP BACK LEADERSHIP CON	01038	APRIL AND MAY SESSIONS	05/22/2026	34,000.00	.00	
Total 6091:					34,000.00	.00	
3989	STINKY PRINTS, INC	80831	Scan BLUEPRINTS	05/14/2026	56.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 3989:					56.80	.00	
7843	STONE'S TOWN AND COUNTRY	51000302 1	CORE CHARGE	04/27/2026	100.00-	.00	
7843	STONE'S TOWN AND COUNTRY	51000446 1	FUEL PUMP MODULE	05/20/2026	118.39	.00	
7843	STONE'S TOWN AND COUNTRY	51000447 1	MODULE KIT	05/20/2026	287.13	.00	
Total 7843:					305.52	.00	
7702	SYMMETRY TRAILERS LLC	1396 06022026	REMAINING 50% FOR BOMB S	06/02/2026	27,211.50	.00	
Total 7702:					27,211.50	.00	
7868	TAGGART, SHAWN	05272026	CDL TRAINING	05/27/2026	92.00	.00	
7868	TAGGART, SHAWN	06032026	CDL TRAINING	06/03/2026	92.00	.00	
Total 7868:					184.00	.00	
7865	TETON ADAPTIVE	05212026	RIGHT OF FIRST PURCHASE	05/21/2026	141,375.00	.00	
Total 7865:					141,375.00	.00	
581	TETON COUNTY INTEGRATED	06022026	1Q 2026 DISPOSABLE BAG FEE	06/02/2026	35,891.58	.00	
581	TETON COUNTY INTEGRATED	783087	CONSTRUCTION/DEMO	05/13/2026	339.00	.00	
Total 581:					36,230.58	.00	
2362	TETON COUNTY PUBLIC HEALT	26-1489	DRINKING WATER TESTS	05/13/2026	500.00	.00	
Total 2362:					500.00	.00	
6902	TETON COUNTY PUBLIC WORK	2026-8	TASK WORK ORDER #1 GRANT	04/09/2026	2,863.70	.00	
6902	TETON COUNTY PUBLIC WORK	2026-8	TASK WORK ORDER #3 PUBLIC	04/09/2026	226.64	.00	
6902	TETON COUNTY PUBLIC WORK	2026-8	TASK WORK ORDER #2 BUS P	04/09/2026	340.39	.00	
6902	TETON COUNTY PUBLIC WORK	2026-9	BUILD GRANT	05/20/2026	2,305.60	.00	
Total 6902:					5,736.33	.00	
1614	TETON COUNTY-FUND 10	04292026	TRANSPORTATION APRIL 2026	04/29/2026	5,018.96	.00	
1614	TETON COUNTY-FUND 10	05312026A	DISPATCH MAY 2026	05/31/2026	45,762.04	.00	
1614	TETON COUNTY-FUND 10	05312026B	COUNTY PLANNING STAFF MA	05/31/2026	5,801.73	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1614	TETON COUNTY-FUND 10	05312026C	COUNTY TRANSPORTATION STA	05/31/2026	7,184.98	.00	
1614	TETON COUNTY-FUND 10	05312026E	PATHWAYS MAY 2026	05/31/2026	24,117.35	.00	
1614	TETON COUNTY-FUND 10	05312026F	P&R MONTHLY CONTRIBUTION	05/31/2026	205,545.42	.00	
1614	TETON COUNTY-FUND 10	05312026G	FIRE EMS MONTHLY CONTRIB	05/31/2026	262,168.58	.00	
1614	TETON COUNTY-FUND 10	05312026H	HOUSING MONTHLY CONTRIBU	05/31/2026	49,582.08	.00	
1614	TETON COUNTY-FUND 10	05312026I	FIRE EMS CAPITAL CONTRIBUT	05/31/2026	31,647.50	.00	
1614	TETON COUNTY-FUND 10	06012026	FIRE EMS 2026.01-2026.04 ELE	06/01/2026	5,194.00	.00	
Total 1614:					642,022.64	.00	
6992	TETON ROPE ACCESS AND SE	1468	ASPEN HILLS CEMETERY CLEA	05/26/2026	4,105.00	.00	
Total 6992:					4,105.00	.00	
7026	TETON SCIENCE SCHOOL, INC	051126-2	YELLOWSTONE EXCURSION F	05/11/2026	3,903.50	3,903.50	06/02/2026
Total 7026:					3,903.50	3,903.50	
3237	THE AFTERMARKET PARTS CO	84221154	CALIPERS	03/31/2026	2,124.03	.00	
3237	THE AFTERMARKET PARTS CO	84284956	FILTER & SEAL KIT	05/20/2026	371.42	.00	
Total 3237:					2,495.45	.00	
3955	THOMSON WEST	853654113	SUBSCRIPTION CHARGES	06/01/2026	622.74	.00	
3955	THOMSON WEST	853654113	SUBSCRIPTION CHARGES	06/01/2026	622.74	.00	
Total 3955:					1,245.48	.00	
6591	T-MOBILE	JUNE26-96752	INTERNET	05/21/2026	63.70	.00	
Total 6591:					63.70	.00	
6363	TMSC LLC	2026-005-01 0	PARKING GARAGE LIGHTS & U	05/31/2026	5,494.46	.00	
6363	TMSC LLC	2026-005-09	RELOCATE EV CHARGER & INS	05/31/2026	8,159.38	.00	
6363	TMSC LLC	2026-005-09	RELOCATE EV CHARGER & INS	05/31/2026	2,880.00	.00	
Total 6363:					16,533.84	.00	
5038	TREFONAS LAW, P.C.	05312026	PUBLIC DEFENDER	05/31/2026	1,106.93	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 5038:					1,106.93	.00	
3070	VALLEY WEST ENGINEERING,	1913	EAST BROADWAY PROJECT M	06/03/2026	3,375.00	.00	
Total 3070:					3,375.00	.00	
192	WEBER, MICHELLE	05262026	MOUNTED PATROL HORSE LEA	05/26/2026	700.00	.00	
Total 192:					700.00	.00	
7649	WESGLASS INC.	223736	WINDSHIELD	06/02/2026	106.62	.00	
7649	WESGLASS INC.	3666	CREDIT OMEGA-10377-1	05/31/2026	202.75-	.00	
Total 7649:					96.13-	.00	
6160	WEST FORK CONSTRUCTION	APPLICATION	2025 HSR PUMP HOUSE	05/29/2026	419,491.16	.00	
6160	WEST FORK CONSTRUCTION	APPLICATION	2025 HSR PUMP HOUSE	05/29/2026	34,488.22	.00	
6160	WEST FORK CONSTRUCTION	APPLICATION	2025 HSR PUMP HOUSE	05/29/2026	235,785.04	.00	
6160	WEST FORK CONSTRUCTION	APPLICATION	2025 HSR PUMP HOUSE	05/29/2026	34,488.22-	.00	
Total 6160:					655,276.20	.00	
1640	WESTERN STATE	CN032618	CREDIT INSTALL JOYSTICK WI	12/11/2025	3,381.19-	.00	
1640	WESTERN STATE	IN003608199	AIR FILTER	05/19/2026	125.78	.00	
Total 1640:					3,255.41-	.00	
3619	WY CHILD SUPPORT ENFORCE	05292026	266445	05/29/2026	452.30	452.30	05/29/2026
Total 3619:					452.30	452.30	
1767	WYOMING DEPARTMENT OF T	05312026	MAY 2026 EV REPORT	05/31/2026	131.22	.00	
Total 1767:					131.22	.00	
7065	WYOMING LAW ENFORCEMEN	06022026	OFFICER EDUCATION TRAININ	06/02/2026	85.00	.00	
7065	WYOMING LAW ENFORCEMEN	C-12888	PEACE OFFICER BASIC, PT CL	05/18/2026	4,123.80	.00	
Total 7065:					4,208.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
329	WYOMING RETIREMENT SYST	05312026	MAY 2026	05/31/2026	323,056.23	323,056.23	06/03/2026
Total 329:					323,056.23	323,056.23	
2842	YELLOW IRON WASTE, LLC	260324154622	ADAMS CANYON TRASH	03/31/2026	55.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151083	940 SIMON TRASH	05/31/2026	45.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151112	CORE SERVICES TRASH	05/31/2026	168.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151112	SNOW KING TRASH	05/31/2026	680.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151113	CEMETERY TRASH	05/31/2026	255.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151118	ANIMAL SHELTER TRASH	05/31/2026	55.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151120	455 VINE TRASH	05/31/2026	247.50	.00	
2842	YELLOW IRON WASTE, LLC	260601151123	SHOP TRASH	05/31/2026	611.00	.00	
2842	YELLOW IRON WASTE, LLC	260601151127	START BUS TRASH	05/31/2026	220.00	.00	
Total 2842:					2,336.50	.00	
Grand Totals:					3,948,298.30	359,207.51	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor: Vendor Number = 6552,7077,7112,6117,7394,156,7460,7497,7550

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7394	BOLAND, ANITA	07012026	JULY RENT	07/01/2026	2,328.85	.00	
Total 7394:					2,328.85	.00	
7077	BURKHOLDER, SHAWN	07012026	RENT JULY	07/01/2026	2,141.61	.00	
Total 7077:					2,141.61	.00	
6552	ETNA TRADE PARK LLC	07012026	RENT JULY	07/01/2026	4,062.00	.00	
Total 6552:					4,062.00	.00	
7497	GRIFFITH PARTNERSHIP LLC	07012026	JULY RENT	07/01/2026	1,760.00	.00	
Total 7497:					1,760.00	.00	
7112	KJ'S SERVICES INVESTMENTS	07012026	RENT JULY	07/01/2026	3,087.00	.00	
7112	KJ'S SERVICES INVESTMENTS	07012026	INTERNET JULY	07/01/2026	35.00	.00	
Total 7112:					3,122.00	.00	
156	LOWER VALLEY ENERGY INC	07012026	JULY RENT	07/01/2026	3,000.00	.00	
Total 156:					3,000.00	.00	
7460	RAMANATHAN, BRINDA	07012026	JULY RENT	07/01/2026	2,500.00	.00	
Total 7460:					2,500.00	.00	
7550	WBC PROPERTIES	07012026	JULY RENT	07/01/2026	2,150.00	.00	
Total 7550:					2,150.00	.00	
6117	WILSON, JOHN	07012026	RENT JULY	07/01/2026	2,400.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 6117:					2,400.00	.00	
Grand Totals:					23,464.46	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Vendor.Vendor Number = 6552,7077,7112,6117,7394,156,7460,7497,7550

MUNICIPAL COURT, TOWN OF JACKSON – TETON COUNTY, WYOMING



Monthly Finance Report- May 2026

- During the month of May, the Court received \$21,095 in fines, costs, and fees.
- 269 cases were closed. 14 of those cases were dismissed (1 parking violation).
- 363 new cases were filed: 267 Parking Violations, 96 Traffic/Ordinance/Criminal summons.

The abbreviations used below can be defined as: BF= Bond Forfeiture (includes \$10.00 court cost and fees), GP=Guilty Plea and Fine, NC= No Contest Plea and Fine, G=Found Guilty at Trial, DA=Deferred Adjudication, D=Dismissed, D-TS= Dismissed with Traffic School

CASES CLOSED in May (Parking violation notices not listed):

<u>CITATION</u>	<u>OFFENSE</u>	<u>DISPOSITION</u>	<u>\$</u>
186008644AC	Business license required	BF	500
186008646AC	Careless Driving	BF	250
186008452AC	Compulsory Auto Insurance	BF	280
186008717AC	Failure to Maintain Lane	BF	100
186008660AC	Failure to stop at a red light	BF	150
186008681AC	Following too Close	BF	90
186008524AC	Improper Display of Tabs-registration	BF	90
186008560AC	Public intoxication	BF	175
186008567AC	Public intoxication	BF	175
186008569AC	Public intoxication	BF	175
186008581AC	Public intoxication	BF	175
186008584AC	Public intoxication	BF	175
186008585AC	Public intoxication	BF	175
186008586AC	Public intoxication	BF	175
186008787AC	Public intoxication	BF	175
186008534AC	Public Urination	BF	175
186008636AC	Speeding 44/25	BF	155
186008458AC	Speeding urban - 46/30 mph zone	BF	202
186008588AC	Speeding urban - 47/30 mph zone	BF	209
186008642AC	Speeding urban - 41/30 mph zone	BF	77
186008659AC	Speeding urban - 55/30 mph zone	BF	281
186008677AC	Speeding urban - 53/30 mph zone	BF	281
186008601AC	Stop Sign Violation	BF	150
186008612AC	Stop Sign Violation	BF	150
186008628AC	Stop Sign Violation	BF	140
186008678AC	Stop Sign Violation	BF	140
186008679AC	Stop Sign Violation	BF	140

186008687AC	Urinate/Defecate on Public Property- not in Restroom	BF	120
186008597AC	Use of cell phone while driving prohibited	BF	75
186008598AC	Use of cell phone while driving prohibited	BF	75
186008600AC	Use of cell phone while driving prohibited	BF	75
186008602AC	Use of cell phone while driving prohibited	BF	75
186008680AC	Use of cell phone while driving prohibited	BF	75
186008721AC	Use of cell phone while driving prohibited	BF	75
186008465AC	1-Way Traffic Signal Violation	D- Per Town's Motion	0
186008697AC	Compulsory Auto Insurance	D- Per Town's Motion	0
186008525AC	Compulsory Auto Insurance	D- Per Town's Motion	0
186008575AC	Expired temporary permit/improper registration	D- Per Town's Motion	0
186008469AC	Failure to Appear	D- Per Town's Motion	0
186008545AC	Failure to yield ROW	D- Per Town's Motion	0
186008419AC	No headlights when dark	D- Per Town's Motion	0
186008549AC	Failure to stop at a red light	D- TS	0
18303P	Failure to yield ROW	D- TS	0
186008552AC	Speeding urban - 41/30 mph zone	D- TS	0
186006142AC	1st off win 10 years-Drive/control veh under infl alcohol concentration 0.08% or more	DA- in accordance with WS 7-13-301	760
186006376AC	1st off win 10 years-Drive/control veh under infl alcohol concentration 0.08% or more	DA- in accordance with WS 7-13-301	0
186006341AC	1st off win 10 years-Drive/control veh under infl alcohol concentration 0.08% or more	DA- in accordance with WS 7-13-301	760

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular
Submitting Department:	Legal	Presenter:	Lea Colasuonno
Agenda Item:	Standard Contract Consideration for Approval	Public Comment:	Yes

Purpose or Policy Considerations.

The purpose of this item is for the Council to review and consider contracts to which the Town of Jackson would be a party.

Requested Action.

Staff request that the Council review and consider the contracts included with the staff report.

Recommendations.

Staff recommend that the Council approve the contracts included with this staff report.

Background, Analysis, and Key Policy Questions.

1. Contract with HUB International Mountain States Limited

- *Purpose:* The purpose of this Contract is to renew HUB International Mountain States Limited as the Town's health insurance consultant for FY27. HUB is involved in the Town's medical, dental, vision, short/long term disability, life, and Teladoc programs. HUB negotiates contracts, assists employees and family members, contacts providers, ensures compliance, assists with enrollment and additional tasks providing a full suite of services to help Town employ our \$5M health benefit program. The Town Manager and Finance staff oversee this Contract and contact HUB staff often. Finance staff value HUB's expertise and customer service and look forward to continuing this partnership.
- *Term:* 7/1/2026 - 6/30/2027
- *Cost and Payment Terms:* One-time payment in July 2026 for \$22,000.
- *Department & Budget Detail:* This item is for the Finance Department and included in the Employee Insurance Fund budget for the Professional Services Expenditure line item.

2. Memorandum of Understanding Regarding Extraterritorial Law Enforcement of the Town of Jackson

- *Purpose:* Generally, Wyoming city police agencies cannot act outside the city boundary, meaning the JPD generally cannot act outside the Town limits. Wyoming Statute §7-2-106 authorizes cooperative agreements between city and county law enforcement agencies to permit city officers to act in the unincorporated areas of a county when: a) The city officer is responding to a request from the county; b) The city officer believes a crime involving an immediate threat of serious bodily injury or death is occurring; c) The city officer is in pursuit of a person they believe has committed a crime within the city; d) The county requests assignment of city officer for assistance. To take advantage of this option the city and county involved must execute an agreement; this Memorandum of Understanding Regarding Extraterritorial Law Enforcement of the Town meets that requirement.
- *Term:* The execution date until 1 month beyond the current term of office of the Sheriff or the Chief of Police, whichever is sooner.
- *Cost and Payment Terms:* There is no payment between the parties.
- *Department & Budget Detail:* There is no cost for this item and thus no departmental budget is impacted.

3. Notice of Federal Interest

- *Purpose:* To satisfy the terms of the federal grant award used to build the START facility, the FTA requires that a Notice of Federal Interest be recorded in the land records of the county where the property is located. The purpose of recording the Notice of Federal Interest is to protect the federal government's interest in the property during the life of an asset (in this case the START facility).
- *Term:* Until the remaining federal interest is satisfied, which is determined by the FTA.
- *Cost and Payment Terms:* No cost.
- *Department & Budget Detail:* There is no cost for this item and thus no departmental budget is impacted.

4. Professional Services Agreement for Grant Affairs and Strategic Consulting Services

- *Purpose:* The purpose of this Agreement is to renew the Town's relationship with Sustainable Strategies (S2) for grant writing, strategic consulting, and advocacy services for FY27. S2 provides strategic government affairs services, identifying funding opportunities, considering alignment with the Town's current needs, and helping us problem-solve to match needs with financial support. This contract is for work with staff in S2's Denver office, which supports a variety of cities and towns across the mountain west. The Town works with S2 to identify and then align its funding needs with federal, state, and philanthropic grant resources. Through this contract, S2 collaborates with staff and local community partners, providing expert advice and policy perspective and crafting and submitting highly competitive grant proposals. The Director, External Affairs oversees this contract and interacts S2 staff regularly. Staff from across the Town and County utilize their support and services. External Affairs staff values S2's expertise and customer service and looks forward to a continued partnership.
- *Term:* The Term of the Agreement is one year, with the ability to renew. Construction of the Teton County Justice Center is proposed to be two years, but the crane will be removed before the final completion date.
- *Cost and Payment Terms:* \$101,000 @ \$8,000 per month + trip to D.C.
- *Department & Budget Detail:* This item is for a variety of Departments and managed by the Director, External Affairs (EA) in a line item in the EA budget.

The key policy question with respect to each contract listed above is whether the Town Council approves of the agreement as presented by staff.

Possible Alternatives.

For each contract included with the staff report the Council has the option to:

- A. Direct staff to negotiate different terms or conditions with the contracting party.
- B. Not to enter the contract.

Comprehensive Plan & Priority Alignment.

Section 8.1 and 8.2: Timely, efficiently, and safely deliver quality services and facilities in a fiscally responsible and coordinated manner.

Fiscal Impact.

The fiscal impact for each contract is set forth above.

Staff Impact.

The primary impact on staff for contracts falls in the Legal Department, and averages 3 hours for each contract. Secondary impacts on staff for contracts are felt in each department to which the contract is relevant, and averages two hours for each contract.

Attachments or Links.

The contracts in the order listed above are attached to the staff report as follows:

1. Contract with HUB International Mountain States Limited
2. Memorandum of Understanding Regarding Extraterritorial Law Enforcement of the Town of Jackson
3. Notice of Federal Interest
4. Professional Services Agreement for Grant Affairs and Strategic Consulting Services

Suggested Motion.

1. I move to approve the Contract with HUB International Mountain States Limited, subject to minor changes by staff.
2. I move to approve the Memorandum of Understanding Regarding Extraterritorial Law Enforcement of the Town of Jackson, subject to minor changes by staff.
3. I move to approve the Notice of Federal Interest, subject to minor changes by staff.
4. I move to approve the Professional Services Agreement for Grant Affairs and Strategic Consulting Services, subject to minor changes by staff.

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is effective on 07/01/2026 and shall continue until 06-30-2027 by Melissa Bilby and between the Town of Jackson, (the “Client”) and Hub International Mountain States Limited (the “Consultant”).

WITNESSETH:

WHEREAS Client desires to have Consultant review and advise the Client concerning the implementation of a Group Benefit Medical, Dental, Vision and Life & AD&D Plans (the “Plan”); and

WHEREAS Client desires to have Consultant provide certain other services in connection with providing said review and advice; and

WHEREAS Consultant agrees to perform these services under the terms and conditions set forth in this Agreement.

In consideration of the mutual promises set forth herein, it is agreed by and between Client and Consultant as follows:

1. Services of Consultant. Consultant shall provide the services stated on Addendum #1 to this Agreement (the “Scope of Work”), which Addendum is incorporated in this Agreement by this reference.
2. Supplying Information. Client will, at its own expense, furnish to Consultant such information as is necessary for performance by Consultant as mutually agreed to by Client and the Consultant the services set forth in paragraph 1 above. At all times during this Agreement, Client and Consultant will endeavor to provide prompt information, documentation, and responses to each other and to communicate in a professional manner.
3. Payments to Consultant. Compensation for services rendered by Consultant pursuant to this Agreement shall be a per month fee or annual fee as described in the Scope of Work, and as amended from time to time. The fee amounts are due as invoiced and agreed between Client and Consultant on Addendum #1. The client shall make payment to the Consultant within thirty (30) days from the date of the invoice. Interest shall accrue at the rate of 18% per annum (or, if less, the highest interest percentage permitted by applicable law) on all amounts not paid within thirty (30) days of the date of the invoice. Neither the Administrator nor its employees shall collect, accept, or retain commissions or fees from any insurance company and/or administrator on the Medical and Dental plans for this account.
4. Reimbursement for Certain Travel, Fees, Costs, Per Diem. If Consultant incurs travel expense, is required to expend substantial time, or incurs any fees or costs (including attorney fees) for: (a) litigation matters that involve the Plan; or (b) accounting or auditing of Consultant other than accounting or auditing that is a necessary function of services stated on Addendum #1; then Consultant shall invoice Client and shall be reimbursed for said expenses, fees and costs, including a reasonable per diem. Upon the agreement of the parties, the Client will pay or reimburse Consultant for time and expense incurred for services other than those stated on Addendum #1.

5. Option to Extend. The parties may, by mutual written agreement, extend or modify the terms of this Agreement.
6. Relationship of the Parties. Consultant is an independent contractor and shall be responsible for the means and methods used in performing professional services under this Agreement. The parties agree that the relationship created under this Agreement is that of Client-independent contractor. Consultant is neither a joint ventures with, nor an employee of Client, and may practice Consultant's profession for others during those periods when not performing work under this Agreement. In the event that Client reasonably believes Consultant's performance of services for a third-party constitutes a direct conflict of interest causing pecuniary harm to Client, Client shall promptly notify Consultant in writing, specifying the details of the potential conflict of interest, and the parties shall discuss the same and endeavor to work in good faith toward a mutually acceptable resolution. Client has been advised and accepts that there may be other plans in which Consultant may have a relationship, and that other plans may compete with Client's plan for the same employers for plan participation. Client agrees to immediately raise any concerns with these relationships with Consultant in writing, or Client will be deemed to have waived any concerns in this regard.
7. Disclaimer. Consultant does not represent or warrant that its services will result in any cost savings. Both parties understand and agree that cost savings is only one of a number of factors to be considered in Consultant's services. Consultant does not represent or warrant the continued financial stability of any carriers, nor does Consultant represent or warrant that a carrier selected by Client will ultimately provide coverage and continue to do so. Consultant may provide services or products to former participants of Client. Consultant may provide services or products for current employer plan participants of Client; but no service or product may be provided to current employer plan participants if it competes with a service or product that is also provided by Client at the time of the services or products are first provided, and all solicitations initiated by Consultant that are directed to current employer plan participants shall be approved in advance by Client, with said approval not being unreasonably conditioned or withheld. **Administrator makes no warranties of any kind or nature regarding the services to be provided, express or implied, in this Agreement or otherwise.**
8. Termination. Subject to the terms and conditions in this paragraph, either party may terminate this Agreement without penalty upon giving sixty (60) days written notice of the intended termination to the other party. After giving thirty (30) days written notice to the other party, either party may terminate this Agreement in the event of the material failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party. In the event of termination, Client shall not be entitled to any refund for any fees paid or accrued under paragraph 3 of this Agreement prior to the date of termination. Termination of this Agreement by Client during the first year of this Agreement for any reason other than Consultant's material failure under this Agreement shall result in Client paying a fee in the amount of 1/6th of the annual fee paid by Client, calculated by annualizing the most recent month prior to termination, to reasonably compensate Consultant for recoupment of start-up costs and said fee shall not be construed as a penalty. In the event the Administrator is required to institute litigation to collect the termination fee expressed in the previous sentence, Client shall be required to reimburse the Consultant for its attorney's fees and costs associated with any and all collection efforts.
9. Changes, Modifications and Amendments. Client may, at any time, issue written directions within the general scope of this Agreement to order reasonable work changes in additions, deletions or modifications without invalidating this Agreement; provided, however, that Client

agrees to make corresponding adjustments in the fee schedule of this Agreement, and in such other provisions of the Agreement as may be so affected. All changes must be made in advance and agreed to in writing. Any adjustment in the amount of compensation resulting in a credit or charge to Client shall be made by prior, written, mutual agreement.

10. Successors and Assigns. Client and Consultant each binds itself and its partners, successors, executor, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as stated above, the Consultant shall not assign, sub-contract or transfer its interest in this Agreement without the written consent of Client, which consent shall not be unreasonably withheld. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than Client and Consultant.
11. Force Majeure. Notwithstanding any other provision of this Agreement, Consultant's obligations hereunder shall be suspended and excused during any period in which Consultant is hindered or prevented from conducting its work or complying with any terms of this Agreement by any reason beyond Consultant's control.
12. Addresses. The address of the Consultant is:
Hub International Mountain States Limited
400 E. 1st Street. Ste 105
Casper, WY 82601

The address of Client is:
Town of Jackson
P.O. Box 1687
Jackson, WY 83001
13. Consultant's Insurance Coverage. During the term of this Agreement, Consultant shall maintain errors and omissions insurance providing coverage for Consultant's services under this Agreement with a minimum liability limit of \$2,000,000 per policy period.
14. Indemnification. Client agrees to indemnify, defend, and hold Consultant harmless from any claims, losses, demands, damages, debts, expenses, rights, liabilities, and causes of action arising from Client's retention of decision-making authority related to certain tasks that may be related to, or affect, Service Providers' performance of the services described herein.
15. Entire Agreement. This Agreement embodies the entire agreement and understanding between the parties and supersedes all prior agreements and understandings relating to the subject matter hereof.
16. Governing Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of Wyoming. Exclusive venue and jurisdiction for any action hereunder shall be in the Seventh Judicial District for the District of Wyoming.
17. Amendments to Agreement. This Agreement may not be amended or modified in any respect except by a written letter executed by the parties hereto. Any failure by any party to comply with any of its obligations, agreements, covenants or indemnities contained in this Agreement, may be

waived in writing, but not in any other manner, by each party against which enforcement of the waiver is sought.

18. Severability. In the event any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, shall, for any reason, be held to be invalid, illegal or unenforceable, such illegality, invalidity or unenforceability shall not affect any other provisions of this Agreement.
19. Paragraph Headings. The description headings of the several paragraphs of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.
20. Limitation of Liability. **IN NO EVENT SHALL SERVICE PROVIDER BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT SERVICE PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL SERVICE PROVIDER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED TWO TIMES THE AGGREGATE AMOUNTS PAID OR PAYABLE TO SERVICE PROVIDER PURSUANT TO THIS AGREEMENT/PURSUANT TO THE APPLICABLE ORDER CONFIRMATION/IN THE 6 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.**

IN WITNESS WHEREOF, the parties have made and executed this Agreement as of the effective date first above written.

Client: Town of Jackson

Consultant:
Hub International Mountain States Limited

By: Tyler Sinclair

Melissa Bilby
Name: Melissa Bilby

Attest: _____

Date: ____/____/____

Date: 07/01/2025

Addendum #1

The services to be provided by the Administrator are as follows:

Type of Service Rendered	Price per Year
Analysis of current plan design, coverage levels, insurance company/ administrator performance, current claims distribution and funding levels, plan philosophy and employer goals, which includes providing information to increase your knowledge about the current types of insurance and funding arrangements.	Included
Preparation of Bid Specifications for distribution to interested parties. All Bid Specifications are under the same format and allow for consistency of all proposals and standardization of the proposals for easier analysis. This also includes handling bidders, carriers = questions and coordinating interviews.	Included
Preparation of proposal analysis in a format which allows for easy comparison on an <i>as much "apple-to-apple" as possible</i> to keep offers equal. Through the line-item analysis system, a comparison is made of as many of the pieces of pertinent information as is practical so that an informed decision may be arrived at, without personal prejudice or bias.	Included
Negotiation and implementation of the contracts with the insurance company / administrator / re-insurance carrier / pre-authorization company / etc. This allows for consistency between the proposal and the contract as well as between the re-insurance contract and the Plan Document.	Included
Assist in the development of an Insurance Committee (if applicable), Employee educational meetings; Explore the merits and options associated with Consumer Driven Health Plans and how they relate to your specific needs; Review the language in your benefit documents; Review both your benefit document and employee handbook to assure coordination. Provide Compliance updates, calendars, notifications, for compliance purposes.	Included

Charges for these services are charged on an annual basis. For the plan year of 07/01/2026 through 6/30/2027 the charge is \$22,000.00 Annually.

**MEMORANDUM OF UNDERSTANDING REGARDING EXTRATERRITORIAL
LAW ENFORCEMENT OF THE TOWN OF JACKSON**

1. **Parties:** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Board of County Commissioners of Teton County, a duly organized county of the State of Wyoming, whose contact mailing address is P.O. Box 1727, Jackson, WY 83001; Matt Carr, the Teton County Sheriff, whose contact mailing address is P.O. Box 1885, Jackson, WY 83001; and the Town of Jackson, Wyoming, an incorporated first class city within Wyoming, whose contact mailing address is P.O. Box 1687, Jackson, WY 83001.

2. **Purpose:** The purpose of this MOU is to establish the terms and conditions under which certified peace officers of the Jackson Police Department may, pursuant to Wyo. Stat. Ann § 7-2-106(b), provide law enforcement assistance to the Teton County Sheriff within the unincorporated areas of Teton County, Wyoming. Nothing in this MOU shall be construed as a limitation on either party to act to the full extent of that party's legal authority.

3. **Term of MOU:** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to the MOU and shall remain in full force and effect for one (1) month beyond the current term of office of the Teton County Sheriff or the Jackson Chief of Police, whichever is sooner. This MOU may be terminated, without cause, by any party upon written notice, which notice shall be delivered by hand or by certified mail to the address listed above.

4. **Payment:** No payment shall be made to any party by any other party as a result of this MOU.

5. **Procedure:** A Jackson Police Department Officer, while in the unincorporated area of Teton County, shall have the same authority that applies to them within the Town of Jackson to the same degree and extent only when any one (1) of the following conditions exist:

- a) The Jackson Police Department Officer is responding to a request from the Teton County Sheriff's Office for either (1) law enforcement assistance or (2) a specific request to assist another law enforcement officer. The request may come from any Teton County Sheriff's Department Dispatcher, a Teton County Sheriff's Deputy, or the Teton County Sheriff. (Wyo. Stat. §7-2-106(a)(i)).
- b) The Jackson Police Department Officer possesses reasonable suspicion to believe that a crime is occurring involving an immediate threat of serious bodily injury or death to any person. (Wyo. Stat. §7-2-106(a)(ii)).
- c) The Jackson Police Department Officer is in fresh pursuit of a person whom the officer has probable cause to believe has committed, within the Town of Jackson, a violation of a municipal ordinance and/or state statute, including traffic infractions, or for whom an arrest warrant is outstanding for any criminal or traffic offense. (Wyo. Stat. §7-2-106(a)(iii)).
- d) The Teton County Sheriff has requested from the Town of Jackson Police Chief, in writing, the assignment of a Jackson Police Department officer to assist the Teton County Sheriff's Office. Any written request under this section must specify (1) the length of the assignment, (2) the certified peace officers covered by the assignment, and (3) a general description of the geographic boundaries of the assignment. The responsibilities of each participating entity, as

described in Wyo. Stat. 7-2-106(b)(iv), shall be governed by Paragraph 6 of this MOU for all written assignment requests. Any written assignment request in conformance with this section shall be considered a constituent part of this MOU.

6. **Responsibilities of the Teton County Sheriff's Office and Jackson Police Department:** All costs and expenses, including the cost of all wages, salaries, benefits, and damage to equipment belonging to an officer or deputy or their employer while acting under the provisions of Paragraph 5(b) or 5(c) of this MOU, shall be borne by that officer or deputy's law enforcement agency. All costs and expenses, except for damage to equipment belonging to an officer or deputy or their employer, while acting under the provisions of Paragraph 5(a) or 5(d) shall be borne by that officer or deputy's law enforcement agency. Damage to equipment belonging to an officer or deputy or their employer, while acting under the provisions of Paragraph 5(a) or 5(d) of this MOU shall be borne by the Teton County Sheriff's Department.

7. **General Provisions:**

- a) **Amendments:** Any party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
- b) **Applicable Law:** The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the 9th Judicial District, State of Wyoming.
- c) **Authority Granted and Chain of Command:** Peace officers of the Jackson Police Department assigned and performing duties pursuant to this MOU are subject to the direction and control of the Teton County Sheriff. Nothing in this MOU shall be interpreted to authorize any assigned peace officer to exercise any power that the Jackson Police Department is not authorized to exercise.
- d) **Entirety of Agreement:** This MOU, consisting of four (4) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- e) **Liability:** Pursuant to Wyo. Stat. §7-2-106(c) any peace officer acting under this MOU shall be deemed to be acting within the scope of their duties for purposes of the Wyoming Governmental Claims Act, Wyo. Stat. 1-39-101 *et seq.*, and the state self-insurance program, Wyo. Stat. §1-41-101 through 1-41-111, or the local government self-insurance program, Wyo. Stat. § 1-42-101 through 1-42-207. All privileges and immunities from liability, and all pension, disability, worker's compensation and other benefits which normally apply to peace officers while in the performance of their duties in their own jurisdiction shall also apply to them when acting pursuant to this MOU. For purposes of Wyo. Stat. § 27-14-104, the requesting and assigning law enforcement agency shall be a joint employer as defined under Wyo. Stat § 27-14-102(a)(xix) and the designated peace officer shall be a joint employee as defined under Wyo. Stat. § 27-14-102(a)(xxi).
- f) **Severability:** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- g) **Governmental Limitations on Liability:** The Teton County Sheriff's Office and the Jackson Police Department and their respective governing bodies do not waive their rights under the Wyoming Governmental Claims Act by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

- h) **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be constructed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

8. **Signatures:** In witness thereof, the parties to this MOU, through their duly authorized representatives, have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to the following page of this agreement.

TETON COUNTY SHERIFF

Matt Carr, Teton County Sheriff

Date: _____

TETON COUNTY, WYOMING

Mark Newcomb, Chair
Teton County Board of County Commissioners

Date: _____

Attest:

Maureen E. Murphy, Teton County Clerk

Date: _____

TOWN OF JACKSON

Arne O. Jorgensen, Mayor Town of Jackson

Date: _____

Attest:

_____, Jackson Town Clerk

Date: _____

Michelle Weber, Chief of Police

Date: _____

RECORDING REQUESTED BY:

Southern Teton Area Rapid Transit
55 Karns Meadows Drive
Jackson, WY 83001

WHEN RECORDED MAIL TO:

Wyoming Department of Transportation
% Local Government Coordination – Brandi Miller
5300 Bishop Blvd.
Cheyenne, WY 82009

NOTICE OF FEDERAL INTEREST

GRANTOR: Town of Jackson (Landowner) and Southern Teton Area Rapid Transit, a political subdivision of the State of Wyoming (Subrecipient).

GRANTEE: Wyoming Department of Transportation (WYDOT) / Federal Transit Administration (FTA).

I. BACKGROUND On March 20, 2013 and July 2, 2014, Southern Teton Area Rapid Transit was awarded a Federal Transit Administration (FTA) grant administered by the Wyoming Department of Transportation (WYDOT). Subrecipient received these FTA funds under, FAIN No. **WY-04-0004-01** and **WY-79-0002-01** and **WYDOT Agreement number SGR-13-FTA-55/TIGER-14-FTA-63**.

II. PROPERTY DESCRIPTION

The property subject to this Notice is located in Teton County, Wyoming, and is commonly known as:

START Bus Headquarters/Combined Administrative and Maintenance Facility: 55 Karns Meadows Dr, Jackson, WY 83001.

LEGAL DESCRIPTION:

A Tract of Land located in the SE1/4 NW1/4 and the NE1/4 SW1/4 of Section 33, Township 41 North, Range 116 West, 6th P.M., Town of Jackson, Teton County, Wyoming.

III. NOTICE OF RESTRICTIONS The property described above has been acquired or improved with Federal financial assistance. This Notice of Federal Interest is recorded to protect the Federal interest in this property during the life of the asset. Pursuant to **2 CFR 200.311** and **FTA Circular 5010.1F**, the property may not be:

- Used for any purpose inconsistent with the Federal Transit Act.
- Mortgaged, encumbered, or used as collateral without prior written permission from WYDOT/FTA.
- Sold or transferred to another party without prior written approval from WYDOT/FTA.

IV. COVENANT These conditions constitute a covenant running with the land and shall remain in full force and effect until the Federal Interest is formally released in writing by WYDOT/FTA.

SIGNATURE:

(Authorized Town of Jackson Official)

NOTARY ACKNOWLEDGMENT

State of Wyoming)
) ss.
County of Teton)

Subscribed and sworn to before me this ____ day of _____, 2026, by
_____ (Name of Official) as _____ (Title) of the
Town of Jackson.

(Notary Public)

My Commission Expires: _____

County of Teton)

My Commission Expires: _____

PROFESSIONAL SERVICES AGREEMENT FOR GRANT AFFAIRS AND STRATEGIC CONSULTING SERVICES

This Agreement for Professional Services for Grant Affairs and Strategic Consulting Services ("Agreement") is effective the 1st day of July 2026, ("Effective Date"), and is executed by and between the Town of Jackson, a Wyoming municipal corporation, P.O. Box 1687, Jackson, WY 83001 ("Town"), and Sustainable Strategies DC, having a place of business at 500 New Jersey Avenue, NW, Suite 600, Washington, DC 20001 ("Consultant").

1. Statement of Services

Consultant shall provide strategic consulting, grant-writing, and advocacy services to assist the Town to effectively organize and pursue federal, state, and philanthropic grant funding resources, as more fully described in Exhibit A, Scope of Work, which, by this reference, is hereby incorporated herein ("Services").

2. Term

The term of this Agreement shall be for one (1) year commencing on the Effective Date and terminating on June 30, 2027 ("Term"), unless sooner terminated or extended as provided herein. The parties may extend the term of the Agreement by written agreement (each and "Extension Term"). Either party may terminate the Agreement at any time, with or without cause, by giving thirty (30) days written notice to the other party of its intent to terminate. All compensation earned and costs accrued prior to the notice of termination shall be payable to Consultant.

3. Fees and Costs

The Town agrees to pay Consultant, as full compensation for all Services, a monthly fee in the amount of Eight Thousand (\$8,000), plus reimbursement of approved out-of-pocket costs, for a total amount not to exceed One-Hundred-And-One Thousand Dollars (\$101,000) for the Term of the Agreement and each Extension Term. Consultant shall present an appropriate invoice to the Town by the first (1st) day of every month. Consultant shall be paid within thirty (30) days of receipt of invoice. It is specifically understood and agreed to by Consultant that the amount listed for the Services is a "not to exceed" amount for completion of the overall Agreement. Consultant shall not receive compensation in excess of the total "not to exceed" amount as set forth in this Section without the prior written approval of the Town. The amount of compensation shall not vary as a result of the time of day the Services are performed or the number of hours during which Services are performed in any given period of time. The Town may examine all records of Consultant during reasonable hours for a period up to and including one (1) year after termination of this Agreement to audit and verify the aforesaid Services.

The Town shall reimburse Consultant for all reasonable out-of-pocket costs, including but not limited to travel costs for airfare, lodging, and meals, incurred in connection with the performance of the Services. Consultant shall obtain written authorization from the Town prior to any out-of-pocket costs that exceed Two Hundred Dollars (\$200) and it is explicitly understood by the parties hereto that meetings may be virtual. Out-of-pocket costs are not included in the fixed fee for the Services and will be invoiced at cost without any markup. Consultant shall present an appropriate invoice with any out-of-pocket costs to the Town by the first (1st) day of every month. Consultant shall be paid within thirty (30) days of receipt of invoice.

4. Independent Contractor Status

It is understood and agreed that Consultant will provide the Services on a professional basis and as an independent contractor and that during the performance of the Services, Consultant and its employees will not be considered employees, partners, agents, or joint venture partners of the Town within the meaning or the applications of any federal, state, or local laws or regulations, including but not limited to laws or regulations covering unemployment insurance, old age benefits, worker's compensation, industrial accident, labor, or taxes of any kind. Neither Consultant nor its employees shall be entitled to any benefits that may be afforded from time to time to Town employees, including without limitation, vacation, holidays, sick leave, retirement benefits, health or disability

benefits, worker's compensation, unemployment insurance, and any other employment benefits of any kind. Further, the Town shall not be responsible for any such withholding or paying of taxes or social security. Neither party shall have the right, power, or authority to obligate or bind the other in any manner whatsoever, except as otherwise agreed to in writing.

5. Confidentiality

Consultant acknowledges and agrees that all tangible, intangible, technical, and business information provided, disclosed, or otherwise learned in connection with this Agreement is the Town's sole and exclusive property and is deemed by the Town to be confidential information that shall not be disclosed by Consultant.

6. Place of Performance

Consultant shall be responsible for maintaining its own office facilities and will not be provided with either office facilities or secretarial support by the Town. Consultant shall supply at its own expense, all materials, supplies, equipment, and tools required to accomplish the Services that is agreed to be performed in accordance with this Agreement.

7. Notice

Any notice, request, demand, consent, approval, or other communication required or permitted under this Agreement shall be in writing and shall be deemed duly given (i) when delivered personally to the recipient, (ii) when sent by certified mail, return receipt requested, to the address specified below, or (iii) when sent by email to the email address specified below, provided that the sender has not received a delivery failure notification. A notice sent by email shall be deemed received on the date and time the email is sent, provided that (a) the email is sent to the recipient's designated email address as set forth below, (b) the sender does not receive a bounce-back or delivery failure notification, and (c) if the notice is sent outside of normal business hours (9:00 AM to 6:00 PM on business days), the notice shall be deemed received at 9:00 AM on the following business day.

Town:

Town of Jackson
Attn: Town Clerk
P.O. Box 1687
Jackson, Wyoming 83001
clerk@jacksonwy.gov

Consultant:

Sustainable Strategies DC
Attn: Ashley Badesch
200 Massachusetts Ave. NW, Ste 380
Washington, DC 20001
ashley.badesch@strategiesdc.com

Either party may change its address or email address for notice purposes by providing written notice to the other party in accordance with the terms of this provision.

8. General Provisions

- A. Entire Agreement; Modification. This Agreement embodies and constitutes the entire agreement with respect to the subject matters hereof and all prior or contemporaneous agreements, understandings, representations, statements are merged into this Agreement. Neither this Agreement nor any provision hereof may be waived, modified, amended, discharged, or terminated in whole or in part, unless agreed to in writing by the parties.
- B. Waiver. The failure of either Party to require performance by the other of any provision hereof shall in no way affect the right to require performance at any time thereafter, nor shall the waiver of a breach of any provision hereof be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, in addition to every other remedy available at law or in equity.

- C. Assignment and Delegation. Neither Party shall assign or delegate this Agreement or any rights, duties, or obligations hereunder without the express written consent of the other. Subject to the foregoing, this Agreement shall inure to the benefit of and be binding upon the successors, legal representatives, and assignees of the Parties.
- D. Severability. If any provision of this Agreement is declared invalid or unenforceable, such provision shall be deemed modified to the extent necessary and possible to render it valid and enforceable. In any event, the unenforceability or invalidity of any provision shall not affect any other provision of this Agreement, and this Agreement shall continue in force and effect, and be construed and enforced, as if such provision had not been included, or had been modified as provided above, as the case may be.
- E. Governing Law; Jurisdiction; Construction. This Agreement shall be constructed, performed, and enforced in accordance with, and governed by, the laws of the State of Wyoming, without giving effect to the principles of conflict of laws thereof. The parties hereto irrevocably elect as the sole judicial forum for the adjudication of any matters arising under or in connection with this Agreement, and consent to the jurisdiction of, the courts of the County of Teton, State of Wyoming, or the United States District Court for the District of Wyoming. This Agreement was negotiated by both parties and thus it shall not be construed against or in favor of any party by virtue of which party drafted it or any portion thereof.
- F. Section Headings. The section headings set forth in this Agreement are solely for convenience and reference of the parties, and in no way do the headings define, limit, or describe the scope or intent of the Agreement and are to be given no legal effect.
- G. Declaration by Independent Contractor. The Consultant declares and states that it has complied with all federal, state, and local laws regarding business permits and licenses that may be required to carry out the Services to be performed under this Agreement.
- H. Governmental Immunity. The Town does not waive its governmental immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based on or arising out of this Agreement.
- I. Public Records. Any and all documents submitted to the Town may be deemed a public record under the Wyoming Public Records Act, and thereby subject to examination and inspection by third parties.
- J. Authority. The individuals executing this Agreement warrant and represent that they are duly authorized to execute and deliver this Agreement.
- K. Counterparts; Digital Signatures. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which, when taken together, constitute one and the same document. The signature of any party to any counterpart shall be deemed a signature to, and may be appended to, any other counterpart. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the federal ESIGN Act of 2000, e.g., www.docusign.com) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes. At the request of either Party, each Party agrees to execute an original of this Agreement as well as any facsimile or other reproduction hereof.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by their duly authorized representatives and effective as of the Effective Date.

SUSTAINABLE STRATEGIES DC

Ashley Badesch

TOWN OF JACKSON, WYOMING

Arne O. Jorgensen, Mayor

ATTEST:

_____, Town Clerk

EXHIBIT A – SCOPE OF WORK

1. Overview of Services

Consultant shall provide strategic consulting, grant-writing, and advocacy services to assist the Town to effectively organize and pursue federal, state, and philanthropic grant funding resources. Consultant will work closely and consistently with Town staff in securing these resources.

2. Services to be Performed

A. Community Assessment and Strategy Session

- I. Consultant will regularly update community assessment and strategies to further identify opportunities for securing funding to advance the Town's priorities and will align key projects with the best sources of funding and other resources from federal, state, philanthropic, and private sector sources. The Resource Roadmap, created by S2, will describe key information for funding opportunities, including eligible uses of funds, typical funding ranges, required matching funds, deadlines, key competitiveness factors, points of contact, and action steps for each priority project and funding source. The Resource Roadmap and S2 will assist the Town in prioritizing projects, planning, budgeting grant matches, and conducting strategic advocacy.

B. Implementation

For the Term and any Extension Terms of this Agreement, Consultant will generally provide a full suite of services in tracking funding opportunities, grant writing, public-private partnership facilitation and building, advocacy to agencies and legislative officials, organization of stakeholder support, development of materials, and other strategic services. In support of these services, Consultant will specifically do the following for the Town:

- I. Conduct monthly conference calls with Town staff to provide updates on grant opportunities;
- II. Communicate with Town staff between monthly conference calls to advance grant proposals;
- III. After obtaining written authorization from the Town, organize a visit in Washington, DC for the Town's elected leaders and staff to meet with senior federal and state leaders who can help support the Town's priorities;
- IV. After obtaining written authorization from the Town, organize and bring federal, state, and foundation leaders to the Jackson community to meet with the Town's elected leaders and staff, tour projects, and strengthen relationships to help support the Town's priorities;
- V. Perform ongoing grant services, including:
 - i. Assist with registering for SAM.gov, Grants.gov, and other grant portals as necessary;
 - ii. Provide strategic advice to help shape projects to be competitive for funding;
 - iii. Conduct grant review of proposals that Town staff prepare;
 - iv. Full-service grant writing, including complete drafting of narrative responses and attachments for review by the Town;
 - v. Draft earmark requests;
 - vi. Organize broad stakeholder support across the community, region, and state;
 - vii. Submit grants through Grants.gov or other means; and
 - viii. Assist Town staff and partners, as needed, with overcoming grant management challenges with federal and state agencies.

- ix. Provide quarterly updates of consolidated list of grants that are awarded, pending, and in process.
- x. Provide staff with summaries for each grant including total request, match requirements, and basic application content for Town Manager's report so Town Council is regularly updated about grants being submitted.

C. Annual Summary

At the end of the Term and each Extension Term of the Agreement, Consultant will provide the Town an annual summary on projects conducted, results achieved, efforts still underway, and other important information that provides an evaluation on Consultant's performance for the Town.

3. Visits and Meetings with Leaders

A. Visits to Washington, DC

Upon written authorization from the Town, Consultant will organize visits for the Town's elected leaders and staff to meet with senior federal and state leaders who can help support the Town's priorities. S2 will furnish briefing sheets on key projects and information about specific funding sources that are being, or will be, sought that year. Consultant will set up meetings with the Town's elected congressional and state representatives, with key staff in the White House and Office of the Governor, and with federal and state agency staff running funding programs or policy areas.

B. Official Visits to Jackson

Upon written authorization from the Town, Consultant will organize visits from federal, state, and foundation leaders to visit the Jackson community and meet with community leaders and Town staff, tour projects, celebrate success with groundbreakings/ribbon-cuttings, and further build relationships and understanding of our community and projects.

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular - Consent
Submitting Department:	Administration	Presenter:	Tyler Sinclair
Agenda Item:	First Amendment to the 2025 Agreement for Fire and Emergency Medical Services	Public Comment:	Yes

Purpose or Policy Considerations.

The purpose of this item is for Council to review and consider entering a new Joint Powers Agreement for Fire and EMS services with Teton County.

Recommendation.

Staff recommends approval.

Background.

On November 4, 2025, Council voted to direct staff to revise the Fire/EMS Joint Powers Agreement to utilize the weighted combined factors of Incident Count at 25%, Population Served at 25%, Staffing at 25%, and Fleet at 25% to determine the funding split between the Town and County for the Joint Department. Teton County approved the same motion at the same meeting.

Analysis & Key Policy Questions.

The proposed amended Joint Powers Agreement before Council incorporates the directed change to the Town and County funding split for one (1) year only. Once approved by the Town and County the agreement will be provided to the Wyoming Attorney General for review and approval as required. Staff will continue to work with Teton County to revise the remaining portions of the agreement over the next year for consideration by Council at a future date.

Possible Alternatives.

The Council may elect not to enter the amended Joint Power Agreement.

Comprehensive Plan & Priority Alignment.

This item aligns with Quality of Life: Common Value 3.

Fiscal Impact.

The Town portion of the Fire/EMS Joint Budget for Fiscal Year 2027 based upon the new funding formula is \$3,495,742.

Staff Impact.

The staff impact of this item was 40 hours in the Legal, Administration and the Fire/EMS Departments.

Attachments or Links.

First Amendment to the 2025 Agreement for Fire and Emergency Medical Services

Suggested Motion.

I move to approve the First Amendment to the 2025 Agreement for Fire and Emergency Medical Services between the Town of Jackson and Teton County as presented in this staff report, subject to minor changes by staff.

FIRST AMENDMENT TO THE 2025 AGREEMENT FOR FIRE AND EMERGENCY MEDICAL SERVICES

This First Amendment to the Agreement for Fire and Emergency Medical Services between the Town of Jackson and Teton County is made and entered into to be effective as of the ____ day of _____, 2026, by and between the Town of Jackson, Wyoming, a Municipal Corporation of the State of Wyoming, hereinafter referred to as “Town”, and Teton County, Wyoming, a duly organized county of the State of Wyoming, hereinafter referred to as “County.”

WITNESSETH:

WHEREAS, The Town of Jackson and Teton County entered into an Agreement for Fire and Emergency Medical Services on July 16, 2025; and

WHEREAS, the parties wish to extend the term of this agreement by one (1) year. It is anticipated during the next year the parties will work toward a new agreement.

NOW THEREFORE, it is hereby resolved by the Town and County in consideration of the foregoing and of the cooperation to be had between the parties and the performance of the promises contained herein, and the parties hereto agree as follows:

Paragraph 2 Duration shall be extended for one (1) more year ending one (1) year from the said date of adoption and approval of this document by the Wyoming Attorney General, unless sooner terminated or extended as hereinafter provided.

Paragraph 6, Financing and Budget, subsections a) and b) shall be replaced in full with the following:

- a) General Finance. All expenditure and revenue transactions pertaining to the Department shall be recorded in a separate Special Revenue Fund that will be part of the Teton County reporting entity. This Special Revenue Fund shall be called the Fire/EMS Fund (hereinafter referred to as “Fund”). The Town and County shall contribute to the Fund utilizing weighted combined factors, as detailed in Attachment A, attached hereto specifically:
 - i) Incident County 25%
 - ii) Population Served 25%
 - iii) Staffing 25%

iv) Fleet 25%

The funding of the Department shall be a negotiated process pursued in good faith by the sponsoring entities. The annual fiscal year contribution shall be calculated in the prior fiscal year during the annual budgeting process. The combined contributions from the Parties will be the difference between the projected ending Fund balance (on a modified accrual basis) and the agreed-upon targeted Fund balance. The estimated Fund balance calculation for the fiscal year of the contribution shall be calculated as follows:

Estimated Beginning Fund Balance

Plus(+): All Estimated Program Sources (revenues)

Minus(-): All Estimated Program Uses (expenditures)

Equals (=): Estimated Fund Ending Balance

The County will process an internal transfer for one-twelfth (1/12) of the approved annual operating contribution on a monthly basis throughout the fiscal year. Subject to County invoicing, the Town will remit one-twelfth (1/12) of the approved annual operating contribution on a monthly basis throughout the fiscal year. Subject to County invoicing, the Town and County will remit their contribution per Attachment A of actual capital expenditures incurred on a monthly basis. The Town will not accept Department revenue or incur Department expenditures other than through Teton County, except grant proceeds and grant-related expenditures where the Town of Jackson is the grantee.

- b) Budgeting Procedures. The Department is required to comply with both Parties' budgetary procedures, which includes format and timing requirements for appropriation requests. For purposes of timing, financing operations, capital expenditures and budgeting, the Department shall be controlled by the more restrictive of the statutory fiscal procedures applicable to the Town and County. All appropriations and budgeted revenue need approval from both Parties before the budget is considered approved. Adjustments to appropriations and budgeted revenue for operations and/or capital through the fiscal year require the approval of both Parties. The Department will comply with both Parties' supplemental appropriation process. The Department is required to comply with both Parties' Capital Improvement Plan (CIP) procedures, which include formal and timing requirements for project submittal.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the day and year indicated, but to be effective as of the day and year above written.

TOWN OF JACKSON, WYOMING

By: _____
Arne O. Jorgensen, Mayor

Dated

Attest:

By: _____
_____, Town Clerk

BOARD OF COUNTY COMMISSIONERS
OF TETON COUNTY, WYOMING

By: _____
Mark Newcomb, Chair

Dated

Attest:

By: _____
Maureen E. Murphy, County Clerk

STATE OF WYOMING
OFFICE OF ATTORNEY GENERAL

In accordance with Wyo. Stat. §16-1-105(a)(ii), I hereby certify that the foregoing First Amendment to the Agreement for Fire and Emergency Medical Services between the Town of Jackson and Teton County was received by this office and has been reviewed and is approved as to form and with respect to compliance with the Constitution and Law of the State of Wyoming.

Approved this ____ day of _____, 2026.

ATTORNEY GENERAL

By: _____

Keith Kautz
Attorney General
State of Wyoming

ATTACHMENT A

I Weighted Combined Factors Formula Description

A weighted combined factors formula is a mathematical formula used to calculate a final score where factors are assigned individual weight. To determine the annual Fund contributions of each Party, the following weighted combined factors formula shall be utilized:

Incident Count at 25%

Population Served at 25%

Staffing at 25%,

Fleet at 25%.

II Incident Count

- A. The Department's Incident Count will be split between calls that were within the Town boundaries and all other calls (Teton County). Calls for mutual/automatic aid which are calls outside both communities' boundaries will be excluded from the Incident Count.
- B. The Incident Count for the applicable fiscal year contribution will be generated by calculating the Incident Count for each of the immediately preceding 5 fiscal years and averaging those 5 years.

The form below shall be used annually.

	_____	_____	_____	_____	_____	Average of Last 5 Fiscal Years
TOTAL CALL VOLUME						
JACKSON						
Percentage of Call Volume	%	%	%	%	%	%
TETON COUNTY (No Jackson)						
Percentage of Call Volume	%	%	%	%	%	%

ATTACHMENT A

III Fleet Budget

- A. The fleet budget shall be calculated by dividing the anticipated purchase price of each fleet vehicle by its vehicle life expectancy in years. Life expectancy for vehicles uses the standard recommended in NFPA 1910.
- B. Fleet vehicles will be assigned to each Party based on where a vehicle is permanently assigned.
- C. Purchase prices will be calculated by adjusting the anticipated purchase price in a Fleet Replacement Schedule updated by the Fire Chief, or their designee, annually.
- D. The Fleet Budget for the applicable fiscal year contribution will be generated by calculating the immediately preceding fiscal year's Fleet numbers.

The forms below shall be used annually.

Veh Type	Purchase Price (Current Year)	Veh Life Expectancy	Annual allocation per vehicle
Engine	\$	20 years	\$
Truck	\$	25 years	\$
Medics	\$	5 years	\$
Rescues	\$	15 years	\$
Wildland	\$	20 years	\$
Tenders (Pumpers)	\$	20 years	\$
Admin & Support	\$	10 years	\$

	Town	Cost	County	Cost
	Type & Number of Vehicles	Total Cost (multiply the cost of the vehicle by the number have)	Type & Number of Vehicles	Total Cost (multiply the cost of the vehicle by the number have)
Station 1	Engines (____)	\$		
	Truck (____)	\$		
	Medics (____)	\$		
	Tenders (____)	\$		
Station 2			Engines (____)	\$
			Tender (____)	\$
			Wildland (____)	\$
Station 3			Engine (____)	\$
			Rescue (____)	
			Tender (____)	\$
			Wildland (____)	\$

ATTACHMENT A

Station 4			Engine (____)	\$
			Rescue (____)	
			Tender (____)	\$
Station 6			Engine (____)	\$
			Tender (____)	\$
			Medic (____)	\$
			Wildland (____)	\$
Station 7			Engine (____)	\$
			Rescue (____)	\$
			Tender (____)	\$
			Medic (____)	\$
			Wildland (____)	\$
Admin (50% to each party)	Admin & Support (____)	\$	Admin & Support (____)	\$
TOTAL		\$		\$

	____ (Year)
TOTAL ANNUAL FLEET ALLOCATION	\$
COUNTY ALLOCATION	\$
Percentage of Fleet	%
TOWN ALLOCATION	\$
Percentage of Fleet	%

ATTACHMENT A

VI Staffing

- A. Career firefighters will be assigned to each Party based on where the career positions are permanently assigned.
- B. Generating the percentage assigned to each Party of Admin/Support personnel, defined as administration, training, and fire prevention staff, shall be split evenly between the Town and the County.
- C. Volunteer firefighters shall be counted toward the total staffing number as follows: every three volunteers shall equal one career firefighter.
- D. The Staffing for the applicable fiscal year contribution will be generated by calculating the Staffing numbers in place on December 31 of the preceding calendar year.
- E. The form below shall be used annually.

TOTAL PERSONNEL			
-Career			
-Volunteers			
TOTAL EQUIVALENT PERSONNEL			
	Career	Volunteer	Equivalents (Volunteers x 0.3)
Station 1			
Station 2			
Station 3			
Station 4			
Station 6			
Station 7			
Admin/Supp	50% to each Party		50% to each Party
JACKSON (Station 1 + 50% Admin & Support)			
Percentage of Staff			%
TETON COUNTY (All Stations other than Station 1 + 50% Admin & Support)			
Percentage of Staff			%

ATTACHMENT A

V Population Served

- A. The Parties shall use the most recent US Census Bureau American Community Survey to assign population to each Party.
- B. The form below shall be used annually.

	____ (Year)
TOTAL POPULATION SERVED	
JACKSON	
Percentage of Population	%
TETON COUNTY	
Percentage of Population	%

ATTACHMENT A

VI Weighted Combined Factors

- A. To generate the estimated annual fiscal year contribution, the full budget is divided by the percentages allocated to each of the four factors and the individual percentage from each factor is then applied.
- B. The form below shall be used annually.

	Incident Count 25% (5-year average 20__-20__)	Population Served 25% (20__)	Staffing 25% (20__)	Fleet Budget 25% (20__)
Jackson				\$
	%	%	%	%
Teton County				\$
	%	%	%	%
TOTAL				\$

Jackson Contribution	\$	\$	\$	\$
Teton County Contribution	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$

TOTAL JACKSON CONTRIBUTION	\$	%
TOTAL TETON COUNTY CONTRIBUTION	\$	%
TOTAL:	\$	100.00%

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular
Submitting Department:	Administration	Presenter:	Tyler Sinclair
Agenda Item:	Town of Jackson Fiscal Year 2027 Budget Public Hearing and Consideration of Resolution 26-10	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Town Council to conduct a public hearing on the Town of Jackson's Fiscal Year 2027 (FY27) budget.

Recommendations.

Staff recommends that the Mayor & Council conduct the public hearing and approve the proposed Budget Resolution.

Background.

The Mayor and Council are required by Statute 16-4-109 and sound fiscal management practice to formally adopt an annual budget. A budget hearing must be held not later than the third Tuesday in June. After holding a public hearing, Council must adopt a budget. The budget then becomes the fiscal road map for management through which policies are implemented for the fiscal year beginning on July 1. By formally adopting the budget, the Mayor and Council are provided with a tool for measuring management's financial stewardship. Council met on April 13, May 5, May 13, and May 26, 2026 to review the FY27 budget. Council and the Board of County Commissioners met on April 28, May 12 and June 1, 2026 to review joint department FY27 budgets.

Analysis & Key Questions.

Town staff continues to work to balance current needs while preparing for a positive future, recognizing our responsibility to future generations. Fiscal transparency is a key priority, and this budget was prepared in accordance with applicable Wyoming Statutes and Town Ordinances. The proposed FY27 budget provides the following to our community:

- Continued investment in the Town's incredible staff who provide essential services.
- Improved water supply in West Jackson and Upper Snow King Estates.
- Resources to preserve, protect, and extend the life of public infrastructure, facilities, and assets.
- Community safety, wildfire mitigation, and consistent snow removal and street sweeping.
- Rebuilding of Gregory Lane above and below ground and updates to Vine Street.
- A prudent reserve account for resilience and unforeseen challenges.

This budget includes a 0.5 Property Tax mill assessment with estimated revenues totaling \$455,000. By separate motion Council shall direct staff to follow State procedure and request the County Assessor assess 0.5 property tax mills or another amount within the Town of Jackson for FY27. Setting the FY2027 property tax mills can occur concurrently with the adoption of the budget at this meeting or separate from the Budget adoption but it must occur prior to July 31, 2026.

Below staff has provided a summary of the proposed FY27 Budget including all changes directed by Council to date.

TOWN OF JACKSON, WYOMING
ADOPTED BUDGET FOR FISCAL YEAR 2027
ALL FUNDS - FINANCIAL SOURCES AND USES

DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL FUNDS
Beginning Fund Balance	\$ 17,037,104	\$ 16,120,186	\$ 17,596,887	\$ 6,363,336	\$ 2,259,492	\$ 59,377,004
Revenues:						
Taxes	13,179,500	-	2,750,729	-	-	15,930,229
Licenses & Permits	1,847,200	282,000	250,000	-	-	2,379,200
Intergovernmental	17,622,127	12,384,795	5,716,695	10,000	-	35,733,617
Charges for Services	1,122,667	2,355,500	-	8,006,101	9,573,213	21,057,481
Fines & Forfeitures	330,000	-	-	-	-	330,000
Miscellaneous Revenue	1,166,415	1,503,827	839,000	189,500	70,000	3,768,742
Total Revenues	35,267,909	16,526,122	9,556,424	8,205,601	9,643,213	79,199,269
Transfers In	2,546,772	1,293,343	6,370,000	1,739,000	75,000	12,024,115
Total Sources	37,814,681	17,819,465	15,926,424	9,944,601	9,718,213	91,223,384
Expenditures:						
General Government	10,446,332	657,641	6,438,189	-	6,278,401	23,820,563
Public Safety	15,354,035	30,000	981,101	-	386,500	16,751,636
Public Works	4,327,751	-	3,734,090	9,334,120	3,368,983	20,764,944
Community Health & Human Services	1,499,331	-	-	-	-	1,499,331
Community Initiatives	294,675	770,775	-	-	-	1,065,450
Transit	-	16,130,534	72,670	-	-	16,203,204
Culture & Recreation	976,769	1,532,400	3,251,000	-	-	5,760,169
Debt Service	-	-	-	66,970	-	66,970
Total Expenditures	32,898,893	19,121,350	14,477,050	9,401,090	10,033,884	85,932,267
Transfers Out	6,573,375	1,114,268	1,814,000	2,522,472	-	12,024,115
Total Uses	39,472,268	20,235,618	16,291,050	11,923,562	10,033,884	97,956,382
Ending Fund Balance	\$ 15,379,517	\$ 13,704,033	\$ 17,232,261	\$ 4,384,375	\$ 1,943,821	\$ 52,644,006
Change in Fund Balance	(1,657,587)	(2,416,153)	(364,626)	(1,978,961)	(315,671)	(6,732,998)

Key Question 1:

Does Council wish to approve the budget as presented?

Possible Alternatives.

Direct staff to amend the proposed Fiscal Year 2027 Budget

Approve the budget as presented to meet statute requirements and amend the budget through subsequent resolution.

Comprehensive Plan & Priority Alignment.

To successfully implement the Comprehensive Plan, Council must set priorities, be strategic, and be disciplined. A critical component is prioritizing and identifying the necessary level of funding to address desired goals, policies, and strategies, which is all critical to the successful implementation of Town Priorities and the Comprehensive Plan. In addition, many of the programs and strategies called for in the Comprehensive Plan come at an additional cost to the community that current funding levels cannot accommodate. Chapter 8 - Quality Community Service Provision calls for *"Timely, efficient and safe delivery of quality services and facilities in a fiscally responsible and coordinated manner."*

Fiscal Impact.

The adopted budget serves as guide for expenditures in the following fiscal year. The fiscal impact is summarized in the resolution accompanying this staff report.

Staff Impact.

The staff impact of preparing this information is estimated at over 350 hours for all department members participating in preparing budget requests and internal staff meetings.

Attachments or Links.

Resolution 26-10 adopting the Fiscal Year 2027 Budget.

Property Tax Mill Levy Letter to County

Suggested Motions.Item 1

I move to approve Resolution 26-10 adopting the Town of Jackson's Fiscal Year 2027 budget as presented.

Item 2

I move to direct staff to request the County Assessor assess 0.5 property mills within the Town of Jackson for Fiscal Year 2027.

RESOLUTION 26-10

A RESOLUTION ADOPTING THE FISCAL YEAR 2027 BUDGET FOR THE
TOWN OF JACKSON, WYOMING.

WHEREAS, the Town of Jackson is subject to the provisions of the Uniform Municipal Fiscal Procedures Act as specified by Wyoming Statutes (W.S. 16-4-101 through 16-4-124); and

WHEREAS, pursuant to the Uniform Municipal Fiscal Procedures Act, the governing body for the Town of Jackson is required, by resolution or ordinance, to make the necessary appropriations and adopt a budget, subject to future amendment, for fiscal year 2027.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Jackson, Wyoming, in regular session duly assembled, that the budget for fiscal year ending June 30, 2027 shall be as follows:

TOWN OF JACKSON, WYOMING
ADOPTED BUDGET FOR FISCAL YEAR 2027
ALL FUNDS - FINANCIAL SOURCES AND USES

DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL FUNDS
Beginning Fund Balance	\$ 17,037,104	\$ 16,120,186	\$ 17,596,887	\$ 6,363,336	\$ 2,259,492	\$ 59,377,004
Revenues:						
Taxes	13,179,500	-	2,750,729	-	-	15,930,229
Licenses & Permits	1,847,200	282,000	250,000	-	-	2,379,200
Intergovernmental	17,622,127	12,384,795	5,716,695	10,000	-	35,733,617
Charges for Services	1,122,667	2,355,500	-	8,006,101	9,573,213	21,057,481
Fines & Forfeitures	330,000	-	-	-	-	330,000
Miscellaneous Revenue	1,166,415	1,503,827	839,000	189,500	70,000	3,768,742
Total Revenues	35,267,909	16,526,122	9,556,424	8,205,601	9,643,213	79,199,269
Transfers In	2,546,772	1,293,343	6,370,000	1,739,000	75,000	12,024,115
Total Sources	37,814,681	17,819,465	15,926,424	9,944,601	9,718,213	91,223,384
Expenditures:						
General Government	10,446,332	657,641	6,438,189	-	6,278,401	23,820,563
Public Safety	15,354,035	30,000	981,101	-	386,500	16,751,636
Public Works	4,327,751	-	3,734,090	9,334,120	3,368,983	20,764,944
Community Health & Human Services	1,499,331	-	-	-	-	1,499,331
Community Initiatives	294,675	770,775	-	-	-	1,065,450
Transit	-	16,130,534	72,670	-	-	16,203,204
Culture & Recreation	976,769	1,532,400	3,251,000	-	-	5,760,169
Debt Service	-	-	-	66,970	-	66,970
Total Expenditures	32,898,893	19,121,350	14,477,050	9,401,090	10,033,884	85,932,267
Transfers Out	6,573,375	1,114,268	1,814,000	2,522,472	-	12,024,115
Total Uses	39,472,268	20,235,618	16,291,050	11,923,562	10,033,884	97,956,382
Ending Fund Balance	\$ 15,379,517	\$ 13,704,033	\$ 17,232,261	\$ 4,384,375	\$ 1,943,821	\$ 52,644,006
Change in Fund Balance	(1,657,587)	(2,416,153)	(364,626)	(1,978,961)	(315,671)	(6,732,998)

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Town Council of the Town of Jackson, the preceding results in the following budgeted appropriations by fund and division for the fiscal year ending June 30, 2027:

General Fund

General Government	
Mayor & Town Council	\$ 689,920
Town Attorney	956,651
Municipal Judge	360,083
Administration	1,565,829
Internal Services	1,571,939
Finance	1,058,970
Communications & Strategic Initiatives	599,449
Information Technology	1,154,576
Planning	1,287,962
Town Facilities	1,200,953
Public Safety	
Police	8,832,289
Fire/EMS (County)	3,495,742
Emergency Management (County)	147,096
Communications Center (County)	1,045,678
Treatment Court (County)	69,482
Victim Services	521,641
Animal Shelter/Control	622,300
Building Inspections	619,807
Public Works	
Public Works Administration	330,645
Streets	2,647,955
Town Engineer	944,591
Facilities	345,987
Yard Operations	58,573
Community Health & Human Services	
Community Health & Human Services	1,499,331
Community Initiatives	
Community Initiatives	294,675
Culture and Recreation	
Parks & Recreation (County)	850,468
Pathways	-
Memorial Park (Cemetery)	126,301
Transfers Out	6,573,375
Total	<u><u>\$ 39,472,268</u></u>

Special Revenue Funds

Affordable Housing	
Community Development	\$ 603,375
Parking Exactions	
Community Development	167,400
Employee Housing	
General Government	657,641
Transfers Out	111,363
Animal Care	
Public Safety	30,000
Transfers Out	103,000
Lodging Tax	
Culture and Recreation	1,532,400
Transfers Out	689,968
START Bus System	
Administration	2,022,324
Operations	7,993,210
Capital Outlay	6,115,000
Transfers Out	209,937
Total	<u><u>\$ 20,235,618</u></u>

Capital Projects Funds

Capital Projects (5th cent)

Public Works

Annual Street Maintenance	\$ 1,643,181
Annual R&M - Boardwalks	114,444
Annual R&M-Paint Projects	96,445
North King Street Charter Bus & Gill Sidewalk (Water, Sewer) 550'-Lf	125,000
Broadway Inlets E. Broadway	265,000
Broadway ADA	1,000,000
Perry Street Paving (W/Sewer)	80,000
Daylighting Intersections	30,000
Facilities/Streetlights Dark Sky	150,000
Tree Removal Existing Area	10,000
Stump Grinder	18,000
Burial/Cremation Garden Development	80,000
General ROW Improvements	52,020
WyoLink Mobile Radios	50,000

Public Safety

Dispatch (County)	556,115
Fire/EMS (County)	424,986

Culture and Recreation

Parks & Recreation (County)	1,302,000
Public Arts Program Projects	49,000
Sk - Locker Room, Grandstands	1,500,000
SK - Building Automation Systems	25,000
SK - Replace Dry Fire System Ski Lounge	30,000

Pathways

TOJ Bicycle Network Improvements	100,000
SS4A - Implementation Projects	50,000
Deer Ridge Intersection Lighting	15,000
Rapid Flashing Beacon Signs (2 sets)	30,000
Pedestrian Foot Bridge	50,000
Seal Coating	50,000
Snow King Corridor Mobility Master Plan	50,000

Transit

Build- Jorgenson 1 & 2	72,670
------------------------	--------

General Government

Town Hall Paint and Stain	90,000
Town Hall Desk Armor - Front Desk	20,000
Town Hall New Office/Breakroom	50,000
Town Irrigation Controllers	24,000
EV charging stations - Subaward	4,861,189
EV charging stations - Town	628,000
New Town Hall Generator	200,000
Solar at CORE Maintenance Facility	565,000

Transfers Out

1,814,000

2016 SPET

West Broadway Landslide	20,000
Total	<u>\$ 16,291,051</u>

Utility Funds

Water Utility

Public Works

Maintenance and operations	\$ 1,778,313
Water wells	445,469
Billing, accounting, & insurance	393,377
Capital outlay	2,533,319
Debt service	66,970
Transfers Out	1,461,236

Sewage Utility

Public Works

Sewage plant operations	975,994
Maintenance and operations	1,040,519
Billing, accounting, & insurance	391,129
Capital outlay	1,776,000
Transfers Out	1,061,236
Total	<u>\$ 11,923,562</u>

Internal Service Funds

Employee Insurance	\$ 4,093,631
Fleet Management	3,020,983
Central Equipment	734,500
IT Services	2,184,770
Total	<u>\$ 10,033,884</u>

PASSED, APPROVED, & ADOPTED this 15th day of June, 2026
Town of Jackson

By: _____
Arne O. Jorgenson
Mayor

ATTEST:

By: _____
Riley Hovorka
Town Clerk

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular
Submitting Department:	External Affairs	Presenter:	Susan Scarlata
Agenda Item:	Working Agreements Check-In	Public Comment:	Yes

Purpose or Policy Considerations.

The purpose of this item is for Council to review and adopt updates to its Working Agreements. At its Retreat, Council directed staff to schedule regular check-ins about its Working Agreements starting with one in May of 2026. In May Council discussed the attached updates, suggested some different working, and added one agreement about respecting staff time.

Recommendations.

Staff recommends Council accept the additions to the Working Agreements as presented and direct staff to bring back a related Resolution.

Background.

At Town Council's Retreat in January of 2026, Council went through its Working Agreements, suggested updates, and supported having quarterly check-ins to review and discuss these agreements. Staff incorporated Council's suggested updates into the current Working Agreements. In some cases, points were already present, so staff utilized Council's suggestions to emphasize them or explain intended meanings. Since the last discussion of this item, staff also added perspective that Council shared in May.

Analysis & Key Questions.

Staff updated the attached Working Agreements to reflect related Council dialogue at the Retreat and discussion of this item in May. New elements are highlighted in red font and, where appropriate, are added as explanations or emphasis to points already present in prior versions.

Key Question #1: Does Council want to accept this version of the Working Agreements and direct staff to bring back a related Resolution? Are there additions, subtractions, or amendments to what is provided?

Possible Alternatives.

Council can suggest further additions or revisions to the Working Agreements.

Comprehensive Plan & Priority Alignment.

At Council's Retreat in January of 2026, Council went through its Working Agreements, suggested updates, and supported having quarterly check-ins to review and discuss these agreements. The better aligned Council is about working together, the easier it is for staff to support and help Council achieve its priorities.

Fiscal Impact.

None at this time.

Staff Impact.

Staff spent approximately two hours researching for and preparing this staff report.

Attachments or Links.

- Updated Working Agreements

Suggested Motion.

Motion #1: I move to direct staff to prepare a Resolution for Council consideration at an upcoming meeting about Council's Working Agreements based on the presentation and discussion today.



TOWN COUNCIL WORKING AGREEMENTS

We establish these working agreements to create a shared understanding of how we will move forward work we do for the community, how we treat and what we expect from one another, and to emphasize our shared commitment to civility, compassion, and service as a privilege, not a career. **We agree to regularly check-in about these agreements and to use them to hold one another accountable.**

Assuming positive intent between and among one another we agree to the following.

DISCUSSION

We agree to:

- Avoid grandstanding. **Be less political, not filling meetings with speeches.**
- Minimize repetition. **Once said, it is said, then move on.**
- Refrain from back and forth debate.

CONSENSUS & VOTING

We agree to:

- Express our opinion and vote.
- Work towards consensus when appropriate.
- Understand that a split vote is not personal.

RESPECT

We agree to:

- Not surprise each other or staff at meetings.
- **Ask questions of staff before meetings and notify Mayor and Town Manager of major concerns.**
- Act professionally.
- **Treat staff with respect being mindful of staff's time.**
- **Treat constituents with respect at and beyond the lectern.**

POSITIVITY

We agree to:

- Thank each other.
- Celebrate successes.

FAIRNESS & EQUITY

We agree to:

- **Leave space for everyone to speak and have equal time.**
- **Share responsibility to speak first.**
- Be consistent.
- Be transparent in our words and deeds.

THE BODY POLITIC

We agree to:

- Support decisions and Council even if we voted in opposition.
- Not undermine decisions already made.
- Refrain from belaboring or lobbying issues with each other or staff after action is taken.
- **At meetings, Mayor works to clearly define shift from time for questions to discussion.**

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular Meeting
Submitting Department:	Joint Affordable Housing	Presenter:	April Norton
Agenda Item:	Consideration of New Affordability Mix for 90 Virginian Lane Affordable Workforce Housing Development	Public Comment:	Yes

Purpose or Policy Considerations.

Town Council ("Council") will consider a new affordability mix for the proposed homes at 90 Virginian Lane. The proposal maintains the number of homes (221) and the ratio of rental and ownership homes (70/30), and it increases the overall affordability of the development while maintaining the total public funding requested.

Recommendations.

Staff recommend moving this item forward.

Background.

Over the past three years, the Board of County Commissioners ("Board") and Council have met over 20 times to discuss and consider the future affordable workforce housing neighborhood at 90 Virginian Lane.

At the most recent meeting on May 11, 2026, Board and Council considered four options for moving the project forward.

- On behalf of the Town, a motion was made to direct staff to prepare the suite of documents for the 90 Virginian Lane development project. The motion failed 1-4 and no other motion was made by Town.
- On behalf of the County, a motion was made to direct staff to pause preparing the suite of documents on 90 Virginian Lane until June 30, 2026 or until additional direction is provided by the Town and County. The motion passed 5-0.
- On behalf of the County, a motion was made to direct staff to work with the Community Foundation of Jackson Hole in preparing a white paper for the Board describing the details of a workshop on impact investing for the property at 90 Virginian Lane. The motion passed 3-2.

Since the May meeting, some members of Council have proposed a new alternative "Option 1C" for consideration. This option is based on Option 1B presented at the May joint meeting.

Option 1C: 221 homes, \$4 million additional public investment for Rental Project + \$1 million additional investment for For Sale Project

- \$203,620 public subsidy per home, \$138,037 public subsidy per bedroom
- Rental weighted affordability = 123% median income
- Ownership weighted affordability = 145% median income
- 70% rental, 30% ownership

Unit & Income Mix: Option 1C											
Unit Mix					Income Mix						
Type	1-bed	2-bed	3-bed	Total	<80%	80-100%	100-120%	120-140%	140-160%	Workforce	Total
Rental	104	39	18	161	7	20	20	30	30	54	161
For Sale	36	18	6	60	0	0	6	15	15	24	60
Total	140	57	24	221	7	20	26	45	45	78	221
<i>Option 1B Income Mix</i>					14	14	14	32	32	115	221

Analysis & Key Questions.

Option 1C provides increased affordability compared to Option 1B – the staff recommended option from the May joint meeting – and maintains the total public funding request at \$5 million.

Option	Rental Affordability	For Sale Affordability	Total Public \$	Public \$ / Home
1B: 221 homes 70% rental	126% MFI \$5 million public \$	152% MFI \$0 million public \$	\$45 million	\$203,620 / Home \$138,037 / Bedroom
1C: 221 homes 70% rental	123% MFI \$4 million public \$	145% MFI \$1 million public \$	\$45 million	\$203,620 / Home \$138,037 / Bedroom

Option 1C, Pros:

- Meets RFP requirements for unit mix and type.
- Increases the blended affordability for the entire development.
- Provides product diversity by maintaining 70% rental apartments + 30% ownership condos.
- Provides one, two, and three-bedroom homes for rent and for sale that will serve a diversity of household types including singles, couples, families, and seniors.
- Provides more middle-income affordability (80-160% MFI) than Option 1B.
- Reduces additional public funding request for the Rental Project.
- In the context of the greater housing ecosystem and based on the NSP proposal of 388 two and three-bedroom homes that will provide homes for larger families, this project complements that one by providing homes for smaller households.
- Providing smaller affordable workforce rental homes will create housing opportunities for young people, singles and couples, and seniors in a mixed-income, multi-generational neighborhood.

Option 1C, Cons:

- Reduces the number of rental homes available for households earning <80% MFI.
- Reduces the number of Workforce homes available for households working locally. Workforce homes do not have maximum income limits or minimum occupancy requirements, making them a more flexible (and typically more expensive) option than some Affordable homes.
- Increases the public funding requested for the For Sale Project to \$1 million.

Staff recommend moving forward with Option 1C. It provides greater overall affordability and maintains the public investment necessary to build both the Rental Project and the For Sale Project.

Next Steps

Option 1: Council directs staff to work on Option 1C or another option.

- Staff will then take Council's motion to the Board for their consideration at the next available meeting.
- If Board makes the same motion as Council, then staff will work to bring back a Development Agreement and other necessary documents at the August 2, 2026 joint meeting.
- If Board does not make the same motion as Council, then staff will schedule a joint meeting to discuss options.

Option 2: Council does not direct staff to work on Option 1C or any other option.

- Staff will schedule a joint meeting to discuss options.

Option 3: Some other course of action directed by Council.

Comprehensive Plan & Priority Alignment.

Comprehensive Plan Policy:

- Reduce greenhouse gas emissions through land use. 2.2.
- Reduce greenhouse gas emissions through transportation. 2.3.
- Emphasize a variety of housing types. 3.2.d
- Emphasize a variety of housing types, including deed-restricted housing. 4.1.b
- Create and develop Transitional Subareas. 4.3.b
- House at least 65% of the workforce locally. 5.1.a
- Focus housing subsidies on full-time, year-round workers. 5.1.b
- Provide a variety of housing options. 5.2.a
- Housing will be consistent with Character Districts. 5.2.b
- Create workforce housing to address remaining shortages. 5.3.c
- Direct at least 60% of all new residential development into Complete Neighborhoods. Common Value 3.

Housing Action Plan Strategy:

- Provide land as a public subsidy and build development partnerships. 2B

Fiscal Impact.

Option 1C reduces the requested public funding for the Rental Project from \$5 million to \$4 million and increases the public funding request for the For Sale Project from \$0 to \$1 million.

Staff Impact.

Staff have spent 5 hours on this alternative.

Attachments or Links.

[May 11, 2026 staff report.](#)

Suggested Motion.

I move to direct staff to prepare the suite of documents for the 90 Virginian Lane development project based on Option 1C as discussed today.

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular Council Meeting
Submitting Department:	Internal Services	Presenter:	Lynsey Lenamond
Agenda Item:	Application for New Restaurant Liquor License at 175 S. Glenwood Unit #104	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is to consider the application for a new liquor license. The Town Council is the local liquor licensing authority with the ability to regulate liquor licenses within the corporate limits of the Town of Jackson.

It is a statutory requirement for the Mayor to OPEN A PUBLIC HEARING on the issuance of liquor licenses. In accordance with our notice, and per Wyoming Statute, protests will be heard against the issuance during this hearing before the Town Council. Additionally, staff presentation, public comment, Council discussion, and any voting will take place during this hearing on the application. The procedure for this item is as follows:

1. The Mayor opens the public hearing.
2. The Mayor calls for the staff presentation on the application.
3. The Mayor calls for any and all public comment, protest comment included.
4. Council discusses the application.
5. The Mayor calls for a motion on the application and the vote on the motion.
6. The Mayor closes the public hearing.

Recommendations.

Staff recommend approval of this application.

Background.

On May 6, 2026, staff received an application for a new Restaurant liquor license at 175 S. Glenwood Unit #104. The application was reviewed by relevant Town and Joint Departments as well as the Wyoming Liquor Division.

Analysis & Key Questions.

Staff reviewed this application against each of the statutory criteria below and finds no basis for denial. The Town Council should consider the following from Wyoming Statute §12-4-104(b) regarding a new liquor license:

(b) A license or permit shall not be issued, renewed or transferred if the licensing authority finds from evidence presented at the hearing:

- (i) The welfare of the people residing in the vicinity of the proposed license or permit premises shall be adversely and seriously affected;*
- (ii) The purpose of this title shall not be carried out by the issuance, renewal or transfer of the license or permit;*
- (iii) The number, type and location of existing licenses or permits meet the needs of the vicinity under consideration;*
- (iv) The desires of the residents of the county, city or town will not be met or satisfied by the issuance, renewal or transfer of the license or permit; or*
- (v) Any other reasonable restrictions or standards which may be imposed by the licensing authority shall not be carried out by the issuance, renewal or transfer of the license or permit.*

Possible Alternatives.

The public hearing must be conducted or at least opened at this Council meeting. Alternatives to that include:

1. Continue the public hearing to gain further public comment or information on issues related to the findings.
2. Deny the application.

Comprehensive Plan & Priority Alignment.

This application relates to the Comprehensive Plan under:

Principle 8.1 – Maintain current, coordinated service delivery.

- Policy 8.1.a, the delivery of quality levels of service to the community.

It also relates to the health, safety and welfare of the community as discussed in section 8.

Fiscal Impact.

Upon approval, KHN Foods LLC will pay a prorated Restaurant liquor license fee of \$2,375.58, reflecting the remaining portion of the current license year. The full annual license fee will apply at renewal. Upon approval, the fee will be deposited in the Town's General Fund.

Staff Impact.

The impact on the Clerk's office will total approximately 4 hours, including time spent with the applicant reviewing the license and application requirements, processing the application, reviewing the application and license with the Wyoming Liquor Division, and preparing the license. The Town Attorney, Administration, Planning and Building, and Fire Department spent time reviewing the application as well.

Attachments or Links.

Application for New Restaurant Liquor License

Suggested Motion.

Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, I move to approve the application for a new restaurant liquor license from KHN Foods LLC for operation at 175 S. Glenwood St. Unit 104, subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
2. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

NEW OR RENEWAL
LIQUOR LICENSE OR
PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Transf. from:		
1 st Reviewer:		/ /
2 nd Reviewer:		/ /

CLERK SECTION: Completed by City / Town / County Clerk		Local License #	
Filing In Jurisdiction: ☒ CITY or TOWN OF: Jackson ☐ COUNTY OF:		Date filed with clerk: 5 / 6 / 26	
Fees Annual License Fee: \$ Prorated License Fee: \$ 2375.58 Transfer Fee: \$		Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing) 6 / 3 / 26 & 6 / 19 / 26 Public Hearing Date: 6 / 15 / 26 Publishing Fee: \$ 100.00 Publishing Fee Direct Billed to Applicant: ☐	
License Term: 6 / 15 / 26 Through 3 / 31 / 27 Month Day Year Month Day Year			
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION. NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			
SECTION 1: APPLICANT & LOCATION INFORMATION			
Applicant (Business Name): KHN FOODS LLC.			
Doing Business As (DBA) / Trade Name: CAFE JACKSON HOLE			
Building to be licensed / Building Address: 175 South Colerwood Street Unit 104 (Address Number, and Suite or Unit Number, and Street or Road Name) Jackson Wyoming 83001 Teton City State Zip County			
Local Mailing Address: (Address Number or PO Box, and Suite or Unit Number, and Street or Road Name) Jackson Wyoming 83002 Teton City State Zip County			
Business Telephone Number:			
Business E-Mail Address:			
Business Primary Contact: Hyunnam Degman First Name Last Name			
SECTION 2: FILING AS (CHOOSE ONLY ONE)			
☐ INDIVIDUAL ☐ GENERAL PARTNERSHIP ☐ LP ☐ LLP ☐ LLLP ☒ LLC ☐ LC ☐ CORPORATION (INC) ☐ NON-PROFIT CORPORATION (NCORP) ☐ POLITICAL SUBDIVISION ☐ ORGANIZATION ☐ OTHER			
SECTION 3: FILING FOR (CHOOSE ONLY ONE)			
☒ NEW LICENSE OR PERMIT ☐ RENEWAL OF LICENSE OR PERMIT ☐ TRANSFER OF LOCATION ☐ TRANSFER OF OWNERSHIP* ☐ TRANSFER OF OWNERSHIP* and LOCATION *For a Transfer of Ownership: Attach a Form of Assignment Formerly Held by:			
SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)			
(a) Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales ☐ RETAIL LIQUOR LICENSE ☐ COUNTY MALT BEVERAGE PERMIT ☐ MICROBREWERY PERMIT ☐ WINERY PERMIT ☐ WINERY SATELLITE PERMIT ☐ MANUFACTURER SATELLITE PERMIT (i) Primary Business Type (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi)) ☐ ON-PREMISE: BAR ☐ OFF-PREMISE: PACKAGE STORE ☐ ON & OFF PREMISE: BAR & PACKAGE STORE			
(b) Licenses and Permits Authorized for ONLY On-Premise Sales ☒ RESTAURANT LIQUOR LICENSE ☐ BAR AND GRILL LIQUOR LICENSE ☐ SPECIAL MALT BEVERAGE PERMIT ☐ RESORT LIQUOR LICENSE ☐ RESORT HOTEL LIQUOR LICENSE ☐ RESORT LIQUOR LICENSE-SKI RESORT LIMITED RETAIL LIQUOR LICENSE (CLUB) ☐ GOLF CLUB ☐ VETERANS CLUB ☐ FRATERNAL CLUB ☐ SOCIAL CLUB			
SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)			
☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) ☐ GOLF CLUB (W.S. 12-5-201(f)) ☐ GUEST RANCH (W.S. 12-5-201(f)) ☐ Other:			
SECTION 6: OPERATIONAL STATUS (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)) and to assist the Liquor Division with Scheduling Inspections)			
☐ SEASONAL MONTHS OF OPERATION: from to ☒ All Year (Jan-Dec) ☐ NON-OPERATIONAL / PARKED DAYS OF WEEK OF OPERATION: from to ☒ Every Day (Mon-Sun) HOURS OF OPERATION: from 7:00 AM to 4:00 PM ☐ 24 Hours a Day			

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

(a) The Applicant **OWNS** the licensed building. ☐ YES (own)

(b) The Applicant **LEASES** the licensed building. ☒ YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

(i) The lease term expiration date is: 04 / 30 / 2032; or, ☐ Does not expire / Automatically Renews.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit.

(ii) The lease term information is located on page(s) 1 paragraph(s) 2.

(iii) **Sales** provision for alcoholic or malt beverages: located, on page(s) Amendment 1 page paragraph(s) 1.

Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES**.

(c) **RENEWAL ONLY:** The lease is current and on file with the Licensing Authority. ☐ YES ☐ NO

(i) If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO

(b) If the answer was **YES to 2(a)** above, attach a written explanation and copies of any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

(a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO

(d) If the answer was **YES to any of the above questions**, attach a written explanation and copies of any documents in connection there within.

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE

4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

(a) Will food and beverage services be contracted or subcontracted? ☐ YES ☒ NO

(i) If YES, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

(ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iii) If NO to (a) (ii), attach a copy of the current contract or subcontract.

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? ☒ YES ☐ NO

6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$		() %
	(Line 2) Food Sales:	\$		() %
(Line 1 + Line 2 must = Line 3)	(Line 3) Gross Sales:	\$		() %

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(h),(j),(k)

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$		() %
	(Line 2) Food Sales:	\$		() %
	(Line 3) Entertainment Sales:	\$		() %
(Line 1 + Line 2 + Line 3 must = Line 4)	(Line 4) Gross Sales:	\$		() %

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405

Does the resort complex:

(a)

Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

☐

YES

☐

NO

(b)

Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☐

YES

☐

NO

(c)

Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

☐

YES

☐

NO

(d)

If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00) on the facility? W.S. 12-4-401(b)(iv)

☐

YES

☐

NO

(e)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)

☐

YES

☐

NO

(i)

If YES to (e), attach a copy of the contract or subcontract.

(ii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐

YES

☐

NO

(iii)

If NO to (e) (ii), attach a copy of the current contract or subcontract.

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405

Does the resort hotel:

(a)

Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars (\$5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i)

☐

YES

☐

NO

(b)

Include a full-service restaurant? W.S. 12-4-416(b)(ii)

☐

YES

☐

NO

(c)

Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii)

☐

YES

☐

NO

(d)

Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv)

☐

YES

☐

NO

(e)

Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v)

☐

YES

☐

NO

(f)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)

☐

YES

☐

NO

(i)

If YES to (f), attach a copy of the contract or subcontract.

(ii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐

YES

☐

NO

(iii)

If NO to (f) (ii), attach a copy of the current contract or subcontract.

10. MICROBREWERY PERMIT:

WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

(a)

Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler?

☐

YES

☐

NO

If YES to (a); contact the Wyoming Liquor Division for further information.

RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(xix)

(b)

Malt Beverage Production

Minimum barrel production required for the current license term: 50.00

(i)

Barrels produced to date for the current license term: _____

(ii)

Variance: _____

(c)

Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1, 550,000 gallons) by the end of the current license term as required by law?

☐

YES

☐

NO

(i)

If NO to (c), attach a written explanation.

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

(a)

Has the fraternal organization been actively operating in at least thirty-six (36) states?

☐

YES

☐

NO

(b)

Has the fraternal organization been actively in existence for at least twenty (20) years?

☐

YES

☐

NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

(a)

Does the Veteran's organization hold a charter by the Congress of the United States?

☐

YES

☐

NO

(b)

Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?

☐

YES

☐

NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

(a)

Does the golf club have more than fifty (50) bona fide members?

☐

YES

☐

NO

(b)

Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse?

☐

YES

☐

NO

(c)

Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course?

☐

YES

☐

NO

(i)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e)

☐

YES

☐

NO

(ii)

If YES, is a copy of the food and beverage contract or lease attached?

☐

YES

☐

NO

(iii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐

YES

☐

NO

(iv)

If NO to (c) (iii), attach a copy of the current contract or subcontract.

Page 3 of 5

14. LIMITED RETAIL (CLUB) LIQUOR LICENSE: SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b)

- (a)

Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?

☐ YES☐ NO
- (b)

Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?

☐ YES☐ NO
- (c)

Is the club qualified as a tax-exempt organization under the Internal Revenue Service?

☐ YES☐ NO
- (d)

Has the club been in continuous operation for a period of not less than one (1) year?

☐ YES☐ NO
- (e)

Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?

☐ YES☐ NO
- (f)

Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?

☐ YES☐ NO
- (g)

Is a true copy of the club bylaws attached to this application?

☐ YES☐ NO
- (h)

Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)

☐ YES☐ NO
- (i)

If YES to (h), attach a copy of the Petition(s).

15. For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) listed below must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

16. For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLLP) or Limited Partnership (LP): W.S. 12-4-102(a)(iv) & (v)

- (a)

Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws?

☒ YES☐ NO☐ NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or
Hyunnam Degman							
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- ☐ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☐ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☐ A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- ☐ If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c)
- ☐ If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☐ If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or ONE (1) Officer or Director, or Member of an Organization or Association.

Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
COUNTY OF Teton)) SS.

Signed and sworn to before me on this 6th day of May, 2026 that the facts alleged in the foregoing instrument are true by the following:

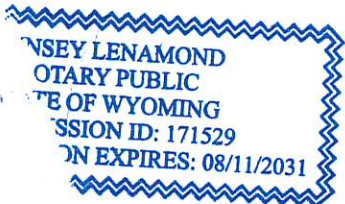
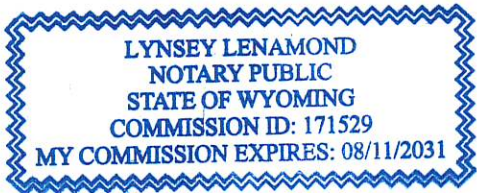
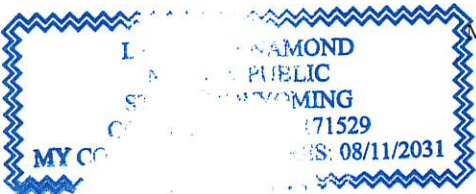
1)		Hyunnam Degman	Owner
	(Signature)	(Printed Name)	Title
2)			
	(Signature)	(Printed Name)	Title
3)			
	(Signature)	(Printed Name)	Title
4)			
	(Signature)	(Printed Name)	Title
5)			
	(Signature)	(Printed Name)	Title

Witness my hand and official seal:

Signature of Notary Public

(SEAL)

My commission expires: 8-11-31





Plan of Operations

Applicant: Hyunnam Degman / KHN Foods LLC

DBA: Cafe Jackson Hole

Describe how the premises will be operated? include nature of business (restaurant, bar, package store), any regular events or special events

Cafe Jackson Hole is a breakfast and lunch cafe serving coffee, pastries and a full food menu. The business is food and coffee focused cafe with a welcoming environment for locals and visitors. Alcohol service is secondary to food service and limited to on premise consumption.

What type of alcoholic beverages will be available to customers?

Beer, wine and some cocktails for on premise consumption only.

Describe the process that a customer will follow to order alcohol or malt beverages, and how an employee will prepare and deliver an alcoholic beverage to the customer.

Customers order at the counter. Alcohol may be ordered with food. Staff will verify ID for age compliance. Alcohol is prepared by trained staff and delivered to customers Table. No self service. Staff monitor consumption and will not serve intoxicated guests.

What is the official building capacity? _____

Do you plan to serve alcohol outside on a deck or patio? Yes

If so, include a sketch or site plan showing the outside area.

If so, describe the outside area, including egress: Outdoor patio is directly adjacent and enclosed. Access is controlled and connected to the cafe. Staff monitor the area
site plan included.

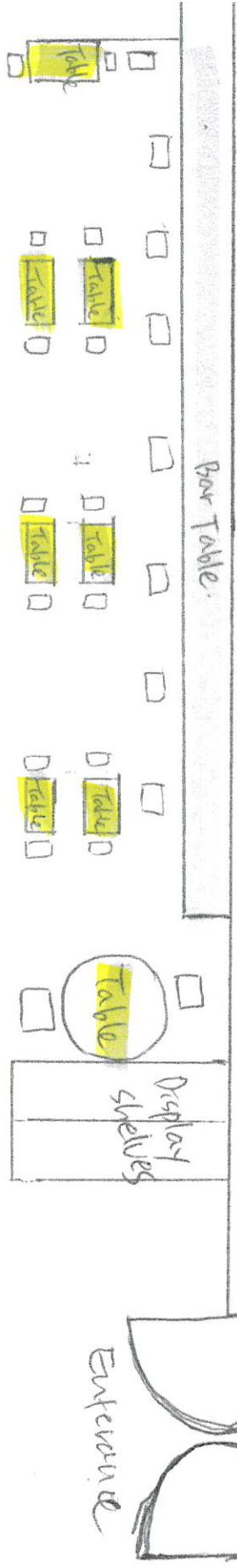
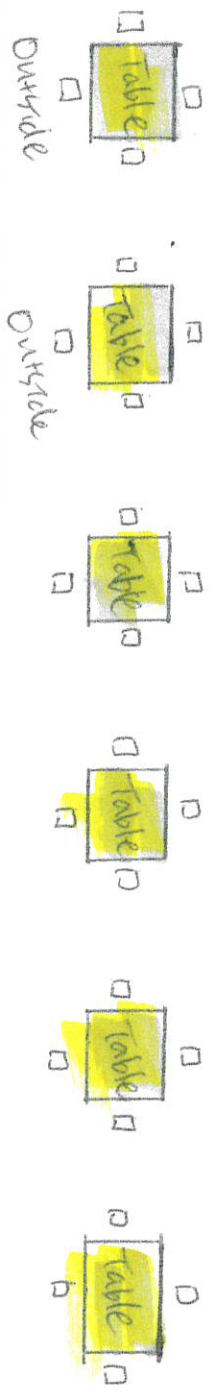
What is your plan to keep customers from leaving with open alcohol containers?

Alcohol is served in on-premise containers only.
Staff monitor exits and will stop any attempt
to leave with alcohol. Signage will be posted.

Provide the names of up to three (3) people who should receive communication from the Town and Police Department related to liquor operations:

	Name	Position/Title	Email
1)	Hyunnam Degman	Owner	
2)			
3)			

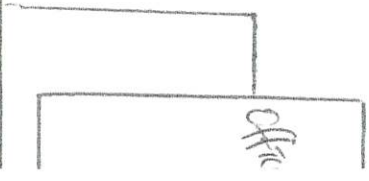
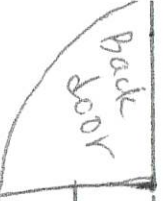
Completed by: Hyunnam Degman Date: May 15, 2016



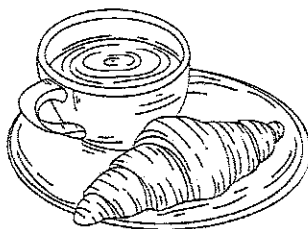
Service of alcohol
Place of sale



Kitchen



FOOD MENU



CAFÉ

JACKSON HOLE

Open Daily @ 7am - 4pm

BREAKFAST 7AM - 3PM

Egg Sandwiches

Choice one:

Bacon / SRF Ham / Sausage / Avocado / Sautéed Spinach

Choice one:

White Cheddar / Swiss / American Cheese

Bagel - Bigwood Bread \$ 9.75

English Muffin \$ 9.25

Croissant \$ 12

Basic Breakfast \$ 15

2 eggs & bread

Choose one:

Bacon / SRF Ham / Sausage / Avocado / Halloumi Cheese

Add Hash Brown (\$ 5.00)

Quiche \$ 14

With Greens

Choose one: Ham / Bacon / Mushroom & Spinach

Brioche French Toast \$ 14

Add Sausage, Bacon, Avocado, 2 Eggs \$4 / each

Sliced Avocado Toast \$ 14

460 Multigrain Bread Toasted, Avocado Slices, Cherry Tomato, Micro Greens, Balsamic Glaze

Sunrise Yogurt Bowl \$ 15

Shumway Farms Yogurt, House-made Granola, House-made Peach Berry Compote, Coconut Flakes, Fresh Berries, Honey, Chia Seeds

Golden Waffles \$ 14

Fresh Berries, Side of House-made Peach Berry Compote, Maple Syrup

Add Ons:

Lettuce, Tomato, Onion | \$2.00

Add Avocado | \$3.00

Add Greens | \$4.00

Add Hash Brown | \$5.00

Add Gluten Free Bread \$1.00

SOUP OF THE DAY

Cup: \$ 5.00 | Bowl: \$ 10.00

SALAD OF THE DAY

Ask the server!

LUNCH 11AM - 4PM

Ham & Swiss Sandwich

\$ 16.5

460 Baguette, Snake River Farm Ham, Dijonnaise, Swiss Cheese, Heirloom Tomato, Arugula

Turkey Cran Pesto Sandwich

\$ 17.00

460 Baguette, house made Cranberry sauce, Pesto, Oven Roasted Natural Turkey, Provolone Cheese, Arugula

Beef & White Cheddar Sandwich

\$ 15.75

460 Ciabatta, Roast Beef, White Cheddar, housemade Horseradish-Mayo, Arugula, Fried Onion

SALAD

Add: Chicken \$6 | Halloumi Cheese \$6 | Avocado \$4 | Smoked Salmon \$9

Beet Apple Salad

\$ 14

Mixed Greens, Goat Cheese, Italian Dressing

Arugula Burrata Salad

\$ 16

Arugula, Cherry Tomato, Almond Slices, Balsamic Glaze

Romaine Caesar Salad \$ 12 / add Chicken \$4

Parmesan cheese, Croutons, Caesar dressing

Caprese Sandwich \$ 15 / add Basil pesto \$3

460 Ciabatta, Mozzarella Cheese, Heirloom Tomato, Balsamic drizzle, Basil

Grilled Cheese Sandwich w/Chips \$ 12

Halloumi, White Cheddar, American, Gruyere Cheese on 460 Sourdough Bread

Add Toasted Chips | \$2

Gluten Free Bread | \$1

Half Sandwich with Soup of the day or Greens Available.

HOT SANDWICHES 11AM - 3PM

Served with toasted chips

Cafe JH Cheesesteak \$ 20

460 Ciabatta, Sautéed Thin Sliced Beef, Onion, Bell Pepper, Provolone Cheese, Jalapeno Aioli

Portobello Mushroom Melt \$ 19

460 Ciabatta, Portobello Mushroom, Zucchini, Eggplant, Bell Pepper, Red Bell Pesto

Grilled Chicken Burger \$ 20

460 Ciabatta, Chicken Breast, Lettuce, Heirloom Tomato, Onion, Sriracha Aioli

Sides:

2 eggs | \$5.00, Half Avocado | \$4

2 pieces Bacon or Ham | \$6

a cup of Hash brown | \$6

a bowl of Greens | \$6

A piece of toasted Multi Grain bread | \$2.5

ALL DAY Bigwood Bread Bagel

Bagel w/ Cream Cheese \$ 5.5

Bagel w/ Nutella \$ 6.5

Bagel w/ Peanut Butter \$ 6.5

Bagel w/ Nutella & Banana \$ 7.5

Bagel w/ Nutella & Strawberry \$ 8

DRINK MENU

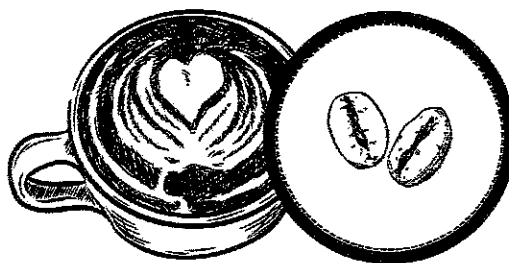
CAFÉ

JACKSON HOLE

Open Daily @ 7am - 4pm

COFFEE

HOT	12oz / 16oz
Drip Coffee(refill \$1)	\$ 3.25 / \$3.75
Espresso	\$ 3.50 / double
Americano	\$ 3.50 / \$3.75
Latte	\$ 5.25 / \$5.75
Cortado	\$ 4.50 / double
Italian Macchiato	\$4.25 / double
Cappuccino	\$ 5.25 / \$5.75
Cafe Au Lait	\$ 4.50 / \$5.00
Flat White	\$ 5.25 / \$5.25
Mocha	\$6.25 / \$6.75
White Mocha	\$6.25 / \$ 6.75



Milk Options:
Whole or Skim Milk
Almond Milk | \$1.50
Soy Milk | \$1.50
Oat Milk | \$1.50

Extra Flavors \$1:
Vanilla
Hazelnut
Caramel
Raspberry
Lavender
Coconut
Chocolate Sauce
White Chocolate Sauce
Sugar Free:
Caramel
Vanilla
Chocolate Sauce

Tea LATTE

	12oz / 16oz
Chai Latte (Masala)	\$ 5.25 / \$ 5.75
Matcha Latte	\$ 5.75 / \$ 6.25
Matcha Lemonade	\$ 5.50 / \$ 6.00
Chocolate Matcha Latte	\$ 6.50 / \$ 7.00
London Fog	\$ 5.25 / \$ 5.75
(earl grey tea latte)	
Oolong Tea Latte	\$ 5.25 / \$ 5.75
	16oz / 20oz
Iced Strawberry Matcha Latte	\$7.50 / \$8.00

HOT DRINKS

	12oz / 16oz
Hot Chocolate	\$ 4.75 / \$5.25
Steamer	\$ 4.50 / \$ 5.00
Hot Tea	\$ 4.00 / \$ 4.00
Jasmine Green	-DECAF-
Yerba Mate	Chamomile Medley
Chai Americano	Hibiscus Berry
Earl Grey Supreme	Rooibos
English Breakfast	Mystic Mint
Oolong	

FRAPPUCCINO

16oz / 6.25

Wild Tribe (Mocha)
Tahitian Vanilla
Matcha
Frozen Hot Chocolate (decaf)
Strawberry (decaf)

COLD DRINKS

16oz / 20oz

Cold Brew \$5.5 / \$6
Fresh Fruit Juice \$8.00
Spritzers(Non-Alcoholic) \$5 / \$5.50
Watermelon and Lime
Triple Peach
Passionfruit
Pink Grapefruit
Tahitian Lime and Mint
Hibiscus Ginger and Manuka Honey
Mango

Issued by:

**WYOMING DEPARTMENT OF AGRICULTURE
CONSUMER HEALTH SERVICES
2219 CAREY AVE
CHEYENNE, WY 82002**

EQUAL OPPORTUNITY IN EMPLOYMENT AND SERVICES

Retail Food

ACCOUNT # 14255

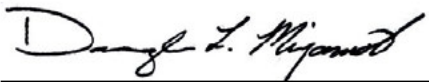
Whereas this party has made application for the licenses listed below in the State of Wyoming according to the law and agrees to comply with all laws, rules and regulations thereto, including the payment of all required fees, there is hereby issued to the applicant this license. This license is not transferable and, unless revoked, shall expire on the date indicated below.

Issued to:

EXPIRATION DATE: 5/8/2027

KHN FOODS LLC
175 S GLENWOOD
JACKSON, WY 83001

KHN FOODS LLC
HYUNNAM KIM DEGMAN
PO BOX 8333
JACKSON, WY 83002



Director of Dept. of Ag

**THIS LICENSE MUST BE CURRENT
AND POSTED CONSPICUOUSLY
AT THE PHYSICAL LOCATION**

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular Council Meeting
Submitting Department:	Internal Services	Presenter:	Lynsey Lenamond
Agenda Item:	Application for Transfer of Ownership of a Resort Liquor License at 80 Scott Lane	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is to consider the application for transfer of a liquor license. The Town Council is the local liquor licensing authority with the ability to regulate liquor licenses within the corporate limits of the Town of Jackson.

It is a statutory requirement for the Mayor to OPEN A PUBLIC HEARING on the issuance of liquor licenses. In accordance with our notice, and per Wyoming Statute, protests will be heard against the issuance during this hearing before the Town Council. Additionally, staff presentation, public comment, Council discussion, and any voting will take place during this hearing on the application. The procedure for this item is as follows:

1. The Mayor opens the public hearing.
2. The Mayor calls for the staff presentation on the application.
3. The Mayor calls for any and all public comment, protest comment included.
4. Council discusses the application.
5. The Mayor calls for a motion on the application and the vote on the motion.
6. The Mayor closes the public hearing.

Recommendations.

Staff recommend approval of this application.

Background.

On May 8, 2026, staff received an application for a transfer of ownership of a Resort liquor license. With approval, the Resort license will change ownership to the new LLC and continue operations as they currently are at the same location at 80 Scott Lane. The application was reviewed by relevant Town and Joint Departments as well as the Wyoming Liquor Division.

Analysis & Key Policy Questions.

Staff reviewed this application against each of the statutory criteria below and finds no basis for denial. The Town Council should consider the following from Wyoming Statute §12-4-104(b) regarding the transfer of a liquor license:

(b) A license or permit shall not be issued, renewed or transferred if the licensing authority finds from evidence presented at the hearing:

- (i) The welfare of the people residing in the vicinity of the proposed license or permit premises shall be adversely and seriously affected;*
- (ii) The purpose of this title shall not be carried out by the issuance, renewal or transfer of the license or permit;*
- (iii) The number, type and location of existing licenses or permits meet the needs of the vicinity under consideration;*
- (iv) The desires of the residents of the county, city or town will not be met or satisfied by the issuance, renewal or transfer of the license or permit; or*

(v) Any other reasonable restrictions or standards which may be imposed by the licensing authority shall not be carried out by the issuance, renewal or transfer of the license or permit.

Possible Alternatives.

The public hearing must be conducted or at least opened at this Council meeting. Alternatives to that include:

1. Continue the public hearing to gain further public comment or information on issues related to the findings.
2. Deny the application.

Comprehensive Plan & Priority Alignment.

This application relates to the Comprehensive Plan under:

Principle 8.1 – Maintain current, coordinated service delivery.

- Policy 8.1.a, the delivery of quality levels of service to the community.

It also relates to the health, safety and welfare of the community as discussed in section 8.

Fiscal Impact.

Upon approval, CCC's Lodge JH LLC will pay a transfer fee of \$100, the amount set by State Statute for transfers, and the fee will be deposited in the Town's General Fund.

Staff Impact.

The impact on the Clerk's office will total approximately 4 hours, including time spent with the applicant reviewing the license and application requirements, processing the application, reviewing the application and license with the Wyoming Liquor Division, and preparing the license. The Town Attorney, Administration, Planning and Building, and Fire Department spent time reviewing the application as well.

Attachments or Links.

Application for Transfer of Ownership of a Liquor License.

Suggested Motion.

Having considered Wyoming Statute 12-4-104(b) statutory factors for this application, I move to approve the application from CCC's Lodge JH LLC for a transfer of ownership of a resort liquor license for operation at 80 Scott Ln., subject to the following conditions, and further direct the Town Clerk's office to issue the license upon confirmation that the conditions of approval have been met within the timeframe set forth in Wyoming Statute 12-4-103(a)(iv):

1. The Clerk's office shall not issue the license until all required Town licenses and permits have been obtained.
2. Any additional minor corrections deemed necessary by staff and the Wyoming Liquor Division.

NEW OR RENEWAL LIQUOR LICENSE OR PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY

Customer #:			
Transf. from:			
1 st Reviewer:		/	/
2 nd Reviewer:		/	/

CLERK SECTION: Completed by City / Town / County Clerk		Local License #	
Filing In Jurisdiction: ☒ CITY or TOWN OF: <u>Jackson</u> ☐ COUNTY OF: _____		Date filed with clerk: <u>5.18.26</u> Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing) <u>6.3.26 - 6.10.26</u> Public Hearing Date: <u>6.15.26</u> Publishing Fee: \$ <u>100.00</u> Publishing Fee Direct Billed to Applicant: ☐	
Fees Annual License Fee: \$ _____ Prorated License Fee: \$ _____ Transfer Fee: \$ <u>100.00</u>		License Term: <u>6</u> / <u>16</u> / <u>26</u> Through <u>3</u> / <u>31</u> / <u>27</u> Month Day Year Month Day Year	
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d); IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION. NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			
SECTION 1: APPLICANT & LOCATION INFORMATION			
Applicant (Business Name): <u>CCC's Lodge JH, LLC</u>			
Doing Business As (DBA) / Trade Name: <u>THE LODGE AT JACKSON HOLE</u>			
Building to be licensed / Building Address: <u>80 Scott Lane</u>			
(Address Number, and Suite or Unit Number, and Street or Road Name)			
<u>Jackson</u>		<u>WY</u>	<u>83001</u> <u>Teton</u>
City		State	Zip County
Local Mailing Address: <u>PO Box 844</u>			
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)			
<u>Jackson</u>		<u>WY</u>	<u>83001</u> <u>Teton</u>
City		State	Zip County
Business Telephone Number: <u>(307) 733-4733</u>		Fax Number: _____	
Business E-Mail Address: _____		_____	
Business Primary Contact: <u>Mark</u>		<u>Berry</u>	
First Name		Last Name	
SECTION 2: FILING AS (CHOOSE ONLY ONE)			
☐ INDIVIDUAL ☐ GENERAL PARTNERSHIP ☐ LP ☐ LLP ☐ LLLP ☒ LLC ☐ LC ☐ CORPORATION (INC) ☐ NON-PROFIT CORPORATION (NCORP) ☐ POLITICAL SUBDIVISION ☐ ORGANIZATION ☐ OTHER _____			
SECTION 3: FILING FOR (CHOOSE ONLY ONE)			
☐ NEW LICENSE OR PERMIT ☐ RENEWAL OF LICENSE OR PERMIT ☐ TRANSFER OF LOCATION ☒ TRANSFER OF OWNERSHIP* ☐ TRANSFER OF OWNERSHIP* and LOCATION			
*For a Transfer of Ownership: Attach a Form of Assignment Formerly Held by: <u>ACP L JH 80 Scott Holdings LLC</u>			
SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)			
(a) Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales			
☐ RETAIL LIQUOR LICENSE		☐ COUNTY MALT BEVERAGE PERMIT	
☐ WINERY PERMIT		☐ WINERY SATELLITE PERMIT	
☐ MICROBREWERY PERMIT		☐ MANUFACTURER SATELLITE PERMIT	
(b) Primary Business Type (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi))			
☐ ON-PREMISE: BAR		☐ OFF-PREMISE: PACKAGE STORE	
☐ ON & OFF PREMISE: BAR & PACKAGE STORE			
(b) Licenses and Permits Authorized for ONLY On-Premise Sales			
☐ RESTAURANT LIQUOR LICENSE		☐ BAR AND GRILL LIQUOR LICENSE	
☒ RESORT LIQUOR LICENSE		☐ RESORT HOTEL LIQUOR LICENSE	
☐ SPECIAL MALT BEVERAGE PERMIT		☐ RESORT LIQUOR LICENSE-SKI RESORT	
☐ LIMITED RETAIL LIQUOR LICENSE (CLUB)		☐ GOLF CLUB	
☐ VETERANS CLUB		☐ FRATERNAL CLUB	
☐ SOCIAL CLUB			
SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)			
☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv))		☐ GOLF CLUB (W.S. 12-6-201(f))	
☐ Other: _____		☐ GUEST RANCH (W.S. 12-6-201(f))	
SECTION 6: OPERATIONAL STATUS (W.S. 12-1-101(a)(ix) / 12-2-301(c) / 12-4-103(a)(iv)) and to assist the Liquor Division with Scheduling Inspections			
☐ SEASONAL		MONTHS OF OPERATION: from _____ to _____ ☒ All Year (Jan-Dec)	
☐ NON-OPERATIONAL / PARKED		DAYS OF WEEK OF OPERATION: from _____ to _____ ☒ Every Day (Mon-Sun)	
		HOURS OF OPERATION: from _____ to _____ ☒ 24 Hours a Day	

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building. ☒ YES (own)
- (b) The Applicant **LEASES** the licensed building. ☐ YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

- (i) The lease term expiration date is: ____/____/____; or, ☐ Does not expire / Automatically Renews.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit.

- (ii) The lease term information is located on page(s) _____ paragraph(s) _____.

- (iii) Sales provision for alcoholic or malt beverages: located, on page(s) _____ paragraph(s) _____.

Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES**.

- (c) **RENEWAL ONLY:** The lease is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (i) If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO
- (b) If the answer was YES to 2(a) above, attach a written explanation and copies of any documents in connection therewith.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-6-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
- (d) If the answer was YES to any of the above questions, attach a written explanation and copies of any documents in connection therewith.

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE**4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)**

- (a) Will food and beverage services be contracted or subcontracted? ☐ YES ☐ NO
- (i) If YES, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO
- (ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iii) If NO to (a) (ii), attach a copy of the current contract or subcontract.

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)Is a copy of the valid food service permit or the approved permit application attached? ☐ YES ☐ NO**6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408**

- (a) Gross sales figures and percentages of income derived from:
- | | | |
|---------------------------------|-----------------------|---------------------|
| (Line 1) Liquor Sales: | \$ _____ | (_____ %) |
| (Line 2) Food Sales: | \$ _____ | (_____ %) |
| (Line 1 + Line 2 must = Line 3) | (Line 3) Gross Sales: | \$ _____ (_____ %) |

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(h),(i),(k)

- (a) Gross sales figures and percentages of income derived from:
- | | | |
|--|-----------------------|---------------------|
| (Line 1) Liquor Sales: | \$ _____ | (_____ %) |
| (Line 2) Food Sales: | \$ _____ | (_____ %) |
| (Line 3) Entertainment Sales: | \$ _____ | (_____ %) |
| (Line 1 + Line 2 + Line 3 must = Line 4) | (Line 4) Gross Sales: | \$ _____ (_____ %) |

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☒ YES ☐ NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☒ YES ☐ NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☒ YES ☐ NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00) on the facility? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☒ NO
- (f) If YES to (e), attach a copy of the contract or subcontract.
- (g) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (h) If NO to (e) (f), attach a copy of the current contract or subcontract.

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405

Does the resort hotel:

- (a) Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars (\$5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i) ☐ YES ☐ NO
- (b) Include a full-service restaurant? W.S. 12-4-416(b)(ii) ☐ YES ☐ NO
- (c) Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii) ☐ YES ☐ NO
- (d) Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv) ☐ YES ☐ NO
- (e) Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v) ☐ YES ☐ NO
- (f) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☐ NO
- (g) If YES to (f), attach a copy of the contract or subcontract.
- (h) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (i) If NO to (f) (g), attach a copy of the current contract or subcontract.

10. MICROBREWERY PERMIT:

WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a) Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler? ☐ YES ☐ NO
- If YES to (a); contact the Wyoming Liquor Division for further information.
- RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(xix)
- (b) Malt Beverage Production
- Minimum barrel production required for the current license term: 50.00
- (i) Barrels produced to date for the current license term: _____
- (ii) Variance: _____
- (c) Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) by the end of the current license term as required by law? ☐ YES ☐ NO
- (d) If NO to (c), attach a written explanation.

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

- (a) Does the golf club have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? ☐ YES ☐ NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? ☐ YES ☐ NO
- (i) Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) ☐ YES ☐ NO
- (ii) If YES, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO
- (iii) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iv) If NO to (c) (iii), attach a copy of the current contract or subcontract.

14. LIMITED RETAIL (CLUB) LIQUOR LICENSE: SOCIAL CLUBS W.S. 12-4-101(a)(iii)(E) / W.S. 12-4-301(b)

(a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO

(b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO

(c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? ☐ YES ☐ NO

(d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO

(e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO

(f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO

(g) Is a true copy of the club bylaws attached to this application? ☐ YES ☐ NO

(h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) ☐ YES ☐ NO

(i) If YES to (h), attach a copy of the Petition(s).

15. For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(i) & (iii)

Each individual, partner or officer (as applicable) listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

16. For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Limited Partnership (LP): W.S. 12-4-102(e)(iv) & (v)

- (a) Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws? ☐ YES ☐ NO ☐ NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
James D. Walter	2						
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐
						YES ☐ NO ☐	YES ☐ NO ☐

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- ☒ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☒ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☒ A copy of any lease agreement(s). W.S. 12-4-103(a)(iii).
- ☒ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a).
- ☒ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b).
- ☒ If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c).
- ☒ If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☒ If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii).
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a).
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b).

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **ONE (1)** Officer or Director, or Member of an Organization or Association.

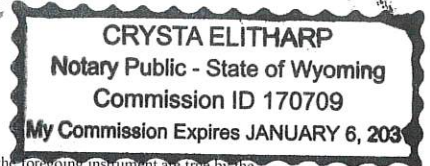
Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)

COUNTY OF Teton)

) SS.



Signed and sworn to before me on this 8th day of MAY, 2026 that the facts alleged in the foregoing instrument are true by the

following: [Signature] James D Walter President
(Signature) (Printed Name) Title

2) _____
(Signature) (Printed Name) Title

3) _____
(Signature) (Printed Name) Title

4) _____
(Signature) (Printed Name) Title

5) _____
(Signature) (Printed Name) Title

Witness my hand and official seal:

[Signature]
Signature of Notary Public

(SEAL)

My commission expires: 01/06/2031



Liquor License Application
Type:

Plan of Operations

Applicant: CCC's Lodge JH, LLC

DBA: The Lodge at Jackson Hole

Describe how the premises will be operated? *include nature of business (restaurant, bar, package store), any regular events or special events*

The premises will be operated as a bar and restaurant with regular food and beverage service daily.

What type of alcoholic beverages will be available to customers?

Spirits, Wine and Beer

Describe the process that a customer will follow to order alcohol or malt beverages, and how an employee will prepare and deliver an alcoholic beverage to the customer.

Customers will order alcohol or malt beverages either directly at the bar to the bartender

or from a seated table by ordering with a waiter. If ordered at the bar, the bartender will

prepare and serve the customer directly. If ordered from a table, the waiter will deliver the order

to the bartender. The bartender will then prepare the order behind the bar and the waiter

will deliver to the customer. All waiters and bartenders will check IDs in-line with local and state regulations.

What is the official building capacity? Hotel / Resort

Do you plan to serve alcohol outside on a deck or patio? Yes

If so, include a sketch or site plan showing the outside area.

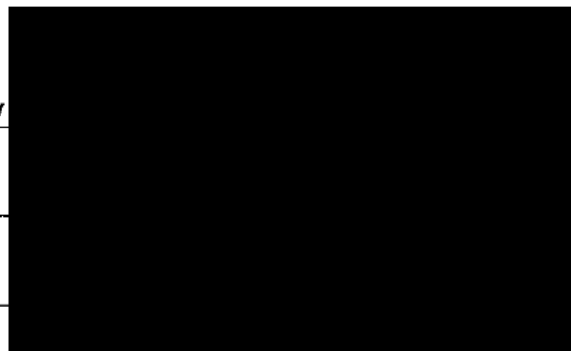
If so, describe the outside area, including egress: There is an indoor / outdoor pool area at the South corner of the building. The indoor portion of the area has egress to the East in order to access the outdoor pool area. The outdoor pool area is fenced in from the parking lot. There is no dedicated egress into the parking lot.

What is your plan to keep customers from leaving with open alcohol containers?

Waiters and bartenders will ensure customers do not leave with open containers.
In order to exit the area, a customer will pass our front desk. Front desk attendants will also monitor to ensure customers are not leaving the premises with an open container.

Provide the names of up to three (3) people who should receive communication from the Town and Police Department related to liquor operations:

<u>Name</u>	<u>Position/Title</u>
1) <u>Jamie Yarrow</u>	<u>President of Hospitality</u>
2) <u>Robert Nolan</u>	<u>COO of Hospitality</u>
3) <u>Mark Berry</u>	<u>COO of Crystal Creek</u>



Completed by:  Alex Bertles, Principal Date: 5/8/2026

May 8, 2026

Town of Jackson, Office of Town Clerk
Attn. Lynsey Lenamond
150 East Pearl Avenue
Jackson, WY 83001

Re: Assignment of Lodge at Jackson Hole Resort Liquor License

Dear Ms. Lenamond:

ACP LJH 80 Scott Holdings LLC, a Wyoming limited liability company ("ACP LJH LLC") does hereby grant and assign to CCC's Lodge JH, LLC, a Wyoming limited liability company ("CCC LLC") all of its right, title and interest in and to that certain The Lodge at Jackson Hole Resort Liquor License issued by the Town of Jackson Town Council for use at 80 Scott Lane, Jackson, WY 83002. In the event that the Town of Jackson Town Council does not vote to approve the transfer of the The Lodge at Jackson Hole Resort Liquor License, or in the event the sale of the license to CCC LLC fails to close, this assignment shall be null and void.

Sincerely,

ACP LJH 80 Scott Holdings LLC,
a Wyoming limited liability company

By: 

Name: JEFF JANCARIK

Title: AUTHORIZED SIGNATURE

TOWN OF JACKSON
Office of Town Clerk
P.O. Box 1687 / 150 East Pearl Avenue
Jackson, Wyoming 83001
(307) 733-3932 ext 1113

Liquor License Application

AFFIDAVIT of AUTHORIZATION

The undersigned hereby states he/she is authorized to sign the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson, and authorizes the Town of Jackson, its agents, and employees to seek information as set forth in Municipal Code Section 6.20 and conduct investigations into the truth of the statements set forth in the application. The undersigned hereby agrees to comply fully with the rules and regulations of the Town of Jackson governing the liquor license/permit. The undersigned hereby attests that the facts and documents contained within the Liquor License or Permit Application packet are true and correct.

Individual, Partnership, and Club Applicants must list every individual, partner, and officer under Question #2 of the application.

Corporation, LLC, LLP, and LP Applicants must list every stockholder of 10+%, every officer, and every director under Question #3 of the application.

AFFIDAVIT of UNDERSTANDING

The undersigned hereby states that he/she understands that the submittal, review, approval, issuance, and/or received payment of the attached Liquor License and/or Permit Application form as issued by the Wyoming Liquor Division for use by the Town of Jackson does not imply that any other reviews, authorizations, permits, and approvals have been made by any Town/County departments or elected bodies. Additional review, authorization, permit, and approval may be required at any time from additional Town/County departments, which may include the time period after approval but before issuance of the Liquor License / Permit. It is the duty of the applicant to seek all required reviews, authorizations, permits, and approvals from Town or County departments.

PLEASE PRINT:

Legal Name: James First Name david Full Middle Name Walter Last Name

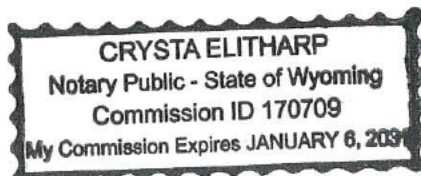
[Redacted Address Block]

[Signature]
Applicant Signature

State of Wyoming)
County of Teton)ss

Subscribed and sworn to before me this 8th day of May, 2024.

(SEAL)



[Signature]
Notary Public or officer authorized to administer oaths

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular
Submitting Department:	Legal	Presenter:	Lea Colasuonno
Agenda Item:	Flock Contract	Public Comment:	Yes

Purpose or Policy Considerations.

The purpose of this item is for Council to review and consider entering a new contract with Flock Safety ("Flock").

Recommendation.

Staff make no recommendation.

Background.

The Town of Jackson currently contracts with Flock for 28 cameras positioned around the Town. This existing contract has been in effect since 2023 and expires by its terms on June 30, 2027. At its December 1, 2025 meeting, Town Council directed staff to draft a Scoping Report about the time/effort it would take to work to amend this current contract to strengthen terms and conditions around privacy and security of the data and information being provided to Flock via this contract. At the Council's January 5, 2026 Meeting Council directed staff to undertake this work. This contract governs the relationship between Flock and the Town.

Notably, with the implementation of Flock cameras, the Town adopted a comprehensive Jackson Police Department policy to provide the Police Department guidelines and principles for the access, use, dissemination, retention, and purging of license plate recognition query results to ensure that results are only used for legitimate law enforcement purposes and the privacy, civil rights, and civil liberties of individuals are not violated. This governs the *use of the Flock system by the Jackson Police Department*, and thus, while tangential, it is distinct from the contract at issue for this item.

Analysis & Key Policy Questions.

The Contract before Council has the following highlights:

- **Summary of Services:** Flock's license-plate reader service is a system that captures vehicle images, plate data, and vehicle characteristics, then turns them into searchable evidence and real-time alerts for the Jackson Police Department. It is used to investigate crimes, recover stolen vehicles, and locate missing or endangered persons.
- **Term:** The length of this new Contract would be one year, expiring June 30, 2027.
- **Price & Payment:** Annually, approximately, \$87,500.000 with payment due 30 days from the date of an invoice.
- **Price Changes:** Flock will provide a minimum 60 days' notice prior to any change taking effect.
- **Data Ownership:** The Town owns all "Customer Data," defined as a) data, content, records, media, materials and information captured by Flock hardware on behalf of the Town (e.g., images, audio, and/or video) and the metadata, b) the content input into the Flock web interface by the Town, and c) data and information provided to Flock by third parties at the Town's direction. Flock may disclose the Town's data as permitted under this Agreement or as reasonably necessary for the performance or enforcement of this Agreement; for its management and administration if it obtains reasonable assurances from all recipients that they will keep the information confidential and use it only for the purpose of its disclosure; as required by law, including any court order, subpoena, or other valid legal process, provided that Flock, to the extent permissible, gives the Town reasonable prior notice of disclosure; and to a government agency in response to a valid and binding legal order (e.g., subpoena, court order, or warrant) issued by a court or agency of competent jurisdiction over the Town, or in exigent circumstances involving a good-faith belief of an imminent threat of death or serious bodily injury to a natural person, where disclosure is strictly necessary to prevent such harm and no time exists to obtain legal process.

- Limitation of Flock Liability: Flock's maximum liability to the Town is the amount paid to Flock in the preceding 12 months, except for Flock's gross negligence, willful misconduct, or fraud for which the limit shall be twice that amount.
- Software & Hardware Ownership: Flock owns the software and hardware used to provide the services of Flock.
- Support: Flock will use commercially reasonable efforts to respond to requests for support within 72 hours.
- Termination: The Town may terminate for a material breach of the Contract that is not cured timely; if Flock violates the law; Flock files for bankruptcy (and/or like financial crises take place); if the Town does not appropriate funds for the Contract for a fiscal year with the limit that non-appropriation is not be based on discretionary budget decisions.

Possible Alternatives.

The Council may elect not to enter the new Contract.

Comprehensive Plan & Priority Alignment.

This item aligns with Quality of Life: Common Value 3. Securing professional, skilled and dedicated legal staff ensures timely, efficiently and safely delivered quality legal services in a fiscally responsible and coordinated manner.

Fiscal Impact.

The cost of the Flock contract is, approximately, \$87,500.000 annually.

Staff Impact.

The staff impact of this item was mostly felt in the Legal Department (70 hours); however, the Police and Administration Departments were also involved to a lesser degree (15 hours for the former and 5 hours for the latter).

Attachments or Links.

Master Services Agreement.

Suggested Motion.

I move to approve the Master Services Agreement between the Town of Jackson and Flock Safety as presented in this staff report, subject to minor changes by staff.

Master Services Agreement

This Master Services Agreement (this “**Master Services Agreement**”) is entered into by and between Flock Group Inc, with a place of business at 1170 Howell Mill Road NW, Suite 210, Atlanta, GA 30318 (“**Flock**”), and the entity identified in the signature block (“**Customer**”) (each a “**Party**,” and together, the “**Parties**”). The Agreement is effective as a binding agreement between the Parties as of the Effective Date.

1. DEFINITIONS

- 1.1. “**Agreement**” means this Master Services Agreement, any exhibits attached hereto, the Reinstall Fee Schedule, the Customer Implementation Guide, and each Order Form, each of which is incorporated by reference herein.
- 1.2. “**Applicable Law**” means all federal, state, and local laws and regulations, including those related to the recording or sharing of data, video, photo, or audio content, in each case to the extent directly applicable to the respective Party’s performance of its obligations under this Agreement.
- 1.3. “**Authorized End User(s)**” means any individual employees, agents, or contractors of Customer accessing or using the Flock Services on behalf of Customer pursuant to the Agreement, who have been (a) granted access to the Flock Services by Customer in its exercise of reasonable discretion relating to the receipt of the Flock Services hereunder by Customer, and (b) from whom Customer has obtained reasonable assurances that they will comply with the access and use and confidentiality terms in the Agreement.
- 1.4. “**Confidential Information**” means information that is disclosed by one Party to the other and that the receiving Party knows is confidential to the disclosing Party or that is of such a nature that someone familiar with the type of business of the disclosing Party would reasonably understand is confidential to it. Confidential Information includes, Customer Data, financial, product, and other business information of either Party. Notwithstanding the foregoing, Confidential Information does not include information that the receiving Party can demonstrate: (a) is in the public domain or is generally publicly known through no improper action or inaction by the receiving Party; (b) was rightfully in the receiving Party’s possession or known by it prior to receipt from the disclosing Party; (c) is rightfully disclosed without restriction to the receiving Party by a third-party without violation of obligation to the disclosing Party; or (d) is independently developed for the receiving Party by third parties without use of the Confidential Information of the disclosing Party.
- 1.5. “**Customer Data**” means all (a) data, content, records, media, materials and information captured by Flock Hardware on behalf of Customer through the Flock Services (e.g., images, audio, and/or video) and the metadata associated therewith, (b) content input into the Web Interface by Customer or its Authorized End Users, and (c) data and information provided to Flock through the Flock Services by third parties at Customer’s direction.
- 1.6. “**Customer Hardware**” means the third-party hardware owned, or otherwise provided, by Customer and any other physical elements that interact with the Flock Software to provide the Flock Services.

- 1.7. **“Customer Implementation Guide”** means the terms and conditions related to implementation located at <https://www.flocksafety.com/implementation-guide>.
- 1.8. **“Effective Date”** means the date this Master Services Agreement is executed by both Parties.
- 1.9. **“Feedback”** means any ideas, advice, recommendations, suggestions, enhancement requests, feedback, or proposals provided by, or on behalf of, Customer or its personnel to Flock related to Flock Property.
- 1.10. **“Flock Software”** means the (a) software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware; and (b) the software functionality of the Web Interface that enables system access and use.
- 1.11. **“Flock Hardware”** means all Flock device(s) and physical elements provided by Flock in connection with the Flock Services.
- 1.12. **“Flock Property”** means the Flock Services, the Flock Software, Flock Hardware, the Web Interface, Flock’s Confidential Information, and all intellectual property or proprietary information therein or otherwise provided to Customer or its Authorized End Users, including Flock’s technology, patents, trade secrets, trademarks, proprietary methods, algorithms, data models, machine learning methods, documentation, and any modifications or improvements. For clarity, Flock Property also includes any derivative works, intermediate or final outputs, analyses, reports, models, or other results generated by or through the Flock Services to improve the Flock Services. Except for the limited ability to access and download Customer Data within the applicable Retention Period, no rights are granted to download, extract, export, or otherwise create or retain copies of such derivative works, outputs, or other elements of Flock Property.
- 1.13. **“Flock Services”** means the services provided by Flock under the Agreement as set forth in the applicable Order Form, including access to and use of the Web Interface by Customer and the provision of Flock Software and Flock Hardware.
- 1.14. **“Force Majeure Event”** means any event or circumstance beyond the reasonable control of a Party that prevents, materially delays, or materially hinders that Party’s performance of its obligations under this Agreement, despite the exercise of reasonable diligence and efforts to mitigate, including, without limitation: acts of God; natural disasters (such as floods, earthquakes, or severe storms); war, terrorism, or civil unrest; epidemics or pandemics; and failures of utilities or transportation networks. A Force Majeure Event shall not include (a) economic hardship, changes in market conditions, or increases in costs; (b) a Party’s lack of funds or inability to make payments when due; or (c) any event to the extent caused by the negligence or willful misconduct of the affected Party.
- 1.15. **“Order Form”** means the Flock Order Form entered into by the Parties on June 5, 2023 and incorporated herein by reference. Each Order Form will describe the Flock Services to be performed and the period for performance.
- 1.16. **“Permitted Purpose”** means a legitimate public safety and/or business purpose, including the awareness, prevention, and prosecution of crime; investigations; and prevention of commercial harm, to the extent permitted by law.
- 1.17. **“Reinstall Fee Schedule”** means the fee schedule set forth at <https://www.flocksafety.com/reinstall-fee-schedule>.

- 1.18. **“Retention Period”** means the time period that Footage captured by the Flock Hardware or Customer Hardware via the Flock Services and the associated metadata is stored by Flock, as specified in the applicable Order Form.
- 1.19. **“Web Interface”** means the website(s) or application(s) through which Customer and its Authorized End Users can access the Flock Services.

2. ACCESS AND USE

- 2.1. **Provision of Access.** Subject to compliance with the terms of the Agreement, Flock grants to Customer and its Authorized End Users a limited, non-exclusive, non-transferable right to access and use the Flock Services via the Web Interface during the term of this Agreement, solely for the Permitted Purpose. Customer shall access the Flock Services through the Web Interface only (a) through its Authorized End Users acting within the scope of their service for Customer; (b) for the internal use of Customer; and (c) from and within the United States. Flock may provide any Flock Services and perform any other obligation under this Agreement directly or through subcontractors and vendors (collectively, **“Subcontractors”**). Flock shall be liable for all acts or omissions of its Subcontractors.
- 2.2. **Authorized End Users.** Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without Flock’s prior written permission. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer shall be responsible for all acts and omissions of Authorized End Users in connection with their access and use of the Flock Services, including each Authorized End User’s compliance with the terms of the Agreement and Applicable Law. Customer shall terminate any Authorized End User’s access to the Flock Services (a) when such person no longer meets the definition of “Authorized End User;” (b) if conduct by such Authorized End User breaches any term of the Agreement; or (c) upon such Authorized End User’s indictment, arrest, or conviction for any felony offense. Flock may restrict, suspend, or terminate an Authorized End User’s access to the Flock Services if Flock determines, in its reasonable discretion, that such access has an adverse effect on Flock or any of its customers. Flock shall provide Customer with written notice of the basis for such action Customer is responsible for any use of data, information, or services obtained through the Flock Services by Authorized End Users.
- 2.3. **Access and Use Restrictions.** Except as expressly permitted under the Agreement, Customer shall not and shall cause its Authorized End Users not to: (a) access or use Flock Property in connection with the provision of any services to third parties; (b) resell, rent, license, lease, provide service bureau or timeshare services, transfer, encumber, copy, distribute, publish, exhibit, transmit or otherwise make available to any third-party

any Flock Property; (c) derive specifications from, reverse engineer, reverse compile, disassemble, translate, record, or create derivative works based on Flock Property; (d) use Flock Property in a manner that delays, impairs, or interferes with system functionality for others or that compromises the security or integrity of any data, equipment, software, or system input or output, including introduction of any viruses or malware into the Web Interface; (e) use Flock Property or any part or aspect thereof in violation of Applicable Law or to mislead or harass anyone; or (f) use Flock Property, except as specifically permitted under the Agreement. Use of, or access to, Flock Property not in accordance with the terms of the Agreement is strictly prohibited. Any violation of this Section 2 will cause Flock irreparable and immediate harm, and Flock is entitled to injunctive relief to prevent such violation. In the event of a violation of this Section 2.3, Flock may temporarily suspend Customer and/or any Authorized End User's access to any portion or all of the Flock Property (a "**Service Suspension**"). Customer shall not be entitled to any remedy for any Service Suspension imposed in accordance with the Agreement, including any reimbursement, tolling, or credit.

2.4. Dedicated Infrastructure and Non-Shared System. Flock shall only support Customer's application or program on the Flock Hardware and any other Flock-owned equipment or systems, including cloud-hosted or virtualized environments, that are deployed within Customer's jurisdiction or otherwise used to deliver the Flock Services under this Agreement. Flock shall not use such hardware, software, cloud, or virtualized systems subject to this Agreement to simultaneously run, support, host, or facilitate any other program, application, business process, or services for any other customer or third party. For the avoidance of doubt, no data, processing capacity, or functionality of such hardware, software, or cloud/virtualized systems may be shared with or used for the benefit of any other customer or third party.

3. SERVICES AND SUPPORT

3.1. Support Services. For the sole purposes of providing support to Customer, Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone, or by email at support@flocksafety.com (such services collectively referred to as "**Support Services**").

3.2. Service Disruptions. Flock Services may be disrupted in the event that: (a) Flock's provision of the Flock Services to Customer or any Authorized End User is prohibited by Applicable Law; (b) any third-party services required for Flock's provision of the Flock Services are interrupted; (c) the Flock Services are being used for malicious, unlawful, or otherwise unauthorized purposes; (d) there is a threat or attack on any Flock Property by a third-party; or (e) there is scheduled or emergency maintenance ("**Service Disruption**"). Flock will make commercially reasonable efforts to provide written notice of any Service Disruption to Customer, to provide updates, and to resume providing

access to the Flock Services as soon as reasonably possible after the event giving rise to the Service Disruption. To the extent the Service Disruption is not caused by Customer's direct actions or omissions (or those of parties associated with Customer), the term of the Flock Services affected by such Service Disruption will be tolled by the duration of the Service Disruption for any continuous disruption lasting at least one (1) full day. For example, in the event of a Service Disruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the term of the applicable Order Form. The remedy of a credit described in this Section 3.2 will be Customer's sole and exclusive remedy for the acts or omissions of Flock relating to such Service Disruption.

4. DATA USE AND LICENSING

4.1. Customer Data. During the Term, as between Flock and Customer, all right, title, and interest in and to Customer Data belong to and are retained by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to (a) use and disclose Customer Data to provide the Flock Services; and (b) use Customer Data to support and improve Flock's products and services. Customer Data will be available for Authorized End Users to access and download via the Web Interface during the applicable Retention Period. Upon expiration of the applicable Retention Period, Flock shall permanently delete or irreversibly destroy the Customer Data, including all copies, backups, archives and derivative files. The license granted herein shall automatically terminate with respect to any Customer Data upon deletion or expiration of the authorized retention period.

During the Retention Period, Customer may access, export or retrieve Customer Data and Flock . Upon termination or expiration of the Agreement, Flock shall, at Customer's option, promptly return or securely delete or destroy all Customer Data, including all copies, backups, and derivatives, and certify such deletion in writing. The foregoing shall not apply to aggregated data, de-identified data, or any other data that does not identify and cannot reasonably be used to identify Customer, any Authorized End User, or any individual. To the extent any Customer Data constitutes Personal Information (as defined under Applicable Laws), Flock will process such data in accordance with Applicable Law and solely in accordance with this Agreement and Customer's documented instructions; in the event of a conflict between this Agreement and any privacy policy, this Agreement shall control. Flock's privacy policy is set forth at <https://www.flocksafety.com/legal/privacy-policy>.

4.2. Flock Property. Except for the right to use Flock Property subject to the terms and conditions contained herein, the Agreement does not confer on Customer a license in, ownership of, or interest in Flock Property. Flock developed or acquired Flock Property

exclusively at its private expense. As between the Parties, Flock Property and all right, title, and interest in and to it is and will remain the exclusive property of Flock.

- 5. CONFIDENTIALITY.** Each Party shall exercise reasonable care to hold Confidential Information in confidence and not use it or disclose it to any other person or entity, except (a) as permitted under this Agreement or as reasonably necessary for the performance or enforcement of this Agreement; (b) as agreed in writing by the other Party; (c) for the Party's proper management and administration (provided that it obtains reasonable assurances from all recipients that they will keep the information confidential and use it only for the purpose of its disclosure; and provided further that it is responsible for all acts and omissions of any such recipient in violation of this Section 5); (d) as required by law, including any court order, subpoena, or other valid legal process, provided that receiving Party shall, to the extent permissible, give the disclosing Party reasonable prior notice of such disclosure; or (e) to a government agency only in response to a valid and binding legal order (e.g., subpoena, court order, or warrant) issued by a court or agency of competent jurisdiction over Customer, or in exigent circumstances involving a good-faith belief of an imminent threat of death or serious bodily injury to a natural person, where disclosure is strictly necessary to prevent such harm and no time exists to obtain legal process; in all such instances, Flock shall defer disclosure for a reasonable period to allow Customer to seek a protective order or other remedy where permitted. Any violation of this Section 5 may cause the non-violating Party irreparable and immediate harm, and such Party is entitled to injunctive relief to prevent such violation. Upon termination of this Agreement, all Confidential Information will be returned to the disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof.

Notwithstanding any other law or provision of this Agreement, Flock shall take all steps necessary to assure that all Customer Data resulting from Flock Services is kept confidential and accessed, used, and/or disclosed (1) only to Employees and Subcontractors with an absolute need to have access to Customer Data to perform work under this Agreement and who have executed a confidentiality agreement with Flock sufficient to enable Flock to comply with the requirements of this Section 5, with Flock liable for any breach of this Section 5 by its Employees and Subcontractors. Flock only may store deleted footage in order to comply with a valid court order and only after notice to Customer.

6. PAYMENT OF FEES

- 6.1. Billing and Payment of Fees.** Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. To the extent the Order Form is silent, Customer shall pay all invoices thirty (30) days from the date of each such invoice. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days following

the date of the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of the Flock Services until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right. Customer shall direct all queries regarding billing or payment concerns to billing@flocksafety.com. Flock may impose a late fee equal to the lesser of (a) 1.5%, or (b) the highest rate permitted by Applicable Law, each month on all amounts overdue beyond ten (10) days, but this charge will not waive or extend any obligation of Customer to make payments when due.

6.2. Notice of Changes to Fees. In the event of any changes to fees, Flock shall provide Customer with sixty (60) days' notice (email sufficient) prior to the end of the term of the applicable Order Form. Any such changes to fees shall only impact subsequent renewal terms.

6.3. Taxes. Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amounts subsequently assessed by a taxing authority, for which Customer is responsible, the appropriate amount shall be invoiced to and paid by Customer unless Customer provides Flock a legally sufficient, valid tax exemption certificate authorized by the appropriate taxing authority. Flock shall not charge Customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1. Term. This Master Services Agreement will be effective from the Effective Date and will continue in full force and effect until terminated as set forth herein. The term of each Order Form will be as set forth therein. Unless otherwise indicated on the Order Form, the subscription term of the Order Form shall be tied to the first installation of Flock Hardware, as applicable.

7.2. Termination. Either Party may terminate this Agreement effective upon written notice to the other Party if (a) the other Party defaults in performance of any material provision of the Agreement and such default is not cured within (30) days following written notice describing the specific default; (b) the other Party violates Applicable Law; (c) the other Party files a voluntary petition in bankruptcy or an involuntary petition is filed against it; (d) the other Party is adjudged bankrupt; (e) a court assumes jurisdiction of the assets of the other Party under a federal reorganization act or other statute; (f) a trustee or receiver is appointed by a court for all or a substantial portion of the assets of the other Party; (g) the other Party becomes insolvent, suspends business, or ceases to conduct its business

in the ordinary course; (h) the other Party makes an assignment of its assets for the benefit of its creditors; or (i) there are no active Order Forms under this Master Services Agreement. In the event Customer terminates the Agreement pursuant to Section 7.2(a), Flock will refund Customer a pro-rata portion of the pre-paid fees for the Flock Services not received prior to the date of termination.

7.3. Removal of Flock Hardware/Software Upon Termination. Flock will provide advance written notice and remove all Flock Hardware and Flock Software embedded in Customer's Hardware, at Flock's sole cost and expense, within a commercially reasonable period following termination. Prior to or contemporaneously with such removal, Flock shall permanently delete and securely sanitize all Customer Data from the Flock Hardware. Such sanitization shall be performed using industry-standard secure data destruction methods to ensure the data cannot be recovered or reconstructed. In addition, Flock shall remove, disable, or permanently uninstall any Flock Software embedded in Customer Hardware, firmware, agents, applications, access credentials, or other code installed by or on behalf of Flock on the Flock Hardware or Customer Hardware in connection with Flock Services. Flock shall ensure that no persistent access mechanisms, background services, remote connectivity tools, or administrative credentials remain on Customer Hardware following termination. Flock shall not remove any Flock Hardware and Flock Software from Customer property until such deletion and sanitization is complete. Upon request, Flock shall provide written certification of such deletion, sanitization, and software removal.

7.4. Survival. The following Sections will survive termination: 1, 4, 5, 6, 7, 8.2.1, 8.2.2, 8.2.3, 8.5, 9, 10, and 11.

7.5. Payment Upon Termination. Upon termination of the Agreement or any Order Form for any reason, Customer shall pay to Flock all amounts due hereunder for all Flock Services rendered through the date of termination in accordance with the terms of the Agreement.

8. REPRESENTATIONS AND WARRANTIES

8.1. Manufacturer Defect. Upon a malfunction or failure of Flock Hardware (a "**Defect**"), Customer must notify Flock's technical support team. Flock shall conduct an inspection or test any Customer-reported Defect within seven (7) business days of notification, and Flock shall use commercially reasonable efforts to repair or replace, in Flock's sole discretion, the defective Flock Hardware at no additional cost to Customer.

8.2. Flock Representations and Warranties. Flock represents and warrants to Customer that (a) the Flock Services, when used in accordance with the Agreement and as expressly authorized by Flock, do not infringe any valid patent, registered copyright, or other registered intellectual property right under the laws of the United States, provided that Flock makes no warranty to the extent such infringement results from (i) use of the Flock Services by Customer in combination with any data, software, or equipment not provided by Flock, where such infringement would have been avoided absent such combination, or (ii) any breach of the Agreement by, or any negligent or other wrongful act or omission of, Customer or any party acting on Customer's behalf; (b) Flock's

personnel will perform the Flock Services in a professional and workmanlike manner, consistent with generally accepted industry standards; and (c) Flock's personnel performing the Flock Services will be appropriately trained for their assigned roles and will perform the Flock Services in all material respects in accordance with prevailing industry standards.

8.2.1. **Flock Restrictions.** Flock avers and covenants, on its behalf and on behalf of its personnel, employees, executives, managers, officers, vendors, subcontractors, and/or independent consultants ("**Employees and Subcontractors**") to not use Customer Data for any purpose whatsoever other than to fulfill its obligations to Customer under this Agreement. Impermissible use includes, but is not limited to, use of any Customer Data for the purpose of training or improving machine learning, and in any way, sharing or distributing the Customer Data developed during or resulting from the provision of Flock Services hereunder other than as expressly provided in Section 4.1 hereunder. Flock and its employees and subcontractors shall be limited to accessing only that Customer Data necessary to perform work under this Agreement. Flock shall fully indemnify Customer for any claims against Customer resulting from Flock's use, including Employees and Subcontractors, of Customer Data in violation of this provision.

8.2.2. **Security of Customer Data.** Flock will implement and maintain appropriate technical and organizational data protection and security measures designed to ensure security of Customer Data, including, without limitation, protection against unauthorized or unlawful processing (including, without limitation, unauthorized or unlawful disclosure of, access to and/or alteration of Customer Data) and against accidental loss, destruction, or damage of or to it, as outlined in Flock's Information Security Addendum, attached hereto as Exhibit B.

8.2.3.

Data Breach. If there is an instance of unauthorized access, sharing, dissemination, and/or disclosure of Customer Data, or Flock knows or reasonably suspects such a breach, Flock shall: i) Promptly, but in every case within 72 hours, of Flock's discovery, notify Customer at Clerk@jacksonwy.gov; ii) Cooperate with Customer and law enforcement to investigate and resolve the data breach, including, without limitation, providing reasonable assistance to Customer in notifying injured third parties; and iii) Comply with applicable laws governing data breach notification and response. Flock shall take reasonable steps to contain, investigate, and mitigate any confirmed data breach, and shall, without undue delay, send Customer timely information about the data breach, including, but not limited to, the nature of the data breach, the measures taken to mitigate or contain the data breach, and the status of any Flock investigation.

8.3. Customer Representations and Warranty. Customer represents and warrants to Flock that Customer shall use the Flock Services only in compliance with the Agreement, the Permitted Purpose, and Applicable Law.

8.4. Mutual Representations and Warranties. Each Party represents and warrants to the other Party that (a) it has the requisite corporate power and authority to execute and perform its obligations under the Agreement; (b) the person executing the Agreement on its behalf has the authority to bind it hereunder and that such Party's execution of the Agreement is not in violation of such Party's bylaws, certificate of incorporation, or other comparable document; (c) the execution, delivery, or performance of the Agreement will not violate or conflict with, require consent under, or result in any breach or default of (i) Applicable Law, or (ii) any covenants or agreements by which such Party or any of its assets are bound; and (d) each Party will comply with Applicable Law.

8.5. Disclaimer. THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER'S SOLE AND EXCLUSIVE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK DOES NOT WARRANT THAT THE FLOCK SERVICES WILL BE UNINTERRUPTED OR ERROR FREE NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE FLOCK SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 8, THE FLOCK SERVICES ARE PROVIDED "AS IS," AND FLOCK DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND OR NATURE, EXPRESS OR IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), WITH RESPECT TO ANY SERVICE OR ITEM PROVIDED HEREUNDER. THIS SECTION 8.5 APPLIES TO THE EXTENT PERMITTED BY LAW.

8.6. Insurance. Flock will maintain the insurance policies set forth on Exhibit A attached hereto.

9. LIMITATION OF LIABILITY. FLOCK'S CUMULATIVE, AGGREGATE LIABILITY IN CONNECTION WITH, OR ARISING IN ANY WAY OR IN ANY DEGREE FROM, THE AGREEMENT, FROM THE FLOCK SERVICES, OR OTHERWISE FROM THE ACTS OR OMISSIONS OF FLOCK WILL NOT EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER TO FLOCK IN THE TWELVE (12) MONTHS BEFORE SUCH CLAIM AROSE, PROVIDED, HOWEVER, THAT THE LIMIT SHALL BE INCREASED TO TWO (2) TIMES THE LIABILITY CAP FOR DAMAGES ARISING OUT OF FLOCK'S GROSS NEGLIGENCE, WILLFUL MISCONDUCT, OR FRAUD. NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK WILL NOT BE LIABLE FOR INDIRECT, EXEMPLARY, PUNITIVE, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR LOSSES; ADDITIONAL OVERHEAD AND PAYROLL; LOST PROFITS OR BUSINESS OPPORTUNITIES; LOSS OF DATA; OR THE COST OF PROCUREMENT OF SUBSTITUTE ITEMS OR SERVICES. THIS SECTION 9 APPLIES TO THE EXTENT PERMITTED BY LAW. Customer hereby acknowledges that the remedies set forth above are reasonable and will not fail of their essential purpose.

10. FLOCK HARDWARE (APPLICABLE ONLY WHERE CUSTOMER HAS LICENSED FLOCK HARDWARE)

- 10.1. Flock Hardware.** Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust, or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and Flock shall be entitled to terminate the Agreement in accordance with Section 7.2(a). Flock Hardware shall remain the personal property of Flock and will be removed upon the termination or expiration of this Agreement at no additional cost to Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may immediately cut off access to the Web Interface and remove Flock Hardware at Flock's discretion in accordance with Section 7.3. Such actions, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default, and Flock shall have the right to enforce any other legal remedy or right.
- 10.2. Deployment Plan.** Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan associated with each Order Form (each, a "**Deployment Plan**"). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location and will provide alternative options to Customer. After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, and/or changes to heights of poles will incur a fee as set forth in the Reinstall Fee Schedule. Customer will receive prior notice and confirm approval of any such fees.
- 10.3. Customer Installation Obligations.** Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide. Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.
- 10.4. Replacements** In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee as set forth in the Reinstall Fee Schedule. In the event Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that Flock is not liable for any resulting impact to the Flock Services, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.
- 10.5. Hazardous Conditions.** Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, or toxic or flammable substances. In the event any such hazardous materials are discovered in the

designated locations in which Flock is to perform services under the Agreement, Flock shall have the right to cease work immediately.

11. MISCELLANEOUS

- 11.1. Severability.** If any provision of the Agreement is found to be illegal, unenforceable, or invalid, that provision will be limited or eliminated to the minimum extent necessary so that the Agreement will otherwise remain in full force and effect.
- 11.2. Assignment.** Neither Party may assign the Agreement or any right under the Agreement, in each case by operation of law or otherwise, except as otherwise permitted hereunder without the prior written consent of the other Party, and any attempt to assign the Agreement or any right under the Agreement in breach of the provisions of this Section 11.2 shall be null and void. The foregoing notwithstanding, either Party may assign the Agreement upon written notice to the other Party in connection with (a) any reorganization, conversion, consolidation or merger of such Party, (b) any transaction resulting in the holders (together with their affiliates) of a majority of the voting securities, membership interest or right to appoint a majority of the members of the board of directors or similar governing body of such Party as of immediately prior to such transaction, holding less than such a majority as of immediately after such transaction, or (c) any sale, transfer or exclusive license of all or a majority of the assets of such Party that are pertinent to the Agreement or, in each case of (a) through (c) whether consummated in one transaction or a series of related transactions. For the avoidance of doubt, the assigning Party and the assignee will remain liable jointly and severally for any unperformed obligations under the Agreement or any breach hereof arising prior to the effective date of any assignment of the Agreement. The Agreement is binding on the Parties and their successors and permitted assigns.
- 11.3. Entire Agreement.** The Agreement constitutes the entire agreement between the Parties relating to the Flock Services and supersedes all prior agreements, understandings, and representations relating to the Flock Services. No waiver or modification to the Agreement will be effective or binding unless signed by Customer and a duly authorized representative of Flock, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of the Agreement or be binding upon Flock, and any such terms are expressly rejected. Any mutually agreed purchase order is subject to the terms of the Agreement. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.
- 11.4. Relationship.** The Parties intend that nothing contained in the Agreement be construed to create an agency, partnership, joint venture, employment, or like relationship between the Parties, and their relationship is and will remain that of independent Parties to a contractual service relationship. Neither Party will be liable for the debts or obligations of the other Party.

- 11.5. Governing Law; Dispute Resolution.** The Agreement, and any controversy or claim arising out of or relating to the Agreement (each, a “**Dispute**”) shall be governed exclusively by, and construed and enforced in accordance with, the laws of the State of Wyoming, without regard to its conflicts of laws principles. If any Dispute cannot be settled through direct discussions, the Parties agree to endeavor first to settle such Dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration. The Parties further agree that any Dispute that remains unresolved by mediation shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.
- 11.6. Publicity.** Flock will obtain Customer’s consent before using Customer’s name or logo in a manner signifying an endorsement of Flock by Customer provided, however that Flock may refer to Customer as a current customer without first obtaining Customer’s consent.
- 11.7. Feedback.** Any Feedback: (a) is given to Flock without claim of intellectual property right by Customer, (b) by its receipt grants Flock a royalty free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to commercialize, use, and incorporate such Feedback into its software, services, or systems, or use as it otherwise deems necessary or desirable in its business, and (c) will not enable Customer to claim any interest in or ownership of Flock Property.
- 11.8. Export.** Customer may not remove or export from the United States or allow the export or re-export of Flock Property or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation (“**FAR**”), section 2.101, the Flock Services, Flock Hardware, and documentation are “commercial items” according to the Department of Defense Federal Acquisition Regulation (“**DFAR**”) section 252.2277014(a)(1) and are deemed to be “commercial computer software” and “commercial computer software documentation.” Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment, or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of the Agreement and will be prohibited except to the extent expressly permitted by the terms of the Agreement.
- 11.9. Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.
- 11.10. Conflict.** To the extent of a conflict between the Agreement and any applicable statement of work or mutually-agreed purchase order, the Agreement controls unless

explicitly stated otherwise. From time to time, Flock may offer certain special terms applicable to the Order Form in which they are included (“**Special Terms**”). To the extent that any terms of this Master Services Agreement are inconsistent or conflict with the Special Terms set forth in any Order Form, the Special Terms shall control.

11.11. Notices. All notices under the Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. All notices will be provided to the email or mailing address listed in the Order Form.

11.12. Non-Appropriation. All obligations of the Customer under the Agreement which require the expenditure of public funds are conditioned on the availability of said funds appropriated for that purpose. To the extent applicable, if funds are not appropriated for a future fiscal year, Customer shall have the right to terminate the Agreement for non-appropriation at the end of the applicable fiscal year upon thirty (30) days’ written notice to Flock. Customer shall remain responsible for all amounts incurred prior to termination, and non-appropriation shall not be based on discretionary budget decisions or operate as a termination for convenience right.

11.13. Construction. When used in the Agreement, “including” means “including without limitation.”

11.14. Force Majeure.

11.14.1. If a Force Majeure Event prevents a Party from complying with any one or more obligations under the Agreement, that inability to comply will not constitute breach if that Party gives prompt written notice to other Party as soon as reasonably practicable (and in any event within 3 business days), describing the nature of the event, the obligations affected, the expected duration, and the mitigation steps being taken and (a) that Party uses reasonable efforts to perform those obligations; (b) that Party’s inability to perform those obligations is not due to its failure to (i) take reasonable measures to protect itself against events or circumstances of the same type as that Force Majeure Event, or (ii) develop and maintain a reasonable contingency plan to respond to events or circumstances of the same type as that Force Majeure Event; and (c) that Party complies with its obligations under Section 11.14.2.

11.14.2. During a Force Majeure Event, the noncomplying Party shall use reasonable efforts to limit damages to the other Party and to resume its performance under the Agreement.

11.15. Third Parties. Except as explicitly set forth herein, none of the provisions of the Agreement will be for the benefit of or enforceable by any third-party.

11.16. Waivers. No failure by a Party to insist upon the strict performance of any term or condition of the Agreement or to exercise any right or remedy hereunder will constitute a waiver.

11.17. Governmental Immunity. Customer does not waive its governmental immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Agreement.

11.18. Execution. In connection with the Flock Services, a copy of a signed document sent by PDF or fax will be deemed an original in the hands of the recipient. The Agreement may be executed in counterparts and exchanged by electronic means, each of which shall be deemed an original, and both of which together constitute only one agreement between the Parties.

Each Party is signing the Agreement on the date stated below that Party's signature.

FLOCK GROUP INC

By: _____

Name: _____

Title: _____

Date: _____

TOWN OF JACKSON, WYOMING

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A
INSURANCE

- 1. Required Coverage.** Flock shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under the Agreement and the results of that work by Flock or its agents, representatives, employees, or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than "A" and "VII". Flock shall obtain and, during the term of the Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of the Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees. For the avoidance of doubt, (a) all required insurance limits by Customer can be met through a combination of primary and excess/umbrella coverage, and (b) Flock's Cyber and Professional Liability/Errors and Omissions insurance has a shared limit of Five Million Dollars (5,000,000) per incident and in the aggregate.
- 2. Types and Amounts Required.** Flock shall maintain the following insurance coverage for the duration of the Agreement:

 - (a) Commercial General Liability** insurance written on an occurrence basis with limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, liability assumed under an insured contract, independent contractors, broad-form property damage, and product and completed operations coverage;
 - (b) Workers Compensation** insurance in accordance with statutory limits;
 - (c) Professional Liability/Errors and Omissions** insurance with limits of Five Million Dollars (\$5,000,000) each claim and in the aggregate;
 - (d) Commercial Automobile Liability** insurance with a combined single limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and
 - (e) Cyber Liability** insurance written on a per claim basis with limits of Five Million Dollars (\$5,000,000).

Exhibit B

Customer Information Security Addendum

This Customer Information Security Addendum (“**InfoSec Addendum**”) forms a part of, and is subject to, the agreement(s) between Customer and Flock Group Inc (“**Flock**”) related to the provision of Flock Services (the “**Agreement**”). All capitalized terms used but not defined herein will have the meaning ascribed to them in the Agreement. To the extent of any conflict between this InfoSec Addendum and any other agreement between Customer and Flock, this InfoSec Addendum shall control.

1. SCOPE. This InfoSec Addendum sets forth Flock’s information security program and infrastructure policies in order to protect Customer Data from unauthorized use, access, disclosure, theft, and/or manipulation for the term of the Agreement and for any period of time thereafter during which Flock Safety has possession of or access to Customer Data.

2. PHYSICAL SECURITY.

2.1. Data Center. Flock will exclusively use Amazon Web Services (“**AWS**”) for the provision of data center facilities. Flock warrants that AWS meet the physical security requirements appropriate for processing and storage of Customer Data and will regularly, but at least annually, review the AWS certification of its data center facilities.

2.2. Flock Offices. Flock offices are protected with locks and cameras. Customer Data in physical or digital form will not be stored in Flock offices.

2.3. Flock Laptops. Notwithstanding Section 2.2 above, Customer Data may be temporarily downloaded onto Flock-owned laptops for data analysis and/or troubleshooting. Laptops are security-hardened with a configuration that includes full-disk encryption, endpoint detection and response agent, enforced password authentication, and automatic screensaver with password unlock.

3. NETWORK, STORAGE, AND HOST SECURITY.

3.1. Transmission. Flock will ensure Customer Data under Flock’s control traversing any public network will be end-to-end encrypted using TLS 1.2 or better, and a cipher suite adhering to the recommendations of NIST SP800-52 of at least AES128-SHA256 or better.

3.2. Geographic Location. Flock does not store Customer Data outside of the United States.

3.3. Storage and Encryption. Flock will store all Customer Data transmitted to Flock in AWS S3 containers set with encryption-at-rest to AES256 or better; or in Flock databases encrypted to AES256 or better; or to online backups (“**snapshots**”) stored in AWS S3 containers set with encryption-at-rest to AES256 or better. Decryption and management of encryption keys are controlled by Flock. Only NIST-approved ciphers and modes will be used for encryption.

3.4. Storage Media. Flock will not store Customer Data on removable media (*e.g.*, tapes, removable disks, flash drives, etc.) in the normal course of business. Any transfer of Customer Data via removable media is prohibited without Customer’s written approval.

3.5. Intrusion Detection / Prevention. Flock will implement appropriate tools, equipment and mechanisms in the environment of, and within, the application designed to prevent unauthorized access to

Customer Data. Such tools may include deployment of firewalls, intrusion detection systems, malware detection, and malware interception software. Flock will monitor all such tools, and assess and take steps to address any incidents of which it becomes aware without undue delay. Flock will implement Endpoint Detection and Response (EDR) tools on laptops and cloud workloads.

4. LOGGING AND MONITORING.

4.1. Availability and Performance. Flock will continuously monitor infrastructure, network, storage, and system performance.

4.2. Security Alerts. Flock maintains intrusion detection systems that log events to Flock's security team in real-time. Additional security logs are generated for periodic review by the security team including failed and successful login attempts.

5. THIRD PARTY SECURITY.

5.1. Vendor Due Diligence. Flock conducts appropriate due diligence prior to engaging any third party, vendor, subcontractor, or subprocessor used to provide any services to Customer.

5.2. Vendor Management. Flock will evaluate all vendors to ensure their security controls are of a level consistent with or better than Flock's own, prior to any vendor being given access to any Flock system or Customer Data. Flock uses a formal vendor risk management system based on recommendations in NIST SP 800-39.

5.3. Vendor Certification and Warranty. Flock will evaluate and store vendor credentials, vendor engagement agreements, and any other artifacts as appropriate for the task engaged (such as PCI-DSS attestations for payment processors; ISO27001 for Infrastructure Providers; SOC-2 where applicable for SaaS) for at least one year past the lifetime of the vendor engagement with Flock. Flock will review such artifacts and credentials annually.

6. CUSTOMER ACCESS CONTROLS.

6.1. Customer Authentication (SAML Login). Customers with Single Sign-On via the "Security Assertion Markup Language" standard ("**SAML Login**") will configure any access restrictions via Customer's IdP. All access controls (such as password complexity, multi-factor authentication, session length validity) are the responsibility of Customer.

6.2. Customer Authentication (OAuth2 Login). Customers with Single Sign-On via the "Open Authentication 2.0" standard ("**OAuth2 Login**") will either (a) allow users to configure any access restrictions via their OAuth2 provider, or (b) may restrict the OAuth2 domain to an OAuth2 provider under their control (such as the enterprise Google Workspace). All access controls (such as password complexity or multi-factor authentication) are the responsibility of the OAuth2 account holder. Where Customer controls the OAuth2 provider (such as for Google Workspace), all access controls are the responsibility of Customer.

6.3. Customer Authentication (username/password). Customers may allow username/password as a mechanism to authenticate users. Customer passwords are stored within Auth0 using industry standard techniques to hash and salt the password. Flock will ensure no user password is ever stored in the clear in any Flock-controlled cache, file, database, or access log.

7. CUSTOMER DATA.

7.1. Flock Services. Customer will control access to data obtained by Flock Services, via the Web Interface. Customer may invite, allow access to, remove access from the Web Interface at any time. Upon written request, Flock's Customer team can assist Customer in updating its Authorized End User permissions. In the case of specific deletion, Flock will use commercially reasonable efforts to remove all Customer Data from shared access, and from Flock's systems following the completion of backup cycles, as Customer Data may be temporarily retained in Flock backups after deletion.

7.2. Personal Information. Flock acknowledges that in connection with providing the Flock Services, it collects and processes user personal information and/or personal data ("**Personal Information**") in accordance with its Privacy Policy available at flocksafety.com/privacy-policy. Subject to the terms and conditions of the Agreement, Flock shall be considered a "Service Provider" of Personal Information for purposes of the California Consumer Privacy Act of 2018 and the General Data Protection Regulation 2016/679, respectively. Flock shall be solely responsible for its compliance with privacy and data protection laws, including, but not limited to: (i) ensuring Personal Information is lawfully processed; (ii) the fulfillment of any individual rights requests; and (iii) responding to and remediating any data breaches.

7.3. Access Control. Flock's access controls will include commercially reasonable procedures to check and enforce access restrictions for network requests. Flock will employ a web application firewall (WAF) in front of publicly facing web applications.

7.4. Customer Data Segmentation. Data that is captured as part of the Flock service is stored as an individual file, in an encrypted AWS S3 container, with the URL controlled by the Flock Safety servers.

7.5. Customer Data Confidentiality. Flock will not share Customer Data with any third party except as necessary to perform its obligations under the Agreement or as otherwise permitted by the Agreement.

8. INCIDENT MANAGEMENT.

8.1. Incident Response Retainer. Flock will maintain a retainer with a qualified third party incident response firm.

8.2. Assessment and Notification. Flock will promptly investigate all reported or detected security issues and assess the impact. If a confirmed incident affects Customer Data, Flock will notify Customer within the timeframe required by Applicable Law, and in any event within seventy-two (72) hours, at the email address provided by Customer for reporting security incidents.

8.3. Remediation. For any confirmed incident that affects Customer, Flock may, at its discretion, inform Customer of the progress of any remediation periodically throughout remediation activity. Based on Flock's assessment, Customer may be involved in the remediation. Flock will retain all data related to the incident for at least one year following the termination or expiration of the Agreement.

9. FLOCK SAFETY ACCESS CONTROLS.

9.1. Flock Workforce Authentication. Flock staff will use individual credentials to access the Flock system. All access permissions are role-based grants, on the principle of least privilege. Multifactor authentication is mandatory for system access. Additional multifactor authentication is required for access to core systems such as for infrastructure management or financial system access.

9.2. Flock Endpoint Devices. Flock's end-point devices will be configured to increase protection of any Customer Data that may be accessed, including full-disk encryption, mandatory login passwords, and password-secured screensavers.

10. SOFTWARE DEVELOPMENT.

10.1. Code Development. Flock uses a Secure Software Development Life Cycle (SSDLC) framework for all code development. All branch, feature, and releases must be reviewed by more than one team member. Pull requests must be approved by an authorized team member. Automated code analysis and integration testing is applied before any code merge, and again before release to production.

10.2. Change Management. Flock requires all code to pass all automated tests prior to being considered for release. A release must be approved by an authorized team member designated for that code area. Emergency fixes may be expedited but will still require approval from an authorized member of the responsible team. Incident management change control will be overseen by Flock's CTO.

10.3. Software Frameworks. Flock uses industry-standard software frameworks and libraries. All frameworks are regularly reviewed for security issues and amendments made as appropriate to any deployed or in-development code.

10.4. Threat and Vulnerability Management. Flock uses internal vulnerability scanning tools to identify known vulnerabilities. Flock will undergo a penetration test carried out by an independent third party on at least an annual basis.

11. HUMAN RESOURCES SECURITY.

11.1. Background Verification. Flock conducts background verification of its employees and contractors in accordance with relevant laws and regulations. Background verification checks are commensurate with an individual's job duties and include at a minimum of identity verification and criminal history checks.

11.2. Training. All Flock employees receive regular training on security and privacy requirements to comply with Flock's information security policies and procedures. Training is provided during employee onboarding and at least annually thereafter.

12. BUSINESS CONTINUITY.

12.1. Backup. Flock will maintain multiple snapshots of operational databases to be able to recover data. Backup restoration is restricted to Flock operations staff, authenticated by multifactor authentication. Snapshots will be encrypted to AES256 or better.

12.2. Resiliency by Design. Flock will design backend servers to be naturally resilient. Single server failures will trigger automatic recovery/failover to another server for that function.

13. REGULATORY COMPLIANCE AND AUDIT.

13.1. Audit. Flock and its independent, external audit firm publish a SOC 2 Type II audit report annually. Customer may view the SOC 2 report at any time via security.flocksafety.com. Customers may not independently audit Flock.

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular Town Council Meeting
Submitting Department:	Administration	Presenter:	Kelly Thompson
Agenda Item:	Resolution 26-11 - Fee Schedule	Public Comment:	Yes

Purpose & Policy Considerations.

The Town Council sets fees for the organization through resolutions.

Recommendations.

Staff recommends the Town Council consider and discuss the proposed fees, make any changes, and adopt the fee schedule.

Background.

Per Municipal Code 1.01.120 - Fee schedules are allowed to be changed by resolution subject to public hearing as follows:

"Wherever in this Code it is provided that fees, rates, or charges are in an amount established by resolution or are as established by resolution, any resolution setting or updating the fees, rates, or charges shall be subject to a public hearing at a regular or special meeting of the Town Council ."

Town Council approved last year's annual fee schedule as part of the budget process on June 16, 2025, and subsequently amended it for corrections and edits on July 21, 2025 and April 6, 2026.

Analysis & Key Questions.

Council and Staff discussed fee schedule adjustments at the May 5 and May 13, 2026, budget workshops. Council directed staff to include for final Council consideration an increase to all fees by 2.6%, the 12-month Consumer Price Index (CPI) change as of January 2026. In addition, the following fees were adjusted outside of the CPI increase:

- Bar and Grill Renewal - \$10,500, the max allowed by statute
 - 20% increase over the FY26 fee
- Multiple Public Works and Building fees were increased to include administrative time, software, average permit time, and recognize all costs.
- Cemetery fees were increased for a market adjustment.
- New Electric Vehicle Charging fees were added to the fee schedule per [Regular Town Council Workshop - March 17, 2025](#).

The recommended fee schedule proposed changing building permit methodology from a square feet calculation to valuation. This change has been tabled to a future workshop. The adopted resolution keeps fees flat until further discussion with Council.

If approved, the resolution and new fees will be effective on July 1, 2026.

Key Question 1:

Does Council wish to approve the fee schedule as presented?

Possible Alternatives.

- Council could defer the effective date beyond July 1, 2026.
- Direct staff to add additional new fees or amend the proposed annual schedule resolution for consideration at a future Town Council meeting.

- Other

Comprehensive Plan & Priority Alignment.

Section 8. Quality Community Service Provision: Timely, efficiently and safely deliver quality services and facilities in a fiscally responsible and coordinated manner. In order to continue to provide and maintain quality community services, fee schedules need attention on an annual basis in order to offset the cost of providing some of those services.

Fiscal Impact.

The fiscal impact of adjusting current fees by 2.6% CPI is approximately \$50,000 - \$100,000. The variance is due to the unknown volume and dollar value of permits, licenses, etc. that are issued on an annual basis.

Staff Impact.

The staff impact of updated fees is approximately 5 hours to update all related applications, documents, websites, etc. that are tied to the fee schedule. It also includes the time necessary to print, obtain signatures, post online, and record the resolution in the permanent record books for the Town of Jackson.

Attachments or Links.

Fee Schedule Resolution 26-11

Appendix A: Fee Schedule

Suggested Motion.

I move to approve Resolution 26-11, rescinding all previous fee schedules and adopting the Town of Jackson Fee Schedule.

RESOLUTION 26-11

A RESOLUTION SETTING FEES, COSTS, AND CHARGES (A FEE SCHEDULE)

EFFECTIVE JULY 1, 2026

WHEREAS, the Town Council acknowledges there are fees and costs identified in the Town of Jackson Municipal Code; and

WHEREAS, the Town Council acknowledges that in order to continue to maintain quality community services, fee amounts need to be reviewed on an ongoing basis and adjusted from time to time to offset the cost of providing those services; and

WHEREAS, the Town Council has expanded community engagement during the annual budget process to include fee updates; and

WHEREAS, on March 15, 2021, the Town Council approved Ordinance 1280 which amended and reenacted sections of the Jackson Municipal Code allowing fees that may be set by resolution, to be set by resolution, and removes those fees from the Jackson Municipal Code; and

WHEREAS, the Town Council, by adoption of this resolution adopts the Town of Jackson Fee Schedule, attached hereto as Appendix A, and rescinds all previous fee schedules; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING, having duly met on June 15, 2026, at a Regular Town Council Meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, that the fee schedule is hereby amended as follows:

The Jackson Town Council adopts this Resolution 26-11, replacing the previous Town of Jackson Fee Schedule, with the updated Fee Schedule attached hereto as Appendix A.

PASSED, APPROVED, AND ADOPTED this 15th day of June 2026.

TOWN OF JACKSON

Arne O. Jorgensen, Mayor

ATTEST: _____

Riley Hovorka, Town Clerk

**RESOLUTION 26-11, APPENDIX A
FEE SCHEDULE, EFFECTIVE JULY 1, 2026**



This Schedule excludes Water, Sewer, and Capacity Fees found in Title 13

Business License		\$ Current Fee
5.16.010	Sales Tax Collecting	
	less than 10 employees	136.00
	11-49 employees	274.00
	50-99 employees	410.00
	100 employees, or more	684.00
5.16.020	Non-Sales Tax Collecting	
	less than 10 employees	179.00
	11-49 employees	397.00
	50-99 employees	535.00
	100 employees, or more	891.00
5.16.025	Independent Contractors and Agents	136.00
5.16.027	Commercial Rentals	139.00
5.16.027	Residential Rentals	139.00
5.06.130	Solicitation - Commercial	139.00
5.06.150	Solicitation - Highway or Street	139.00
5.20.010	Installation Permit	35.00
5.32.040	Pawnbroker	36.00
5.20.020	Exposition Licenses	
	5 or fewer vendors; for-profit expositions	143.00
	more than 5 vendors; for-profit expositions	285.00
	5 or fewer vendors; non-profit expositions	72.00
	more than 5 vendors; non-profit expositions	143.00
5.12.080 A	Application Fee, Non-Refundable Portion	
	processing fee for denied license	51.00
5.04.026 B	Renewal Late Fee	
	\$34 per month for licenses not renewed by December 31st	35.00
5.12.130	Change of Location Fee	
	notice given on new application	51.00
Ground Transportation		\$ Current Fee
5.50.040 B	Transportation License	
	< 10 employees	136.00
	> 10 employee	274.00
5.50.050 B	Vehicle License Permit	
	>30 mpg	52.00
	< 30 mpg	79.00
5.50.060 B	Operator License Permit	
	new	130.00
	renewal	66.00
5.50.085	Taxi Fares	
	see Resolution #21-10 "A RESOLUTION ESTABLISHING A GROUND TRANSPORTATION FARE MAP"	
	https://www.jacksonwy.gov/575/Taxi-Fee-Information	

Miscellaneous		\$ Current Fee
Public Records		
	Copy	
	electronic document, <i>per document</i>	15.00
	black and white paper	0.3/page
	color paper	0.57/page
	Plotted Map	
	size 11x17, each	Actual Cost
	size 24x36, each	Actual Cost
	size 36x54, each	Actual Cost
	Photograph	18.00
	Police Report	18.00
	LDRs and Comprehensive Plan	67.00
	Research / Compilation Services	19.00
	External electronic media (disk, usb drive, etc.)	18.00
	Postage / shipping	Actual Cost
	Other special circumstances	Actual Cost
Vehicle Inspection		10.00
Application Submittal Fee		\$5/Application
Credit Card Transaction Fee		2.55%/Transaction
Public Intoxication Administrative Fee (Set by Ordinance)		25.00
DUI Administrative Fee (Set by Ordinance)		
	Convicted	800.00
	Deferred	750.00
Boot list Administrative Fee (Set by Ordinance)		50.00
Municipal Court Record Search		10.00
Electric Vehicle Charging		
	Electric Vehicle Charging at Direct Current Fast Charging Stations	0.25/kWh
	Electric Vehicle Charging at Direct Current Fast Charging Stations - Peak Power Surcharge	0.10/kWh
	Overstay fee at Direct Current Fast Charging Stations for Electric Vehicles	0.25/minute
Jackson Hole Airport		\$ Current Fee
2.36.120	Passenger Boarding Fee	
	Per passenger enplaning commercial aircraft, not to exceed	6.00
Liquor License		\$ Current Fee
6.20.006 C	Annual Liquor License	
	Bar and Grill: renewal	4,471.00
	Bar and Grill: new application	10,500.00
	Limited Retail (Club)	543.00
	Microbrewery	500.00
	Resort	3,000.00
	Restaurant	3,000.00
	Retail	1,500.00
	Satellite Manufacturer	100.00
	Satellite Winery	100.00
	Winery	500.00
	Special Malt Beverage	1,000.00
	Resort Hotel	3,000.00

6.20.006 D	Temporary, 24-Hour Permits	
	Catering	50.00
	Malt Beverage	50.00
	Manufacturer's Off-Premises	50.00

Animal Shelter Impounding, Board, Adoption		\$ Current Fee
7.02.040 B	Capture of Animals, Impoundment	
	First	36.00
	Same animal, second within one year	50.00
	Same animal, third within one year	71.00
	Same animal fourth and more within one year	142.00
	Impoundment, Boarding	
	First 24-hours included in impoundment fee	-
	per animal for each 24-hours	22.00
7.02.050	Adoption	
Res 09-04	Dog, impounded for 7+ days	127.00
Res 09-04	Cat, impounded for 7+ days	110.00
Animal Control and Dog License		\$ Current Fee
7.12.025	Owner Surrender	40.00
	Rabies voucher	30.00
	Dog License	
	Altered	13.00
	Unaltered	30.00
Health and Safety, Alarms		\$ Current Fee
8.32.090	Police or Fire/EMS response to a false alarm	225.00
Waste Reduction Fee (Plastic Bag)		\$ Current Fee
8.36.020 J	Consumer Waste Reduction Fee, paper or plastic bag	0.20
8.36.050 A	Store retains	0.10
8.36.050 B	Remit to Town of Jackson	0.10
8.36.070 D	Late remittance to Town of Jackson	10.00
8.36.070	Audit and Violations	
8.36.070 C	First conviction	58.00
8.36.070 C	Second conviction	117.00
8.36.070 C	Third Conviction goes to Municipal Court	-
Engineering Fees		\$ Current Fee
	Sewer and Water County Connection Request Fee	
	Administration Fee	1,580.00
	Review Fee	159.00/hour
	Sewer and Water Connection and Use Agreement Fee	
	Administration Fee	1,580.00
	Review Fee	159.00/hour
	Sewer and Water Connection Permit (SWP) for County Connections	
	Permit Fee: Individual Residential (Primary + 1 accessory):	765.00
	Permit Fee: Multi-Unit Residential (3+ Units)	970.00
	Permit Fee: Multi-Lot Residential/Subdivision	3,000.00
	Permit Fee: Non-Residential Development	2,075.00
	Inspections	159.00/hour
	Fees are for each utility, i.e. water and/or sewer are each assessed fees.	
	Permit, and Review Fees are cumulative.	

Encroachment Permit		\$ Current Fee
12.08.030	Encroachment Agreements	
	Request for Encroachment	970.00
	Encroachment Agreement	1,738.00
	Crane in PROW (set in crane agreements, per license)	1,090.00
	Crane Swing in PROW (set in crane agreements, per license)	770.00
	Crane Agreement Annual Renewal	620.00
	Amendments to Agreements	620.00
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
	Shoring Systems	1,090.00
12.08.060	Encroachment Activity:	
	Amendment to Permit: Non-refundable	28.00
	Utility Excavation in public paved surface- per utility	543.00
	Utility Excavation in public gravel surface - per utility	325.00
	Utility Excavation in public unimproved/landscaped - per utility	325.00
	Driveway cuts/curb cuts installation/replacement - each	195.00
	Curb and gutter installation - Linear Feet of Curb, 50 feet Minimum	195.00
	Sidewalk installation - Square Feet of Sidewalk, 50 feet Minimum	195.00
	Construction-related, occupy street travel lane - Linear Feet of Curb, 50 feet Minimum	103.00
	Construction-related, occupy bike travel lane/pathway/cycle track –Linear Feet of Curb, 50 feet Minimum	23.00
	Construction-related, occupying sidewalk and buffer area –Linear Feet of Curb, 50 feet Minimum	18.00
	Construction-related, occupy public alley - per day	195.00
	Construction-related, occupy time-restricted parking space, red curb, or other restricted spaces - per space/day	96.00
	Construction-related, occupy non-time restricted parking space - per space/day	54.00
	House moving, per mile/day in town	1,386.00
	Other, as deemed appropriate by Public Works Director	
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work)	
	Excavation, Construction, and Occupancy fees are cumulative	
	Fees are per the table unless otherwise noted, conditioned, or regulated (e.g. restrictions for winter snow removal ordinance). Minimum permit fees may apply. Minimum pay quantity is as shown.	
	Fees are non-refundable, unless staff determines that it was notified prior to the permitted dates that the permitted activity would not occur or staff knows the activity did not occur.	
	Full lane closure is inclusive of adjacent parking, does not include sidewalk and buffer area fee.	
	Fee Waivers are in accordance with the Planning Permit Fee Waiver policy or other established agreements.	
Parklet Permit		\$ Current Fee
12.10.050 A	Per Parking Space	2,000.00
Special Event Permit		\$ Current Fee
12.28.050 F	Applicants:	
	Non-Profit	32.00
	For-Profit, including commercial film/photo	1,087.00
	Expressive Activity	-

Planning Permit	\$ Current Fee
Fee Waiver	
The Town Council may reduce, defer, or waive Planning, Building, and Engineering Department application and review fees, where applicable, upon request if the proposed project advances significant community goals, which include but are not limited to, the following:	
1. A project that is sponsored by a governmental entity, or a project that received public funding.	
2. A project that provides extraordinary charitable, civic, educational, or similar benefits to the community.	
Such requests shall be submitted, for action by the Town Council, to the Planning Director within 30 days of receipt and prior to the submittal of an application. All requests shall be made prior to initiating a project as set forth in LDR Article 8. Administrative Procedures. Fee waivers apply to all review fees incurred by 3rd-party consultants, including all reviews of an initial building permit and all subsequent addendums. Review fees required by the Jackson Hole Fire EMS Department are not waived.	
Fees are non-refundable once processing has commenced unless staff has determined that the permit is unnecessary.	
General Pre-Application Conference (per Pre-App meeting)	
Sketch Plan, Special Use, Planned Unit Development	834.00
Conditional Use, Development Plan, Map Amendment	417.00
Development Option Plan	417.00
Grading & Erosion Control	209.00
Optional/Elective Conference with:	
Staff	209.00
Planning Commission or Town Council	Original Fee
Design Review Committee	277.00
Physical Development	
Sketch Plan, Development Plan	3,476.00
Sign Permit	
Per Sign	104.00
Master Signage Plan	417.00
Basic Use Permit	696.00
Basic Use Permit - Short-Term Rental	
Initial Application Fee - per bedroom	543.00
Annual Renewal Fee	543.00
Conditional Use Permit	
Use Permit only	3,476.00
Concurrent with application requiring public hearing	696.00
Special Use Permit	3,476.00
Development Option or Subdivision	
Development Option Plan	696.00
Subdivision Plat, <i>plus technical review fee</i>	1,391.00
Exempt Land Division	No Charge
Boundary Adjustment	
Plat Required, <i>plus technical review fee</i>	1,391.00
Without Plat, <i>plus technical review fee</i>	626.00
Interpretations	
Formal Interpretation	696.00
Zoning Compliance Verification	696.00

Amendments	
LDR Text	2,086.00
Zoning Map	2,086.00
Planned Unit Development	2,086.00
Relief	
Administrative Adjustment	696.00
Variance	696.00
Appeal of Administrative Decision	696.00
Beneficial Use Determination	1,391.00
Enforcement	
After-the-Fact Permit	Initial Fee X 2
Amendments of Permits or Approvals	
Re-Submittal while in review process	Half Initial Fee
To approved plans and permits, <i>fee for permit review required by net change in density/inte</i>	Calculation
To condition requiring Council approval	696.00
Miscellaneous	
Administrative decision elevated to public hearing	696.00
Planner of Day, miscellaneous services, research, per hour	159.00
Third party or consultant fees	Actual Cost

Building Permit (IBC)		\$ Current Fee
15.04.020 7	Deposit on Building Permit	
	Non-refundable, applied to full BP fee	579.00
15.04.090	New Buildings and Additions	
	Single Family Residence	1.70/sf
	Commercial, Office, Multi-family and similar	1.13/sf
	Warehouse, storage and similar	1.70/sf
15.04.090	Remodels and Alterations	
<u>Total Valuation</u>	<u>Fee Calculation</u>	
\$1 to 17,000		296.00
\$17,001 to 40,000	\$296 for the first \$17,000 plus \$12 for each additional \$1000 or fraction thereof, to and including \$40,000	
\$40,001 to 100,000	\$564 for the first \$40,000 plus \$10 for each additional \$1,000 or fraction thereof, to and including \$100,000	
\$100,001 to 500,000	\$1,164 for the first \$100,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$500,000	
\$500,001 to \$1,000,000	\$4,364 for the first \$500,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	
\$1,000,001 to \$5,000,000	\$7,364 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof, to and including \$5,000,000	
\$5,000,000 and up	\$23,364 for the first \$5,000,000 plus \$2 for each additional \$1,000 or fraction thereof	
	Plan Review Fee	
	Plan review fee assessed @ 65% of building permit fee (cost per/sf + cost per total valuation as provided above)	
15.04.090	Permit Noncompliance Fee	
	Permit fee doubled for work done without permit	2x permit fee
15.04.090	Other Inspections	
	Outside normal business hours	250.00/hr
	Re-inspection under Section 305(g)	159.00/hr
	No fee specifically indicated	159.00/hr
	Review of revisions made to Approved Plan	159.00/hr; 2 hr min.
	Building Permit Reinstatement Fee	525.00

Fire Permits (IFC and IWUIC)		\$ Current Fee
15.08.010	Annual existing building inspection	105.00
	Use of outside consultants	Actual Costs
	Re-inspection of new construction	105.00/hr
	New business registration for existing buildings	105.00
	Re-inspection after more than 2 failed inspections of existing buildings	263.00
	Operational permits	105.00
	Plan Review Fee	\$150 per hour (1-hour minimum)
	Additional Plan Review (due to changes/revisions)	\$100 per hour (1-hour minimum)
	Construction Permit Re-Inspection Fee	\$175 per hour (1-hour minimum)
	Work Started Before Permit Issuance	2x Permit Fee
	Fire and Life Safety Inspection Fee	100.00
	Fire and Life Safety Re-inspection (after 2+ failed inspections)	250.00
	Operational Fire Permits	100.00
	False / Nuisance Alarm Response	219.00
	Fire Protection Construction Permit Valuation	
<u>Total Valuation</u>	<u>Fee Calculation</u>	
\$1.00 to \$500		40.00
\$501 to 2,000	\$40 for the first \$500 plus \$2 per \$100 over \$500	
\$2,001 to 25,000	\$70 for the first \$2,000 plus \$15 per \$1,000 over \$2,000	
\$25,001 to 50,000	\$415 for the first \$25,000.00 \$11 per \$1,000 over \$25,000	
\$50,001 to 100,000	\$690.00 for first \$50,000 plus \$8.00 per \$1,000 over \$50,000	
\$100,001 to 500,000	1,090.00 for first \$100,000 plus \$6.00 per \$1,000 over \$100,000	
\$500,001 to 1,000,000	\$3,490.00 for first \$500,000 plus \$5.00 per \$1,000 over \$500,000	
\$1,000,001 and up	\$5,990.00 for first \$1,000,000 plus \$4.00 per \$1,000 over \$1,000,000	
Mechanical Permit (IMC)		\$ Current Fee
15.12.030	Mechanical / Fuel Gas Permit	
	For the issuance of each permit	57.00
	For issuing each supplemental permit	24.00
	Install or relocate gravity/forced air furnace to 100,000 btu/h	30.00
	Install or relocate gravity/forced air furnace over 100,000 btu/h	35.00
	Install or relocate each floor furnace, including vent	26.00
	Install or relocate suspended, recessed or floor mounted heater	26.00
	Install, relocate or replace appliance vent	19.00
	Repair or alter any heating, cooling, absorption or evaporative system	24.00
	Install or relocate boiler or compressor to 3 hp	26.00
	Install or relocate absorption system to 100,000 btu/h	26.00
	Install or relocate boiler or compressor 3-15 hp	46.00
	Install or relocate absorption system 100,000-500,000 btu/h	46.00
	Install or relocate boiler or compressor 15-30 hp	64.00
	Install or relocate absorption system 500,000-1,000,000 btu/h	64.00

15.12.030	Install or relocate boiler or compressor 30-50 hp	97.00
	Install or relocate absorption system 1,000,000-1,750,000 btu/h	97.00
	Install or relocate boiler or compressor over 50 hp	174.00
	Install or relocate absorption system over 1,750,000 btu/h	174.00
	Each air-handling unit up to 10,000 cfm and attached ducts	24.00
	Each air-handling unit over 10,000 cfm	35.00
	Each evaporative cooler other than portable type	24.00
	Each ventilation fan attached to a single duct	19.00
	Each ventilation system not part of heating or air conditioning system	24.00
	Installation of hood system serving any mechanical exhaust, including ducts	24.00
	Install or relocate domestic type incinerator	35.00
	Install or relocate commercial or industrial incinerator	132.00
	Install, relocate or alter any unclassified equipment	24.00
	Install Hydronic Heating- up to 1000 sq. ft	26.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	40.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	57.00
	Install Hydronic Heating- 5001 sq. ft. and over	87.00
	Gas-piping Systems to 5 outlets	19.00
	For each additional Gas-piping System outlet, per outlet	7.00
	Inspections	
	Inspections outside normal business hours	250.00/hr
	Re-inspection fee	159.00/hr
	For which no fee is specifically indicated	159.00/hr
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	159.00/hr; 2 hr min.
Electrical Code		\$ Current Fee
15.08.010	Temporary Service Connection	\$65 flat fee
	Work started before the permit was issued	2X times the permit fee
		\$175 per hour (1-hour minimum)
	Construction Permit Re-Inspection Fee	
	Additional Plan Review, minimum ½ hour charge; for review required by changes, additions or revisions to plans.	\$100 per hour (1-hour minimum)
	Use of Outside Consultants	Actual Costs**
		\$150 per hour (1-hour minimum)
	Electrical Plan Review Fee	
	Failed Final Inspection Fee	105.00
	* Or the total hourly cost to the jurisdiction, whichever is greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits for the employees involved. Minimum charge is one hour.	
	** Actual costs include administrative and overhead costs.	

Valuation of Electrical Work

<u>Total Valuation</u>	<u>Fee Calculation</u>	
\$1.00 to \$500		40.00
\$501 to 2,000	\$40 for the first \$500 plus \$2 per \$100 over \$500	
\$2,001 to 25,000	\$70 for the first \$2,000 plus \$15 per \$1,000 over \$2,000	
\$25,001 to 50,000	\$415 for the first \$25,000.00 \$11 per \$1,000 over \$25,000	
\$50,001 to 100,000	\$690.00 for first \$50,000 plus \$8.00 per \$1,000 over \$50,000	
\$100,001 to 500,000	1,090.00 for first \$100,000 plus \$6.00 per \$1,000 over \$100,000	
\$500,001 to 1,000,000	\$3,490.00 for first \$500,000 plus \$5.00 per \$1,000 over \$500,000	
\$1,000,001 and up	\$5,990.00 for first \$1,000,000 plus \$4.00 per \$1,000 over \$1,000,000	

Plumbing Permits		\$ Current Fee
15.24.030	Plumbing and Fuel Gas Permits	
	For issuing each permit	57.00
	For each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	19.00
	For each building sewer and trailer park sewer	30.00
	Rainwater systems – per drain (inside building)	19.00
	For each water heater and/or vent	19.00
	For each gas-piping system of one to five outlets	19.00
	For each additional gas-piping system outlet, per outlet	7.00
	For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	19.00
	For each installation, alteration or repair of water piping and/or water treating equipment, each fixture	19.00
	For each repair or alteration of drainage or vent piping, each fixture	19.00
	For each lawn sprinkler system on any one meter including backflow protection devices	19.00
	For atmospheric-type vacuum breakers not included in Item #10:	1.00
	1 to 5 each	19.00
	over 5 each	7.00
	For each backflow protective device, other than atmospheric-type vacuum breakers:	
	2 inch diameter and smaller	19.00
	over 2 inches in diameter	30.00
	Install Hydronic Heating- up to 1000 sq. ft	26.00
	Install Hydronic Heating- 1001 sq. ft. - 2500 sq. ft	40.00
	Install Hydronic Heating- 2501 sq. ft. - 5000 sq. ft	57.00
	Install Hydronic Heating- 5001 sq. ft. and over	87.00
	For each Fire Sprinkler System	19.00
	Inspections	
	Inspections outside normal business hours	250.00/hr
	Re-inspection fee	159.00/hr
	Inspections for which no fee is specifically indicated	159.00/hr
	Additional plan review required by changes, additions, or revisions to approved plans (minimum charge 1 hour)	159.00/hr; 2 hr min.

Flood Damage Prevention		\$ Current Fee
15.30.110	Floodplain Development Permit	
	Scale of project is determined by the Floodplain Administrator and examples of projects are included in the application:	
	Small Scale	1,200.00
	Large Scale	1,800.00
	Floodplain Map Revision (CLOMR and LOMR) Application	1,800.00
	Permit Revisions: half the cost of the original permit	
	Variance Application	815.00
	No Fee Specifically Indicated	159.00/hr
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	Actual Cost
Contractor Licensing		\$ Current Fee
15.36.034	Classification:	
	General Contractor (Class A)	463.00
	Building Contractor (Class B)	463.00
	Building Contractor Restricted (Class Br)	463.00
	Residential Contractor (Class C)	463.00
	Electrical Contractor	463.00
	Low Voltage Electrical Contractor	463.00
	Plumbing Contractor	463.00
	HVAC Contractor	463.00
	Woodstove/Gas Stove Installer	463.00
	Gas Service Contractor	463.00
	Proprietary Homeowner Contractor	463.00
	Specialty Solar Panel Installer	463.00
	Specialty Licenses	463.00
15.36.038	Renewal Late Fee:	
	General Contractor (Class A)	36.00
	Building Contractor (Class B)	36.00
	Building Contractor Restricted (Class Br)	36.00
	Residential Contractor (Class C)	36.00
	Plumbing Contractor	36.00
	HVAC Contractor	36.00
	Gas Service Contractor	36.00
	Proprietary Homeowner Contractor	36.00
	Specialty Solar Panel Installer	36.00
	Specialty Licenses	36.00
15.36.050 G	Certificates of Qualification	
	Initial Certificate	174.00
	Renewal of Certificate	87.00
	Apprentice	87.00
15.36.038	Renewal Late Fee	36.00
Demolition Standards		\$ Current Fee
15.38.010	Demolition Permit	
	Demolition Permit	450.00
	Permit Revisions: half the cost of the original permit	
	No Fee Specifically Indicated	163.00/hr
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	Actual Cost

Grading, Erosion Control, and Stormwater Management		\$ Current Fee
LDR: 5.7	Grading Permit	
	Non-refundable Application Fee	54.00
	Permit Fee Individual Residential (Primary + 1 accessory):	
	Statement	460.00
	Plan Level	885.00
	Permit Fee Multi-Unit Residential (3+ Units)	
	Statement	1,200.00
	Plan Level	1,800.00
	Permit Fee Multi-Lot Residential/Subdivision: Plan Level Only	2,300.00
	Commercial Development: \$0.10/square foot of total development area; minimum fee \$200	2,100.00
	Permit Revisions: One Hour Minimum	155.00/hr
	Fee Not Specifically Indicated	155.00/hr
	Compliance Fees: Two times the regular fee (Failure to obtain permit prior to commencing the work - not including Emergency Waiver)	
	Third Party Technical Review	Actual Cost
Cemetery		\$ Current Fee
Res 05-28	Fees:	
	Internment - Open/Close Full	950.00
	Internment - Open/Close Cremation	325.00
	Weekend / Holiday Charge	325.00
	Deed Filing Fee	30.00
	Winter Charge (Dec 1 - April 30)	650.00
	Plot Purchase - Full	610.00
	Plot Purchase - Cremation/Infant	275.00
	Disinterment - Open/Close Full	1,200.00
	Disinterment - Open/Close Cremation	400.00

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Regular
Submitting Department:	Administration & Finance	Presenter:	Kelly Thompson & Tyler Sinclair
Agenda Item:	Fiscal Year 2026 Budget - Amendment #4	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for Town Council to consider approval of a resolution adopting amendments to the Town of Jackson's fiscal year 2026 (FY26) budget.

Recommendations.

Staff recommend that the Mayor & Council approve the attached resolution.

Background.

The annual adoption of the fiscal year budget, and subsequent amendments, are critical to the Town's ability to accomplish its purpose and mission. The budget is a vehicle for the Council to address strategic priorities and give staff resources to provide core services.

Analysis & Key Policy Questions.

The attached resolution proposes modifications to the Town's current FY2026 budget. The resolution represents the FY2026 amended budget divided into budget divisions. There are increased expenditures of \$840,935. Of this, \$391,514 are items not previously presented to Council shown in blue below. There are increased revenues of \$1,286,708, assigned to specific funds. Detailed budget amendments include:

- \$100,000 for vehicle part increases at the Fleet Shop across multiple departments.
 - This will be funded with customer charges, insurance reimbursement, and grant funds.
- \$60,000 for START director transition and onboarding.
 - This will be funded with grant funds and START Fund.
- \$32,000 for Town Hall electronic wiring project.
 - These will be funded from the Information Technologies Fund.
- \$25,000 for health insurance plan premiums due to changes in enrollment.
 - This will be funded from the Employee Insurance Fund.
- \$20,000 to complete the server room project.
 - This will be funded with reductions in Town Hall repairs and maintenance.
- \$20,000 for unanticipated litigation professional services.
 - This will be funded from the General Fund.
- \$10,000 increase for building inspection professional services to increase staff capacity and expertise.
 - This will be funded with permit fees and from the General Fund
- \$10,000 increase for preventive animal care at the Animal Shelter.
 - This will be funded with Old Bill's grant.
- \$10,000 increase for credit card fees due to increased volume.
 - This will be funded with processing fee and General, START, and Utility Funds.
- \$9,000 for operating the parking garage, arm bar.
 - This will be funded with parking garage fees.
- \$8,714 to refund U.S. Department of Transportation grant funds related to removing the Transit Signal Prioritization project from the BUILD grant.
 - This will be funded with prior received Federal Transit Administration funds.
- \$8,000 for Victim Service office furniture and office relocation.
 - This will be funded with Old Bill's grant.

- \$6,200 for START training with the Wyoming Department of Transportation.
 - These will be funded with training grants.
- \$6,600 for Town Square recycling.
 - This will be funded from the General Fund.
- \$1,000 for spring monitoring at West Broadway Landslide.
 - This will be funded with 2016 SPET Funds.
- \$83,573 for a software-defined wide area network platform for the Town of Jackson's data network approved at the [Regular Town Council Meeting - March 16, 2026](#).
 - This will be funded from the General Fund.
- \$61,000 for dark sky lighting approved at the [Regular Town Council Meeting - May 18, 2026](#) and Regular Town Council Meeting - May 4, 2026.
 - This will be funded with Jackson Hole Travel and Tourism Board funds.
- \$40,152 for additional funding per the Rodeo Grounds Management Agreement approved at the [Regular Town Council Meeting - May 18, 2026](#).
 - This will be funded from the General Fund.
- \$20,000 increase for stormwater work plan discussed at the [Regular Town Council Workshop - April 20, 2026](#).
 - This will be funded from the General Fund.

Significant revenues exceeded projections across multiple sources as follows:

- \$301,500 General Fund
- \$187,000 Affordable Housing Fund
- \$125,000 Capital Projects Fund
- \$59,000 Employee Housing Fund
- \$33,455 START Fund
- \$16,000 Sewage Fund

See attached the complete Budget Resolution divided by Division and Fund for further detail.

Key Question #1: Does Council have any edits to the staff recommended budget amendments?

Possible Alternatives.

Council may amend as deemed necessary.

Comprehensive Plan & Priority Alignment.

Common Value #3 - Quality of Life, Section 8. Quality Community Service Provision

- Principle 8.1- Maintain current, coordinated service delivery
 - Policy 8.1.e: Budget for service delivery
- Principle 8.2- Coordinate the provision of infrastructure and facilities needed for service delivery
 - Policy 8.1.S.1: Use budgeting to affirm desired service levels from government service providers that address all policies of Principle 8.1.

Fiscal Impact.

The proposed budget amendments in the attached resolution include only the updates where current division estimates vary significantly from the FY26 budget. The proposed budget adjustments do not address small and relatively immaterial variances between expectations and budget.

Staff Impact.

Town Manager and Directors spend about 20 hours a month reviewing the budget.

Attachments or Links.

Resolution 26-12 adopting amendments to the FY26 Budget.

Suggested Motion.

I move to approve Resolution 26-12 adopting amendments to the Fiscal Year 2026 budget as presented.

RESOLUTION 26-12

A RESOLUTION ADOPTING AMENDMENTS TO THE FISCAL YEAR 2026 BUDGET
OF THE TOWN OF JACKSON.

WHEREAS, pursuant to Wyoming Statutes, the governing body of the Town of Jackson is empowered to control the finances of the Town including adopting and amending the annual budget; and

WHEREAS, the specific statutory requirements for budgeting procedures are stipulated in the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124); and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Jackson that the fiscal year 2026 budget is hereby amended as follows:

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Mayor & Town Council	608,056	5,000	613,056
Town Attorney	870,898	20,000	890,898
Municipal Judge	404,758	-	404,758
Administration	1,317,815	(11,395)	1,306,420
Internal Services	1,390,433	-	1,390,433
Finance	1,019,817	10,260	1,030,077
External Affairs	679,374	-	679,374
Information Technology	1,035,861	-	1,035,861
Planning	1,142,834	135	1,142,969
Town Facilities	1,060,433	(20,000)	1,040,433
Police - Administration	914,745	8,000	922,745
Police - Information Technology	480,028	-	480,028
Police - Investigations	1,283,062	(1,550)	1,281,512
Police - Patrol	4,783,140	(10,000)	4,773,140
Police - Community Service	702,206	1,550	703,756
Police - Special Operations	25,820	2,000	27,820
Victim Services	490,075	8,000	498,075
Animal Shelter/Control	519,887	10,000	529,887
Building Inspections	648,357	10,000	658,357
Public Works Administration	725,727	23,000	748,727
Streets	2,644,527	84,500	2,729,027
Engineering	909,672	-	909,672
Yard Operations	58,603	-	58,603
Cemetery	116,139	-	116,139
Social Services	1,548,632	-	1,548,632
Community Initiatives	597,200	46,752	643,952
County-Budgeted Joint Programs	6,825,409	-	6,825,409
Transfers Out	6,960,797	20,000	6,980,797
Total General Fund	39,764,305	206,252	39,970,557
Affordable Housing	644,985	-	644,985
Total Affordable Housing Fund	644,985	-	644,985
Parking Exactions Fund	96,420	9,000	105,420
Total Parking Exactions Fund	96,420	9,000	105,420
Parks Exactions	600,000	-	600,000
Total Park Exactions	600,000	-	600,000
Employee Housing Fund	1,216,268	-	1,066,230
Transfers out	150,038	-	150,038
Total Employee Housing Fund	1,366,306	-	1,366,306
Animal Care Fund	20,000	-	20,000
Transfers Out	100,000	10,000	110,000
Total Animal Care Fund	120,000	10,000	130,000
Lodging Tax Fund	-	-	-
Transfers Out	1,118,768	-	1,118,768
Total Lodging Tax Fund	1,118,768	-	1,118,768
START Administration	1,838,882	66,200	1,905,082
START Operations	8,246,152	90,000	8,336,152
START Capital	7,389,999	-	7,389,999
START Transfers	466,478	-	466,478
Total START Fund Expenditures	17,941,511	156,200	18,097,711

EXPENDITURES AND OTHER USES	Approved Budget	Increase (Decrease)	Amended Budget
Capital Outlay	16,199,597	388,769	16,588,366
Transfers Out	89,700	-	89,700
Total Capital Projects Fund	16,289,297	388,769	16,678,066
Capital Outlay	39,205	-	39,205
Total 2010 SPET	39,205	-	39,205
Capital Outlay	880,419	-	880,419
Total 2014 SPET	880,419	-	880,419
Capital Outlay	950	1,000	1,950
Total 2016 SPET	950	1,000	1,950
Capital Outlay	7,883,420	-	7,883,420
Total 2019 SPET	7,883,420	-	7,883,420
Capital Outlay	50,000	-	50,000
Total 2022 SPET	50,000	-	50,000
Water Maintenance & Operation	1,764,624	53,000	1,817,624
Water Wells	374,517	-	374,517
Water Billing & Accounting	384,978	-	384,978
Water Capital Outlay	8,730,203	-	8,730,203
Water Debt Service	66,970	-	66,970
Water Transfers Out	960,479	-	960,479
Sewage Plant Operations	923,451	-	923,451
Sewage Maint. & Operations	985,417	-	985,417
Sewage Billing & Accounting	377,935	-	377,935
Sewage Capital Outlay	7,683,924	(1,804,729)	5,879,195
Sewage Transfers Out	960,479	-	960,479
Total Enterprise Funds	23,212,977	(1,751,729)	21,461,248
Employee Insurance	4,164,260	25,000	4,189,260
Total Insurance Fund	4,164,260	25,000	4,189,260
Fleet Expenditures	2,788,353	50,000	2,838,353
Total Fleet Management Fund	2,788,353	50,000	2,838,353
Central Equipment Expenses	1,159,701	-	1,159,701
Total Central Equipment Fund	1,159,701	-	1,159,701
IT Services	2,265,356	117,573	2,382,929
Total IT Service Fund	2,265,356	117,573	2,382,929
REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Taxes	13,234,635	95,000	13,329,635
Licenses & Permits	1,710,578	82,500	1,793,078
Intergovernmental Revenue	16,554,671	73,000	16,627,671
Charges for Services	953,780	112,000	1,065,780
Fines & Forfeitures	380,000	-	380,000
Miscellaneous Revenue	1,219,214	2,628	1,221,842
Transfers In	2,657,474	10,000	2,667,474
Total General Fund	36,710,352	375,128	37,085,480
Licenses & Permits	100,000	187,000	287,000
Miscellaneous Revenue	193,800	-	193,800
Transfers In	644,985	-	644,985
Total Affordable Housing Fund	938,785	187,000	1,125,785
Licenses & Permits	17,000	-	17,000
Charges for Services	90,000	-	90,000
Miscellaneous Revenue	74,800	-	74,800
Total Parking Exactions	181,800	-	181,800
Licenses & Permits	25,000	-	25,000
Miscellaneous Revenue	25,900	-	25,900
Total Park Exactions	50,900	-	50,900
Miscellaneous Revenue	981,026	59,000	1,040,026
Transfers In	-	-	-
Total Employee Housing Fund	981,026	59,000	1,040,026

REVENUES AND OTHER SOURCES	Approved Budget	Increase (Decrease)	Amended Budget
Miscellaneous Revenue	60,200	-	60,200
Total Animal Care Fund	60,200	-	60,200
Taxes	1,476,000	-	1,476,000
Intergovernmental Revenue	-	-	-
Miscellaneous Revenue	21,700	-	21,700
Total Lodging Tax Fund	1,497,700	-	1,497,700
Intergovernmental Revenue	12,582,917	(2,405,598)	10,177,319
Charges for Services	2,143,700	-	2,143,700
Miscellaneous Revenue	217,885	33,455	251,340
Transfers In	1,118,768	-	1,118,768
Total START Fund Revenues	16,063,270	(2,372,143)	13,691,127
Intergovernmental	8,332,064	2,503,853	10,835,917
Licenses & Permits	250,000	100,000	350,000
Miscellaneous Revenue	332,950	325,000	657,950
Transfers In	6,223,510	20,000	6,243,510
Total Capital Projects Fund	15,138,524	2,948,853	18,087,377
Miscellaneous	85,500	-	85,500
Total 2014 SPET	85,500	-	85,500
Miscellaneous	13,600	-	13,600
Total 2016 SPET	13,600	-	13,600
Miscellaneous	200,000	-	200,000
Total 2019 SPET	200,000	-	200,000
Taxes	1,450,000	-	1,450,000
Miscellaneous	29,000	-	29,000
Total 2022 SPET	1,479,000	-	1,479,000
Water Intergovernmental	873,458	-	873,458
Water Charges for Services	3,533,101	-	3,533,101
Water Miscellaneous	212,000	-	212,000
Water Transfers In	4,700	-	4,700
Sewage Intergovernmental	10,000	16,000	26,000
Sewage Charges for Services	3,517,000	-	3,517,000
Sewage Miscellaneous	249,760	-	249,760
Sewage Transfers In	30,000	-	30,000
Total Enterprise Funds	8,430,019	16,000	8,446,019
Charges for Services	3,458,916	-	3,458,916
Miscellaneous Revenue	74,000	-	74,000
Total Employee Insurance Fund	3,532,916	-	3,532,916
Charges for Services	2,665,369	72,870	2,738,239
Miscellaneous Revenue	(3,500)	-	(3,500)
Transfers In	92,302	-	92,302
Total Fleet Management Fund	2,754,171	72,870	2,827,041
Charges for Services	777,000	-	777,000
Miscellaneous Revenue	11,300	-	11,300
Transfers In	35,000	-	35,000
Total Central Equipment Fund	823,300	-	823,300
Charges for Services	2,079,154	-	2,079,154
Miscellaneous Revenue	13,200	-	13,200
Total IT Service Fund	2,092,354	-	2,092,354

CHANGE OF FUND BALANCE	Approved Budget	Increase (Decrease)	Amended Budget
General Fund	(3,053,953)	168,876	(2,885,077)
Affordable Housing	293,800	187,000	480,800
Parking Exactions Fund	85,380	(9,000)	76,380
Parks Exactions Fund	(549,100)	-	(549,100)
Employee Housing Fund	(385,280)	59,000	(326,280)
Animal Care Fund	(59,800)	(10,000)	(69,800)
Lodging Tax Fund	378,932	-	378,932
Start Fund	(1,878,241)	(2,528,343)	(4,406,584)
Capital Projects	(1,150,773)	2,560,084	1,409,311
2010 SPET	(39,205)	-	(39,205)
2014 SPET	(794,919)	-	(794,919)
2016 SPET	12,650	(1,000)	11,650
2019 SPET	(7,683,420)	-	(7,683,420)
2022 SPET	1,429,000	-	1,479,000
Enterprise Funds	(14,782,958)	1,767,729	(13,015,229)
Employee Insurance Fund	(631,344)	(25,000)	(656,344)
Fleet Management Fund	(34,182)	22,870	(11,312)
Central Equipment Fund	(336,401)	-	(336,401)
IT Services Fund	(173,002)	(117,573)	(290,575)

PASSED, APPROVED, & ADOPTED this 15th day of June , 2026

Town of Jackson

By: _____
Arne O. Jorgenson
Mayor

ATTEST:

By: _____
Riley Hovorka
Town Clerk

STAFF REPORT



Meeting Date:	June 15, 2026	Meeting Title:	Town Council Meeting
Submitting Department:	Jackson Hole Fire/EMS	Presenter:	Mike Moyer Fire Chief
Agenda Item:	2026 National Electrical Code Adoption	Public Comment:	Yes

Purpose & Policy Considerations.

The purpose of this item is for the Council to consider adoption of the 2026 National Electrical Code.

Recommendations.

Staff recommend Council approve Ordinance E on second reading.

Background.

On May 18, 2026 Council Meeting, Council considered adoption of the 2026 National Electrical Code, and approved Ordinance E on first reading. At the June 1, 2026 Council Meeting, Council considered adoption of the 2026 National Electrical Code, and approved Ordinance E on second reading. One non-material change was made – changing the effective date to July 1, 2026.

Analysis & Key Questions.

The key policy questions and analysis regarding adoption of the 2026 National Electrical Code were discussed, and resolved, by Council on May 18, 2026.

Possible Alternatives.

The Council has the option to:

1. Modify the ordinance attached to this staff report; or
2. Not approve the ordinance attached to this staff report.

Comprehensive Plan & Priority Alignment.

Adoption of the 2026 Electrical Code directly supports the Jackson–Teton County Comprehensive Plan by advancing safe, reliable, and efficient building systems that protect life, property, and critical infrastructure while aligning with the community’s core values of Ecosystem Stewardship, Growth Management, and Quality of Life. The updated electrical code improves fire prevention, system reliability, and energy performance, which supports the Plan’s emphasis on reducing hazards, improving building efficiency, and ensuring that development occurs with appropriate infrastructure and services.

The Comprehensive Plan addresses the following policies:

- Policy 2.1.c: Increase local use and generation of renewable energy
- Policy 2.4.a: Construct energy efficient buildings
- Policy 2.4.d: Use energy efficient building systems and appliances

Adoption of the 2026 National Electrical Code will support the above policy goals by ensuring that electrical systems in new and renovated buildings in Jackson meet current standards for safety, efficiency, and renewable energy integration.

Fiscal Impact.

There is no fiscal impact to the Town from adoption of the 2026 National Electrical Code.

Staff Impact.

Jackson Hole Fire/EMS has invested over 16 hours reviewing the 2026 National Electrical Code and the proposed ordinance. In preparation for adoption, staff will continue to invest time educating electrical contractors and the public on the key changes prior to July 1, 2026 effective date.

Attachments or Links.

Ordinance E.

Suggested Motion.

I move to approve Ordinance E on third reading and designate it Ordinance 1462.

ORDINANCE 1462

AN ORDINANCE AMENDING SECTION 15.20.010, ADOPTION OF THE NATIONAL ELECTRICAL CODE, OF TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE TOWN OF JACKSON MUNICIPAL CODE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JACKSON, WYOMING:

SECTION I.

Section 15.20.010, Adoption of the National Electrical Code, of Title 15, Buildings and Construction, of the Code of the Town of Jackson, Wyoming is hereby amended as follows:

15.20.010 Adoption of the National Electrical Code.

- A. *The National Electrical Code*, including Tables, Appendices and Uniform Administrative Code Provisions, by references, 2026 Edition, NFPA 70 (a document of the National Fire Protection Association, Inc.) is incorporated herein by reference as if the same were fully herein set out, except with the following amendments:

1. *Article 230, Services, SECTION VI, Service Equipment - Disconnecting Means, Subsection 230.70, (A), (1), & (2) Readily Accessible Location.*

The service disconnecting means shall be installed on the exterior of the building or structure it serves at a readily accessible location. Branch circuit(s) and feeder(s) to other buildings or structures shall have a disconnect(s) installed on the exterior of the building or structure it serves at a readily accessible location. All disconnects shall be grouped. If installed in a doghouse enclosure, doors must be hinged, and a maximum free space of 6 inches measured from face of the largest electrical equipment to the back side of door.

2. *Article 250, Grounding, Section III, Grounding Electrode System and Grounding Electrode Conductor, Subsection 250.52, (A), (3) Concrete-Encased Electrode.*

All services 200 amperes or larger in size shall have at least 20 ft in length, of bare copper conductor sized in accordance with Table 250.66 installed in the foundation footers and with enough length added to terminate in the main disconnect.

3. *Article 300, Wiring Methods, Section I, General Requirements, Subsection 300.1, Scope, Subsection (A) All Wiring Installations.*

All electrical wiring installed in buildings, structures or premises designed using the International Building Code located in Teton County shall be installed in accordance with the following wiring methods:

- a. Article 320, Armored Cable: Type AC
- b. Article 330, Metal-Clad Cable: Type MC
- c. Article 332, Mineral-Insulated, Metal-Sheathed Cable: Type MI

- d. Article 342, Intermediate Metal Conduit: Type IMC
- e. Article 344, Rigid Metal Conduit, Type RMC
- f. Article 348, Flexible Metal Conduit, Type FMC
- g. Article 350, Liquid-Tight Flexible Metal Conduit: Type LFMC
- h. Article 358, Electrical Metallic Tubing: Type EMT

B. *Electrical Fee Schedule.* All electrical fees shall be in amounts established by resolution.

(Ord. _____ § I, 2026; Ord. 1417 § 1, 2024; Ord. 1280 § 8, 2021; Ord. 1254 § 1, 2020; Ord. 1171 § 1, 2017; Ord. 1101 § 1, 2015; Ord. 1057 § 1, 2014; Ord. 990 § 1, 2011; Ord. 899 § 1, 2008; Ord. 886 § 1, 2008; Ord. 803 § 1, 2005; Ord. 706 § 1, 2002; Ord. 633 § 1, 2000; Ord. 413 § 1, 1990; Ord. 325 § 1, 1984; Ord. 313 § 2, 1983)

SECTION II

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION III

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

SECTION VI

The penalty for violating any provision of this Ordinance is up to a maximum of \$750.00 per day per violation.

SECTION V

This Ordinance shall become effective on July 1, 2026.

PASSED 1ST READING THE _____ DAY OF _____ 2026.
PASSED 2ND READING THE _____ DAY OF _____ 2026.
PASSED AND APPROVED THE _____ DAY OF _____ 2026.

TOWN OF JACKSON

Arne O. Jorgensen, Mayor

ATTEST:

Riley Hovorka, Town Clerk

ATTESTATION OF TOWN CLERK

STATE OF WYOMING)
) ss.
COUNTY OF TETON)

I hereby certify that the foregoing Ordinance ____ was duly published in the Jackson Hole News and Guide, a newspaper of general circulation published in the Town of Jackson, Wyoming, on the ____ day of _____ 2026. I further certify that the foregoing Ordinance was duly recorded on page ____ of Book ____ of Ordinances of the Town of Jackson, Wyoming.

Riley Hovorka, Town Clerk

MEMORANDUM

TO: Mayor and Town Council

FR: Tyler Sinclair, Town Manager

DT: June 15, 2026

RE: Town Manager's Report

Temporary Sign Permits

The Temporary Sign Permits for Council consideration at this meeting are:

- ✓ Presbyterian Church of Jackson Hole requests to hang one temporary banner at 105 Buffalo Way (Albertson's) from August 2 – 9, 2026 to advertise the Community Rummage Yard Sale (P26-100).
- ✓ Off Square Theatre Company requests to hang one temporary banner at 105 Buffalo Way (Albertson's) from July 5 – 19, 2026 to advertise the Thin Air Shakespear Performance (P26-103).

Staff recommends approval of these requests and with the approval of the Town Manager's report, staff will issue the Temporary Sign Permits as requested.

Grant Applications

Public Works staff is working with Sustainable Strategies (S2) on a Forest Health Grant from the Wyoming State Forestry Division. The total grant amount requested is \$165,000 with \$55,000 in Town matching contributions. The grant will be distributed over three fiscal years and will help support: thinning of dense forests to promote growth and health; creation of fire breaks and removal of hazardous fuels; habitat restoration; and removal of competing tree species and diseased trees. The density of conifer trees throughout the cemetery raises wildfire risks in an already highly fire-prone area with recreationalists, structures, and pristine natural habitat. According to the Wyoming Wildfire Risks Assessment Portal, Snow King Mountain is at a high wildfire risk, meaning a conifer-driven wildfire at the cemetery could threaten adjacent neighborhoods and may contribute to broader risk. The conifers in the cemetery are very dense and have not been managed or thinned for decades. With approval of the Town Manager's Report staff will complete and submit this grant application for financial support to continue thinning conifers, mitigate wildfire risk, and plant new aspen trees.

Visit and Support of the Wind River Tribal Buffalo Initiative

Before adopting the Land Acknowledgement that the Mayor reads at Council's Regular meetings, the Town hosted and staff and Councilors participated in 'Mending Relationships' workshops led by Cherokee Brown, a gifted facilitator and an enrolled member of the Northern

Arapaho tribe. Through these workshops, Brown introduced the Town to Patti and Jason Baldes and their work creating and building the Wind River Tribal Buffalo Initiative (WRTBI). A group from the Town traveled to visit the Tribal Buffalo Initiative in the summer of 2024 to continue to build relationships with members of Native tribes in the area, which is stated as a goal in the Town's Land Acknowledgement. Town staff has recently reconnected with the WRTBI and learned there is a possibility to visit again this summer. Traveling to and supporting the WRTBI will continue to build our relationship and help learn with and from our native neighbors. Financial support is an important way to further WRTBI's work, which seeks, "To restore conservation Buffalo through land rematriation, community revitalization, and youth education." Restoring one acre of land to be buffalo habitat costs \$6,000. With approval of the Town Manager's report, the Town will support the WRTBI with \$6,000 from the Local Initiatives line item from the FY26 Budget and continue planning a visit to the Tribal Buffalo Initiative, between Dubois and Riverton, in late August. If approved, Council and staff will have the opportunity to join this trip with more information available later this summer.